Agenda
City Council Regular Meeting
Tuesday, April 3, 2018
City Hall Council Chamber | 505 Swift Boulevard

City Council Pre-Meeting - 7:00 p.m. (Discussion Only – Annex Building)

Agenda Item:

1. Smoking in Portions of Public Parks (15 minutes)
   - Joe Schiessl, Parks and Public Facilities Director

2. Discuss Meeting Agenda Items (15 minutes)
   - City Council Members

City Council Regular Meeting - 7:30 p.m. (City Hall Council Chamber)

Welcome and Roll Call

Pledge of Allegiance

Approval of Agenda: (Approved by Motion)

Presentations:

3. Expressing Appreciation to James Wise for his Service on the Planning Commission: Resolution No. 35-18 (5 minutes)
   - Mayor Thompson

4. New Hire/Retirements (5 minutes)
   - Allison Jubb, Human Resources Director

Public Hearing: (Please Limit Public Hearing Comments to 3 Minutes)

Public Comments: (Please Limit Public Comments to 2 Minutes)

Consent Calendar: (Approved by single vote or Council may pull items and transfer to Items of Business)

Minutes:

5. Approve the Minutes of the Meeting Held on March 20 and 27, 2018
   - Heather Kintzley, City Attorney

Ordinances - Second Reading/Passage:

Ordinances - First Reading:

Resolutions – Adoption:

6. Resolution No. 35-18, Expressing Appreciation to James Wise for Service on the Planning Commission
   - Heather Kintzley, City Attorney

7. Resolution No. 44-18, Authorizing an Interlocal Agreement with Benton County for Aerial Photography
   - Jon Amundson, Assistant City Manager

8. Resolution No. 46-18, Authorizing an Agreement with SeamlessGov for Installation and Integration of a Web Form Building Software Solution
   - Jon Amundson, Assistant City Manager

9. Resolution No. 57-18, Expressing Appreciation to Sai Kukkadapu for Service on the Parks and Recreation Commission
   - Heather Kintzley, City Attorney

10. Resolution No. 58-18, Expressing Appreciation to Jessica Scritchfield for Service on the Parks and Recreation Commission
    - Heather Kintzley, City Attorney

11. Resolution No. 59-18, Expressing Appreciation to Laila Krowiak for Service on the Parks and Recreation Commission
    - Heather Kintzley, City Attorney

12. Resolution No. 60-18, Expressing Appreciation to Thomas Rado for Service on the Arts Commission
    - Heather Kintzley, City Attorney

13. Resolution No. 61-18, Expressing Appreciation to Michael Wutzke for Service on the Arts Commission
    - Heather Kintzley, City Attorney

14. Resolution No. 62-18, Expressing Appreciation to Rachel Bauman for Service on the Arts Commission
    - Heather Kintzley, City Attorney

15. Resolution No. 63-18, Authorizing an Agreement with Parametrix, Inc. for 2018 Landfill Environmental Monitoring
    - Pete Rogalsky, Public Works Director

16. Resolution No. 64-18, Authorizing a Cost Sharing Agreement with Falcon Video Communications L.P. for Fiber Optic Infrastructure Construction on the Duportail Bridge Project
    - Pete Rogalsky, Public Works Director

17. Resolution No. 65-18, Awarding a Consultant Agreement to Rhiza A&D, Inc. for Queensgate Roundabout Artwork
    - Pete Rogalsky, Public Works Director

18. Resolution No. 67-18, Authorizing Submittal of Transportation Safety Grant Applications
    - Pete Rogalsky, Public Works Director

<u>Items for Approval:</u>

19. Appointments to the Arts Commission: Tom Nirider, Melinda Garza and Sabastian Marichalar
    - Heather Kintzley, City Attorney

20. Appointments to the Parks and Recreation Commission: Maria Gutierrez, Nancy Doran, Katie Mair, Colin Berry and Tyler Andersen
    - Heather Kintzley, City Attorney

Expenditures - Approval:

21. Expenditures from March 12, 2018 - March 23, 2018 for $5,334,498.20 including Check Nos. 255483-255929, Wire Nos. 6777-6808, Payroll Check Nos. 131533-132061, and Payroll Wire/ACH Nos. 10380-10395
    - Cathleen Koch, Administrative Services Director

Items of Business:

Reports and Comments:

1. City Manager

2. City Council

3. Mayor

Adjournment

City Council Meetings are broadcast live on CityView Channel 192 and online at CI.RICHLAND.WA.US/CITYVIEWTV

Richland City Hall is ADA accessible. Council Chamber parking and access is available at the entrance facing George Washington Way. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the City Council Meeting by calling the City Clerk's Office at 942-7388.

COUNCIL WORKSHOP COVERSHEET

Council Date: 04/03/2018

Department: Parks & Public Facilities

Key Element:

Subject:

Smoking in Portions of Public Parks (15 minutes)

Summary:

Discuss options to prohibit smoking and electronic vapor usage in portions of public parks to potentially include the HAPO Community Stage seating area, bleacher seating at sports facilities, and playgrounds.

Attachments:

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018

Agenda Category: Presentations

Key Element:

Subject:

Expressing Appreciation to James Wise for his Service on the Planning Commission: Resolution No. 35-18 (5 minutes)

Department:	Ordinance/Resolution Number:	Document Type:
City Council		Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018

Agenda Category: Presentations

Key Element:

Subject:
New Hire/Retirements (5 minutes)

Department:
Administrative Services

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:

Summary:
Newly hired employees and employee retirements that occurred within the last month will be presented to Council this evening.

Any new employees able to attend this evening will be introduced to Council.

Fiscal Impact:

Attachments:

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018

Agenda Category: Minutes

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:

Approve the Minutes of the Meeting Held on March 20 and 27, 2018

Department:

City Attorney

Ordinance/Resolution Number:

Document Type:

Minutes

Recommended Motion:

Approve the Minutes of the Meeting Held on March 20 and 27, 2018

Summary:

None.

Fiscal Impact: None.

Attachments:

1. 032018 Reg Mtg
2. 032718 Reg WS.docx

MINUTES
RICHLAND CITY COUNCIL REGULAR MEETING
Richland City Hall ~ 505 Swift Boulevard
Tuesday, March 20, 2018

Special City Council Workshop - 6:00 p.m.

Attendance:

Mayor Robert Thompson, Mayor Pro Tem Terry Christensen, Councilmember Phillip Lemley, Councilmember Brad Anderson, Councilmember Sandra Kent, Councilmember Michael Alvarez, and Councilmember Ryan Lukson were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley, Public Works Director Rogalsky, Community Development Director Jensen, Parks and Public Facilities Director Schiessl, Administrative Services Director Koch, Engineering & Operations Manager Whitney and City Clerk Hopkins.

1. *Council Dos and Don'ts* - Washington Cities Insurance Authority (WCIA)

Robin Aronson, with WCIA, led the training for Council and staff members.

City Council Pre-Meeting - 7:00 p.m.

Mayor Thompson called the pre-meeting to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance:

Mayor Robert Thompson, Mayor Pro Tem Terry Christensen, Councilmember Phillip Lemley, Councilmember Brad Anderson, Councilmember Sandra Kent, Councilmember Michael Alvarez and Councilmember Ryan Lukson were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley, Parks and Public Facilities Director Schiessl, Community Development Director Jensen, Engineering & Operations Manager Whitney and City Clerk Hopkins.

Agenda Item

2. Boring Cable Map (10 minutes)

Mr. Whitney described the 2018 boring and drilling project that will replace old cable in the Richland neighborhoods.

3. On-Street Parking in the Lee Boulevard Turnaround in Howard Amon Park (5 minutes)

Mr. Schiessl explained the proposal he will be bringing to Council regarding the parking in the Lee Boulevard turnaround and the needs of the cruise line tour buses.

4. Discuss Meeting Agenda Items (15 minutes)

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

City Council Regular Meeting - 7:30 p.m.

Mayor Thompson called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call

Mayor Thompson welcomed those in the audience and expressed appreciation for their attendance.

Attendance:
Mayor Robert Thompson, Mayor Pro Tem Terry Christensen, Councilmember Phillip Lemley, Councilmember Brad Anderson, Councilmember Sandra Kent, Councilmember Michael Alvarez and Councilmember Ryan Lukson were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley, Community Development Director Jensen, Parks and Public Facilities Director Schiessl, Engineering & Operations Manager Whitney, Police Captain Taylor, Administrative Services Director Koch, Fire and Emergency Services Director Huntington and City Clerk Hopkins.

Pledge of Allegiance

Mayor Thompson led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER LEMLEY SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 7-0.

Presentations

5. Visit TRI-CITIES 2017 Annual Report; and 2018 Work Plan and Request for Funds from the Tri-City Regional Hotel-Motel Commission Reserve (10 minutes)

Ms. Watkins spoke briefly about her impending retirement plans. She continued by giving the Visit Tri-Cities annual report that included guest room inventory, hotel motel tax distributions, convention and sports, digital and social media marketing, print and television advertising, programs and infrastructures projects, and the 2018 work plan.

Ms. Watkins moved onto the request for funds from the Tri-City Regional Hotel-Motel Commission Reserve. She gave details on the reserve account balance, reserve account requests, and the funds available for reinvestments.

Councilmember Lemley thanked Ms. Watkins for her dedicated service and excellent work and wished her well on her future endeavors.

Mayor Thompson expressed his gratitude to Ms. Watkins for her excellent service to the Visit Tri-Cities organization.

6. CityView Video: Queensgate Improvement Project Update (5 minutes)

Mr. Rogalsky introduced the video.

Public Comments

City Clerk Hopkins read the public comments procedure.

Lloyd Becker, 2120 Duportail Street, Apt. 1, Richland, WA, said he wanted to inspect a particular truck that was on a surplus equipment list. He also inquired about the placement of a pipeline on the Duportail Bridge.

Ms. Reents explained the truck was surplused in November 2016.

Consent Calendar

City Clerk Hopkins read the Consent Calendar.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER LUKSON SECONDED THE MOTION TO APPROVE THE CONSENT CALENDAR AS PUBLISHED. THE MOTION CARRIED 7-0.

Minutes

7. Approve the Minutes of the Meetings held on January 26 & 27 and March 6, 2018

Ordinances - Second Reading/Passage

8. Ordinance No. 15-18, Amending the Official Zoning Map of the City of Richland

9. Ordinance No. 16-18, Increasing 2018 Budget Appropriations in the Streets Capital Construction Fund, Water Fund and Sewer Fund

Resolutions – Adoption

10. Resolution No. 30-18, Authorizing a Construction Agreement with Bonneville Power Administration for the Leslie Road Substation

11. Resolution No. 34-18, Authorizing a First Amendment to the South Richland Collector Street Latecomer Agreement with Westcliffe, LLC

12. Resolution No. 36-18, Expressing Appreciation to David Kobus for Service on the Board of Adjustment

13. Resolution No. 37-18, Expressing Appreciation to James Watson for Service on the Board of Adjustment

14. Resolution No. 38-18, Expressing Appreciation to Ron Thomas for Service on the Economic Development Committee

15. Resolution No. 39-18, Approving the Preliminary Plat of West Vineyard Phase 2

16. Resolution No. 40-18, Authorizing the Circulation of a Petition Proposing Annexation of Approximately 67 Acres

17. Resolution No. 41-18, Authorizing a 2018 Agreement with TRIDEC for Business Recruitment

18. Resolution No. 42-18, Awarding Bid to Paramount Communications, Inc. for 2018 Horizontal-Directional Boring and Drilling

19. Resolution No. 45-18, Approving the use of $271,300 from the Tourism Promotion Area Reserve Account for Supplemental Tourism-related Projects in 2018

20. Resolution No. 47-18, Authorizing Amendment No. 1 to the Washington State Department of Transportation Local Agency Participation Agreement for the I-182/Queensgate Ramp Terminal Improvements

21. Resolution No. 48-18, Awarding Bid to Culbert Construction Inc. for the Queensgate Drive and Columbia Park Trail Improvements Project

22. Resolution No. 49-18, Authorizing an Irrigation Reimbursement Agreement with Horn Rapids Storage, LLC

23. Resolution No. 50-18, Awarding Bid for Duportail Bridge Materials Testing Services to Intermountain Materials Testing & Geotechnical

24. Resolution No. 51-18, Awarding Bid to BCV, Inc. for the 2018 Crack Sealing and Pavement Marking Removal Project

25. Resolution No. 52-18, Awarding Bid to Intermountain Slurry Seal for the 2018 Microsurfacing Project

26. Resolution No. 53-18, Awarding Bid to Blackline, Inc. for the 2018 Slurry Seal Project

27. Resolution No. 54-18, Authorizing a Cost Sharing Agreement with LightSpeed Networks, Inc. for Fiber Optic Infrastructure Construction as part of the Duportail Bridge Project

28. Resolution No. 55-18, Authorizing a Funding Agreement with the Washington State Resource and Conservation Office for Lighting Field No. 5 at the Columbia Playfields

29. Resolution No. 56-18, Authorizing Addendum No. 1 to the 2010 Metro Interlocal Agreement

Items for Approval

30. Appointments to the Board of Adjustment: Robert Gray and Carl Van Hoff

31. Appointments to the Code Enforcement Board: Gregery Levy, Alisha Victorine and Toni Ball

Expenditures - Approval

32. Expenditures from February 26, 2018 - March 9, 2018 for $8,220,286.68 including Check Nos. 254986-255482, Wire Nos. 6748-6776, Payroll Check Nos. 131028-131532, and Payroll Wire/ACH Nos. 10357-10379

Reports and Comments

City Manager

Ms. Reents announced Engineering & Operations Manager Whitney has been selected to replace retiring Energy Services Director Hammond and that Police Chief Skinner has accepted a position with the City of Eugene, Oregon.

City Council

Councilmember Lemley attended a National League of Cities meeting in Washington D.C. and gave details of the meeting. He also attended the recent annual Employee Appreciation Breakfast at the Richland Red Lion and said it was an excellent event.

Councilmember Lukson complimented the City for avoiding conflicts in dealings with other entities and emphasized the importance of building personal relationships for successful business interactions.

Mayor

Mayor Thompson had no comments.

Adjournment

Mayor Thompson adjourned the meeting at 8:06 p.m.

Respectfully Submitted,

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Marcia Hopkins, City Clerk

FORM APPROVED: ____________________________________
Robert J. Thompson, Mayor

DATE APPROVED: ____________________________________

DATE PUBLISHED: ____________________________________

MINUTES
RICHLAND CITY COUNCIL WORKSHOP MEETING
Richland City Hall ~ 505 Swift Boulevard
Tuesday, March 27, 2018

City Council Workshop - 6:00 p.m.
Mayor Thompson called the Council workshop to order at 6:17 p.m. in the Council Chamber at City Hall.

Attendance: Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Kent, Lukson, Lemley and Alvarez were present.

Also present were City Manager Reents, Assistant City Manager Amundson, Public Works Director Rogalsky, Fire and Emergency Services Battalion Chief Wroolie, Community Development Director Jensen, Parks and Public Facilities Director Schiessl, Engineering and Operations Manager Whitney and City Clerk Hopkins.

Agenda Items

1. TRIDEC Initiative to Transfer Corps of Engineers Columbia River Shoreline Property to Local Government (20 minutes)

Mr. Schiessl discussed TRIDEC's initiative to introduce federal legislation to transfer certain federally owned Corps of Engineer properties to local governments in the Tri-Cities. He reviewed the pros and cons of acquiring Columbia River shoreline property in detail.

Council had a question and answer period with Mr. Schiessl.

2. W.E. Johnson Park (15 minutes)

Mr. Schiessl discussed private land use proposals to property adjacent to W.E. Johnson Park. He discussed the details of the RV Park proposal and some public access issues.

Council had a question and answer period with Mr. Schiessl.

3. Badger Mountain Trail System (15 minutes)

Mr. Schiessl discussed the Badger Mountain trail system near a new plat on Little Badger Mountain and a related, existing CIP project to connect two existing trail segments.
Council had a question and answer period with Mr. Schiessl.

4. Swift Blvd. and Jadwin Avenue Striping Changes (15 minutes)

Mr. Rogalsky said the purpose of the workshop item was to provide Council with a review of street improvements planned for later in 2018 for Swift Boulevard and Jadwin Avenue. He discussed the planned changes that are consistent with the City's 2005 Transportation System Plan which is the latest plan completed and adopted.

Council had a question and answer period with Mr. Rogalsky.

5. Public Works Infrastructure Permitting Process Changes (15 minutes)

Mr. Rogalsky said the purpose of the workshop agenda item was to review with Council a proposal to the infrastructure permitting and acceptance process codified in Section 12.08 of the Richland Municipal Code. The infrastructure that is the subject of this code section are street, water, sewer, and stormwater system components.

The proposed process and code changes are intended to be revenue neutral and result in a more timely permitting process while preserving the quality of infrastructure delivered to the City. The proposal was given to the landowners and their engineers. After the process of gathering feedback is concluded, staff will bring a proposed code amendment to Council.

Council had a question and answer period with Mr. Rogalsky.

6. Economic Development Regarding Columbia Point Tracts D and E (30 minutes)

Mr. Ratkai said in September 2013, the City developed a Request for Proposals (RFP) to solicit proposals on city-owned property commonly referred to as Columbia Point Tracts D and E. The two parcels, located on Bradley Boulevard, near Comstock Avenue, received no responses to the RFP for development and the tracts remain advertised for sale. The RFP described a preference for a “mixed-use site including an entertainment-oriented commercial area that ties into existing pedestrian walkways and engages the park-like area between the site and the Columbia River."

Since that time, Economic Development staff has received four serious inquiries about the property for development of multi-family housing, with one inquiry being for an extended medical rehabilitation use. Staff now seeks the direction of Council regarding the interest in the properties.

Council had a question and answer period with Mr. Ratkai and stated they wanted to stay with the preference outlined in the RFP.

Mayor Thompson said if Councilmembers receive inquiries about acquiring public access to Rattlesnake mountain, they should advise people to state their interest publically to gather support.

Adjournment

Mayor Thompson adjourned the meeting at 7:53 p.m.

Respectfully Submitted,

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Marcia Hopkins, City Clerk

FORM APPROVED: ______________________________________
Robert J. Thompson, Mayor

DATE APPROVED: ______________________________________

DATE PUBLISHED: ______________________________________

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018

Agenda Category: Resolutions – Adoption

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:
Resolution No. 35-18, Expressing Appreciation to James Wise for Service on the Planning Commission

Department:	Ordinance/Resolution Number:	Document Type:
City Attorney	35-18	Resolution

Recommended Motion:
Adopt Resolution No. 35-18, expressing appreciation to James Wise for his service on the Planning Commission.

Summary:
Mr. Wise was appointed to the Planning Commission on March 6, 2012 and served until his term expired on March 31, 2018.

Fiscal Impact: None.

Attachments:
1. Resolution No. 35-18

RESOLUTION NO. 35-18

A RESOLUTION expressing the appreciation of the City of Richland and its citizens to James A. Wise, Ph.D. for service rendered to the City as a member of the Planning Commission.

WHEREAS, Dr. James A. Wise, Ph.D. was first appointed to the Planning Commission in March of 2012 and served six (6) years until March 31, 2018; and

WHEREAS, Dr. Wise faithfully dedicated his time, knowledge, and talents for the benefit of the citizens of Richland; and

WHEREAS, during his tenure on the Planning Commission, the City experienced rapid growth and development, during which time the Planning Commission accomplished significant work in the review of development applications and proposed plans such as expansion of the Kadlec Regional Hospital and Swift Corridor, in addition to updating the City's Shoreline Master Program; and

WHEREAS, Dr. Wise faithfully assisted in revising and updating the City's municipal code related to zoning, and provided input into updates of the City's Comprehensive Plan, Critical Areas Ordinance, and Badger Mountain Subarea Plan; and

WHEREAS, Dr. Wise also assisted in providing recommendations for the distribution of Community Development Block Grant (CDBG) funds for a variety of projects and agencies.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City and its citizens express publicly and formally to James A. Wise, Ph.D. their appreciation for the service he rendered to the City during his tenure as a member of the Planning Commission.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 3rd day of April, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

MARCIA HOPKINS, City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY, City Attorney

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018 | Agenda Category: Resolutions – Adoption

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:
Resolution No. 44-18, Authorizing an Interlocal Agreement with Benton County for Aerial Photography

Department:	Ordinance/Resolution Number:	Document Type:
Assistant City Manager	44-18	Resolution

Recommended Motion:
Adopt Resolution No. 44-18, authorizing the City Manager to sign and execute an Interlocal Agreement with Benton County for aerial photography.

Summary:
Every two years, the City, in partnership with the surrounding cities and counties, contract for aerial photography to update our geographical information system (GIS). Benton County is the lead agency and the next step is for the City of Richland to approve an interlocal agreement with the County to cost share our portion of the services.

Staff recommends approval of Resolution No. 44-18.

Fiscal Impact:	Benton County has contracted with Geophex, Ltd. to produce and deliver aerial photography and orthophoto imagery for several agencies within the county, including the Richland Urban Growth Boundary. The City of Richland will reimburse Benton County in the amount of $17,041.88 plus B&O tax. Additionally, the City of Richland will reimburse Benton County $7,363.61 plus B&O tax for 2-foot contour data across the City of Richland project area. Each of these expenses have been approved as part of the 2018 Information Technology Divisional budget.

Attachments:
1. Resolution No. 44-18
2. 2018 Interlocal Agreement with Benton County for Aerial Photography

RESOLUTION NO. 44-18

A RESOLUTION of the City of Richland authorizing an Intergovernmental Cooperative Agreement with Benton County for Aerial Photography.

WHEREAS, the Interlocal Cooperation Act, Chapter 39.34 RCW, provides for interlocal cooperation between governmental agencies; and

WHEREAS, the City of Richland worked with multiple government agencies, including Benton County, to create and bid a Request for Proposal to select a vendor for orthophotography services for geographic information systems (GIS); and

WHEREAS, Geophex, Ltd. was selected, and Benton County has agreed to coordinate the contractual agreements with reimbursement from each participating agency for its portion of the project cost; and

WHEREAS, the funds for the City's portion of this project are included in the 2018 Information Technology divisional budget; and

WHEREAS, Staff recommends approval of the proposed Intergovernmental Cooperative Agreement with Benton County as it would be beneficial and cost effective for the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute an Intergovernmental Cooperative Agreement with Benton County for aerial photography.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 3rd day of April, 2018.

____
ROBERT J. THOMPSON
Mayor

ATTEST:

____
MARCIA HOPKINS, City Clerk

APPROVED AS TO FORM:

____
HEATHER KINTZLEY, City Attorney

INTERGOVERNMENTAL COOPERATION AGREEMENT

THIS AGREEMENT is between Benton County, ("COUNTY") a political subdivision of the State of Washington, and the City of Richland, a municipal corporation.

WITNESSETH:

WHEREAS, the Interlocal Cooperation Act, as amended, and codified in Chapter 39.34 of the Revised Code of Washington provides for interlocal cooperation between governmental agencies; and

WHEREAS, the purpose of this Agreement is to cooperatively undertake and complete an aerial photography and orthophoto mapping project of portions of BENTON and FRANKLIN COUNTIES, including the areas lying within the CITY OF RICHLAND; and

WHEREAS, this project will benefit both, because the COUNTY has a need to update its urban ortho-imagery of the County in 2018, and the CITY OF RICHLAND has a need to update its ortho-imagery of those areas lying within the limits of the Richland Urban Growth Boundary; and

WHEREAS, both parties have the capability to independently acquire and/or produce 2018 ortho-imagery, but if each acted independently, the results would involve significant redundancies and increased costs; and

WHEREAS, a major goal of this Agreement is to reduce and/or eliminate duplication and save governmental costs; and

WHEREAS, the CITY OF RICHLAND has requested that the COUNTY provide and deliver to them the ortho-imagery of the Richland Urban Growth Boundary, with 4-inch or better pixel resolution; and

WHEREAS, the COUNTY has entered into a personal services contract with GEOPHEX, LTD., for the purpose of undertaking and completing an aerial photography and urban orthophoto mapping project of portions of Benton and Franklin Counties; and

WHEREAS, the COUNTY has included, as part of the contract it has entered into with GEOPHEX, LTD., all provisions necessary to deliver ortho-imagery of the areas lying within several local urban growth areas to the CITY OF RICHLAND at the requested 4-inch or better pixel resolution; and

WHEREAS, the CITY OF RICHLAND has agreed to pay the COUNTY the amount of the cost of the delivery of ortho-imagery of the area within the Richland Urban Growth Boundary, with 4-inch or better pixel resolution; and

NOW, THEREFORE, the parties agree as follows:

1. The COUNTY shall provide all data and resources necessary for GEOPHEX, LTD., to complete the work as outlined in the personal services contract it entered into with GEOPHEX, LTD., for the purpose of undertaking and completing an aerial photography and urban orthophoto mapping project of portions of Benton and Franklin Counties.

2. The COUNTY shall provide all preliminary data received from GEOPHEX, LTD., for the Richland Project Area, as described in the attached Exhibit B, to the CITY OF RICHLAND for their review and comment.

3. The COUNTY shall relay the CITY OF RICHLAND's concerns regarding accuracies and visual issues such as seams or structures with edge or displacement effects to GEOPHEX, LTD. and assure that such concerns are addressed in the final product produced by the COUNTY'S contract with GEOPHEX, LTD.

4. The COUNTY shall deliver to the CITY OF RICHLAND a copy of all project deliverables across the entire extent of the several local urban growth areas as described in Exhibit A (Attached), including both project documentation and project data, as described in the personal services contract to be entered with GEOPHEX, LTD.

5. The CITY OF RICHLAND shall reimburse the COUNTY for the cost of the delivery of ortho-imagery with 4-inch or better pixel resolution across the Richland Project Area as described in Exhibit B (Attached). The amount to be reimbursed by the CITY OF RICHLAND to the COUNTY shall be Seventeen Thousand and Forty-One dollars and Eighty-Eight cents ($17,041.88), plus B&O tax.

6. The CITY OF RICHLAND shall reimburse the COUNTY for the cost of the delivery of 2-foot contour data across the Richland Project Area as described in Exhibit B (Attached). The amount to be reimbursed by the CITY OF RICHLAND to the COUNTY shall be Seven Thousand Three Hundred and Sixty-Three dollars and Sixty-One cents ($7,363.61), plus B&O tax.

7. The COUNTY shall submit an invoice to the CITY OF RICHLAND for reimbursement to the COUNTY upon the successful delivery of the project documentation and project data, which shall be payable within thirty (30) days.

8. This Agreement does not involve the creation of a separate legal or administrative entity. Except as otherwise provided herein, there will be no real or personal

property acquired, held, or disposed of relating to this Agreement, unless agreed upon in writing by the Parties. In the event that joint property is acquired, then it shall be distributed, when the Agreement is terminated, to the Parties in proportion to that Party's contribution to purchase such property, except as may otherwise be provided herein.

9. The duration of this Agreement will be from the date last signed until December 31, 2018.

10. The administrator of this Agreement will be the Benton County Engineer.

11. Upon execution of this Agreement, each party will provide the other with a certified copy of the resolution, ordinance, or other authority given to execute this Agreement pursuant to RCW 39.34.030(2), and those documents will be attached hereto and incorporated herein as Exhibit "C" (COUNTY) and Exhibit "D" (CITY OF RICHLAND).

12. A copy of this Agreement will be filed with the Benton County Auditor's Office or posted on the COUNTY's or CITY OF RICHLAND's website as provided in RCW 39.34.040.

BOARD OF COUNTY COMMISSIONERS
BENTON COUNTY, WASHINGTON

CITY OF RICHLAND
RICHLAND, WASHINGTON

____
Chairman

____
Chair Pro-Tem

____
Member

Date: ________________________

ATTEST:

____
Clerk to the Board

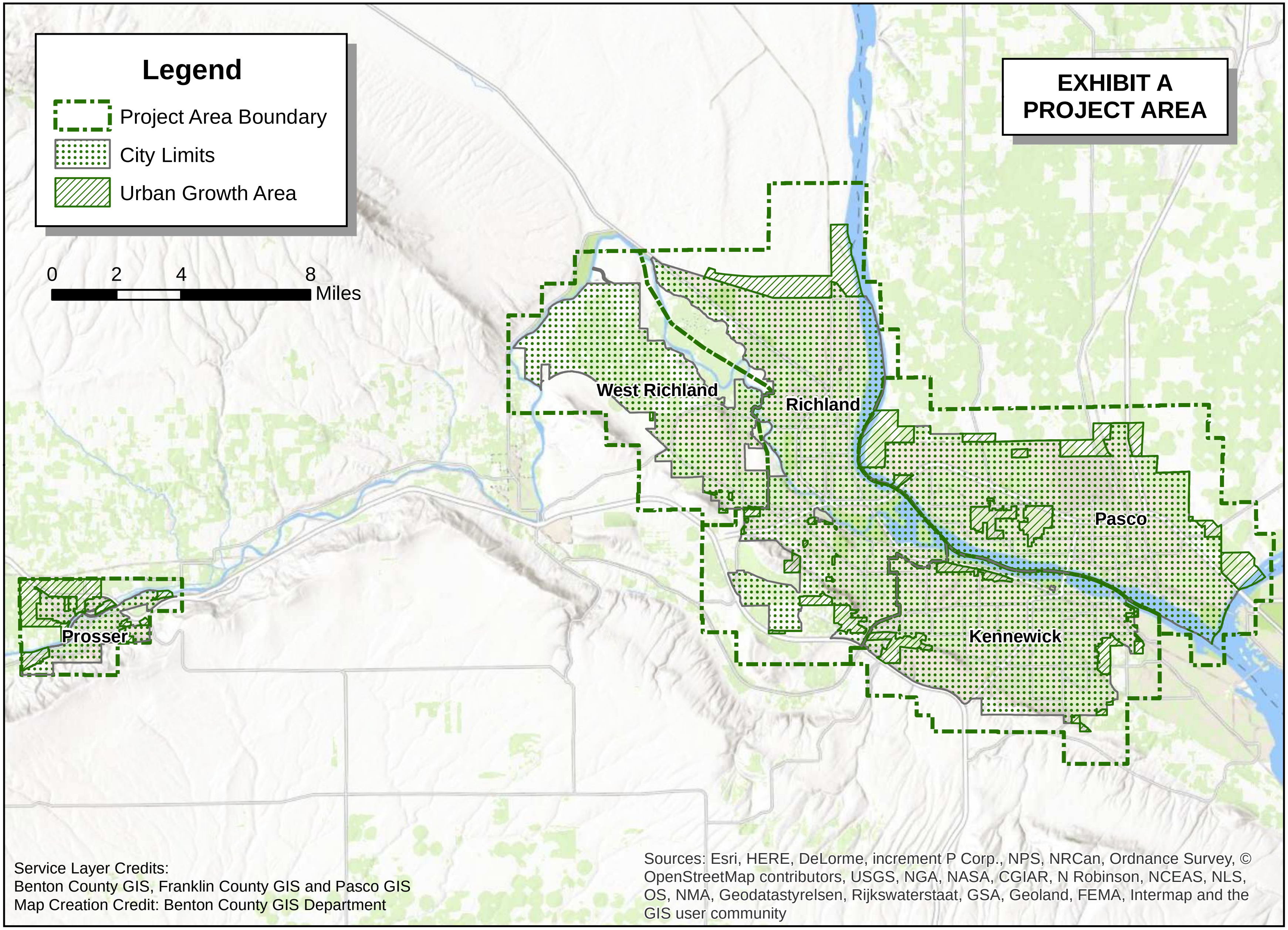
APPROVED AS TO FORM:

____
Deputy Prosecuting Attorney

____
City Representative

____
Title

Date: ________________________



Legend
Project Area Boundary
City Limits
Urban Growth Area
0 2 4 8 Miles
EXHIBIT A
PROJECT AREA
West Richland
Richland
Pasco
Kennewick
Prosser
Service Layer Credits:
Benton County GIS, Franklin County GIS and Pasco GIS
Map Creation Credit: Benton County GIS Department
Sources: Esri, HERE, DeLorme, increment P Corp., NPS, NRCan, Ordnance Survey, © OpenStreetMap contributors, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatastyrelsen, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap and the GIS user community

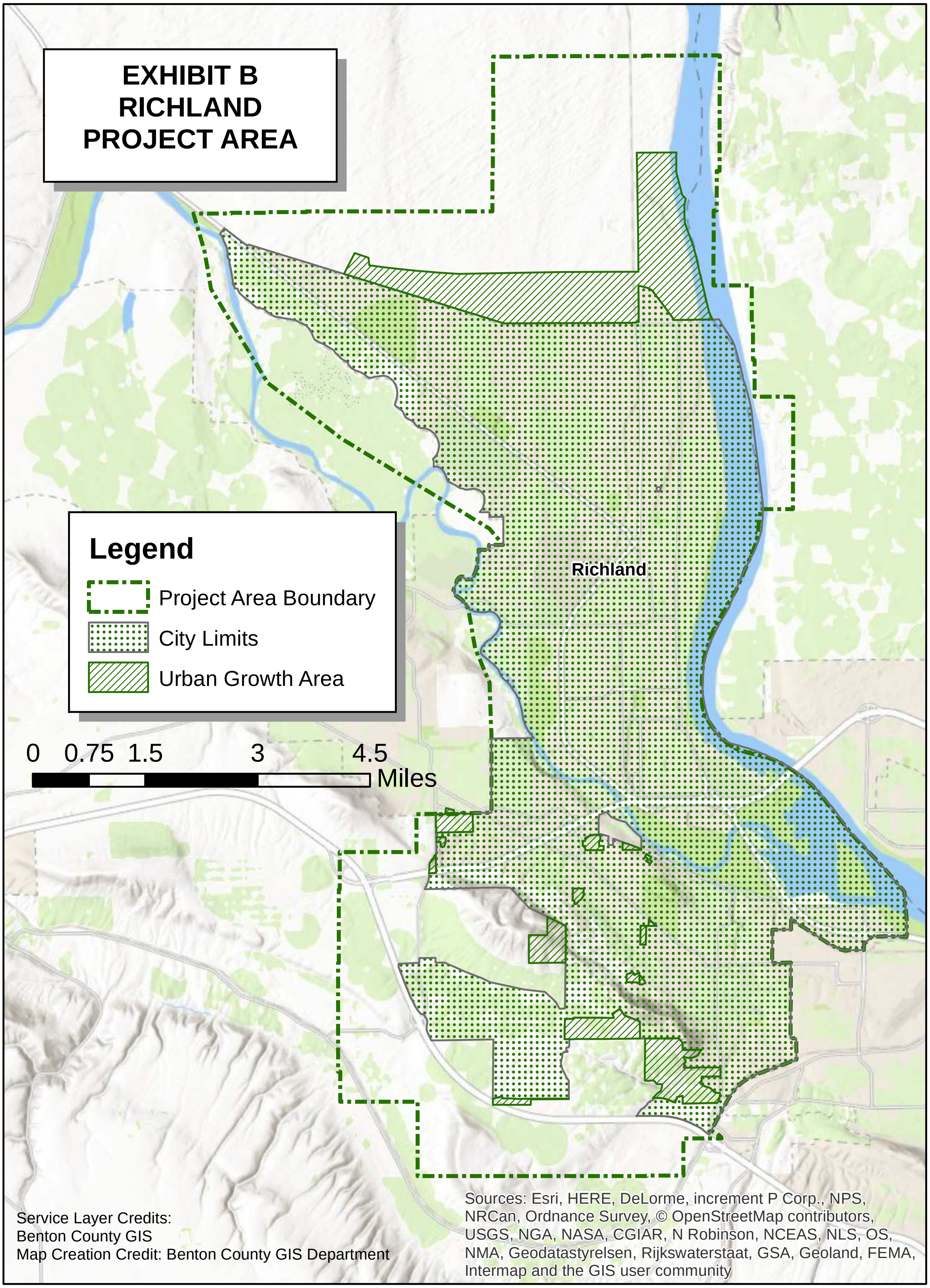


EXHIBIT B
RICHLAND
PROJECT AREA
Legend
Project Area Boundary
City Limits
Urban Growth Area
0 0.75 1.5 3 4.5
Miles
Richland
Service Layer Credits:
Benton County GIS
Map Creation Credit: Benton County GIS Department
Sources: Esri, HERE, DeLorme, increment P Corp., NPS, NRCan, Ordnance Survey, © OpenStreetMap contributors, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatastyrelsen, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap and the GIS user community

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018 | Agenda Category: Resolutions – Adoption

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:
Resolution No. 46-18, Authorizing an Agreement with SeamlessGov for Installation and Integration of a Web Form Building Software Solution

Department:	Ordinance/Resolution Number:	Document Type:
Assistant City Manager	46-18	Resolution

Recommended Motion:
Adopt Resolution No. 46-18, authorizing the City Manager to sign and execute an agreement with SeamlessGov for web form building software.

Summary:
There are over 185 forms throughout the City created in a variety of formats and located on the City's intranet and external websites. This does not include paper forms handed to citizens or paper forms used internally. Very few of these forms have an electronic workflow, digital signature capability or ability to make online payments.

The SeamlessGov platform was developed for government use and only markets to government entities. One of the unique aspects of this product is the ability to instantly convert Adobe PDFs into cloud (web) forms that can be submitted from any computer, tablet, or cell phone. This conversion can be done in minutes and published on Richland's citizen-facing websites, employee intranet, and/or a completely isolated forms portal.

Staff is looking to SeamlessGov as the software solution for internal and external forms generation. This software offers the ability to make PCI-compliant online payments, provides for digital signature capability and approval workflow, and also allows for tracking email notifications on forms.

Staff recommends approval of Resolution No. 46-18.

Fiscal Impact:	A total five-year cost for subscription/maintenance is $87,694.50 (including tax). Annually, this equates to $17,538.90. There is an overall cost savings of $5,350 with a five-year commitment.

Attachments:
1. Resolution No. 48-18
2. SeamlessGov Agreement

RESOLUTION NO. 46-18

A RESOLUTION of the City of Richland authorizing an agreement with SeamlessGov for the installation and integration of a web form building software solution.

WHEREAS, the City of Richland uses and maintains a variety of forms in a variety of software formats, including paper for use in everyday operations; and

WHEREAS, the City uses over one hundred seventy-five (175) forms, from requesting library materials to a preliminary plat or park vendor application; and

WHEREAS, the City often exchanges these forms manually or through email; and

WHEREAS, SeamlessGov offers a web form builder capable of converting Adobe Portable Document Format (PDF) documents into online services, providing for PCI-compliant online payments, electronic signature capability, approval work flow and email notification tracking on forms; and

WHEREAS, SeamlessGov offers an isolated forms portal that can be published on the City's citizen-facing website for access to online forms; and

WHEREAS, pursuant to RMC 3.04.130(B)(1), the City Manager has approved a competitive exception based on SeamlessGov's patent-pending algorithm that instantly converts Adobe PDF forms into cloud (web) versions that can be submitted from any computer, tablet or cell phone.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute an agreement with SeamlessGov in the amount of $87,694.50 for the installation and integration of a web form building software solution.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 3rd day of April, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

MARCIA HOPKINS, City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY, City Attorney

SeamlessGov

Quote & Order Form

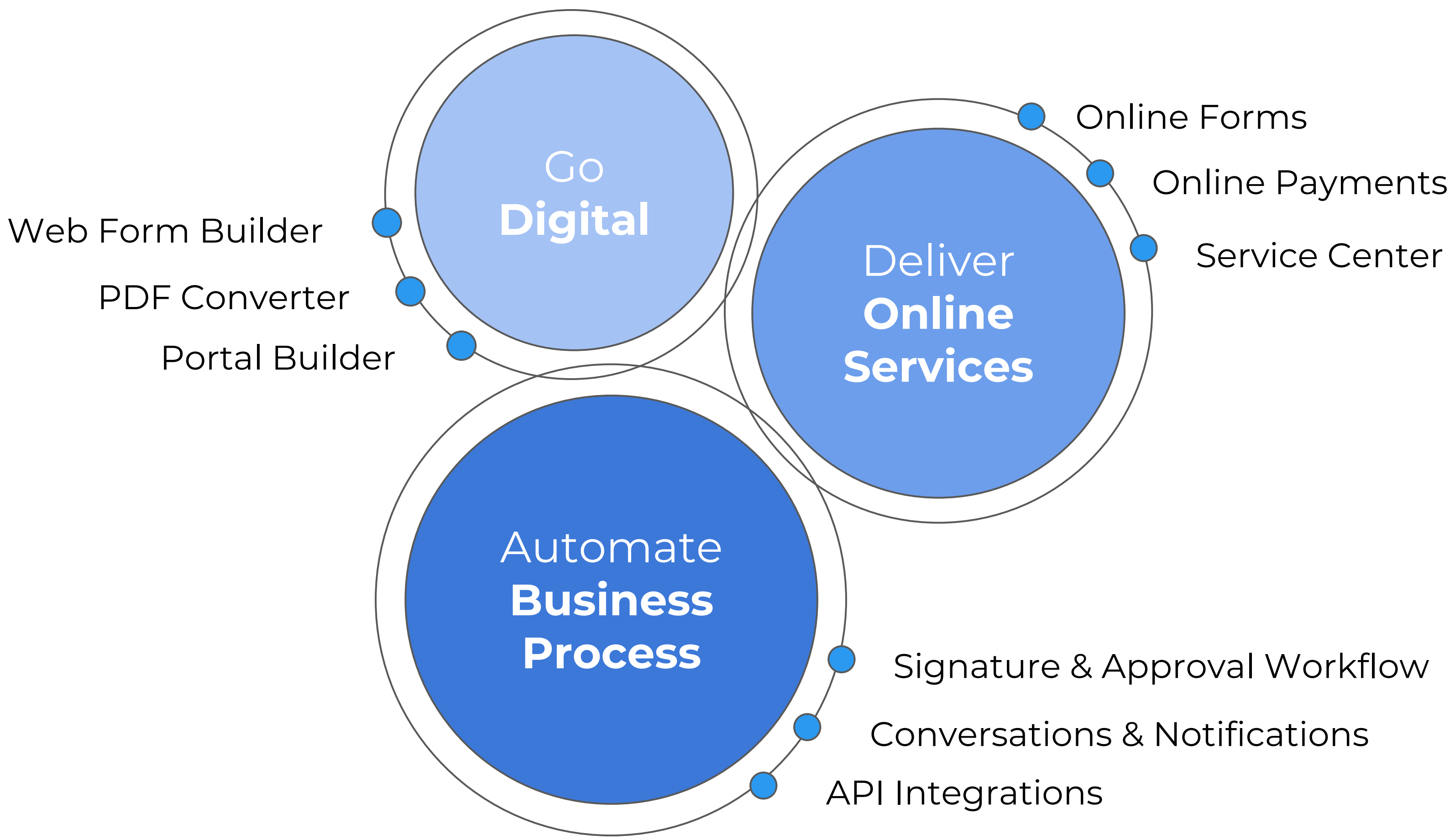
Municipality:	Richland, WA
Point of Contact:	Jackie Ayers and Emily Pipkins
Prepared on:	February 28th, 2018
Expires on:	April 15th, 2018
Prepared by:	Peter Roccaforte

The SeamlessGov Platform

The SeamlessGov platform is the only solution on the market place that is built solely for government. It is the only solution that:

- Can convert existing PDFs into online services in seconds.
- Can be implemented in days due to the products emphasis on ease of use and user experience.
- Handles all necessary business activities to help a government innovate.
- Offers unlimited training & support to ensure you are successful.

At SeamlessGov, we believe that **Government is Beautiful.**



Proven Partnerships

Take a look at what your peers are saying about their partnership with us.

"I couldn't find SeamlessDocs or anything like it when I was running an agency. And I looked and looked and looked. Too often what was available was a giant, risky and expensive ERP solution. SeamlessDocs fits on top of your existing process, leveraging your existing systems and using your existing forms."
~Jeff Roller, *Senior IT Analyst*
WEST HARTFORD, CT

"Our users are always pleased with the convenience of using SeamlessDocs, and we, as a staff, are thrilled with all aspects of the process!"
~Mike Carson, *Administrative Assistant*
CEDAR HILLS, UT

"Thank You for the Excellent Service you provide Ingham County, I know dealing with local governments takes time and is frustrating, again I Thank You!"
~Vincent Foess, *Deputy IT Director*
INGHAM COUNTY, MI

"Your product is a valuable asset to the government sector seeking an affordable technology enabling ease of access to the public."
~Shawn Hopkins, *Tax Assessor*
JEFFERSON TOWNSHIP, NJ

"I LOVE this software, I have had it just a little over 24 hours and have already done almost 20 forms. This is truly making our Lee County Government BEAUTIFUL! Thank you again..."
~Kyle Edwards, CIO
LEE COUNTY, NC

"I think that the value of the system will only continue to grow as we roll it out to the City!"
~Renee Lucero, City Clerk
TAOS, NM

Dedicated to Government

Due to our dedication to the pursuit of government innovation, we have been honored by many prestigious government foundations. This speaks to our leadership in the GovTech space and a showcase to the quality of work we pledge to provide your government.

Subscription Summary

seamless GOV

Base Platform

Features	Starter	Premium	Digital Adoption
Forms	Up to 10	Up to 50	Unlimited
Unlimited Submissions	✓	✓	✓
Unlimited eSignatures	✓	✓	✓
Unlimited Storage	✓	✓	✓
SeamlessPay	✓	✓	✓
Users			
License(s)	1	5	10
Services			
Chat/Phone/Email Support	Unlimited	Unlimited	Unlimited
Online Trainings	Unlimited	Unlimited	Unlimited
SeamlessGov University	✓	✓	✓
Dedicated Success Team		✓	✓
Base Platform	$ 2,500	$ 5,000	$ 10,000
Government Relationship Manager: GRM®	$ 1,250	$ 2,500	$ 5,000
Service Center	$ 1,250	$ 2,500	$ 5,000
Transform Package*	**$ 4,500**	**$ 9,000**	**$ 18,000**

**Includes both Workflow & Service Center at a 10% Discount*

Discounts

3 Year Term: 3% Discount
5 Year Term: 5% Discount

Solution Portals

	Government Relationship Manager	Service Center
Features		
	Search, Filter, Export/Import Stages & Tags Conversations & Reminders Form Fill Activity Tracking	Visitor Portal & Manager Open Data Portal Portal Pages Portal Builder
Usage		
	Unlimited Data Storage Unlimited Visitors	Unlimited Data Storage Unlimited Visitors

Notes

You can have either Solution as a stand alone as long as you have a Base Platform.
You can add either solution to your Base Platform at any time within your subscription

Software Add-Ons

Software Add-On	Description	Annual Fee
User License	A user license to the platform with options to **set user permissions** on different user types. ● A user license is needed to login to the platform ● Includes the ability to create & edit forms, manage data & the account ● This includes the ability to set different permissions for each user type	**$ 500**
Payment Integration	**Accept payment on any of your forms** to eliminate checks and old fashioned payment collection. ● Authorize.net, Paypal, Stripe, ePay2Gov, Invoice Cloud, Xpress Bill Pay, Elavon, Forte Payment, Bluefin Payments, Braintree	**$ 2,500**
API Access & Support	Access to our API Documentation which defines the ways to set up **integrations with existing systems** ● Pulling data from SeamlessGov is free ● Populating forms with existing data would incur a fee ● Includes support for any technical questions	**$ 2,500**
Active Directory Sync	Integrate SeamlessGov with your **Active Directory Identity** Management platform. ● Utilize single sign on when logging into the platform ● Require users to login before accessing their forms	**$ 2,500**
Private Labeling	A custom subdomain for your account and all of your forms. ● This removes the ".seamlessdocs" from the links in all of your forms ● Allows you to control branding on all of your forms	**$ 1,500**

Pricing Summary

Quote Summary

Software/Service	Cost	Qty	Total
Base Platform: {Digital Adoption (8 licenses)}			$9000
GRM: Workflow			$5000
GRM: Service Center			$5000
Active Directory			$2,500
Annual Subscription			**$21,500**
Discounts (Transform, Solutions Special, & Multi Year)			**-($5350)**
Total Year 1 Investment			**$16,150**

Subscription Term Details *(TO BE FILLED OUT BY SEAMLESSGOV)*

Term	60 months
Subscription Start Date	April 15, 2018
Subscription End Date	April 14, 2023
Payment Terms	Net 30
General Notes	5% discount for multi-year

Contact Information

Organization Name	
Street Address	
City, State, Zip	
Primary Contact Name	
Primary Contact Email	
Billing Contact Name	
Billing Contact Email	

Partner

Signature	
Full Name	
Title	
Date	

SeamlessGov

Signature	
Full Name	
Title	
Date	

Service Level Addendum

SeamlessDocs

30 Vandam Street

Table of Contents

1.0 *General Overview*

This is a Service Level Agreement (SLA) between *SeamlessDocs* and the ***Client*** to document:

- The technology services provided to the ***Client***
- The general levels of response, availability, and maintenance associated services
- The responsibilities of *SeamlessDocs* as a provider of these services and of clients receiving services
- Processes for requesting services

2.0 *Service Descriptions*

2.1 Service Scope

The scope of the project includes providing a cloud based forms engine & eSignature solution. This includes but is not limited to the following tools:

- Form & Survey Builder: use drag and drop tools to build responsive web forms and surveys
- SeamlessDoc Builder: convert any PDF into a cloud SeamlessDoc that can be filled out and submitted from any device.
- Seamless Quick Sign: upload a PDF to easily execute legally binding electronic signatures on any document.
- Wizard Builder: convert a PDF into a web form, which will auto populate data on the original PDF upon submission.
- Activity Feed: an audit trail of all form activity, including form submissions, signatures, creation, deletion and execution.
- Lobby: a dashboard view of all account activity which includes access to live versions of forms, a submission pipeline, account administration, the SeamlessDoc editor and user permissions.
- Government Relationship Manager: a searchable database that consists of all submission data as well as the completed PDF version of the forms.

Refer to your proposal for more information.

2.2 Assumptions

Services provided by SeamlessDocs are clearly documented on the SeamlessDocs website as well as within the proposal.

- Upgrades to services will be communicated and documented to all stakeholders via email.
- Service will be provided in adherence to any related policies, processes and procedures.
- Scheduling of all service related requests will be conducted in accordance with service descriptions.
- Payment and cost share arrangements are subject to all applicable codes and requirements for each organization; each organization must have appropriate

contracting and budgetary authority, and other forms and approvals may be required to create and effectuate the agreement.

3.0 *Roles and Responsibilities*

3.1 Provider's Responsibilities

SeamlessDocs responsibilities and/or requirements in support of this Agreement include:

- Meet response times associated with the priority assigned to incidents and service requests.
- Appropriate notification to Client for all scheduled maintenance via the Maintenance Calendar, Service Catalog web page and/or a communication to Client via email.

3.3 Client's Responsibilities

Client responsibilities and/or requirements in support of this Agreement include:

- Availability of customer representative(s) when resolving a service related incident or request.
- Communicate specific service availability requirements, including security and privacy requirements.

4.0 *Requesting Service*

SeamlessDocs uses a state of the art support tracking system and additionally offers ability to report via web, phone, email and chat support. All requests will be tracked with a correlated audit log.

4.1 Web Request

Web requests can be initiated via chat, community forum or the SeamlessDocs internal messaging system.

Response Time: web requests will be responded via an acknowledgement within 24 hours.

4.2 Phone

Phone requests are included with this SLA via our main phone line or the Account Manager's direct line. All phone requests will be documented using our support platform. Phone support is provided from 9am EST (6am PST) until 8pm EST (5 pm PST).

Response Time: Phone support team will provide an estimated amount of time for resolving any specific issues or problems.

4.3 Emergency

Emergency support is included in this SLA. Support will be provided via phone and/or email within 24 hours, 7 days a week.

Response Time: a response will be given within one hour which includes an estimated amount of time for solution.

4.3 Email
Email support can be sent to support@seamlessdocs.com or the Client's dedicated account manager.
Response Time: All emails will be responded to within 24 hours.

5.0 Maintenance and Service Changes

5.1 Change Management Process
If for any reason the Company Representative working on an account are changed, the Client will be notified and a replacement will be provided immediately.

5.2 Maintenance Window
SeamlessDocs is a cloud based platform that enables real time communication of platform upgrades to ensure no interruptions will take place. SeamlessDocs will provide 48 hours notice of any upgrades that require platform down time of over two hours.

5.3 Planned Outages
SeamlessDocs will have an average of two planned outages per year for regular platform maintenance. *SeamlessDocs* will provide one week notice for any planned outages. In addition these outages will be done either late at night or on a weekends to limit affect.

5.4 Emergency Maintenance
Outages not included in our scheduled platform upgrades will need to be performed. *SeamlessDocs* will make all possible efforts to give 48 hours notice for such maintenance, which includes a platform down time duration window

5.5 Backup Procedures and Schedule
All data is backed up in real time as the SeamlessDocs platform processes information. In addition any information synced with third parties is also processed in real time. Our software is backed up multiple times a day.

6.0 Associated Policies, Processes and Procedures

6.1 Incident Management Process
Our security management model consists of four main stages: Plan, Do, Check, Act as recommended by the ISO 27001 standard. Our Customer Security Program, built on the foundation of this model combines *SeamlessDocs*' expertise with the associated technology and services. The result is a differentiated service level for Client and Client business goals.

6.2 Maintenance Calendar
SeamlessDocs works on an AGILE maintenance calendar and does updates to the platform frequently.

6.3 Change Management Process
In the event of any routine changes to any Stakeholders associated with this account notification will be done via email.

6.4 Data Ownership
If SeamlessDocs on its own or any third party notifies SeamlessDocs that data stored by the Client and/or User is in violation of any law or infringes third party rights, *SeamlessDocs* shall have the unfettered right to, without liability to the Client or User, immediately bar access to such data without prior notice to the User or the Client. The Client and/or User shall be notified by *SeamlessDocs* of any such action under this Section.

SeamlessDocs does not own any data, information or material that Client or other users submit to the Service in the course of using the Service ("Customer Data"). Client shall have the sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness and intellectual property ownership or right to use any and all Customer Data that users submit. SeamlessDocs shall not be responsible or liable for the deletion, correction, destruction, damage, loss or failure to store and Customer Data.

6.5.1 Return of Data
The Client always retains the ability to export ALL of its data and documents from SeamlessDocs. This is possible via either csv or excel export or programmatically via our API. If for any reason the relationship is terminated, the Client will have the right to access and export any data and documents stored on SeamlessDocs for a time regulated by state archiving laws. Upon request SeamlessDocs can purge ALL data collected via SeamlessDocs.

7. *Information Security*
SeamlessDocs' collection, access, use, storage, disposal and disclosure of Personal Information does and will comply with all applicable federal and state privacy and data protection laws, as well as all other applicable regulations and directives. SeamlessDocs agrees to use "best efforts" to implement administrative, physical and technical safeguards to protect Personal Information that are no less rigorous than accepted industry practices, and shall use "best efforts" ensure that all such safeguards, including the manner in which Personal Information is collected, accessed, used, stored, processed, disposed of and disclosed, comply with applicable data protection and privacy laws, as well as the terms and conditions of this Agreement. If, in the course of its engagement with Licensee, SeamlessDocs has access to or will collect, access, use, store, process, dispose of or disclose credit, debit or other payment cardholder information, SeamlessDocs shall at all times use "best efforts" to remain in compliance with the Payment Card Industry Data Security Standard (hereinafter "PCI DSS") requirements, including remaining aware at all times of changes to the PCI DSS and promptly implementing all procedures and practices as may be necessary to remain in compliance with the PCI DSS.

8.4 Confidentiality
Each Party receiving Confidential Information (a "**receiving Party**") hereunder shall (a) hold the Confidential Information in strict confidence, (b) exercise the highest degree of care in safeguarding the Confidential Information against any and all loss, theft or other inadvertent disclosure, and (c) take such steps as are necessary to ensure and maintain such confidentiality. Each receiving Party shall comply with all provisions of the export control laws of the United States and other relevant countries as such laws currently exist and as they may be amended from time to time, with respect to any export of any Confidential Information. Each receiving Party shall not disclose, transfer or in any way divulge, directly or indirectly, any of the Confidential Information, under any circumstances or by any means, to any third party without the prior written consent of the other part (the "**disclosing Party**"). Other than as is necessary for the performance of its obligations under this Agreement, the receiving Party shall not copy, transmit, reproduce, summarize, quote or make any commercial use whatsoever of any of the Confidential Information without the prior written consent of the other Party. The Confidential Information shall remain the exclusive property of the disclosing Party, and upon the termination or expiration of this Agreement, or at any time requested by the disclosing Party, the receiving Party shall promptly return to the disclosing Party (or certify the destruction of) all of the Confidential Information that is in the control or possession of the receiving Party. **Confidential Information** means (a) any technical, financial, marketing or distribution or other technical or business information or trade secrets of the disclosing Party, including without limitation any and all ideas, concepts, techniques, processes, methods, systems, designs, cost data, computer programs, formulas, developmental or experimental work, work in progress, customers and suppliers, business plans and partners, branding and other business information, and (b) any information the disclosing party has received from others, including any Personal Information, which it is obligated to treat as confidential or proprietary, or which is disclosed under circumstances that would indicate to a reasonable person that the information ought to be treated as confidential by receiving Party.. Notwithstanding the foregoing, Confidential Information does not include any information that (i) is or becomes readily available in public records or documents, other than as a result of a violation of the receiving party's obligations hereunder, (ii) is required to be disclosed pursuant to an applicable law, rule, regulation, subpoena or order of a court of competent jurisdiction, provided that the receiving Party immediately notifies the disclosing Party in order that it may take such action as necessary to protect its interests or (iii) is developed by the receiving Party independently without access to any Confidential Information of the disclosing Party.

9. MISCELLANEOUS
9.1 Governing Law
This Agreement shall be construed in accordance with the laws of the state of the Licensee, without regard to any conflict of law provisions. Any dispute arising under this Agreement shall be resolved exclusively by the state and federal courts of the address listed as the primary address of the Licensee.

9.2 Modification
None of the terms and conditions contained herein may be added to, modified, superseded or otherwise altered except by an instrument executed and delivered by each of Licensee and SeamlessDocs.

9.3 Waiver
A waiver by either party of any term or condition of this Agreement in any instance shall not be deemed or construed as a waiver of such term or condition in the future, or of any subsequent breach thereof. All remedies, rights, undertakings, obligations, and agreements contained in this Agreement shall be cumulative, and none of them shall be in limitation of any other remedy, right, undertaking, obligation or agreement of either party.

9.4 Enforceability

The invalidity or unenforceability of any provision of this Agreement shall in no way affect the validity or enforceability of any other provision of this Agreement.

9.5 Severability
Should any valid federal or state law, or final determination of any administrative agency or court of competent jurisdiction affect any provision of this Agreement, the provision or provisions so affected shall, to the fullest extent possible, be automatically deemed amended to give fullest effect possible to the original intent of the affected provision (and if not capable of being so amended, only the provisions so affected shall be automatically void) and this Agreement, as so amended, shall continue in full force and effect.

9.6 Force Majeure
Neither party shall be liable for any failure or delay in performance under this Agreement to the extent due to any contingency, delay, failure or cause of, any nature beyond the reasonable control of such party, including unavailability of telecommunications network or the Internet, computer viruses or hacker attacks, fire, explosion, earthquake, storm or other weather, unavailability of necessary utilities or raw materials, strike or other labor difficulties, war or terrorist attack, insurrection, riot, acts of God, proclamation, ordinance or instructions of government or other public authorities, or judgment or decree of a court of competent jurisdiction (not arising out of breach by such party of this Agreement).

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018

Agenda Category: Resolutions – Adoption

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:

Resolution No. 57-18, Expressing Appreciation to Sai Kukkadapu for Service on the Parks and Recreation Commission

Department:	Ordinance/Resolution Number:	Document Type:
City Attorney	57-18	Resolution

Recommended Motion:

Adopt Resolution No. 57-18, expressing appreciation to Sia Kukkadapu for his service as a youth member on the Parks and Recreation Commission.

Summary:

Sai Kukkadapu was appointed to the Parks and Recreation Commission on March 31, 2017 and served until his term expired on March 31, 2018.

Fiscal Impact:

None.

Attachments:

1. Resolution No. 57-18

RESOLUTION NO. 57-18

A RESOLUTION expressing the appreciation of the City of Richland and its citizens to Sai Kukkadapu for service rendered to the City as a youth member of the Parks and Recreation Commission.

BE IT RESOLVED by the City Council of the City of Richland, Washington, that the City and its citizens express publicly and formally to Sai Kukkadapu their appreciation for the service he rendered to the City during his tenure as a youth member of the Parks and Recreation Commission.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 3rd day of April, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

MARCIA HOPKINS, City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY, City Attorney

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018

Agenda Category: Resolutions – Adoption

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:

Resolution No. 58-18, Expressing Appreciation to Jessica Scritchfield for Service on the Parks and Recreation Commission

Department:	Ordinance/Resolution Number:	Document Type:
City Attorney	58-18	Resolution

Recommended Motion:

Adopt Resolution No. 58-18, expressing appreciation to Jessica Scritchfield for her service as a youth member on the Parks and Recreation Commission.

Summary:

Jessica Scritchfield was appointed to the Parks and Recreation Commission on March 31, 2017 and served until her term expired on March 31, 2018.

Fiscal Impact: None.

Attachments:

1. Resolution No. 58-18

RESOLUTION NO. 58-18

A RESOLUTION expressing the appreciation of the City of Richland and its citizens to Jessica Scritchfield for service rendered to the City as a youth member of the Parks and Recreation Commission.

BE IT RESOLVED by the City Council of the City of Richland that the City and its citizens express publicly and formally to Jessica Scritchfield their appreciation for the service she rendered to the City during her tenure as a youth member of the Parks and Recreation Commission.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 3rd day of April, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST: APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk HEATHER KINTZLEY, City Attorney

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018 Agenda Category: Resolutions – Adoption

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:
Resolution No. 59-18, Expressing Appreciation to Laila Krowiak for Service on the Parks and Recreation Commission

Department:	Ordinance/Resolution Number:	Document Type:
City Attorney	59-18	Resolution

Recommended Motion:
Adopt Resolution No. 59-18, expressing appreciation to Laila Krowiak for her service on the Parks and Recreation Commission.

Summary:
Laila Krowiak was appointed to the Parks and Recreation Commission on January 16, 2018 and served until her term expired on March 31, 2018.

Fiscal Impact: None.

Attachments:
1. Resolution No. 59-18

RESOLUTION NO. 59-18

A RESOLUTION expressing the appreciation of the City of Richland and its citizens to Laila Krowiak for service rendered to the City as a member of the Parks and Recreation Commission.

BE IT RESOLVED by the City Council of the City of Richland that the City and its citizens express publicly and formally to Laila Krowiak their appreciation for the service she rendered to the City during her tenure as a member of the Parks and Recreation Commission.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 3rd day of April, 2018.

____
ROBERT J. THOMPSON
Mayor

ATTEST:

____
MARCIA HOPKINS, City Clerk

APPROVED AS TO FORM:

____
HEATHER KINTZLEY, City Attorney

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018

Agenda Category: Resolutions – Adoption

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:
Resolution No. 60-18, Expressing Appreciation to Thomas Rado for Service on the Arts Commission

Department:	Ordinance/Resolution Number:	Document Type:
City Attorney	60-18	Resolution

Recommended Motion:
Adopt Resolution No. 60-18, expressing appreciation to Thomas Rado for his service on the Arts Commission.

Summary:
Thomas Rado was appointed to the Arts Commission on March 15, 2016 and he served until his term expired on March 31, 2018.

Fiscal Impact: None.

Attachments:
1. Resolution No. 60-18

RESOLUTION NO. 60-18

A RESOLUTION expressing the appreciation of the City of Richland and its citizens to Thomas Rado for service rendered to the City as a member of the Arts Commission.

BE IT RESOLVED by the City Council of the City of Richland that the City and its citizens express publicly and formally to Thomas Rado their appreciation for the service he rendered to the City during his tenure as a member of the Arts Commission.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 3rd day of April, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

MARCIA HOPKINS, City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY, City Attorney

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018

Agenda Category: Resolutions – Adoption

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:

Resolution No. 61-18, Expressing Appreciation to Michael Wutzke for Service on the Arts Commission

Department:	Ordinance/Resolution Number:	Document Type:
City Attorney	61-18	Resolution

Recommended Motion:

Adopt Resolution No. 61-18, expressing appreciation to Michael Wutzke for his service on the Arts Commission.

Summary:

Michael Wutzke was appointed to the Arts Commission on April 7, 2015 and served until his term expired on March 31, 2018.

Fiscal Impact: None.

Attachments:

1. Resolution No. 61-18

RESOLUTION NO. 61-18

A RESOLUTION expressing the appreciation of the City of Richland and its citizens to Michael Wutzke for service rendered to the City as a member of the Arts Commission.

BE IT RESOLVED by the City Council of the City of Richland, Washington, that the City and its citizens express publicly and formally to Michael Wutzke their appreciation for the service he rendered to the City during his tenure as a member of the Arts Commission.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 3rd day of April, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

MARCIA HOPKINS, City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY, City Attorney

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018

Agenda Category: Resolutions – Adoption

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:

Resolution No. 62-18, Expressing Appreciation to Rachel Bauman for Service on the Arts Commission

Department:	Ordinance/Resolution Number:	Document Type:
City Attorney	62-18	Resolution

Recommended Motion:

Adopt Resolution No. 62-18, expressing appreciation to Rachel Bauman for her service as a youth member on the Arts Commission.

Summary:

Rachel Bauman was appointed to the Arts Commission on October 17, 2017 and served until her term expired on March 31, 2018.

Fiscal Impact: None.

Attachments:

1. Resolution No. 62-18

RESOLUTION NO. 62-18

A RESOLUTION expressing the appreciation of the City of Richland and its citizens to Rachel Bauman for service rendered to the City as a youth member of the Arts Commission.

BE IT RESOLVED by the City Council of the City of Richland that the City and its citizens express publicly and formally to Rachel Bauman their appreciation for the service she rendered to the City during her tenure as a youth member of the Arts Commission.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 3rd day of April, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

MARCIA HOPKINS, City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY, City Attorney

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018

Agenda Category: Resolutions – Adoption

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:

Resolution No. 63-18, Authorizing an Agreement with Parametrix, Inc. for 2018 Landfill Environmental Monitoring

Department:	Ordinance/Resolution Number:	Document Type:
Public Works	63-18	Resolution

Recommended Motion:

Adopt Resolution No. 63-18, authorizing the City Manager to sign and execute an agreement with Parametrix, Inc. for 2017 landfill monitoring, sampling, gas support and reporting.

Summary:

Ongoing environmental monitoring in the vicinity of the City's Horn Rapids Landfill is required by state regulations. Monitoring of the Horn Rapids Landfill detected groundwater contamination beneath the landfill more than fifteen years ago. The City advanced required investigations and remediation activities as a voluntary independent action. In recent years, contaminant migration beyond the landfill property boundary has occurred. In 2017, the City entered an Agreed Order with the Washington State Department of Ecology to expand the monitoring program.

Parametrix, Inc. has been functioning as the City's environmental monitoring consultant for more than ten years. Parametrix staff participated in consultation with the Benton-Franklin Health District and Washington State Department of Ecology to develop the contents of the Assessment Monitoring Work Plan, which is the technical guidance for the Agreed Order.

Staff is proposing to contract with Parametrix for the 2018 environmental monitoring of the landfill. The contracted work consists of data gathering, engineering analysis, and report writing for the routine required monitoring. This work compliments and is integrated with the work required under the Agreed Order. Contracting with Parametrix for both work efforts is the most cost-effective way to complete both required processes. Parametrix expertise and site knowledge make them uniquely qualified to assist the City in these matters.

The City will support this effort by contracting with the analytical laboratory to analyze water samples. Taking on this responsibility saves cost by avoiding subcontractor mark-up that would be applied by the consultant.

The work should be complete by the second quarter of 2019, with completion of the 2018 annual monitoring report. Staff recommends approval of Resolution No. 63-18.

Fiscal Impact:	The total cost of this contract will not exceed $71,509.85. The 2018 Solid Waste Disposal budget identifies this expense in its expert services line, which has a current balance of $126,159.66.

Attachments:

1. Resolution No. 63-18
2. 2018 HR Landfill Environmental Monitoring Agreement

RESOLUTION NO. 63-18

A RESOLUTION of the City of Richland authorizing a consultant agreement with Parametrix, Inc. for 2018 environmental monitoring and reporting services at the Horn Rapids Landfill.

WHEREAS, Washington State regulations require environmental monitoring of the City's Horn Rapids Landfill; and

WHEREAS, the City of Richland and Washington State Department Ecology entered into Agreed Order No. DE 13717 in the summer of 2017 to define an expanded scope of environmental monitoring for the landfill; and

WHEREAS, the City selected Parametrix, Inc. as its landfill environmental monitoring consultant several years ago through a competitive solicitation process complying with the City's purchasing policies; and

WHEREAS, Parametrix, Inc. has completed recent groundwater monitoring reports for the Horn Rapids Landfill, and participated in consultation meetings with the Benton Franklin Health District and the Washington State Department of Ecology to negotiate the terms of the Agreed Order and Work Plan; and

WHEREAS, staff recommends contracting with Parametrix, Inc. to provide the annual environmental monitoring, sampling, gas support and reporting services; and

WHEREAS, the Solid Waste Utility Fund has budget capacity sufficient to fund this work.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute a consultant agreement with Parametrix, Inc. for the 2018 environmental monitoring, sampling, gas support and reporting at the Horn Rapids Landfill.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 3rd day of April, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

MARCIA HOPKINS, City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY, City Attorney

AGREEMENT BETWEEN CITY AND CONSULTANT

THIS AGREEMENT, entered into this ____ day of ________ , 2018 by and between the City of Richland, 505 Swift Blvd., Richland, Washington, (hereinafter referred to as the "City"), and Parametrix, Inc., 719 Second Avenue, Suite 200, Seattle, Washington (hereinafter referred to as the "Consultant").

WITNESSETH:

1) SCOPE OF WORK

a) The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work as designated in this Agreement. The Consultant shall provide environmental monitoring, sampling, reporting and gas support services for the Horn Rapids Landfill.

b) The following exhibit(s) are attached hereto and made a part of this Agreement:
   (i) Exhibit A: Scope of Work & Budget

c) This Agreement consists of this Agreement, the above referenced Exhibit(s) and other documents listed below. These form the entire Agreement between the parties, and are fully integrated into this Agreement as if stated or repeated herein. In the event of a conflict between documents, the order of precedence will be the order listed below. An enumeration of the Agreement documents is set forth below:
   (i) City of Richland Agreement No. 88-18
   (ii) Exhibit A: Scope of Work & Budget

2) GENERAL REQUIREMENTS

a) The Consultant shall attend status, progress, and coordination meetings with the designated City of Richland representatives, or such federal, community, state, city or county officials, groups or individuals as may be requested by the City. If additional meetings are requested, the City will provide the Consultant sufficient notice prior to those meetings requiring Consultant participation.

b) The Consultant shall prepare a monthly progress report if requested, in a form approved by the City, that will outline in written and/or graphical form the various phases and the order of performance of the work in sufficient details so that the progress of the work can easily be evaluated.

3) TIME FOR BEGINNING AND COMPLETION

The Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described under this Agreement by April 1, 2019.

4) PAYMENT

a) For services rendered under this Agreement, the City shall pay the Consultant an amount not to exceed Seventy-One Thousand Five Hundred Nine and Eighty-Five Cents ($71,509.85). Payment shall be made on a “time and materials” basis. Payment as identified in this section shall be full compensation for all work performed or services rendered, and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in Exhibit A: Scope of Work & Budget.

b) Invoices not in dispute by the City will be paid net thirty (30) days and shall reference the contract number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed and include detailed receipts for any invoices.

c) Partial payments to cover the percentage of work completed may be requested by the Consultant. These payments shall not be more than one (1) per month.

d) Pre-approved travel, meals and lodging will be reimbursed at cost and only when consultant travels at least 150 miles per one way trip. Reimbursable expenses are limited to the following: coach airfare, ground transportation (taxi, shuttle, car rental), hotel accommodations at the government rate, personal or company vehicle use at the then-current federal mileage rate, and meals at the current federal per-diem meal allowance or up to the current federal per-diem with detailed receipts, no alcohol, and a 20% maximum gratuity.

e) Reimbursement for extra services/reimbursable expenses are not authorized under this Agreement unless detailed in the Scope of Work or agreed upon in writing as a modification to this Agreement.

f) The Consultant will allow access to the City, the State of Washington, the Federal Grantor Agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this contract is initiated before the expiration of the three-year period, the records shall be retained until such litigation, claim, or audit involving the records is completed.

5) INDEPENDENT CONTRACTOR

The Consultant, and any and all employees of the Consultant or other persons engaged in the performance of any work or services required of the Consultant under this Agreement, are independent contractors and shall not be considered employees of the City. Any and all claims that arise at any time under any Workers’ Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of the Consultant’s employees or other persons engaged in any of the work or services required to be provided herein, shall be the sole obligation and responsibility of the Consultant.

6) OWNERSHIP OF DOCUMENTS

Any and all data, analyses, documents, photographs, plans, designs, drawings, specifications, surveys, films, documents, reports and other work products created, prepared, produced, constructed, assembled, made, performed, or otherwise produced by the Consultant or Consultant's subcontractors for delivery to the City pursuant to this Agreement shall become the sole and absolute property of the City upon completion of the services and payment in full of all payment due to the Consultant of the fees set forth in this Agreement. Such property shall constitute "work made for hire" as defined by the U.S. Copyright Act of 1976, 17 U.S.C. § 101, and the ownership of the copyright and any other intellectual property rights in such property shall vest in the City at the time of its creation. Ownership of the intellectual property includes the right to copyright, patent, and register, and the ability to transfer these rights. Material which the Consultant uses to perform this Agreement but is not created, prepared, constructed, assembled, made, performed or otherwise produced for or paid for by the City is owned by the Consultant and is not "work made for hire" within the terms of this Agreement.

The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of the Consultant. The City agrees to waive any claim against the Consultant arising from any unauthorized reuse of the plans and specifications, and to indemnify and hold the Consultant harmless from any claim, liability or cost arising or allegedly arising out of any reuse of the plans and specifications by the City or its agent not authorized by the Consultant.

7) TERMINATION

a) This Agreement may be terminated by either party upon thirty (30) days' written notice. In the event this Agreement is terminated by the Consultant, the City shall be entitled to reimbursement of costs occasioned by such termination by the Consultant. In the event the City terminates this Agreement, the City shall pay the Consultant for the work performed, which shall be an amount equal to the percentage of completion of the work as mutually agreed between the City and the Consultant.

b) If any work covered by this Agreement shall be suspended or abandoned by the City before the Consultant has completed the assigned work, the Consultant shall be paid an amount equal to the costs incurred up to the date of termination or suspension as mutually agreed upon between the City and the Consultant.

8) AVAILABILITY OF RECORDS FOR PUBLIC INSPECTION

a) As a public contract, all records prepared, generated or used by Consultant or its agents, employees and subcontractors relating to this Agreement and associated work (hereinafter "public records") may be subject to disclosure under the Washington State Public Record Act, Chapter 42.56 RCW.

b) Contractor shall maintain and retain all such public records in a manner that is readily accessible for a minimum term of no less than three (3) years following completion of the contract work. City shall have the right to timely review all such public records upon request. Contractor shall provide copies of any public records requested by City within 30 days of City's request. If City requests that copies of public records be provided to City in an electronic format, said records shall be provided at no cost to City. If paper copies are requested by City, City shall pay $.10 per page. Payment for paper copies shall be rendered to Consultant within 20 days of receipt.

c) All records subject to a public disclosure request will be provided to a requester unless exempted from disclosure by law. The City's decision to exempt or redact any public record shall be based only upon valid exemptions that apply to the City. City will not refrain from disclosing any record under an exemption that may be personal to

Consultant. In the event Consultant objects to release of any public record under this Agreement, Consultant may seek judicial approval to prevent such disclosure at its sole expense. City shall neither aid nor interfere with Consultant's request for an injunction to prevent disclosure of any public record under this Agreement.

d) Consultant shall insert this provision in all contracts with subcontractors or agents providing services relating to this Agreement.

9) DISPUTE RESOLUTION

a) The City and the Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.

b) All disputes between the City and the Consultant not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the City and the Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will resolved by legal action.

10) DEBARMENT CERTIFICATION

The Consultant certifies that neither the Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this contract by any federal or state department or agency. Further, the Consultant agrees not to enter into any arrangements or contracts related to completion of the work contemplated under this Agreement with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-procurement Programs" which can be found at:

www.sam.gov and
http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/default.asp

11) VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION

In the event that either party deems it necessary to initiate a legal action to enforce any right or obligation under this Agreement, the parties agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Benton County. The parties agree that all questions shall be resolved by application of Washington law, and that the parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. The Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington situated in Benton County.

12) ATTORNEY'S FEES

The parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the substantially prevailing party will be awarded its reasonable attorney's fees and costs in action, including costs and attorney's fees on appeal if appeal is taken.

13) INSURANCE

The Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

a) No Limitation. Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

b) Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.

2. Commercial General Liability insurance shall be as least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

4. Professional Liability insurance appropriate to the Consultant's profession.

c) Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of $1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than $1,000,000 each occurrence, $2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than $1,000,000 per claim and $1,000,000 policy aggregate limit.

d) Other Insurance Provisions. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance with respect to the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

e) Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

f) Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to, the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

g) Notice of Cancellation. The Consultant shall provide the City with written notice of any policy cancellation within two (2) business days of Consultant's receipt of such notice.

h) Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

i) Public Entity Full Availability of Consultant Limits. If the Consultant maintains higher insurance limits than the minimum shown above, the City shall be insured for the full available limits of the Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

14) INDEMNIFICATION / HOLD HARMLESS

a) Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the willful or negligent acts, errors or omissions of the Consultant or the Consultant's employees or agents in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

b) Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

15) STANDARD OF CARE

The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

16) SUCCESSORS OR ASSIGNS

All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the parties to the Agreement.

17) NOTICES

Any notices required under this Agreement will be in writing, addressed to the appropriate party at the address which appears below (as modified in writing from time to time by such party), and given by electronic submission, by facsimile personally, by registered or certified mail, return receipt requested, or by nationally recognized overnight courier service. All notices shall be effective upon the date sent.

Purchasing Manager	Contact Name:	Steve Emge
City of Richland	Name of Firm:	Parametrix, Inc.
505 Swift Blvd., MS-11	Address:	719 Second Avenue, Suite 200
Richland, WA 99352	Address:	Seattle, WA 98104
Email: purchasing@ci.richland.wa.us	Email:	SEmge@parametrix.com
Phone: (509) 942-7710	Phone Number:	206-394-3700
Fax: (509) 942-7397	Fax Number:	855-542-6353

18) EQUAL OPPORTUNITY AGREEMENT

The Consultant agrees that s/he will not discriminate against any employee or job applicants for work under this Agreement for reasons of race, sex, nationality, religious creed, or sexual orientation.

19) PARTIAL INVALIDITY

Any provision of this Agreement which is found to be invalid or unenforceable shall be ineffective to the extent of such invalidity or unenforceability, and the invalidity or unenforceability of such provision shall not affect the validity or enforceability of the remaining provisions hereof.

20) AMENDMENTS

All amendments must be in writing and be approved and signed by both parties.

21) CHANGE IN LAW

The parties hereto agree that in the event legislation is enacted or regulations are promulgated, or a decision of court is rendered, or any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation is published that affects or may affect the legality of this Agreement or any part thereof or that materially and adversely affects the ability of either party to perform its obligations or receive the benefits intended hereunder ("Adverse Change in Law"), then within fourteen (14) days following written notice by either party to the other party of such adverse change in law, the parties shall meet to negotiate in good faith an amendment which will carry out the original intention of the parties to the extent possible. If, despite good faith attempts, the parties cannot reach agreement upon an amendment within sixty (60) days after commencing negotiation, then this Agreement may be terminated by either party as of the earlier of: (i) the effective date of the adverse change in law, or (ii) the expiration of a period of sixty (60) days following written notice of termination provided by one party to the other.

22) CONFIDENTIALITY

In the course of performing under this Agreement, Consultant, including its employees, agents or representatives, may receive, be exposed to, or acquire confidential information. Confidential information may include, but is not limited to, patient information, contract terms, sensitive employee information, or proprietary data in any form, whether written, oral, or contained in any computer database or computer readable form. Consultant shall: i) not disclose or sell confidential information except as permitted by this Agreement; (ii) only permit use of such confidential information by employees, agents and representatives having a need to know in connection with performance under this Agreement; and (iii) advise each of its employees, agents, and representatives of their obligations to keep such information confidential.

23) CHANGES OF WORK

a) When required to do so, and without any additional compensation, the Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which the Consultant is responsible for preparing or furnishing under this Agreement.

b) Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 22, Extra Work.

24) EXTRA WORK

The City may desire to have the Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as extra work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

(Signature page to follow)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND, WASHINGTON

____
CYNTHIA D. REENTS, ICMA-CM
City Manager

ATTEST:

____
MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

____
HEATHER D. KINTZLEY
City Attorney

PARAMETRIX, INC.

____
Signature

____
Printed Name

____

____
Address

Phone: ___________________________

Email: ____________________________

Fax: _____________________________

EXHIBIT A – SCOPE OF WORK

CITY OF RICHLAND PUBLIC WORKS DEPARTMENT
SERVICE AGREEMENT FOR ENGINEERING SERVICES

2018 SERVICE YEAR:

2018 ENVIRONMENTAL MONITORING SERVICES

Leader: Lisa Gilbert, LHG

Background:

Parametrix has developed this scope of work for conducting environmental monitoring and preparing environmental monitoring reports for 2018, as requested by The City of Richland Public Works Department (City). The environmental monitoring is being conducted under the requirements of the *Criteria for Municipal Solid Waste Landfills (Chapter 173-351 WAC),* and the *Model Toxics Control Act (Chapter 173-340 WAC).*

Task 01 - 2018 Quarterly Groundwater and Lysimeter Sampling

Objective:

Provide one personnel to conduct four quarterly groundwater sampling events during 2018 (March, June, September, November) in accordance with the *Criteria for Municipal Solid Waste Landfills, Chapter 173-351 WAC* (November 2012) and *Guidance for Groundwater Monitoring at Landfills and Other Facilities Regulated Under Chapters 173-304, 173-306, 173-350, and 173-351 WAC* (December 2012, Ecology Publication 12-07-072).

Approach:

One Parametrix field technician, with assistance from one City of Richland personnel will conduct the sampling events. Monitoring includes collecting groundwater samples quarterly during 2018, and assisting the City in collecting lysimeter samples annually (if leachate is present). In addition, a new Grundfos Redi-flo 2 dedicated submersible pump has been budgeted and may be purchased, and installed if one of the existing groundwater pumps fail, and, if so, an evaluation will be performed on the existing pump to determine whether it should be refurbished as a backup.

Deliverables:

Parametrix will provide the following deliverables:

- Field data sheets for each well documenting field measurements.
- Samples provided to laboratory for analysis.
- If required, install a new groundwater pump and perform analysis on the failed pumped.

SCOPE OF WORK (CONTINUED)

Assumptions:

Each field event will be conducted during two field days and will include collecting samples from ten groundwater monitoring wells, including one duplicate sample.

Additional samples will be collected at one monitoring well for Appendix III parameters during the second quarter.

Leachate samples will be collected (if present) during the third quarter.

The analytical laboratory will be under direct contract to the City.

The City will provide personnel trained for groundwater sampling and confined lysimeter vault entry.

Task 02 - 2018 Quarterly Environmental Monitoring Reports

Objective:

Prepare reports documenting the results of the First, Second and Third Quarter 2018 groundwater and gas probe monitoring events in accordance with the requirements of *Criteria for Municipal Solid Waste Landfills, Chapter 173-351* (November 2012) and *Guidance for Groundwater Monitoring at Landfills and Other Facilities Regulated Under Chapters 173-304, 173-306, 173-350, and 173-351 WAC* (December 2012, Ecology Publication 12-07-072).

Approach:

Prepare report for each of the First, Second and Third quarters in the general format previously used by Parametrix during 2017. The statistical approach will use Sen's slope and Mann Kendall tests to evaluate trends in volatile organic compounds in groundwater to measure the effectiveness of ongoing landfill closure activities as a remedy to attenuate existing groundwater contamination. Prepare data and submit into Ecology's Environmental Information Management (EIM) database within 60 days after receipt of the quarterly analytical data.

Deliverables:

Draft (PDF via email) and Final Environmental Monitoring Reports for the First, Second and Third Quarters of 2018 (four copies). The final reports will be submitted within 60 days after receipt of the quarterly analytical data.

Assumptions:

Data will be prepared for ten groundwater samples and one field duplicate (Appendix I and II parameters), and one groundwater and one leachate sample (Appendix III).

The quarterly reports will include the landfill gas probe monitoring data will be collected by the City as described in Task 04.

Copies of original laboratory reports, including laboratory QA/QC results, will be provided to Parametrix by the analytical laboratory.

Groundwater data will be provided to Parametrix in electronic format that is readily portable into the Sanitas® statistics program. The laboratory will provide groundwater quality data in an EIM-ready format.

The City will provide Parametrix with authorization to use the Sanitas® groundwater program used to conduct statistical analyses, and the City will pay the annual license fee directly to Sanitas.

Task 03 – 2018 Annual Environmental Monitoring Report

Objective:

Prepare annual report documenting the results of the four quarterly 2018 groundwater and gas probe monitoring events in accordance with the requirements of *Criteria for Municipal Solid Waste Landfills, Chapter 173-351* (November 2012) and *Guidance for Groundwater Monitoring at Landfills and Other Facilities Regulated Under Chapters 173-304, 173-306, 173-350, and 173-351 WAC* (December 2012, Ecology Publication 12-07-072).

Approach:

Prepare annual report summarizing the data collected during 2018, in the general format previously used during 2017. The statistical approach will use Sen's slope and Mann Kendall tests to evaluate trends in volatile organic compounds in groundwater to measure the effectiveness of ongoing landfill closure activities as a remedy to attenuate existing groundwater contamination. Prepare data and submit directly into Ecology's Environmental Information Management (EIM) database within 60 days after receipt of the quarterly analytical data.

Deliverables:

Draft (PDF via e-mail) and Final Environmental Monitoring Annual Report for 2018 (four copies and PDF via e-mail). The final report will be submitted by April 1.

Assumptions:

Copies of original laboratory reports, including laboratory QA/QC results, will be provided to Parametrix by the analytical laboratory.

Groundwater data will be provided to Parametrix in electronic format that is readily portable into the Sanitas® statistics program. The laboratory will provide groundwater quality data in an EIM-ready format.

The City will provide Parametrix with access to the Sanitas® groundwater program used to conduct statistical analyses.

SCOPE OF WORK (CONTINUED)

Task 04 – 2018 Landfill Gas Support

Objective:

Provide continuing engineering and operations services for the City's landfill gas system from April 2018 through March 2019.

Approach:

This task will provide the following tasks:

1. Assist the City staff in continuing operation of the landfill gas system at the Horn Rapids Landfill. This work is assumed to consist of communications (both written and oral) concerning landfill gas operations. This work is assumed to require 2 hours/month. Additional time and travel expenses are included for one field visit (8 hours) between the Project Engineer and City staff.
2. Provide City operations staff summary of monitoring, which will provide proper and recommend landfill gas system adjustments to the wellfield on an anticipated schedule of every three weeks. This work is included in the above stated task.
3. Provide assistance to the City landfill manager on reporting Greenhouse Gas emissions to the EPA website and Ecology with regards to the landfill gas system. This work is assumed to require 6 hours.
4. Prepare an annual letter report to communicate landfill gas system operations from the past year to agency staff that satisfies the *Benton Clean Air Authority, Order of Approval No. OA 2006-0012*. This work is assumed to require 6 hours.

Deliverables:

This task will provide the following deliverables:

1. Gas system data evaluation and recommended adjustments to the landfill gas system based on City operations staff monitored data.
2. Prepare and submit 2018 annual letter report (four and PDF via email) for the Horn Rapids Landfill gas system.

Assumptions:

The City staff will provide monitoring of the flare facility on a weekly basis, the entire active landfill gas system on a monthly basis, and the gas probes quarterly.

Client: City of Richland
Project: Horn Rapids Enviromental Monitoring
Project No: 5553820004/08

Phase	Task	Description	Labor Dollars	Labor Hours	Dwight Miller	Lisa A Gilbert	Stephen Emge	Adam W. Romey	Butch R. Purganan	Shanon L. Harris	Seattle Publications (WP)	Jean N. Johnson	Laura B. Lee	Margaret E. Spence	Shari Morgan	Trey J. Parry
					Sr Consultant	Sr Hydrogeologist	Sr Engineer	Hydrogeologist III	Technical Lead	Project Controls Specialist	Seattle Publications (WP)	Sr Contract Administrator	Sr Project Control Specialist	Sr Scientist/Biologist	Sr Project Accountant	Scientist/Biologist I
				Billing Rates:	$258.24	$196.51	$215.74	$119.07	$137.66	$110.72	$100.67	$135.84	$131.94	$173.89	$126.69	$91.39
08		**2018 Environmental Monitoring**	**$62,787.80**	**425**	**3**	**58**	**75**	**32**	**16**	**16**	**27**	**1**	**72**	**20**	**9**	**96**
08	01	2018 Quarterly GW Sampling	$16,924.43	148		6	14	32								96
08	02	2018 Quarterly GW Monitoring Rpts	$22,477.15	148		36	9		9	9	18	1	48	12	6	
08	03	2018 Annual GW Monitoring Rpt	$11,738.66	73	2	16	4		5	3	8		24	8	3	
08	04	Landfill Gas Support	$11,647.56	56	1		48		2	4	1					
		Labor Totals:	**$62,787.80**	**425**	**3**	**58**	**75**	**32**	**16**	**16**	**27**	**1**	**72**	**20**	**9**	**96**
					$800.23	**$11,570.20**	**$16,426.87**	**$3,810.24**	**$2,240.72**	**$1,797.52**	**$2,760.16**	**$135.84**	**$9,654.21**	**$3,542.62**	**$1,158.75**	**$8,890.42**

DIRECT EXPENSES:

Description	Amount
Mileage	$1,308.00
Courier	$345.00
Equipment	$2,070.00
Lodging	$736.00
Meals	$368.00
Misc. expenses	$117.30
Pump (if needed)	$3,685.75
Pump evaluation	$92.00
Expense Total:	**$8,722.05**
Project Total:	**$71,509.85**

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018

Agenda Category: Resolutions – Adoption

Key Element: Key 2 - Infrastructure & Facilities

Subject:

Resolution No. 64-18, Authorizing a Cost Sharing Agreement with Falcon Video Communications L.P. for Fiber Optic Infrastructure Construction on the Duportail Bridge Project

Department:	Ordinance/Resolution Number:	Document Type:
Public Works	64-18	Resolution

Recommended Motion:

Adopt Resolution No. 64-18, authorizing the City Manager to sign and execute a cost-sharing agreement with Falcon Video Communications L.P., locally known as Charter Communications, for fiber optic infrastructure construction as part of the Duportail Bridge project.

Summary:

As part of the Duportail Bridge project, the existing aerial utility crossing of the Yakima River will be removed.

Under the terms of Ordinance No. 34-16, Falcon Video Communications L.P. (FVC) owns and operates fiber optic infrastructure on the existing aerial utility poles at the project location, and is required to relocate its infrastructure at its own cost. The City is providing an opportunity for FVC to relocate onto the Duportail Bridge in a shared utility hanger system.

FVC responded to the City's notice by indicating its desire to relocate onto the Duportail Bridge. FVC will provide conduit to be installed by Apollo Inc., the Duportail Bridge contractor. City staff and FVC have negotiated an agreement whereby FVC will reimburse the City the actual costs of conduit installation for its infrastructure.

The City's best interests are served by facilitating FVC's infrastructure relocation for the cost of the work, thereby enabling continued high quality communication services to Richland residents and businesses.

Staff recommends approval of Resolution No. 64-18.

Fiscal Impact:	The City's estimated costs, based on the City's Duportail Bridge construction contract prices, of work supporting the Falcon Video Communications L.P. fiber optic relocation is $9,043.20. The agreement requires Falcon Video Communications L.P. to reimburse the City's actual costs up to a maximum of $25,000. This agreement will ensure there is no financial impact to the City related to FVC's infrastructure relocation.

Attachments:

1. Resolution No. 64-18
2. Cost Reimbursement Agreement - Falcon Video

RESOLUTION NO. 64-18

A RESOLUTION of the City of Richland authorizing a cost sharing agreement with Falcon Video Communications L.P., locally known as Charter Communications, for fiber optic infrastructure on the Duportail Bridge.

WHEREAS, the City of Richland has identified the need to abandon the existing aerial utility crossing of the Yakima River as part of the Duportail Bridge Project; and

WHEREAS, under the terms of Ordinance No. 34-16, Falcon Video Communications L.P. owns and operates fiber optic infrastructure on the existing aerial utility poles at the project location; and

WHEREAS, under the terms of Ordinance No. 34-16, Falcon Video Communications L.P. is required to relocate their infrastructure at their cost upon notice provided by the City; and

WHEREAS, the City provided formal notification to Falcon Video Communications L.P. that it is required to relocate off of the aerial crossing; and

WHEREAS, the City is providing an opportunity to Falcon Video Communications L.P. to relocate on the Duportail Bridge in a shared utility hanger system; and

WHEREAS, Falcon Video Communications L.P. will provide conduit to be installed by Apollo, Inc., the Duportail Bridge contractor; and

WHEREAS, City staff and Falcon Video Communications L.P. have negotiated an agreement whereby Falcon Video Communications L.P. will reimburse the City the actual costs of conduit installation for its infrastructure; and

WHEREAS, the City's best interests are served by facilitating Falcon Video Communications L.P.'s infrastructure for the cost of the work, thereby enabling continued high quality communication services to Richland residents and businesses.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute a Cost Sharing Agreement with Falcon Video Communications L.P. for relocation of Falcon Video Communications L.P.'s fiber optic infrastructure on the Duportail Bridge Project.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 3rd day of April, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

MARCIA HOPKINS, City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY, City Attorney

COST SHARING AGREEMENT
FIBER OPTIC INFRASTRUCTURE CONSTRUCTION

This AGREEMENT is made and entered into this ____ day of ________________, 2018, between the **City of Richland**, a Washington municipal corporation ("City"), and **Falcon Video Communications L.P., locally known as Charter Communications**. City and Falcon Video Communications are referred to individually throughout as a "Party," and collectively as the "Parties."

I. Recitals

WHEREAS, the City has identified a public need to abandon the existing aerial utility crossing of the Yakima River as part of the Duportail Bridge project; and

WHEREAS, the City has provided formal notice pursuant to Ordinance No. 17-98, the existing Franchise Agreement with Falcon Video Communications L.P., that Falcon Video Communications L.P. is required to relocate off the aerial crossing by December 31, 2020; and

WHEREAS, the City is making an opportunity available to Falcon Video Communications L.P. to relocate under the Duportail Bridge in a shared utility hanger system, and

WHEREAS, Falcon Video Communications L.P. requests that the City install two (2) 2-inch conduits in the Duportail Bridge Utility Hanger crossing of the Yakima River in the City of Richland; and

WHEREAS, Falcon Video Communications L.P. will provide 1,566 linear feet of 2-inch conduit to be installed by the Duportail Bridge contractor.

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the sufficiency of which is acknowledged by all Parties, the Parties hereto agree as follows:

II. Agreement

1. COST SHARING – FIBER OPTIC INFRASTRUCTURE CONSTRUCTION

1.1 The City will construct the bridge utility hanger and install two (2) 2-inch conduits ("conduit infrastructure") provided by Falcon Video Communications L.P. for cabling system use in the locations identified in Section 1.2 of this Agreement. Falcon Video Communications L.P. will own and maintain both conduits. Falcon Video Communications L.P. shall reimburse the City for all costs related to installing the conduits.

1.2 Cable system infrastructure shall be built at the following locations:

1.2.1 Duportail Street Bridge crossing of the Yakima River from Back of pavement Seat at Pier 1 to Back of Pavement Seat at Pier 6.

1.3 Falcon Video Communications L.P. is responsible for obtaining all easements and permissions necessary to own and control conduit in the location identified in this Agreement.

1.4 The City shall be responsible for bidding, awarding and administering the construction contract for fiber optic cable infrastructure in conformance with the City's public works contracting policies and procedures. Any bid protest or other legal action arising out of the bidding/contract award process shall be directed and determined by the City in the City's sole discretion with no notice to, or input from, Falcon Video Communications L.P. City shall have sole responsibility for accepting or rejecting substantial and/or final completion of the work.

2. MAINTENANCE AND REPAIRS

2.1. After construction is complete, Falcon Video Communications L.P. shall own and maintain the two (2) 2-inch conduits that are the subject of this Agreement.

2.2. Damage to any of the provided conduit infrastructure shall be repaired as soon as possible by the owner of said conduit infrastructure.

2.3. Neither the City nor Falcon Video Communications L.P. shall be liable to the other or to any third party for consequential damages suffered by the other Party, or by any third party, as a result of damages or repairs to the provided conduit, no matter what the cause of the interruption or damage.

3. PRINCIPAL CONTACTS

The following individuals have been identified by the City and Falcon Video Communications L.P. as Principal Contacts for this Agreement:

For Falcon Video Communications L.P.

Tray Prince
639 N Kellogg st
Kennewick, Wa 99336
509-222-6455

For City of Richland

Jon Amundson
City of Richland
505 Swift Blvd.
Richland, WA 99352
(509) 942-7380

4. TERM / CANCELLATION

4.1 Either party may cancel this Agreement prior to the selection and official bid award to the selected qualified contractor. After the official bid award has been approved, this Agreement shall not be terminated except by mutual agreement of the Parties.

5. INSTALLATION EXPENSE REIMBURSEMENT

5.1 As a non-recurring cost, Falcon Video Communications L.P. shall pay the City the actual cost of installation as incurred by the City under separate bid item in the Duportail Bridge construction contract. For estimation purposes, Falcon Video Communications L.P. can expect to pay approximately **Nine Thousand Forty-Three Dollars and Twenty Cents** (**$9,043.20**), which represents Falcon Video Communications L.P.' total cost for installation. The Parties knowledge that this figure is an estimate provided for budgeting purposes and does not bind either Party. Falcon Video Communications L.P. agrees that it is obligated under this Agreement to pay the actual costs of installation as incurred by the City without regard to the estimated amount.

5.2 Falcon Video Communications L.P. shall not incur any re-occurring expenses in connection with this Agreement.

5.3 Payment by Falcon Video Communications L.P. shall be due within thirty (30) calendar days of invoice by the City. Payment in full shall be remitted to 505 Swift Boulevard, Richland WA 99352, ATTN: Accounts Payable.

6. INDEMNIFICATION

6.1 Each Party to this Agreement shall defend, indemnify, and hold harmless the other party, its officers, officials, employees, and agents, from any and all costs, claims, judgment, and/or awards of damages, arising out of, or in any way resulting from the indemnifying Party's own negligent acts or omissions. Neither Party shall be required to indemnify, defend, or hold harmless the other Party if the claim, suit, or action for injuries, death, or damages is caused by the sole negligence of the other Party. Where such claims, suits, or actions result from concurrent negligence of the Parties, the indemnity provisions provided herein shall be valid and enforceable only to the extent of each Party's own negligence.

6.2 Each of the Parties agree that their obligations under this subparagraph extend to any claim, demand, and/or cause of action brought by, or on behalf of, any of its employees or agents. For this purpose, each of the Parties, by mutual negotiation, hereby waives, with respect to the other Party only, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW. In the event that any of the Parties incurs any judgment, award, and/or cost arising therefrom, including attorneys' fees, to enforce the provisions of this Section, all such fees, expenses, and costs shall be recoverable from the responsible Party to the extent of that Party's culpability.

7. MODIFICATION

7.1 No modification of this Agreement, including any extensions, shall be valid unless evidenced in writing and signed by both Parties. No verbal agreement may supersede, replace or amend this section or any other provision of this Agreement.

8. INTEGRATION

8.1 This Agreement constitutes the final and complete integrated agreement between the Parties concerning its subject matter. All other agreements or understandings outside of this Agreement, whether verbal or in writing, are hereby terminated.

9. ASSIGNMENT

9.1 Neither Party to this Agreement shall transfer or assign any right or obligation hereunder without prior written consent of the other Party, which shall be made in the Party's sole discretion. Any such transfer or assignment made without the required consent shall be null and void.

10. SEVERABILITY

10.1 Should any part, term or provision of this Agreement be determined to be invalid, the remainder of this Agreement shall not be affected, and it shall continue in full force and effect.

11. CONTROLLING LAW AND VENUE

11.1 This Agreement is entered into under, and shall be controlled by, the laws of the State of Washington.

11.2 In the event that either party deems it necessary to institute legal action or proceeding to enforce any right or obligation under this Agreement, that action or proceeding shall be brought in the Superior Court for Benton County, Washington. All parties consent to personal jurisdiction in Benton County Superior Court.

12. NO PARTNERSHIP OR THIRD PARTY RIGHTS

12.1 This Agreement shall not be interpreted or construed to create an association, joint venture or partnership between the Parties, or to impose any partnership obligations or liability upon either Party.

12.2 This Agreement shall not be construed to create rights in or grant remedies to any third party as a beneficiary of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND	Falcon Video Communications L.P.
______________________________	______________________________
By: Cynthia D. Reents, ICMA-CM City Manager	By: Charter Communications VII, LLC Title: ______________________________

Approved as to Form:

____
Heather Kintzley, City Attorney

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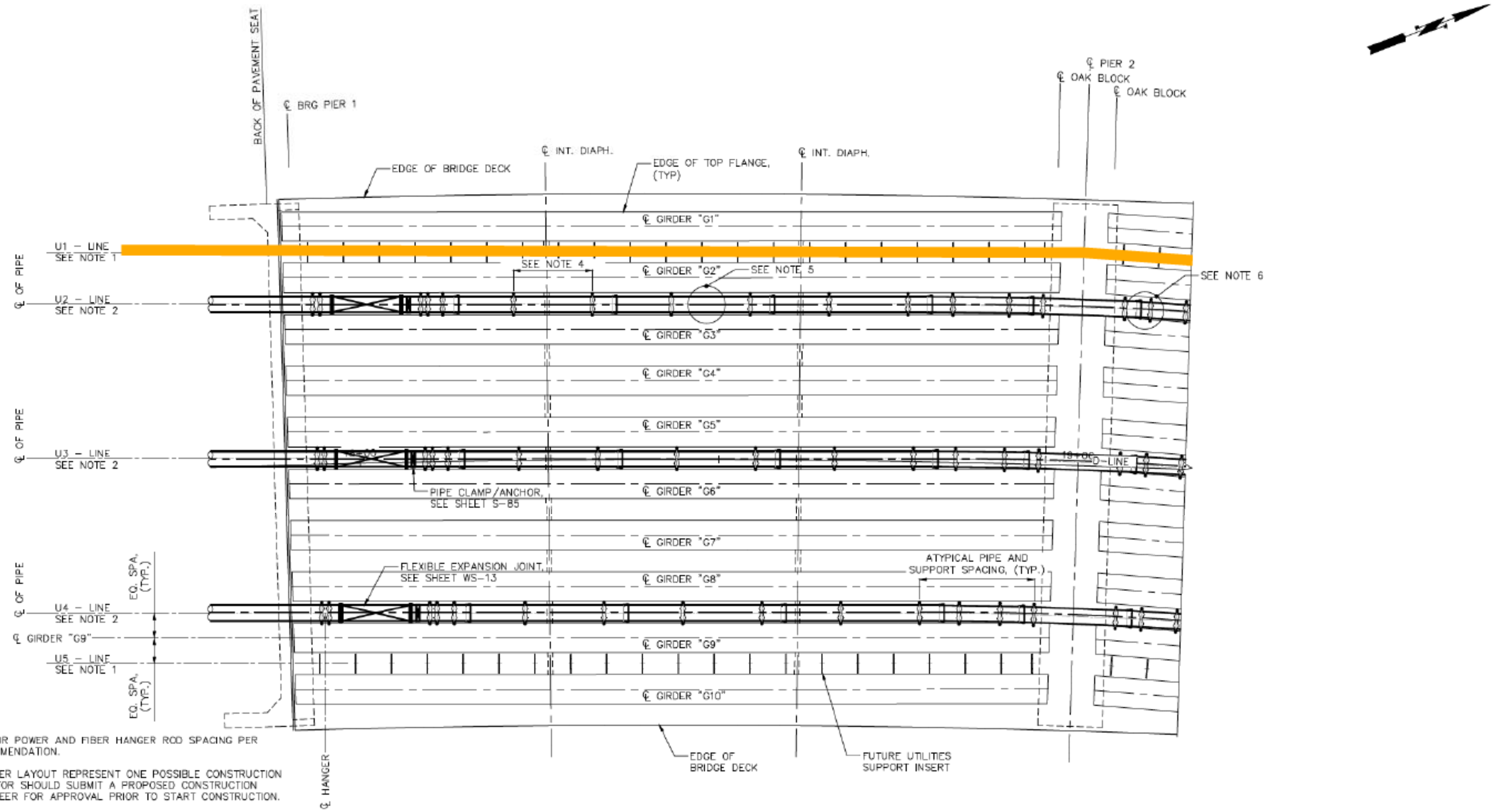

UTILITY PLAN - SPAN 1

NOTES:

1. UTILITY ALIGNMENTS FOR POWER AND FIBER HANGER ROD SPACING PER MANUFACTURER RECOMMENDATION.
2. THE WATER LINE HANGER LAYOUT REPRESENT ONE POSSIBLE CONSTRUCTION METHOD. THE CONTRACTOR SHOULD SUBMIT A PROPOSED CONSTRUCTION METHOD TO THE ENGINEER FOR APPROVAL PRIOR TO START CONSTRUCTION.
3. THE CONTRACTOR MAY AJUST UTILITY HANGER SPACING AND PIPE LOCATIONS TO AVOID CONFLICTS.
4. FOR MAXIMUM AND MINIMUM TYPICAL PIPE SUPPORT SEE DWG NO. WS–12.
5. SEE DETAIL A1, DWG NO. WS–12 FOR MINIMUM AND MAXIMUM DISTANCES FROM PIPE SUPPORT TO PIPE BELL.
6. SEE DETAIL A1, DWG NO. WS–12 FOR MINIMUM DISTANCE FROM PIPE SUPPORT TO PIPE SPIGOT END.
7. SEE SPECIAL PROVISIONS FOR ADDITIONAL INFORMATION.

MARK	REVISION DESCRIPTION	BY	APP.	DATE

BergerABAM
33301 9th Avenue South, Suite 300
Federal Way, Washington 98003-2600
(206) 431-2300 Fax: (206) 431-2250

REGION NO.	STATE	FED AID PROJ NO
10	WASH	STPUS–3440(001)

DRAWN BY PIL — CHECK BY SCB
DESIGN BY SAC — PROJ MGR CWS

CITY OF RICHLAND
DUPORTAIL BRIDGE
PHASE 1
UTILITY LAYOUT - SHEET 1

DRAWING NO. **S-77**
PROJECT NO. SB17-0067
RECORD DWG: C2-062
DATE: 10/6/17
SHEET NO. 193 OF 260

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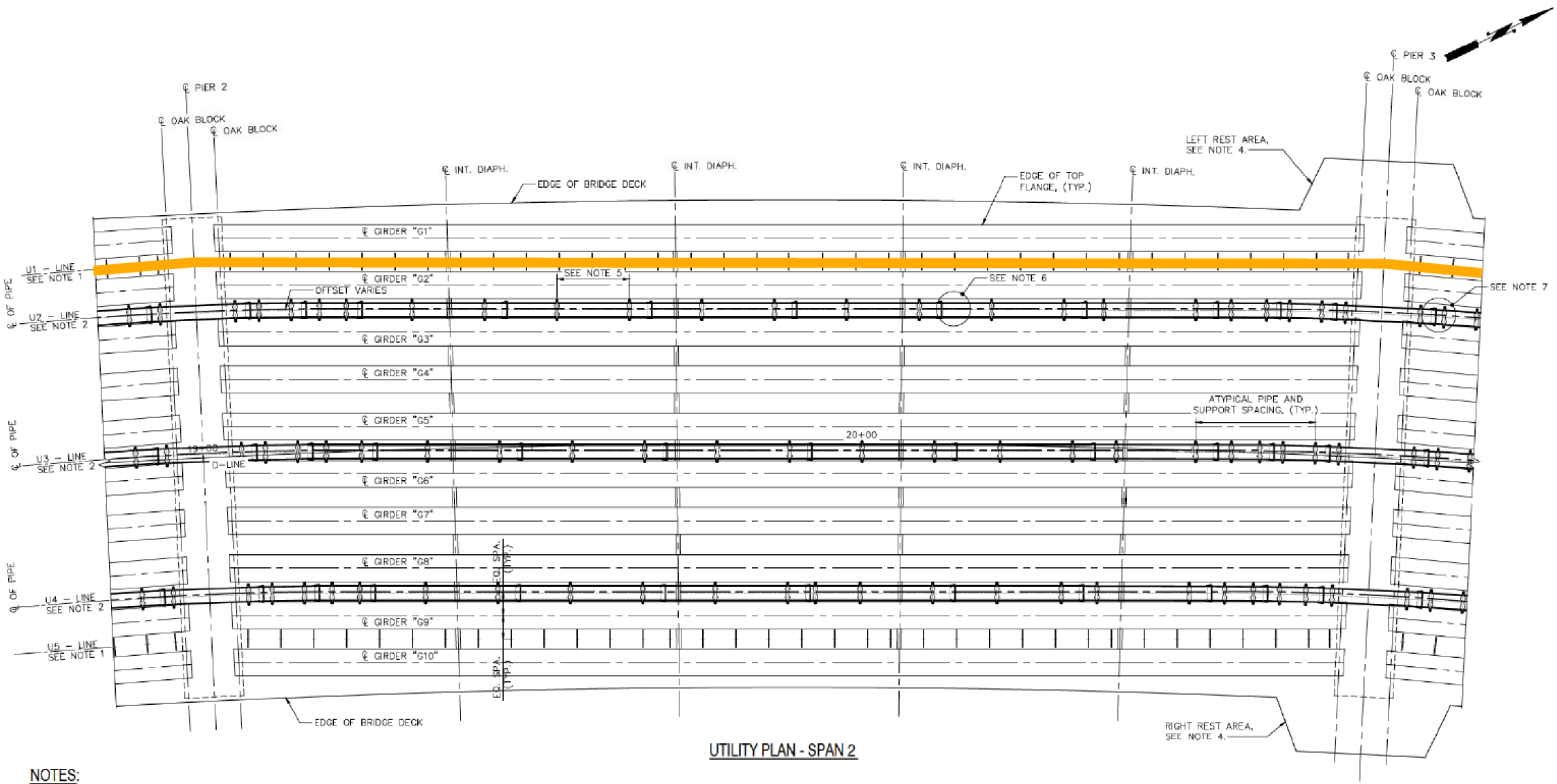

UTILITY PLAN - SPAN 2

NOTES:

1. UTILITY ALIGNMENTS FOR POWER AND FIBER HANGER ROD SPACING PER MANUFACTURER RECOMMENDATION.
2. THE WATER LINE HANGER LAYOUT REPRESENT ONE POSSIBLE CONSTRUCTION METHOD.THE CONTRACTOR SHOULD SUBMIT A PROPOSED CONSTRUCTION METHOD TO THE ENGINEER FOR APPROVAL PRIOR TO START CONSTRUCTION.
3. THE CONTRACTOR MAY AJUST UTILITY HANGER SPACING AND PIPE LOCATIONS TO AVOID CONFLICTS.
4. SEE REST AREA DETAIL DRAWINGS FOR GEOMETRY EDGE OF DECK AT REST AREA.
5. FOR MAXIMUM AND MINIMUM TYPICAL PIPE SUPPORT SEE DWG NO. WS–12.
6. SEE DETAIL A1, DWG NO. WS–12 FOR MINIMUM AND MAXIMUM DISTANCES FROM PIPE SUPPORT TO PIPE BELL.
7. SEE DETAIL A1, DWG NO. WS–12 FOR MINIMUM DISTANCE FROM PIPE SUPPORT TO PIPE SPIGOT END.
8. SEE SPECIAL PROVISIONS FOR ADDITIONAL INFORMATION.

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CHARLES W. SPRY — 10.11.17

DATUM

Richland Washington

CITY OF RICHLAND
DUPORTAIL BRIDGE
PHASE 1

UTILITY LAYOUT - SHEET 2

DRAWING NO. **S-78**
PROJECT NO. SB17-0067
RECORD DWG: C2-062
DATE: 10/6/17
SHEET NO. 194 OF 260

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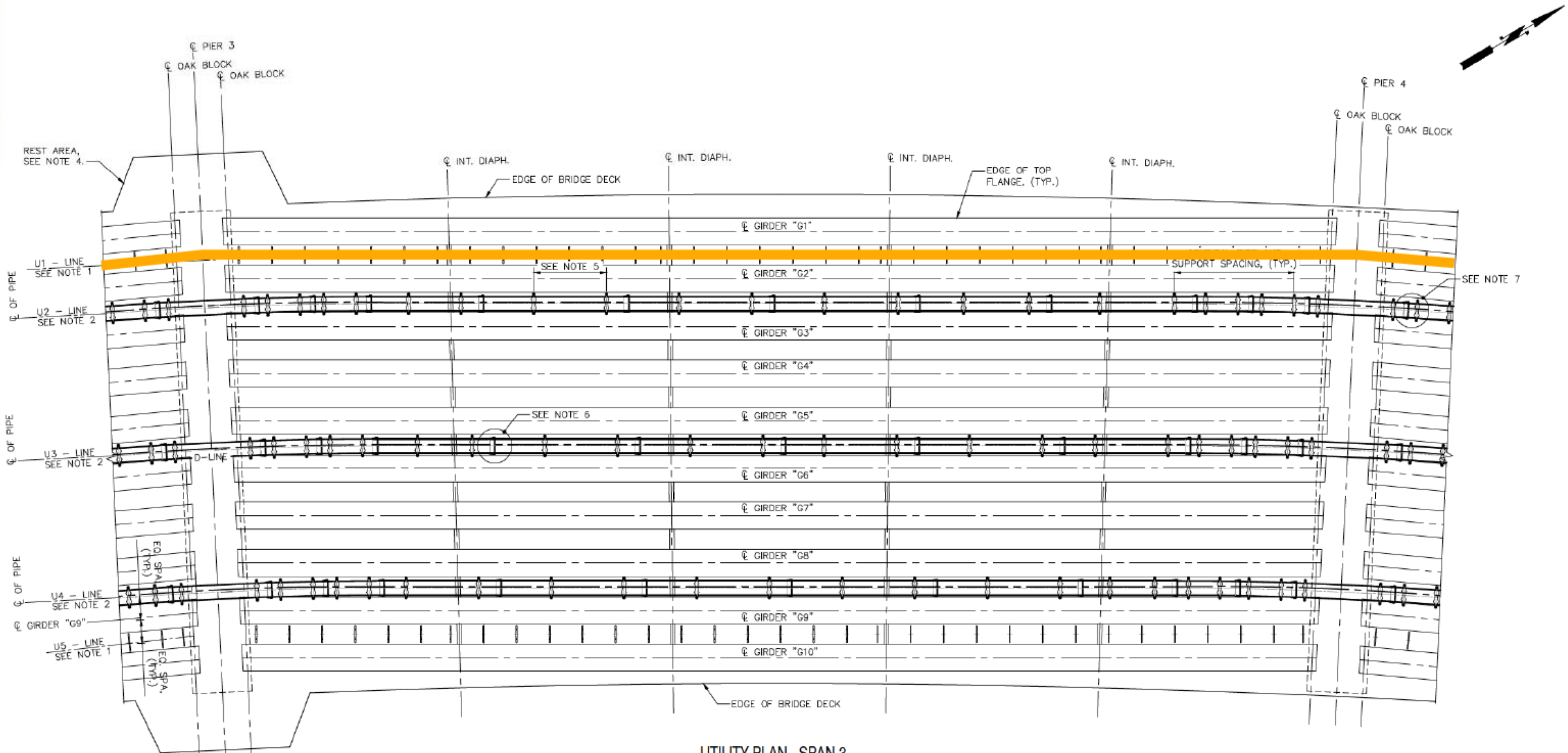

UTILITY PLAN - SPAN 3

NOTES:

1. UTILITY ALIGNMENTS FOR POWER AND FIBER HANGER ROD SPACING PER MANUFACTURER RECOMMENDATION.
2. THE WATER LINE HANGER LAYOUT REPRESENT ONE POSSIBLE CONSTRUCTION METHOD.THE CONTRACTOR SHOULD SUBMIT A PROPOSED CONSTRUCTION METHOD TO THE ENGINEER FOR APPROVAL PRIOR TO START CONSTRUCTION.
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4. SEE REST AREA DETAIL DRAWINGS FOR GEOMETRY EDGE OF DECK AT REST AREA.
5. FOR MAXIMUM AND MINIMUM TYPICAL PIPE SUPPORT SEE DWG NO. WS-12.
6. SEE DETAIL A1, DWG NO. WS-12 FOR MINIMUM AND MAXIMUM DISTANCES FROM PIPE SUPPORT TO PIPE BELL.
7. SEE DETAIL A1, DWG NO. WS-12 FOR MINIMUM DISTANCE FROM PIPE SUPPORT TO PIPE SPIGOT END.
8. SEE SPECIAL PROVISIONS FOR ADDITIONAL INFORMATION.

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DATUM

CITY OF RICHLAND
DUPORTAIL BRIDGE
PHASE 1

UTILITY LAYOUT - SHEET 3

DRAWING NO.	S-79
PROJECT NO.	SB17-0067
RECORD DWG:	C2-062
DATE:	10/6/17
SHEET NO.	195 OF 260

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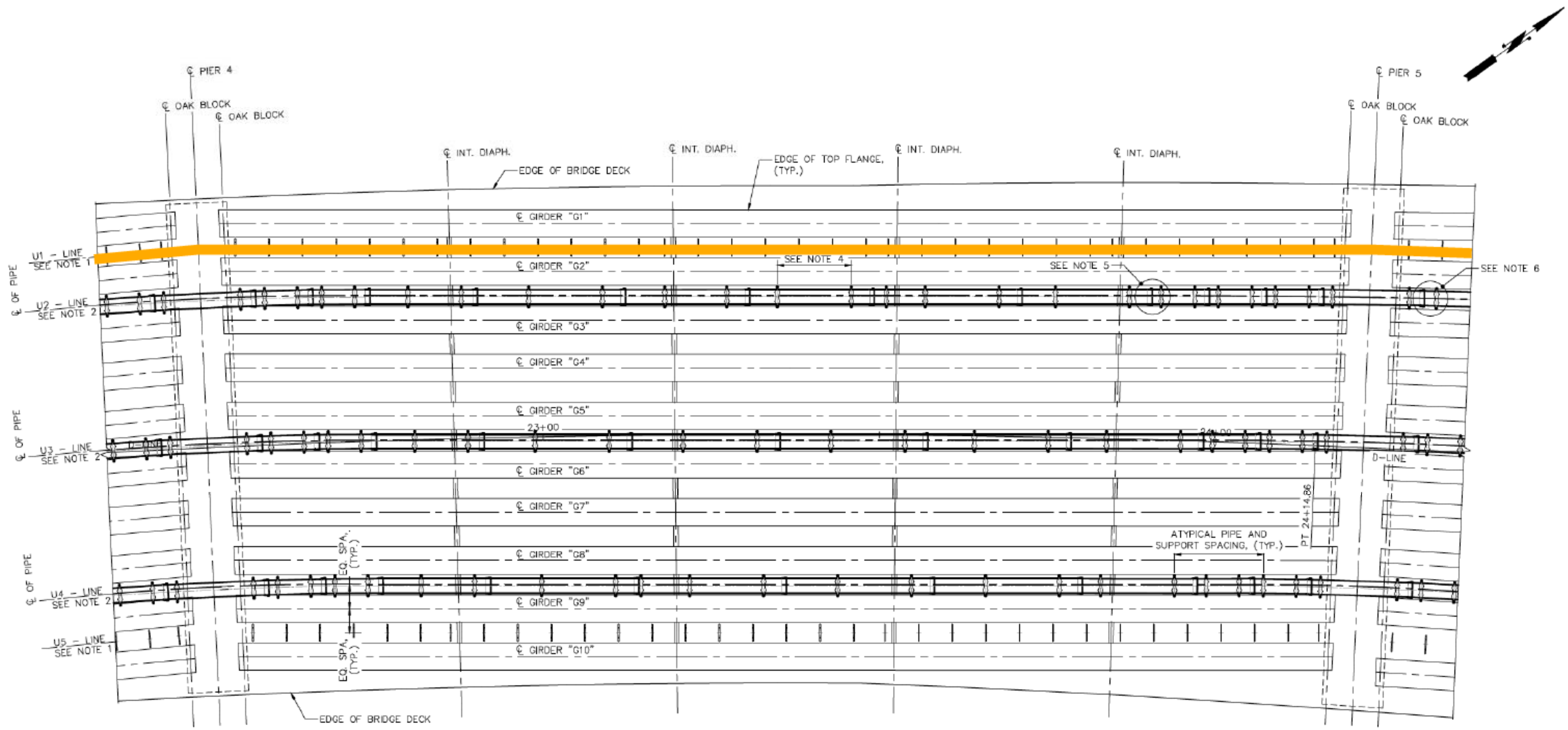

UTILITY PLAN - SPAN 4

NOTES:

1. UTILITY ALIGNMENTS FOR POWER AND FIBER HANGER ROD SPACING PER MANUFACTURER RECOMMENDATION.
2. THE WATER LINE HANGER LAYOUT REPRESENT ONE POSSIBLE CONSTRUCTION METHOD.THE CONTRACTOR SHOULD SUBMIT A PROPOSED CONSTRUCTION METHOD TO THE ENGINEER FOR APPROVAL PRIOR TO START CONSTRUCTION.
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5. SEE DETAIL A1, DWG NO. WS–12 FOR MINIMUM AND MAXIMUM DISTANCES FROM PIPE SUPPORT TO PIPE BELL.
6. SEE DETAIL A1, DWG NO. WS–12 FOR MINIMUM DISTANCE FROM PIPE SUPPORT TO PIPE SPIGOT END.
7. SEE SPECIAL PROVISIONS FOR ADDITIONAL INFORMATION.

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10	WASH	STPUS–3440(001)

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DATUM

CITY OF RICHLAND
DUPORTAIL BRIDGE
PHASE 1
UTILITY LAYOUT - SHEET 4

DRAWING NO.	S-80
PROJECT NO.	SB17-0067
RECORD DWG:	C2-062
DATE:	10/6/17
SHEET NO.	196 OF 260

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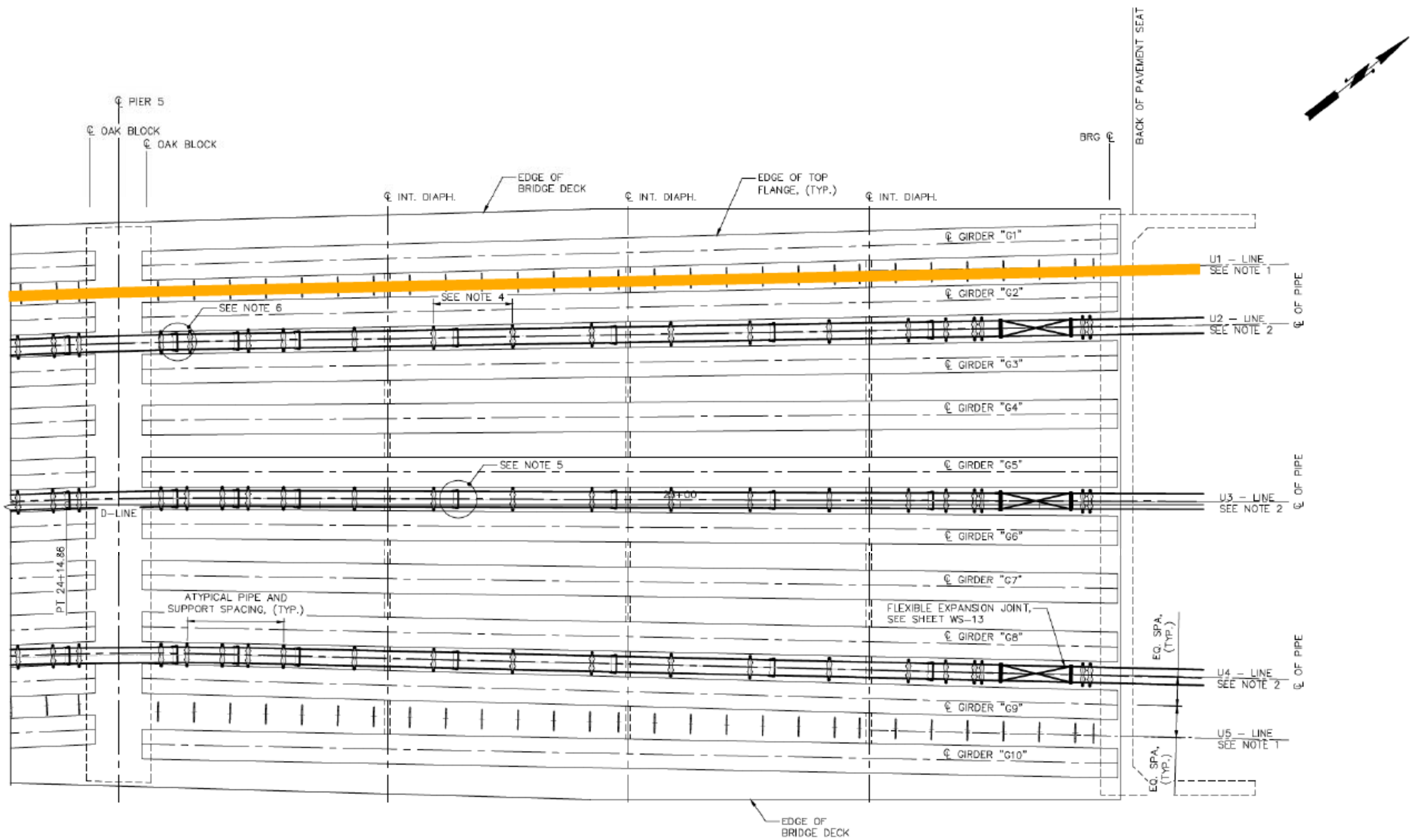

UTILITY PLAN - SPAN 5

NOTES:

1. UTILITY ALIGNMENTS FOR POWER AND FIBER HANGER ROD SPACING PER MANUFACTURER RECOMMENDATION.
2. THE WATER LINE HANGER LAYOUT REPRESENT ONE POSSIBLE CONSTRUCTION METHOD.THE CONTRACTOR SHOULD SUBMIT A PROPOSED CONSTRUCTION METHOD TO THE ENGINEER FOR APPROVAL PRIOR TO START CONSTRUCTION.
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6. SEE DETAIL A1, DWG NO. WS–12 FOR MINIMUM DISTANCE FROM PIPE SUPPORT TO PIPE SPIGOT END.
7. SEE SPECIAL PROVISIONS FOR ADDITIONAL INFORMATION.

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DATUM

CITY OF RICHLAND
DUPORTAIL BRIDGE
PHASE 1

UTILITY LAYOUT - SHEET 5

DRAWING NO.	S-81
PROJECT NO.	SB17-0067
RECORD DWG:	C2-062
DATE:	10/6/17
SHEET NO.	197 OF 260

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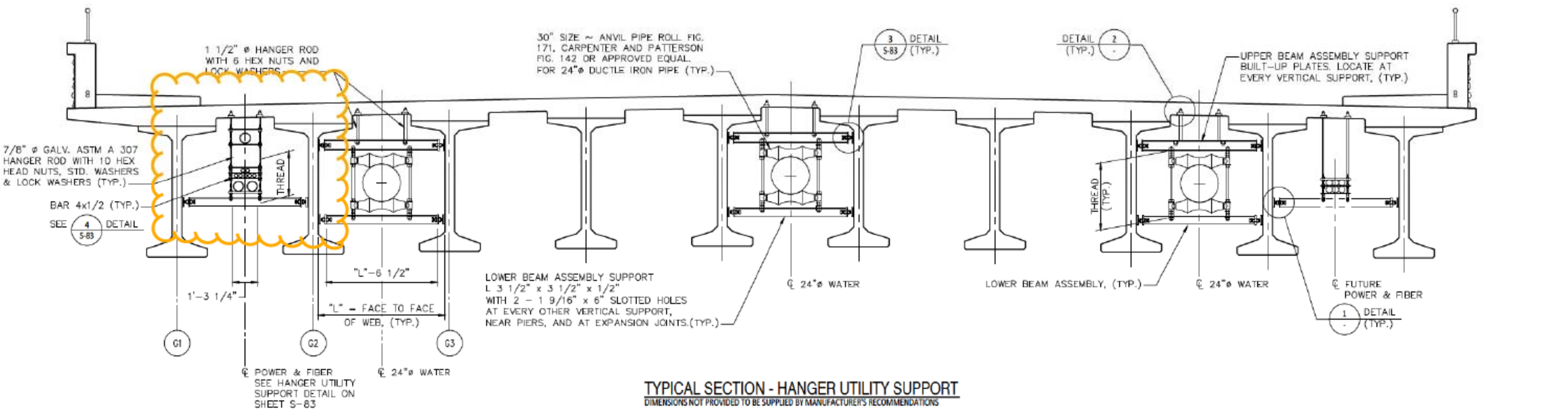
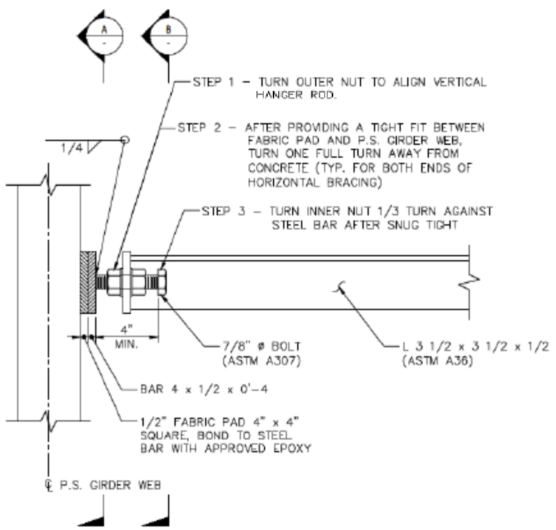
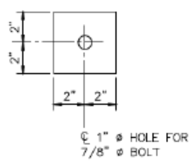


TYPICAL SECTION - HANGER UTILITY SUPPORT

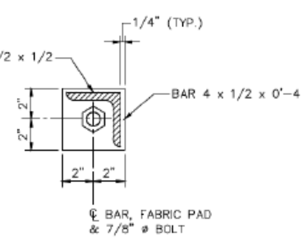
DIMENSIONS NOT PROVIDED TO BE SUPPLIED BY MANUFACTURER'S RECOMMENDATIONS



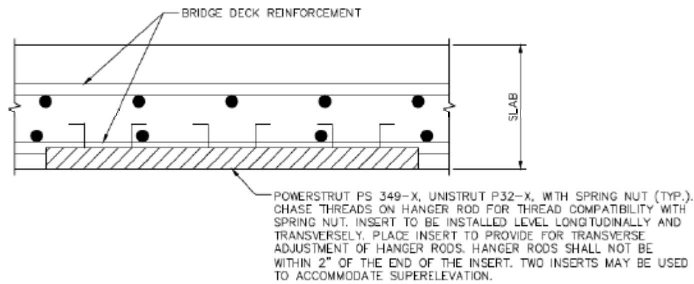
1 DETAIL - LOWER BEAM ASSEMBLY



A SECTION

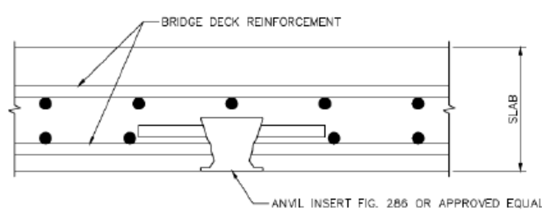


B SECTION



2 DETAIL - HANGER INSERT ALTERNATIVE #1

INSERT SIZES PER MANUFACTURER'S RECOMMENDATIONS



2 DETAIL - HANGER INSERT ALTERNATIVE #2

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Federal Way, Washington 98003-2600
(206) 431-2300 Fax: (206) 431-2250

REGION NO.	STATE	FED AID PROJ NO
10	WASH	STPUS−3440(001)

DRAWN BY PIL — CHECK BY SCB
DESIGN BY SAC — PROJ MGR CWS

CHARLES W. SPRY — STATE OF WASHINGTON — PROFESSIONAL ENGINEER — 10.11.17

DATUM

Richland Washington

CITY OF RICHLAND
DUPORTAIL BRIDGE
PHASE 1
UTILITY HANGER DETAILS - SHEET 1

DRAWING NO. **S-82**
PROJECT NO. SB17-0067
RECORD DWG: C2-062
DATE: 10/6/17
SHEET NO. 198 OF 260

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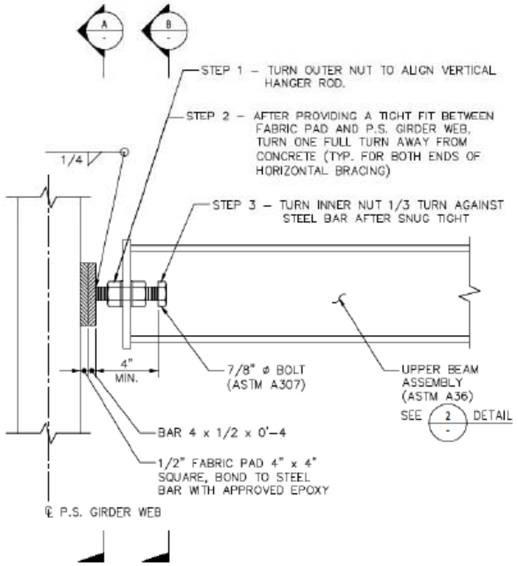
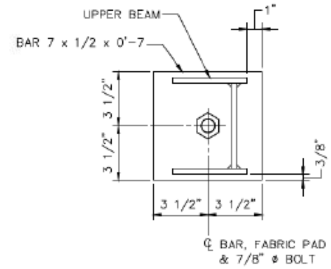
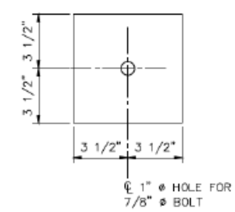


3 / S-82 DETAIL - UPPER BEAM ASSEMBLY



A SECTION

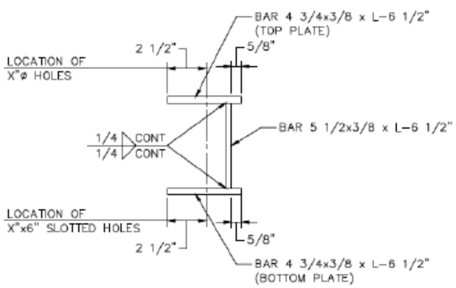


B SECTION

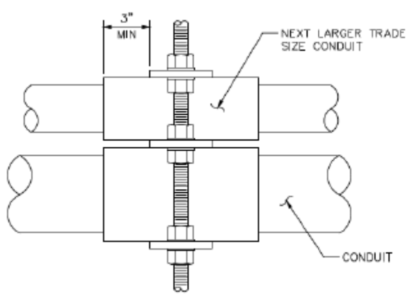
NOTES:

1. ALL MATERIALS SHALL BE GALVANIZED AFTER FABRICATION PER AASHTO M 111 OR AASHTO M 232 EXCEPT PIPE ROLLERS.
2. PAINT ROLLERS WITH THREE COATS OF GALVANIZING REPAIR PAINT. SEE STD. SPEC. SECTION 9–08.1(2)B.

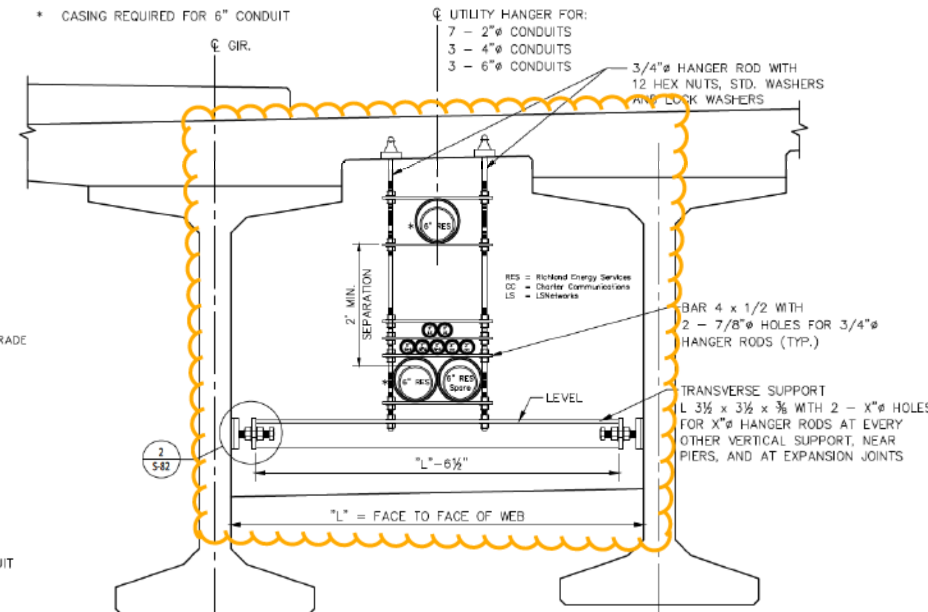
* CASING REQUIRED FOR 6" CONDUIT



2 DETAIL - UPPER BEAM
DIMENSIONS NOT PROVIDED TO BE SUPPLIED BY MANUFACTURER'S RECOMMENDATIONS



4 / S-82 DETAIL



HANGER UTILITY SUPPORT
"X" DETERMINED FROM MANUFACTURER

MARK	REVISION DESCRIPTION	BY	APP.	DATE

BergerABAM
33301 9th Avenue South, Suite 300
Federal Way, Washington 98003-2600
(206) 431-2300 Fax: (206) 431-2250

REGION NO.	STATE	FED AID PROJ NO
10	WASH	STPUS–3440(001)

DRAWN BY PIL CHECK BY SCB
DESIGN BY SAC PROJ MGR CWS

CHARLES W. SPRY, STATE OF WASHINGTON, PROFESSIONAL ENGINEER 10.11.17

VERTICAL: NAVD 88 HORIZONTAL: NAD 1983/1991
DATUM

Richland Washington

CITY OF RICHLAND
DUPORTAIL BRIDGE
PHASE 1
UTILITY HANGER DETAILS - SHEET 2

DRAWING NO. S-83
PROJECT NO. SB17-0067
RECORD DWG: C2-062
DATE: 10/6/17
SHEET NO. 199 OF 260

Last Saved by Lavochin on Oct 9, 2017 10:52 AM File: Q:\Federal Way\2017\FAPVT-10-026\CADD\Dwgs\20_S-83.dwg

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018

Agenda Category: Resolutions – Adoption

Key Element: Key 2 - Infrastructure & Facilities

Subject:
Resolution No. 65-18, Awarding a Consultant Agreement to Rhiza A&D, Inc. for Queensgate Roundabout Artwork

Department:	Ordinance/Resolution Number:	Document Type:
Public Works	65-18	Resolution

Recommended Motion:
Adopt Resolution No. 65-18, authorizing the City Manager to sign and execute an agreement with Rhiza A&D for artwork at the Queensgate roundabout.

Summary:

This spring and summer, construction will occur to improve traffic flow along Queensgate Drive between Keene Road and I-182. Two roundabouts will be constructed as part of that work, one at the Columbia Park Trail intersection and another at the eastbound I-182 ramps intersection.

Recently, the City has identified opportunities to enhance the visual character of transportation elements. Specific opportunities are available for the interior spaces of roundabouts. Because of the traffic volume on Queensgate Drive, Public Works and Parks and Facilities staff determined that landscaping in these roundabout spaces would be difficult to maintain. Staff proposed public art pieces for these spaces and developed a budget for the art based on the avoided costs of landscaping installation and maintenance.

The roundabout at the I-182 ramps will be owned and operated by the Washington State Department of Transportation (WSDOT). WSDOT has a formal process to locate public art on their facilities. City staff initiated the WSDOT process, which includes assembling a Design and Review Team. The team was formed with staff members from WSDOT, Public Works, Parks and Public Facilities and members of the City's Art Commission. The Arts Commission was tasked with and developed a theme titled “Transformation” for the Queensgate Artwork.

Based on the Transformation theme and the City's purchasing procedures, the City issued a Request for Qualifications (RFQ) to produce the art pieces to be installed in the two roundabouts. Five (5) responses were received, with Rhiza A&D Inc. determined to be the most qualified firm to prepare the design and fabricate the artwork.

Staff has negotiated a consultant agreement with Rhiza A&D, Inc. to implement the art design and fabrication process. The agreement calls for design preparation and review by the City, including City Council. Council review is anticipated to occur this summer, with installation planned for the fall.

Fiscal Impact:	The total cost of this contract will not exceed $80,000. The Queensgate/Columbia Park Trail Improvements budget of $3,246,988, as approved by Council on March 20, 2018 has sufficient funds to cover this expense.

Attachments:
1. Resolution No. 65-18
2. Queensgate Roundabout Agreement
3. Queensgate Drive Public Art Theme

RESOLUTION NO. 65-18

A RESOLUTION of the City of Richland authorizing the execution of a consultant agreement with Rhiza A&D, Inc. for design, fabrication and installation services of the Queensgate roundabouts artwork.

WHEREAS, the City's Capital Improvement Plan includes two (2) improvement projects to Queensgate Drive between Keene Road and I-182; and

WHEREAS, the projects will construct two (2) roundabout intersections, each with the need to design features for the interior space within the roundabout; and

WHEREAS, building on the successful process to design the interior features for the roundabouts along Duportail Street, City staff elected to seek placement of art pieces within the Queensgate roundabouts; and

WHEREAS, City staff established the budget for the art features by estimating the cost to install and maintain landscaping within the same spaces; and

WHEREAS, because the Washington State Department of Transportation (WSDOT) will own and operate the roundabout at the Queensgate/I-182 eastbound ramp terminal intersection, City staff sought guidance from WSDOT regarding placement of art within this intersection; and

WHEREAS, WSDOT identified an established process for developing art in the roundabout interior; and

WHEREAS, to align with the WSDOT process and create a coordinated approach between the WSDOT intersection and the City's Queensgate Drive/Columbia Park Trail intersection, City staff formed a Design and Review Team with staff members from WSDOT, City Public Works and Parks & Public Facilities Departments, and the City's Parks and Art Commission members; and

WHEREAS, the Design and Review Team established a theme for the art pieces to guide artists in preparing their proposals. The selected theme emphasizes new growth/rebirth and balanced partnerships; and

WHEREAS, the City received five (5) responses to a Request for Qualifications (RFQ) solicitation, and Rhiza A&D was determined to be the most qualified firm to prepare the design and fabricate the artwork; and

WHEREAS, City staff believes this design development process will result in high quality visual features within the roundabouts that will complement and enhance the transportation system improvements being delivered with these projects, and will do so within the prudent budget established for these features.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute a consultant agreement between with Rhiza A&D, Inc. for the Queensgate Roundabouts Artwork Project.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 3rd day of April, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST: APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk

HEATHER KINTZLEY, City Attorney

AGREEMENT BETWEEN CITY AND CONSULTANT

THIS AGREEMENT, entered into this ___ day of _____________, 2018 by and between the City of Richland, 505 Swift Blvd., Richland, Washington, (hereinafter referred to as the "City"), and Rhiza A+D, LLC, 2127 North Albina Ave., #203, Portland, OR 97227 (hereinafter referred to as the "Consultant").

WITNESSETH:

1) SCOPE OF WORK

a) The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work as designated in this Agreement. The Consultant shall provide artwork design and fabrication services for the Queensgate Roundabout Artwork.

b) This Agreement consists of this Agreement and other documents listed below. These form the entire Agreement between the parties, and are fully integrated into this Agreement as if stated or repeated herein. In the event of a conflict between documents, the order of precedence will be the order listed below. An enumeration of the Agreement documents is set forth below:

(i) City of Richland Agreement No. 120-18
(ii) Exhibit A: Scope of Work
(iii) Exhibit B: Estimated Work Plan and Estimated Schedule
(iv) Exhibit C: Estimated Budget and Payment Schedule
(v) Exhibit D: RFQ 17-0119 proposal response submitted by Rhiza A+D, LLC, dated January 18, 2018.
(vi) Exhibit E: RFQ 17-0119 issued by the City on December 15, 2017, including addenda issued.

2) GENERAL REQUIREMENTS

a) The Consultant shall attend status, progress, and coordination meetings with the designated City of Richland representatives, or such federal, community, state, city or county officials, groups or individuals as may be requested by the City. If additional meetings are requested, the City will provide the Consultant sufficient notice prior to those meetings requiring Consultant participation.

b) The Consultant shall prepare a monthly progress report if requested, in a form approved by the City, that will outline in written and/or graphical form the various phases and the order of performance of the work in sufficient details so that the progress of the work can easily be evaluated.

3) TIME FOR BEGINNING AND COMPLETION

The Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described under this Agreement by October 31, 2018.

4) PAYMENT

a) For services rendered under this Agreement, the City shall pay the Consultant an amount not to exceed Eighty thousand dollars ($80,000.00). Payment shall be made on a “time and materials” basis. Payment as identified in this section shall be full compensation for all work performed or services rendered, and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in Exhibit A, Scope of Work.

b) Invoices not in dispute by the City will be paid net thirty (30) days and shall reference the contract number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed and include detailed receipts for any invoices.

c) Partial payments to cover the percentage of work completed may be requested by the Consultant. These payments shall not be more than one (1) per month.

d) Reimbursement for extra services/reimbursable expenses are not authorized under this Agreement unless detailed in the Scope of Work or agreed upon in writing as a modification to this Agreement.

e) The Consultant will allow access to the City, the State of Washington, the Federal Grantor Agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this contract is initiated before the expiration of the three-year period, the records shall be retained until such litigation, claim, or audit involving the records is completed.

5) INDEPENDENT CONTRACTOR

The Consultant, and any and all employees of the Consultant or other persons engaged in the performance of any work or services required of the Consultant under this Agreement, are independent contractors and shall not be considered employees of the City. Any and all claims that arise at any time under any Workers’ Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of the Consultant’s employees or other persons engaged in any of the work or services required to be provided herein, shall be the sole obligation and responsibility of the Consultant.

6) OWNERSHIP AND INTELLECTURAL PROPERTY RIGHTS

Any and all data, analyses, documents, photographs, plans, designs, drawings, specifications, surveys, films, documents, reports and other work products created, prepared, produced, constructed, assembled, made, performed, or otherwise produced by the Consultant or Consultant’s subcontractors for delivery to the City pursuant to this Agreement shall become the sole and absolute property of the City upon completion of the services and payment in full of all payment due to the Consultant of the fees set forth in this Agreement. Such property shall constitute “work made for hire” as defined by the U.S. Copyright Act of 1976, 17 U.S.C. § 101, and the ownership of the copyright and any other intellectual property rights in such property shall vest in the City at the time of its creation. Ownership of the intellectual property includes the right to copyright, patent, and register, and the ability to transfer these rights. Material which the Consultant uses to perform this Agreement but is not created, prepared, constructed, assembled, made, performed or otherwise produced for or paid for by the City is owned by the Consultant and is not “work made for hire” within the terms of this Agreement. The Consultant retains all rights under state and federal laws including the Copyright Act of 1976, 106A and 17 U.S.C § 101 et seq, as the sole author of the Artwork for the duration of the copyright.

The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of the Consultant. The City agrees to waive any claim against the Consultant arising from any unauthorized reuse of the plans and specifications, and to indemnify and hold the Consultant harmless from any claim, liability or cost arising or allegedly arising out of any reuse of the plans and specifications by the City or its agent not authorized by the Consultant.

Title to the Artwork shall pass to the City upon the City’s final written acceptance and final payment for the Artwork. Consultant shall provide the City with a Transfer of Title in a form acceptable to both parties.

a) Reproduction Rights
   1. In view of the intention that the final Artwork shall be unique, the Consultant shall not make any additional exact duplicate three-dimensional reproductions of the final Artwork, nor shall the Consultant grant permission to others to do so except with the written permission of the City. However, nothing shall prevent the Consultant from creating future Artworks in the Consultant's manner and style of artistic expression.
   2. The Consultant grants to the City and its assigns an irrevocable license to make two dimensional reproductions of the Artwork for non-commercial purposes, including, but not limited to, reproductions used in brochures, media publicity, and exhibition catalogues or other similar publications provided that these rights are exercised in a tasteful and professional manner. All reproductions by the City shall contain a credit to the Consultant and a copyright notice in substantially the following form: © [rhiza A+D, date of publication.
   3. The Consultant shall use the Consultant's best efforts in any public showing or resume use of reproductions to give acknowledgment to the City in substantially the following form: "an original Artwork commissioned by and in the public art collection of the City."
   4. If the City wishes to make reproductions of the Artwork for commercial purposes, including, but not limited to tee shirts, post cards and posters, the parties shall execute a separate agreement to address the terms of the license granted by the Consultant and the royalty the Consultant shall receive.
   5. The provisions of Section 6, a), 4, apply if the Artwork involves or incorporates electronic, digital, video, mechanical, living, variable, moving or other dynamic components ("Variable Media Component") and shall be in addition to and without limitation of, any warranties, rights otherwise provided to City by Consultants herein.

6. Consultant shall also provide the City with written recommendations for translating the Artwork into new media or replacing elements of the Artwork in the event that the original medium, components and/or the Consultants' installation plan become obsolete during the life of the Artwork ("Variable Media Guidelines"). Although the City is not required to comply with such Variable Media Guidelines, the City may take such Guideline into account when maintaining the Artwork or trying to preserve the integrity of the Artwork.

b) Alterations, Repairs and Removal

1. The City agrees that it will not intentionally alter, modify, change, destroy or damage the Artwork without first obtaining permission from the Consultant.
2. If any alternation or damage to the Artwork occurs, the Consultant shall have the right to disclaim authorship of the Artwork in addition to any remedies the Consultant may have in law or equity under this Agreement. Upon written request, the City shall remove the identification plaque and all attributive references to the Consultant at its own expense within ten (10) business days of receipt of the notice. No provision of the Agreement shall obligate the City to alter or remove such attributive reference printed or published prior to the City's receipt of such notice. The Consultant may take such other action as the Consultant may choose in order to disavow the Artwork.
3. The City shall notify the Consultant in writing upon adoption of a plan of construction or alteration of the Site which would entail removal or relocation of the Artwork which might result in the Artwork being destroyed, distorted or modified. The Consultant shall be granted the right of consultation regarding the removal or relocation of the Artwork. If the Artwork cannot be successfully removed or relocated as determined by the City, the Consultant may disavow the Artwork or have the Artwork returned to the Consultant at the Consultant's expense.
4. In the event of changes in building codes or zoning laws or regulations that cause the Artwork to be in conflict with such codes, laws or regulations or it presents imminent harm or hazard to the public, the City will notify the Consultant in writing of changes to code law regulation and may authorize the removal or relocation of the Artwork without the Consultant's prior permission. In the alternative, the City may commission the Consultant by separate agreement to make any necessary changes to the Artwork to render it in conformity with such codes, laws or regulations.
5. If the City reasonably determines that the Artwork presents imminent harm or hazard to the public, other than as a result of the City's failure to maintain the Artwork as required under this Agreement, the City may authorize the removal of the Artwork without the prior approval of the Consultant.
6. With respect to any repair or restoration of the Artwork Consultant will be consulted if the need for repair or restoration arises and shall work with the City in good faith to effectuate such repairs or restorations if the City has available funds.
7. This section clause is intended to replace and substitute for the rights of the Consultant under the Visual Consultants Rights Act to the extent that any portion of this Agreement is in direct conflict with those rights. The parties acknowledge that this Agreement supersedes that law to the extent that this Agreement is in direct conflict herewith.

7) TERMINATION

a) This Agreement may be terminated by either party upon thirty (30) days' written notice. In the event this Agreement is terminated by the Consultant, the City shall be entitled to reimbursement of costs occasioned by such termination by the Consultant. In the event the City terminates this Agreement, the City shall pay the Consultant for the work performed, which shall be an amount equal to the percentage of completion of the work as mutually agreed between the City and the Consultant.

b) If any work covered by this Agreement shall be suspended or abandoned by the City before the Consultant has completed the assigned work, the Consultant shall be paid an amount equal to the costs incurred up to the date of termination or suspension as mutually agreed upon between the City and the Consultant.

8) AVAILABILITY OF RECORDS FOR PUBLIC INSPECTION

a) As a public contract, all records prepared, generated or used by Consultant or its agents, employees and subcontractors relating to this Agreement and associated work (hereinafter "public records") may be subject to disclosure under the Washington State Public Record Act, Chapter 42.56 RCW.

b) Contractor shall maintain and retain all such public records in a manner that is readily accessible for a minimum term of no less than three (3) years following completion of the contract work. City shall have the right to timely review all such public records upon request. Contractor shall provide copies of any public records requested by City within 30 days of City's request. If City requests that copies of public records be provided to City in an electronic format, said records shall be provided at no cost to City. If paper copies are requested by City, City shall pay $.10 per page. Payment for paper copies shall be rendered to Consultant within 20 days of receipt.

c) All records subject to a public disclosure request will be provided to a requester unless exempted from disclosure by law. The City's decision to exempt or redact any public record shall be based only upon valid exemptions that apply to the City. City will not refrain from disclosing any record under an exemption that may be personal to Consultant. In the event Consultant objects to release of any public record under this Agreement, Consultant may seek judicial approval to prevent such disclosure at its sole expense. City shall neither aid nor interfere with Consultant's request for an injunction to prevent disclosure of any public record under this Agreement.

d) Consultant shall insert this provision in all contracts with subcontractors or agents providing services relating to this Agreement.

9) DISPUTE RESOLUTION

a) The City and the Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.

b) All disputes between the City and the Consultant not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the City and the Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will resolved by legal action.

10) DEBARMENT CERTIFICATION

The Consultant certifies that neither the Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this contract by any federal or state department or agency. Further, the Consultant agrees not to enter into any arrangements or contracts related to completion of the work contemplated under this Agreement with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-procurement Programs" which can be found at:

www.sam.gov and
http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/default.asp

11) VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION

In the event that either party deems it necessary to initiate a legal action to enforce any right or obligation under this Agreement, the parties agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Benton County. The parties agree that all questions shall be resolved by application of Washington law, and that the parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. The Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington situated in Benton County.

12) ATTORNEY'S FEES

The parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the substantially prevailing party will be awarded its reasonable attorney's fees and costs in action, including costs and attorney's fees on appeal if appeal is taken.

13) INSURANCE

The Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work here under by the Consultant, its agents, representatives, or employees.

a) No Limitation. Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

b) Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.

2. Commercial General Liability insurance shall be as least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

4. Professional Liability insurance is not required for this contract.

c) Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of $1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than $1,000,000 each occurrence, $2,000,000 general aggregate.

3. Professional Liability is not required for this contract.

d) Other Insurance Provisions. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance with respect to the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

e) Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

f) Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to, the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

g) Notice of Cancellation. The Consultant shall provide the City with written notice of any policy cancellation within two (2) business days of Consultant's receipt of such notice.

h) Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

i) Public Entity Full Availability of Consultant Limits. If the Consultant maintains higher insurance limits than the minimum shown above, the City shall be insured for the full available limits of the Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

14) INDEMNIFICATION / HOLD HARMLESS

a) Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the willful or negligent acts, errors or omissions of the Consultant or the Consultant's employees or agents in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

b) Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

15) STANDARD OF CARE

The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

16) SUCCESSORS OR ASSIGNS

All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the parties to the Agreement.

17) NOTICES

Any notices required under this Agreement will be in writing, addressed to the appropriate party at the address which appears below (as modified in writing from time to time by such party), and given by electronic submission, by facsimile personally, by registered or certified mail, return receipt requested, or by nationally recognized overnight courier service. All notices shall be effective upon the date sent.

Purchasing Manager	Contact Name:	Ean Eldred
City of Richland	Name of Firm:	Rhiza A+D, LLC.
505 Swift Blvd., MS-11	Address:	2127 N Albina Ave.
Richland, WA 99352	Address:	Portland, OR 97227
Email: purchasing@ci.richland.wa.us	Email:	ean@rhizaaplusd.com
Phone: (509) 942-7710	Phone Number:	503.484.5495
Fax: (509) 942-7397	Fax Number:	N/A

18) EQUAL OPPORTUNITY AGREEMENT

The Consultant agrees that s/he will not discriminate against any employee or job applicants for work under this Agreement for reasons of race, sex, nationality, religious creed, or sexual orientation.

19) PARTIAL INVALIDITY

Any provision of this Agreement which is found to be invalid or unenforceable shall be ineffective to the extent of such invalidity or unenforceability, and the invalidity or unenforceability of such provision shall not affect the validity or enforceability of the remaining provisions hereof.

20) AMENDMENTS

All amendments must be in writing and be approved and signed by both parties.

21) CHANGE IN LAW

The parties hereto agree that in the event legislation is enacted or regulations are promulgated, or a decision of court is rendered, or any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation is published that affects or may affect the legality of this Agreement or any part thereof or that materially and adversely affects the ability of either party to perform its obligations or receive the benefits intended hereunder ("Adverse Change in Law"), then within fourteen (14) days following written notice by either party to the other party of such adverse change in law, the parties shall meet to negotiate in good faith an amendment which will carry out the original intention of the parties to the extent possible. If, despite good faith attempts, the parties cannot reach agreement upon an amendment within sixty (60) days after commencing negotiation, then this Agreement may be terminated by either party as of the earlier of: (i) the effective date of the adverse change in law, or (ii) the expiration of a period of sixty (60) days following written notice of termination provided by one party to the other.

22) CONFIDENTIALITY

In the course of performing under this Agreement, Consultant, including its employees, agents or representatives, may receive, be exposed to, or acquire confidential information. Confidential information may include, but is not limited to, patient information, contract terms, sensitive employee information, or proprietary data in any form, whether written, oral, or contained in any computer database or computer readable form. Consultant shall: i) not disclose or sell confidential information except as permitted by this Agreement; (ii) only permit use of such confidential information by employees, agents and representatives having a need to know in connection with performance under this Agreement; and (iii) advise each of its employees, agents, and representatives of their obligations to keep such information confidential.

23) CHANGES OF WORK

a) When required to do so, and without any additional compensation, the Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which the Consultant is responsible for preparing or furnishing under this Agreement.

b) Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 24, Extra Work.

24) EXTRA WORK

The City may desire to have the Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as extra work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

(Signature page to follow)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND, WASHINGTON	CONSULTANT
______________________________ CYNTHIA D. REENTS, ICMA-CM City Manager	______________________________ Signature
ATTEST:	______________________________ Printed Name
	______________________________
______________________________ MARCIA HOPKINS City Clerk	______________________________ Address
	Phone: ___________________________
APPROVED AS TO FORM:	Email: ____________________________
	Fax: ______________________________
______________________________ HEATHER D. KINTZLEY City Attorney	

Exhibit A – Scope of Work

1) CONSULTANTS RESPONSIBLITY

   a) The Consultant shall provide design services, documents and coordination with the City for permitting and WSDOT review.

   b) The Consultant shall provide fabrication services of the artwork.

   c) The Consultant shall arrange for the transportation and provide oversight of the installation of the Artwork and coordination with the City. Consultant shall be onsite to oversee and approve the installation

2) CITYS RESPONSIBILITY

   a) The City shall be responsible for providing the Consultant, at no expense to the Consultant, copies of existing designs, drawings, reports, list of required permits, and other existing relevant data, if any, related to the Site and/or Artwork, needed by the Consultant to commence and complete the work.

   b) The City shall prepare the Site or reimburse the Consultant to prepare the Site in accordance with the specifications detailed in the approved Design Exhibit D of this Agreement.

   c) The City shall provide and install a plaque on or near the Artwork containing a credit to the Consultant and a copyright notice substantially in the following form: © (rhiza A+D, date of publication).

3) DESIGN

   a) Concept/ Schematic

      i. The Consultant will submit a design concept/schematic including structural drawings detailing physical features of the construction of the Artwork and its integration with the Site (the "Final Design") to the City which shall be attached to this Agreement as Exhibit D.

      ii. Where appropriate, the Consultant shall present such drawings to a qualified engineer, licensed by the State of Washington and paid by the Consultant, for certification that the Artwork will be of adequate structural integrity and the Consultant shall provide the City with such certification.

      iii. Where appropriate, the Consultant shall make recommendations on the maintenance of the Artwork.

   b) Design Approval

   Within 10 (ten) business days after receiving the Design, the City shall notify the Consultant in writing if it requires any revisions to the Design in order to comply with any applicable laws, ordinances and/or regulations or if the Design is approved

4) FABRICATION

   a) After the City has approved the Final Design, Fabrication Budget and Schedule the City will provide the Consultant with a written notice to proceed with fabrication within ten (10) business days of receiving the Design, the Consultant shall fabricate and install the

Artwork in substantial conformity with the Design. The Consultant may not substantively deviate from the approved design without written approval from the City.

b) The City shall have the right to review the Artwork by studio visit or submission of photo documentation at 50% and 100% fabrication during the fabrication thereof upon ten business days' notice.

c) If the City, during the fabrication stage, reviews the Artwork and determines that the Artwork does not conform to the Design, the City reserves the right to notify the Consultant in writing of the deficiencies and that the City intends to withhold the next payment installment. If the Consultant objects to the City opinion and the objections are not promptly cured, the City reserves the right to withhold additional payments. The City shall make reasonable efforts to resolve the dispute with the Consultant in good faith.

d) The Consultant shall notify the City in writing when fabrication of the Artwork has been completed, and the Artwork is ready for delivery and installation at the Site if the Artwork was fabricated off-site.

e) The City shall inspect the Artwork within ten (10) business days after receiving notification, prior to shipping, to determine that the Artwork conforms to the Design and to give final written approval of the Artwork. The City shall not unreasonably withhold final approval of the fabricated Artwork.

5) <u>INSTALLATION / ACCEPTANCE</u>

a) Upon the City's final approval of the fabricated Artwork as being in conformity with the Design, the Consultant shall deliver and oversee the installation of the completed Artwork to the Site in accordance with the schedule provided for in Exhibit 4. Transportation fees shall be paid by Consultant. The Consultant will coordinate closely with the City to ascertain that the Site is prepared to receive the Artwork.

b) The Consultant shall be present onsite to oversee the installation of the Artwork. The Consultant will provide the City with approval of the installation within five (5) business days of installation completion by the City.

c) The City shall provide final written acceptance of the installation within five (5) business days after receiving written notice from the Consultant that the installation is approved complete. After City's final acceptance the Artwork shall be deemed to be in the custody of the City.

d) Upon installation of the Artwork, within ten (10) business days the Consultant shall furnish the City with digital images of the Artwork as installed. Images should represent the Artwork from various perspectives, and include the work it its context and in detail, and be accompanied by labels with the name of the Artwork, the date upon which the photograph was taken, and the viewpoint from which the photograph was taken. The Consultant shall also furnish the City with a written narrative description of the Artwork.

e) Upon installation of the Artwork, within thirty (30) business days the Consultant shall provide the City with written instructions for the appropriate maintenance and preservation of the Artwork

f) The Consultant shall notify the City in writing within ten (10) business days when all services under this as required of Agreement have been completed in substantial conformity with the Design.

g) If the City disputes that all the services have been performed, the City shall notify the Consultant in writing of those services the Consultant has failed to perform within ten(10) business days after the Consultant submitted written notice pursuant to paragraph (f) above. The Consultant shall promptly perform those services indicated by the City.

h) If the Consultant disputes the City's determination that not all services have been performed, the Consultant shall submit reasons in writing to the City within five (5) business days of the City's prior notification to the contrary. The City shall make reasonable efforts to resolve the dispute with the Consultant in good faith. However, final determination as to whether all services have been performed shall remain with the City.

i) Upon the resolution of any disputes that arise under paragraphs (g) and (h) of this section, the City shall notify the Consultant of its final acceptance of the Artwork pursuant to paragraph (f).

6) <u>CHANGES IN DESIGN & EXTRA WORK</u>

a) Prior to the execution of any change in the approved Design, Consultant shall present proposed changes in writing to the City for further review and approval.

b) If the City approves the changes, the City shall notify the Consultant in writing within five (5) business days.

c) If the City disapproves of the changes, the City shall notify the Consultant in writing within five (5) business days and the Consultant shall continue to fabricate the Artwork in substantial conformity with the Design.

d) If Consultant determines that a part of the Artwork is outside the scope of this Agreement, the Consultant shall immediately give written notice to City with an itemization of extra costs they will incur as a result. Within ten business days of receiving Consultant's extra work notice, the City will provide the Consultant with written notice to proceed with extra work or the City will agree to negotiate with the Consultant to reduce the work to the City's satisfaction. Consultant understands that the price agreed on for the Artwork represents the maximum amount available to and allocated by City for the artwork and that the costs of any extra and disputed work might result in reducing the scope of other portions of the Artwork to be performed by Consultant by a corresponding sum. Consultant agrees to negotiate any and all such reductions in scope in good faith.

7) <u>DOCUMENTATION</u>

One set of presentation materials prepared and submitted under this Agreement shall be retained by the City for possible exhibition and to hold for permanent safekeeping.

Exhibit B: Estimated Work Plan and Estimated Schedule

1) ESTIMATED WORK PLAN

a.) Design:

i. 1-2 members of rhiza A+D will come for the Initial kickoff site visit and meeting (*1). This will be a “listening” meeting for rhiza A+D and a chance for the client “city/community” to describe wishes, hopes, inspiration, how the city/community sees itself and is developing, what the community is currently working on and where the community/city sees itself going in the future. Possible themes of interest related to identity. Site constraints and challenges, local work procedures and permitting requirements. City to provide rhiza A+D with full documentation / cad drawing of the sites and a list of required approvals and reviews prior to rhiza commencing design work.

ii. Concept(s) development: working from the initial site meeting rhiza A+D will develop a working concept(s) through sketches, drawings and or models (physical or digital). It is too early to know details but based on budget and as mentioned in our phone conference with the committee we can start to <u>imagine a scale roughly close</u> to our Big Pipe Project at the Colombia Park Trail Roundabout (CPTR) and feel up-lighting in this location would work well. At the 182 Ramp Roundabout (182RR) we imagine a smaller scaled element, perhaps utilizing the existing down lighting of the large highway light pole.

iii. Concept development meeting (*2): Meeting in Richland to present concept(s) and collaborate with city/community to develop / merge/ refine concepts into one working approach going forward.

iv. Design development: develop and detail the chosen approach, include estimated budget and schedule.

v. Design Development meeting (3): Present the developed design and details with budget and schedule to the selection committee/ design team. Provide design documentation -drawings, renderings or models and a written narrative for review by the public art plan. Via Skype.

vi. Receive feedback and incorporate and or revise design, budget, schedule, narrative in response. Provide final documentation to be included in the Final Proposed Art review for the Public Art Plan.

vii. Attend (*4) with arts commission chair one city council meeting to help present and discuss the final design proposal. To be determined If rhiza A+D to attend.

Note: * in Richland

b.) Permitting:

rhizaA+D will work with the city to provide necessary building permit documentation to be incorporated into the permitting process by the City. City will be responsible for permit submittal and any special permitting ie highway Wash. DOT, environmental, aviation, remediation, landscaping, etc.

c.) Detailing & Engineering:

i. rhizaA+D will create in-house detailed drawings for use by structural engineer.

ii. Digital information from these drawings will also be used in-house to generate cutting, forming, procurement and assembly of parts.

d.) Fabrication:

i. Generate a fabrication schedule.

ii. rhiza A+D will fabricate and assemble in rhiza's Portland fabrication shop.

e.) Site Coordination & Installation Oversight:

i. rhiza A+D will coordinate with the City on City site-built /provided items related to installation of the artwork;

- footings and anchor placements
- lighting design and placement.
- grading and landscaping at and around footings/ artwork.

ii. Artwork will be delivered to site by rhiza A+D and stored in a pre-determined secure facility if not able to deliver directly to site for installation.

iii. rhiza A+D will be onsite to oversee the Artwork installation.

f.) Documentation:

rhiza A+D will photograph the artwork as it is created, installed and finished. rhiza A+D will share with the city all photo documentation for city use with attribution and for non-commercial uses.

g.) Dedication:

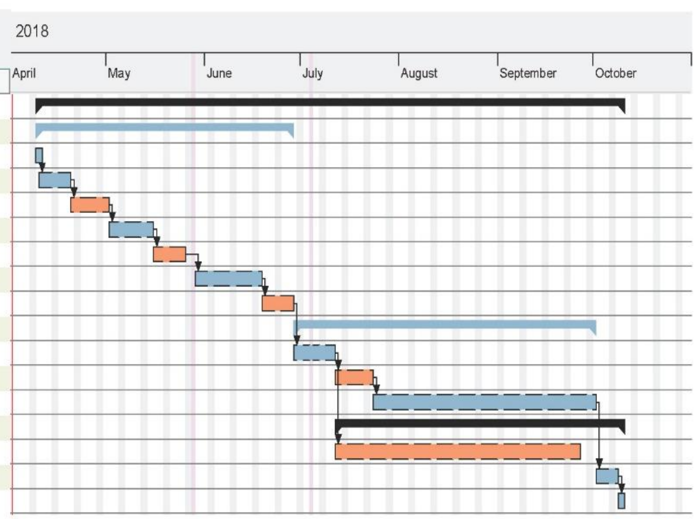
To be determined.

2) <u>ESTIMATED SCHEDULE</u>

rhiza A+D Richland Artwork Mar 21, 2018

Gantt Chart 4

Name	Begin date	End date	Duration	Notes
Richland Roundabout Artwork	4/9/18	10/10/18	131	
Design	4/9/18	6/28/18	58	
Contract Signed Proj Start	4/9/18	4/9/18	1	
Conceptual design	4/10/18	4/19/18	8	~1.5wks
WSDOT Initial Concept review	4/20/18	5/1/18	8	
Design Development	5/2/18	5/15/18	10	~2wks
WSDOT Concept review	5/16/18	5/25/18	8	
Final Design & Documentation	5/29/18	6/18/18	15	incl struct eng.
WSDOT Final Design review	6/19/18	6/28/18	8	
Fabrication	6/29/18	10/1/18	66	
Shop Drawings	6/29/18	7/11/18	8	incl fnd.
Procurements	7/12/18	7/23/18	8	
Fabrication	7/24/18	10/1/18	50	
Install	7/12/18	10/10/18	65	
Site Prep Fnd. & Lighting	7/12/18	9/26/18	55	
Prep & Ship	10/2/18	10/8/18	5	
Oversight	10/9/18	10/10/18	2	



* Note: duration moves with start and compete dates.

Exhibit C: Estimated Budget and Payment Schedule

1) ESTIMATE BUDGET

Design	$6,000
Detailing & Structural Engineering	$2,000
Fabrication & Shipping	$62,000
Installation Oversight	$2,000
Overhead* and Artist Fee	$8,000

*incl. Gen. admin, insurance and photographs

2) PAYMENT SCHEDULE

Total Artwork Commission: $80,000 total.

a.) Design: $8,000

Payment #1: 7.5% $6,000. Upon signing of contract to begin orientation to the project, site visit, research and development of Design concept.

Payment #2: 2.5% $2,000. Upon approval of Design by art selection committee and receipt by the City of:

i. Description of concept, location, materials and dimensions; material samples or data sheets; scale rendering or maquette.

ii. Refined Budget and Schedule.

b.) Fabrication & Installation Oversight: $72,000

Payment #3: 35% $28,000.   Upon receipt by the City of:

Structural engineering drawings, as required for City permitting, signed by a structural engineer licensed in the State of Washington. Drawings to include drawing of artwork components w/ attachment points and hardware; anchor system and hardware & foundation/footing. Consultant to coordinate with design team for drawing, scheduling and permitting requirements. Consultant’s drawings to be included by the City in the project permit submittal process.

i. Review of design, engineering and all materials and finishes, anticipated routine and special maintenance. If required, incorporating review recommendations into the design, revising timeline and budget.

ii. Fabrication and Installation Oversight schedule. Installation to be coordinated with site construction schedule.

iii. Insurance certificates provided as required.

Payment #4: 30% $24,000. Upon 50% completion of artwork in studio.

Payment #5: 20% $16,000. Upon 100% completion of artwork in studio.

Payment #6:   5% $ 4,000.   Upon 100% completion of artwork installation at site.

Exhibit D: RFQ 17-0119 Proposal Response

Proposal response submitted by Rhiza A+D, LLC, dated January 18, 2018.

www.rhizaaplusd.com

To view rhizaA+D public art projects portfolio please visit our website at:
http://rhizaaplusd.com/public-art
Additional portfolio and information available upon request.

REQUEST FOR QUALIFICATIONS (RFQ)
City of Richland, Washington
Call for Artists - Queensgate Roundabouts Artwork
3:00 P.M. Pacific Local Time
January 19, 2018

Date: 01/18/2018

A. Preface:

1. attachment A: see attached

2. 2017 formW9 : see attached

2127 N Albina Ave #203, Portland Or. 97227, 503.484.5495 ean@rhizaaplusd.com

B. Executive Summary: (Limit 2 pages)

1. Introduction of your artist or team:

rhiza A+D is an art, architecture, design, and fabrication facility located in Portland, Oregon. Founding partners Ean Eldred, Richard Garfield, John Kashiwabara, and Peter Nylen share over 20 years of developing a collaborative practice inspired by sense-of-place and informed by hands-on making. Our work is diverse because each piece reflects it's unique and particular site - ranging from deeply integrated to boldly iconic.

In the mid-90's Ean, John, Peter and Richard began working together, forming part of RIGGA art & architecture. As RIGGA we designed and built furniture, sculpture, architecture and performances in a warehouse turned studio- workshop on the edge of Portland's Old Town. Through collaborating we realized ideas could be rapidly expanded and assumptions rigorously vetted, as well as expediting our fabrication and building process. From this beginning we were able to foster a working process in both designing and building that has sustained us to today. We continue to believe in the physicality of making as integral to idea generation and the design process; where decisions made, become decisions felt.

"No ideas but in things."- William Carlos Williams.

In this spirit, rhiza A+D took root in 2005 at our current studio and workshop located in the Lower Albina manufacturing district. In our studio-office we can be found preparing architecture construction and permit drawings alongside digital 3d and physical sculpture models or mockups. Working in a studio environment allows us merge the latest digital modeling systems with hand drawings, models and our oversized brainstorming chalkboard wall.

The name rhiza stems from the word rhizome- meaning: shared roots- a metaphor for our collaboration. With our roots in collaboration, we are committed to creating an inclusive work environment. Whether designing an individual client's house or working with multiple stakeholders on a public art project, we value the unique perspectives offered by one another, our clients and communities. Experience has taught us that successful creative outcomes rely on collaborative problem solving, clear communication, shared goals and an ability to work with budgets and timetables. We love the world of making and sharing this world with others. We believe it's a good idea to listen, since a good idea can come from anywhere.

2. Include the key elements of the Artist's expertise, products/services offered. All information should tie back to the knowledge and experience of the artist:

While providing architecture and artwork design services we listen to and work closely with our clients through all phases of the project as needed; initial planning & programming, schematic design, design development, structural engineering coordination, energy analysis with mechanical, electrical and plumbing coordination, construction documentation, acquiring permits, bid & schedule estimating & negotiating and construction administration.

When making public art, sculptures or installations our process starts with hand drawings and developments through parallel digital and physical modeling. Our workshop is an idea laboratory where wood, metal, plastics, foam, clay and re-purposed materials are shaped into beginning sketches and gestures of an idea. From here we move our concepts from paper, digital and sketch models into fabrication of full scale artworks.

Our workshop supports our ability to create and fabricate in a range of scales. From architectural mockups & full-scale components to the production of large scale sculptures. The workshop is certified in steel and aluminum welding as well as equipped to cut, form, bend and assemble a wide array of materials as projects require.

Throughout all of our projects we provide a rigorous design process from idea generation and development to material experimentation and production. Our roots and sustained relationship to the world of building helps us deliver innovative, efficient, and sustainable artworks and architecture.

We aim to make artworks that strengthen the connection between a community and it's environment - between a culture and it's landscape - we are interested in reinforcing “a sense of Place” by creating shared identity through familiar and evocative forms. These artworks become instruments for linking experienced phenomena with stories and histories. Our work explores the unique qualities that make “a Place”, by marking the transience of physical sites and the persistence of story and memory. In these works we seek to convey time by constructing transformations between histories and proposed futures - often in the form of retrofit pasts. The sculptures are imagined and created as hybrids of nature and artifice, erosion and growth, reminders of the deeply animate and transforming world around us.

3. Indicate the address and telephone number of the respondent’s office located nearest to Richland, Washington, and the office from which the Project will be managed:

Rhiza A+D studio and workshop located at 2127 North Albina Ave #203, Portland OR. 97227
Office phone: 503.281.6829, Ean Eldred mobile 503.484.5495

C. Project Approach and Schedule (Limit 5 pages)

1. Work Plan:

A. Design:

1. Site Visit and Research: 1-2 members of rhizaA+D will come for the Initial kickoff site visit and meeting (*1). This will be a "listening" meeting for rhizaA+D and a chance for the client "city/community" to describe wishes, hopes, inspiration, how the city/community sees itself and is developing, past stories, what the community is currently working on and where the community/city sees itself going in the future. Possible themes of interest related to identity. Site constraints and challenges, local work procedures and permitting requirements. Follow the meeting, City to provide rhiza A+D with full documentation / cad drawing of the sites and a list of required approvals and reviews prior to rhizaA+D commencing design work.

2. Concept(s) development: working from the initial site meeting rhizaA+D will develop a working concept(s) through sketch models (physical or digital) and drawings.

3. Concept development meeting (*2). Meeting in Richland to present concept(s) and collaborate with city/community to develop / merge/ refine concepts into one working approach going forward.

4. Design development: develop and detail the chosen approach, include estimated budget and schedule.

5. Design Development meeting (3): Present the developed design and details with budget and schedule to the selection committee/ design team. Provide design documentation -drawings renderings models and a written narrative for review by the public art plan.

6. Receive feedback and incorporate and or revise design, budget, schedule, narrative in response. Provide final documentation to be included in the Final Proposed Art review for the Public Art Plan.

7. Attend (*4- tbd) with arts commission chair one city council meeting to help present and discuss the final design proposal.

B. Permitting:

1. rhizaA+D will work with the city to provide all necessary building permit documentation. City will be responsible for any special permitting ie highway Wash. DOT, environmental, aviation, remediation's, soils,ect.

C. Detailing & Engineering:

1. rhizaA+D will create in-house detailed drawings for use by structural engineer.
2. digital information from these drawings will also be used to generate cutting, forming, procurement and assembly of parts.

D. Fabrication:

1. generate a fabrication plan and schedule.
2. rhiza A+D will fabricate and assemble in rhiza's Portland fabrication shop.

E. Site Coordination & Installation:

1.rhizaA+D will coordinate with the city on site built /provided items related to installation of the artwork; ie. footings and anchor placements, lighting design and placement, grading and landscaping at and around footings/ artwork.

2. Artwork will be delivered to the site from rhizaA+D shop and stored in secure facility if not able to deliver directly to site for installation.
3. rhizaA+D will be onsite to assist in the coordination of artwork installation.

F. Documentation:
1.rhizaA+D will photograph the artwork as it is created, installed and finished. rhizaA+D will share with the city all photo documentation for city use with attribution and for non commercial uses.
2. rhiza A+D will provide the city with a maintenance manual including concept narrative, fabrication process, materials and systems used and recommended care cycles.

G. Dedication: We typically participate in the dedication and happy to say a few words to launch the artwork off on its new life into the community. This can be on an as needed basis.

(Note: *in-person visit).

2. Methodology: This section should clearly describe the methodology or methodologies planned to provide the specific tasks described in the Work Plan. Include project management tracking tools and communication plans.
Typical methods involved in a rhizaA+D Work Plan:
A. DESIGN:
1. Will involve photographing, discussion, fact finding, story telling, notation, sketches.
2. In-house brain storming session with sketch models (physical or digital) and hand drawings.
3. Presentation of concept through sketched drawings projected and or models (not to scale)
4. Begin to develop the construction and final form of the sculpture, this will include meeting with structural engineer to discuss overall loading concept. Begin to model artwork into 3d rhino program and analayize different views from the site in terms of scale and detail. At this point the a more detailed budget will be developed and rough schedule to critical items and milestones.
5. Presentation of developed concept and narrative through renderings and or models.
6. Request written feedback prior to creating finalized technical design documents including structural calcs. Documents would include site plan, plans, sections, elevations and details.
7. Present similar package as step 5 with inclusion of select technical information of step 6 on hand as needed.
B. PERMITTING: submit final technical design documents and structural calcs. to building permit agency. Follow up with reviewers as required through approval.
C. Detailing & Engineering: Rhino 3d and autocad drawings for in-house shop drawings
D. Fabrication: track budget via excel spreadsheet with estimated and actual costs, track schedule with Libre Gant charting to track actual vs estimated time.
E. SITE & COORDINATION: Review city CD documents of site plan, electrical and grading, provide feedback comment as it relates to sculpture siting. We will provide an installation plan that can be shared with all contractors involved, along with onsite support for coordination.
F. Documentation: High resolution JPEG images of installed artwork. Single combined PDF documents of maintenance plan.
G. Our smiling faces and hopefully a good story!

3. List any other information which may be helpful in determining your knowledge and experience for this service.

Over past 20 years we have collaborated with diverse communities, agencies and design teams to create artworks that are site specific and accessible to a wide audience. The success of these projects comes from an inclusive, educational and place enhancing design approach that illuminates the unique character of a place and its people. We have hands-on design, fabrication and installation experience on large scale projects. We can design or design, fabricate and install at sites with complex constraints or multiple locations. Our projects share a commitment to craftsmanship, durability, working within budget, on schedule and as sustainably as possible.

We have worked with government agencies and within the public right of way to realize projects with similar goals, scale and budget as the Queensgate Roundabouts Artwork. We have created works "in-series" many times; four sculptures for the Eastbank Esplanade, seven sculptures along NE Alberta St., thirteen sculptures throughout the courtyards of the Oregon State Hospital, three sculptures at a train station in Norfolk, Virgina, three sculptures for two courtyard apartments in NW Portland, two sculptures along highway 30 at entrance to St Helens. We have also created many "gateway" sculptures; Evaporation Screen at entrance to Spokane waster water treatment plant, Big Pipe Portal to celebrate a massive CSO and mark entry to path along Willamette river, Cloud CAVU greets visitors arrive to PDX along a light rail line, Camas Basket marks the crossing over the Willamette river in Eugene and crossing into the fertile Willamette Valley, Salmon Tree Cycle marks the entry into city of St Helens.

We were excited to read the identified starting point theme of "Transformation". Transformation is a theme we have worked with many times in the past and one that is deeply sculptural – 3 dimensional. For example; StackStalk on the Eastbank Esplanade transforms from an industrial smoke stack into a sheath of wheat, releasing a Japanese glass float as its "seed". Our Big Pipe Portal transforms a set of recycled concrete tunnel segments into a flowing polished stainless steel arch of currents and eddies that symbolizes the cleaning of the river through natural braided channels. Our Ship Shell sculpture in Norfolk Virginia is a visual story of the transformation of the Chesapeake Bay from pre-colonial times to today. Its form is that of a massive oyster that transforms to tell the story of the ship building from dugout canoe to modern day tanker.

The traffic round itself is a highly sculptural setting that allows a viewer to move 360 degrees around an object, to experience the "hidden" sides of an object is to experience it transforming. In this sense all sculptures are kinetic so long as the viewer is able to move around them.

We as are also interested in the concept of a "Binary Balance" as a non-dualistic "in-between" or hybrid; we have worked to hyrbid the theme of past and future, human and nature made, industry and biology, science and art /myth. In one of our earliest works "Diverted History" at the Marylhurst University Art Gym, we sculpted a series of lost pseudo-scientific inventions of a fictional character. Among other things, these inventions: measured the line between night and day, attempted to reconstructed precise cloud formations, sought to isolate and invert echoes into palindromes, speculated on raking photons to clean light, and proposed to create a universal body part. The sculptures became tools for inquiry just as a metaphors become tools for description. Two lines of inquiry which emerged from this show and which continues to inform and motivate our work are: 1. Weaving seemingly opposites into hybrids 2. Making the invisible visible.

We are very intrigued by the theme of combining or hybridizing the cultures of agriculture and scientific inquiry. Oregon has a long tradition of excellent fisheries and agriculture (our Stackstalk sculpture celebrated Central Oregon grain being shipped from Portland) and the tri-cities / Columbia basin has been an ancient fishery and agricultural resource for a long time with the new and future introduction of vineyards and wineries. Running parallel is a long history of incredible and world changing scientific firsts from the realization of large scale fission to the universes scale of "feeling" for gravitational waves in the nearby LIGO interferometer. As a very rough conceptual example: we could imagine a sculptural pairing that would start with a fishing net- like structure as the "foundation". The net-column could "split" or "branch" (touching on fission), then transform into "vines" and "seeds" (agriculture). At night the sculpture could transform once again with one side "sending" light to be split "received and diffracted" by the other (an echo of Michelson-Morely experiment).

For us, paring these cultures would make for an incredibly original, unique and therefore unexpected starting point. We would be excited to develop a public artwork that would celebrate Richland's and the regions unique (and perhaps un-recognized by many) identity through its past accomplishments and future desires.

2127 N Albina Ave #203, Portland Or. 97227, 503.484.5495 ean@rhizaaplusd.com

4. Describe the approach for completing an artwork project while staying within the challenges of an established budget and schedule.

a. We worked with the City of St Helens, OR to develop a design and concept that the community was excited about. We then assisted The St Helens arts commission and host of volunteers put together a crowd funding campaign and was able to raise funds toward the fabrication of the artwork. The funding came up slightly shy of the upper goal. We worked with the city of prioritize design elements, make size modifications , work with city to provide the footing / supports and installation to bring the sculptures within the funds they had allocated. The editing process both forced and helped us to clarify the sculptural concept of the artwork.

b. In our 1st major public art commission on the Eastbank of Willamette river we worked closely with the general contractor to provide precast- footings for the sculptures, along with siting two sculptures along an existing massive 400ft concrete foundations wall that we used as our footings. Lighting was tapped into a planned run of 480v line that was required by federal transportation standards.

c. In our Big Pipe Portal project we toured the tunnel casting facility and saw a series of discarded 9,000lb tunnel segments that unusable due to slightly cracked edges in the first round of casting. We asked if it would be possible to re-adapt them into making the sculpture and save the general contractor Kiewit-Bilfinger Berger the expense in dumping that much concrete at landfill. They became the backbone for the concept of the sculpture- Transforming infrastructure into art , function into sculptural currents and eddies along the rivers edge.

d. We worked closely with CH2M Hill (construction manager), Hoffman Construction and the OSH faculties and security staff on our OSH project since we would be installing all 13 artworks after the building was opened and occupied. It was critical to coordinate and follow a strict series of schedules due to staff requirements and the safety of patients. Every installation over a 2 month period started with a CIPP (const. Incident Prevention Plan) review. Security staff followed very regulated and limited hours for which we could work within the courtyards. We had to break an hour early so the space could be swept with a magnetic device to find any stray hardware for safety.

e. We worked closely with the Lower Columbia college to fabricate and install our Blossom of Life artwork within a limited time frame in which spring students were leaving and summer students would be arrive at the life sciences building.

f. Our PSU deinstall, refurbishment and reinstall of Dale Eldred's Levitated Light artwork had to be scheduled over a weekend since the space was used as a PSU's fund raising room, rented for other events and a dance studio /classroom once school resumed. We were able to ship, unload, stage, install and clean up in the 2 days available.

D. Related Project Experience / References (Limit 5 pages, excluding resumes)

1. Describe recent, within the last five (5) years, directly related experience with installation of artwork in public spaces. Include the following:

a. For the City of St Helens, 2016-27, we designed and fabricated our most recent artwork "Salmon Tree Cycle" to be installed along highway 30 at the south entrance to city of St Helens Or. We worked with the city, selection committee and community to refine our design proposal. ODOT provided an approved build volume, weight limit and reviewed structural and attachment details of new sculptures to existing bridge. The city worked hard to be as inclusive as possible holding meeting to inform the community of the new artwork. As can

be the case with public art and public works there tends to often be a contingent that will never be happy with any public fund expenditures. We were asked to talk at the dedication and accepted as a chance to tell our story of how the artwork came to be and the story we used to guide our making. We did not try and convince anyone that they "should" have public art but simply told a story of the relationship between the Columbia river, salmon runs , trees and city of St Helens.
The original time schedule was expanded by 8 months to accommodate fund raising to fabricate the sculpture. Our Design development budget came in higher than the fund raising amount achieved. We then worked with the city to revise and collaborate on the scope of our work, with the city providing foundations and installation. Along with the revised scope and minor modifications to the design we were able to do the fabrication with the amount of funds that had been raised. [See Jennifer Dimsho in references below]

b. For the City of Hillsboro & METRO, 2015-26, We worked as design team members for a new regional park We applied as a design team with Walker Macy and Louis Brink (nature play specialist) for the redevelopment of a former golf coarse into Orenco Woods Regional Nature Park in Hillsboro OR. We worked closely with Walker Macy to develop concepts for the park layout, bridges, nature play areas and provided research and a series of ideas for artwork opportunities. We then developed, designed, fabricated and co-installed with the city our Seeds of Orenco sculpture to be located beyond the play area as a destination and to become a "playful" interactive sculpture. The park is adjacent to an elementary school and the large open apple sculpture has already become a beloved and imagination sparking play object for the grade school'ers. At the same time as being a playful object for children. The sculpture pays tribute to the sites (and areas) name sake Orenco Nursery Company and one of its largest products, the Orenco Apple. We decided to create a playful sculpture based on an Orenco Apple (in the concept rendering), as it tells the story of a long human and nature hybridization and cultivation – culture.
The design phase was completed on time and within budget. The installation time schedule had to be extended by the city since the site work was delayed by general site contractor and weather issues. We were able to adapt our fabrication schedule and installation schedule by making the sculpture in movable section that stored well. We moved the final finishing back to accommodate the installation to reduce any damage to finish while in storage. The fabrication stayed within budget other than additional requests by the city of stainless steel anchorage over spec'ed galvanized anchors. [See Valerie Otani in references below]

c. For the Oregon Dept of Transportation, 2013-14, we designed and fabricated our Camas Basket sculpture, We worked with the Eugene community and specifically the local Kalapuyan tribe to bring multiple cultural, environmental and narrative references into sculpture. This was the first time ODOT had worked directly with artists to create public art with a major infrastructure project- the new Whilamut Bridge. The south side of the new Whilamut Passage Bridge marks the transition between foothill and fertile valley. Here, the Camas Basket emerges from grassland next to the interstate highway as an ode to a vital future rooted in history, culture and place. Sprouting from the ground, segmented, reed-like stalks bow to hold a camas basket-in-the-making. This open and organic structure, borrowing from Kalapuyan basketry techniques, is twined together with ribbons of steel. It features a woven, graphic band inspired by the Kalapuyan burden basket at the University of Oregon Museum of Natural and Cultural History. Above, camas stems, capped by saturated blue blossoms, rise from the basket's outer edge and stretch toward the sun.
The project was completed within budget. The schedule was extended as the general contractors schedule had extended. We were able to store the sculpture and deliver it to the site to be installed by ODOT crews on schedule. Karl D. Wieseke, Construction Project Manager,
Willamette River Bridge, & Oregon Dept. Of Transportation representative on Camas Basket, Oregon Department of Transportation, Eugene, OR 97403-2265, Office 541.743.2440 x213, Cell 541.517.3934 , karl.d.wieske@odot.state.or.us.

2. Provide at least three (3) references. For each of the references provide the following:
cut n paste here:

I. Valerie Otani :
Public Art Program Supervisor
City of Hillsboro, Oregon | Parks and Recreation Department | Cultural Arts Division
valerie.otani@hillsboro-oregon.gov
phone 503-615-3489
City Of Hillsboro representative for “Seeds of Orenco”
2015-2017

II. Jenny Dimsho:
Associate Planner
City of St. Helens
(503) 366-8207
jdimsho@ci.st-helens.or.us
City Of St. Helens representative for “Salmon Tree Cycle”

2016-2017

III. Nolan Wheeler :
Vice President of Administration at Lower Columbia College
Administration Building, Rm 203, Longview WA.
360.442.2201
nwheeler@lcc.ctc.edu, nwheeler@lowercolumbia.edu
College representative for “Blossom of Life (I think)”
2015

3. Resume : see attached

rhiza A+D Group Resume 2127 North Albina Avenue, suite 203, Portland Oregon, 97227
members – Ean Eldred + Richard F. Garfield + John Kashiwabara + Peter Nylen
Team Lead and Contact: Ean Eldred 503.484.5495 ean@rhizaaplusd.com

ACADEMIC BACKGROUNDS

Ean Eldred

+ Drawing Instructor, "Drawing the Urban Landscape", Pacific Northwest College Art, Portland OR, 2003-04 **+** Bachelor of Architecture, Cooper Union for the Advancement of Science and Art, New York, NY, 1991 **+** The Kansas City Art Institute, Kansas City, MO, 1986.

Richard F. Garfield

+ Assistant Department Head, Admissions Director, Adjunct Associate Professor, University of Oregon, Eugene, OR, 1977-79 **+** Masters of Architecture with Honors, University of Pennsylvania, Philadelphia, PA, 1967.

John Kashiwabara

+ Adjunct Associate Professor, School of Architecture and Allied Arts, University of Oregon, Eugene, OR 1999 **+** Bachelor of Architecture, Cooper Union for the Advancement of Art and Science, New York, NY, 1988.

Peter Nylen

+ Bachelor of Architecture, Cooper Union for the Advancement of Art and Science, New York, NY, 1991 **+** Southeastern Massachusetts University, South Dartmouth, MA, 1985.

WORK EXPERIENCE

Ean Eldred

+ Partner- rhiza A+D, Portland, OR, 2007- Present **+** Partner- EldredKashiwabara, Portland, OR, 2003- 2007 **+** Partner- NE Works, Portland, OR, 2002- 2008 **+** Sole Proprietor- ELDRED design, Portland, OR, 2001-2007**+** Partner - RIGGA, Portland, OR, 1996- 2001.

Richard F. Garfield

+ Partner - rhiza A+D, Portland, OR, 2007- Present **+** Principal - Richard F. Garfield, Architect, 1993- 2007 **+** Partner - RIGGA, Portland, OR, 1996- 2001.

John Kashiwabara

+ Partner - rhiza A+D, Portland, OR, 2007- Present **+** Partner- EldredKashiwabara, 2003- 2007 **+** Principal- John Kashiwabara, architect, Portland, OR, 2001- 2007 **+** Partner - RIGGA, Portland, OR, 1996- 2001.

Peter Nylen

+ Partner - rhiza A+D, Portland, OR, 2007- Present **+** Partner- NE Works, Portland, OR, 2002- 2008 **+** Sole Proprietor- Nylen design, Portland, OR, 2001- 2007 **+** Member - RIGGA, Portland, Oregon, 1996- 2001.

SELECTED AWARDS/ PUBLIC INVOLVEMENT/ REGISTRATIONS/ AFFILIATIONS

rhiza A+D

+ Big Pipe Portal selected as one of forty, Year in Review National Public Art Projects, Americans for the Arts, 2010 **+** Silver medal for Winter Entrance Design, Portland Design Festival, 2004.

Ean Eldred

+ Regional Arts & Culture Council selection panel member for Industry & Art Show (2012), *Intersections* Artist Residency Project Grant (2010), Tribute to Mayor Katz Art Installation (2004), *Insitu* (2001-03), Smith and Bybee Lakes Public Art (2002) **+** Oregon State Hospital Memorial selection panel member, Oregon Arts Commission, 2011 **+** Friends of Timberline Annual Fund Raising Dinner Keynote Speaker, 2007 **+** The Oregon Design Conference lecturer and presentation, 2004 **+** *Momentary Monuments* lecture & tribute to Dale Eldred, Nelson Atkins Museum of Art, 2000.

Richard F. Garfield

+ Registered architect: Massachusetts, Washington, Montana, Oregon **+** Member American Institute of Architects (AIA).

John Kashiwabara

+ Registered architect: Oregon **+** Communication Arts Award (writing), 2000 **+** Poetry Fellow, Seminar for Younger Poets, Bucknell University, 1988 **+** Academy of American Poets Poetry Prize, 1988.

Peter Nylen

+ Friends of Timberline Annual Fund Raising Dinner Keynote Speaker, 2007 **+** The Oregon Design

Conference lecturer, 2004.

SELECTED COMMISSIONS, EXHIBITIONS

+ Killins Wetland Nature Park – design team member for a 17 acre regional park, Banks, OR, budget TBD, current.
+ Salmon Tree Cycle – public art commission, gateway sculpture for St. Helens, OR, budget $37,000, current.
+ Seeds of Orenco – public art commission, Hillsboro, OR, budget $47,280, current.
+ Orenco Woods Nature Park – art design team member for a 42 acre regional park with spaces for nature play, Hillsboro, OR, budget $9,000, 2015.

+ Blossom of Life (i think) – public art commission, Health and Life Science building, Lower Columbia College, Longview, WA budget $106,000, 2015.
+ Tom's Song – joint private & public commissioned public art, Waterline Apartments, FORE development & Regional Arts and Culture Council, Portland, OR budget $173,000, 2015.
+ Norfolk Harboring History Series – public art commission, Norfolk, VA, budget $204,000, 2015.
+ Camas Basket – public art commission, I-5 Willamette River Bridge Replacement Project, Eugene, OR, budget $135,000, 2014.
+ Sheltering Landscape Series – public art commission for 13 sculptures, Oregon State Hospital, Salem, OR, budget $720,000, 2013.
+ Cellular Communication Clinic– public art and health proposal development for Gates Foundation. Seattle, WA. budget $50,000, 2012.
+ Alberta Alignment – public art commission for 7 transit stops, Alberta Main Street, Portland, OR, budget $18,200, 2012.
+ Cloud CAVU – public art commission, TriMet, PDC and Port of Portland, Portland, OR, budget $60,000, 2011.
+ Sink – collaboration with dancer Anne Furfey, Portland Institute for Contemporary Art TBA festival, Portland, OR, 2010.
+ Nunavut – collaboration with dancer Linda Austin, Portland Art Museum Beaux Arts Ball, Portland, OR, 2010.
+ Timberline Winter Entrance – public & private commission, USFS, Friends of Timberline, RLK & Co, Timberline Lodge, OR, budget $750,000, 2009.
+ Big Pipe Portal – public art commission, Bureau Environmental Services, Portland, OR, budget $50,000, 2009.
+ Architects Draw – commissioned performance, South Waterfront Artist in Residence, duration 2hrs, 20K sf., Portland, OR, budget $4,000, 2008.
+ Circus Me Around – commissioned installation in collaboration with dancer Linda Austin, Performance Works Northwest, Portland, OR, 2007.
+ Shadow Pavilion – E. Eldred – private commission, Oregon Burn Center Garden, Legacy Health Systems and Johnson & Johnson, Portland, OR, budget $15,000, 2005.
+ Diplothopter – commissioned gallery installation, UBC School of Architecture, Emily Carr Inst.,Vancouver BC, Canada, 2004.
+ Evaporation Screen – EldredKashiwabara - public art commission, Spokane Wastewater Treatment Facility, City of Spokane, Spokane, WA, budget $30,000, 2003.
+ Knotted Gateways – RIGGA – public art commission, East Bank Esplanade, Regional Arts& Culture Council & Portland Development Commission, Portland, OR, budget $130,000, 2001.
+ Stefopoulos Gateway and Plaza – RIGGA – public commission for art master plan, Portland Development Commission, Portland, OR, budget $20,000, 2001.
+ Reverse Archeology –RIGGA – commissioned gallery installation, Center on Contemporary Art, Seattle, WA, 1997.
+ Theater Marquee –RIGGA – private commissioned sculpture-marquee, Artist Repertory Theater, Portland, OR, 1996.
+ Diverted History; The Work of Pierre Menard – RIGGA – commissioned gallery installation, Art Gym, Marylhurst College, OR, 1996.
+ Dada Ball – RIGGA – set design for fund raising events, Portland Institute of Contemporary Art, Portland, OR, 1996-98.

SELECTED REVIEWS / PROFILES

+ Sculptures Make Splash at Waterline – Portland Tribune, Friday May 1st, Portland, 2015.
+ Norfolk Sculpture Series – VEER magazine, April, Norfolk, 2015.
+ Willamette River Span gets Second Sculpture – Eugene Register Guard, Eugene, OR , May 23, 2014.
+ Unique Partnership Delivers Sculpture to Cascade Station – Port Dispatch, Portland, OR , Nov 2, 2011.
+ Timberline Lodge Winter Entrance – ARPLUS.COM, Feb. 23, London, England, 2010.
+ rhiza A+D Creates New Winter Entrance to Mt Hood's Timberline Lodge – Domus Web, Feb 9, Milan, Italy, 2010.
+ Snow Job – The Architects Newspaper Blog, Oct. 12, NY, NY, 2009.
+ 18 foot Sculpture Hails Big Pipe project – The Oregonian, April 18, Portland, OR, 2009.
+ Timberline Lodge Getting Ready for New Winter Entry – The Oregonian, Oct. 22, Portland, OR, 2008.
+ Tunnel Vision – Portland Spaces, Oct. 1, Portland, OR, 2008.
+ A New Look Forthcoming for Timberline Lodge – Daily Journal of Commerce, June 24, Portland, OR, 2008.
+ Healing Gardens for Burn Patients, a Place to Heal – Landscape Architecture, No. 4, Vol. 98, Washington, DC, 2008.
+ Ice Cave: The Timberline Lodge's New Entryway – Arcade, Vol. 26, Seattle, WA, 2007.
+ Linda Austin/ PWNW, Invitation to an Urban Circus – Willamette Week, Oct. 31, Portland, OR, 2007.
+ Making Out – Trace Magazine, Journal of the UBC School of Architecture, BC, Canada, 2004.
+ Oregon Art Beat – RIGGA, Oregon Public Broadcasting, May 19, Portland, OR, 2002.
+ Commissions – RIGGA, Sculpture Magazine, Washington DC, No. 2 Vol. 2, 2002.
+ Urban Surrealism – RIGGA ,The Oregonian, June 3, Portland OR, 2001.
+ Pillars of the Community – RIGGA, Metropolis magazine, March, New York, NY, 2000.
+ Art Finds Place in East bank River Park – RIGGA ,The Oregonian, Jan. 4, Portland, OR, 2000.
+ A Garden Pavilion in Portland – RIGGA, Architecture + Technology Magazine, Spain, Vol.15, 2000.

Richland Washington	**City of Richland**	**Solicitation Number:** **RFQ 17-0119**
	Attachment A **RFQ Signature Form and Addendum Acknowledgement**	**Page 1 of 1**

Call for Artists – Queensgate Roundabout Artwork

ALL ARTISTS COMPLETE THIS PAGE AND INCLUDE WITH SUBMITTAL:

1. By submitting a response, the Artist certifies that the Artist has fully read and understands this RFQ document and has full knowledge of the scope, nature, quantity, and quality of work to be performed; the detailed requirements of the services to be provided; and the conditions under which the services are to be performed.
2. The Artists certifies that he or she has read and understands all terms and conditions of this solicitation.
3. By signing this document, the Artist certifies that they have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding. If the City determines that collusion has occurred among the Artists, none of the submittals from the participants of such collusion will be considered. The City's determination will be final.
4. The Artist acknowledges that the person who signs below is fully authorized to sign on behalf of the firm listed and to fully bind the firm to all conditions and provisions thereof.
5. The Artist acknowledges receipt of the following addenda: section I through section VI.

Respectfully submitted this 17th day of January, 20 18.

Name of Firm: rhiza A+D , Architecture + Design

Address: 21217 N Albina Ave #203

Signature: Ean Eldred

Name (Print): Ean Eldred

Title: Partner rhiza A+D

Email: ean@eldred@gmail.com Phone: 503.484.5495

Form **W-9**
(Rev. November 2017)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type.
See **Specific Instructions** on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

RHIZA A+D, LLC.

2 Business name/disregarded entity name, if different from above

rhiza A+D architecuture + design

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☑ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ P

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) ________

Exemption from FATCA reporting code (if any) ________

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

2127 NORTH ALBINA AVE #203

6 City, state, and ZIP code

PORTLAND , OREGON 97227

Requester's name and address (optional)

City Of Richland
505 Swift Blvd., Richland, Washington

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

[ ][ ][ ] – [ ][ ] – [ ][ ][ ][ ]

or

Employer identification number

2 6 – 0 7 0 8 6 0 5

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person ▶** **Date ▶** 01/17/2018

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting,* later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the instructions for Part II for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code,* later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships,* earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code,* later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or “doing business as” (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a “disregarded entity.” See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, “Business name/disregarded entity name.” If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	**THEN check the box for . . .**
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys’ fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	**THEN the payment is exempt for . . .**
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over $600 required to be reported and direct sales over $5,000[1]	Generally, exempt payees 1 through 5[2]
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester,* later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at *www.SSA.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/Businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. Go to *www.irs.gov/Forms* to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to *www.irs.gov/OrderForms* to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code,* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account[1]
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor[2]
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee[1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner[1]
6. Sole proprietorship or disregarded entity owned by an individual	The owner[3]
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity[4]
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships,* earlier.

***Note:** The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov.* You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at *spam@uce.gov* or report them at *www.ftc.gov/complaint.* You can contact the FTC at *www.ftc.gov/idtheft* or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see *www.IdentityTheft.gov* and Pub. 5027.

Visit *www.irs.gov/IdentityTheft* to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

City of Richland (WA)

Tabulation Report RFQ #RFQ 17-0119 - Call for Artists - Queensgate Roundabouts Artwork

Vendor: rhiza A+D

General Comments: RFQ submitted by rhizaA+D-
contact Ean Eldred @ ean@rhizaaplusd.com 503.484.5495
thank you for the opportunity to apply for this exciting project!

General Attachments: rhizaA+D Richland publicart RFQ submittal 01192018.pdf

	REQUEST FOR QUALIFICATIONS (RFQ) City of Richland, Washington
RFQ NUMBER	**17- 0119**
RFQ TITLE	**Call for Artists - Queensgate Roundabouts Artwork**
DATE ISSUED	December 15, 2017
PURPOSE	The City of Richland, Washington is soliciting qualifications from artists to develop artwork for two traffic roundabouts along Queensgate Drive in South Richland.
DEADLINE FOR SUBMISSIONS (Due Date)	3:00 P.M. Pacific Local Time **January 19, 2018** Late submittals will not be accepted.
PRE-SUBMITTAL CONFERENCE	There is no pre-submittal conference for this solicitation.
LAST DATE TO SUBMIT QUESTIONS	The last date to submit questions regarding this RFQ is January 10, 2018, at 3:00 p.m. Pacific Local Time.
DIRECT ALL QUESTIONS TO	**BUYER** Barb Raney **BUYER** Cathy Robinson **EMAIL** purchasing@ci.richland.wa.us **PHONE NO.** (509) 942-7710
REQUIRED NO. OF SUBMITTAL COPIES	**Submit (1) one original electronic submission**
ELECTRONIC SUBMITTAL	**All required documentation shall be submitted and uploaded online at www.publicpurchase.com. See section 4.2 Electronic Submittal for detailed instructions.**
RESULTS OF SUBMITTALS RECEIVED	A list of submittals received will be posted to Public Purchase shortly after the due date and time. Submittals will remain confidential until the City makes a decision on an award.

TABLE OF CONTENTS

CITY OF RICHLAND
REQUEST FOR QUALIFICATIONS
RFQ No. 17-0119, Call for Artists - Queensgate Roundabouts Artwork
SUBMITTALS DUE: January 19, 2018, 3:00 p.m., EXACTLY, Pacific Local Time

Public notice is hereby given that the City of Richland, Washington has issued the above solicitation for qualifications from artists to develop artwork for two traffic roundabouts along Queensgate Drive in South Richland. Detailed information and the solicitation documents are available at www.publicpurchase.com, under City of Richland, Washington designated webpage.

Contact Public Purchase directly if unable to access documents online at support@publicpurchase.com. Online Chat is available from 7:00 a.m. to 4:00 p.m. MT at www.publicpurchase.com top left corner. If unable to reach Public Purchase, contact the City Purchasing Division at 509-942-7710.

The City of Richland in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color national origin, or sex in consideration for an award.

Published:

Friday, December 15, 2017 Tri-City Herald
Friday, December 15, 2017 Seattle Daily Journal of Commerce

Cathy Robinson, CPPO, CPPB
Purchasing Manager

SECTION I PROJECT OVERVIEW

1.1 Intent

The purpose of this Request for Qualifications is to solicit responses from interested artists to develop artwork for two traffic roundabouts along Queensgate Drive in South Richland.

1.2 Background

A. The City of Richland (City) is a rapidly growing City located in Benton County at the confluence of the Columbia and Yakima rivers in Southeastern Washington. Richland and its sister cities of Kennewick, Pasco and West Richland make up the Tri-Cities Metropolitan Statistical Area (MSA) (population 283,830). Richland is the third largest City with 54,150 residents. The City has a City Manager-Council form of government, was incorporated in 1958, and operates as a first class City under the Revised Code of Washington Title 35 (RCW 35).

B. Richland is a full-service city composed of ten departments, with a budget of $282 million, of which roughly, $58 million is General Fund. The City provides citizens with general government, public safety, public works, planning and community development, housing programs, as well as parks and recreational programs. The City operates an electric distribution utility, water and waste water utilities, solid waste landfill-collection system, public library, and administers the consolidated regional emergency management (911) dispatch center.

C. The City has a staff of approximately 517 full/part-time employees with an additional seasonal flux of up to 50. More than 75% of the employees report to Public Works, Electrical Utility (Energy Services), Public Safety (Fire and Police) as well as the Parks Department.

D. The **City Arts Commission** supports City Council in encouraging and supporting art within Richland to improve the quality of life, strengthen economic development and revitalize the community. It is an advisory body to City Council and staff to provide expertise on visual, performing and literary arts to enrich the cultural life of the community. Two members of the Arts Commission will participate in the artist selection and continue on the team to develop art pieces for the project.

E. The **City Parks and Public Facilities** Department provides premier parks, public facilities, recreational activities and library services for our community. Every decision... made on behalf of the community will be to ensure that we are fiscally responsible and provide outstanding value. The amenities provided by the City of Richland are such a stable influence in the lives of our citizens. We commit to providing the care and support required to keep them clean, safe and suitable for years to come. One member from the Parks and Public Facilities Department will participate in the artist selection and continue on the team to participate in the areas of maintenance and accessibility.

F. The **Washington State Department of Transportation** considers public art as an enhancement to a functional element, feature, or place within a transportation corridor to provide visual interest. The enhancement could be an addition to a functional element, integrated into a design, or for purely aesthetic purposes. WSDOT will provide various staff members to participate on a Public Art Specialty Services Team which will be responsible for approval of the art plan. One staff member from WSDOT will participate directly in the artist selection and continue on the team to develop art pieces for the project.

G. The **City Public Works Department** staff is dedicated to providing customer-friendly service while maintaining the city's public infrastructure. We proudly provide many services such as engineering, water, sewer, stormwater, solid waste (garbage), recycling and street maintenance. We manage the stormwater pollution education program and the water conservation program. One staff member from Public Works will participate directly in the artist selection and continue on the team to participate in the engineering application of placement and installation.

1.3 Consultant Experience

A. The City is seeking an artist or team with experience in:

1. Installation of artwork in public spaces;
2. Working and coordinating with other design professionals, the community and state agencies;
3. Working with volunteer boards in a public setting; and
4. Delivering artwork in a timely manner to meet project schedules and established budget.

1.4 RFQ Solicitation Schedule

Tentative Schedule	
Task	**Date**
RFQ Issued	December 15, 2017
Deadline for Questions by Interested Parties	January 10, 2018, 3:00 PM Pacific Location Time
RFQ Due Date	January 19, 2018, 3:00 PM Pacific Local Time
*Evaluation and Selection	January 19 – January 26, 2018
*Interviews / Presentations, if required	Late January – Early February 2018
*Estimated Date of Intent to Award	Late February 2018
*Estimated Date of Council Award	Early March 2018
*Estimated Date of Notice to Proceed	Mid-March 2018
*Target Date for Completion of all Work	Estimated Delivery of Art by June 29, 2018

NOTE: Dates preceded by an asterisk are estimated dates. Estimated dates are for information only.

END OF SECTION

SECTION 2 SCOPE OF WORK

2.1 Project Description

The spirit of the art shall reflect the history and geography of the area and focus on scientific and technological accomplishments. They key theme word, **Transformation,** is explained further Attachment C. The art is to serve as an enhancement to a functional element, feature, or place within a transportation corridor to provide visual interest (WSDOT), as explained further in Attachment D. Attachment E is a vicinity map.

Materials should be chosen to age well and to not require regular maintenance. Safety is of paramount importance. There will be no pedestrian access to the art and the designs should focus on the distance of a moving vehicle at the posted speed which is estimated to be in the 10-15 mph range.

The designs should be of significant size and weight appropriate for each roundabout. Especially important is the need to maintain visual clearance for drivers. The goal is to provide a location for art within the inner circle's diameter and eliminate the need for grass or plantings requiring irrigation or maintenance.

The scope of work for this project includes, but not limited to, the following:

A. Work with the Arts Commission and City to develop artwork that reflects the key theme "Transformation" identified by the team.

   1. Attend Team Meetings: Initial Kick off meeting and up to 3 additional design develop meetings. At least 2 of the 4 meetings need to be in person. Other meetings may be by video conference if travel over 50 miles would be required.

   2. Develop renderings (media determined by artist) for the team to work from in developing the artwork. Renderings should be made available and updated as the design progresses through the development meetings.

B. Provide documents to be included in the Initial Concept review for the Public Art Plan.

   1. Initial concept renderings for both roundabouts.

   2. Written concept for the intent of the artwork and how it ties to the community and theme.

C. Provide documents to be included in the Selected Art Concept review for the Public Art Plan.

   1. Updated renderings for both roundabouts for the selected art concept.

   2. Updated written concept for the intent of the artwork and how it ties to the community and theme.

D. Provide documents to be included in the Final Proposed Art review for the Public Art Plan.

   1. Updated renderings for both roundabouts for the final proposed art.

   2. Final written concept for the intent of the artwork and how it ties to the community and theme.

E. Optional attendance at one City Council meeting to help present the art work to the Council. Presentation will be made by Arts Commission chair and participation is optional.

F. Artwork Fabrication and Installation

   1. Artwork to be fabricated by the artist or commission by the artist.

   2. Artist shall account for all costs to fabricate, deliver, and installation oversight for the artwork, including sales tax.

2.2 City Provided Services / Resources

The City will partner in the project by providing the following resources:

A. Uplighting at the Columbia Park roundabout. Uplighting at the Ramp roundabout is not desired due to the large mast illumination system in the roundabout.

B. Concrete foundations and/or pedestal (no more than 24 inches tall) for the artwork base.

C. Installation of the artwork for both roundabouts will be included in the Queensgate project. Artwork shall be delivered to the Waste Water treatment site at 555 Lacy Rd. Richland, WA 99352.

D. Contour grading and rock ground cover inside the roundabout.

2.3 Suggested Improvements

When preparing the submittal, artists are encouraged to suggest improvements to the scope of work that would provide the City with a successful outcome of the project.

2.4 Funding and Cost

A. The City's budget includes funds dedicated to this project. An amount of $80,000 total for the project (both roundabouts) has been established for the design work and fabrication described.

B. The final budget submitted by the artist must be inclusive; covering all costs and contingencies associated with the project including design, fabrication, travel, delivery, sales tax, and installation oversight.

C. Taxes, insurance, and necessary licenses are the responsibility of the artist(s). Travel, lodging, and food are the responsibility of the artist(s).

D. Other project monies will cover site preparation, including concrete bases, grading, and rock groundcover.

END OF SECTION

SECTION 3 EVALUATION AND SELECTION PROCESS

3.1 Evaluation Criteria

Submittals will be evaluated using the following criteria:

Evaluation Criteria	
Category	**Maximum Points**
Organization and Completeness of Proposal Response	10
Project Approach and Availability a. Methodology b. Work Plan	30
Artist's Experience a. Artist's Relevant Experience b. Technical Skills	30
Similar Projects/References a. Past Performance	30
Maximum Written Points	**100**
Interview / Presentations, if needed	**50**
Total Maximum Points	**150**

3.2 Determining Selection

A. The City will evaluate submittals using the criteria set forth in this RFQ.

B. The City reserves the right to request any additional information needed for clarification from any artist for evaluation purposes.

C. Following the City staff evaluation of the submittals received, selected individuals or firms may be invited to make oral presentations before the City's Evaluation Team. The City's Project Manager will provide additional details outlining the preferred content of the presentation to each individual, firm or team invited to participate.

D. The City reserves the right to make a contract award without written and/or oral presentations.

E. After completion of the evaluations, the City may enter into negotiations with one or more Artists. Negotiations of a contract shall be in conformance with applicable federal, state and local laws, regulations and procedures. The objective of the negotiations shall be to reach agreement on all provisions of the proposed contract. In the event negotiations are not successful, the City may reject all submittals.

F. Upon completion of negotiations discussion with one or more Artists, the City may issue to all remaining potentially acceptable Artists in negotiations a request for Best and Final Offers. The request shall include notice that discussions are concluded, an invitation to submit a revised proposal with a Best and Final Offer, a new submittal date and time.

G. Once the City reaches an agreement that the City finds acceptable, the City will issue an intent to award notification.

H. The City is not required to award a contract to the Artist offering the lowest price. The City shall have no obligation until a contract is executed between an Artist and the City.

I. The City reserves the right to award one or more contracts as it determines to be in its best interest.

J. No cost chargeable to the proposed contract may be incurred before a fully executed contract.

3.3 Responsible Consultant Criteria

The City shall consider only responsible Consultants. Responsible Consultants are those that have, in the sole judgment of the City, the financial ability, experience, resources, skills, capability, reliability and integrity necessary to perform the requirements of the contract. The City may also consider references, financial stability, and any other information available to the City. Firms with an owner convicted within the past ten years of a crime that impugns honesty or integrity, or with unsatisfied tax or judgment liens, are ineligible to participate and shall not submit.

3.4 Agreement/Contract

The City intends to use and issue an agreement for the services requested herein. Typically, the Scope of Services outlined in this RFQ solicitation, the successful Artist's submittal to same and the end result of negotiations will become Exhibit "A", Scope of Services in the agreement. A sample copy of the City's agreement is attached to this RFQ as Attachment A.

END OF SECTION

SECTION 4 SUBMITTAL REQUIREMENTS

4.1 Organization of Submittal

The following list details the appropriate submittal format. Responders should organize their submittal into the following sections:

A. *Preface*

1. Attachment A – RFQ Signature Form and Addendum Acknowledgement
2. 2017 Internal Revenue Service Form W-9 (obtain from www.irs.gov)

B. *Executive Summary* (Limit 2 pages)

1. Introduction of your artist or team.
2. Include the key elements of the Artist's expertise, products/services offered. All information should tie back to the knowledge and experience of the artist.
3. Indicate the address and telephone number of the respondent's office located nearest to Richland, Washington, and the office from which the Project will be managed.

C. *Project Approach* and Schedule (Limit 5 pages)

1. Work Plan: Describe the proposed sequence of specific tasks to accomplish this Project. Indicate all key deliverables and their contents. Include a list of information required or tasks to be completed by City staff. Identify any pitfalls or hurdles that may be foreseen with each task.
2. Methodology: This section should clearly describe the methodology or methodologies planned to provide the specific tasks described in the Work Plan. Include project management tracking tools and communication plans.
3. List any other information which may be helpful in determining your knowledge and experience for this service.
4. Describe the approach for completing an artwork project while staying within the challenges of an established budget and schedule.

D. *Related Project Experience / References* (Limit 5 pages, excluding resumes)

1. Describe recent, within the last five (5) years, directly related experience with installation of artwork in public spaces. Include the following:
   i. Name of the client, address, email, telephone number and name of the project manager.
   ii. Date(s) of the service, description of the work performed.
   iii. Original time schedule and completed time schedule.
   iv. Discuss if the project stayed within agreed upon budget.
2. Provide at least three (3) references. For each of the references provide the following:
   i. Company Name
   ii. Contact name and title, address, email and phone number

iii. Description of services provided

iv. Timeframe of services provided

3. Provide a resume of the artist and all members of the artist team, including any subcontractors.

4. The City reserves the right to contact any organization or individuals provided by the Responder or obtained by the City.

4.2 Electronic Submittal

A. Responses to this solicitation shall be submitted electronically through the Public Purchase website. Submittals delivered by hand, fax, telephone or email or any postal carrier will not be accepted.

1. Artists must be registered with PublicPurchase.com. Visit the City of Richland website at: Richland, WA - Public Purchase Website for instructions to register. *Note*: there is a two-step process and both steps must be completed.
2. *Register as early as possible and do not wait until the due date as the registration process may take up to 24 hours to complete*.
3. If you have any questions on how to respond to electronic submittals, contact vendor support at www.publicpurchase.com through Live Chat in the upper left corner of the webpage or email support@publicpurchase.com. Public Purchase staff is available Monday – Friday, 8 am to 5 pm Central Time.

B. Electronic submittals shall be limited to the documents specified in the RFQ document and shall not include additional brochures, booklets or other sales material that are not specifically requested in the Proposal.

1. The City of Richland cannot guarantee internet access. It is strongly recommended that you respond 24 hours prior to the bid closing date and time for submittal.
2. ***The City is unable to verify if a proposal has been successfully uploaded in Public Purchase.*** The Public Purchase system places all proposal submissions into a virtual lock box where they cannot be viewed by the City until after the due date and time.
3. Artists can check their submission by returning to the home page of Public Purchase. The Proposal will be shown in the "Bids Responding To" section. **DO NOT EMAIL A COPY OF YOUR BID TO THE CITY**.
4. The Public Purchase website will not allow submittals to be uploaded after the due date and time established. Artists accept all risks for uploading their proposal by the established due date and time.

C. If an Artist uploads a file to Public Purchase, it is the Artist's responsibility to ensure the file is not corrupt or damaged. If the City is unable to open an attachment because it is damaged, corrupt, infected, etc., the City may disqualify the Artist's submission.

END OF SECTION

SECTION 5 STANDARD TERMS AND CONDITIONS

1. **BID / QUOTE / PROPOSAL / GENERAL CONDITIONS:** All of the terms and conditions of the bid, quote, or proposal against which this purchase document is applied, are hereby incorporated.
2. **ACCEPTANCE:** This order expressly limits acceptance to the terms and conditions stated herein. All additional or different terms proposed by Contractor are objected to and hereby rejected, unless otherwise provided in writing by the City.
3. **LICENSES:** If applicable, successful contractor shall have a valid and current State of Washington and City of Richland business license. Licenses shall be obtained prior to award of any PO/contract.
4. **ADD-ON:** By mutual agreement, the quantity of items purchased may be increased within 12 months of the date of award, provided the original purchase price, terms, conditions, and specifications remain the same.
5. **TAXES:** Unless otherwise definitely specified, the City agrees to pay all State of Washington sales or use tax. The City is exempted from payment of Federal Excise Tax. No federal tax shall be included in price.
6. **CHANGES WITHOUT NOTICE PROHIBITED:** No alteration in any of the terms, conditions, delivery, price, quality, quantities, or specifications of this order will be effective without written consent of the City prior to shipment.
7. **ADDITIONAL CHARGES NOT ACCEPTABLE:** No charge will be accepted for packing, boxing, or cartage, etc., except as specified in the Notice of Award. Freight collect shipments (COD) will not be accepted. Merchandise will not be accepted if payment is to be made at the time of delivery.
8. **MSDS:** Material Safety Data Sheets to be included with shipments of any material requiring this documentation, per OSHA and WSHA regulations.
9. **IDENTIFICATION:** All invoices, packing slips, shipping notices, bill of landings, and all other written documents affecting this order shall contain the applicable PO/Contract number. Packing lists shall be enclosed in each and every box or package shipped pursuant to this order, indicating the contents therein.
10. **SHIPPING INSTRUCTIONS:** Unless otherwise specified, all goods are to be shipped prepaid, FOB Destination. Where shipping addresses indicate room numbers and/or inside delivery, it will be up to the Contractor to make delivery to that location at no additional charge. Where specific authorization is granted to ship FOB shipping point, Contractor agrees to prepay all shipping charges and route as instructed.
11. **TITLE/RISK OF LOSS:** Regardless of FOB Point, Contractor agrees to bear all risks of loss, injury, destruction of goods and materials ordered herein which occur prior to delivery. Except as otherwise expressly provided herein, title to and risk of loss on all items shipped by Contractor to City shall pass to the City upon City's inspection and acceptance of such items at the specified City location. Such loss, injury, or destruction shall not release Contractor from any obligation hereunder.
12. **DELIVERY:** With respect to delivery under this order, time is of the essence, and the order is subject to termination for failure to delivery as specified. For any exception to the delivery date as specified on this order, Contractor shall give prior notification and obtain written approval thereto from the City. The acceptance by the City of later performance with or without objection or reservation shall not waive this right to claim damages for such breach nor constitute a waiver of the requirement for the timely performance of any obligation remaining to be performed by Contractor.
13. **REJECTION:** All goods or materials purchased herein are subject to approval by the City. Any rejection of goods or materials resulting because of nonconformity to the terms and specifications of this order, whether held by the City or returned will be at Contractor's risk and expense.
14. **PAYMENT TERMS:** Unless otherwise negotiated, the terms of payment shall be net 30 days from receipt of proper invoice. PO numbers must be noted on all invoices.
15. **CASH DISCOUNTS:** In the event that the City is entitled to a cash discount, the period of computations will commence on the date of delivery or receipt of a correctly completed invoice, whichever is later. If an adjustment in payment is necessary due to damage, the cash discount period shall commence on the date final approval for payment is authorized. If a discount is made part of the contract. For the purpose of earning the discount, payment is deemed to be made on the date of mailing or transmittal of the City warrant, check or EFT.
16. **INVOICING:** Itemized invoices are required. Invoices will not be processed for payment until items invoiced are received. Payment on partial deliveries may be made whenever amounts due so warrant or when requested by the contractor and approved by the City.

17. **COMPLIANCE WITH ALL LAWS, LICENSES AND PERMITS**: In the performance of their duties, Contractor shall comply with all applicable federal, state, local laws and regulations. Contractor shall possess and maintain all necessary licenses, permits, certificates and credentials required. Failure to comply with all laws, licenses and permits shall be deemed a breach of this Agreement and constitutes grounds for the termination of this Contract.
18. **INFRINGEMENTS:** Contractor agrees to protect and save harmless, the City against all claims, suites, or proceedings for patent, trademark, copyright, or franchise infringement arising from the purchases, installation, or use of goods and materials ordered and to assume all expenses and damages arising from such claims, suits or proceedings.
19. **WARRANTIES:** Contractor represents and warrants that the goods are new, current, and fully warranted by the manufacturer. Delivered goods will comply with the specifications and be free from defects in labor, material and manufacturer. All UCC implied and expressed warranties are incorporated in this Purchase Order/Contract. Contractor shall transfer all warranties to the City.
20. **LIENS, CLAIMS, AND ENCUMBRANCES:** Contractor warrants and represents that all the goods and materials ordered herein are free and clear of all liens, claims, or encumbrances of any kind.
21. **INDEMNIFICATION/HOLD HARMLESS:** Contractor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Purchase Order/Contract, except for injuries and damages caused by the sole negligence of the City
22. **FORCE MAJEURE:** Contractor will not be responsible for delays in delivery due to acts of God, fire, strikes epidemics, war, riot, delay in transportation or railcar transport shortages, provided Contractor notifies the Purchasing Manager immediately in writing of such pending or actual delay. Normally, in the event of any such delays (acts of God, etc.) the date of delivery will be extended for a period equal to the time lost due the reason for delay.
23. **TERMINATION:** (i) The parties may terminate this Purchase Order/Contract by mutual agreement. (ii) The City may terminate this Purchase Order/Contract at any time with written notice to Contractor. Upon receipt of the written notice, Contractor shall stop performance, and City shall pay Contractor for goods delivered and accepted. (iii) The City may terminate this Purchase Order/Contract at any time if City fails to receive funding, appropriations, or other expenditure authority. (iv) If Contractor breaches any Purchase Order/Contract provision or is declared insolvent, the City may terminate this Purchase Order/Contract for cause with written notice to the Contractor, and Contractor shall be liable for all incidental and consequential damages resulting from its breach, including all damages as provided in the UCC
24. **DEFAULT:** The Contractor covenants and agrees that in the event suit is instituted by the City for any default on the part of the Contractor and the Contractor is adjudged by court of competent jurisdiction to be in default, Contractor shall pay to the City all costs, expenses expended or incurred by the City in connection therewith, and reasonable attorneys' fees.
25. **SEVERABILITY:** If a court of competent jurisdiction declares any provision of the Purchase Order/Contract to be invalid, the other provisions and the rights and obligations of the parties remain in effect.
26. **NONDISCRIMINATION:** During the performance of this Purchase Order/Contract, the Contractor agrees as follows: The Contractor shall not discriminate against any person on the grounds of race, creed, color, religion, national origin, sex, age, marital status, sexual orientation, pregnancy, veteran's status, political affiliation or belief, or the presence of any sensory, mental or physical handicap in violation of the Washington State Law Against Discrimination (RCW Chapter 49.60) or the American with Disabilities Act (42 USC 12101 et. seq.).
27. **ANTI-TRUST:** Contractor and the City recognize that in actual economic practice, overcharges resulting from anti-trust violations are in fact borne by the City, therefore, Contractor hereby assigns to the City any and all claims for such overcharges.
28. **PUBLIC DISCLOSURE:** Purchase Order/Contract and all contents and attachments shall be deemed a public record as defined in RCW 42.56 "Public Records".
29. **ASSIGNMENT:** (i) This award is not assignable by Contractor either in whole or in part, without the prior written approval of the City.
30. **RIGHT TO AUDIT:** The City reserves the right to verify, by examination of Contractor's records, all invoiced amounts when firm prices are not set forth in the Purchase Order/Contract.

31. **INFORMATION TECHNOLOGY ASSURANCES:** Contractor shall take all reasonable precautions to ensure that any hardware, software, and/or embedded chip devices used by the contractor in the performance of services under this agreement, other than those owned or provided by the City, shall be free from viruses. Nothing in this provision shall be construed to limit any rights or remedies otherwise available to the City under this Purchase Order/Contract.
32. **NONDISCRIMINATION - TITLE VI COMPLIANCE:** The City of Richland assures that no person shall on the grounds of race, color, national origin, or sex as provided by Title VI of the Civil Rights Act of 1964, as amended, and the Civil Rights Restoration Act 1987 (P.L. 100.259), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any City sponsored program or activity. Richland City further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

END OF SECTION

SECTION 6 ADDITIONAL TERMS AND CONDITIONS

This section is a supplement to the Standard Terms and Conditions. If there is a conflict between the Standard Terms and Conditions and the Additional Terms and Conditions, the Additional Terms and Conditions shall prevail.

6.1 Cooperative Purchasing

Cooperative Purchasing is not applicable to this procurement.

6.2 Insurance

Insurance is required as stated in Attachment B – Sample City of Richland Contract.

6.3 Prohibition on Advanced Payments

A. The City does not accept requests for early payment, down payment or partial payment prior to services being delivered.

6.4 Administration

This Contract is between the City and the Consultant who shall be responsible for providing the services described herein. The City is not party to defining the division of work between the Consultant and its Subcontractors. The Consultant represents that it has or shall obtain all duly licensed or qualified personnel, materials and equipment required to provide the services hereunder.

6.5 Contract Amendments

A. No oral order or conduct by the City shall constitute a Contract Amendment. Contract Amendments shall only be effective upon written notification by the City.

B. The City reserves the right to amend the contract to add or delete goods or services within the intended scope of this contract. This may include, but is not limited to approval of replacements for discontinued items, add items of like function, or similar in nature or purpose to the originally listed products; the provision of ancillary services in response to minor changes in City needs; extend the contract to include optional terms.

C. Cost or Price Analysis may be required by the City for the evaluation of contract modifications, terminations, revision to contract requirements or other circumstances as determined by the City.

6.6 Force Majeure

A. The term force majeure shall include, without limitation by the following enumeration: acts of nature, acts of civil or military authorities, fire, accidents, shutdowns for purpose of emergency repairs, industrial, civil or public disturbances, causing the inability to perform the requirements of this Contract. If any party is unable, wholly or in part, by a force majeure event or any event cause not within such party's control, to perform or comply with any obligation or condition of this Contract, upon giving notice and reasonably full particulars to the other party, such obligation or condition shall be suspended only for the time and to the extent commercially practicable to restore normal operations. Both parties agree to use their best efforts to minimize the effects of such failures or delays. In the event the Consultant ceases to be excused pursuant to this provision, then the City shall be entitled to exercise any remedies otherwise provided for in this Contract, including Termination. Whenever a force majeure event causes the Consultant to allocate limited resources between or among the Consultant's customers, the City shall receive no less priority in respect to such allocation than any of the Consultant's other customers.

6.7 Conflicts of Interest and Non-Competitive Practices

A. By entering into this contract, the Consultant represents that it has no direct or indirect pecuniary or proprietary interest, and that it shall not require any interest that conflicts in any manner or degree with the services required under this contract.

B. The Consultant shall not employ any person or agent having any conflict of interest. In the event that the Consultant or its agents, employees or representatives hereafter acquires such a conflict of interest, it shall immediately disclose such conflict to the City. The City shall require that the Consultant take immediate action to eliminate the conflict up to and including termination.

C. By entering into this contract, the Consultant represents that no persons except as designated by Consultant shall be employed or retained to solicit or secure this contract with an agreement or understanding that a commission, percentage, brokerage, or contingent fee would be paid; and no gratuities, in the form of entertainment, gifts or otherwise, were bided or given by the Consultant or any of its agents; employees or representatives, to any official, member or employee of the City or other governmental agency with a view toward securing this contract or securing favorable treatment with respect to the awarding or amending, or the making of any determination with respect to the performance of this contract.

6.8 Non-Waiver of Breach

No action or failure to act by the City shall constitute a waiver of any right or duty afforded to the City under the Contract; nor shall any such action or failure to act by the City constitute an approval of, or acquiescence in, any breach hereunder, except as may be specifically stated by the City in writing.

END OF SECTION

	City of Richland	**Solicitation Number:** **RFQ 17-0119**
	Attachment A **RFQ Signature Form and Addendum Acknowledgement**	**Page 1 of 1**

Call for Artists – Queensgate Roundabout Artwork

ALL ARTISTS COMPLETE THIS PAGE AND INCLUDE WITH SUBMITTAL:

1. By submitting a response, the Artist certifies that the Artist has fully read and understands this RFQ document and has full knowledge of the scope, nature, quantity, and quality of work to be performed; the detailed requirements of the services to be provided; and the conditions under which the services are to be performed.
2. The Artists certifies that he or she has read and understands all terms and conditions of this solicitation.
3. By signing this document, the Artist certifies that they have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding. If the City determines that collusion has occurred among the Artists, none of the submittals from the participants of such collusion will be considered. The City's determination will be final.
4. The Artist acknowledges that the person who signs below is fully authorized to sign on behalf of the firm listed and to fully bind the firm to all conditions and provisions thereof.
5. The Artist acknowledges receipt of the following addenda: __________ through ___________.

Respectfully submitted this _______ day of __________________________, 20_____.

Name of Firm: ____

Address: ____

Signature: ____

Name (Print): ____

Title: ____

Email: ____   Phone: ___________________

RFP 17-0119
Attachment B

AGREEMENT BETWEEN CITY AND CONSULTANT

THIS AGREEMENT, entered into this day #. day of Month , 20Year by and between the City of Richland, 505 Swift Blvd., Richland, Washington, (hereinafter referred to as the "City"), and Consultant Name, Business Address. (hereinafter referred to as the "Consultant").

WITNESSETH:

1) SCOPE OF WORK

a) The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work as designated in this Agreement. The Consultant shall provide Enter short description of services services for the Enter title of project/short description.

b) The following exhibit(s) are attached hereto and made a part of this Agreement:
   (i) Exhibit A: See Exhibit A instructions.

c) This Agreement consists of this Agreement, the above referenced Exhibit(s) and other documents listed below. These form the entire Agreement between the parties, and are fully integrated into this Agreement as if stated or repeated herein. In the event of a conflict between documents, the order of precedence will be the order listed below. An enumeration of the Agreement documents is set forth below:
   (i) City of Richland Agreement No. Enter #
   (ii) Exhibit A: Scope of Work
   (iii) City Richland RFQ Enter #
   (iv) Exhibit B: RFQ Enter # proposal response submitted by Consultant dated Date

2) GENERAL REQUIREMENTS

a) The Consultant shall attend status, progress, and coordination meetings with the designated City of Richland representatives, or such federal, community, state, city or county officials, groups or individuals as may be requested by the City. If additional meetings are requested, the City will provide the Consultant sufficient notice prior to those meetings requiring Consultant participation.

b) The Consultant shall prepare a monthly progress report if requested, in a form approved by the City, that will outline in written and/or graphical form the various phases and the order of performance of the work in sufficient details so that the progress of the work can easily be evaluated.

3) TIME FOR BEGINNING AND COMPLETION

The Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described under this Agreement by Enter date.

4) PAYMENT

a) For services rendered under this Agreement, the City shall pay the Consultant an amount not to exceed Amount of Dollars ($$ Amount). Payment shall be made on a “time and materials” basis. Payment as identified in this section shall be full compensation for all work performed or services rendered, and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in Section 1 Scope of Work –or- Exhibit A, Scope of Work.

b) Invoices not in dispute by the City will be paid net thirty (30) days and shall reference the contract number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed and include detailed receipts for any invoices.

c) Partial payments to cover the percentage of work completed may be requested by the Consultant. These payments shall not be more than one (1) per month.

d) Pre-approved travel, meals and lodging will be reimbursed at cost and only when consultant travels at least 150 miles per one way trip. Reimbursable expenses are limited to the following: coach airfare, ground transportation (taxi, shuttle, car rental), hotel accommodations at the government rate, personal or company vehicle use at the then-current federal mileage rate, and meals at the current federal per-diem meal allowance or up to the current federal per-diem with detailed receipts, no alcohol, and a 20% maximum gratuity.

e) Reimbursement for extra services/reimbursable expenses are not authorized under this Agreement unless detailed in the Scope of Work or agreed upon in writing as a modification to this Agreement.

f) The Consultant will allow access to the City, the State of Washington, the Federal Grantor Agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this contract is initiated before the expiration of the three-year period, the records shall be retained until such litigation, claim, or audit involving the records is completed.

5) INDEPENDENT CONTRACTOR

The Consultant, and any and all employees of the Consultant or other persons engaged in the performance of any work or services required of the Consultant under this Agreement, are independent contractors and shall not be considered employees of the City. Any and all claims that arise at any time under any Workers' Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of the Consultant's employees or other persons engaged in any of the work or services required to be provided herein, shall be the sole obligation and responsibility of the Consultant.

6) OWNERSHIP OF DOCUMENTS

All designs, drawings, specifications, documents, reports and other work products prepared pursuant to this Agreement shall become the property of the City upon payment to the Consultant of the fees set forth in this Agreement. The City acknowledges the Consultant's plans and specifications, including all documents on electronic media, as instruments of professional services. The plans and specifications prepared under this Agreement shall become the property of the City upon completion of the services and payment in full of all payment due to the Consultant. The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of the Consultant. The City agrees to waive any claim against the Consultant arising from any unauthorized reuse of the plans and specifications, and to indemnify and hold the Consultant harmless from any claim, liability or cost arising out of any reuse of the plans and specifications by the City or its agent not authorized by the Consultant.

7) TERMINATION

a) This Agreement may be terminated by either party upon thirty (30) days' written notice. In the event this Agreement is terminated by the Consultant, the City shall be entitled to reimbursement of costs occasioned by such termination by the Consultant. In the event the City terminates this Agreement, the City shall pay the Consultant for the work performed, which shall be an amount equal to the percentage of completion of the work as mutually agreed between the City and the Consultant.

b) If any work covered by this Agreement shall be suspended or abandoned by the City before the Consultant has completed the assigned work, the Consultant shall be paid an amount equal to the costs incurred up to the date of termination or suspension as mutually agreed upon between the City and the Consultant.

8) AVAILABILITY OF RECORDS FOR PUBLIC INSPECTION

a) As a public contract, all records prepared, generated or used by Consultant or its agents, employees and subcontractors relating to this Agreement and associated work (hereinafter "public records") may be subject to disclosure under the Washington State Public Record Act, Chapter 42.56 RCW.

b) Contractor shall maintain and retain all such public records in a manner that is readily accessible for a minimum term of no less than three (3) years following completion of the contract work. City shall have the right to timely review all such public records upon request. Contractor shall provide copies of any public records requested by City within 30 days of City's request. If City requests that copies of public records be provided to City in an electronic format, said records shall be provided at no cost to City. If paper copies are requested by City, City shall pay $.10 per page. Payment for paper copies shall be rendered to Consultant within 20 days of receipt.

c) All records subject to a public disclosure request will be provided to a requester unless exempted from disclosure by law. The City's decision to exempt or redact any public record shall be based only upon valid exemptions that apply to the City. City will not refrain from disclosing any record under an exemption that may be personal to Consultant. In the event Consultant objects to release of any public record under this Agreement, Consultant may seek judicial approval to prevent such disclosure at its sole expense. City shall neither aid nor interfere with Consultant's request for an injunction to prevent disclosure of any public record under this Agreement.

d) Consultant shall insert this provision in all contracts with subcontractors or agents providing services relating to this Agreement.

9) DISPUTE RESOLUTION

a) The City and the Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.

b) All disputes between the City and the Consultant not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the City and the Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will resolved by legal action.

10) DEBARMENT CERTIFICATION

The Consultant certifies that neither the Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this contract by any federal or state department or agency. Further, the Consultant agrees not to enter into any arrangements or contracts related to completion of the work contemplated under this Agreement with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-procurement Programs" which can be found at:

www.sam.gov and
http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/default.asp

11) VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION

In the event that either party deems it necessary to initiate a legal action to enforce any right or obligation under this Agreement, the parties agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Benton County. The parties agree that all questions shall be resolved by application of Washington law, and that the parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. The Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington situated in Benton County.

12) ATTORNEY'S FEES

The parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the substantially prevailing party will be awarded its reasonable attorney's fees and costs in action, including costs and attorney's fees on appeal if appeal is taken.

13) INSURANCE

The Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

a) No Limitation. Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

b) Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.

2. Commercial General Liability insurance shall be as least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

4. Professional Liability insurance appropriate to the Consultant's profession.

c) Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of $1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than $1,000,000 each occurrence, $2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than $1,000,000 per claim and $1,000,000 policy aggregate limit.

d) Other Insurance Provisions. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance with respect to the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

e) Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

f) Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to, the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

g) Notice of Cancellation. The Consultant shall provide the City with written notice of any policy cancellation within two (2) business days of Consultant's receipt of such notice.

h) Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

i) Public Entity Full Availability of Consultant Limits. If the Consultant maintains higher insurance limits than the minimum shown above, the City shall be insured for the full available limits of the Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

14) INDEMNIFICATION / HOLD HARMLESS

a) Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant or the Consultant's employees or agents in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

b) Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

15) STANDARD OF CARE

The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

16) SUCCESSORS OR ASSIGNS

All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the parties to the Agreement.

17) NOTICES

Any notices required under this Agreement will be in writing, addressed to the appropriate party at the address which appears below (as modified in writing from time to time by such party), and given by electronic submission, by facsimile personally, by registered or certified mail, return receipt requested, or by nationally recognized overnight courier service. All notices shall be effective upon the date sent.

Purchasing Manager	Contact Name:	Click here to enter text.
City of Richland	Name of Firm:	Click here to enter text.
505 Swift Blvd., MS-11	Address:	Click here to enter text.
Richland, WA 99352	Address:	Click here to enter text.
Email: purchasing@ci.richland.wa.us	Email:	Click here to enter text.
Phone: (509) 942-7710	Phone Number:	Click here to enter text.
Fax: (509) 942-7397	Fax Number:	Click here to enter text.

18) EQUAL OPPORTUNITY AGREEMENT

The Consultant agrees that s/he will not discriminate against any employee or job applicants for work under this Agreement for reasons of race, sex, nationality, religious creed, or sexual orientation.

19) PARTIAL INVALIDITY

Any provision of this Agreement which is found to be invalid or unenforceable shall be ineffective to the extent of such invalidity or unenforceability, and the invalidity or unenforceability of such provision shall not affect the validity or enforceability of the remaining provisions hereof.

20) AMENDMENTS

All amendments must be in writing and be approved and signed by both parties.

21) CHANGE IN LAW

The parties hereto agree that in the event legislation is enacted or regulations are promulgated, or a decision of court is rendered, or any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation is published that affects or may affect the legality of this Agreement or any part thereof or that materially and adversely affects the ability of either party to perform its obligations or receive the benefits intended hereunder ("Adverse Change in Law"), then within fourteen (14) days following written notice by either party to the other party of such adverse change in law, the parties shall meet to negotiate in good faith an amendment which will carry out the original intention of the parties to the extent possible. If, despite good faith attempts, the parties cannot reach agreement upon an amendment within sixty (60) days after commencing negotiation, then this Agreement may be terminated by either party as of the earlier of: (i) the effective date of the adverse change in law, or (ii) the expiration of a period of sixty (60) days following written notice of termination provided by one party to the other.

22) CONFIDENTIALITY

In the course of performing under this Agreement, Consultant, including its employees, agents or representatives, may receive, be exposed to, or acquire confidential information. Confidential information may include, but is not limited to, patient information, contract terms, sensitive employee information, or proprietary data in any form, whether written, oral, or contained in any computer database or computer readable form. Consultant shall: i) not disclose or sell confidential information except as permitted by this Agreement; (ii) only permit use of such confidential information by employees, agents and representatives having a need to know in connection with performance under this Agreement; and (iii) advise each of its employees, agents, and representatives of their obligations to keep such information confidential.

23) CHANGES OF WORK

a) When required to do so, and without any additional compensation, the Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which the Consultant is responsible for preparing or furnishing under this Agreement.

b) Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 22, Extra Work.

24) EXTRA WORK

The City may desire to have the Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as extra work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

(Signature page to follow)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND, WASHINGTON	CONSULTANT
______________________________	______________________________
CYNTHIA D. REENTS, ICMA-CM City Manager	Signature
	______________________________
ATTEST:	Printed Name
	______________________________
______________________________	______________________________
MARCIA HOPKINS City Clerk	Address
	Phone: ______________________
APPROVED AS TO FORM:	Email: ______________________
	Fax: ________________________
______________________________	
HEATHER D. KINTZLEY City Attorney	

EXHIBIT A: Detailed Scope of Work

The finalized scope of work for the project will be inserted here.

Transformation Theme for Queensgate Drive Roundabout Art

Suggestions From the Richland Arts Commission's Queensgate Roundabout Art Subcommittee:
Yichien Cooper (subcommittee chair), Jeff Kissel & Franny White
Oct. 4, 2017

I. Two suggested themes – *the art can reflect both of these, or just one or the other.*

A. New Growth / Rebirth

1. Focus on one or several of the following general elements:

   a. Movement, flow, motion

   b. Transition, change

   c. Future

   d. Emerging

   e. Continuation

2. Theme statement: Richland and the surrounding Tri-Cities area have frequently been transitioning and advancing from one phase to another. What started out as a rural farming and fishing enclave became a large federal project during the Cold War and is now home to some of the nation's leading scientific and technological minds. The two new roundabouts along Queensgate Drive will serve as tangible illustrations of Richland's expanding boundaries and growing community. Though Queensgate Drive is located in "new" Richland, it's frequented by residents from throughout the city and beyond due to the many commercial offerings and the several wineries and tasting rooms nearby. Art placed in the two roundabouts should convey the area as a gathering place for the Tri-Cities community, a welcoming gateway for out-of-town visitors, and a place of constant activity and change.

B. Balanced Partnerships

1. Illustrate collaborations between any of the following:

   a. North & South Richland, "old" and "new" Richland

   b. Agriculture & science

   c. Progress & sustainability

2. Theme statement: Just as no man is an island, no accomplishment in Richland is achieved by a solo individual. The entire village of Richland must – and does - work together to make the community succeed. Though the city is home to a wide variety of interests and groups, all share a common ground – their interest in advancing Richland. The Queensgate Drive roundabouts will serve as a clear example of such partnerships, as they will facilitate movement and interactions between "old" Richland to the north and "new" Richland to the south. Another collaborative element the roundabouts can symbolize is combining two of the region's key areas of focus: agriculture and scientific research – the combination of which is personified at the Ste. Michelle Wine Estates WSU

Wine Science Center on Washington State University's Tri-Cities campus in Richland. The city and its residents are also working together to simultaneously advance the city and to preserve the natural beauty of the region's unique shrub-steppe ecosystems. As a result, the art installed inside the Queensgate Drive roundabouts should communicate seemingly disparate interests joining hands for the common good.

II. High-Level Suggestions

A. The two roundabouts should be considered a pair, with the art installed inside each roundabout being complementary toward the other.

B. We recommend the art incorporate recycled materials and renewable energy to emphasize the "sustainability" aspect of the Balanced Partnerships theme – and the city's interest in sustainability.

   1. Used wine bottles could be crushed and used as a reflective surface on concrete art, or inserted into a concrete sculpture to create an eco-friendly stained glass feature. Using wine bottles also ties in the local wine industry – and the three wineries on nearby Tulip Lane.

   2. Small solar panels could be installed at the base of one of the roundabouts to provide power for up-lit lights. *(See the following bullet.)*

C. Since one of the roundabouts has a light pole in the center that emits downward light, we recommend the other roundabout have sky-facing lights to highlight the art in the center.

   1. This balances out the two roundabouts and emphasizes their complementary nature.

   2. The upward lights can be more subdued to avoid distracting drivers and to meet state and federal traffic standards.

D. We suggest using the same artist for both roundabouts. This helps us maintain a consistent theme/feel between both - and makes the project more attractive to interested artists.

Chapter 950 Public Art

950.01 General

There has been a growing interest on the part of communities to use art within the transportation facilities of the Washington State Department of Transportation (WSDOT). It can be used to provide visual interest along roadsides, make unique statements about community character, and create a positive public response that will last over time.

Proponents for public art might be local agencies or engaged citizens' groups with interest in the outcome of a WSDOT project. The environmental and public involvement processes offer opportunities for community partnership on the visual and aesthetic qualities of a corridor.

The public art policy in this chapter is intended to: provide guidance for managing public art on WSDOT facilities and within its rights of way; reinforce the existing policy in the *Roadside Policy Manual*; designate appropriate locations for the incorporation of public art features; and provide for the consistent use of statewide development, review, and approval processes on new and existing features.

> ***What is public art?***
>
> *For the purposes of WSDOT policy, public art is an enhancement to a functional element, feature, or place within a transportation corridor to provide visual interest. The enhancement could be an addition to a functional element, integrated into a design, or for purely aesthetic purposes.*
>
> *An element is considered "public art" if it is beyond WSDOT standard practice for architectural treatment.*

The appropriateness of public art is frequently dependent upon its location and composition. For example, an art piece or feature chosen for the back side of a noise wall, at a safety rest area, or along a bike path may not be suitable at the end of a freeway ramp or along the main line of a highway. In addition to appropriate placement, WSDOT must balance the requests for proposed public art projects with the need to provide corridor continuity, improve the unity of highway elements, and provide roadsides that do not divert motorists' attention from driving.

While some local jurisdictions dedicate a percentage of their project budgets for art, WSDOT has no such dedicated funding. Section 40 of the State Constitution specifies that gas tax money must be used for a "highway purpose." Therefore, public art beyond WSDOT standard design is typically funded by communities or other entities outside of WSDOT.

When city or community entrance markers are proposed, this policy should be used in conjunction with the guidance contained in Chapter 1600, Roadside Safety, the *Traffic Manual,* and the *Roadside Policy Manual*.

950.02 References

950.02(1) Federal/State Laws and Codes

Chapter 47.42 Revised Code of Washington (RCW), Highway advertising control act – Scenic vistas act

950.02(2) Design Guidance

Bridge Design Manual, M 23-50, WSDOT

Roadside Policy Manual, M 25-31, WSDOT

950.02(3) Supporting Information

A Guide for Achieving Flexibility in Highway Design, AASHTO, 2004

Flexibility in Highway Design, FHWA, 1997

Roadside Manual, M 25-30, WSDOT

Traffic Manual, M 51-02, WSDOT

Understanding Flexibility in Transportation Design – Washington, WSDOT, 2005
www.wsdot.wa.gov/research/reports/600/638.1.htm

950.03 Standard Architectural Design

WSDOT's public art policy does not apply to the standard design of transportation architectural elements such as simple geometric patterns; combinations of WSDOT standard concrete formliners; contrasting pavement patterns or colors in crosswalks or roundabouts; or earth-tone colors on structures or barriers.

To discuss the details of proposed public art projects, contact the State Bridge and Structures Architect, and the region or Headquarters (HQ) Landscape Architect for regions without a Landscape Architect. They are key members of the Public Art Specialty Services Team (described in 950.05) and can answer questions and assist in determining an appropriate course of action.

950.04 Criteria for Public Art

Placement and composition of public art is unique and is to be evaluated on a case-by-case basis. Prior to approval of public art, a public art plan is to be developed in coordination with the Public Art Specialty Services Team. The team will review the concept, guide the local agency or design team through the process, and approve the plan in accordance with 950.06.

The following criteria are to be addressed and documented in the public art plan:

- The public art proponent, the funding source, and those responsible for the installation and maintenance of the proposed art.
- Safe maintenance access.
- Maintenance Agreement with local agencies for maintenance where appropriate. If there is a potential for vandalism, address this issue in the associated maintenance agreement.

- Whether public art resulted from the specific recommendation(s) of a planning-level study.
- Subject of the recommended art.
- Visibility:
  - Art visible from the main line must contribute to corridor continuity and the view from the road.
  - Art visible to the community or adjacent to the neighborhood side of a structure may have more flexibility in design than that visible from the main line.
- Safety and security: Public art must not negatively impact safety nor create an attractive nuisance.
- Potential for traffic distraction: Proposed art must not distract motorists. It must be appropriate for the speed and angle at which it will be viewed.
- Scale and context: The public art plan should address the scale of the proposed work and its fit within the surrounding landscape and land use.
- Contribution of the art to community character.
- Impact of the proposed art on social, cultural, and environmental features:
  - In general, WSDOT would not approve the addition of art on a historic structure or within an ecologically sensitive area.
- Compliance with applicable laws, such as the Scenic Vistas Act and 23 CFR 752, Landscape and Roadside Development.
- Compliance with the *Traffic Manual* and the *Roadside Policy Manual*:
  - Lettering that can be construed as advertisement is not allowed.
  - "Welcome to [insert city name]" lettering is permissible at the end of ramps if it complies with the *Traffic Manual* section on Sign Design.
  - Locations for community gateway signs are described in the *Roadside Policy Manual*.
- Demonstrated responsible use of tax dollars and enhanced public trust in WSDOT judgment.

For further information on these criteria, see the *Roadside Manual*.

950.04(1) Acceptable Public Art Features

Public art must be in compliance with WSDOT corridor guidelines, such as the Mountains to Sound Greenway Implementation Plan or the I-90 Architectural Design Standards, and existing policies such as the *Roadside Policy Manual* and the *Bridge Design Manual*.

The following are examples of types and locations of acceptable public art features:

- Concrete surface treatments (beyond WSDOT standard)
- Colored paving/colored pavers/scoring patterns (beyond WSDOT standard)
- Specially designed benches, trash cans, planters, or other street furnishings
- Soft lighting and lighting fixtures
- Small-scale sculptures or art pieces (when not viewed from the main line)
- Attachments to decorative railings, light poles, or fences
- Decorative bus shelters

950.04(2) Unacceptable Public Art Features

The following are examples of unacceptable public art features:

- Kinetic sculptures
- Brightly lit or flashing art
- Art that poses a safety risk or liability
- Large sculptures (the size is relative to its context and location in the landscape)
- Art with highly reflective qualities or adverse colors
- Art that is a distraction to drivers or out of context with the surroundings
- Art with a topic/theme that could cause negative public reaction
- Art that resembles a traffic control device
- Art that contains advertising

950.05 Process and Project Delivery Timing

Begin the development and review of public art early in the design process, and conduct subsequent reviews during the course of its development. Do not include public art as a change order or addendum to a project without first having gone through the process described in this policy. Project Ad and Award dates will not be delayed due to an incomplete public art process.

A public art plan is developed to incorporate public art into projects on state highways. Include the review of the public art plan by the Public Art Specialty Services Team in project reviews.

950.05(1) Public Art Plan

The public art plan is developed by the Project Engineer's Office or by the local artist or community sponsoring the proposal. The plan provides enough detail and description to convey the intent of the proposed art project. The plan documents how the proposed art meets the criteria listed in 950.04 and includes the following elements:

- Cover sheet with appropriate approval signatures (see 950.06).
- Project overview.

- Location of the proposed art.
- Scale drawings of the proposed art, including proposed materials, attachments, and finishes. Any attachments to fencing or structures, or proposed new structures, will require structural engineering calculations.
- All criteria from 950.04, Criteria for Public Art, addressed and documented.
- Justification and recommendations for public art.
- Documentation showing support by the local community.

Without an approved public art plan, a Maintenance Agreement (as appropriate), and funding, the "art" will not be constructed or installed.

950.05(2) Public Art Specialty Services Team

Include the Public Art Specialty Services Team in the development of public art and the public art plan. The Team includes the following:

- Project Engineer or a designee (if the art is included in a project)
- State Bridge and Structures Architect
- Region or HQ Landscape Architect
- Region Traffic Engineer
- Region Local Programs Engineer (if the proponent is a local community)

For public art proposed within Interstate Limited Access, the following team members are also required:

- Assistant State Design Engineer
- Federal Highway Administration (FHWA) Safety/Geometric Engineer or a designee

Consider team membership from the following functional areas when their expertise is applicable:

- Maintenance
- Planning
- Environmental
- Real Estate Services

950.06 Approvals

950.06(1) Intermediate Approvals

The Public Art Specialty Services Team is responsible for approving the public art; therefore, be sure to involve them in the development of art during the earliest possible phase of project development. This will ensure approvals happen smoothly and WSDOT and FHWA are aware of the public art as soon as possible.

Project development phases include the following:

- Initial Art Concept review: input and approval.
- Selected Art Concept review: input and approval.
- Final Proposed Art review: input and approval.

950.06(2) Final Approval

Approval of the public art plan is considered approval for the public art. The public art plan cover letter needs to include the following approval signatures as appropriate.

950.06(2)(a) Within Limited Access

Public art within Limited Access on the Interstate is approved by:

- Project Engineer or a designee (if the art is included in a project)
- State Bridge and Structures Architect
- Region or HQ Landscape Architect
- Region Traffic Engineer
- Region Local Programs Engineer (if the proponent is a local community)
- Assistant State Design Engineer
- Region Administrator or designee
- FHWA Safety/Geometric Design Engineer or designee

950.06(2)(b) All Other Projects

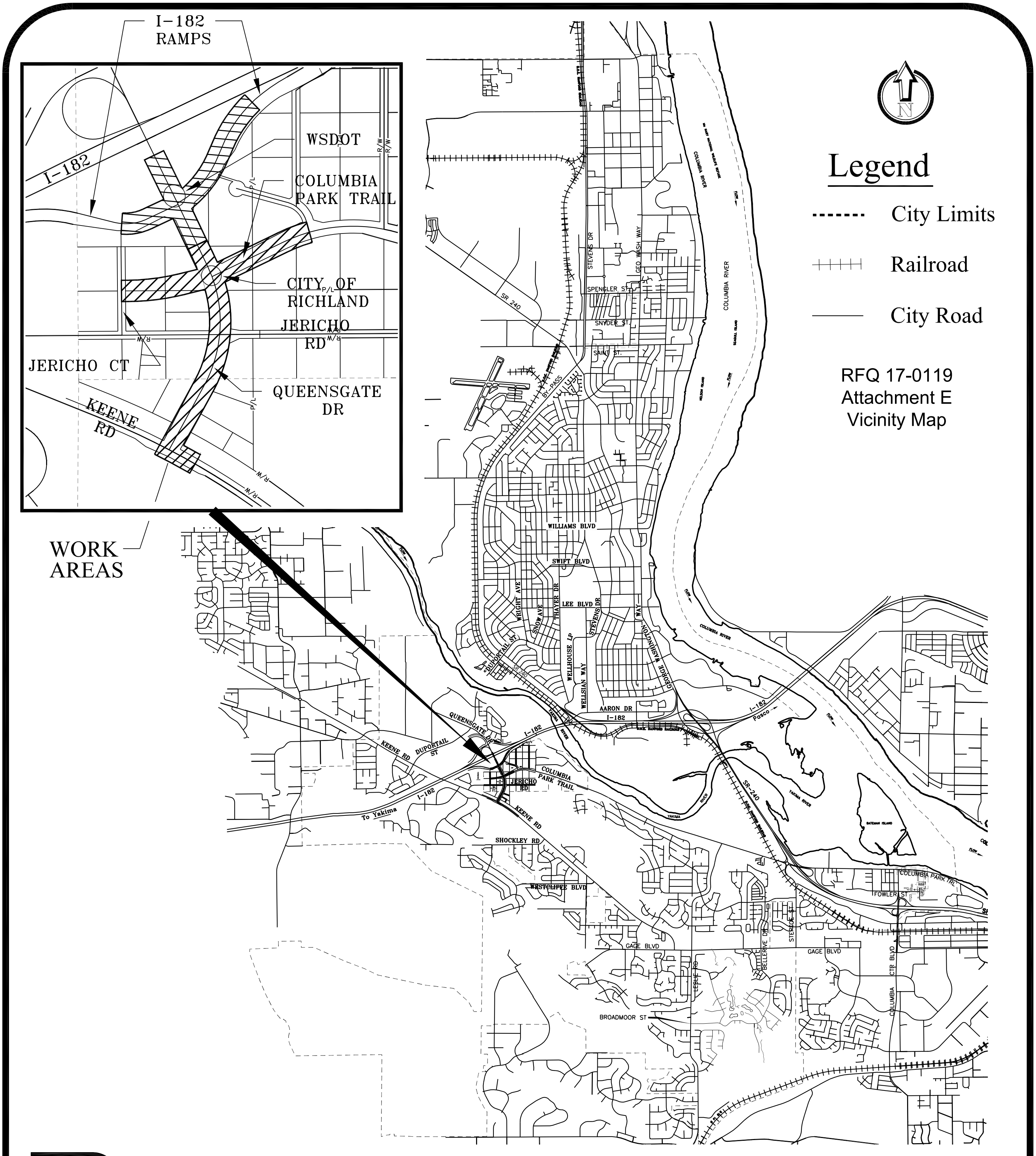
Public art for all other projects is approved by:

- Project Engineer or a designee (if the art is included in a project)
- Region or HQ Landscape Architect
- State Bridge and Structures Architect
- Region Traffic Engineer
- Region Local Programs Engineer (if the proponent is a local community)
- Region Administrator or designee

950.07 Documentation

The public art plan, complete with approval signatures, is retained in the Design Documentation Package (DDP).

Refer to Chapter 300 for design documentation requirements.



City of Richland

VICINITY MAP

QUEENSGATE DR IMPROVEMENTS - COLUMBIA PARK TRAIL & I-182 RAMPS

(KEENE RD TO I-182)

Richland Washington

DATE: 12-12-17
DRAWN BY: JC
SCALE: NTS
CAD DWG: O:/Civil 3D/Queensgate Dr Columbia Park Trail Improvements_JW_CP160003/Drawings/Vicinity Map

Transformation Theme for Queensgate Drive Roundabout Art

Suggestions From the Richland Arts Commission's Queensgate Roundabout Art Subcommittee:
Yichien Cooper (subcommittee chair), Jeff Kissel & Franny White
Oct. 4, 2017

I. Two suggested themes – *the art can reflect both of these, or just one or the other.*

A. New Growth / Rebirth

1. Focus on one or several of the following general elements:
   a. Movement, flow, motion
   b. Transition, change
   c. Future
   d. Emerging
   e. Continuation
2. Theme statement: Richland and the surrounding Tri-Cities area have frequently been transitioning and advancing from one phase to another. What started out as a rural farming and fishing enclave became a large federal project during the Cold War and is now home to some of the nation's leading scientific and technological minds. The two new roundabouts along Queensgate Drive will serve as tangible illustrations of Richland's expanding boundaries and growing community. Though Queensgate Drive is located in "new" Richland, it's frequented by residents from throughout the city and beyond due to the many commercial offerings and the several wineries and tasting rooms nearby. Art placed in the two roundabouts should convey the area as a gathering place for the Tri-Cities community, a welcoming gateway for out-of-town visitors, and a place of constant activity and change.

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2. Theme statement: Just as no man is an island, no accomplishment in Richland is achieved by a solo individual. The entire village of Richland must – and does - work together to make the community succeed. Though the city is home to a wide variety of interests and groups, all share a common ground – their interest in advancing Richland. The Queensgate Drive roundabouts will serve as a clear example of such partnerships, as they will facilitate movement and interactions between "old" Richland to the north and "new" Richland to the south. Another collaborative element the roundabouts can symbolize is combining two of the region's key areas of focus: agriculture and scientific research – the combination of which is personified at the Ste. Michelle Wine Estates WSU

Wine Science Center on Washington State University's Tri-Cities campus in Richland. The city and its residents are also working together to simultaneously advance the city and to preserve the natural beauty of the region's unique shrub-steppe ecosystems. As a result, the art installed inside the Queensgate Drive roundabouts should communicate seemingly disparate interests joining hands for the common good.

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   1. Used wine bottles could be crushed and used as a reflective surface on concrete art, or inserted into a concrete sculpture to create an eco-friendly stained glass feature. Using wine bottles also ties in the local wine industry – and the three wineries on nearby Tulip Lane.

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C. Since one of the roundabouts has a light pole in the center that emits downward light, we recommend the other roundabout have sky-facing lights to highlight the art in the center.

   1. This balances out the two roundabouts and emphasizes their complementary nature.

   2. The upward lights can be more subdued to avoid distracting drivers and to meet state and federal traffic standards.

D. We suggest using the same artist for both roundabouts. This helps us maintain a consistent theme/feel between both - and makes the project more attractive to interested artists.

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018

Agenda Category: Resolutions – Adoption

Key Element: Key 2 - Infrastructure & Facilities

Subject:
Resolution No. 67-18, Authorizing Submittal of Transportation Safety Grant Applications

Department:	Ordinance/Resolution Number:	Document Type:
Public Works	67-18	Resolution

Recommended Motion:
Adopt Resolution No. 67-18, authorizing staff to submit multiple transportation safety grant applications.

Summary:

The Washington State Department of Transportation (WSDOT) and Washington Traffic Safety Commission (WTSC) have each issued Calls for Projects for several grant programs. Staff evaluated the grant program criteria and improvement opportunities on the City's transportation system, and recommend applications be submitted for each program. Public Works Engineering staff led this evaluation with input provided by the Richland Police Department and the Richland School District.

The WSDOT City Safety Program provides funding aimed at spot locations and for system-wide safety treatments. The intersection of Thayer Dr. and Van Giesen St., and the crosswalk crossing McMurray Street west of George Washington Way were identified as locations warranting consideration based on 2012 - 2016 crash history. City staff identified preliminary improvement plans to reduce crashes at each location, and are creating a local road safety plan to establish eligibility for the system-wide safety treatments category of funding. The plan will identify traffic signal system enhancements and pedestrian crossing enhancements.

The WSDOT Bicycle and Pedestrian Program is designed to reduce pedestrian and bicycle collisions and increase opportunities to walk and bike for transportation. Staff identified the Vantage Highway Pathway-Phase 2 project, as shown on the 2018-2023 Six-Year TIP, as meeting the program criteria.

The WSDOT Safe Routes to School Program is designed to address walking and biking safety to schools. Staff identified projects at Marcus Whitman Elementary and Orchards Elementary as addressing community needs and meeting the program criteria.

The WTSC program calls for projects that will increase safety for elementary and middle school walk routes for the entire year. Staff identified improvements near White Bluffs Elementary and Chief Joseph Middle School as meeting program criteria.

Staff recommends approval of Resolution No. 67-18.

Fiscal Impact:	The proposed grant applications may, if awarded, provide additional revenue to the City to complete important transportation safety improvements. The programs have a variety of matching funds requirements, from no match to ten percent required match. The total value of the intended applications is estimated at $2,998,002. The total matching funds burden on the City, if all of the applications were successful, is estimated at $144,240. Staff will prepare detailed matching funds proposals in the 2019 budget process since the grant awards will not be made until the fall of 2018 for implementation in the coming several years.

Attachments:

1. Resolution No. 67-18

RESOLUTION NO. 67-18

A RESOLUTION of the City of Richland authorizing the submittal of grant applications to the Washington State Department of Transportation's 2018 City Safety grant program, 2018 Pedestrian and Bicycle grant program, 2018 Safe Routes to School grant program and the Washington Traffic Safety Commission 2018 School Walk Route Improvement grant program.

WHEREAS, the Washington State Department of Transportation (WSDOT) and the Washington Traffic Safety Commission (WTSC) have issued Calls for Projects for several grant programs; and

WHEREAS, Public Works Engineering staff have evaluated the grant program criteria and improvement opportunities on the City transportation system, and are recommending applications that, if funded, will improve travel safety within the City; and

WHEREAS, Public Works Engineering staff and Richland Police Department Traffic staff have collaborated on evaluation of traffic safety locations and solutions; and

WHEREAS, Public Works Engineering staff have collaborated with the Richland School District on evaluation of traffic safety locations and solutions related to school sites; and

WHEREAS, the WSDOT City Safety Program is funded through the Federal Highway Safety Improvement Program funding, consisting of $25 million for spot locations and systemic subprograms; and

WHEREAS, the purpose of the program is to reduce fatal and serious injury collisions using engineered infrastructure solutions; and

WHEREAS, the program requires matching funds in the amount of ten percent (10%) for design and right-of-way expenses and no matching funds for construction; and

WHEREAS, the intersection of Thayer Drive and Van Giesen Street was identified as a spot safety location based on its 2012-2016 crash history. Collisions would likely be reduced by installation of a roundabout intersection; and

WHEREAS, the crosswalk crossing McMurray Street west of George Washington Way was identified as a spot safety location based on its 2012-2016 crash history. Collisions would likely be reduced by installation of a crossing warning beacon system; and

WHEREAS, City staff intends to create a local road safety plan, which identifies several traffic signal system enhancements and pedestrian crossing enhancements that can be installed throughout Richland. The local road safety plan will qualify Richland for a systemic program grant; and

WHEREAS, the WSDOT Pedestrian and Bicycle Program is a state funding program consisting of $18 million; and

WHEREAS, the purpose of the program is to reduce pedestrian and bicycle collisions and increase the number of people who choose to walk and bike for transportation; and

WHEREAS, the program requires no matching funds, but the City's competitive position would be improved by providing some matching funds; and

WHEREAS, the Vantage Highway Pathway – Phase 2 project is currently listed in the City's 2018-2023 Six-Year Transportation Improvement Program; and

WHEREAS, staff recommends submitting a grant application for the Vantage Highway Pathway – Phase 2 project; and

WHEREAS, the WSDOT Safe Routes to School Program is a state and federally funded program consisting of $19 million; and

WHEREAS, the purpose of the program is increase the number of children walking and biking to school safely; and

WHEREAS, the program requires no matching funds, but the City's competitive position would be improved by providing some matching funds; and

WHEREAS, the Marcus Whitman Elementary Safe Routes to School project is currently listed in the City's 2018-2023 Six-Year Transportation Improvement Program; and

WHEREAS, City staff have identified improvements at Orchard Elementary School that will likely improve to pedestrian safety; and

WHEREAS, staff recommends submitting an application for the Marcus Whitman Elementary and Orchard Elementary Safe Routes to School projects; and

WHEREAS, the WTSC School Walk Route Improvement Project Program is funded from the School Zone Safety Account and $505,000 is being made available to support local projects; and

WHEREAS, the program calls for applications which support activities that will increase safety for elementary and middle school walk routes for the entire year, not just during the school year; and

WHEREAS, the program requires no matching funds; and

WHEREAS, the City has identified locations along school walk routes for White Bluffs Elementary and Chief Joseph Middle School where crossing beacons would likely deliver improved pedestrian safety.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that staff is authorized to complete and submit grant applications to the Washington State Department of Transportation and Washington Traffic Safety Commission for the following projects:

1. Thayer Drive and Van Giesen Street Intersection Improvements
2. McMurray Street Crosswalk Improvements
3. Local Road Safety Plan Systemic Improvements
4. Vantage Highway Pathway – Phase 2
5. Marcus Whitman Elementary – Sidewalks
6. Orchards Elementary – Pedestrian Improvements
7. White Bluffs Elementary School route crossing beacons
8. Chief Joseph Middle School route crossing beacons

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 3rd day of April, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk

HEATHER KINTZLEY, City Attorney

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018

Agenda Category: Items for Approval

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:
Appointments to the Arts Commission: Tom Nirider, Melinda Garza and Sabastian Marichalar

Department:	Ordinance/Resolution Number:	Document Type:
City Attorney	N/A	General Business Item

Recommended Motion:
Approve the appointments of Tom Nirider to Position No. 2, Melinda Garza to Position No. 5 and Sabastian Marchalar to Position No. 7.

Summary:
The Arts Commission adult position terms currently held by Thomas Rado (Pos. No. 2) and Michael Wutzke (Pos. No. 5) and youth position term currently held by Rachel Bauman (Pos. No. 7) expired on March 31, 2018.

Chair Kissel and Council Liaison Alvarez are recommending the appointment of Tom Nirider to Position No. 2, Melinda Garza to Position No. 5, and Sabastian Marchalar to Position No. 7 (youth position).

The adult position terms are three-year terms effective April 1, 2018 through March 31, 2021. The youth position term is a one-year term effective April 1, 2018 through March 31, 2019.

Candidate application packets are on file in the City Clerk's Office.

Fiscal Impact: None.

Attachments:
1. Recommendations

City of Richland
Parks and Public Facilities
500 Amon Park Drive
Richland, WA 99352
(509) 942-7529
Richlandparksandrec.com

To: City Council

From: Arts Commission Interview Panel

Date: March 20, 2018

Re: Commission Vacancy Interviews

Cc: Parks and Public Facilities Director, Joe Schiessl
Staff Liaison, Shawn Harper

Five applications were received for the vacant positions for the Arts Commission Positions No. 2, Position No. 5 and Youth Position No. 7 vacancies. Chair Kissel, Vice Chair Spilman, Council Liaison, Alvarez and Staff Liaison, Schiessl interviewed the candidates on Monday, March 19, 2018. Interview procedures were followed and no conflict of interest was identified.
As a result of these interviews the recommendations are; Tom Nirider Position No. 2, Melinda Garza Position No. 5 and Sabastian Marichalar Youth Position No. 7.

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018

Agenda Category: Items for Approval

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:

Appointments to the Parks and Recreation Commission: Maria Gutierrez, Nancy Doran, Katie Mair, Colin Berry and Tyler Andersen

Department:	Ordinance/Resolution Number:	Document Type:
City Attorney	N/A	General Business Item

Recommended Motion:

Approve the adult appointments of Maria Gutierrez to Position No. 1, Nancy Doran to Position No. 4, and Katie Mair to Position No. 5; and the youth appointments of Colin Berry to Position No. 8 and Tyler Andersen to Position No. 9.

Summary:

The Parks and Recreation Commission adult position terms currently held by Maria Gutierrez (Pos. No. 1), Nancy Doran (Pos. No. 4) and Laila Krowiak (Pos. No. 5) and youth position terms currently held by Sai Kukkadapu (Pos. No. 8) and Jessica Scritchfield (Pos. No. 9) will expire on March 31, 2018.

Council Liaison Kent and Members Buelt and Richards of the Parks and Recreation Commission are recommending the following appointments:

Maria Gutierrez to Position No. 1;
Nancy Doran to Position No. 4;
Katie Mair to Position No. 5;
Colin Berry to Position No. 8 (young position);
Tyler Andersen to Position No. 9 (youth position).

The adult position terms are three-year terms effective April 1, 2018 through March 31, 2021. The youth position terms are one-year terms effective April 1, 2018 through March 31, 2019.

Candidate application packets are on file in the City Clerk's Office.

Fiscal Impact:

None.

Attachments:

1. Recommendations

City of Richland
Parks and Public Facilities
500 Amon Park Drive
Richland, WA 99352
(509) 942-7529
Richlandparksandrec.com

To: City Council

From: Parks and Recreation Commission Interview Panel

Date: March 15, 2018

Re: Commission Vacancy Interviews

Cc: Parks and Public Facilities Director, Joe Schiessl

Twelve applications were received for the adult Parks and Recreation Commission Positions One, Four, and Five; and two applications were received for the youth positions Eight and Nine. On Thursday, March 8 Parks and Recreation Commissioners Buelt and Richards interviewed the candidates and Council Liaison Kent and Parks and Public Facilities Director Schiessl were present. Interview procedures were followed and there were no confirmed conflicts of interests.

As a result of these interviews the recommendations are; Gutierrez for Position No. 1, Doran for Position No. 4, Mair for Position No. 5, Berry for Youth Position No. 8 and Anderson for Youth Position No. 9. The term for the adult positions will be for three years and the Youth Positions will be one year.

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 04/03/2018

Agenda Category: Expenditures - Approval

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:

Expenditures from March 12, 2018 - March 23, 2018 for $5,334,498.20 including Check Nos. 255483-255929, Wire Nos. 6777-6808, Payroll Check Nos. 131533-132061, and Payroll Wire/ACH Nos. 10380-10395

Department:
Administrative Services

Ordinance/Resolution Number:

Document Type:
Expenditures

Recommended Motion:

Approve the expenditures from March 12, 2018, to March 23, 2018 in the amount of $5,334,498.20.

Summary:

Breakdown of Expenditures:

Check Nos.	255483-255929	2,021,944.83
Wire Nos.	6777-6808	1,026,750.77
Payroll Check Nos.	131533-132061	20,091.05
Payroll Wires/ACH	10380-10395	2,265,711.55
TOTAL		$5,334,498.20

Fiscal Impact:
Yes

Total Disbursements: $5,334,498.20. Disbursements (wire transfers) include $342,000.00 for purchase power.

Attachments:

1. Wire Transfers
2. Voucher Listing Report

VOUCHER LISTING REPORT
SUMMARY OF WIRE TRANSFERS
MARCH 12 - MARCH 23, 2018

Payee	Wire Description		Amount
Claim Wires - Wire No. 6777 to 6808			
AW Rehn Insurance	Fire Health Reimbursement Account		624.75
Bonneville Power Administration	Purchase Power		342,000.00
CIGNA Health/Matrix/QBE/VSP	Insurance Claims		440,500.26
Conover	Section 125 - Old Provider		2,793.43
Discovery Benefits	Section 125		4,082.54
Department of Licensing	Firearms Online Pmt for Concealed Licenses		2,537.00
LEOFF Trust	Fire Health Premiums		83,412.74
Richland Golf Management Corporation	Col. Pt. Operating Reimb		150,800.05
	Total Claim Wire Transfers	$	1,026,750.77
Payroll Wires & Direct Deposits (ACH) - Wire No. 10380 to 10395			
Payroll Wires *see description below	Total Payroll Wire Transfers & Deposits	$	2,265,711.55
	Total Claim & Payroll Wires/ACH	**$**	**3,292,462.32**

*Payroll Wires - transactions represent; employee payroll, payment of benefits, payroll taxes and other related payroll benefits.

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FUND 001		**GENERAL FUND**			
Division: 000		UNASSIGNED			
BANK OF AMERICA		18020060133	255699	BANK ANALYSIS FEES	$2,928.83
OLLERMAN, TRACEY		18-078 OLLERMAN	255794	18-078 WA STATE PUBLIC SAFE	$292.48
RECWARE REFUND		030618	255777	REFUND ACTIVITY TRANSFER	$19.12
			255884	REFUND ACTIVITY TRANSFER	$19.12
		030718	255774	REFUND SCHEDULE CONFLICT	$35.00
		030818	255800	REFUND DEPOSIT	$500.00
				REFUND DEPOSIT	$200.00
			255823	REFUND DEPOSIT	$500.00
				REFUND DEPOSIT	$200.00
			255834	REFUND DEPOSIT	$200.00
				REFUND DEPOSIT	$500.00
		030918	255692	REFUND DEPOSIT	$500.00
				REFUND DEPOSIT	$200.00
				REFUND DEPOSIT	$150.00
				REFUND DEPOSIT	$250.00
			255697	REFUND DEPOSIT	$150.00
				REFUND DEPOSIT	$500.00
				REFUND DEPOSIT	$250.00
				REFUND DEPOSIT	$200.00
			255750	REFUND DEPOSIT	$250.00
				REFUND DEPOSIT	$200.00
				REFUND DEPOSIT	$150.00
				REFUND DEPOSIT	$500.00
			255804	REFUND DEPOSIT	$150.00
				REFUND DEPOSIT	$200.00
				REFUND DEPOSIT	$250.00
				REFUND DEPOSIT	$500.00
			255821	REFUND DEPOSIT	$250.00
				REFUND DEPOSIT	$200.00
				REFUND DEPOSIT	$150.00
				REFUND DEPOSIT	$500.00
		031218	255742	REFUND PARKS & RECREATION	$5.50
				REFUND DEPOSIT	$200.00
				REFUND DEPOSIT	$150.00
				REFUND PARKS & RECREATION	$26.50
				REFUND PARKS & RECREATION	$21.00
				REFUND PARKS & RECREATION	$17.50
				REFUND PARKS & RECREATION	$7.50

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RECWARE REFUND		031218	255744	REFUND PARKS & RECREATION	$26.50
				REFUND PARKS & RECREATION	$5.50
				REFUND DEPOSIT	$150.00
				REFUND DEPOSIT	$200.00
				REFUND PARKS & RECREATION	$7.50
				REFUND PARKS & RECREATION	$17.50
				REFUND PARKS & RECREATION	$21.00
			255776	REFUND PARKS & RECREATION	$17.50
				REFUND PARKS & RECREATION	$21.00
				REFUND DEPOSIT	$150.00
				REFUND PARKS & RECREATION	$26.50
				REFUND PARKS & RECREATION	$5.50
				REFUND DEPOSIT	$200.00
				REFUND PARKS & RECREATION	$7.50
			255781	REFUND DEPOSIT	$200.00
				REFUND PARKS & RECREATION	$17.50
				REFUND PARKS & RECREATION	$21.00
				REFUND PARKS & RECREATION	$5.50
				REFUND PARKS & RECREATION	$7.50
				REFUND PARKS & RECREATION	$26.50
				REFUND DEPOSIT	$150.00
			255792	REFUND DEPOSIT	$150.00
				REFUND PARKS & RECREATION	$5.50
				REFUND PARKS & RECREATION	$7.50
				REFUND PARKS & RECREATION	$17.50
				REFUND PARKS & RECREATION	$26.50
				REFUND DEPOSIT	$200.00
				REFUND PARKS & RECREATION	$21.00
			255799	REFUND DEPOSIT	$150.00
				REFUND PARKS & RECREATION	$17.50
				REFUND PARKS & RECREATION	$7.50
				REFUND PARKS & RECREATION	$5.50
				REFUND PARKS & RECREATION	$21.00
				REFUND PARKS & RECREATION	$26.50
				REFUND DEPOSIT	$200.00
			255810	REFUND DEPOSIT	$150.00
				REFUND PARKS & RECREATION	$5.50
				REFUND DEPOSIT	$200.00
				REFUND PARKS & RECREATION	$26.50
				REFUND PARKS & RECREATION	$21.00
				REFUND PARKS & RECREATION	$17.50

Vendor			P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RECWARE REFUND				031218	255810	REFUND PARKS & RECREATION	$7.50
TALENT WISE INC				101127477	255916	BACKGROUND CHECKS-FEB	$72.00
WASHINGTON STATE PATROL				I18005822	255829	BACKGROUND CHECKS-FEB 2018	$852.00
						UNASSIGNED TOTAL**	**$14,814.55**
Division:	001	CITY COUNCIL					
BANK OF AMERICA				TXN00037740	255700	SQ VANITY BY LEIGH MAKEU - CO	$276.00
				TXN00037749		STONE SOUP - COUNCIL PHOTOS/PR	$71.66
				TXN00037759		ULTA - SUPPLIES FOR COUNCIL/DI	$7.59
				TXN00037809		TRIDEC ECONOMIC OUTLOOK - LEML	$75.00
				TXN00037826		TRI-CITY REGIONAL CHAMBER - FE	$25.00
				TXN00037893		2018 ECA ANNUAL CONFERENCE REG	$425.00
				TXN00038114		NATIONAL LEAGUE OF CITIES - CO	$470.00
VERIZON WIRELESS			P058974	9802536580	255642	WIRELESS CHARGES COUNCIL FEB 2	$180.14
						CITY COUNCIL TOTAL**	**$1,530.39**
Division:	100	CITY MANAGER					
BANK OF AMERICA				TXN00037676	255700	FEDEX - PDC REPORT	$6.79
				TXN00037707		WCMA - REGIONAL CONFERENCE REG	$325.00
				TXN00037733		SKAMANIA LODGE - WCMA CONFEREN	$199.65
				TXN00037847		CONOCO - ICE - STRATEGIC PLANN	$5.18
				TXN00037854		PANERA BREAD - STRATEGIC PLANN	$116.98
				TXN00037873		SPUDNUT SHOP - STRATEGIC PLANN	$9.77
				TXN00037879		PANERA BREAD - STRATEGIC PLANN	$12.37
				TXN00037931		ISLA BONITA - TRANSITION DISCU	$36.35
VERIZON WIRELESS			P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$38.71
						CITY MANAGER TOTAL**	**$750.80**
Division:	101	CITY CLERK					
BANK OF AMERICA				TXN00037950	255700	ORD 03-18 CDS	$78.00
				TXN00038129		CLAIM ADJ/PAYPAL WASHING - Cr	($500.00)
CODE PUBLISHING INC				59341	255600	WEB UPDATE 2/26/18	$3,046.72
				59369	255855	RMC ELECTRONIC UPDATES 3/12/18	$93.18
TRI CITY HERALD			S017821	3466168	255639	ORD NOS 41-17 RAN ON 01/07/18	$24.72
			S017821	3466505		ORD NO 58-17 RAN ON 01/07/18 A	$37.08
			S017821	3466523		ORD NO 59-17 RAN ON 01/07/18 A	$24.72
			S017821	3475404		MEETING NOTICE 011618 COUNCIL	$27.19
WASHINGTON MUNICIPAL CLERKS ASN				2018 WMCA CONF	255643	2018 WMCA ANNUAL CONFERENCE-DB	$500.00
						CITY CLERK TOTAL**	**$3,331.61**
Division:	102	CITY ATTORNEY					
BANK OF AMERICA				TXN00037760	255700	RPS PASCO TRICITIES AP - SENNE	$10.00
				TXN00037851		WAPRO - FULTON MEMBERSHIP RENE	$25.00
				TXN00037853		WAPRO - FULTON RECERTIFICATION	$50.00

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00038081	255700	DELTA AIR - KINTZLEY - WCIA TR	$281.60
		TXN00038100		AGENT FEE - KINTZLEY - WCIA T	$35.00
BENTON COUNTY TREASURER		DECEMBER 2017	255845	DISTRICT COURT/OPD COSTS DEC	$53,016.05
		FEBRUARY 2018		DISTRICT COURT/OPD COSTS FEB	$59,394.93
		JANUARY 2018		DISTRICT COURT/OPD COSTS JAN	$55,747.59
JOYCE ZIKER PARKINSON PLLC		49539	255881	TRAVELERS LITIGATION	$4,873.50
MENKE JACKSON BEYER LLP		02/2018-065	255888	GENERAL (CITY ATTY)	$312.00
		02/2018-088		NESS/PAULSEL V. COR	$1,398.20
PRONTO PROCESS SERVICE INC		PTO-2018002051	255538	MESSENGER SERVICE-FEBRUARY	$40.00
THOMSON REUTERS-WEST		837795039	255920	INFORMATION CHARGES-FEB 2018	$2,215.32
VERIZON WIRELESS	P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$38.71
	P058976			WIRELESS CHARGES FEB 2018	$38.71
				CITY ATTORNEY TOTAL****	**$177,476.61**
Division: 110 ASSISTANT CITY MANAGER					
BANK OF AMERICA		TXN00037627	255700	UBER - TRANSPORTATION - TRIP	$15.93
		TXN00037657		GREAT WOLF GRAPEVINE - HOTEL E	$145.76
		TXN00037703		UBER TRIP 73ZKJ - TRIP 18-04	$11.88
VERIZON WIRELESS	P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$38.71
				ASSISTANT CITY MANAGER TOTAL****	**$212.28**
Division: 111 COMMUNICATIONS & MARKETING					
BANK OF AMERICA		TXN00037614	255700	WATCHCO.COM-EMP AWARD-35 YRS	$630.00
		TXN00037654		HARRINGTONS-EMP RECOG AWARDS	$1,687.70
		TXN00037705		THE FLAG COMPANY INC - EMP. RE	$118.95
		TXN00037782		LUXOR LAS VEGAS - WPPI CONFERE	$133.79
		TXN00037783		GSMO - LOGAN ANNUAL MEMBERSHIP	$185.00
		TXN00037809		PAYPAL TRICITYDEVE - ECONOMIC	$75.00
		TXN00037918		STK SHUTTERSTOCK, INC.	$29.00
		TXN00038058		WATCHCO.COM-RETRN WATCH CREDIT	($161.25)
		TXN00038075		Amazon.com - WATCH FOR EMPLOYE	$110.19
VERIZON WIRELESS	P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$76.23
				COMMUNICATIONS & MARKETING TOTAL****	**$2,884.61**
Division: 113 HANFORD COMMUNITIES					
BANK OF AMERICA		TXN00037809	255700	TRIDEC ECONOMIC OUTLOOK - BROW	$75.00
		TXN00037862		ECA ANNUAL CONFERENCE REGISTRA	$425.00
		TXN00037878		ALASKA AIR - ECA ANNUAL CONFE	$963.00
		TXN00037894		AGENT FEE - ECA ANNUAL CONFERE	$35.00
				HANFORD COMMUNITIES TOTAL****	**$1,498.00**
Division: 120 FIRE					
BANK OF AMERICA		TXN00037613	255700	STAPLES - PAPER, NOTEPADS	$229.24
		TXN00037620		MRSC - PUB RECD'S ACT SEMINAR	$190.00

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00037737	255700	NORTHERN QUEST - ROOM CANCEL	($113.08)
		TXN00037747		COSTCO - STA VACUUM`	$271.49
		TXN00037755		AMAZON - PROMOTION MAT'S	$330.91
		TXN00037779		ICC - FIRE INSPECTOR EXAM	$215.00
		TXN00037790		CHARTER - STA INTERNET FEES	$251.20
		TXN00037800		CNSTRCTN EXAM - FIRE INSP EXAM	$795.00
		TXN00037863		AMAZON - DISHWASHER SOAP	$31.52
		TXN00037865		LN CURTIS - HELMETS	$902.53
		TXN00037874		AMAZON - BOOT WAX	$79.08
		TXN00037881		AMAZON - BOOTS	$168.32
		TXN00037887		AMAZON - DISH SOAP	$55.37
		TXN00037915		VISTAPRINTS - BUSINESS CARDS	$39.04
		TXN00037928		AMAZON - ZIP LOCK BAGS	$30.51
				AMAZON - 9 V BATTERIES	$34.22
		TXN00037929		STAPLES - PENCILS	$6.94
		TXN00037938		STAPLES - CALCULATOR, FOLDERS	$66.54
		TXN00037977		AMAZON - LYSOL, SCRUBBER, HAND	$91.32
		TXN00038032		PROVANTAGE - TONER CART'S	$527.32
		TXN00038040		ARTFETTI CAKES - CUPCAKES	$100.00
		TXN00038046		AMAZON - PROMOTIONAL MAT'S	$336.78
		TXN00038054		COSTCO - WATER, COOKIES	$19.24
		TXN00038061		AMAZON - BUILD'G CODE BOOK	$135.75
				AMAZON - WHITE BOARD	$61.79
		TXN00038062		HARRINGTON'S - SHADOW BOXES	$293.22
		TXN00038064		STARBUCKS - COFFEE	$36.82
		TXN00038072		HOBBY-LOBBY - TABLEWARE	$35.75
		TXN00038078		MYSTERY RANCH - HOTSHOT PACK	$355.84
		TXN00038087		PARTY CITY - BALLOONS	$20.63
		TXN00038104		RED DOOR - TABLE RENTAL	$64.07
		TXN00038113		AMAZON - LIDDED GARBAGE	$35.28
		TXN00038132		PNW FIRE INV SYMPOSIUM - REG F	$556.32
		TXN00038141		AMAZON - MOUSE, PAD	$43.24
BENTON RURAL ELECTRIC ASSOCIATION		02/18-74170526	255589	COLLINS RD RADIO TOWER-ELECTRI	$29.17
CALLBACK STAFFING SOLUTIONS LLC		007449	255598	STAFFING CALLBACK SRVCS-JAN	$216.13
		007706		STAFFING CALLBACK SRVCS-FEB	$216.13
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$3,848.51
COLUMBIA FITNESS		M431	255601	STEPMASTER DX/LABOR-ST 71	$206.34
EMERGENCY REPORTING		2018_1278	255609	ERS SUBSCRIPTION-APRIL	$268.97
OXARC INC		30268362	255795	VEH FIRE EXT SVC ANNUAL MAINT	$298.32
RESCUE NORTHWEST LLC		4182	255626	CMC RESCUE/PULLEY/SWIVEL	$2,534.89
SEW FABULOUS		1348	255632	HEM 6 PAIRS OF PANTS	$97.74

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
VERIZON WIRELESS	P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$760.75
	P058976			WIRELESS CHARGES FEB 2018	$545.93
				FIRE TOTAL****	**$15,320.08**
Division: 130 POLICE					
BANK OF AMERICA		TXN00037617	255700	THE HOME DEPOT - EPOXY	$6.16
		TXN00037618		WORKBOOTSUSA - BOOTS	$184.50
		TXN00037631		STAPLES - PLANNER	$12.07
		TXN00037636		HOMEDEPOT.COM - DRILL DRIVER	$129.20
		TXN00037653		LEGACY JIU-JITSU ACADEMY - USE	$100.00
		TXN00037655		CO SPOKANE W2E PLANT - DRUG DI	$93.92
		TXN00037658		THE HOME DEPOT 4746 - DUCT TAP	$301.82
		TXN00037659		STAPLES - ORIGINAL STAMPS	$68.35
		TXN00037661		HARBOR FREIGHT TOOLS 49 - PART	$108.59
		TXN00037678		STAPLES - NTBK MEMO/TONER/COPY	$954.37
		TXN00037683		Amazon.com - DYMO ADDRESS LABE	$33.04
		TXN00037700		STAPLES - BLANK PVC CARDS	$70.04
		TXN00037711		UPS 0000002654EE058	$34.40
		TXN00037731		STAPLES - LW 400 SPOOLS	$30.17
		TXN00037735		EAGLE PRINTING - BADGE LABELS	$390.85
		TXN00037745		THE HOME DEPOT #4746 - BLUE PE	$5.95
		TXN00037756		AMAZON.COM - USB FLASH DRIVES	$67.32
		TXN00037757		VARIDESK - DESK CHAIR	$395.00
		TXN00037764		TARGET - UTILITY TUB/HIGHLIGHT	$23.84
		TXN00037766		Targets Online - CARD STOCK/PA	$258.38
		TXN00037784		WALMART.COM - 2GB MEMORY CARDS	$27.67
		TXN00037824		STAPLES - CD-R SPINDLE/COPY PA	$235.68
		TXN00037830		CHARTER COMM - 01/18-0309703PO	$85.99
		TXN00037831		ACTION TARGETS - TARGETS	$547.34
		TXN00037835		EB TRAFFIC SAFETY CON - Credit	($212.98)
		TXN00037839		BROWNELLS INC - GUN CLEANING S	$218.93
		TXN00037850		MIDWAYUSA COM - REAR SITE TOOL	$44.99
		TXN00037861		SPS MARKETING, INC - GUN CLEAN	$339.63
		TXN00037864		COSTCO - CITIZENS ACADEMY REFR	$81.38
		TXN00037877		VARIDESK - DESK CHAIR	$195.00
		TXN00037882		Amazon.com - DVD burners for G	$105.96
		TXN00037895		PAYPAL VARIDESK - ADJ MONITOR	$395.00
		TXN00037901		UPS 0000002654EE068 - Purchase	$50.31
		TXN00037903		BRAVO CONCEALMENT - HOLSTER BU	$559.93
		TXN00037916		EVIDENT INC - 2" SEALING TAPE	$15.50
		TXN00037939		SAFARILAND, LLC - HOLSTER/QUIC	$157.48
		TXN00037954		BATTERIES PLUS #25 - BATTERIES	$36.82

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00037957	255700	STAPLES DIRECT - CHAIR	$217.19
		TXN00037965		AMAZON -MICRO SDHC CARDS	$46.59
		TXN00037968		OPTICSPLANET, INC. - BOOTS	$105.99
		TXN00037970		WALMART.COM - GLOVES	$19.00
		TXN00037976		AMAZON -	$44.20
		TXN00037991		AMAZON - FLASH DRIVES	$267.99
		TXN00037992		Amazon.com - HARD DISK DRIVES	$1,073.22
		TXN00038008		AMAZON - FLASH DRIVES	$102.53
		TXN00038015		UPS 0000002654EE078	$27.52
		TXN00038034		DMI DELL K-12/GOVT - Credit	($172.87)
		TXN00038042		UNITED 0162386543955 - CR	$235.50
		TXN00038044		STEEBERS LOCK SERVICE - DUPLIC	$29.87
		TXN00038055		MIDWAYUSA COM - FLASHLIGHT POU	$23.88
		TXN00038057		UNITED 0162386543954 - HE	$235.50
		TXN00038067		ALASKA AIR 0272164228076 - CR	$343.20
		TXN00038073		ALASKA AIR 0272164228077 - HE	$343.20
		TXN00038082		STEEBERS LOCK SERVICE - DUPLIC	$6.52
		TXN00038094		CRYE PRECISION - WINDLINER/COM	$304.20
		TXN00038099		STAPLES - DVD-R/CD-R/FOAM CUPS	$414.04
		TXN00038103		OPTICSPLANET, INC. - SABRE JAC	$249.99
		TXN00038115		POLICE TECHNICAL - Credit LUND	($450.00)
		TXN00038123		UPS 0000002654EE088	$231.40
		TXN00038128		THE HOME DEPOT #4746 - 2X2/1X2	$157.20
		TXN00038136		STAPLES - SORTER/DOORSTOPS/NOT	$106.53
		TXN00038140		AMAZON.COM AMZN.COM/BILL - BAN	$40.62
				AMAZON.COM AMZN.COM/BILL - BAN	$40.62
		TXN00038144		STAPLES - SELF INKING STAMP	$21.72
BUSH CAR WASH		5023	255496	RPD VEH WASHES-FEBRUARY(52)	$325.00
CHARTER COMMUNICATIONS		03/18-0309703POL	255500	RPD INTERNET SRVCS 03/01-03/28	$78.97
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$3,189.61
DAY WIRELESS SYSTEMS		457495	255606	MOLDED GEL EAR INSERTS	$152.04
DOMESTIC VIOLENCE SERVICES		25009	255510	DOMESTIC VIOLENCE SRVCS-JAN 18	$888.50
EAGLE PRINTING & GRAPHIC DESIGN INC		47403	255511	POLO/JACKET/EMBROIDERY/PATCH	$216.49
		47462		WOMENS POLO	$46.32
		47464		EMBROIDERED HAT	$14.25
FIRST TACTICAL	P058908	513620	255514	114006-019 M'S SPECIALIST BDU	$20.50
IRON MOUNTAIN INC		PVD9064	255520	SHREDDING SRVCS-FEBRUARY	$115.42
LANGUAGE LINE SERVICES LLC		4268823	255523	NONEMERGENCY TRANSLATION-FEB	$103.58
LARSEN GUNSMITHING & FIREARMS	P059003	9374	255883	AIMPOINT T1 NO MOUNT	$4,903.29
	P059003			GEISELLE T1-T2 MOUNT 05-469B	$874.23
	P059003			DANIEL DEFENSE DDM4V7S FET Out	$10,262.70

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
LARSEN GUNSMITHING & FIREARMS	P059003	9374	255883	GEISSELE SDC TRIGGER SYSTEM	$1,672.44
	P059003			SUREFIRE DS-SR07-D-IT	$1,178.31
	P059003			SUREFIRE WARCOMP 556	$1,064.28
	P059003			PRI GAS BUSTER	$874.23
	P059003			MAGPUL MBUS FR-RR MAG247-MAG24	$722.19
	P059003			SUREFIRE UE-BK	$380.10
LIBERTY CAR WASH		328	255526	ALPR VEHICLE WASH	$12.00
MUAI, JEFF		18-113 MUAI	255789	18-113 CJTC #2075 LVNR	$760.86
OXARC INC		60094564	255534	CYLINDER RENTAL-FEBRUARY	$7.59
RIVER CITY TOWING INC		16133	255541	TOW CHARGE	$48.87
		16135		TOW CHARGE	$48.87
		16137		TOW CHARGE	$48.87
		16161		TOW CHARGE	$48.87
TRANS UNION RISK & ALTERNATIVE DATA		02/18-204527	255555	RPD RECORDS SEARCH-FEBRUARY	$120.55
TREASURE VALLEY COFFEE CO		101131	255556	RPD COFFEE DELIVERY	$166.66
VERIZON WIRELESS	P058938	9794792195	255642	NASPO Wireless charges NOV/201	$75.17
	P058938			NASPO Wireless charges NOV/201	$112.62
	P058939	9800168163		NASPO Wireless charges JAN/201	$112.49
	P058939			NASPO Wireless charges JAN/201	$75.31
	P058983	9800724432	255827	wireless changes Jan 2018	$345.79
	P058973	9801976201	255642	WIRELESS CHARGES NASPO FEB 201	$188.32
	P058976	9802536577		WIRELESS CHARGES FEB 2018	$4,963.08
	P058975	9802536579		WIRELESS CHARGES 0004 FEB 2018	$455.66
WA STATE CRIMINAL JUSTICE TRAINING		201129658	255562	COLLISON INVEST TRAINING	$100.00
				POLICE TOTAL****	**$44,991.98**
Division: 210 ADMINISTRATIVE SERVICES					
BANK OF AMERICA		TXN00037663	255700	STAPLES-TISSUE/SANITIZERS/SPRA	$58.19
		TXN00037722		WAL-MART-ASD EMPL BRKFST	$5.96
		TXN00037730		PARTY CITY-ASD EMPL BRKFST	$20.61
		TXN00037736		PANERA-ASD LDRSHIP RETREAT	$36.69
		TXN00037788		AMAZON-ASD EMPL BRKFST	$88.47
		TXN00037791		STARBUCKS-ASD LDRSHIP RETREAT	$17.32
VERIZON WIRELESS	P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$43.90
				ADMINISTRATIVE SERVICES TOTAL****	**$271.14**
Division: 211 FINANCE					
ALLIED ENVELOPE	S017784	186190	255484	FREIGHT	$68.69
	S017784			WINDOW ENVELOPE, OPEN SIDE	$503.36
BANK OF AMERICA		TXN00037699	255700	STAPLES-TONER/PAPR/MAT	$518.03
		TXN00037792		YOKE'S-ASD LDRSHIP RETREAT	$83.50
		TXN00037883		STARBUCKS STORE 08936 - Purcha	$17.32

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00037896	255700	STAPLES-DESK STND MAT	$85.78
		TXN00037913		STAPLES-DESK FOOT REST	$18.02
		TXN00037956		STERLING`S RESTAURANT - Purcha	$73.10
		TXN00037973		STAPLES - Purchase	$43.43
		TXN00037994		STAPLES - Purchase	$54.28
		TXN00038000		STAPLES - Purchase	$288.59
VERIZON WIRELESS	P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$48.69
	P058976			WIRELESS CHARGES FEB 2018	$38.71
				FINANCE TOTAL****	**$1,841.50**
Division: 212 PURCHASING					
BANK OF AMERICA		TXN00037666	255700	WA VEHICLE LICENSING - PUBLIC	$8.75
		TXN00037667		WA VEHICLE LICENSING - PUBLIC	$8.75
		TXN00037668		WA VEHICLE LICENSING - PUBLIC	$8.75
		TXN00037679		WA VEHICLE LICENSING - PUBLIC	$8.75
		TXN00037685		WA VEHICLE LICENSING - PUBLIC	$8.75
		TXN00037687		WA VEHICLE LICENSING - PUBLIC	$8.75
		TXN00037692		WA VEHICLE LICENSING - PUBLIC	$8.75
CANON FINANCIAL SERVICES, INC	S017814	18316828	255497	CONTRACT CHARGE (LEASE) PERIOD	$39.74
	S017814			BW METER CHARGE PERIOD OF	$4.17
	S017814			BW METER CHARGE PERIOD OF	$16.69
	S017814			CONTRACT CHARGE (LEASE) PERIOD	$158.95
	S017814			CLR METER USAGE PERIOD OF	$15.53
	S017814			CLR METER USAGE PERIOD OF	$3.88
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$761.40
TRI CITY HERALD	S017821	3459756	255639	NOTICE TO INTERESTED PARTIES	$56.85
UNITED PARCEL SERVICE	S017819	000986641108	255559	NDA LETTER TO REHAN NANDOLIYA	$15.00
VERIZON WIRELESS	P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$33.07
	P058976			WIRELESS CHARGES FEB 2018	$19.35
XEROX CORPORATION	S017810	092477387	255566	XEROX 7855 LEASE FOR 2018, S/N	$41.14
	S017810			XEROX 7855 LEASE FOR 2018, S/N	$164.55
				PURCHASING TOTAL****	**$1,391.57**
Division: 213 INFORMATION TECHNOLOGY					
BANK OF AMERICA		TXN00037671	255700	THE HOME DEPOT #4746 - Purchas	$6.48
		TXN00037684		INTERNATIONAL TRANSACTION - PR	$4.84
		TXN00037693		PAESSLER- PRTG Maintenance	$605.62
		TXN00037802		THE COMPLETE LINE INC - Purcha	$545.74
		TXN00037813		AMAZON - USB DVD Drives	$662.25
		TXN00037840		AMAZON - Power strips/Batterie	$190.38
		TXN00037849		UDEMY COURSES - CAPM	$11.99
		TXN00037852		UDEMY COURSES - CAPM	$23.98

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00037859	255700	UDEMY COURSES - CAPM	$11.99
		TXN00037866		UDEMY COURSES - CAPM	$11.99
		TXN00037876		UDEMY COURSES - CAPM	$11.99
		TXN00037880		UDEMY COURSES - CAPM	$11.99
		TXN00037889		UDEMY COURSES - CAPM	$35.97
		TXN00037908		AMAZON - Battery	$8.13
		TXN00038026		MICROSOFT CALL - Exchange	$499.00
		TXN00038039		MICROSOFT CALL - SCCM	$499.00
		TXN00038092		Amazon.com - Headset	$29.71
		TXN00038109		Amazon.com - 15ft HDMI Cable	$19.55
BUILDERS HARDWARE & SUPPLY CO INC	P058706	S3609629.003	255596	ANNUAL MNTNC FOR BADGING SYSTE	$3,590.32
CANON FINANCIAL SERVICES, INC		18426697	255746	CANON-IRC5550I-XLG04987-MAR	$126.84
CASELLE INC	P058690	86531	255747	Animal License Software Monthl	$169.33
COLUMBIA BASIN INFORMATION TECHNOLOGY	P058663	1102	255503	MONTHLY SERVICE FEE INTERNET	$800.00
DELL COMPUTER CORPORATION	P058802	10223871106	255760	OptiPlex 7050 MFF	$39,042.48
	P058802			ADJUST FOR TAX	$0.01
EN POINTE TECHNOLOGIES SALES LLC	P058498	93266310	255764	ADOBE PRO DC MULTIPLE PLATFORM	$339.58
	P058498			MS VISIO STD 2016, MFR SKU	$177.55
PARAMOUNT COMMUNICATIONS INC	P058588	33996	255798	Install External Antennae for	$597.30
VERIZON WIRELESS	P058939	9800168163	255642	NASPO Wireless charges JAN/201	$37.95
	P058976	9802536577		WIRELESS CHARGES FEB 2018	$15.02
	P058976			WIRELESS CHARGES FEB 2018	$335.71
VISION TECHNOLOGY SOLUTIONS LLC DBA	P058969	36354	255828	Vision Annual Renewal - TERM:	$17,199.00
WEBQA, INC		1131-180209	255830	GovQA Annual Renewal	$1,375.00
				INFORMATION TECHNOLOGY TOTAL****	**$66,996.69**

Division: 220 HUMAN RESOURCES

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00037612	255700	SHRM-PAULSEN MEMBERSHIP	$209.00
		TXN00037624		STAPLES-TONER CART	$276.35
		TXN00037625		SHRM-NASH MEMBERSHIP	$40.00
		TXN00037640		SHRM-PAULSEN CERT FEE	$100.00
		TXN00037713		BOXWOOD TECK-APWA-TRANS MGR AD	$295.00
		TXN00037758		DELTA AIR-PARKER-LABR REL CONF	$192.60
		TXN00037772		DELTA AIR-RETTIG-LABR REL CONF	$192.60
		TXN00037797		STONE SOUP-IUOE NEGOTIATIONS	$22.91
		TXN00037808		LABOR ARB INST CONF-AJ/RP/JR	$1,350.00
		TXN00037812		DELTA AIR-JUBB-LABR REL CONF	$236.60
		TXN00037817		STAPLES-MARKERS/LABELS	$41.72
		TXN00037820		TRAVEL LDRS-JUBB-LABR REL CONF	$35.00
		TXN00037844		WA DOL-DRIVING ABSTRACT-RE	$13.00
		TXN00037855		WA DOL-DRIVING ABSTRACT-SO	$13.00
		TXN00037856		DELTA AIR-JUBB-AIRFARE CANCEL	($236.60)

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00037867	255700	DELTA AIR-JUBB-LABR REL CONF	$236.60
		TXN00037897		TRAVEL LDRS-JUBB-LABR REL CONF	$35.00
		TXN00037919		STONE SOUP-SSL TRAINING-SLT/ML	$206.07
		TXN00037932		STONE SOUP-SSL TRAINING-SLT/ML	$135.55
		TXN00037946		PAW-PLANNING ADMIN JOB ADV	$50.00
CANON FINANCIAL SERVICES, INC		18426697	255746	CANON-IRC5550I-XLG04987-MAR	$34.92
		18426699	255849	CANON-IRC5550I-XLG04984-MARCH	$512.68
EAST SLOPE NEUROPSYCHOLOGY, INC		021418	255761	EMPLOYEE FITNESS FOR DUTY	$8,170.00
FEDERAL EXPRESS CORP		6-105-42572	255868	SHIPPING CHARGES FEB	$7.27
MOON, TAE-IM PHD		013118	255894	PSYCH EVALUATION-PACHECO	$850.00
VERIZON WIRELESS	P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$38.71
				HUMAN RESOURCES TOTAL****	**$13,057.98**
Division: 300	COMMUNITY &DEVELOPMENT SERVICE				
BANK OF AMERICA		TXN00037770	255700	ASSOC OF WA CITIES - ANNUAL DI	$100.00
		TXN00037941		WAPRO - ANNUAL MEMBERSHIP- L.	$25.00
		TXN00037989		FRED-MEYER - MTG. - R. SIMON	$45.77
VERIZON WIRELESS	P058983	9800724432	255827	wireless changes Jan 2018	$87.71
	P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$78.20
	P058975	9802536579		WIRELESS CHARGES COUNCIL FEB 2	$54.03
XEROX CORPORATION		092477371	255929	MX4-343197 BASE/PRINTS-FEB	$385.09
		092477373		LX5-692207 BASE/PRINTS-FEB	$70.86
				COMMUNITY &DEVELOPMENT SERVICE TOTAL****	**$846.66**
Division: 301	DEVELOPMENT SERVICES				
BANK OF AMERICA		TXN00037623	255700	PAYPAL - WAPT MEMBERSHIP, C.	$35.00
		TXN00037647		OTC BRANDS, INC. - HARD HATS,	$40.23
		TXN00037686		HOME DEPOT/MASON LINE	$13.00
		TXN00037718		WASHINGTONA - PLUMBING CODE BO	$97.85
		TXN00037773		STAPLES - PAPER, POSTIT, WIPES	$77.86
		TXN00037787		MP- PermitTechNation - MEMBERS	$25.00
		TXN00037923		Amazon.- SMART LEVEL	$142.74
		TXN00038006		AMAZON - CISCO PHONE HEADSET	$22.91
		TXN00038059		RITE AID STORE - USB FLASH DRI	$18.45
		TXN00038084		STAPLES - FILE FOLDERS, POST-I	$71.40
MID COLUMBIA ENGINEERING INC	P058675	ST009753	255622	ANISA GARCIA, CLERICAL ASSISTA	$745.20
STONEWAY ELECTRIC SUPPLY		S102333345.001	255914	2016 APS-PED BUTTON INSTALL	$12.93
TRI CITY HERALD	S017821	3460312	255639	PHN 011918 HE RAN ON 01/07/18	$49.44
	S017821	3460313		PHN 01/25/18 HE NOR AM RAN ON	$49.44
	S017821	3460315		PHN 012518 BRAD BARNES RAN ON	$61.80
	S017821	3491252		MTG NOTICE 022018 COUNCIL RAN	$123.16
	S017821	3504871		PHN 022218 HE RAN ON 02/02/18	$45.88

Vendor			P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
VERIZON WIRELESS			P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$468.87
WATER SOLUTIONS INC				18007	255925	3 WTR MACHINES -FEBRUARY 2018	$16.29
						3 WTR MACHINES -FEBRUARY 2018	$39.63
						DEVELOPMENT SERVICES TOTAL****	**$2,157.08**
Division:	302	REDEVELOPMENT					
BANK OF AMERICA				TXN00037834	255700	AMERICAN PLANNING A - AICP EXA	$624.00
				TXN00037963		PAYPAL INP - TRIP 18-114, M.T	$60.00
						REDEVELOPMENT TOTAL****	**$684.00**
Division:	303	LIBRARY					
BANK OF AMERICA				TXN00037608	255700	INGRAM BOOKS	$42.72
				TXN00037610		INGRAM BOOKS	$215.57
				TXN00037619		INGRAM BOOKS	$77.32
				TXN00037629		INGRAM BOOKS	$517.06
				TXN00037641		STAPLES - Purchase	$164.99
				TXN00037645		INGRAM BOOKS	$206.46
				TXN00037669		BLACKSTONE AUDIO	$322.60
				TXN00037670		INGRAM BOOKS	$1,566.20
				TXN00037690		OVERDRIVE DIGITAL	$65.00
				TXN00037691		INGRAM AUDIOBOOK	$199.05
				TXN00037696		GALE LARGE PRINT	$6,710.40
				TXN00037697		STAPLES - Purchase	$17.07
				TXN00037706		OVERDRIVE DIGITAL	$212.82
				TXN00037709		OVERDRIVE DIGITAL	$182.97
				TXN00037710		PAYPAL CONSERVANCY - Purchase	$1,200.00
				TXN00037717		WAL-MART #3261 - Purchase	$2.48
				TXN00037734		MIDWEST DVD	$1,646.41
				TXN00037739		FARONICS TECHNOLOGIES USA - Pu	$38.70
				TXN00037750		INGRAM BOOKS	$265.81
				TXN00037753		INGRAM BOOKS	$19.33
				TXN00037769		UNITED 0167080160931 - Pu	$448.00
				TXN00037785		UNITED 0167080160930 - Pu	$448.00
				TXN00037794		OVERDRIVE DIGITAL	$321.08
				TXN00037799		INGRAM BOOKS	$255.33
				TXN00037803		UNITED 0167080160929 - Pu	$448.00
				TXN00037806		UNITED 0167080160932 - Pu	$448.00
				TXN00037816		INGRAM BOOKS	$329.61
				TXN00037818		XEROX SUPPLY TEXAS - Purchase	$162.89
				TXN00037822		AMAZON BOOKS	$127.31
				TXN00037833		WM SUPERCENTER #2101 - Purchas	$4.76
				TXN00037838		INGRAM BOOKS	$53.89

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00037842	255700	BIBLIOTHECA RFID	$1,012.20
		TXN00037845		INGRAM BOOKS	$1,037.12
		TXN00037858		BIBLIOTHECA RFID	$1,316.93
		TXN00037860		STAPLES - Purchase	$130.47
		TXN00037868		AMAZON.COM AMZN.COM/BILL - Pur	$80.52
		TXN00037871		STAPLES - Purchase	$58.98
		TXN00037890		TARGET 00023143 - Purch	$15.28
		TXN00037891		INGRAM BOOKS	$17.57
		TXN00037911		INGRAM BOOKS	$44.04
		TXN00037920		INGRAM BOOKS	$139.91
		TXN00037930		INGRAM BOOKS	$1,027.37
		TXN00037933		INGRAM BOOKS	$126.71
		TXN00037949		INGRAM BOOKS	$23.88
		TXN00037952		INGRAM BOOKS	$23.89
		TXN00037955		OVERDRIVE DIGITAL	$72.98
		TXN00037967		OVERDRIVE DIGITAL	$72.98
		TXN00037971		INGRAM BOOKS	$96.84
		TXN00037972		COSTCO WHSE #0486 - Purchase	$7.59
		TXN00037985		OVERDRIVE DIGITAL	$145.88
		TXN00037986		INGRAM AUDIOBOOK	$169.71
		TXN00037993		INGRAM AUDIOBOOK	$31.70
		TXN00037997		DEMCO INC - Purchase	$21.22
		TXN00038004		INGRAM AUDIOBOOK	$31.70
		TXN00038020		INGRAM BOOKS	$136.04
		TXN00038023		Amazon.com - Purchase	$155.26
		TXN00038037		INGRAM BOOKS	$85.72
		TXN00038043		INGRAM BOOKS	$190.70
		TXN00038047		AGENT FEE 8900740383639 - Pu	$15.00
		TXN00038048		INGRAM BOOKS	$1,370.26
		TXN00038050		INGRAM BOOKS	$110.08
		TXN00038056		INGRAM BOOKS	$409.98
		TXN00038080		INGRAM BOOKS	$133.77
		TXN00038106		OVERDRIVE DIGITAL	$195.00
		TXN00038110		INGRAM BOOKS	$65.24
		TXN00038120		BLACKSTONE AUDIO	$509.80
		TXN00038131		MIDWEST DVD	$1,375.73
		TXN00038133		INGRAM BOOKS	$457.20
		TXN00038137		AMAZON.COM AMZN.COM/BILL - Pur	$97.73
		TXN00038138		MIDWEST DVD	$133.32
BRUTZMAN'S INC		0000797693	255743	STEAMSPACE SPARE KEYS	$15.20
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$3,448.27

Vendor			P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
MP CONSTRUCTION INC				1710-156-01	255895	OUTLET LIBRARY MAKER SPACE	$212.31
OCLC INC				0000587492	255793	CATALOGING SRVCS - FEBRUARY	$1,059.07
PACIFIC OFFICE AUTOMATION				226456	255796	RICOH PRINTER	$202.20
TECHNOLOGY UNLIMITED INC				322143	255819	ANNUAL MAINT 4/17/18-4/16/19	$966.54
VERIZON WIRELESS			P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$85.42
XEROX CORPORATION				092477297	255833	7HB-469027 BASE/PRINTS-MARCH	$10.86
				092477396		LX5-692917 BASE/PRINTS-FEB	$380.57
				092477397		LX5-692939 BASE/PRINTS-FEB	$178.91
				092477398		LX5-692943 BASE/PRINTS-FEB	$151.51
				092477399		LX5-692946 BASE/PRINTS-FEB	$355.70
						LIBRARY TOTAL****	**$34,932.69**
Division:	330	PARKS & RECREATION ADMIN					
BANK OF AMERICA				TXN00038079	255700	DELTA AIR - FLIGHT FOR JOE -	$281.60
VERIZON WIRELESS			P058983	9800724432	255827	wireless changes Jan 2018	$201.91
			P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$976.00
			P058975	9802536579		WIRELESS CHARGES COUNCIL FEB 2	$258.57
						PARKS & RECREATION ADMIN TOTAL****	**$1,718.08**
Division:	331	PARKS & REC - RECREATION					
BANK OF AMERICA				TXN00037615	255700	STAPLES DIRECT - Duct Tape	$65.05
				TXN00037621		WAL-MART #3380 - REC COORDINAT	$44.77
				TXN00037637		WM SUPERCENTER #3261 - REC COO	$11.94
				TXN00037660		STAPLES - Labels, Tape, copy p	$118.05
				TXN00037672		AMAZON MKTPLACE PMTS - OFFICE	$95.08
				TXN00037674		YOKE'S FRESH MARKET - REC COOR	$25.48
				TXN00037682		YOKE'S FRESH MARKET - REC COOR	$19.52
				TXN00037698		STARBUCKS STORE 14483 - REC MA	$17.32
				TXN00037712		ENVIROSCENT, INC. - AIR FRESHE	$149.97
				TXN00037724		YOKE'S FRESH MARKET - REC MANA	$21.21
				TXN00037748		Dell Monitors	$290.72
				TXN00037752		STAPLES - Ink Cartridge	$166.15
				TXN00037762		SIGNSIMPL LLC - Purchase	$16.00
				TXN00037776		SUNWEST SPORTSWEAR - Logo for	$29.87
				TXN00037793		AMAZON MKTPLACE PMTS - sign ho	$35.49
				TXN00037801		AMAZON MKTPLACE - BUNNY -blac	$140.56
				TXN00037827		STAPLES - OFFICE SUPPLIES	$78.17
				TXN00037875		FUTUREMEMORIES.COM - BUNNY -	$104.95
				TXN00037910		HOLIDAYGOO, INC - BUNNY, Eggs	$1,415.00
				TXN00037981		STAPLES - OFFICE SUPPLIES	$10.09
				TXN00037982		AMAZON MKTPLACE - BUNNY photo	$27.74
				TXN00037996		TRI-CITY REGIONAL CHAMBER - Cr	($20.00)

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00038001	255700	STAPLES - OFFICE SUPPLIES	$8.13
		TXN00038005		Amazon.com - Stapler	$32.07
		TXN00038011		THE HOME DEPOT #4746 - Shower	$25.98
		TXN00038012		WAL-MART #3261 - REC MANAGER S	$52.11
		TXN00038018		SQ KAGEN COFFEE REC & FACILIT	$23.41
		TXN00038022		SPUDNUT SHOP - COFFEE AND CONV	$19.33
		TXN00038027		PARTY CITY 981 - RCC SUPPLIES	$21.72
		TXN00038029		PARTY CITY 981 - Table Covers	$21.72
		TXN00038035		YOKE'S FRESH MARKET - REC MANA	$109.17
		TXN00038053		ENTERPRISE RENT - NEW MANAGERS	$126.96
		TXN00038122		AMAZON MKTPLACE PMTS - Fitness	$86.83
BUCKSKIN GOLF CLUB		2018 REFEREES	255848	YOUTH BBALL REFEREES 2018	$9,500.33
CAMARENA LATIN RHYTHMS		FEBRUARY 2018	255745	SALSA INSTRUCTOR-FEBRUARY	$1,244.18
CECIL'S MAGIC		032418	255748	MAGIC PERFORMANCE-HCS EGGNITE	$418.00
ELIZABETH E TROST		FEBRUARY 2018	255864	FEBRUARY CLASS-6749	$407.05
GLOWING SUN			255613	SHOTOKAN KARATE CLASSES	$244.83
		JANUARY 2018	255518	SHOTOKAN KARATE CLASSES	$48.30
		NOVEMBER 2017		SHOTOKAN KARATE CLASSES	$453.95
MASON, PATTI L		JANUARY 2018	255782	FITNESS CLASSES - JANUARY	$652.42
MID COLUMBIA ENGINEERING INC	P058884	ST009748	255622	EMILY BLATTER, GYM HELPERS	$179.31
	P058884			KATE BLATTER, GYM HELPER	$154.29
	P058884			RAE HENDRICKS - GYM HELPER	$129.27
	P058884			AMANI WILBURN	$129.27
	P058884			JACKSON CREER	$129.27
				PARKS & REC - RECREATION TOTAL****	**$17,081.03**

Division: 335 PARKS & REC - PARKS&FACILITIES

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ABM JANITORIAL NORTHWEST		12126009	255835	JANITORIAL SRVCS-MARCH	$3,255.03
				JANITORIAL SRVCS-MARCH	$2,406.15
				JANITORIAL SRVCS-MARCH	$2,793.83
				JANITORIAL SRVCS-MARCH	$590.30
AIREFCO INC		3935231	255836	FILTERS	$15.30
		3941115	255483	FILTER	$4.26
		3943265	255836	COMPRESSOR	$672.34
AMERICAN ROCK PRODUCTS INC	P058946	339122	255486	3500 EXTERIOR CONCRETE, INV	$1,145.73
	P058946			ADJUST TAX	$0.01
	P058946	339433		ADJUST TAX	$0.01
	P058946			3500 EXTERIOR CONCRETE, INV	$1,145.73
	P058946	340193		3500 EXTERIOR CONCRETE, INV	$630.15
	P058946			ADJUST TAX	$0.01
AQUATIC SPECIALTY SERVICES INC	S017707	14837	255696	WAVE POOL VACUUM, WAVE 100	$3,616.38
	S017707			FREIGHT	$108.60

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ASSOCIATED UNDERWATER SERVICES INC	P058469	5573/RETAINAGE	255588	REPAIR LEE DOCK DOLPHIN PILE	$1,100.00
BADGER MOUNTAIN IRRIGATION DISTRICT		2018 BADGER MT	255840	2018 BMID ASSESSMENT BADGER MT	$1,739.80
		2018 BADGER MTN		2018 ASSESSMEN-BADGER MTN PARK	$9,413.40
		2018 CRESTED		2018 ASSESSMENT-CRESTED HILLS	$1,566.00
		2018 RAND		2018 ASSESSMENT-RAND	$379.98
		2018 SUNDANCE		2018 BMID ASSESSMENT SUNDANCE	$483.16
BANK OF AMERICA		TXN00037609	255700	EWING IRRIGATION - RAINBIRDS,	$317.52
		TXN00037622		ACE- HAND TROWEL, SHOVEL - IR2	$21.70
		TXN00037632		HARBOR FREIGHT - SANDING DISCS	$37.93
		TXN00037634		ACE - UTILITY BOX, BITS, NUT S	$50.43
		TXN00037639		FRY SPECIALTY - LESLIE GROVES	$1,820.00
		TXN00037642		ULINE SHIP SUPPLIES - HVAC G	$770.72
		TXN00037649		OFFICE DEPOT - OFFICE SUPPLIES	$90.02
		TXN00037651		AMAZON MKTPLACE PMTS - SPLITTE	$149.86
		TXN00037664		ULINE - FLAMMABLE STORAGE CABI	$1,997.46
		TXN00037665		HOME DEPOT - WHITE MARKING PAI	$11.45
		TXN00037677		HOME DEPOT - PROTRACTOR	$16.22
		TXN00037681		G AND R AG - PIGTAILS FOR SPRA	$8.50
		TXN00037688		Amazon - BRASS SWIVEL NUTS	$105.77
		TXN00037689		AMAZON - FEMININE PRODUCTS SIG	$56.36
		TXN00037701		HARBOR FREIGHT - CUTOFF WHEELS	$37.53
		TXN00037715		ACI MECHANICAL - SUPPLY FAN	$895.95
		TXN00037720		G AND R AG - SOIL PROBE - SOIL	$168.87
		TXN00037723		Quality Glass Block - REPLACEM	$208.86
		TXN00037729		HOME DEPOT - TENSION BAND, SLE	$17.72
		TXN00037741		AmazonPrime Membership - OFFIC	$11.94
		TXN00037742		AMAZON - DISCONNECT COUPLINGS	$27.45
		TXN00037761		HOME DEPOT - MONKEY GREASE, LO	$115.97
		TXN00037763		ACE - EPOXY - PL2 - LYNNWOOD L	$10.40
		TXN00037765		ULINE - TRASH PICKERS	$481.37
		TXN00037768		AGTERRA TECHNOLOGIES - SPRAY L	$2,060.00
		TXN00037777		ACE - TIE DOWN RATCHET	$15.19
		TXN00037780		ACE - BATTERY - CITY HALL FM17	$39.07
		TXN00037804		FASTSIGNS - DISTANCE MARKERS -	$928.27
		TXN00037810		ARTHUR C. CARPENTER - SHOVELS	$221.54
		TXN00037811		HARBOR FREIGHT - POLISHING WHE	$18.45
		TXN00037821		HOME DEPOT - SCREWDRIVER, DRIL	$31.69
		TXN00037828		ACE - EPOXY - GOTHALS PL2	$31.45
		TXN00037829		WAL-MART - BATTERY - PRESSURE	$120.43
		TXN00037837		Amazon - VOLTAGE MODULE, ELECT	$439.82
		TXN00037843		AMAZON - EXTENSION CORD REEL	$22.32

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00037848	255700	HOME DEPOT - TAPE, SCREWS, ANC	$119.55
		TXN00037857		Amazon - SWIVEL NUT	$9.50
		TXN00037886		HOME DEPOT - STEP LADDER, KNIF	$181.92
		TXN00037888		AMAZON - COMPUTER MOUNTS	$76.01
		TXN00037892		AMAZON - BUCKET SWING SEAT	$506.10
		TXN00037898		AMAZON- CAR PHONE HOLDER	$21.27
		TXN00037900		ACE - NEEDLE DRAIN CORK	$5.42
		TXN00037906		HOME DEPOT - SQUARE - TRUCK 23	$10.82
		TXN00037909		HOME DEPOT - GORILLA TAP, TILE	$21.67
		TXN00037935		ACE - GROUT - CLAYBELL FM17	$8.68
		TXN00037945		ACE - FLAP - CLAYBELL FM17	$7.59
		TXN00037951		HOME DEPOT - GORILLA REAPIR TA	$14.05
		TXN00037962		AMAZON - SPLITTER CORD	$149.86
		TXN00037966		ULINE - CONES - COLUMBIA PLAYF	$149.75
		TXN00037969		EWING IRRIGATION - FERTILIZER	$160.29
		TXN00037974		Amazon - TONER CARTRIDGES, CAR	$405.89
		TXN00037978		AMAZON - TRAFFIC CONE SIGN - R	$22.72
		TXN00037980		Amazon - TOOL BAG	$124.11
		TXN00037983		LOGMEIN GOTOMEETING - SWEENEY	$31.50
		TXN00037998		AIR CLEANING SPECIALISTS - AIR	$1,413.18
		TXN00038002		HOME DEPOT - SHOWER RINGS, LIN	$55.61
		TXN00038014		Amazon - SONE SIGN RESERVED	$115.83
		TXN00038017		ACE - LEVER FCT HANDLE-ADMIN F	$18.45
		TXN00038030		ACE - ANTIFREEZE	$26.00
		TXN00038031		AMAZON - OFFICE SUPPLIES	$116.07
		TXN00038036		ZSI INC. - BILLED IN ERROR - N	($13.81)
		TXN00038038		HOME DEPOT - SEALANT, SCEWS, R	$51.12
		TXN00038060		CHEVRON - PROPANE - COLUMBIA P	$29.55
		TXN00038068		HOME DEPOT - RUST REMOVER - PR	$12.99
		TXN00038085		ULINE - BATH TISSUE DISPENSER	$317.13
		TXN00038089		EWING IRRIGATION - HOSE, HOSE	$369.03
		TXN00038108		HOME DEPOT - DOOR HANDLE - REC	$54.27
		TXN00038118		ACE - WEATHER STRIPPING	$13.01
		TXN00038124		EWING IRRIGATION - HOSE NOZZLE	$15.44
BASELINE INC		216	255841	CELL MODEM DATA SERVICE	$597.00
BASIN SOD INC		4692	255842	SOD	$206.62
BEAVER BARK & ROCK		863790	255843	GRAVEL	$78.15
		865900		CONCRETE	$261.30
		865901		BARK	$108.56
BENTON COUNTY SHERIFF'S OFFICE		02/18 WORKCREW II	255844	WORK CREW II-FEB 2018	$8,400.43
CASCADE NATURAL GAS CORP		02/18-51897100007	255498	NAT GAS 1005 SWIFT 01/19-02/14	$10.84

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CASCADE NATURAL GAS CORP		02/18-73638100005	255498	NAT GAS 500 AMON 01/19-02/14	$1,397.23
		02/18-75226321539		NAT GAS 2710 DUPRT 01/18-02/14	$658.38
		02/18-80577100003		NAT GAS 200 BLDG 01/18-02/14	$2,050.73
		02/18-90577100002		NAT GAS BLDG 300 01/18-02/14	$2,177.83
		02/18-96738100005		NAT GAS 505 SWIFT 01/19-02/14	$1,421.95
		03/18-61897100006	255850	NAT GAS 955 NRTHGT 02/15-03/16	$1,289.72
		03/18-73638100005		NAT GAS 500 AMON 02/15-03/16	$1,616.48
		03/18-75226321539		NAT GAS 2710 DUPRT 02/15-03/15	$757.96
		03/18-80577100003		NAT GAS 200 BLDG 02/15-03/15	$2,188.08
		03/18-90577100002		NAT GAS BLDG 300 02/15-03/15	$2,500.34
		03/18-96738100005		NAT GAS 505 SWIFT 02/15-03/16	$1,799.89
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$1,022.16
				CITY UTILITY BILLS/FEB 2018	$1,012.82
				CITY UTILITY BILLS/FEB 2018	$997.77
				CITY UTILITY BILLS/FEB 2018	$1,093.69
				CITY UTILITY BILLS/FEB 2018	$1,009.44
				CITY UTILITY BILLS/FEB 2018	$888.85
				CITY UTILITY BILLS/FEB 2018	$27,199.38
				CITY UTILITY BILLS/FEB 2018	$43.18
				CITY UTILITY BILLS/FEB 2018	$1,197.70
		02/2018-24	255854	#24 LANDFILL FEES	$7,344.86
COMPLETE CLEANING SYSTEMS		75622	255857	MACHINE SCRUB WAREHOUSE	$185.50
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		3627-589169	255858	MINIATURE CIRCUIT	$977.40
EWING IRRIGATION PRODUCTS INC		2744894	255865	HCS WW LIGHTS/MISC CREDIT	($14,432.66)
		4666519		CP	$66.96
		4722647		HOWARD AMON	$16.74
		4747534		IRRIGATION PARTS	$25.15
		4807691		STAKING FLAGS	$40.83
		4814103		SPORTLINE CHALK/CLAY	$730.37
		4814104		TURFACE	$2,223.04
		4814105		FALCON HI-SPEED	$1,112.49
		4873677		TURFACE	$5,291.77
		4873678		TURFACE/SPRINKLER/VALVE BOX	$575.42
				TURFACE/SPRINKLER/VALVE BOX	$1,256.08
		4879757		RAINBIRD ROTORS/HUNTER ULTRA	$821.57
		4897037		CONTROLLERS	$312.90
		4904368		RAINBIRD VALVES	$272.03
		4929890		PVC PARTS - PARKWAY	$83.39
		4929891		RAINBIRD VALVE/SPLICER/PLIERS	$193.61
		4937168		PVC PARTS/RAINBIRD	$263.89
		4944158		PVC PARTS	$34.88

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FERGUSON ENTERPRISES INC		5941832	255612	CLST REPAIR KIT/S-20 FCT CART	$106.56
		6005659	255869	FLOWGUARD PIPE/COUPLERS/TEE	$98.16
G & R AG PRODUCTS INC		2177369-0001-02	255872	DIAPHRAGM KIT/HOSE	$82.68
G-A-P SUPPLY CORP DBA		20366004.00	255873	COMPRESSOR	$1,000.45
GENSCO INC		847649560	255516	847414329 DWN PMNT CORRECTION	$68.78
		847767019		ALUM FLEX	$34.75
		847781456		QUICK START KIT SCROLL	$100.11
IRRIGATION SPECIALISTS INC		1232221-01	255878	FILTER/VALVE/NOZZLE/NIPPLE	$285.87
JUNIORS PAINTING	P058126	JUN#1616-RETAINAG	255522	PAINT INTERIOR OF COMMUNITY	$548.80
KAY PARK RECREATION CORPORATION	P058793	181591	255618	PURCHASE BLEACHERS MODEL NUMBE	$20,971.25
	P058793			FREIGHT	$2,237.00
KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY		360692	255882	VALVE/ROTOR/WIRE NUT	$987.24
		363868		ROTATOR STRIP/NIPPLES	$126.85
MID AMERICAN RESEARCH CHEMICAL		0630304-IN	255889	URINAL SCREENS/DISINFECTANT	$2,297.55
MIGHTY JOHNS PORTABLE TOILET & SEPTIC		42080	255890	COLUMBIA POINT MARINA DRIVE	$201.00
MILESTONES ATHLETIC SUPPLY INC		86775	255891	BASES/PITCHING RUBBER/PLUGS	$1,584.47
MILLER PAINT COMPANY INC		30645011	255528	FIELD STRIPPING PAINT	$277.64
MONARCH MACHINE & TOOL CO INC		F195040	255893	TUBE	$67.38
MOON SECURITY SERVICES INC		913811	255530	BASIC FIRE MONITOR LIBRARY	$36.00
		914594		ST#74 CELL GSM FIRE B/U	$50.00
		914979		BASIC FIRE MONITORING CREST	$59.00
		916204		BASIC FIRE MONITORING	$36.00
				BASIC FIRE MONITORING	$33.00
MR ROOTER PLUMBING		222427317	255531	975 GWAY	$141.18
MUSCO SPORTS LIGHTINNG LLC	P058771	306516	255790	PURCHASE REMOTE FIELD LIGHT	$14,999.99
	P058771			PURCHASE FIELD LIGHT CONTROLLE	$11,086.81
	P058771			ADJUST TAX	$0.01
OXARC INC		30252550	255534	FIRE EXTINGUISHER SRVC/RECHRG	$591.11
		30252551		FIRE EXTINGUISHER SRVC/RECHRG	$77.49
		30252552		FIRE EXTINGUISHER SRVC/RECHRG	$56.42
		30252553		FIRE EXTINGUISHER SRVC/RECHRG	$226.54
		30252555		FIRE EXTINGUISHER SRVC/RECHRG	$79.01
		30252556		FIRE EXTINGUISHER SRVC/RECHRG	$15.80
		30252557		FIRE EXTINGUISHER SRVC/RECHRG	$464.75
		30252558		FIRE EXTINGUISHER SRVC/RECHRG	$195.53
		30252559		FIRE EXTINGUISHER SRVC/RECHRG	$530.40
		30264819	255898	FIRE EXT SERVICE ANNUAL MAINT	$93.83
		60038330		CYLINDER RENTAL-SEPTEMBER	$139.50
		60077659	255534	CYLINDER RENTAL-JANUARY	$143.81
		60098128	255898	CYLINDER RENTAL-FEBRUARY	$130.87
		60098131		CYLINDER RENTAL-FEBRUARY	$89.11

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
PLATT ELECTRIC SUPPLY		P941090	255900	PARKING LOT LIGHTS	$77.62
		P945597		LIGHTS AT BALL FIELD	$48.15
RICHLAND ACE HARDWARE		215137	255905	PVC PIPE/LOCATE PAINT	$4.33
				PVC PIPE/LOCATE PAINT	$8.25
		215151	255628	FASTENERS	$37.98
		215157		FASTENERS	$3.58
		215171	255905	MASON LINE/CAUTION TAPE/MARKER	$27.55
		215176		STRIPING PAINT/MARKING WAND	$27.99
				STRIPING PAINT/MARKING WAND	$28.22
		215216		9V BATTERIES	$20.83
		215218		ELBOW/ADAPTER/NIPPLE	$34.29
		215242		FASTENERS/DRILL BIT	$40.13
				FASTENERS/DRILL BIT	$21.71
		215255		STRING LINE	$19.53
		215259		ADAPTER/PIPE/COUPLER/TEE	$44.05
		215265		ROPE CLAMP/SNAP BOLT	$39.00
		215267		UBOLT/COUPLER/RING/TURNBKL	$52.02
		60133		SAWZAL BLADES/HOSE CUTTER	$72.70
				SAWZAL BLADES/HOSE CUTTER	$12.08
		60539		FERTILIZER	$86.84
		60561	255628	TARP	$53.20
		60609	255540	FASTENERS	$4.52
		60697	255628	STRAINER/ROD	$14.75
		60719	255540	PLUMBING	$10.31
		60729	255905	SPRINKLERS	$10.84
		60821		MEASURING CUP	$14.11
		60839		FASTENERS	$18.20
		60844		FASTENERS	$12.97
		60859		0013355761003102	$6.51
		60861		TIE DOWN	$15.18
		60879		DUCT TAPE/COUPLER/ELBOW	$7.04
				DUCT TAPE/COUPLER/ELBOW	$8.67
		60890		DRAIN CLEANER	$19.53
		60891		FERTILIZER/GLOVES	$13.98
				FERTILIZER/GLOVES	$242.40
		60914		FERTILIZER/TIE DOWNS	$161.60
				FERTILIZER/TIE DOWNS	$32.15
		60930		PIPE/COUPLER/PLIER/WRENCH	$3.45
				PIPE/COUPLER/PLIER/WRENCH	$41.25
		60935		VALVES	$118.34
		60947		HAND SPREADER/OIL	$23.87

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RICHLAND ACE HARDWARE		60950	255905	FERTILIZER	$80.80
		60961		FERTILIZER	$80.80
		60966		FERTILIZER	$80.80
		60970		FASTENER	$3.67
		60973		CLOGBUSTER	$15.19
		60982		STRING LINE	$19.53
		60989		DRAINO	$27.99
		60991		FERTILIZER	$32.32
		60994		SHOPS HVAC PARTS	$215.15
		61004		TIE DOWN/ADAPTER/ELBOW	$26.35
RICHLAND NAPA		406876	255908	CONNECTOR LAMP	$5.26
SPRAGUE PEST SOLUTIONS		3457063	255545	INITIAL SERVICE-FS #1	$103.17
		3457075		INITIAL SERVICE-RCC	$320.37
STONEWAY ELECTRIC SUPPLY		S102222991.001	255546	HOLE CUTTER/HOLESAWS	$40.80
		S102287982.001		SWITCH FUSIBLE/MERSEN-RETURN	($72.45)
		S102317711.001		METAL HALIDE LAMP	$36.27
		S102319404.001	255914	RCC DIMMER SWITCHES	$503.42
		S102328553.001		PARKWAY LIGHTS	$45.29
		S102331979.001		PARKING LOT LIGHTS	$905.23
		S102332472.001		PARKING LOT LIGHTS	$74.03
		S102332972.001		PARKING LOT LIGHTS	$95.26
		S102333329.001		RETURN LIGHTS	($72.83)
SUNBELT RENTALS INC		76236016	255547	AERATOR & TRAILER RENTAL	$611.32
TACOMA SCREW PRODUCTS INC		22204598	255915	GLOVES	$15.70
THE DRAIN SURGEON		38353	255550	703 BLDG-SNAKED MAIN LINE	$157.47
THE PERSONAL TOUCH CLEANING INC		78959	255918	JANITOR SERVICES-BLDG 100-FEB	$3,946.68
		78960		JANITOR SERVICES-BLDG 200-FEB	$1,102.56
		78961		JANITOR SERVICES-BLDG 300-FEB	$527.89
		79015		JANITOR SERVICES-RCC-FEB	$3,851.41
		79016		JANITOR SERVICES-LIBRARY-FEB	$4,298.51
THERMAL SUPPLY INC		6487049	255919	5/16" QC X 1/4" MFL SCHR	$46.00
		6501354		NAVIGATION CONTROLLER	$271.50
		6507162	255551	HVAC HARD START KIT/PUMP	$284.78
WILBUR ELLIS COMPANY		11498916	255928	ESPLANADE	$3,044.60
		11500440		RANGER/SURFLAN/MILESTONE	$4,791.36
		11507588		GALLERY SC	$657.51
	S017812	11545186	255832	RANGER PRO 10 EA - 2.5 GAL	$366.53
	S017812			MILESTONE 1 EA - 2.5 GAL CONTA	$967.82
	S017818	11556078		18 2.5 GAL CONTAINERS PENDULUM	$2,015.89
				PARKS & REC - PARKS&FACILITIES TOTAL****	**$207,844.04**

Division: 338 PARKS & REC - PROJECT ADMIN

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CANON FINANCIAL SERVICES, INC		18426697	255746	CANON-IRC5550I-XLG04987-MAR	$42.77
				PARKS & REC - PROJECT ADMIN TOTAL****	**$42.77**
				GENERAL FUND Total ***	**$611,676.14**

FUND 101 CITY STREETS

Division: 401 STREETS MAINTENANCE

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ADVANCED SIGNAL & CONTRACTING LLC	P058698	2622	255693	CO #1 - INSULATED JOINT END PO	$1,065.37
	P058698			2018 RAILRAOD CROSSING INSPECT	$450.00
	P058698	2630		2018 RAILRAOD CROSSING INSPECT	$320.00
	P058698	2635	255587	2018 RAILRAOD CROSSING INSPECT	$320.00
BANK OF AMERICA		TXN00037732	255700	AMAZON - KEYBOARD - BOOTHE	$48.86
		TXN00037795		UT TRANSPORTATION - RR INSPECT	$1,530.00
		TXN00037832		Amazon - BOOTS - BIRD	$142.93
		TXN00037934		AMAZON - PLOT PRINTS HOLDER	$77.96
		TXN00037958		ARROW CONST - AGGREGATE FOR MA	$243.54
		TXN00037959		AMAZON - PLOT PRINTS HOLDER	$67.85
		TXN00038069		AMAZON - BLUE TOOTHE	$72.76
BENTON PUD		02/18-39091002	255492	WYE LIGHTS-BADGER REPEATER	$143.16
CANON FINANCIAL SERVICES, INC		18426697	255746	CANON-IRC5550I-XLG04987-MAR	$1.08
CITY OF RICHLAND		02/18-27	255501	#27 LANDFILL FEES	$543.08
		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$90.89
				CITY UTILITY BILLS/FEB 2018	$955.39
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		3627-588581	255756	LED STRIP/FIXTURE	$634.01
HERC RENTALS INC		29870231-001	255615	LIQUID PROPANE	$32.50
		29871869-001		LIQUID PROPANE	$29.03
		29874305-001		LIQUID PROPANE	$27.30
LAST MILE GEAR	P058623	620219	255524	RADIO, Cambium 5 GHz PTP 450i	$49,804.34
RICHLAND ACE HARDWARE		60767	255628	MASKING TAPE/RZR BLDS/SCRAPER	$55.96
		60909	255803	PVC PIPE/COUPLE COMP	$14.19
TRAFFIC SAFETY SUPPLY CO INC	S017797	140374	255554	FREIGHT - ESTIMATED	$39.10
	S017797			.080 ALUMINUM SIGN BLANK, 18"	$107.24
VERIZON WIRELESS	P058938	9794792195	255642	NASPO Wireless charges NOV/201	$85.17
	P058939	9800168163		NASPO Wireless charges JAN/201	$85.31
	P058973	9801976201		WIRELESS CHARGES NASPO FEB 201	$85.31
	P058976	9802536577		WIRELESS CHARGES FEB 2018	$282.03
				STREETS MAINTENANCE TOTAL****	**$57,354.36**
				CITY STREETS Total ***	**$57,354.36**

FUND 106 TRANSPORTATION BENEFIT DIST

Division: 000

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
PORTER, MILTON		7114XC	255901	REFUND-TDB FEE-NOT IN RICHLAND	$20.00
				UNASSIGNED TOTAL****	**$20.00**
				TRANSPORTATION BENEFIT DIST Total ***	**$20.00**
FUND 112		**INDUSTRIAL DEVELOPMENT FUND**			
Division: 305		ECONOMIC DEVELOPMENT			
BANK OF AMERICA		TXN00037652	255700	ALASKA AIR - TRIP 18-081, M.T	$326.01
		TXN00038021		BUDGET RENT-A-CAR - TRIP 18-00	$95.35
		TXN00038024		ARCO#82941 - TRIP 18-003, RENT	$24.93
		TXN00038028		TRICITIES HISPANIC CHAMB - MEE	$220.00
		TXN00038033		BUDGET RENT-A-CAR - TRIP 18-00	$71.23
		TXN00038049		ALASKA AIR - CANCELLED LEG OF	($126.31)
		TXN00038051		SQ UNITED SUPER CAB - TRIP 18	$36.22
		TXN00038077		HAMPTON INN - TRIP 18-003, A.	$122.07
		TXN00038086		LYFT - TRIP 18-003, Z. RATKAI	$2.00
		TXN00038096		RPS PASCO TRICITIES - PARKING,	$40.00
		TXN00038098		HOTEL MONACO BALTIMORE -TRIP 1	$463.86
		TXN00038107		LYFT - TRIP 18-003, Z.RATKAI	$34.49
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$238.02
RGW ENTERPRISES PC	P058952	01/18-ENG/DRF HR	255627	IDF ENGINEERING SERVICES 2018	$6,392.56
	P058952	01/18-LRF ENG/DRF		LRF ENGINEERING SERVICES 2018	$2,750.00
	P058953	01/18-PM HOURS		PROJECT MGMT 2018 CONTRACT #5	$2,240.00
				ECONOMIC DEVELOPMENT TOTAL****	**$12,930.43**
Division: 306		ECONOMIC DEVELOPMENT PROJECTS			
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$85.84
				ECONOMIC DEVELOPMENT PROJECTS TOTAL****	**$85.84**
				INDUSTRIAL DEVELOPMENT FUND Total ***	**$13,016.27**
FUND 117		**CRIMINAL JUSTICE SALES TAX**			
Division: 131		CJST POLICE ACTIVITY			
BANK OF AMERICA		TXN00037611	255700	MAGNETFOREN USA - SMS AXIOM CO	$1,500.00
		TXN00037725		Amazon.com - DISPLAYPORT ADAPT	$152.00
		TXN00037781		COSTCO WHSE #0486 - FLASH DRIV	$678.62
		TXN00037814		SONIC SYSTEM SALES - ULTRASONI	$1,350.25
		TXN00037917		THE HOME DEPOT #4746 - CORD/CL	$49.65
		TXN00037924		HOMEDEPOT.COM - REVERSIBLE POL	$192.22
		TXN00037944		HOMEDEPOT.COM - LAG THREAD SCR	$4.37
		TXN00037995		THE HOME DEPOT #4746 - DRAWER	$15.37
		TXN00038007		AMAZON.COM - MULTI MONITOR SPL	$144.40

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FIRST TACTICAL	P058908	513620	255514	SHIPPING	$3.08
	P058908			114006-019 M'S SPECIALIST BDU	$20.50
SAN DIEGO POLICE EQUIPMENT CO	P058905	631570	255630	FOF-FF9R2 FORCE ON FORCE 9MM	$1,023.36
	P058905			FOF-FF9B2 FORCE ON FORCE 9MM	$1,023.36
WA STATE CRIMINAL JUSTICE TRAINING		201129658	255562	COLLISON INVEST TRAINING	$100.00
				CJST POLICE ACTIVITY TOTAL****	**$6,257.18**
				CRIMINAL JUSTICE SALES TAX Total ***	**$6,257.18**

FUND 150 HOTEL/MOTEL FUND

Division: 307 HOTEL/MOTEL TAX

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
PARAMOUNT COMMUNICATIONS INC	P058827	34138	255798	Install two network cables at	$624.45
TRI CITIES VISITOR & CONVENTION BUREAU		156396	255825	TCVCB MONTHLY DUES-FEB 2018	$19,134.14
				HOTEL/MOTEL TAX TOTAL****	**$19,758.59**
				HOTEL/MOTEL FUND Total ***	**$19,758.59**

FUND 151 SPECIAL LODGING ASSESSMENT

Division: 339 TOURISM PROMOTION AREA

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
TRI CITIES VISITOR & CONVENTION BUREAU		FEB 2018	255825	SPECIAL LODGING ACCESS FEB 18	$29,577.84
				TOURISM PROMOTION AREA TOTAL****	**$29,577.84**
				SPECIAL LODGING ASSESSMENT Total ***	**$29,577.84**

FUND 153 COMMUNITY DEV BLOCK GRANT

Division: 308 CDBG PROGRAM

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00037846	255700	STAPLES - COPY PAPER	$89.64
				CDBG PROGRAM TOTAL****	**$89.64**
				COMMUNITY DEV BLOCK GRANT Total ***	**$89.64**

FUND 301 STREETS CAPITAL CONSTRUCTION

Division: 402 ARTERIAL STREETS

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
AMERICAN ROCK PRODUCTS INC	P058946	341469	255486	3500 EXTERIOR CONCRETE	$473.50
BANK OF AMERICA		TXN00038112	255700	FRED-MEYER-Duportail grd break	$33.43
FLETCHER & SIPPEL LLC		38767	255515	CENTER PARKWAY-LEGAL SERVICES	$1,960.00
TRANSPO GROUP USA, INC	P058131	21564	255824	QUEENSGATE-COLUMBIA PARK TRAIL	$1,118.98
				ARTERIAL STREETS TOTAL****	**$3,585.91**
				STREETS CAPITAL CONSTRUCTION Total ***	**$3,585.91**

FUND 380 PARK PROJECT CONSTRUCTION

Division: 337 PARKS & REC PROJECTS

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00037650	255700	FASTSIGNS - SIGNAGE	$794.04
		TXN00037789		AMAZON - NO SKATING SIGNS	$71.37

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00037999	255700	HOME DEPOT - GRADE STAKES	$37.76
DESERT GREEN TURF INC		10277B	255862	SOD FOR COLUMBIA PLAYFIELD	$31,575.17
EWING IRRIGATION PRODUCTS INC		4641850	255865	CP	$3,578.41
		4655018		CP	$108.58
		4670633		CP	$280.81
		4692790		CP	$82.75
		4716305		CP	$1,671.36
MCDONALD'S & ASSOCIATES INC		1011	255887	TOPSOIL-14 YDS	$162.90
NORTHWEST ANTHROPOLOGY LLC	P058917	2018-4	255533	PROVIDE CULTURAL RESOURCE	$1,333.49
PREMIER LANDSCAPING & DESIGN		CO-1603402	255902	PROUT POOL PIPE LEAK DETECTION	$2,162.43
SIERRA ELECTRIC INC	P057985	17-242.1/PMT 1	255633	INSTALL SPORTS FIELD LIGHTS AT	$47,296.60
	P057985			CHANGE ORDER #1 (ITEM #1) DRIL	$6,211.70
				PARKS & REC PROJECTS TOTAL****	**$95,367.37**
				PARK PROJECT CONSTRUCTION Total ***	**$95,367.37**

FUND 385 GENERAL GOVT CONSTRUCTION

Division: 000

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
LEONE & KEEBLE INC	P057361	16-292 #12	255621	RETAINAGE	($29,840.45)
				UNASSIGNED TOTAL****	**($29,840.45)**

Division: 900 NON-DEPARTMENTAL

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00037633	255700	ACE - BRACKETS FOR CAMERA	$39.65
		TXN00037644		LOWES - SAND TUBE FOR CAMERA	$17.10
		TXN00037662		HOME DEPOT - SAFETY GLASS FOR	$32.48
		TXN00038041		SQ PORTER'S - DESIGN MEETING	$28.80
HILL INTERNATIONAL INC	P056666	C81-16/0000021	255773	DESIGN-BUILD OVERSIGHT SERVICE	$2,483.02
LEONE & KEEBLE INC	P057361	16-292 #12	255621	NEW CITY HALL DESIGN BUILD	$648,134.55
				NON-DEPARTMENTAL TOTAL****	**$650,735.60**
				GENERAL GOVT CONSTRUCTION Total ***	**$620,895.15**

FUND 401 ELECTRIC UTILITY FUND

Division: 000

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ADVANCED TRAFFIC PRODUCTS INC	P058794	0000020402	255694	LAMP, PED, LARGE, COUNT DOWN	$896.60
ANIXTER INC	P058761	3795206-01	255488	INSULATOR PIN, CLASS 55-3, SKY	$151.30
	P058761			WIRE HOLDER,SERVICE MAST 1-1/4	$137.11
	P058761			INSULATOR, STRAIN, CLASS 54-3	$88.83
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	P058634	3627-587997	255507	PHOTOCONTROL TWIST LK 105-305V	$1,075.14
GENERAL PACIFIC INC	P058910	1301770	255769	PREFORMED TIE, 336 ACSR, DIST	$251.41
H2 PRE-CAST INC	P058876	137689	255771	VAULT, SWITCH RING, DEADFRONT	$707.64
				TOTAL****	**$3,308.03**

Division: 501 BUSINESS SERVICES

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ABADAN INC		AR11815	255691	SCANNING/PRINTS	$29.87
BANK OF AMERICA		TXN00037708	255700	MAYFLOWER HOTEL-TRNG	$780.32
		TXN00037743		AMER PUBLIC POWER - FINANCIAL	$265.00
		TXN00037825		JADE LEARN- NEC/WAC TRN MCMAHO	$169.00
		TXN00037964		GOTOMEETING - MONTHLY FEE	$20.64
		TXN00038076		NWPPA -E&O CONF-BIRCHER	$735.00
BLAIR, JEANNETTE		022818	255738	REIMB MILEAGE FEB 2018	$54.72
CANON FINANCIAL SERVICES, INC		18426697	255746	CANON-IRC5550I-XLG04987-MAR	$87.90
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$859.38
		18-071 LARKIN	255753	18-071 NEMS MEETING	$445.25
		18-093 HAMMOND		18-093 NEMS-PPC MEETINGS	$671.97
EDGEMON, SANDI		18-070 EDGEMON	255762	18-070 NEMS-PPC MEETINGS	$491.00
TRI CITY HERALD	S017821	3492354	255639	ITB NO: 18-0018 SUBSTATION CON	$118.33
	S017821	3492551		ITB NO: 18-0010 2018 HORIZONTA	$154.56
UNITED PARCEL SERVICE	S017819	000986641108	255559	WEIGHT CORRECTION FOR PKG TO S	$0.25
	S017819			GROUND PKG TO SD MYERS LLC FOR	$4.64
VERIZON WIRELESS	P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$193.85
WATER SOLUTIONS INC		18007	255925	3 WTR MACHINES -FEBRUARY 2018	$30.97
XEROX CORPORATION	P058645	092477377	255566	XEROX LEASES FOR 2018: WORK CE	$310.27
	P058645	092477378		XEROX LEASES FOR 2018: WORK CE	$349.70
				BUSINESS SERVICES TOTAL****	**$5,772.62**
Division: 502 ELECTRICAL ENGINEERING					
BANK OF AMERICA		TXN00037721	255700	CLARIVATE US TECHST - ANSI HAN	$150.95
		TXN00037727		CLARIVATE US TECHST - ANSI HAN	$10.59
		TXN00038143		STAPLES - Pens, file folders	$78.44
COMMONWEALTH ASSOCIATES INC	P058238	0053009	255504	TASK 7: BENCHMARKING UNIT COST	$3,589.25
VERIZON WIRELESS	P058973	9801976201	255642	WIRELESS CHARGES NASPO FEB 201	$160.62
	P058976	9802536577		WIRELESS CHARGES FEB 2018	$235.95
				ELECTRICAL ENGINEERING TOTAL****	**$4,225.80**
Division: 503 POWER OPERATIONS					
AMERICAN ROCK PRODUCTS INC	P058947	341003	255486	5/8"MINUS TOP COURSE 6, INV	$38.02
BANK OF AMERICA		TXN00037635	255700	HOME DEPOT/PLYWOOD	$118.79
		TXN00037695		THE HOME DEPOT #4746 - POWER O	$51.09
		TXN00037704		AMAZON-CLCK, WIPE, CORCT TP	$80.60
		TXN00037716		WAL-MART/WATER	$2.87
		TXN00037884		HOP JACKS-SO F161011	$183.50
		TXN00037975		STERLING`S-CO F161090	$100.12
		TXN00037984		ISLA BONITA-CO F161090	$182.00
		TXN00037988		5GUYS-CO F161090	$22.51
		TXN00038074		Amazon - Wireless Mouse	$30.13

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00038083	255700	FRED-MEYER/HOT DOGS FOR DEMO	$7.50
		TXN00038088		SAKURA-CO F161090	$17.00
		TXN00038093		FRED-MEYER-SAFTY TRLR SUPPLIES	$32.44
		TXN00038102		SAKURA-CO F161090	$17.00
BENTON PUD		02/18-39091002	255492	WYE LIGHTS-BADGER REPEATER	$16.20
BOYD'S TREE SERVICE LLC	P058846	5987	255494	TREE PRUNING AND VEGETATION MG	$7,978.48
	P058846	6010	255592	TREE PRUNING AND VEGETATION MG	$7,811.96
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$111.89
				CITY UTILITY BILLS/FEB 2018	$2,608.50
D HITTLE & ASSOCIATES INC	P056798	11902	255758	REATA SUB TO DALLAS RD SUB TRA	$529.50
	P056798			AMENDMENT 1- ADDITIONAL DESIGN	$651.50
EWELL, RICHARD		030718	255765	REIMB CDL RENEWAL	$102.00
HJ ARNETT INDUSTRIES LLC	S017735	INV53054	255519	#BSS2001 STAPLE STICK	$150.50
	S017735			FREIGHT	$17.73
	S017781	INV53668		REPAIR SHOTGUN	$127.05
VERIZON WIRELESS	P058938	9794792195	255642	NASPO Wireless charges NOV/201	$75.17
	P058938			NASPO Wireless charges NOV/201	$75.17
	P058938			NASPO Wireless charges NOV/201	$85.17
	P058939	9800168163		NASPO Wireless charges JAN/201	$85.31
	P058939			NASPO Wireless charges JAN/201	$75.31
	P058939			NASPO Wireless charges JAN/201	$75.31
	P058973	9801976201		WIRELESS CHARGES NASPO FEB 201	$235.93
	P058976	9802536577		WIRELESS CHARGES FEB 2018	$310.53
WESCO DISTRIBUTION INC	S017764	10076651	255772	ITEM #HL5230 TOOL BUCKET W/POC	$144.66
	S017764			FREIGHT	$27.46
	S017764	10077277		FREIGHT	$27.46
	S017764	10078681		ITEM #HL5010 PLASTIC TOOL BOAR	$423.00
	S017764			FREIGHT	$59.18
				POWER OPERATIONS TOTAL****	**$22,688.54**

Division: 504 SYSTEMS DIVISION

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00037630	255700	L&I LICENSES-JNYMAN FAIRCLOTH	$72.70
		TXN00037648		L&I LICENSES -ADMIN FAIRCLOTH	$137.90
		TXN00037940		TPC WIRE AND CABLE/VULKO WRAP	$237.52
		TXN00038125		BRADY-LABEL TAPE	$627.44
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$1,520.97
DOBLE ENGINEERING COMPANY	S017565	00210057	255509	RECERTIFICATION F6150 STANDARD	$1,225.01
	S017565			FREIGHT	$65.53
ELECTRIC POWER SYSTEMS INC	P057572	014543	255607	LESLIE RD SUBSTATION DESIGN AN	$27,108.00
ELR CONSULTING INC	P058736	3121	255608	SCADA SOFTWARE INTEGRATION SUP	$3,122.20
NORTH COAST ELECTRIC COMPANY	S017730	S8367838.001	255791	PV ML 18 CHARGING MOTOR 120VAC	$6,972.12
	S017731	S8368002.001	255532	PV AUX SWITCH	$950.25

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
NORTH COAST ELECTRIC COMPANY	S017731	S8368002.001	255532	ADJUST FOR TAX	($0.01)
	S017731			PV TRIP COIL 48VDC	$1,004.55
	S017731			PV CLOSE COIL 48VDC	$2,950.30
SCHWEITZER ENGINEERING LABORATORIES INC	P058809	INV-000251223	255543	SEL-2730U UNMANAGED 24-PORT	$1,387.36
	P058809			SEL-2730U UNMANAGED 24-PORT	$1,387.37
	P058809	INV-000251630		8 FT AC LINE CORD FOR 125/250	$65.16
	P058809			MOUNTING ACCESSORY DIN RAIL	$130.32
	P058809			MOUNTING ACCESSORY DIN RAIL	$130.32
	P058809			8 FT AC LINE CORD FOR 125/250	$65.16
	P058809	INV-000252109	255631	SEL-2730U UNMANAGED 24-PORT	$4,162.09
	P058809			SEL-2730U UNMANAGED 24-PORT	$4,162.10
UNITED PARCEL SERVICE	S017831	000986641118	255826	GROUND PKG TO SD MYER FOR MPP	$5.33
UTILITIES UNDERGROUND LOCATION CENTER		8020198	255560	UTILITIES LOCATE SERVICE	$207.05
UTILIWORKS CONSULTING LLC	P056517	5197	255561	SMART GRID PROJECT PHASE 2,	$500.00
VERIZON WIRELESS	P058938	9794792195	255642	NASPO Wireless charges NOV/201	$85.17
	P058938			NASPO Wireless charges NOV/201	$75.17
	P058939	9800168163		NASPO Wireless charges JAN/201	$75.31
	P058939			NASPO Wireless charges JAN/201	$85.31
	P058976	9802536577		WIRELESS CHARGES FEB 2018	$191.16
WESCO DISTRIBUTION INC	S017764	10076651	255772	ITEM #HL5230 TOOL BUCKET W/POC	$48.22
	S017764	10077277		ITEM #KL5104CLR17 BUCKET, HD T	$108.73
				SYSTEMS DIVISION TOTAL****	**$58,865.81**

Division: 505 ENERGY POLICY MGMT

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00037702	255700	BENTON CO AUDITOR - RECORD LIE	$682.65
BRUCE INC		17-0235.2	255847	1723 SAGEWOOD ST-REBATE-HP	$1,000.00
		17-0418.2		2002 DUPORTAIL-REBATE-HP	$1,000.00
		17-0620.2		646 CHESTNUT-REBATE-HP	$1,000.00
		17-1208.2		1524 PERKINS-REBATE-HP	$1,000.00
DAYCO HEATING & AIR		650400	255861	1958 BIRCH-REBATE-HP	$1,000.00
EFFICIENCY SOLUTIONS LLC	P058402	2-18 58402	255763	LOAD FORECAST AND INTEGRATED	$2,728.50
	P058718	2-18 58718		COMMERCIAL ENERGY EFFICIENCY	$3,531.00
GLASS NOOK INC		79678	255874	1954 ORCHARD WAY-REBATE-WINDOW	$667.67
		80010		217 GREENBRIAR-REBATE-WINDOWS	$495.57
IWI INC		101941	255879	217 SITKA-REBATE-INSULATION	$250.00
M CAMPBELL & COMPANY INC		165289	255885	2441 HARRIS-REBATE-HP	$1,000.00
		165297		248 RIVERWOOD-REBATE-HP	$1,000.00
		167598		1506 TORTHAY-REBATE-HP	$1,000.00
PERFECTION GLASS		330300	255899	1331 JADWIN-REBATE-WINDOWS	$488.28
		9993663552		602 TAYLOR-REBATE-WINDOWS	$613.56
		9993663842		143 CASA SUENO-REBATE-WINDOWS	$94.77
		9993664037		2408 OLYMPIA-REBATE-WINDOWS	$190.35

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
SMITH INSULATION INC		13898-COFR	255911	65 GALAXY-REBATE-PTCS DUCT SL	$1,612.71
		14134-COFR		2603 STONECREEK-REBATE-INSULAT	$91.56
TRANS UNION LLC		02802154	255922	CREDIT REPORTS-FEBRUARY	$48.87
				ENERGY POLICY MGMT TOTAL****	**$19,495.49**
Division: 506 TECHNICAL SERVICES					
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$1,230.97
VERIZON WIRELESS	P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$173.25
				TECHNICAL SERVICES TOTAL****	**$1,404.22**
				ELECTRIC UTILITY FUND Total ***	**$115,760.51**
FUND 402 WATER UTILITY FUND					
Division: 410 WATER CAPITAL PROJECTS					
IRZ CONSULTING LLC	P052094	8300	255521	AMENDMENT #5 - ADDITIONAL SERV	$1,560.00
	P052094	8373	255616	AMENDMENT #5 - ADDITIONAL SERV	$160.00
				WATER CAPITAL PROJECTS TOTAL****	**$1,720.00**
Division: 411 WATER ADMINISTRATION					
LAW OFFICE OF THOMAS M PORS		827	255525	WATER RIGHTS ADVICE-FEB 2018	$3,290.00
				WATER ADMINISTRATION TOTAL****	**$3,290.00**
Division: 412 WATER OPERATIONS					
BANK OF AMERICA		TXN00037675	255700	USA BLUE BOOK - FILL SOLUTION	$787.34
		TXN00037726		DELTA AIR - ACE CONFERENCE - V	$302.00
		TXN00037728		GRCC - BAT EXAM - DESPARTE	$200.00
		TXN00037744		AWWA - ACE CONFERENCE - ANDREW	$850.00
		TXN00037754		GRCC - BAT EXAM - TALLENT	$145.00
		TXN00037807		WETRC - BAT REFRESHER - TALLEN	$400.00
		TXN00037823		HACH - REAGENT SET	$1,131.29
		TXN00037870		AMAZON/RETURN OF EXPANDABLE PL	($39.62)
		TXN00037947		HACH - DPD FREE DISPENSERS	$69.28
		TXN00037960		ABC-NV - WDM III EXAM - SNELL	$100.00
		TXN00038121		JUMPSTART TRAINING - SNELL, MA	$285.70
BENTON FRANKLIN HEALTH DISTRICT		9491	255737	WATER SAMPLES	$2,905.00
BENTON RURAL ELECTRIC ASSOCIATION		02/18-38510	255493	KENNEDY BOOSTER STATION	$2,544.07
BRANOM INSTRUMENT CO	S017811	595336	255741	CABLE, 77486 LMR200 RP-SMA TO	$260.64
	S017811			FREIGHT	$14.17
CANON FINANCIAL SERVICES, INC		18426697	255746	CANON-IRC5550I-XLG04987-MAR	$0.05
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$35,452.62
FERGUSON ENTERPRISES INC		5996788	255612	1/2 X 1/2 BUSHING	$22.85
		CM627932		RETAINING NUT CREDIT	($143.78)
SNELL, CHRIS		022018	255814	REIMB WTPO II APPLICATION F	$87.00
STONEWAY ELECTRIC SUPPLY		S102327774.001	255817	TERMINAL BLOCK/END CVR/BRIDGE	$284.89

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
VERIZON WIRELESS	P058938	9794792195	255642	NASPO Wireless charges NOV/201	$75.17
	P058939	9800168163		NASPO Wireless charges JAN/201	$75.31
	P058973	9801976201		WIRELESS CHARGES NASPO FEB 201	$75.31
	P058976	9802536577		WIRELESS CHARGES FEB 2018	$190.54
XEROX CORPORATION		092477400	255644	LX5-693082 BASE/PRINTS-FEB	$135.00
				WATER OPERATIONS TOTAL****	**$46,209.83**
Division: 413 WATER MAINTENANCE					
AT&T WIRELESS		01/18 2872432888	255838	287243288881 12/27/17-01/26/18	$57.91
		02/18 2872432888		287243288881 01/27/18-02/26/18	$57.91
BANK OF AMERICA		TXN00037714	255700	PNWS AWWA - TACOMA 2018 CONFER	$366.00
		TXN00037738		GRCC - BAT EXAM - ENNIS	$200.00
		TXN00037746		GRCC - BAT EXAM - OLSON	$200.00
		TXN00037767		GRCC - BAT EXAM - CRATER	$145.00
		TXN00037771		LOWES - WTP & TAP 2 A/C INSTAL	$19.78
		TXN00037805		OFFICE DEPOT - INK CARTRIDGES,	$133.60
		TXN00037819		WETRC - BAT REFRESHER - CRATER	$400.00
		TXN00038069		Amazon - BLUE TOOTHE	$72.76
		TXN00038116		HARBOR FREIGHT - STEP STOOLS	$97.71
		TXN00038121		JUMPSTART TRAINING - WM MAINTE	$714.30
CANON FINANCIAL SERVICES, INC		18426697	255746	CANON-IRC5550I-XLG04987-MAR	$26.51
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$36.25
				CITY UTILITY BILLS/FEB 2018	$66.54
				CITY UTILITY BILLS/FEB 2018	$53.64
				CITY UTILITY BILLS/FEB 2018	$247.46
				CITY UTILITY BILLS/FEB 2018	$38.55
				CITY UTILITY BILLS/FEB 2018	$4.14
				CITY UTILITY BILLS/FEB 2018	$865.01
FASTENAL COMPANY		WARIC73687	255766	5/8" HCS/FHNZ	$37.70
FERGUSON ENTERPRISES INC		5999865	255612	1/2X2 NIP 1/2X1-1/2 NIP	$7.30
		6006729		BRASS TEE/NIPPLE/BUSH/DRN	$369.43
HD FOWLER COMPANY INC		I4755739	255614	ANGLE STOPS	$164.44
OXARC INC		60098127	255534	CYLINDER RENTAL-FEBRUARY	$70.39
RICHLAND ACE HARDWARE		60783	255540	PIPE CUTTER/CAUTION TAPE	$26.04
TACOMA SCREW PRODUCTS INC		22204304	255818	HEX NUT/SCREW	$118.92
UTILITIES UNDERGROUND LOCATION CENTER		8020198	255560	UTILITIES LOCATE SERVICE	$34.50
VERIZON WIRELESS	P058938	9794792195	255642	NASPO Wireless charges NOV/201	$62.91
	P058939	9800168163		NASPO Wireless charges JAN/201	$59.10
	P058973	9801976201		WIRELESS CHARGES NASPO FEB 201	$59.10
	P058976	9802536577		WIRELESS CHARGES FEB 2018	($37.21)
	P058976			WIRELESS CHARGES FEB 2018	$383.33
				WATER MAINTENANCE TOTAL****	**$5,159.02**

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
				WATER UTILITY FUND Total ***	**$56,378.85**
FUND 403		**WASTEWATER UTILITY FUND**			
Division: 000					
ROTSCHY INC	P058467	C261-17/PMT 2	255812	RETAINAGE	($890.00)
				UNASSIGNED TOTAL****	**($890.00)**
Division: 421 SEWER CAPITAL PROJECTS					
ROTSCHY INC	P058467	C261-17/PMT 2	255812	WWTF INFLUENT PUMP STATION	$19,330.80
				SEWER CAPITAL PROJECTS TOTAL****	**$19,330.80**
Division: 422 SEWER OPERATIONS					
ABM JANITORIAL NORTHWEST		12126009	255835	JANITORIAL SRVCS-MARCH	$966.83
AMERIGAS		3075627483	255487	PROPANE-BOILER WWTP	$124.71
		3075729706		MONTANA LS-PROPANE TANK RENTAL	$118.37
BANK OF AMERICA		TXN00037616	255700	AMZN - FLTRS WTR PFYR LNCHRM	$62.34
		TXN00037626		HMDEPO - CRBN BLKS LRM SINK	$57.49
		TXN00037719		CUTRATEBATTERIES - RADIO CASES	$43.60
		TXN00037774		VLVS&INSTR - SOLNOIDVLV SLDS G	$733.81
		TXN00037905		HMDEPO - SHLVNG FOR ARCHIVING	$194.39
		TXN00037912		FISHERSCI - LABCOATS (5)	$263.84
		TXN00037922		STAPLES - CPYPPR CLPBDS LBLTAP	$70.80
		TXN00037937		HOTSY - BLTPRSS PRSSR WSHR BIT	$27.68
		TXN00037961		AMZN - CELL PH POUCH (1)	$6.20
		TXN00038095		STRATFORD SUITES - KBRUTON 18-	$339.36
		TXN00038134		HMDEPO - BACKPACK TOOL BAG	$106.73
		TXN00038142		RANCH&HM - STRW BALES (30) DGS	$162.57
BENTON FRANKLIN HEALTH DISTRICT		9521	255491	TKN/NITRATE/TTL PHOSPHATE	$88.00
BLUEROOM		2579451	255740	POL SERVICE-COMPOST-FEB 2018	$81.00
CASCADE NATURAL GAS CORP		03/18-51317347154	255850	NAT GAS 1943 CPTRL 02/14-03/15	$10.85
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$21,020.86
		02/2018-25	255501	#25 BIOSOLIDS LANDFILL FEES	$3,742.40
		18-102 BRUTON	255753	18-102 WWTP CERT EXAM PREP	$162.00
COMPLETE PEST PREVENTION INC		35962	255505	WWTP PEST CONTROL SRVCS	$132.49
MIDWEST LABORATORIES INC	P058982	884483	255785	FINISHED COMPOST - INVOICE 884	$50.00
	P058982			COR LANDFILL COMPOST FACILITY	$275.00
	P058982			COR LANDFILL COMPOST FACILITY	$550.00
NORTHWEST BIOSOLIDS MGMT ASN		02232018-01	255896	2018 MEMBERSHIP DUES	$2,989.00
SOLENIS LLC	P058871	131271947	255815	POLYMER, PRAESTOL K260FL, IN 2	$5,769.70
	P058871			POLYMER, PRAESTOL K295FL, IN 1	$2,884.85
	P058871	131276883		POLYMER, PRAESTOL K295FL, IN 1	$3,034.07
STONEWAY ELECTRIC SUPPLY		S102327802.001	255546	CABLE/CORD CONN	$110.95

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
TACOMA SCREW PRODUCTS INC		22203600	255548	WIRE WHEEL/BRUSH/GLOVES	$59.09
TRI CITY HERALD	S017821	3490035	255639	PERMIT PW WW RAN ON 01/28/18 A	$136.58
	S017821	3494440		PHN 02/06/18 COUNCIL RAN ON	$64.27
UNITED PARCEL SERVICE	S017819	000986641108	255559	GROUND PKG TO LOBEPRO FOR WWTP	$5.49
VERIZON WIRELESS	P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$195.02
XEROX CORPORATION		092477341	255566	MX4-749822 BASE/PRINTS-FEB	$278.20
				SEWER OPERATIONS TOTAL****	**$44,918.54**

Division: 423 SEWER MAINTENANCE

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
AT&T WIRELESS		01/18 2872432888	255838	287243288881 12/27/17-01/26/18	$42.95
		02/18 2872432888		287243288881 01/27/18-02/26/18	$42.95
BANK OF AMERICA		TXN00038063	255700	Amazon USB PS/2 Keyboard	$33.13
BLASDEL, NICK		18-128 BLASDEL	255739	18-128 PICK UP VAC TRUCK #3	$18.00
LIDDELL, PHILLIP		18-129 LIDDELL	255778	18-129 PICK UP VAC TRUCK #3	$18.00
REESE CONCRETE PRODUCTS MFG		006460	255539	CLEAN OUT COVER	$59.73
RICHLAND ACE HARDWARE		60832	255540	FUNNEL MEASURE/FUNNEL	$10.62
SOLID WASTE SYSTEMS INC	P058838	0102992-IN	255816	FREIGHT	$38.01
	P058838			BULLDOG ROTOJET 60 SERIES CT	$3,409.41
	P058838			M-10 JET FOR GRENADE BOMB NOZZ	$143.35
	P058838			TIP CLEANER - NOZZLE CLEAN OUT	$48.87
TRUE NORTH ENVIRONMENTAL EQUIPMENT	P058948	H07493	255641	ADJUST TAX	($0.01)
	P058948			SHOP SUPPLIES	$16.50
	P058948			SVC75 CAMERA HEAD REPAIR - INV	$219.92
	P058948			AIR FREIGHT	$28.46
	P058948			VIDEO BOARD SV75, CAMERA - ITE	$1,207.63
	P058948	H07494		KIT - LIGHTRING SVC 100 LED WH	$2,415.26
	P058948			ADJUST TAX	$0.01
	P058948			O-RING 33MM X 1.5MM - ITEM	$5.97
	P058948			O-RING 52MM X 1.5MM (FOR SVC10	$7.33
	P058948			FREIGHT - PP&C, GROUND	$51.48
	P058948			SVC100 CAMERA HEAD REPAIR -	$256.57
	P058948			SHOP SUPPLIES	$19.24
UNITED PARCEL SERVICE	S017831	000986641118	255826	GROUND PKG W/INSURANCE TO TRUE	$454.03
UTILITIES UNDERGROUND LOCATION CENTER		8020198	255560	UTILITIES LOCATE SERVICE	$34.51
VERIZON WIRELESS	P058938	9794792195	255642	NASPO Wireless charges NOV/201	$75.17
	P058939	9800168163		NASPO Wireless charges JAN/201	$75.31
	P058973	9801976201		WIRELESS CHARGES NASPO FEB 201	$75.31
	P058976	9802536577		WIRELESS CHARGES FEB 2018	$118.61
				SEWER MAINTENANCE TOTAL****	**$8,926.32**
				WASTEWATER UTILITY FUND Total ***	**$72,285.66**

FUND 404 SOLID WASTE UTILITY FUND

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
Division: 000					
WASTEWORKS REFUND		12032WW	255877	REFUND WW ACCOUNT 12032 OVRPMT	$10.00
				UNASSIGNED TOTAL****	**$10.00**
Division: 431 SOLID WASTE ADMINISTRATION					
WIH RESOURCE GROUP INC	P058784	0218-COR	255565	LANDFILL GNC COST/BENEFIT ANAL	$8,025.00
				SOLID WASTE ADMINISTRATION TOTAL****	**$8,025.00**
Division: 432 SOLID WASTE COLLECTION					
BANK OF AMERICA		TXN00037786	255700	SOLID WASTE ASSOCIA - CHIDESTE	$250.00
		TXN00037796		OFFICE DEPOT #2766 - OFFICE SU	$8.68
		TXN00037942		STAPLES - OFFICE SUPPLIES	$104.92
		TXN00038119		RECYCLE STICKERS.COM - FOR CON	$74.79
		TXN00038126		NPI/RAM MOUNTS - GDS LOCK FOR	$67.08
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$199.62
RULE STEEL TANKS INC	S017777	0031563-IN	255813	DURAFLEX DOUBLE-WALL LID #3658	$1,617.00
	S017750	0031564-IN		FRONT LOADER CONTAINER 8 CU YD	$11,004.00
	S017750			FRONT LOADER CONTAINER 6 CU YD	$6,368.00
	S017750			ESTIMATED FREIGHT	$2,700.00
VERIZON WIRELESS	P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$715.96
				SOLID WASTE COLLECTION TOTAL****	**$23,110.05**
Division: 433 SOLID WASTE DISPOSAL					
ABM JANITORIAL NORTHWEST		12126009	255835	JANITORIAL SRVCS-MARCH	$1,168.26
BANK OF AMERICA		TXN00037885	255700	STAPLES - OFFICE SUPPLIES	$48.71
		TXN00037907		STAPLES - Credit-RETURNED DAMA	($26.85)
		TXN00037914		STAPLES - OFFICE SUPPLIES	$14.42
		TXN00037926		LOWES #00907 - FLAG FOR LANDFI	$33.63
		TXN00037979		NARDA INC - RETAKE TEST-TREED-	$120.00
		TXN00038070		MILTONS BELLS -SENSOR FOR LAND	$142.49
		TXN00038091		ACT MOLO 2018 - RJASSO REGISTR	$1,250.00
		TXN00038101		STAPLES - RAZOR BLADE	$16.34
		TXN00038105		STAPLES - OFFICE SUPPLIES	$98.68
BLUEROOM		2579449	255846	POL SERVICE-LANDFILL-FEB 2018	$83.00
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$2,868.75
COMPLETE PEST PREVENTION INC		35950	255505	PEST CONTROL SRVCS-FEBRUARY	$99.91
COYOTE RIDGE CORRECTIONS CENTER		CRCC1802.554	255859	WORK CREW FEBRUARY 2018	$451.44
MITCHELL, FRANK		022818	255786	REIMB MILEAGE FEB 2018	$45.78
MOON SECURITY SERVICES INC		916204	255530	BASIC FIRE MONITORING	$33.00
RICHLAND ACE HARDWARE		60932	255628	BOLT/LAUNDRY SOAP	$8.00
ROACH, ANNIKA		022818	255809	REIMB MILEAGE JAN-FEB 2018	$91.56
STONEWAY ELECTRIC SUPPLY		S102322188.001	255546	COILS/FLEX CONN	$12.97
VERIZON WIRELESS	P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$52.68

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
XEROX CORPORATION		092477343	255566	LX5-694777 BASE/PRINTS-FEB	$228.90
				SOLID WASTE DISPOSAL TOTAL****	**$6,841.67**
				SOLID WASTE UTILITY FUND Total ***	**$37,986.72**

FUND 405 STORMWATER UTILITY FUND

Division: 441 STORMWATER

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$316.93
		02/2018-16	255501	VACTOR LANDFILL FEES FEBRUARY	$594.05
		02/2018-17		#17 DROP BOX/STREET SWEEPINGS	$900.00
COLEMAN, MICHAEL		022418	255755	REIMB 2018 HOME & GARDEN SH	$6.00
MAHAFFEY, FLOYD			255780	REIMB 2018 HOME & GARDEN SH	$6.00
VERIZON WIRELESS	P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$13.71
				STORMWATER TOTAL****	**$1,836.69**
				STORMWATER UTILITY FUND Total ***	**$1,836.69**

FUND 407 MEDICAL SERVICES FUND

Division: 121 AMBULANCE

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00037646	255700	STAPLES - CLIPBOARDS	$10.43
		TXN00037775		WASTE MGMT - PHARMACY DISP	$23.27
		TXN00037790		CHARTER - STA INTERNET FEES	$83.73
		TXN00037927		USPS - EMS LICENSE APP	$6.70
		TXN00037943		AMAZON - LYSOL, PARCHMENT	$68.90
BOUND TREE MEDICAL LLC		82768887	255590	IV CATH/RAZORS/MEGAMOVERS	$2,303.68
		82768888		SALINE/GLOVES/ELECTRODES	$3,011.60
		82768889		SANI HANDS	$104.12
		82771895		GLUCOSE METER/STRIPS/SFTY GLAS	$397.99
		82774788		INFRARED THERMOMETER	$73.84
		82776380		IV SETS/ATOMIZER/SALINE	$2,348.54
		82777734		MIDAZOLAM	$137.37
		82777735		LORAZEPAM	$97.99
		82782037		IV SETS	$676.68
		82783403		IV SETS/MEGAMOVER/O2 MASK	$1,284.05
		82789353		TAMPER SEAL/O2 MASK STRAPS	$312.59
CALLBACK STAFFING SOLUTIONS LLC		007449	255598	STAFFING CALLBACK SRVCS-JAN	$98.24
		007706		STAFFING CALLBACK SRVCS-FEB	$98.24
CARDINAL HEALTH 411 INC		2866855	255599	NALOXONE/GLUCAGEN/NITROGLYCERI	$569.11
		2885784		GLUCAGEN/EPINEPHERINE	$270.12
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$679.15
COLUMBIA BASIN COLLEGE	P058964	28531	255502	ALS OTEP FEES - WINTER QTR 201	$806.40
	P058964			ALS OTEP, ACLS OR PALS, WINTER	$1,008.00

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
COLUMBIA BASIN COLLEGE	P058964	28531	255502	PM STUDENT FEES - WINTER QTR 2	$4,375.04
	P058964	28597		ACLS/PALS/AIRWAY - WINTER QTR	$151.20
	P058964			ACLS/PALS - WINTER QTR 2018	$252.00
COLUMBIA INDUSTRIES SUPPORT LLC		0062090	255602	ON SITE SHREDDING WO #0100390	$34.65
EMERGENCY REPORTING		2018_1278	255609	ERS SUBSCRIPTION-APRIL	$448.28
OXARC INC		30262945	255625	MEDICAL OXYGEN	$53.25
		30268757	255795	MEDICAL OXYGEN	$61.01
		30270918		MEDICAL OXYGEN	$121.45
		30276995		MEDICAL OXYDEN	$34.35
		30278535		MEDICAL OXYGEN	$49.88
RONEY, DAVE		022718	255811	REIMB MEDICAL SERVICES	$120.00
STERICYCLE INC		3004180195	255636	BIO WASTE DISPOSAL FEE	$36.67
TRITECH SOFTWARE SYSTEMS	P058795	CM002343	255557	UNUSED MAINTENANCE FROM CURREN	($2,038.37)
	P058795	INV057906		ANNUAL SUBSCRIPTION FEE FOR	$9,206.33
VERIZON WIRELESS	P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$363.96
	P058976			WIRELESS CHARGES FEB 2018	$35.14
				AMBULANCE TOTAL****	**$27,775.58**
				MEDICAL SERVICES FUND Total ***	**$27,775.58**

FUND 408 BROADBAND FUND

Division: 460 BROADBAND ADMINISTRATION

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$340.90
PARAMOUNT COMMUNICATIONS INC	P058912	34128	255536	FIBER SPLICES TO HAPO CREDIT U	$1,194.60
				BROADBAND ADMINISTRATION TOTAL****	**$1,535.50**
				BROADBAND FUND Total ***	**$1,535.50**

FUND 502 EQUIPMENT MAINTENANCE FUND

Division: 214 EQUIPMENT MAINTENANCE

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ALTEC INDUSTRIES INC		10911320	255485	SEPARATOR VEH 3325 WO 49884	$146.24
AMERICAN RADIATOR INC		AA101610	255837	FILTERS VEH 3290 WO 49891	$385.53
ATOMIC AUTO BODY INC		33419	255698	REPAIR VEH 3288 WO 49920	$799.30
AUTOZONE		3733200194	255489	WIPERBLADES VEH 7146 WO 49798	$9.75
		3733200272		LIGHTS VEH 2440 WO 49855	$162.87
		3733206024	255839	HEADLAMP VEH 3204 WO 49945	$34.30
		3733206060		BEARINGS VEH 2374 WO 49940	$324.69
		3733206482		DEF VEH 3332 WO 49948	$21.70
		3733209084		SHOP TOOL	$54.29
		3733210534		SHOP OIL	$148.14
		3733210536		DEF VEH 3313 WO 49980	$21.70
B AND B TRAILERS LLC		2670	255490	SURGE CPLR VEH 4130 WO 49784	$1,178.31

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
B AND B TRAILERS LLC		2684	255490	LUBE COVER VEH 4130 WO 49784	$26.06
		2685		SEAL/COVER VEH 4125 WO 49837	$39.10
BANK OF AMERICA		TXN00037638	255700	AMAZON - VEH#7156 WRACHET STRA	$136.72
		TXN00037673		HARBOR FREIGHT - STACKABLE SHE	$323.39
		TXN00037694		WALMART - 3TB EXTERNAL DATA HA	$107.51
		TXN00037751		HARBOR FREIGHT - STACKABLE SHE	$43.30
		TXN00037872		HOME DEPOT - BLACK PAINT	$86.23
		TXN00037899		WA DOL - VEH#0072 LIC PLATE RE	$3.00
		TXN00037902		WA DOL - VEH#0072 LIC PLATE RE	$81.00
		TXN00037904		NOREGON SYS - ALLISON DIAG SOF	$900.00
		TXN00037948		STAPLES - SHOP SUPPLY	$46.14
		TXN00038071		RM HARLEY - #6583 POLARIS OIL	$156.25
		TXN00038090		HOME DEPOT - 2PORT CONNECTORS	$7.58
		TXN00038111		AMAZON - VEH#5038 FLASHLIGHTS	$564.68
		TXN00038127		WA DOL - VEH#3405 LIC	$2.00
		TXN00038130		WA DOL - VEH#3405 LIC	$47.25
		TXN00038135		WA DOL - VEH#6613 LIC	$40.75
		TXN00038139		WA DOL - VEH#6613 LIC	$2.00
BRAUN NORTHWEST INC		22390	255495	DOOR BUZZER VEH 5046 WO 49635	$66.03
CENTRAL HOSE & FITTINGS INC		C005099	255499	FLEXWING VEH 3285 WO 49732	$144.13
		C005190		FLANGE VEH 3283 WO 49715	$4.78
		C005208		6400-16-20 VEH 3283 WO 49715	$9.08
		C005505	255749	MJ-MP C5205X VEH 3255 WO 49930	$6.08
		C005956	255851	VEH 5047 WO 49971	$80.62
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$2,658.00
COLEMAN OIL COMPANY		0466911-IN	255856	LANDFILL DIESEL DYED	$7,879.91
		CL5789		CARD LOCK FUEL 03/12-03/18/18	$14,146.98
		CL74558	255754	CARD LOCK FUEL 03/05-03/11/18	$13,561.19
COMPLETE PEST PREVENTION INC		35974	255505	PEST CONTROL SRVCS-FEBRUARY	$61.90
CONNELL OIL INC		0211736-IN	255506	SHOP OILS	$771.71
CUMMINS, INC		009-99127	255757	WASHER VEH 7152 WO 49875	$12.47
		009-99229	255860	PLUG VEH 7152 WO 49875	$18.68
DAY WIRELESS SYSTEMS		600116	255508	DOCK/KEYBRD VEH 1207 WO 49314	$1,829.25
FAST SIGNS		139-56942	255867	VEH NUMBERS VEH 6614 WO 49942	$27.15
FASTENAL COMPANY		WARIC73617	255766	MEDICAL KITS VEH 3405 WO 49724	$65.96
FINAL TOUCH UPHOLSTERY		0031603	255513	SEAT PANELS VEH 3311 WO 49876	$200.91
		0031627		BKT SEAT BTM VEH 3291 WO 49610	$640.74
		0031631	255767	SEAT REPAIR VEH 3288 WO 49920	$309.57
		0031670	255870	SEAT REPAIR VEH 3323 WO 49978	$260.64
		0031702		STEPS VEH 3405 WO 49979	$407.25
GENUINE AUTO GLASS OF TRI CITIES LLC		628051	255517	WNDSHLD TINT VEH 3240 WO 49803	$150.87

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
GENUINE AUTO GLASS OF TRI CITIES LLC		628202	255770	WNDSHLD TINT VEH 2349 WO 49937	$143.63
		628203		WNDSHLD TINT VEH 3293 WO 49938	$165.60
JIM'S PACIFIC GARAGES INC		X100113784	255880	FILLER CAP VEH 3306 WO 49792	$9.35
		X100114321		CORE CREDIT VEH 3286	($163.51)
		X100114916		MOTOR VEH 3306 WO 49964	$445.82
LITHIA MOTORS		294393	255527	FILTER VEH 5049 WO 49858	$16.52
MCCURLEY CHEVROLET		463487	255783	KEY-CODE/CUT VEH 2365 WO 49904	$43.54
		464266	255886	CRANKSHAFT VEH 1108 WO 49936	$291.24
		939445	255783	BEARING VEH 3276 WO 49577	$156.23
		939485		CONTROL VEH 2364 WO 49601	$91.81
		940142		SEAL VEH 2383 WO 49698	$41.64
		940186		HANDLE VEH 2383 WO 49698	$8.83
		940395		SUNSHADE VEH 2387 WO 49737	$83.68
		940460		MODULE VEH 2387 WO 49737	$101.79
		940666		UNIVERSAL VEH 3405 WO 49724	$58.31
		940813		LAMP VEH 2440 WO 49855	$151.81
		940985		APPLIQUE VEH 2440 WO 49929	$183.73
		941072		FILTER/GSKT VEH 3299 WO 49892	$74.28
		941146		SEALS VEH 3299 WO 49892	$125.03
		941262		BALANCE VEH 1108 WO 49936	$161.73
		941263	255886	FILTERS VEH 9500 WO 49956	$1,026.49
		941271		SEAL/BOLT VEH 1108 WO 49936	$27.79
		941277		GASKETS VEH 2380 WO 49939	$121.89
		941279		FILTER VEH 2374 WO 49940	$43.66
		941331		CAP VEH 3403 WO 49941	$83.69
		941371		CONNECTOR VEH 2341 WO 49932	$214.85
		941373		FILTERS VEH 2341 WO 49932	$95.64
		941378		PANEL VEH 3293 WO 49962	$24.44
		941447		FLUID VEH 2374 WO 49940	$31.39
		941449		FILTERS VEH 3277 WO 49954	$95.64
		CM923800	255783	BOLTS NOT NEEDED VEH 1207	($36.45)
		CM931150	255886	RETURN FITTINGS VEH 2376	($32.89)
		CM932479	255783	RETURN PART VEH 3278	($19.93)
		CM932479A		RETURN WATER PUMP VEH 3278	($311.04)
		CM934071		RETURN PUMP VEH 2343	($186.22)
		CM934291		CORE RETURN VEH 2349	($325.80)
		CM935147		RETURN BRAKE PADS VEH 3276	($133.80)
		CM940813		LAMP VEH 2440 WO CREDIT	($151.81)
MOBILE FLEET SERVICE INC		1280750047	255892	EXHAUST VEH 3205 WO 49829	$1,029.70
MONARCH MACHINE & TOOL CO INC		F194972	255529	ROUND BAR VEH 0800 WO 49853	$362.72
		F195078	255787	CYCLONE RPR VEH 3291 WO 49610	$1,900.50

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
MONARCH MACHINE & TOOL CO INC		F195274	255893	BRACKET VEH 5047 WO 49971	$86.51
OXARC INC		30289906	255534	BRACKET VEH 3213 WO 49815	$48.47
		30294308	255898	BRACKET VEH 3405 WO 49724	$48.47
PAPE' MATERIAL HANDLING		10841168	255535	STARTER VEH 6544 WO 49709	$773.00
		80871	255797	HYD CYLINDER VEH 7092 WO 49812	$542.36
RDO EQUIPMENT CO		P66571	255801	V-BELT VEH 6589 WO 49898	$209.39
		P67090	255903	VBELT VEH 6589 WO 49890	$128.95
RICHLAND NAPA		405035	255805	GRINDER VEH SHOP WO TOOLS	$362.71
		406975		BRK CLN VEH 3284 WO 49810	$16.22
		407001		LAMP VEH 3240 WO 49803	$16.52
		407009		TAPE VEH SHOP WO SUPPLIES	$5.96
		407011		STA-BIL VEH 4000 WO 49806	$13.02
		407018		BRK PTS VEH 4125 WO 49837	$41.21
		407022		FIL-DEF VEH 7152 WO CREDIT	($221.48)
		407023		FIL-DEF VEH 7152 WO 49799	$221.48
		407028		LIGHT VEH 4125 WO 49837	$6.95
		407046		BRK CLN VEH 3253 WO 49831	$5.41
		407061		FILTER VEH 2440 WO 49857	$29.71
		407071		PENT SPRAY VEH 3320 WO 4970	$76.17
		407079		FILTER VEH 3320 WO 49704	$3.17
		407092		FILTER VEH 3323 WO 49859	$13.67
		407093		FILTER VEH 2341 WO 49879	$14.44
		407094		BATTERY VEH 7116 WO 49862	$157.62
		407095		FILTER VEH 2416 WO 49877	$13.77
		407096		FILTER VEH 2418 WO 49881	$13.77
		407097		FILTER VEH 3277 WO 49878	$14.44
		407098		FILTER VEH 3297 WO 49880	$49.53
		407105		CONN TRL VEH CREDIT WO CRED	($14.97)
		407120		LAMP VEH 4146 WO 49861	$34.43
		407134		PRE-MIX VEH 4000 WO 49895	$1,171.32
		407154		MOUNT VEH 2412 WO 49777	$30.54
		407155		SPRAY VEH 4125 WO 49837	$27.37
		407160		BATTERY VEH 2442 WO 49882	$162.79
		407169		CONN VEH 4166 WO 49886	$11.39
		407170		CONN VEH 4134 WO 49885	$11.39
		407178		TOOLS VEH SHOP WO TOOLS	$456.07
		407184		BRK CLN VEH 3222 WO 49887	$10.82
		407185		TERM VEH 4121 WO 49854	$84.26
		407190		TRCH BUTANE VEH 4117 WO 498	$118.31
		407269		LAMP VEH 2365 WO 49890	$301.83
		407270		JUNC BOX VEH 4117 WO 49889	$36.92

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RICHLAND NAPA		407278	255805	FILTER VEH 7137 WO 49883	$107.68
		407282		ATF VEH 3299 WO 49892	$61.25
		407288		FILTER VEH 1202 WO 49901	$16.30
		407306		RAD CAP VEH 1202 WO 49900	$15.04
		407319		WIPER VEH 2433 WO 49768	$21.70
		407324		BRK CLN VEH 3337 WO 49911	$16.22
		407342		FILTER VEH 5039 WO 49907	$139.84
		407343		FILTER VEH 2453 WO 49910	$10.75
		407344		FILTER VEH 2439 WO 49909	$10.75
		407346		PAINT VEH 3291 WO 49610	$38.98
		407354		WIPERS VEH 2424 WO 49251	$21.52
		407355		BRK CLN VEH 3299 WO 49892	$120.45
		407359		FILTER VEH 7145 WO 49914	$101.77
		407363		WIPERS VEH 2449 WO 49775	$21.52
		407394		FILTER VEH 2425 WO 49922	$17.44
		407395		FILTER VEH 2426 WO 49921	$17.44
		407396		FILTER VEH 2370 WO 49923	$14.91
		407397		FILTER VEH 3256 WO 49924	$14.14
		407398		FILTER VEH 3293 WO 49925	$14.18
		407399		FILTER VEH 3402 WO 49926	$14.18
		407451		WIPERS VEH 1108 WO 49936	$50.38
		407454		BELT VEH 1108 WO 49936	$14.89
		407458		LOOM VEH 3291 WO 49610	$21.72
		407485		BRK CLN VEH 3255 WO 49930	$27.04
		407567		GASKET VEH 2380 WO 49939	$8.79
		407614		BATTERY VEH 2413 WO 49949	$156.15
ROUTEWARE INC		99151	255542	POUNDER KIT VEH 6000 WO 49856	$206.36
		99162		POUNDER KIT VEH 3284 WO 49897	$206.36
		99179	255909	CABLE VEH 3284 WO 49963	$59.45
SOLID WASTE SYSTEMS INC		0103678-IN	255544	CYLINDER VEH 3337 WO 49499	$901.94
		0103692-IN		HOPPER INTK VEH 7146 WO 49893	$3,443.89
		0103872-IN	255912	STOCK ITEMS VEH 6000 WO 49419	$8,974.10
TACOMA SCREW PRODUCTS INC		22203763	255548	SHOP SUPPLIES	$411.16
		22204205	255818	UNION TEE VEH 3311 WO 49876	$17.54
		22204552	255915	SHOP SUPPLY	$302.11
		22204909		ROD VEH 3251 WO 49968	$52.25
TEREX SERVICES		90882285	255549	PINS/RINGS VEH 3251 WO 49661	$526.01
		90882594	255820	ROLLER/SHVE VEH 3219 WO 49706	$186.29
		90882988	255917	SHEAVE VEH 3219 WO 49706	$261.62
TIRE FACTORY INC		03-127944	255552	TIRES VEH 2412 WO 49865	$709.99
		03-128143		TIRES VEH 1212 WO 49871	$174.25

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
TIRE FACTORY INC		03-128144	255552	STEM EXT VEH 5038 WO 49839	$33.12
		03-128247		WHL CHG OVR VEH 1382 WO 49840	$99.70
		03-128248		WHL CHG OVR VEH 1104 WO 49841	$99.70
		03-128249		WHL CHG OVR VEH 2314 WO 49842	$99.70
		03-128251		WHL CHG OVR VEH 1106 WO 49843	$99.70
		03-128252		WHL CHG OVR VEH 1205 WO 49844	$99.70
		03-128254		WHL CHG OVR VEH 1207 WO 49845	$99.70
		03-128255		WHL CHG OVR VEH 1108 WO 49846	$99.70
		03-128256		WHL CHG OVR VEH 1209 WO 49847	$99.70
		03-128257		WHL CHG OVR VEH 1202 WO 49848	$99.70
		03-128258		CHANGE OVER VEH 1204 WO 49849	$99.70
		03-128259		CHANGE OVER VEH 2433 WO 49850	$99.70
		03-128267		SERVICE CALL VEH 6000 WO 49838	$138.47
		03-128290		TIRES VEH 1206 WO 49870	$407.86
		03-128291		CHANGE OVER VEH 1211 WO 49866	$99.70
		03-128292		CHANGE OVER VEH 2440 WO 49867	$99.70
		03-128293		CHANGE OVER VEH 1203 WO 49868	$99.70
		03-128294		CHANGE OVER VEH 2411 WO 49869	$99.70
		03-128295		FLAT REPAIR VEH 3296 WO 49864	$66.79
		03-128312	255822	TIRES VEH 5046 WO 49917	$1,449.49
		03-128368		TIRES VEH 3255 WO 49918	$1,563.26
		03-128369		FLAT REPAIR VEH 7152 WO 49875	$59.19
		03-128406	255921	TIRES VEH 1210 WO 49959	$381.62
		03-128407	255822	TIRES VEH 1202 WO 49900	$616.33
		03-128408	255921	TIRES VEH 2424 WO 49960	$697.00
		03-128444		LT REPAIR VEH 3323 WO 49958	$22.75
		03-128539		LT REPAIR VEH 3293 WO 49962	$22.75
		03-128540		FLAT REPAIR VEH 6566 WO 49970	$16.45
		03-128543		FLAT REPAIR VEH 7069 WO 49969	$48.87
TRUCKPRO HOLDING CORPORATION		06 016101	255558	BEARINGS VEH 4130 WO CREDIT	($209.16)
		06 256802		BEARING VEH 4125 WO 49837	$836.87
VERIZON WIRELESS	P058976	9802536577	255642	WIRELESS CHARGES FEB 2018	$38.71
	P058976			WIRELESS CHARGES FEB 2018	$244.63
WESTERN PETERBILT INC		H290273	255563	CORE CHG VEH 3284 WO 49810	$803.64
		H290309		CARRIER VEH 3283 WO 49715	$2,682.41
		H290310	255831	CORE CHARGE VEH 3283 WO 49715	$2,865.42
		H290375	255563	CORE CREDIT VEH 3284 WO CREDIT	($803.64)
		H290445		WIND SEAL VEH 3240 WO 49896	$203.78
		H290451		YOKE VEH 3283 WO 49715	$283.00
		H290496		GASKET VEH 3290 WO 49891	$122.66
		H290589	255831	CORE CREDIT VEH 3283 WO 49715	($2,865.42)

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WESTERN PETERBILT INC		H290651	255831	MIRROR VEH 3315 WO 49928	$52.76
		H290818	255926	MIRROR VEH 3284 WO 49953	$26.38
		H290895		GLASS SEAL VEH 3240 WO 49896	$74.68
WESTERN STATES EQUIPMENT COMPANY		IN000589817	255564	PIN/PLUG VEH 3315 WO 49694	$44.24
		IN000591013		RECEPTACLE VEH 6573 WO 49151	$130.30
		IN000592358		COUPLING VEH 3284 WO 49711	$54.39
		IN000592393		COUPLING VEH 3219 WO 49706	$40.33
WESTERN SYSTEMS & FABRICATION INC		22534	255927	CAMERA VEH 3291 WO 49610	$1,236.49
XEROX CORPORATION		092477388	255566	LX5-691298 BASE/PRINTS-FEB	$188.77
				EQUIPMENT MAINTENANCE TOTAL****	**$90,978.15**
				EQUIPMENT MAINTENANCE FUND Total ***	**$90,978.15**

FUND 503 EQUIPMENT REPLACEMENT FUND

Division: 215 EQUIPMENT REPLACEMENT

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00037987	255700	BAYCOM/POLICE CAR UPFITS	$1,440.24
		TXN00038003		DEL CITY/POLICE CAR UPFITS	$1,111.62
		TXN00038010		DEL CITY/POLICE CAR UPFITS	$1,309.04
FEDERAL SIGNAL CORPORATION		6819918	255512	SIREN VEH 2480 WO PL UPLIFTS	$1,157.68
		6819921		SIREN VEH 2479 WO PL UPLIFTS	$1,483.40
		6819923		SIREN VEH 2477 WO PL UPLIFTS	$1,483.40
		6819925		SIREN VEH 2475 WO PL UPLIFTS	$1,502.51
		6819926		SIREN VEH 2476 WO PL UPLIFTS	$1,502.51
		6819927		SIREN VEH 2478 WO PL UPLIFTS	$1,502.51
		6824035		VALOR VEH 2475 WO PL UPLIFTS	$1,900.50
SERVATRON, INC		65514	255910	TRAY VEH 2480 WO POLICE UPFIT	$218.49
				EQUIPMENT REPLACEMENT TOTAL****	**$14,611.90**
				EQUIPMENT REPLACEMENT FUND Total ***	**$14,611.90**

FUND 505 PUBLIC WORKS ADMIN & ENGINEER

Division: 450 PW ADMIN & ENGINEERING

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
AT&T WIRELESS		01/18 2872432888	255838	287243288881 12/27/17-01/26/18	$62.96
				287243288881 12/27/17-01/26/18	$93.35
		02/18 2872432888		287243288881 01/27/18-02/26/18	$93.35
				287243288881 01/27/18-02/26/18	$62.96
BANK OF AMERICA		TXN00037643	255700	ALASKA AIR - No-Dig show Willi	$313.00
		TXN00037656		ALASKA AIR-No-Dig show Daniel	$313.00
		TXN00037680		BEST WESTERN HOTEL-No-Dig show	$793.47
		TXN00037841		OFFICE DEPOT-SDXC cards-tables	$136.79
		TXN00037921		EB TRAFFIC SAFETY CON-Deskins	$106.49
		TXN00037936		USA BLUE BOOK-total chlorine-i	$157.29

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00037953	255700	CASCADE BICYCLE CLUB -Deskins	$150.00
		TXN00038066		STERLING'S RESTAURANT-PWD lunc	$18.63
		TXN00038097		STAPLES - inkjet cart plotter	$71.14
CITY OF RICHLAND		02/2018 FEB	255853	CITY UTILITY BILLS/FEB 2018	$1,196.99
VERIZON WIRELESS	P058938	9794792195	255642	NASPO Wireless charges NOV/201	$75.17
	P058938			NASPO Wireless charges NOV/201	$62.91
	P058938			NASPO Wireless charges NOV/201	$62.91
	P058939	9800168163		NASPO Wireless charges JAN/201	$59.10
	P058939			NASPO Wireless charges JAN/201	$75.31
	P058939			NASPO Wireless charges JAN/201	$59.10
	P058973	9801976201		WIRELESS CHARGES NASPO FEB 201	$193.51
	P058976	9802536577		WIRELESS CHARGES FEB 2018	$514.22
WATER SOLUTIONS INC		18007	255925	3 WTR MACHINES -FEBRUARY 2018	$76.01
XEROX CORPORATION		092477372	255833	LX5-690835 BASE/PRINTS-FEB	$157.94
		092477373	255929	LX5-692207 BASE/PRINTS-FEB	$70.86
		092477374		MX4-343197 BASE/PRINTS-FEB	$363.24
				PW ADMIN & ENGINEERING TOTAL****	**$5,339.70**
				PUBLIC WORKS ADMIN & ENGINEER Total ***	**$5,339.70**

FUND 520 HEALTH CARE/BENEFITS PLAN

Division: 222 EMPLOYEE BENEFIT PROGRAM

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CIGNA HEALTH AND LIFE INSURANCE COMPANY		2268226	255751	MARCH 2018 ASO CHARGES	$15,505.35
LIFE INSURANCE COMPANY OF NORTH AMERICA		3/2018-FLI051384	255779	FLI051384 PREMIUMS-MARCH	$10,280.42
		3/2018-LK030278		LK030278 PREMIUMS-MARCH	$11,153.84
		3/2018-OK807703		OK807703 PREMIUMS-MARCH	$3,291.99
				EMPLOYEE BENEFIT PROGRAM TOTAL****	**$40,231.60**
				HEALTH CARE/BENEFITS PLAN Total ***	**$40,231.60**

FUND 522 POST EMP HEALTHCARE PLAN

Division: 224 POST EMPLOYMENT BENEFITS PRGM

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CIGNA HEALTH AND LIFE INSURANCE COMPANY		2268226	255751	MARCH 2018 ASO CHARGES	$1,234.10
				POST EMPLOYMENT BENEFITS PRGM TOTAL****	**$1,234.10**
				POST EMP HEALTHCARE PLAN Total ***	**$1,234.10**

FUND 611 FIREMAN'S PENSION

Division: 216 FIRE PENSION

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BAKER, MARSHALL R		030518	255648	NON COVERED VISION	$433.70
BEARDEMPHL, RON		010318	255650	NON COVERED DENTAL	$1,195.00
		102317		NON COVERED DENTAL	$148.75

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BENTON COUNTY FIRE DIST 1		2018-23	255736	FIRE PENSION FEBRUARY 2018	$712.00
BOARDMAN, JOHN S		021518	255652	NON COVERED RX	$151.72
CARRICK, HENRY		033118	255656	NON COVERED ASSISTED LIVING	$6,500.00
		100617		NON COVERED ASSTD LVNG DEPO	$2,500.00
		100617-022818		NON COVERED ASSISTED LIVING	$30,123.00
GRANDRIDGE EYE CLINIC		011118RB	255667	NON COVERED VISION	$265.00
		020918DB		NON COVERED VISION	$85.00
		102617DB		NON COVERED VISION	$265.00
LOURDES HEALTH NETWORK		081117MB	255672	NON COVERED MEDICAL	$4.59
MILL PLAIN MEDICAL & PHARMACY		022618HC	255673	NON COVERED RX	$750.27
MULROY, JAMES P		MARCH 2018	255675	MEDICARE PREMIUM/MULROY	$134.00
OPTICAL ACCENTS		021718DB	255676	NON COVERED VISION	$310.00
PACIFIC CATARACT AND LASER INSTITUTE		031018DD	255677	NON COVERED MEDICAL	$49.45
RODGERS, GARY H		MARCH 2018	255678	MEDICARE PREMIUM/RODGERS	$134.00
RX PHARMACY		0102-022818HJ	255679	NON COVERED RX	$432.33
		010818CW		NON COVERED RX	$648.83
		0109-021218CE		NON COVERED RX	$1,139.45
		020918RB		NON COVERED RX	$772.28
SIEMENS, DONALD		020918	255680	NON COVERED RX	$54.94
WILLIAMSON, CRAIG E		022218	255688	NON COVERED VISION	$684.00
		112117-012118		NON COVERED MEDICAL	$53.53
				FIRE PENSION TOTAL****	**$47,546.84**
				FIREMAN'S PENSION Total ***	**$47,546.84**

FUND 612 POLICEMEN'S PENSION

Division: 217 POLICE PENSION

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ANDERS, PETER		MAR 2018	255645	MEDICARE PREMIUM/ANDERS	$121.00
ANDERSON DENTAL		020218DS	255646	NON COVERED DENTAL	$473.00
BADGLEY, KERI RANDALL		013018	255647	NON COVERED RX	$959.42
BATES, LAURIE VERN JR		MAR 2018	255649	MEDICARE PREMIUM/BATES	$129.00
BEDEN, LARRY			255651	MEDICARE PREMIUM/BEDEN	$129.00
BOLSTAD, BARRY		MARCH 2018	255653	MEDICARE PREMIUM/BOLSTAD	$134.00
BRUNSON, DALE A		MAR 2018	255654	MEDICARE PREMIUM/BRUNSON	$111.00
BUSH, LEE		033118	255655	NON COVERED ASSISTED LIVING	$6,981.27
		MAR 2018		MEDICARE PREMIUM/BUSH	$116.00
CASE, MIKE		020918	255657	NON COVERED RX	$39.40
		020918-2		NON COVERED RX	$21.66
		021618		NON COVERED RX	$28.99
		022418		NON COVERED RX	$10.68
		MAR-MAY 2018		MEDICARE PREMIUM/CASE	$402.00
CLEAVENGER, MICHAEL		MAR 2018	255658	MEDICARE PREMIUM/CLEAVENGER	$134.00

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CLEAVENGER, WILL J		MAR 2018	255659	MEDICARE PREMIUM/CLEAVENGER	$120.00
CLEMENTS, JOHN M			255660	MEDICARE PREMIUM/CLEMENTS	$118.00
COLUMBIA POINT VISION		020718DD	255661	NON COVERED VISION	$400.00
COUCH, LARRY		MAR 2018	255662	MEDICARE PREMIUM/COUCH	$133.00
DEMYER, JAMES J			255663	MEDICARE PREMIUM/DEMYER	$134.00
DRIVER, DOUGLAS D			255664	MEDICARE PREMIUM/DRIVER	$134.00
DUCHEMIN, ROGER			255665	MEDICARE PREMIUM/DUCHEMIN	$127.00
GANLEY, JOHN M			255666	MEDICARE PREMIUM/GANLEY	$119.00
HIGGINS, FRED C			255668	MEDICARE PREMIUM/HIGGINS	$111.00
IMPLANT & PERIODONTAL ASSOC. NW		012518JC	255669	NON COVERED DENTAL	$95.00
LARSON, SCOTT K		MAR 2018	255670	MEDICARE PREMIUM/LARSON	$134.00
LEWIS, DAVID L			255671	MEDICARE PREMIUM/LEWIS	$109.00
MOORE, ROBERT			255674	MEDICARE PREMIUM/MOORE	$114.00
SNYDER, RONALD K DDS		010218JD	255681	NON COVERED DENTAL	$65.20
SPARKS, DAVID W		MAR 2018	255682	MEDICARE PREMIUM/SPARKS	$118.00
TAYLOR, RANDAL L			255683	MEDICARE PREMIUM/TAYLOR	$134.00
THOMAS, GERALD D		022818	255684	NON COVERED VISION	$45.00
		MAR 2018		MEDICARE PREMIUM/THOMAS	$118.00
TURNER, ROY			255685	MEDICARE PREMIUM/TURNER	$127.00
UPTOWN VISION CENTER		022118JC	255686	NON COVERED VISION	$150.00
WA STATE LEOFF EDUCATION ASN		18 WSLEA HOPKINS	255687	2018 WSLEA CONF-M. HOPKINS	$400.00
		18 WSLEA MOORE		2018 WSLEA CONF-B. MOORE	$400.00
WILMOTH, ROD		MAR 2018	255689	MEDICARE PREMIUM/WILMOTH	$132.00
ZIMMERMAN, GERALD			255690	MEDICARE PREMIUM/ZIMMERMAN	$118.00
				POLICE PENSION TOTAL****	**$13,445.62**
				POLICEMEN'S PENSION Total ***	**$13,445.62**

FUND 641 SOUTHEAST COMMUNICATIONS CTR

Division: 600 SECOMM OPERATIONS GENERAL

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
AMERIGAS		3076011337	255695	PROPANE REFILL-BCES	$474.28
BANK OF AMERICA		TXN00037815	255700	SPECIALISTID.COM/BADGE HOLDERS	$30.19
				SPECIALISTID.COM/BADGE HOLDERS	$30.19
		TXN00037836		IHG REWARDS CLUB/CREDIT OLLERM	($60.00)
		TXN00037869		STAPLES/EXPANDING WALLETS & PE	$23.87
		TXN00037925		STAPLES/EXPANDING WALLET	$9.56
		TXN00038013		BEST WESTERN PEPPERTREE/WICK #	$112.88
		TXN00038065		STAPLES/FOLDERS & LABELING TAP	$24.36
BRASHEAR ELECTRIC INC	P058465	29680/PMT 2	255593	SUPPLY AND INSTALL A COMPLETE	$234.00
CENTURYLINK		0318/509-786-2112	255852	GENERAL 3/6-04/5/18	$95.70
CITY OF RICHLAND		18-078 OLLERMAN	255753	18-078 WA PUBLIC SAFETY ED	$292.48
		4676481	255752	BCES UTILITY SRVC 2/1-3/1	$2,297.92

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CONSOLE CLEANING SPECIALISTS	P058472	1638M/RETAINAGE	255604	MAINTENANCE AND REPAIR OF TEN	$30.00
	P058472			CLEANING TEN DISPATCH UNITS	$320.00
ENTERPRISE RENT A CAR		16515876	255611	18-078 OLLERMAN CAR RENTAL	$78.23
FRONTIER		03/18 5096281472	255768	GENERAL FOR 3/4-4/3/2018	$70.64
		03/18 5096282600	255871	TELEPHONE CHARGE 03/10-4/09/18	$998.78
MOON, TAE-IM PHD		030818	255788	PSYCH EVALUATION-KROMM	$800.00
		031518	255894	PSYCH EVALUATION-FAHRENDORF	$800.00
OLLERMAN, TRACEY		18-078 OLLERMAN	255794	18-078 WA PUBLIC SAFETY ED	$36.80
ON SCENE MEDICAL SERVICES, P.C.		1037	255897	PRE EMP-PHYSICALS	$470.00
PC MALL GOV INC	P058791	B06762850101	255537	ADOBE PRO DC 2017 GOV FULL LIC	$1,320.03
SMARSH, INC.	P058798	INV00338584	255634	SKYPE AND EMAIL ARCHIVING	$3,400.00
SPRAGUE PEST SOLUTIONS		3442207	255913	MARCH 2018 MONTHLY SERVICE	$44.21
VERIZON WIRELESS		9802976564	255923	CELL PHONES 02/07-03/06/18	$464.24
WASHINGTON STATE PATROL		00066164	255924	ACCESS USER FEE 1/1-3/31/2018	$2,700.00
XEROX CORPORATION		092477367	255566	MX4-322159 BASE/PRINTS-FEB	$87.41
				SECOMM OPERATIONS GENERAL TOTAL****	**$15,185.77**

Division: 601 E911 OPERATIONS

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00037628	255700	APCO CONF REGISTRATION/MARIA,	$885.00
		TXN00037815		SPECIALISTID.COM/BADGE HOLDERS	$30.20
		TXN00037869		STAPLES/EXPANDING WALLETS & PE	$23.87
		TXN00037925		STAPLES/EXPANDING WALLET	$9.55
		TXN00037990		HOTELS.COM/WICK #18-069 ACCESS	$131.41
		TXN00038009		RED ROBIN/WICK #18-069 ACCESS	$26.35
		TXN00038019		JACK IN THE BOX/WICK #18-069 A	$9.66
		TXN00038025		CENEX ZIP TRIP #8/WICK #18-069	$36.55
		TXN00038045		EXXONMOBIL/WICK #18-069 FUEL	$20.06
		TXN00038065		STAPLES/FOLDERS & LABELING TAP	$24.36
ENTERPRISE RENT A CAR		16515876	255611	18-077 LETTRICK CAR RENTAL	$128.13
VERIZON WIRELESS		9802976564	255923	CELL PHONES 02/07-03/06/18	$147.75
				E911 OPERATIONS TOTAL****	**$1,472.89**

Division: 602 SECOMM AGENCY

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
DESERTGREEN LAWN & TREE CARE LLC		183578	255863	WEED CONTROL BCES	$176.74
				SECOMM AGENCY TOTAL****	**$176.74**
				SOUTHEAST COMMUNICATIONS CTR Total ***	**$16,835.40**

FUND 642 800 MHZ PROJECT

Division: 610 800 MHZ

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
KLICKITAT COUNTY PUD		02/18-69552623	255775	GOLGATHA UTILITIES 1/31-2/28	$274.93
PC MALL GOV INC	P058791	B06762850101	255537	ADOBE PRO DC 2017 GOV FULL LIC	$1,320.03
SMARSH, INC.	P058798	INV00338584	255634	SKYPE AND EMAIL ARCHIVING	$3,400.00

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
				800 MHZ TOTAL****	**$4,994.96**
				800 MHZ PROJECT Total ***	**$4,994.96**
FUND 643		**EMERGENCY MANAGEMENT**			
Division: 620		STATE / LOCAL ASSISTANCE			
AMERIGAS		3076011337	255695	PROPANE REFILL-BCES	$79.05
BANK OF AMERICA		TXN00038016	255700	TARGET 00023143/FILTER STRAW F	$21.67
CITY OF RICHLAND		4676481	255752	BCES UTILITY SRVC 2/1-3/1	$382.99
DESERTGREEN LAWN & TREE CARE LLC		183578	255863	WEED CONTROL BCES	$44.19
FRONTIER		03/18 5096282600	255871	TELEPHONE CHARGE 03/10-4/09/18	$249.69
PC MALL GOV INC	P058791	B06762850101	255537	ADOBE PRO DC 2017 GOV FULL LIC	$264.06
SMARSH, INC.	P058798	INV00338584	255634	SKYPE AND EMAIL ARCHIVING	$980.00
SPRAGUE PEST SOLUTIONS		3442207	255913	MARCH 2018 MONTHLY SERVICE	$11.05
VERIZON WIRELESS		9802976564	255923	CELL PHONES 02/07-03/06/18	$99.11
XEROX CORPORATION		092477367	255566	MX4-322159 BASE/PRINTS-FEB	$50.99
				STATE / LOCAL ASSISTANCE TOTAL****	**$2,182.80**
Division: 621		RADIOLOGICAL EMGCY PREPAREDNES			
AMERIGAS		3076011337	255695	PROPANE REFILL-BCES	$79.05
BANK OF AMERICA		TXN00037778	255700	National REP Conf/REGISTRATION	$500.00
		TXN00037798		CDW GOVT #LQL7282/VOICE MESSAG	$34.74
		TXN00038065		STAPLES/TONER CARTRIDGE FOR CA	$51.95
		TXN00038117		WAL-MART #3261/POP AND WATER F	$47.41
CITY OF RICHLAND		4676481	255752	BCES UTILITY SRVC 2/1-3/1	$382.99
DESERTGREEN LAWN & TREE CARE LLC		183578	255863	WEED CONTROL BCES	$44.19
FRONTIER		03/18 5096282600	255871	TELEPHONE CHARGE 03/10-4/09/18	$249.70
PC MALL GOV INC	P058791	B06762850101	255537	ADOBE PRO DC 2017 GOV FULL LIC	$791.92
SMARSH, INC.	P058798	INV00338584	255634	SKYPE AND EMAIL ARCHIVING	$980.00
SPRAGUE PEST SOLUTIONS		3442207	255913	MARCH 2018 MONTHLY SERVICE	$11.05
VERIZON WIRELESS		9802976564	255923	CELL PHONES 02/07-03/06/18	$99.11
XEROX CORPORATION		092477367	255566	MX4-322159 BASE/PRINTS-FEB	$50.99
				RADIOLOGICAL EMGCY PREPAREDNES TOTAL****	**$3,323.10**
Division: 622		DOE EMERGENCY PREPAREDNESS			
AMERIGAS		3076011337	255695	PROPANE REFILL-BCES	$79.05
CITY OF RICHLAND		4676481	255752	BCES UTILITY SRVC 2/1-3/1	$382.99
DESERTGREEN LAWN & TREE CARE LLC		183578	255863	WEED CONTROL BCES	$44.19
FRONTIER		03/18 5096282600	255871	TELEPHONE CHARGE 03/10-4/09/18	$249.69
PC MALL GOV INC	P058791	B06762850101	255537	ADOBE PRO DC 2017 GOV FULL LIC	$264.06
SMARSH, INC.	P058798	INV00338584	255634	SKYPE AND EMAIL ARCHIVING	$980.00
SPRAGUE PEST SOLUTIONS		3442207	255913	MARCH 2018 MONTHLY SERVICE	$11.05

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
VERIZON WIRELESS		9802976564	255923	CELL PHONES 02/07-03/06/18	$99.11
XEROX CORPORATION		092477367	255566	MX4-322159 BASE/PRINTS-FEB	$50.98
				DOE EMERGENCY PREPAREDNESS TOTAL****	**$2,161.12**
Division: 623 JURISIDICTION					
AMERIGAS		3076011337	255695	PROPANE REFILL-BCES	$79.04
CITY OF RICHLAND		4676481	255752	BCES UTILITY SRVC 2/1-3/1	$382.98
DESERTGREEN LAWN & TREE CARE LLC		183578	255863	WEED CONTROL BCES	$44.18
FRONTIER		03/18 5096282600	255871	TELEPHONE CHARGE 03/10-4/09/18	$249.70
SMARSH, INC.	P058798	INV00338584	255634	TAX	$258.00
	P058798			SKYPE AND EMAIL ARCHIVING	$460.00
SPRAGUE PEST SOLUTIONS		3442207	255913	MARCH 2018 MONTHLY SERVICE	$11.05
XEROX CORPORATION		092477367	255566	MX4-322159 BASE/PRINTS-FEB	$50.98
				JURISIDICTION TOTAL****	**$1,535.93**
				EMERGENCY MANAGEMENT Total ***	**$9,202.95**
FUND 644 MICRO-WAVE					
Division: 611 MICROWAVE					
DAY WIRELESS SYSTEMS	P058853	455906	255759	BCES MW REPAIR	$3,650.00
	P058853			TAX	$313.90
				MICROWAVE TOTAL****	**$3,963.90**
				MICRO-WAVE Total ***	**$3,963.90**
FUND 803 UTILITY BILL CLEARING FUND					
Division: 000					
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY14931	255591	Customer Refund	$155.57
		CISPAY14932	255603	Customer Refund	$28.86
				Customer Refund	$78.77
		CISPAY14933	255620	Customer Refund	$63.11
		CISPAY14934	255640	Customer Refund	$92.18
		CISPAY14935	255605	Customer Refund	$175.70
		CISPAY14936	255637	Customer Refund	$442.36
		CISPAY14937	255619	Customer Refund	$120.00
		CISPAY14938	255617	Customer Refund	$63.07
		CISPAY14939	255629	Customer Refund	$10.00
		CISPAY14940	255597	Customer Refund	$87.14
		CISPAY14941	255610	Customer Refund	$126.58
		CISPAY14942	255624	Customer Refund	$52.82
		CISPAY14943	255586	Customer Refund	$82.23
		CISPAY14944	255638	Customer Refund	$47.07

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY14944	255638	Customer Refund	$30.85
				Customer Refund	$39.88
				Customer Refund	$39.03
		CISPAY14945	255635	Customer Refund	$146.43
		CISPAY14946	255594	Customer Refund	$139.42
		CISPAY14947	255623	Customer Refund	$58.43
		CISPAY14948	255595	Customer Refund	$92.52
		CISPAY14949	255876	Customer Refund	$171.63
		CISPAY14950	255875	Customer Refund	$10.99
		CISPAY14951	255904	Customer Refund	$47.11
				UNASSIGNED TOTAL****	**$2,401.75**
				UTILITY BILL CLEARING FUND Total ***	**$2,401.75**

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
				Invoice Total: ****	**$2,021,944.83**

	Number of Invoices	Amount
Vouchers In Richland	242	$113,313.99
Vouchers In Tri Cities	141	$214,472.58
Vouchers In WA	192	$1,003,946.30
Vouchers Outside WA	1100	$690,211.96
Vouchers Final Total.................	1675	$2,021,944.83

Ob ject Category	Title	Total	Percentage
1	SALARIES	$522.13	0.03%
2	BENEFITS	$104,286.53	5.16%
3	SUPPLIES	$316,156.19	15.64%
4	OTHER SERVICES & CHARGES	$557,424.51	27.57%
5	INTERGOVERNMENTAL SERVICES	$180,210.43	8.91%
6	CAPITAL PROJECTS	$792,133.16	39.18%
	MACHINERY & EQUIPMENT	$30,806.49	1.52%
	REFUNDS	$2,401.75	0.12%
9	INTERFUND SERVICES	$50,581.51	2.5%
	INVENTORY PURCHASES	($12,577.87)	-0.62%
	Total	$2,021,944.83	