



Agenda
City Council Regular Meeting
Tuesday, May 15, 2018
City Hall Council Chamber | 505 Swift Boulevard

City Council Pre-Meeting Workshop - 6:30 p.m. (Discussion Only - Annex Building)

Agenda Item:

1. Executive Session Per RCW 42.30.110 (1) (ii): Discuss Current or Potential Litigation With Legal Counsel (30 minutes)
 - Heather Kintzley, City Attorney
2. Review of Queensgate Drive Roundabouts Public Art Concepts (20 minutes)
 - Joe Schiessl, Parks and Public Facilities Director
3. Discuss Meeting Agenda Items (10 minutes)
 - City Council Members

City Council Regular Meeting - 7:30 p.m. (City Hall Council Chamber)

Welcome and Roll Call

Pledge of Allegiance

Approval of Agenda: (Approved by Motion)

Presentations:

4. Richland Energy Services Tree Trimming Program Video (3 minutes)
 - Clint Whitney, Energy Services Director

Public Hearing: (Please Limit Public Hearing Comments to 3 Minutes) Note: Records intended for Council consideration must be given to the City Clerk.

Public Comments: (Please Limit Public Comments to 2 Minutes) Note: Records intended for Council consideration must be given to the City Clerk.

Consent Calendar: (Approved by single vote or Council may pull items and transfer to Items of Business)

Minutes:

5. Approve the May 1, 2017 Council Meeting Minutes
 - Heather Kintzley, City Attorney

Ordinances - First Reading:

6. Ordinance No. 25-18, Accepting the WASPC Human Trafficking Grant Award and Amending the 2018 Budget
 - Jeff Taylor, Interim Police Services Director

7. Ordinance No. 26-18, Amending Richland Municipal Code Section 10.04.040 related to Public Nuisances affecting Peace and Safety
- Pete Rogalsky, Public Works Director
8. Ordinance No. 27-18, Amending Richland Municipal Code Section 22.14.130 related to Public Nuisances
- Pete Rogalsky, Public Works Director

Ordinances - Second Reading/Passage:

9. Ordinance No. 21-18, Amending Chapter 2.04 of the Richland Municipal Code related to Boards, Commissions and Committees
- Heather Kintzley, City Attorney
10. Ordinance No. 22-18, Amending Chapter 12.08 of the Richland Municipal Code related to Right-of-Way Construction Permitting
- Pete Rogalsky, Public Works Director

Resolutions – Adoption:

11. Resolution No. 74-18, Authorizing a Replacement Grant Agreement with the Federal Emergency Management Agency for the Duportail Bridge Water Line
- Pete Rogalsky, Public Works Director
12. Resolution No. 87-18, Authorizing a Department of Justice Bulletproof Vest Grant Application
- Jeff Taylor, Interim Police Services Director

Items for Approval:

Expenditures - Approval:

13. Expenditures from April 23, 2018 - May 4, 2018 for \$10,402,584.48 including Check Nos. 256734-257229, Wire Nos. 6859-6889, Payroll Check Nos. 133118-133649, and Payroll Wire/ACH Nos. 10435-10457
- Cathleen Koch, Administrative Services Director

Items of Business:

Reports and Comments:

1. City Manager
2. City Council
3. Mayor

Adjournment

City Council Meetings are broadcast live on CityView Channel 192 and online at CI.RICHLAND.WA.US/CITYVIEWTV

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COUNCIL AGENDA ITEM COVERSHEET

Council Date: 05/15/2018

Agenda Category: Agenda Item

Key Element:

Subject:

Executive Session Per RCW 42.30.110 (1) (ii): Discuss Current or Potential Litigation With Legal Counsel (30 minutes)

Department:

City Attorney

Ordinance/Resolution Number:

Document Type:

Executive Session Item

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 05/15/2018

Agenda Category: Agenda Item

Key Element:

Subject:

Review of Queensgate Drive Roundabouts Public Art Concepts (20 minutes)

Department:

Parks & Public Facilities

Ordinance/Resolution Number:

Document Type:

Presentation

Recommended Motion:

Summary:

Work has begun on the Queensgate Drive roundabouts and Public Works and Parks and Public Facilities Staff will introduce an element of the project scope of work consisting of public art. Richland Arts Commissioners and the artists will be present to discuss the current concept level proposal. Staff has not authorized additional design development of the artwork pending review with Council.

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 05/15/2018

Agenda Category: Presentations

Key Element:

Subject:

Richland Energy Services Tree Trimming Program Video (3 minutes)

Department:

Assistant City Manager

Ordinance/Resolution Number:

Document Type:

Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 05/15/2018

Agenda Category: Minutes

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:

Approve the May 1, 2017 Council Meeting Minutes

Department:

City Attorney

Ordinance/Resolution Number:

Document Type:

Minutes

Recommended Motion:

Approve the minutes of the meeting held May 1, 2017.

Summary:

None.

Fiscal Impact:

None.

Attachments:

1. Proposed Minutes - May 1, 2018 Regular Council Meeting



MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING

Richland City Hall ~ 505 Swift Boulevard

Tuesday, May 1, 2018

City Council Pre-Meeting Workshop - 7:00 p.m.

Mayor Thompson called the pre-meeting to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance: Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Alvarez, Lemley, Lukson, Kent, and Anderson were present.

Also present were Assistant City Manager Amundson, City Attorney Kintzley, Human Resources Director Jubb, Finance Director Allen, Economic Development Manager Ratkai, Community Development Director Jensen and City Clerk Hopkins.

Agenda Items

1. RMC 2.04.110 Updates to Boards, Commissions & Committees (8 minutes)

Ms. Kintzley said the proposed edits to RMC 2.04.110 and RMC 2.04.120 are intended to lend consistency to the overall administration of the City's boards, commissions and committees, and to bring the Richland Municipal Code into alignment with current practices.

2. Economic Development Update (15 minutes)

Mr. Jensen gave an update on the status of the developer's plan for the 650 George Washington Way property. The developer wanted further adjustments on the contract with the City regarding the property and Council preferred to keep things status quo. He gave an update on the status of the Shilo Inn property that is for sale. He said the two parties that are interested in the property want to discuss eliminating the City-held land lease. He also gave a general update on the National Guard Readiness Center located in the Horn Rapids area.

3. Discuss Meeting Agenda Items (7 minutes)

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

City Council Regular Meeting - 7:30 p.m.

Mayor Thompson called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call

Mayor Thompson welcomed those in the audience and expressed appreciation for their attendance.

Attendance: Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Alvarez, Lemley, Lukson, Kent, and Anderson were present.

Also present were Assistant City Manager Amundson, City Attorney Kintzley, Administrative Services Director Koch, Public Works Director Rogalsky, Fire and Emergency Services Director Huntington, Community Development Director Jensen, Parks and Public Facilities Director Schiessl, Energy Services Director Whitney, Police Services Director Skinner and City Clerk Hopkins.

Pledge of Allegiance

Mayor Thompson led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER KENT SECONDED A MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 7-0.

Presentations

1. New Hire/Retirements

Ms. Jubb announced the retirees: Jerry Stevenson, Firefighter, with 17 years of service; and Robert Hammond, Energy Services Director, with 7 years of service. She then introduced new hires: Allison "Ali" McCartney, Support Specialist; Kelsey Schalock, Human Resources Generalist; Heather Ray, Engineering Tech II; Samantha White, Customer Service Representative; Catherine "Katie" Castro, Customer Service Representative; James Buckley, Police Officer; and Julie Jackson, Recreation & Facilities Manager.

2. MyTri2030 Regional Vision Project

Ms. Lori Mattson, Tri-City Regional Chamber of Commerce President/CEO, gave a detailed presentation on the MyTri2030 Regional Vision Project that is a community driven project to create a desired future from a collective vision.

3. Building Safety Month

Mr. Jensen introduced the video on building and fire codes and also noted that May is the official Building Safety Month.

4. Older American Month

Councilmember Lemley read a proclamation from Washington State Governor Inslee stating May 2018 is Older American Month.

5. Public Service Recognition Week Proclamation

Mayor Thompson read the Public Service Recognition Week proclamation and presented it to Craig Cameron, Public Service Recognition Tri-Cities volunteer. Mr. Cameron gave details on the Public Service Recognition event schedule for May 10, 2018, at 5:30-7:00 p.m. at the Southridge South Complex.

Public Hearing

City Clerk Hopkins read the Public Hearing and Public Comments procedures.

1. Relinquishment of Water Line Easement at 356 Sanford Avenue - Resolution No. 85-18

Mr. Rogalsky said the requested relinquishment for a portion of a water line is in an area that the existing easement is no longer needed by the City.

Councilmembers had a question and answer period with Mr. Rogalsky.

Mayor Thompson opened the public hearing at 8:09 p.m. and closed the hearing at 8:09:15 p.m. as there were no comments.

Public Comments

Jeff Losey, 10001 W. Clearwater Avenue, Kennewick, WA, said he was speaking on Ordinance No. 22-18 regarding the cost inflator on plan reviews. He believes that it was an unnecessary burden for developers.

Minutes

1. Approve the Minutes of the Meetings Held April 17 and 24, 2018

Ordinances - First Reading

2. Ordinance No. 21-18, Amending Chapter 2.04 of the Richland Municipal Code related to Boards, Commissions and Committees
3. Ordinance No. 22-18, Amending Chapter 12.08 of the Richland Municipal Code related to Right-of-Way Construction Permitting

Ordinances - Second Reading/Passage

4. Ordinance No. 17-18, Approving Amendments to the 2018 Budget to Include the 2017 Budget Carryovers
5. Ordinance No. 18-18, Amending Ordinance No. 07-17 to Correct a Scrivener's Error in the Legal Description
6. Ordinance No. 19-18, Amending Richland Municipal Code Section 2.28.054

Related to Probationary Periods

7. Ordinance No. 20-18, Increasing 2018 Budget Appropriations in the Water Fund, Equipment Replacement Fund and Stormwater Fund

Resolutions – Adoption

8. Resolution No. 72-18, Approving the Final Plat of Westcliffe Heights II
9. Resolution No. 75-18, Authorizing a Revocable License Agreement and a Construction and Maintenance Agreement with Goulet Properties, LLC for Use and Maintenance of a Portion of Keene Road Trail Park
10. Resolution No. 76-18, Approving the Final Plat of Clearwater Creek Phase 6
11. Resolution No. 78-18, Awarding Bid to Premier Excavation for the Henderson Loop West Project
12. Resolution No. 81-18, Approving an Administrative Jurisdiction Operating Agreement with Benton County Emergency Services
13. Resolution No. 82-18, Authorizing the Purchase of a Vactor Truck from Western System
14. Resolution No. 83-18, Authorizing a First Amendment to a Services Agreement with Clayton-Ward Company
15. Resolution No. 84-18, Issuing a Purchase Order to Weatherproofing Technologies, Inc. for Re-roofing of the City Shops Buildings 100, 200 & 300
16. Resolution No. 85-18, Authorizing Relinquishment of Water Line Easement at 356 Sanford Avenue
17. Resolution No. 86-18, Setting a Public Hearing Date for the Proposed Vacation of a Portion of Logston Boulevard Right-of-Way

Items for Approval

18. Authorize Travel for Councilmember Lemley

Expenditures - Approval

19. Expenditures from April 9, 2018 - April 20, 2018 for \$5,474,795.29 including Check Nos. 256218-256733, Wire Nos. 6837-6858, Payroll Check Nos. 132587-133117 and 113118-113124, and Payroll Wire/ACH Nos. 10419-10434

Reports and Comments

1. City Council

Councilmember Alvarez said he attended a meeting of Rebuilding Mid-Columbia whose mission is to offer help to qualified individuals to get small construction jobs done on their homes, as well as, the ground breaking ceremony for the Academy of Children Theater's addition that will provide 300 seats. He also said he would like Council to discuss adding proof of financing to the City's purchase and sale agreements that would require developers to demonstrate they have the financing available for the land purchase and project.

Mayor Pro Tem Christensen attended the Walmart grand reopening which celebrated their remodel and expanded departments. He also attended the Arbor Day celebration and the ground breaking ceremony for the Academy of Children Theater's addition.

2. Mayor

Mayor Thompson gave details regarding the meetings he attended recently in Washington D.C.

Adjournment

Mayor Thompson adjourned the meeting at 8:26 p.m.

Respectfully Submitted,

Marcia Hopkins, City Clerk

FORM APPROVED:

Robert J. Thompson, Mayor

DATE APPROVED:

DATE PUBLISHED:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 05/15/2018

Agenda Category: Ordinances - First Reading

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:

Ordinance No. 25-18, Accepting the WASPC Human Trafficking Grant Award and Amending the 2018 Budget

Department:
Police Services

Ordinance/Resolution Number:
25-18

Document Type:
Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 25-18, accepting the WASPC Human Trafficking Grant Award and amending the 2018 budget.

Summary:

The Richland Police Department has been awarded \$95,000 by the Washington Association of Sheriffs and Police Chiefs (WASPC) to be used to raise awareness and identify warning signs of human trafficking. The grant funds will be used to assist with providing greater public awareness through media and marketing. Also, these funds will assist with hosting the Eastern Washington Commercial Sexual Exploitation for Children (CSEC) Conference to provide training and education for law enforcement, first responders, courts, and social service providers.

Staff recommends approval of Resolution No. 25-18.

Fiscal Impact: No fiscal impact to the budget. Funds will be passed through to the Sexual Assault Response Center (SARC) to pay for the Human Trafficking Conference.

Attachments:

1. Ordinance No. 25-18

ORDINANCE NO. 25-18

AN ORDINANCE of the City of Richland authorizing acceptance of a Washington Association of Sheriffs and Police Chiefs Human Trafficking Grant and amending the 2018 Budget to provide for additional appropriations in the City's General Fund.

WHEREAS, on November 21, 2017, the Richland City Council passed Ordinance No. 49-17 approving the 2018 Budget; and

WHEREAS, the Richland Police Department applied for and has been awarded a \$95,000 Washington Association of Sheriffs and Police Chiefs (WASPC) Human Trafficking Grant to assist with providing greater public awareness through media and marketing; and

WHEREAS, these funds will also assist with hosting the Eastern Washington Commercial Sexual Exploitation for Children (CSEC) Conference to provide training and education for law enforcement, first responders, courts, and social service providers; and

WHEREAS, no funds were appropriated in the General Fund in 2018 for a WASPC Human Trafficking Grant.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. The 2018 Budget is hereby amended to provide additional appropriations in the General Fund from a WASPC Human Trafficking Grant as follows:

Fund

Current Appropriation:	\$63,534,241
Increase in Appropriation:	<u>\$ 95,000</u>
Amended Appropriation:	<u>\$63,629,241</u>

Section 2. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the _____ day of _____, 2018

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk

HEATHER KINTZLEY, City Attorney

Date Published: _____



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 05/15/2018

Agenda Category: Ordinances - First Reading

Key Element: Key 2 - Infrastructure & Facilities

Subject:

Ordinance No. 26-18, Amending Richland Municipal Code Section 10.04.040 related to Public Nuisances affecting Peace and Safety

Department:
Public Works

Ordinance/Resolution Number:
26-18

Document Type:
Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 26-18, amending Richland Municipal Code section 10.04.040 related to public nuisances affecting peace and safety.

Summary:

The City's Code Enforcement Program relies on clear and consistent standards within the municipal code. Staff has determined that the standards for clearance of vegetation above streets and sidewalks are not uniform in the municipal code and are inconsistent with state standards.

Staff recommends amending the RMC to establish the clearance of limbs and trees to 14 feet above the roadway surface, which will be consistent with a legal height vehicle in the State of Washington, and amending the clearance above public sidewalks to eight (8) feet, which is consistent with clearance required for intersection sight distance.

Staff recommends amending RMC 10.04 to increase the clearance of limbs and trees above roadway and public sidewalks to increase safety and remove nuisances.

Staff recommends approval of Ordinance No. 26-18 for first reading by title only.

Fiscal Impact:

None.

Attachments:

1. Ordinance No. 26-18

ORDINANCE NO. 26-18

AN ORDINANCE of the City of Richland amending Richland Municipal Code section 10.04.040 related to public nuisances affecting peace and safety.

WHEREAS, the City of Richland's Code Enforcement Program relies on clear and consistent standards in the Richland Municipal Code (RMC); and

WHEREAS, staff has determined that the standards for clearance of vegetation above streets and sidewalks are not uniform throughout the RMC and are inconsistent with state standards; and

WHEREAS, RMC Titles 10 and 22 both establish standards for vegetation overhanging streets and sidewalks; and

WHEREAS, staff recommends amending RMC 10.04.040 to increase the clearance of limbs and trees to fourteen (14) feet above the roadway surface, which is consistent with legal vehicle height in the State of Washington; and

WHEREAS, staff also recommends amending RMC 10.04.040 to increase the clearance of limbs and trees to eight (8) feet above the surface of any public sidewalk to create consistency with the clearance requirements of Chapter 12.11 RMC for intersection sight distance; and

WHEREAS, to ensure consistency between municipal code sections related to clearance and obstruction for trees over sidewalks and roadways, Ordinance No. 27-18 will amend RMC 22.14.130 to refer to the standards articulated in RMC 10.04.040.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. RMC Section 10.04.040, titled Public nuisances affecting peace and safety, as enacted by Ordinance No. 99-76 and last amended by Ordinance No. 19-12, is hereby amended to read as follows:

10.04.040 Public nuisances affecting peace and safety.

The following are declared to be nuisances affecting peace and safety:

- A. All public sidewalks not maintained in accordance with Chapter 12.16 RMC;
- B. All trees, hedges, fences, signs or other obstructions which are not installed or maintained in accordance with Chapter 12.11 RMC;
- C. All limbs of trees which are less than ~~seven~~ eight feet above the surface of any public sidewalk, or ~~12~~14 feet above the surface of any street;

D. All buildings, other structures, or portions thereof which have been damaged by fire, decay, or have otherwise deteriorated so as to endanger the safety of the public and the existence of any fence, other structure, or thing on private or public property abutting or fronting upon any public street, public sidewalk, or public place, which is sagging, leaning, fallen, decayed, or is otherwise dilapidated and creating an unsafe condition, which shall include any interior walls or other vertical structural members which list, lean or buckle to such an extent that a plumbline passing through the center of gravity falls outside the middle third of its base;

E. All explosives, flammable liquids, and other dangerous substances stored or used in any manner in violation of the fire code shall be referred to the fire department;

F. Erecting, maintaining, using, placing, depositing, leaving, or permitting to be or remain in or upon any private lot, building, structure, or premises, or in or upon any street, alley, sidewalk, park, parkway, or other public or private place in the city, the total of which material would exceed two cubic yards in volume, any one or more of the following conditions or things:

1. Filthy, littered, or trash-covered yards, vacant lots, or other premises;
2. Trash, litter, rags, accumulations of empty barrels, boxes, crates, packing cases, and other pack materials, including scrap wood, lumber, scrap iron, metal, or other material which is not neatly piled;
3. Bottles, cans, glass, ashes, pieces of scrap iron, wire, metal articles, broken stone or cement, and all trash or abandoned material, unless kept in covered bins or receptacles, or anything whatsoever in which rodents or insects may breed or multiply, or which may be a fire hazard;
4. Accumulation of garbage, decaying vegetation, manure, dead animals, or other noxious things in a street or alley, or on public or private property;
5. This section shall include keeping or storing the equivalent amount of material in a trailer, pickup bed, or other portable container;

G. The permitting to remain outside any dwelling, building, or other structure any vehicle parts, ice chest, refrigerator, furniture, household appliances or other similar items, in any front, side or rear yard of the property which may be maintained by a "responsible person" as defined in RMC 10.04.010 and which items can be seen from a public sidewalk, street or road unless enclosed behind a 100 percent sight-obscuring fence and in a manner where it is not visible from public property or from private property when observer is standing at ground level;

H. Any pit, hole, basin, or excavation which is unguarded or has been abandoned, or is no longer used for the purpose constructed, or is maintained contrary to statutes, ordinances, or regulations;

I. Any well or storage tank permitted to remain on any public or private property without being securely closed or barring any entrance or trap door thereto, or without filling or capping any well;

J. The repair or abandonment of any automobile, truck, or other motor vehicle of any kind upon the public streets or alleys of the city as defined in Chapter 10.06 RMC;

K. All barbed wire fences or any fence charged with electricity in any amount whatsoever, except as permitted by RMC 23.38.070(F);

L. The keeping or permitting the existence of any bees or other insects, reptiles, rodents, fowl, or any other animals, domestic or wild, in any manner contrary to law, or which affect the safety of the public;

M. The existence of any fence, other structure, or thing on private or public property abutting or fronting upon any public street, sidewalk, or place, which is sagging, leaning, fallen, decayed, or is otherwise dilapidated and creating an unsafe condition or which vertical structural members list, lean or buckle to such an extent that a plumbline passing through the center of gravity falls outside the middle third of its base;

N. The existence of any vine, shrub, or plant growing on, around, or in front of any fire hydrant, utility pole, utility box, or any other appliance or facility provided for fire protection, public, or private utility purposes in such a way as to obscure from view or impair access thereto;

O. The keeping or permitting the existence of morning glory, tackweed, Russian thistle, or other noxious weed, growing or otherwise, which is a health or safety hazard to persons or property;

P. All grasses, weeds, or other vegetation growing or which has grown and died, determined to be a fire or safety hazard or a nuisance to persons, shall not exceed six inches in height measured above the ground except as follows:

1. Any parcel of land or contiguous segregated parcels of land which when combined represent a parcel larger than one acre in size, may comply with these requirements by providing a firebreak along that portion of the perimeter of the parcel which abuts developed property or an improved street. The firebreak shall be a minimum of 20 feet in width, within which all weeds and vegetation, except established trees, shall not exceed 12 inches in height measured above the ground;
2. Any designated public parkland, natural area, or environmentally sensitive area, or any large undeveloped parcels of land not adjacent to developed areas or which are used for agricultural purposes; any of the above exceptions may be waived and additional maintenance required by the compliance officer if he determines such action is necessary to protect the safety of persons or adjoining property. All maintenance shall be done in a manner so as to minimize disruption of soil stability;

Q. The existence of any dead, diseased, infested, or dying tree, shrub, or other vegetation which may pose a danger to vegetation, crops, property or persons;

R. Objects that interfere with, obstruct, tend to obstruct, or render dangerous for passage of either persons or vehicles to any public park, street, sidewalk, alley, highway or other public area. Objects subject to this section include but are not limited to basketball hoop standards, street hockey goals and nonoperational or abandoned vehicles, or parts thereof, or other articles of personal property, which are discarded or left in a state of partial repair.

Section 2. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the _____ day of _____, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk

HEATHER KINTZLEY, City Attorney

Date Published: _____



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 05/15/2018

Agenda Category: Ordinances - First Reading

Key Element: Key 2 - Infrastructure & Facilities

Subject:

Ordinance No. 27-18, Amending Richland Municipal Code Section 22.14.130 related to Public Nuisances

Department:
Public Works

Ordinance/Resolution Number:
27-18

Document Type:
Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 27-18, amending RMC section 22.14.130 related to public nuisances.

Summary:

The City's Code Enforcement Program relies on clear and consistent standards within the municipal code. Staff has determined that the standards for clearance of vegetation above streets and sidewalks are not uniform in the municipal code and are inconsistent with state standards.

The Richland Municipal Code (RMC) establishes standards for vegetation overhanging streets and sidewalks in both Title 10 and Title 22. Staff recommends amending the RMC to establish the clearance of limbs and trees to fourteen (14) feet above the roadway surface, which is consistent with a legal height vehicle in the State of Washington, and amending the clearance above public sidewalks to eight (8) feet, which is consistent with clearance required for intersection sight distance.

Staff recommends approval of Ordinance No. 27-18 for first reading by title only.

Fiscal Impact:

None.

Attachments:

1. Ordinance No. 27-18

ORDINANCE NO. 27-18

AN ORDINANCE of the City of Richland amending Richland Municipal Code section 22.14.130 related to public nuisances.

WHEREAS, the City of Richland's Code Enforcement Program relies on clear and consistent standards in the Richland Municipal Code (RMC); and

WHEREAS, staff has determined that the standards for clearance of vegetation above streets and sidewalks are not uniform throughout the RMC and are inconsistent with state standards; and

WHEREAS, RMC Titles 10 and 22 both establish standards for vegetation overhanging streets and sidewalks; and

WHEREAS, through Ordinance No. 26-18, staff recommends amending RMC 10.04.040 to increase the clearance of limbs and trees to fourteen (14) feet above the roadway surface, which is consistent with legal vehicle height in the State of Washington; and

WHEREAS, Ordinance No. 26-18 will also amend RMC 10.04.040 to increase the clearance of limbs and trees to eight (8) feet above the surface of any public sidewalk, thereby creating consistency with the clearance requirements of Chapter 12.11 RMC for intersection sight distance; and

WHEREAS, to ensure consistency between municipal code sections related to clearance and obstruction for trees over sidewalks and roadways, RMC 22.14.130 will also be amended to refer to RMC 10.04.040 as provided herein.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. RMC Section 22.14.130, titled Public nuisances, as enacted by Ordinance No. 31-09, is hereby amended to read as follows:

22.14.130 Public nuisances.

The following are hereby declared public nuisances under this chapter:

- A. Any tree or part thereof, whether (public or private), which, by reason of location or condition, constitutes a hazard to public safety as determined by the municipal arborist;
- B. Any tree or part thereof, whether (on public or private property), which obstructs the free passage of pedestrian or vehicular traffic as provided in RMC 10.04.040, or which obstructs public street lighting;

C. Any tree or alternate host plant or part thereof, whether (on public or private property), which harbors pests that may reasonably be expected to injure or harm public trees.

Section 2. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the _____ day of _____, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk

HEATHER KINTZLEY, City Attorney

Date Published: _____



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 05/15/2018

Agenda Category: Ordinances - Second Reading/Passage

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:

Ordinance No. 21-18, Amending Chapter 2.04 of the Richland Municipal Code related to Boards, Commissions and Committees

Department:

City Attorney

Ordinance/Resolution Number:

21-18

Document Type:

Ordinance

Recommended Motion:

Give second reading and pass Ordinance No. 21-18, amending Chapter 2.04 of the Richland Municipal Code related to boards, commissions and committees.

Summary:

The City has need, from time to time, to update the Richland Municipal Code to bring it into alignment with current practices and to eliminate conflict and ambiguity. In addition, an element of the City's newly emerging strategic plan is to ensure that proper foundational authorities are in place to allow for successful government.

Over time, disparate regulations have been codified for the City's various boards, commissions and committees which make consistent and clear administration difficult. The proposed edits to RMC 2.04.110 and RMC 2.04.120 are intended to lend consistency to the overall administration of the City's boards, commissions and committees, and to bring the Richland Municipal Code into alignment with current practices.

First reading was given on May 1, 2018. Staff recommends approval of Ordinance No. 21-18 for second reading and passage.

Fiscal Impact:

None.

Attachments:

1. Ordinance No. 21-18

ORDINANCE NO. 21-18

AN ORDINANCE of the City of Richland amending Chapter 2.04 of the Richland Municipal Code related to Boards, Commissions and Committees.

WHEREAS, the City has need, from time to time, to update the Richland Municipal Code to bring it into alignment with current practices and to eliminate conflict and ambiguity; and

WHEREAS, over time, disparate regulations have been codified for the City's various boards, commissions and committees which make consistent and clear administration difficult; and

WHEREAS, an element of the City's strategic plan is to ensure that proper foundational authorities are in place to allow for successful government; and

WHEREAS, the proposed edits to RMC 2.04.110 and RMC 2.04.120 are intended to lend consistency to the overall administration of the City's boards, commissions and committees, and to bring the Richland Municipal Code into alignment with current practices.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Richland Municipal Code Section 2.04.110, entitled Boards, commissions and committees, as enacted by Ordinance No. 125 and last amended by Ordinance No. 14-15, is hereby amended as follows:

2.04.110 Boards, commissions and committees.

A. Boards, commissions and committees created. There shall be ~~the following~~ boards, commissions and committees ~~as defined in this title : planning commission, personnel committee, library board, firemen's pension board, board of trustees of the relief and pension fund of the police department, board of adjustment~~ and such other boards, commissions and committees as have been or are hereafter established by ordinance or by general laws. Each board, commission or committee shall be so organized and shall have such powers as are conferred and such duties as are required by general laws, the Charter and ordinances. ~~Whenever possible, the administrative officer of the department or offices most closely connected with the activity of a board, commission or committee shall serve as secretary of that board, commission or committee.~~

AB. Applicability. RMC 2.04.110 shall apply to all boards, commissions and committees ~~except the Firemen's Pension Board and the Police Relief and Pension Board. Subsections (B) through (E) of this section shall apply to the following committees and commissions unless otherwise noted: the utility advisory committee, the economic development committee, the planning commission, the parks and recreation commission and the board of adjustment.~~

BC. Officers, Liaisons, Staff Assistance.

1. Officers. The board, commission or committee shall elect its own chairperson and vice chairperson and create and fill such other offices as it may determine it requires.

2. Member liaisons. Commissions and committees may appoint, from their membership, nonvoting liaisons to other commissions and committees.

3. Council liaisons. Except as otherwise provided in this title, all boards, commissions and committees shall have a liaison appointed from the Council who shall serve consistent with RMC 2.04.125(A).

4. Staff liaisons. The administrative officer of the department or offices most closely connected with the activity of a board, commission or committee shall serve as a staff liaison to that board, commission or committee.

5. Liaisons shall not be members of the board, commission or committee to which they are appointed and shall fulfill the role of facilitation and transfer of information between the respective board, committee and commission.

CD. Membership Limitations.

1. Appointment. All board, commission and committee members shall be appointed by the council. The appointment procedure referenced in RMC 2.04.120 shall be used to recruit and evaluate candidates for appointment.

2. Compensation and political affiliation. All board, commission and committee members shall serve without compensation and without regard to political affiliation.

3. Membership limitations. A board, commission or committee member is limited to membership on two (2) boards, commissions or committees, including ad hoc or temporary committees in existence for a period exceeding six (6) months.

E. Residency Qualification. Except as provided herein, all board, commission and committee members shall reside within Richland city limits, both at the time of appointment and for the duration of the member's term. Youth members of the Arts Commission and the Parks and Recreation Commission must reside within the boundaries of the Richland School District. Members of the Lodging Tax Committee and Economic Development Committee must be corporate citizens of Richland. Three (3) members of the Americans with Disabilities Citizens Review Committee may reside outside Richland city limits.

DE. Term Limits. Except for the Library Board, All board, commission and or-committee members including personnel committee, lodging tax advisory committee and Americans with Disabilities Act review committee shall serve no more than twelve (12) consecutive years on the same commission or committee. See RCW 27.12.190 for Library Board

~~terms. and shall be residents of the city, except for youth members of the parks and recreation commission, who shall be residents of the Richland school district, and members of the lodging tax advisory committee and economic development committee, who shall be corporate citizens of Richland.~~ The council may waive this limitation for any member of any board, commission or committee for one term. All board, commission and committee members shall continue to serve until their successors are appointed by the council.

EG. Removal.

1. A board, commission or committee may, by majority vote, recommend to the council that an appointed member be removed upon such grounds as may be deemed appropriate by the board, commission or committee. The council shall take action to approve or deny the recommendation.

2. The council may, on its own motion and by majority vote, remove any appointed member of a board, commission or committee upon such grounds as it may deem appropriate and declare the position vacant.

3. A commission or committee member shall be removed upon absences from three consecutive regular meetings or four regular meetings within a twelve (12)-month period. For purposes of this subsection, workshops are excluded from the definition of “regular meeting.”

H. Vacancies.

1. Vacancies occurring other than by expiration of a term shall be filled for any unexpired term in the manner used for regular appointments. For purposes of determining the number of terms served by a member, service in excess of one (1) year shall qualify as a full term.

2. If a member’s residence status changes during his or her term such that the member no longer complies with the residency qualification, the member must vacate his or her position on the board, commission or committee.

3. Vacancies shall be filled using the appointment procedure referenced in RMC 2.04.120.

I. Training. Each new board, commission and committee member shall take the state-required Open Government Training within ninety (90) days of appointment. Board, commission and committee members are required to repeat this training every four (4) years. This training shall be coordinated and monitored for compliance by the City Clerk’s Office.

J. Expenditures. Any approved expenses incurred by a board, commission or committee shall be paid from the affiliated department’s annual budget.

K. Open meetings; executive session. All meetings shall comply with Chapter 42.30 RCW, the Open Public Meetings Act.

L. Parliamentary Procedure. Boards, commissions and committees shall follow Robert's Rules of Order when conducting meetings and making decisions.

M. Quorum; Voting; Tie.

1. Quorum. A majority of any members of a board, commission or committee present at a meeting shall constitute a quorum allowing for the transition of business.

2. In the event of a vacancy or vacancies, the majority of any of the remaining members shall constitute a quorum for the transaction of business; provided, however, that at least three (3) members must be present to constitute a quorum of the Planning Commission and the Americans with Disabilities Citizens Review Committee.

3. A majority vote of the quorum shall be sufficient to accomplish an action; provided, however, that Board of Adjustment and Code Enforcement Board action requires at least three (3) affirmative votes of those present.

4. Members not present for a hearing held by the board, commission or committee shall not participate in the decision unless the member first reads and reviews the full record made at the hearing.

5. All members present participate in a vote, including youth members and the chair, unless a member has recused himself or herself due to a real or apparent conflict of interest or has been disqualified based on an appearance of fairness concern. In the case of a tie vote, the action fails. Members must be physically present at the meeting to participate in a vote.

N. Records. All boards, commissions, committees and ad hoc committees shall prepare, for each meeting, special meeting or workshop, an agenda and agenda packet for publication on the City's website. Meeting minutes shall be prepared for each meeting and, once approved, shall be published on the City's website. All agendas, agenda packets and meeting minutes shall be prepared pursuant to the procedures adopted by the City. Such records shall be maintained according to the state-mandated retention schedule and the City's established retention policies. All records shall be open to public inspection.

Section 2. Richland Municipal Code Section 2.04.120, entitled Procedure for filling vacancies on boards, commissions and committees, as enacted by Ordinance No. 38-92 and last amended by Ordinance No. 31-03, is hereby amended as follows:

2.04.120 Procedure for filling vacancies on boards, commissions, and committees.

A. The procedure for filling vacancies on boards, commissions and committees shall be kept on file with the City Clerk's Office and made available for public inspection upon

request and by posting on the City's website. ~~Eight weeks prior to the expiration of a term, the city clerk's office corresponds with a member whose term is due to expire, so informing them. The notice outlines the appointment procedure and invites the incumbent to reapply for the position if they so desire.~~

~~B. City clerk's office circulates an advertising fact sheet with information regarding the board, commission or committee and the application and appointment process.~~

~~The fact sheet is issued to news media with copies to city council, board/commission chairperson, staff liaison and city manager and will be posted on the city's public reader board and/or other city electronics media on a space available basis. Distribution will also include the Richland library and outside agencies as appropriate.~~

~~C. Applications will be accepted for a two-week period. Applications will be reviewed for a one-week period by the city clerk's office for accuracy, completeness and compliance with appointment criteria.~~

~~D. Upon completion of the review by the city clerk's office, all applications and any accompanying documentation submitted by the applicants shall be forwarded to the board, commission or committee chairperson and the council liaison for a period not less than two weeks. The city clerk's office shall include provision for identification by the board, commission or committee chairperson and council liaison of the individual(s) they wish to be recommended to the city council for appointment.~~

~~E. Upon receipt of the board, commission or committee chairperson and council liaison's recommendations, the city clerk's office shall prepare a summary of the applications to city council to include the following:~~

~~1. Date of expiration of term;~~

~~2. Listing of applications with documentation attached; and~~

~~3. Notification of recommendations of board, commission or committee chairperson and council liaison.~~

~~F. The city clerk shall place the appointment on the agenda at the next regular city council meeting. The council shall elect an applicant from among all applicants by open, written ballot. An affirmative vote by a majority of those present at the meeting shall signify appointment.~~

~~G. The elected individual's term shall be effective upon the expiration of the term of the preceding incumbent. In the event the appointment is not made until after the expiration of the term of the preceding incumbent, the appointment shall be effective immediately.~~

~~H. In the event the board, commission or committee vacancy is for a reason other than an expiration of term, the process for filling that vacancy shall be consistent with subsections (B) through (G) of this section.~~

Section 3. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 15th day of May, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk

HEATHER KINTZLEY, City Attorney

Date Published: May 20, 2018



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 05/15/2018

Agenda Category: Ordinances - Second Reading/Passage

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:

Ordinance No. 22-18, Amending Chapter 12.08 of the Richland Municipal Code related to Right-of-Way Construction Permitting

Department:
Public Works

Ordinance/Resolution Number:
22-18

Document Type:
Ordinance

Recommended Motion:

Give second reading and pass Ordinance No. 22-18, amending Chapter 12.08 of the Richland Municipal Code related to right-of-way construction permitting.

Summary:

The municipal code requires construction and dedication of utility and street infrastructure to support new land development. Chapter 12.08 RMC establishes a permitting process that ensures infrastructure provided through land development activities meets the standards established by the City Engineer. The City Engineer establishes infrastructure standards with the goal of reliable cost-effective service delivery.

Beginning in late 2017, City staff conducted a review of the right-of-way construction permitting process and of staff resources allocated to this process. Staff identified potential process changes that could improve the predictability and timeliness of permitting decisions while preserving the City's interest in quality infrastructure. Staff sought and received input from land development businesses and refined its proposals based on that feedback.

Ordinance No. 22-18 will introduce a plan review fee applicable to each plan review request for a commercial site plan or residential subdivision. The ordinance will also reduce and standardize construction permitting fees for large projects, such as commercial site plans and residential subdivisions, and increase fees for single family home construction and utility projects to reflect cost increases since these fees were last updated.

First reading was given on May 1, 2018. At first reading, Council received public comment objecting to the automatic cost inflating mechanism proposed for the plan review fee. Prior to the meeting, staff received a comment from a land development business recommending that the City seek higher revenues to support its permitting process. Staff's proposal strikes a compromise that is intended to be revenue neutral with the current process for large projects while preserving the current feature of revenue growth over time with general inflation. Staff recommends approval of Ordinance No. 22-18, which is unchanged from first reading.

Fiscal Impact:

The proposed changes are intended to be revenue neutral for commercial site plans and residential subdivisions since the new plan review fees were designed to collect revenue equal to the reduction in construction permit fees. This is based on projects requiring two plan review cycles to be permit ready. In the unlikely event that every project was permit ready after one plan review, the City's revenue would decline by twenty percent, or approximately \$57,600 per year based on revenues the past two years. In the event half of the projects require three plan reviews to be permit ready, the City's revenues will increase by ten percent, or approximately \$28,800. Revenues for single family home construction and utility projects is expected to increase approximately \$28,000.

Attachments:

1. Ordinance No. 22-18

ORDINANCE NO. 22-18

AN ORDINANCE of the City of Richland amending Chapter 12.08 of the Richland Municipal Code related to Right-of-Way Construction.

WHEREAS, Richland Municipal Code (RMC) Title 24 requires land development activity to construct and dedicate public streets and utilities infrastructure; and

WHEREAS, infrastructure design and construction is required to conform to standards established by the City Engineer; and

WHEREAS, Chapter 12.08 RMC establishes a construction permitting process whereby the City Engineer ensures that infrastructure construction conforms to the established standards; and

WHEREAS, Chapter 12.08 RMC imposes a fee at the point that a construction permit is issued, but does not impose fees for plan review services; and

WHEREAS, recent experience has generated project delays and frustration among land development businesses and City staff; and

WHEREAS, City staff have reviewed the current municipal code and permitting process and believe that changes to this process will result in improved project delivery without compromising the quality of constructed infrastructure; and

WHEREAS, the City maintains a fee schedule as authorized by adoption of Resolution No. 104-99; and

WHEREAS, staff recommends introducing plan review fees to the infrastructure permitting process authorized in Chapter 12.08 RMC.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Richland Municipal Code Section 12.08.010, entitled Definitions, as enacted by Ordinance No. 119 and last modified by Ordinance No. 28-01, is hereby amended to read as follows:

12.08.010 Definitions.

For the purposes of this chapter the following terms, phrases and words shall have the meaning given herein.

“Applicant” is any person making written application to the ~~e~~Director for a construction permit hereunder.

“City” is the city of Richland.

“City Engineer” is a professional civil engineer licensed in the State of Washington who establishes the infrastructure improvement standards for the City. This is the same person as the Public Works Director.

“Construction permit,” also known as a use permit or a right-of-way permit, is the authorization granted by the city for an applicant to work in a specified right-of-way or easement to conduct the agreed upon work.

“Construction work” is the excavation and other aboveground construction work permitted under a construction permit and required to be performed under this chapter.

“Director” means the public works ~~e~~Director for the city of Richland or designated representative.

“Easement” means any city-held easement for access and public utilities.

“Improvement” is any public or private improvement, including the property of public utilities.

“Permittee” is any person who has been granted and has in full force and effect a construction permit issued hereunder.

“Person” is any person, firm, corporation or service provider as defined under RMC Title 28.

“Public infrastructure” is any necessary construction, performed within the city right-of-way or on private property, to install city facilities, including streets, sidewalks, storm drainage, street lights, sanitary sewers and/or water lines and necessary appurtenances, as identified within city standards.

“Right-of-way” or “public way” means all property in which the city has any form of ownership or title and which is held for public street or utility purposes, regardless of whether or not any street or utility exists thereon or whether it is used, improved or maintained for public use.

“Street” is any street, highway, sidewalk, alley, avenue or other public way, easement, or other public place in the city.

Section 2. Richland Municipal Code Section 12.08.030, entitled Construction permit – Application, as enacted by Ordinance No. 119 and last modified by Ordinance No. 28-01, is hereby amended to read as follows:

12.08.030 Construction permit – Application.

No construction permit shall be issued unless a written application for the issuance of a construction permit is submitted to the ~~e~~Director. The application shall be provided by the city. The following additional material shall be required within the application:

A. Construction plans certified by a professional engineer registered in the state of Washington; and

B. A copy of the contractor's and all subcontractor state licensing and bonding compliance, and current city of Richland business licenses; ~~;~~ and

C. A certificate of insurance meeting the requirements of section 12.08.090.

Section 3. Richland Municipal Code Section 12.08.040, entitled Construction permit fees, as enacted by Ordinance No. 28-01 and last modified by Ordinance No. 16-12, is hereby amended to read as follows:

12.08.040 Construction permit fees.

A permit fee shall be charged by the ~~d~~Director for the review of permit applications and engineering plans and for issuance of a construction permit which shall be in addition to all other fees for permits or charges relative to any proposed construction work.

The construction permit fee shall consist of one of the following components:

A. Single-Family Residential Improvements. An ~~application~~ permit fee to cover administrative and inspection costs shall be \$~~75.00~~150.00.

B. For Utility Trenching. An permit ~~application~~ fee to cover administration and inspection costs shall be \$~~75.00~~250.00.

C. For Public Infrastructure. The following fees shall apply to the permitting of infrastructure in support of commercial or industrial site development and for subdivisions, including short plats, long plats and binding site plans: ~~Prior to the issuance of the construction permit, a permit fee to cover the administrative, plan review and inspection costs shall be paid in the amount of five percent of the estimated construction cost of city infrastructure. The cost estimate shall be prepared and stamped by a licensed civil engineer and approved by the city engineer.~~

1. Plan Review Fee. The applicant shall pay a Plan Review Fee as established by the Director for the review of infrastructure engineering plans. The fee shall be based on a cost per page, and a distinct fee amount shall be established for subdivision projects and commercial/industrial site development projects based on the complexity and cost of the plan review process. The content and format of engineering plans shall conform to standards established by the Director. The plan review fee shall apply each time a project is submitted for review. The Director may, at the Director's sole discretion, reduce fees for a project requiring three (3) or more iterations of plan review on a finding that the City provided inaccurate or misleading requirements to the applicant.

2. Prior to the issuance of the construction permit, a permit fee to cover the administrative and inspection costs shall be paid in the amount of three percent (3%) of the estimated construction cost of city infrastructure. The fee shall be calculated using an infrastructure cost and permit cost estimating tool developed and maintained by the Director. The cost estimating tool shall be updated regularly by the Director to reflect the current local market for typical infrastructure construction costs. The permit fee for projects that include unique design elements not included in the City's cost estimating tool shall calculate a fee for the unique elements based on an engineer's cost estimate prepared and stamped by a licensed civil engineer and approved by the city engineer.

Large Projects: The following provides a different fee level for certain projects. To qualify for the reduced fee described below the applicant must receive approval for the proposed project's scope of work from the ~~public works~~ dDirector prior to issuance of a construction permit. For public infrastructure being constructed beyond the boundaries of a preliminary plat or site plan, the estimated cost of construction for which exceeds \$1,000,000, the permit fee under this subsection shall be ~~three~~ two percent (2%) of the estimated construction costs as determined by use of the City's cost estimating tool and/or the fee calculation for unique design elements described above. ~~a cost estimate prepared and stamped by a licensed civil engineer and approved by the city engineer.~~

D. For Commercial with Private Stormwater Facilities. ~~A~~ permit application fee to cover the administration, plan review and inspection costs shall be \$250.00.

E. For City Pole Attachments. An application fee to cover the administrative and plan review costs shall be \$250.00. Prior to issuance of the construction permit, the applicant must identify, in writing, the professional engineer that will certify the construction of the pole attachments per RMC 14.31.030(A).

Section 4. Richland Municipal Code Section 12.08.090, entitled Insurance - Evidence, as enacted by Ordinance No. 28-01, is hereby amended to read as follows:

12.08.090 Insurance – Evidence.

A permittee, prior to the commencement of construction hereunder, shall furnish the ~~d~~Director with satisfactory evidence in writing that the permittee has in force during the performance of the construction work, the following coverage: ~~commercial general liability insurance of not less than \$300,000 per occurrence and \$300,000 general aggregate duly issued by an insurance company authorized to do business in this state. In addition, the policy shall name the city as an additional named insured for the job.~~

A. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01. The coverage limits shall be a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident; and

B. Commercial General liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide a per-project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement. There shall be no exclusion for liability arising from explosion, collapse or underground property damage. The Public Entity shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the Public Entity using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad coverage. The coverage limits shall be no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products – completed operations aggregate limit; and

C. Worker's Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

Each policy shall name the city as an additional named insured for the job.

Section 5. The City's 2018 Fee Schedule, as originally authorized by adoption of Resolution No. 104-99, is hereby amended to include the following fees related to RMC Chapter 12.08:

1. Commercial/Industrial Site Development City Infrastructure Plan Review Fee - \$100.00 per engineering plan sheet.
2. Subdivision City Infrastructure Plan Review Fee - \$400.00 per engineering plan sheet.

The fees established herein shall be adjusted annually according to the consumer price index – Seattle urban wage and clerical workers (CPI-W) July through June, rounded to the nearest five dollars (\$5.00).

Section 6. The fees and insurance requirements described above shall be applicable to all new project applications beginning on June 1, 2018.

Section 7. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 15th day of May, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk

HEATHER KINTZLEY, City Attorney

Date Published: May 20, 2018



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 05/15/2018

Agenda Category: Resolutions – Adoption

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:

Resolution No. 74-18, Authorizing a Replacement Grant Agreement with the Federal Emergency Management Agency for the Duportail Bridge Water Line

Department:

Public Works

Ordinance/Resolution Number:

74-18

Document Type:

Resolution

Recommended Motion:

Adopt Resolution No. 74-18, authorizing the City Manager to execute a replacement grant agreement with the Washington State Military Department, on FEMA's behalf, to replace the existing water pipeline in the Yakima River.

Summary:

An agreement was executed February 24, 2014 with the Washington State Military Department, the state agency administering the Federal Emergency Management Agency's (FEMA) Pre-Disaster Mitigation program, for grant funds to replace the existing 36-inch water pipeline that crosses the Yakima River. The replacement pipeline will be placed on the Duportail Bridge. The grant agreement was for a 3-year time period beginning October 1, 2013 and ending September 30, 2016. In 2016, the City and FEMA executed an extension amendment to accommodate the Duportail Bridge construction timing. The extension was until September 30, 2017.

On July 28, 2017, staff requested a further extension of the grant agreement from FEMA as called for in the agreement. FEMA notified the City on March 21, 2018 that the original agreement had expired and that they would require execution of a replacement agreement to reinstate the grant funds.

Staff recommends execution of the proposed replacement agreement as it reinstates access to the almost \$1,900,000 remaining in the original grant agreement.

Staff recommends approval of Resolution No. 74-18.

Fiscal Impact:

To date the City has recovered \$102,559 of the \$1,993,301 available through the grant agreement. Executing the proposed replacement agreement will enable access to the remaining \$1,890,742 in the grant. If the grant is not secured, the Water Utility will have to cover these costs as the work is part of the awarded construction contract for the Duportail Bridge.

Attachments:

1. Resolution No. 74-18
2. City of Richland - E18-202 Contract

RESOLUTION NO. 74-18

A RESOLUTION of the City of Richland authorizing a grant agreement with Washington State Military Department on behalf of the Federal Emergency Management Agency for replacement of the existing water pipeline across the Yakima River on the Duportail Bridge.

WHEREAS, on January 21, 2014, Richland City Council authorized an agreement with the Washington State Military Department, the state agency administering the Federal Emergency Management Agency's (FEMA) Pre-Disaster Mitigation Program; and

WHEREAS, the agreement provided FEMA grant funds to replace the existing 36-inch water pipeline that crosses under the Yakima River at approximately the Duportail Street alignment; and

WHEREAS, the original agreement contained a three-year term beginning October 1, 2013 and ending September 30, 2016; and

WHEREAS, at the City's request, an extension of the grant agreement was executed on September 22, 2016 to extend the agreement expiration date to September 30, 2017; and

WHEREAS, on July 28, 2017, the City requested a further extension as allowed under the terms of the agreement; and

WHEREAS, March 21, 2018, FEMA notified the City that the original agreement (E14-180) had expired, and that a replacement agreement was required to reinstate the City's access to the grant funds; and

WHEREAS, the terms of the replacement agreement are identical to the original agreement authorized by Richland City Council on January 21, 2014; and

WHEREAS, staff recommends execution of the proposed replacement agreement to reinstate the City's access to a majority of the nearly \$2 million dollars remaining under the original grant agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to execute a grant agreement with the Washington State Military Department, on behalf of FEMA, for replacement of the existing water pipeline in the Yakima River with pipelines designed on the Duportail Bridge.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 15th day of May, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk

HEATHER KINTZLEY, City Attorney

Washington State Military Department
HAZARD MITIGATION SUBAWARD AGREEMENT FACE SHEET

1. SUBRECIPIENT Name and Address: City of Richland 840 Northgate Drive PO Box 190 MS-26 Richland, WA 99352-3550		2. Total Project Cost: \$2,657,735.00 Federal: \$1,993,301.25 Non-Federal: \$664,433.75		3. Agreement Number: E18-202	
4. SUBRECIPIENT Contact, phone/email: Pete Rogalsky, (509) 942-7558 progalsky@ci.richland.wa.us		5. Subaward Start Date: 10/01/2013		6. Subaward End Date: 09/30/2020	
7. Department Program Manager, phone/email: Todd Kilpatrick, (253) 512-7467 todd.kilpatrick@mil.wa.gov		8. Data Universal Numbering System (DUNS): 071850283		9. UBI # (state revenue): 036-001-852	
10. Funding Authority: Washington Military Department (the "DEPARTMENT"), and Federal Emergency Management Agency (FEMA)					
11. Federal Funding Identification #: EMS-2013-GR-0001		12. Federal Award Date: 09/26/2017		13. Catalog of Federal Domestic Asst. (CFDA) # & Title: 97.047 (PDM)	
14. Total Federal Award Amount: \$1,993,301.25		15. Program Index #: 773CR		16. TIN: N/A	
17. Service Districts: (BY LEGISLATIVE DISTRICT): 8th (BY CONGRESSIONAL DISTRICT): 4th		18. Service Area by County(ies): Benton County		19. Women/Minority-Owned, State Certified?: ☒ N/A ☐ NO ☐ YES, OMWBE # _____	
20. Agreement Classification: ☐ Personal Services ☐ Client Services ☒ Public/Local Gov't ☐ Research/Development ☐ A/E ☐ Other _____			21. Contract Type (check all that apply): ☐ Contract ☒ Grant ☒ Agreement ☐ Intergovernmental (RCW 39.34) ☐ Interagency		
22. SUBRECIPIENT Selection Process: ☒ "To all who apply & qualify" ☐ Competitive Bidding ☐ Sole Source ☐ A/E RCW ☐ N/A ☐ Filed w/OFM? ☐ Advertised? ☐ YES ☐ NO _____			23. SUBRECIPIENT Type (check all that apply) ☐ Private Organization/Individual ☐ For-Profit ☒ Public Organization/Jurisdiction ☒ Non-Profit ☐ VENDOR ☒ SUBRECIPIENT ☒ OTHER		
24. PURPOSE & DESCRIPTION: FEMA's Pre-Disaster Mitigation (PDM) Competitive Grant Program provides grants to states and communities to implement a sustained pre-disaster natural hazard mitigation program to reduce overall risk to the population and structures from future hazard events, while also reducing reliance on Federal funding following future disasters. Title: Yakima River Water Line Crossing. The purpose of this agreement is to provide funds to the SUBRECIPIENT for the project described in the Statement of Work and/or Description of the Project (Attachment 3), Project Development Schedule (Attachment 4), Project Budget (Attachment 5), and the FEMA-approved project application which is incorporated herein by this reference. The DEPARTMENT is the Recipient and Pass-Through Entity of the PDM FY07 Award, EMS-2013-GR-0001, which with each of its attachments is incorporated herein by this reference, and has made a subaward of federal assistance to the SUBRECIPIENT pursuant to this Agreement. The SUBRECIPIENT is accountable to the DEPARTMENT for use of federal assistance provided under this Agreement. NOTE: This subaward agreement supplants E14-180, as amended, which expired on September 30, 2017.					
IN WITNESS WHEREOF, the DEPARTMENT and SUBRECIPIENT acknowledge and accept the terms of this Agreement, including all referenced Exhibits and Attachments which are hereby incorporated in and made a part hereof, and have executed this Agreement as of the date below. This Agreement Face Sheet; Special Terms & Conditions (Attachment 1); General Terms and Conditions (Attachment 2); Statement of Work (Attachment 3); Project Development Schedule (Attachment 4); Project Budget (Attachment 5); and all other documents, exhibits and attachments expressly referenced and incorporated herein contain all the terms and conditions agreed upon by the parties and govern the rights and obligations of the parties to this Agreement. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.					
In the event of an inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order:					
1. Applicable Federal and State Statutes and Regulations;			4. Special Terms and Conditions; General Terms and Conditions; and		
2. DHS-FEMA Approval of Subawards and Program Documents;			5. Other provisions of the Agreement incorporated by reference.		
3. Statement of Work and/or Project Description as outlined in FEMA's approved Project Application;					
WHEREAS, the parties hereto have executed this Agreement on the day and year last specified below.					
FOR THE DEPARTMENT:			FOR THE SUBRECIPIENT:		
Signature _____ Regan Anne Hesse, Chief Financial Officer Washington Military Department			Signature _____ Cindy Reents, City Manager City of Richland		
Date _____			Date _____		
BOILERPLATE APPROVED AS TO FORM: Brian E. Buchholz (signature on file 03/29/2011) Assistant Attorney General			APPROVED AS TO FORM: _____		
			Date _____		

Form 1/16/2014

**Washington State Military Department
SPECIAL TERMS AND CONDITIONS**

ARTICLE I – KEY PERSONNEL:

The individuals listed below shall be considered key personnel and point of contact under this Agreement. Any substitution of key personnel by either party shall be made by written notification to the current key personnel.

SUBRECIPIENT		MILITARY DEPARTMENT	
Name	Pete Rogalsky	Name	Todd Kilpatrick
Title	Public Works Director	Title	Hazard Mitigation Program Manager
E-Mail	progalsky@ci.richland.wa.us	E-Mail	todd.kilpatrick@mil.wa.gov
Phone	(509) 942-7558	Phone	(253) 512-7467
Name	Julie West, P.E.	Name	
Title	Civil Engineer II	Title	
E-Mail	jwest@ci.richland.wa.us	E-Mail	
Phone	(509) 942-7461	Phone	
Name		Name	
Title		Title	
E-Mail		E-Mail	
Phone		Phone	

ARTICLE II – ADMINISTRATIVE AND/OR FINANCIAL MANAGEMENT AND ACCOUNTING:

The SUBRECIPIENT shall comply with all applicable state and federal laws, rules, regulations, requirements and program guidance identified or referenced in this Agreement and the informational documents published by FEMA applicable to the PDM Competitive Grant Program, including, but not limited to, all criteria, restrictions, conditions and requirements of the DHS-FEMA Approval of Subawards and each of its attachments for Grant No. EMS-2013-GR-0001 dated September 26, 2017, the PDM FY14 Funding Opportunity Announcement, FEMA Guidance documents, and the federal regulations commonly applicable to DHS-FEMA grants, all of which are incorporated herein by reference.

The SUBRECIPIENT acknowledges that since this Agreement involves federal assistance, the period of performance described herein may begin prior to the availability of appropriated federal funds. The SUBRECIPIENT agrees that it will not hold the Department, the State of Washington, or the United States liable for any damages, claim for reimbursement, or any type of payment whatsoever for services performed under this Agreement prior to distribution of appropriated federal funds, or if federal funds are not appropriated or in a particular amount.

A. STATE AND FEDERAL REQUIREMENTS FOR DHS-FEMA PRE-DISASTER MITIGATION GRANTS:

The following requirements apply to all DHS-FEMA Pre-Disaster Mitigation Grants administered by the DEPARTMENT.

1. SUBAWARDS & CONTRACTS BY SUBRECIPIENTS

- a. The SUBRECIPIENT must make a case-by-case determination whether each agreement it makes for the disbursement of PDM FY07 funds received under this Agreement casts the party receiving the funds in the role of a subrecipient or contractor in accordance with 2 CFR 200.330.
- b. *Hazard Mitigation Assistance Unified Guidance*, FEMA, July 12, 2013

2. PROJECT FUNDING

The DEPARTMENT will administer the Pre-Disaster Mitigation grant program and will pass through the federal match. The SUBRECIPIENT will commit the required local match.

- a. The total cost of the project (total project cost) for the purposes of this Agreement is **\$2,657,735.00** dollars; PROVIDED that, if the total cost of the project when completed,

or when this Agreement is terminated, is actually less than this stated total cost, the actual cost shall be substituted herein.

- b. The value of the local match contributions by the SUBRECIPIENT to the project shall be **\$664,433.75** dollars, constituting **25** percent, at minimum, of the total project cost. The SUBRECIPIENT's local match contributions may be cash or in-kind, must be from a non-federal source, must be reasonable, allowable and allocable, and must comply with all Federal requirements and regulations.
- c. When the DEPARTMENT enters into an agreement with the Federal Emergency Management Agency (FEMA) to contribute federal funds to this project, that federal contribution will be no more than **\$1,993,301.25** dollars, constituting **75** percent, at minimum, of the total project cost, or the allowable federal percentage of the total project cost, whichever is less.
- d. The DEPARTMENT shall not be obligated to pay any amount beyond that being contributed by FEMA as set out in Subsection c above, unless that additional amount has been approved in advance by both the DEPARTMENT and the SUBRECIPIENT and is incorporated by written amendment into this Agreement.
- e. A written amendment will be required if the SUBRECIPIENT expects cumulative transfers between project budgets, as identified in the Project Budget (Attachment 5) and Statement of Work and/or Description of Project (Attachment 3), to exceed 10% of the subaward agreement Amount. Any changes to project budgets other than in compliance with this paragraph will not be reimbursed.
- f. The funding for this project is provided by FEMA grant award. The Approval of Subawards from FEMA is dated September 26, 2017, and is incorporated herein by reference.

3. SUBAWARD AGREEMENT PERIOD

Activities payable under this Agreement and to be performed by the SUBRECIPIENT under this Agreement shall only be those after the Funding Opportunity Announcement on **October 1, 2013** and shall terminate on **September 30, 2020**. This period shall be referred to herein as the Agreement Period and/or Period of Performance, unless expressly stated otherwise. Costs incurred during the Agreement Period shall include pre-award costs authorized in writing by FEMA as well as eligible costs incurred after the effective date of the Agreement Period and before termination.

- a. The SUBRECIPIENT shall complete the project as described in the FEMA approved project application PDMC-PJ-10-WA-2007-003, incorporated herein by this reference, and as described in Attachments 3, 4 and 5. In the event of extenuating circumstances, the SUBRECIPIENT may request, in writing, that the DEPARTMENT extend the deadline for Agreement completion.
The DEPARTMENT may, in its sole discretion, extend the deadline only by written amendment to this Agreement and contingent upon FEMA approval.
- b. No expenditure made, or obligation incurred, before or after the Agreement Period shall be eligible, in whole or in part, for subaward funds with the exception of pre-award costs authorized in writing by FEMA. In addition to any other remedy the DEPARTMENT may have under this Agreement, the amounts set out in Article II, section A.2. **Project Funding**, above, may be reduced by the Department in its sole discretion to exclude any such expenditure from participation.
- c. Failure to complete the project in a timely manner, as outlined in Attachment 4, is a material breach of this Agreement for which the DEPARTMENT is entitled to termination or suspension under Attachment 2, section A.35.

4. PROJECT PAYMENT(S)

The DEPARTMENT, using mitigation funds from the Pre-Disaster Mitigation grant program, authorized under Section 203 of the Stafford Act, 42 U.S.C. 5133, shall issue payments to the SUBRECIPIENT as follows:

- a. All payment requests shall be made to the SUBRECIPIENT upon submission and approval of eligible, reimbursable work completed and billed on an A-19 form, State of Washington Invoice Voucher. Approval is subject to receipt of acceptable documentation by the Department, to include, but not limited to, copies of receipts for all goods and services purchased, copies of invoices from contractors and subcontractors for work completed, and copies of timesheets for staff involved with the project, sign-in/sign-out sheets for donated personnel and/or volunteer time spent on the project, and documentation to support other in-kind contributions.
- b. The DEPARTMENT reserves the right to withhold disbursement of up to 10 percent of the total project cost, as specified in Article II, section A, 2, Project Funding, to the SUBRECIPIENT until the project has been completed and given final approval by the DEPARTMENT.
- c. Final Payment: Final payment of any remaining, or withheld, funds will be made within 60 days after submission by the SUBRECIPIENT of the final report, final A-19, Voucher Distribution, and completion of all final inspections by the DEPARTMENT. Final payment by the DEPARTMENT also may be conditioned upon a financial review, if determined necessary by the DEPARTMENT. Adjustments to the final payment may be made following any audits conducted by the DEPARTMENT, Washington State Auditor's Office or the Department of Homeland Security Office of the Inspector General.
- d. Within the Total Project Cost of this Agreement, budget categories will be reimbursed on an actual cost basis unless otherwise provided in this Agreement.
- e. The maximum amount of all reimbursement requests permitted to be submitted under this Agreement, including the final reimbursement request, is limited to and shall not exceed the Total Project Cost of this Agreement.
- f. For travel costs, subrecipient shall comply with 2 CFR 474 and should consult their internal policies, state rates set pursuant to RCW 43.03.050 and RCW 43.03.060 as now existing or amended, and federal maximum rates set forth at <http://www.gsa.gov>, and follow the most restrictive. If travel costs exceed set state or federal limits, travel costs shall not be reimbursed without written approval by DEPARTMENT's Key Personnel.
- g. Receipts and/or backup documentation for any approved items that are authorized under this Agreement must be maintained by the SUBRECIPIENT consistent with record retention requirements of this Agreement, and be made available upon request by the DEPARTMENT, and local, state, or federal auditors.
- h. The SUBRECIPIENT will submit reimbursement requests to the DEPARTMENT by submitting a properly completed State A-19 Invoice Form, Interagency Electronic Funds Transfer, or Agency/Business invoice with support documentation detailing the expenditures for which reimbursement is sought. Reimbursement requests must be submitted by email to both the DEPARTMENT's Hazard Mitigation Program Coordinator and the Program Manager no later than the due dates listed within the Project Development Schedule (Attachment 4), but not more frequently than monthly.
- i. All work under this Agreement must end on or before the subaward agreement End Date, and the final reimbursement request must be submitted to the DEPARTMENT within 45 days after the subaward agreement End Date, except as otherwise authorized by written amendment of this Agreement and issued by the DEPARTMENT.
- j. If applicable, no costs for purchases of equipment/supplies will be reimbursed until the related equipment/supplies have been received by the SUBRECIPIENT, its contractor, or any non-federal entity to which the SUBRECIPIENT makes a subaward, and is invoiced by the vendor.

- k. Failure to timely submit complete reports and reimbursement requests as required by this Agreement will prohibit the SUBRECIPIENT from being reimbursed until such complete reports and reimbursement requests are submitted and the DEPARTMENT has had reasonable time to conduct its review. Final reimbursement requests will not be approved for payment until the SUBRECIPIENT is current with all reporting requirements contained in this Agreement.
- l. Subrecipients shall only use federal assistance under this Agreement to supplement existing funds, and will not use them to replace (supplant) non-federal funds that have been budgeted for the same purpose.
The SUBRECIPIENT may be required to demonstrate and document that the reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.

5. REPORTING REQUIREMENTS

In addition to the reports as may be required elsewhere in this Agreement, the SUBRECIPIENT shall promptly prepare and submit the following reports to the DEPARTMENT's Key Personnel:

- a. Quarterly progress reports, no later than the 15th day following the end of the fiscal quarter, indicating the status of the project, to include a brief narrative on progress during the quarter. The report shall identify the costs incurred to date, the percentage of work completed, the anticipated completion date of the project, and whether cost under runs or over runs are expected. In addition, the SUBRECIPIENT should note any challenges or issues associated with the project.
Failure to submit a complete quarterly report within 15 days following the end of the quarter will result in suspension of all payments to the SUBRECIPIENT until a complete quarterly report is received by the DEPARTMENT.
- b. A final report when the project is completed, prematurely terminated, or project assistance is terminated. The report shall include a final accounting of all expenditures and a description of work accomplished. If the project is not completed, the report shall contain an estimate of the percentage of completion, and shall indicate the degree of usefulness of the completed project. The report shall account for all expenditures not previously reported and shall include a summary for the entire project.
- c. The SUBRECIPIENT shall submit a quarterly progress report describing current activities as outlined in the Project Development Schedule (Attachment 4).
- d. The SUBRECIPIENT shall submit a Final Report with final reimbursement no later than 45 days after Agreement End Date.
- c. The SUBRECIPIENT shall also comply with the Federal Funding Accountability and Transparency Act (FFATA) and related OMB Guidance consistent with Public Law 109-282 as amended by section 6202(a) of Public Law 110-252 (see 31 U.S.C. 6101 note) and complete and return to the Department the FFATA Form located at <http://mil.wa.gov/emergency-management-division/grants/requiredgrantforms> and return to the Department; which is incorporated by reference and made a part of this Agreement.

6. TIME EXTENSIONS

A time extension request for Agreement completion must be submitted by the SUBRECIPIENT to the DEPARTMENT no later than 60 days before the end of the Period of Performance. A time extension request must be in writing and identify the project, the reason the project has not been completed within the approved Period of Performance, a current status of the completion of the work, a detailed timeline for completion of the remaining elements, and an anticipated completion date for the completion of the remaining work. Failure to timely submit a complete time extension request may result in denial of the time extension and loss of funding for the project.

7. SUBRECIPIENT MONITORING:

- a. The Department will monitor the activities of the SUBRECIPIENT from award to closeout. The goal of the Department's monitoring activities will be to ensure that agencies receiving federal pass-through funds are in compliance with this Agreement, federal and state audit requirements, federal grant guidance, and applicable federal and state financial regulations, as well as 2 CFR Part 200 Subpart F.
- b. To document compliance with 2 CFR Part 200 Subpart F requirements, the SUBRECIPIENT shall complete and return to the Department 2 CFR Part 200 Subpart F Audit Certification Form" located at <http://mil.wa.gov/emergency-management-division/grants/requiredgrantforms> with the signed Agreement and each fiscal year thereafter until the Agreement is closed, which is incorporated by reference and made a part of this Agreement.
- c. Monitoring activities may include, but are not limited to:
 - i. review of financial and performance reports;
 - ii. monitoring and documenting the completion of Agreement deliverables;
 - iii. documentation of phone calls, meetings, e-mails, and correspondence;
 - iv. review of reimbursement requests and supporting documentation to ensure allowability and consistency with Agreement work plan, budget, and federal requirements;
 - v. observation and documentation of Agreement related activities, such as exercises, training, funded events, and equipment demonstrations;
 - vi. on-site visits to review equipment records and inventories, to verify source documentation for reimbursement requests and performance reports, and to verify completion of deliverables.
- d. The SUBRECIPIENT is required to meet or exceed the monitoring activities, as outlined above and in 2 CFR Part 200, for any non-federal entity to which the SUBRECIPIENT makes a subaward as a pass-through entity under this Agreement.
- e. Compliancy will be monitored throughout the performance period to assess risk. Concerns will be addressed through a Corrective Action Plan.

8. CLOSE-OUT

To initiate close-out, the SUBRECIPIENT is required to certify in writing the date completed and total amount expended on the project on FINAL PROJECT REPORT form to the DEPARTMENT. After receipt of the FINAL PROJECT REPORT form, the DEPARTMENT will conduct a site inspection and review supporting documentation for compliance with the requirements of the Agreement.

Prior to project close-out, the SUBRECIPIENT shall provide the DEPARTMENT with acceptable documentation supporting compliance with the Agreement. General documentation supporting compliance with the Agreement typically includes, but is not limited to, the following:

- Photographs of the structures or properties involved in the project **prior** to project implementation **and after** project implementation.
- Digital geospatial coordinates (latitude and longitude) for each structure with an accuracy of ± 20 meters (64) feet.
- Certificate of occupancy or equivalent documentation from the appropriate regulatory authority for each structure to certify it is code-compliant.
- Certification that the SUBRECIPIENT has met the environmental and historic preservation conditions of the grant award as described in this Agreement.
- Copies of all compliance and consultation documentation required by the grant award as described in the Agreement (e.g., coastal zone management consistency determination from Department of Ecology).
- Copies of all documentation related to inspection for and removal and disposal of asbestos and other hazardous materials from each property.

Specific additional documentation requirements for projects to acquire properties for open space include, but are not limited to, the following:

- Signed Statement of Voluntary Participation from owner of each acquired property.
- Documentation of dates of acquisition and structure demolition or removal from property for each property.
- Copy of recorded open space deed restrictions for each acquired property.
- Copy of AW-501 form filed with National Flood Insurance Program for each acquired repetitive loss property.
- Documentation of consultation with Army Corps of Engineers and State Department of Transportation regarding future use of each property.

Specific additional documentation requirements for projects to elevate structures above the base flood elevation include, but are not limited to, the following:

- Photographs of the structures prior to elevation, and front, rear and side photos post-elevation.
- Copies of the pre-project elevation certificate for each structure, or documentation of methodology used to calculate the first-floor elevations.
- Copies of the post-project elevation certificate for each structure.
- Copies of certificate of occupancy for each elevated structure to certify that it is code compliant.
- Certification by an engineer, floodplain manager or other senior official of the SUBRECIPIENT that each completed structural elevation is in compliance with local ordinances and National Flood Insurance Program regulations and technical bulletins.
- Copy of AW-501 form filed with National Flood Insurance Program for each elevated repetitive loss property.
- Copies of proof of flood insurance for each elevated structure.
- Copies of the recorded deed restriction related to maintenance of flood insurance for each property within the Special Flood Hazard Area.

The DEPARTMENT will consult with the SUBRECIPIENT regarding other documentation requirements of the Agreement throughout the Period of Performance.

The SUBRECIPIENT is required to retain all documentation which adequately identifies the source and application of all mitigation grant funds for six years following the closure of this award. For all funds received, source documentation includes adequate accounting of actual costs and recoveries incurred.

9. LIMITED ENGLISH PROFICIENCY (CIVIL RIGHTS ACT OF 1964 TITLE VI)

All subrecipients must comply with the Title VI of the Civil Rights Act of 1964 (Title VI) prohibition against discrimination on the basis of national origin, which requires that subrecipients of federal assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. Providing meaningful access for persons with LEP may entail providing language assistance services, including oral interpretation and written translation. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency (August 11, 2000), requires federal agencies to issue guidance to recipients, assisting such organizations and entities in understanding their language access obligations. DHS published the required recipient guidance in April 2011, DHS Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 76 Fed. Reg. 21755-21768, (April 18, 2011). The Guidance provides helpful information such as how a recipient can determine the extent of its obligation to provide language services; selecting language services; and elements of an effective plan on language assistance for LEP persons. For additional assistance and information regarding

language access obligations, please refer to the DHS Recipient Guidance at <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

10. PROCUREMENT

The SUBRECIPIENT shall comply with all procurement requirements of 2 CFR Part 200.318 through 200.326 and as specified in the General Terms and Conditions, **Attachment 2**, A.10.

- a. For all sole source contracts expected to exceed \$150,000, the SUBRECIPIENT must submit to the Department for pre-procurement review and approval the procurement documents, such as requests for proposals, invitations for bids and independent cost estimates.

This requirement must be passed on to any non-federal entity to which the SUBRECIPIENT makes a subaward, at which point the SUBRECIPIENT will be responsible for reviewing and approving sole source justifications of any non-federal entity to which the SUBRECIPIENT makes a subaward.

11. EQUIPMENT AND SUPPLY MANAGEMENT

- a. If applicable, subrecipients and any non-federal entity to which the SUBRECIPIENT makes a subaward shall comply with 2 CFR 200.318 – 200.326, to include but not limited to:
 - i. Upon successful completion of the terms of this Agreement, all equipment and supplies purchased through this Agreement will be owned by the SUBRECIPIENT, or a recognized non-federal entity to which the SUBRECIPIENT has made a subaward, for which a contract, or other means of legal transfer of ownership is in place.
 - ii. All equipment, and supplies as applicable, purchased under this Agreement will be recorded and maintained in the SUBRECIPIENT's inventory system.
 - iii. Equipment records shall include: a description of the property; the manufacturer's serial number, model number, or other identification number; the source of the equipment, including the Federal Award Identification Number (FAIN); Catalogue of Federal Domestic Assistance (CFDA) number; who holds the title; the acquisition date; the cost of the equipment and the percentage of Federal participation in the cost; the location, use and condition of the equipment at the date the information was reported; and disposition data including the date of disposal and sale price of the property.
 - iv. The SUBRECIPIENT shall take a physical inventory of the equipment and reconcile the results with the property records at least once every two years. Any differences between quantities determined by the physical inspection and those shown in the records shall be investigated by the SUBRECIPIENT to determine the cause of the difference. The SUBRECIPIENT shall, in connection with the inventory, verify the existence, current utilization, and continued need for the equipment.
 - v. The SUBRECIPIENT shall be responsible for any and all operational and maintenance expenses and for the safe operation of their equipment and supplies including all questions of liability. The SUBRECIPIENT shall develop appropriate maintenance schedules and procedures to ensure the equipment and supplies are well maintained and kept in good operating condition.
 - vi. The SUBRECIPIENT must obtain and maintain all necessary certifications and licenses for the equipment.
 - vii. The SUBRECIPIENT shall develop a control system to ensure adequate safeguards to prevent loss, damage, and theft of the property. Any loss,

damage, or theft shall be investigated and a report generated and sent to the Department.

- viii. If the SUBRECIPIENT is authorized or required to sell the property, proper sales procedures must be established and followed to ensure the highest possible return.
- ix. If, upon termination or at the subaward agreement End Date, there is a residual inventory of unused supplies exceeding \$5,000 in total aggregate value which will not be needed for any other Federal award, or when original or replacement equipment is no longer needed for the original project or program or for other activities currently or previously supported by a Federal agency, the SUBRECIPIENT must comply with following procedures:
 - a) The SUBRECIPIENT may retain the supplies for use on other non-Federal related activities or sell them, but must compensate the Federal sponsoring agency for its share.
 - b) The SUBRECIPIENT must dispose of equipment as follows:
 - i). Items of equipment with a current per-unit fair market value of less than \$5,000 may be retained, sold or otherwise disposed of by the SUBRECIPIENT with no further obligation to the awarding agency.
 - ii). Items of equipment with a current per-unit fair market value of more than \$5,000 may be retained or sold and the SUBRECIPIENT shall compensate the Federal-sponsoring agency for its share.
- x. Records for equipment shall be retained by the SUBRECIPIENT for a period of six years from the date of the disposition, replacement, or transfer. If any litigation, claim, or audit is started before the expiration of the six-year period, the records shall be retained by the SUBRECIPIENT until all litigation, claims, or audit findings involving the records have been resolved.
- b. Unless expressly provided otherwise, all equipment must meet all mandatory regulatory and/or DHS-FEMA adopted standards to be eligible for purchase using Federal assistance.
- c. Equipment purchased with DHS federal assistance is to be marked with "Purchased with funds provided by the U.S. Department of Homeland Security" when practicable.
- d. Prior to procuring pharmaceuticals, subrecipients must have in place an inventory management plan to avoid large periodic variations in supplies due to coinciding purchase and expiration dates. Subrecipients are encouraged to enter into rotational procurement agreements with vendors and distributors. Purchases of pharmaceuticals must include a budget for the disposal of expired drugs within each fiscal year's period of performance for PDM FY07. The cost of disposal cannot be carried over to another DHS-FEMA grant or grant period.
- e. As a subrecipient of federal assistance, the SUBRECIPIENT must pass on equipment and supply management requirements that meet or exceed the requirements outlined above to any non-federal entity to which the SUBRECIPIENT makes a subaward of federal assistance under this Agreement.

B. DHS STANDARD TERMS AND CONDITIONS

As a subrecipient of PDM funding, the SUBRECIPIENT shall comply with all applicable DHS-FEMA terms and conditions of the PDM FY07 Approval of Subawards and its attachments, which are incorporated herein by reference.

Washington State Military Department
GENERAL TERMS AND CONDITIONS
Mitigation Grants

A.1 DEFINITIONS

As used throughout this Agreement, the following terms will have the meaning as defined in 2 CFR 200 Subpart A (which is incorporated herein by reference), except as otherwise set forth below:

- a. **“DEPARTMENT”** means the Washington Military Department, as a state agency, any division, section, office, unit or other entity of the DEPARTMENT, or any of the officers or other officials lawfully representing that Department. DEPARTMENT is a recipient of a federal award directly from a federal awarding agency and is pass-through entity making a subaward to a subrecipient under this Agreement.
- b. **“SUBRECIPIENT”** when capitalized is primarily used throughout this Agreement in reference to the non-federal entity identified on the Face Sheet of this Agreement that has received a subaward from the DEPARTMENT. However, the definition of “subrecipient” is the same as in 2 CFR 200.93 for all other purposes. “
- c. **“Monitoring Activities”** means all administrative, financial, or other review activities that are conducted to ensure compliance with all state and federal laws, rules, regulations, authorities, and policies.
- d. **“Project”** shall mean those activities as described in the FEMA approved project application PDMC-PL-10-WA-2007-003, which are incorporated in and made a part of this Agreement which is incorporated herein by this reference, and as also described in Attachments 3, 4, and 5.
- g. **“PL”** – is defined and used herein to mean the Public Law.
- h. **“CFR”** – is defined and used herein to mean the Code of Federal Regulations.
- i. **“OMB”** – is defined and used herein to mean the Office of Management and Budget.
- j. **“WAC”** – is defined and used herein to mean the Washington Administrative Code.
- k. **“RCW”** – is defined and used herein to mean the Revised Code of Washington.

A.2 ADVANCE PAYMENTS PROHIBITED

The DEPARTMENT shall make no payments in advance or in anticipation of goods or services to be provided under this Agreement. The SUBRECIPIENT shall not invoice the DEPARTMENT in advance of delivery and invoicing of such goods or services.

A.3 AMENDMENTS AND MODIFICATIONS

The SUBRECIPIENT or the DEPARTMENT may request, in writing, an amendment or modification of this Agreement. However, such amendment or modification shall not be binding, take effect or be incorporated herein until made in writing and signed by the authorized representatives of the DEPARTMENT and the SUBRECIPIENT. No other understandings or agreements, written or oral, shall be binding on the parties.

A.4 AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, 42 U.S.C. 12101 ET SEQ. AND ITS IMPLEMENTING REGULATIONS ALSO REFERRED TO AS THE “ADA” 28 CFR Part 35.

The SUBRECIPIENT must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunication.

A.6 APPLICATION REPRESENTATION-MISREPRESENTATION, INACCURACY AND BREACH

The DEPARTMENT relies upon the SUBRECIPIENT's application in making its determinations as to eligibility for, selection for, and scope of funding grants. Any misrepresentation, error or inaccuracy in any part of the application may be deemed a breach of this Agreement.

A.5 ASSURANCES

The DEPARTMENT and the SUBRECIPIENT agree that all activity pursuant to this Agreement will be in accordance with all the applicable current federal, state and local laws, rules and regulations.

A.6 CERTIFICATION REGARDING DEBARMENT, SUSPENSION, OR INELIGIBILITY

As federal funds are a basis for this Agreement, the SUBRECIPIENT certifies that the SUBRECIPIENT is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this Agreement by any federal department or agency.

The SUBRECIPIENT shall complete, sign, and return a Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion form located at <http://mil.wa.gov/emergency-management-divison/grants/requiredgrantforms>. Any such form completed by the SUBRECIPIENT for this Agreement shall be incorporated into this Agreement by reference.

Further, the SUBRECIPIENT agrees to comply with all applicable federal regulations concerning the federal debarment and suspension system, including 2 CFR Part 180. The SUBRECIPIENT certifies that it will ensure that potential subcontractors or subrecipients or any of their principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in "covered transactions" by any federal department or agency. "Covered transactions" include procurement contracts for goods or services awarded under a non-procurement transaction (e.g. grant or cooperative agreement) that are expected to equal or exceed \$25,000, and subawards to subrecipients for any amount. With respect to covered transactions, the SUBRECIPIENT may comply with this provision by obtaining a certification statement from the potential subcontractor or subrecipient or by checking the System for Award Management (<http://www.sam.gov>) maintained by the federal government. The SUBRECIPIENT also agrees not to enter into any arrangements or contracts with any party on the Washington State Department of Labor and Industries' "Debarred Contractor List" (<http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/DebarredContractors/>). The SUBRECIPIENT also agrees not to enter into any agreements or contracts for the purchase of goods and services with any party on the Department of Enterprise Services' Debarred Vendor List (<http://www.des.wa.gov/services/ContractingPurchasing/Business/Pages/Vendor-Debarment.aspx>).

A.7 CERTIFICATION REGARDING RESTRICTIONS ON LOBBYING

As required by 44 CFR Part 18, the SUBRECIPIENT hereby certifies that to the best of its knowledge and belief: (1) no federally appropriated funds have been paid or will be paid by or on behalf of the SUBRECIPIENT to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement; (2) that if any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Agreement, grant, loan, or cooperative agreement, the SUBRECIPIENT will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; (3) and that, as applicable, the SUBRECIPIENT will require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subawards, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into, and is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code.

A.8 COMPLIANCE WITH APPLICABLE STATUTES, RULES AND DEPARTMENT POLICIES

The SUBRECIPIENT and all its contractors shall comply with, and the DEPARTMENT is not responsible for determining compliance with, any and all applicable federal, state, and local laws, regulations, executive orders, OMB Circulars, and/or policies. This obligation includes, but is not limited to: nondiscrimination laws and/or policies, Energy Policy and Conservation Act (PL 94-163, as amended), the Americans with Disabilities Act (ADA), Age Discrimination Act of 1975, Title VI of the Civil Rights Act of 1964, Civil Rights Act of 1968, the Robert T. Stafford Disaster Relief and Emergency Assistance Act, (PL 93-288, as amended), Ethics in Public Service (RCW 42.52), Covenant Against Contingent Fees (48 CFR Section 52.203-5), Public Records Act (RCW 42.56), Prevailing Wages on Public Works (RCW 39.12), State Environmental Policy Act (RCW 43.21C), Shoreline

Management Act of 1971 (RCW 90.58), State Building Code (RCW 19.27), Energy Related Building Standards (RCW 19.27A), Provisions in Buildings for Aged and Handicapped Persons (RCW 70.92), and safety and health regulations.

In the event of noncompliance or refusal to comply with any applicable law, regulation, executive order, OMB Circular or policy by the SUBRECIPIENT, its contractors, the DEPARTMENT may rescind, cancel, or terminate the Agreement in whole or in part in its sole discretion. The SUBRECIPIENT is responsible for all costs or liability arising from its failure, and that of its contractors, to comply with applicable laws, regulations, executive orders, OMB Circulars, or policies.

A.9 CONFLICT OF INTEREST

No officer or employee of the DEPARTMENT; no member, officer, or employee of the SUBRECIPIENT or its designees or agents; no member of the governing body of the jurisdiction in which the project is undertaken or located; and no other official of such the SUBRECIPIENT who exercises any functions or responsibilities with respect to the project during his or her tenure, shall have any personal or pecuniary gain or interest, direct or indirect, in any contract, subcontract, or the proceeds thereof, for work to be performed in connection with the project assisted under this Agreement. The SUBRECIPIENT shall incorporate, or cause to incorporate, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to this provision.

A.10 CONTRACTING & PROCUREMENT

a. The SUBRECIPIENT shall use a competitive procurement process in the procurement and award of any contracts with contractors or subcontractors that are entered into under the original contract award. The procurement process followed shall be in accordance with 2CFR Part 200.318 General procurement standards through 200.326 Contract Provisions.

As required by Appendix II to 2 CFR Part 200, all contracts entered into by the SUBRECIPIENT under this Agreement must include the following provisions, as applicable:

- 1) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.
- 2) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.
- 3) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
- 4) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to

award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

- 5) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- 6) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the DEPARTMENT or the SUBRECIPIENT wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the DEPARTMENT or the SUBRECIPIENT must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.
- 7) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subawards of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- 8) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- 9) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any

agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352.

Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

- 10) Procurement of recovered materials -- As required by 2 CFR 200.322, a non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.
 - 11) Notice of Federal awarding agency requirements and regulations pertaining to reporting.
 - 12) Federal awarding agency requirements and regulations pertaining to copyrights and rights in data.
 - 13) Access by the DEPARTMENT, the SUBRECIPIENT, the Federal awarding agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions.
 - 14) Retention of all required records for six years after the SUBRECIPIENT has made final payments and all other pending matters are closed.
 - 15) Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).
- b. The DEPARTMENT reserves the right to review the SUBRECIPIENT procurement plans and documents, and require the SUBRECIPIENT to make changes to bring its plans and documents into compliance with the requirements of 2 CFR Part 200.318 through 200.326/. The SUBRECIPIENT must ensure that its procurement process requires contractors and subcontractors to provide adequate documentation with sufficient detail to support the costs of the project and to allow both the SUBRECIPIENT and DEPARTMENT to make a determination on eligibility of project costs.
- c. All subcontracting agreements entered into pursuant to this Agreement shall incorporate this Agreement by reference.

A.11 DISCLOSURE

The use or disclosure by any party of any information concerning the DEPARTMENT for any purpose not directly connected with the administration of the DEPARTMENT's or the SUBRECIPIENT's responsibilities with respect to services provided under this Agreement is prohibited except by prior written consent of the DEPARTMENT or as required to comply with the state Public Records Act, other law or court order.

A.12 DISPUTES

Except as otherwise provided in this Agreement, when a bona fide dispute arises between the parties and it cannot be resolved through discussion and negotiation, either party may request a dispute resolution panel to resolve the dispute. A request for a dispute resolution board shall be in writing, state the disputed issues, state the relative positions of the parties, and be sent to all parties. The panel shall

consist of a representative appointed by the DEPARTMENT, a representative appointed by the Contractor and a third party mutually agreed upon by both parties. The panel shall, by majority vote, resolve the dispute. Each party shall bear the cost for its panel member and its attorney fees and costs, and share equally the cost of the third panel member.

A.13 DUPLICATION OF BENEFITS

The SUBRECIPIENT agrees that the mitigation grant funds for which federal or state assistance is requested does not, or will not, duplicate benefits or funds received for the same purpose from any other source.

The SUBRECIPIENT will pursue full payment of eligible insurance benefits for properties covered in a project under this Agreement. The SUBRECIPIENT will repay any funds from this Agreement that are duplicated by other benefits, funds, or insurance proceeds.

A.14 HAZARDOUS SUBSTANCES

The SUBRECIPIENT shall inspect and investigate the proposed development/construction site for the presence of hazardous substances. The SUBRECIPIENT shall fully disclose to the DEPARTMENT the results of its inspection and investigation and all other knowledge the SUBRECIPIENT has as to the presence of any hazardous substances at the proposed development/construction project site. The SUBRECIPIENT will be responsible for any associated clean-up costs. "Hazardous Substance" is defined in RCW 70.105D.020 (10).

A.15 LEGAL RELATIONS

It is understood and agreed that this Agreement is solely for the benefit of the parties to the Agreement and gives no right to any other party. No joint venture or partnership is formed as a result of this Agreement.

To the extent allowed by law, the SUBRECIPIENT, its successors or assigns, will protect, save and hold harmless the DEPARTMENT, the State of Washington, and the United States Government and their authorized agents and employees, from all claims, actions, costs, damages or expenses of any nature whatsoever by reason of the acts or omissions of the SUBRECIPIENT, its subcontractors, , assigns, agents, contractors, consultants, licensees, invitees, employees or any person whomsoever arising out of or in connection with any acts or activities authorized by this Agreement.

To the extent allowed by law, the SUBRECIPIENT further agrees to defend the DEPARTMENT and the State of Washington and their authorized agents and employees in any litigation; including payment of any costs or attorneys' fees for any claims or action commenced thereon arising out of or in connection with acts or activities authorized by this Agreement.

This obligation shall not include such claims, costs, damages or expenses which may be caused by the sole negligence of the DEPARTMENT; provided, that if the claims or damages are caused by or result from the concurrent negligence of (1) the DEPARTMENT, and (2) the SUBRECIPIENT, its agents, or employees, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the SUBRECIPIENT, or the SUBRECIPIENT's agents or employees.

Insofar as the funding source, the Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA), is an agency of the Federal government, the following shall apply:

44 CFR 206.9 Non-liability. The Federal government shall not be liable for any claim based upon the exercise or performance of, or the failure to exercise or perform a discretionary function or duty on the part of a federal agency or an employee of the federal government in carrying out the provisions of the Stafford Act.

A.16 LIMITATION OF AUTHORITY – Authorized Signature

The signatories to this Agreement represent that they have the authority to bind their respective organizations to this Agreement. Only the DEPARTMENT's Authorized Signature representative and the Authorized Signature representative of the SUBRECIPIENT or Alternate for the SUBRECIPIENT, formally designated in writing, shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Agreement. Any alteration, amendment, modification, or waiver of any clause or condition of this Agreement is not effective or binding unless made in writing and signed by both parties Authorized Signature representatives. Further, only the Authorized

Signature representative or Alternate for the SUBRECIPIENT shall have signature authority to sign reimbursement requests, time extension requests, amendment and modification requests, requests for changes to projects or work plans, and other requests, certifications and documents authorized by or required under this Agreement.

A.17 LOSS OR REDUCTION OF FUNDING

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to normal completion or end date, the DEPARTMENT may unilaterally reduce the scope of work and budget or unilaterally terminate all or part of the Agreement as a "Termination for Cause" without providing the SUBRECIPIENT an opportunity to cure.

Alternatively, the parties may renegotiate the terms of this Agreement under "Amendments and Modifications" to comply with new funding limitations and conditions, although the DEPARTMENT has no obligation to do so.

A.18 NONASSIGNABILITY

Neither this Agreement, nor any claim arising under this Agreement, shall be transferred or assigned by the SUBRECIPIENT.

A.19 NONDISCRIMINATION

The SUBRECIPIENT shall comply with all applicable federal and state non-discrimination laws, regulations, and policies. No person shall, on the grounds of age, race, creed, color, sex, sexual orientation, religion, national origin, marital status, honorably discharged veteran or military status, or disability (physical, mental, or sensory) be denied the benefits of, or otherwise be subjected to discrimination under any project, program, or activity, funded, in whole or in part, under this Agreement.

A.20 NOTICES

The SUBRECIPIENT shall comply with all public notices or notices to individuals required by applicable local, state and federal laws and shall maintain a record of this compliance.

A.21 OCCUPATIONAL SAFETY/HEALTH ACT and WASHINGTON INDUSTRIAL SAFETY/ HEALTH ACT (OSHA/WISHA)

The SUBRECIPIENT represents and warrants that its work place does now or will meet all applicable federal and state safety and health regulations that are in effect during the SUBRECIPIENT's performance under this Agreement. To the extent allowed by law, the SUBRECIPIENT further agrees to indemnify and hold harmless the DEPARTMENT and its employees and agents from all liability, damages and costs of any nature, including but not limited to, costs of suits and attorneys' fees assessed against the DEPARTMENT, as a result of the failure of the SUBRECIPIENT to so comply.

A.22 OWNERSHIP OF PROJECT/CAPITAL FACILITIES

The DEPARTMENT makes no claim to any capital facilities or real property improved or constructed with funds under this Agreement, and by this grant of funds does not and will not acquire any ownership interest or title to such property of the SUBRECIPIENT. The SUBRECIPIENT shall assume all liabilities arising from the ownership and operation of the project and agrees to hold the DEPARTMENT, the state of Washington, and the United States government harmless from any and all causes of action arising from the ownership and operation of the project.

A.23 POLITICAL ACTIVITY

No portion of the funds provided herein shall be used for any partisan political activity or to further the election or defeat of any candidate for public office or influence the approval or defeat of any ballot issue.

A.24 PRIVACY

Personal information collected, used or acquired in connection with this Agreement shall be used solely for the purposes of this Agreement. The SUBRECIPIENT and its subcontractors agree not to release, divulge, publish, transfer, sell or otherwise make known to unauthorized persons' personal information without the express written consent of the DEPARTMENT or as provided by law or court order. The SUBRECIPIENT agrees to implement physical, electronic and managerial safeguards to prevent unauthorized access to personal information.

The DEPARTMENT reserves the right to monitor, audit, or investigate the use of personal information collected, used or acquired by the SUBRECIPIENT through this contract. The monitoring, auditing or investigating may include but is not limited to “salting” by the DEPARTMENT. Salting is the act of placing a record containing unique but false information in a database that can be used later to identify inappropriate disclosure of data contained in the database.

Any breach of this provision may result in termination of the contract and the demand for return of all personal information. The SUBRECIPIENT agrees to indemnify and hold harmless the DEPARTMENT for any damages related to the SUBRECIPIENT’s unauthorized use, loss or disclosure of personal information.

For purposes of this provision, personal information includes, but is not limited to, information identifiable to an individual that relates to a natural person’s health, finances, education, business, use or receipt of governmental services, or other activities, names, addresses, telephone numbers, social security numbers, driver license numbers, financial profiles, credit card numbers, financial identifiers and other identifying numbers.

A.25 PROHIBITION AGAINST PAYMENT OF BONUS OR COMMISSION

The assistance provided under this Agreement shall not be used in payment of any bonus or commission for the purpose of obtaining approval of the application for such assistance or any other approval or concurrence under this Agreement provided, however, that reasonable fees or bona fide technical consultant, managerial, or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as project costs.

A.26 PUBLICITY

The SUBRECIPIENT agrees to submit to the DEPARTMENT prior to issuance all advertising and publicity matters relating to this Agreement wherein the DEPARTMENT’s name is mentioned or language used from which the connection of the DEPARTMENT’s name may, in the DEPARTMENT’s judgment, be inferred or implied. The SUBRECIPIENT agrees not to publish or use such advertising and publicity matters without the prior written consent of the DEPARTMENT. The SUBRECIPIENT may copyright original work it develops in the course of or under this Agreement; however, pursuant to 2 CDR Part 200.315, FEMA reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use the work for government purposes.

Publication resulting from work performed under this Agreement shall include an acknowledgement of FEMA’s financial support, by CFDA number, and a statement that the publication does not constitute an endorsement by FEMA or reflect FEMA’s views.

A.27 RECAPTURE PROVISION

In the event the SUBRECIPIENT fails to expend funds under this Agreement in accordance with applicable federal, state, and local laws and/or the provisions of the Agreement, the DEPARTMENT reserves the right to recapture funds in an amount equivalent to the extent of noncompliance. Such right of recapture shall exist for the life of the project following Agreement termination. Repayment by the SUBRECIPIENT of funds under this recapture provision shall occur within 30 days of demand.

In the event the DEPARTMENT is required to institute legal proceedings to enforce the recapture provision, the DEPARTMENT shall be entitled to its costs and expenses thereof, including attorney fees from the SUBRECIPIENT.

A.28 RECORDS

- a. The SUBRECIPIENT agrees to maintain all books, records, documents, receipts, invoices and all other electronic or written records necessary to sufficiently and properly reflect the SUBRECIPIENT’s contracts, subawards, grant administration, and payments, including all direct and indirect charges, and expenditures in the performance of this Agreement (the “records”).
- b. The SUBRECIPIENT’s records related to this Agreement and the projects funded may be inspected and audited by the DEPARTMENT or its designee, by the Office of the State Auditor, DHS, FEMA or their designees, by the Comptroller General of the United States or its designees, or by other state or federal officials authorized by law, for the purposes of determining compliance by the SUBRECIPIENT with the terms of this Agreement and to determine the appropriate level of funding to be paid under the Agreement.

- c. The records shall be made available by the SUBRECIPIENT for such inspection and audit, together with suitable space for such purpose, at any and all times during the SUBRECIPIENT's normal working day.
- d. The SUBRECIPIENT shall retain and allow access to all records related to this Agreement and the funded project(s) for a period of at least six (6) years following final payment and closure of the grant under this Agreement. Despite the minimum federal retention requirement of three (3) years, the more stringent State requirement of six (6) years must be followed.

A.29 RESPONSIBILITY FOR PROJECT/STATEMENT OF WORK/WORK PLAN

While the DEPARTMENT undertakes to assist the SUBRECIPIENT with the project/statement of work/work plan (project) by providing Federal assistance pursuant to this Agreement, the project itself remains the sole responsibility of the SUBRECIPIENT.

The DEPARTMENT undertakes no responsibility to the SUBRECIPIENT, or to any third party, other than as is expressly set out in this Agreement.

The responsibility for the design, development, construction, implementation, operation and maintenance of the project, as these phrases are applicable to this project, is solely that of the SUBRECIPIENT, as is responsibility for any claim or suit of any nature by any third party related in any way to the project.

Prior to the start of any construction activity, the SUBRECIPIENT shall ensure that all applicable Federal, State, and local permits and clearances are obtained, including but not limited to FEMA compliance with the National Environmental Policy Act, the National Historic Preservation Act, the Endangered Species Act, and all other environmental laws, regulations, and executive orders.

The SUBRECIPIENT shall defend, at its own cost, any and all claims or suits at law or in equity, which may be brought against the SUBRECIPIENT in connection with the project. The SUBRECIPIENT shall not look to the DEPARTMENT, or to any state or federal agency, or to any of their employees or agents, for any performance, assistance, or any payment or indemnity, including but not limited to cost of defense and/or attorneys' fees, in connection with any claim or lawsuit brought by any third party related to any design, development, construction, implementation, operation and/or maintenance of a project.

A.30 SEVERABILITY

If any court of rightful jurisdiction holds any provision or condition under this Agreement or its application to any person or circumstances invalid, this invalidity does not affect other provisions, terms or conditions of the Agreement, which can be given effect without the invalid provision. To this end, the terms and conditions of this Agreement are declared severable.

A.31 SINGLE AUDIT ACT REQUIREMENTS (including all AMENDMENTS)

Non-federal entities, as subrecipients of a federal award, that expend \$750,000 or more in one fiscal year of federal funds from all sources, direct and indirect, are required to have a single or a program-specific audit conducted in accordance with 2 CFR Part 200 Subpart F. Non-federal entities that spend less than \$750,000 a year in federal awards are exempt from federal audit requirements for that year, except as noted in 2 CFR Part 200 Subpart F. As defined in 2 CFR Part 200, the term "non-federal entity" means a State, local government, Indian tribe, institution of higher education, or non-profit organization that carries out a federal award as a recipient or subrecipient.

Subrecipients that are required to have an audit must ensure the audit is performed in accordance with Generally Accepted Government Auditing Standards (GAGAS) as found in the Government Auditing Standards (the Revised Yellow Book) developed by the United States Comptroller General and the OMB Compliance Supplement. The SUBRECIPIENT has the responsibility of notifying its auditor and requesting an audit in compliance with 2 CFR Part 200 Subpart F, to include the Washington State Auditor's Office, a federal auditor, or a public accountant performing work using GAGAS, as appropriate. Costs of the audit may be an allowable grant expenditure as authorized by 2 CFR Part 200 Subpart F.

The SUBRECIPIENT shall maintain auditable records and accounts so as to facilitate the audit requirement and shall ensure that any subcontractors also maintain auditable records.

The SUBRECIPIENT is responsible for any audit exceptions incurred by its own organization or that of its subcontractors. Responses to any unresolved management findings and disallowed or questioned costs shall be included with the audit report. The SUBRECIPIENT must respond to DEPARTMENT requests for information or corrective action concerning audit issues or findings within 30 days of the date of request. The DEPARTMENT reserves the right to recover from the SUBRECIPIENT all disallowed costs resulting from the audit.

Once the single audit has been completed and it includes any audit findings, the SUBRECIPIENT must send a full copy of the audit to the DEPARTMENT and its corrective action plan no later than nine (9) months after the end of the SUBRECIPIENT's fiscal year(s) to:

**Contracts Office
Washington Military Department
Finance Division, Building #1 TA-20
Camp Murray, WA 98430-5032**

If the SUBRECIPIENT claims it is exempt from the audit requirements of 2 CFR Part 200 Subpart F, the SUBRECIPIENT must send a letter identifying this Agreement and explaining the criteria for exemption no later than nine (9) months after the end of the SUBRECIPIENT fiscal year(s) to the address listed above.

The DEPARTMENT retains the sole discretion to determine whether a valid claim for an exemption from the audit requirements of this provision has been established.

The SUBRECIPIENT shall include the above audit requirements in any subawards.

Conducting a single or program-specific audit in compliance with 2 CFR Part 200 Subpart F is a material requirement of this Agreement. In the absence of a valid claim of exemption from the audit requirements of 2 CFR Part 200 Subpart F, the SUBRECIPIENT's failure to comply with said audit requirements may result in one or more of the following actions in the DEPARTMENT's sole discretion: a percentage of federal awards being withheld until the audit is completed in accordance with 2 CFR Part 200 Subpart F; the withholding or disallowing of overhead costs; the suspension of federal awards until the audit is conducted and submitted; or termination of the federal award.

A.32 SUBRECIPIENT NOT EMPLOYEE

The parties intend that an independent contractor relationship will be created by this Agreement. The SUBRECIPIENT, and/or employees or agents performing under this Agreement are not employees or agents of the DEPARTMENT in any manner whatsoever. The SUBRECIPIENT will not be presented as nor claim to be an officer or employee of the DEPARTMENT by reason of this Agreement, nor will the SUBRECIPIENT make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the DEPARTMENT or of the State of Washington by reason of this Agreement, including, but not limited to, Workmen's Compensation coverage, unemployment insurance benefits, social security benefits, retirement membership or credit, or privilege or benefit which would accrue to a civil service employee under Chapter 41.06 RCW.

It is understood that if the SUBRECIPIENT is another state department, state agency, state university, state college, state community college, state board, or state commission, that the officers and employees are employed by the state of Washington in their own right and not by reason of this Agreement.

A.33 TAXES, FEES AND LICENSES

Unless otherwise provided in this Agreement, the SUBRECIPIENT shall be responsible for, pay and maintain in current status all taxes, unemployment contributions, fees, licenses, assessments, permit charges and expenses of any other kind for the SUBRECIPIENT or its staff required by statute or regulation that are applicable to Agreement performance.

A.34 TERMINATION FOR CONVENIENCE

Notwithstanding any provisions of this Agreement, the SUBRECIPIENT may terminate this Agreement by providing written notice of such termination to the DEPARTMENT's Key Personnel identified in the Agreement, specifying the effective date thereof, at least thirty (30) days prior to such date.

Except as otherwise provided in this Agreement, the DEPARTMENT, in its sole discretion and in the best interests of the State of Washington, may terminate this Agreement in whole or in part by providing ten (10) calendar days written notice, beginning on the second day after mailing to the SUBRECIPIENT. Upon notice of termination for convenience, the DEPARTMENT reserves the right to suspend all or part of the Agreement, withhold further payments, or prohibit the SUBRECIPIENT from incurring additional obligations of funds. In the event of termination, the SUBRECIPIENT shall be liable for all damages as authorized by law. The rights and remedies of the DEPARTMENT provided for in this section shall not be exclusive and are in addition to any other rights and remedies provided by law.

A.35 TERMINATION OR SUSPENSION FOR CAUSE

In the event the DEPARTMENT, in its sole discretion, determines the SUBRECIPIENT has failed to fulfill in a timely and proper manner its obligations under this Agreement, is in an unsound financial condition so as to endanger performance hereunder, is in violation of any laws or regulations that render the SUBRECIPIENT unable to perform any aspect of the Agreement, or has violated any of the covenants, agreements or stipulations of this Agreement, the DEPARTMENT has the right to immediately suspend or terminate this Agreement in whole or in part.

The DEPARTMENT may notify the SUBRECIPIENT in writing of the need to take corrective action and provide a period of time in which to cure. The DEPARTMENT is not required to allow the SUBRECIPIENT an opportunity to cure if it is not feasible as determined solely within the DEPARTMENT's discretion. Any time allowed for cure shall not diminish or eliminate the SUBRECIPIENT liability for damages or otherwise affect any other remedies available to the DEPARTMENT. If the DEPARTMENT allows the SUBRECIPIENT an opportunity to cure, the DEPARTMENT shall notify the SUBRECIPIENT in writing of the need to take corrective action. If the corrective action is not taken within ten (10) calendar days or as otherwise specified by the DEPARTMENT, or if such corrective action is deemed by the DEPARTMENT to be insufficient, the Agreement may be terminated in whole or in part.

The DEPARTMENT reserves the right to suspend all or part of the Agreement, withhold further payments, or prohibit the SUBRECIPIENT from incurring additional obligations of funds during investigation of the alleged compliance breach, pending corrective action by the SUBRECIPIENT, if allowed, or pending a decision by the DEPARTMENT to terminate the Agreement in whole or in part.

In the event of termination, the SUBRECIPIENT shall be liable for all damages as authorized by law, including but not limited to, any cost difference between the original Agreement and the replacement or cover Agreement and all administrative costs directly related to the replacement Agreement, e.g., cost of administering the competitive solicitation process, mailing, advertising and other associated staff time. The rights and remedies of the DEPARTMENT provided for in this section shall not be exclusive and are in addition to any other rights and remedies provided by law.

If it is determined that the SUBRECIPIENT: (1) was not in default or material breach, or (2) failure to perform was outside of the SUBRECIPIENT's control, fault or negligence, the termination shall be deemed to be a "Termination for Convenience".

A.36 TERMINATION PROCEDURES

In addition to the procedures set forth below, if the DEPARTMENT terminates this Agreement, the SUBRECIPIENT shall follow any procedures specified in the termination notice. Upon termination of this Agreement and in addition to any other rights provided in this Agreement, the DEPARTMENT may require the SUBRECIPIENT to deliver to the DEPARTMENT any property specifically produced or acquired for the performance of such part of this Agreement as has been terminated.

If the termination is for convenience, the DEPARTMENT shall pay to the SUBRECIPIENT agreed upon price, if separately stated, for properly authorized and completed work and services rendered or goods delivered to and accepted by the DEPARTMENT prior to the effective date of Agreement termination, and the amount agreed upon by the SUBRECIPIENT and the DEPARTMENT for (i) completed work and services and/or equipment or supplies provided for which no separate price is stated, (ii) partially completed work and services and/or equipment or supplies provided which are accepted by the DEPARTMENT, (iii) other work, services and/or equipment or supplies which are accepted by the DEPARTMENT, and (iv) the protection and preservation of property.

Failure to agree with such amounts shall be a dispute within the meaning of the "Disputes" clause of this Agreement. If the termination is for cause, the DEPARTMENT shall determine the extent of the liability of the DEPARTMENT. The DEPARTMENT shall have no other obligation to the SUBRECIPIENT for termination. The DEPARTMENT may withhold from any amounts due the SUBRECIPIENT such sum as the DEPARTMENT determines to be necessary to protect the DEPARTMENT against potential loss or liability.

The rights and remedies of the DEPARTMENT provided in this Agreement shall not be exclusive and are in addition to any other rights and remedies provided by law.

After receipt of a notice of termination, and except as otherwise directed by the DEPARTMENT in writing, the SUBRECIPIENT shall:

- a. Stop work under the Agreement on the date, and to the extent specified, in the notice;
- b. Place no further orders or subcontracts for materials, services, supplies, equipment and/or facilities in relation to this Agreement except as may be necessary for completion of such portion of the work under the Agreement as is not terminated;
- c. Assign to the DEPARTMENT, in the manner, at the times, and to the extent directed by the DEPARTMENT, all of the rights, title, and interest of the SUBRECIPIENT under the orders and subcontracts so terminated, in which case the DEPARTMENT has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and contracts;
- d. Settle all outstanding liabilities and all claims arising out of such termination of orders and contracts, with the approval or ratification of the DEPARTMENT to the extent the DEPARTMENT may require, which approval or ratification shall be final for all the purposes of this clause;
- e. Transfer title to the DEPARTMENT and deliver in the manner, at the times, and to the extent directed by the DEPARTMENT any property which, if the Agreement had been completed, would have been required to be furnished to the DEPARTMENT;
- f. Complete performance of such part of the work as shall not have been terminated by the DEPARTMENT in compliance with all contractual requirements; and
- g. Take such action as may be necessary, or as the DEPARTMENT may require, for the protection and preservation of the property related to this Agreement which is in the possession of the SUBRECIPIENT and in which the DEPARTMENT has or may acquire an interest.

A.37 UTILIZATION OF MINORITY AND WOMEN BUSINESS ENTERPRISES (MWBE)

The SUBRECIPIENT is encouraged to utilize business firms that are certified as minority-owned and/or women-owned in carrying out the purposes of this Agreement. The SUBRECIPIENT may set utilization standards, based upon local conditions or may utilize the state of Washington MWBE goals, as identified in WAC 326-30-041.

A.38 VENUE

This Agreement shall be construed and enforced in accordance with, and the validity and performance shall be governed by, the laws of the state of Washington. Venue of any suit between the parties arising out of this Agreement shall be the Superior Court of Thurston County, Washington. The SUBRECIPIENT, by execution of this Agreement acknowledges the jurisdiction of the courts of the State of Washington.

A.39 WAIVERS

No conditions or provisions of this Agreement can be waived unless approved in advance by the DEPARTMENT in writing. The DEPARTMENT's failure to insist upon strict performance of any provision of the Agreement or to exercise any right based upon a breach thereof, or the acceptance of any performance during such breach, shall not constitute a waiver of any right under this Agreement.

STATEMENT OF WORK AND/OR DESCRIPTION OF PROJECT

SUBRECIPIENT: City of Richland
 PROJECT TITLE: Yakima River Water Line Crossing

The purpose of this project is for the City of Richland to design, permit, construct and install two 24-inch water lines under the City's Duportail Bridge across the Yakima River. These new water lines will replace the existing line, which is located on the riverbed. The water line design and installation work will occur in coordination with the Duportail Bridge construction project.

A specific and more detailed scope of work is found in the FEMA-approved project application from PDM FY14, PDMC-PJ-10-WA-2007-003, which is incorporated herein by this reference.

The City of Richland Agrees To:

1. Comply with the terms of this Agreement and all Attachments, including but not limited to, accomplish tasks and conditions outlined in the Statement of Work and/or Description of Project-Attachment 4, comply with the Project Development Schedule-Attachment 5, and comply with the Project Budget-Attachment 6.
2. Submit quarterly reports that cover the previous three months no later than the 15th of the following month (or the next work day) in January, April, July and October until all requirements are fulfilled. Quarterly reports are required regardless of the level of work completed during the reporting period. Quarterly reports must include sufficient narrative to determine the degree to which the project has been implemented, the estimated time for completion, and significant developments such as delays or adverse conditions that might raise costs or delay completion, as well as favorable conditions allowing lower costs or earlier completion. Failure of the SUBRECIPIENT to submit a complete quarterly report within 15 days following the end of the quarter will result in suspension of all payments until a complete quarterly report is received by the DEPARTMENT.
3. Submit pen-and-ink signed, approved invoice vouchers (state form A-19) for eligible, reimbursable work completed, no more frequently than monthly and no less frequently than quarterly. Each billing must identify the task(s) completed and any other funding identification pertinent to the task(s), including match. Supporting documentation is required for all costs, to include tracking of staff time spent on the project through timesheets or other documentation approved by the DEPARTMENT; dated invoices on vendor letterhead from all contractors and subcontractors for work completed; dated invoices for goods and services purchased; and documentation tracking in-kind contributions of personnel, equipment and supplies, if used on the project. Project costs must be tracked and reported by approved budget cost categories as found in Project Budget, Attachment 6. Documentation of expenditures by approved budget cost categories should be made on a separate spreadsheet or table and included with each A-19, along with documentation to substantiate all project costs.
4. Return by DEPARTMENT staff of invoices to the SUBRECIPIENT if the SUBRECIPIENT is unable to provide sufficient documentation to staff within 15 calendar days of the staff's written request for additional documentation to support the reimbursement request.
5. Submit a signed final project report before final reimbursement is made by the DEPARTMENT.
6. **PROGRAMMATIC, ENVIRONMENTAL AND HISTORIC PRESERVATION CONDITIONS**

In completing this project, the SUBRECIPIENT must adhere to the following programmatic, environmental and historic preservation conditions:

- a. **Scope of Work Change:** Requests for changes to the Scope of Work after grant award are permissible as long as they do not change the nature or total project cost of the activity, properties identified in the application, the feasibility and effectiveness of the project, or reduce the Benefit Cost Ratio below 1.0. Requests must be supported by adequate justification, including a description of the proposed change; a written explanation of the reason or reasons for the change; an outline of remaining funds available to support the change; and a full description of the work necessary to complete the activity.

A proposed change to the approved Scope of Work (as presented in the FEMA approved project application) must be submitted to the DEPARTMENT and FEMA in advance of implementation for re-

evaluation for compliance with National Environmental Policy Act (NEPA) and other Laws and Executive Orders. Prior approval for a change to the approved Scope of Work must be obtained from the DEPARTMENT and FEMA before the change is implemented. Failure to obtain prior approval for a revised Scope of Work could result in ineligibility of resulting costs.

- b. Comply with all applicable federal, state and local laws and regulations. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding provided by this subaward agreement.
- c. Ensure that all completed work is in compliance with applicable state and local buildings codes and flood damage prevention legislation.
- d. Monitor site work during ground-disturbing activities for evidence of potential archaeological resources that are uncovered. The SUBRECIPIENT must halt the project in the event historically or archaeologically significant materials or sites (or evidence thereof) are discovered. By way of example, such evidence may include, but is not limited to, artifacts such as arrowheads, bone fragments, pottery shards, and features such as fire pits or structural elements. All reasonable measures must be taken to avoid or minimize harm to such resources until such time as the SUBRECIPIENT notifies the DEPARTMENT, and FEMA, in consultation with the State Historic Preservation Officer (SHPO) and appropriate Native American tribes, determines appropriate measures have been taken to ensure that the project is in compliance with the National Historic Preservation Act. In addition, upon discovery of human skeletal remains, the SUBRECIPIENT is required by state law to notify the county coroner and local law enforcement in the most expeditious manner possible and to immediately stop any activity which may cause further ground disturbance.
- e. Determine the presence of hazardous materials and/or toxic waste, and identifying, handling, managing, abating and disposing of such materials in accordance with the requirements and to the satisfaction of the governing local, state and federal agencies, including but not limited to the Washington Department of Ecology. Such materials may include, but are not limited to, asbestos, lead-based paint, propane cylinders, sand blasting residue, discarded paints and solvents, cleaning chemicals, containers of pesticides, lead-acid batteries, items containing chlorofluorocarbons (CFCs), motor oil and used oil filters, and unlabeled tanks or containers.
- f. Conduct work during the non-flood season as determined by the local floodplain administrator. However, should construction be required during the flood season, as determined by the local floodplain administrator, all construction equipment shall be staged in an area not susceptible to flood events or be readily transportable out of the floodplain to minimize flood damage.
- g. Dispose of all debris at an approved and permitted location. No debris shall be temporarily staged or disposed of in a floodplain and/or a wetland.
- h. Confirm with the State Department of Ecology whether this project will require a consistency determination under the Coastal Zone Management Act. If required, the SUBRECIPIENT shall obtain and comply with all requirements of the determination prior to starting the project.
- i. Select, implement, monitor, and maintain Best Management Practices (BMPs) to control soil erosion and sedimentation, reduce spills and pollution, and provide habitat protection. The acquisition site shall be stabilized from erosion and silt laden runoff by implementing these BMPs and securing the site from transient vehicle access. Any excavation and/or grading shall be done within and/or adjacent to the existing building footprint area and not beyond undisturbed portions of the site.
- j. Resubmit the project to the DEPARTMENT and FEMA for re-evaluation for compliance with national environmental policies if the "Project Limits" (including clearing, excavation, temporary staging, construction, and access areas) extend into: 1) an area not previously identified for environmental and historic preservation review, or 2) previously undisturbed ground. Additionally, all work on the project in these areas must stop until this re-evaluation is completed.
- k. The SUBRECIPIENT shall complete a Letter of Map Revision per the National Flood Insurance Program once the bridge is built.
- l. The SUBRECIPIENT must comply with NMFS 10/10/12 Biological Opinion terms and conditions and the conservation recommendations for endangered species and essential fish habitat when implementing the project.

- m. The SUBRECIPIENT must comply with USFWS 07/06/12 concurrence letter conservation measures during project implementation.
- n. The SUBRECIPIENT shall comply with the FONSI issued by FHWA/USDOT and USACE.
- o. The SUBRECIPIENT shall implement mitigation measures outlined in Section 5 of the Environmental Assessment.
- p. National Historic Preservation Act Section 106 requirement: All proposed repair and construction activities on buildings listed in or eligible for the National Register of Historic Places (historic properties) should be done in-kind to match existing materials and form. In-kind means that the result of the proposed activities will match all physical and visual aspects of existing historic materials, including form, color and workmanship. In-kind mortar also will match the strength and joint tooling of existing historic mortar.
- a. Cost overruns in excess of the approval budget are fully the responsibility of the SUBRECIPIENT, including those costs resulting from a change in the Scope of Work.

7. SPECIAL FLOOD HAZARD AREA REQUIREMENTS

For structures that remain in the Special Flood Hazard Area (SFHA) after the implementation of the mitigation project, flood insurance must be maintained for the life of the structure and shall comply with Public Law 103-325, Title V National Flood Insurance Reform Act of 1973, Section 582. The SFHA is defined as the land in the floodplain within a community subject to a 1 percent or greater chance of flooding in any given year.

The following requirements apply to any project involving the alteration of existing structures, to include Mitigation Reconstruction projects that are sited within an SFHA.

- a. When the project is implemented, all structures that will not be demolished or relocated out of the SFHA must be covered by a National Flood Insurance Program (NFIP) flood insurance policy to an amount at least equal to the project cost or to the maximum limit of coverage made available with respect to the particular property, whichever is less.
- b. The SUBRECIPIENT (or property owner) must legally record with the county or appropriate jurisdiction's land records agency a notice that includes the name of the current property owner (including book/page reference to record of current title, if readily available), a legal description of the property, and the following notice of flood insurance requirements:

"This property has received Federal hazard mitigation assistance. Federal law requires that flood insurance coverage on this property must be maintained during the life of the property regardless of transfer of ownership of such property. Pursuant to 42 U.S.C. § 5154a, failure to maintain flood insurance on this property may prohibit the owner from receiving Federal disaster assistance with respect to this property in the event of a flood disaster. The Property Owner is also required to maintain this property in accordance with the floodplain management criteria of 44 CFR § 60.3 and City/County Ordinance."

- c. Copies of the recorded notices for each property will be provided to the DEPARTMENT at project closeout.

8. PROVISIONS APPLYING ONLY TO ACQUISITION OF PROPERTIES FOR OPEN SPACE

- a. The SUBRECIPIENT must ensure that prospective participants are informed in writing that property owner participation in this acquisition program is voluntary and that the SUBRECIPIENT will not use its eminent domain authority to acquire the property for the project purposes should negotiations fail.

Copies of the Statement of Voluntary Participation / Notice of Voluntary Interest signed by each participating property owner will be provided to the DEPARTMENT by project close-out.

- b. The SUBRECIPIENT agrees that land acquired for open space purposes under this subaward will be restricted in perpetuity to open space uses and will be unavailable for the construction of flood damage reduction levees, transportation facilities, and other incompatible purposes.
- c. The SUBRECIPIENT agrees to prepare, execute and record Deed Restrictions for each affected property utilizing the current Model Deed Restriction provided on the FEMA website at: http://www.fema.gov/government/grant/resources/hma_deed_restriction.shtm, or available from the DEPARTMENT. Copies of the recorded deed and attached deed restrictions for each property will be provided to the DEPARTMENT by project close-out.

- d. The SUBRECIPIENT accepts all of the requirements of the deed restriction governing the use of the land.
- e. The SUBRECIPIENT ensures that, prior to acquisition of the property, in consultation with the U.S. Army Corps of Engineers, it has addressed and considered the potential future use of these lands for the construction of flood damage reduction levees, has rejected consideration of such measures in the future in the project area, and instead has chosen to proceed with acquisition of permanent open space.

Documentation of this consultation and the SUBRECIPIENT's consideration of this issue will be provided to the DEPARTMENT by project close-out.

- f. The SUBRECIPIENT must, prior to acquisition of the property, consult with the Washington State Department of Transportation to ensure that no future planned improvements or enhancements are under consideration that will affect the proposed project area.

Documentation of this consultation will be provided to the DEPARTMENT by project close-out.

- g. The SUBRECIPIENT will remove existing buildings from acquired properties within 90 days of settlement. The SUBRECIPIENT will provide confirmation to the DEPARTMENT as to the date of demolition of each structure included in the project in its quarterly reports, as well as confirmation that the property has been returned to "natural" or park/open space condition.

The SUBRECIPIENT will provide digital latitude and longitude coordinates and digital photographs of each property site after project implementation to the DEPARTMENT by project close-out.

- h. The SUBRECIPIENT agrees to complete FEMA form AW-501 for each property identified on FEMA's Repetitive Loss list to document completion of mitigation on the property. The form is available on FEMA's Web site at: <http://www.fema.gov/government/grant/resources/aw501ins.shtm>, or available from the DEPARTMENT.

The SUBRECIPIENT will provide a copy of the completed form to the DEPARTMENT by project close-out.

- i. The SUBRECIPIENT agrees to comply with the requirements of 44 CFR § 80.19 Land Use and Oversight, which are incorporated into these conditions by reference. These requirements include, but are not limited to the following (which are described further in Part A, Addendum to the Hazard Mitigation Assistance Unified Guidance, FEMA, issued in 2013):

1. Restriction on future disaster assistance for damages to the property.
2. Lists of allowable open space uses as well as uses generally not allowed on acquired open space land.
3. Provision for salvage of pre-existing structures and paved areas.
4. Requirements pertaining to future transfer of property interest.
5. Requirement for subrecipient monitoring and inspection of the acquired property at least every 3 years. The SUBRECIPIENT will provide the DEPARTMENT with a report on the result of the inspection within 30 days of the inspection.
6. Provisions for enforcement of violation of open space requirements.

The Military Department Agrees To:

1. Provide staff coordination and input regarding grant administration for funding and technical assistance for project and reviews for mitigation construction projects, as necessary.
2. Reimburse City of Richland within 30 days of receipt and approval of signed, dated invoice voucher(s) (state form A-19) with sufficient documentation of costs to include completion of tasks to date and dated invoices for goods and services purchased. Costs must be categorized according to the budget item and cost classification shown in the Project Budget, Attachment 6. The DEPARTMENT will return invoices to the SUBRECIPIENT if the SUBRECIPIENT is unable to provide sufficient documentation within 15 calendar days of the Department's written request for additional documentation to support the reimbursement request.
3. Coordinate with the staff of City of Richland to schedule any subrecipient monitoring, site visits or final inspections by DEPARTMENT staff.

PROJECT DEVELOPMENT SCHEDULE

SUBRECIPIENT: City of Richland
 PROJECT TITLE: Yakima River Water Line Crossing

<i>DESCRIPTION OF ACTIVITY/TASK</i>	<i>SCHEDULED COMPLETION DATE</i>
Final Design, Surveying, Geotechnical Reviews/Reports	August 2017 (completed)
Purchase Right-of way and /or Permanent Easements	September 2017 (completed)
Bid Advertisement	October 2017 (completed)
Contract Award	December 2017(completed)
Construction Begins	January 2018 (completed)
Commissioning of Water Line, Documentation Closeout	September 30, 2020
Total Time Required to Complete This Project: 36 months	
Quarterly Reports Due on Project Progress, Final Project Report and all documentation, site visits and inspections.	July 15, 2018 October 15, 2018 January 15, 2019 April 15, 2019 July 15, 2019 October 15, 2019 January 15, 2020 April 15, 2020 July 15, 2020 October 15, 2020 (Final Report)

PROJECT BUDGET

SUBRECIPIENT: City of Richland
 PROJECT TITLE: Yakima River Water Line Crossing

<i>APPROVED BUDGET CATEGORY</i>	<i>ESTIMATED COST</i>
Architectural and Engineering	\$150,000
Project Inspection	\$50,000
Construction	\$2,457,735
TOTAL	
\$2,657,735.00	
Tracking and Reporting Project Costs: Project expenses for which reimbursement is sought must be tracked and reported by approved budget cost categories, above. Documentation of expenditures by approved budget cost categories should be made on a separate spreadsheet or table and included with each A-19. Supporting documentation of all costs shall include, but not be limited to: tracking of staff time spent on the project through timesheets or other similar documentation; dated invoices on vendor letterhead from contractors and subcontractors for work completed; dated invoices for goods and services purchased; and documentation of in-kind contributions of personnel, equipment and supplies Final Payment: Final payment of any remaining, or withheld, funds will be made upon submission by the SUBRECIPIENT within 60 days of completion of the project of the final report and an A-19, Voucher Distribution, and completion of all final inspections by the DEPARTMENT. Final payment also may be conditioned upon a financial review, if determined necessary by the DEPARTMENT. Adjustments to the final payment may be made following any audits conducted by the DEPARTMENT, Washington State Auditor's Office, the United States Inspector General, or their authorized representatives. No cost overruns will be funded. If costs exceed the maximum amount of FEMA funding approved, the SUBRECIPIENT shall pay the costs in excess of the approved budget.	

SIGNATURE AUTHORIZATION FORM

WASHINGTON STATE MILITARY DEPARTMENT
Camp Murray, Washington 98430-5122

Please read instructions on reverse side before completing this form.

NAME OF ORGANIZATION	DATE SUBMITTED
PROJECT DESCRIPTION	CONTRACT NUMBER

1. AUTHORIZING AUTHORITY

SIGNATURE	PRINT OR TYPE NAME	TITLE/TERM OF OFFICE

2. AUTHORIZED TO SIGN CONTRACTS/CONTRACT AMENDMENTS

SIGNATURE	PRINT OR TYPE NAME	TITLE

3. AUTHORIZED TO SIGN REQUESTS FOR REIMBURSEMENT

SIGNATURE	PRINT OR TYPE NAME	TITLE

INSTRUCTIONS FOR SIGNATURE AUTHORIZATION FORM

This form identifies the persons who have the authority to sign contracts, amendments, and requests for reimbursement. It is required for the management of your contract with the Military Department (MD). Please complete all sections. One copy with original signatures is to be sent to MD with the signed contract, and the other should be kept with your copy of the contract.

When a request for reimbursement is received, the signature is checked to verify that it matches the signature on file. **The payment can be delayed if the request is presented without the proper signature.** It is important that the signatures in MD's files are current. Changes in staffing or responsibilities will require a new signature authorization form.

1. **Authorizing Authority.** Generally, the person(s) signing in this box heads the governing body of the organization, such as the board chair or mayor. In some cases, the chief executive officer may have been delegated this authority.
2. **Authorized to Sign Contracts/Contract Amendments.** The person(s) with this authority should sign in this space. Usually, it is the county commissioner, mayor, executive director, city clerk, etc.
3. **Authorized to Sign Requests for Reimbursement.** Often the executive director, city clerk, treasurer, or administrative assistant have this authority. It is advisable to have more than one person authorized to sign reimbursement requests. **This will help prevent delays in processing a request if one person is temporarily unavailable.**

If you have any questions regarding this form or to request new forms, please call your MD Program Manager.

2 CFR Part 200 Subpart F/OMB Circular A-133 Audit Certification Form

Audits of States, Local Governments, Indian Tribes, and Non-Profit Organizations

Contact Information

Subrecipient (Sub-Grantee) Name (Agency, Local Government, or Organization):

Authorized Chief Financial Officer (Central Accounting Office):

Address:

Email:

Phone #:

Purpose: As a pass-through entity of federal grant funds, the Washington Military Department/Emergency Management Division (WMD/EMD) is required by 2 CFR Part 200 Subpart F/Office of Management and Budget (OMB) Circular A-133 to monitor activities of subrecipients to ensure federal awards are used for authorized purposes and verify that subrecipients expending \$750,000 or more in federal awards during their fiscal year have met the 2 CFR Part 200 Subpart F/OMB Circular A-133 Audit Requirements, as applicable. Your entity is a subrecipient subject to such monitoring by MIL/EMD because it is a non-federal entity that expends federal grant funds received from MIL/EMD as a pass-through entity to carry out a federal program. 2 CFR Part 200 Subpart F/OMB Circular A-133 should be consulted when completing this form.

Directions: As required by 2 CFR Part 200 Subpart F/OMB Circular A-133, non-federal entities that expend \$750,000 in federal awards in a fiscal year shall have a single or program-specific audit conducted for that year. If your entity *is not* subject to these requirements, you must complete Section A of this Form. If your entity *is* subject to these requirements, you must complete Section B of this form. When completed, you must sign, date, and return this form with your grant agreement contract and every fiscal year thereafter until the grant agreement contract is closed. Failure to return this completed Audit Certification Form may result in delay of grant agreement processing, withholding of federal awards or disallowance of costs, and suspension or termination of federal awards.

SECTION A: Entities NOT subject to the audit requirements of 2 CFR Part 200 Subpart F/OMB Circular A-133

Our entity is not subject to the requirements of 2 CFR Part 200 Subpart F/OMB Circular A-133 because (check all that apply):

- ☐ We did not expend \$750,000 or more of *total* federal awards during the fiscal year.
- ☐ We are a for-profit agency.
- ☐ We are exempt for other reasons (describe):

However, by signing below, I agree that we are still subject to the audit requirements, laws and regulations governing the program(s) in which we participate, that we are required to maintain records of federal funding and to provide access to such records by federal and state agencies and their designees, and that WMD/EMD may request and be provided access to additional information and/or documentation to ensure proper stewardship of federal funds.

SECTION B: Entities that ARE subject to the audit requirements of 2 CFR Part 200 Subpart F/OMB Circular A-133

(Complete the information below and check the appropriate box)

- ☐ We completed our last 2 CFR Part 200 Subpart F/A-133 Audit on [enter date]_____ for Fiscal Year ending [enter date]_____. There were no findings related to federal awards from WMD/EMD. No follow-up action is required by WMD/EMD as the pass-through entity.

A complete copy of the audit report, which includes exceptions, corrective action plan and management response, is either provided electronically to contracts.office@mil.wa.gov or provide the state auditor report number:_____.

- ☐ We completed our last 2 CFR Part 200 Subpart F/A-133 Audit on [enter date]_____ for Fiscal Year ending [enter date]_____. There were findings related to federal awards.

A complete copy of the audit report, which includes exceptions, corrective action plan and management response, is either provided electronically to contracts.office@mil.wa.gov or provide the state auditor report number:_____.

- ☐ Our completed 2 CFR Part 200 Subpart F/A-133 Audit will be available on [enter date]_____ for Fiscal Year ending [enter date]_____. We will forward a copy of the audit report to contracts.office@mil.wa.gov at that time or provide the state auditor report number:_____.

I hereby certify that I am an individual authorized by the above identified entity to complete this form. Further, I certify that the above information is true and correct and all relevant material findings contained in audit report/statement have been disclosed. Additionally, I understand this Form is to be submitted every fiscal year for which this entity is a subrecipient of federal grant funds from MIL/EMD until the grant agreement contract is closed.

Signature of Authorized Chief Financial Officer: _____ Date: _____

Print Name & Title: _____

Debarment, Suspension, Ineligibility or Voluntary Exclusion Certification Form

NAME		Doing business as (DBA)	
ADDRESS	Applicable Procurement or Solicitation #, if any:	WA Uniform Business Identifier (UBI)	Federal Employer Tax Identification #:
This certification is submitted as part of a request to contract.			

Instructions For Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions

READ CAREFULLY BEFORE SIGNING THE CERTIFICATION. Federal regulations require contractors and bidders to sign and abide by the terms of this certification, without modification, in order to participate in certain transactions directly or indirectly involving federal funds.

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the department, institution or office to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under the applicable CFR, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under applicable CFR, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business activity.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under applicable CFR, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions

The prospective lower tier participant certifies, by submission of this proposal or contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this form.

Bidder or Contractor Signature: _____

Date: _____

Print Name and Title: _____

FEDERAL DEBARMENT, SUSPENSION INELIGIBILITY and VOLUNTARY EXCLUSION

(FREQUENTLY ASKED QUESTIONS)

What is “Debarment, Suspension, Ineligibility, and Voluntary Exclusion”?

These terms refer to the status of a person or company that cannot contract with or receive grants from a federal agency.

In order to be debarred, suspended, ineligible, or voluntarily excluded, you must have:

- had a contract or grant with a federal agency, and
- gone through some process where the federal agency notified or attempted to notify you that you could not contract with the federal agency.
- Generally, this process occurs where you, the contractor, are not qualified or are not adequately performing under a contract, or have violated a regulation or law pertaining to the contract.

Why am I required to sign this certification?

You are requesting a contract or grant with the Washington Military Department. Federal law (Executive Order 12549) requires Washington Military Department ensure that persons or companies that contract with Washington Military Department are not prohibited from having federal contracts.

What is Executive Order 12549?

Executive Order 12549 refers to Federal Executive Order Number 12549. The executive order was signed by the President and directed federal agencies to ensure that federal agencies, and any state or other agency receiving federal funds were not contracting or awarding grants to persons, organizations, or companies who have been excluded from participating in federal contracts or grants. Federal agencies have codified this requirement in their individual agency Code of Federal Regulations (CFRs).

What is the purpose of this certification?

The purpose of the certification is for you to tell Washington Military Department in writing that you have not been prohibited by federal agencies from entering into a federal contract.

What does the word “proposal” mean when referred to in this certification?

Proposal means a solicited or unsolicited bid, application, request, invitation to consider or similar communication from you to Washington Military Department.

What or who is a “lower tier participant”?

Lower tier participants means a person or organization that submits a proposal, enters into contracts with, or receives a grant from Washington Military Department, OR any subcontractor of a contract with Washington Military Department. If you hire subcontractors, you should require them to sign a certification and keep it with your subcontract.

What is a covered transaction when referred to in this certification?

Covered Transaction means a contract, oral or written agreement, grant, or any other arrangement where you contract with or receive money from Washington Military Department. Covered Transaction does not include mandatory entitlements and individual benefits.

Sample Debarment, Suspension, Ineligibility, Voluntary Exclusion Contract Provision

Debarment Certification. The Contractor certifies that the Contractor is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this Contract by any Federal department or agency. If requested by Washington Military Department, the Contractor shall complete a Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion form. Any such form completed by the Contractor for this Contract shall be incorporated into this Contract by reference.

FFATA FORM

Subrecipient Agency:				
Grant and Year:			Agreement Number:	
Completed by:				
<i>Name</i>		<i>Title</i>		<i>Telephone</i>
Date Completed:				
STEP 1				
Is your grant agreement less than \$25,000?	YES ☐ () ↓	STOP, no further analysis needed, GO to Step 6	NO ☐ () ↓	GO to Step 2
STEP 2				
In your preceding fiscal year, did your organization receive 80% or more of its annual gross revenues from federal funding?	YES ☐ () ↓	GO to STEP 3	NO ☐ () ↓	STOP, no further analysis needed, GO to Step 6
STEP 3				
In your preceding fiscal year, did your organization receive \$25,000,000 or more in federal funding?	YES ☐ () ↓	GO to STEP 4	NO ☐ () ↓	STOP, no further analysis needed, GO to Step 6
STEP 4				
Does the public have access to information about the total compensation* of senior executives in your organization?	YES ☐ () ↓	STOP, no further analysis needed, GO to step 6	NO ☐ () ↓	GO to STEP 5
STEP 5				
Executive #1	Name:			
	Total Compensation amount: \$			
Executive #2	Name:			
	Total Compensation amount: \$			
Executive #3	Name:			
	Total Compensation amount: \$			
Executive #4	Name:			
	Total Compensation amount: \$			
Executive #5	Name:			
	Total Compensation amount: \$			
STEP 6				
If your organization does not meet these criteria, specifically identify below each criteria that is not met for your organization: <u>For Example: "Our organization received less than \$25,000."</u>				

Signature: _____

Date: _____

* Total compensation refers to:

- Salary and bonuses
- Awards of stock, stock options, and stock appreciation rights
- Other compensation including, but not limited to, severance and termination payments
- Life insurance value paid on behalf of the employee

Additional Resources:

<http://www.whitehouse.gov/omb/open>

<http://www.hrsa.gov/grants/ffata.html>

<http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22705.pdf>

<http://www.grants.gov/>

FFATA PROVISIONS AND INSTRUCTIONS

For Compliance With The

Federal Funding Accountability and Transparency Act of 2006 (P.L. 109-282) (FFATA)

The Federal Funding Accountability and Transparency Act (FFATA) was signed on September 26, 2006. The FFATA legislation requires information on federal awards (federal financial assistance and expenditures) be made available to the public via a single, searchable website. Federal awards include grants, subgrants, loans, awards, cooperative agreements and other forms of financial assistance as well as contracts, subcontracts, purchase orders, task orders, and delivery orders. The legislation does not require inclusion of individual transactions below \$25,000 or credit card transactions before October 1, 2008. However, if an award is initially below this amount yet later increased, the act is triggered. Due to this variability in compliance Subrecipients are **required** by the Military Department to be familiar with the FFATA requirements and complete this Worksheet for *each contract* for the State's submission in to the FFATA portal.

ADDITIONAL PROVISIONS

- A. This contract (subaward) is supported by federal funds, requiring compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act) and Office of Management and Budget Guidance (OMB). Public Law 109-282 as amended by section 6202(a) of Public Law 110-252 (see 31 U.S.C. 6101 note). By entering into this contract, contractor agrees to provide all applicable reporting information to the Washington Military Department (WMD) required by FFATA and OMB Guidance.
- B. The FFATA requires the OMB to establish a publicly available online database (USASpending.gov) containing information about entities that are awarded Federal grants, loans, and contracts. As required by FFATA and OMB Guidance, certain information on the first-tier subawards related to Federal contracts and grants, and the executive compensation of awardees, must be made publicly available.
- C. For new Federal grants beginning October 1, 2010, if the initial subaward is equal to or greater than \$25,000, reporting of the subaward and executive compensation information is required. If the initial subaward is below \$25,000 but subsequent grant modifications result in a total subaward equal to or over \$25,000, the subaward will be subject to the reporting requirements as of the date the subaward exceeds \$25,000. If the initial subaward equals or exceeds \$25,000 but funding is subsequently de-obligated such that the total award amount falls below \$25,000, the subaward continues to be subject to the reporting requirements of the Transparency Act and OMB Guidance.
- D. As a Federal grant subawardee under this contract, your organization is required by FFATA, OMB Guidance and this contract to provide the WMD, as the prime grant awardee, all information required for FFATA compliant reporting by WMD. This includes all applicable subawardee entity information required by FFATA and OMB Guidance, subawardee DUNS number, and relevant executive compensation data, as applicable.
 - 1. Data about your organization will be provided to USASpending.gov by the WMD. System for Award Management (SAM) is a government wide registration system for organizations that do business with the Federal Government. SAM stores information about awardees including financial account information for payment purposes and a link to D&B for maintaining current DUNS information, www.sam.gov. WMD requires SAM registration and annual renewal by your organization to minimize unnecessary data entry

and re-entry required by both WMD and your organization. It will also reduce the potential of inconsistent or inaccurate data entry.

2. Your organization must have a Data Universal Numbering System (DUNS) number obtained from the firm Dun and Bradstreet (D&B) (www.dnb.com). A DUNS number provides a method to verify data about your organization. D&B is responsible for maintaining unique identifiers and organizational linkages on behalf of the Federal Government for organizations receiving Federal assistance.
- E. The WMD, as the prime awardee, is required by FFATA to report names and total compensation of the five (5) most highly compensated officers of your organization (as the subawardee) if:
1. Your organization (the subawardee), in the preceding fiscal year, received 80 percent or more of its annual gross revenues from Federal awards and \$25,000,000 or more in annual gross revenues from Federal awards; and
 2. The public does not have access to this information about the compensation of the senior executives of your organization through periodic reports filed under section 13(a) or 15(d) of the Securities and Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d) or section 6104 of the Internal Revenue Code of 1986.
- “Total compensation” for purposes of this requirement generally means the cash and non-cash value earned by the executive during the past fiscal year and includes salary and bonus; awards of stock, stock options and stock appreciation rights; and other compensation such as severance and termination payments, and value of life insurance paid on behalf of the employee, and as otherwise provided by FFATA and applicable OMB guidance.
- F. If (1) in the preceding fiscal year your organization received 80 percent or more of its annual gross revenues from Federal awards and \$25,000,000 or more in annual gross revenues from Federal awards, and (2) the public does not have access to this information about the compensation of the senior executives of your organization through periodic reports filed under section 13(a) or 15(d) of the Securities and Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d) or section 6104 of the Internal Revenue Code of 1986, insert the names and total compensation for the five most highly compensated officers of your organization as identified in Step 5 of the FFATA Form.

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification; check only one of the following seven boxes: ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. ☐ Other (see instructions) ▶	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
6 City, state, and ZIP code	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number	
or	
Employer identification number	

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* above.

What is FATCA reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account, list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9.

a. Individual. Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note. ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. Sole proprietor or single-member LLC. Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. Partnership, LLC that is not a single-member LLC, C Corporation, or S Corporation. Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. Other entities. Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box in line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box in line 3.

Limited Liability Company (LLC). If the name on line 1 is an LLC treated as a partnership for U.S. federal tax purposes, check the "Limited Liability Company" box and enter "P" in the space provided. If the LLC has filed Form 8832 or 2553 to be taxed as a corporation, check the "Limited Liability Company" box and in the space provided enter "C" for C corporation or "S" for S corporation. If it is a single-member LLC that is a disregarded entity, do not check the "Limited Liability Company" box; instead check the first box in line 3 "Individual/sole proprietor or single-member LLC."

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space in line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note. You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on this page), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ¹
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
5. Sole proprietorship or disregarded entity owned by an individual	The owner ³
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ⁴
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity ⁴
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 2.

***Note.** Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 05/15/2018

Agenda Category: Resolutions – Adoption

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:

Resolution No. 87-18, Authorizing a Department of Justice Bulletproof Vest Grant Application

Department:
Police Services

Ordinance/Resolution Number:
87-18

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 87-18, authorizing the designee of the Richland Police Department to make formal application to the Department of Justice for grant assistance.

Summary:

Request authorization to apply to the Department of Justice Bullet Proof Vest Partnership Grant. The BVP Grant provides for 50% reimbursement of the purchase cost for bullet proof vests.

Fiscal Impact:

Bulletproof vests are purchased on a 5-year replacement cycle with a portion purchased annually. Replacement costs are budgeted annually so there is no fiscal impact to the budget.

Attachments:

1. Resolution No. 87-18

RESOLUTION NO. 87-18

A RESOLUTION of the City of Richland authorizing the submittal of an application to the United States Department of Justice for a 2018 Bulletproof Vest Partnership Grant.

WHEREAS, the Richland Police Department requires police officers to wear bulletproof vests while performing patrol functions; and

WHEREAS, the United States Department of Justice (DOJ) Vest Partnership Grant provides reimbursement of fifty percent (50%) of the purchase and/or replacement of bulletproof vests; and

WHEREAS, the Richland Police Department has established a 5-year replacement cycle for bulletproof vests.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the designee of the Richland Police Department is authorized to make formal application to the United States Department of Justice for a 2018 Bulletproof Vest Partnership Grant.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 15th day of May, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk

HEATHER KINTZLEY, City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 05/15/2018

Agenda Category: Expenditures - Approval

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:

Expenditures from April 23, 2018 - May 4, 2018 for \$10,402,584.48 including Check Nos. 256734-257229, Wire Nos. 6859-6889, Payroll Check Nos. 133118-133649, and Payroll Wire/ACH Nos. 10435-10457

Department:

Administrative Services

Ordinance/Resolution Number:

Document Type:

Expenditures

Recommended Motion:

Approve the expenditures from April 23, 2018, to May 4, 2018 in the amount of \$10,402,584.48.

Summary:

Breakdown of Expenditures:

Check Nos.	256734-257229	2,112,526.64
Wire Nos.	6859-6889	5,742,882.23
Payroll Check Nos.	133118-133649	20,867.93
Payroll Wires/ACH	10435-10457	2,526,307.68
TOTAL		\$10,402,584.48

Fiscal Impact:

Yes

Total Disbursements: \$10,402,584.48. Disbursements (wire transfers) include \$3,471,535.00 for purchase power and \$1,689,061.38 for bond related payments.

Attachments:

1. Wire Transfers
2. Voucher Listing Report

VOUCHER LISTING REPORT
SUMMARY OF WIRE TRANSFERS
APRIL 23 - MAY 4, 2018

Payee	Wire Description	Amount
Claim Wires - Wire No. 6859 to 6889		
AW Rehn Insurance	Fire Health Reimbursement Account	21,190.00
Bonneville Power Administration	Purchase Power	3,471,535.00
CIGNA Health/Matrix/QBE/VSP	Insurance Claims	468,120.78
Discovery Benefits	Section 125	7,164.84
Department of Licensing	Firearms Online Pmt for Concealed Licenses	1,753.00
LEOFF Trust	Fire Health Premiums	82,203.73
Payment Processing, Inc.	Landfill Merchant Service Fees	1,853.50
US Bank Trust	Principal & Interest - Bond Payments	1,689,061.38
	Total Claim Wire Transfers	\$ 5,742,882.23
Payroll Wires & Direct Deposits (ACH) - Wire No. 10435 to 10457		
Payroll Wires *see description below	Total Payroll Wire Transfers & Deposits	\$ 2,526,307.68
Total Claim & Payroll Wires/ACH		\$ 8,269,189.91

*Payroll Wires - transactions represent; employee payroll, payment of benefits, payroll taxes and other related payroll benefits.



City Of Richland

VL-1 Voucher Listing

From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FUND 001 GENERAL FUND					
Division: 000 UNASSIGNED					
BANK OF AMERICA		18030059824	256785	BANK ANALYSIS FEES	\$3,404.09
BENTON FRANKLIN COMMUNITY ACTION COMMITTEE		MAR 2018	257065	HELPING HANDS 1ST QTR 2018	\$1,761.35
CITY OF RICHLAND		041618	256804	CASHIER SHORTAGE-GOMEZ/DAMRELL	\$7.46
LARSEN, PAM BROWN		18-115 LARSEN	256983	18-115 ECA CONFERENCE	\$250.00
PERMIT REFUND		2018.000013	256776	313 CASEY-REFUND-DUPLICATE PRM	\$4.50
				313 CASEY-REFUND-DUPLICATE PRM	\$83.25
		2018.000014	256849	REFUND-PERMIT FEE-3250 PORT OF	\$104.95
		2018.000015	257183	1314 JADWIN-REFUND-PROJ CANCEL	\$257.00
				1314 JADWIN-REFUND-PROJ CANCEL	\$3.60
RECFWARE REFUND		031518	256842	REFUND PARKS & RECREATION	\$27.75
		032118	256815	REFUND PARKS & RECREATION	\$460.00
		040218	256876	REFUND PARKS & RECREATION	\$575.00
		040618	256844	REFUND PARKS & RECREATION	\$15.00
		040918	256818	REFUND DEPOSIT	\$500.00
				REFUND DEPOSIT	\$425.00
				REFUND DEPOSIT	\$200.00
				REFUND DEPOSIT	\$150.00
			256858	REFUND DEPOSIT	\$150.00
				REFUND DEPOSIT	\$500.00
				REFUND DEPOSIT	\$200.00
				REFUND DEPOSIT	\$425.00
			256861	REFUND DEPOSIT	\$150.00
				REFUND DEPOSIT	\$500.00
				REFUND DEPOSIT	\$425.00
				REFUND DEPOSIT	\$200.00
			256863	REFUND DEPOSIT	\$150.00
				REFUND DEPOSIT	\$200.00
				REFUND DEPOSIT	\$425.00
				REFUND DEPOSIT	\$500.00
		041618	256830	REFUND DEPOSIT	\$150.00
RETAIL LOCKBOX INC			256874	RLI CONP ERROR RETURN	\$966.30
SCHOENBERG, BLAKE		18-178 SCHOENBERG	257219	18-178 PNWS AWWA HYDRANT CO	\$200.27
TALENT WISE INC		101625187	256881	BACKGROUND CHECKS-MAR	\$283.56
WA STATE DEPARTMENT OF REVENUE		Q1-18LHT	256899	LEASEHOLD TAX-1ST QTR 2018	\$45,134.49
UNASSIGNED TOTAL ****					\$58,788.57
Division: 001 CITY COUNCIL					
VERIZON WIRELESS	P059060	9804385540	256896	WIRELESS CHARGES COUNCIL MARCH	\$180.14



City Of Richland

VL-1 Voucher Listing

From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY COUNCIL TOTAL ****					\$180.14
Division: 101 CITY CLERK					
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$12.27
CITY CLERK TOTAL ****					\$12.27
Division: 102 CITY ATTORNEY					
BENTON COUNTY TREASURER		MARCH 2018	257064	DISTRICT COURT/OPD-MAR 2018	\$63,532.65
JOYCE ZIKER PARKINSON PLLC		49816	257117	TRAVELERS LITIGATION	\$25,909.34
KINTZLEY, HEATHER		18-205 KINTZLEY	257208	18-205 NAV PERF EVAL PROCES	\$48.76
MENKE JACKSON BEYER LLP		03/2018-065	256851	GENERAL (CITY ATTY)	\$845.95
		03/2018-088		NESS/PAULSEL V. COR	\$8,638.40
		03/2018-456		DENNEY V COR - PRR	\$1,340.20
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$1.88
CITY ATTORNEY TOTAL ****					\$100,317.18
Division: 111 COMMUNICATIONS & MARKETING					
ABADAN INC		AR17899	257054	PROSECUTION FORMS	\$81.45
MID COLUMBIA ENGINEERING INC	P058675	ST009793	256852	ANISA GARCIA, PRINTER/MAIL CLE	\$37.26
	P058675	ST009803	256992	ANISA GARCIA, PRINTER/MAIL CLE	\$745.20
	P058675	ST009808	257129	ANISA GARCIA, PRINTER/MAIL CLE	\$745.20
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$17.59
COMMUNICATIONS & MARKETING TOTAL ****					\$1,626.70
Division: 112 CABLE COMMUNICATIONS					
VECTOR BROADCAST LLC	S017745	4404	256895	QUARTERLY MAINTENANCE FOR AUDI	\$2,063.40
CABLE COMMUNICATIONS TOTAL ****					\$2,063.40
Division: 113 HANFORD COMMUNITIES					
CITY OF RICHLAND		18-115 LARSEN	256928	18-115 2018 ECA CONF	\$250.00
LARSEN, PAM BROWN			256983	18-115 2018 ECA CONF	\$220.02
LUNDGREN, REGINA E		RCH-SB-564	257125	SPEAKERS BUREAU - APRIL	\$320.00
HANFORD COMMUNITIES TOTAL ****					\$790.02
Division: 120 FIRE					
ARMOR EXPRESS	S017795	0125470-IN	257059	BUSCH BALLISTIC HELMET, AMP-1E	\$413.74
AUST, RANDY		18-184 AUST	257189	18-184 NFA R012 COURSE	\$352.04
BENTON COUNTY TREASURER		2018 NOXIOUS WDS	256913	NOXIOUS WEED ASSESSMENTS-2018	\$12.46
GALLS, LLC	P058944	009711049	257103	S511 EAGLE FIRE SHIELD BADGE,	\$760.74
LN CURTIS & SONS	P058773	INV169426	256846	GLOBE G-XTREME JACKET, BUILT T	\$14,167.96
	P058773	INV172080		GLOBE G-XCEL PANT, BUILT TO RF	\$9,891.29
	P058773			GLOBE G-XCEL PANT, BUILT TO RF	\$936.13
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$1.47
FIRE TOTAL ****					\$26,535.83
Division: 130 POLICE					



City Of Richland

VL-1 Voucher Listing

From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
101 CLEANERS		03/18-9427360	256772	UNIFORM LAUNDRY SRVCS-MARCH	\$213.99
AVERY, BUNNIE		041918	257191	REIMB SUPPLIES-CHIEF GOING	\$14.11
AXON ENTERPRISE, INC	P059028	SI-1531457	257060	11501 - RIGHT-HAND HOLSTER, X2	\$66.25
	P059028			11504 - LEFT-HAND HOLSTER, X26	\$66.25
	P059028			22010 - PPM, STANDARD BATTERY	\$673.32
BUSH CAR WASH		5119	256795	RPD VEH WASHES-MARCH (64)	\$400.00
CITY OF RICHLAND		03/2018-1903	256803	#1903 RHLD COMM TONS	\$30.00
		18-117 HESLA	256928	18-117 EXPLOSIVES BREACHING	\$793.40
GALLS, LLC	P058899	BC0578511	256966	CUSTOMER SPECIFIC EMBLEM - EDW	\$3.58
	P058899			ADJUST FOR TAX	(\$0.03)
	P058899			CUSTOMER SPECIFIC EMBLEM - EDW	\$3.58
	P058899			TR666 MDNV 34 OB - 5.11 TACTIC	\$175.28
	P058899			SH086 DKNV 165 35 - ELBECO	\$155.41
	P058899			SH084 DKNV LG REG - ELBECO	\$133.58
	P058899			SHIPPING	\$16.29
	P058899			NP934 BLK - BIANCHI PATROLTEK	\$11.07
	P058899			CUSTOMER SPECIFIC EMBLEM - EDW	\$3.58
	P058899			CUSTOMER SPECIFIC EMBLEM - EDW	\$3.58
	P058989	BC0584297	257103	CUSTOMER SPECIFIC EMBLEM - BUC	\$1.19
	P058989			SH084 DKNV MD REG - ELBECO SHO	\$44.53
	P058989			TR666 MDNV 34 OB - 5.11 TACTIC	\$175.28
	P058989			FT918 BLK 12 M - SALOMON QUEST	\$225.02
	P058989			RS005 - PEERLESS HINGED HANDCU	\$227.99
	P058989			RPD PATCH LEFT SLEEVE - BUCKLE	\$1.19
	P058989			TR618 NAV 34 OB - FLYING CROSS	\$97.69
	P058989			ZA954 NAV 16 35 - FLYING CROSS	\$67.28
	P058989			ADJUST FOR TAX	(\$0.01)
	P058989			SR612 MDNV MD REG - 5.11 TACTI	\$54.29
	P058989			CUSTOMER SPECIFIC EMBLEM - BUC	\$1.19
	P058989			SHIPPING	\$16.29
	P058989			NAME STRIP - LAST NAME ONLY:	\$2.17
	P058989			NAME STRIP - LAST NAME ONLY:	\$2.17
	P058989			RPD PATCH RIGHT SLEEVE - BUCKL	\$1.19
	P058989			RPD PATCH RIGHT SLEEVE - BUCKL	\$1.19
	P058989			RPD PATCH LEFT SLEEVE - BUCKLE	\$1.19
	P058989			CUSTOMER SPECIFIC EMBLEM - BUC	\$1.19
	P058989			SR611 MDNV MD REG - 5.11 TACTI	\$58.43
	P058989			CUSTOMER SPECIFIC EMBLEM - BUC	\$1.19
IRON MOUNTAIN INC		PXP4404	256836	SHREDDING SRVCS-MARCH	\$137.77
KIM FETROW PHOTOGRAPHY		1852	256840	PD COMMAND STAFF PHOTOS	\$244.35
LANGUAGE LINE SERVICES LLC		4289441	256843	NONEMERGENCY TRANSLATION-MARCH	\$3.06



City Of Richland

VL-1 Voucher Listing

From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
LARSEN GUNSMITHING & FIREARMS	P059056	9390	256982	SUREFIRE SF400-BULK - SUREFIRE	\$1,433.52
	P058872	9393		#MAG524V M-;OK MOE CARBINE	\$175.93
	P059027	9394		SAFARILAND 6360-283-412 - GLOC	\$37.20
	P059027			SAFARILAND 6360-83-412 - GLOCK	\$37.20
	P059027			SAFARILAND 6360-2832-132 - GLO	\$130.59
	P059027			ADJUST FOR TAX	(\$0.01)
	P059038	9402	257123	FREIGHT	\$135.75
	P059038			KO1-SB	\$488.70
	P059038			RB-1	\$206.34
	P059038			KO1/S STANDARD ENERGY SMOKELES	\$786.26
MILE HIGH SHOOTING ACCESSORIES	P058719	W58779	257131	AI:AI SERVICE WORK:AI ANNUAL	\$600.00
	P058719			WIN TACTICAL:1424040BL - .308	\$2,250.00
	P058719			SERVICE WORK:BARREL THREADING	\$450.00
	P058719			SHIPPING	\$270.00
	P058719			SERVICE WORK - INSTALL AND TIM	\$40.00
NEWTON, HEATHER		RPDTC57X30	256862	THIN BLUE LINE FLAG	\$325.80
NM-COIN, LLC	P058986	1793	257001	SHIPPING	\$21.72
	P058986			CHALLENGE COINS - RPD CHIEFS C	\$760.20
	P058986			TOOLING	\$108.60
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$379.03
RIVER CITY TOWING INC		16227	256877	TOW CHARGE	\$48.87
		16235		TOW CHARGE	\$48.87
		16266		TOW CHARGE	\$48.87
		16267		TOW CHARGE	\$48.87
SAN DIEGO POLICE EQUIPMENT CO	P058847	632292	257162	FED-P9HST2 FEDERAL HST 9MM 147	\$1,653.00
SMITH, CURTIS		18-167 SMITH	257220	18-167 BLEA GRADUATION	\$20.00
SOUND UNIFORM GROUP LLC	P058581	201804B016	257034	JMP93DN/I - JUMPSUIT WINTER, D	\$461.55
	P058581			ADD WAIST REINFORCEMENT ON	\$21.72
	P058581			FREIGHT - SCHNEIDER	\$20.09
	P058581			EMBNTAG/I - EMBROIDERED NAME T	\$8.69
WASHINGTON ASN OF SHERIFFS & POLICE CHIEFS		DUES 2018-00431	256900	2018 WASPC DUES-COBB	\$75.00
XEROX CORPORATION		092825608	256903	LX5-691308 BASE/PRINTS-MARCH	\$227.05
		092825609		LX5-691344 BASE/PRINTS-MARCH	\$244.11
		092825610		LX5-694258 BASE/PRINTS-MARCH	\$208.49
		092825611		MX4-345491 BASE/PRINTS-MARCH	\$527.67
		092825612		MX4-345537 BASE/PRINTS-MARCH	\$218.64
POLICE TOTAL ****					\$16,647.39
Division:	210	ADMINISTRATIVE SERVICES			
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$1.42
ADMINISTRATIVE SERVICES TOTAL ****					\$1.42



City Of Richland

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From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
Division: 211 FINANCE					
ALLIED ENVELOPE	S017838	186024	256778	ENVELOPE, ANIMAL LICENSING, #2	\$383.03
	S017838			FREIGHT	\$15.80
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$1,025.96
				POSTAGE 03/01/18 TO 03/31/18	\$3,829.44
				POSTAGE 03/01/18 TO 03/31/18	\$294.96
POSTMASTER		PERMIT 153-04/30	257215	POSTAGE 04/01 - 04/30/2018	\$7,307.47
FINANCE TOTAL ****					\$12,856.66
Division: 212 PURCHASING					
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$1.41
PURCHASING TOTAL ****					\$1.41
Division: 213 INFORMATION TECHNOLOGY					
CANON FINANCIAL SERVICES, INC		18536319	256796	CANON-IRC5550I-XLG04987-APR IT	\$105.95
CERIU NETWORKS INC	P058904	1068104	256925	Data center Cisco core replace	\$12,789.21
	P058904			ADJUST FOR TAX	\$0.01
	P058979	1068206		TAX	\$81.33
	P058979			SHIPPING	\$42.52
	P058979			CISCO C1921 ROUTER FOR JUSTICE	\$903.08
COLUMBIA BASIN INFORMATION TECHNOLOGY	P058663	1181	256807	MONTHLY SERVICE FEE INTERNET	\$800.00
DELL COMPUTER CORPORATION	P058999	10233843823	256944	Dell Tablet w/Keyboard	\$1,897.49
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$0.47
WEBQA, INC	P059095	1131-180401	257050	WebQA 4/1/18-12/31/18 Addition	\$360.00
INFORMATION TECHNOLOGY TOTAL ****					\$16,980.06
Division: 220 HUMAN RESOURCES					
CANON FINANCIAL SERVICES, INC		18536319	256796	CANON-IRC5550I-XLG04987-APR HR	\$9.55
EMPLOYMENT SCREENING SERVICES, INC		39430641563	256819	BACKGROUND/REFERENCE CHECKS	\$29.00
		39475341194		BACKGROUND/REFERENCE CHECKS	\$395.50
FEDERAL EXPRESS CORP		6-127-93903	256822	SHIPPING-MAR 2018	\$3.91
		6-135-75601		SHIPPING-MAR 2018	\$7.97
JUBB, ALLISON		042518	257206	REIMB MEETING EXPENSE	\$14.24
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$11.02
TALENT WISE INC		101625187	256881	BACKGROUND CHECKS-MAR	\$21.72
TAYLOR, JEFFERY M		SPR 2018 TUITION	257171	REIMBURSE SPRING 2018 TUITION	\$1,225.00
THE WESLEY GROUP	P058920	21246	257040	LABOR NEGOTIATION SERVICES	\$4,000.00
	P058920	21278	257174	LABOR NEGOTIATION SERVICES	\$4,000.00
HUMAN RESOURCES TOTAL ****					\$9,717.91
Division: 301 DEVELOPMENT SERVICES					
CITY OF RICHLAND		18-045 OLIVER	256928	18-045 WABO TRAINING	\$1,324.30
		18-188 SOMERS	257193	18-188 WSAPT CONFERENCE	\$710.36
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$25.40



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From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
DEVELOPMENT SERVICES TOTAL****					\$2,060.06
Division: 302 REDEVELOPMENT					
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$26.39
REDEVELOPMENT TOTAL ****					\$26.39
Division: 303 LIBRARY					
EDUCATIONAL SERVICE DISTRICT 123		0000027203	257089	BFELA ANNUAL MEMBERSHIP	\$60.00
OCLC INC		0000592672	257136	CATALOGING SRVCS - MARCH	\$1,059.92
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$267.62
LIBRARY TOTAL ****					\$1,387.54
Division: 330 PARKS & RECREATION ADMIN					
MILESTONES ATHLETIC SUPPLY INC		86902	257132	HATS FOR FACILITIES	\$977.40
PARKS & RECREATION ADMIN TOTAL ****					\$977.40
Division: 331 PARKS & REC - RECREATION					
BRUTZMAN'S INC		0000798676	256793	FURNITURE-REC MNGR	\$935.59
BUCKSKIN GOLF CLUB		2018 SLOWBREAK	256794	SLOW BREAK BBALL REFEREES	\$4,092.05
MID COLUMBIA ENGINEERING INC	P058883	ST009796	256852	JOHHNY FLEMING, INSTRUCTOR	\$116.76
	P058883	ST009797		SHARON VAN HOUDT, INSTRUCTOR	\$116.76
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$0.47
RICHLAND ACE HARDWARE		61609	257017	CABLE TIES	\$18.44
SUSAN KATHLEEN VITULLI		01/2018	256879	PAINTING CLASS #6747	\$405.00
		02/2018		PAINTING CLASS #6766	\$540.00
		03/2018		PAINTING CLASS #6767	\$303.75
TALENT WISE INC		101625187	256881	BACKGROUND CHECKS-MAR	\$332.52
USA FOOTBALL DBA	S017852	INV-201804-9772	257048	308 EA NFL FLAG JERSEYS, BELTS	\$7,700.00
XEROX CORPORATION		092825598	256903	MX4-322135 BASE/PRINTS- MAR	\$231.35
				MX4-322135 BASE/PRINTS- MAR	\$93.34
PARKS & REC - RECREATION TOTAL ****					\$14,886.03
Division: 335 PARKS & REC - PARKS&FACILITIES					
ABM JANITORIAL NORTHWEST		12193084	256774	JANITORIAL SRVCS-APRIL	\$2,406.15
				JANITORIAL SRVCS-APRIL	\$3,255.03
				JANITORIAL SRVCS-APRIL	\$590.30
				JANITORIAL SRVCS-APRIL	\$2,793.83
AGTERRA TECHNOLOGIES INC		18-3522	257056	SPRAY LOG RENEWAL	\$2,260.00
		18-3656		FLOW SENSOR TRADE	\$15.00
AIREFCO INC		3962877	256777	RECIP COMP/V-BELT	\$649.35
BACKFLOW APPARATUS & VALVE CO		848400	256784	RUBBER REPAIR KIT	\$73.20
BEAVER BARK & ROCK		870251	257062	ROCK-CPM WASHOUT	\$108.56
		870259		GRAVEL-CPM WASHOUT	\$80.32
		870417		SOIL - CPM WASHOUT	\$93.35
		870517		SOD	\$64.94



City Of Richland

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From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BENTON COUNTY SHERIFF'S OFFICE		03/18 WORKCREW II DEC 2017	257063	WORK CREW II-MAR 2018 CORRECTION-DEC 17-WORK CREW II	\$7,962.65 \$16,615.04
BENTON COUNTY TREASURER		2018 NOXIOUS WDS	256913	NOXIOUS WEED ASSESSMENTS-2018	\$689.29
BRUTZMAN'S INC		0000795515	256918	OVAL TABLE, STORAGE UNIT	\$701.01
CASCADE NATURAL GAS CORP		04/18-51897100007	257074	NAT GAS 1005 SWIFT 03/17-04/17	\$10.85
		04/18-61897100006		NAT GAS 955 NRTHGT 03/17-04/17	\$786.38
		04/18-73638100005		NAT GAS 500 AMON 03/17-04/17	\$1,148.95
		04/18-75226321539		NAT GAS 2710 DUPRT 03/16-04/13	\$414.40
		04/18-80577100003		NAT GAS 200 BLDG 03/16-04/13	\$1,373.33
		04/18-90577100002		NAT GAS BLDG 300 03/16-04/13	\$1,756.40
		04/18-96738100005		NAT GAS 505 SWIFT 03/17-04/17	\$1,479.12
CITY OF RICHLAND		03/2018-24	256803	#24 LANDFILL FEES	\$5,338.97
COLUMBIA RIGGING CORP	P058792	32361	256934	EYE HOOK CROSBY MODEL L320AN	\$1,876.61
	P058792			JAW END SWIVEL CROSBY MODEL G4	\$2,675.90
	P058792			ROPE CLIPS CROSBY MODEL G450	\$109.99
	P058792			ANCHOR SHACKLE CROSBY MODEL 21	\$1,068.62
	P058792			FREIGHT	\$129.34
	P058792			ADJUST FOR TAX	\$0.01
	P058792			ROPE FLOAT JIM-BUOY MODEL 4403	\$477.84
	P058792			15 FEET OF 1 INCH DIAMETER WIR	\$421.37
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		3627-590860	257085	IRRIGATION PARTS	\$15.31
		3627-590942		RCP COVER/WHT SGL RCPT	\$20.71
		3627-591062		LAMP	\$65.17
		3627-591109		RECEPTACLE/PHOTO CONTROL	\$145.50
CONTINENTAL DOOR CO, LLC		18697	256810	SERVICE CALL-SHOPS 200 DOOR	\$380.10
EWING IRRIGATION PRODUCTS INC		5074058	257095	IRRIGATION PARTS	\$162.26
		5074059	256959	IRRIGATION PARTS	\$56.70
		5101547	257095	IRRIGATION PARTS	\$147.38
		5118066		CHALKER	\$459.40
		5126643		TOOLS FOR TRUCK 2394	\$214.72
		5126644		STRIPER PAINT	\$194.35
		5126645		JUMBO BOX/LID/VALVE BOX PUMP	\$116.17
		5126646		TRUFACE MVP, QUICK DRY, MAT	\$612.89
		5146666	256959	IRRIGATION PARTS	\$34.26
		5155592	257095	IRRIGATION PARTS	\$67.73
		5173764		IRRIGATION PARTS	\$84.77
		5173765		IRRIGATION PARTS	\$197.01
		5186663		20V BATTERY	\$53.39
		5196679		IRRIGATION PARTS	\$480.52
		5196680		IRRIGATION PARTS	\$216.46
		5205880		CHALK/MOUND CLAY	\$677.73



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From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FARMERS EXCHANGE		207138	256820	GREASE FOR HEDGE PRUNER	\$21.33
		55405		GAS HEDGE TRIMMERS	\$868.78
FERGUSON ENTERPRISES INC		6102041	257097	WINDOW HSNG ASSY	\$61.74
		6105338		CONTROL BOX	\$101.15
		6139845		AUGER	\$56.32
G & R AG PRODUCTS INC		2179248-01	257100	CHECK VALVE	\$6.86
GRAINGER	S017866	9746522052	256971	CAP TUBE CUTTING TOOL ITEM #3A	\$484.60
	S017866	9746522060		CIRCUIT PROTECTOR ITEM #2DC60	\$161.44
	S017866	9750594146		SOLENOID VALVE ITEM #3UK89	\$604.09
	S017866	9750739246		FEMALE DISCONNECT ITEM #39AY39	\$56.04
	S017866	9750791981		VALVE REBUILD KIT ITEM #2HTU9	\$227.98
	S017866	9750872633		MALE DISCONNECT ITEM #39AY43	\$29.05
	S017866	9753020016		VALVE REBUILD KIT ITEM #2DAA5	\$236.43
HARRINGTON'S TROPHIES		78051	257106	GATE SIGNS - NEW GATE	\$16.94
HERC RENTALS INC		29930152-001	257108	EXCAVATOR-CPM WASHOUT	\$515.18
IRRIGATION SPECIALISTS INC		1235415-01	257112	HVAC PARTS	\$67.93
		1235904-01		IRRIGATION PUMP	\$2,024.46
KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY		372987	256839	DIAPHRAGM	\$20.63
		372987-1		DIAPHRAGM/BONNET/T-2000 BALL	\$256.18
		374725	257120	PRESSURE SWITCH	\$51.37
		379731		SIZZLE DE LIMER QUART	\$59.56
		382113		IRRIGATION PARTS	\$69.12
		382143		IRRIGATION PARTS	\$357.73
		382404		0013355761003114	\$108.30
MILESTONES ATHLETIC SUPPLY INC		86855	256853	FIELD DRAG	\$352.95
MILLER PAINT COMPANY INC		30711774	256854	FIELD PAINT	\$78.08
		30722916		FIELD PAINT	\$156.17
		30722920		FIELD PAINT	\$156.17
MONARCH MACHINE & TOOL CO INC		A195650	256856	FLAT BAR-GATE WORK	\$11.09
PAINTMASTER SERVICES INC		2018-52	257140	PAINT GARAGE DOORS-RFD #74	\$1,303.20
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$30.20
				POSTAGE 03/01/18 TO 03/31/18	\$0.68
POOL CARE PRODUCTS INC		135307	257144	GASKETS/BULBS	\$240.77
		135308	256870	0-170	\$61.58
RICHLAND ACE HARDWARE		215427	257017	BOLTS FOR HEDGE TRIMMER	\$1.43
		215474	257148	ADAPTER/UNDERGRND SHRUB NOZZLE	\$14.03
		215482		CLAMP/NIPPLE/CAP/ELBOW	\$66.27
		215483		CLAMP	\$1.73
		215484		CABLE TIE/ELBOW/STAPLES/CLAMP	\$24.01
		215500		HOSE BIB PARTS	\$31.11
		215508		IRRIGATION PARTS	\$18.98



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RICHLAND ACE HARDWARE		215512	257148	RUBBER BOOTS	\$17.02
		61325	257017	CAR CHARGER	\$16.19
		61419	257148	PVC CAP	\$12.90
		61422		IRRIGATION PARTS	\$47.31
		61426		SEED, TOOL SET, GLOVES, FRESH	\$21.21
				SEED, TOOL SET, GLOVES, FRESH	\$32.57
				SEED, TOOL SET, GLOVES, FRESH	\$173.75
		61431		IRRIGATION PARTS	\$10.36
		61443	257216	COUPLE/PIPE	\$11.38
		61445	257148	FASTENERS	\$1.42
		61446		SCREWS	\$6.51
		61465		RAIN SUITS	\$21.70
		61472		NYLON ROPE REEL	\$30.39
		61495	257017	MEASURE CUP	\$14.11
		61497	257148	PADLOCK	\$35.09
		61505	257017	DUCT TAPE, MASKING TAPE	\$17.35
		61523		BOLT,FASTENERS	\$11.79
		61524	257148	KICKDOWN DOOR HOLDS/DOOR STOP	\$33.61
		61529		FASTENERS/DOOR HOLDS	\$16.33
		61536	257017	TOOLS	\$21.90
		61545	257148	CONCRETE/VARNISH/BUCKET	\$35.56
		61548		QUICK FIX COUPLING	\$13.02
		61565	256875	MASON/NYLON LINE	\$30.39
		61576	257017	DRILL BITS	\$10.85
		61579		PVC UNION	\$26.04
		61586	257148	BUSHING/ADPTER/PLUG	\$6.37
		61603	256875	SHARKBITES/THREAD TAPE/PIPE PX	\$37.38
		61604	257148	COUPLES/PVC PIPE	\$20.26
		61605		IRRIGATION PARTS	\$17.13
		61630		PIPE/NIPPLE/ELBOW/COUPLE/PAIS	\$42.44
		61645	257017	ROLLER,RATCHET,GLOVES,PAINT	\$98.08
		61655	257148	GLOVES; LIGHTER	\$18.11
		61657		PAINT BRUSHES	\$14.52
		61660		IRRIGATION PARTS	\$39.72
		61674		GRASS SEED	\$29.31
		61677		RED MARKING PAINT	\$8.24
		61679	257216	FIELD STRIPING PAINT	\$9.33
		61686	257148	FERILIZER	\$48.48
		61709		0013355761003102	\$6.65
		61760		FERT/HOSE/NOZZLE	\$21.71
				FERT/HOSE/NOZZLE	\$45.46



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From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RICHLAND ACE HARDWARE		61781	257148	MULCH/KEY CHAIN	\$43.35
				MULCH/KEY CHAIN	\$1.08
	61786			MULCH/GLOVES	\$54.19
				MULCH/GLOVES	\$24.51
	773502		257216	COUPLE/THREAD TAPE/PVC PIPE	\$24.91
RICHLAND SCHOOL DISTRICT #400	AR004919		257158	CP TENNIS COURT REPAIRS	\$38,514.62
SPRAGUE PEST SOLUTIONS	3473676		257166	APR 2018 MONTHLY SVCS-975 GWAY	\$153.94
	3473677			APRIL 2018 MONTHLY SERVICE-RPD	\$171.05
	3473678			APRIL 2018 MONTHLY SERVICE-LIB	\$325.80
	3474473			APR 2018 MONTHLY SERVICE-FS 1	\$103.17
	3474475			APR 2018 MONTHLY SERVICE-FS 3	\$103.17
	3474476			APR 2018 MONTHLY SERVICE-FS 4	\$103.17
	3474478			APR 2018 MONTHLY SVCS-CTY HALL	\$190.05
	3474479			APRIL 2018 MONTHLY SERVICE-703	\$190.05
	3474480			APR 2018 MONTHLY SERVICE-SHOPS	\$271.50
STEEBER'S LOCK SERVICE	645892		257035	DUPLICATE KEYS	\$11.95
	645900		257167	DUPLICATE KEYS	\$14.93
STONEWAY ELECTRIC SUPPLY	S102287975.001		257168	CU WIRE RCL/MERSEN TR60R/FLEX	\$187.92
	S102304108.001			BALLAST	\$57.33
	S102357182.001			UPGRADE GATE PARTS	\$28.62
	S102361854.001			POOL PARTS	\$263.71
	S102363659.001			FUSE	\$51.64
	S102365039.001			METAL HALIDE LAMP	\$37.30
	S102369310.0001			BALLAST/FLUORESCENT LAMP	\$112.76
	S102374136.001			120V PHOTO CONTROL	\$80.99
	S102375730.001			PHOTO CONTROL	\$24.11
	S102377999.001			GFCI RECEP/COVERS	\$280.99
THE PERSONAL TOUCH CLEANING INC	79855		256882	JANITOR SERVICES-BLDG 100-MAR	\$6,035.90
	79856			JANITOR SERVICES-BLDG 200-MAR	\$761.98
	79857			JANITOR SERVICES-BLDG 300-MAR	\$588.44
	79911			JANITOR SERVICES-RCC-MAR	\$4,164.80
	79912			JANITOR SERVICES-RCC-MAR	\$5,018.24
THE SHERWIN WILLIAMS CO	0816-2		257173	PAINTING SUPPLIES	\$39.06
THERMAL SUPPLY INC	6539315		256883	FILTERS	\$66.26
	6546068		257175	ACETYLENE	\$19.28
TOTAL FILTRATION SERVICES INC	S017780	PSV1757853	256886	AIR FILTER, 20 X 25 X 2, MERV	\$320.20
	S017780			ADJUST SALES TAX	(\$0.01)
	S017780			AIR FILTER, 12 X 24 X 2, MERV	\$34.14
	S017780			AIR FILTER, 16 X 20 X 2, MERV	\$67.77
	S017780			AIR FILTER, 20 X 20 X 2, MERV	\$157.43
	S017780			AIR FILTER, 24 X 24 X 2, MERV	\$198.09



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount	
PARKS & REC - PARKS&FACILITIES TOTAL****					\$130,870.62	
Division:	338	PARKS & REC - PROJECT ADMIN				
CANON FINANCIAL SERVICES, INC		18536319	256796	CANON-IRC5550I-XLG04987-APR PR	\$105.11	
PARKS & REC - PROJECT ADMIN TOTAL****					\$105.11	
Division:	900	NON-DEPARTMENTAL				
THE OBSERVER		2403198	257172	THE OBSERVER-TRSM-NOV17	\$799.00	
		2406071		THE OBSERVER-TRSM-DEC17	\$750.00	
NON-DEPARTMENTAL TOTAL****					\$1,549.00	
GENERAL FUND Total ***					\$398,381.11	
FUND	101	CITY STREETS				
Division:	401	STREETS MAINTENANCE				
3M		S017857	TP23291	256904	ELECTROCUT TRANSPARENT FILM, G	\$371.41
AMERICAN ROCK PRODUCTS INC		P059064	314440	256779	3500 EXTERIOR CONCRETE, INV:	\$447.43
		P059064	314713		3500 EXTERIOR CONCRETE, INV:	\$231.32
		P059064			ADJUST SALES TAX	(\$0.01)
		P059064	315232		3500 EXTERIOR W/POLY, INV #315	\$447.43
		P059066	315775		3500 EXTERIOR CONCRETE, INV:	\$447.43
BEAVER BARK & ROCK			871286	257062	CONCRETE	\$231.30
			871859		SOD	\$25.98
			871882		SOD	\$25.98
BIOSH			4158	256789	DOT EXAMS-CDL CERT	\$180.00
CANON FINANCIAL SERVICES, INC			18536319	256796	CANON-IRC5550I-XLG04987-APR ST	\$9.06
CITY OF RICHLAND			03/2018-27	256803	#27 LANDFILL FEES	\$1,822.23
			18-053 RENZ	256928	18-053 RAILROAD SAFETY STAN	\$923.85
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC			3627-589657	256809	STRIPLIGHT FIXTURES	\$208.29
			3627-591126		LED STRIP 4'	\$63.53
EWING IRRIGATION PRODUCTS INC			5057460	257095	IRR PARTS-DUP ROUNDABOUT	\$218.98
FERGUSON ENTERPRISES INC			6152955	257097	4 GRIPPER MECH PLUG	\$108.91
INLAND ASPHALT CO		P059093	2583854	256977	1/2" HOT MIX ASPHALT, INV #253	\$263.04
		P059063	2585794		1/2" HOT MIX ASPHALT	\$46.05
		P059063			1/2 HOT MIX ASPHALT	\$57.56
		P059063			1/2" HOT MIX ASPHALT	\$57.56
		P059063			1/2" HOT MIX ASPHALT	\$172.67
M & M BOLT COMPANY LLC			321575	256847	RODS/NUTS/WASHERS	\$42.91
RICHLAND ACE HARDWARE			215486	257148	GARDEN SPRAYER	\$16.28
			215509		PITCH FORKS (2)	\$91.20
			61578	257017	SPARK PLUG	\$8.68
			61685		BLADE 9",WASH BRUSH,BLADE RECI	\$64.04
RODDA PAINT CO			65056570	256878	YELLOW STRIPING PAINT	\$113.27



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
THE SHERWIN WILLIAMS CO		0729-7	257173	PRO PARK WB YELLOW 5GAL	\$147.04
WESTERN CONCRETE ACCESSORIES		27353	256902	ALUMINUM PLACER RAKE WO HOOK	\$55.90
STREETS MAINTENANCE TOTAL ****					\$6,899.32
CITY STREETS Total ***					\$6,899.32
FUND 112	INDUSTRIAL DEVELOPMENT FUND				
Division:	305	ECONOMIC DEVELOPMENT			
CITY OF RICHLAND		18-032 RATKAI	256928	18-032 IEDC STRATEGIC PLANN	\$276.00
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$7.46
RGW ENTERPRISES PC	P058952	02/18-ENG/DRF HR	257146	IDF ENGINEERING SERVICES 2018	\$3,900.00
	P058953	02/18-PM HOURS	257014	PROJECT MGMT 2018 CONTRACT #5	\$665.00
ECONOMIC DEVELOPMENT TOTAL ****					\$4,848.46
Division:	306	ECONOMIC DEVELOPMENT PROJECTS			
APPRAISAL GROUP SEWA		2018122	256910	APPRAISAL-601 GWAY	\$2,500.00
BENTON COUNTY TREASURER		2018 NOXIOUS WDS	256913	NOXIOUS WEED ASSESSMENTS-2018	\$1,243.01
PERMIT SURVEYING INC		17019-3.INV	257006	PREFERRED FREEZER EXPANSION	\$630.00
		17048-7.INV		HENDERSON LOOP RELINQUISH	\$585.00
ECONOMIC DEVELOPMENT PROJECTS TOTAL ****					\$4,958.01
INDUSTRIAL DEVELOPMENT FUND Total ***					\$9,806.47
FUND 117	CRIMINAL JUSTICE SALES TAX				
Division:	131	CJST POLICE ACTIVITY			
CITY OF RICHLAND		18-086 PARISH	256928	18-086 BLEA MOCK SCENES	\$212.57
GALLS, LLC	P058899	BC0578511	256966	CUSTOMER SPECIFIC EMBLEM -	\$2.39
	P058899			TR666 MDNV 30 OB - 5.11 TACTIC	\$175.28
	P058899			SH611 MDNV MD SHT - 5.11 TACTI	\$116.85
	P058899			SR612 MDNV MD SHT - 5.11 TACTI	\$54.29
	P058899			SH086 DKNV 155 33 - ELBECO	\$51.80
	P058899			SH084 DKNV MD REG - ELBECO	\$44.53
	P058899			CUSTOMER SPECIFIC EMBLEM -	\$2.39
	P058899			NAME STRIP LAST NAME ONLY:	\$2.17
	P058899			CUSTOMER SPECIFIC EMBLEM -	\$1.19
	P058899			CUSTOMER SPECIFIC EMBLEM -	\$1.19
	P058899			CUSTOMER SPECIFIC EMBLEM -	\$1.19
	P058899			CUSTOMER SPECIFIC EMBLEM -	\$1.19
	P058899			CUSTOMER SPECIFIC EMBLEM -	\$1.19
	P058899			CUSTOMER SPECIFIC EMBLEM -	\$1.19
	P058899			NAME STRIP LAST NAME ONLY:	\$4.34
MOTOROLA SOLUTIONS INC	P058981	13207117	256859	RLN6554A - APX WIRELESS RSM W/	\$475.67



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WA STATE CRIMINAL JUSTICE TRAINING		201130051	256897	NECK RESTRAINT TRNG-HARRINGTON	\$50.00
CJST POLICE ACTIVITY TOTAL ****					\$1,199.42
CRIMINAL JUSTICE SALES TAX Total ***					\$1,199.42
FUND 150	HOTEL/MOTEL FUND				
Division:	307	HOTEL/MOTEL TAX			
CERIUM NETWORKS INC	P058826	1068184	256800	SHIPPING & HANDLING	\$20.09
	P058826			Cisco WAPs for RPD training ro	\$3,492.74
TRI CITIES VISITOR & CONVENTION BUREAU		156397	257178	TCVCB MONTHLY DUES-MAR 18	\$19,134.14
HOTEL/MOTEL TAX TOTAL ****					\$22,646.97
HOTEL/MOTEL FUND Total ***					\$22,646.97
FUND 151	SPECIAL LODGING ASSESSMENT				
Division:	339	TOURISM PROMOTION AREA			
TRI CITIES VISITOR & CONVENTION BUREAU		MAR 2018	257178	SPECIAL LODGING ACCESS MAR 18	\$30,498.33
TOURISM PROMOTION AREA TOTAL ****					\$30,498.33
SPECIAL LODGING ASSESSMENT Total ***					\$30,498.33
FUND 153	COMMUNITY DEV BLOCK GRANT				
Division:	308	CDBG PROGRAM			
TU DECIDES MEDIA INC		2018-27907	256889	2018 CAPER AD	\$75.00
CDBG PROGRAM TOTAL ****					\$75.00
COMMUNITY DEV BLOCK GRANT Total ***					\$75.00
FUND 154	HOME FUND				
Division:	309	HOME PROGRAM			
TU DECIDES MEDIA INC		2018-27907	256889	2018 CAPER AD	\$75.00
HOME PROGRAM TOTAL ****					\$75.00
HOME FUND Total ***					\$75.00
FUND 301	STREETS CAPITAL CONSTRUCTION				
Division:	402	ARTERIAL STREETS			
ABADAN INC		AR16317	256773	QUEENSGATE/CPT IMPROVE	\$412.95
AMERICAN ROCK PRODUCTS INC	P059064	312884	256779	3500 EXTERIOR CONCRETE, INV:	\$716.76
	P059064	341784		ADJUST SALES TAX	\$0.01
	P059064			3500 EXTERIOR CONCRETE, INV:	\$591.87
HERC RENTALS INC		29936137-001	256827	LIQUID PROPANE 3.8GAL	\$16.46
		29944678-001	257108	LIQUID PROPANE	\$51.47
		29949025-001		LIQUID PROPANE	\$99.66
		29954545-001		LIQUID PROPANE	\$100.97



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
HERC RENTALS INC		29959660-001	257108	LIQUID PROPANE	\$107.73
		29966878-001		LIQUID PROPANE	\$86.66
		29973621-001		LIQUID PROPANE 29.2 GAL	\$126.53
RGW ENTERPRISES PC	P058952	02/18-LRF ENG/DRF	257146	LRF ENGINEERING SERVICES 2018	\$3,760.87
RHIZA A+D ARCHITECTURE + DESIGN	P059102	18-QRPA-01	257147	QUEENSGATE/COLUMBIA PARK TRAIL	\$6,000.00
SHANNON & WILSON INC	P058789	8518	257026	HENDERSON LOOP WEST - Geotechn	\$77.88
ARTERIAL STREETS TOTAL ****					\$12,149.82
STREETS CAPITAL CONSTRUCTION Total ***					\$12,149.82
FUND 380	PARK PROJECT CONSTRUCTION				
Division:	337	PARKS & REC PROJECTS			
PREMIER LANDSCAPING & DESIGN	P059044	CO-1603433/PMT 1	256872	GROUT VOIDS UNDERNEATH PROUT P	\$10,086.05
SIERRA ELECTRIC INC	P057985	17-242.C/O	257030	C/O 2 - ADDITIONAL BID ITEM A3	\$1,421.57
PARKS & REC PROJECTS TOTAL ****					\$11,507.62
PARK PROJECT CONSTRUCTION Total ***					\$11,507.62
FUND 385	GENERAL GOVT CONSTRUCTION				
Division:	900	NON-DEPARTMENTAL			
GPI	P059080	GPI1704417	256970	PROVIDE GEOTECHNICAL SERVICES	\$3,187.50
	P059080	GPI180013		PROVIDE GEOTECHNICAL SERVICES	\$1,608.00
	P059080	GPI180062		PROVIDE GEOTECHNICAL SERVICES	\$8,009.50
	P059080	GPI180106		PROVIDE GEOTECHNICAL SERVICES	\$3,072.50
HILL INTERNATIONAL INC	P056666	0000022	256829	DESIGN-BUILD OVERSIGHT SERVICE	\$1,751.23
NON-DEPARTMENTAL TOTAL ****					\$17,628.73
GENERAL GOVT CONSTRUCTION Total ***					\$17,628.73
FUND 401	ELECTRIC UTILITY FUND				
Division:	000				
ADVANCED TRAFFIC PRODUCTS INC	P058794	0000020556	256775	ADJUST SALES TAX	(\$0.01)
	P058794			LAMP TRAFFIC 12" RED BALL LED	\$285.84
	P058794			LAMP TRAFFIC 12" YELLOW BALL	\$451.78
ANIXTER INC	P058782	3797499-01	257057	XFMR, POLE 10 KVA, 277, 1- PH	\$2,531.47
	P058782	3797499-02	256909	XFMR, POLE 50 KVA 120/240 1PH	\$2,832.29
	P058935	3832785-01	256780	WASHER, SQUARE CURVED, 11/16	\$118.92
	P058950	3849909-00		METER RING, STAINLESS STEEL,	\$700.47
	P059014	3850911-00		TERM, JACKETED, T-BODY JACKET	\$1,075.14
	P059014			LOADBREAK BUSHING INSERT XFMR	\$1,846.20
	P059014			TERM, JACKETED 750, 3M QT III	\$3,276.73
	P059014			ELBOW, LOADBREAK, 1/0 STR,	\$6,190.20
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	P059048	3627-590709	256937	METER, SOCKET 13 TERM BLANK HUB	\$2,076.21



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	P059048	3627-590709	256937	ADJUST FOR TAX	\$0.01
	P059048			METER, SOCKET 6 TERM, CT RATED,	\$1,413.97
GENERAL PACIFIC INC	S017823	3627-590726	256809	LUMINAIRE, LED, 400W EQUIV,	\$16,127.10
	P059012	1303515	256825	T-BODY TAP PLUG, HUBBELL	\$2,694.63
	P059012			INSULATED PROTECTIVE CAP 200A	\$1,019.75
	P059012			TERM, CABLE POSITIONER, 51919	\$527.80
	S017800	1303994		ARM, MAST WOOD POLE, 6 FT,	\$2,833.16
	P058807	1304023		SWITCHGEAR, DEADFRONT, PSE-11	\$101,213.03
	P059012	1304073	256967	T-BODY BASIC ELBOW WITH STUD	\$6,988.29
	P059012			T-BODY CONDUCTOR CONTACT, 750	\$4,383.64
	P059012			T-BODY TAP PLUG, HUBBELL	\$1,022.10
	P059012	1304074		T-BODY BASIC ELBOW WITH STUD	\$7,192.33
	P058807	1304110		SWITCHGEAR, DEADFRONT, PSE-11	\$43,377.01
	P058807			SWITCHGEAR, S&C PMH-11,	\$13,379.52
	P058807			SWITCHGEAR, S&C PMH-10,	\$12,710.54
	P058807			SWITCHGEAR, DEADFRONT, PSE-9	\$29,306.80
	P059076	1305037	257104	CROSSARM BRACE, WOOD, 60" SPAN	\$2,293.21
	P059076			BRKT XFMR CLUSTER, 3-100 KVA,	\$622.82
	P059076			INSULATOR DEADEND, POLY STD	\$510.20
GRAINGER	P059076			INSULATOR PIN, CLASS 55-3, SKY	\$164.20
	P059076			INSULATOR STRAIN 54" FIBERGLASS	\$96.26
	P059076			ADJUST SALES TAX	\$0.01
	P059051	9749728060	256972	ADHESIVE 3M SUPER WEATHERSTRIP	\$333.10
	P059051			ADJUST FOR TAX	(\$0.02)
NORTH COAST ELECTRIC COMPANY	P058913	S8440829.001/002	257003	ADJUST FOR TAX	(\$0.15)
	P058913			WIRE, CU, BLDG #12, THHN SOLID,	\$238.70
	P058913			WIRE, CU, BLDG #12, THHN SOLID,	\$241.09
	P058913			WIRE, CU, BLDG #12, THHN SOLID,	\$460.46
	P058913			WIRE, CU, BLDG #12, THHN SOLID,	\$460.46
	P058913			WIRE, CU, BLDG #12, THHN SOLID,	\$462.20
	P058913			WIRE, CU, BLDG #12, THHN SOLID,	\$236.75
	P058913			WIRE, CU, BLDG #12, THHN SOLID,	\$477.84
	P058913			WIRE, CU, BLDG #12, THHN SOLID,	\$230.23
	P058913			ADJUST FOR TAX	\$0.03
WESCO DISTRIBUTION INC	P058997	847842	256901	COVER, DIST CONNECTOR, FARGO	\$88.51
	P058997			CONN, DIST. #2-4/0 AL TO AL	\$1,140.30
	P058997			CONN, VISE #4/0 CU, BRONZE	\$1,464.96
	P059032	848559	257186	CUTOUT 100 AMP LOADBREAK 15KV	\$4,153.95
	P059032			ARRESTER, RISER POLE, METAL	\$1,397.90
	P059032			CLAMP, HOTLINE BRONZE HUBBELL	\$370.05
	P059013	850105	257051	SPLICE, 3-M PRIMARY, #2-1/0,	\$256.30



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WESCO DISTRIBUTION INC	P059013	850105	257051	SPLICE, 3-M PRIMARY, 1/0 STRAND	\$424.84
	P059032	850106		CLAMP, HOTLINE BRONZE HUBBELL	\$23.62
	P059032	852277	257186	CLAMP DEADEND, AUTO, 2/0 CU,	\$420.83
	P059032			CLAMP DEADEND, AUTO, 1/0 CU,	\$498.20
	P059032			CUTOUT/ARRESTER BRACKET 36"L	\$712.52
	P059032			CLAMP DEADEND, AUTO 4-1/0 ACSR	\$1,011.61
TOTAL ****					\$284,365.90
Division:	501	BUSINESS SERVICES			
BUNCH, KAYLEE		040518	256920	REIMB HAMMOND RETIREMENT SU	\$66.17
CANON FINANCIAL SERVICES, INC		18536319	256796	CANON-IRC5550I-XLG04987-APR EN	\$216.43
CITY OF RICHLAND		18-098 HILL	256928	18-098 SYNERGI EL STANDARD	\$557.92
		18-120 BIRCHER		18-120 NWPPA E&O CONF	\$1,572.58
		18-134 SENER		18-134 NW REGIONAL GROUP	\$232.68
FEDERAL EXPRESS CORP		614974930	256961	OVERNIGHT MAIL	\$27.43
NW LINE JATC	P059055	156626	256864	CAMP RILEA 2ND YEAR UT-DAVID	\$2,520.00
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$69.31
UNITED PARCEL SERVICE	S017878	000986641178	257180	WEIGHT CORRECTION FOR PKG TO K	\$1.23
	S017878			GROUND PKG W/INSURANCE TO KG	\$240.71
XEROX CORPORATION	P058645	092825606	256903	XEROX LEASES FOR 2018: WORK CE	\$281.40
	P058645	092825607		XEROX LEASES FOR 2018: WORK CE	\$328.50
BUSINESS SERVICES TOTAL ****					\$6,114.36
Division:	502	ELECTRICAL ENGINEERING			
COMMONWEALTH ASSOCIATES INC	P058238	0053097	256935	TASK 4: FACILITY INSPECTIONS A	\$6,510.25
	P058238	0053098		TASK 2: SERVICE REQUIREMENTS	\$291.50
	P058238	0053099		TASK 3: MATERIAL STANDARDS	\$10,015.75
	P058238	0053100		TASK 5: JOINT USE POLE ATTACHM	\$4,836.25
	P058238	0053101		TASK 7: BENCHMARKING UNIT COST	\$473.75
	P058238	0053102		TASK 10: CIP PROJECT DESIGN	\$1,855.78
WASHINGTON CITIES INSURANCE AUTHORITY		14110	257049	NOTARY BOND RENEW-BIRCHER	\$40.00
		14115	257185	WSDOT BOND 0512378	\$100.00
WASHINGTON STATE TREASURER		BIRCHER 2018	257086	NOTARY RENEWAL-BIRCHER	\$30.00
ELECTRICAL ENGINEERING TOTAL ****					\$24,153.28
Division:	503	POWER OPERATIONS			
BENTON PUD	P058658	1400	256788	PRE-NOTIFICATION SERVICES FOR	\$1,324.65
BIOSH		4158	256789	DOT EXAMS-CDL CERT	\$60.00
BOYD'S TREE SERVICE LLC	P058846	6067	256792	TREE PRUNING AND VEGETATION MG	\$7,779.02
	P058846	6073	256915	TREE PRUNING AND VEGETATION MG	\$7,562.19
	P058846	6104	257068	TREE PRUNING AND VEGETATION MG	\$7,978.48
	P058846	6126		TREE PRUNING AND VEGETATION MG	\$7,978.48
CITY OF RICHLAND		03/18-28	257080	#28 LANDFILL FEES	\$30.00



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CITY OF RICHLAND		03/18-28	257080	#28 LANDFILL FEES	\$178.40
		03/2018-1901		#1901 DROP BOX DISP/HAULING	\$1,750.75
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		3627-590411	257085	LAMP/PHOTOCONTROL	\$79.76
		3627-590929		CRIMP TOOL/VINYL SPLICE	\$49.65
EFC EQUIPMENT LLC		6047	256952	CHAINSAW CORD MAINT	\$21.18
FASTENAL COMPANY		WARIC72815	256960	SAFETY GLASSES-HENNING	\$82.58
		WARIC72816		SAFETY GLASSES-BUSH	\$60.35
G & W ELECTRIC COMPANY	P058823	399702-R	257101	AUTOMATIC TRANSFER SWITCH	\$16,740.69
GENERAL PACIFIC INC	S017847	1305136	257104	500MCM AL TRIPLEX "RIDER" 1000	\$8,062.46
	S017847			500MCM AL QUAD "WOFFORD" 1500'	\$7,739.65
JOB'S NURSERY		O-1590	257114	ARBOR DAY DONATION	\$900.00
LEGACY LAWN & LANDSCAPE	P058619	522/RETAINAGE	256986	FENCING AND GATES FOR MANSFIEL	\$280.00
PLATT ELECTRIC SUPPLY	S017858	R163893	257142	ADJSUT FOR TAX	\$0.01
	S017858			KLEIN #44007 LOCKBACK 2-1/2" K	\$136.47
	S017858			KLEIN #44006 LOCKBACK 2-5/8" K	\$166.08
RICHLAND ACE HARDWARE		215439	257017	NUT DRIVERS	\$20.61
TRI-CITY FENCE WORKS LLC		16-0985	257179	FENCE RENTAL - BADGER ELMNTRY	\$184.62
TYNDALE ENTERPRISES INC	P058683	1436321R	256891	FIRE RETARDANT CLOTHING-2018	\$1,348.29
	P058683	1453965R	257045	FIRE RETARDANT CLOTHING-2018	\$3,385.89
WESCO DISTRIBUTION INC	S017842	10082578	256828	FREIGHT	\$22.68
	S017842			HANDLINE BLOCKS ITEM #303M	\$684.06
POWER OPERATIONS TOTAL ****					\$74,607.00
Division:	504	SYSTEMS DIVISION			
BLUEROOM	P058679	2620925	256914	2018 POL SERVICE-1032 UNIVERSI	\$82.00
CARLSON SALES METERING SOLUTIONS LLC	S017766	CSM-3741	257072	ITEM #765X023020 JVM5A VT 60/	\$9,236.43
	S017767	CSM-3742	256797	ITEM #755X053102 JKW5A CT 10:	\$2,345.76
	S017767	CSM-3742-1	257072	ITEM #765X023020 JVM5A VT 60/	\$3,958.47
	S017767	CSM-3742-2		ITEM #755X045005 JKM5A CT 25/	\$700.47
	S017767			ITEM #755X045008 JKM5A CT 50/	\$2,101.41
	S017768	CSM-3742-3		ITEM #755X045010 JKM5A CT 100	\$700.47
	S017768	CSM-3743-1	256797	ITEM #765X032042 JVV5A VT 60/	\$3,127.68
	S017768	CSM-3743-2	257072	ITEM #765X023020 JVM5A VT 60/	\$2,638.98
	S017769	CSM-3744		ITEM #765X023020 JVM5A VT 60/	\$9,236.43
	S017771	CSM-3745		ITEM #765X023020 JVM5A VT 6/1	\$7,916.94
	S017837	CSM-3802	256797	ADJUST FOR TAX	(\$0.01)
	S017837			FREIGHT	\$8.80
	S017837			METER BATTERY ITEM #M64967-4	\$202.00
ECONOLITE CONTROL PRODUCTS INC	S017825	141805	256951	SUPERIOR ESSEX COPPER CABLE,	\$543.00
	S017825			LEVITON EZ-RJ45 CAT6 PLUG,	\$304.08
ELECTRIC POWER SYSTEMS INC	P057572	014719	256954	LESLIE RD SUBSTATION DESIGN AN	\$13,872.50
ELR CONSULTING INC	P058736	3132	256955	SCADA SOFTWARE INTEGRATION SUP	\$2,991.66



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ENERGY NORTHWEST	P057784	O&M00632	256958	C59127 LESLIE RD SUB PROJECT	\$2,429.50
	P057784			EW16007 THAYER STAFF SUPPORT -	\$2,429.50
	P057784			C49136 SNYDER SUB ADDTN PROJEC	\$2,429.49
	P057784			C59133 SYSTEM IMPROVEMENT RELA	\$2,429.49
OXARC INC	P058677	60118814	256867	RENTAL MULTIPLE GAS CYLINDERS	\$66.39
PACIFIC AIR SWITCH CORPORATION	P058744	0000031485	257138	ADJUST FOR TAX	(\$0.01)
	P058744			PART VBPA 115/1600 SWITCHES	\$38,583.41
	P058744			VBPA 15/20V2 SWITCHES	\$7,065.52
RADIAN RESEARCH INC	P059074	PS48604	257010	Watt-Net EXPRESS- ANNUAL Renew	\$1,031.70
	P059070	PS48605		Watt-Net Express-Annual Renewa	\$635.31
S & C ELECTRIC COMPANY	P058578	1189052	257161	CIRCUIT SWITCHER FOR LESLIE RD	\$100,305.13
SD MYERS LLC	S017518	778520	257024	LTC COMPLETE #4012	\$253.00
	S017518			CRITICALPAC #4000	\$210.00
STONEWAY ELECTRIC SUPPLY		S102368745.001	257036	RED BUSHINGS	\$15.69
UTILIWORKS CONSULTING LLC	P056517	5219	256894	SMART GRID PROJECT PHASE 2,	\$1,300.00
SYSTEMS DIVISION TOTAL ****					\$219,151.19
Division:	505	ENERGY POLICY MGMT			
AIR TIGHT REMODELING		170547	256905	311 CASEY-REBATE-WIN	\$518.07
		170548		313 CASEY-REBATE-WIN	\$350.07
AMERICOOOL HEATING AND A/C LLC	P058529	1236-3307	256908	WEATHERWISE LOAN: PILAV, 1758	\$7,439.00
BENTON PUD		04/18-30228005	257066	ELECTRIC SRVCS 03/22-04/22/18	\$662.17
BOB RHODES HEATING & A/C INC	P058249	096314	256791	WEATHERWISE LOAN: SMUCKER, 152	\$9,665.40
CITY OF RICHLAND		111240	257081	617 SANFORD-REBATE-INS/WIN/DHP	\$6,000.00
		200480-	256805	1320 BIRCH-REBATE-INSULATION	\$167.90
		20140		209 ARMISTEAD-REBATE-HP	\$1,000.00
		293000		1309 TORBETT-REBATE-WINDOWS	\$651.27
		652980		1758 BOSTON-REBATE-HP	\$1,000.00
		752880		1527 RIMROCK-REBATE-HP	\$1,000.00
DAYCO HEATING & AIR	P058991	67129	256943	WEATHERWISE LOAN: ELIASON, 209	\$10,874.12
DELTA HEATING & COOLING INC	P058958	25390	256945	WEATHERWISE LOAN: OROZCO, 617	\$6,407.40
	P058992	25421	256816	WEATHERWISE LOAN: ANDRING, 208	\$6,081.60
	P058992	25422		WEATHERWISE LOAN: ANDRING, 208	\$6,081.60
EFFICIENCY SOLUTIONS LLC	P058402	3-18 568402	256953	LOAD FORECAST AND INTEGRATED	\$2,621.50
	P058718	3-18 58718		COMMERCIAL ENERGY EFFICIENCY	\$3,049.50
GLASS NOOK INC		79963	256826	2306 S BOULDER-REBATE-WINDOWS	\$207.20
		80087		603 BIRCH-REBATE-WINDOWS	\$167.64
		80481	256969	1211 MARSHALL-REBATE-WINDOWS	\$110.22
		80483	256826	500 CASCADE-REBATE-WINDOWS	\$96.48
HUMINSKYS HEATING & COOLING		002249	256833	1213 WINSLOW-REBATE-HP	\$800.00
IWI INC	P058963	103212	256978	WEATHERWISE LOAN: NYGREN, 1320	\$2,271.85
JACOBS & RHODES INC		38901	257113	2450 HARRIS-REBATE-HP	\$1,000.00



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M CAMPBELL & COMPANY INC		135727	256988	1010 WINSLOW-REBATE-HP	\$1,000.00
		170919	257126	1006 COUNTRY CT-REBATE-HP	\$1,000.00
		172017	256848	125 HIGH MEADOWS-REBATE-HP	\$1,000.00
		174138		2168 CASCADE-REBATE-HP	\$1,000.00
		174144	256988	1956 PINE-REBATE-HP	\$1,000.00
PERFECTION GLASS		9993662710	256869	1207 SYMONS-REBATE-WINDOWS	\$178.20
		9993662713		606 BENHAM-REBATE-WINDOWS	\$225.96
		9993662716		608 BENHAM-REBATE-WINDOWS	\$157.26
		9993662930	257141	510 SNOW-REBATE-WINDOWS	\$192.00
ROBERTS CONSTRUCTION INC	P058959	4344	257159	WEATHERWISE LOAN: OROZCO, 617	\$4,863.11
SMITH INSULATION INC	P058960	14194	257032	WEATHERWISE LOAN: OROZCO, 617	\$1,020.84
TOTAL ENERGY MANAGEMENT INC		57936WWR	256885	1411 TOWNSEND-REBATE-HP	\$1,000.00
		58208WWR		419 WINSLOW-REBATE-HP	\$800.00
		58243WWR		2519 DAWN HILL CT-REBATE-HP	\$1,000.00
TRI CITY GLASS INC	P058977	534131	257043	WEATHERWISE LOAN: KELLER, 1309	\$8,437.79
	P058977			ADJUST FOR TAX	(\$0.01)
ENERGY POLICY MGMT TOTAL ****					\$91,098.14
ELECTRIC UTILITY FUND Total ***					\$699,489.87
FUND 402	WATER UTILITY FUND				
Division:	000				
CORE & MAIN LP	P059015	I644503	256811	METER BOX COVER, CONCRETE 65S	\$403.08
FERGUSON WATERWORKS	P059039	0591355	256962	BRASS BUSHING 1" X 3/4" PIPE	\$25.76
	P059039			BRASS BUSHING 2" X 1" PIPE	\$76.89
	P059039			TUBING, COPPER 1-1/2" TYPE L,	\$111.68
	P059039			TUBING, COPPER 2" TYPE L RIGID	\$177.69
HOLIDAY INN EXPRESS		18-00564	256831	HYDRANT METER REFUND	\$750.00
				WATER USAGE	(\$22.80)
				MONTHLY RENTAL	(\$30.00)
INGREDION INCORPORATED		18-00582	256834	MONTHLY RENTAL	(\$30.00)
				HYDRANT METER REFUND	\$750.00
				WATER USAGE	(\$7.60)
POW CONTRACTING	P057598	C58-17/PMT5 FINAL	256871	5% RETAINAGE	(\$721.57)
UNASSIGNED TOTAL ****					\$1,483.13
Division:	410	WATER CAPITAL PROJECTS			
POW CONTRACTING	P057598	C58-17/PMT5 FINAL	256871	CO #2 UNDERWATER WELDING, INST	\$9,317.03
	P057598			HORN RAPIDS IRRIGATION INTAKE	\$6,355.38
WATER CAPITAL PROJECTS TOTAL ****					\$15,672.41
Division:	411	WATER ADMINISTRATION			
BENTON COUNTY TREASURER		2018 NOXIOUS WDS	256913	NOXIOUS WEED ASSESSMENTS-2018	\$103.24



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
LAW OFFICE OF THOMAS M PORS		837	256984	WATER RIGHTS ADVICE-MAR 2018	\$280.00
WATER ADMINISTRATION TOTAL ****					\$383.24
Division:	412	WATER OPERATIONS			
BENTON FRANKLIN HEALTH DISTRICT		9552	256787	WATER SAMPLES	\$2,730.00
CANON FINANCIAL SERVICES, INC		18536319	256796	CANON-IRC5550I-XLG04987-APR WO	\$3.84
CASCADE NATURAL GAS CORP		04/18-28638100009	257074	NAT GAS 110 SAINT 3/17-4/17/18	\$10.85
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		3627-589285	256809	WIRE CONNECTORS TAN 500/BG	\$68.84
		3627591336	256937	LED LINEAR FLOURESCENT LAMPS	\$84.49
CORRECT EQUIPMENT INC	S017845	37144	256938	CHLORINATION TABLETS, 55LB PIA	\$5,755.20
	S017845			FREIGHT	\$292.00
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$53.54
RICHLAND ACE HARDWARE		61666	257017	WIPES & MULTI CLEANER	\$14.31
STONEWAY ELECTRIC SUPPLY		S102273826.001	257036	PUMP STN TELEMETRY	\$19.64
TACOMA SCREW PRODUCTS INC		22206828	257169	BOLTS/NUTS/SCREWS	\$117.27
		22206829		NORTHLAND HEX DIE	\$68.06
		22207022	256880	NUTS/SCREWS	\$50.26
XEROX CORPORATION		092825629	256903	LX5-693082 BASE/PRINTS-MAR	\$137.53
WATER OPERATIONS TOTAL ****					\$9,405.83
Division:	413	WATER MAINTENANCE			
AIREFCO INC		3962204	256777	FAN WHEEL - UV AC SYS	\$59.32
AMERICAN ROCK PRODUCTS INC	P059065	313868	256779	5/8" TOP COURSE, INVOICE #3138	\$159.00
BEAVER BARK & ROCK		871474	257062	CONCRETE	\$158.53
BIOSH		4158	256789	DOT EXAMS-CDL CERT	\$60.00
C & M LANDSCAPING		79503	257070	SOD	\$50.18
CANON FINANCIAL SERVICES, INC		18536319	256796	CANON-IRC5550I-XLG04987-APR WM	\$21.62
CENTRAL HOSE & FITTINGS INC		C007485	256798	GAUGE	\$49.52
		C008091	256924	SWIVEL ADAPTER/HEX NIPPLE	\$322.10
CITY OF RICHLAND		18-097 EVERHAM	257193	18-097 PNW AWWA CONFERENCE	\$745.20
		18-177 SANDERS		18-177 AWWA HYDRANT COMPETI	\$200.27
		18-178 SCHOENBERG		18-178 AWWA HYDRANT COMPETI	\$200.27
EVERHAM, PAT		18-097 EVERHAM-	257201	18-097 PNW AWWA CONFERENCE	\$255.40
FASTENAL COMPANY		WARIC74441	256821	BOLTS & NUTS	\$29.98
		WARIC74442		BLADES	\$41.27
		WARIC74478	257096	SCREWS/NUTS	\$397.05
		WARIC74776		HEX SCREW/SPLIT LOCK WASHER	\$14.91
GRAINGER	S017866	9754878974	256971	QUICK ACTING TUBING ITEM #4A51	\$65.75
	S017866	9755439834		V-BELT ITEM #1A096	\$29.06
	S017866	9756329901		HARD HAT ITEM #1AVT2	\$87.79
HD FOWLER COMPANY INC		C441604	257107	RETURN TUBING CUTTER	(\$59.84)
		I4788431		DRAIN VALVES	\$77.06



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
HD FOWLER COMPANY INC		I4790557	257107	HYDRANT DRAIN VALVE	\$24.54
		I4796969		SPADE BIT	\$437.88
		I4796978		CUTTER WHEEL	\$101.65
INGREDION INCORPORATED		18-00582	256834	DAMAGE	(\$75.00)
NATIONAL METER & AUTOMATION	S017802	S1096172.005	256860	ADJUST SALES TAX	(\$0.01)
	S017802			SHIPPING & HANDLING	\$118.03
	S017802			BADGER 3CS 3" COMPOUND SERIES	\$4,178.93
	S017840	S1097101.001	256998	FREIGHT	\$103.04
	S017840			FIRE HYDRANT METER 3" ALUMINUM	\$2,846.19
RICHLAND ACE HARDWARE		61453	256875	PVC PIPE	\$7.59
		61513		SPRINKLER CUTOFF FLEX	\$2.25
		61598	257017	CAULK GUN AND GLUE	\$38.98
		61608	256875	PREMIUM FASTGRAB 10OZ	\$19.53
		61614	257148	CLAMP/TUBE/ELBOW/ADAPTER/NIPPL	\$19.98
		61699		HOSE WALL MOUNT/NOZZLE GUN	\$32.32
SANDERS, JARED		18-177 SANDERS-	257218	18-177 AWWA HYDRANT COMPETI	\$0.78
SCHOENBERG, BLAKE		18-178 SCHOENBERG	257219	18-178 AWWA HYDRANT COMPETI	\$160.27
TACOMA SCREW PRODUCTS INC		22207178	257169	ZERO RUST GRAY PAINT/SCRAPER	\$123.14
		22207865		CHAIN & CABLE LUBRICANT	\$11.53
TWIN CITY METALS INC		104062	256890	MISC SIZE STEEL	\$894.00
		104412		1/4" STEEL	\$400.46
WATER MAINTENANCE TOTAL ****					\$12,410.52
WATER UTILITY FUND Total ***					\$39,355.13
FUND 403	WASTEWATER UTILITY FUND				
Division:	000				
ROTSCHY INC	P058467	C261-17/PMT 3	257019	RETAINAGE	(\$12,217.36)
UNASSIGNED TOTAL ****					(\$12,217.36)
Division:	420	SEWER ADMINISTRATION			
BENTON COUNTY TREASURER		2018 NOXIOUS WDS	256913	NOXIOUS WEED ASSESSMENTS-2018	\$18.61
SEWER ADMINISTRATION TOTAL ****					\$18.61
Division:	421	SEWER CAPITAL PROJECTS			
DEZURIK	P058916	RPI/64004452	256948	DEZURIK VALVE FOR WWTP DIGESTE	\$7,929.97
	P058916			PRICE ADJUSTMENT	\$0.39
IRON HORSE VAC LLC		3732	256835	WWTF DIGESTER #2 CLEANING	\$19,702.75
POW CONTRACTING	P059053	C65-18/RETAINAGE	257007	WWTF KNIFE GATE VALVE REPLACEM	\$296.50
ROTSCHY INC	P058467	C261-17/PMT 3	257019	WWTF INFLUENT PUMP STATION	\$270,126.08
SEWER CAPITAL PROJECTS TOTAL ****					\$298,055.69
Division:	422	SEWER OPERATIONS			
ABM JANITORIAL NORTHWEST		12193084	256774	JANITORIAL SRVCS-APRIL	\$966.83



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
AIREFCO INC		3954982	256777	VISIONPRO 8000 TSTAT	\$175.73
BENTON FRANKLIN HEALTH DISTRICT		9582	256787	TKN/NITRATE/TTL PHOSPHATE	\$98.00
BLUEROOM		2620922	256790	POL SERVICE-COMPOST-MAR 2018	\$81.00
CITY OF RICHLAND		03/2018-25	257080	#25 BIOSOLIDS LANDFILL FEES	\$3,364.07
COMPLETE PEST PREVENTION INC		36387	257084	WWTF COMM SVC 1 OF 3 APR18	\$190.05
DEZURIK	P058915	RPI/64005303	256817	REPAIR PARTS FOR DEZURIK VALVE	\$141.18
	P058915			5&6 INCH PLUG CR (RS16) CL, OR	\$1,468.27
	P058915			PEC,6,F1,NBR,CR WITH YXX053	\$2,063.40
	P058915			BRG SLV, ORDER CODE #1012801	\$136.84
KAMAN INDUSTRIAL TECHNOLOGIES		N294229	256838	ROLLER CHAIN FOR RTD	\$185.59
TOWNSEND CONTROLS & ELECTRIC LLC		0015377-IN	256888	INCREASE VFD SPEED ON RDT	\$503.69
UNITED PARCEL SERVICE	S017872	000986641168	256892	GROUND PKG TO HACH FOR WWTP OP	\$19.01
	S017872			COLLECT PKG FROM HACH FOR WWTP	\$6.32
	S017872			WIEGHT CORRECTIONS FOR PKG TO	\$0.74
SEWER OPERATIONS TOTAL ****					\$9,400.72
Division:	423	SEWER MAINTENANCE			
BIOSH		4158	256789	DOT EXAMS-CDL CERT	\$60.00
SEWER MAINTENANCE TOTAL ****					\$60.00
WASTEWATER UTILITY FUND Total ***					\$295,317.66
FUND 404		SOLID WASTE UTILITY FUND			
Division:	431	SOLID WASTE ADMINISTRATION			
BENTON COUNTY TREASURER		2018 NOXIOUS WDS	256913	NOXIOUS WEED ASSESSMENTS-2018	\$17.30
JOYCE ZIKER PARKINSON PLLC		49755	257117	LANDFILL CONTAMINATION-INSURAN	\$237.00
		49756		LANDFILL CONTAMINATION-LEGAL	\$72.00
SOLID WASTE ADMINISTRATION TOTAL ****					\$326.30
Division:	432	SOLID WASTE COLLECTION			
BIOSH		4158	256789	DOT EXAMS-CDL CERT	\$90.00
CLAYTON WARD COMPANY		1080703	256806	PAPER RECYCLING- MARCH 2018	\$307.34
		1080704		2018 DROP BOX RECYCLING SERVIC	\$10,449.47
		1080705	256930	CURBSIDE RECYCLING-MARCH	\$24,156.11
		2200501		CURBSIDE RECYCLING-FEBRUARY	\$18,761.11
COMPLETE PEST PREVENTION INC		36095	256808	SW PEST CONTROL	\$61.90
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$3.82
THE SHERWIN WILLIAMS CO		0992	257039	PAINT FOR CONTAINERS	\$1,011.50
TOTER INC	S017834	65526257	256887	MODEL 5197-00-0000 - STRAP CLA	\$49.96
	S017834			MODEL 5610-00-M522 - TORX FAST	\$17.38
	S017834			TOTER 96 GALLON GEN II LID MOD	\$1,819.05
	S017834			SHIPPING	\$390.70
SOLID WASTE COLLECTION TOTAL ****					\$57,118.34



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
Division: 433 SOLID WASTE DISPOSAL					
ABM JANITORIAL NORTHWEST		12193084	256774	JANITORIAL SRVCS-APRIL	\$1,168.26
BLUEROOM		2620920	256790	POL SERVICE-LANDFILL-MAR 2018	\$81.00
CAROLINA SOFTWARE	P058739	67806	256923	WasteWORKS Sw Support for 2018	\$500.00
CITY OF RICHLAND		18-132 JASSO	256928	18-132 MOLO TRAINING	\$603.19
COYOTE RIDGE CORRECTIONS CENTER		CRCC1803.565	256813	WORK CREW MARCH 2018	\$469.62
ORRCO		407923	256866	USED OIL TESTING/PICK-UP/HAUL	\$300.00
		408397		USED OIL TESTING/PICK-UP/HAUL	\$200.00
OXARC INC		60118809	256867	NO CHARGE-CYLINDER RENTAL	\$0.00
PARADISE BOTTLED WATER CO		03/18-LANDFILL	256868	BOTTLED WATER-MARCH	\$143.34
RICHLAND ACE HARDWARE		61560	256875	2-WAY RADIOS/PLIERS/BLADES	\$121.57
		61710	257017	NOZZLE/NIPPLE KITS	\$41.45
US DEPARTMENT OF AGRICULTURE		3002694330	256893	USDA APHIS DEBT MGMT TEAM '18	\$2,746.19
		3002694331		USDA APHIS DEBT MGMT TEAM '18	\$3,854.27
XEROX CORPORATION		092825574	256903	LX5-694777 BASE/PRINTS-MAR	\$278.09
SOLID WASTE DISPOSAL TOTAL ****					\$10,506.98
SOLID WASTE UTILITY FUND Total ***					\$67,951.62
FUND 405 STORMWATER UTILITY FUND					
Division: 000					
WA STATE DEPARTMENT OF ECOLOGY		L1000013-PYMT 13	256898	WWTF AERATION BASIN 2 MODS-LOA	\$34,739.97
				WWTF AERATION BASIN 2 MODS-LOA	\$16,623.05
UNASSIGNED TOTAL ****					\$51,363.02
Division: 441 STORMWATER					
BENTON COUNTY TREASURER		2018 NOXIOUS WDS	256913	NOXIOUS WEED ASSESSMENTS-2018	\$47.59
CITY OF RICHLAND		03/2018-17	256803	#17 DROP BOX/STREET SWEEPINGS	\$450.00
STORMWATER TOTAL ****					\$497.59
STORMWATER UTILITY FUND Total ***					\$51,860.61
FUND 407 MEDICAL SERVICES FUND					
Division: 000					
AMBULANCE REFUND		2012-02652-	257013	REFUND-AUTO INS PD IN FULL	\$71.86
		2012-04200	256936	REFUND-L&I PD IN FULL	\$238.81
		2012-05063-	256922	REFUND-L&I PAID IN FULL	\$623.00
		2012-05412	257000	REFUND-AUTO INS PD IN FULL	\$566.38
		2012-05412-	256963	REFUND-AUTO INS PD IN FULL	\$100.00
		2013-00039	256907	REFUND-OVERPAYMENT BY INSURANC	\$528.00
		2013-00397	256980	REFUND-L&I PAID IN FULL	\$802.40
		2013-03045	257002	REFUND-L&I PAID IN FULL	\$310.62
		2013-03112	257008	REFUND-PAID IN FULL BY 2NDRY	\$72.72



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
AMBULANCE REFUND		2014-01740	256906	REFUND-OVERPAYMENT AUTO INS	\$128.00
		2014-05388	257027	REFUND-PT OVERPAYMENT	\$10.72
		2015-02562	257009	REFUND-L&I PAID IN FULL	\$535.50
		2015-02622	257047	REFUND-OVERPAYMENT 2NDRY INS	\$89.28
		2015-03564	257009	REFUND-OVERPAYMENT OF 2NDRY	\$286.74
		2015-03703	257047	REFUND-OVERPAYMENT 2NDRY INS	\$94.37
		2015-04139	256947	REFUND-VA DUPLICATE PMNT	\$665.00
		2015-04355	257047	REFUND-OVERPAYMENT 2NDRY INS	\$74.99
		2015-05287		REFUND-OVERPAYMENT 2NDRY INS	\$97.28
		2015-06151		REFUND-OVERPAYMENT OF 2NDRY	\$99.61
		2016-00153	257046	OVERPAYMENT BY INSURANCE	\$10.16
		2016-02125	256976	OVERPAYMENT BY INSURANCE	\$86.89
		2016-02674	257002	REFUND-PRIMARY INSURANCE PAID	\$313.78
		2016-02674-	257047	REFUND-PRIMARY INSURANCE PAID	\$106.29
		2016-03449		REFUND-PD IN FULL BY 2NDRY	\$81.50
		2016-03705	256927	REFUND-OVERPAYMENT SECONDARY I	\$243.95
		2016-05623	256997	REFUND-PD IN FULL BY 2NDRY	\$75.13
		2016-06239	256927	REFUND-PD IN FULL BY 2NDRY	\$77.52
		2017-02199	256975	REFUND-PD IN FULL BY 2NDRY	\$76.14
		2017-02554	256919	REFUND-2NDRY INS PD IN FULL	\$86.94
		2017-02554-	257047	REFUND-OVERPAYMENT OF 2NDRY	\$11.96
		2017-02976	256781	REFUND-TRICARE WPS PD IN FULL	\$98.90
		2017-03478	257047	REFUND-PD IN FULL BY 2NDRY	\$89.42
UNASSIGNED TOTAL ****					\$6,753.86
Division:	121	AMBULANCE			
GALLS, LLC	P058944	009711049	257103	S511 EAGLE FIRE SHIELD BADGE,	\$380.37
	P058944			S511 EAGLE FIRE SHIELD BADGE,	\$253.58
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$137.56
AMBULANCE TOTAL ****					\$771.51
MEDICAL SERVICES FUND Total ***					\$7,525.37
FUND 501		CENTRAL STORES FUND			
Division:	000				
ALLIED ENVELOPE	P058994	186987	256778	ENVELOPE #10 WINDOW, COR LOGO	\$1,520.40
GRAINGER	P059051	9748033446	256972	BAND AID, FABRIC, 7/8" X 3",	\$52.39
	P059051	9749728060		BATTERY 9V ALKALINE,12PK,72/CS	\$85.16
	P059051			BROOM, STREET, SYNTHETIC	\$115.07
	P059051			PAINT, SPRAY, GLOSS WHITE,	\$48.02
	P059051			MOP, HEAD, WET MOP, BLENDED	\$72.59
	P059051			BATTERY AA ALKALINE, 24PK	\$129.15



City Of Richland

VL-1 Voucher Listing

From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
GRAINGER	P059051	9749728060	256972	TOWELS, SCRUBS-IN-A-BUCKET	\$232.62
	P059051			BROOM, ANGLE POLY-FLAGGD HEAD,	\$62.47
	P059051			BATTERY AAA ALKALINE 24/PK,	\$129.15
	P059051			PROPANE CYLINDER, 14 OZ, 1"	\$59.75
	P059051			DUST PAN, STEEL, BLACK, #6,	\$15.79
	P059051			BATTERY D ALKALINE, 12PK 72/CS	\$52.00
	P059051			LUBRICANT, WD-40, 16 OZ CAN,	\$144.66
	P059051			CLEANER GLASS, WINDEX, 12 OZ	\$230.32
	P059051			TOILET SEAT COVER, 1/2 FOLD	\$177.37
	P059051			CLEANER DEGREASER, CRC LECTRA	\$173.46
HORIZON DISTRIBUTION INC	P059002	133912	256832	DARK SAFETY GLASSES, NEMESIS	\$559.46
UNASSIGNED TOTAL ****					\$3,859.83
CENTRAL STORES FUND Total ***					\$3,859.83
FUND	502	EQUIPMENT MAINTENANCE FUND			
Division:	214	EQUIPMENT MAINTENANCE			
ATOMIC AUTO BODY INC		33577	256782	BODY REPAIR VEH 3264 WO 50244	\$1,704.06
AUTOZONE		3733226006	256783	DEF VEH 3341 WO 50029	\$21.70
		3733234758	257190	DAMPER VEH 3301 WO 50187	\$30.39
		3733235425		HOSE ASSY VEH 3218 WO 50245	\$92.30
CENTRAL HOSE & FITTINGS INC		C004413	256924	GRS GUN HOSE VEH 6613 WO 49725	\$178.28
		C007603	256798	HOSE VEH 7145 WO 50100	\$93.17
		C007619-01	257192	HOSE ASSY VEH 7145 WO 50100	\$77.40
		C007865	256924	HOSE ASSY VEH 7090 WO 50020	\$34.81
		C008156	257192	HOSE PROTCTR VEH 3285 WO 50186	\$94.16
COAST CRANE COMPANY		838868	257194	REPAIR VEH 3329 WO 50037	\$1,812.62
		839903		OUTRIGGR PAD VEH 6610 WO 50276	\$170.80
		839941		OUTRIGGR PAD VEH 611 WO 50277	\$170.81
		839944		OUTRIGGR PAD VEH 6612 WO 50278	\$329.92
		843102		REPAIR VEH 3252 WO 50272	\$3,601.69
COLEMAN OIL COMPANY		0470322-IN	257083	DYED DIESEL LANDFILL	\$4,415.69
		CL86070	256931	CARD LOCK FUEL 04/09-04/15/18	\$15,773.84
		CL87298		CARD LOCK FUEL 04/16-04/22/18	\$16,387.64
COLUMBIA GRAIN & FEED INC		158101	256932	VEH 4000 WO 50239	\$381.19
COLUMBIA RIGGING CORP		32295	256934	VEH 6543 WO 50315	\$21.72
CONNELL OIL INC		0216474-IN	257195	SHOP LUBES	\$142.16
		0216744-IN		SHOP OIL	\$952.31
CORWIN OF PASCO LLC		416539	257196	VALVE VEH 2445 WO 50198	\$6.27
		416550		HOSE VEH 2445 WO 50198	\$52.55
		416565		KEYS VEH 5044 WO 50160	\$210.45
		416690	256939	BRACKET VEH 2475 WO 50243	\$184.30



City Of Richland

VL-1 Voucher Listing

From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CORWIN OF PASCO LLC		416725	256812	BOX ASSY VEH 2444 WO 50250	\$329.94
		417001	256939	WIRE/WIRE AS VEH 2475 WO 50243	\$81.57
		417080	257196	RETURN SOR WIRE VEH 2475 WO CR	(\$47.28)
		417159		HOSE ASSY VEH 5041 WO 50316	\$79.88
CUMMINS, INC		009-99788	256814	FILTER VEH 5047 WO 50251	\$264.37
		009-99877	257197	INJECTOR VEH 3333 WO 50234	\$1,641.29
		009-99879		FUEL INJECTO VEH 3333 WO 50234	\$126.91
DAY WIRELESS SYSTEMS		22208246	257199	CONSOLE CVRS VEH 9500 WO 50285	\$255.76
FAST SIGNS		139-57157	257202	VEH NUMBERS VEH 2500 WO 50263	\$27.15
		139-57162		VINYL WRAP VEH 2481 WO 50304	\$672.23
		139-57184		VEH NUMBERS VEH 7160 WO 50320	\$66.46
G & R AG PRODUCTS INC		2178845-0001-02	256824	HOSE VEH 6614 WO 49942	\$40.95
		2178885-0001-02		HOSE VEH 6614 WO 49942	\$14.29
		2178932-0001-02	257203	TAPE/PLY PRO VEH 6614 WO 49942	\$15.62
GENUINE AUTO GLASS OF TRI CITIES LLC		628933	257204	HALF SHIELD VEH 3340 WO 50223	\$314.94
		628993	256968	GLASS VEH 7130 WO 50240	\$260.64
HERC RENTALS INC		29960090-001	256827	GUAGE/FILTER VEH 6544 WO 50161	\$178.66
HOTSY OF SPOKANE		23857	256974	475 GAL CARBON-ATE PLUS SOAP	\$2,063.40
JIM'S PACIFIC GARAGES INC		X100118920	256979	MUDFLAP VEH 3337 WO 49975	\$28.71
		X100119045		MUDFLAP VEH 3336 WO 49976	\$28.71
		X100119119	256837	SWITCH VEH 3251 WO 50230	\$36.47
		X100119269		HOSE ASSY VEH 3142 WO 50197	\$241.36
		X100119816	256979	VEH 3248 WO50247	\$178.60
		PASIN2791348	256981	DRVR-KNURLED VEH 3269 WO 50225	\$4.26
KENWORTH SALES COMPANY		PASIN2797049	257207	CHAMBER VEH 3142 WO 50197	\$114.80
		PASIN2800797		STARTER VEH 5029 WO 50295	\$365.66
		PASIN2802085	256981	BRAKE CHMBR VEH 3142 WO 50197	\$41.40
		467154	256990	DETAIL VEH 2439 WO 50312	\$285.62
		467267	257209	DETAIL VEH 3293 WO 50327	\$285.62
		942979	256850	HINGES VEH 2382 WO 50188	\$179.64
MCCURLEY CHEVROLET		943142	256990	2F-STAR VEH 5044 WO 50160	\$355.08
		943224	257209	DOOR VEH 2359 WO 50318	\$164.59
		943225	256990	FILTR/GASKET VEH 3268 WO 50231	\$119.41
		943412	257209	HANDLE VEH 2363 WO 50287	\$101.25
		1280990061	256855	FILTERS VEH 3341 WO 50047	\$226.77
		1281090024	257210	FASTENERS VEH 3338 WO 50182	\$520.12
MODERN MACHINERY CO INC		2366969	256993	REMOTE TEST VEH 6613 WO 50307	\$388.62
MONARCH MACHINE & TOOL CO INC		A195781	256994	TUBE VEH 3405 WO 49979	\$138.04
		F195843	256856	DRILL BIT VEH 3405 WO 49979	\$72.85
		F195877	257211	REPAIR PCS VEH 3338 WO 50182	\$455.64
		F195995		CP 876/ADAPTER/SOCKETS	\$115.65



City Of Richland

VL-1 Voucher Listing

From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
MOTOROLA SOLUTIONS INC		13211155	257212	CABLE VEH 2479 WO PL UPFITS	\$30.39
		13211156		CABLE VEH 2477 WO PL UPFITS	\$30.39
OXARC INC		30321189	257213	ACETYL/ARGON VEH 3333 WO 50175	\$151.94
PAPE' MATERIAL HANDLING		10878485	257214	KEY VEH 7147 WO 50130	\$35.68
		10879702		STRTR CREDIT VEH 6544 WO 49709	(\$54.30)
		800006		REPAIR VEH 7119 WO 50292	\$363.46
RDO EQUIPMENT CO		W58422	257011	DIAGNOSTIC VEH 7141 WO 50309	\$2,525.68
RICHLAND NAPA		406460	257151	FILTER VEH 1215 WO 50181	\$10.75
		409251		BRK CLM VEH 3340 WO 50058	\$12.22
		409391		SEAL BEAM VEH 3312 WO 50173	\$18.66
		409422		PENT PLUS VEH 3292 WO 50176	\$76.17
		409429		LAMP VEH 3315 WO 50165	\$8.92
		409430		LAMP VEH 3312 WO 50173	\$8.92
		409471		BATTERY VEH 2372 WO 50179	\$127.81
		409495		FLR DRY VEH 3284 WO 50183	\$117.42
		409498		WRENCH VEH 3275 WO 50190	\$94.09
		409499		FLR DRY VEH 3285 WO 50186	\$195.70
		409502		BRAKE PAD VEH 1215 WO 50180	\$60.90
		409520		50 PRE-MIX VEH 4000 WO 5019	\$1,171.32
		409532		30WT OIL VEH 6614 WO 49942	\$4.76
		409554		LOOM VEH SHOP WO SUPPLIES	\$32.58
		409572		BRAKES VEH 2399 WO 50185	\$146.20
		409580		SPILL KIT VEH 3285 WO 50186	\$899.83
		409581		SPILL KIT VEH 3284 WO 50183	\$246.67
		409582		SPILL KIT VEH 3311 WO 50249	\$246.67
		409592		FILTER VEH 1206 WO 50202	\$16.30
		409593		FILTER VEH 1203 WO 50201	\$16.30
		409594		FILTER VEH 1104 WO 50200	\$16.30
		409595		FILTER VEH 1211 WO 50203	\$14.18
		409596		FILTER VEH 2314 WO 50206	\$10.18
		409597		FILTER VEH 3238 WO 50213	\$14.14
		409599		FILTER VEH 1213 WO 50204	\$16.94
		409600		FILTER VEH 2441 WO 50214	\$16.94
		409601		FILTER VEH 2442 WO 50215	\$16.94
		409602		FILTER VEH 2430 WO 50207	\$16.94
		409603		FILTER VEH 2445 WO 50209	\$16.94
		409605		FILTER VEH 1214 WO 50205	\$16.94
		409606		FILTER VEH 2444 WO 50208	\$16.94
		409607		FILTER VEH 2469 WO 50212	\$16.94
		409608		FILTER VEH 2446 WO 50210	\$16.94
		409609		FILTER VEH 2447 WO 50211	\$16.94



City Of Richland

VL-1 Voucher Listing

From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RICHLAND NAPA		409632	257151	COMPOUND VEH 5044 WO 50160	\$8.95
		409633		MISC SUPP VEH 3336 WO 49976	\$43.35
		409634		CORR GUARD VEH 3337 WO 4997	\$19.66
		409635		CORR GUARD VEH 2445 WO 5019	\$19.66
		409636		TAPE/LAMP VEH 7152 WO 50192	\$102.05
		409650		WIPER VEH 2384 WO 50216	\$14.10
		409725		BREAKER VEH 3405 WO 49979	\$89.60
		409731		SUPPLIES VEH 4000 WO 50193	\$27.49
		409739		BATTERY VEH 3304 WO 50226	\$262.57
		409743		FILTER VEH 3269 WO 50225	\$106.92
		409747		BELT VEH 3142 WO 50197	\$44.02
		409759		FILTER VEH 3269 WO CREDIT	(\$47.76)
		409767		TOOLS VEH 3275 WO 50238	\$146.61
		409779		COMPOUND VEH 3337 WO 49975	\$8.95
		409790		BRAKES VEH 2399 WO 50185	\$173.11
		409797		BOLT VEH 7145 WO 49902	\$3.26
		409838		CORD VEH 6614 WO 50242	\$130.32
		409839		ATF VEH 3268 WO 50231	\$73.50
		409846		COMPOUND VEH 3336 WO 49976	\$42.65
		409875		BATTERY VEH 2445 WO 50198	\$165.80
		409913		ENG PTS VEH 3218 WO 50245	\$196.36
		409936		BRK CLM VEH 5036 WO 50241	\$15.04
		409941		BRK CLN VEH 3268 WO 50231	\$100.12
		410027		FILTER VEH 3271 WO 50266	\$27.66
		410055		WIPERS VEH 1213 WO 50204	\$27.19
		410056		LAMP VEH 3296 WO 50262	\$29.92
		410073		BRK CLN VEH 3285 WO 50186	\$40.73
		410159		FILTER VEH 3218 WO 50275	\$10.75
		410189		SOLENOID VEH 2480 WO 50296	\$37.67
		410216		BRAKES VEH 3301 WO 50187	\$77.15
		410218		SUPPLIES VEH SHOP WO SUPPLI	\$5.94
		410219		PINTLE HOOK VEH 3319 WO 502	\$185.63
		410224		SUPPLIES VEH SHOP WO SUPPLI	\$5.94
		410231		ROTOR VEH 3301 WO 50187	\$204.57
		410304		MISC PARTS VEH 3301 WO 5018	\$254.06
		410305		SOCKET VEH 3301 WO 50187	\$29.50
		410328		METRIC DIE VEH SHOP WO TOO	\$44.80
		410334		AXEL COVER VEH 3301 WO 5018	\$7.21
		410363		WIPER VEH 3218 WO 50245	\$46.68
		410374		FILTER VEH 6585 WO 50268	\$13.19
		410377		FILTERS VEH 6585 WO 50268	\$56.41



City Of Richland

VL-1 Voucher Listing

From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RICHLAND NAPA		410399	257151	FILTER VEH 3317 WO 50273	\$13.67
		410408		HOSE VEH 5041 WO CREDIT	(\$108.73)
		410444		36ML VEH 6585 WO 50271	\$34.20
		410451		BRAKES VEH 3317 WO 50274	\$326.36
RUSS DEAN INC		581943	257217	RHINO LINING VEH 3405 WO 49979	\$570.15
RWC INTERNATIONAL LTD		44985Y	257021	COMPRESR VEH 3142 WO 50197	\$1,105.86
SNAP ON INDUSTRIAL		ARV/35935278	257221	SHOP TOOLS	\$123.53
SOLID WASTE SYSTEMS INC		0104553	257033	LIFT,BASE,ARM VEH 3336 WO49976	\$647.24
		010468-IN	257222	GASKET VEH 3338 WO 50182	\$350.12
		645885	257223	CUT KEYS VEH 5044 WO 50160	\$10.86
		22207462	256880	SHOP SUPPLY	\$345.17
STEEBER'S LOCK SERVICE		22207562	257224	SCREW/NUTS-SHOP SUPPLY	\$64.43
		22207563		RIVET NUTS	\$58.84
		22207564		CRIMP/SEAL RING-SHOP SUPPLY	\$30.99
		22207610	257037	WO SHOP SUPPLY	\$27.79
TACOMA SCREW PRODUCTS INC		22208246	257224	TOWELS/CONNECTORS	\$624.07
		22208710		SCREW/WASHER VEH 3312 WO 50322	\$20.71
		03-128935	256884	TIRES VEH 3302 WO 50189	\$1,036.83
		03-128953		WHEEL SWITCH VEH 3292 WO 50067	\$97.14
TIRE FACTORY INC		03129088	257041	SRVC CALL VEH 6000 WO 50227	\$138.47
		03-129165	256884	TIRES VEH 3333 WO 50234	\$1,306.39
		03-129166		MISC/MOUNT VEH 3294 WO 50246	\$190.40
		03-129198	257225	TIRES VEH 6540 WO 50298	\$622.37
		03-129212		TIRES VEH 2432 WO 50305	\$713.12
		03-129213		TIRES VEH 2445 WO 50209	\$178.28
		03-129239		TIRES VEH 3301 WO 50187	\$1,399.32
		03-129240		TIRES VEH 5044 WO 50297	\$871.02
		03-129256		MOUNT VEH 7152 WO 50301	\$31.49
		03-129257		LT TR REPAIR VEH 4117 WO 50300	\$31.44
		03-129258		FLAT REPAIR VEH 3342 WO 50299	\$127.60
		03-129274		TIRES VEH 5043 WO 49983	\$2,638.79
TOM DENCHEL FORD		58885	257226	MODULE VEH 5044 WO 50160	\$189.09
		58929	257042	GASKET/OIL VEH 3329 WO 50237	\$126.33
		58946		VEH 5043 WO 49983	\$196.57
		58958		KIT-BRAKE LI VEH 3317 WO 50274	\$137.72
		58965		GASKET/OIL VEH 3334 WO 50286	\$130.90
	S017872	000986641168	256892	GROUND PKG TO FEDERAL SIGNAL F	\$5.94
	S017878	000986641178	257180	GROUND PKG TO RMT EQUIPMENT FO	\$3.74
	S017878			GROUND PKG TO TITAN TRUCK FOR	\$3.60
WESTERN CASCADE CONTAINER LLC		WCCI181168	257052	VEH 3342,3320 WO 50097,50095	\$1,153.72
WESTERN PETERBILT INC		H292333	257053	ALARM BK-UP VEH 3296 WO 50262	\$31.48



City Of Richland

VL-1 Voucher Listing

From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WESTERN PETERBILT INC		H292417	257227	RECIEVER VEH 3283 WO 50308	\$126.93
		H292444		FILTER VEH 3339 WO 50319	\$83.18
WESTERN STATES EQUIPMENT COMPANY		CM00048432	257228	CMPRSR CORE VEH 3306 WO CREDIT	(\$1,473.51)
		IN000618548		CYLINDER/PIN VEH 7090 WO 50020	\$456.89
		IN000618629		COUPLINGS VEH 3284 WO 50053	\$125.93
		IN000627634		ALTERNATOR VEH 6608 WO 50224	\$2,668.25
		IN000629892		REPAIR VEH 7090 WO 50294	\$1,523.24
WESTERN SYSTEMS & FABRICATION INC		22965	257229	MOTOR VEH 3255 WO 50233	\$548.72

EQUIPMENT MAINTENANCE TOTAL ****

\$87,113.48

EQUIPMENT MAINTENANCE FUND Total ***

\$87,113.48

FUND 503

EQUIPMENT REPLACEMENT FUND

Division:

215

EQUIPMENT REPLACEMENT

CORWIN OF PASCO LLC	P058648	313295	256939	ONE (1) NEW 2018 FORD INTERCEP	\$35,016.00
	P058648			SALES TAX @ 8.6%	\$3,011.38
	P058598	313343		SALES TAX @ 8.6%	\$2,790.18
	P058598			ONE (1) NEW 2018 FORD INTERCEP	\$32,444.00
	P058654	313492		SALES TAX @ 8.6%	\$1,920.64
	P058654			ONE (1) NEW 2018 FORD ESCAPE S	\$22,333.00
	P058653	313493		ONE (1) NEW 2018 FORD ESCAPE S	\$22,333.00
	P058653			SALES TAX @ 8.6 %	\$1,920.64
	P058656	313547		ONE (1) NEW 2018 FORD INTERCEP	\$29,776.00
	P058656			SALES TAX @ 8.6%	\$2,560.74
MOTOROLA SOLUTIONS INC		13210628	256996	PWR CABLE VEH 2480 WO PL UPFIT	\$30.39
		13211988	257212	CABLE VEH 2478 WO PL UPFITS	\$30.39
		13211989		CABLE VEH 2476 WO PL UPFITS	\$30.39
TACOMA SCREW PRODUCTS INC		22207561	257224	WIRE VEH 2475 WO PL UPFITS	\$239.68
TRAILER BOSS	P059116	00816	257177	ONE (1) NEW 2018 MAXXD MODEL	\$8,199.00
	P059116			SALES TAX 8.6 %	\$705.11
	P059116			DOCUMENTATION FEE	\$150.00
	P059116			LICENSE FEE	\$80.75

EQUIPMENT REPLACEMENT TOTAL ****

\$163,571.29

EQUIPMENT REPLACEMENT FUND Total ***

\$163,571.29

FUND 505

PUBLIC WORKS ADMIN & ENGINEER

Division:

450

PW ADMIN & ENGINEERING

ABADAN INC	AR16086		256773	ASBUILTS	\$86.01
	AR17699		257054	ASBUILTS	\$86.88
CITY OF RICHLAND	18-087 DANIEL		256928	18-087 NASTT 2018 NO DIG SH	\$210.00
IMT INC	9531		257110	M18019 AMON WASTE WAY	\$1,491.00



City Of Richland

VL-1 Voucher Listing

From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
IMT INC		9553	257110	M17416 HORN CREEK PH 3	\$433.50
		9567		M18012 CLEARWATER CREEK	\$208.50
		9571		M18065 WHITE BLUFFS PH 5	\$523.50
		9575		M18070 WILLOWBROOK 2	\$300.00
MELTON, MARK		040518	256991	REIMB MEETING EXPENSE	\$14.00
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$19.38
PW ADMIN & ENGINEERING TOTAL ****					\$3,372.77
PUBLIC WORKS ADMIN & ENGINEER Total ***					\$3,372.77
FUND 506	WORKERS COMPENSATION FUND				
Division:	221	WORKERS COMP INSURANCE RESERVE			
DEPARTMENT OF LABOR & INDUSTRIES		1ST QTR 2018 SELF	256946	1ST QTR 2018 SELF INSURANCE	\$55,604.18
WORKERS COMP INSURANCE RESERVE TOTAL ****					\$55,604.18
WORKERS COMPENSATION FUND Total ***					\$55,604.18
FUND 520	HEALTH CARE/BENEFITS PLAN				
Division:	222	EMPLOYEE BENEFIT PROGRAM			
CIGNA HEALTH AND LIFE INSURANCE COMPANY		2282747	256801	APRIL 2018 ASO CHARGES	\$15,534.40
LIFE INSURANCE COMPANY OF NORTH AMERICA		4/2018-FLI051384	256845	FLI051384 PREMIUMS-APRIL	\$10,309.97
		4/2018-LK030278		LK030278 PREMIUMS-APRIL	\$11,294.34
		4/2018-OK807703		OK807703 PREMIUMS-APRIL	\$3,271.90
MAGELLAN BEHAVIORAL HEALTH		MAY 2018	257128	EAP PREMIUMS-MAY	\$719.67
EMPLOYEE BENEFIT PROGRAM TOTAL ****					\$41,130.28
HEALTH CARE/BENEFITS PLAN Total ***					\$41,130.28
FUND 521	UNEMPLOYMENT FUND				
Division:	223	UNEMPLOYEMENT COMPENSATION			
STATE OF WASHINGTON		1STQTR2018	256956	1ST QTR 2018 UNEMPLOYMENT	\$21,113.82
UNEMPLOYEMENT COMPENSATION TOTAL ****					\$21,113.82
UNEMPLOYMENT FUND Total ***					\$21,113.82
FUND 522	POST EMP HEALTHCARE PLAN				
Division:	224	POST EMPLOYMENT BENEFITS PRGM			
CIGNA HEALTH AND LIFE INSURANCE COMPANY		2282747	256801	APRIL 2018 ASO CHARGES	\$1,033.20
POST EMPLOYMENT BENEFITS PRGM TOTAL ****					\$1,033.20
POST EMP HEALTHCARE PLAN Total ***					\$1,033.20
FUND 602	LID GUARANTY				



City Of Richland

VL-1 Voucher Listing

From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
Division: 905 LID GUARANTY					
BENTON COUNTY TREASURER		2018 NOXIOUS WDS	256913	NOXIOUS WEED ASSESSMENTS-2018	\$9.23
LID GUARANTY TOTAL ****					\$9.23
LID GUARANTY Total ***					\$9.23
FUND 611 FIREMAN'S PENSION					
Division: 216 FIRE PENSION					
AMERIPATH		121117RL	256734	NON COVERED MEDICAL	\$15.82
BAKER, MARSHALL R		MAY 2018	257061	MEDICARE PREMIUM/BAKER	\$129.00
BENTON COUNTY FIRE DIST 1		2018-24	256786	FIRE PENSION APRIL 2018	\$712.00
BOWLS, DAVID		MAY 2018	257067	MEDICARE PREMIUM/BOWLS	\$104.90
CANFIELD, HARRY R			257071	MEDICARE PREMIUM/CANFIELD	\$119.00
CARRICK, HENRY		043118	256741	NON COVERED ASSISTED LIVING	\$6,500.00
		MAY 2018	257073	MEDICARE PREMIUM/CARRICK	\$134.00
CLARK, FRANK M			257082	MEDICARE PREMIUM/CLARK	\$104.90
COLUMBIA RIVER EYE CENTER		021418CE	256747	NON COVERED VISION	\$536.00
DOWNES, DANNY		0217-022118	256750	NON COVERED RX	\$103.94
		MAY 2018	257088	MEDICARE PREMIUM/DOWNES	\$134.00
ELIASON, CURTIS			257090	MEDICARE PREMIUM/ELIASON	\$134.00
ESTY, RAYMOND J			257093	MEDICARE PREMIUM/ESTY	\$120.00
FERRIANS, ALLEN LARRY			257098	MEDICARE PREMIUM/FERRIANS	\$130.00
HOUCHIN, EARL			257109	MEDICARE PREMIUM/HOUCIN	\$104.90
JOHNSON, NEILS E			257115	MEDICARE PREMIUM/JOHNSON	\$110.00
JONES, HAROLD			257116	MEDICARE PREMIUM/JONES	\$123.00
KEYS, JACK D			257121	MEDICARE PREMIUM/KEYS	\$134.00
LAHTI, ROGER P		0203-040618	256755	NON COVERED MEDICAL	\$648.72
		MAY 2018	257122	MEDICARE PREMIUM/LAHTI	\$104.90
MILL PLAIN MEDICAL & PHARMACY		032818HC	256758	NON COVERED RX	\$750.27
MULROY, JAMES P		APRIL 2018	256760	MEDICARE PREMIUM/MULROY	\$134.00
MURRAY, DAVID		MAY 2018	257133	MEDICARE PREMIUM/MURRAY	\$110.00
MYERS, EDWARD A			257134	MEDICARE PREMIUM/MYERS	\$119.00
OWEN, MICHAEL			257137	MEDICARE PREMIUM/OWEN	\$110.00
PARSONS, BRUCE C OD PC		092117JP	256761	NON COVERED VISION	\$574.00
POLLARD, JAMES		MAY 2018	257143	MEDICARE PREMIUM/POLLARD	\$104.90
RODGERS, GARY H		APRIL 2018	256762	MEDICARE PREMIUM/RODGERS	\$134.00
RONEY, LARRY		MAY 2018	257160	MEDICARE PREMIUM/RONEY	\$113.00
SIEMENS, DONALD			257165	MEDICARE PREMIUM/SIEMENS	\$125.00
WA STATE LEOFF EDUCATION ASN		18 WSLEA RONEY	256768	2018 WSLEA CONF-L. RONEY	\$400.00
WEST, ROYAL		MAY 2018	257187	MEDICARE PREMIUM/WEST	\$116.00
WILLIAMSON, CRAIG E			257188	MEDICARE PREMIUM/WILLIAMSON	\$108.00



City Of Richland

VL-1 Voucher Listing

From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
YAKIMA VISION CENTER, PC		011218DS-	256770	NON COVERED VISION	\$65.00
FIRE PENSION TOTAL ****					\$13,166.25
FIREMAN'S PENSION Total ***					\$13,166.25
FUND 612	POLICEMEN'S PENSION				
Division:	217	POLICE PENSION			
ANDERS, PETER		APR 2018	256735	MEDICARE PREMIUM/ANDERS	\$121.00
BATES, LAURIE VERN JR			256736	MEDICARE PREMIUM/BATES	\$129.00
BEDEN, LARRY			256737	MEDICARE PREMIUM/BEDEN	\$129.00
BOLSTAD, BARRY		APRIL 2018	256738	MEDICARE PREMIUM/BOLSTAD	\$134.00
		MAY 2018		MEDICARE PREMIUM/BOLSTAD	\$134.00
BRUNSON, DALE A		APR 2018	256739	MEDICARE PREMIUM/BRUNSON	\$111.00
BUSH, LEE			256740	MEDICARE PREMIUM/BUSH	\$116.00
		APRIL 2018		NON COVERED ASSISTED LIVING	\$6,970.00
CASE, MIKE		032018	256742	NON COVERED RX	\$260.00
CENTER VISION & CONTACT LENS CLINIC INC		012418DS-	256743	NON COVERED VISION	\$82.00
CLEAVENGER, MICHAEL		121217	256744	NON COVERED VISION	\$31.71
		APR 2018		MEDICARE PREMIUM/CLEAVENGER	\$134.00
CLEAVENGER, WILL J			256745	MEDICARE PREMIUM/CLEAVENGER	\$120.00
CLEMENTS, JOHN M		040918	256746	NON COVERED MEDICAL	\$266.63
		APR 2018		MEDICARE PREMIUM/CLEMENTS	\$118.00
COUCH, LARRY			256748	MEDICARE PREMIUM/COUCH	\$133.00
DEMYER, JAMES J		1117-121717	256749	NON COVERED RX	\$28.47
		APR 2018		MEDICARE PREMIUM/DEMYER	\$134.00
DRIVER, DOUGLAS D			256751	MEDICARE PREMIUM/DRIVER	\$134.00
DUCHEMIN, ROGER		031318	256752	NON COVERED VISION	\$158.20
		APR 2018		MEDICARE PREMIUM/DUCHEMIN	\$127.00
GANLEY, JOHN M			256753	MEDICARE PREMIUM/GANLEY	\$119.00
HIGGINS, FRED C			256754	MEDICARE PREMIUM/HIGGINS	\$111.00
LARSON, SCOTT K		040418	256756	NON COVERED RX	\$1,142.96
		APR 2018		MEDICARE PREMIUM/LARSON	\$134.00
LEWIS, DAVID L			256757	MEDICARE PREMIUM/LEWIS	\$109.00
MOORE, ROBERT			256759	MEDICARE PREMIUM/MOORE	\$114.00
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$7.07
RX PHARMACY		0106-022118WC	256763	NON COVERED RX	\$110.00
		122917-021718RT		NON COVERED RX	\$89.59
SPARKS, DAVID W		APR 2018	256764	MEDICARE PREMIUM/SPARKS	\$118.00
TAYLOR, RANDAL L			256765	MEDICARE PREMIUM/TAYLOR	\$134.00
THOMAS, GERALD D			256766	MEDICARE PREMIUM/THOMAS	\$118.00
TURNER, ROY			256767	MEDICARE PREMIUM/TURNER	\$127.00
WILMOTH, ROD			256769	MEDICARE PREMIUM/WILMOTH	\$132.00



City Of Richland

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From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ZIMMERMAN, GERALD		APR 2018	256771	MEDICARE PREMIUM/ZIMMERMAN	\$118.00
POLICE PENSION TOTAL ****					\$12,254.63
POLICEMEN'S PENSION Total ***					\$12,254.63
FUND 641	SOUTHEAST COMMUNICATIONS CTR				
Division:	600	SECOMM OPERATIONS GENERAL			
CENTURYLINK		0418 509-624-3863	257075	GENERAL 4/16-05/16/18	\$7.32
		0418/509-786-2112	256799	GENERAL 4/6-05/5/18	\$95.74
CERIUM NETWORKS INC	P058968	1068129	257076	CISCO ASA5525 THREAT DEFENSE	\$2,814.28
CHARTER COMMUNICATIONS		05/18 0706114	257077	CABLE SERVICE 04/30-05/29/18	\$29.86
CITY OF KENNEWICK		013515	257079	2ND QTR 2017 BI-PIN S/W MAINT	\$429.75
CITY OF RICHLAND		4711048	256802	BCES UTILITY SRVC 3/1-4/1	\$2,346.97
DEVRIES BUSINESS SERVICES		0097134	257200	SHREDDING SRVCS-4/19/2018	\$8.82
DUNCAN, ESTHER MARIA		18-194 DUNCAN	256950	18-194 ABANDONMENT OF PSAP	\$14.00
EN POINTE TECHNOLOGIES SALES LLC	P058725	93268600	256957	2018 MICROSOFT O365 LICENSE RE	\$6,343.34
	P058725			2018 MICROSOFT O365 LICENSE	\$803.52
FRONTIER		04/18 5096281472	256823	GENERAL FOR 4/4-5/3/2018	\$70.63
		05/18 2061881060	257099	GENERAL 04/19-05/18/18	\$209.27
LETTRICK, R. KIM		18-204 LETTRICK	256987	18-204 ABANDONMENT OF PSAP	\$14.00
MOON, TAE-IM PHD		040618	256857	PSYCH EVALUATION-GROSSARTH	\$800.00
OLLERMAN, TRACEY		18-193 OLLERMAN	257004	18-193 ABANDONMENT OF PSAP	\$14.00
ON SCENE MEDICAL SERVICES, P.C.		1050	256865	PRE EMP-PHYSICALS-GROSSARTH	\$235.00
SPRAGUE PEST SOLUTIONS		3472359/3472360	257166	APRIL 2018 MONTHLY SERVICES	\$92.21
VANGUARD CLEANING SYSTEM OF INLAND NW		77258	257181	CLEANING SVS 05/01-05/31/18	\$375.00
VERIZON WIRELESS		9804829855	257182	CELL PHONES 03/07-04/06/18	\$791.47
SECOMM OPERATIONS GENERAL TOTAL ****					\$15,495.18
Division:	601	E911 OPERATIONS			
CITY OF RICHLAND		18-092 HERRERA	256928	18-092 WESTERN REGIONAL APC	\$220.43
GEORGE, JORDAN		18-218 GEORGE	257205	18-218 SECO BUDGET WORKSHOP	\$180.24
VERIZON WIRELESS		9804829855	257182	CELL PHONES 03/07-04/06/18	\$245.90
E911 OPERATIONS TOTAL ****					\$646.57
SOUTHEAST COMMUNICATIONS CTR Total ***					\$16,141.75
FUND 642	800 MHZ PROJECT				
Division:	610	800 MHZ			
CERIUM NETWORKS INC	P058968	1068129	257076	CISCO ASA5525 THREAT DEFENSE	\$2,814.28
EN POINTE TECHNOLOGIES SALES LLC	P058725	93268600	256957	2018 MICROSOFT O365 LICENSE RE	\$2,671.51
KLICKITAT COUNTY PUD		03/18-69552623	256841	GOLGATHA UTILITIES 2/28-3/30	\$251.45
800 MHZ TOTAL ****					\$5,737.24
800 MHZ PROJECT Total ***					\$5,737.24



City Of Richland

VL-1 Voucher Listing

From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FUND 643	EMERGENCY MANAGEMENT				
Division:	620	STATE / LOCAL ASSISTANCE			
CERIUM NETWORKS INC	P058968	1068129	257076	CISCO ASA5525 THREAT DEFENSE	\$281.43
CHARTER COMMUNICATIONS		05/18 0706114	257077	CABLE SERVICE 04/30-05/29/18	\$29.86
DAVIS, DEANNA		042318	257198	MEAL PER DIEM -OFFICER TRAI	\$34.00
EN POINTE TECHNOLOGIES SALES LLC	P058725	93268600	256957	2018 MICROSOFT O365 LICENSE RE	\$1,005.66
SPRAGUE PEST SOLUTIONS		3472359/3472360	257166	APRIL 2018 MONTHLY SERVICES	\$23.05
VANGUARD CLEANING SYSTEM OF INLAND NW		77258	257181	CLEANING SVS 05/01-05/31/18	\$62.50
VERIZON WIRELESS		9804829855	257182	CELL PHONES 03/07-04/06/18	\$99.02
STATE / LOCAL ASSISTANCE TOTAL ****					\$1,535.52
Division:	621	RADIOLOGICAL EMGCV PREPAREDNES			
CERIUM NETWORKS INC	P058968	1068129	257076	CISCO ASA5525 THREAT DEFENSE	\$1,969.99
CHARTER COMMUNICATIONS		05/18 0706114	257077	CABLE SERVICE 04/30-05/29/18	\$29.87
CITY OF RICHLAND		18-203 CALVERT	257193	18-203 NATIONAL REP CONFERE	\$1,100.80
		4711048	256802	BCES UTILITY SRVC 3/1-4/1	\$1,564.65
EN POINTE TECHNOLOGIES SALES LLC	P058725	93268600	256957	2018 MICROSOFT O365 LICENSE RE	\$1,005.67
SPRAGUE PEST SOLUTIONS		3472359/3472360	257166	APRIL 2018 MONTHLY SERVICES	\$23.05
VANGUARD CLEANING SYSTEM OF INLAND NW		77258	257181	CLEANING SVS 05/01-05/31/18	\$62.50
VERIZON WIRELESS		9804829855	257182	CELL PHONES 03/07-04/06/18	\$99.02
RADIOLOGICAL EMGCV PREPAREDNES TOTAL ****					\$5,855.55
Division:	622	DOE EMERGENCY PREPAREDNESS			
CERIUM NETWORKS INC	P058968	1068129	257076	CISCO ASA5525 THREAT DEFENSE	\$281.43
CHARTER COMMUNICATIONS		05/18 0706114	257077	CABLE SERVICE 04/30-05/29/18	\$29.86
EN POINTE TECHNOLOGIES SALES LLC	P058725	93268600	256957	2018 MICROSOFT O365 LICENSE RE	\$1,005.66
SPRAGUE PEST SOLUTIONS		3472359/3472360	257166	APRIL 2018 MONTHLY SERVICES	\$23.05
VANGUARD CLEANING SYSTEM OF INLAND NW		77258	257181	CLEANING SVS 05/01-05/31/18	\$62.50
VERIZON WIRELESS		9804829855	257182	CELL PHONES 03/07-04/06/18	(\$81.96)
DOE EMERGENCY PREPAREDNESS TOTAL ****					\$1,320.54
Division:	623	JURISIDICITION			
CERIUM NETWORKS INC	P058968	1068129	257076	ADJUST FOR TAX	\$0.01
	P058968			CISCO ASA5525 THREAT DEFENSE	\$281.43
CHARTER COMMUNICATIONS		05/18 0706114	257077	CABLE SERVICE 04/30-05/29/18	\$29.86
EN POINTE TECHNOLOGIES SALES LLC	P058725	93268600	256957	2018 MICROSOFT O365 LICENSE RE	\$1,005.67
PITNEY BOWES PURCHASE POWER		0318/14823173	256873	POSTAGE 03/01/18 TO 03/31/18	\$6.09
SPRAGUE PEST SOLUTIONS		3472359/3472360	257166	APRIL 2018 MONTHLY SERVICES	\$23.05
VANGUARD CLEANING SYSTEM OF INLAND NW		77258	257181	CLEANING SVS 05/01-05/31/18	\$62.50
JURISIDICITION TOTAL ****					\$1,408.61
EMERGENCY MANAGEMENT Total ***					\$10,120.22



City Of Richland

VL-1 Voucher Listing

From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FUND 803	UTILITY BILL CLEARING FUND				
Division: 000					
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY15067	256933	Customer Refund	\$27.90
				Customer Refund	\$112.25
		CISPAY15068	257028	Customer Refund	\$155.78
		CISPAY15069	256999	Customer Refund	\$42.71
		CISPAY15070	256949	Customer Refund	\$459.98
		CISPAY15071	256929	Customer Refund	\$197.37
		CISPAY15072	256989	Customer Refund	\$9.02
		CISPAY15073	257023	Customer Refund	\$147.13
		CISPAY15074	256941	Customer Refund	\$364.80
		CISPAY15075	257020	Customer Refund	\$54.35
		CISPAY15076	256921	Customer Refund	\$28.16
		CISPAY15077	256912	Customer Refund	\$59.50
				Customer Refund	\$10.00
		CISPAY15078	256985	Customer Refund	\$153.69
		CISPAY15079	257025	Customer Refund	\$127.47
		CISPAY15080	256964	Customer Refund	\$0.25
		CISPAY15081	257012	Customer Refund	\$8.11
		CISPAY15082	257022	Customer Refund	\$88.21
		CISPAY15083	256940	Customer Refund	\$74.71
		CISPAY15084	256916	Customer Refund	\$53.72
		CISPAY15085	257038	Customer Refund	\$38.54
		CISPAY15086	257005	Customer Refund	\$64.27
		CISPAY15087	256965	Customer Refund	\$130.85
		CISPAY15088	257029	Customer Refund	\$17.64
		CISPAY15089	256942	Customer Refund	\$138.26
		CISPAY15090	257031	Customer Refund	\$6.99
		CISPAY15091	257044	Customer Refund	\$102.40
		CISPAY15092	257016	Customer Refund	\$139.31
		CISPAY15093	257015	Customer Refund	\$135.06
		CISPAY15094	256926	Customer Refund	\$15.35
		CISPAY15095	256911	Customer Refund	\$121.78
		CISPAY15096	256995	Customer Refund	\$442.46
		CISPAY15097	256917	Customer Refund	\$78.81
		CISPAY15098	256973	Customer Refund	\$10.00
		CISPAY15099	257078	Customer Refund	\$9.71
		CISPAY15100	257127	Customer Refund	\$9.17
		CISPAY15101	257118	Customer Refund	\$184.51



City Of Richland

VL-1 Voucher Listing

From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY15102	257139	Customer Refund	\$271.56
		CISPAY15103	257058	Customer Refund	\$108.73
		CISPAY15104	257111	Customer Refund	\$47.38
		CISPAY15105	257091	Customer Refund	\$198.88
		CISPAY15106	257176	Customer Refund	\$51.60
		CISPAY15107	257164	Customer Refund	\$90.71
		CISPAY15108	257105	Customer Refund	\$90.49
		CISPAY15109	257119	Customer Refund	\$102.33
		CISPAY15110	257184	Customer Refund	\$111.87
		CISPAY15111	257135	Customer Refund	\$116.14
		CISPAY15112	257094	Customer Refund	\$131.20
		CISPAY15113	257145	Customer Refund	\$108.18
		CISPAY15114	257092	Customer Refund	\$128.22
		CISPAY15115	257102	Customer Refund	\$123.73
		CISPAY15116	257130	Customer Refund	\$6.77
		CISPAY15117	257170	Customer Refund	\$90.71
		CISPAY15118	257055	Customer Refund	\$70.67
		CISPAY15119	257124	Customer Refund	\$27.14
		CISPAY15120	257069	Customer Refund	\$126.63
		CISPAY15121	257087	Customer Refund	\$58.88
		CISPAY15122	257163	Customer Refund	\$48.38
UNASSIGNED TOTAL ****					\$5,930.42
UTILITY BILL CLEARING FUND Total ***					\$5,930.42



City Of Richland

VL-1 Voucher Listing

From: 4/23/2018 To: 5/4/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
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Invoice Total: ****

\$2,112,526.64

Number of Invoices

Amount

Vouchers In Richland	306	\$168,223.35
Vouchers In Tri Cities	165	\$462,072.33
Vouchers In WA	222	\$682,485.80
Vouchers Outside WA	533	\$799,745.16
Vouchers Final Total.....	1226	\$2,112,526.64

Ob ject Category	Title	Total	Percentage
2	BENEFITS	\$172,707.96	8.18%
3	SUPPLIES	\$193,492.66	9.16%
4	OTHER SERVICES & CHARGES	\$562,703.27	26.64%
5	INTERGOVERNMENTAL SERVICES	\$90,232.46	4.27%
6	CAPITAL PROJECTS	\$529,491.63	25.06%
	MACHINERY & EQUIPMENT	\$163,571.29	7.74%
	REFUNDS	\$5,930.42	0.28%
	INVENTORY PURCHASES	\$394,396.95	18.67%
	Total	\$2,112,526.64	