

Agenda

Police Pension Board Regular Meeting

Thursday, August 16, 2018 - 8:15 AM

City Hall Annex Building | City Manager's Conference Room

975 George Washington Way, Richland, WA 99352

Police Pension Board Regular Meeting No. 709

Call to Order:

Attendance:

Board Members: Mayor Thompson, Board Chair; Mayor Pro Tem Christensen;
Administrative Services Director Koch; City Clerk and Police Pension Board Secretary
Hopkins; Police Representatives Thomas; Moore; Couch

Presentations:

1. Life Flight Membership
- Marcia Hopkins, City Clerk

Public Comments:

Minutes: (Approve by Motion)

1. Approved the Minutes of the Meeting Held July 19, 2018
- Marcia Hopkins, City Clerk

Financial Reports and Investments: (Approve to Accept and File by Motion)

1. Financial Statements for July 2018
- Cathleen Koch, Administrative Services Director

Medical/Dental/Vision/Medicare/Other Claims: (Approve by Motion)

1. Pensioner P2 Claims
- Marcia Hopkins, City Clerk

2. Pension P8 Update
 - Marcia Hopkins, City Clerk
3. 2018 August Claims for Approval
 - Marcia Hopkins, City Clerk

Business Items: (Approve by Motion)

Board Member Comments:

Adjournment: (Motion to Adjourn)

The Richland City Hall Annex Building is ADA accessible. Parking and access is available at the entrance facing George Washington Way.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 08/16/2018

Agenda Category: Presentations

Subject:

Life Flight Membership

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Summary:

Pensioner Lee Bush sent the email below about the Life Flight Membership and its critical air transport services. He requested that the Police Pension Board review the information (flyer attached) and take it into consideration.

July 24, 2018

Hi Marcia,

I received the following email from a retirees organization that I belong to.

It got me to thinking that the Pension Board Members might like to have this topic, on their agenda, to discuss whether this is a program they would like to enroll all retirees in.

Enrolling the retirees and paying the insurance premium could potentially save the City of Richland large sums of money. Also, inquiring about receiving a 'group', instead of an 'individual' rate, might be beneficial to all and again save money. Thank you.

Sincerely,

Lee Bush

LEOFF I Retiree

Attachments:

I. Life Flight Membership



Life Flight Membership

We all know how expensive utilizing the critical air transport services are in an emergency situation. Ten, twelve, fifteen thousand dollars.

This is not an endorsement, but it is something you should consider if you don't live in a Metro area or if you live way out in a rural area or if you travel a lot.

Members are encouraged to take a look at lifeflight.org and consider membership.

- 1 Year (\$65)
- 2 Years (\$120)
- 5 Years (\$275)
- Lifetime (\$1,100)

Special offer \$40 for new members from now to Labor Day

This is the cost for all members of your residence, not per person. (Everyone you claim on your tax return)

It is a phenomenal deal that can save you thousands of dollars should you or a member of your household need to be airlifted in an emergency situation. Even from a small rural town you might live in to a major medical center such as Spokane, Boise, Seattle, Portland, etc. due to medical problems, not just an accident.

Read the information on the site, but basically, for \$65/year, all residents at your house are covered, and they take whatever insurance you may have as FULL payment. No out of

pocket expenses for the air flight. I think your insurance will still have to pay for the controversial ambulance charge like from the landing pad at Harborview Hospital in Seattle, the ¼ block to the hospital. Not sure on that.

Even those of us that are LEOFF 1 should consider it, as it is for all who live at the house, including spouses and significant others. And it would actually save your employer a LOT of money should you need it.

Lifeflight.org

Service area:

Life Flight Network offers ICU-level care during air transport across the Pacific Northwest and Intermountain West. EMS helicopters typically operate within a 175-mile radius of their base, but have the capability to fly longer distances. Fixed-wing aircraft can transport patients throughout the nation.

**Joe Dawson,
President**

206 817-8376

**Ralph Waddle,
Westside Vice
President**

253 863-9188

**Don McCabe,
Eastside Vice
President /
Webmaster**

509 951-0399

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POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 08/16/2018

Agenda Category: Minutes

Subject:

Approved the Minutes of the Meeting Held July 19, 2018

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Summary:

None.

Attachments:

I. 071918 Minutes

MINUTES

POLICE PENSION BOARD REGULAR MEETING NO. 708

Thursday, July 19, 2018 | 8:15 AM

City Hall Annex Building | City Manager's Conference Room

975 George Washington Way, Richland, WA 99352

CALL TO ORDER:

Mrs. Hopkins called the meeting to order at 8:20 a.m.

ATTENDANCE:

Board Members: City Clerk/Police Pension Board Secretary Hopkins, Administrative Services Director Koch, Police Representatives Moore, Thomas and Couch.

Absent: Mayor Thompson

PRESENTATIONS: (Discussion Only)

1. Kadlec Regional Medical Center Billing Update
- Allison Jubb, Human Resources Director

Ms. Jubb said she is continuing to work on the Kadlec claims issue, however, the issues are on a smaller scope than anticipated. She detailed some of the issues that have been a problem, including Kadlec's confusion that the Board is an insurance company, Kadlec needing to send the original Explanation of Benefits to the Board with their invoices and out-of-network charges. She advised that pensioners need to send their Kadlec bills to the Board Secretary for review and processing to ensure they are correct. The Board asked Ms. Hopkins to send a letter to the pensioners informing them of this procedure.

She next addressed the Board's question on using a Board doctor for claims that need investigation and she gave details on using a Medical Review Board as it would be the appropriate means to resolve an issue, but said they are very expensive to use their services. The Board discussed this topic and decided to continue to use local doctors to give a second opinion when the need arises.

In conclusion, Ms. Jubb said she is looking into adding some common medical services and prescriptions to the pensioners' Cigna plan to utilize the potential discount of the plan.

2. 2018 Police Board Representative Election Results – Mr. Couch Reelected
Marcia Hopkins, City Clerk/Police Pension Board Secretary

Ms. Hopkins said Mr. Couch was reelected as the Police Board Representative for a three-year term beginning July 1, 2018. She said she has mailed the election results to the pensioners.

PUBLIC COMMENTS:

There were no public comments.

MINUTES: (Approve by Motion)

1. Approve the Minutes of the Police Pension Board Meeting Held June 21, 2018
- Marcia Hopkins, City Clerk/Police Pension Board Secretary

Mr. Thomas moved and Mr. Moore seconded the motion to approve the minutes of the Police Pension Board Meeting held June 21, 2018. The motion carried 5-0.

FINANCIAL REPORTS AND INVESTMENTS: (Approve to Accept and File by Motion)

1. Financial Statements for July 2018

May 31, 2018 - Preliminary:

Cash on Hand	\$122,764.01
Investments	325,402.26
Gains (Loss) on Investments	(75,871.29)
Net Current Assets & Liabilities	(0.00)
Ending Fund Balance	\$372,294.98

June 30, 2018 - Preliminary:

Cash on Hand	\$122,675.99
Investments	325,402.26
Gains (Loss) on Investments	(75,871.29)
Net Current Assets & Liabilities	(0.00)
Ending Fund Balance	\$372,206.96

Mr. Couch moved and Mr. Moore seconded the motion to accept and file the preliminary financial statement for July 2018. The motion carried 5-0.

MEDICAL/DENTAL/VISION/MEDICARE/OTHER CLAIMS: (Approve by Motion)

1. Pensioner P20 Medicare Payment
- Marcia Hopkins, City Clerk/Police Pension Board Secretary

Ms. Hopkins said Pensioner P20 has begun Medicare benefits as of May 2018 in the amount of \$134. On the 2018 July Claims Log, a Medicare payment of \$402 for May, June and July is listed to get the Medicare Part B payments current. Beginning on the 2018 August Claims Log, the payment will be for \$134 and ongoing.

2. Medical/Dental/Vision/Medicare Claims for July 2018 Claims
- Marcia Hopkins, City Clerk/Police Pension Board Secretary

Ms. Koch expressed her concerns that some pensioner's claims may not be considered medically necessary. She said she was unable to be present when the Board last updated its policies and procedures and said she would have voiced her concerns then about this topic at that time.

After discussion, the Board agreed to require more information from doctors who prescribe medications that are not covered by Cigna, by requiring a letter from the doctor stating if the prescription is medically necessary, describing the treatment plan and what the duration of the treatment will be. The pensioner will attach this letter to a claim for prescribed medications that are not covered by Cigna before submitting it to the Board for payment consideration. After the letter is approved by the Board at their August 16, 2018 meeting, it will be sent to all pensioners.

Mr. Couch moved and Mr. Moore seconded a motion to approve the July claims as presented in the amount of \$11,597.49. The motion carried 5-0.

BUSINESS ITEMS: (Approve by Motion)

1. Pensioner P17 Special Request

Pensioner P17 has asked the Board to consider assistance to help defray some or all of the cost of his long-term health care policy. A copy of the letter from Pensioner P17 to the Board was distributed at the meeting.

The Board discussed the request and said that long-term health care is covered by the Police Pension Board already.

Mr. Thomas moved and Mr. Moore seconded the motion to deny Pensioner P17's request to cover some or all of his personal long term health care policy. The motion carried 5-0.

Ms. Hopkins said she would write a letter to Pensioner P17 letting him know of the Board's decision.

2. Review of the Police Pension Board Policies and Procedures

Ms. Koch said she had requested this review, but in light of the Board's agreement to request the pensioners provide a letter from their doctor stating if prescriptions and treatments are medically necessary, she no longer sees the need to review the Board policies at this time.

BOARD MEMBER COMMENTS:

Mr. Moore wants a second opinion for a medical issue he is experiencing and confirmed with Ms. Jubb that a second opinion would be covered by Cigna.

ADJOURNMENT:

Ms. Hopkins adjourned the meeting at 9:25 a.m.

Respectively Submitted By,

Marcia Hopkins, City Clerk/Police Pension Board Secretary

Approved: August 16, 2018



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 08/16/2018

Agenda Category: Financial Reports and Investments

Subject:

Financial Statements for July 2018

Department:

Administrative Services

Document Type:

Police Pension Board Item

Recommended Motion:

Motion to Accept and File the July 2018 Preliminary Financial Statements

Summary:

June 30, 2018 - Preliminary:

Cash on Hand	\$122,791.31
Investments	325,402.26
Gains (Loss) on Investments	(75,871.29)
Net Current Assets & Liabilities	<u>(0.00)</u>
Ending Fund Balance	\$372,322.28

July 31, 2018 - Preliminary:

Cash on Hand	\$122,675.68
Investments	325,402.26
Gains (Loss) on Investments	(75,871.29)
Net Current Assets & Liabilities	<u>(0.00)</u>
Ending Fund Balance	\$372,206.65

Attachments:

I. 2018 Police Income & Expense Statement

**CITY OF RICHLAND
POLICE PENSION FUND
2018 REVENUE AND EXPENSE**

Year of 2018	January	February	March	April	May	Preliminary June	Preliminary July	August	September	October	November	December	Year to Date	Budget	YTD%
Beginning Balance	\$ 383,028.96	\$ 370,979.18	\$ 371,144.12	\$ 372,802.13	\$ 372,143.26	\$ 372,410.30	\$ 372,322.28		\$ -	\$ -	\$ -	\$ -		\$ -	0.00
REVENUE															
Investment Interest	1,179.09	1,092.71	1,053.54	1,053.24	982.55	902.02	889.03						7,152.18	12,825.00	55.8%
Other Interest Earnings													-	-	0.0%
Medical Reimburse													-	-	0.0%
Net Change in Fair Market Value													-	-	0.0%
Contribution- General Fund	23,000.00	37,000.00	37,000.00	32,000.00	33,000.00	33,000.00	32,000.00						227,000.00	470,400.00	48.3%
TOTAL REVENUE:	24,179.09	38,092.71	38,053.54	33,053.24	33,982.55	33,902.02	32,889.03	-	-	-	-	-	234,152.18	483,225.00	48.5%
EXPENSE															
Medical Insurance - <65	888.96	888.96	888.96	888.96	666.72	666.72	666.72						5,556.00	12,043.00	46.1%
Medical Insurance - >65	4,398.84	4,398.84	4,398.84	4,398.84	4,561.76	4,561.76	4,561.76						31,280.64	49,157.00	63.6%
Dental Insurance - Retired	822.12	822.12	822.12	822.12	822.12	822.12	822.12						5,754.84	10,750.00	53.5%
Dental Expense Pension	1,745.88	560.18	633.20	28.47	861.30	1,075.14	-						4,904.17	14,000.00	35.0%
Medical Expense Pension	8,796.20	9,915.35	8,636.42	9,111.09	8,244.04	8,155.06	7,858.49						60,716.65	160,000.00	37.9%
Medicare Premiums	3,376.00	2,974.00	3,376.00	3,108.00	3,242.00	3,376.00	3,778.00						23,230.00	36,600.00	63.5%
Retirement Allowance	8,554.78	10,854.71	9,588.08	8,066.13	8,066.13	8,066.13	8,066.13						61,262.09	114,830.00	53.4%
Widow's Benefits	7,039.95	7,510.68	7,251.44	7,251.44	7,251.44	7,251.44	7,251.44						50,807.83	81,470.00	62.4%
Operating Supplies	-			29.99									29.99	450.00	6.7%
Postage	-	2.93	0.47	7.07		15.67							26.14	250.00	10.5%
Shredding Services	-												-	50.00	0.0%
Travel	606.14												606.14	1,875.00	32.3%
Training & Conference	-		800.00										800.00	750.00	106.7%
Other Expenses	-												-	1,000.00	0.0%
Total Expense	36,228.87	37,927.77	36,395.53	33,712.11	33,715.51	33,990.04	33,004.66	-	-	-	-	-	244,974.49	483,225.00	50.7%
Revenues Over (Under)															
Expense:	(12,049.78)	164.94	1,658.01	(658.87)	267.04	(88.02)	(115.63)	-	-	-	-	-	(10,822.31)	-	
Ending Balance	\$ 370,979.18	\$ 371,144.12	\$ 372,802.13	\$ 372,143.26	\$ 372,410.30	\$ 372,322.28	\$ 372,206.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (10,822.31)	\$ -	
ENDING BALANCE CONSISTING OF:															
Cash	\$ 121,448.21	\$ 121,613.15	\$ 123,271.16	\$ 122,612.29	\$ 122,879.33	\$ 122,791.31	\$ 122,675.68								
Investments	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26								
Gain(Loss) on Investments	(75,871.29)	(75,871.29)	(75,871.29)	(75,871.29)	(75,871.29)	(75,871.29)	(75,871.29)								
Net Current Assets & Liabilities	-														
Ending Fund Balance	\$ 370,979.18	\$ 371,144.12	\$ 372,802.13	\$ 372,143.26	\$ 372,410.30	\$ 372,322.28	\$ 372,206.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Minimum Balance	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00								

Please note: Any months marked as "Preliminary" are in draft form and are not for decision-making purposes. Preliminary months are subject to change per the completion of the City's monthly and annual closing processes.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting
Date: 08/16/2018

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:
Pensioner P2 Claims

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:

Summary:

Pensioner P2 submitted a claim for a medication that is covered by Cigna in the amount of \$17.43. The pharmacy did submit the prescription to Cigna, however, the refill date when Cigna would pay was July 14, 2018 and the pensioner chose to pick up the prescription on July 6, 2018 and pay for the prescription. Cigna would have covered this drug on the refill date, but denied payment due to it being picked up early. As this situation has not come up in the Board Secretary's tenure, a confirmation by the Board for approval is requested.

Also, of note is P2 submission of two prescriptions of oxycontin, \$964.92 each for a total of \$1,929.84. Oxycontin is not covered under Cigna.

Attachments:



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting
Date: 08/16/2018

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:
Pension P8 Update

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:

Summary:

At their July 19, 2018 Police Pension Board meeting, the Board asked for confirmation on whether Pensioner P8 was purchasing the bariatric bed and mattress which includes a lift, or if it was being rented. After speaking with Pensioner P8, it was confirmed that the bed is being purchased. Pensioner P8 estimated that one more payment was necessary to complete the purchase.

Attachments:



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting
Date: 08/16/2018

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:
2018 August Claims for Approval

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:

Summary:
The total amount of the August 2018 claims for approval is \$12,519.23.

Attachments:
I. 081618 Claims Log

AUGUST 2018 POLICE PENSION BOARD CLAIM LOG

				MEDICARE	MEDICAL/ RX/ADULT CARE	PHYSICAL EXAMS	DENTAL		VISION (non-medical)				HEARING AID	MASSAGE	DEATH BENEFIT	TRAVEL/TUITION	OPERATING EXPENSES	GRAND TOTAL	ACUPUNCTURE
P NO.	DATE OF SERVICE	CLAIMANT	SERVICE RENDERED	BOARD PAYMENT	BOARD PAYMENT	\$400 YR MAX: BOARD PAYMENT	\$1,200 YR MAX DENTAL: BOARD PAYMENT	\$1,500 YR MAX BRIDGES/ DENTURES: BOARD PAYMENT	\$150 YR MAX FRAMES: BOARD PAYMENT	\$200 YR MAX CONTACTS: BOARD PAYMENT	LENS: BOARD PAYMENT	EYE EXAM: BOARD PAYMENT	\$1,800 EVERY 5 YRS PER HEARING AID: BOARD PAYMENT	\$50 MAX PER MONTH: BOARD PAYMENT	\$1,000 ONE-TIME PAYMENT: BOARD PAYMENT	BOARD PAYMENT	BOARD PAYMENT	GRAND TOTAL	12 Visit Yr Max ACUPUNCTURE
P1	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$121.00														\$121.00	
P2	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$402.00														\$402.00	
P3	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$129.00														\$129.00	
P4	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$129.00														\$129.00	
P5	Aug-18	Uptown Vision Center	Eye glass frames/Lenses/Exam						\$150.00		\$248.00	\$218.00						\$616.00	
P5	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P7	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$111.00														\$111.00	
P8	Mar&April 2018	REIMBURSE	Bariatric Bed & Mattress & Lift		\$710.48													\$710.48	
P8		REIMBURSE	Brookdale Asst. Living Housing		\$4,444.00													\$4,444.00	
P8		REIMBURSE	Brookdale Asst. Living Personal Care		\$2,526.00													\$2,526.00	
P8	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$116.00														\$116.00	
P9	Aug-18																	\$0.00	
P10	Jul-18	REIMBURSE	Ocusoft		\$21.66													\$21.66	
P10	Aug-18	REIMBURSE	Glucosamine		\$28.99													\$28.99	
P11	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P12	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$120.00														\$120.00	
P13	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$118.00														\$118.00	
P14	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$133.00														\$133.00	
P15	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P17	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P18	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$127.00														\$127.00	
P19	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$119.00														\$119.00	
P20	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P21	Aug-18																	\$0.00	
P22	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$111.00														\$111.00	
P23	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P24	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$109.00														\$109.00	
P24	Jul-18	HAN AND ROSE PLLC	CROWN				\$585.18											\$585.18	
P28	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$114.00														\$114.00	
P30	Aug-18																	\$0.00	
P31	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$118.00														\$118.00	
P32	Aug-18																	\$0.00	
P34	Aug-18			\$134.00														\$134.00	
P35	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$118.00														\$118.00	
P36	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$127.00														\$127.00	
P36	Aug-18	REIMBURSE	Eye glass frames/Lenses					\$39.90		\$37.02								\$76.92	
P39	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$132.00														\$132.00	
P40	Aug-18	REIMBURSE	MEDICARE PREMIUM	\$118.00														\$118.00	
PEXP																		\$0.00	
			GRAND TOTAL	\$3,510.00	\$7,731.13	\$0.00	\$585.18	\$0.00	\$189.90	\$0.00	\$285.02	\$218.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,519.23	0
																		\$0.00	

The above-listed claims were approved by the LEOFF I Police Pension Board at its regular meeting held on August

We, the LEOFF I Police Pension Board Chairperson and Board Secretary, each swear under the penalty of perjury under the laws of the State of Washington

of Washington that the above-listed claims are a true and correct listing of claims approved by the LEOFF I Police Pension Board on the date identified above.

LEOFF I Police Pension Board Chair: _____ Date: _____

LEOFF I Police Pension Board Secretary: _____ Date: _____