MINUTES
PLANNING COMMISSION MEETING
City Hall – 550 Swift Boulevard – Council Chamber
WEDNESDAY, May 24, 2017
7:00 PM

Call to Order:

Chair Wallner called the meeting to order at 7:00 p.m.

Attendance:

Present: Chair Wallner, Vice-Chair Madsen, Commissioners, Mealer, Boring, Berkowitz, Palmer and Wise. Also present were Council Liaison Phil Lemley, Community & Development Services Director Kerwin Jensen and Block Grant Coordinator Michelle Burden.

.

Approval of Agenda:

Chair Wallner presented the meeting agenda for approval.

COMMISSIONER BERKOWITZ MOVED AND COMMISSIONER PALMER SECONDED THE MOTION TO APPROVE THE MAY 24, 2017 MEETING AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

Approval of Minutes:

Chair Wallner presented the meeting minutes of the May 10, 2017 Special meeting for approval.

VICE CHAIR MADSEN MOVED AND COMMISSIONER BORING SECONDED THE MOTION TO APPROVE THE MINUTES OF THE WEDNESDAY, MAY 10, 2017 SPECIAL MEETING. MOTION CARRIED UNANIMOUSLY.

Public Comment

Chairman Wallner opened the public comment period at 7:02 p.m. Having no one come forward for comment, **Chairman Wallner** closed the public comment period at 7:03 p.m.

Business Item

1. Update on CDBG Wye Park fence replacement and Columbia Playfield playground resurfacing.

Chairman Wallner asked staff to provide background. Block Grant Coordinator Michelle

Burden introduced Parks & Public Facilities Capital Projects Manager Phil Pinard to provide background and information on the request to move funding from one project to another. Once Mr. Pinard outlined the reason for the request **Chairman Wallner** opened the floor for discussion.

Commissioner Palmer asked if there was a deadline to spend the money. Mr. Pinard and Mrs. Burden both confirmed that the money had to be spent by October 2017.

Vice Chair Madsen questioned the extent of excavation and why monitoring was needed.

COMMISSIONER BORING MOMOVED AND COMMISSIONER BERKOWITZ SECONDED THE MOTION TO RECOMMEND APPROVAL OF THE FUNDING CHANGE TO THE 2017 COMMUNITY BLOCK GRANT AWARDS. MOTION PASSED UNANIMOUSLY.

<u>New Business – Public Hearing:</u>

1. 2018-2023 Six-year Transportation Improvement Program
   Chairman Wallner asked staff to present information related to the TIP. Transportation and Development Manager Jeff Peters reviewed the plan information. He also noted an added project for 2018, George Washington Way pavement preservation project that would repave from Guyer Street to Horn Rapids Road if the grant application is successful.

   After the public hearing explanation was read, Chairman Wallner opened the public hearing at 7:17 p.m. Having no one come forward for comment, Chairman Wallner closed the public hearing at 7:17 p.m. and opened the floor to Commission questions and discussion.

   Commissioner Wise asked about the Bellerive extension project related to Rachel Road and the final alignment. Mr. Peters clarified that Bellerive is separate from Rachel Road and will likely be completed in 2017 and therefore removed from the TIP before final approval.

   Commissioner Boring asked if there were any changes to the George Washington Way pavement improvement project. Mr. Peters confirmed that was the only change other than a few administrative date or numbering changes.

   Commissioner Berkowitz expressed her appreciation for the changes related to the Rachel Road alignment. She also asked about the plans for a bike path along the Queensgate extension. Mr. Peters explained the process and timing for when the bike path would be constructed based on future development.

   Commissioner Berkowitz expressed comments related to the south George Washington Way modification and her desire to see Complete Streets adopted along the Swift corridor. Mr. Peters informed the Commission that Complete Streets has been workshopped with the City Council but the City was not successful this year for a grant to fund that project.

Vice Chair Madsen asked Mr. Peters about the timing for the Queensgate roundabout project. Mr. Peters confirmed that construction would likely start in the fall and be completed before the end of the year.

COMMISSIONER BORING MOTIONED AND VICE CHAIR MADSEN SECONDED A MOTION TO RECOMMEND TO COUNCIL TO APPROVE THE 2018-2023 SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM. MOTION CARRIED UNANIMOUSLY.

Unfinished Business – Public Hearing:

1. Consideration of the Comprehensive Plan Update

   Mr. Jensen informed the Commission that the Plan is in the 60 day agency comment period and it would be advantageous for the Commission to postpone any recommendation until after the comment period.

   Commissioners Boring and Wise agreed that there were still questions to be answered and thought the Commission should wait to make any recommendations.

COMMISSIONER BORING MOVED AND COMMISSIONER WISE SECONDED THE MOTION TO POSTONE ANY RECOMMENDATION ON THE COMPREHENSIVE PLAN UNTIL THE COMMISSION HAS AN ADDITIONAL WORKSHOP AND RECEIVES ALL THE COMMENTS FROM VARIOUS STATE DEPARTMENTS. MOTION CARRIED UNANIMOUSLY.

2. Consideration of Amendments to the City's Critical Areas Ordinance

   Chairman Wallner announced to the Commission that based on conversation with staff this item was not ready for consideration and would be moved to a future meeting.

COMMISSIONER BORING MOTIONED AND VICE CHAIR MADSEN SECONDED A MOTION TO POSTPONE ANY RECOMMENDATION REGARDING THE CITY'S CRITICAL AREAS ORDINANCE UNTIL AFTER THE COMMENT PERIOD HAS EXPIRED. MOTION CARRIED UNANIMOUSLY.

Communications:

Commissioner Wise wished everyone a wonderful Memorial Day weekend.

Adjournment:

Chairman Wallner adjourned the meeting at 7:37p.m.

PREPARED BY: Lynne Follett, Executive Assistant

REVIEWED BY: ______________________________

Rick Simon, Secretary Richland Planning Commission