

Agenda

Police Pension Board Regular Meeting

Thursday, June 21, 2018 - 8:15 AM

City Hall Annex Building | City Manager's Conference Room

975 George Washington Way, Richland, WA 99352

Police Pension Board Regular Meeting No. 707

Call to Order:

Attendance:

Board Members: Mayor Thompson, Board Chair; Mayor Pro Tem Christensen; Administrative Services Director Koch; City Clerk and Police Pension Board Secretary Hopkins; Police Representatives Thomas; Moore; Couch

Presentations:

1. Kadlec Regional Medical Center Update
 - Allison Jubb, Human Resources Director
2. The 2018 Election Period - June 11 - 22, 2018
 - Marcia Hopkins, City Clerk

Public Comments:

Minutes: (Approve by Motion)

1. Approve the Minutes of the Meeting Held May 17, 2018
 - Marcia Hopkins, City Clerk

Financial Reports and Investments: (Approve to Accept and File by Motion)

1. Financials Not Approved at May 17, 2018 Meeting
 - Marcia Hopkins, City Clerk
2. Financial Statements for May 2018
 - Cathleen Koch, Administrative Services Director

Medical/Dental/Vision/Medicare/Other Claims: (Approve by Motion)

1. Pensioner P8 Special Request
 - Marcia Hopkins, City Clerk
2. Adjustment to June 2018 Claims Log
 - Marcia Hopkins, City Clerk
3. June 2018 Medical/Dental/Vision/Medicare/Other Claims Log
 - Marcia Hopkins, City Clerk

Business Items: (Approve by Motion)

1. Medicare Reimbursement Checks
 - Bob Moore, Police Representative
2. Claims Processing
 - Marcia Hopkins, City Clerk

Board Member Comments:

Adjournment: (Motion to Adjourn)

The Richland City Hall Annex Building is ADA accessible. Parking and access is available at the entrance facing George Washington Way.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 06/21/2018

Agenda Category: Presentations

Subject:

Kadlec Regional Medical Center Update

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Summary:

Allison Jubb, HR Director, will give an update on the Kadlec billing issue she is working on.

Attachments:



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 06/21/2018

Agenda Category: Presentations

Subject:

The 2018 Election Period - June 11 - 22, 2018

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Summary:

The 2018 Election period is June 11 - 22, 2018, and the election ballots have been mailed to the pensioners. Larry Couch was nominated by 12 votes and is the only pensioner on the ballot for the election.

Attachments:



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 06/21/2018

Agenda Category: Minutes

Subject:

Approve the Minutes of the Meeting Held May 17, 2018

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Approve the Minutes of the Meeting Held May 17, 2018

Summary:

None.

Attachments:

I. 051718 Minutes

MINUTES

POLICE PENSION BOARD REGULAR MEETING NO. 706

Thursday, May 17, 2018 | 8:15 AM

City Hall Annex Building | City Manager's Conference Room

975 George Washington Way, Richland, WA 99352

CALL TO ORDER:

Mrs. Hopkins called the meeting to order at 8:21 a.m.

ATTENDANCE:

Board Members: City Clerk/Police Pension Board Secretary Hopkins, Police Representatives Moore and Couch. Administrative Services Director Koch attended by phone.

Absent: Mayor Thompson and Police Representatives Thomas

PRESENTATIONS: (Discussion Only)

1. Kadlec Regional Medical Center Billing Update

Allison Jubb, Human Resources Manager, updated the board members on her investigation on possible billing issues with Kadlec Regional Medical Center and what steps she is taking to resolve the issues.

2. 2018 Nomination Period May 14-25, 2018

Ms. Hopkins said she has mailed the nomination ballots for the Police Pension Board Representative to the pensioners.

PUBLIC COMMENTS:

There were no public comments.

MINUTES: (Approve by Motion)

1. Approve the Minutes of the Police Pension Board Meeting Held April 19, 2018
Marcia Hopkins, City Clerk/Police Pension Board Secretary

Mr. Couch moved and Mr. Moore seconded the motion to approve the minutes of the Police Pension Board Meeting held April 19, 2018. The motion carried 4-0.

FINANCIAL REPORTS AND INVESTMENTS: (Approve to Accept and File by Motion)

2. Financial Statements for April 2018
- Cathleen Koch, Administrative Service Director

Preliminary financial statements as of April 30, 2018.

March 31, 2018 - Preliminary:

Cash on Hand	\$122,843.11
Investments	325,402.26
Gains (Loss) on Investments	(75,871.29)
Net Current Assets & Liabilities	(0.00)
Ending Fund Balance	\$372,374.08

April 30, 2018 - Preliminary:

Cash on Hand	\$122,044.65
Investments	325,402.26
Gains (Loss) on Investments	(75,871.29)
Net Current Assets & Liabilities	(0.00)
Ending Fund Balance	\$371,575.62

The Board discussed the financial reports and investments. The Board did not approve the financials as they are preliminary.

MEDICAL/DENTAL/VISION/MEDICARE/OTHER CLAIMS: (Approve by Motion)

1. Medical/Dental/Vision/Medicare Claims for April 2018 Claims
Marcia Hopkins, City Clerk/Police Pension Board Secretary

The Board Members discussed the medical/dental/vision/Medicare/Other claims. The Board approved of a claim for pensioner P39 in the amount of \$875.00 that was brought to the meeting, bringing the total of the May claims to \$12,297.34.

Mr. Moore moved and Mr. Couch seconded the motion to approve the May 2018 Medical/Dental/Vision/Medicare/Other claims in the amount of \$12,297.34. The motion carried 4-0.

BUSINESS ITEMS: (Approve by Motion)

No business items.

BOARD MEMBER COMMENTS:

None.

ADJOURNMENT:

Ms. Hopkins adjourned the meeting at 8:56 a.m.

Respectively Submitted By,

Marcia Hopkins, City Clerk/Police Pension Board Secretary

Approved: June 21, 2018



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 06/21/2018

Agenda Category: Financial Reports and Investments

Subject:

Financials Not Approved at May 17, 2018 Meeting

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Summary:

The Police Board Members did not approve the April 2018 financial reports on the May 17, 2018, meeting as listed below because they were preliminary:

Preliminary financial statements as of April 30, 2018.

March 31, 2018 - Preliminary:

Cash on Hand	\$122,843.11
Investments	325,402.26
Gains (Loss) on Investments	(75,871.29)
Net Current Assets & Liabilities	(0.00)
Ending Fund Balance	\$372,374.08

April 30, 2018 - Preliminary:

Cash on Hand	\$122,044.65
Investments	325,402.26
Gains (Loss) on Investments	(75,871.29)
Net Current Assets & Liabilities	(0.00)
Ending Fund Balance	\$371,575.62

Attachments:



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 06/21/2018

Agenda Category: Financial Reports and Investments

Subject:

Financial Statements for May 2018

Department:

Administrative Services

Document Type:

Police Pension Board Item

Recommended Motion:

Motion to Accept and File the May 2018 Preliminary Financial Statements

Summary:

April 30, 2018 - Preliminary:

Cash on Hand	\$122,612.29
Investments	325,402.26
Gains (Loss) on Investments	(75,871.29)
Net Current Assets & Liabilities	<u>(0.00)</u>
Ending Fund Balance	\$372,143.26

May 31, 2018 - Preliminary:

Cash on Hand	\$122,764.01
Investments	325,402.26
Gains (Loss) on Investments	(75,871.29)
Net Current Assets & Liabilities	<u>(0.00)</u>
Ending Fund Balance	\$372,294.98

Attachments:

I. 2018 Police Income & Expense Statement

**CITY OF RICHLAND
POLICE PENSION FUND
2018 REVENUE AND EXPENSE**

Year of 2018	January	February	March	Preliminary April	Preliminary May	June	July	August	September	October	November	December	Year to Date	Budget	YTD%
Beginning Balance	\$ 383,028.96	\$ 370,979.18	\$ 371,144.12	\$ 372,802.13	\$ 372,143.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	0.00
REVENUE															
Investment Interest	1,179.09	1,092.71	1,053.54	1,053.24	867.23								5,245.81	12,825.00	40.9%
Other Interest Earnings													-	-	0.0%
Medical Reimburse													-	-	0.0%
Net Change in Fair Market Value													-	-	0.0%
Contribution- General Fund	23,000.00	37,000.00	37,000.00	32,000.00	33,000.00								162,000.00	470,400.00	34.4%
TOTAL REVENUE:	24,179.09	38,092.71	38,053.54	33,053.24	33,867.23	-	-	-	-	-	-	-	167,245.81	483,225.00	34.6%
EXPENSE															
Medical Insurance - <65	888.96	888.96	888.96	888.96	666.72								4,222.56	12,043.00	35.1%
Medical Insurance - >65	4,398.84	4,398.84	4,398.84	4,398.84	4,561.76								22,157.12	49,157.00	45.1%
Dental Insurance - Retired	822.12	822.12	822.12	822.12	822.12								4,110.60	10,750.00	38.2%
Dental Expense Pension	1,745.88	560.18	633.20	28.47	861.30								3,829.03	14,000.00	27.4%
Medical Expense Pension	8,796.20	9,915.35	8,636.42	9,111.09	8,244.04								44,703.10	160,000.00	27.9%
Medicare Premiums	3,376.00	2,974.00	3,376.00	3,108.00	3,242.00								16,076.00	36,600.00	43.9%
Retirement Allowance	8,554.78	10,854.71	9,588.08	8,066.13	8,066.13								45,129.83	114,830.00	39.3%
Widow's Benefits	7,039.95	7,510.68	7,251.44	7,251.44	7,251.44								36,304.95	81,470.00	44.6%
Operating Supplies	-			29.99									29.99	450.00	6.7%
Postage	-	2.93	0.47	7.07									10.47	250.00	4.2%
Shredding Services	-												-	50.00	0.0%
Travel	606.14												606.14	1,875.00	32.3%
Training & Conference	-		800.00										800.00	750.00	106.7%
Other Expenses	-												-	1,000.00	0.0%
Total Expense	36,228.87	37,927.77	36,395.53	33,712.11	33,715.51	-	-	-	-	-	-	-	177,979.79	483,225.00	36.8%
Revenues Over (Under)															
Expense:	(12,049.78)	164.94	1,658.01	(658.87)	151.72	-	-	-	-	-	-	-	(10,733.98)	-	
Ending Balance	\$ 370,979.18	\$ 371,144.12	\$ 372,802.13	\$ 372,143.26	\$ 372,294.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (10,733.98)	\$ -	
ENDING BALANCE CONSISTING OF:															
Cash	\$ 121,448.21	\$ 121,613.15	\$ 123,271.16	\$ 122,612.29	\$ 122,764.01										
Investments	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26										
Gain(Loss) on Investments	(75,871.29)	(75,871.29)	(75,871.29)	(75,871.29)	(75,871.29)										
Net Current Assets & Liabilities	-														
Ending Fund Balance	\$ 370,979.18	\$ 371,144.12	\$ 372,802.13	\$ 372,143.26	\$ 372,294.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Minimum Balance	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00										

Please note: Any months marked as "Preliminary" are in draft form and are not for decision-making purposes. Preliminary months are subject to change per the completion of the City's monthly and annual closing processes.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting
Date: 06/21/2018

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:
Pensioner P8 Special Request

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:

Summary:

Pensioner P8 has requested that two claims, in the total amount of \$609.39, be considered by the Board for payment, although the claims have past the 6-month submittal deadline per the Board's policy. Both claims are from October 2017 so the 6-month deadline for submittal was April 2018.

Pensioner P8 has submitted a letter of explanation for the Board's consideration that will be distributed at the meeting.

If the Board chooses to approve these claims, the secretary will add the claims in the amount approved to the June claims log for payment.

Attachments:



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting
Date: 06/21/2018

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:
Adjustment to June 2018 Claims Log

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:

Summary:

Pensioner P39 submitted a claim in May for a crown he received from Grandridge Dental. I picked up the wrong total for payment from the bill - I recorded \$765.30 for payment on the May claims log and it should have been \$815.30, a \$50 shortage. Luckily, the Finance department spotted my error and paid Grandridge Dental the correct amount of \$815.30 in May.

As the May claim log had already been approved at the meeting, the \$50 correction is reflected on the June claims log.

Attachments:



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting
Date: 06/21/2018

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:

June 2018 Medical/Dental/Vision/Medicare/Other Claims Log

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:

Approve the June 2018 Medical/Dental/Vision/Medicare/Other Claims Log in the amount of

Summary:

The June 2018 Medical/Dental/Vision/Medicare/Other Claims Log in the amount of \$15,922.01 will be presented to the Board for approval.

Attachments:

I. 062118 Claims Log

				MEDICARE	MEDIAL/RX/ ADULT CARE	PHYSICAL EXAMS	DENTAL		VISION (non-medical)				HEARING AID	MASSAGE	DEATH BENEFIT	TRAVEL / TUITION	OPERATING EXPENSES	GRAND TOTAL	ACUPUNCTURE
P NO.	DATE OF SERVICE	CLAIMANT	SERVICE RENDERED	BOARD PAYMENT	BOARD PAYMENT	\$400 YR MAX: BOARD PAYMENT	\$1,200 YR MAX DENTAL: BOARD PAYMENT	\$1,500 YR MAX BRIDGES/ DENTURES: BOARD PAYMENT	\$150 YR MAX FRAMES: BOARD PAYMENT	\$200 YR MAX CONTACTS: BOARD PAYMENT	LENS: BOARD PAYMENT	EYE EXAM: BOARD PAYMENT	\$1,800 EVERY 5 YRS PER HEARING AID: BOARD PAYMENT	\$50 MAX PER MONTH: BOARD PAYMENT	\$1,000 ONE- TIME PAYMENT: BOARD PAYMENT	BOARD PAYMENT	BOARD PAYMENT	GRAND TOTAL DOLLARS	12 Visit Yr Max ACUPUNCTURE
P1	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$121.00														\$121.00	
P2	Jun-18		MEDICARE PREMIUM															\$0.00	
P3	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$129.00														\$129.00	
P4	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$129.00														\$129.00	
P4	Mar-18	CLEARWATER DENTAL	XRAYS/FILLINGS				\$181.04											\$181.04	
P5	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P7	May-18	OPTICAL ACCENTS	EYE GLASS LENS								\$182.50							\$182.50	
P7	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$111.00														\$111.00	
P7	Apr-17	JANNET CALVERT O.D.	EYE EXAM									\$45.00						\$45.00	
P8	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$116.00														\$116.00	
P8	Jun-18	REIMBURSE	Brookdale Asst. Living Housing		\$4,444.00													\$4,444.00	
P8	Jun-18	REIMBURSE	Brookdale Asst. Living Personal Care		\$2,526.00													\$2,526.00	
P8	May & July 2017	REIMBURSE	Patient lift electric stand up sling & (2) Bariatic beds		\$384.14													\$384.14	
P8	Jun-17	REIMBURSE	Patient lift electric stand up sling & Bariatric bed		\$365.31													\$365.31	
P8	Sep-17	REIMBURSE	Patient lift electric stand up sling		\$325.00													\$325.00	
P8	Oct-17	REIMBURSE	Patient lift electric stand up sling		\$325.00													\$325.00	
P8	Nov-17	REIMBURSE	Patient lift electric stand up sling		\$325.00													\$325.00	
P8	Dec-17	REIMBURSE	Patient lift electric stand up sling		\$325.00													\$325.00	
P8	Jan-18	REIMBURSE	Patient lift electric stand up sling & Bariatric bed		\$476.18													\$476.18	
P8	Feb-18	REIMBURSE	Patient lift electric stand up sling & Bariatric Bed		\$476.18													\$476.18	
P9	Jun-18	REIMBURSE																\$0.00	
P10	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$402.00														\$402.00	
P10	May-18	REIMBURSE	OCUSOFT SPRAY		\$43.32													\$43.32	
P10	May-18	REIMBURSE	TESTOSTERONE		\$160.00													\$160.00	
P10	May-18	REIMBURSE	GLUCOSAMINE		\$28.99													\$28.99	
P11	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P12	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$120.00														\$120.00	
P12	May-18	REIMBURSE	TOOTH EXTRACTION				\$304.40											\$304.40	
P12	Mar-18	RX PHARMACY	DERMAZENE CREAM		\$61.66													\$61.66	
P12	May-18	TODD COOPER DDS	XRAYS/EXTRACTION				\$304.00											\$304.00	
P13	May-18	ROBERT GOTTLIEB DDS	Periodontal Cleaning				\$94.00	</											

P19	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$119.00														\$119.00	
P20	Jun-18																	\$0.00	
P21	Jun-18																	\$0.00	
P22	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$111.00														\$111.00	
P22	Dec-17	H. MATT SMITH M.O.	LESION REMOVAL		\$74.50													\$74.50	
P23	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P24	Jan-18	REIMBURSE	MAGNESIUM SERUM		\$40.00														
P24	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$109.00														\$109.00	
P28	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$114.00														\$114.00	
P30	Jun-18																	\$0.00	
P31	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$118.00														\$118.00	
P32	Jun-18		MEDICARE PREMIUM															\$0.00	
P34	Jun-18		MEDICARE PREMIUM	\$134.00														\$134.00	
P35	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$118.00														\$118.00	
P36	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$127.00														\$127.00	
P36	2018	RX PHARMACY	SYRINGES/GLUCOSAMINE		\$52.45													\$52.45	
P39	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$132.00														\$132.00	
P39	Jan-18	Tri Cities Community Health	Glycosylated HB A/C Test		\$66.94													\$66.94	
P39	Jan-18	GRANDRIDGE DENTAL	CROWN - PAYMENT ADJUSTMENT				\$50.00											\$50.00	
P39	May-18	JEFFREY MORGAN DMD	CROWN				\$384.70											\$384.70	
P40	Jun-18	REIMBURSE	MEDICARE PREMIUM	\$118.00														\$118.00	
PEXP																		\$0.00	
			GRAND TOTAL	\$3,376.00	\$10,929.37	\$0.00	\$1,429.14	\$0.00	\$0.00	\$0.00	\$182.50	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,922.01	0
																		\$40.00	
																		Cell Above Must = \$0	

The above-listed claims were approved by the LEOFF I Police Pension Board at its regular meeting held on June

We, the LEOFF I Police Pension Board Chairperson and Board Secretary, each swear under the penalty of perjury under the laws of the State of Washington of Washington that the above-listed claims are a true and correct listing of claims approved by the LEOFF I Police Pension Board on the date identified above.

LEOFF I Police Pension Board Chair: _____ Date: _____

LEOFF I Police Pension Board Secretary: _____ Date: _____

\$50.00 Payment adjustment from May Claims. May claim was listed as \$765.30 and should have been \$815.30. Finance Dept. corrected and paid the claim on May claims after the Board meeting. Do not pay this - for P39 reconcilliation only.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 06/21/2018

Agenda Category: Business Items

Subject:

Medicare Reimbursement Checks

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Summary:

Mr. Moore requested the date the Medicare reimbursement checks are processed by Finance be brought to the Board's June meeting for discussion. He said pensioners have contacted him with concerns regarding the date the Medicare reimbursement checks are received.

The current check run practice is the claims and Medicare reimbursements are approved at the Board meeting on the third Thursday of the month and sent to the Finance department for processing. The checks are run on the following Monday or Tuesday after the meeting so the pensioners should receive the check in the mail during the fourth week of the month.

The Board discussed the process date of the Medicare reimbursement checks at the July 20, 2017, Police Pension Board meeting and the excerpt of the minutes from that meeting are as follows:

2. Medicare Payment Date Change

- Marcia Hopkins, Police Pension Board Secretary

Ms. Hopkins said currently, the Medicare payments are prepared and submitted to accounts payable for payment on the first Wednesday of the month. The claims are prepared, approved by the Board and paid on the third Wednesday of the month, following the Police Pension Board meeting.

This method necessitates the Board Secretary to prepare two separate check runs to accounts payable every month.

Finance Director Allen said having separate check runs for Medicare and claims is the current practice but they could be combined. The Board is asked to consider approving the Medicare payments to be run on the third Wednesday of the month in conjunction with the approved Police Pension Board claims, instead of a separate check run on the first Wednesday of the month.

If approved, a letter will be sent to the pensioners explaining the change of date for the Medicare reimbursement payment.

MR. MOORE MOVED AND MR. THOMAS SECONDED THE MOTION TO COMBINE THE MEDICARE PAYMENTS AND THE CLAIMS INTO ONE CHECK RUN DURING THE 3RD WEEK OF THE MONTH. THE MOTION CARRIED 7-0.

Attachments:



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 06/21/2018

Agenda Category: Business Items

Subject:

Claims Processing

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Summary:

I receive claims both directly from the provider or directly from the pensioners. I carefully review each claim to be sure the correct documentation is provided, that the Medicare, Cigna and Police Pension Board policies are correctly reflected in the documentation and that the claim form is filled out correctly.

If there are issues, I resolve them by calling the provider or Cigna or the pensioner to obtain the correct documentation for the claims. This process can be very involved and require many phone calls to resolve the issues.

The City's policy is to have the pensioners resolve these issues themselves by calling Cigna's Health Advocate, if it is an insurance related issue, or contact their providers, if that is where the problem lies.

I would like to discuss this process with the Board members as shifting more of the burden onto the pensioners to resolve their claims issue may result in pensioners calling the Board Members about this topic.

I will provide examples of the claims paperwork at the meeting to better explain the issues I encounter when processing claims.

Attachments: