MINUTES
PLANNING COMMISSION MEETING
City Hall – 550 Swift Boulevard – Council Chamber
WEDNESDAY, NOVEMBER 15, 2017
7:00 PM

Call to Order:

Chair Wallner called the meeting to order at 7:00 p.m.

Attendance:

Present: Chair Wallner, Vice Chair Madsen, Commissioners, Mealer, and Berkowitz, Wise and Boring. Also present were Council Liaison Phil Lemley, Community Development Director Kerwin Jensen and Development Services Manager Rick Simon.

.

Approval of Agenda:

Chair Wallner presented the meeting agenda for approval and asked for a motion to approve.

COMMISSIONER BERKOWITZ MOVED AND COMMISSIONER MADSEN SECONDED THE MOTION TO APPROVE THE NOVEMBER 15, 2017 MEETING AGENDA AS WRITTEN. MOTION CARRIED UNANIMOUSLY.

Approval of Minutes:

Chair Wallner presented the meeting minutes of the October 25, 2017 meeting for approval.

COMMISSIONER BORING MOVED AND VICE-CHAIR MADSEN SECONDED THE MOTION TO APPROVE MEETING MINUTES OF OCTOBER 25, 2017. MOTION CARRIED UNANIMOUSLY.

Public Comment

Chair Wallner asked the recorder to read the public comment procedures. After the procedure was read, **Chair Waller** opened the public comment period at 7:03 p.m. Having no public come forward for comment, **Chair Wallner** closed the public comment period at 7:03 p.m.

New Business – Public Hearing:

Chair Wallner asked the recorder to read the public hearing explanation. Once read, **Chair Wallner** introduced the first item of business.

1. **Public Hearing to Consider Appropriate Zoning Designations for a Proposed Annexation of Approximately 67 Acres Located South of Lorayne J Boulevard and West of Leslie Road.**

   Development Services Manager Rick Simon presented information regarding possible zoning designations for the proposed annexation area. Mr. Simon also informed the Commission that at least 90 percent of the public notice mailing had been returned and recommended the Commission hear testimony from any parties present and then table the item and keep the public hearing open until the notice is resent.

   Chair Wallner opened the public hearing at 7:08 p.m.

   Ken Wobig, 3021 Lorayne J Boulevard, testified in favor of the annexation but expressed the desire of some residents to ensure current uses would be protected.

   COMMISSIONER WISE MOTIONED AND COMMISSIONER BERKOWITZ SECONDED THE MOTION TO LEAVE THE PUBLIC HEARING OPEN UNTIL THE NEXT MEETING. MOTION CARRIED UNANIMOUSLY.

2. **Public Hearing to Consider Proposed Amendments to Chapter 24.12 of the Richland Municipal Code – Subdivision Procedures**

   Development Services Manager Rick Simon presented the proposed amendments to RMC Title 24.12. After Mr. Simon concluded his presentation, **Chairwoman Wallner** opened the public hearing at 7:12 p.m. Having no one come forward, she closed the public hearing at 7:12 p.m. Commissioners held a brief discussion and asked clarifying questions of Mr. Simon.

   VICE-CHAIR MADSEN MOTIONED AND COMMISSIONER BORING SECONDED THE MOTION TO RECOMMEND THE PLANNING COMMISSION CONCUR WITH THE FINDINGS AND CONCLUSIONS SET FORTH IN STAFF REPORT M2017-103 AND RECOMMEND TO THE CITY COUNCIL ADOPTION OF PROPOSED SUBDIVISION CODE AMENDMENTS WITH THE AMENDMENT FROM COMMISSIONER BERKOWITZ TO ADD LANGUAGE TO SECTION 24.12.045 THAT PUBLIC NOTICES BE POSTED TO BE VISIBLE FROM ADJACENT PUBLIC RIGHT-OF-WAYS. MOTION CARRIED UNANIMOUSLY.

Communications:

Mr. Simon reminded the group that the December meeting would be held a week earlier than usual due to the holiday.

Commissioner Berkowitz asked about agenda items for the next workshop. **Mr. Simon** replied that the only item would be continued discussion on storage containers. **Commissioner Berkowitz** also suggested the Commission hold a workshop on grading permits.

Adjournment:

Chairwoman Wallner adjourned the meeting at 7:19 p.m.

PREPARED BY: Lynne Follett, Executive Assistant

REVIEWED BY: Rick Simon, Secretary Richland Planning Commission