



MINUTES

RICHLAND CITY COUNCIL WORKSHOP MEETING

Richland City Hall ~ 505 Swift Boulevard

Tuesday, June 26, 2018

City Council Workshop - 6:00 p.m.

Mayor Thompson called the Council workshop to order at 6:00 p.m. in the Council Chamber at City Hall.

Attendance:

Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Alvarez, Lemley and Lukson were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley, Administrative Services Director Koch, Finance Director Allen, Energy Services Director Whitney, Public Works Director Rogalsky, Fire and Emergency Services Director Huntington, Community Development Director Jensen and City Clerk Hopkins.

Agenda Items

1. Review of 2019 Budget Process and Comprehensive Annual Financial Report (CAFR)

Ms. Koch said in accordance with Washington State law (RCW 35.33.075), the final budget passed by Council must be a balanced budget. She reviewed the budget calendar and gave details of the 2019 budget process.

Mr. Allen said the City follows the Generally Accepted Accounting Principles (GAAP) and must prepare a Comprehensive Annual Financial Report (CAFR) by the end of May each year for the prior fiscal/calendar year. The 2017 CAFR is currently in draft form because it is not considered complete until the State Auditors have conducted their audit of the City's financial statements and rendered an opinion that will be included with the CAFR. He gave highlights of the CAFR and details of the CAFR process.

Councilmembers had a question and answer period with Ms. Koch and Mr. Allen regarding the 2019 budget and the CAFR.

2. 1100/1200 Jadwin Avenue Update and Proposal

Mr. Jensen said staff is seeking input from Council on the new property owners' proposal to purchase the ground lease held by the City, as well as, subdivide the

property located at 1100 & 1200 Jadwin Avenue. He gave details of the proposal, the existing buildings, the property, and the owners proposed plan to develop the site.

Councilmembers had a question and answer period with Mr. Jensen regarding the proposal. Council advised Mr. Jensen to continue to move forward with the proposal at this time.

3. Local Revitalization Financing Program (LRF) Status Update

Mr. Jensen provided Council with a brief history of the Local Revitalization Financing Program and gave an update on the program's current status. He gave details on the current participants in the programs.

4. Transportation Planning (30 minutes)

Mr. Rogalsky gave a detailed update on the long range transportation planning that included: planning hierarchy; current planning projects; street maps; employment congestion projections; the Transition2040 study; the north/south capacity study; WSDOT and Richland study coordination; and traffic study context and conclusions.

Councilmembers had a question and answer period with Mr. Rogalsky and Ms. Reents on the transportation planning.

5. Strategic Plan Update (30 minutes)

Ms. Reents reviewed the strategic plan development and explained the new report format. She continued by explaining how the strategic plan interacts with the budget. She said staff will continue refining the draft Strategic Plan.

Council had a question and answer period with Ms. Reents.

Adjournment

Mayor Thompson adjourned the workshop at 7:41 p.m.

Respectfully Submitted,



Marcia Hopkins, City Clerk

FORM APPROVED:



Robert J. Thompson, Mayor

DATE APPROVED:

July 17, 2018

DATE PUBLISHED

July 17, 2018