



Agenda
City Council Regular Meeting
Tuesday, September 4, 2018
City Hall Council Chamber | 505 Swift Boulevard

City Council Pre-Meeting Workshop - 6:15 p.m. (Discussion Only – Annex Building)

Agenda Item:

1. Interviews for the Richland Public Facilities District Board (45 minutes)
 - Robert Thompson, Mayor
2. Discuss Meeting Agenda Items (30 minutes)
 - City Councilmembers

City Council Regular Meeting - 7:30 p.m. (City Hall Council Chamber)

Welcome and Roll Call

Pledge of Allegiance

Approval of Agenda: (Approved by Motion)

Presentations:

3. New Hire/Retirements (5 minutes)
 - Allison Jubb, Human Resources Director
4. Back the Blue Proclamation (5 minutes)
 - Robert Thompson, Mayor
5. Attendance Awareness Month/United Way Attendance Matters Proclamation (5 minutes)
 - Robert Thompson, Mayor

Public Hearing: (Please Limit Public Hearing Comments to 3 Minutes) Note: Records intended for Council consideration must be given to the City Clerk.

6. Amending the 2018 Budget in the General Fund, Park Reserve Fund and Park Project Construction Fund - Ordinance No. 48-18
 - Joe Schiessl, Parks and Public Facilities Director
7. Proposed 2018-2020 Collective Bargaining Agreement with the International Union of Operating Engineers (IUOE), Local Union No. 280 - Resolution No. 121-18
 - Cathleen Koch, Administrative Services Director

Public Comments: (Please Limit Public Comments to 2 Minutes) Note: Records intended for Council consideration must be given to the City Clerk.

Consent Calendar: (Approved by single vote or Council may pull items and transfer to Items of Business)

Minutes:

8. Approve the City Council Meeting Minutes from August 21 and 28, 2018
 - Heather Kintzley, City Attorney

Ordinances - First Reading:

9. Ordinance No. 47-18, Amending the 2018 Budget in the General Fund for Hotel/Motel Lodging Tax Funding
 - Jon Amundson, Assistant City Manager
10. Ordinance No. 48-18, Amending the 2018 Budget in the Park Reserve Fund, General Fund and Park Project Construction Fund
 - Joe Schiessl, Parks and Public Facilities Director

Ordinances - Second Reading/Passage:

11. Ordinance No. 46-18, Authorizing a Bond Issuance and Participant Agreement with Energy Northwest for the Horn Rapids Solar Storage and Training Project
 - Clint Whitney, Energy Services Director

Resolutions – Adoption:

12. Resolution No. 71-18, Approving the Final Plat of Sundance Estates North
 - Kerwin Jensen, Community Development Director
13. Resolution No. 121-18, Approving the 2018-2020 Collective Bargaining Agreement with the International Union of Operating Engineers, Local Union No. 280
 - Cathleen Koch, Administrative Services Director
14. Resolution No. 122-18, Authorizing an Interlocal Agreement with the Franklin Conservation District for Public Education Program Services
 - Pete Rogalsky, Public Works Director
15. Resolution No. 123-18, Authorizing an Interlocal Agreement with Benton County for Equipment and Services
 - Pete Rogalsky, Public Works Director
16. Resolution No. 124-18, Authorizing a Request to Reallocate Surface Transportation Program (STP) Funds to the Columbia Park Trail Improvements - East Project
 - Pete Rogalsky, Public Works Director
17. Resolution No. 125-18, Authorizing a Facility Use Agreement with the Richland Lacrosse Club for use of Badger Mountain Park
 - Joe Schiessl, Parks and Public Facilities Director

Items for Approval:

18. Appointments to the Economic Development Committee: Joey Chacon and Rae Moss
 - Heather Kintzley, City Attorney
19. Authorize Travel for Mayor Thompson
 - Cindy Reents, City Manager

Expenditures - Approval:

20. Expenditures from August 13, 2018 - August 24, 2018 for \$13,129,359.26 including Check Nos. 260499-260988, Wire Nos. 7051-7082, Payroll Check Nos. 137575-138157, and Payroll Wire/ACH Nos. 10586-10601
- Cathleen Koch, Administrative Services Director

Items of Business:

Reports and Comments:

1. City Manager
2. City Council
3. Mayor

Adjournment

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COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Agenda Item

Subject:

Interviews for the Richland Public Facilities District Board (45 minutes)

Department:
City Manager

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Summary:

Two candidates will be interviewed by Council for the open position on the Richland Public Facilities District Board. Each interview will 15 minutes with 15 minutes at the end for Council discussion.

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Presentations

Subject:

New Hire/Retirements (5 minutes)

Department:

Administrative Services

Ordinance/Resolution Number:

Document Type:

Presentation

Recommended Motion:

Summary:

Newly hired employees and employee retirements that occurred within the last month will be presented to Council this evening.

Any new employees able to attend this evening will be introduced to Council.

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Presentations

Subject:

Back the Blue Proclamation (5 minutes)

Department:
City Manager

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:

Summary:

The Garden is again holding a Law Enforcement Appreciation Day called Back the Blue and this year, it's on Saturday, September 15.

09.15.18 @ 6PM

BACK THE BLUE

Law Enforcement Appreciation Day at The Garden

6811 W Okanogan Place, Kennewick

It's our way of honoring law enforcement officers and showing our appreciation for all that they do for our community every day. The morning of the Saturday, September 15, we are planning to bring some breakfast goodies and coffee to the station at the morning shift change.

In the evening, we are having a special service for law enforcement followed by a free BBQ. Current and retired law enforcement are encouraged to attend, along with their families if they'd like to. I've attached a flyer with details and this info will also be posted in our website (www.thegardentricities.com) in the near future.

We respectfully request that the City declare September 15, 2018 "Back the Blue Day" and have attached a draft proclamation for your consideration. If the City grants this request, we're happy to pick up the proclamation at your convenience, any time before September 15. We'd also love to have Mayor Thompson (or a representative) join us in the evening service to present the proclamation if his schedule permits.

Thank you for your consideration!

Lynae Carter,
Assistant to Pastor Thom Fields
The Garden
(509) 735-1650 x223
www.thegardentricities.com

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Presentations

Subject:

Attendance Awareness Month/United Way Attendance Matters Proclamation (5 minutes)

Department:
City Manager

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:

Summary:

Liz Schweighardt, Administrative Assistant United Way of Benton & Franklin Counties, will receive the proclamation and speak on how United Way of Benton & Franklin Counties leads a community-wide awareness campaign with the goal of improving school attendance and decreasing absenteeism among K-12 students in Benton and Franklin Counties.

Fiscal Impact:

Attachments:

- I. 090418 Attendance Awareness Month



WHEREAS, good attendance is essential to student achievement and graduation and United Way of Benton/Franklin Counties is committed to reducing chronic absence by offering collaborative and tailored approaches to the particular challenges and strengths in the community; and

WHEREAS, chronic absence – missing ten-percent or more of school – is a proven predictor of academic failure and dropout rates and it also effects students who attend regularly as teachers must spend time reviewing missed lessons with absentee students; and

WHEREAS, the impact of chronic absence hits low-income students and children of color particularly hard as they are more likely to face systemic barriers to getting to school – such as unreliable transportation and unstable or unaffordable housing; and

WHEREAS, schools, parents, and community partners must do more to track, calculate and share the data on how many students are chronically absent and address the hurdles that keep children from getting to school; and

NOW, THEREFORE, I, Robert J. Thompson, by virtue of the authority vested in me as Mayor of the City of Richland, Washington, do hereby proclaim the month of September to be

Attendance Awareness Month

in Richland, and I encourage all citizens to support and recognize that good attendance is essential to student achievement and graduation.

IN WITNESS WHEREOF I have hereunto set my hand and caused to be affixed hereto the official seal of the City of Richland, Washington this 4th day of September 2018.

Robert J. Thompson, Mayor of Richland



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Public Hearing

Subject:

Amending the 2018 Budget in the General Fund, Park Reserve Fund and Park Project Construction Fund - Ordinance No. 48-18

Department:

Parks & Public Facilities

Ordinance/Resolution Number:

Document Type:

Ordinance

Recommended Motion:

Summary:

This budget amendment proposes to appropriate additional funding from the Park Reserve Fund to meet obligations of the General Fund and Park Project Construction Fund.

Ordinance No. 48-18 is on the agenda for first reading later this meeting.

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Public Hearing

Key I - Financial Stability & Operational Effectiveness

Subject:

Proposed 2018-2020 Collective Bargaining Agreement with the International Union of Operating Engineers (IUOE), Local Union No. 280 - Resolution No. 121-18

Department:

Administrative Services

Ordinance/Resolution Number:

Document Type:

Resolution

Recommended Motion:

None.

Summary:

This public hearing is held to allow for input on the 2018-2020 Collective Bargaining Agreement (CBA) with International Union of Operating Engineers (IUOE), Local Union No. 280.

Resolution No. 121-18 is on the agenda for consideration later in this meeting.

Fiscal Impact:

No

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Minutes

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Approve the City Council Meeting Minutes from August 21 and 28, 2018

Department:
City Attorney

Ordinance/Resolution Number:

Document Type:
Minutes

Recommended Motion:

Approve the City Council Meeting Minutes from August 21 and 28, 2018

Summary:

None.

Fiscal Impact:

None.

Attachments:

1. August 28, 2018 City Council Meeting Minutes
2. August 21, 2018 City Council Meeting Minutes



MINUTES

RICHLAND CITY COUNCIL WORKSHOP MEETING

Richland City Hall ~ 505 Swift Boulevard

Tuesday, August 28, 2018

City Council Workshop - 6:00 p.m.

Mayor Pro Tem Christensen called the Council workshop to order at 6:00 p.m. in the Council Chamber at City Hall.

Attendance: Mayor Pro Tem Christensen, Councilmembers Lemley, Lukson and Kent were present.

Also present were City Manager Reents, Assistant City Manager Amundson, Administrative Services Director Koch, Finance Director Allen, Public Works Director Rogalsky, Public Works Project and Solid Waste Manager Marlow, Energy Service Director Whitney, Fire and Emergency Services Director Huntington, Parks and Public Facilities Director Schiessl and City Clerk Hopkins.

Agenda Items:

1. 2018 Financial Report (15 minutes)

Ms. Koch said the information in her presentation included comparisons of revenue and expenditure figures that were budgeted versus the actual results. She and Mr. Allen gave details on sales tax activity, general fund tax sources, property tax levy rate and assessed value comparisons, business and construction activity, local revitalization financing, utility revenue analysis and public safety sales tax.

Council had a question and answer period with Ms. Koch and Mr. Allen on the financial report.

2. Solid Waste Rates Update (20 Minutes)

Mr. Rogalsky said staff is seeking Council's direction on the Solid Waste Utility's response to rising costs of recyclable material processing. The City contracts for the processing and marketing of recycled materials and the costs of this processing have increased since 2017. Staff has completed an analysis of the Utility's financial position and determined that although it remains strong and a general rate increase can be deferred until 2020, the rising costs associated with the landfill expansion will drive a rate increase in 2020.

Staff used the 2017 rate model to evaluate the impact of material processing cost increases on the curbside recycling rate. The analysis indicated that the cost of service is now approaching \$7.50 per month while the present rate is \$5.70. Since the current rate revenue does not cover the program costs, other revenues in the Solid Waste

Utility are presently subsidizing the curbside recycling program.

On July 10 staff sought the Utility Advisory Committee's (UAC) recommendation regarding the service costs of recycling. The UAC did not make a formal recommendation to Council, but indicated its preference for implementing a recycling program rate increase in 2019 even though no general rate increase is needed in 2019.

Council had a question and answer period with Mr. Rogalsky and Mr. Marlow. Council was in favor of incremental increases to cover the rising costs of recycling material.

3. Columbia River Shoreline Reconveyance (20 minutes)

Mr. Schiessl provided a briefing to Council regarding TRIDEC's proposal to re-convey portions of lands owned by the U.S. Army Corps of Engineers to Richland and other area local governments. He said TRIDEC is arranging three community meetings to receive public input on the topic and noted the last of the three meetings will be held in Richland on October 3, 2018. He said a list of questions from the affected cities has been submitted to the U.S. Army Corps of Engineers to gather more information and understand of what the obligations will be if the re-conveyance takes place. Lastly, he said the first proposal included all of the shorelines of the Tri-Cities, but now the proposal is looking at just sections of the shoreline.

Council had a question and answer period with Mr. Schiessl on the topic.

4. Correspondence Update (10 minutes)

Ms. Reents updated Council on several topics including: meeting with the REACH staff to discuss the need to develop a strategic plan; encouraging the Council to attend the Queensgate roundabout grand opening celebration schedule on August 29, 2018; attending the ribbon cutting event for Kennewick School District's new Amon Creek Elementary School that is located in Richland; the City received a clean audit; and that Interim Police Chief Taylor was attending the Richland School Board meeting to observe the Board's decision on the School Resource Officers agreement; and lastly, the legislature passed the Washington Benton Voting Rights Act (Senate Bill 6002) during the 2018 Legislative Session which allows political subdivisions to change the electoral system used to select board members including the option of implementing a district-based election system.

Council had a brief question and answer period with Ms. Reents.

Councilmember Lukson was concerned with the method Council uses in regards to the Hearing Examiner decisions that are appealed. He believes the method confuses the public and said the Hearing Examiner's decision should stand as is, unless the Council wants to appeal a decision. He suggested the City Attorney to rework the current process.

Ms. Reents said the interviews for the open seat on the Richland Public Facilities District Board are scheduled for September 4, 2018. She noted a candidate has

accepted the Marketing Specialist position and the Planning Manager position has been re-advertised.

Adjournment

Mayor Pro Tem Christensen adjourned the workshop at 7: 27 p.m.

Respectfully Submitted,

Marcia Hopkins, City Clerk

FORM APPROVED:

Robert J. Thompson, Mayor

DATE APPROVED:

DATE PUBLISHED:



MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING

Richland City Hall ~ 505 Swift Boulevard

Tuesday, August 21, 2018

City Council Pre-Meeting Workshop - 7:00 p.m.

Mayor Thompson called the pre-meeting workshop to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance: Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Alvarez, Lemley, Lukson, Kent and Anderson were present.

Also present were City Manager Reents, Assistant City Manager Amundson and City Attorney Kintzley.

Agenda Item

1. Executive Session Per RCW 42.30.110 (1) (ii): Discuss Current or Potential Litigation with Legal Counsel
- Heather Kintzley, City Attorney

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER ALVAREZ SECONDED A MOTION TO MOVE INTO EXECUTIVE SESSION AT 7:00 P.M. TO DISCUSS PER RCW 42.30.110 (1) (ii): DISCUSS CURRENT OR POTENTIAL LITIGATION WITH LEGAL COUNSEL FOR 20 MINUTES. THE MOTION CARRIED 7-0.

COUNCILMEMBER ALVAREZ MOVED AND COUNCILMEMBER ANDERSON SECONDED A MOTION TO EXTEND THE EXECUTIVE SESSION FOR AN ADDITIONAL 5 MINUTES. THE MOTION CARRIED 7-0.

COUNCILMEMBER ALVAREZ MOVED AND MAYOR PRO TEM CHRISTENSEN SECONDED A MOTION TO MOVE OUT OF EXECUTIVE SESSION AT 7:25 P.M. THE MOTION CARRIED 7-0.

2. Discuss Meeting Agenda Items

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

City Council Regular Meeting - 7:30 p.m.

Mayor Thompson called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call

Mayor Thompson welcomed those in the audience and expressed appreciation for their attendance.

Attendance: Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Alvarez, Lemley, Lukson, Kent and Anderson were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley, Finance Director Allen, Public Works Director Rogalsky, Fire and Emergency Services Director Huntington, Community Development Director Jensen, Parks and Public Facilities Director Schiessl, Energy Services Director Whitney, Interim Police Services Director Taylor and City Clerk Hopkins.

Pledge of Allegiance

Mayor Thompson led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda

Mayor Pro Tem Christensen requested to add an agenda item to the Presentation section of the agenda on the Horn Rapids Solar, Storage and Training Facility

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMER LUKSON SECONDED A MOTION TO AMEND AND APPROVE THE AGENDA ADDING THE HORN RAPIDS SOLAR, STORAGE AND TRAINING FACILITY TO THE PRESENTATION SECTION OF THE AGENDA. THE CARRIED MOTION 7-0.

Presentations

1. CityView Video: Riverfest Preview

Ms. Edgemon introduced the video and gave details about the Riverfest event on September 8, 2018.

1a. Horn Rapids Solar, Storage and Training Facility

Mr. Whitney said the Horn Rapids Solar, Storage and Training Facility will be located on Horn Rapids Road and continued with the summary of costs and financial benefits, and details on the proposal.

Council had an extensive question and answer period with Mr. Whitney on the topic.

Public Comments

City Clerk Hopkins read the Public Comments procedure.

There were no public comments.

Consent Calendar

City Clerk Hopkins read the Consent Calendar.

MAYOR PRO TEM CHRISTENSEN MOVED AND MAYOR THOMPSON SECONDED A MOTION TO APPROVE THE CONSENT AGENDA AS PUBLISHED. THE CARRIED MOTION 7-0.

Minutes

1. Approve the City Council Meeting Minutes from August 7, 2018

Ordinances - First Reading

2. Ordinance No. 46-18, Authorizing a Bond Issuance and Participant Agreement with Energy Northwest for the Horn Rapids Solar Storage and Training Project

Ordinances - Second Reading/Passage

3. Ordinance No. 44-18, Amending the 2018 Budget for the General Fund, Business License Reserve, and the Electric Utility Fund
4. Ordinance No. 45-18, Amending the 2018 Budget in the General Fund from Forfeited Seized Evidence

Resolutions – Adoption

5. Resolution No. 120-18, Authorizing an Interlocal Agreement with the Richland School District for the Richland School Crossing Improvement Project
6. Resolution No. 109-18, Authorizing an Agreement with the Washington Traffic Safety Commission for the Richland School Crossing Improvement Project

Items for Approval

7. Authorize Travel for Councilmember Lemley
8. Reappointment to the Tri-City Regional Hotel-Motel Commission: Cody Opstedal

Expenditures - Approval

9. Expenditures from July 30, 2018 - August 10, 2018 for \$5,703,743.70 including Check Nos. 260129-260498, Wire Nos. 7029-7050, Payroll Check Nos. 137004-137574, and Payroll Wire/ACH Nos. 10563-10585

Items of Business

None.

Reports and Comments

1. City Manager
Ms. Reents praised and thanked the Richland Police and Fire Departments, City staff and SECOMM for how they handled the recent Kennewick fire.
2. City Council

Mayor Pro Tem Christensen asked for the status on school resource officers in the Richland Public Schools (RSD) for the upcoming school year.

Ms. Reents said at this time, the City does not have a signed agreement with the RSD for School Resource Officers. She and Interim Police Chief Taylor have been in contact with RSD to resolve the current issues and get the agreement signed.

3. Mayor

Mayor Thompson said he will be unable to attend the September 4, 2018 Council meeting.

Adjournment

Mayor Thompson adjourned the meeting at 8:03 p.m.

Respectfully Submitted,

Marcia Hopkins, City Clerk

FORM APPROVED:

Robert J. Thompson, Mayor

DATE APPROVED:

DATE PUBLISHED:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Ordinances - First Reading

Core Focus Area 1 - Promote Financial Stability & Operational Effectiveness

Core Focus Area 3 - Increase Economic Vitality

Subject:

Ordinance No. 47-18, Amending the 2018 Budget in the General Fund for Hotel/Motel Lodging Tax Funding

Department:

Assistant City Manager

Ordinance/Resolution Number:

47-18

Document Type:

Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 47-18, amending the 2018 Budget in the General Fund for Hotel/Motel Lodging Tax Funding.

Summary:

On November 13, 2017, City Council approved Lodging Tax funding allocations as recommended by the Lodging Tax Advisory Committee (LTAC), which included awards to the City of Richland for portable pitching mounds at the Horn Rapids Athletic Complex (\$16,000); outdoor speakers at John Dam Plaza (\$17,179); and technology improvements to the Richland Police Department training room (\$4,300). Due to the 2018 Budget approval schedule, staff did not have time to add these funds to the 2018 Budget.

In order to properly account for these assets, a budget adjustment is necessary to appropriate funds for these Hotel/Motel tax awards.

Staff recommends approval of Ordinance No. 47-18 for first reading, by title only.

Fiscal Impact:

This action will result in an increase in General Fund appropriations in the amount of \$37,479.

Attachments:

- I. Ordinance No. 47-18

ORDINANCE NO. 47-18

AN ORDINANCE of the City of Richland amending the 2018 Budget to provide for additional appropriations in the General Fund for Hotel/Motel Lodging Tax awards, and declaring that a public emergency exists in the City General Fund.

WHEREAS, on November 21, 2017, the Richland City Council approved Ordinance No. 49-17 adopting the 2018 Annual Budget; and

WHEREAS, on November 13, 2017, the Lodging Tax Advisory Committee recommended new Hotel/Motel tax awards, including awards to the City of Richland for portable pitching mounds at the Horn Rapids Athletic Complex, outdoor speakers at John Dam Plaza, and technology improvements to the Richland Police Department training room; and

WHEREAS, on December 19, 2017, the Richland City Council passed Resolution 224-17, authorizing the City Manager to sign and execute funding agreements with Hotel/Motel applicants; and

WHEREAS, no funds were appropriated in the General Fund for technology improvements in the Richland Police training room, portable pitching mounds or outdoor speakers.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Facts Constituting Emergency. The items contained within this ordinance were not anticipated when the 2018 budget was approved.

Section 2. Declaration of Public Emergency. Due to the circumstances described above, the City Council declares that a public emergency exists in the City General Fund.

Section 3. Amendment of the 2018 Budget. The 2018 Budget is hereby amended to provide for additional appropriations in the following funds from Hotel/Motel tax awards:

General Fund

Current Appropriation: \$64,269,797

Increase in Appropriation: 37,479

Amended Appropriation: \$64,307,276

Section 4. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the _____ day of _____, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk

HEATHER KINTZLEY, City Attorney

Date Published: _____



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Ordinances - First Reading

Core Focus Area 5 - Maximize Community Amenities

Subject:

Ordinance No. 48-18, Amending the 2018 Budget in the Park Reserve Fund, General Fund and Park Project Construction Fund

Department:

Parks & Public Facilities

Ordinance/Resolution Number:

48-18

Document Type:

Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 48-18, amending the 2018 Budget to provide for additional appropriations in the City's General Fund and Park Project Construction Fund from the Park Reserve Fund.

Summary:

This budget amendment allocates monies from the Park Reserve Fund to the following three (3) activities:

- Allocation of \$45,000 to the General Fund for professional services for master planning the 30-acre community park in Badger Mountain South.
- Allocation of \$17,376 to the Park Project Construction Fund to purchase soccer goals for Claybell Park.
- Allocation of \$19,062 to the Park Project Construction Fund for Jeannette Taylor Skate Park improvements (Phase 3 of the skate park).

At its June 14, 2018 meeting, the Parks and Recreation Commission voted unanimously to recommend the funding allocations for Phase 3 of the Jeanette Taylor Skate Park expansion, and to purchase soccer goals for Claybell Park.

At its August 9, 2018 meeting, the Parks and Recreation Commission voted unanimously to recommend the funding allocation for community park master planning in Badger Mountain South.

As required by state law, a public hearing was held on September 4, 2018. Barring any compelling public testimony to the contrary, staff recommends approval of Ordinance No. 48-18 for first reading, by title only.

Fiscal Impact:

Approval of Ordinance No. 48-18 will increase appropriations in the General Fund by \$45,000, and increase appropriations in the Park Project Construction Fund by \$36,438. Funds will be appropriated from the Park Reserve Fund.

Attachments:

- I. Ordinance No. 48-18

ORDINANCE NO. 48-18

AN ORDINANCE of the City of Richland amending the 2018 Budget to provide for additional appropriations and declaring that a public emergency exists in the City's General, Park Reserve Fund and Parks Project Construction Funds.

WHEREAS, on November 21, 2017, Richland City Council passed Ordinance No. 49-17 adopting the 2018 Annual Budget, including the 2018-2023 Capital Improvement Plan; and

WHEREAS, on June 14, 2018, the Parks and Recreation Commission recommended the allocation of \$19,062 of Park District 1 funds to the Jeannette Taylor Skate Park to cover additional construction costs associated with Phase 3 construction, and the allocation of \$17,376 from Park District 2 funds to purchase soccer goals for use at Claybell Park, and

WHEREAS, on August 9, 2018, the Parks and Recreation Commission recommended that \$45,000 of Park District 3 funds be allocated for consultant fees for master planning a 30-acre community park in Badger Mountain South, and

WHEREAS, no funds were appropriated in the 2018 Annual Budget for these expenditures; and

WHEREAS, the intent of this ordinance is to increase appropriations in the General Fund and the Parks Project Construction Fund; and

WHEREAS, pursuant to RCW 35.33.091, a public hearing was held on September 4, 2018 regarding the increase in appropriations to the General Fund and the Parks Project Construction Fund from beginning fund balance in the Park Reserve Fund.

NOW THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Facts Constituting Emergency. The revenues and expenses contained within this ordinance were not anticipated when the 2018 budget was approved.

Section 2. Declaration of Public Emergency. Due to the circumstances described above, City Council declares that a public emergency exists in the General Fund, Park Reserve Fund, and Parks Project Construction Fund.

Section 3. Amendment of the 2018 Budget. The 2018 Annual Budget is hereby amended to provide for additional appropriations in the following funds, and from the following sources, as indicated below.

Park Reserve Fund:

Current Appropriation:	\$ 579,650
Increase in Appropriation:	<u>\$ 81,438</u>
Amended Appropriation:	\$ 661,088

General Fund:

Current Appropriation:	\$64,224,797
Increase in Appropriation:	<u>\$ 45,000</u>
Amended Appropriation:	\$64,269,797

Parks Project Construction Fund:

Current Appropriation:	\$4,682,304
Increase in Appropriation:	<u>\$ 36,438</u>
Amended Appropriation:	\$4,718,742

Section 4. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the ____ day of _____, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk

HEATHER KINTZLEY, City Attorney

Date Published: _____



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Ordinances - Second Reading/Passage

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Ordinance No. 46-18, Authorizing a Bond Issuance and Participant Agreement with Energy Northwest for the Horn Rapids Solar Storage and Training Project

Department:

Energy Services

Ordinance/Resolution Number:

46-18

Document Type:

Ordinance

Recommended Motion:

Give second reading and pass Ordinance No. 46-18, authorizing a bond issuance and participant agreement with Energy Northwest for the Horn Rapids Solar Storage Training Project.

Summary:

The City of Richland Energy Services Department (RES) is working with Energy Northwest (ENW) on a site within RES service area for a proposed solar, storage and training facility. The site is north of Horn Rapids Road. The Horn Rapids Solar, Storage and Training (HRSST) facility is a planned 4MW solar installation, a 1MW energy storage battery component and a training facility. The solar site is to be owned and operated by Potelco. The training facility will be operated by the Regional Training Education Center.

Ordinance No. 46-18 includes authorization for the City to execute a proposed participant agreement for the 1MW energy storage HRSST component. If approved, Energy Northwest will own, operate and maintain the battery for RES' benefit. RES' financial obligation for the energy storage portion of the HRSST project over 25 years is approximately \$6,100,000 before a \$3,000,000 approved grant from Washington State Department of Commerce is applied. ENW will manage the approved grant requirements. An analysis of the cost versus benefits was prepared by Pacific Northwest National Laboratory (PNNL) showing a net present value (NPV) benefit to RES over the 25 year project life of \$700,000. The analysis identified \$2,900,000 per year potential regional benefits from direct, indirect and induced effects of the HRSST project. The analysis did not specify effect duration to the region or quantity to the City.

The HRSST was presented to the Utility Advisory Committee (UAC) on May 8, 2018, with staff and the UAC supporting the project for Council's consideration. First reading was given on August 21, 2018. No exceptions were taken.

Fiscal Impact:

The annual estimated cost is \$385,000, which will be funded from the Electric Fund with future budget appropriations beginning in 2019.

Attachments:

- I. Ordinance No. 46-18

ORDINANCE NO. 46-18

AN ORDINANCE of the City of Richland, Washington relating to the electric utility; authorizing the execution of a participant agreement with Energy Northwest for the financing and development of the Horn Rapids Solar, Storage and Training Project (HRSST) battery energy storage system (BESS); authorizing the issuance of one or more series of electric revenue bonds in an approximate principal amount of not more than \$4 million to provide funds to pay all or a portion of the City's costs relating to constructing the project, to make a deposit to satisfy the reserve requirement for the bonds (if necessary), and to pay the costs of issuance and sale of such bonds; and providing for other related matters.

BE IT ORDAINED BY THE CITY OF RICHLAND as follows:

Section 1.01 Definitions. Capitalized terms used but not otherwise defined in this ordinance shall have the meanings given in Ordinance 18-08 of the City.

Section 1.02 Recitals, Findings and Determinations. The City takes note of the following facts and makes the following findings and determinations:

(a) *The BESS Project*. The City has been presented with a proposal to develop, in collaboration with Energy Northwest, a new purchased power resource for the City's electric utility, which is hereby declared to be a part of the plan of additions to and betterments of the City's electric utility. The proposal (the "BESS Project") involves the development of a solar energy battery storage system, consisting of a 1 MW vanadium flow battery energy storage system ("BESS"), located in the City, to be owned and operated by Energy Northwest to serve the City's electric distribution system.

The BESS will be operated by Energy Northwest in collaboration with Potelco, Inc., which will own a 4 MWDC photovoltaic project ("Solar Project") adjacent to the BESS Project, and the Regional Education & Training Center, which provides technical training to battery storage and solar technicians. The energy generated by the Solar Project will be sold to the City, pursuant to a Power Purchase Agreement ("PPA") and will be stored in the BESS to be used, as needed, by the City to provide electricity service to its utility ratepayers. The cost of power under the PPA is expected to be less than the cost of power through the City's other existing purchased power resources and to offset the City's expenditures for purchased power over the life of the BESS.

(b) *Financing*. The BESS will be constructed and owned by Energy Northwest for the sole benefit of the City's electric utility, pursuant to a Participant Agreement under which the City will be responsible to pay for the capital construction and related costs, and for the ongoing costs of operating and maintaining the BESS. The capital costs are expected to be covered by approximately \$3 million in grants obtained by Energy

Northwest and by the issuance of electric revenue bonds by either the City or by Energy Northwest on behalf of the City. City is in need of funds with which to finance the BESS Project, which is hereby declared to be a portion of the plan of additions to and betterments of the City's electric system. The estimated aggregate capital cost of the BESS Project is approximately \$3.5 million and the City does not have available sufficient funds on hand to pay these costs. The expected life of the BESS Project is declared to be at least twenty-five (25) years.

(c) *Outstanding Electric Utility Obligations.* The City now owns and operates the Electric Utility. Pursuant to Ordinance No. 17-85, the City issued and sold its Electric Revenue Refunding Bonds, 1985 (the "1985 Bonds") all of which have been paid and retired. In Ordinance No. 17-85, the City reserved the right to issue additional electric revenue bonds having a lien and charge on the Net Revenue of the Electric Utility on a parity with the lien and charge upon such Net Revenue of the 1985 Bonds for the payment of principal thereof and interest thereon, if that certain Parity Bond Test (established in Ordinance No. 17-85 and as subsequently set forth in ordinances authorizing the issuance of additional Parity Bonds) is satisfied. The City also reserved the right to designate certain expenses as Contract Resource Obligations, payable as Operating and Maintenance Expense, upon the satisfaction of certain conditions set forth in the ordinances authorizing the outstanding Parity Bonds.

Section 1.03 Participant Agreement Authorized. Based on the foregoing, the City Council finds that it is in the best interest of the City to undertake the BESS Project as herein described. The City Council authorizes the City Manager to execute and deliver the Participant Agreement, in substantially the form attached as Exhibit A, with such changes as she may deem necessary or appropriate in consultation with the City Attorney and Bond Counsel to the City and such other legal and financial advisors as may be appropriate.

Section 1.04 Authorization of Bonds. If the Administrative Services Director determines, after consultation with such financial and legal advisers as she may deem appropriate, that it is necessary or desirable for the City to issue bonds for the purpose of paying all or a portion of the City's costs relating to constructing the project, making a deposit to satisfy the reserve requirement for the bonds (if necessary), and paying the costs of issuance and sale of such bonds, then the City shall be authorized to issue its electric revenue bonds in an approximate amount of not more than \$4 million. Such bonds shall be payable from the Net Revenue of the Electric Utility and shall be a special limited obligation of the City payable from and secured solely by the Net Revenue of the Electric Utility and by money in the Principal and Interest Account of the Bond Fund on a parity with the City's Outstanding Parity Bonds, or may have a subordinate claim or lien on such Net Revenues, all as the City Council shall later provide by ordinance. Such bonds shall be issued in one or more series at such times as the City shall deem advisable; shall be in such denominations and form, shall be dated, shall bear such interest rate or rates, shall be payable at such time or times, shall have such option of payment prior to maturity, shall guarantee such coverage and collection of rates, shall provide for such additional funds and accounts and shall contain and be subject to such provisions and covenants

as hereafter shall be provided by ordinance.

Section 1.05 Satisfaction of Parity Bond Test or Contract Resource Obligation Conditions. As a precondition to the execution of the Participant Agreement authorized herein, the City Council directs the City's Administrative Services Director to determine (1) if the City is to issue bonds, that all conditions set forth in the Parity Bond Test (as those conditions are set forth in Exhibit B to Ordinance 18-08) have been met and satisfied, or (2) alternatively, if Energy Northwest is to issue bonds, that all conditions for entering into a Contract Resource Obligation set forth in Section 7.04 of Ordinance 18-08 have been met and satisfied.

Section 1.06 General Authorization and Ratification. The Administrative Services Director and other appropriate officers of the City are severally authorized to take such actions and to execute such documents as in their judgment may be necessary or desirable to carry out the transactions contemplated in connection with this ordinance. All actions taken prior to the effective date of this ordinance in furtherance of the purposes described in this ordinance and not inconsistent with the terms of this ordinance are ratified and confirmed in all respects.

Section 1.07 Severability. The provisions of this ordinance are declared to be separate and severable. If a court of competent jurisdiction, all appeals having been exhausted or all appeal periods having run, finds any provision of this ordinance to be invalid or unenforceable as to any person or circumstance, such offending provision shall, if feasible, be deemed to be modified to be within the limits of enforceability or validity. However, if the offending provision cannot be so modified, it shall be null and void with respect to the particular person or circumstance, and all other provisions of this ordinance in all other respects, and the offending provision with respect to all other persons and all other circumstances, shall remain valid and enforceable.

Section 1.08 Effective Date of Ordinance. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, Washington, at a regular open public meeting on the 4th day of September, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk

HEATHER KINTZLEY, City Attorney

Date Published: September 9, 2018

**HORN RAPIDS SOLAR, STORAGE, AND TRAINING PROJECT
PARTICIPANT AGREEMENT
(BATTERY ENERGY STORAGE SYSTEM)**

**EXECUTED BY
ENERGY NORTHWEST
AND
CITY OF RICHLAND**

Preface

This Horn Rapids Solar, Storage, and Training Project Participant Agreement (“Agreement”) is executed this ____ day of _____, 2018, by and between Energy Northwest, a joint operating agency and municipal corporation organized under the laws of the State of Washington and acting on behalf of the Business Development Fund, a separate system of Energy Northwest (“Energy Northwest”), and City of Richland (“City” or “Richland”). The signatories hereto are sometimes individually referred to as a “Party” and collectively as the “Parties.”

This Agreement sets forth the terms and conditions under which Energy Northwest will own and operate the battery energy storage system (BESS), which is part of an overall effort commonly referred to as the Horn Rapids Solar, Storage, and Training project. For clarity, the capitalized term “Project” as used throughout this Agreement shall refer to the BESS that Energy Northwest will own and operate for the benefit of Richland. Richland will pay all costs of the Project as set forth in this Agreement.

The Project consists of a 1 MW vanadium flow BESS, located in Richland, WA. The Project will be operated in collaboration with Potelco, Inc., which will own a 4 MW_{DC} photovoltaic project adjacent to the Project, and the Regional Education & Training Center (RETC), which provides technical training to battery storage and solar technicians. A description of the Project is attached hereto as Appendix I.

A contractor will construct the Project. Energy Northwest shall manage Project construction, arrange Project financing, and manage and operate the Project, subject to the rights of Richland hereunder. Energy Northwest shall own the Project. After the Date of Commercial Operation, Richland shall be obligated to pay the annual costs of operating and maintaining the Project and shall pay a Recovery Fee, as described in Section 6.6. If long-term debt financing is to be provided by Energy Northwest by the issuance of bonds (“EN Bonds”), Richland shall also be obligated to make payments to Energy Northwest in respect of all Debt Service due and payable on such EN Bonds after the Date of Initial Financing. In the event the Project does not reach Commercial Operation, Richland shall be obligated to pay a Recovery Fee, as described in Section 6.7. As set forth in this Agreement, once Commercial Operation begins, Richland shall provide management guidance, direction, and oversight to Energy Northwest. Richland shall be entitled to receive all Project Energy for the term of this Agreement.

Recitals

WHEREAS the following facts and representations are deemed pertinent to this Agreement:

- A. The Energy Northwest Board of Directors adopted **Resolution No. _____** approving the development and construction of the Project, and Energy Northwest represents that the governing bodies of a majority of Energy Northwest members adopted resolutions approving Energy Northwest undertaking the Project.
- B. The Richland City Council approved **Ordinance No. 46-18** (the “City Ordinance”) authorizing appropriate City officials to execute this Participant Agreement on behalf of the City and authorizing the issuance of bonds by the City to finance the capital costs of the Project, if deemed necessary and advisable in the determination of the [City Administrator? Director of Administrative Services?]. The City Ordinance became effective on _____, 2018. Richland desires to utilize the Project for energy storage, and Energy Northwest is willing to provide to Richland the Project storage. Richland shall furnish and receive all of the Project Energy stored and discharged as provided in this Agreement.
- C. Each Party represents that execution of this Agreement is in the best interests of its ratepayers.

Now, therefore, the Parties agree as follows:

Section 1. Term.

- 1.1 This Agreement will take effect (the “Effective Date”) upon the date all of the following are completed:
 - 1.1.1 Execution by Energy Northwest and Richland.
 - 1.1.2 Completion of a least-cost plan as required by Washington State law.
 - 1.1.3 Completion of the Facilities Study by the Bonneville Power Administration (“BPA”) permitting the Project to be integrated into BPA’s Balancing Authority Area, subject to any reasonable conditions contained therein.
- 1.2 This Agreement shall terminate on 12:01 a.m. Pacific Time on July 1, 2045 or when all outstanding EN Bonds (if any) have been repaid and any decommissioning liability has been retired, whichever is later.
- 1.3 Richland shall have the option to extend the term of this Agreement for successive, additional five-year terms. To exercise an option for an additional five-year term, Richland shall provide Energy Northwest written notice of its intent to exercise this option no later than 12:01 a.m. Pacific Time on the July 1st one year prior to the then current termination

date of this Agreement and shall thereafter exercise the option no later than six months prior to the then current termination date of this Agreement.

Section 2. Definitions.

As used in this Agreement, all capitalized terms not otherwise defined herein shall have the meanings set forth in Appendix II hereto. The singular of any term in this Agreement shall encompass the plural, and the plural the singular, unless the context otherwise indicates. Any references to time shall refer to the time observed in Richland, Washington on the date in question.

Section 3. Responsibilities of the Parties; Representations and Warranties.

3.1 Energy Northwest shall be responsible for:

- 3.1.1 Completing the least-cost plan required by Washington State law.
- 3.1.2 Obtaining all regulatory and/or governmental licenses, approvals, and permits necessary for the design, construction and operation of the Project.
- 3.1.3 The construction, operation and maintenance of the Project according to Prudent Utility Practice and in compliance with all applicable local, state and Federal laws, regulations, and ordinances.
- 3.1.4 Obtaining funds for the construction of the Project.
- 3.1.5 Maintaining the accounts and funds required by the Energy Northwest Bond Resolutions and having the books of the Project audited annually (which audit may be conducted by the State Auditor unless Richland requests that the audit be conducted by an independent auditor).
- 3.1.6 Preparing Annual O&M Budgets and Annual Operating Plans and amended Annual O&M Budgets and amended Annual Operating Plans for the Project that will include all costs associated with the Project as more fully described in Section 5.
- 3.1.7 Giving to Richland, upon reasonable prior notice, access to the Project and the books and accounts of the Project. Richland may, at its own expense, maintain metering devices at the Project and audit the books and accounts of the Project.
- 3.1.8 During construction of the Project, maintaining or cause to be maintained property damage insurance covering all project related facilities at the Project on an “all-risk” basis, for the full replacement value of such facilities. Commencing on the Date of Commercial Operation, maintaining or cause to be maintained appropriate property and casualty loss insurance for the depreciated value of the Project, and other appropriate insurance for the Project in accordance with Prudent Utility Practice, including (i) commercial general liability covering bodily injury and property damage, products/completed operations, contractual and personal injury

liability, with limits not less than \$5,000,000 combined single limit per occurrence and (ii) all-risk property insurance including earthquake, tornado, and flood, subject to appropriate sublimits, covering physical loss or damage to all real and personal property located at the Project. From the Date of Commercial Operation, the insurance shall acknowledge Richland as additional insureds. All insurance for the Project shall be provided by insurance companies rated “A” or better by Best’s or a comparable ratings service if Best’s no longer provides ratings. The insurance shall not be terminated nor expire except on 30 days’ prior written notice to Richland. If Energy Northwest receives proceeds of insurance for the Project, it shall use the proceeds to replace the damaged portion of the Project and/or to retire EN Bonds (if any) or to pay such proceeds to Richland for the retirement of City Bonds (if any); any amounts remaining after such uses shall be used as a credit to the Annual O&M Budget as provided in Section 5.8. The insurance requirements of this Section may be modified by Energy Northwest, subject to any requirements of the Bond Resolutions.

3.1.9 Providing continuous indication of Project Energy.

3.1.10 Leasing the land on which the Project operates.

3.1.11 If tasked with tracking the renewable energy certificates, maintaining an account within the Western Renewable Energy Generation Information System (WREGIS) for accounting of the renewable energy certificates created from the output of Potelco, Inc.’s 4 MW_{DC} photovoltaic project. Each month, Energy Northwest will initiate and ensure the certificates are transferred to an account within WREGIS held by Richland. Energy Northwest will apply for and maintain Washington-eligible designation from the state of Washington. Energy Northwest will apply for and maintain program designation from other states and voluntary programs as available, as directed by Richland. Energy Northwest will include the cost of providing this service to Richland in the Annual O&M Budget.

3.2 Richland shall be responsible for:

3.2.1 Providing management guidance, direction, and oversight to Energy Northwest with respect to the Project as specified in Sections 5 and 11 of this Agreement.

3.2.2 Supplying and receiving all of the Project Energy.

3.2.3 Arranging all scheduling, shaping and wheeling services required for the Project Energy.

3.2.4 Paying all costs of the Project as detailed in Section 6.

3.2.5 Paying transmission charges.

3.2.6 If Energy Northwest provides the service set forth in Section 3.1.11, maintaining an account within the WREGIS for receipt of renewable energy certificates created

from the output of Potelco, Inc.'s 4 MW_{DC} photovoltaic project. Energy Northwest will include the cost of providing this service to Richland in the Annual O&M Budget.

3.3 The Parties represent as follows:

- 3.3.1 Richland represents that it has the authority to purchase, within or without its limits, electric energy for sale and distribution to its inhabitants and other persons. (RCW 35.92.050).
- 3.3.2 Richland represents that it has the authority to enter into agreements for the use or undivided ownership of any type of electrical generating plants and facilities. (RCW 35.92.052).
- 3.3.3 Energy Northwest represents that it has the authority to construct, maintain, operate, and develop plants, works, and facilities for the generation and/or transmission of electric energy and to purchase or sell electric energy. (RCW 43.52.300).
- 3.3.4 Each Party represents that (A) it has full power and authority to execute and deliver this Agreement and to perform its obligations hereunder; (B) the governing board of the Party has duly authorized the execution, delivery, and performance of this Agreement; and (C) this Agreement constitutes the valid and legally binding obligation of the Party, enforceable against the Party in accordance with its terms.
- 3.3.5 Each Party represents that neither the execution and the delivery of this Agreement, nor the consummation of the transactions contemplated hereby, will (A) violate any regulation, rule, injunction, judgment, order, decree, ruling, charge, or other restriction of any governmental authority to which the Party is subject or any provision of the governing documents of the Party, or (B) conflict with, result in a breach of, constitute a default under, result in the acceleration of, create in any Party the right to accelerate, terminate, modify, or cancel, or require any notice under any material agreement, contract, lease, license, instrument, or other arrangement to which the Party is a party or by which it is bound. Each Party is not required to provide any notice to, make any filing with, or obtain any authorization, consent, or approval of any governmental authority in order for the Party to consummate the transactions contemplated by this Agreement.
- 3.3.6 Each Party represents that there is no action, suit, proceeding, inquiry or investigation by or before any court, governmental agency, public board or administrative body pending or threatened against such Party that challenges, contests or questions the adoption or validity of the applicable resolution or ordinance approving this Agreement, that seeks to prohibit, restrain or enjoin such Party from complying with this Agreement, that affects or questions the validity or enforceability of this Agreement, or that challenges or affects the corporate existence of such Party or the titles of its officers.

Section 4. Project Energy.

- 4.1 Richland will supply and receive 100% of the Project Energy and is responsible for paying 100% of the Debt Service (whether in respect of EN Bonds or City Bonds) and the Annual O&M Budget.
- 4.2 Prior to the expected Date of Commercial Operation, Energy Northwest will provide a written notice to Richland prior to the date Project Energy is expected to be available.

Section 5. Annual O&M Budget; Annual Operating Plan

- 5.1 Energy Northwest will prepare an Annual O&M Budget and an Annual Operating Plan at least 60 days prior to the expected Date of Commercial Operation and will prepare these documents at least 60 days prior to the start of each Fiscal Year thereafter during the Contract Term. The Annual O&M Budget shall include an estimate of all costs of the Project, excluding any EN Bond Debt Service, as specified in the definition of Annual O&M Budget.
- 5.2 Richland shall approve or approve with revisions the Annual O&M Budget no later than 30 days prior to the start of Commercial Operation and 30 days prior to the Fiscal Year every year thereafter. If Richland disapproves a proposed Annual O&M Budget, it shall specify the items in the Annual O&M Budget that it approves and those it disapproves or approves with revisions no later than 30 days prior to the start of Commercial Operation and 30 days prior to the Fiscal Year every year thereafter. Any revisions and/or disapprovals may be subject to arbitration as provided in Section 10. If an Annual O&M Budget has not been approved prior to the beginning of a Fiscal Year, the Annual O&M Budget prepared by Energy Northwest shall be in effect until there is an approved Annual O&M Budget or a decision by an arbitrator.
- 5.3 Richland shall approve or approve with revisions the Annual Operating Plan no later than 30 days prior to the start of Commercial Operation and 30 days prior to the Fiscal Year every year thereafter. The Annual Operating Plan shall include how the Project will be dispatched and controlled, an estimate of the Project Energy by month for the Fiscal Year, scheduled maintenance, describe capital improvements and any planned outages for maintenance. The Annual Operating Plan shall also include a comparison of the actual performance of the Project and the Annual Operating Plan in the then current year.
- 5.4 The Parties acknowledge that either Richland or Energy Northwest may issue debt (if issued by Richland “City Bonds” or if issued by Energy Northwest “EN Bonds”) to finance all or a portion of the cost of constructing the Project, subject to the following:
 - 5.4.1 *Interim/Construction Period Financing.* Energy Northwest agrees to use available funds from its Business Development Fund to complete the Project. Such funds utilized are expected to be repaid to the Business Development Fund within ninety (90) days of Commercial Operation or Project Termination, whichever is first to

occur, and may be repaid either through the issuance of Debt by Energy Northwest or repaid directly by Richland from the proceeds of City Bonds or other City resources.

- 5.4.2 *Grant Funding.* In addition, Energy Northwest has applied for and received approval of a grant in an amount not to exceed \$3,000,000 for a portion of the cost of constructing the Project. Energy Northwest agrees to take all actions as may be necessary to ensure that such grant funding is received and applied to the Project. Richland agrees to cooperate in such manner as is necessary to ensure that such grant funding is received and applied to the Project.
- 5.4.3 *Debt Financing.* It is anticipated that debt financing will be required to cover the estimated cost of the Project that is not covered by the grant (including any Recovery Fee), the costs of issuing the debt, as well as amounts necessary to fund a reasonably required reserve for the bonds (if required under the bond authorizing documents). The Parties estimate this amount to be approximately \$3.5 million plus any required reserves.

Prior to Commercial Operation, Richland shall advise Energy Northwest of its intent regarding financing. If Richland requests that Energy Northwest obtain debt financing, the Parties shall proceed in accordance with Section 5.4.3.1. If Richland intends to finance the Project costs or does not consent within fourteen (14) days after receiving notice from Energy Northwest of the maturity schedule, covenants, redemption provisions, and reserves of its bonds ("EN Bond Terms"), Richland shall proceed in accordance with Section 5.4.3.2.

Alternatively, Richland may request that Energy Northwest obtain short-term financing or utilize the Business Development Fund beyond the requisite ninety (90) day payment period prior to issuing bonds. In that event, the Parties agree to negotiate in good faith the applicable terms of such financing; provided, however, the Parties understand and agree that any short-term financing or extended utilization of the Business Development Fund will carry a market-based interest rate in effect at the time of the negotiations. The resulting agreement, if any, will be memorialized in an addendum to this Agreement.

- 5.4.3.1 *If Energy Northwest Bonds.* Energy Northwest will consult with Richland in advance of issuing any EN Bonds, and will obtain Richland's written consent to the EN Bond Terms. If a Debt Service reserve account is required, the funds deposited therein will be used solely to pay the EN Bonds if other funds are not sufficient. To the extent that the reserve account is not drawn, the amount in the account will be used to pay the last installment of the EN Bonds and Richland will not be obligated to pay the amount covered by the reserve account. To the extent that the full amount on deposit in the Debt Service reserve account is not needed to fund the Debt Service reserve account and if permitted by federal tax rules, it will be deposited into an operating and capital reserve and used

to pay operation and maintenance expenses included in an approved Annual O&M Budget and not covered by the Monthly Billing Statement (i.e., it will offset Annual O&M amounts otherwise payable by Richland) or costs for capital improvements or repairs, replacements and betterments to the Project and that are approved by the Parties.

To the extent that the EN Bonds are intended to be exempt from federal income tax, Richland will covenant to use all power stored at the Project to service its general retail load and will not resell such power to a private party pursuant to a contract without the consent of Energy Northwest. As an obligated party with respect to the EN Bonds, Richland will also enter into a continuing disclosure agreement at the time the EN Bonds are issued, if required.

If interest rates are favorable and if requested by Richland, Energy Northwest will use its best efforts to issue refunding bonds to achieve a Debt Service savings or for any other lawful purpose. All Debt Service savings will be reflected in reduced payments by Richland in respect of Debt Service. Any additional Debt will only be issued with consent of the Parties.

Promptly upon the pricing of any EN Bonds, Energy Northwest shall provide Richland with the Debt Service schedule for the EN Bonds.

5.4.3.2 *If City Bonds.* The City may, in its sole discretion, determine to finance the debt portion of the Project costs by the issuance of City Bonds. Further, if the City has not consented to the EN Bond Terms as set forth in Section 5.4.3, the City shall be obligated to issue City Bonds or to make a payment of 100% of the Project construction costs (including any Recovery Fee) from other available Electric Utility funds. If EN Bonds are outstanding at any time, the City may at any time and in its sole discretion determine to issue bonds to replace the EN Bonds and make cash payment to Energy Northwest to repay all outstanding EN Debt Service.

5.5 The Annual O&M Budget and Annual Operating Plan may be amended, after the beginning of a Fiscal Year, by agreement of Richland and Energy Northwest. Energy Northwest shall give Richland at least 30 days' notice prior to the month in which the amended Annual O&M Budget, or amended Annual Operating Plan, is proposed to be effective.

5.6 Energy Northwest shall reflect as a credit in an Annual O&M Budget any interest earnings on money invested in any Project account not required to be maintained in such account by the Bond Resolutions or insurance proceeds received for the Project that are not used to replace portions of the Project. Any amounts collected through Monthly Billing Statements and not spent on the Project during a Fiscal Year, and any interest earned thereon, shall be held in reserve or offset the next year's required payment by Richland.

- 5.7 Energy Northwest shall maintain a daily operations log for the Project and shall provide Richland reports, as provided to Energy Northwest, showing data on the actual solar energy generated during each month, the output of the BESS, and such other information as Richland may reasonably request. Energy Northwest shall operate the BESS as directed in the Annual Operating Plan.
- 5.8 Richland, upon at least ten days' advance written notice to Energy Northwest, shall have the right to examine and audit operations and financial records relating to the Project during Energy Northwest's normal business hours.
- 5.9 Energy Northwest shall deposit all amounts received from Richland under this Agreement and all other funds of the Project into the Project Revenue Fund or accounts within the Project Revenue Fund and use such amounts for the Project and as provided in an approved Annual O&M Budget (and Debt Service budget, if any).

Section 6. Price and Payment.

- 6.1 Energy Northwest shall prepare and deliver to Richland, no later than the tenth day of each month, a Monthly Billing Statement containing adequate information to allow Richland to determine the accuracy of the Monthly Billing Statement. The Monthly Billing Statement shall consist of the following components:
 - 6.1.1 One-twelfth (or one divided by the number of months remaining in the Fiscal Year in the case of an amended Annual O&M Budget) of the Annual O&M Budget (pro-rated as necessary); and,
 - 6.1.2 One-twelfth of the annual EN Bond Debt Service (if any) (pro-rated as necessary); and,
 - 6.1.3 Any actual transmission charges applied to Energy Northwest's transmission bill from the previous month from Bonneville related to the Project, to include variable energy resource balancing services, reserves, generation imbalance, scheduling election, and any fees and/or penalties related to persistent or intentional deviation or failing to comply with a transmission or oversupply directive.
- 6.2 Richland shall pay to Energy Northwest the amount of the Monthly Billing Statement by the 20th day following receipt of the Monthly Billing Statement. A notice under this section shall be deemed to have been received on the date that the notice is sent via electronic mail (e-mail) to the correct e-mail address for Richland. Richland shall make payment by electronic funds transfer to Energy Northwest's account, designated in writing, on or prior to the due date. If payment in full of the Monthly Billing Statement is not received by Energy Northwest on or before the due date, a delayed payment charge of 1.5% per month or the maximum rate allowed by law shall accrue on the unpaid balance of such Monthly Billing Statement. If the due date is a Saturday, Sunday, nationally recognized banking holiday, or an Energy Northwest recognized holiday, the next following business day shall

be the last day on which payment may be received without the addition of the delayed payment charge.

6.3 Notwithstanding Section 6.2, Richland shall not be required during any Fiscal Year to pay any amount of any Annual O&M Budget or EN Bond Debt Service budget (if any) in excess of the Payment Cap, as defined in this Section, without the consent of Richland. The Payment Cap is intended by the Parties to be the express dollar amount limit required by RCW 43.52.410. The Payment Cap shall be subject to annual adjustment which is described below.

6.3.1 The Payment Cap shall be the sum of: (1) the EN Bond Debt Service budget's Fixed Costs (if any) as defined in Section 6.3.2; and (2) the Annual O&M Budget's Variable Costs as defined in Section 6.3.3.

6.3.2 The total amount of the EN Bond Debt Service budget's Fixed Costs shall be based on the actual EN Bond Debt Service (if any), which EN Bond Debt Service schedule shall be provided to Richland when the EN Bonds are issued. This amount is not subject to annual adjustment and shall remain in effect for the Contract Term, except that it shall be adjusted in the event of a refunding of EN Bonds.

6.3.3 The total value of the Annual O&M Budget's Variable Cost shall be limited to \$1,000,000 per Fiscal Year as of the date of this Agreement. This value shall be revised annually as described in Section 6.3.4. The month and year of the Date of Commercial Operation is hereafter called the Base Period.

6.3.4 On January 1st immediately following the Date of Commercial Operation and every January 1st thereafter during the Contract Term, the Payment Cap shall be revised by adjusting the Annual O&M Budget's Variable Cost by means of the Special Index, which shall be based upon the index series specified below, as published by the U.S. Department of Labor, Bureau of Labor Statistics ("BLS"). In the event that a specified index is no longer available, the Parties shall mutually agree upon a substitute index. The Special Index shall be derived from: (1) the Employment Cost Index ("ECI"), the Total Compensation Private Industry, West Region, not seasonally adjusted, as it appears on the BLS web site; this index series shall be referred to as the Labor Index; and (2) the Producer Price Index ("PPI") for Industry; Turbines and Turbine Generator Sets, Product: Steam, Gas, Hydraulic, Solar & Wind Powered Turbine Generator Sets, Turbine Generators and Parts, not seasonally adjusted, and currently identified by series identifier PCU333611; this series shall be referred to as the Equipment & Parts Index.

6.4 The Special Index shall be derived in the following manner:

6.4.1 The Labor Index and the Equipment & Parts Index shall have their base converted to the Base Period. This shall be done by dividing the value of each index for September or Third Quarter of the most recent calendar year by its value in the Base

Period, and then multiplying the result by 100. This calculation produces a rebased index.

- 6.4.2 The rebased Labor Index shall be assigned a relative weight of 30% and the rebased Equipment & Parts Index shall be assigned a relative weight of 70%.
- 6.4.3 Each rebased index shall be multiplied by its relative weight and the product shall then be summed. The sum of these two products is the Special Index for the current time period.
- 6.4.4 All calculations for the Special Index shall be based upon the latest published versions of the PPI and the ECI data.
- 6.4.5 On January 1st immediately following the Date of Commercial Operation and every January 1st thereafter for the Contract Term, the Annual O&M Budget's Variable Cost for each year shall be the value of the Annual O&M Budget's Variable Cost in the Base Period times the Special Index divided by 100.
- 6.5 If an Annual O&M Budget, Amended Budget or EN Bond Debt Service budget (if any), after adjustment for any voluntary contribution by Richland, is projected to result in Richland paying more than the amount specified in Section 6.3 and Richland does not consent to paying such amount, Energy Northwest shall terminate the Project and Richland shall not be obligated to pay any amounts in connection with the Project except any EN Bond Debt Service (if any) and other costs associated with terminating the Project that are not paid from available funds of the Project, insurance proceeds or the sale of assets of the Project.
- 6.6 In addition to the costs to be paid to Energy Northwest in this Section 6, within ninety (90) days from the date of Commercial Operation, Richland shall pay Energy Northwest a Recovery Fee of prior costs incurred by Energy Northwest for the Project. This Section 6.6 Recovery Fee shall consist of the following:
 - 6.6.1 Development costs through June 30, 2017 in the amount of \$75,000; and
 - 6.6.2 Beginning July 1, 2017 through to the date of Commercial Operation, 100% of all development costs including labor, non-labor, and associated overhead costs; and
 - 6.6.3 If Richland finances the Project costs, 100% of all costs for the construction (including equipment and material acquisition costs) of the Project.

The Recovery Fee may be included as part of the Energy Northwest Debt issuance and repaid over the duration of the Debt, if directed by Richland. In that event, for the avoidance of doubt, this Section 6.6 Recovery Fee shall be included in the definition of EN Bonds as set forth in Appendix II.

6.7 In the event the Project does not achieve Commercial Operation on or before June 30, 2020, due to circumstances beyond the direct control of Energy Northwest, including a decision to terminate the Project at any time by Richland, Richland shall pay Energy Northwest a Recovery Fee of prior costs incurred by Energy Northwest for developing and constructing the Project and costs for decommissioning the Project site. This Section 6.7 Recovery Fee shall consist of the following:

6.7.1 Development costs through June 30, 2017 in the amount of \$75,000; and

6.7.2 Beginning July 1, 2017 through to the date of Project termination or indefinite suspension (a delay of at least six months), 100% of all costs for the development, construction (including equipment and material acquisition costs), and decommissioning including labor, non-labor, and associated overhead costs.

This Section 6.7 Recovery Fee shall be due and payable ninety (90) days after termination or indefinite suspension of the Project.

6.8 In the event costs are incurred after the Date of Initial Financing that are lawfully related to the Project, in excess of proceeds obtained through the issuance of Debt, and not allocated to an O&M Budget, Energy Northwest will invoice Richland for such costs. Richland will pay Energy Northwest the invoiced amount within ninety (90) days of receipt of the invoice.

In the event Energy Northwest does not receive grant funds that are anticipated to be received after the Date of Initial Financing, Energy Northwest will invoice Richland for an amount equal to the amount of grant funds not received, assuming costs have been incurred equal to that of the expected grant funds. Richland will pay Energy Northwest the invoiced amount within ninety (90) days of receipt of the invoice.

Section 7. Termination.

The Parties may terminate this Agreement as provided below.

7.1 After Commercial Operation has commenced, Richland may only terminate this Agreement prior to July 1, 2045 if all outstanding EN Bonds, if any, have been repaid, all requirements of Energy Northwest's grant (identified in Section 5.4.2) have been fulfilled, and any decommissioning liability has been retired. If Richland terminates this Agreement prior to the commencement of Commercial Operation, Richland shall pay Energy Northwest a Recovery Fee as set forth in Section 6.7.

7.2 Energy Northwest may terminate this Agreement to the extent Richland has breached any material representation, warranty, or covenant contained in this Agreement, Energy Northwest has notified Richland of the breach, and the breach has continued without cure for a period of 30 days after notice of breach by Energy Northwest to Richland; provided, however, that if the breach cannot be cured within such 30-day period, (1) Richland promptly provides Energy Northwest with a plan for curing the breach and commences to

cure the breach during the 30-day period, and (2) thereafter diligently continues to cure such breach, then Richland shall have up to 60 additional days to effect a cure.

If Energy Northwest terminates this Agreement pursuant to this Section, obligations of Richland hereunder shall terminate, provided, however, Richland shall remain obligated for and responsible to pay the Debt Service budget associated with any EN Bonds, until all EN Bonds associated with the Project have been paid in full, all costs to decommission the Project, if necessary, have been paid in full, and any unpaid Recovery Fee, if applicable, has been paid in full.

Section 8. Default.

In the event Energy Northwest is unable or unwilling to fulfill its obligations set forth in this Agreement or operate and maintain the Project according to Prudent Utility Practice, Richland may pursue its rights and remedies set forth in this Agreement in Section 12.3.

Section 9. Limitation on Liability and Payments; Hold Harmless.

- 9.1 Energy Northwest's liability to Richland for breach under this Agreement is limited to the Project Revenue Fund that is within the Business Development Fund separate system of Energy Northwest, available insurance proceeds, and to any amounts owed to Energy Northwest by Richland under this Agreement after Energy Northwest uses any available amounts in the Project Revenue Fund to pay all amounts owed with respect to Debt. Energy Northwest's obligations are not, nor shall they be construed to be, general obligations of Energy Northwest or obligations of any other Energy Northwest projects or systems.
- 9.2 Richland shall only be required to make payments to Energy Northwest under this Agreement from the revenues derived from the ownership and operation of its retail distribution electric systems that constitute "Gross Revenue" of the City's electric system, consistent with its outstanding parity bond covenants and obligations. Richland's obligation to make payment under this Agreement shall not be a general obligation of the City. Richland agrees that it will establish, maintain and collect rates and charges for power and energy and other services, facilities and commodities sold, furnished or supplied by it through its electric utility properties which shall be adequate in the sole judgment of Richland to provide revenues sufficient to enable Richland to make its required payments under this Agreement. Richland shall not sell or otherwise dispose of more than 10% of its net utility plant of its electric system without prepaying all EN Bonds that are then outstanding.

Richland represents and certifies to Energy Northwest that under Richland's bond ordinances, once the Project is operating and/or capable of operating, all payments owed by Richland under this Agreement for EN Bonds or pursuant to an Annual O&M Budget would be treated as operating expenses of Richland's electric system and payable prior to Richland's obligation to pay debt service on its electric system bonds and other electric system debt.

- 9.3 Each Party assumes all liability for injury or damage to persons or property arising from the act or negligence of its own employees, agents, members of governing bodies, or contractors; provided that such liability may be covered by the insurance to be maintained pursuant to Section 3.1.8. To the extent permitted by law, each Party shall indemnify and hold the other Party harmless from any Liability arising from such act or negligence to the extent caused by the indemnifying Party's act or negligence.
- 9.4 The Parties agree that neither Party shall be liable to the other, whether in contract, in tort (including negligence), strict liability, under any warranty, or under any other legal or equitable theory of law, for any special, indirect, incidental, or consequential loss or damage whatsoever. The foregoing waiver shall include specifically, but without limitation, cost of capital, loss of profits or revenues or the loss of use thereof, or losses by Richland that result from the loss of power production at the Project, cost of purchased or replacement power (including additional expenses incurred in using existing power facilities) or claims of any customers of Richland.
- 9.5 Any Party seeking indemnification (the "Indemnified Party") under this provision shall give reasonable notice to the Party from whom it seeks indemnification (the "Indemnifying Party") in writing of any such Liability, permit the Indemnifying Party to assume the defense and settlement of any such claim or threatened claim, and reasonably assist the Indemnifying Party, at the Indemnifying Party's cost and expense, in investigating and defending against the Liability.
- 9.6 In the event of any claim against a Party by any employee of another Party, the indemnification and hold harmless obligation herein shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Party employing the claimant under workers compensation acts, disability benefit acts, or other employee benefit acts; and the Party employing the claimant hereby specifically and expressly waives the immunity of the Party employing the claimant under such acts, and agrees that the foregoing waiver was mutually negotiated by the Parties; provided, however, that this waiver of immunity by the provisions of this section extends only to claims against a Party by or on behalf of the employee of another Party under or pursuant to this Agreement, and does not include, or extend to, any claims by the employees of any Party directly against that Party.
- 9.7 In the case of joint or concurrent Liability, each Party shall be responsible for its share of the Liability.

Section 10. Arbitration.

- 10.1 The Parties agree that claims, disputes and other controversies arising out of or relating to this Agreement (collectively "Claim") are best resolved by the Parties. Consequently, each Party agrees that neither Party shall resort to the use of the arbitration process set forth in this Agreement unless and until the Parties have met on at least two (2) occasions with representatives from each Party with the authority to make compromises and commitments, to discuss in good faith resolution of the Claim.

- 10.2 Any Claim arising out of or relating to this Agreement not resolved as provided in Section 10.1 shall be subject to arbitration as provided in this Section; provided that a dispute seeking specific performance may be instituted in court. All arbitration proceedings shall be conducted by a board of arbitrators composed of three persons.
- 10.3 The Parties shall have 15 days from the institution of the arbitration to make their appointment of arbitrators. One arbitrator shall be appointed by Richland and one arbitrator shall be appointed by Energy Northwest and the third arbitrator shall be appointed by the other two arbitrators.
- 10.4 The arbitration shall be conducted under rules as may be determined by the arbitrators; provided, however, that the Parties shall be afforded discovery consistent with the Federal Rules of Civil Procedure with an understanding on limiting the scope of discovery consistent with the Federal Rules of Civil Procedure and the cost effective nature of the arbitration process; and, provided further, if the arbitrators do not unanimously agree on the rules governing the arbitration, the arbitration shall be conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association. The arbitration board so designated shall conduct a hearing within 30 days of completion of any discovery, and within 15 days after the hearing (unless such time is extended by agreement of the Parties) shall notify the Parties of their decision in writing, stating the reasons therefore and separately listing their findings of fact, conclusions of law and order. Insofar as the Parties may legally do so, they agree to abide by the decision of the arbitration board. All factual determinations made by the board shall be conclusive and binding on the Parties and shall only be subject to judicial review as permitted under Washington law and may be enforced in accordance with Washington law.
- 10.5 Pending the final resolution of any Dispute, the Parties shall proceed diligently with the performance of their respective services and other duties and obligations under this Agreement without diminution of effort.
- 10.6 The Parties shall pay the fees and costs of the arbitrators on an equal basis, and each Party shall bear their own legal and other costs and expenses of arbitration.

Section 11. Project Oversight

- 11.1 The Parties will hold meetings for the effective cooperation, interchange of information and efficient operation and management of the Project, on a prompt and orderly basis.
- 11.2 The Parties shall meet regularly, but not less often than twice a year, as may be agreed upon, and at such other times as requested by either Party upon ten working days written notice.
- 11.3 Energy Northwest shall submit each of the matters listed below to Richland for approval:

11.3.1 This Subsection 11.3.1 shall pertain to the construction phase of the Project. Within 10 days after the end of each month until completion of construction, Energy Northwest shall submit to the Participant a report on the progress of construction for the previous month, and proposed changes to the construction budget and cash flow for subsequent quarters. Any changes which are forecast to result in increased costs from the current budget or more than a 15-day delay in Project completion, shall be submitted to Richland for approval. The request shall be accompanied by a revised budget and cash flow schedule through Project completion, supported by detail adequate for the purpose of comprehensive review of the reasons for the proposed changes. If Richland does not approve, Richland may terminate this Agreement in accordance with Section 7.1.

11.3.2 The Annual O&M Budgets and Amended Annual O&M Budgets as provided in Section 5.

11.3.3 The Annual Operating Plans and Amended Operating Plans as provided in Section 5.

Section 12. Miscellaneous Provisions.

12.1 Expenses. Except as otherwise expressly provided herein, each Party shall bear its own expenses in connection with the preparation of this Agreement and the performance of its obligations hereunder.

12.2 Incorporation of Referenced Documents. The documents identified in this Agreement are incorporated herein by reference and made a part hereof.

12.3 Specific Performance. Each Party acknowledges and agrees that the other Party would be damaged in the event any of the provisions of this Agreement are not performed in accordance with their specific terms or otherwise are breached. Accordingly, each Party agrees that the other Party shall be entitled to an injunction(s) in order to prevent breaches of the provisions of this Agreement and to enforce specifically this Agreement and the terms and provisions hereof in any action instituted in any court within Washington State thereof having jurisdiction over the Parties and the matter, in addition to any other remedy to which a Party may be entitled, at law or in equity.

12.4 Terminal Project Failure. If the Project has not been operating for twelve (12) consecutive months and, based on the opinion of an independent engineer experienced with battery storage systems, is not capable of operating without undertaking capital improvements that would result in the cost of the Project to Richland to be uneconomic as determined by mutual decision of the Parties, the Parties may mutually agree that Energy Northwest should sell all valuable assets comprising the Project and use the amounts received from the sale to repay outstanding Debt (whether EN Bonds or City Bonds) and all other expenses associated with the Project and return any remaining amounts to Richland. If the proceeds are insufficient to repay the outstanding Debt, Richland shall remain liable for full repayment of the Debt (whether EN Bonds or City

Bonds) and for all costs of decommissioning the Project. Nothing in this subsection shall impair the authority of the Board of Directors of Energy Northwest relating to the termination of a project under Washington law.

- 12.5 Governing Law. This Agreement shall be governed in accordance with the laws of the State of Washington.
- 12.6 Amendments and Waiver. No amendment of any provision of this Agreement shall be valid unless the same shall be in writing and signed by the Parties. No waiver by any Party of any default, misrepresentation, or breach of warranty or covenant hereunder, whether intentional or not, shall be deemed to extend to any prior or subsequent default, misrepresentation, or breach of warranty or covenant hereunder or affect in any way rights arising by virtue of any prior or subsequent such occurrence.
- 12.7 No Third-Party Beneficiaries. This Agreement shall not confer any rights or remedies upon any Person other than the Parties, their affiliates, employees, directors and officers, commissioners and council members and their respective successors and permitted assigns; provided, however, from and after the Date of Commercial Operation, that any trustee of any outstanding EN Bonds may enforce Richland's obligation to make any payments that are due under this Agreement.
- 12.8 Entire Agreement. This Agreement (including the documents referred to herein) constitutes the entire agreement between the Parties and supersedes any prior understandings, agreements, or representations by or between the Parties, written or oral, to the extent they have related in any way to the subject matter hereof.
- 12.9 Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the Parties named herein and their respective successors and permitted assigns. No Party may assign either this Agreement or any of its rights, interests, or obligations hereunder without the prior written approval of the other Party; which approval shall not be unreasonably withheld and shall not violate any covenants in the Bond Resolution.
- 12.10 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which together will constitute one and the same instrument.
- 12.11 Communications. Communications between the Parties, including bills sent pursuant to Section 6, shall be delivered in person, mailed, faxed, or sent via electronic mail to the addresses and to the attention of the Representatives specified on Appendix III of this Agreement. A Party may change such address or representative by submitting to the other Parties a revised Appendix III.
- 12.12 Rules of Construction; Statutory References. Whenever in this Agreement the context so suggests, references to the masculine shall be deemed to include the feminine, references to the singular shall be deemed to include the plural, and references to "or" shall be deemed to be disjunctive but not necessarily exclusive. Any reference to statutes or laws will

include all amendments, modifications, or replacements of the specific sections and provisions concerned.

12.13 Disclosure. Any disclosure document prepared in connection with EN Bonds that includes information on Richland shall be approved by Richland.

12.14 Force Majeure.

12.14.1 Any delay in or failure of performance by Energy Northwest or Richland, other than the payment of money, shall not constitute a default hereunder if and to the extent the cause for such delay or failure of performance was unforeseeable and beyond the control of the party ("Force Majeure"). Acts of Force Majeure (each a Force Majeure Event) include, but are not limited to:

Acts of God or the public enemy;

Acts or omissions of any government entity (other than Energy Northwest);

Fire or other casualty for which Richland or Energy Northwest is not responsible;

Quarantine or epidemic;

Strike or defensive lockout; and

Unusually severe weather conditions which could not have been reasonably anticipated.

12.14.2 Energy Northwest shall be entitled to an adjustment in the time of performance directly attributable to a Force Majeure Event, provided it provides written notice to Richland within five working days of the Force Majeure Event, and takes reasonable actions to mitigate the impact from the Force Majeure event.

ENERGY NORTHWEST, a joint operating agency

By _____

Its _____

CITY OF RICHLAND

By _____

Cynthia D. Reents, ICMA-CM
City Manager

APPENDIX I

DESCRIPTION OF PROJECT

Project Description

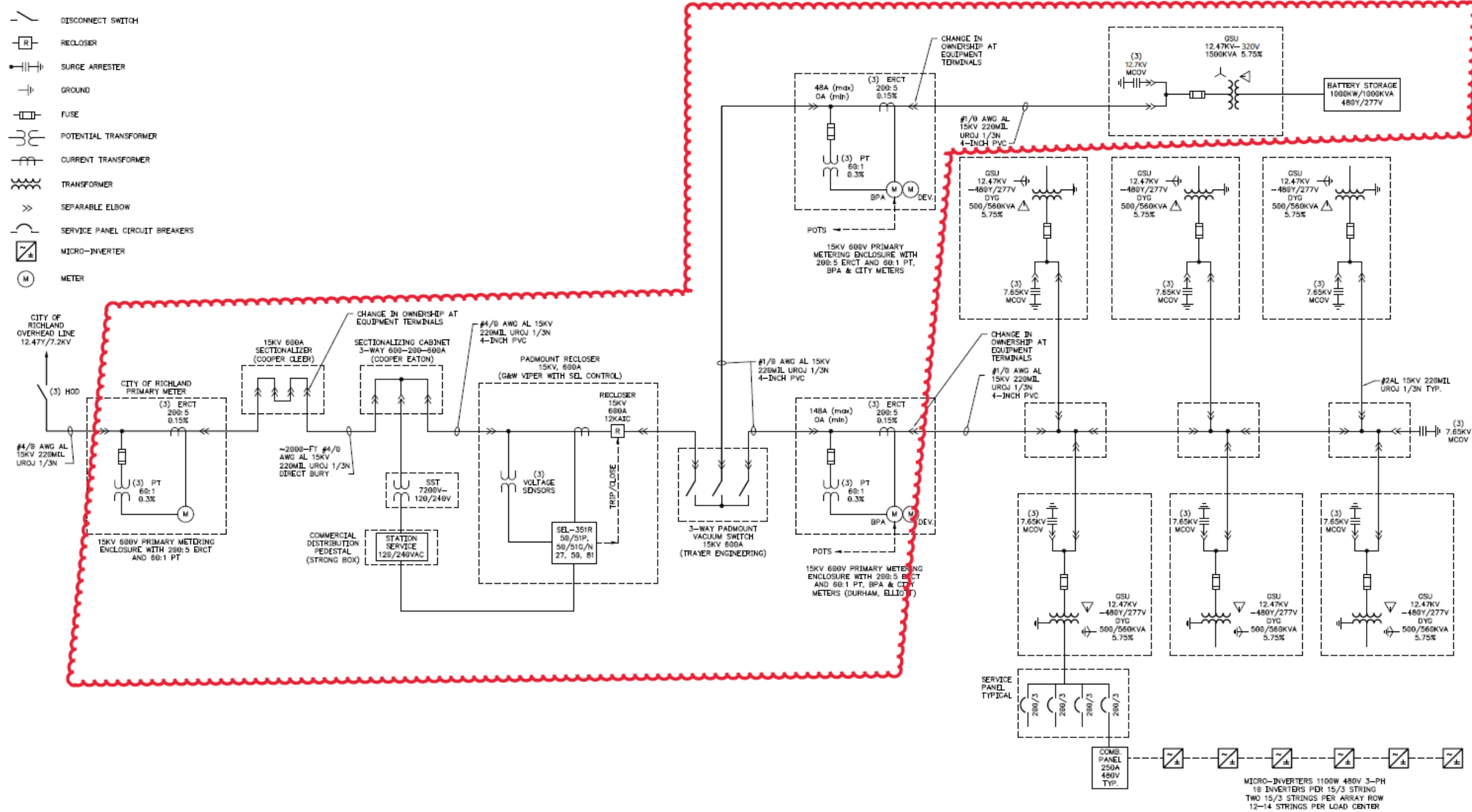
The Horn Rapids Solar, Storage and Training project is a collaboration between Energy Northwest (EN), Potelco, IBEW Local 77, and the Regional Education & Training Center (RETC). The project will be a 4 MWDC photovoltaic solar project coupled with 1 MW/4 MWh vanadium flow battery energy storage system (BESS). It will be located on IBEW Local 77 land located at 2800 Horn Rapids Road in Richland, Washington and will interconnect with the City of Richland's 12.47kV distribution system within Bonneville Power Administration's (BPA) Balancing Authority.

The RETC leases the IBEW land and provides competency-based workforce training utilizing classrooms, lab and workshop facilities, and a lineman training pole yard. The site is also used by Bonneville Power Administration for high-line helicopter rescue and training, and private training businesses. RETC will sub-lease 20 acres to EN and Potelco and provide technical training to battery storage and solar technicians adjacent to the project.

The 4 MWDC solar project will be developed by Potelco and the energy output sold directly to the City of Richland through a Power Purchase Agreement; Energy Northwest will own and operate the 1 MW/4 MWh vanadium flow BESS. The Project for purposes of this Agreement, will consist of the BESS and the required infrastructure including site improvements and the electrical infrastructure clouded in Figure 1.

LEGEND:

- DISCONNECT SWITCH
- RECLOSER
- SURGE ARRESTER
- GROUND
- FUSE
- POTENTIAL TRANSFORMER
- CURRENT TRANSFORMER
- TRANSFORMER
- SEPARABLE ELBOW
- SERVICE PANEL CIRCUIT BREAKERS
- MICRO-INVERTER
- METER



EQUIPMENT NOTE: PARENTHETIC EQUIPMENT MANUFACTURER FOR EXAMPLE ONLY

TriAxis
Engineering, Inc.

NO.	DATE	REVISION	OR	BY	APVD	APPROVED BY:	REVISION NO.: C
D	1/2/2018	REVISE DESIGN FOR ALL UNDERGROUND	MDR	MDR	MDR	DESIGNED BY: M. BEANLAND	DATE: JANUARY 8, 2018
C	3/2/2018	ADDED INFORMATION ON CT LOADING	MDR	MDR	MDR	DRAFTED BY: T. WEBSTER	DRAWING NO.:
B	12/28/15	REVISED PER 12-8-15 BPA & ENERGY NW MEETING DISCUSSION	TW	MDR	MDR	CHECKED BY: M. BEANLAND	PROJECT NO.: 18009.3
A	10/28/15	REVISED PER 10-26-15 MEETING DISCUSSION	TW	MDR	MDR		

ENERGY NORTHWEST
P. O. BOX 968
RICHLAND, WA 99352

HORN RAPIDS PHOTOVOLTAIC POWER PLANT

UNDERGROUND EQUIPMENT
SINGLE-LINE DIAGRAM

SHEET NO.

G2-1

PRELIMINARY

APPENDIX II

DEFINED TERMS

“Agreement” means the Horn Rapids Solar, Storage, and Training Project Participant Agreement (“Agreement”) dated as of _____, 2018, by and between Energy Northwest and Richland.

“Annual O&M Budget” means all Project operating costs included in any operating budget or amended or revised budget of annual operating Project costs and shall include (1) costs allocable to operation and maintenance expense accounts for the Project as such accounts are described in the Uniform System of Accounts, including taxes and in lieu of taxes; (2) capital additions, improvements and betterments to the Project; (3) repairs, renewals and replacements necessary to keep the Project in good operating condition, and modifications, betterments and additions required by governmental agencies; (4) settlements and judgments not covered by insurance; (5) costs to replenish any operating reserves; (6) applicable Energy Northwest overheads which may include Administrative & General, Information Technology, and Management Oversight related expenses; (7) asset retirement obligation costs calculated in accordance with generally accepted accounting principles (currently FSAS 143).

“Annual Operating Plan” means the plan(s) submitted pursuant to Section 5.

“City Bonds” means any bonds, notes or other debt obligations of Richland, the proceeds of which will be used to benefit the Project, including construction of the Project, to finance capital improvements to the Project, to refund any Debt, or any other lawful purpose related to the Project.

“Commercial Operation” of the Project, as applicable, means the date upon which the Project is declared in writing by Energy Northwest to be capable of delivering its full generating capability on a continuous basis to the point of interconnection with Richland electric system. Energy Northwest’s declaration of Commercial Operation will occur after (1) all required government and regulatory approvals for full operation of the Project have been obtained; and (2) (i) all solar panels and inverters included in the scope of the Horn Rapids Solar, Storage, and Training project, (ii) the battery energy storage system (BESS), (iii) the Project SCADA system, and (iv) the Project electrical distribution and interconnection system, are constructed and applicable performance warranty tests are completed and accepted in accordance with Prudent Utility Practice, the applicable Project contract documents, and any applicable or manufacturer’s recommendations, requirements or guidelines. Such declaration shall not be unreasonably withheld or delayed.

“Contract Term” means the duration of this Agreement as set forth in Section 1 of this Agreement.

“Date of Commercial Operation” means the date fixed by Energy Northwest as the point in time when the Project has reached Commercial Operation.

“Date of Initial Financing” means the date on which Richland or Energy Northwest, on behalf of Richland, has first obtained long-term financing of the Project through the issuance of EN Bonds or City Bonds, respectively.

“Debt” means (a) EN Bonds, or (b) City Bonds.

“Debt Service” means the payment of the principal and interest, if applicable, on the Debt.

“EN Bond Resolution” means any resolution of Energy Northwest’s Executive Board authorizing the issuance of EN Bonds.

“EN Bonds” means any bonds, notes or other debt obligations of Energy Northwest, the proceeds of which will be used to benefit the Project, including construction of the Project, to finance capital improvements to the Project, to refund any Debt, or any other lawful purpose related to the Project.

“Effective Date” has the meaning set forth in Section 1.1.

“Fiscal Year” means the period commencing on the Date of Commercial Operation and ending at 12 midnight on the following June 30. Thereafter “Fiscal Year” means the 12-month period commencing each year at 12:01 a.m. on July 1, and concluding at 12 midnight the following June 30, except that the last Fiscal Year shall end on the date of termination of this Agreement.

“Liability” or “Liabilities” means any liability (whether known or unknown, whether asserted or unasserted, whether absolute or contingent whether accrued or unaccrued, whether liquidated or unliquidated, and whether due or to become due) including any liability for taxes. As set out more fully in Section 9.4, Liability does not include special, indirect, incidental, or consequential loss or damage, which specifically includes, without limitation, cost of capital, loss of profits or revenues or the loss of use.

“Monthly Billing Statement” means the monthly invoice from Energy Northwest to Richland.

“Point of Delivery” means the point where the Project is interconnected at the interconnection Approximately 400 feet northeast of pole 3401, Richland, Washington.

“Project” has the meaning set forth in the Preface and Appendix I.

“Project Infrastructure” means the roads, substation, transformers, and cable necessary to exchange Project Energy at the Point of Delivery.

“Project Energy” means the electric energy stored or discharged by the Project, whether or not the Project may be inoperable or the operation thereof is interrupted, suspended, discontinued, interfered with, in whole or in part, and exchanged at the Point of Delivery expressed in megawatt hours and the associated environmental attributes, including any and all credits, benefits, emissions reductions, environmental air quality credits, emission reductions credits, offsets and allowances, howsoever entitled, resulting from the avoidance of the emission of any gas, chemical, or other substance attributable to the Project during the Contract Term.

“Prudent Utility Practice,” at a particular time, means any of the practices, methods, and acts engaged in or approved by a significant proportion of the electrical utility industry prior to such time, or any of the practices, methods, and acts which, in the exercise of reasonable judgment in light of the facts known at the time the decision was made, could have been expected to accomplish the desired result at the lowest reasonable cost consistent with reliability, safety and expedition. Prudent Utility Practice is not intended to be limited to the optimum practice, method or act, to the exclusion of all others, but rather to be a spectrum of possible practices, methods or acts.

APPENDIX III

NOTICE ADDRESSES

City of Richland
505 Swift Blvd
Richland, WA 99352
Attention: Purchasing & Contracts Manager
Email: Purchasing@ci.richland.wa.us

Energy Northwest
P.O. Box 968
Richland, WA 99352
Attention: [Supply Chain Services Manager]
Email:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Resolutions – Adoption

Core Focus Area 3 - Increase Economic Vitality

Subject:

Resolution No. 71-18, Approving the Final Plat of Sundance Estates North

Department:

Community Development Services

Ordinance/Resolution Number:

71-18

Document Type:

Resolution

Recommended Motion:

Adopt Resolution No. 71-18, approving the final plat of Sundance Estates North subject to the conditions of approval contained therein, and the findings and conclusions adopted by the City Council through Resolution No. 04-14.

Summary:

Fred Giacci is requesting final plat approval for Sundance Estates North, formerly known and referred to as Sundance Manor.

The preliminary plat of Sundance Estates North, which divides a 13-acre parcel into 33 residential lots, was approved by Council in 2014 upon recommendation of the Richland Planning Commission.

The development has been built in conformance with the requirements of the Technical Advisory Report (TAC) and other conditions of preliminary plat approval.

Staff recommends approval of Resolution No. 71-18.

Fiscal Impact:

Construction of the lots within the plat will raise both the land values and property taxes. With residential development, demands placed on City services will also increase.

Attachments:

- I. Resolution No. 71-18

RESOLUTION NO. 71-18

A RESOLUTION of the City of Richland approving the final plat of Sundance Estates North subject to the conditions of approval of Technical Advisory Committee Report S2013-101 dated December 3, 2013, and the findings and conclusions of the Richland City Council as adopted by Resolution No. 04-14.

WHEREAS, on December 18, 2013, the Richland Planning Commission held an open record public hearing to consider the preliminary plat application of Sundance Manor as submitted by Fortuanto, Inc.; and

WHEREAS, the Richland Planning Commission recommended to the Richland City Council that it conditionally approve the preliminary plat of Sundance Manor; and

WHEREAS, on January 7, 2014, the Richland City Council held a closed record hearing to consider the proposed Sundance Manor preliminary plat application and the recommendation of the Richland Planning Commission. Council took action to approve the preliminary plat request; and

WHEREAS, subsequent to receiving preliminary plat approval, the original name of Sundance Manor was changed to Sundance Estates North; and

WHEREAS, the final plat for Sundance Estates North, consisting of 33 lots on approximately 13 acres, is being constructed in accordance with the conditions attached to the approved preliminary plat.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the final plat of Sundance Estate North, a copy of which is attached hereto as **Exhibit A** and incorporated herein by this reference, is hereby approved subject to the conditions of approval contained in Technical Advisory Committee Report S2013-101 dated December 3, 2013, attached hereto as **Exhibit B** and incorporated by this reference, and the findings and conclusions of Richland City Council as adopted by Resolution No. 04-14.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 4th day of September, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk

HEATHER KINTZLEY, City Attorney

THE FINAL PLAT OF
SUNDANCE ESTATES NORTH
 OF SECTION 22, T 9 N., R. 26 E., W.M.,
 CITY OF RICHLAND, BENTON COUNTY,
 WASHINGTON

N.W. 1/4 OF THE SE 1/4
 OF SECTION 22, T 9 N., R. 26 E., W.M.,
 CITY OF RICHLAND, BENTON COUNTY,
 WASHINGTON

LEGEND

• LOT 1 - 50' x 100' (1/2 AC.)
 • LOT 2 - 50' x 100' (1/2 AC.)
 • LOT 3 - 50' x 100' (1/2 AC.)
 • LOT 4 - 50' x 100' (1/2 AC.)
 • LOT 5 - 50' x 100' (1/2 AC.)
 • LOT 6 - 50' x 100' (1/2 AC.)
 • LOT 7 - 50' x 100' (1/2 AC.)
 • LOT 8 - 50' x 100' (1/2 AC.)
 • LOT 9 - 50' x 100' (1/2 AC.)
 • LOT 10 - 50' x 100' (1/2 AC.)
 • LOT 11 - 50' x 100' (1/2 AC.)
 • LOT 12 - 50' x 100' (1/2 AC.)
 • LOT 13 - 50' x 100' (1/2 AC.)
 • LOT 14 - 50' x 100' (1/2 AC.)
 • LOT 15 - 50' x 100' (1/2 AC.)
 • LOT 16 - 50' x 100' (1/2 AC.)
 • LOT 17 - 50' x 100' (1/2 AC.)
 • LOT 18 - 50' x 100' (1/2 AC.)
 • LOT 19 - 50' x 100' (1/2 AC.)
 • LOT 20 - 50' x 100' (1/2 AC.)
 • LOT 21 - 50' x 100' (1/2 AC.)
 • LOT 22 - 50' x 100' (1/2 AC.)
 • LOT 23 - 50' x 100' (1/2 AC.)
 • LOT 24 - 50' x 100' (1/2 AC.)
 • LOT 25 - 50' x 100' (1/2 AC.)
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INDEX

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AUDITOR'S CERTIFICATE

I, the undersigned, Auditor of the City of Richland, Washington, do hereby certify that the foregoing is a true and correct copy of the original record of the Sundance Estates North, as the same appears on the records of the City of Richland, Washington, and that the same is a true and correct copy of the original record of the Sundance Estates North, as the same appears on the records of the City of Richland, Washington.

NOTARY PUBLIC

I, the undersigned, Notary Public for the State of Washington, do hereby certify that the foregoing is a true and correct copy of the original record of the Sundance Estates North, as the same appears on the records of the City of Richland, Washington, and that the same is a true and correct copy of the original record of the Sundance Estates North, as the same appears on the records of the City of Richland, Washington.

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TAC MEETING SUMMARY

MEETING DATE: December 3, 2013
PROJECT: Preliminary Plat of Sundance Manor
ATTENDEES: City of Richland;
Judy Garcia & Jason Reathaford, Civil & Utility Engineering
Kelly Hill, Energy Services
Aaron Lambert, Development Services

ENERGY SERVICES COMMENTS:

Utility easements shall be established at the time of final plat as determined by the City of Richland Energy Services Division.

DEVELOPMENT SERVICES COMMENTS:

Building Department

The following note shall be placed on the final plat map:

Structures located on slopes steeper than 2:1 (2 units horizontal to 1 unit vertical) or identified as steep slopes per the City of Richland Sensitive Areas Ordinance shall have engineered footings and foundations based on a lot-specific soils report and slope-stability analysis from a licensed geotechnical engineer. Where rocky conditions prevent standard excavation, a soils report and analysis shall include recommendations to be used by the structural engineer designing the foundation for excavation methods.

Planning Department

- 1) The wetland buffer shall be extended across Tract 1 to the north, consistent with the buffer shown on Lots 19 & 20 as it is buffered from the offsite "edge of wet area" depicted on the pre-plat map.
- 2) A note shall be placed on the face of the plat that the wetland buffer is not to be disturbed by the property owners unless done so with approval by the City in accordance with the adopted sensitive areas ordinance.

CITY OF RICHLAND
CIVIL AND UTILITY ENGINEERING
DEVELOPMENT COMMENTS

DATE: December 3, 2013

TO: AARON LAMBERT, SENIOR PLANNER

PLAT REVIEW BY: JASON REATHAFORD, ENGINEERING TECH 4
JEFF PETERS, PE, TRANSPORTATION ENGINEER
PETE ROGALSKY, PE, PUBLIC WORKS DIRECTOR

PROJECT NAME: SUNDANCE MANOR

PROJECT LOCATION: WEST OF THE PLAT OF SUNDANCE RIDGE

The Civil and Utility Engineering Division has reviewed the preliminary plat received in this office on November 22, 2013, for the above referenced property and has the following conditions.

General Conditions:

1. All final plans for public improvements shall be submitted prior to pre-con on a 24" x 36" hardcopy format and also electronically in .dwg format compatible with the City's standard CAD software. Addendums are not allowed, all information shall be supplied in the specified 24 x 36 (and electronic) format. When construction of the infrastructure has been substantially completed, the applicant shall provide 3 mil mylar and electronic record drawings to the City. The electronic as-built record drawings shall be submitted in a AutoCAD format compatible with the City's standard CAD software. Electronic copies of the construction plans are required prior to the pre-con meeting, along with the multiple sets of paper drawings. The mylar record drawings (including street lights) shall be submitted and approved by the City before the final punchlist inspection will be performed. All final punchlist items shall be completed or financially guaranteed prior to recording of the final plat.
2. Any and all necessary permits that may be required by jurisdictional entities outside of the City of Richland shall be the responsibility of the developer to obtain.
3. A copy of the construction drawings shall be submitted for review to the appropriate jurisdictions by the developer and his engineer. All required comments / conditions from all appropriate reviewing jurisdictions (e.g.: Benton County, any appropriate irrigation districts, other utilities, etc.) shall be incorporated into one comprehensive set of drawings and resubmitted (if necessary) for final permit review and issuance.
4. Any work within the public right-of-way or easements or involving public infrastructure will require the applicant to obtain a right-of-way permit prior to construction. A plan review and inspection fee in the amount equal to 5% of the construction costs of the work within the right-of-way or easement will be collected at the time the permit is issued. A stamped, itemized Engineers estimate (Opinion of probable cost) and a copy of the material submittals shall be submitted along with the final plan submittal.

5. Public utility infrastructure located on private property will require recording of a City standard form easement prior to acceptance of the infrastructure and release of the final plat. The City requires preparation of the easement legal description by the developer two weeks prior to the scheduled date of acceptance. Once received, the City will prepare the easement document and provide it to the developer. The developer shall record the easement at the Benton County Assessor and return a recorded original document to the City prior to application for acceptance.
6. A pre-construction conference will be required prior to the start of any work within the public right-of-way or easement. Contact the Civil and Environmental Engineering Division at 942-7500 to schedule a pre-construction conference.
7. Site plan drawings which involve the construction of public infrastructure shall be drawn on a standard 24" x 36" drawing format to a scale which shall not be less than 1"= 40'.
8. All plan sheets involving construction of public infrastructure shall have the stamp of a current Washington State licensed professional engineer.
9. All construction plan sheets shall include the note "CALL TWO WORKING DAYS BEFORE YOU DIG 1-800-424-5555 (or "811")." Or: <http://www.call811.com/>
10. An irrigation source and distribution system, entirely separate from the City's domestic water system, shall be provided for this development. *Construction plans will not be accepted for review until adequate and viable proof of an irrigation source is made available by the developer.* The designing Engineer shall submit plans for the proposed irrigation system to the Irrigation District with jurisdiction over the property at the same time that they are submitted to the City for construction review. Plans shall be reviewed and accepted by said irrigation district prior to issuance of a Right-of-Way permit by the City. Easements shall be provided on the final plat for this system where needed.
11. A copy of the preliminary plat shall be supplied to the Post Office and all locations of future mailbox clusters approved prior to final platting.

Design Standards:

12. Public improvement design shall follow the following general format:
 - A. Sanitary sewer shall be aligned on the north and west side of street centerlines.
 - B. Storm sewer shall be aligned on the south and east side of street centerlines.
 - C. Any sewer or storm manholes that are installed outside of public Right of Way shall have an acceptable 12-foot wide gravel access road (minimum) provided from a public street for maintenance vehicles.
 - D. 10-foot horizontal spacing shall be maintained between domestic water and sanitary sewer mainlines and service lines.

- E. Water lines shall be aligned on the south and east side of street centerlines.
- F. Watermains larger than 8-inches in diameter shall be ductile iron.
- G. Watermains installed outside of the City Right of Way or in very rocky native material, shall be ductile iron and may need restrained joints.
- H. All watermains outside areas zoned R1 shall be ductile iron.
- I. Fire hydrant location shall be reviewed and approved by the City Fire Marshal.
- J. Sewer mains over 15-feet deep shall be constructed out of SDR26 PVC, C900 PVC or ductile iron. The entire main from manhole to manhole shall be the same material. Private sewer service lines over 15-feet deep shall also be constructed of the same material, then transition to regular sewer piping above 15-feet.
- K. Valves and manholes installed on private property shall be placed so as to avoid parked cars whenever feasible.
- L. All utilities shall be extended to the adjacent property (properties) at the time of construction.
- M. The minimum centerline finish grade shall be no less than 0.30 % and the maximum centerline finish grade shall be no more than 10.0 % for local streets.
- N. The minimum centerline radius for local streets shall be 100-feet.
- O. Any filling of low areas that may be required within the public Right of Way shall be compacted to City standards.
- P. A overall, composite utility plan shall be included in the submitted plan set if the project is phased. This comprehensive utility plan benefits all departments and maintenance groups involved in the review and inspection of the project.
- Q. A detailed grading plan shall be included in the submitted plan set.
- R. For public utilities not located within public street rights-of-way the applicant shall provide maintenance access acceptable to the City and the applicant shall provide an exclusive 10-foot wide public utility easement (minimum) to be conveyed to the City of Richland.
- S. Final design of the public improvements shall be approved at the time of the City's issuance of a Right-of-way Construction Permit for the proposed construction.
- T. All public improvements shall comply with the State of Washington and City of Richland requirements, standards and codes.
- U. All cul-de-sacs shall have a minimum radius of 45-feet to the face of curb to allow for adequate turning radius of fire trucks and solid waste collection vehicles.
- V. Curb returns at minor intersections shall have a minimum radius of 25-feet. Curb returns at major intersections should have minimum radius of 30-feet but should be evaluated on a case by case basis.
- W. All public streets shall meet design requirements for sight distance (horizontal, vertical and intersectional).
- X. All intersections with public streets shall meet horizontal, vertical and intersectional design requirements for sight distance (A.K.A. the Vision Clearance Triangle).
- Y. The final engineered construction plans shall identify locations for irrigation system, street lighting, gas service, power lines, telephone lines, cable television lines, street trees and mail boxes. All electrical appurtenances such as

transformers, vaults, conduit routes, and street lights (including their circuit) need to be shown in the plan view.

- Z. Construction plans shall provide or reference all standard drawings or special details that will be necessary to construct all public improvements which will be owned, operated, maintained by the City or used by the general public (Commercial Driveway, Curb, Gutter, Sidewalk, Water, Sewer, Storm, Street and Street lighting etc.).
 - AA. The contractor shall be responsible for any and all public infrastructure construction deficiencies for a period of one year from the date of the letter of acceptance by the City of Richland.
13. If the project will be built in phases the applicant shall submit a master plan for the sanitary sewer, domestic water, storm drainage, electrical, street lighting and irrigation system for the entire project prior to submitting plans for the first phase to assure constructability of the entire project. This includes the location and size of any storm retention ponds that may be required to handle runoff.
14. If the City Fire Marshal requires a secondary emergency vehicle access, it shall be included in the construction plan set and be designed to the following standards:
- A. 2-inches compacted gravel, minimum (temp. SEVA only).
 - B. 2% cross-slope, maximum.
 - C. 5% slope, maximum. Any access road steeper than 5% shall be paved or be approved by the Fire Marshal.
 - D. Be 20-feet in width.
 - E. Have radii that are accommodating with those needed for City Fire apparatus.

Secondary emergency vehicles accesses (SEVA's) shall be 20-feet wide, as noted. Longer secondary accesses can be built to 12-feet wide with the approval of the City of Richland Fire Marshal, however turn-outs are required at a spacing acceptable to the Fire Dept. Temporary SEVA's shall be constructed with 2-inches of compacted gravel, at a minimum. Permanent SEVA's shall be paved with 2-inches of asphalt over 4-inches of gravel, at a minimum.

15. SURVEY MONUMENT DESTRUCTION:

All permanent survey monuments existing on the project site shall be protected. If any monuments are destroyed by the proposed construction, the applicant shall retain a professional land surveyor to replace the monuments and file a copy of the record survey with the City.

- A. No survey monument shall be removed or destroyed (*the physical disturbance or covering of a monument such that the survey point is no longer visible or readily accessible*) before a permit is obtained from the Department of Natural Resources (DNR). WAC 332-120-030(2) states "It shall be the responsibility of the governmental agency or others performing construction work or other activity

(including road or street resurfacing projects) to adequately search the records and the physical area of the proposed construction work or other activity for the purpose of locating and referencing any known or existing survey monuments.” (RCW 58.09.130).

- B. Any person, corporation, association, department, or subdivision of the state, county or municipality responsible for an activity that may cause a survey monument to be removed or destroyed shall be responsible for ensuring that the original survey point is perpetuated. (WAC 332-120-030(2)).
- C. Survey monuments are those monuments marking local control points, geodetic control points, and land boundary survey corners. (WAC 332-120-030(3)).

When a monument must be removed during an activity that might disturb or destroy it, a licensed Engineer or Land Surveyor must complete, sign, seal and file a permit with the DNR.

It shall be the responsibility of the designing Engineer to identify the affected monuments on the project plans and include a construction note directing them to the DNR permit.

Traffic & Streets:

- 16. Sidewalks shall be installed along all public Right of Way frontages that building lots do not front on during construction of those phases (e.g., storm drainage ponds, private roads, parks, etc.).
- 17. The “Sundance Manor” preliminary plat lies within the boundary of the South Richland Collector Street Financing Plan (RMC 12.03). This plat shall therefore be subject to the fees administered by the finance plan for any phase submitted for approval. Since this property is included within the Financing Plan, it is exempt from the SEPA-related traffic study requirement (TIA). The developer of this proposed project shall receive “credits” for construction of “Columbia Vista” as allowed under the City’s South Richland Collector Street Financing Plan.
- 18. The access road outside of the pre-plat property from Columbia Park Trail to the proposed pre-plat shall be constructed to its full width (36-feet wide, with curb, gutter, sidewalks, storm drainage, streetlights, etc.) when the first phase is constructed.
- 19. A portion of the proposed “Columbia Vista” road Right of Way that’s outside of the preliminary plat is not public Right-of-Way. This portion of the road shall be dedicated as public Right-of-Way to the City of Richland prior to acceptance of the phase which builds it.
- 20. The maximum centerline finish grade for the proposed “Columbia Vista” within the pre-plat shall be no more than 10%.

21. A guardrail meeting WSDOT standards may need to be installed at the North side of the intersection of Columbia Park Trail and "Columbia Vista".
22. As this portion of Columbia Park Trail is in Benton County, the intersection of the proposed access road ("Columbia Vista") with Columbia Park Trail shall also be reviewed and approved by the County Engineer prior to construction. The City of Richland shall also review and comment on the improvement plans for this intersection.
23. A note will be shown on the face of the final plat stating that "Columbia Vista" is classified as an "Arterial Collector street". Subsequently, no driveways accessing single family lots will be allowed onto it.
24. The existing access points onto Columbia Vista Street are acceptable for this project, but any proposed changes to said driveways will be subject to approval by the City Engineer.
25. The portion of Columbia Vista that lies within the boundary of the adjacent short plats to the east shall be constructed to the City's rural road standard if it doesn't yet exist at the time of plat construction.
26. The off-site private road through the adjacent short plat along the east side of lots 31, 32 and 33 will need to be constructed along with this plat if it's not already built at that time.
27. Any private roads narrower than 34-feet shall have parking restricted on one side, and any roads 28-feet or narrower shall have parking restricted on both sides. Street signs indicating restricted parking shall be installed prior to final platting at the developers expense.
28. All private roads shall be constructed to provide for adequate fire truck & solid waste collection truck access & turnaround movements.
29. If the project is to be constructed in phases, all dead-end streets longer than 150-feet that will be continued later need to have temporary turn-arounds built at the end of them. The radius of these turn-arounds shall be 45-feet minimum, and shall be constructed of 2-inches of compacted top course gravel for slopes less than 5%, or of 2-inches of asphalt atop 2-inches of gravel for slopes greater than 5%. If the temporary turn around is not located within the final plat an easement with a 50-foot radius will be required.

Domestic Water:

30. A majority of the proposed preliminary plat is located within the Tapteal 1 water pressure zone. The closest Tapteal 1 watermain is too far away to be financially feasible, therefore the Tapteal 2 watermain located in the plat of Sundance Ridge to the east can be extended to serve this project. It shall be the responsibility of the developer to extend a

watermain to this property and to install a City standard Pressure Reducing Valve assembly to serve domestic water at the correct pressures at the time of plat construction.

31. Domestic water shall be extended to the adjoining properties adjacent to the plat.
32. The developer will be required to demonstrate that all phases are capable of delivering adequate fire flows prior to construction plans being accepted for review. This may require looping of the watermain from off-site locations, or oversizing of the main where needed.
33. The fire hydrant layout shall be approved by the City Fire Marshal.
34. Some of the homes built within this plat may need pressure regulating valves installed on their water services due to possible high water pressures. The specific lots affected will be identified during review of the engineering plans for the project.

Sanitary Sewer:

35. The closest existing sanitary sewer available for this development is located to the east in the plat of Sundance Ridge, to the northwest in Columbia Park Trail at Windmill Road, and to the west in Queensgate Drive at Jericho Road. It shall be the responsibility of the developer to extend a City standard sewer system to this property to serve sanitary sewer at the time of plat construction.
36. A 10-foot wide exclusive sanitary sewer easement shall be provided for any sewer main that is outside of the public Right-of-Way. If any manholes are located outside of the public Right-of-Way, maintenance truck access to said structure may be required.
37. Sanitary sewer shall be extended to the adjoining properties adjacent to the plat.

Storm Water:

38. This project may require coverage under the Washington State General NPDES Permit for Construction projects. The Developer shall be responsible for compliance with the permit conditions. The City has adopted revised standards affecting the construction of new stormwater facilities in order to comply with conditions of its NPDES General Stormwater Permit program. This project, and each phase thereof, shall comply with the requirements of the City's stormwater program in place at the time each phase is engineered. The project will require detailed erosion control plans.
39. All storm drainage systems shall be designed following the core elements defined in the latest edition of the Stormwater Management Manual for Eastern Washington. The Hydrologic Analysis and Design shall be completed based on the following criteria:

Washington, Region 2, Benton County; SCS Type 1A – 24 Hour storm for storm volume. The applicant's design shall provide runoff protection to downstream property owners.

40. The flow-rate of the public storm drainage system shall be designed using the 2-Year, 3-Hour short duration Eastern Washington storm for pipe and inlet sizing using SCS or Santa Barbara method; no modifying or adding time of concentration; no surcharge allowed. Calculations shall be stamped by a registered professional engineer and shall include a profile of the system showing the hydraulic grade line. The calculations should include a 50-foot wide strip behind each right of way line to represent drainage from private property into the City system. Of that area, 50% shall be considered pervious and 50% impervious. Calculations shall include a profile for the design showing the hydraulic grade line for the system. Passing the storm downhill to an existing system will require a downstream storm system capable of accepting the water without being overwhelmed.
41. All construction projects that don't meet the exemption requirements outlined in Richland Municipal Code, Section 16.06 shall comply with the requirements of the Washington State Department of Ecology issued Eastern Washington NPDES Phase II Municipal Stormwater Permit. All construction activities subject to this title shall be required to comply with the standards and requirements set forth in the Stormwater Management Manual for Eastern Washington (SWMMEW) and prepare a Stormwater Site Plan. In addition a Stormwater Pollution Prevention Plan (SWPPP) or submission of a completed erosivity waiver certification is required at the time of plan submittal.
42. If any existing storm drainage or ground water seepage empties onto the proposed site, said storm drainage shall be considered an existing condition, and it shall be the responsibility of the property developer to design a system to contain or treat and release the off-site storm drainage.
43. If the storm drain pond slopes are greater than 25% or deeper than 4-feet, then a 6-foot fence will be required around the perimeter of the pond with a minimum 12-foot wide gate for maintenance vehicles.
44. If there are any natural drainage ways across the proposed pre-plat, the engineered construction plans shall address it in accordance with Richland Municipal code 24.16.170 ("Easements-watercourses").
45. Prior to or concurrent with the submittal of the first phase the developer shall provide a Geotechnical report including the percolation rate of the soils in the area of any storm retention ponds. The engineer may need to demonstrate that the pond will drain itself after a storm event, and not have standing water in it longer than necessary.
46. As per RMC chapter 24.20.070 and the City of Richland's Comprehensive Stormwater Management Plan, the storm drainage system installed as part of this plat may need to

be oversized in order to handle the additional flow from future developments in the vicinity.

47. If the storm drain pond slopes are greater than 25% or deeper than 4-feet, then a 6-foot fence will be required around the perimeter of the pond with a minimum 12-foot wide gate for maintenance vehicles. A maintenance road from the public Right of Way to the bottom of the pond is also needed (2-inches of compacted gravel, minimum). The City's maintenance of the pond in the future will consist of trimming weeds to maintain compliance with fire and nuisance codes, and maintaining the pond for functionality.
48. The developer shall be responsible for landscaping the storm pond and for its maintenance through the one-year infrastructure warranty period. At a minimum the landscaping plan should be consistent with the City's intended maintenance standard as described above. If the developer wishes for the pond to be landscaped and visually appealing, then the homeowners association should be considered for maintenance responsibilities. This will require an irrigation meter and sprinkler system (including a power source), and responsibility for maintaining the landscaping.
49. The developer of record shall maintain the public storm drainage system for one year from the date of final acceptance by The City of Richland (as determined by the issuance of the "Letter of Final Acceptance"). Said developer shall also thoroughly clean the entire system, including structures, pipelines and basins prior to the City warranty inspection, conducted 11 months after the Letter of Final Acceptance.

Solid Waste:

50. Access easements (private roads) shall be designed to provide adequate access for City solid waste collection vehicles. If it cannot be provided then homeowners will need to transport their cans to acceptable locations.

Final Platting Requirements:

51. When construction of the infrastructure has been substantially completed, the applicant shall provide 3 mil mylar and electronic record drawings to the City. The electronic as-built record drawings shall be submitted in a AutoCAD format compatible with the City's standard CAD software. The record drawings shall be submitted and approved by the City before the final punchlist inspection will be performed. All final punchlist items shall be completed or financially guaranteed prior to acceptance of the project.
52. Public utility infrastructure located on private property will require recording of a City standard form easement prior to acceptance of the infrastructure and release of a certificate of occupancy. The City requires preparation of the easement legal description by the developer two weeks prior to the scheduled date of occupancy. Once received, the City will prepare the easement document and provide it to the developer. The developer

shall record the easement at the Benton County Assessor and return a recorded original document to the City prior to application for final occupancy.

53. Any off-site easements or permits necessary for this project shall be obtained and secured by the applicant and supplied to the City at the time of plat construction and prior to final plat acceptance by the City.
54. A note may be needed on the face of the final plat stating that some of the homes built within this plat will need pressure regulating valves installed on their water services due to possible high water pressures. The specific lots effected will be identified during review of the engineering plans for the project.
55. Ten-foot wide public utility easements will be required on the final plat along both sides of all public Right-of-Ways within the proposed plat.
56. The final plat shall include notes identifying all common areas including the private streets and tracts and acknowledging the ownership and maintenance responsibility by the homeowners association. A note shall be added to the face of the final plat that states: *"The private roads are for the use and benefit of the homeowners that abut said roads, and are to be maintained by said owners. The City of Richland accepts no maintenance responsibility for said roads"*.
57. A note shall be added to the face of the plat that states: *"The private drives within this plat are fire lanes and parking is restricted. The required no-parking signs shall be installed by the developer where applicable."* Any private roads narrower than 34-feet shall have parking restricted on one side, and any roads 28-feet or narrower shall have parking restricted on both sides. Street signs indicating restricted parking shall be installed prior to final platting at the developers expense. The restricted parking areas shall be indicated on the final plats.
58. All landscaped areas within the plat that are in the public Right of Way shall be the responsibility of the homeowners to maintain.
59. A one-foot "No access / screening easement" will be required along the Columbia Vista Right of Way.
60. The intended use and ownership of all tracts within the plat shall be noted on the final plat.
61. Property with an unpaid L.I.D. assessment towards it must be paid in full or segregated per Richland Municipal Code 3.12.095.
62. Any restricted parking areas shall be indicated on the final plats.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Resolutions – Adoption

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Resolution No. 121-18, Approving the 2018-2020 Collective Bargaining Agreement with the International Union of Operating Engineers, Local Union No. 280

Department:

Administrative Services

Ordinance/Resolution Number:

121-18

Document Type:

Resolution

Recommended Motion:

Adopt Resolution No. 121-18, authorizing the City Manager to sign and execute the 2018-2020 Collective Bargaining Agreement with the International Union of Operating Engineers (IUOE), Local Union No. 280.

Summary:

The City commenced negotiations with the International Union of Operating Engineers (IUOE), Local Union No. 280 in September 2017, reaching a tentative agreement on August 6, 2018. The agreement allows for a wage increase beginning August 14, 2018, which is within Council parameters and was developed based on applicable market wages.

Additionally, other modifications were made to advance the parties' interests, improve the clarity of the collective bargaining agreement, address certain statutory requirements, and reduce contract administrative time. IUOE represents 110 of the City's workers.

Staff recommends approval of Resolution No. 121-18.

Fiscal Impact:

Yes

Terms of the proposed agreement fit within the City's adopted 2018 budget and Council's collective bargaining parameters.

Attachments:

1. Resolution No. 121-18
2. Proposed 2018-2020 Bargaining Agreement with IUOE

RESOLUTION NO. 121-18

A RESOLUTION of the City of Richland approving the 2018-2020 Collective Bargaining Agreement with the International Union of Operating Engineers, Local Union No. 280, and authorizing periodic Memorandums of Understanding.

WHEREAS, the Richland City Council desires to attract and retain qualified employees, and maintain harmonious relations between the City and the International Union of Operating Engineers, Local Union No. 280 (hereafter "IUOE"); and

WHEREAS, the existing Collective Bargaining Agreement (CBA) (hereafter "Agreement") between the City and the IUOE expired on December 31, 2017; and

WHEREAS, amendments to wages, benefits, and other terms and conditions of employment are warranted based on external market conditions; and

WHEREAS, periodically, the City Manager may desire to enter into Memorandums of Understanding throughout the term of the Agreement with the IUOE for operational and administrative purposes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the 2018-2020 Collective Bargaining Agreement with the IUOE is hereby approved, and shall be executed by the City Manager on behalf of the City.

BE IT FURTHER RESOLVED that the City Manager or designee is authorized to enter into Memorandums of Understanding with the IUOE for operational or administrative purposes during the term of the Agreement.

BE IT FURTHER RESOLVED that the wages under the Agreement shall begin effective August 14, 2018.

BE IT FURTHER RESOLVED that the benefit rates under the Agreement shall begin effective September 1, 2018.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 4th day of September, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk

HEATHER KINTZLEY, City Attorney

AGREEMENT BETWEEN

**THE CITY OF RICHLAND,
WASHINGTON**

AND

**THE INTERNATIONAL UNION OF
OPERATING ENGINEERS
LOCAL UNION NO. 280
2018 – 2020**

Resolution No. 121-18, Contract No. 271-18



TABLE OF CONTENTS

ARTICLE I PREAMBLE	1
ARTICLE II RECOGNITION	1
SECTION 2.01 UNIT DESCRIPTION	1
SECTION 2.02 TEMPORARY AND LIMITED TERM EMPLOYMENT	1
SECTION 2.03 COMMUNICATIONS AND NOTICES	2
ARTICLE III TERM AND RENEWAL	2
ARTICLE IV SCOPE AND PREVAILING RIGHTS	3
SECTION 4.01 BASIC AGREEMENT	3
SECTION 4.02 NO DISCRIMINATION	3
SECTION 4.03 MANAGEMENT RIGHTS RESERVED.....	3
ARTICLE V UNION MEMBERSHIP AND SECURITY	4
SECTION 5.01 UNION MEMBERSHIP	4
SECTION 5.02 DEDUCTION OF UNION DUES.....	4
SECTION 5.03 UNION STEWARDS.....	5
SECTION 5.04 UNION RELEASE TIME	5
SECTION 5.05 UNION VISITS	6
SECTION 5.06 BULLETIN BOARDS.....	6
SECTION 5.07 PROFESSIONAL STANDARDS.....	6
ARTICLE VI SAVINGS CLAUSE	6
SECTION 6.01 STATE AND FEDERAL OBLIGATIONS	6
SECTION 6.02 COURT ACTIONS.....	6
SECTION 6.03 BINDING	6
ARTICLE VII FULL UNDERSTANDING, MODIFICATIONS, WAIVER.....	7
ARTICLE VIII PERFORMANCE OF DUTY.....	7
ARTICLE IX PROBATIONARY PERIOD, SENIORITY, PROMOTIONS AND	8
TRANSFERS, LAYOFFS AND RECALLS.....	8
SECTION 9.01 PROBATIONARY PERIOD.....	8
SECTION 9.02 SENIORITY	8
SECTION 9.03 PROMOTIONS AND TRANSFERS	9
SECTION 9.04 LAYOFFS AND RECALLS	11
ARTICLE X HOURS OF WORK AND WORKING SCHEDULES	11
SECTION 10.01 WORK DAY.....	11
SECTION 10.02 WORK WEEK.....	12
SECTION 10.03 REST PERIODS.....	12
SECTION 10.04 WORK SHIFT.....	12
SECTION 10.05 MEAL PERIODS	13

SECTION 10.06	CALL OUTS	13
SECTION 10.07	RELIEF FROM DUTY.....	13

ARTICLE XI WAGES, SHIFT DIFFERENTIALS, STANDBY,.....14

OVERTIME AND PAYDAY14

SECTION 11.01	WAGES.....	14
SECTION 11.02	SHIFT DIFFERENTIALS	14
SECTION 11.03	TEMPORARY WORK IN A HIGHER CLASSIFICATION (ACTING PAY)	14
SECTION 11.04	OVERTIME.....	15
SECTION 11.05	CALL-OUT PAY	16
SECTION 11.06	SCHEDULED OVERTIME.....	16
SECTION 11.07	SHIFT EXTENSION OVERTIME	16
SECTION 11.08	REQUIRED OVERTIME.....	17
SECTION 11.09	MEAL ALLOWANCE	17
SECTION 11.10	PAYDAY	18

ARTICLE XII INSURANCE AND BENEFITS.....18

SECTION 12.01	HEALTH AND LIFE INSURANCE BENEFITS	18
SECTION 12.02	DEFERRED COMPENSATION.....	21
SECTION 12.03	TRANSITION FROM RHS	22
SECTION 12.04	RETIREMENT HEALTH SAVINGS PROGRAM.	22
SECTION 12.05	RETIREMENT.....	22
SECTION 12.06	OPTIONAL COVERAGES.....	22

ARTICLE XIII LEAVES22

SECTION 13.01	PAID TIME OFF AND EXTENDED SICK LEAVE PROGRAM	22
SECTION 13.02	EXTENDED SICK LEAVE (ESL)	27
SECTION 13.03	TREATMENT OF GRANDFATHERED SICK LEAVE	28
SECTION 13.04	HOLIDAYS.....	28
SECTION 13.05	OCCUPATIONAL DISABILITY ALLOWANCES.....	29
SECTION 13.06	LEAVE TO ATTEND FUNERALS OF CITY EMPLOYEES	30
SECTION 13.07	JURY DUTY AND WITNESS SERVICE	30
SECTION 13.08	MILITARY LEAVE.....	30
SECTION 13.09	FAMILY AND MEDICAL LEAVE	30
SECTION 13.10	LEAVE OF ABSENCE WITHOUT PAY	30

ARTICLE XIV DRUG AND ALCOHOL TESTING31

SECTION 14.01	AT WORK INFLUENCE PROHIBITED	31
SECTION 14.02	EMPLOYEE ASSISTANCE PROGRAM AVAILABLE.....	31
SECTION 14.03	SUSPICION OF INFLUENCE	31
SECTION 14.04	TESTING PROCEDURE	33
SECTION 14.05	RESULTS REPORTING	34
SECTION 14.06	CITY POLICY IMPACTS.....	34

ARTICLE XV MISCELLANEOUS.....34

SECTION 15.01	ATTENDANCE POLICY	34
SECTION 15.02	DISCIPLINE	35

SECTION 15.03	PERSONNEL RECORDS	36
SECTION 15.04	WORK ATTIRE	36
SECTION 15.05	NO SMOKING	36
SECTION 15.06	TOOLS AND INSTRUMENTS	36
SECTION 15.07	CONTRACTING	37
SECTION 15.08	SAFETY	37
SECTION 15.09	EDUCATION BENEFITS	37
SECTION 15.10	COMMERCIAL DRIVER'S LICENSE	37
SECTION 15.11	EDUCATION REQUIREMENTS FOR CERTIFICATION	38
SECTION 15.12	METER READERS	38
ARTICLE XVI GRIEVANCE AND ARBITRATION PROCEDURE		38
SECTION 16.01	INFORMAL PROCESS	39
SECTION 16.02	FORMAL PROCESS	39
SIGNATURES		41
APPENDIX A – 2018 - 2020 CLASSIFICATIONS AND WAGES		42
APPENDIX A – 2018 CLASSIFICATION & WAGE TABLE		44
APPENDIX A – 2019 CLASSIFICATION & WAGE TABLE		45
APPENDIX A – 2020 CLASSIFICATION & WAGE TABLE		46
APPENDIX A – 2018 - 2020 WAGES FOR SEASONAL/TEMPORARY LABORERS		47
EXHIBIT 'A' - REQUEST TO EXTEND TEMPORARY EMPLOYMENT		48
EXHIBIT 'B' - MEMORANDUMS OF UNDERSTANDING / MEMORANDUMS OF AGREEMENT IN EFFECT AS OF 2018		49
EXHIBIT 'C' - MEMORANDUMS OF UNDERSTANDING / MEMORANDUMS OF AGREEMENT IN EFFECT AS OF 2018		51
EXHIBIT 'D' – PTO/VACATION DONATION TRANSFER FORM		52

ARTICLE I PREAMBLE

This agreement is entered into by and between the City of Richland, hereinafter referred to as City, and the International Union of Operating Engineers Local 280, hereinafter referred to as Union. It is the purpose of this Agreement to achieve and maintain harmonious relations between the City and the Union, to provide for equitable and peaceful adjustment of differences, which may arise, and to establish wages, benefits and other terms and conditions of employment.

ARTICLE II RECOGNITION

The City hereby recognizes the Union as the exclusive bargaining representative for the purposes stated in Chapter 41.56 RCW of all regular full-time and part-time employees employed within the bargaining unit and job classifications listed in this Agreement. The classifications recognized as bargaining unit positions covered by this agreement shall be listed with pay rates in Appendix A of this agreement.

Section 2.01 Unit Description

For the purposes of this Agreement regular full-time employees shall mean employees occupying budgeted positions, working a regular schedule of two thousand eighty (2080) hours in a calendar year in classifications listed in Appendix A of the Agreement.

Section 2.02 Temporary and Limited Term Employment

A. Temporary

The City may employ temporary employees to assist with seasonal work, unusually high workloads, and temporary job vacancies due to injuries, illnesses, and other extenuating circumstances. A temporary employee will not be employed more than eight (8) months (approximately one thousand three hundred and eighty-five [1385] hours) in a calendar year or consecutively for more than eight (8) months (approximately 1385 hours) without an approved Request To Extend Temporary Employment (see Exhibit 'A').

Temporary employees shall be provided statutory benefits. Additionally, such employees are eligible for Paid Time Off (PTO) accrual as specified in Section 13.01, except as modified by the City's Paid State Sick Leave policy, and Holiday pay as specified in Section 13.04.

Temporary employees are not covered by the provisions of this Agreement unless stated specifically in writing, and are not subject to any conditions or benefits provided for in this Agreement including, but not limited to, access to the grievance procedure.

B. Limited Term

When the City has a need to extend temporary employment beyond eight (8) months, the temporary employee will be re-categorized as a limited term employee. A limited term employee is defined as a temporary employee whose tenure is greater than eight (8)

months but no longer than twenty-four (24) months. Limited term employees have no right to steady employment, prior notice of termination or preference for regular full-time job openings.

Limited term employees shall be subject to statutory benefits. Additionally, such employees are eligible for Paid Time Off (PTO) accrual as specified in Section 13.01, except as modified by the City's Paid State Sick Leave policy, and Holiday pay as specified in Section 13.04.

Limited term employees are not covered by the provisions of this Agreement unless stated specifically in writing, and are not subject to any conditions or benefits provided for in this Agreement including, but not limited to, access to the grievance procedure.

C. Meter Readers – Limited Term

Meter Reader vacancies may be filled with a limited term employee from the beginning of their assignment / employment, as part of the transition to Automated Metering Infrastructure (AMI).

Regular, full time Meter Reader vacancies may be filled with limited term employees, in recognition of the transition to Advanced Metering Infrastructure (AMI), after which it is anticipated the City will have fully deployed automatic meters that normally will not require field reading.

Incumbent Meter Readers are encouraged to seek alternate City employment in anticipation of upcoming reduction of Meter Reader positions. To support incumbent Meter Reader employees in their career transitions within or outside the City, the City shall allow use of the Tuition Reimbursement policy, without repayment obligation, whether the employee finds employment inside or outside of the City, or is laid off by the City.

Section 2.03 Communications and Notices

Any notices to be given hereunder by either party to the other, including formal written grievances, shall be effected in writing either by personal delivery or by first class mail as follows:

To the City

Human Resources Director
505 Swift Blvd., MS-12
Richland, Washington 99352

To the Union

Business Representative
Post Office Box 807
Richland, Washington 99352

ARTICLE III TERM AND RENEWAL

This Agreement shall be for a term of three (3) years commencing the first payroll period of 2018 and ending the last payroll period of 2020.

The City and the Union agree to enter into negotiations for a succeeding agreement by notifying the other party in writing no later than June 30, 2020, unless mutually agreed.

ARTICLE IV SCOPE AND PREVAILING RIGHTS

Section 4.01 Basic Agreement

It is the intent and purpose of the Agreement to assure sound and mutually beneficial working and economic relations between the parties hereto, to provide an orderly and peaceful means of resolving any misunderstanding or differences which may arise, and to set forth herein the basic and full agreement between the parties concerning wages, hours, and other terms and working conditions of employment.

Section 4.02 No Discrimination

The City and Union understand that state and federal law prohibit discrimination, and shall abide by and support Richland Municipal Code section 2.28.105 related to Equal Opportunity Employment.

The City and Union also agree not to discriminate against any employee because of membership or non-membership in the union.

Section 4.03 Management Rights Reserved

Any and all rights concerned with the management, authority and operation of the City are exclusively that of the City and remain exclusively vested in the City except as modified by the expressed provisions of this Agreement. Examples of these rights include:

- a) To plan, direct, control and determine the operations and services to be performed by employees of the City;
- b) To determine the methods, means, number of personnel needed to carry out the aforementioned operations and services;
- c) To hire, transfer and promote including determination of qualifications, and development of job descriptions;
- d) To discipline and discharge regular full-time employees for just cause;
- e) To discipline and discharge probationary employees for any lawful reason;
- f) To enforce code of conduct;
- g) To determine standards for employee performance and conduct;
- h) To evaluate employees including use of or modification of performance appraisal programs;
- i) To provide coaching of employees in the proper use of equipment and performance of job responsibilities which may include supervisory training in the operation of equipment or other tools;
- j) To take all actions necessary to carry out the mission of the City in emergencies. An emergency means any unanticipated event threatening the health or safety of the City's employees or the public, or to mitigate the imminent potential for property damage when IUOE resources are not immediately available.

Except as provided in this Article or elsewhere in this Agreement, the City acknowledges its obligation to bargain with the Union over the effects and impacts of Management decisions that affect wages, hours and/or working conditions, upon written request of the Union.

ARTICLE V UNION MEMBERSHIP AND SECURITY

Section 5.01 Union Membership

All employees covered by this Agreement shall as of the effective date of this Agreement be required to share in the cost of maintaining and operating the Union as their collective bargaining agency, in accordance with lawfully adopted Union rules, and as may be limited by law, and shall be members thereof, in good standing. The foregoing provision shall not be construed as denying the City to the right to hire employees regardless of whether such employees are members of the Union, but is the intent of the parties that newly hired employees shall become members in good standing of the Union within thirty (30) days after the date of their employment.

In the event an employee member of the Union fails to maintain their membership or fair share payment to the Union, the Union will notify the City in writing as specified in Article 2 of such employee's delinquency. The City agrees to give notice to the employee within five (5) working days that the employee's employment status with the City is in jeopardy and that failure to meet the employee's membership obligation within fifteen (15) calendar days from the date such notice is received will result in termination. The Union will advise the City if the employee meets his/her membership obligation(s).

The City will provide the union a list of unit employees including the designation of their employment. Said list shall be provided on a monthly basis.

Section 5.02 Deduction of Union Dues

During the term of this Agreement, upon receipt of an executed voluntary written authorization, the City shall deduct Union dues monthly for employees who have signed such written authorization. The amounts to be deducted for Union dues shall be certified to the City by the appropriate Union official. Such deductions shall be made only when the employee's earnings for a pay period are sufficient after other legally required deductions are made. The City will submit a monthly accounting of such deduction giving the amount deducted opposite the employee's name.

Employees working less than full-time will be required to pay service dues as a condition of employment to the Union equal to regular Union dues. The requirement to pay monthly service dues will commence thirty (30) calendar days from the date of employment. Temporary employees will be able to participate in the dues checkoff. Temporary employees will not be otherwise covered or entitled to any provisions except as specified in the Agreement.

The Union agrees to indemnify and hold harmless the City, its officers, agents and employees, from and against any and all claims, demands, actions and other forms of liability, monetary or otherwise, arising from the application and enforcement of this section.

Section 5.03 Union Stewards

The City recognizes the right of the Union to designate eleven (11) stewards from among the employees covered by this Agreement. In addition to a Chief Steward, one (1) job steward may be designated from each of the following areas: 1) Solid Waste Collection; 2) Solid Waste Disposal; 3) Water Maintenance; 4) Waste Water Maintenance; 5) Equipment Maintenance/Warehouse; 6) Water Operations; 7) Waste Water Operations; 8) Parks and Facilities; 9) Streets; and 10) Meter Reading.

In addition to the grievance procedure, it is understood that a bargaining unit employee may request the presence of a union representative during a City-employee conference when one or more of the following apply: 1) as a part of an investigational interview or any meeting which could reasonably be expected to lead to or involve disciplinary action against the employee; 2) when in the best interest of all involved as determined by the supervisor; and 3) as provided for by applicable statute or case law. However, employees shall retain the right to decline representation.

Section 5.04 Union Release Time

After receiving permission from their supervisor and notifying supervisor of the employee to be visited, union Stewards may visit the work locations of employees covered by this Agreement for the purpose of investigating any grievance.

All union business shall be conducted during off-duty hours, except as provided in this Article. There shall be no solicitation of or for membership or collection or checking of dues or any other union activity during work hours. Work hours shall not be used by officers, employees or business agents to conduct union business or promote union affairs other than provided herein. This prohibition shall extend to all City-owned equipment and facilities including mail distribution systems, voice and electronic mail, personal computers, computer software and copying machines.

The steward or employee involved in investigating a grievance during the employee's regular working hours shall not lose pay for reasonable time, as determined by the employee's non-union supervisor. International Union representatives may participate as deemed necessary by the Union. Additional non-City union representatives may participate in grievance meetings with prior notice to the Human Resources Director.

The City agrees to pay a total of fifty (50) hours to each employee sitting on the Union negotiating team while they are on duty and engaged in face-to-face labor agreement negotiations with the City. No more than four (4) employees shall sit on the Union negotiating team.

Section 5.05 Union Visits

The designated business agent and/or other union representatives will be allowed access and visitation rights to City property and facilities provided advance notification of such visit is given to the appropriate supervisor and the visitation will not disrupt the workplace nor interfere with productivity.

Any employee called away from his work station (including Union stewards) to confer with the Union Business Representative must do so on non-City paid time and remain in such an unpaid status for the duration of the interview. Permission for an employee to leave their work station must be received in advance from the supervisor.

The Union agrees to indemnify and hold harmless the City for any loss, damages or claim arising out of such visits.

Section 5.06 Bulletin Boards

The City agrees to maintain a bulletin board during the term of this Agreement. Space on the bulletin board will be made available to the Union. Postings by the Union on such board are to be confined to official business of the Union, and must be initialed by a union steward prior to posting.

Section 5.07 Professional Standards

In keeping with professional ideals and standards, neither the Union nor the City shall invoke the name of the other party as a sponsor or supporter to any fund-raising activities without the written agreement of the duly-designated representative of the sponsoring party.

ARTICLE VI SAVINGS CLAUSE

Section 6.01 State and Federal Obligations

This Agreement shall not in any way interfere with the obligation of the parties hereto to comply with the State and Federal Law or of any rule, legislation, regulation or order issued by such government authority pertaining to the matters covered herein. The City agrees that it will notify and meet with the union regarding any changes to this agreement.

Section 6.02 Court Actions

If any provision of this Agreement or its application should be rendered or declared invalid by any court action, the remaining parts or portions of this Agreement shall remain in full force and effect.

Section 6.03 Binding

Except as provided in the above preceding paragraphs, the parties hereto agree this Agreement cannot be modified, changed or altered in any way whatsoever except by provision of notice, and meeting and conferring prior to implementation of any changes. It is understood that this agreement is not binding on successors or assigns.

ARTICLE VII FULL UNDERSTANDING, MODIFICATIONS, WAIVER

It is intended that this Agreement sets forth the full and entire understanding of the parties regarding the matters set forth herein, and any other prior or existing understanding or agreements by the parties, whether formal or informal, regarding any such matters are hereby superseded or terminated in their entirety.

Except as specifically provided herein, it is agreed and understood that both parties voluntarily and unqualifiedly waive their rights, and agree that the other shall not be required to negotiate with respect to any subject or matter covered herein during the term of this Agreement.

Any agreement, alteration, understanding, variation, waiver, or modification of any of the terms or provisions contained herein shall not be binding upon the parties hereto unless made and executed in writing by all parties hereto, and if required, approved and implemented by the City Council and union membership.

The City Manager or designee is fully authorized to enter into Memorandums of Understanding (MOUs) and/or Memorandums of Agreement (MOAs) with the IUOE.

Non-conflicting prior practices shall continue without interruption as a prior practice until notice of discontinuation is provided. A prior practice shall be defined as a practice which has been 1) unequivocal; and 2) clearly enunciated and acted upon by both parties; and 3) readily ascertainable over a reasonable period of time as fixed and an established practice.

The waiver or breach of any term or condition of this Agreement by either party shall not constitute a precedent in the future enforcement of all its terms and provisions.

Exhibits 'B' and 'C' attached hereto are agreements between the City, International Brotherhood of Electrical Workers, Local 77, and International Union of Operating Engineers, Local 280 relating to Warehouse staffing. Said agreements are incorporated herein by reference.

ARTICLE VIII PERFORMANCE OF DUTY

The City and Union agree that public interest requires the effective and uninterrupted performance of public and emergency services. Nothing in this agreement shall be construed to give an employee the right to strike or refuse to pass through an official AFL/CIO sanctioned picket line associated with any City services. With respect to other official AFL/CIO sanctioned picket lines, employees shall be required to pass through when health, safety or emergency issues exist, or when a qualified supervisor is not available to perform the work.

No employee shall strike or refuse to perform their duties to the best of their ability during the term of this agreement. Neither the Union nor any of its members shall cause, encourage, or

participate in any strike, picketing, slowdowns, sick outs, walkouts, or any other work stoppage or interference with the City's services or operations.

ARTICLE IX PROBATIONARY PERIOD, SENIORITY, PROMOTIONS AND TRANSFERS, LAYOFFS AND RECALLS

Section 9.01 Probationary Period

The first twelve (12) months of employment shall constitute a probationary period, during which time the seniority provisions of this Agreement will not apply. After satisfactory completion of the probationary period, all names must appear on a seniority list as of the first date of employment.

An extension to the twelve (12) month probationary period will be required when an employee is promoted or transferred prior to his/her successful completion of a twelve (12) month probationary period. In this case, the promoted or transferred employee shall complete six (6) months of probation in the new classification (refer to Section 9.03 Promotion and Transfers).

Supervisors shall be responsible for meeting with the probationary employee and conducting written performance evaluations following the sixth (6th) month and twelfth (12th) month, or more often if needed. Upon successful completion of probation, the employee shall be considered "regular full-time".

Section 9.02 Seniority

Seniority shall for the purpose of this Agreement be defined as an employee's length of continuous regular, full-time service since their last date of hire, less any adjustments due to layoff or any other breaks in service, excluding approved absences associated with medical or disability of the employee or qualified family member, or other lawfully protected absences. Seniority within the Division will be as of the first day of regular employment in the Division.

A. Seniority List Divisions

Water (Water Operations and Water Maintenance; includes Meter Service Worker)

Waste Water (Waste Water Operations/Waste Water Maintenance/Storm Water Maintenance)

Equipment Maintenance

Parks and Facilities

Street Maintenance

Warehouse

Solid Waste (Solid Waste Collection and Solid Waste Disposal)

Meter Reader

Seniority lists for Divisions listed above shall be updated by Human Resources and reviewed by IUOE stewards annually. The lists shall show relative position based upon:

- 1) Continuous service within the Division.
- 2) In the event of a tie on one (1) above, length of service within the classification shall determine position on the list.
- 3) In cases where two (2) or more employees start to work on the same day, the date of application for employment shall establish priority of position on the seniority lists.

B. Termination of Seniority

Seniority and the employment relationship shall be terminated when an employee: 1) quits or; 2) is discharged for just cause; or 3) is absent for three (3) consecutive work days without notifying the City providing that the employee was able to do so; or 4) is laid off and fails to report within seven (7) calendar days after having been recalled by certified mail sent to last known address on record; or 5) fails to report for work within one (1) work day after termination of an authorized leave of absence; or 6) is laid off in excess of two (2) years; or 7) retires.

Section 9.03 Promotions and Transfers

All qualified, regular full-time City employees covered by this Agreement may apply for job vacancies for the classifications listed in Appendix A of this Agreement. The City shall internally post each job vacancy and provide qualified, regular full-time City employees covered by this Agreement first consideration over all other City employees and non-employees. Provided, the seeking of qualified applicants by posting vacancies inside and outside the City shall not be considered a violation of this agreement.

Probationary employees are not considered regular full-time employees until successfully completing a twelve (12) month probationary period; however, probationary employees are eligible to apply for promotions and/or transfers upon completion of at least six (6) months of the probationary period. An employee who is promoted or transferred prior to completion of a twelve (12) month probationary period, must successfully complete at least six (6) months of probation in the new position before becoming a regular full-time employee.

Applicants must meet the minimum qualifications for the posted job classification in order to participate in the examination process. Actual job performance, knowledge, skills, abilities, training and experience shall be considered in any examination used to determine qualifications and fitness of candidates. If the qualifications and fitness of the applicants covered by this Agreement are relatively equal, the following factors shall be considered respectively:

- 1) Length of continuous service within the Division (see Section 9.02 Seniority).
- 2) Length of continuous service within the IUOE bargaining unit.

It is understood by the parties hereto that if examinations are utilized, they will be given to all those applying for the position.

After complying with the provisions as stated above and a vacancy still exists, first consideration will be given to part-time and temporary employees who have successfully completed at least one season of employment with the City, or who receive the recommendation of their supervisor. This is not a guarantee of an offer of regular employment, and the City reserves the right to open up the application process to all other City employees and non-employees at the same time.

When an employee is promoted into a higher classification, the employee shall receive compensation at the appropriate step in the higher classification. The appropriate step shall be one that will make at least a seventy-five dollar (\$75.00) per month increase over the employee's base rate, but in no case will it exceed the top step of the higher classification.

When an employee is transferred to another classification, the employee shall receive the same compensation unless a higher step is required to avoid a reduction in the employee's base rate of pay. However, in no case will the employee's base rate exceed the top step of the new classification.

When an employee has been transferred or promoted into any position in which the employee has had limited experience, the employee shall be given a thirty (30) calendar day training period.

Immediately following the transfer or promotion, the employee and supervisor shall review a written summary of anticipated job duties and expectations (standards) for performance.

On or about two (2) weeks into the training period, the supervisor will meet with the employee to review and discuss the employee's Training Period Performance Review. In addition, the supervisor and employee will discuss job duties and expectations as outlined at the time of the promotion or transfer, and whether training has been adequate for the employee to learn the specific job duties encountered during the first two (2) weeks of training.

If within five (5) days before the end of the training period it is determined that the employee will not be successful in the new position based on two (2) Training Period Performance Reviews, the employee will be returned to his/her previous position. A probationary employee is not guaranteed a return to his/her previous position. If it is determined by the City that an extension of the training period is necessary to afford the promoted or transferred employee exposure to other aspects of the work as specified in the original written duties and expectations, the employee shall be notified within the time frame noted above.

It is understood that the City will not fill the vacated position with a regular full-time employee while the promoted or transferred employee is undergoing his/her training period. The vacated position may be filled temporarily by an upgrade, or a provisional appointment may be made. At

such time as the employee has completed a successful training period, the vacant position may be filled in accordance with this section.

The promoted or transferred employee shall retain seniority in his/her previous seniority group until such date that a final decision is reached on successful completion of the training period.

Section 9.04 Layoffs and Recalls

When by reason of lack of work, budgetary consideration, or any other reason, it is necessary to lay off employee(s) in a given job classification within a Division, the employee with the least seniority in the classification within the Division shall be dispositioned first.

Employees being dispositioned may choose to transfer (bump) to a lower or equal paying bargaining unit classification provided:

- 1) The employee has more seniority in the bargaining unit than the incumbent.
- 2) Employee meets the current minimum job requirements of the classification.
- 3) The employee has previously worked in that classification or a higher level in the classification series within a Division (e.g., Maintenance Craftworker I and Maintenance Craftworker II; Utility Craftworker and General Craftworker, etc.) at an effective performance level which will be determined by a review of employee's official personnel record by Human Resources.

Employees laid off will retain recall rights for a two (2) year period; however, prior to using the recall list, each job opening will be posted to regular full-time IUOE employees first. If there are no qualified candidates, the recall list will be used.

Employees laid off shall be recalled in the reverse order to that of the layoff. Employees recalled and reinstated will retain established bargaining unit seniority for the purpose of PTO accrual and other seniority related provisions of this agreement. Accrued Grandfathered Sick Leave at the time of layoff will be credited to the employee at the time of recall/reinstatement.

ARTICLE X HOURS OF WORK AND WORKING SCHEDULES

This article is intended to define the normal hours of work per day or per week in effect at the time of execution of this Agreement. Nothing unless expressly contained within this Agreement, shall prevent the City from restructuring the normal workday or workweek for the purposes of promoting the efficiency of municipal government.

Section 10.01 Work Day

Eight (8), ten (10), or twelve (12) hour days may be considered standard work shifts for bargaining unit personnel. Division managers shall have full authority in establishing appropriate workweeks, work days and work shifts. Employees will report for work on time and ready to begin work at the designated starting time.

The workday shall be defined as commencing at the start of an employee's regular shift and shall end at the start of the employee's next regularly scheduled shift. This shall not apply to plant operators who work a non-traditional work schedule.

Section 10.02 Work Week

Forty (40) hours shall constitute the normal workweek for all regular full-time employees. The work week shall commence Sunday midnight of the current week and end midnight the following Sunday.

Section 10.03 Rest Periods

Employees shall be allowed fifteen (15) minutes of break time for each one-half (1/2) shift.

Section 10.04 Work Shift

The normal work shift shall start at 7:00 a.m. and continue until 3:30 p.m., unless modified to accommodate a ten- (10) or twelve- (12) hour shift or modified by other provisions of this Agreement.

Employees will be allowed a ten (10) minute clean-up time prior to the end of their work shift, to the extent ten (10) minutes are needed to clean up.

Employees shall travel from shop to shop on City time and shall report at the shop headquarters in which they are regularly employed in time to begin work promptly at the designated starting time.

It is recognized that at times emergency conditions experienced in the City's service area are beyond that in which an employee can safely and efficiently work. It is agreed that under such conditions the employees may be assigned alternate duties in a protected area or relieved from duty per Section 10.07 and authorized to utilize available paid time off for subsequent whole day instances. The intent of this provision is to reaffirm the willingness of the City and Union to emergency conditions may provide a valid reason for a supervisor to assign alternate duties. The Union recognizes that emergency work involving danger to life or property must be performed regardless of the emergent conditions.

Where possible, employees will be provided at least seven (7) calendar day notice of shift changes that will be in excess of one (1) week in duration. Individual employee(s) affected by such changes and the division steward will be notified. Temporary shift changes will be with at least a twenty-four (24) hour notice, except in cases of natural or civil disaster, or inclement weather compromising the safe performance of assigned work. Such conditions may result in delayed start, shift change, or work cancellations as determined by the Department Director (communicated by Supervisor or designee), as long as notice is provided before the start of the employee's regular shift.

Section 10.05 Meal Periods

The City retains the right to manage breaks and meal periods within State and Federal rules and regulations except that a break shall be defined as fifteen (15) minutes in accordance with Section 10.03.

The total amount of unpaid time to be allowed for the lunch period shall be one-half (1/2) hour, between 11:00 a.m. and 1:00 p.m. Employees will be allowed up to a ten (10) minute clean-up time prior to the start of their meal period. Meal periods shall normally be taken in the field for employees who normally work in the field. If a restroom is not available at the job site then employees may drive to the nearest public restroom available. Breaks and meal periods will not be combined nor stacked at the end of a shift. The one-half (1/2) hour may be changed to one (1) hour by agreement between the City and the Union.

If an employee works through his or her designated lunch period at the direction of his or her supervisor, a one-half (1/2) hour lunch period will be paid at straight time if the employee commences lunch at 12:45 p.m. or later.

Exceptions to these hours may be established to meet the conditions in some particular cases by mutual consent.

Lunchtime for irregular shifts shall normally be at mid-shift.

Section 10.06 Call Outs

A voluntary call out list will be established for each operating division as required. The list will be established for a seven (7) day period, which may fluctuate during weeks in which holidays occur.

Employees who volunteer will be called out in seniority order. Subsequent call outs will commence with the next employee listed after the employee who reported for the previous call out assignment.

Employees who volunteer will be expected to report when called out. However, should an employee be unable to report and the list is exhausted, the least senior qualified employee is required to respond to such call out.

The right of the City to require such call out work is expressly affirmed by the Union.

Section 10.07 Relief From Duty

Employees relieved from duty during the first half of the day or shift shall receive not less than one-half (1/2) day's pay. If relieved after having been on duty more than one-half (1/2) day, they shall then receive a full day's pay. This clause will not apply to employees relieved from duty due to disciplinary action.

ARTICLE XI WAGES, SHIFT DIFFERENTIALS, STANDBY, OVERTIME AND PAYDAY

Section 11.01 Wages

All employees covered by this Agreement and on the payroll as of the effective date of this agreement shall receive wages per Appendix 'A' attached hereto. Time worked and/or paid, and benefits accrued, will be in increments of tenths of hours (each tenth equaling six [6] minutes). Regular full-time employees shall be eligible for progression based on the recommendation of his or her supervisor (which may be based on performance appraisals, discipline, etc.). Progression through the range shall be in six (6) month intervals, subject to satisfactory performance. Withholding of progression shall only occur when supporting documentation of unsatisfactory performance is in a performance appraisal or disciplinary action. All such increases shall take effect at the first of the pay period following the six (6) month interval.

Section 11.02 Shift Differentials

All employees, except plant operators, who commence their shift on or after 12:00 p.m. and before 2:00 p.m., shall receive an additional forty-five cents (\$.45) per hour for all hours worked on that shift after 2:00 p.m. This rate shall be increased to fifty cents (\$.50) per hour when the shift commences on or after 10:30 p.m. and before 5:00 a.m. Shift differential shall not be applied to call out hours worked.

- a) Shift differentials for Plant Operators are included in the wage associated with that classification.
- b) Shift differentials are not applicable when Public Works employees are engaged in snow and ice control and removal, as described in Section 11.04(e).

Section 11.03 Temporary Work In A Higher Classification (Acting Pay)

A qualified employee placed on a temporary assignment to a higher classification shall receive compensation at the appropriate step in the higher classification. The appropriate step shall be one that will make at least a sixty dollar (\$60.00) per month increase over the employee's base rate, but in no case will it exceed the top of the higher classification scale. Such compensation will be made on an hourly basis for actual hours worked in the higher classification.

Criteria for selection of a qualified employee shall be made as follows:

- 1) Upgrades will be on a rotational basis among qualified employees beginning with the most senior employee.
- 2) In order to maintain the upgrade, the employee must demonstrate satisfactory performance in the upgrade position.
- 3) The employee may be removed from the upgrade if performance is unsatisfactory. The employee will be given reason(s) for unsatisfactory performance.
- 4) Employees may refuse an upgrade.

- 5) If all qualified employees refuse the upgrade, the least senior qualified employee will be upgraded.

An employee who works one thousand forty (1040) cumulative hours in an upgrade position is eligible for a within range increase in the upgrade position. The employee's supervisor shall be responsible for maintaining records of cumulative hours in upgraded positions, and such information shall be available to the employee upon request.

Section 11.04 Overtime

Authorized work performed by employees, which exceeds the standard work schedules may be compensated as set forth in "A" and "B" below. Overtime pay shall be calculated on the base rate of the position in which the authorized overtime was worked. Overtime worked is recorded in increments of tenths of hours (each tenth equaling six [6] minutes). All overtime shall be paid in the form of dollars and cents only.

- A. Time and one-half (1-1/2) will be paid for:
 - 1) Hours worked on the first scheduled day of rest;
 - 2) Hours in excess of the regularly scheduled full time work shift.
- B. Double time will be paid for:
 - 1) Hours worked on the second scheduled day of rest;
 - 2) Call-out hours during the period commencing at 12:00 midnight and ending at 7:00 a.m. or the beginning of the regular work shift, whichever is earlier;
 - 3) Cumulative hours worked in excess of twelve (12) in any single workday; and until six (6) hours of rest.
- C. Employees assigned to work schedules which provide for consecutive days of rest in excess of two days shall be compensated as follows:
 - 1) Time and a half for all hours worked on the first day of rest.
 - 2) Double time for all hours worked on the second day of rest.
- D. For overtime worked on subsequent days of rest, compensation shall be as follows:
 - 1) If the overtime worked is the first occasion during the rest day period, compensation shall be at time and a half.
 - 2) If the overtime worked is on the second or subsequent consecutive days after the first occasion of overtime work, compensation shall be at double time.
 - 3) If a break in work schedule occurs, the cycle shall commence accordingly as a first day of rest.

- E. Overtime worked by Public Works employees assigned to snow and ice control and removal on the driving surfaces of public streets shall be at the overtime rate of 1.75 times the employee's base rate of pay. This higher overtime rate combines both overtime and shift differential pay. This provision supersedes Sections 11.04 (A-D), above.

Section 11.05 Call-out Pay

Upon acceptance of the call-out assignment, pay for call-out time shall not be less than the equivalent of four (4) hours pay at straight time rate, unless such call-out time extends into the employee's regular scheduled shift, in which case pay shall be only for the period of time between the beginning of the call-out work and the beginning of the shift. Call-out pay shall begin at the time the employee accepts the call-out. A thirty (30) minute response time is required for call-outs.

The guarantee of a minimum of four (4) hours pay at straight time shall apply only to a two and one-half (2-1/2) hour period initiated by a call-out, regardless of how many subsequent call-outs may occur during that two and one-half (2-1/2) hour period.

A subsequent two and one-half (2-1/2) hour period initiated by a call-out. a) Occurring after completion of work and return home from a previous call-out and b) occurring after elapse of the previous two and one-half (2-1/2) hour period initiated by the first call-out, will be granted an additional guarantee of four (4) hours straight time pay regardless of how many call-outs are made during that two and one-half (2-1/2) hour period.

This procedure is repeated as necessary. After 12:00 midnight the two and one-half (2 1/2) hours referenced will become a two (2) hour period.

Section 11.06 Scheduled Overtime

Scheduled overtime shall be offered to senior qualified employee(s) on a rotational basis, and is not subject to the four (4) hour call-out provision outlined in Section 11.05, nor is an employee eligible for meals provided for in Section 10.05 of this Agreement. However, an employee shall work and be paid, at the appropriate overtime rate, for a minimum of four (4) hours for any overtime scheduled on a day of rest.

Refusal of scheduled overtime shall be charged as overtime hours worked for record keeping purposes.

The City will provide notice to affected employees no less than twelve (12) hours in advance of such scheduled overtime, except in cases of emergency.

Section 11.07 Shift Extension Overtime

Overtime, which is the extension of a shift at its end, is not to be treated as call-out or scheduled overtime but rather paid pursuant to the provisions of Article 11.0. An extension of the beginning of a shift shall not be treated as a call-out and paid accordingly.

Section 11.08 Required Overtime

In the event qualified employees do not volunteer to perform required overtime, least senior qualified employees will be required by the City to perform such required overtime work. The right of the City to require such overtime work is expressly affirmed by the Union.

Section 11.09 Meal Allowance

An employee shall be allowed a meal when 1) he or she has been called out and works a minimum of three (3) hours or; 2) he or she is called out and the call-out extends into the employees regularly scheduled shift, or; 3) his or her shift is extended a minimum of two (2) hours.

The time allowed for meals shall be non-compensable. The meal period shall be on City time in all circumstances when the employee is required to remain on duty during the meal period. Meal allowances will be paid in accordance with the City's Travel Policy per diem schedule in effect on the date of the meal. The City's per diem schedule will be updated as the General Services Administration (GSA) establishes new rates. Employees shall pay directly for their meals eaten and are not required to submit meal receipts. Employees may choose a meal of greater or lesser value than the established per diem in effect, however, their meal allowance shall nonetheless equal the per diem meal rate.

The following meal periods will determine the appropriate meal allowance:

<u>Meal</u>	<u>Meal Period</u>
Breakfast	12:01 a.m. - 8:00 a.m.
Lunch	8:01 a.m. - 4:00 p.m.
Dinner	4:01 p.m. - 12:00 a.m.

The time the employee becomes entitled to a meal determines the per-diem rate to be used. If an employee, for example, is called out at 8:30 p.m. and works until 1:30 a.m., the employee is entitled to a meal at 11:30 p.m. (three [3] hours after the call-out) at the dinner rate. However, if an employee is called out at 10:00 p.m. and works until 1:30 a.m., the employee is entitled to a meal at 1:00 a.m. at the breakfast rate.

An employee shall be entitled to a second meal in the event he/she works an additional four (4) hours, without being sent home, on overtime or on his/her normal shift after he/she was entitled to the first meal.

If an employee is unable to take their meal during the meal period occurring outside their regular work schedule, the employee shall still be entitled to the applicable per diem allowance as though the employee took a meal.

Section 11.10 Payday

Normally, the City will pay its employees every other Thursday. Pay shall include time worked for the two (2) week period through the previous Sunday. If any payday falls on a holiday, the preceding day shall become the payday.

ARTICLE XII INSURANCE AND BENEFITS

Section 12.01 Health and Life Insurance Benefits

The medical, dental, and vision benefit plan components shall remain unchanged for the duration of the Agreement, except as noted in this Article as related to federal healthcare legislation. Thereafter, for the duration of the Agreement, any subsequent changes to the Plans shall be negotiated.

If it is determined that a federal excise tax must be imposed upon the City because of healthcare costs, the Employer will provide written notice to the Union. The parties recognize the City may need to make benefit plan changes as are reasonably necessary to comply with the provisions of the federal healthcare initiative. Changes may include those intended to avoid the incurring of any federal excise tax liability imposed on the City under a federal healthcare initiative.

A. Medical Plan – Preferred Provider Organization

The City-sponsored Preferred Provider Organization (PPO) Plan ("Plan") provides medical coverage ("medical coverage" includes imbedded prescription coverage) and a separate PPO dental coverage for employees and their eligible dependents.

Employee Medical Premium Contributions by Tier*

Employee Only	12.0%
Employee & Spouse	12.0%
Employee & Child/Children	12.0%
Employee, Spouse & Child/Children (Family Tier)	12.0%

The employee's medical insurance contribution will be split equally and deducted from the first (2) paychecks of each month.

**Beginning January 2018 through August 2018, the employee portion of medical premium contributions shall equal the 2017 IUOE employee contributions for all tiers.*

Effective September 2018 through December 2019, the employee portion of medical premium contributions shall equal those of the 2018 Unaffiliated and IBEW employee contribution for all tiers.

Beginning January 2020, the employee portion of medical premium contributions shall equal the provisions of Article 12, Section 12.01 (A).

B. Prescription Plan

The City's health care package includes a prescription plan imbedded in the Medical plan (referred to as the Medical Plan).

C. Minimum medical and dental healthcare coverage – Essential Plan or Primary (PPO) Plan

When statutory benefits are required under federal healthcare initiatives for employees working thirty-five (35) or more hours per week (defined as "Regular, Full-time" under federal legislation), these employees shall be eligible for the Primary PPO and Dental plan benefits of regular, full-time employees. For temporary and other employees defined as eligible for healthcare benefits under federal healthcare initiatives, other than those defined as regular, full-time, the City shall provide Essential Plan medical and dental eligibility. The City shall define the Essential Plan and the rates. The employee may opt out of employee and dependent coverage. The employee and the City each shall pay fifty percent (50%) of the employee and the child or children medical and/or dental premiums. The employee shall pay one hundred percent (100%) of the spouse premium, if elected.

D. Retiree Medical Insurance for employees retired prior to January 1, 2013

Employees who retired prior to January 1, 2013 who enrolled and remain enrolled in Retiree Insurance for themselves and/or eligible dependents will continue to pay one half (½) of the composite rate in effect for the Open Access Plan (OAP) 2 Retiree Insurance plan, regardless of the number of eligible dependents the retiree has enrolled in the plan.

All retirees and dependents enrolled in OAP 2 will continue to receive the same coverage (plan design) as active employees enrolled in OAP 1, provided they maintain all premium payment and other eligibility requirements.

Retirees (or their surviving spouse or surviving dependents, if there is no surviving spouse) may, at their own election, at any time during the calendar year, elect enrollment in the OAP 3 Retiree Insurance plan, and pay one-half of the tiered premium rate in effect. Enrollment in OAP 3 is effective the first day of the month following the new election. The election to move from OAP 2 to OAP 3 is irreversible.

E. Retiree Medical Insurance for employees employed as of December 31, 2012, and who did not opt out of Retiree Insurance eligibility

Employees who did not opt out of Retiree Insurance eligibility and who retired/will retire January 1, 2013 or later are eligible to enroll in the OAP 3 Retiree Insurance Plan for themselves and eligible dependents. The City and enrolled retirees (or their surviving spouse or surviving dependents) share equally in the monthly premium in effect for the tier elected.

F. Retiree benefits for regular full-time employees as of December 31, 2012 who chose to opt out of Retiree Insurance eligibility

Employees who were employed as of December 31, 2012 and who chose to opt out of Retiree Insurance eligibility are eligible for certain retiree benefits in lieu of Retiree

Insurance. These employees have already received a buyout, which they were eligible for as a result of their decision to opt out. The City shall contribute one percent (1%) of base salary each payroll period to the employee's ICMA-RC RHS account.

G. Retiree benefits for regular full-time employees hired on or after January 1, 2013

In lieu of eligibility for Retiree Insurance, employees hired on or after January 1, 2013 are eligible for certain retiree benefits. Both the City and the employee shall each contribute one percent (1%) of base salary each payroll period in the employee's ICMA-RC Retirement Health Savings (ICMA-RC RHS) account. The City may redirect both City and employee contributions to an alternative savings account agreed to between the parties if the City must include this program as a part of medical plan value in the calculation of excise tax liability under a federal healthcare initiative.

H. Dental Plan

The City's health care package includes a dental plan for the employee and his or her eligible dependents. This plan has a separate enrollment election from the medical plan. The City pays the full cost of the Dental PPO Plan, except for those enrolled in the Essential Plan (see Article 12, Section 12.01 [C], above).

I. Vision Plan

The City's health care package also includes a vision plan for the employee and his or her eligible dependents. This plan has a separate enrollment election from the medical plan. The City pays the full cost of the Vision Plan.

J. Flexible Spending Account – Section 125

Employees may voluntarily participate in the IRC Section 125 Flexible Spending Account program, to include medical expenditures and/or dependent care expenditures. The City will pay any administrative fees. The City may eliminate the medical plan component of this program if the City must include this program as a part of medical plan value in the calculation of excise tax liability under a federal healthcare initiative.

K. Insurance Committee

The City may form an insurance advisory-only committee to explore consumerism, wellness, and healthcare cost mitigation measures during the term of this Agreement. If formed, the IUOE may designate members to participate on the Committee.

L. Life and Accidental Death & Dismemberment (AD&D) Insurance

The City will pay for Basic Life and AD&D policies which provide a death benefit equal to two (2) times an employee's annual base rate of pay (rounded to nearest \$1000), basic spouse and basic dependent life insurance as specified in plan documents, and coverage for employee AD&D. The City will pay the entire premium for Basic Life and Basic AD&D coverage for employees and eligible dependents. Employees may elect supplemental (voluntary) additional life and/or supplemental (voluntary) AD&D benefits for themselves and eligible dependents, subject to plan requirements and limitations.

M. Administration

The City retains the right to choose the insurance carrier(s), administrators and networks and other administrative consultants for the Plans' management.

N. High Deductible Health Plan (HDHP)

The IUOE and the City shall allow employees to enroll in a HDHP if the City implements such a plan during the term of this Agreement, as an addition to the PPO plan offered to eligible employees. The HDHP may have a health savings or health reimbursement component.

Section 12.02 Deferred Compensation

A. Voluntary Program

In accordance with the limitations of federal law, regular full-time employees are eligible to voluntarily participate in a City Internal Revenue Code (IRC) section 457 Plan.

B. City Matching Program

For regular full-time employees, the City will match an employee's contribution of up to three percent (3.0%) of base pay into either a City IRC 457 Plan or a City 401(a) Plan. The 401(a) plan must be elected within sixty (60) days of initial eligibility for that plan.

The City will match an employee's contribution to a two-to-one match, up to three percent (3%). This match allows employees the opportunity to reduce their contributions to the IRC 457 plan to help offset increases in health insurance premium share. For example:

<u>Employee</u>	<u>City</u>	<u>Total</u>
0.5%	1.0%	1.5% of Base Pay
1.0%	2.0%	2.0% of Base Pay
1.5%	3.0%	4.5% of Base Pay

This match modification is not applicable to the 401(a) plan due to the irrevocable election required under the 401(a) plan.

Section 12.03 Transition from RHS

Transition from RHS to Section 401(a) or Section 457 due to Federal Healthcare Legislation:

If federal healthcare legislation results in the RHS plan contributing to the calculation for excise tax on healthcare benefits, then, effective the tax year impacted by excise tax, both the employees' and any/all City RHS contributions addressed in this Agreement shall be discontinued, and the City shall establish an equivalent-contribution program to an IRC Section 401(a) plan, if allowed by IRS guidelines.

If these City and employee contributions cannot be made to a Section 401(a) plan, the City shall instead establish an IRC Section 457 plan instead, for both City and Employee contributions, except that the employee one percent (1%) contribution shall be voluntary by the employee. The RHS contributions shall continue if the RHS program is not considered a medical plan for excise tax calculation purposes, unless otherwise negotiated in a successor agreement.

Section 12.04 Retirement Health Savings Program.

For regular full-time employees, the City will contribute one-half percent (0.5%) of base pay to the City's Retirement Health Savings (RHS) Program.

Upon service retirement from the City, employees shall contribute all unused Grandfathered Sick Leave within the limits of this agreement to the RHS Program (refer to Section 13.03 Treatment of Grandfathered Sick Leave).

Section 12.05 Retirement

The City agrees to participate in the Public Employee Retirement System plan in accordance with the regulations established by the Public Employee Retirement System.

Section 12.06 Optional Coverages

Subject employees may voluntarily contribute to and participate in other optional benefits offered by the City, included but not limited to the Employee Wellness and Employee Assistance Programs. It is understood that optional benefits may change or be discontinued at any time at the City's discretion.

ARTICLE XIII LEAVES

Section 13.01 Paid Time Off and Extended Sick Leave Program

Paid Time Off (PTO) is provided to regular full-time employees in lieu of Vacation and Sick Leave. In addition to PTO, an Extended Sick Leave (ESL) bank is created.

The purpose of PTO is to compensate employees for absences due to injury, illness, vacation and personal business. In addition, the program is designed to provide employees with personal flexibility regarding the use of leave.

With the implementation of PTO and ESL, the following was eliminated: 1) vacation bonus day (eight (8) hours is included in the PTO accrual rate calculation; 2) floating holiday (eight (8) hours is included in the PTO accrual rate calculation); 3) doctor and dentist appointment leave (ten (10) hours is included in the PTO accrual rate calculation); and 4) bereavement leave.

A. Paid Time Off (PTO)

Regular full-time employees shall accrue PTO as follows:

1. Accrual and Use

PTO hours accrue based upon the actual number of regular hours worked, or other non-worked hours entitled to PTO accrual when defined in this Agreement.

Years of Continuous

Service

Hours Per Month

0-9	20.17
10-15	22.17
16-20	24.17
20+	26.17

Temporary employees shall earn PTO pay at a rate of four (4) hours per month of service to be paid upon completion of the temporary assignment. This PTO shall be utilized to meet the statutory requirements of Paid State Sick Leave as described in Article 2, Section 2.01 (A).

Limited term employees shall accrue PTO at a rate of twelve (12) hours per month of service. Limited term employees shall be eligible for use of PTO upon approval of the supervisor and shall be eligible for payout of PTO upon separation.

Upon completion of six (6) months of employment, probationary employees shall be eligible for payout of PTO upon separation.

2. Accumulation Limit

Accumulation of PTO shall be limited to five hundred (500) hours. Employees will be responsible for ensuring that they do not exceed the limit by December 31st of each year. Any balances in excess of will be reduced to at that time.

3. Pro-ration

Leave accrual for regular part-time employees is prorated based on scheduled hours.

4. Authorized Uses

Authorized use of PTO must be either Scheduled or Unscheduled (see definitions below). Employees may be compensated for utilizing leave which does not meet the below authorized uses, however, leaves not meeting the below criteria will be considered unexcused absences and may result in disciplinary action.

a. Scheduled

Scheduled uses are those not defined as unscheduled. Requests for scheduled PTO must be submitted at least five (5) days in advance. Once PTO has been scheduled, it may not be changed except for reasons authorized by the division supervisor. Depending on the workload of the unit, the supervisor may waive all or part of the five (5) day advance notice requirement. Obtaining prior approval constitutes scheduled leave.

b. Unscheduled

Unscheduled uses of PTO must be compelling and of an emergency/urgent nature. Preventative health and dental appointments are not considered unscheduled and must be requested in advance in accordance with the provisions for scheduled uses above.

An employee who is unable to report to work due to an unscheduled absence must contact their division supervisor in accordance with department/division policy, or, absent such a policy, no later than two (2) hours after the beginning of his/her scheduled work shift.

Prior to submitting a timecard, an employee, if requested, must provide his or her division supervisor with satisfactory explanation/documentation as to the nature and extent of unscheduled PTO uses, except that an employee is not required to provide their supervisor with specific medical information regarding their own or a qualified family member's condition necessitating the absence(s).

The employee must keep his or her division supervisor generally informed that their absence relates to a medical or other condition for themselves or a qualified family member, or that the absence is a result of a previously-approved FMLA case (as approved by Human Resources). If the absence is more than three (3) working days' duration, the employee may be required by Human Resources to submit a medical certification to Human Resources. The required certification may include a qualified healthcare provider's statement and/or certification and statement that the employee has been or will be unable to work for the period of absence of their own or a qualified family member's condition.

If the absence is due to the employee's own condition, a certification by the treating healthcare provider may be required by Human Resources indicating the employee

is cleared to return without need for any restrictions or job shift modification. If needed, Human Resources will work with the employee's supervisor to consider accommodating the healthcare provider's request for light duty or modified work hours/schedule in lieu of denying an employee's return to work.

Below are eligible unscheduled uses that do not constitute an attendance infraction:

i. Personal Sick

Unscheduled PTO is available for employees who need to take leave for personal illness or non-work-related physical disability, when such leave is authorized by policy and/or Human Resources as "excused".

ii. Work-Related Illness or Injury

After returning to work, employees must use scheduled PTO, when available, for follow-up medical appointments related to an industrial injury. Employees may elect to make up differences between state mandated benefits and regular pay as outlined in Section 13.05 Occupational Disability Allowance herein.

iii. Family Sick

Unscheduled PTO is available when employees are required to provide temporary assistance in situations where injury or illness of an immediate family member prevents them from coming to work, or when other allowed absences occur, such as when providing assistance related to a domestic violence matter. Immediate family members include spouse; child or grandchild (natural, adopted, foster and step); parent, guardian, grandparent and sibling (natural, adopted, step and in-laws); and opposite-sex registered domestic partner. It does not include uncle, aunt, niece, nephew or cousin. Other additional family members may be qualified if required by law.

5. Annual Buy-Out

With written approval from the division head and department director, an employee may buy-out a portion of his or her accumulated PTO on an annual basis. Said buy-out will be made at the employee's base straight time hourly rate of pay and is subject to the following:

- 1) The employee must have at least two hundred (200) hours of PTO remaining in his or her accumulation account after said buy-out;
- 2) The employee must have used at least forty (40) consecutive hours of scheduled PTO in the twelve (12) months preceding the effective date of buy-out. No other form of unpaid or paid time (holiday, comp time, etc.) shall qualify as part of this forty (40) consecutive PTO hour requirement.;
- 3) The minimum cash buy-out is twenty (20) hours and the maximum is forty (40) hours of PTO; limited to one (1) time per calendar year;

- 4) Employees may buy out an additional twenty (20) to forty (40) hours of PTO for purposes of funding the ICMA-RC 457 Deferred Compensation plan; limited to one (1) time per calendar year;
- 5) Approval of the buy-out is discretionary on the part of the employee's department director who may approve all, a portion or none of the request depending upon available funds, and anticipated workload of the employee as determined by the City;
- 6) Approved requests for buy-outs must be submitted as a part of the regular payroll (no special requests) as an entry on the employee's timecard;
- 7) Employees are responsible for understanding the tax implications of such a buy-out.

6. Pay-Off Upon Termination

Except for employees serving their initial probationary period, or as otherwise provided for in this Agreement, accumulated PTO up to the accumulation limit of five hundred (500) hours shall be paid out at the time of termination. Said hours shall be compensated at the employee's straight time base rate of pay.

7. Donation and Transfer

The policy of the City is to allow employees to donate PTO to co-workers facing personal emergencies who have exhausted all accrued leave.

An employee is eligible for donated PTO when 1) he or she has suffered an extraordinary injury or illness (from other than a work-related cause) which exceeds sixty (60) calendar days in duration and has exhausted all applicable accumulated leaves; or 2) when an attending physician determines the presence of an employee is necessary because of an immediate family member's medical condition which exceeds sixty (60) calendar days in duration and the employee has exhausted all other available leaves.

Recipients are limited to receiving two hundred forty (240) hours of donated leave for any one incident or illness and may not request Donated Leave more than one time in any concurrent five (5) year period.

The leave recipient must pay insurance premiums while using donated leave, and will not accrue any other leaves while using Donated Leave.

An eligible employee requiring use of Donated Leave shall notify his or her division manager in writing that the use of donated leave is required, explaining and providing written documentation as to the circumstances.

The division manager shall forward the request to Human Resources for approval. The Human Resources Department is responsible for approving the request and forwarding

the PTO/Vacation Donation Transfer Form (see Exhibit 'D') to the respective division for organizational wide notification and distribution.

City employees may donate PTO leave to other employees under the following conditions:

- 1) A PTO balance of at least two hundred (200) hours is maintained after the transfer, and, employees may not donate more than one hundred (100) hours per year of their PTO balance.
- 2) PTO is transferred based on the dollar value of said leave. For example, the requesting employee earns ten dollars (\$10.00) per hour base. The donating employee earns twenty dollars (\$20.00) per hour, and wishes to transfer ten (10) hours. As a result, two hundred dollars (\$200) worth of leave is transferred. The requesting employee will be credited with twenty (20) hours (\$200 divided by \$10/hour).

No City employee may intimidate, threaten or coerce any other employee with respect to donating, receiving or using leave under this program. If the recipient does not use all the leave donated, the remainder will be returned to the donors as nearly as possible in the ratio of each employee's donation to the total amount.

Section 13.02 Extended Sick Leave (ESL)

The purpose of ESL is to compensate regular full-time employees for long-term illness/injury or for grieving and bereavement of a family member.

A. Full-Time Accrual Rate

Effective December 19, 2012, ESL will accumulate at a rate of four (4) hours per month. Regular full-time employees will be credited with forty-eight (48) hours of ESL upon successful completion of probation.

B. Accumulation Limit

There is six hundred (600) hour limit of ESL that an employee can accrue.

C. Proration

Leave accrual limits for part-time employees are prorated based on scheduled hours.

D. Authorized Uses

ESL is available when employees are required to provide long-term assistance in situations where injury or illness of self or an immediate family member prevents them from coming to work. Immediate family members include spouse; child and grandchild (natural, adopted and step); parent, guardian, grandparent and sibling (natural, adopted, step and in-laws); opposite-sex registered domestic partner. It does not include uncle, aunt, niece, nephew, or cousin. This leave is only available once the employee has been on approved

leave (for illness/injury) for over eighty (80) continuous regularly scheduled working hours. It may be used retroactively if the condition persists for over eighty (80) regular work hours and Paid Leave was originally requested.

With the Human Resources Director's approval, an employee returning to work from a serious illness/injury may be eligible to use ESL on an intermittent basis to continue treatment/rehabilitation.

ESL is authorized up to forty (40) hours for bereavement purposes (immediate family as defined above) per occurrence. Additional time off may be requested using PTO.

E. Pay-off Upon Termination

There will be no cash out available for ESL upon termination or retirement.

F. Donation of ESL

ESL cannot be donated.

Section 13.03 Treatment of Grandfathered Sick Leave

All existing sick leave accumulated prior to the first payroll period of 2009 (December 22, 2008) is considered "grandfathered". Authorized uses include only scheduled preventative health and dental appointments, unscheduled personal/family illness, or long-term illness or injury. Upon service related retirement, employees shall contribute all unused Grandfathered Sick Leave to the RHS Plan as follows:

Less than 500 unused hours	- 25% of total hours
500-999 unused hours	- 30% of total hours (not to exceed \$7,500)
1000 unused hours or more	- 35% of total hours (not to exceed \$10,000)

Section 13.04 Holidays

Ten (10) guaranteed holidays with pay shall be as follows:

New Year's Day (January 1);
 President's Day (Third Monday of February);
 Memorial Day (Last Monday in May);
 Fourth of July (July 4);
 Labor Day (First Monday in September);
 Veterans Day (November 11);
 Thanksgiving Day (Fourth Thursday in November);
 Day after Thanksgiving;
 Christmas Eve (December 24);
 Christmas Day (December 25).

Each holiday listed above shall be within a single twenty-four (24) hour period commencing at 12:01 a.m. (midnight) on the calendar day on which the City observes the holiday and shall end at 12:00 midnight on that same calendar day. When a holiday falls on a Saturday, it shall be observed on the preceding Friday. When a holiday falls on a Sunday, it shall be observed on the following Monday. When a holiday falls within an employee's vacation (scheduled PTO) period, the holiday shall extend the vacation (scheduled PTO) period.

All personnel employed temporarily, including Limited Term employees, by the City for work on a full-time basis shall receive pay for all regularly paid holidays provided the holiday falls on the employee's tour of duty.

Employees not scheduled to work on a holiday shall receive eight (8) hours of holiday pay at the regular straight base rate of pay.

Employees scheduled to work a City recognized holiday and who works in excess of five (5) hours will be paid a minimum of eight (8) hours pay at a rate of time and one-half (1½).

Employees working a holiday shall be paid time and one-half (1½) for all hours worked on the holiday, plus eight (8) hours holiday pay at straight time.

Holiday Scheduling: Rotational selection by seniority, rotate until all holidays scheduled for Solid Waste.

Holidays will be observed for Water Operations and Waste Water Operations (Plant Operators Only) on the actual holiday and Plant Operators will be compensated in accordance with the parties' Memorandum of Understanding from June 2007.

Section 13.05 Occupational Disability Allowances

In the case of any disability which is covered by State Industrial Insurance or Worker's Compensation, the City will pay to such disabled employee an occupational disability allowance equal to one hundred percent (100%) of the employee's regular straight-time wages for the first forty (40) regularly scheduled hours of inability to work due to a covered disability. The City will continue to pay eighty percent (80%) of the employee's regular straight-time wages for an additional maximum period of three hundred and sixty five (365) continuous calendar days from the date of injury (combining the first forty [40] hours at 100% and the remaining calendar days at 80%).

Light duty assignments during the initial 365 from the date of injury do not extend the 365-day entitlement to Occupational Disability pay. Time worked in light duty assignments is paid at the employee's regular wage. Additionally, light duty assignments may extend past the initial 365 days, as determined by the treating healthcare provider, the City and the Worker's Compensation administrator.

Cumulative PTO, Grandfather Sick or ESL may be used to make up the difference between eighty percent (80%) of the regular straight-time wages and one hundred percent (100%) base salary at the employee's option. At no time will the 100% or 80% wages be less than the net mandated time loss compensation as indicated under the RCW Title 51, Industrial Insurance.

All applicable payroll deductions, voluntary or otherwise, will be subtracted from the allowance which exceeds RCW Title 51 compensation, subtracted from the optional use of other accumulated leave or paid by employee reimbursement.

Section 13.06 Leave to Attend Funerals of City Employees

Except for temporary and provisional employees, all City employees may be allowed to take necessary time off with pay at the discretion of their supervisor to attend a funeral of a City employee.

Section 13.07 Jury Duty and Witness Service

An employee who is called for jury duty or is subpoenaed as a witness in a case to which the employee is not a party, shall be paid during the absence on account of the jury or witness service, salary less the amount of jury or witness fees (exclusive of mileage) the employee is paid or to which the employee is entitled.

Section 13.08 Military Leave

Employees shall be subject to the City's policy regarding Military Leave, ensuring State and Federal military leave laws and entitlements are followed.

Section 13.09 Family and Medical Leave

Employees shall be subject to the City's policy regarding Family and Medical Leave, ensuring State and Federal leave laws and entitlements are followed.

Section 13.10 Leave of Absence Without Pay

A regular full-time employee may be eligible for an unpaid leave of absence up to thirty (30) calendar days with the approval of the employee's Department Director. If such a leave is approved, the employee will be considered to be active at work and entitled to the privileges and benefits as specified by this Agreement. If the employee fails to return from said leave, the employee will be considered as having abandoned the employee's job and be subject to termination.

A regular full-time employee with a minimum of two (2) years of service may be granted an unpaid leave of absence of up to one (1) calendar year with the approval of the City Manager. Prior to approval of such leave, the employee must have exhausted all the employee's PTO and ESL leave. During such leave, the employee will not accrue PTO or ESL leave or any other benefits, and the employee's seniority will be frozen.

Upon return from such leave, the employee may displace the employee who replaced the employee or be placed in an open position as listed in Appendix A of this Agreement according to the employee's knowledge, skills and abilities. If the employee fails to return from such leave, the employee will be considered as abandoning the employee's job and be subject to termination.

An employee appointed or elected to office in the Union which requires a part or all of the employee's time shall not lose his/her established seniority with the City and shall be granted leave of absence upon application. Leave of absence under this clause shall be limited to one (1) year except that the City may grant extensions in increments of one (1) year for as long as the City deems practical.

ARTICLE XIV DRUG AND ALCOHOL TESTING

Section 14.01 At Work Influence Prohibited

Reporting to work under the influence of alcohol and/or illegal drugs, or the use, sale, or possession by an employee of illegal drugs is strictly prohibited and may result in disciplinary action, including immediate termination.

Each employee must advise the City if they are using prescription or other over-the-counter drugs they know or reasonably should know may impair their ability to perform job functions and/or operate machinery such as automobiles. Under appropriate circumstances the City may request the employee provide written medical authorization to perform various essential job functions from a physician while using such drugs.

Section 14.02 Employee Assistance Program Available

The City recognizes a need to provide an opportunity for employees to deal with alcohol related problems through employee assistance programs. Any employee, who voluntarily seeks treatment for a personal alcohol problem or for a substance abuse disorder, not involving criminal conduct, may do so through employee assistance programs of the employee's own choosing in complete confidence and without jeopardizing the employee's employment with the City.

Section 14.03 Suspicion of Influence

Where a supervisory employee of the City has a reasonable suspicion to believe an employee is under the influence of alcohol or illegal drugs, or is using illegal drugs, the employee in question will be asked to submit to discovery testing including, breath tests, urinalysis and/or a blood screen to identify any involvement with alcohol or illegal drugs.

An employee who refuses to submit to discovery testing for alcohol and/or illegal drugs shall be conclusively presumed to be under the influence of alcohol or an illegal drug for the purpose of administering this Article.

For the purpose of administering this Article the following definition of reasonable suspicion is provided:

- 1) Management personnel concludes through objective observation, investigation and evaluation that an employee is under the influence or impaired by the use of alcohol, drugs and/or controlled substances;
- 2) Where an employee is involved in an accident due to the action, inaction or inattention of the employee;
- 3) Where the City receives reliable information based upon personal knowledge of an individual, including but not limited to other employees of the City, the medical community, or law enforcement personnel, of involvement by the employee with alcohol and/or controlled substances.

Under the influence - The following cutoff levels shall be used for the initial screening of specimens to determine whether they are negative for these drugs or classes of drugs:

DEPARTMENT OF TRANSPORTATION STANDARDS - 49 CFR PART 40 §40.87		
Type of Drug or Metabolite	Initial Test	Confirmation Test
Marijuana metabolites Delta-9-tetrahydrocannabinol- 9-carboxylic acid (TCH)	50	15
Cocaine metabolites (Benzoylecgonine)	150	100
Phencyclidine (PCP)	25	25
Amphetamines – AMP/MAMP Amphetamine (AMP) Methamphetamine (MAMP)	500	250 250 (specimen must also contain at least 100 ng/mL of amphetamine)
Opiate metabolites – Codeine/Morphine Codeine Morphine	2000	2000 2000
6acetylmorphine	10	10
Phencyclidine (PCP)	25	25
Methylenedioxymethamphetamine (MDMA) Methylenedioxyamphetamine (MDA) Methylenedioxyethylamphetamine (MDEA)	500	250 250 250

Level of the positive result for ethyl alcohol....0.04 gm/dl

Illegal Drugs - are defined as all forms of narcotics, depressants, stimulants, hallucinogens, and cannabis, which sale, purchase, transfer, or unauthorized use or possession is prohibited by law.

Over-the-Counter Drugs - are those, which are generally available without a prescription and are limited to those drugs, which are capable of impairing the judgment of an employee to safely perform the employee's duties.

Prescription Drugs - are defined as those drugs, which are used in the course of medical treatment and have been prescribed and authorized for use by a licensed practitioner/physician or dentist.

Section 14.04 Testing Procedure

If an employee is required to submit to a drug test, the following procedure shall be followed:

- 1) The employee shall be given an opportunity to confer with a Union representative if one is readily available and the employee has requested said conference.
- 2) The employee shall be given an opportunity to explain the reasons for the employee's condition, such as reaction to a prescribed drug, fatigue, exposure to toxic substances, or any other reasons known to employee to the testing administrator. The City and a Union representative may be present during this discussion.
- 3) The City may request urine and/or blood samples.
- 4) Urine and blood samples shall be collected at a local laboratory, hospital or medical facility. The City shall transport the employee to the collection site. The City and/or Union representative may be allowed to accompany the employee to the collection site and observe the bottling and sealing of the specimen. The employee shall not be observed by the City when the urine specimen is given.
- 5) All specimen containers, vials, and bags used to transport the specimen shall be sealed to safeguard their integrity, in the presence of the City, employee, and the Union representative, and proper chain-of-custody procedures shall be followed.
- 6) The drug tests of the specimen shall be conducted by the same laboratory utilized in the DOT program.
- 7) If a specimen tests positive in an immunoassay screen test, the results must be confirmed by a gas chromatography/mass spectrometry tests. The specimen must show positive results on the GC/MS (gas chromatography/mass spectrometry) confirmatory test to be considered positive.
- 8) At the employee's or the Union's option, a sample of the specimen may be requisitioned and sent to a laboratory chosen by the Union for testing. The cost of this test will be paid by the Union or the employee. Failure to exercise this option may not be considered as evidence in an arbitration or other proceeding concerning the drug test or its consequences. The results of this second test shall be provided to the City.

Section 14.05 Results Reporting

The employee and the Union shall be informed of the results of all tests, and provided with all documentation regarding the tests as soon as the test results are available.

The City shall designate a Medical Review Officer (MRO) to review all confirmed positive test results and communicate those results to the City. The MRO shall have the responsibility to determine when an individual has failed a drug test in accordance with the standards enumerated herein.

If the results of the drug test are positive, and support a conclusion that the employee used an illegal drug, or reported to work while under the influence of alcohol, the employee may be subject to discipline including immediate discharge.

When applicable, additional testing may be required under the City's DOT policy.

Section 14.06 City Policy Impacts

If the City issues a separate substance abuse policy the parties shall meet in labor management to discuss impacts of implementation, with the intent that the policy shall reflect State and Federal requirements for a Drug Free Workplace, drug testing, and CDL/DOT requirements when applicable. It is agreed that disciplinary action taken for violation of the City's policy shall be subject to the grievance procedure. The City shall provide written notice to the Union if amendments are needed during the term of this Agreement.

ARTICLE XV MISCELLANEOUS

Section 15.01 Attendance Policy

The parties agree that regular and prompt attendance of each employee is necessary so that service to customers can be met in an efficient manner. The purpose of this policy is to promote satisfactory attendance and shall be applied uniformly and consistently to all employees covered by this agreement.

A. Absenteeism

Absences from work may be scheduled or unscheduled; both scheduled and unscheduled absences may be authorized and not subject to discipline.

Employees may be subject to disciplinary action for unscheduled absences, except when they are associated with medical, FMLA, military leave, or other protected leave as approved by Human Resources. Additionally, unscheduled absences may be subject to disciplinary action when the sick leave is taken for reasons other than those allowed by policy, or other than reasons approved by Human Resources, or when the employee fails to comply with required notification or documentation procedures of department, division or City policy or Human Resources procedures.

Employees may be subject to disciplinary action for habitual absences, including when the employee is excessively absent from work on an unscheduled basis without an authorized reason.

Discipline for unscheduled absences must meet the following criteria:

- 1) Unscheduled use of PTO or leave without pay on more than eight (8) normally-scheduled or scheduled overtime days in a rolling calendar year; or
- 2) Unscheduled use of PTO or leave without pay on days connected to scheduled PTO or holidays which substantiate a pattern of abuse (may be less than eight (8) total unscheduled days).

B. Progressive Steps of Discipline

1. Action Step 1

If an employee exceeds any of the thresholds, the immediate supervisor will review the attendance record to determine that an employee has a problem with use of unscheduled PTO or other time off. Should that problem exist, the supervisor will meet with the employee, discuss the problem and agree upon expectations for correcting the problem. The meeting may constitute a verbal warning.

2. Action Step 2

Should the unscheduled attendance problem continue, the Supervisor may initiate actions of progressive discipline in accordance with acceptable standards of reasonable judgment as established by the parties in the City's Progressive Discipline Policy.

In lieu of a suspension, the employee's manager or supervisor may substitute a one (1) pay period reduction in hourly pay equal to the suspension, or a combination of both suspension and pay reduction. For example, an employee who earns \$20.00 per hour is subject to a one (1) day suspension. In lieu, the manager or supervisor may temporarily reduce the employee's hourly rate of pay from \$20.00 to \$18.00 for one (1) pay period.

Section 15.02 Discipline

Probationary employees, as defined in Section 9.01 of this Agreement, are subject to discipline or discharge with or without cause and said discipline or discharge shall not be subject to the grievance procedure.

Regular full-time employees will be disciplined using methods of progressive discipline in the form of verbal and/or written warnings, suspension and discharge for just cause.

Verbal warnings shall not be considered a subject of a grievance.

Employees shall have the right to request union representation during an investigative interview or meeting which could reasonably be expected to lead to disciplinary action.

Copies of written reprimands and suspension will be provided to the employee, the Union and will become a part of the employee's personnel file.

In the case of discharge, the employee will be provided a letter setting forth the reason(s) for such possible discharge and shall be entitled to respond to the reason(s) prior to any decision to discharge the employee.

Section 15.03 Personnel Records

Disciplinary materials at the level of a written warning or higher shall be maintained in the official personnel file of the employee. Access to personnel files shall be limited to the employee, the employee's authorized representative, officials of the City who have a business need for the access or as required by public records and freedom of information laws at the federal or state level. Employees shall have the right to review their files after providing reasonable advance notice and shall have the right to attach reasonable materials in explanation or rebuttal to adverse materials. Adverse materials shall not be placed in the personnel file without the knowledge of the employee.

Written warnings shall be removed after eighteen (18) months if there is no further related disciplinary action taken.

Disciplinary suspensions shall be removed after twenty-four (24) months if there is no further related disciplinary action taken.

Section 15.04 Work Attire

The City will not require uniforms during the term of this Agreement. However, employees will wear clothing appropriate to their work. This shall include clothing that meets safety and reasonable appearance standards of the City. Note: Examples of inappropriate attire include cutoffs, tennis shoes, sandals, indiscreet lettering on shirts/jackets, tank tops, ragged clothes, etc.

Rain gear shall be made available from a central pool per employee's request.

Section 15.05 No Smoking

The City's no smoking ordinance is incorporated herein by this reference. Smoking and the use of tobacco-related products is prohibited in accordance with Ordinance No. 26-91, Richland Municipal Code 2.58, Smoking and the use of tobacco-related products in the work environment. Employees shall comply with the terms and conditions of the ordinance.

Section 15.06 Tools and Instruments

The City will provide all tools and instruments for all full-time employees. Part-time and temporary employees may be required to provide their own tools and instruments.

Section 15.07 Contracting

It is the general policy of the City to utilize its employees to perform work that is considered work normally performed by the job classifications contained in Appendix 'A' of this Agreement. Such work shall include all facilities and grounds maintenance; maintenance, plant additions, alterations and changes to water and waste water systems and operational facilities of the City of Richland. However, the City reserves the option to contract out any work it deems necessary in the interest of economy, ability and capability of the work force, availability of City equipment, applicable State and Federal laws and emergency conditions.

Should the City determine to contract out customary bargaining unit work, the City shall strive to absorb displaced workers in other City classifications wherever possible.

Except where an emergency condition exists or natural man-made disasters, the City shall notify the union in writing of any consideration to contract. Should the union desire to enter into negotiations over the City's decision, or its impacts, the union shall provide, within fifteen calendar days, written notice to the City.

Section 15.08 Safety

The City will provide safety measures and safety rules for the purpose of preventing accidents and health hazards to the employees during the hours of their employment. The Union and employees agree to accept their full share of the responsibility and to cooperate with the City so that the employees will use such safety equipment when so provided and observe such safety and health regulations as required by the City.

Section 15.09 Education Benefits

Employees required by the State of Washington and/or the City to maintain certification(s) as a condition of employment shall be offered training in addition to safety and first aid training at City expense, sufficient for the employee to earn at least the minimum number of CEU's required to maintain their State Certification for the position the employee holds with the City.

"At City expense" as used herein means the employee will be paid for time spent in a seminar, class or other City selected training where CEU's are earned and the cost of registration and required materials, and the actual cost of transportation (if outside the Tri-City area). No overtime will be claimed unless mandated by the FLSA or State law. Travel time to and from any City offered training is not compensable unless required by the FLSA.

Travel shall be in accordance with City General Administration Travel policy 2910.

Section 15.10 Commercial Driver's License

The City shall facilitate and cover the cost of physical examinations required of employees to maintain commercial driver's licenses (CDL). In addition, the City shall reimburse employees for the cost of renewing required CDL.

All regular full-time employees required by job description to maintain a Class B CDL will receive an additional twenty cents (\$.20) per hour for all hours worked plus leave hours. All regular full-time employees required by job description to maintain a Class A CDL will receive an additional forty cents (\$.40) per hour for all hours worked plus leave hours. Employees hired on or before December 31, 2014, and who possess a Class A CDL but who are in a position which requires a Class B CDL, shall receive the Class A CDL additional forty (\$.40) per hour as long as the Class A CDL is maintained and they are in the position requiring a Class B CDL.

CDL pay does not apply to leave cash-outs or buy-outs.

Effective January 1, 2015, all waste water and water treatment plant operators shall no longer be required to maintain a CDL.

Section 15.11 Education Requirements for Certification

The City shall provide director-approved training to prepare employees for certification exams or to support accumulation of required professional experience toward certification requirements. The City shall pay for up to two attempts by each employee to take each certification exam. Provision of training and professional experience shall be subject to budgetary capacity and management determination of staff assignments to meet operational needs, both of which are at the sole discretion of management.

- a) An employee who fails to pass a certification exam after a second attempt will be responsible for the costs and associated time (by utilizing PTO) with any future training and attempts to pass that exam.
- b) The City shall provide training opportunities required for employees to accumulate continuing education units required to maintain certifications. The City will, at the discretion of the Director, assign employees to qualifying training sessions, some of which may require out of town travel. The City shall cover the cost of training and travel.

Section 15.12 Meter Readers

If it becomes necessary to do future mass meter readings, the Union agrees that such work may be assigned by the City to other personnel provided that no meter readers will lose any work as a result of such decision.

ARTICLE XVI GRIEVANCE AND ARBITRATION PROCEDURE

A "grievance" as used in this Agreement means a claim by an employee or group of employees that the terms of this Agreement have been violated, or that a dispute exists concerning the proper application or interpretation of the terms of this Agreement. The time lines set forth in this Article are to be strictly followed, unless waived by mutual agreement.

None of the foregoing is intended to mean that the union itself cannot lodge a grievance and process the same through the various steps to arbitration in accordance with and subject to the

provisions hereof. The right of the union to so lodge and process a grievance is expressly confirmed. An employee may be represented at any stage of the grievance procedure by the union. No settlement of a grievance with any employee shall be contrary to the terms of this Agreement unless such change is mutually agreed upon by both parties to this Agreement.

Section 16.01 Informal Process

An employee or group of employees, or their designated representative, who consider they have a grievance shall discuss the grievance within fifteen (15) working days of the alleged occurrence with the immediate supervisor. The supervisor shall have five (5) working days to resolve the grievance. If no mutually satisfactory resolution or remedy is reached, he or she may then proceed to Formal Step 1, within ten (10) working days of the supervisor's response.

Nothing in this section shall preclude communications between stewards and manager level staff in an attempt to resolve grievances prior to initiation of the Formal Process.

Section 16.02 Formal Process

All Formal grievances shall be reduced to writing. Formal grievances shall be signed by the grievant or the employee's authorized representative (shop steward or business representative). All Formal grievances shall state the issue being grieved, reference the applicable section of the Agreement allegedly violated, enumerate all facts pertaining to the matter, and outline the remedy sought. All appeals shall include pertinent materials provided and presented at previous steps.

At each step of the Formal process, the City representative (Division Manager, Department Director, etc.) is responsible for immediate forwarding a copy of the grievance and any related material to the Human Resources Director.

A. Formal Step 1

Formal Step 1 grievances shall be presented to the appropriate next level, typically the Division Manager, or Department Director. Grievances dealing with written warnings shall commence at this step.

The City shall attempt to resolve the grievance within ten (10) working days of receipt. If the grievant is not satisfied with the Formal Step 1 outcome, the grievant may submit the signed Report of Grievance to proceed to Formal Step 2 within ten (10) working days of the Formal Step 1 response.

B. Formal Step 2

Formal Step 2 grievances shall be presented to the next level, typically the Department Director or Deputy City Manager. Grievances dealing with disciplinary suspensions shall commence at this step.

The Department Director or Deputy City Manager shall attempt to resolve the matter within ten (10) working days after it has been presented. If the grievant is not satisfied with the Formal Step 2 outcome, the grievant, with the assistance of the union, may submit a written notice to proceed to Formal Step 3 within ten (10) working days of the Formal Step 2 response.

C. Formal Step 3

Formal Step 3 grievances shall be presented to the City Manager. Grievances relating to termination of an employee will commence at Formal Step 3.

The City Manager shall attempt to resolve the matter within twenty-one (21) working days after it has been presented. If the grievant is not satisfied with the Formal Step 3 outcome, the grievant, with the assistance of the union, may submit a written notice to proceed to Formal Step 4 within thirty (30) calendar days from receipt of the City Manager's response.

D. Formal Step 4

At Formal Step 4, the grievant or union may make a decision to appeal the matter to an arbitrator. Any decision resulting from Formal Step 4 shall be final and binding upon the parties to the grievance, unless the decision involves an action by the City which is beyond the arbiter's jurisdiction. The expenses related to Formal Step 4 (fees and charged expenses) shall be borne equally by the parties hereto. Each party will be responsible for its own expenses and legal fees incurred during the preparation and the presentation of any grievance.

The arbiter or any other person or persons involved in the grievance procedure shall not have the power to negotiate new agreements or to change any of the provisions of this Agreement.

The process for arbitration is detailed below:

1) Arbitration

Upon selection of arbitration, the parties shall attempt to agree to the selection of an arbitrator. In the event that a mutually acceptable arbiter cannot be selected by the parties within fourteen (14) calendar days following the demand for arbitration, a request may be filed with the Federal Mediation Conciliation Service (FMCS). The arbiter shall be selected according to FMCS procedures. It shall be the function of the arbiter to hold a hearing at which the parties may submit their cases concerning the grievance.

The arbiter shall render his or her decision based on the interpretation and application of the provisions of the Agreement within thirty (30) calendar days after the completion of such hearing.

SIGNATURES

The parties hereto have caused this Agreement to be executed this ____ day of _____, 2018.

City of Richland, Washington

IUOE Local 280

Cynthia D. Reents
City Manager

Date

Dean Bushey

Assistant Business Manager

Date

Allison Jubb

Human Resources Director

Date

Corey Stratton

President

Date

Pete Rogalsky

Public Works Director

Date

Don King

Recording Secretary

Date

Joe Schiessl

Parks & Public Facilities Director

Date

Corey Stratton

Chief Steward

Date

Clint Whitney

Energy Services Director

Date

Paul Pardini

Steward

Date

Cathleen Koch

Administrative Services Director

Date

Chase Javaux

Steward

Date

ATTEST:

Marcia Hopkins

City Clerk

Date

APPROVED TO FORM:

Heather Kintzley

City Attorney

Date

APPENDIX A – 2018 - 2020 CLASSIFICATIONS AND WAGES

2018 Increase - Effective August 14, 2018 – 2.5% base wage increase. Additionally, those employed as of August 14, 2018 shall receive a contract Signing Bonus in the amount of eight hundred fifty dollars (\$850).

2019 Increase - Effective the first day of the 2019 payroll year – 2.5% base wage increase.

2020 Increase - Effective the first day of the 2020 payroll year – 2.5% base wage increase.

Miscellaneous:

- A. Treatment Plant Mechanic will be compensated at five percent (5%) above base wage (plus CDL pay, if applicable) for all hours worked in a temporary Lead assignment.
- B. The following amendments to duties will be incorporated into job descriptions:
 - 1) Changes to certain Laborer and Construction Maintenance Job Descriptions, as follows:
 - a) Laborer 1 – (Parks & Public Facilities) add push spreader fertilizing, graffiti abatement; (Public Works) add assists in paving, asphalt dig-outs, concrete finishing, crack sealing, pavement marking, raking and grading, traffic control set up.
 - b) Construction and Maintenance Worker (CMW) I – (Parks & Public Facilities) remove “over-seeding”; add large equipment fertilizing.
 - c) CMW II – (Parks & Public Facilities) no changes.
 - 2) Public Works certifications - Job descriptions for public works employees may include various certifications deemed necessary to satisfy regulatory requirements, support essential duties of a position, and / or support staff development and professionalism.

The City of Richland recognizes there are costs associated with obtaining and maintaining the certifications identified in job descriptions the City shared with the IUOE referenced above. As a result of bargaining the impacts to these newly-required certifications, the City and the IUOE reached various the terms, hereby incorporated into this Agreement.

- a. The City agrees to provide director-approved training to prepare employees for certification exams, to support accumulation of required professional experience toward certification requirements, and to pay the cost of up to two attempts by each employee to take each certification exam. Provision of training and professional experience shall be subject to budgetary capacity and management

determination of staff assignments to meet operational needs, both of which are at the sole discretion of management.

- i. An employee who fails to pass a certification exam after a second attempt will be responsible for the costs and time associated with any future training and attempts to pass the exam.
- b. The City agrees to provide training opportunities required for employees to accumulate continuing education units required to maintain certifications. The City may, at its discretion, assign employees to qualifying training sessions, including some that may require out of town travel. The City will cover the costs of training and travel.
- c. Incumbent employees (those continuing to hold an impacted position) who are employed by the City as of the effective date of this agreement will not face termination ("job jeopardy") for failure to meet the certification requirements of his /her position, except for the incumbents in Operator in Training positions described below.
- d. Employees hired, promoted or moved laterally into the impacted positions listed in this Agreement *after* the effective date of 08/08/2017 (which was the date of the originating MOU # 2017-03-IUOE containing these provisions) must meet the qualifications of the job description*. **See Appendix A*
 - i. The exception to this is Wastewater Division Operator in Training incumbent (and future) employees. These incumbent and future employees are required under this Agreement to obtain the certifications required on their respective job descriptions, under the conditions specified above. If they fail to achieve and maintain the required certification levels, these employees will face termination ("job jeopardy").

APPENDIX A – 2018 CLASSIFICATION & WAGE TABLE

Effective 08/14/18 2.5% Increase

Job #	Description	Step A	Step B	Step C	Step D	Step E	Step F
3044	CONST & MAINTENANCE WKR I (PF)	\$23.60	\$24.35	\$25.13	\$25.87	\$26.48	\$27.21
3045	CONST & MAINTENANCE WKR II (PF)		\$28.31	\$29.22	\$30.25	\$31.11	\$32.09
3000	CUSTODIAN I	\$12.72	\$13.62	\$14.46	\$15.28	\$16.13	
3001	CUSTODIAN II	\$15.28	\$16.99	\$17.85	\$18.69	\$19.54	\$20.39
3002	EQUIPMENT OPERATOR	\$26.65	\$27.53	\$28.38	\$29.42	\$30.31	\$31.37
3003	EQUIPMENT SERVICER	\$22.61	\$23.49	\$24.03	\$24.66	\$25.25	\$25.81
3024	EQUIPMENT TECHNICIAN	\$27.53	\$28.31	\$29.22	\$30.25	\$31.11	\$32.09
3004	FACILITIES CRAFTSWORKER		\$28.31	\$29.22	\$30.25	\$31.11	\$32.09
3005	FUELER		\$12.72	\$13.62	\$14.46	\$15.28	\$16.13
3006	GENERAL CRAFTSWORKER		\$28.31	\$29.22	\$30.25	\$31.11	\$32.09
3040	HOUSEHOLD HAZ WASTE ATTENDANT	\$25.81	\$26.65	\$27.42	\$28.06	\$28.85	\$29.66
3007	HVAC TECHNICIAN	\$30.08	\$31.04	\$32.02	\$32.93	\$33.84	\$34.76
3009	LABORATORY TECHNICIAN I	\$26.07	\$27.32	\$28.63	\$29.98	\$31.42	\$32.89
3010	LABORATORY TECHNICIAN II	\$27.08	\$28.35	\$29.69	\$31.14	\$32.62	\$34.17
3043	LABORER I	\$18.22	\$19.01	\$19.84	\$20.59	\$21.40	\$22.11
3012	LEAD CONSTRUCTION & MAINT WKR(PF)	\$26.35	\$28.04	\$29.69	\$31.35	\$33.01	\$34.68
3013	LEAD CRAFTSWORKER-UPGRADE ONLY	\$26.04	\$27.62	\$29.25	\$30.86	\$32.56	\$34.17
3052	LEAD CRAFTSWORKER WATER MAINT	\$30.62	\$31.57	\$32.55	\$33.47	\$34.37	\$35.29
3014	LEAD CUSTODIAN	\$20.95	\$22.01	\$23.11	\$24.25	\$25.46	\$26.75
3016	LEAD EQUIP TECH	\$30.08	\$31.04	\$32.02	\$32.93	\$33.84	\$34.76
3015	LEAD LANDFILL OPERATOR	\$28.71	\$29.64	\$30.61	\$31.57	\$32.50	\$33.48
3041	LEAD METER READER					\$28.85	\$29.66
3017	LEAD PLANT OPERATOR	\$30.08	\$31.04	\$32.02	\$32.93	\$33.84	\$34.76
3019	LEAD TRUCK DRIVER	\$28.31	\$29.22	\$30.25	\$31.11	\$32.09	
3018	LEAD WAREHOUSE WORKER						\$33.55
3020	MAINTENANCE CRAFTSWORKER I(PW)	\$25.01	\$25.81	\$26.65	\$27.42	\$28.06	\$28.85
3021	MAINTENANCE CRAFTSWORKER II(PW)		\$28.31	\$29.22	\$30.25	\$31.11	\$32.09
3022	MAINTENANCE WORKER I (PW)	\$23.05	\$23.73	\$24.41	\$25.11	\$25.76	\$26.53
3023	MAINTENANCE WORKER II (PW)	\$25.81	\$26.65	\$27.42	\$28.06	\$28.85	\$29.66
3025	METER READER	\$23.97	\$24.72	\$25.54	\$26.27	\$27.03	\$27.86
3026	METER SERVICE WORKER	\$25.81	\$26.65	\$27.42	\$28.06	\$28.85	\$29.66
3046	PLANT OIT WITH LEVEL1 OP CERT	\$23.75	\$24.43	\$25.10	\$25.81	\$26.46	\$27.22
3047	PLANT OIT WITH LEVEL2 OP CERT	\$24.45	\$25.12	\$25.80	\$26.51	\$27.15	\$27.92
3048	PLANT OIT WITH LEVEL3 OP CERT	\$25.84	\$26.52	\$27.19	\$27.90	\$28.55	\$29.32
3028	PLANT OPERATOR	\$27.54	\$28.41	\$29.28	\$30.31	\$31.20	\$32.25
3029	PLANT OPERATOR-IN-TRAINING	\$23.05	\$23.73	\$24.41	\$25.11	\$25.76	\$26.53
3030	PRETREATMENT COORDINATOR	\$25.54	\$27.13	\$28.73	\$30.31	\$31.92	\$33.55
3031	PRETREATMENT INSPECTOR	\$27.54	\$28.41	\$29.28	\$30.31	\$31.20	\$32.25
3032	SERVICE WRITER	\$25.01	\$25.81	\$26.65	\$27.42	\$28.06	\$28.85
3039	TRANSFER STATION ATTENDANT	\$25.81	\$26.65	\$27.42	\$28.06	\$28.85	\$29.66
3034	TRUCK DRIVER-HEAVY	\$25.81	\$26.65	\$27.42	\$28.06	\$28.85	\$29.66
3035	UTILITY CRAFTSWORKER	\$25.01	\$25.81	\$26.65	\$27.42	\$28.06	\$28.85
3038	WAREHOUSE WORKER I	\$22.60	\$23.77	\$24.93	\$26.18		
3033	WAREHOUSE WORKER II			\$27.17	\$28.57	\$29.89	\$31.47
3036	WATER QUALITY COORDINATOR	\$25.54	\$27.13	\$28.73	\$30.00	\$30.31	\$33.55
3049	WATER TREATMENT PLANT MECH I		\$28.31	\$29.22	\$30.25	\$31.11	\$32.09
3037	WATER TREATMENT PLANT MECH II	\$30.08	\$31.04	\$32.02	\$32.93	\$33.84	\$34.76
3050	WW TREATMENT PLANT MECHANIC I		\$28.31	\$29.22	\$30.25	\$31.11	\$32.09
3051	WW TREATMENT PLANT MECHANIC II	\$30.08	\$31.04	\$32.02	\$32.93	\$33.84	\$34.76

APPENDIX A – 2019 CLASSIFICATION & WAGE TABLE

Effective 12/24/18 2.5% Increase

Job #	Description	Step A	Step B	Step C	Step D	Step E	Step F
3044	CONST & MAINTENANCE WKR I (PF)	\$24.19	\$24.96	\$25.76	\$26.52	\$27.14	\$27.89
3045	CONST & MAINTENANCE WKR II (PF)		\$29.02	\$29.95	\$31.01	\$31.89	\$32.89
3000	CUSTODIAN I	\$13.04	\$13.96	\$14.82	\$15.66	\$16.53	
3001	CUSTODIAN II	\$15.66	\$17.41	\$18.30	\$19.16	\$20.03	\$20.90
3002	EQUIPMENT OPERATOR	\$27.32	\$28.22	\$29.09	\$30.16	\$31.07	\$32.15
3003	EQUIPMENT SERVICER	\$23.18	\$24.08	\$24.63	\$25.28	\$25.88	\$26.46
3024	EQUIPMENT TECHNICIAN	\$28.22	\$29.02	\$29.95	\$31.01	\$31.89	\$32.89
3004	FACILITIES CRAFTSWORKER		\$29.02	\$29.95	\$31.01	\$31.89	\$32.89
3005	FUELER		\$13.04	\$13.96	\$14.82	\$15.66	\$16.53
3006	GENERAL CRAFTSWORKER		\$29.02	\$29.95	\$31.01	\$31.89	\$32.89
3040	HOUSEHOLD HAZ WASTE ATTENDANT	\$26.46	\$27.32	\$28.11	\$28.76	\$29.57	\$30.40
3007	HVAC TECHNICIAN	\$30.83	\$31.82	\$32.82	\$33.75	\$34.69	\$35.63
3009	LABORATORY TECHNICIAN I	\$26.72	\$28.00	\$29.35	\$30.73	\$32.21	\$33.71
3010	LABORATORY TECHNICIAN II	\$27.76	\$29.06	\$30.43	\$31.92	\$33.44	\$35.02
3043	LABORER I	\$18.68	\$19.49	\$20.34	\$21.10	\$21.94	\$22.66
3012	LEAD CONSTRUCTION & MAINT WKR(PF)	\$27.01	\$28.74	\$30.43	\$32.13	\$33.84	\$35.55
3013	LEAD CRAFTSWORKER-UPGRADE ONLY	\$26.69	\$28.31	\$29.98	\$31.63	\$33.37	\$35.02
3052	LEAD CRAFTSWORKER WATER MAINT	\$31.39	\$32.36	\$33.36	\$34.31	\$35.23	\$36.17
3014	LEAD CUSTODIAN	\$21.47	\$22.56	\$23.69	\$24.86	\$26.10	\$27.42
3016	LEAD EQUIP TECH	\$30.83	\$31.82	\$32.82	\$33.75	\$34.69	\$35.63
3015	LEAD LANDFILL OPERATOR	\$29.43	\$30.38	\$31.38	\$32.36	\$33.31	\$34.32
3041	LEAD METER READER					\$29.57	\$30.40
3017	LEAD PLANT OPERATOR	\$30.83	\$31.82	\$32.82	\$33.75	\$34.69	\$35.63
3019	LEAD TRUCK DRIVER	\$29.02	\$29.95	\$31.01	\$31.89	\$32.89	
3018	LEAD WAREHOUSE WORKER						\$34.39
3020	MAINTENANCE CRAFTSWORKER I(PW)	\$25.64	\$26.46	\$27.32	\$28.11	\$28.76	\$29.57
3021	MAINTENANCE CRAFTSWORKER II(PW)		\$29.02	\$29.95	\$31.01	\$31.89	\$32.89
3022	MAINTENANCE WORKER I (PW)	\$23.63	\$24.32	\$25.02	\$25.74	\$26.40	\$27.19
3023	MAINTENANCE WORKER II (PW)	\$26.46	\$27.32	\$28.11	\$28.76	\$29.57	\$30.40
3025	METER READER	\$24.57	\$25.34	\$26.18	\$26.93	\$27.71	\$28.56
3026	METER SERVICE WORKER	\$26.46	\$27.32	\$28.11	\$28.76	\$29.57	\$30.40
3046	PLANT OIT WITH LEVEL1 OP CERT	\$24.34	\$25.04	\$25.73	\$26.46	\$27.12	\$27.90
3047	PLANT OIT WITH LEVEL2 OP CERT	\$25.06	\$25.75	\$26.45	\$27.17	\$27.83	\$28.62
3048	PLANT OIT WITH LEVEL3 OP CERT	\$26.49	\$27.18	\$27.87	\$28.60	\$29.26	\$30.05
3028	PLANT OPERATOR	\$28.23	\$29.12	\$30.01	\$31.07	\$31.98	\$33.06
3029	PLANT OPERATOR-IN-TRAINING	\$23.63	\$24.32	\$25.02	\$25.74	\$26.40	\$27.19
3030	PRETREATMENT COORDINATOR	\$26.18	\$27.81	\$29.45	\$31.07	\$32.72	\$34.39
3031	PRETREATMENT INSPECTOR	\$28.23	\$29.12	\$30.01	\$31.07	\$31.98	\$33.06
3032	SERVICE WRITER	\$25.64	\$26.46	\$27.32	\$28.11	\$28.76	\$29.57
3039	TRANSFER STATION ATTENDANT	\$26.46	\$27.32	\$28.11	\$28.76	\$29.57	\$30.40
3034	TRUCK DRIVER-HEAVY	\$26.46	\$27.32	\$28.11	\$28.76	\$29.57	\$30.40
3035	UTILITY CRAFTSWORKER	\$25.64	\$26.46	\$27.32	\$28.11	\$28.76	\$29.57
3038	WAREHOUSE WORKER I	\$23.17	\$24.36	\$25.55	\$26.83	\$0.00	
3033	WAREHOUSE WORKER II		\$0.00	\$27.85	\$29.28	\$30.64	\$32.26
3036	WATER QUALITY COORDINATOR	\$26.18	\$27.81	\$29.45	\$30.75	\$31.07	\$34.39
3049	WATER TREATMENT PLANT MECH I		\$29.02	\$29.95	\$31.01	\$31.89	\$32.89
3037	WATER TREATMENT PLANT MECH II	\$30.83	\$31.82	\$32.82	\$33.75	\$34.69	\$35.63
3050	WW TREATMENT PLANT MECHANIC I		\$29.02	\$29.95	\$31.01	\$31.89	\$32.89
3051	WW TREATMENT PLANT MECHANIC II	\$30.83	\$31.82	\$32.82	\$33.75	\$34.69	\$35.63

APPENDIX A – 2020 CLASSIFICATION & WAGE TABLE

Effective 12/23/19 2.5% Increase

Job #	Description	Step A	Step B	Step C	Step D	Step E	Step F
3044	CONST & MAINTENANCE WKR I (PF)	\$24.79	\$25.58	\$26.40	\$27.18	\$27.82	\$28.59
3045	CONST & MAINTENANCE WKR II (PF)		\$29.75	\$30.70	\$31.79	\$32.69	\$33.71
3000	CUSTODIAN I	\$13.50*	\$14.31	\$15.19	\$16.05	\$16.94	
3001	CUSTODIAN II	\$16.05	\$17.85	\$18.76	\$19.64	\$20.53	\$21.42
3002	EQUIPMENT OPERATOR	\$28.00	\$28.93	\$29.82	\$30.91	\$31.85	\$32.95
3003	EQUIPMENT SERVICER	\$23.76	\$24.68	\$25.25	\$25.91	\$26.53	\$27.12
3024	EQUIPMENT TECHNICIAN	\$28.93	\$29.75	\$30.70	\$31.79	\$32.69	\$33.71
3004	FACILITIES CRAFTSWORKER		\$29.75	\$30.70	\$31.79	\$32.69	\$33.71
3005	FUELER		\$13.37	\$14.31	\$15.19	\$16.05	\$16.94
3006	GENERAL CRAFTSWORKER		\$29.75	\$30.70	\$31.79	\$32.69	\$33.71
3040	HOUSEHOLD HAZ WASTE ATTENDANT	\$27.12	\$28.00	\$28.81	\$29.48	\$30.31	\$31.16
3007	HVAC TECHNICIAN	\$31.60	\$32.62	\$33.64	\$34.59	\$35.56	\$36.52
3009	LABORATORY TECHNICIAN I	\$27.39	\$28.70	\$30.08	\$31.50	\$33.02	\$34.55
3010	LABORATORY TECHNICIAN II	\$28.45	\$29.79	\$31.19	\$32.72	\$34.28	\$35.90
3043	LABORER I	\$19.15	\$19.98	\$20.85	\$21.63	\$22.49	\$23.23
3012	LEAD CONSTRUCTION & MAINT WKR(PF)	\$27.69	\$29.46	\$31.19	\$32.93	\$34.69	\$36.44
3013	LEAD CRAFTSWORKER-UPGRADE ONLY	\$27.36	\$29.02	\$30.73	\$32.42	\$34.20	\$35.90
3052	LEAD CRAFTSWORKER WATER MAINT	\$32.17	\$33.17	\$34.19	\$35.17	\$36.11	\$37.07
3014	LEAD CUSTODIAN	\$22.01	\$23.12	\$24.28	\$25.48	\$26.75	\$28.11
3016	LEAD EQUIP TECH	\$31.60	\$32.62	\$33.64	\$34.59	\$35.56	\$36.52
3015	LEAD LANDFILL OPERATOR	\$30.17	\$31.14	\$32.16	\$33.17	\$34.14	\$35.18
3041	LEAD METER READER					\$30.31	\$31.16
3017	LEAD PLANT OPERATOR	\$31.60	\$32.62	\$33.64	\$34.59	\$35.56	\$36.52
3019	LEAD TRUCK DRIVER	\$29.75	\$30.70	\$31.79	\$32.69	\$33.71	
3018	LEAD WAREHOUSE WORKER						\$35.25
3020	MAINTENANCE CRAFTSWORKER I(PW)	\$26.28	\$27.12	\$28.00	\$28.81	\$29.48	\$30.31
3021	MAINTENANCE CRAFTSWORKER II(PW)		\$29.75	\$30.70	\$31.79	\$32.69	\$33.71
3022	MAINTENANCE WORKER I (PW)	\$24.22	\$24.93	\$25.65	\$26.38	\$27.06	\$27.87
3023	MAINTENANCE WORKER II (PW)	\$27.12	\$28.00	\$28.81	\$29.48	\$30.31	\$31.16
3025	METER READER	\$25.18	\$25.97	\$26.83	\$27.60	\$28.40	\$29.27
3026	METER SERVICE WORKER	\$27.12	\$28.00	\$28.81	\$29.48	\$30.31	\$31.16
3046	PLANT OIT WITH LEVEL1 OP CERT	\$24.95	\$25.67	\$26.37	\$27.12	\$27.80	\$28.60
3047	PLANT OIT WITH LEVEL2 OP CERT	\$25.69	\$26.39	\$27.11	\$27.85	\$28.53	\$29.34
3048	PLANT OIT WITH LEVEL3 OP CERT	\$27.15	\$27.86	\$28.57	\$29.32	\$29.99	\$30.80
3028	PLANT OPERATOR	\$28.94	\$29.85	\$30.76	\$31.85	\$32.78	\$33.89
3029	PLANT OPERATOR-IN-TRAINING	\$24.22	\$24.93	\$25.65	\$26.38	\$27.06	\$27.87
3030	PRETREATMENT COORDINATOR	\$26.83	\$28.51	\$30.19	\$31.85	\$33.54	\$35.25
3031	PRETREATMENT INSPECTOR	\$28.94	\$29.85	\$30.76	\$31.85	\$32.78	\$33.89
3032	SERVICE WRITER	\$26.28	\$27.12	\$28.00	\$28.81	\$29.48	\$30.31
3039	TRANSFER STATION ATTENDANT	\$27.12	\$28.00	\$28.81	\$29.48	\$30.31	\$31.16
3034	TRUCK DRIVER-HEAVY	\$27.12	\$28.00	\$28.81	\$29.48	\$30.31	\$31.16
3035	UTILITY CRAFTSWORKER	\$26.28	\$27.12	\$28.00	\$28.81	\$29.48	\$30.31
3038	WAREHOUSE WORKER I	\$23.75	\$24.97	\$26.19	\$27.50		
3033	WAREHOUSE WORKER II			\$28.55	\$30.01	\$31.41	\$33.07
3036	WATER QUALITY COORDINATOR	\$26.83	\$28.51	\$30.19	\$31.52	\$31.85	\$35.25
3049	WATER TREATMENT PLANT MECH I		\$29.75	\$30.70	\$31.79	\$32.69	\$33.71
3037	WATER TREATMENT PLANT MECH II	\$31.60	\$32.62	\$33.64	\$34.59	\$35.56	\$36.52
3050	WW TREATMENT PLANT MECHANIC I		\$29.75	\$30.70	\$31.79	\$32.69	\$33.71
3051	WW TREATMENT PLANT MECHANIC II	\$31.60	\$32.62	\$33.64	\$34.59	\$35.56	\$36.52

**Wage reflects Washington State minimum wage requirement*

APPENDIX A – 2018 - 2020 WAGES FOR SEASONAL/TEMPORARY LABORERS

A. Laborer wage scale is as follows:

- 1) Bottom of wage scale shall be no lower than \$1.00 over the minimum wage in effect while employed. This wage shall represent the bottom of the wage scale, and the top of the wage scale shall be no greater than \$2.00 over the bottom of the wage scale (above).
- 2) City may place new or returning temporary laborers at any point in the temporary wage range described above.
- 3) Seasonal or returning temporary laborers or other temporary employees who begin an assignment with less than a thirteen-(13) week break in employment from the last day of their previous City temporary/seasonal assignment shall be offered Essential Plan medical benefits, when required by federal healthcare law or regulation.

B. Seasonal/Temporary employees and Limited Term employees employed in a position other than a Laborer are assigned the applicable wage for their assigned position as specified in the wage table for regular, full-time employees in Appendix A.

EXHIBIT 'A' - REQUEST TO EXTEND TEMPORARY EMPLOYMENT

_____ requests an extension for

 Division/Department

_____ from _____ to _____
 Temporary Employee Start Date Estimated End Date

The extension is requested for the following reason(s):

For the City:

For the Union:

 Requesting Supervisor/Manager Date

 IUOE Chief Steward Date

 Department Head Date

 IUOE Business Manager Date

 Human Resources Date

 I understand that my temporary employment with the City is being extended as requested above.
 I further understand that this extension does not entitle me to any additional benefits unless
 specifically stated in the current Collective Bargaining Agreement between the City of Richland
 and the International Union of Operating Engineers, Local 280.

 Employee Date

**EXHIBIT 'B' - MEMORANDUMS OF UNDERSTANDING / MEMORANDUMS
OF AGREEMENT IN EFFECT AS OF 2018**

MOU-1996-01-IUOE

SETTLEMENT AGREEMENT

The City of Richland ("the City"), the International Union of Operating Engineers, Local 280 ("Local 280") and the International Brotherhood of Electrical Workers, Local 77 ("Local 77") wish to settle their dispute regarding the unit placement of "warehouse assistants." In furtherance of this settlement, the parties agree as follows:

1. As soon as practicable after the execution of this Settlement Agreement by all parties Local 280 will withdraw its Unit Clarification petition filed with PERC on or about April 16, 1996, CASE 12447-C-96-777.
2. Warehouse assistant positions shall be split 50/50 between Local 280 and Local 77. Provided, however, that the current warehouse assistants, Debbie Johns and Joe Wright, will remain members of Local 77 so long as they remain warehouse assistants, or occupy another position in the Local 77 bargaining unit.
3. After the City reaches a 50/50 split of warehouse assistants between the unions, and while it remains at such a split, additional hires shall be allocated as follows: odd numbered hires shall be Local 77 hires; even numbered hires shall be Local 280 hires.
4. Temporary warehouse assistants employed on the date this Agreement is executed shall become members of Local 280 within thirty days of that execution, unless the temporary warehouse assistant position has expired. Should such warehouse assistants remain in the City's employ beyond thirty days and therefore be allocated to Local 280, this allocation will not affect application of paragraphs 2 and 3 above to instances of hiring regular warehouse assistants.
5. Temporary warehouse assistants hired after the date of the execution of this Agreement shall be allocated between the unions as follows:
 - a. temporary warehouse assistants hired to fill-in for an absent regular warehouse assistant shall be allocated to the same union as the employee they are replacing;
 - b. temporary warehouse assistants hired to cover periods of excessive workload or for other reason not entailing replacement of a regular warehouse assistant shall be allocated to the appropriate union in compliance with paragraphs 2 and 3 above and in compliance with the applicable union security clause;
 - c. provided, however, that the allocation of a temporary warehouse assistant to a particular union will not affect application of paragraphs 2 and 3 above to instances of hiring regular warehouse assistants.
6. The City may assign warehouse assistants to perform their duties regardless of union affiliation as necessary to cover absences or workloads.

7. Local 280 and Local 77 agree that their members will accept delivery of warehouse items from any warehouse assistant, regardless of union affiliation.

8. All parties expressly reserve all rights, positions and arguments with respect to disputes not covered by this Agreement, and this Agreement shall have no effect on those other disputes.

9. This Agreement is in full settlement of the issues addressed in Local 280's unit clarification petition. The parties hereby release and forever discharge each other from any claims, grievances, suits, petitions or actions of any kind embodied within or related to the issues raised in the UC petition.

10. Disputes regarding the interpretation or application of this Settlement Agreement shall be resolved pursuant to the grievance and arbitration provisions of the collective bargaining agreement of the first union to grieve. All parties agree that the non-grieving (or later grieving) union will be entitled to participate fully in all proceedings on the grievance, including arbitration. If more than one arguably distinct grievance is filed, all grievances will be consolidated into the proceeding related to the first-filed grievance. The arbitrator's decision shall be final and binding upon all parties on all the grievances.

Dated this 24 day of November, 1996.


Paul Elsey, City of Richland
Human Resources Manager


Mike Johnson, IBEW Local 77
Business Agent


Larry Johnston, IUOE Local 280
Business Representative

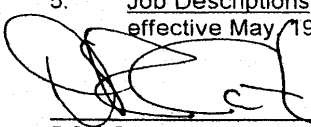
**EXHIBIT 'C' - MEMORANDUMS OF UNDERSTANDING / MEMORANDUMS
OF AGREEMENT IN EFFECT AS OF 2018**

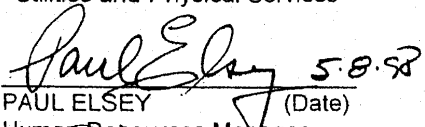
MOU-1998-01-IUOE

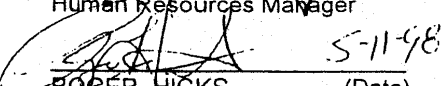
MEMO OF UNDERSTANDING

The City of Richland, International Brotherhood of Electrical Workers, Local 77 and International Union of Operating Engineers, Local 280, hereinafter known collectively as the parties, agree on the following. This memo reflects the efforts of the parties in reaching an understanding and agreement on issues which were an outgrowth of ULP 12860-U-96-03099.

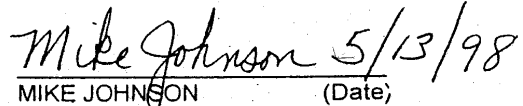
1. Promotion - Rip McLeod is to be promoted to Lead Storekeeper at 92.5% of 100% Journeyman Lineman's rate (\$22.32).
2. Incumbent Warren Hyland will remain classified and in the position of Storekeeper per IBEW/COR collective bargaining agreement.
3. Ron Alexander is promoted to position of Storekeeper per ULP 2860-U-96-0399 and in accordance with Appendix A of IUOE/COR collective bargaining agreement.
4. Upgrades
 - a. When the Lead Storekeeper is absent from work, should the Warehouse Supervisor elect to replace the position, Storekeeper W. Hyland will be selected. Should W. Hyland not be available, Storekeeper R. Alexander will be selected.
 - b. When R. Alexander is upgraded, the pay rate will be that rate as shown in Appendix A of IUOE/COR collective bargaining agreement.
5. Job Descriptions - Job descriptions for each position have been revised effective May 1998 and are agreed upon by the parties.

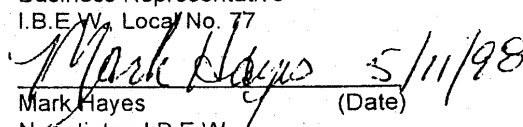

DON CARTER, DCM, (Date)
Utilities and Physical Services

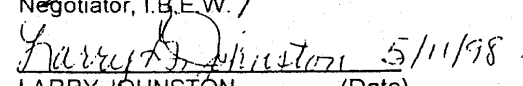

PAUL ELSEY (Date)
Human Resources Manager


ROGER HICKS (Date)
Maintenance Superintendent


MARVIN MOORE (Date)
Warehouse Supervisor


MIKE JOHNSON (Date)
Business Representative
I.B.E.W., Local No. 77


Mark Hayes (Date)
Negotiator, I.B.E.W.


LARRY JOHNSTON (Date)
Business Representative
I.U.O.E., Local No. 280

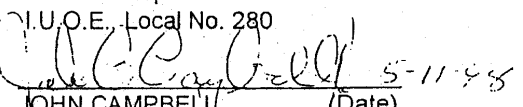

JOHN CAMPBELL (Date)
Chief Steward, I.U.O.E.

EXHIBIT 'D' – PTO/VACATION DONATION TRANSFER FORM

Current version of form is on corCompass. Return completed form to Payroll for processing, once approved.

FINAL DRAFT



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Resolutions – Adoption

Core Focus Area 4 - Manage our Natural Resources

Subject:

Resolution No. 122-18, Authorizing an Interlocal Agreement with the Franklin Conservation District for Public Education Program Services

Department:
Public Works

Ordinance/Resolution Number:
122-18

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 122-18, authorizing the City Manager to sign and execute an agreement with the cities of Kennewick, Pasco, Richland, West Richland and the Franklin Conservation District for public education program services.

Summary:

The cities of Richland, Kennewick, Pasco and West Richland (the "Cities") are partners in the Quad-City Water Right Permit. Each of these cities is independently regulated under the Eastern Washington Phase II National Pollutant Discharge Elimination System permit for its stormwater system. These permits require public education and outreach programs.

Since 2010, the Cities have contracted with the Franklin Conservation District to deliver public education and outreach efforts designed to meet their permit requirements. The City of Kennewick acts as the lead agency among the Cities.

The proposed Interlocal Agreement will extend this successful partnership for the coming five (5) years.

Staff recommends approval of Resolution No. 122-18.

Fiscal Impact:

The Water Fund and Stormwater Fund equally share the costs for the conservation program. The expense for 2019 of \$11,630. \$5,815 is budgeted in Water Administration, and \$5,815 is budgeted in Stormwater. These costs represent Richland's 24.95% share of the overall program costs.

Attachments:

1. Resolution No. 122-18
2. Draft Quad Cities Public Education Interlocal Agreement

RESOLUTION NO. 122-18

A RESOLUTION of the City of Richland authorizing an Interlocal Agreement between the Franklin Conservation District and the cities of Kennewick, Pasco and West Richland for public education services related to water conservation and stormwater management.

WHEREAS, the cities of Richland, Kennewick, Pasco and West Richland (hereafter "Cities") are partners in Water Right Permit No. S4-309676, commonly known as the Quad-Cities Water Right Permit; and

WHEREAS, the Cities are independently regulated by the Eastern Washington Phase II National Pollution Discharge Elimination System permit; and

WHEREAS, the water right and stormwater permits each require public outreach and education; and

WHEREAS, the Franklin Conservation District (hereafter "District") provides outreach to schools and the general public on the topics of water conservation and stormwater pollution; and

WHEREAS, since 2010, the Cities have contracted with the District to deliver public outreach and education to assist in compliance with the requirements of the water right and stormwater permit; and

WHEREAS, the Cities and the District wish to renew their relationship to deliver the required outreach programs; and

WHEREAS, the proposed agreement was developed to carry forward terms that have previously served the agencies well.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to execute an Interlocal Agreement to implement public outreach and education programs supporting the Quad-Cities Water Right Permit and the City's Stormwater Permit.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 4th day of September, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk

HEATHER KINTZLEY, City Attorney

MEMORANDUM OF AGREEMENT BETWEEN CITIES OF
KENNEWICK, PASCO, RICHLAND, WEST RICHLAND AND FRANKLIN
CONSERVATION DISTRICT FOR PUBLIC EDUCATION PROGRAM SERVICES

This MEMORANDUM OF AGREEMENT (MOA) is made and entered into this date by and between the Cities of Kennewick, Pasco, Richland, and West Richland, municipal corporations (hereinafter “Quad-Cities”) and the Franklin Conservation District, a governmental subdivision of the state (hereinafter “District”).

I. RECITALS

WHEREAS, the Quad-Cities and the District are public agencies as defined in RCW 39.34.020(1), who wish to enter into a Memorandum of Agreement; and

WHEREAS, the Quad-Cities have public education and outreach responsibilities and conditions per both Water Right Permit S4-309676 and the Eastern Washington Phase II NPDES Municipal Stormwater Permit; and

WHEREAS, the District currently provides water conservation and stormwater education programs to the school districts and general public; and

WHEREAS, since 2010 the District has provided public education and outreach activities to support the Quad-Cities; and

WHEREAS, the Quad-Cities desire to enter into a new Memorandum of Agreement with the District to continue to support the Quad-Cities through public education and outreach activities for the Quad-Cities area; NOW, THEREFORE,

In consideration of the conditions, covenants and agreements contained herein, the parties agree as follows:

II. TERMS

1. **DUTIES.** The District will offer the Drain Rangers stormwater curriculum (Grades 3-8) and the Jr. Drain Rangers water conservation curriculum (Grades K-2) to classrooms in the Quad-Cities to help fulfill the Quad-Cities shared Water Right requirements and Eastern Washington Phase II NPDES Municipal Stormwater Permit requirements. All lessons are aligned with Next Generation Science Standards and Common Core Standards in English/Language Arts.
2. **DELIVERABLES.** The District shall provide the following deliverables:
 - a. Drain Rangers Stormwater curriculum will be offered to teachers (Grades 3-8) in three-hour teacher workshop format. Four no-cost workshops will be held each year, and the District will provide free clock hours, curriculum binders and dinner to participating teachers.

- b. The District will teach additional Drain Ranger lessons in participating teachers' classrooms.
 - c. The District will offer ice cream party supplies to teachers who measure the performance of the curriculum.
 - d. The District will offer Jr. Drain Ranger lessons to all K-2 classrooms in the Quad-Cities area, with an estimate of 3,500 students being taught.
 - e. Water conservation and stormwater pollution materials will be provided for each Drain Rangers and Jr. Drain Rangers lesson (shower timers/bookmarks).
 - f. Each of the Quad-Cities will be recognized as Drain Rangers and Jr. Drain Rangers sponsors on all printed materials handed out to teachers, students and the public.
 - g. District will provide an annual report summarizing the number of teachers, students and schools and lessons taught.
 - h. District will coordinate and staff a booth at the Regional Home & Garden Show held at the TRAC in Pasco each February, and the Benton/Franklin Fair in Kennewick each August.
 - i. Separately from the above base activities, the District will also purchase and distribute educational materials and supplies for the booths.
3. **COMPENSATION TO THE DISTRICT.** The District will semi-annually bill the Quad-Cities through the City of Kennewick in June and December of each year during the term of this MOA. The annual lump sum base activities amount due the District for the first year (July 1, 2018-June 30, 2019) will be \$31,603.10, based on the detailed budget in attached Exhibit A-2018). For each year thereafter during the term of the Agreement, the District will bill a fixed 2.5% annual increase to this amount. The District will also semi-annually bill the actual costs for educational materials and supplies purchased for the Home & Garden Show and Fair, which are estimated to be \$15,000.00 per year.
4. **QUAD-CITIES COST SHARING.** The four cities will divide the lump sum base activities compensation to the District based on population, per the July 1, 2017 US Census Bureau population estimates. The proportionate share for each City is 36.20% for Kennewick, 33.38% for Pasco, 24.95% for Richland, and 6.47% for West Richland. The estimated \$15,000 in annual educational materials and supplies will be divided equally among the four cities. The City of Kennewick will invoice the other Quad-Cities based on the above proportions. Each of the Quad-Cities will pay Kennewick within 30 days of receipt of an invoice from Kennewick. The City of Kennewick shall be responsible for full payment to the District.
5. **TERM.** The term of this Agreement is for five years, from July 1, 2018 through June 30, 2023, unless otherwise extended in writing by agreement of all parties.
6. **ADMINISTRATION.** This MOA shall be administered by the City of Kennewick. Modifications to this Agreement may be done by written consensus of the Quad-Cities Public Works Directors and the District. All reimbursement to the District shall be administered through the City of Kennewick.

7. **TERMINATION.** This MOA may be terminated by 30 days' written notice from the party desiring to terminate the Agreement with the other parties.

DATED this _____ day of _____, 2018.

IN WITNESS WHEREOF the parties have executed this Agreement as of the day and year first above written.

CITY OF KENNEWICK

MARIE E. MOSLEY, City Manager

Attest:

TERRI L. WRIGHT, City Clerk

Approved as to Form:

LISA BEATON, Kennewick City Attorney

CITY OF RICHLAND

CINDY REENTS, City Manager

Attest:

MARCIA HOPKINS, City Clerk

Approved as to Form:

HEATHER KINTZLEY
Richland City Attorney

CITY OF PASCO

DAVE ZABELL, City Manager

Attest:

DANIELA ERICKSON, City Clerk

Approved as to Form:

LELAND B. KERR, Pasco City Attorney

CITY OF WEST RICHLAND

BRENT GERRY, Mayor

Attest:

JULIE RICHARDSON, City Clerk

Approved as to Form:

BRONSON BROWN
West Richland City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Resolutions – Adoption

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Resolution No. 123-18, Authorizing an Interlocal Agreement with Benton County for Equipment and Services

Department:
Public Works

Ordinance/Resolution Number:
123-18

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 123-18, authorizing the City Manager to sign and execute an interlocal agreement with Benton County for equipment and services.

Summary:

City staff and their counterparts at nearby agencies are regularly challenged to develop cost-effective solutions to service needs. City staff were recently confronted with the failure of the water truck at the Horn Rapids Landfill. The truck is more than thirty years old, and preliminary assessment indicated that restoring it to operation may not be feasible. The water truck is used to meet dust control requirements of the site's operating permit. Presented with this challenge, City staff sought options to filling this important need that included rental, emergency purchase, and sharing of equipment from other agencies. Benton County advised that it possesses a truck that may be loaned to the City during a season of light demand for County services.

State law enables interlocal agreements to achieve cost-effective delivery of public services. City and County staff believe it is beneficial to establish an interlocal agreement to share equipment and/or services to best meet the respective agencies' needs. Examples of this shared use could range from sharing heavy equipment to completing road maintenance functions or utility-related needs, such as landfill support.

The proposed agreement provides a general framework for Benton County and the City to voluntarily mobilize resources to meet each other's needs. Each agency will be compensated based on actual costs of services provided. For the City's current needs at the landfill, this arrangement is expected to provide a water truck at lower cost than a comparable rental from a private rental fleet.

Staff recommends approval of Resolution No. 123-18.

Fiscal Impact:

Equipment and services will be paid from the divisions that utilize the equipment and/or service. Funding will come from the responsible division's operating budget. The private rental cost to meet the near term landfill equipment need is estimated at less than \$5,000 per month. Use of the Benton County equipment is expected to be significantly below that. These costs will be paid from the Solid Waste Disposal operating budget.

Attachments:

1. Resolution No. 123-18
2. Draft Interlocal Agreement-Sharing Equipment & Services - Benton County

RESOLUTION NO. 123-18

A RESOLUTION of the City of Richland authorizing an interlocal cooperation agreement with Benton County for general use of equipment and/or services.

WHEREAS, RCW 39.34.010 permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage in provision of public services; and

WHEREAS, pursuant to RCW 39.34.080, public agencies are authorized to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which each public agency entering into the contract is authorized by law to perform; and

WHEREAS, the City of Richland and Benton County have successfully entered into other interlocal agreements to share resources and efficiently complete necessary work; and

WHEREAS, City staff have identified a near-term need for equipment support at the Horn Rapids Landfill; and

WHEREAS, the proposed interlocal agreement would address a near-term City need and establish an efficient process for activating cooperation between agencies in the future; and

WHEREAS, the agreement language establishes clear and concise methodology for calculating costs and reimbursing actual costs associated with the temporary use of equipment and/or services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute an interlocal agreement with Benton County to provide temporary use of equipment and/or services as needed.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 4th day of September, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk

HEATHER KINTZLEY, City Attorney

**INTERLOCAL COOPERATIVE AGREEMENT
BETWEEN CITY OF RICHLAND AND BENTON COUNTY
FOR GENERAL EQUIPMENT AND/OR SERVICES
THROUGH ROAD DEPARTMENT**

This agreement is made and entered into by and between City of Richland (Hereinafter "Richland") and Benton County (Hereinafter "Benton"), pursuant to the authority granted by Chapter 39.34 RCW, INTERLOCAL COOPERATION ACT.

**ARTICLE I
PURPOSE**

- 1.01 **PURPOSE.** The purpose of this Agreement is to set forth the terms and conditions under which Benton, through its Public Works Department, and Richland will temporarily provide equipment and/or services to the other party. Neither Benton nor Richland are required under this Agreement to provide equipment or services to the other party in the event that the party from whom the equipment or services are sought does not have the equipment or services available, or determines, in its sole discretion, that providing the requested equipment or services would not be in its best interest. No new or separate legal or administrative entity is created by this Agreement.

**ARTICLE II
ADMINISTRATION**

- 2.01 **ADMINISTRATOR.** The following individuals are designated as representatives of the respective parties. The representatives shall be responsible for administration of this Agreement and for coordinating and monitoring performance under this Agreement. In the event such representatives are changed, the party making the change shall notify the other party.
- 2.02 Richland's representative shall be the Public Works Director of Richland.
- 2.03 Benton's representative shall be the Public Works Administrator.
- 2.04 Requests for rental of equipment or performance of work shall be submitted by the requesting agency to the agency providing the equipment or work in writing. Written requests shall be submitted prior to rental of equipment or performance of work. In the event that circumstances do not permit a written request to be submitted, the representative for the agency providing equipment or work may waive this requirement, providing that a written request, along with an explanation of the circumstances for the waiver, be provided as soon as is practical.

**ARTICLE III
DURATION AND RENEWAL OF AGREEMENT**

- 3.01 **DURATION AND RENEWAL.** This Agreement shall be effective when executed by both parties and shall continue through December 31, 2020. The obligation to provide compensation for the use of equipment or service provided during the term of this Agreement shall survive this Agreement's termination or expiration.

**ARTICLE IV
COMPENSATION**

- 4.01 **COMPENSATION.** Both parties hereby agree to reimburse the other for the costs of the work performed or equipment rented, as requested by one agency herein to the other agency herein and shall be based on the actual cost of labor, equipment, plus all costs for fringe benefits to labor, including but not limited to, Social Security, retirement, industrial and medical aid costs, prorated sick leave, holidays and vacation time, and group medical insurance. Also, an additional five percent (5%) of the total costs shall be added for overhead expenses for accounting, billing, and administrative services, after a certified statement of the costs is provided within thirty (30) days of the service or equipment rental. The amount shall be paid within thirty (30) days after billing.

**ARTICLE V
PERFORMANCE OF AGREEMENT**

- 5.01 **COMPLIANCE WITH ALL LAWS.** Each party shall comply with all federal, state, and local laws, rules, regulations, and ordinances applicable to the performance of this Agreement, including without limitation, all those pertaining to wages and hours, confidentiality, disabilities, and discrimination.
- 5.02 **MAINTENANCE AND AUDIT OF RECORDS.** Each party shall maintain books, records, documents, and other materials relevant to its performance under this Agreement. These records shall be subject to inspection, review, and audit by either party or its designee, and the Washington State Auditor's Office. Each party shall retain all such books, records documents, and other material for the applicable retention period under federal and Washington law.
- 5.03 **ON-SITE INSPECTIONS.** Either party or its designee may evaluate the performance of this Agreement through on-site inspection to determine whether performance is in compliance with the standards set forth in this Agreement and in compliance with federal, state, and local laws, rules, regulations, and ordinances.

- 5.04 **TREATMENT OF ASSETS AND PROPERTY.** No fixed assets or personal or real property will be jointly or cooperatively acquired, held, used, or disposed of pursuant to this Agreement.
- 5.05 **IMPROPER INFLUENCE.** Each party agrees, warrants, and represents that it did not and will not employ, retain, or contract with any person or entity on a contingent compensation basis for the purpose of seeking, obtaining, maintaining, or extending this Agreement. Each party agrees, warrants, and represents that no gratuity whatsoever has been or will be offered or conferred with a view towards obtaining, maintaining, or extending this Agreement.
- 5.06 **CONFLICT OF INTEREST.** The elected and appointed officials and employees of the parties shall not have any personal interest, direct or indirect, which gives rise to a conflict of interest.
- 5.07 **ASSIGNMENT AND SUBCONTRACTING.** No portion of this Agreement may be assigned or subcontracted to any other individual, firm, or entity without the express and prior written approval of both parties authorized representatives.
- 5.08 **NOTICE.** Except as set forth elsewhere in the Agreement, for all purposes under this Agreement, except service of process, notice to Benton shall be to the Public Works Administrator, P.O. Box 1001, Prosser, Washington 99350; and to the Benton County Commissioners, P.O. Box 190, Prosser, Washington 99350. Notice to Richland for all purposes under this Agreement shall be to the Public Works Director of the City of Richland, 505 Swift Blvd., MS-26, Richland, Washington 99352, and the Richland City Council, 505 Swift Blvd., MS-05, Richland, WA 99352.

ARTICLE VI INDEMNIFICATION

- 6.01 **INDEMNIFICATION.** Benton shall indemnify Richland, its officers, agents, and employees, from and against any claim, action, judgment, damages, losses and expenses, arising from Richland providing equipment or services under this Agreement; provided, to the extent the claim, action, judgment, damages, losses and expenses are caused by intentional acts of or by the concurrent negligence of Richland, its officers, agents, or employees, Benton's indemnification obligation hereunder shall be limited to its proportionate share of liability as agreed to by the parties to this Agreement or determined by a court of competent jurisdiction.

Richland shall indemnify Benton, its officers, agents, and employees, from and against any claim, action, judgment, damages, losses and expenses, arising from Benton providing equipment or services under this Agreement; provided, to the extent the claim, action,

judgment, damages, losses and expenses are caused by intentional acts of or by the concurrent negligence of Benton, its officers, agents, or employees, Richland's indemnification obligation hereunder shall be limited to its proportionate share of liability as agreed to by the parties to this Agreement or determined by a court of competent jurisdiction.

ARTICLE VII DISPUTES

- 7.01 **DISPUTE RESOLUTION; GOVERNING LAW; VENUE.** In the event of a dispute regarding the enforcement, breach or interpretation of this Agreement, the parties shall first meet in a good faith effort to resolve such dispute. Any judicial proceeding arising out of this contract shall be governed by the laws of the State of Washington, and suit may be instituted and maintained only in the courts of competent jurisdiction in Benton County, Washington.

ARTICLE VIII TERMINATION

- 8.01 **TERMINATION.** Any party hereto may terminate this Agreement upon thirty (30) days' notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

ARTICLE IX GENERAL PROVISIONS

- 9.01 **CHANGES, MODIFICATIONS, AMENDMENTS AND WAIVERS.** The Agreement may be changed, modified, amended or waived only by written agreement signed by the parties' authorized representatives and adopted by resolution of each party's legislative authority. Any waiver of a term or condition of this Agreement shall apply only to the specific act, occurrence or omission and shall not constitute a waiver as to any other term or condition or future act, occurrence or omission. Waiver or breach of any term or condition of this Agreement shall not be considered a waiver of any prior or subsequent breach.
- 9.02 **ASSIGNMENT.** Neither party may assign its rights or delegate its duties under this Agreement, whether by assignment, further subcontract or other means. Any such attempted assignment or delegation shall be void and shall constitute a material breach of this Agreement.

- 9.03 **SEVERABILITY.** In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or application of this Agreement which can be given effect without the invalid term, condition or application. To this end the terms and conditions of this Agreement are declared severable.
- 9.04 **ENTIRE AGREEMENT.** This Agreement contains all the terms and conditions agreed upon by the parties. All items incorporated herein by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.
- 9.05 **INTERLOCAL COOPERATION ACT PROVISIONS.** All vehicles, equipment, inventory and any improvement thereon or fixtures purchased by Richland, shall remain the sole property of Richland. All vehicles, equipment, inventory and any improvements thereon or fixtures purchased by Benton, shall remain the sole property of Benton.
- No independent special budget or funds are anticipated, nor shall be created without the prior written agreement of the parties. It is not intended that a separate legal entity be established to conduct this cooperative undertaking, nor is the acquiring, holding, or disposing of real or personal property other than as specifically provided within the terms of this Agreement.
- A copy of this Agreement shall be filed with the Benton County Auditor's office or posted on Richland's or Benton's website as required by RCW 39.34.040.
- 9.06 **EVIDENCE OF AUTHORITY.** Upon execution of this Agreement, Richland shall provide Benton and Benton shall provide Richland with a certified copy of the resolution, ordinance, or other authority to execute this Agreement pursuant to RCW 39.34.030(2), and said documents shall be attached hereto and incorporated herein as Exhibit A (Richland) and Exhibit B (Benton).

IN WITNESS WHEREOF said parties have caused this Agreement to be signed by the duly authorized officials on the day and year first written above.

CITY OF RICHLAND, WASHINGTON

BENTON COUNTY, WASHINGTON

By: _____
Bob Thompson, Mayor

By: _____
Chairman
Board of County Commissioners

Attest:

Attest:

City Clerk

Clerk of the Board

Date: _____

Date: _____

Approved as to form:

Approved as to form:

Attorney

Benton County Prosecuting Attorney

Date: _____

Date: 8/20/18



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Resolutions – Adoption

Core Focus Area 2 - Manage & Maintain Infrastructure & Facilities

Subject:

Resolution No. 124-18, Authorizing a Request to Reallocate Surface Transportation Program (STP) Funds to the Columbia Park Trail Improvements - East Project

Department:
Public Works

Ordinance/Resolution Number:
124-18

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 124-18, authorizing a request to the Benton Franklin Council of Governments to reallocate STP funds from the Center Parkway project to the Columbia Park Trail Improvements - East project.

Summary:

In June of 2018, the City and the Port of Kennewick entered into an interlocal agreement to make improvements to Columbia Park Trail between SR-240 and the City's east boundary. The City and the Port each pledged to secure funding for the project. As of this date, the City's remaining unfunded need is approximately \$1.1 million.

The cities and Richland and Kennewick have, since 2001, sought to complete a new road segment called Center Parkway between Gage Boulevard and Tapteal Drive. In 2012, the City received an award of federal surface transportation funds intended to allow the project to be completed. A portion of these funds were authorized to secure right-of-way, and a portion remains available for construction.

Progress on construction of Center Parkway is currently slowed by pending litigation, thereby making it unlikely that the funds assigned for Center Parkway will be used in the near future. These funds, \$973,700, would cover most of the City's contribution to complete the Columbia Park Trail - East Improvements.

The Benton Franklin Council of Governments (BFCOG) oversees the allocation of federal surface transportation funds in the Tri-Cities region. Funds are awarded to agencies for specific projects. BFCOG approval is required to reassign funding from the Center Parkway project to the Columbia Park Trail - East project. Because the BFCOG is accountable for timely delivery of projects that receive federal funds, reassignment of inactive funds from the Center Parkway project to the Columbia Park Trail - East project will contribute to sustaining the BFCOG's strong performance record.

Staff recommends requesting the reassignment of funds from Center Parkway to Columbia Park Trail - East as meeting the near term objectives of both the City, Port of Kennewick, and BFCOG. Staff believes that funding opportunities will be available to complete the Center Parkway project by the time litigation concludes and right-of-way is secured.

Fiscal Impact:

This request will have no net change in funding availability to the City. BFCOG reallocation of these STP funds (\$973,700) will allow for more timely use of funds awarded in 2012, and will allow execution of the interlocal agreement with the Port of Kennewick as planned.

Attachments:

- I. Resolution No. 124-18

RESOLUTION NO. 124-18

A RESOLUTION of the City of Richland requesting reallocation of Surface Transportation Program (STP) funds from the Center Parkway project to the Columbia Park Trail Improvements-East project.

WHEREAS, the City has planned for completion of the Center Parkway project for more than fifteen (15) years; and

WHEREAS, in 2012, the City received an award from the Benton Franklin Council of Governments (BFCOG) in the amount of \$1,856,000 in federal Surface Transportation Program (STP) funding for the Center Parkway. The funding award was intended to allow completion of right-of-way acquisition, design and construction; and

WHEREAS, the City has obligated and expended STP funds for the design and right-of-way phases of the Center Parkway project; and

WHEREAS, acquisition of right-of-way for the Center Parkway has resulted in lengthy litigation, thus delaying construction; and

WHEREAS, the delays in right-of-way acquisition have prevented obligation of the portion of STP funds programmed for Center Parkway construction; and

WHEREAS, timely utilization of STP funds is important to the City and BFCOG, as the entire region is accountable to the Washington State Department of Transportation for its performance in project delivery; and

WHEREAS, in June 2018, the City of Richland and Port of Kennewick executed an interlocal agreement to complete improvements to Columbia Park Trail; and

WHEREAS, the Columbia Park Trail – East Improvements project is eligible for STP funding, will not require right-of-way acquisition or complex permitting, can be completed in a timely manner, and requires additional funding to enable construction; and

WHEREAS, BFCOG assigns funding to specific projects and must approve any reassignment of funds; and

WHEREAS, the City and the region's best interests are advanced by making productive use of the portion of STP funds currently assigned to Center Parkway; and

WHEREAS, the City remains firmly committed to completing the Center Parkway project, and intends to assemble funds to construct the project at its earliest opportunity; and

WHEREAS, Local Agency Agreements and Local Agency Prospectus documents are required by the Washington State Department of Transportation (WSDOT) to obligate federal funds to the Columbia Park Trail – East project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that staff is authorized to request that the Benton Franklin Council of Governments reassign \$973,700 in STP (UL) funding from the Center Parkway project to the Columbia Park Trail – East project.

BE IT FURTHER RESOLVED that staff shall prepare and execute the BFCOG and WSDOT program documents and agreements necessary to complete the requested reassignment and obligate funds to the Columbia Park Trail – East project.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 4th day of September, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk

HEATHER KINTZLEY, City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Resolutions – Adoption

Core Focus Area 5 - Maximize Community Amenities

Subject:

Resolution No. 125-18, Authorizing a Facility Use Agreement with the Richland Lacrosse Club for use of Badger Mountain Park

Department:

Parks & Public Facilities

Ordinance/Resolution Number:

125-18

Document Type:

Contract/Agreement/Lease

Recommended Motion:

Adopt Resolution No. 125-18, authorizing the City Manager to sign and execute an agreement with the Richland Lacrosse Club for use of Badger Mountain Park.

Summary:

Lacrosse began in the Tri-Cities in 2005 with the formation of the Three Rivers Lacrosse Club. Recently, lacrosse has aligned with school district boundaries, and the Richland Lacrosse Club now serves K - 12 youth in the Richland School District.

Since 2005, lacrosse has used Badger Mountain Park for home games and practices. The Richland Lacrosse Club currently has 110 participants and expects a 20% increase for the 2019 season. The lacrosse season begins in late February and ends in early June.

In 2009, the Richland Lacrosse Club partnered with the City to install field lights on Wiser Field. Richland Lacrosse also constructed two (2) equipment storage buildings in the City's park.

The proposed Facility Use Agreement (FUA) with the Richland Lacrosse Club will establish lease fees for the two (2) private equipment storage buildings, identify maintenance responsibilities for the private structures, establish Richland Lacrosse Club's priority use of the fields between February 25 - June 7 annually, establish field use maintenance responsibilities, and address field use fees.

At its August 9, 2018 meeting, the Parks and Recreation Commission (PRC) voted unanimously to recommend approval of the proposed FUA with the Richland Lacrosse Club.

Fiscal Impact:

Richland Lacrosse Club pays an annual lease rate for its two (2) private equipment storage building on city park property. The yearly lease fee for the first year of the agreement is \$275.

Attachments:

1. Resolution No. 125-18
2. Draft Richland Lacrosse Facility Use Agreement
3. Sports Associations Athletic Field and Court Usage Guidelines Rev 7-2018

RESOLUTION NO. 125-18

A RESOLUTION of the City of Richland authorizing a facility use agreement with Richland Lacrosse Club for use of Badger Mountain Community Park.

WHEREAS, the sport of lacrosse is a relatively new sport in the Tri-Cities; and

WHEREAS, organized, recreational lacrosse began in the Tri-Cities in 2006 with the formation of the Three Rivers Lacrosse Club (TRLC), a State of Washington nonprofit corporation; and

WHEREAS, TRLC membership has grown impressively each year; and

WHEREAS, TRLC has historically utilized Richland's Badger Mountain Community Park for home games and practices; and

WHEREAS, TRLC invested in Richland's Badger Mountain Community Park by installing field lighting on Wiser Field and constructing two (2) equipment storage buildings; and

WHEREAS, TRLC is aiming to facilitate lacrosse becoming a sanctioned high school sport in the area, and has aligned teams with local school district boundaries; and

WHEREAS, in 2006, TRLC formed the Richland Lacrosse Club, a State of Washington nonprofit corporation serving youth residing in the Richland School District boundary; and

WHEREAS, youth sports provide productive outlets for Richland citizens and improve quality of life; and

WHEREAS, the City utilizes facility use agreements with other youth sports organizations for the use of City facilities. A facility use agreement is the appropriate form of agreement for Richland Lacrosse Club; and

WHEREAS, a facility use agreement with Richland Lacrosse Club will identify the responsibilities of each party and provide reliance to the club that facilities will be available; and

WHEREAS, a facility use agreement will include consideration for fees, field availability, use of City land for private structures, maintenance obligations, and standard and customary administrative safeguards.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute a Facility Use Agreement with the Richland Lacrosse Club for use of Badger Mountain Community Park.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 4th day of September, 2018.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS, City Clerk

HEATHER KINTZLEY, City Attorney



CITY OF RICHLAND

FACILITIES USE AGREEMENT

Re: Badger Mountain Park Multi-Purpose Fields

THIS FACILITY USE AGREEMENT is entered into this _____ day of _____, 2018, by and between the **City of Richland**, a Washington municipal corporation located at 505 Swift Ave., Richland, Washington, (hereinafter referred to as the “**City**”), and **Richland Lacrosse Club**, a Washington nonprofit corporation with service at 350 Keene Road, Richland, Washington 99352 (hereinafter referred to as “**RLC**”). The **City** and **RLC** are referred to collectively as the “Parties.”

WITNESSETH:

1. Purpose. The purpose of this agreement is to support **RLC** in providing youth recreational activities in Richland to enhance the quality of life for Richland citizens.
2. Definitions. Terms used throughout this Agreement shall be defined as provided in this section. In the event a specific term is not defined by this Agreement, the word shall be given its plain meaning depending on common usage and the context in which it appears.
 - a. “Excessive Use” is defined as it appears in the Sports Associations Athletic Field and Sports Court Usage Guidelines.
 - b. “Improvement” means a physical modification or addition to the premises that is intended to improve or enhance functionality or value.
 - c. “Premises” means the area inside the red lines depicted in **Attachment A**.
 - d. “Priority Use” is defined as it appears in the Sports Associations Athletic Field and Sport Court Usage Guidelines, as adopted or hereafter amended.
 - e. “Sports Associations Athletic Field and Sport Court Usage Guidelines” means the most current version of the Sports Associations Athletic Field and Sport Court Usage Guidelines.

3. **Term.** The term of this Agreement shall be for two (2) years being January 1, 2019 and terminating at midnight on December 31, 2020. Prior to November 30, 2019, **RLC** may apply in writing for a two (2) year extension, which may be administratively granted in the City's discretion. The City reserves the right to review and modify any contract requirements at the time of extension.
4. **Use of City Facilities.**
- a. **Field Priority Use.** **RLC** is hereby granted priority use, as established in Section 2.4 of the City of Richland 2018 Sports Associations Athletic Field and Sport Court Usage Guidelines, to use and occupy the three (3) multi-purpose sports fields now existing at Badger Mountain Park as depicted on **Attachment A**.
- i. **Priority Dates.** Use of the fields shall be scheduled by the **City**. Priority use shall apply February 25 through June 7 of each term year, which represents the customary lacrosse regular league season. These dates are subject to change upon approval by both **RLC** and the **City**. Priority use of the fields as contemplated by this Agreement shall be limited to lacrosse practice and games only.
- ii. **Non-Priority Fields.** **RLC** may utilize other fields within the City park system either by drop in or reservation. This contract does not extend to **RLC** any priority status for use of other fields within the City park system. **RLC's** use of such fields shall be on terms, conditions and availability consistent with all other non-contracted facility users.
- iii. **Scheduling.** Field reservations can be made by completing an Athletic Field and Sport Court Usage Application submitted to Reserve@ci.richland.wa.us.
- b. **Existing Improvements.** With the **City's** permission, **RLC** is utilizing two storage buildings in Badger Mountain Park for their exclusive use which, as of the date of this Agreement, consist of one (1) storage building of 120 square feet and a second storage building of 192 square feet. These improvements are depicted on **Attachment B** and total 312 square feet (hereafter "RLC Improvements").
- i. **Use of RLC Improvements.** The RLC Improvements are owned by **RLC**, and shall be available for **RLC's** exclusive use for the limited purposes of storing lacrosse sports equipment. No other uses of the RLC Improvements are authorized. No hazardous, flammable or illegal materials shall be stored in the buildings. As provided in Section 15, **RLC** shall maintain insurance to cover any loss occurring in connection with the RLC improvements, to include, but not limited to, theft or vandalism. The **City** shall not be liable for any such loss.

- ii. Removal of RLC Improvements. The **RLC** Improvements shall be removed by **RLC** on or before termination of this Agreement unless the **City** notifies **RLC** that the RLC Improvements may remain, at which time they will become the property of the **City** without compensation to **RLC**. Through execution of this Agreement, **RLC** waives any right to, or expectation of, compensation for said RLC Improvements. In the event the RLC Improvements are removed as provided herein, **RLC** shall be liable for any damage caused during removal of the RLC Improvements from City property.
- c. Ground Lease. For the term of this Agreement, **RLC** is hereby granted a ground lease for the land beneath the RLC Improvements as identified in **Attachment B**. The total ground area occupied by the RLC Improvements is 312 square feet. In the event the **City** authorizes additional improvements for the exclusive use of **RLC** on any City property, the ground lease fee identified in Section (5)(a) shall be adjusted to reflect the additional square footage encumbered by **RLC**.
- d. Limitations of Facility Use Agreement. This Agreement is limited to the Premises and related improvements existing as of the date of execution, and future authorized improvements allowed under Section 8 herein. The Parties acknowledge that this Agreement shall not apply to any future improvements constructed on City property by and on behalf of the **City** or any other entity. Priority use or exclusive use of any such future improvement (fields, improvements, etc.) on City property would require negotiation of a new Facilities Use Agreement between the Parties.

5. Fees/Compensation.

- a. Ground Lease Rate. For the lease period, **RLC** shall pay to the **City** an annual lease rate of \$0.8832 per square foot of land that is encumbered by the ground lease area identified in Section (2)(c) herein, plus Washington State leasehold excise tax as established by the State of Washington on the rent due date (currently 12.84%).
 - i. Annual Lease Fee Increases. On January 1 of each year, the annual lease rate will increase based on inflation, calculated by using the November CPI-W as published in December of each year by the U.S. Bureau of Labor and Statistics. In the event November CPI-W reflects a negative value, the annual lease rate shall remain unchanged for one year until the following January 1, when the most recently published November CPI-W will again be reviewed and applied. The annual lease rate for the first year of the Agreement (2018) is \$275.56 plus Washington State leasehold excise tax. This figure represents the base lease rate that is subject to increase by November CPI-W in subsequent years of this Agreement.

- b. Payment of Lease Fees. The total annual lease payment (ground lease rent, leasehold excise tax) shall be submitted to the Parks & Public Facilities Department, 500 Amon Park Drive, Richland, WA 99352. The annual payment shall be made prior to 1600 hours (4:00 p.m.) on or before March 1 of each calendar year. If March 1 falls on a holiday, payment shall be due the next business day. A business day is any day on which the City of Richland is open to the public for business transactions.
- c. Field Use Fees. Field use fees have been established, by Council ordinance, to recover a portion of the costs associated with the maintenance and/or operation of sports fields. If the rate(s) increase during the term of this Agreement, the new rates shall apply; PROVIDED, however, that if the increase occurs after club registration has begun, the new rate(s) will not apply until the next club registration begins.

Field use fees will be assessed for hours of use up to the maximum field use hours established in the Sports Associations Athletic Field and Sport Court Usage Guidelines, **Attachment C**, based on weekly use. For example: for the first week of April 2018, a “game ready” field would allow twelve (12) hours of use. **RLC** would pay \$4.25 per hour x 12 hours, as \$4.25/hour is the current use fee for non-lighted fields, for a total of \$51.00 per field. For use in excess of the maximum field use hours established in the Sports Associations Athletic Field and Sport Court Usage Guidelines, see Section 7 herein.

- d. Payment of Field Use Fees. Payment of the Field Use Fees shall be as established in the Sports Associations Athletic Field and Sport Court Usage Guidelines.
6. Damage Deposit. On an annual basis, **RLC** shall provide a damage deposit in the amount identified in the Sports Associations Athletic Field and Sport Court Usage Guidelines, **Attachment C**. The damage deposit shall be used by the **City** to repair or otherwise remedy, in the **City’s** sole discretion, damage caused by **RLC**, including but not limited to damage to an improvement, fencing, bleachers, benches, trees, shrubs and/or flowers, or damage to the irrigation system.
7. Maximum Use Hours.
- a. Liability for Excess Use. The **City** has established maximum use hours for “game ready” and “practice” fields as provided in the Sports Associations Athletic Field and Court Usage Guidelines, **Attachment C**. At Badger Mountain Park, Wiser Field is a “game ready” field, and Fields 1 & 2 are “practice” fields. **RLC** shall be liable for the cost, in excess of the annual damage deposit, to repair the fields as a result of exceeding the established maximum use hours.
 - b. Field Preparation and Inspection. Each year of this two (2) year Agreement, the **City** will prepare the fields for **RLC** league use. Field preparation will consist of

the activities identified in **Attachment D**. The **City** and a **RLC** representative will inspect and document all the fields prior to March 1 of each year and record the field conditions. The **City** and **RLC** will also inspect and document the fields the first week of May so that **RLC** can address any significant field issues prior to the end of the season. At the end of the season, the **City** and a **RLC** representative will inspect and document the field conditions and determine what work needs to be completed to bring the fields back to the condition they were in at the pre-season walk-through.

- c. Field Restoration. By June 20th of each year of this Agreement, the **City** will complete all necessary end-of-season work to return the fields to the condition **RLC** received them in at the beginning of league play. **RLC** is responsible for these costs and the **City** will track all costs associated with the field repairs and provide an invoice to **RLC**. In addition, the **City** reserves the right to pursue any lawful action necessary to recover from **RLC** costs in excess of **RLC's** damage deposit necessary to complete the restoration effort.

8. Improvements, Ownership and Maintenance.

- a. Authorized Improvements. All future improvements proposed by **RLC** shall be reviewed and approved in writing by the **City**. Approved improvements constructed by **RLC** shall remain the property of **RLC**, and shall be removed by **RLC** on or before termination of this Agreement. As an alternative, **RLC** may offer the improvement to the **City** as a donation, at which time the **City** may, in its sole discretion, accept or refuse the donation. **RLC** shall be liable for any damage caused to the property during removal of its improvements from City property.
- b. Unauthorized Improvements. Improvements made on City property without the **City's** prior written consent, or which are not constructed in conformance with plans submitted to and approved by the **City** (hereafter "Unauthorized Improvements"), shall immediately become the property of the **City** unless the **City** elects otherwise. Regardless of ownership of the Unauthorized Improvements, the **City** may, at its option, require **RLC** to remove the Unauthorized Improvements, charge **RLC** for the use of the Unauthorized Improvements, or both. **RLC** shall be liable for any damage caused during removal of Unauthorized Improvements from City property. If **RLC** fails to remove an Unauthorized Improvement upon demand, the **City** may remove the improvement and charge **RLC** for the cost of removal and disposal.
- c. Maintenance of Improvements. **RLC** is responsible for maintenance of all **RLC**-owned buildings and improvements. The **City** will not budget monies to replace **RLC's** improvement(s), and **RLC** is encouraged to financially plan for replacement and/or repair cost. No credit for park improvements will be given unless the improvement made by **RLC** is identified in the **City's** then-current Capital Improvement Plan (CIP) and constructed to City standards.

- d. Maintenance of City-owned Premises. Responsibility for maintenance of the Premises and improvements shall be as identified in **Attachment E**. The **City** may, at its own expense, construct, repair or improve City-owned utilities and/or infrastructure affecting City property. The **City** shall provide advance notice to **RLC** when constructing or repairing utilities under any improvement.
9. Licenses, Permits & Taxes. Before commencing the performance of any activity under this Agreement, **RLC** shall procure all necessary permits and licenses as may be necessary and comply with all the laws, ordinances, codes and regulations now or hereafter in effect promulgated by any federal, state, or local governmental agency relating to the performance of work under this Agreement. All sales tax shall be coded to the **City**.
10. Premises Condition – “As Is”. On an annual basis, the **City** shall furnish the Premises, identified in **Attachment A** (fields, improvements, leased area) in its existing condition. By taking possession of the Premises at the start of each season, **RLC** warrants that it has inspected the Premises and confirms the Premises are acceptable for **RLC’s** use, noting any existing defects or other objections at the time of taking possession.
11. Right of Entry on Premises. The **City** may enter the leased buildings at any reasonable time upon providing reasonable notice to **RLC** for the purposes of inspecting the leased buildings or performing any work which the **City** elects to undertake. In case of emergency, the **City** may enter the Premises at any time without notice to the **RLC**. **RLC** shall provide the City a key to all locked improvements owned by **RLC**, which shall be used only to ensure compliance with the terms of this Agreement (see Section (4)(b)) or in the case of an emergency.
12. Disclaimer of Liability. At all times during this Agreement, **RLC** assumes sole responsibility for adequately securing **RLC’s** personal property on the Premises. The **City** assumes no responsibility for providing adequate security or safekeeping of **RLC’s** property while located on the Premises. Further, the **City** makes no representations, express or implied, related to the security of the Premises.
13. Consequential Damages. Under no circumstance shall the **City** be liable for any consequential damages stemming from the **City’s** determination to temporarily or permanently close, during the term of this Agreement, any City property implicated by this Agreement, including but not limited to Badger Mountain Park or any abutting City property.
14. Indemnification and Hold Harmless. **RLC** agrees to indemnify, defend and hold the **City** harmless from and against all liabilities, costs, damages and expenses which may accrue, be charged to, or recovered from the **City** by reason or on account of damage to the property of the **City**, including environmental damage, injury to, or death of any person, arising from **RLC’s** use and occupancy of City property, provided the **City** shall give **RLC** prompt and timely notice of any claim

made or suit instituted which in any way affects **RLC** or its insurer, and **RLC** and its insurer shall have the right to compromise and defend the same to the extent of their own interest. Any final judgment rendered against the **City** for any cause for which **RLC** is liable hereunder shall be conclusive against **RLC** as to liability and amount.

15. **Insurance.**

- a. **Insurance Term.** **RLC** shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with **RLC's** operation and use of the Premises.
- b. **No Limitation.** **RLC's** maintenance of insurance as required by this Agreement shall not be construed to limit the liability of **RLC** to the coverage provided by such insurance, or otherwise limit the **City's** recourse to any remedy available at law or in equity.
- c. **Minimum Scope of Insurance.** **RLC** shall obtain insurance of the types and coverage described below:
 - i. Commercial General Liability insurance shall be at least as broad as Insurance Services Office (ISO) occurrence form CG 00 01 and shall cover premises and contractual liability. The **City** shall be named as additional an insured on **RLC's** Commercial General Liability insurance policy using ISO Additional Insured-Managers or Lessors of Premises Form CG 20 11 or a substitute endorsement providing at least as broad coverage.
 - ii. Property insurance shall be written on an all risk basis.
- d. **Minimum Amounts of Insurance.** **RLC** shall maintain the following insurance limits:
 - i. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
 - ii. Property insurance shall be written covering the full value of **RLC's** property and improvements with no coinsurance provisions.
- e. **Other Insurance Provisions.** **RLC's** Commercial General Liability insurance policy or policies are to contain, or be endorsed to contain that they shall be primary insurance as respect to the **City**. Any insurance, self-insurance, or self-insured pool coverage maintained by the **City** shall be excess of **RLC's** insurance and shall not contribute with it.
- f. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

- g. Verification of Coverage. **RLC** shall furnish the **City** with original certificates and a copy of the amendatory endorsements, including but not limited to the additional insured endorsement, evidencing the insurance requirements of **RLC**.
 - h. Waiver of Subrogation. **RLC** and the **City** hereby release and discharge each other from all claims, losses and liabilities arising from or caused by any hazard covered by property insurance on or in connection with the Premises. This release shall apply only to the extent that such claim, loss or liability is covered by insurance.
 - i. Notice of Cancellation. **RLC** shall provide the **City** with written notice of any policy cancellation within two (2) business days of its receipt of such notice.
 - j. Failure to Maintain Insurance. Failure on the part of **RLC** to maintain the insurance as required shall constitute a material breach of this Agreement, upon which the **City** may, after giving five (5) business days' notice to **RLC** to correct the breach, terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the **City** on demand.
 - k. Full Availability of **RLC** Limits. If **RLC** maintains higher insurance limits than the minimums shown above, the **City** shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by **RLC**, irrespective of whether such limits maintained by **RLC** are greater than those required by this Agreement, or whether any certificate of insurance furnished to the **City** evidences limits of liability lower than those maintained by **RLC**.
16. **Termination.** This Agreement may be terminated by either party upon thirty (30) days' written notice given as provided under Section 17 below. Any failure by **RLC** to comply with any part of this Agreement may result in the immediate termination of this Agreement at the **City's** election and without notice. Any waiver by the **City** of a violation of this Agreement shall not be deemed to become a waiver of any other violation which may occur.
17. **Notification.** Whenever either Party hereto shall desire to give or serve upon the other any notice, demand, request or other communication, each such notice, demand, request or other communication shall be in writing and shall be given or served upon the other Party by personal delivery (including delivery by written electronic transmission) or by certified, registered or express United States mail, or Federal Express or other commercial courier, postage prepaid, addressed as follows:

City of Richland
Parks & Public Facilities
Julie Jackson, Recreation Manager
505 Swift Blvd., MS-06

Richland Lacrosse Club:
President: Angie Matheson
Address: 8524 W. Gage Blvd., Suite
A-287

Richland, WA 99352
Phone: (509) 942-7451
Email: jjackson@ci.richland.wa.us

Kennewick, WA 99336
Phone:
Email: richlandlax@gmail.com

Any such notice, demand, request or other communication shall be deemed to have been received upon the earlier of personal delivery thereof or two (2) business days after having been mailed as provided above, as the case may be.

18. **Severability**. If any provision of this Agreement conflicts with applicable law or its application is found to be invalid, the remainder of this Agreement shall not be affected and to this end, the terms of this Agreement are declared to be severable.
19. **Entire Agreement**. This Agreement contains the entire agreement of the Parties hereto and supersedes all previous understandings and agreements, written and oral, with respect to this transaction. Neither Party shall be liable to the other for any representations made by any person concerning the Premises or regarding the terms of this Agreement, except to the extent that the same are expressed in this Agreement.
20. **Assignment/Successors**. **RLC** may not assign any rights or field use under this Agreement without the **City's** written consent, given in the **City's** sole discretion. Any assignment made without the **City's** consent is null and void, and does not relieve **RLC** of any liability or obligation hereunder.
21. **Construction of Agreement; Governing Law; Attorney's Fees**. Each Party has had a full and complete opportunity to review this Agreement, and has been given the opportunity to have counsel review it. Accordingly, the Parties agree that the common law principles of construing ambiguities against the drafter shall have no application to this Agreement. The Parties agree that, should legal action be necessary to enforce any of the provisions of this Agreement, the substantially prevailing party will be awarded its reasonable attorney's fees and costs in action. The laws of the State of Washington shall control the interpretation of this Agreement, and the venue of any suit regarding this Agreement shall be in the Superior Court of Benton County. **RLC** expressly agrees to submit to personal jurisdiction in Benton County, Washington.
22. **Independent Contractor**. The Parties agree that this is not a contract of employment. **RLC** is an independent entity with respect to the business hereunder. Nothing in the Agreement shall be considered to create the relationship of employer and employee between the Parties hereto. Any assistants or other resources used by **RLC** are and shall be deemed the employees or volunteers of **RLC**, and in no manner employees or volunteers of the **City**.
23. **Environmental Compliance and Hazardous Material**
 - a. Definitions: The following definitions apply to Section 23 of this Agreement:

“Hazardous Materials” as used herein shall mean any toxic substances or waste, sewage, petroleum products, radioactive substances, medical, heavy metals, corrosive, noxious, acidic, bacteriological or disease-producing substances or any dangerous waste or hazardous waste as defined in Washington Hazardous Waste Management Act as now existing or hereafter amended (RCW Ch. 70.105) or as defined in Resource Conservation and Recovery Act as now existing or hereafter amended (42 U.S.C. Sec. 6901 et seq.); or

“Hazardous Substance” as used herein shall mean any substance which now or in the future becomes regulated or defined under any federal, state, or local statute, ordinance, rule, regulation, or other law relating to human health, environmental protection, contamination or cleanup, including, but not limited to, the Comprehensive Environmental Response Compensation and Liability Act of 1980 (“CERCLA”) as now existing or hereafter amended (42 U.S.C. Sec. 9601 et seq.) and Washington’s Model Toxics Control Act (“MTCA”) as now existing or hereafter amended (RCW Ch. 70.105); or

Any pollutants, contaminants, or substances posing a danger or threat to public health, safety or welfare, or the environment, which are regulated or controlled as such by any applicable federal, state or local laws, ordinances or regulations as now existing or hereafter amended.

- b. Use of Hazardous Substances. **RLC** covenants and agrees that Hazardous Substances will not be used, stored, generated, processed, transported, handled, released, or disposed of in, on, or above City property, except in accordance with all applicable laws.
- c. Environmental Compliance. **RLC** shall, at **RLC’s** own expense, comply with all federal, state and local laws, ordinances and regulations now or hereafter affecting the **City’s** business, property, or any activity or condition on or about the **City’s** property, including, without limitation, all laws, ordinances and regulations related to Hazardous Materials and all other environmental laws relating to the improvements on City property, soil and groundwater, storm water discharges, or the air in and around City property, as well as such rules as may be formulated by the City (“the Laws”). **RLC** warrants that its business and all activities to be conducted or performed in, on, or about City property shall comply with all the Laws. **RLC** agrees to change, reduce, or stop any non-complying activity, or install necessary equipment, safety devices, pollution control systems, or other installations may be necessary at any time during the term of this Agreement to comply with the Laws.

RLC shall not cause or permit to occur any violation of the Laws on, under, or about City property, or arising from contractor’s use or occupancy of City property, including, but not limited to, soil and water conditions.

RLC shall promptly notify the **City** and provide all information regarding any activity of **RLC** related to Hazardous Materials on or about City property that is requested

by the **City**. If **RLC** fails to fulfill any duty imposed under this section within a reasonable time, the **City** may do so at the cost of **RLC**; and in such case, **RLC** shall cooperate with the **City** in order to prepare all documents the **City** deems necessary or appropriate to determine the applicability of the Laws to City property and **RLC's** use thereof, and for all compliance therewith, and **RLC** shall execute all documents promptly upon the **City's** request. No such action by the **City** and no attempt made by the **City** to mitigate damages shall constitute a waiver of any **RLC's** obligations under this paragraph.

RLC shall, at **RLC's** own expense, make all submissions to, provide all information required by, and comply with all requirements of all governmental authorities ("the Authorities") under the Laws.

Should any Authority demand that a cleanup plan be prepared and that a cleanup be undertaken because of any deposit, spill, discharge or other release of Hazardous Materials that occurs during the term of this Agreement and which arises at any time from **RLC's** use of occupancy of City property, then **RLC** shall, at **RLC's** own expense, prepare and submit the required plans and all related bonds and other financial assurances; and **RLC** shall carry out all such cleanup plans. Any such plans and cleanup are subject to the **City's** prior written approval.

If a release of Hazardous Substances occurs in, on, under, or above City property, or other's property arising out of any action, inaction, or event described or referred to in this document, **RLC** shall at its sole expense, promptly take all actions necessary or advisable to clean up the Hazardous Substance. Cleanup actions shall include, without limitation, removal, containment and remedial actions and shall be performed with all applicable laws, rules, ordinances, and permits. **RLC** shall be solely responsible for all cleanup, administrative, and enforcement costs of governmental agencies, including natural resource damage claims, arising out of any action, inaction, or event described or referred to in this document.

24. **Gender Equity Policy.** **RLC** shall comply with Washington's Fair Play in Community Sports Act (Chapter 467, 2009 Laws, effective July 26, 2009), which prohibits discrimination against any person on the basis of sex in the operation, conduct, or administration of community athletics programs for youth or adults.
25. **Non-Discrimination Policy.** **RLC** will not discriminate on the basis of gender, sexual orientation, religion, color, race, creed, national origin, age, marital status or the presence of any sensory mental or physical handicap in the provision of services, programs or activities. Participants shall not be refused services due to their gender identity or gender expression. **RLC** will not discriminate on the basis of disability in the programs and activities which it operates, pursuant to the requirements of the Americans with Disabilities Act of 1990, Pub. L. No. 101-336, 104 Stat. 328 (1990).

26. **Zackery Lystedt Law.**

- a. **Consent to be Obtained.** On an annual basis, **RLC** shall require all youth players and the parent(s)/legal guardian(s) of those players to sign and return an informed consent form relating to the nature and risk of concussion or head injury. This informed consent shall include a discussion of the signs and symptoms of concussion/brain injury.
 - b. **Coach Education.** **RLC** shall ensure that all coaches are educated in the nature and risk of concussion or head injury prior to the first practice/competition. This education shall include signs and symptoms of concussion/brain injury. Resources for this education shall be available in both English and Spanish.
27. **Sponsors & Advertising.** **RLC** may solicit sponsors and advertising. **RLC** shall not place any type of signage or advertising on City property without first obtaining permission from the **City's** Parks & Facilities Director. Unless otherwise approved by the **City**, all advertising placed on City property shall face into the park area. Approvals granted under this section shall be made at the discretion of the **City**. Any expense for signage or advertisement(s) shall be **RLC's** sole responsibility.
28. **Recycling.** The **City** supports and encourages recycling. **RLC** will promote recycling by discussing with participants and spectators the importance of recycling.
29. **Annual Performance Meeting.** At the end of each calendar year, the **City** and **RLC** shall meet to review the requirements of this Agreement.
30. **Storage of Material and Equipment.** All **RLC** equipment and materials must be stored in the two storage buildings identified in Section (2)(b) herein. **RLC** shall be notified when material and/or equipment is found outside of the buildings. All material and/or equipment so found will be removed within one (1) week after notification to **RLC**.
31. **Maintenance & Repair.** During the **RLC** regular season, **RLC** shall communicate maintenance and repair issues to the **City** in writing using the following email address: pfworkreq@ci.richland.wa.us

[Signature Page to Follow]

IN WITNESS WHEREOF, the Parties to this Agreement have executed it on the date first written above.

CITY OF RICHLAND

RICHLAND LACROSSE CLUB

Cynthia D. Reents, City Manager

By:
Its:

ATTEST:

Marcia Hopkins, City Clerk

APPROVED AS TO FORM:

Heather Kintzley, City Attorney

STATE OF WASHINGTON)
)
COUNTY OF BENTON)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that **CYNTHIA D. REENTS, CITY MANAGER** for the **CITY OF RICHLAND**, known to me to be the same person whose name is subscribed to the foregoing Facility Use Agreement, appeared before me this day in person and acknowledged that, pursuant to her authority, she signed the said Agreement as her free and voluntary act on behalf of the City of Richland, for the uses and purposes therein stated.

Given under my hand and seal this _____ day of _____, 2018.

Notary Public
Residing at: _____
My commission expires: _____

STATE OF WASHINGTON)
)
COUNTY OF BENTON)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that _____, **PRESIDENT** for the **RICHLAND LACROSSE CLUB** known to me to be the same person whose name is subscribed to the foregoing Facility Use Agreement, appeared before me this day in person and acknowledged that, pursuant to his/her authority, he/she signed the said Agreement as his/her free and voluntary act on behalf of the Richland Lacrosse Club, for the uses and purposes therein stated.

Given under my hand and seal this _____ day of _____, 2018.

Notary Public
Residing at: _____
My commission expires: _____

ATTACHMENT A
BADGER MOUNTAIN PARK, FIELD LOCATIONS



ATTACHMENT B
LEASED FACILITIES



ATTACHMENT C

SPORTS ASSOCIATIONS ATHLETIC FIELD AND SPORT COURT USAGE GUIDELINES

Draft

ATTACHMENT D

PRESEASON WORK PROVIDED BY CITY

The City will provide the following work prior to the beginning of each league season, (identified in 4.a.i) at service levels consistent with game ready and practice ready standards:

- Fertilization
- Aeration
- Irrigation start-up & repairs
- Inspect & repair fencing
- Turf repairs

ATTACHMENT E

MAINTENANCE RESPONSIBILITIES

Building Lease Maintenance Responsibilities

RLC's Responsibilities:

- a. All interior and exterior maintenance associated with the storage buildings;
- b. Inspect and clean interior and exterior paint yearly and repaint as necessary, but not less than every ten (10) years (City of Richland facilities supervisor to approve paint color);
- c. Electrical repair/replacement as needed;
- d. Inspect and clean roof yearly and replace as necessary.

City's responsibilities: None.

Sports Field Maintenance Responsibilities During League Season

RLC'S Responsibilities:

- a. Fill holes on Premises to maintain safe playing surfaces;
- b. Daily pick up litter, seed shells, debris, etc. after each use;

City's Responsibilities:

- a. Mowing once per week;
- b. Fertilizing as needed;
- c. Irrigating, daily during irrigation season;
- d. Aerating as needed;
- e. Pesticide/herbicide application as needed;
- f. Daily restroom cleaning;
- g. Hard surface maintenance & repairs;
- h. Bleacher repair/replacement;
- i. Field light bulb replacement;
- j. Tree and landscape maintenance;
- k. Maintain all City property and improvements.

City of Richland Sports Associations Athletic Field and Sports Court Usage Guidelines

Revised 05/14/2018

Welcome

Thank you for considering the City of Richland for your upcoming season sports field needs. Please take a few minutes to review all the attached information as it will make your experience with us more enjoyable. For questions and assistance please contact:

Patty Roe, 942-7336, proe@ci.richland.wa.us, 500 Amon Park Drive
To submit an application please email it to: Reserve@ci.richland.wa.us

These guidelines are applicable for all field requests in excess of 10 field requests per season.

Please follow the steps below to allow adequate time for processing and preparation for your field needs.

1.1 Read the Sports Association Field Usage Guidelines. If you have any questions please contact us.

1.2 Complete the following items and submit them to Reserve@ci.richland.wa.us
Priority is allocated as identified in Section 2.4.

The Application Checklist:

- Field Usage Application
- Field Usage Application Checklist
- The Hold Harmless Agreement
- Certificate of insurance
- Pay the \$75 non-refundable application fee
- Submit the minimum \$250 damage deposit, per complex
- Submit a copy of your standard concussion consent form if applicable

Please Note: The minimum \$250 damage deposit per complex is paid at the time of application. The games fees and insurance requirements will be due 15 business days prior to your first day of field use.

1.3 A pre-use walk through with the Responsible Party is required within 5 business days of the first day of field use. See Section 2.11.

1.4 Non Refundable Damage deposit – please note – the damage deposit is not used to pay the field use fees. Refunds are processed approximately 15 working days after the last scheduled day of field use. A refund, or partial refund or letter of non-refund of the damage deposit is mailed to the Responsible Party.

The Organization shall provide a damage deposit in the amount identified in section 2.7. The damage deposit shall be used by the City to correct any damage caused by the Organization including but not limited to: damage to a structure, fencing, scoreboard, bleachers, benches, damage to trees, shrubs and/or flowers; damage to the irrigation system.

If the amount of field use requested by the Organization exceeds the maximum hours identified in Appendix A on a given field on a monthly basis, the Organization will be required to provide a damage deposit in excess of that required by the Field Use Guidelines. The damage deposit will be used to restore turf conditions at the end of the season.

If costs associated with the damage repair exceed the amount of the damage deposit the City reserves the right to invoice the Responsible Party for the excess amount. The Responsible Party has the option of minimizing the damage deposit costs by providing needed materials, and/or labor as approved by the City.

1.5 Definition of Terms

- a) **“Responsible Party”** is defined as the activity organizer, promoter or representative responsible for organizing the public or private use activity within any City of Richland park or facility. The Responsible Party shall be 18 years of age or older.
- b) **“Athletic Field Use Permit”** is defined as a contract/reservation agreement issued by the City. A permit is required for any organized activity involving the use or having impact upon the parks facilities or grounds.
- c) **“City”** means the City of Richland
- d) **“Community Events”** means those events where the general public is invited to attend and no entrance fee or participation fee is required.
- e) **“Department”** means the City of Richland Parks and Public Facilities Department
- f) **“Historic Use”** means organizations who have scheduled sport fields during the most recent prior season for a particular sport.

- g) **“League play”** means the practices and games scheduled with participants who have been solicited through a publicly advertised manner and no one is turned away from participating.
- h) **“Maintenance Staff”** means the City of Richland Parks and Public Facilities Maintenance staff.
- i) **“Private Events”** means those events where participants are selectively invited to participate or where a fee is charged to participate.
- j) **“Organization”** means any entity requesting use of a sports field whether it is a league, group, association or individual team.
- k) **“Resident”** means someone who resides within the city limits of Richland.
- l) **“Select teams”** mean those teams made up of participants who have been selectively chosen and a publicly advertised solicitation has not occurred.
- m) **“Athletic Field”** means those fields identified in this document.

Terms and Conditions for Use of Athletic Fields

The following rules and regulations will be in effect for all City of Richland parks. The Organization will adhere to all park rules and regulations and will insure all field use participants do as well.

2.1 Prohibited Activities

Any activity that is prohibited by Federal, State, County or City of Richland law.

2.2 Laws, Rules and Regulations

The Organization shall comply with all Federal, State, County laws and City of Richland ordinances and regulations governing the use of Richland parks. Said laws, rules, ordinances and regulations as applicable shall be made available to the Responsible Party. It is the responsibility of the Responsible Party to provide and disseminate the information to all attendees and participants.

- a) Individuals are responsible for any damage done to person(s) or property when equipment leaves the complex. For example, but not limited to, a homerun ball flying over the outfield fence and striking a car resulting in a broken window or causing body damage to the vehicle. If the individual who caused the damage does not take responsibility, the Organization will be responsible for the damage.
- b) Changes, alterations, or defacement of park property, facilities, facility furnishings or equipment is not allowed. Any person or group causing damage to property or equipment will be required to pay for current cost or repair including labor, or replacement to restore furnishings or equipment to its original

condition. Costs will be deducted from the damage deposit. Additional charges above the damage deposit must be paid in full by the Organization. Until final payment for damage is received, the City shall have the right to deny future applications without any stated cause and seek restitution through the legal system.

2.3 Condition of Premises

The Responsible Party will accept the premises in its present condition and at the times designated on the Athletic Field Use permit. Any field conditions that affect the playability of the field will be noted on the pre-use walk through and corrected by the City prior to scheduled field use.

2.4 Reservations of Use Dates

Preference for Scheduling shall be given in the following order:

1. Leased facilities
2. City of Richland operation/maintenance/events/programs; tournaments solicited by the City and City co-sponsored events or programs
3. Governmental Agencies/Richland School District: conducting events or activities designed to serve the citizens and businesses of Richland and tournaments that increase tourism.
4. Organizations with which the City has Facility Use Agreements
5. Historic user's youth sports leagues
6. Richland youth sports league play
7. Richland resident youth Select Teams games and practices
8. Richland resident adult sports leagues and all other tournaments
9. Richland residents & Richland non-profit businesses for non-commercial use
10. Resident for-profit Businesses: Must have a building within the City limits.
11. Non-residents; non-resident select teams, non-resident league play and Non-resident non-profits:
12. Non-resident businesses

The City will not normally schedule any use of sports fields during the months of November, December, January and February. Each request during these months will be considered on an individual basis.

Spring/Summer Season: March 1st – July 31st

- Applications open to leagues/sports organizations (more than 10 field use requests) November 1st – January 15th
- Applications open to those requesting less than 10 field requests during the Spring/Summer Season January 15th – July 31st

Summer/Fall Season: August 1st – October 31st

- Applications open to leagues/sports organizations (more than 10 field use requests) March 1st – April 30th

- Applications open to those requesting less than 10 field requests during the Summer/Fall Season April 30th – October 31st

Due to limited field availability the City cannot always guarantee that you will receive all the field times that you have requested.

2.5 Athletic Fields

Baseball Fields (grass infields)

Badger Mountain Park	3 Little League game ready baseball fields* & 1 practice field
Claybell Park	2 Little League game ready baseball fields
Jefferson Park	2 Little League game ready baseball fields
Jason Lee Park	1 practice field
Lynnwood Loop Park	1 practice field
Frankfort Park	1 practice field
Beverly Heights Park	1 practice field
Craighill Park	2 practice fields
Rod Block Park	1 practice field
Stevens Park	1 practice field
Leslie Groves Park	1 practice field

Softball fields (dirt infields)

Columbia Playfield	5 game ready softball fields*, 4 lit fields
Horn Rapids Athletic Complex	4 game ready softball fields, 1 lit field

Multi-Purpose Sports Fields

Badger Mountain Park	1 game ready field* & 2 practice fields (Wiser Field*), Wiser field lit
Claybell Park	2 game ready fields 180' x 330' and 225' x 330' and one practice field
Leslie Groves Park, south of Saint St.	1 practice field
Jason Lee Park	1 practice field, 180' x 270'
Lynnwood Loop Park	1 practice field, 180' x 270'
Columbia Point Marina Park	1 practice field, 330' x 180'

**These fields must be reserved, no drop in use*

2.6 Allowable Field Usage limits

The City has established maximum weekly use hours for City baseball, softball and multi-purpose sports fields. Use hours are identified for “game ready” and “practice” fields. Game ready and practice fields are defined on the City of Richland’s, Parks and Public Facilities website.

2.7 Insurance

- a. Insurance Term. The Organization shall procure and maintain for the duration of the league season, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the Organization's operation and use of the Premises.
- b. No Limitation. The organization's maintenance of insurance shall not be construed to limit the liability of the Organization to the coverage provided by such insurance, or otherwise limit City's recourse to any remedy available at law or in equity.
- c. Minimum Scope of Insurance. The Organization shall obtain insurance of the types and coverage described below:
 - i. Commercial General Liability insurance shall be at least as broad as Insurance Services Office (ISO) occurrence form CG 00 01 and shall cover premises and contractual liability. Landlord shall be named as additional insured on Tenant's Commercial General Liability insurance policy using ISO Additional Insured-Managers or Lessors of Premises Form CG 20 11 or a substitute endorsement providing at least as broad coverage.
- d. Minimum Amounts of Insurance. The Organization shall maintain the following insurance limits:
 - i. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
- e. Other Insurance Provisions. The Organization's Commercial General Liability insurance policy or policies are to contain, or be endorsed to contain that they shall be primary insurance as respect to City. Any insurance, self-insurance, or self-insured pool coverage maintained by City shall be excess of the Organization's insurance and shall not contribute with it.
- f. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.
- g. Verification of Coverage. The Organization shall furnish City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Organization.
- h. Waiver of Subrogation. The Organization and City hereby release and discharge each other from all claims, losses and liabilities arising from or caused by any hazard covered by property insurance on or in connection with the Premises. This release shall apply only to the extent that such claim, loss or liability is covered by insurance.

- i. Notice of Cancellation. The Organization shall provide City with written notice of any policy cancellation within two (2) business days of their receipt of such notice.
- j. Failure to Maintain Insurance. Failure on the part of the Organization to maintain the insurance as required shall constitute a material breach of Lease, upon which City may, after giving five (5) business days' notice to the Organization to correct the breach, terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to City on demand.
- k. Full Availability of the Organization Limits. If the Organization maintains higher insurance limits than the minimums shown above, City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Organization, irrespective of whether such limits maintained by the Organization are greater than those required by this Agreement or whether any certificate of insurance furnished to City evidences limits of liability lower than those maintained by the Organization.

2.8 Use Fees

Fees are charged to provide for recovery of the cost to City taxpayers for administrative and maintenance costs associated with exclusive use requests of park facilities. Fees include the cost for application processing, administration, maintenance, utilities, space and/or facility use and in some cases, fire, police, public works and other miscellaneous expenses.

Responsible Party shall complete the Field Use Application identifying field use and associated fee. At the end of the field use time the balance of the fees shall be paid, accounting for any additions or deletions to the submitted field requests.

Fees Due at time of Application	Fee
Application Fee (non-refundable)	\$75 per application
Damage deposit	\$250 per complex

Fees Due 15 Business Days Prior to Start of regular season

	Resident	Non-resident
Softball field	\$5.00/hour	\$7.00/hour
Baseball	\$5.00/hour	\$7.00/hour
Multi-Purpose Sports Field	\$5.00/ hour	\$7.00/hour
Sport Courts	\$5.00/hour	\$7.00/hour
Use of Lights	\$14.00/hour	\$18/hour

The City will not place holds on fields and the reservation/use is only confirmed upon payment of the Use Fees.

2.9 Field Use Cancellation Policy

Field use cancellation must be made in writing (email is acceptable) at least 14 calendar days prior to scheduled field use. Failure to do so will mean forfeiture of the field use fees for all fields not used. Fees will only be refunded if the City has to close the fields for a safety reason or the City determines that the fields are unplayable due to weather conditions. Once field use has begun, however, you are responsible for the payment for all field fees and games that were completed or partially completed before the rainout or field closure.

2.10 Field Maintenance

- 1) Field users are responsible for clean-up, litter removal (including but not limited to seed shells and plastic bottles) and removing all equipment and materials after use.
- 2) The level of service for field maintenance shall be negotiated with the City and Organization prior to the beginning of field use.
- 3) Fields shall not be used while maintenance activity is occurring on the field.
- 4) The City reserves the right to limit the amount of scheduled and non-scheduled play on athletic fields during any given season to prevent excessive damage to turf.
- 5) Field Closure/Rainouts – The Department will have the final authority regarding the play-ability of the fields. The Department will consult with Responsible Party regarding the playability of fields during inclement weather. Sports field and sport court closure number – 942-7387.
- 6) Closures may result from poor playing conditions that could cause safety hazards for the public and/or damage to City property that could result in excessive repair work to bring the field back to a playable condition.
- 7) The Responsible Party is responsible for assisting field maintenance personnel to keep participants off the playing field when maintenance is taking place.
- 8) City Policy limits use time for athletic fields per Appendix A

2.11 Field Information

Games shall not start before 8:00 am and all games shall be completed by 11:00 pm.

No participant or person associated with the organization shall intentionally throw or kick balls into or over fences, backstops or buildings or climb on fences, backstops, buildings or other structures.

Fields cannot be modified, improved, dug into, repaired, wrongly used or modified in any way without prior written permission from the City. The cost for repairs to correct damage caused by the Organization will be deducted from the damage deposit. The Organization is responsible for educating volunteers, umpires, coaches, parents and visitors about monitoring behavior and actions of participants.

The Responsible Party (or designated individual) is required to attend a pre-season walk through within 5 business days of the first day of use. This is a scheduled mandatory walk-through and not a drop in situation. Please allow for at least ½ hour of time for the walk through at each location.

2.12 Clean-Up

The field area used by the Organization shall be free of litter each day prior to leaving the facility.

All equipment brought in by the Organization shall be removed at the conclusion of the last game/practice.

If any additional clean-up work is required to be performed by the maintenance Staff, the cost will be deducted from the damage deposit.

2.13 Vehicles in Parks

Vehicles will only be allowed outside designated parking lots with the permission of the City.

2.14 Concessions/Vendors

If concession sales or vendors are considered for the league season the Organization shall contact the City of Richland Business Licensing Office at 509-942-1104 or BusinessLicensing@ci.richland.wa.us.

2.15 Alcohol

The consumption of alcoholic beverages is not permitted in City parks unless the responsible Party is granted written approval from the City. Approval from the City will require the Responsible Party to provide the following:

- a) Receive a temporary license through the Washington State Liquor Control Board
- b) Arrangements must be made for professional security to be present during the activity. The City will assist in determining the number of security personnel for the activity. The security company must be licensed and bonded
- c) All areas where alcohol is being consumed must be enclosed per standards established by the Washington State Liquor & Cannabis Board.
- d) No minors are allowed within the designated alcohol use area.

- e) A license alcohol server must be provided to serve all alcohol. No bring your own bottle.
- f) All alcohol shall remain in the designated area.
- g) Supplemental Commercial General Liability insurance as follows:
 - 1) Insurance as required under 2.6
 - 2) \$1 million liquor liability insurance from the Responsible Party
 - 3) \$1 million liquor liability insurance from the alcohol server
 - 4) \$1 million general liability insurance from the security company

2.16 Smoking and Tobacco

Smoking and Tobacco use is prohibited within any building, within 25 of any building entrance and within 50 feet of any playground.

2.17 Banners

All banners, flyers, announcements, advertisers and/or ads posted in the park or used and/or promoted with the event requires the approval of the City. The Responsible Party is responsible for the removal of all banners, flyers, etc. at the end of the season.

2.18 Music/Public Address System/Noise Ordinance

When music or a public address system is necessary or requested for use in a park, City approval is required. The Responsible Party recognizes that the Field Use Permit is executed with the understanding that the Responsible Party will respond responsibly and appropriately to any complaints received regarding excessive noise, up to and including removal of the noise source.

2.19 Emergency and Non-Emergency Situations

In the event that an emergency occurs during field use please contact emergency services at 911. For non-emergency situations please call 628-0333

2.20 Pets

No Pets Allowed on the fields or Courts.

2.21 Non Discrimination

The Organization shall comply with the State of Washington's "Fair Play and Community Sports Act" (Chapter 467, 2009 Laws, effective date July 26, 2009) that prohibits discrimination against any person in a community athletics program on the basis of sex.

The Organization shall not discriminate on the basis of gender, religion, gender identity, transgender, color, race, creed, national origin, age, marital status or the presence of any sensory mental or physical handicap in the provision of services, in programs or activities.

The City does not discriminate on the basis of disability in the programs and activities which it operates or allows other organizations to operate on City lands, pursuant to the requirements of the American with Disabilities Act of 1990, Pub. L101-336.

2.22 Zackery Lysted Law

The Organization shall annually require all youth players and the parent(s)/guardian(s) of those players to sign and return an informed consent form relating to the nature and risk of concussion or head injury. This information sheet shall include the signs and symptoms of concussion/brain injury. **A copy of the form given to players/parents/guardians shall be submitted to the City.** The Responsible Party shall ensure that all coaches are educated in the nature and risk of concussion or head injury prior to the first practice/competition. This education shall include signs and symptoms of concussion/brain injury. Resources for this education shall be available in both English and Spanish.

2.23 Termination

Failure of the Organization to comply with the conditions of the Field Use Permit and these conditions shall constitute full and adequate cause for the City to immediately terminate the Field Use Permit subject to the notice and cure provisions of the following paragraph:

Timely and full performance of all terms and conditions of the Field Use Permit is made the essence hereof. In the event the Organization fails to keep or perform any terms or conditions required herein to be kept or performed by it, the City shall have the right to promptly notify the Responsible Party of such failure. The Responsible Party shall take immediate action to correct such failure. If the Responsible Party fails to take the appropriate corrective action within an mutually agreed period of time (which shall not be more than 24 hours during the time of field use), the City may, at its option, take such action as is reasonably necessary to correct the failure and charge the cost thereof to the Responsible Party or declare this Permit forfeited and resume possession of the premises.

General Park Rules RMC 9.42

1. **There shall be no unauthorized motorized vehicles allowed in the parks. Vehicles are authorized only when approved by the City.**
2. The possession of weapons in the parks is prohibited including, but not limited to, air rifles, paintball guns, bows and arrows, crossbows, swords and pellet guns. This section shall not apply to the open carry of a firearm except where prohibited or to firearms permitted under Chapter [9.41](#) RCW.
3. There shall be no intentional dumping of personal trash, litter or garbage outside a receptacle provided by the city and/or which is appropriate for that purpose allowed in the parks.
4. There shall be no intentional destruction of vegetation.
5. There shall be no unauthorized burning.
6. There shall be no unauthorized camping per subsection (D) of this section.
7. There shall be no alcoholic beverages consumed in the parks without the appropriate permits.
8. There shall be no littering in the parks.
9. Dogs must be in compliance with existing leash law as set forth in RMC [7.03.050](#).
10. There shall be no sound made by the use of a musical instrument, whistle, sound amplifier, juke box, radio, television, iPod or other similar device so as to be audible greater than 75 feet from the device.
11. City property, which consists of dedicated or designated public parks, shall be available for use and activities during the hours of 5:00 a.m. and 11:00 p.m. It shall be unlawful for any person to be present in or use these public facilities after 11:00 p.m. or prior to 5:00 a.m.

No participant shall intentionally throw, hit or kick balls into or over the fences, backstops or buildings.

City of Richland owned bases, pitching rubbers, pitching mounds, etc. are not to be removed from or relocated on any sports fields.

The Department or his/her designee shall enforce, or caused to have enforced, the provisions herein; and shall have the authority to deny use of any facility to an individual or group who refuse to comply with the rules and regulations of the permit. The City reserves the right to full access of the rented space during a rental to ensure compliance with rental rules and regulations.

City of Richland Field Usage Application Checklist

Please ensure that you have completed and enclosed the following items. Incomplete applications will not be accepted and will be returned. Applications must be submitted to the Parks and Public Facilities Department office, 500 Amon Park Drive, at least 60 days prior to the first day of requested field use. This checklist must be attached to the application when submitted. Payment is accepted by cash, check or credit/debit card.

(Please Initial)

- 1) I have read the Athletic Field Usage Guidelines and understand the requirements for field use _____
- 2) The Application form is completed fully, signed and dated _____
- 3) The hold Harmless Agreement is signed and dated _____
- 4) The application fee is enclosed _____
- 5) The \$250 damage deposit fee, per location, is enclosed _____
- 6) Application Checklist (this sheet) is signed and dated by the Responsible Party _____
- 7) Proof of liability insurance _____
- 8) I have read and understand the policy on sports complex cancellations _____
- 9) I have attached a copy of the form given to players/parents/guardians regarding concussions. _____

Organization _____

Signature _____ Date: _____



City of Richland Hold Harmless Agreement

Name of organization/Individual _____

Field use Location(s) _____

Field use date(s) _____

(Organization/Individual Name) _____ agrees to indemnify, defend and hold the City harmless from and against all liabilities, costs, damages and expenses which may accrue, be charged to, or recovered from the City by reason or on account of damage to the property of the City, including environmental damage, injury to, or death of any person, arising from _____'s use and occupancy of City property, provided the City shall give _____ prompt and timely notice of any claim made or suit instituted which in any way affects _____ or its insurer, and _____ and its insurer shall have the right to compromise and defend the same to the extent of their own interest. Any final judgment rendered against the City for any cause for which _____ is liable hereunder shall be conclusive against _____ as to liability and amount.

I further state that I am 18 years of age or older and legally competent to sign this document. I understand these terms are contractual and not mere recital and that I have signed this document as my own free act.

Signature of Responsible Party

Date



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Items for Approval

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Appointments to the Economic Development Committee: Joey Chacon and Rae Moss

Department:
City Attorney

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Approve the appointment of Joey Chacon to Position No. 3 and Rae Moss to Position No. 4 on the Economic Development Committee.

Summary:

The Economic Development Committee (EDC) positions currently held by MillieAnn VanDevender (Position No. 3) and Rae Moss (Position No. 4) will expire on September 30, 2018.

EDC Chair Bricker and Council Liaison Christensen recommend the appointment of Joey Chacon to Position No. 3 and the reappointment of Rae Moss to Position No. 4.

The term for each position is three (3) years. Terms commence on October 1, 2018 and expire on September 30, 2021.

Candidate applications and resumes are on file in the City Clerk's Office.

Fiscal Impact:

None.

Attachments:

I. EDC Recommendation



MEMORANDUM

TO: Richland City Clerk

FROM: Brad Bricker, Economic Development Committee Chair

DATE: August 27, 2018

SUBJECT: Economic Development Committee Vacancies

On August 27, 2018, City Council Liaison Christensen and I considered 5 candidates for the Economic Development Committee vacancies for the positions held by Rae Moss and MillieAnn VanDevender.

The candidate recommended to fill the vacancies are as follows:

Position #3:

Vacated by:

MillieAnn VanDevender

Selected Candidate:

Joey Chacon

Position #4:

Term Expired:

Rae Moss

Selected Candidate:

Rae Moss

If you have any questions, please feel free to contact me.



Brad Bricker, Chair
Economic Development Committee



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Items for Approval

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Authorize Travel for Mayor Thompson

Department:
City Manager

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Authorize travel for Mayor Thompson to attend the RadWaste Summit in Henderson, Nevada from September 4-6, 2018.

Summary:

Mayor Thompson plans to attend the RadWaste Summit in Henderson, Nevada from September 4-6, 2018.

The RadWaste Summit is an opportunity for industry and government to come together over the course of three days to connect on radioactive waste management.

This is a forum to discuss challenges and solutions to the management and disposition of radioactive waste, as well as a powerful relationship-building opportunity to reach some of the world's most influential government officials and organizations.

Richland Municipal Code Sections 1.01.040 and 2.26.062 require Council approval for travel which requires either an overnight stay, the use of commercial transportation to travel outside of Washington State or when expenses exceed \$500.

Fiscal Impact:

Anticipated expenses for Mayor Thompson to attend the RadWaste Summit are \$1,244.10.
There are enough funds in Council's travel budget line item to cover these expenses.

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 09/04/2018

Agenda Category: Expenditures - Approval

Key I - Financial Stability & Operational Effectiveness

Subject:

Expenditures from August 13, 2018 - August 24, 2018 for \$13,129,359.26 including Check Nos. 260499-260988, Wire Nos. 7051-7082, Payroll Check Nos. 137575-138157, and Payroll Wire/ACH Nos. 10586-10601

Department:

Administrative Services

Ordinance/Resolution Number:

Document Type:

Expenditures

Recommended Motion:

Approve the expenditures from August 13, 2018, to August 24, 2018 in the amount of \$13,129,359.26.

Summary:

Breakdown of Expenditures:

Check Nos.	260499-260988	3,095,658.80
Wire Nos.	7051-7082	7,660,893.89
Payroll Check Nos.	137575-138157	22,468.28
Payroll Wires/ACH	10586-10601	2,350,338.29
TOTAL		\$13,129,359.26

Fiscal Impact:

Yes

Total Disbursements: \$13,129,359.26. Disbursements (wire transfers) include \$4,109,997.00 for purchase power.

Attachments:

1. Wire Transfers
2. Voucher Listing Report

VOUCHER LISTING REPORT
SUMMARY OF WIRE TRANSFERS
AUGUST 13 - AUGUST 24, 2018

Payee	Wire Description	Amount
Claim Wires - Wire No. 7051 to 7082		
Apollo, Inc.	Duportail Bridge - Pay Estimate 5	2,122,053.58
AW Rehn Insurance	Fire Health Reimbursement Account	309.75
Bonneville Power Administration	Purchase Power	4,109,997.00
CIGNA Health/Matrix/QBE/VSP	Insurance Claims	457,037.72
Department of Licensing	Firearms Online Pmt for Concealed Licenses	1,763.00
Discovery Benefits	Section 125	6,370.76
LEOFF Trust	Fire Health Premiums	83,766.17
Leone & Keeble	Contract C16-292 - Pay Estimate	879,595.91
	Total Claim Wire Transfers	\$ 7,660,893.89
Payroll Wires & Direct Deposits (ACH) - Wire No. 10586 to 10601		
Payroll Wires *see description below	Total Payroll Wire Transfers & Deposits	\$ 2,350,338.29
Total Claim & Payroll Wires/ACH		\$ 10,011,232.18

*Payroll Wires - transactions represent; employee payroll, payment of benefits, payroll taxes and other related payroll benefits.



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FUND 001		GENERAL FUND			
Division:	000	UNASSIGNED			
BANK OF AMERICA		18070058969	260746	BANK ANALYSIS FEES	\$3,812.51
CITY OF RICHLAND		080618CS	260516	CSR UB SHORTAGE - IZAGUIRRE	\$20.00
RECWARE REFUND		072518	260593	REFUND DEPOSIT	\$425.00
				REFUND DEPOSIT	\$150.00
			260722	REFUND DEPOSIT	\$425.00
				REFUND DEPOSIT	\$150.00
		073018	260724	REFUND DEPOSIT	\$500.00
		080818	260695	REFUND DEPOSIT	\$150.00
		080918	260662	REFUND DEPOSIT	\$200.00
		081318	260611	REFUND PARKS & RECREATION	\$60.00
				REFUND DEPOSIT	\$300.00
			260637	REFUND PARKS & RECREATION	\$60.00
				REFUND DEPOSIT	\$300.00
TALENT WISE INC		103008548	260850	BACKGROUND CHECKS	\$108.98
		103455026		BACKGROUND CHECKS	\$40.34
WASHINGTON STATE PATROL		119000560	260589	BACKGROUND CHECKS-JULY 2018	\$360.00
UNASSIGNED TOTAL ****					\$7,061.83
Division:	001	CITY COUNCIL			
BANK OF AMERICA		TXN00040169	260879	SQ HARRINGTON'S TR - SCHIESSL	\$29.87
		TXN00040363		ECA - NTL. CLEANUP WORKSHOP -	(\$425.00)
PARADISE BOTTLED WATER CO		07/18-CITYATTORNE	260551	BOTTLED WATER-JULY	\$37.88
VERIZON WIRELESS	P059499	9811794841	260955	COUNCIL WIRELESS JULY 2018	\$180.14
CITY COUNCIL TOTAL ****					(\$177.11)
Division:	100	CITY MANAGER			
BANK OF AMERICA		TXN00040275	260879	APPLEBEES - MEETING W/ DAVID S	\$32.72
		TXN00040388		ICMA - ANNUAL CONFERENCE REGIS	\$750.00
		TXN00040566		FEDEX - SHIPPING EXPENSE - PDC	\$6.86
VERIZON WIRELESS	P059493	9811794838	260955	JULY 2018 WIRELESS CHARGES	\$38.64
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$49.55
CITY MANAGER TOTAL ****					\$877.77
Division:	101	CITY CLERK			
BANK OF AMERICA		TXN00040204	260879	BENTON CO AUDITOR - RECORD BCE	\$117.88
		TXN00040367		Record Ordinances	\$104.50
		TXN00040534		Record Ordinances	\$107.63
		TXN00040540		Copy Stamp	\$7.21
CODE PUBLISHING INC		60983	260772	WEB UPDATE #19 8/2018	\$186.36
PARADISE BOTTLED WATER CO		07/18-CITYATTORNE	260551	BOTTLED WATER-JULY	\$11.36



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WASHINGTON CITIES INSURANCE AUTHORITY		14151	260869	NO SHOW CHARGE TRAININ-HOPKINS	\$50.00
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$32.27
CITY CLERK TOTAL ****					\$617.21
Division:	102	CITY ATTORNEY			
BANK OF AMERICA		TXN00040155	260879	WMCA -Professional Dev. Traini	\$984.30
		TXN00040502		WESTIN (WESTIN HOTELS) - Credi	(\$209.43)
BENTON COUNTY TREASURER		JULY 2018	260603	DISTRICT COURT/OPD-JULY 2018	\$69,102.25
COLUMBIA SAFETY LLC		2018-125	260518	WALL AED CABINETS FOR CITY HAL	\$906.46
MENKE JACKSON BEYER LLP		07/2018-068	260673	SIGN CODE REVIEW	\$933.30
		07/2018-456		DENNEY V COR - PRA	\$6,673.90
PARADISE BOTTLED WATER CO		07/18-CITYATTORNE	260551	BOTTLED WATER-JULY	\$7.57
THOMSON REUTERS-WEST		838646831	260704	INFORMATION CHARGES-JULY 2018	\$2,215.32
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$38.64
	P059493			JULY WIRELESS CHARGES	\$38.64
XEROX CORPORATION		094140088	260591	MX4-344681 BASE/PRINTS-JULY	\$71.78
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$51.34
CITY ATTORNEY TOTAL ****					\$80,814.07
Division:	110	ASSISTANT CITY MANAGER			
BANK OF AMERICA		TXN00040279	260879	ADOBE SENDTRACK SUB	\$21.71
		TXN00040523		AMAZON - NOTEBOOK	\$20.62
		TXN00040547		TST HOP JACK S - AMUNDSON / J	\$42.31
		TXN00040553		GARDEN HOT POT - ASCEND INT LU	\$49.05
PARADISE BOTTLED WATER CO		07/18-CITYATTORNE	260551	BOTTLED WATER-JULY	\$11.36
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$38.64
XEROX CORPORATION		094140088	260591	MX4-344681 BASE/PRINTS-JULY	\$70.71
				MX4-344681 BASE/PRINTS-JULY	\$236.69
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$33.70
ASSISTANT CITY MANAGER TOTAL ****					\$524.79
Division:	111	COMMUNICATIONS & MARKETING			
ABADAN INC		AR31330	260740	PROSECUTION FORMS	\$82.54
BANK OF AMERICA		TXN00040150	260879	SMARTSHEET	\$82.54
		TXN00040152		FACEBK - JOB POSTING AD	\$1.68
		TXN00040163		FACEBOOK ADS - JUNE	\$4.19
		TXN00040171		FACEBK - JOB POSTING AD	\$0.35
		TXN00040177		ADOBE SYSTEMS INC	\$32.57
		TXN00040198		ULINE SHIP SUPPLIES - FOAM C	\$252.18
		TXN00040248		DROPBOX	\$107.51
		TXN00040311		TETHERTOOLS CREDIT - TETHERING	\$93.90
		TXN00040348		B&H PHOTO - CAMERA BATTERY	\$64.00
		TXN00040397		ACCO BRANDS DIRECT - FILM ROLL	\$122.15



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00040429	260879	4IMPRINT - SAIL SIGNS	\$1,231.91
		TXN00040495		TC REGIONAL CHAMBER - EVERETT	\$25.00
		TXN00040563		DELTA AIR - AIRFARE- LOGAN - 3	\$188.80
		TXN00040572		ADOBE SYSTEMS INC	\$32.57
		TXN00040576		EXPEDIA - AIRFARE - LOGAN - 3C	\$4.20
		TXN00040582		ALASKA AIR - AIRFARE - LOGAN	\$308.80
		TXN00040590		SMARTSHEET	\$82.54
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$76.09
XEROX CORPORATION		094022751	260591	B35-458536 BASE/PRINTS-JULY	\$140.31
		094140098		BG2-946472 BASE/PRINTS-JULY	\$384.40
				BG2-946472 BASE/PRINTS-JULY	\$403.84
		094140099		XU6-476287 BASE/PRINTS-AUGUST	\$78.46
				XU6-476287 BASE/PRINTS-AUGUST	\$425.01
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$0.27
				TELEPHONE CHARGE 8/1-8/31/18	\$12.39
				TELEPHONE CHARGE 8/1-8/31/18	\$12.52
COMMUNICATIONS & MARKETING TOTAL ****					\$4,250.72
Division:	112	CABLE COMMUNICATIONS			
BANK OF AMERICA		TXN00040179	260879	DISCOUNT DISPLAY INC. - FIREWO	\$34.07
CHARBONEAU, MICHAEL		081218	260613	REIMB MILEAGE 3/16-8/12/18	\$112.82
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$13.74
CABLE COMMUNICATIONS TOTAL ****					\$160.63
Division:	113	HANFORD COMMUNITIES			
BANK OF AMERICA		TXN00040288	260879	ACCESS INTELLIGENCE - WEAPONS	\$1,075.00
		TXN00040309		ECA - REFUND NATIONAL CLEANUP	(\$575.00)
PARADISE BOTTLED WATER CO		07/18-CITYATTORNE	260551	BOTTLED WATER-JULY	\$7.57
XEROX CORPORATION		094140088	260591	MX4-344681 BASE/PRINTS-JULY	\$71.78
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$8.95
HANFORD COMMUNITIES TOTAL ****					\$588.30
Division:	120	FIRE			
BANK OF AMERICA		TXN00040160	260879	ANTHONY'S - 20 @ \$25 GIFT CARD	\$500.00
		TXN00040205		AMAZON - REHAB SUPP'S	\$37.38
		TXN00040209		COSTCO - REHAB SUPPLIES	\$13.45
		TXN00040336		STAPLES - PAPER, PENS, KEY TAG	\$196.00
		TXN00040384		AMAZON - BATTERIES	\$41.22
		TXN00040386		AMAZON - RAIN-X CAR WASH	\$14.75
		TXN00040414		STAPLES - PAPER (RE-ORDER)	\$164.03
		TXN00040422		AMAZON - TURTLE WAX	\$32.53
		TXN00040423		COSTCO - REHAB SUPPLIES	\$320.00
		TXN00040429		4IMPRINT - EVENT TENT - FIRE	\$94.23



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00040429	260879	4IMPRINT - EVENT TENT - FIRE	\$94.24
		TXN00040432		MATTRESS FIRM - STA MATTRESS	\$553.86
		TXN00040442		SEAWESTERN - HAIX BOOTS	\$302.83
		TXN00040468		THE FIRE STORE - WLDLND PACK	\$647.97
		TXN00040513		STAPLES - PAPER (UNDELIVERED)	(\$164.03)
		TXN00040529		CONTERRA INC - NYLON WEBBING	\$650.49
		TXN00040530		PANERA BREAD #601965 - Purchas	\$33.38
		TXN00040550		CHARTER COMM - STA INTERNET	\$266.20
		TXN00040571		HOME DEPOT - FUEL, TOW RING	\$88.55
		TXN00040591		CHARTER COMM - STA INTERNET	\$266.20
		TXN00040598		FORESTRY SUPLRS - WEB GEAR	\$664.75
BENTON PUD		1871	260751	2018 JUMP OFF JOE LEASE FEES	\$5,933.05
BENTON RURAL ELECTRIC ASSOCIATION		07/18-74170526	260752	COLLINS RD RADIO TOWER-ELECTRI	\$25.71
BUECHLER, KENNETH		072318	260607	REIMB NNO SUPPLIES	\$145.06
CITY OF RICHLAND		07/2018 JUL	260768	Fire	\$5,324.59
RICHLAND ACE HARDWARE		63052/1	260833	TOILET TREATMENT/TEST PLUGS	\$17.56
		63422/1		POOL NOODLE/DISC MISTER	\$31.40
		63507/1		MIST SYSTEM/BUSHING/ADAPTER	\$35.59
RODGERS, BRENDA J		081418	260943	REIMB GAS EXP GRASS VALLEY	\$20.00
US BANK		TXN94000961452481	260583	TONE REMOTE	\$250.00
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$778.63
	P059493			JULY WIRELESS CHARGES	\$537.28
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$182.12
FIRE TOTAL ****					\$18,099.02
Division:	130	POLICE			
BANK OF AMERICA		TXN00040148	260879	SPS MARKETING, INC - WEAPONS C	\$383.74
		TXN00040153		STEEBERS LOCK SERVICE - DUPLIC	\$24.76
		TXN00040154		GRIGGS ACE RICHLAND - SPRYPNT	\$19.52
		TXN00040165		FACEBK 55ZSUE6Y92 - ADVERTISEM	\$10.00
		TXN00040172		STAPLES - SPOONS/KNIVES/FOAM C	\$87.30
		TXN00040182		STAPLES - ENVELOPES/PAPER/RING	\$279.98
		TXN00040190		AMAZON - 32GB FLASHDRIVES	\$52.10
		TXN00040191		UPS 0000002654EE268	\$34.60
		TXN00040212		IDEAL BLASTING SUPPLY - FLEXLI	\$99.16
		TXN00040213		GALLS - NIK FORENSICS SCALE TE	\$36.49
		TXN00040241		ELEVEN 10 LLC - RIGID TQ CASE	\$319.92
		TXN00040265		AMAZON - MOTOR LEARNING & PERF	\$58.63
		TXN00040269		AMAZON - BINDERS	\$12.54
		TXN00040284		ACTION TARGETS - TARGET SYSTEM	\$1,344.07
		TXN00040290		AMAZON - ORGANIZER CASES/DATA	\$223.19
		TXN00040294		UPS 0000002654EE278	\$27.50



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00040298	260879	PAYPAL USNIGHTVISI - TRANSFER	\$96.50
		TXN00040302		FENIX LIGHTING - BIKE LIGHTS	\$119.92
		TXN00040305		NEXTLEVEL TRAINING LLC - SIRT	\$43.43
		TXN00040313		BESTBUYCOM - LAPTOP	\$692.86
		TXN00040317		THE HOME DEPOT - TOOLS/BATTERI	\$864.03
		TXN00040328		BESTBUYCOM - OFFICE HOME & STU	\$141.17
		TXN00040341		GOTPRINT.COM - DUBOIS BUSINESS	\$11.49
				GOTPRINT.COM - GARCIA / ARMITA	\$22.99
		TXN00040345		STEEBERS LOCK SERVICE - DUPLIC	\$5.97
		TXN00040355		ACE HDWE - WOOD CHISELS/DRILL	\$173.28
		TXN00040365		AMAZON - POWER TOOL BATTERY	\$69.48
		TXN00040370		ACE HDWE - PARACORD/BUTANE	\$31.67
		TXN00040374		AMAZON - CDR/DVDR/CD ENVELOPES	\$256.66
		TXN00040383		UPS 0000002654EE288	\$78.09
		TXN00040389		Amazon.com - ELECTRICIAN COMBO	\$1,071.89
		TXN00040402		WM SUPERCENTER - PEVA LINERS	\$10.77
		TXN00040405		AMAZON - SMART CHARGER	\$33.49
		TXN00040407		Amazon.com - CHAIR	\$263.16
		TXN00040408		Amazon.com - CHAIR	\$263.16
		TXN00040409		AMAZON - FLASHDRIVES	\$59.19
		TXN00040415		AMAZON - EVIDENCE GLOVES	\$75.40
		TXN00040417		AMAZON - 4GB FLASH DRIVE/SUPER	\$46.55
		TXN00040420		AMAZON - KEY RING SET	\$12.98
		TXN00040430		AMAZON - WRITE ON TAGS	\$83.89
		TXN00040439		LCI ONLINE - BOOTS	\$169.99
		TXN00040452		STAPLES - PAPER/ENVELOPES/TAPE	\$375.81
		TXN00040460		AMAZON - COIN BATTERY	\$8.57
		TXN00040461		AMAZON - ENVELOPES/LABEL WRITE	\$83.08
				AMAZON - WALL HOOKS	\$9.78
		TXN00040485		UPS 0000002654EE298	\$24.35
		TXN00040493		SIRCHIE FINGER PRINT LABO - RE	\$382.18
		TXN00040497		SYNOLOGYAME - EXPEDITED SHIPPI	\$32.80
		TXN00040504		DELTA AIR - TAYLOR 18-322	\$511.60
		TXN00040518		AMAZON - LIGHTNING CABLE	\$28.65
		TXN00040524		SPORTSMANS WAREHOUSE 207 - DEC	\$19.53
		TXN00040537		LEGACY ATHLETIC - TRUCKER HATS	\$634.31
		TXN00040545		COMFORT SUITES AIRPORT - PECK	\$194.04
		TXN00040554		KENNEWICK RANCH & HOME - BOOTS	\$206.29
		TXN00040557		Amazon.com - PELICAN CASE	\$162.35
		TXN00040562		AMAZON - CAMERA/FLASH/BAG	\$747.27
				AMAZON - CAMERA/FLASH/BAG/SCRE	\$895.20



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00040568	260879	SNIPERCRAFT - QUAL TARGETS	\$76.00
		TXN00040581		STAPLES - PACKING TAPE/REPORT	\$317.38
		TXN00040592		UPS 0000002654EE308	\$41.30
BENTON COUNTY SHERIFF'S OFFICE		7/18 CUSTODY	260911	CUSTODY COSTS-JULY 2018	\$92,059.37
CITY OF PASCO		2018-00000020	260767	COP-ANIMAL CONTROL SERV-AUGUST	\$21,599.25
CITY OF RICHLAND		07/2018 JUL	260768	Police	\$3,622.34
		18-186 PARISH	260614	18-186 DELIVERING EFFECTIVE	\$153.00
DESERTGREEN LAWN & TREE CARE LLC		191015	260523	LAWN SERVICE FOR RANGE	\$119.73
DOMESTIC VIOLENCE SERVICES		25134	260785	DOMESTIC VIOLENCE SRVCS-JUL 18	\$888.50
DOUBEK, KYRA		1242	260623	HT CONF PRESENTER REIMBURSE	\$1,035.10
FRONTIER	S018038	06/18 2061882614-	260923	TELEPHONE CHARGE 6/19/18 - 7/1	\$69.07
GEMALTO COGENT, INC		392848	260535	LIVESCAN CS500E-DT MAINTENANCE	\$1,062.00
KADLEC REGIONAL MEDICAL CENTER		H10181700001700	260648	WYCKOFF MED CLRNC 18-13695	\$113.94
LN CURTIS & SONS	P059322	INV206086	260931	ADJUST FOR TAX	(\$0.01)
	P059322			DN6313 PROTECH CUSTOM - OREGON	\$217.15
	P059322			DN6313 PROTECH CUSTOM - OREGON	\$217.15
	P059321	INV206118		DN6313 PROTECH CUSTOM - OREGON	\$217.15
	P059321			DN6313 PROTECH CUSTOM - OREGON	\$217.15
	P059321			ADJUST FOR TAX	(\$0.01)
	P059321			DN6313 PROTECH CUSTOM - OREGON	\$217.15
	P059322	INV206344	260543	SCA-SM02-3A SAFARI CUSTOM - SU	\$863.37
	P059322			SCA-SM02-3A SAFARI CUSTOM - SU	\$863.37
	P059322			TRANSPORTATION	\$25.64
	P059322			SCA-SM02-3A SAFARI CUSTOM - SU	\$863.37
	P059315	INV207352	260931	ADJUST FOR TAX	(\$0.01)
	P059315			DN6313 PROTECH CUSTOM - OREGON	\$217.15
	P059315			SCA-SM02-3A SAFARI CUSTOM - SU	\$863.37
	P059315			SHIPPING	\$11.85
	P059357	INV207360		SCA-SM02-3A SAFARI CUSTOM - SU	\$863.37
	P059357			SHIPPING	\$10.79
NORTHWEST EMERGENCY PHYSICIANS INC		215693196	260681	MED CLRNC 18-13695 WYCKOFF	\$318.00
OXARC INC		60198329	260549	OXYGEN CYLINDER RENTAL-JULY	\$8.34
P.S. MEDIA INC		171898	260683	HUMAN TRAFFICKING ADVERTISEMNT	\$6,612.00
RED LION HANFORD HOUSE		23350	260692	TC HUMAN TRAFFICKING HOTEL EXP	\$1,420.34
RINGOLD EMBROIDERY		535	260564	CODE ENFORCEMENT EMBROIDERY	\$9.77
		542		NAME PATCHES GEORGE/CLARY	\$23.35
		544	260693	NAME PATCHES SMITH/STOHEL/LAWR	\$35.02
		547	260836	REFLECTIVE BACK ON JACKET	\$9.55
STEEBER'S LOCK SERVICE		285754	260572	DRILL AND OPEN LOCK	\$86.88
		547554		2X DUP FORD KEYS	\$9.45
STERICYCLE INC		3004357011	260573	BIO WASTE DISPOSAL FEE	\$10.36



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
TREASURE VALLEY COFFEE CO		102422	260711	RPD COFFEE DELIVERY	\$120.94
VERIZON WIRELESS	P059496	9809367741	260955	JUNE WIRELESS NASPO	\$495.74
	P059491	9811223209		JULY WIRELESS NASPO	\$599.37
	P059493	9811794838		JULY WIRELESS CHARGES	\$4,849.55
XEROX CORPORATION		094022746	260723	LX5-691308 BASE/PRINTS-JULY	\$213.21
		094140092		LX5-691344 BASE/PRINTS-JULY	\$262.13
		094140093		LX5-694258 BASE/PRINTS-JULY	\$195.41
		094140094		MX4-345491 BASE/PRINTS-JULY	\$538.73
		094140095		MX4-345537 BASE/PRINTS-JULY	\$269.38
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$306.24
				TELEPHONE CHARGE 8/1-8/31/18	\$6.82
POLICE TOTAL ****					\$155,252.88
Division:	210	ADMINISTRATIVE SERVICES			
BANK OF AMERICA		TXN00040223	260879	Varidesk-STANDING MAT-CK	\$65.16
		TXN00040230		Varidesk-STANDING ERGO DESK-CK	\$537.58
		TXN00040449		PANERA BREAD-ASD MILESTONES	\$3.14
		TXN00040451		PANERA BREAD-ASD MILESTONES	\$7.35
		TXN00040471		PANERA BREAD-ASD MILESTONES	\$40.05
		TXN00040474		PANERA BREAD-ASD MILESTONES	\$5.42
BOTTINEAU, IRMA J		18-296 BOTTINEAU	260912	18-296 PURCHASING & CONT ES	\$22.45
US BANK		TXN01400000685525	260583	ASD RECOGNITION AWARDS	\$19.55
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$38.64
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$19.99
ADMINISTRATIVE SERVICES TOTAL ****					\$759.33
Division:	211	FINANCE			
BANK OF AMERICA		TXN00040174	260879	THESTAMPMAKER - Purchase	\$115.48
		TXN00040194		GOTPRINT.COM - CUSTOMER SERVIC	\$1,760.36
		TXN00040214		STAPLES - Purchase	\$47.26
		TXN00040261		BD OF ACCOUNTANCY 01200 - Purc	\$255.00
		TXN00040299		FRED-MEYER #0286 - Purchase	\$40.31
		TXN00040377		CASA MIA - RICHLAND - Purchase	\$71.18
		TXN00040441		THE HOME DEPOT #4746 - Purchas	\$25.67
		TXN00040496		Varidesk - Purchase	\$543.02
		TXN00040596		NATIONAL NIGHT OUT - Purchase	\$256.00
COLUMBIA INDUSTRIES SUPPORT LLC		0068686	260774	ON SITE SHREDDING WO #0114465	\$35.18
		0068744		ON SITE SHREDDING WO #0113700	\$63.00
GARDA CL NORTHWEST INC		10411727	260798	ARMORED CAR SRVCS JULY 2018	\$491.48
JETPAY PAYMENT SERVICES, FL, LLC		2020480	260808	MERCHANT SRVC CHRGS JULY 18	\$39,906.32
REDSSON LTD		197924	260831	PORTAL SERVICE LOCATES-JULY	\$258.00
RETAIL LOCKBOX INC		18074812	260832	UB PYMT PROCESSING JULY 18	\$2,541.67



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
STATE AUDITOR'S OFFICE		L126469	260845	AUDIT SERVICES-JULY 2018	\$6,954.57
US BANK		TXN01010189848732	260583	TABLETOP FANS	\$69.33
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$38.64
	P059493			JULY WIRELESS CHARGES	\$48.58
XEROX CORPORATION		094022747	260874	MX4-346672 BASE/PRINTS- JULY	\$288.20
		094140096		LX5-692029 BASE/PRINTS-JULY	\$230.61
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$0.22
				TELEPHONE CHARGE 8/1-8/31/18	\$75.97
				TELEPHONE CHARGE 8/1-8/31/18	\$132.66
FINANCE TOTAL ****					\$54,248.71
Division:	212	PURCHASING			
CANON FINANCIAL SERVICES, INC	S017910	19112293	260913	COPIER LEASE & USAGE CHARGES	\$211.15
	S017910			COPIER LEASE & USAGE CHARGES	\$52.79
CITY OF RICHLAND		07/2018 JUL	260768	Warehouse - City Shops	\$809.77
ORKIN EXTERMINATING INC	S017798	171721113	260548	PEST CONTROL SERVICES FOR BLDG	\$33.56
	S017798			PEST CONTROL SERVICES FOR BLDG	\$33.57
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$25.21
	P059493			JULY WIRELESS CHARGES	\$19.33
XEROX CORPORATION	S017810	094022749	260591	XEROX 7855 LEASE FOR 2018, S/N	\$41.14
	S017810			XEROX 7855 LEASE FOR 2018, S/N	\$164.55
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$59.50
				TELEPHONE CHARGE 8/1-8/31/18	\$43.41
PURCHASING TOTAL ****					\$1,493.98
Division:	213	INFORMATION TECHNOLOGY			
BANK OF AMERICA		TXN00040167	260879	DELL,DOCKING STATION WITH POWE	\$233.48
		TXN00040186		AMAZON,USB ETHERNET ADAPTER	\$32.34
		TXN00040193		AMAZON,PORTABLE EXTERNAL HARD	\$52.26
		TXN00040207		GODADDY.COM,SSL CERTIFICATE	\$699.98
		TXN00040219		DELL,90 WATT ADAPTER	\$78.72
		TXN00040224		DMI DELL K-12/GOVT - CREDIT S	(\$2,022.54)
		TXN00040228		OFFICE DEPOT,OFFICE SUPPLIES	\$9.55
		TXN00040237		THE HOME DEPOT,LADDER AND CLIP	\$112.12
		TXN00040238		OFFICE DEPOT,OFFICE SUPPLIES	\$89.22
		TXN00040272		STAPLES - Purchase	\$67.55
		TXN00040320		CABLES FOR LESS,7 METER FIBER	\$216.81
		TXN00040340		AMAZON,PRINTER CABLE ADAPTER	\$17.03
		TXN00040366		VELOCITEACH,CAPM EXAMS	\$204.26
		TXN00040597		TECH CONFERE..., SHAREPOINT FES	\$2,250.00
BIZODO INC SEAMLESS DOCS	P059466	2301	260754	SEAMLESS SUBSCRIPTION DIGITAL	\$16,150.00
CANON FINANCIAL SERVICES, INC		19112292	260760	CANON-IRC5550I-XLG04987-AUG	\$100.98



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CASELLE INC	P058690	89531	260763	Animal License Software Monthl	\$169.33
EXPRESS EMPLOYMENT PROFESSIONALS	S017914	20942006	260792	GUADALUPE GALVAN, ERP DATA ENT	\$930.40
	S017914			JENSEN TROUTMAN, ERP DATA ENTR	\$744.32
	S017914	20977435		GUADALUPE GALVAN, ERP DATA ENT	\$930.40
	S017914			JENSEN TROUTMAN, ERP DATA ENTR	\$465.20
PARAMOUNT COMMUNICATIONS INC	P059399	34424	260826	INSTALL 22 AP'S AT THE LIBRARY	\$1,232.61
SMARSH, INC.	S017774	INV00388398	260568	WEB ARCHIVE RENEWAL FOR ONE YE	\$328.77
	S017774			ANNUAL RENEWAL MESSAGE ARCHIVI	\$1,130.00
	S017774			WEB ARCHIVE RENEWAL FOR ONE YE	\$432.68
US BANK		TXN94500510604780	260583	ANTI-FATIGUE MATS	\$63.82
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$15.02
	P059493			JULY WIRELESS CHARGES	\$334.08
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$249.80
				TELEPHONE CHARGE 8/1-8/31/18	\$43.41
INFORMATION TECHNOLOGY TOTAL ****					\$25,361.60
Division:	220	HUMAN RESOURCES			
BANK OF AMERICA		TXN00040157	260879	DELL,DISPLAY PRIVACY FILTER	\$84.05
		TXN00040159		CDW GOVT,PHASER 6510/DN	\$270.41
		TXN00040162		STAPLES - PAPER	\$82.01
		TXN00040180		NWPPA - CHIEF EL ENGINEER POST	\$115.00
		TXN00040187		ICMA - CHIEF EL ENGINEER POST	\$74.25
		TXN00040189		NPELRA - JANUS WEBINAR AJ	\$299.00
		TXN00040197		YOURMEMBERSHIP-CHIEF EL ENGINE	\$350.00
		TXN00040200		AWC - CHIEF EL ENGINEER POST	\$50.00
		TXN00040250		SHRM- RETTIG MEMBERSHIP	\$209.00
		TXN00040263		STAPLES - POCKET FILES/CLOCK	\$160.66
		TXN00040268		WORLDATWORK - JUBB MEMBERSHIP	\$265.00
		TXN00040272		STAPLES - Purchase	\$3.86
		TXN00040339		STAPLES - PRIVACY SCREEN REFUN	(\$81.40)
		TXN00040380		STAPLES - LABELS	\$11.22
		TXN00040395		AWC - MARKETING SPECIALIST POS	\$50.00
		TXN00040398		STAPLES-COMPOSITION BOOKS	\$8.67
		TXN00040455		APA-MARKETING SPECIALIST POST	\$195.00
		TXN00040499		HARRINGTON'S- PEREZ RETIREMENT	\$74.39
		TXN00040500		STAPLES - FOLDERS	\$28.43
		TXN00040509		HARRINGTON'S-ROE RETIREMENT PL	\$74.39
		TXN00040510		HRCI- PARKER RECERT	\$150.00
		TXN00040522		AWC - PLANNING MANAGER RE-POST	\$50.00
		TXN00040531		ICMA - PLANNING MANAGER RE-POS	\$74.25
		TXN00040533		SHRM - PARKER RECERTIFICATION	\$100.00
		TXN00040560		STAPLES - HOOK, LAMINATE, ENVL	\$117.85



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CABOT DOW ASSOCIATES INC		JULY 2018	260759	JULY CONSULTING-IUOE/SEWTG	\$742.50
CANON FINANCIAL SERVICES, INC		19112292	260760	CANON-IRC5550I-XLG04987-AUG	\$5.78
		19112294		CANON-IRC55501-XLG04984-AUG	\$326.93
EMPLOYMENT SCREENING SERVICES, INC		40290641194	260627	BACKGROUND/REFERENCE CHECKS	\$112.50
HYAS GROUP LLC		2734	260804	Q3 2018 COMP CONSULT FEE	\$9,500.00
		2735		Q3 2018 CONSULTING FEE-FIRE	\$1,500.00
		2736		Q3 2018 RHS CONSULT FEE	\$1,500.00
TALENT WISE INC		103008548	260850	BACKGROUND CHECKS	\$200.38
		103455026		BACKGROUND CHECKS	\$3.62
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$38.64
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$71.84
HUMAN RESOURCES TOTAL ****					\$16,818.23
Division:	300	COMMUNITY &DEVELOPMENT SERVICE			
ABADAN INC		AR29308	260740	LG FORMAT SCANNER	\$155.24
BANK OF AMERICA		TXN00040318	260879	FAIRCHILD CINEMAS - SHARED VAL	\$150.00
		TXN00040483		ASSOC OF WA CITIES - REGISTRAT	\$350.00
		TXN00040505		STAPLES - PAPER, PAPERCLIPS, F	\$53.24
		TXN00040544		SUN WEST SPORTSWEAR - STAFF SH	\$80.09
		TXN00040579		STAPLES - FOLDERS	\$86.33
VERIZON WIRELESS	P059496	9809367741	260955	JUNE WIRELESS NASPO	\$57.46
	P059491	9811223209		JULY WIRELESS NASPO	\$57.38
	P059493	9811794838		JULY WIRELESS CHARGES	\$77.28
XEROX CORPORATION		094140089	260874	MX4-343179 BASE/PRINTS-JUL	\$465.28
		094140091		LX5-692207 BASE/PRINTS-JULY	\$81.51
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$6.19
				TELEPHONE CHARGE 8/1-8/31/18	\$111.89
				TELEPHONE CHARGE 8/1-8/31/18	\$27.45
				TELEPHONE CHARGE 8/1-8/31/18	\$20.30
				TELEPHONE CHARGE 8/1-8/31/18	\$19.93
				TELEPHONE CHARGE 8/1-8/31/18	\$20.24
COMMUNITY &DEVELOPMENT SERVICE TOTAL ****					\$1,819.81
Division:	301	DEVELOPMENT SERVICES			
BANK OF AMERICA		TXN00040181	260879	STAPLES - CALCULATOR, KEYBOARD	\$74.07
		TXN00040222		STAPLES - ENG.SCALE	\$59.77
		TXN00040341		GOTPRINT.COM - JENNINGS BUSINE	\$11.50
		TXN00040544		SUN WEST SPORTSWEAR - STAFF SH	\$53.39
BENTON CLEAN AIR AUTHORITY		2018-COR-Q3	260910	3RD QTR 2018 ASSESSMENT PYMT	\$14,869.22
US BANK		TXN85500503767272	260583	ADJUSTABLE DESK	\$542.99
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$508.19
WATER SOLUTIONS INC		19233	260870	3 WTR MACHINES - AUGUST 2018	\$16.29



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WATER SOLUTIONS INC		19233	260870	3 WTR MACHINES - AUGUST 2018	\$39.63
DEVELOPMENT SERVICES TOTAL****					\$16,175.05
Division:	302	REDEVELOPMENT			
BANK OF AMERICA		TXN00040521	260879	BENTON COUNTY AUDITOR - LIEN F	\$41.00
		TXN00040561		FEDEX 782013206621 - POSTAGE,	\$31.37
REDEVELOPMENT TOTAL****					\$72.37
Division:	303	LIBRARY			
BANK OF AMERICA		TXN00040168	260879	STAPLES - Purchase	\$363.56
		TXN00040173		MIDWEST DVD	\$460.56
		TXN00040178		INGRAM BOOKS	\$23.65
		TXN00040185		WAL-MART #3261 - Purchase	\$4.08
		TXN00040206		BLACKSTONE AUDIO	\$135.00
		TXN00040210		INGRAM BOOKS	\$989.42
		TXN00040217		INGRAM BOOKS	\$204.04
		TXN00040218		INGRAM BOOKS	\$53.50
		TXN00040225		DEMCO	\$662.17
		TXN00040229		INGRAM AUDIOBOOK	\$27.36
		TXN00040239		INGRAM BOOKS	\$513.38
		TXN00040240		INGRAM AUDIOBOOK	\$21.98
		TXN00040251		INGRAM BOOKS	\$100.21
		TXN00040252		STAPLES - Purchase	\$6.90
		TXN00040257		RECORDED BOOKS FILM MOVEMENT	\$542.16
		TXN00040266		MIDWEST DVD	\$139.13
		TXN00040267		INGRAM BOOKS	\$38.66
		TXN00040277		INGRAM BOOKS	\$142.37
		TXN00040280		RECORDED BOOKS MODERN SCHOLAR	\$1,975.86
		TXN00040292		OVERDRIVE DIGITAL	\$1,102.27
		TXN00040295		OVERDRIVE DIGITAL	\$73.98
		TXN00040319		INGRAM BOOKS	\$824.82
		TXN00040325		INGRAM BOOKS	\$163.26
		TXN00040329		INGRAM BOOKS	\$16.99
		TXN00040359		INGRAM BOOKS	\$125.25
		TXN00040362		DEMCO INC - Purchase	\$157.69
		TXN00040382		INGRAM AUDIOBOOK	\$54.25
		TXN00040426		INGRAM BOOKS	\$570.24
		TXN00040436		BLACKSTONE AUDIO	\$306.74
		TXN00040445		STAPLES - Purchase	\$96.55
		TXN00040446		INGRAM BOOKS	\$91.55
		TXN00040447		PROQUEST DATABASE	\$976.58
		TXN00040454		DEMCO INC - Purchase	\$311.93



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00040456	260879	MIDWEST DVD	\$162.06
		TXN00040465		INGRAM BOOKS	\$196.58
		TXN00040469		BAKER & TAYLOR BOOKS	\$162.81
		TXN00040475		MIDWEST DVD	\$1,479.99
		TXN00040482		INGRAM AUDIOBOOK	\$31.71
		TXN00040506		INGRAM BOOKS	\$297.42
		TXN00040519		INGRAM BOOKS	\$416.67
		TXN00040536		TARGET 00023143 - Purch	\$41.57
		TXN00040539		INGRAM BOOKS	\$90.04
		TXN00040546		COSTCO WHSE #0486 - Purchase	\$49.51
		TXN00040565		INGRAM BOOKS	\$100.82
		TXN00040583		INGRAM BOOKS	\$85.92
		TXN00040593		OVERDRIVE DIGITAL	\$897.57
		TXN00040595		INGRAM VIDEO	\$22.74
		TXN00040599		INGRAM BOOKS	\$297.02
CITY OF RICHLAND		07/2018 JUL	260768	Library	\$5,135.85
		18-313 TALBOTT	260614	18-313 PNLA CONFERENCE	\$250.00
		18-314 ADAMS		18-314 PNLA CONFERENCE	\$665.29
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$75.29
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$150.79
LIBRARY TOTAL ****					\$21,885.74
Division:	330	PARKS & RECREATION ADMIN			
BANK OF AMERICA		TXN00040175	260879	SAFEWAY #0333 - Pool Meeting	\$90.86
		TXN00040176		SWIMOUTLET.COM - GUARD SUITS	\$209.55
		TXN00040192		GUARD SHIRTS	\$235.66
		TXN00040401		RECREATION STAFF SHIRTS	\$236.75
		TXN00040526		JIMMY JOHNS - 1702 - E - REC M	\$58.06
SCHIESSL, JOE		081518	260948	REIMB CHIN TRIAL MEAL EXPEN	\$45.38
				REIMB CHIN TRIAL MEAL EXPEN	\$50.96
VERIZON WIRELESS	P059496	9809367741	260955	JUNE WIRELESS NASPO	\$229.84
	P059491	9811223209		JULY WIRELESS NASPO	\$229.52
	P059493	9811794838		JULY WIRELESS CHARGES	\$1,241.41
PARKS & RECREATION ADMIN TOTAL ****					\$2,627.99
Division:	331	PARKS & REC - RECREATION			
BANK OF AMERICA		TXN00040156	260879	300 - Fanny Packs	\$63.16
		TXN00040158		WWW.JOINHOMEbase.COM - Timecar	\$9.95
		TXN00040164		OFFICE DEPOT - Phone for Pool	\$65.15
		TXN00040244		AMAZON MKTPLACE PMTS WWW. - OF	\$26.87
		TXN00040246		AMAZON MKTPLACE PMTS WWW. -OFF	\$8.19
		TXN00040247		Amazon.com - OFFICE SUPPLIES P	\$12.52



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00040259	260879	AMAZON MKTPLACE PMTS WWW. - OF	\$37.32
		TXN00040264		SIGNSIMPL LLC,PERSONAL PLAN	\$16.00
		TXN00040283		AMAZON MKTPLACE PMTS - OFFICE	\$161.26
		TXN00040296		500 - CASH BAGS	\$55.48
		TXN00040327		Amazon.com - OFFICE SUPPLIES P	\$27.16
		TXN00040346		SMART FOODSVC 52305752 - COFFE	\$77.93
		TXN00040357		AmazonPrime Membership - Purch	\$129.23
		TXN00040378		Amazon.com - OFFICE SUPPLIES P	\$30.65
		TXN00040391		LUAU - LEIS	\$50.98
		TXN00040394		LUAU - WATER	\$52.06
		TXN00040410		AMAZON MKTPLACE - HANDLE COVER	\$19.52
		TXN00040418		500 - KOOL GRIPS - HANDRAIL CO	\$719.20
		TXN00040419		AMAZON MKTPLACE - ANTI GLARE S	\$23.88
		TXN00040440		HOME DEPOT - MISTER PARTS	\$149.63
		TXN00040448		LUAU - HOSPITALITY ROOM	\$29.52
		TXN00040467		LUAU - CHAIR AND TABLE RENTAL	\$480.01
		TXN00040477		200 - CITY FAIR DUNK TANK	\$209.76
		TXN00040491		ICMA WEBINAR - ECONOMIC DEVELO	\$149.00
		TXN00040535		100 - OFFICE DEPOT -PAPER FOR	\$18.99
		TXN00040575		WWW.JOINHOMEBASE.COM -	\$9.95
		TXN00040586		100 - RED CROSS LEARN TO SWIM	\$1,010.00
CECIL'S MAGIC		080718	260513	HCS MAGIC PERFORMANCE AT NNO	\$418.00
DOGGIE STYLE GOURMET		000104	260622	HCS HOT DOGS AT NNO	\$977.40
DUARTE AGUILAR ENTERPRISES LLC		4	260524	HCS SHAVED ICE AT NAT NIGH OUT	\$814.50
ELIZABETH E TROST		JUNE 2018	260526	JUNE CLASS-6882	\$325.57
		MAY 2018		MAY CLASS-6881	\$320.25
FRONTIER	S018038	06/18 2061882614-	260923	TELEPHONE CHARGE 6/19/18 - 7/1	\$195.12
GLOWING SUN		JULY 2018	260925	SHOTOKAN KARATE CLASSES	\$205.10
		JUNE 2018		SHOTOKAN KARATE CLASSES	\$269.85
KUJ-FM		080818	260814	POLICE SVCS FOR LIVE@5 8 WKS	\$5,440.00
RICHLAND ACE HARDWARE		63520/1	260558	NEW LOCKS 400 GARDEN	\$13.01
TALENT WISE INC		103455026	260850	BACKGROUND CHECKS	\$81.14
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$96.12
				TELEPHONE CHARGE 8/1-8/31/18	\$6.19
				TELEPHONE CHARGE 8/1-8/31/18	\$37.16
PARKS & REC - RECREATION TOTAL ****					\$12,842.78
Division:	335	PARKS & REC - PARKS&FACILITIES			
ABM JANITORIAL NORTHWEST		12737194	260499	POOL CLEANING	\$1,652.00
AIREFCO INC		4034250	260742	PROGRAMMED STD TIER DISPLAY	\$837.33
		4034251		CAPACITORS	\$41.35
AQUATIC SPECIALTY SERVICES INC	S017946	15755	260503	DISCHARGE VALVE ASSEMBLY, ITEM	\$78.19



City Of Richland

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From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
AQUATIC SPECIALTY SERVICES INC	S017946	15755	260503	SHIPPING	\$23.89
	S017946			PH SENSOR PROBE, 10' CABLE, IT	\$282.36
	S017946			CHLORINE FREE DPD NO 1 AP011 0	\$238.40
	S017946			DISCHARGE VALVE ENHANCEMENT	\$130.32
	S017946			PH PHENOL RED AP130 6.8-8.4, I	\$120.89
ARANDA AND SONS, LLC		3672	260743	MULCH 33 YARDS	\$985.55
BANK OF AMERICA		TXN00040161	260879	HOME DEPOT - GOETHALS FENCING	\$544.02
		TXN00040199		AMAZON - COMFORT STATION MOPS	\$169.20
		TXN00040202		LOWES - DOOR HANDLE, LOCK	\$40.32
		TXN00040256		HARBOR FREIGHT - VISE GRIPS, T	\$58.60
		TXN00040262		DISPLAYS2GO - SIGN HOLDERS - C	\$158.00
		TXN00040272		STAPLES - Purchase	\$42.81
		TXN00040282		HOME DEPOT - PLAYGROUND REPAIR	\$47.11
		TXN00040285		AmazonPrime Membership -Office	\$14.11
		TXN00040291		LOWES - IRRIGATION PARTS	\$37.56
		TXN00040293		ACE - RAKE, WEEDER, TROWEL	\$55.35
		TXN00040332		HARBOR FREIGHT - POOL STEPS RE	\$73.72
		TXN00040342		AlaskaAirlines - RENTAL INSURA	\$70.00
		TXN00040356		ALASKA AIR - MOORE - TRIP #18-	\$571.60
		TXN00040360		HOME DEPOT - BUNGEE CORDS, CHA	\$94.50
		TXN00040368		HOME DEPOT - POOL SAFETY STEPS	\$90.83
		TXN00040371		ALASKA AIR - MOORE - TRIP #18-	\$80.00
		TXN00040372		BIG 5 SPORTING GOODS - BASKETB	\$32.55
		TXN00040392		AMAZON - SPLITTER CORD	\$236.41
		TXN00040399		AMAZON - ELEVATOR LIGHT CLIPS	\$7.27
		TXN00040406		AMAZON - FAN RELAY	\$33.39
		TXN00040431		WALMART - BRUSH, SHOCK, POLE	\$59.43
		TXN00040435		HOME DEPOT - IRRIGATION PARTS	\$18.33
		TXN00040443		THE HOME DEPOT #4746 - Purchas	\$20.44
		TXN00040450		THE HOME DEPOT #4746 - Purchas	\$60.15
		TXN00040466		AMAZON - HVAC PARTS - SHOPS	\$29.22
		TXN00040470		ACE- NAIL, BATTERIES	\$17.35
		TXN00040478		AMAZON - HVAC PARTS - SHOPS	\$504.30
		TXN00040484		PP TC INK - CITY FAIR GIVE-AWA	\$735.92
		TXN00040498		CASCADE RECREATION - PLAYGROUN	\$45.61
		TXN00040511		ACE - VEHICLE CLEANING SUPPLIE	\$20.17
		TXN00040516		AMAZON - HVAC PARTS - SHOPS	\$260.39
		TXN00040520		OFFICE DEPOT - OFFICE SUPPLIES	\$46.60
		TXN00040527		OFFICE DEPOT - BINDERS	\$18.90
		TXN00040548		TOTAL OFFICE CONCEPTS - KATIE'	\$162.90
		TXN00040555		HOME DEPOT - TAPE MEASURE, PEN	\$12.99



City Of Richland

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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00040555	260879	HOME DEPOT - PLYWOOD, FELT GUI	\$69.40
		TXN00040559		NAPA - WATER SPOT REMOVER	\$11.94
		TXN00040564		HOME DEPOT - PLYWOOD, PAINT	\$41.81
		TXN00040569		AMAZON - OFFICE SUPPLIES	\$129.51
BENTON COUNTY SHERIFF'S OFFICE		07/18 WORKCREW II	260749	WORK CREW II-JUL 2018	\$8,447.90
CITY OF RICHLAND		07/2018 JUL	260768	ORV Park	\$669.81
				703 Building	\$696.36
				Facilities	\$84,683.70
				Facilities - City Shops	\$1,500.78
				Pool	\$3,225.77
				Parks Maintenance - City Shops	\$1,040.39
				Parks - Water Fountains	\$1,336.26
				Pocket Park - Pike Ave	\$38.79
				Dock - Lee Blvd	\$1,739.37
COMPLETE CLEANING SYSTEMS		76380	260776	MACHINE SCRUB WAREHOUSE	\$185.50
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		3627-596623	260778	POLICE STATION LAMPS	\$114.68
DEPENDABLE APPLIANCE CO		59834	260522	GASKET	\$11.35
EWING IRRIGATION PRODUCTS INC		5293105	260529	IRRIGATION PARTS	\$168.85
		5943494		TURFACE MOUND CLAY	\$438.61
		5977365		TURFACE MOUND CLAY	\$175.44
		6005643		RAINBIRDS	\$97.41
FARMERS EXCHANGE		56322	260530	GAS BLOWER	\$434.39
		56487		BATTERY TRIMMER	\$347.52
		56745		CHAIN SAW/EDGER/TRIMMER	\$1,085.85
FIELD INSTRUMENTS & CONTROLS INC	S017993	167971	260922	EXPEDITE FEE	\$81.45
	S017993			FREIGHT	\$150.29
	S017993			PRESSURE SWITCH, 402 SERIES DU	\$436.57
FRONTIER	S018038	06/18 2061882614-	260923	TELEPHONE CHARGE 6/19/18 - 7/1	\$1,117.57
	S018038			TELEPHONE CHARGE 6/19/18 - 7/1	\$32.62
HERC RENTALS INC		30192963-001	260536	TRACK LOADER W/ TRAILER	\$306.25
IRRIGATION SPECIALISTS INC		1254754-01	260807	IRRIGATION BOX	\$88.65
KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY		439233	260811	JUMBO T LID	\$80.47
MID AMERICAN RESEARCH CHEMICAL		0643135-IN	260818	AEROSOL DISPENSER	\$357.91
MILLER PAINT COMPANY INC		30956477	260546	FIELD PAINT	\$78.08
		30979023	260820	FIELD PAINT	\$234.25
		30983354		SEMIGLOSS PAINT	\$31.44
OXARC INC		30418294	260824	SEMIANNUAL MAINT FIRE SUP-COMC	\$206.34
		30429000		CO2	\$182.99
		30430254		CO2	\$194.39
PLATT ELECTRIC SUPPLY		T006716	260553	LIGHTS/PARTS	\$287.69
POOL CARE PRODUCTS INC		137441	260554	WADER POOL TEST KIT	\$104.26



City Of Richland

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From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
POOL CARE PRODUCTS INC		137442	260554	WADER POOL CHEMICALS	\$244.35
		137665	260828	WADING POOL CHEMICALS	\$23.01
RICHLAND ACE HARDWARE		216100/2	260558	FUSE/FUSE PULLER	\$29.30
		216172/2	260833	PVC NIPPLE	\$3.25
		216187/2		IRRIGATION PARTS	\$60.65
		216192/2		KNIFE/TAPE MEASURE/CORD	\$33.20
		216193/2		ELECTRICAL WINGNUTS	\$2.16
		216199/2		WRENCH	\$34.73
		63439/1	260558	PVC BUSHING	\$5.83
		63442/1		VINYL TUBE	\$1.14
		63467/1		ADHESIVE	\$10.85
		63475/1		24" LEVEL	\$10.85
		63478/1		SEAL TAPE/PLIERS/SOCKET SET	\$94.46
				SEAL TAPE/PLIERS/SOCKET SET	\$2.17
		63485/1		MAGLITE FLASHLIGHT	\$28.23
		63486/1		FASTENERS	\$1.28
		63550/1	260833	QWIK FIX COUPL/COUPLE/NIPPLE	\$64.12
		63551/1		DRILL BIT SET/PAINT/SPRING	\$25.60
				DRILL BIT SET/PAINT/SPRING	\$62.95
		63575/1		DRILL BIT SET/FASTENERS	\$70.51
		63591/1		CASTERS	\$67.29
		63596/1		CASTERS	\$32.56
		63620/1		WET/DRY VAC/PAINTING SUPPLIES	\$29.17
				WET/DRY VAC/PAINTING SUPPLIES	\$27.02
		63627/1		BATTERIES	\$6.51
SPRAGUE PEST SOLUTIONS		3606694	260844	JULY 2018 MONTHLY SERVICE-RPD	\$179.19
STANDARD PLUMBING HEATING CONTROLS		35489	260570	ACTUATOR	\$258.96
STAR RENTALS & SALES		328495-11	260571	PLATE COMPACTOR	\$1,031.70
STEEBER'S LOCK SERVICE		545985	260572	MASTER LOCKS	\$70.32
STONEWAY ELECTRIC SUPPLY		S102479402.001	260847	DIMMING SWITCHES	\$905.95
		S102488072.001		REFLECTOR HALOGEN LAMPS	\$65.96
		S102488084.001		SINGLE FUSED CONNECTOR KIT	\$52.84
SUNBELT RENTALS INC		80732322-0001	260574	CONCRETE PLANER RENTAL	\$381.84
		81052935-0001	260848	AERATOR	\$174.14
THE PERSONAL TOUCH CLEANING INC		83015	260703	JANITOR SERVICES-BLDG 100-JUL	\$2,531.63
		83016		JANITOR SERVICES-BLDG 200-JUL	\$761.28
		83017		JANITOR SERVICES-BLDG 300-JUL	\$590.06
		83074	260577	JANITOR SERVICES-RCC-JULY	\$4,098.15
		83075		JANITOR SERVICES-LIBRARY-JULY	\$8,255.58
THERMAL SUPPLY INC		6629903	260852	WALL PIPE/ADHESIVE	\$148.31
TOTAL FILTRATION SERVICES INC	S018005	PSV1806697	260858	AIR FILTER, 20 X 25 X 2, MERV	\$365.94



City Of Richland

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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
TOTAL FILTRATION SERVICES INC	S018005	PSV1806697	260858	AIR FILTER, 12 X 24 X 2, MERV	\$68.29
	S018005			AIR FILTER, 24 X 24 X 2, MERV	\$49.52
	S018005			AIR FILTER, 20 X 20 X 2, MERV	\$590.35
	S018005			AIR FILTER, 16 X 20 X 2, MERV	\$401.91
	S018005			ADJUST TAX	(\$0.01)
WILBUR ELLIS COMPANY		12115198	260719	RANGER PRO	\$366.53
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$97.50
PARKS & REC - PARKS&FACILITIES TOTAL ****					\$141,940.07
Division:	338	PARKS & REC - PROJECT ADMIN			
BANK OF AMERICA		TXN00040201	260879	DRI PRINTING - PARKS RANGER PA	\$74.12
CANON FINANCIAL SERVICES, INC		19112292	260760	CANON-IRC5550I-XLG04987-AUG	\$53.08
PARKS & REC - PROJECT ADMIN TOTAL ****					\$127.20
Division:	900	NON-DEPARTMENTAL			
ARBAUGH & ASSOCIATES INC		1690	260600	ARBAUGH CONTRACT FEES-JULY 18	\$1,628.27
BANK OF AMERICA		TXN00040152	260879	FACEBK - RICHLAND ROAD TRIP AD	\$71.39
		TXN00040171		FACEBK - RICHLAND ROAD TRIP AD	\$25.11
EMERALD OF SIAM		CIP2018-004(1)	260527	50% REIMBURSE PER CIP CONTRACT	\$3,414.23
TOTAL OFFICE CONCEPTS INC	P059353	INV51942	260859	"COOLMESH" MID-BACK SYNCHRO-TI	\$2,554.27
NON-DEPARTMENTAL TOTAL ****					\$7,693.27
GENERAL FUND Total ***					\$571,936.24
FUND	101	CITY STREETS			
Division:	401	STREETS MAINTENANCE			
ADVANCED SIGNAL & CONTRACTING LLC	P058698	2669	260500	2018 RAILROAD CROSSING INSPECT	\$320.00
BANK OF AMERICA		TXN00040233	260879	STAPLES - Purchas	\$47.78
		TXN00040272		STAPLES - Purchase	\$6.95
		TXN00040312		THE HOME DEPOT #4746 - Purchas	\$35.77
		TXN00040331		SKILLPATH / NATIONAL - Purchas	\$183.64
		TXN00040341		GOTPRINT.COM - BOOTH BUSINESS	\$11.50
		TXN00040427		THE HOME DEPOT #4746 - Purchas	\$18.61
		TXN00040486		WM SUPERCENTER #3261 - Purchas	\$31.17
		TXN00040487		WM SUPERCENTER #3261 - Purchas	\$4.60
		TXN00040517		THE HOME DEPOT #4746 - Purchas	\$32.43
		TXN00040573		WM SUPERCENTER #3261 - Purchas	\$63.38
		TXN00040587		COSTCO WHSE #0486 - Purchase	\$57.54
BEAVER BARK & ROCK		899398	260505	CONCRETE	\$231.30
		899468		CONCRETE	\$314.92
		899580		CONCRETE	\$158.53
		900356		CONCRETE	\$158.53
BENTON PUD		07/18-39091002	260507	WYE LIGHTS-BADGER REPEATER	\$90.93



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CANON FINANCIAL SERVICES, INC		19112292	260760	CANON-IRC5550I-XLG04987-AUG	\$11.48
CITY OF RICHLAND		07/2018 JUL	260768	Streets	\$90.89
				Streets - City Shops	\$1,123.77
		07/2018-27	260515	#27 LANDFILL FEES	\$10.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		3627-595076	260918	LID STRIP/PHOTO CONTRL STEM	\$146.18
FRONTIER	S018038	06/18 2061882614-	260923	TELEPHONE CHARGE 6/19/18 - 7/1	\$57.07
	S018038			TELEPHONE CHARGE 6/19/18 - 7/1	\$32.62
GRANITE CONSTRUCTION COMPANY	P059471	1427212	260799	1/2"HMA64-28	\$141.18
	P059471			1/2"HMA64-28	\$213.18
	P059471			1/2" HMA64-28, INV #1427212	\$70.59
HERC RENTALS INC		30082200-001-	260635	TAX DUE	\$4.05
		30198288-001	260536	LIQUID PROPANE 14GAL	\$61.53
		30203312-001		LIQUID PROPANE 12GAL	\$52.00
INLAND ASPHALT CO	P059473	2656224	260806	HMA 64-28 35 MODIFIED, INV	\$321.94
	P059473	2656742		HMA 64-28 35 MODIFIED, INV	\$121.25
	P059473	2657468		HMA 100 1/2" 64-28 35, INV	\$69.07
TOTAL COLLISION AND INJURY CARE LLC		1356	260708	TOTAL CARE - DOT PHYSICALS	\$200.00
VERIZON WIRELESS	P059496	9809367741	260955	JUNE WIRELESS NASPO	\$57.46
	P059491	9811223209		JULY WIRELESS NASPO	\$57.38
	P059493	9811794838		JULY WIRELESS CHARGES	\$283.25
WESTERN CONCRETE ACCESSORIES		28018	260590	STEEL EDGER	\$18.08
		28022		TROWELS	\$75.08
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$24.78
STREETS MAINTENANCE TOTAL ****					\$5,010.41
CITY STREETS Total ***					\$5,010.41
FUND 106	TRANSPORTATION BENEFIT DIST				
Division:	000				
PORTER, MILTON		AXA7556	260690	REFUND-TDB FEE-NOT IN RICHLAND	\$20.00
UNASSIGNED TOTAL ****					\$20.00
TRANSPORTATION BENEFIT DIST Total ***					\$20.00
FUND 112	INDUSTRIAL DEVELOPMENT FUND				
Division:	305	ECONOMIC DEVELOPMENT			
ARBAUGH & ASSOCIATES INC		1690	260600	ARBAUGH CONTRACT FEES-JULY 18	\$166.14
BANK OF AMERICA		TXN00040538	260879	SQ ICSC- REGISTRATION, TRIP 1	\$125.00
		TXN00040551		TRIMET TVM - GROUND TRANSP.-TR	\$5.00
		TXN00040567		SPOKANE INTERN. - PARKING, TRI	\$10.00
CITY OF RICHLAND		07/2018 JUL	260768	Industrial Development Center	\$500.42
TRIDEC		3473	260954	2QTR 2018 CONTRACT PMT #107-18	\$7,500.00



City Of Richland

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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ECONOMIC DEVELOPMENT TOTAL****					\$8,306.56
Division:	306	ECONOMIC DEVELOPMENT PROJECTS			
CITY OF RICHLAND		07/2018 JUL	260768	Community Development	\$66.09
PERMIT SURVEYING INC		17100-4.inv	260935	HORN RAPIDS BINDING SITE PLAN	\$3,842.50
ECONOMIC DEVELOPMENT PROJECTS TOTAL****					\$3,908.59
INDUSTRIAL DEVELOPMENT FUND Total ***					\$12,215.15
FUND	117	CRIMINAL JUSTICE SALES TAX			
Division:	131	CJST POLICE ACTIVITY			
101 CLEANERS		07/18-9427360	260592	UNIFORM LAUNDRY SRVCS-JULY	\$158.05
BANK OF AMERICA		TXN00040287	260879	PAYPAL HALEYSTRATE - MATHENY/	\$1,800.00
		TXN00040301		BUDGET.COM - RENTAL CAR 18-316	\$150.78
		TXN00040314		DELTA AIR 0062331583466 - WO	\$588.60
		TXN00040315		THE HOME DEPOT - BAIT STATION	\$22.71
		TXN00040323		SQ RONALD SANDERS - EDWARDS R	\$295.00
		TXN00040326		DELTA AIR - MATHENY 18-316	\$588.60
		TXN00040354		AMAZON - BOOTS/SHOE CLEANER	\$218.47
		TXN00040385		PAYPAL TAPRACTACT - PETERSEN	\$400.00
FOSTER PEPPER PLLC		08162018	260794	CIVIL SERVICE CONFERENCE REG.	\$350.00
RIVER CITY TOWING INC		16396	260565	TOW CHARGE	\$48.87
		16400		TOW CHARGE	\$48.87
		16505		TOW CHARGE PLUS MILEAGE	\$167.24
		16506		TOW CHARGE	\$48.87
		16507		TOW CHARGE	\$48.87
		16510	260837	TOW CHARGE	\$48.87
		16514	260694	TOW CHARGE PLUS MILEAGE	\$76.02
		16520	260837	TOW CHARGE	\$48.87
		16525		TOW CHARGE	\$48.87
		16527		TOW CHARGE	\$48.87
SAN DIEGO POLICE EQUIPMENT CO	P059294	633129	260947	SIM-5501001 SIMUNITION .38CAL	\$326.05
	P059294			SIM-5320761 SIMUNITION 9MM FX	\$2,100.67
	P059294			ADJUST FOR TAX	\$0.01
CJST POLICE ACTIVITY TOTAL ****					\$7,633.16
CRIMINAL JUSTICE SALES TAX Total ***					\$7,633.16
FUND	150	HOTEL/MOTEL FUND			
Division:	307	HOTEL/MOTEL TAX			
BANK OF AMERICA		TXN00040243	260879	101 CLEANERS - GeoCoin Signal	\$76.02
		TXN00040245		WPY Compass Creek Designs - Ge	\$1,258.61



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00040330	260879	WPY Compass Creek Designs - Ge	\$475.13
THREE RIVERS ROAD RUNNERS		C023-18	260578	2018 RUN FEST SPONSORSHIP	\$1,913.91
TRI CITIES VISITOR & CONVENTION BUREAU		156401	260862	TCVCB MONTHLY DUES-JULY 18	\$19,134.14
HOTEL/MOTEL TAX TOTAL ****					\$22,857.81
HOTEL/MOTEL FUND Total ***					\$22,857.81
FUND 151	SPECIAL LODGING ASSESSMENT				
Division:	339	TOURISM PROMOTION AREA			
TRI CITIES VISITOR & CONVENTION BUREAU		JULY 2018	260862	SPECIAL LODGING ACCESS JULY 18	\$57,507.69
TOURISM PROMOTION AREA TOTAL ****					\$57,507.69
SPECIAL LODGING ASSESSMENT Total ***					\$57,507.69
FUND 153	COMMUNITY DEV BLOCK GRANT				
Division:	308	CDBG PROGRAM			
NWACDM		2018 NWACDM CONF	260682	NWACDM DUES/REGISTRATION FEES	\$162.50
TU DECIDES MEDIA INC		2018-28349	260864	AD 2019 CDBG/HOME PUB HEARING	\$75.00
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$6.48
CDBG PROGRAM TOTAL ****					\$243.98
COMMUNITY DEV BLOCK GRANT Total ***					\$243.98
FUND 154	HOME FUND				
Division:	309	HOME PROGRAM			
NWACDM		2018 NWACDM CONF	260682	NWACDM DUES/REGISTRATION FEES	\$162.50
TU DECIDES MEDIA INC		2018-28349	260864	AD 2019 CDBG/HOME PUB HEARING	\$75.00
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$6.48
HOME PROGRAM TOTAL ****					\$243.98
HOME FUND Total ***					\$243.98
FUND 301	STREETS CAPITAL CONSTRUCTION				
Division:	000				
ALLSTAR CONSTRUCTION GROUP INC	P059113	137-18/PMT 2 FINA	260597	RETAINAGE	(\$3,258.28)
UNASSIGNED TOTAL ****					(\$3,258.28)
Division:	402	ARTERIAL STREETS			
3M	S018006	9401742738	260876	DIAMOND GRADE SHEETING, FLUOR	\$757.49
	S018006	9401748698		ELECTROCUT TRANSPARENT FILM, B	\$371.41
A CORE INC	P058790	357354	260737	2018 ADA RAMPS - 06-18:	\$325.80
AAA CONCRETE, INC	P059472	144	260739	5.5 SACK MIXED CONCRETE, INV #	\$716.76
	P059472			5.5 SACK MIXED CONCRETE, INV #	\$955.68
	P059472	152		5.5 SACK MIXED CONCRETE, INV #	\$657.03
	P059472			5.5 SACK MIXED CONCRETE, INV #	\$537.57



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
AAA CONCRETE, INC	P059472	152	260739	5.5 SACK MIXED CONCRETE, INV #	\$597.30
	P059472			5.5 SACK MIXED CONCRETE, INV #	\$477.84
	P059472			DELVO ADDITIVE, INV #152 7/24	\$10.43
	P059472			5.5 SACK MIXED CONCRETE, INV #	\$597.30
	P059472			DELVO ADDITIVE, INV #152 7/24	\$10.43
	P059472			DELVO ADDITIVE, INV #152 7/24	\$10.43
	P059472			5.5 SACK MIXED CONCRETE, INV #	\$597.30
ALLSTAR CONSTRUCTION GROUP INC	P059113	137-18/PMT 2 FINA	260597	2018 ADA RAMPS - ROAD - 137-18	\$65,165.58
AMERICAN ROCK PRODUCTS INC	P059455	344720	260502	5/8 TOP COURSE, INV #344720	\$143.57
	P059454	350537		ENVIRONMENTAL SURCHARGE, INV:	\$10.86
	P059454			3500 PSI EXTERIOR, INV: 350537	\$548.43
	P059454			DELVO-M.B., INV: 350537 7/19/	\$32.58
	P059455	352522		5/8 TOP COURSE, INV #352522	\$159.22
BANK OF AMERICA		TXN00040367	260879	Record Interlocal Agreement	\$105.63
BERGER ABAM ENGINEERS INC	S054546	323327	260509	CO #4 - CONSTRUCTION SUPPORT	\$63,982.40
CASEY, BRIAN		051118	260512	1305 PUTNAM-REIMB-SIDEWALK RPR	\$567.35
CONNELL OIL INC	S018014	0227834-IN	260917	TOLUENE - 55 GALLON DRUM	\$643.29
GRANITE CONSTRUCTION COMPANY	P059471	1427212	260799	1/2" HMA64-28	\$283.77
IMT INC		9888	260805	QUEENSGT/CPT M18110	\$2,141.50
		9983	260928	M18171 MAT TEST-HENDERSON LP	\$262.50
INLAND ASPHALT CO	P059473	2656742	260806	HMA 64-28 35 MODIFIED, INV	\$119.46
	P059473	2657468		HMA 100 1/2" 64-28 35, INV	\$115.12
RHIZA A+D ARCHITECTURE + DESIGN	P059102	18-QRPA-03	260557	QUEENSGATE/COLUMBIA PARK TRAIL	\$28,000.00
TRAFFIC SAFETY SUPPLY CO INC	S018007	INV004073	260860	FREIGHT	\$167.04
	S018007			SIGN POST, 2" DIAMETER SQUARE	\$864.73
WA STATE DEPT OF TRANSPORTATION	P058735	RE-313ATB80813030	260956	SR 240/KINGSGATE TRAFFIC SIGNA	\$182,642.19
	P058911	RE-313ATB80813039		JADWIN APPROACH SLAB REPLACEME	\$11,072.20

ARTERIAL STREETS TOTAL ****

\$363,650.19

STREETS CAPITAL CONSTRUCTION Total ***

\$360,391.91

FUND 380

PARK PROJECT CONSTRUCTION

Division:

337

PARKS & REC PROJECTS

BANK OF AMERICA

TXN00040258

260879

Amazon.com - SIGNAGE POOL

\$323.54

TXN00040303

TRI CITY LUMBER - WOOD, SCREWS

\$196.97

TXN00040543

HOME DEPOT - BENCH INSTALL PAR

\$78.03

CENTRAL PRE-MIX CONCRETE PRODUCTS
COMPANY

110220970

260764

DIAMOND CAP 3"

\$24.16

EWING IRRIGATION PRODUCTS INC

5960978

260791

BASKETBALL COURT PARTS

\$58.97

FRONTIER FENCE INC

P058338

39445RET

260796

INSTALL FENCING FOR PAWS ABILI

\$787.62

HARRINGTON'S TROPHIES

78570

260801

PARK BENCH PLAQUE

\$282.36

HERC RENTALS INC

30196816-002

260536

FORK LIFT-NEW BASKETBALL CTS

\$119.46



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RICHLAND ACE HARDWARE		63573/1	260833	BASKETBALL COURT PARTS	\$141.10
		63579/1		BASKETBALL COURT PARTS	\$10.85
STAR RENTALS & SALES		328495-11	260571	PLATE COMPACTOR	\$1,031.70
PARKS & REC PROJECTS TOTAL ****					\$3,054.76
PARK PROJECT CONSTRUCTION Total ***					\$3,054.76
FUND 385	GENERAL GOVT CONSTRUCTION				
Division:	000				
LEONE & KEEBLE INC		16-292 ESCROW #17	260816	11027513-RICHLAND CITY HALL	\$42,451.54
UNASSIGNED TOTAL ****					\$42,451.54
Division:	900	NON-DEPARTMENTAL			
BANK OF AMERICA		TXN00040308	260879	COUNTRY MERCANTILE - CORCH LUN	\$27.05
		TXN00040413		LOGMEIN GOTOMEETING - CITY HAL	\$31.50
HILL INTERNATIONAL INC	P056666	0000026	260927	DESIGN-BUILD OVERSIGHT SERVICE	\$2,243.22
NON-DEPARTMENTAL TOTAL ****					\$2,301.77
GENERAL GOVT CONSTRUCTION Total ***					\$44,753.31
FUND 401	ELECTRIC UTILITY FUND				
Division:	000				
AMERICAN CASTING & MANUFACTURING CORP	P059409	298405	260877	METER PADLOCK SEAL, RED	\$540.00
	P059409			METER PADLOCK SEAL, METAL WIRE	\$1,450.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	P059429	3627-595856	260778	ELBOW,PVC,6",90,36" RADIUS	\$221.00
	P059429			ELBOW,PVC,6",90,48" RADIUS	\$345.02
	P059429			ELBOW,PVC,3",90,36" RADIUS	\$513.14
	P059429			ELBOW,PVC,3",90,18" RADIUS	\$346.22
	P059429	3627-596023		BELL END, PVC, 6", SCH 40	\$64.40
	P059429			PVC SOLVENT CEMENT, QUART SIZE	\$292.44
	P059429	3627-596262	260520	CONDUIT,PVC,6",SCH 40,20 FT	\$16,772.18
	P059429			CONDUIT,PVC,1-1/2",SCH40,20FT	\$57.02
	P059429	3627-597040	260918	COUPLING,PVC,5",SCH 40,DBELL	\$82.32
	P059429			ELBOW,PVC,3",30,18" RADIUS	\$60.82
	P059429			ADJUST TAX	(\$0.02)
	P059429			COUPLING,PVC,4",SCH 40,DBELL	\$112.94
	P059429			SWEDGE,PVC,REDUCER,4"TO 3"	\$115.88
	P059429			ELBOW,PVC,3",45,18" RADIUS	\$122.94
	P059429			ELBOW,PVC,5",22,24" RADIUS	\$124.89
	P059429			COUPLING,PVC,3",SCH 40,DBELL	\$187.34
	P059429			SWEDGE,PVC,REDUCER,3"TO 2-1/2"	\$91.22
	P059429			CONDUIT,PVC,6",SPLIT-DUCT,10FT	\$260.64
	P059429			ELBOW,PVC,3",90,18" RADIUS	\$519.33



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
US BANK		TXN77083757214909	260583	DOG BONES FOR STOCK	\$77.87
		TXN77100349184518		QUIKRETE CONCRETE FOR STOCK	\$361.72
		TXN79000178270017		LOCKS FOR STOCK	\$98.00
		TXN90237400126006		TRANSFORMER BRACKET BOLTS	\$360.98
WESCO DISTRIBUTION INC	P059146	879578	260871	BOLT, MACHINE 5/8 X 14, JOSLYN	\$131.95
TOTAL ****					\$23,310.24
Division:	501	BUSINESS SERVICES			
ARBAUGH & ASSOCIATES INC		1690	260600	ARBAUGH CONTRACT FEES-JULY 18	\$930.44
BANK OF AMERICA		TXN00040195	260879	NWPPA - Conf fee-Senger 18-307	\$795.00
		TXN00040215		WANIGP.ORG-NIGP MEMBRSHIP	\$40.00
		TXN00040253		STARBUCKS -Shared Values	\$100.00
		TXN00040271		TARGET - Shared Values	\$75.00
		TXN00040272		STAPLES - Purchase	\$69.85
		TXN00040334		WSU - WPRC Conf fee - Schennum	\$475.00
		TXN00040352		LOGMEIN GOTOMEETING - Purchase	\$20.64
		TXN00040393		STAPLES - paper, post-its, not	\$70.24
		TXN00040421		OFFICE DEPOT-LABELS, PAPER	\$55.47
		TXN00040541		WEI-NW EL MTR SCHOOL- SCOTT	\$435.00
		TXN00040556		WEI-NW EL MTR SCHOOL-SUAREZ	\$435.00
CABLE HUSTON BENEDICT HAAGENSEN & LLOYD LLP	P059257	384419	260758	LEGAL CONSULTING ON NEOEN PROJ	\$2,362.50
CANON FINANCIAL SERVICES, INC		19112292	260760	CANON-IRC5550I-XLG04987-AUG	\$88.55
CITY OF RICHLAND		07/2018 JUL	260768	703 Bldg Electric Admin	\$590.85
		18-304 WHITNEY	260614	18-304 NEMS/NRU/PPC MEETING	\$689.96
		PW-18-02103	260875	CREDIT-CONVEYANCE BMS DVLPMNT	\$86,600.00
ENTERPRISE RENT A CAR		18152958	260790	18-305 EDGEMON	\$84.23
FRONTIER	S018038	06/18 2061882614-	260923	TELEPHONE CHARGE 6/19/18 - 7/1	\$91.95
UNITED PARCEL SERVICE	S018026	000986641328	260581	GROUND PKG TO HJ ARNETT FOR PO	\$12.32
	S018026			NDA PKG TO SD MYERS FOR MPP SH	\$18.40
	S018031	000986641338	260866	WEIGHT CORRECTION FOR PKG TO D	\$9.18
	S018031			2 GROUND PKGS W/INSURANCE TO D	\$557.59
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$161.12
WATER SOLUTIONS INC		19233	260870	3 WTR MACHINES - AUGUST 2018	\$30.97
WHITNEY, CLINT		18-304 WHITNEY-	260718	18-304 NEMS/NRU/PPC MEETING	\$30.01
XEROX CORPORATION	P058645	094022744	260591	XEROX LEASES FOR 2018: WORK CE	\$247.94
	P058645	094022745		XEROX LEASES FOR 2018: WORK CE	\$368.70
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$53.92
				TELEPHONE CHARGE 8/1-8/31/18	\$102.95
				TELEPHONE CHARGE 8/1-8/31/18	\$119.66
				TELEPHONE CHARGE 8/1-8/31/18	\$125.14
				TELEPHONE CHARGE 8/1-8/31/18	\$54.80



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BUSINESS SERVICES TOTAL ****					\$95,902.38
Division:	502	ELECTRICAL ENGINEERING			
BANK OF AMERICA		TXN00040255	260879	PMI - Auto Renew - Grohs/CANCE	\$154.00
		TXN00040310		PORTER'S BBQ - Shared Values	\$225.00
		TXN00040324		NCEES.ORG - PE Exam Materials	\$82.22
		TXN00040344		STAPLES - wipes, pens, post-it	\$54.37
		TXN00040379		STAPLES - folders	\$32.89
		TXN00040381		TECHSTREET - Engineering Stand	\$49.96
		TXN00040403		PMI - Auto Renew - Grohs/CANCE	(\$154.00)
		TXN00040589		STAPLES - spray air, scissors,	\$98.91
COMMONWEALTH ASSOCIATES INC	P058238	0054335	260775	TASK 3: MATERIAL STANDARDS	\$15,762.63
	P058238			TASK 4: FACILITY INSPECTIONS A	\$3,412.37
	P058238	0054438		TASK 4: FACILITY INSPECTIONS A	\$4,192.50
	P058238	0054439		TASK 5: JOINT USE POLE ATTACHM	\$3,037.50
	P058238	0054440		TASK 7: BENCHMARKING UNIT COST	\$7,895.50
FUTURA SYSTEMS, INC	P058865	20798	260797	STAKING SOFTWARE AND DATA	\$4,240.60
VERIZON WIRELESS	P059496	9809367741	260955	JUNE WIRELESS NASPO	\$114.92
	P059491	9811223209		JULY WIRELESS NASPO	\$114.76
	P059493	9811794838		JULY WIRELESS CHARGES	\$171.20
ELECTRICAL ENGINEERING TOTAL ****					\$39,485.33
Division:	503	POWER OPERATIONS			
BANK OF AMERICA		TXN00040221	260879	AMAZON-LENS WIPES	\$79.03
		TXN00040242		APPLEBEES- CO F180016	\$85.00
		TXN00040335		Amazon - iPad Cases	\$208.28
		TXN00040373		HOP JACKS-CO F161090	\$152.51
		TXN00040390		OFFICE DEPOT-PEN, MARKERS	\$24.05
		TXN00040404		APPLEBEES-CO F161090	\$105.93
		TXN00040472		SAKURA-CO F161090	\$87.37
		TXN00040479		OFFICE DEPOT-DRY ERASE MRKRS	\$11.34
		TXN00040480		STERLING'S-CO F161090	\$99.89
		TXN00040494		JJS TECH SVS-SNIFFR SENSOR	\$187.76
		TXN00040507		AMAZON.COM-CAR PHONE MOUNT	\$18.09
		TXN00040508		DENNY'S-CO B180030	\$114.63
		TXN00040574		AMAZON-SHOPS GATE REMOTES	\$60.79
		TXN00040577		HOME DEPOT-WHEELBARROW	\$108.57
		TXN00040578		AMAZON-SHOPS GATE REMOTES	\$59.70
		TXN00040588		HOME DEPOT-LABELER, LABEL TAPE	\$44.24
		TXN00040594		HOP JACK S- CO F161090	\$82.57
BENTON PUD		07/18-39091002	260507	WYE LIGHTS-BADGER REPEATER	\$16.20
	P058659	1859		SAFETY TRAINING PER CONTRACT	\$2,875.00



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BENTON PUD	P058658	1864	260507	PRE-NOTIFICATION SERVICES FOR	\$2,428.53
BOYD'S TREE SERVICE LLC	P058846	6410	260757	TREE PRUNING AND VEGETATION MG	\$7,645.45
	P058846	6422		TREE PRUNING AND VEGETATION MG	\$7,978.48
	P058846	6438		TREE PRUNING AND VEGETATION MG	\$7,180.63
CITY OF RICHLAND		07/18-28	260914	#28 LANDFILL FEES	\$199.80
		07/2018 JUL	260768	Energy Services	\$426.88
				Power Ops - Shops	\$2,966.23
		07/2018-1901	260914	#1901 DROP BOX DISP/HAULING	\$858.72
FASTENAL COMPANY		WARIC77529	260921	SAFETY GLASSES-MCBEE	\$33.56
		WARIC77532		SAFETY GLASSES-FAIRCLOTH	\$38.43
		WARIC77549		SAFETY GLASSES-BUTE	\$38.43
PARAMOUNT COMMUNICATIONS INC	P059069	34401	260826	CO #2 - ORCHARD HILLS SCHEDULE	\$4,567.17
	P059069			ORCHARD HILLS - SCHEDULE F	\$26,816.60
	P059069			STEVENS FEEDER L-53 - SCHEDULE	\$1,031.71
	P059069			GARDEN PARK - SCHEDULE E	\$176,343.59
SENSKE LAWN & TREE CARE INC	P059275	8548338	260841	LANDSCAPING REPAIRS AT LEE &	\$464.81
STONEWAY ELECTRIC SUPPLY		S102487073.001	260951	NUTS, BOLTS, WASHERS	\$112.42
TYNDALE ENTERPRISES INC	P058683	1512972	260865	FIRE RETARDANT CLOTHING-2018	\$1,023.78
	P058683	1530831		FIRE RETARDANT CLOTHING-2018	\$1,118.75
US BANK		TXN77010179261904	260583	CURVED JAW CUTTER	\$241.03
		TXN84081190953988		METER ROTATION 3-PHASE	\$55.05
		TXN98100179061559		BEE BOPPER HORNET SPRAY	\$99.14
		TXN98100179061567		BEE BOPPER HORNET SPRAY	\$99.14
VERIZON WIRELESS	P059496	9809367741	260955	JUNE WIRELESS NASPO	\$172.38
	P059491	9811223209		JULY WIRELESS NASPO	\$172.14
	P059493	9811794838		JULY WIRELESS CHARGES	\$298.91
WESCO DISTRIBUTION INC	S017973	10094932	260537	FREIGHT	\$11.97
	S017973			BUSHING FOR WS5 STRIPPER	\$40.42
POWER OPERATIONS TOTAL ****					\$246,885.10
Division:	504	SYSTEMS DIVISION			
BANK OF AMERICA		TXN00040221	260879	AMAZON-DYMO PERM LABELS	\$44.03
		TXN00040351		AMAZON-EYEWASH SOLUTION	\$36.82
		TXN00040358		OFFICE DEPOT-MECH. PENCILS	\$52.54
		TXN00040462		BRADY WORLDWIDE-XFMR LABELS	\$1,041.17
		TXN00040552		AMAZON-WIRELESS MOUSE	\$20.62
BLUEROOM	P058679	2764751	260756	2018 POL SERVICE-1032 UNIVERSI	\$82.00
CITY OF RICHLAND		07/2018 JUL	260768	Electrical Systems- Shops	\$1,832.47
ELECTRIC POWER SYSTEMS INC	P057572	015554	260525	LESLIE RD SUBSTATION DESIGN AN	\$2,667.50
ELR CONSULTING INC	P058736	3162	260787	SCADA SOFTWARE INTEGRATION SUP	\$2,034.70
ENERGY NORTHWEST	P057784	O&M00639	260789	C59133 SYSTEM IMPROVEMENT RELA	\$287.94
	P057784			EW16007 THAYER STAFF SUPPORT -	\$287.94



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ENERGY NORTHWEST	P057784	O&M00639	260789	C49136 SNYDER SUB ADDTN PROJEC	\$287.94
	P057784			C59127 LESLIE RD SUB PROJECT	\$287.94
OXARC INC		30430328	260934	CYLINDER RENTAL-JULY	\$41.65
SD MYERS LLC	S017955	782880	260567	FILMING CMPDS/PARTICLES ITEM #	\$2,310.00
	S017955			LTCAPAC ITEM #4004	\$1,275.00
	S017955			POWER FACTOR ITEM #4054	\$476.00
	S017955			K F DISSOLVED WATER ITEM #4043	\$84.00
	S017955			REGPAC-SINGLE ITEM #4005	\$85.00
	S017955			ANNUAL SUBSTATION DGA & OIL TE	\$1,445.00
	S017955			PCB CONTENT 92 PPM DET LIMIT	\$32.00
	S017955			PARTICLE COUNT ITEM #4081	\$92.00
	S017955			SERVICE AND INSPECTION ITEM #4	\$525.00
	S018025	783128	260949	GAS IN OIL TEST #4042	\$110.00
	S018025			NEXT DAY AIR - SAMPLE KITS	\$10.00
STONEWAY ELECTRIC SUPPLY		S102480977.001	260951	SILICONE SEALER	\$47.62
UTILITIES UNDERGROUND LOCATION CENTER		8070213	260585	UTILITIES LOCATE SERVICE JULY	\$338.62
UTILIWORKS CONSULTING LLC	P056517	5314	260586	SMART GRID PROJECT PHASE 2,	\$2,700.00
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$219.05
SYSTEMS DIVISION TOTAL ****					\$18,754.55
Division:	505	ENERGY POLICY MGMT			
A ONE REFRIGERATION & HEATING INC	P059371	S-27418	260738	WEATHERWISE LOAN: HOLOCOMBE, 7	\$16,403.95
AIR TIGHT REMODELING		18-0006	260741	101 CASEY-REBATE-WINDOWS	\$557.00
		18-0007		304 ADAMS-REBATE-WINDOWS	\$351.00
BANK OF AMERICA		TXN00040271	260879	TARGET - Shared Values	\$25.00
		TXN00040273		BENTON CO AUDITOR - Record Lie	\$1,826.55
BONNEVILLE ENVIRONMENTAL FOUNDATION	P058673	INV-5739	260510	GREEN POWER RENEWABLE ENERGY	\$2,500.00
CASCADE TITLE COMPANY OF BENTON		7009	260762	TITLE REPORT-2141 HAMILTON	\$103.17
CITY OF RICHLAND		142200	260915	704 STANTON - REBATE HP	\$1,000.00
		281060		1303 WILLIAMS - REBATE HP	\$2,000.00
		610180		1806 MCMURRAY - REBATE-HP-WIN	\$1,119.97
		811080		236 HIGH MEADOWS - REBATE HP	\$1,000.00
DELTA HEATING & COOLING INC	P059209	25579	260784	WEATHERWISE LOAN: BRUNSON, 180	\$10,243.15
	P059360	25617		WEATHERWISE LOAN: STULTZ, 236	\$8,883.48
		25629	260620	708 BIRCH-REBATE-HP	\$1,000.00
	P059405	25639	260784	WEATHERWISE LOAN: MESSENGER, 1	\$13,987.68
		25655	260620	401 COTTONWOOD-REBATE-HP	\$800.00
		25656		303 GEO WASH WAY-REBATE-HP	\$1,000.00
EFFICIENCY SOLUTIONS LLC	P058402	7-18 58402	260786	LOAD FORECAST AND INTEGRATED	\$2,345.00
	P058718	7-18 58718		COMMERCIAL ENERGY EFFICIENCY	\$3,317.00
ENERGY INCENTIVES INC	P058717	CORJUNE2018	260788	RESIDENTIAL ENERGY EFFICIENCY	\$3,575.00
JACOBS & RHODES INC	P059310	39226	260539	WEATHERWISE LOAN: TAYLOR, 601	\$12,646.47



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
M CAMPBELL & COMPANY INC		192312	260663	1244 ILANDWOOD-REBATE-HP	\$1,000.00
		193828		233 EDGEWOOD-REBATE-HP	\$1,000.00
		195687		112 HILLVIEW-REBATE-HP	\$1,000.00
		197287	260932	1231 TOMICH-REBATE-HP	\$1,000.00
		199745	260663	2416 PULLEN-REBATE-HP	\$1,000.00
ROBERTS CONSTRUCTION INC		4400	260839	75 & 77 SIBERT-REBATE-WINDOWS	\$995.04
TOTAL ENERGY MANAGEMENT INC		58645WWR	260857	1517 TORTHAY-REBATE-HP	\$1,000.00
		58646WWR	260709	1314 KIMBALL-REBATE-HP	\$1,000.00
		58684WWR		2638 WILLOWBROOK-REBATE-HP	\$1,000.00
		58736WWR		1177 HILLS WEST-REBATE-HP	\$1,000.00
		58737WWR		1177 HILLS WEST-REBATE-HP	\$1,000.00
		58754WWR	260857	703 ADAMS-REBATE-HP	\$1,000.00
TRI CITY GLASS INC	P059211	534619	260863	WEATHERWISE LOAN: BRUNSON, 180	\$3,131.98
ENERGY POLICY MGMT TOTAL ****					\$99,811.44
Division:	506	TECHNICAL SERVICES			
CITY OF RICHLAND		07/2018 JUL	260768	Technical Services-Shops	\$1,542.47
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		3627-596436	260918	UV BLK CABLE TIE	\$23.32
FASTENAL COMPANY		WAKEN183950	260921	8 PC REVERSABLE WRENCHES	\$136.08
		WARIC77739		8 PC RVRSBLE WRNCHS	\$127.57
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$273.91
TECHNICAL SERVICES TOTAL ****					\$2,103.35
ELECTRIC UTILITY FUND Total ***					\$526,252.39
FUND	402	WATER UTILITY FUND			
Division:	000				
CORE & MAIN LP	P059410	J197233	260779	FREIGHT	\$13.90
	P059410			SADDLE ROMAC 202S-9.80 X 2"IP,	\$915.72
NATIONAL METER & AUTOMATION	S017736	s1094333.04	260822	WATER METER BRONZE DISC, 2",	\$1,929.08
UNASSIGNED TOTAL ****					\$2,858.70
Division:	411	WATER ADMINISTRATION			
ARBAUGH & ASSOCIATES INC		1690	260600	ARBAUGH CONTRACT FEES-JULY 18	\$598.14
WATER ADMINISTRATION TOTAL ****					\$598.14
Division:	412	WATER OPERATIONS			
BANK OF AMERICA		TXN00040254	260879	TFS FISHERSCI ECOM CHI - Purch	\$135.53
		TXN00040272		STAPLES - Purchase	\$1.06
		TXN00040274		HACH COMPANY - Purchase	\$90.63
		TXN00040387		Amazon.com - Purchase	\$128.60
		TXN00040416		THE HOME DEPOT #4746 - Purchas	\$57.70
		TXN00040425		USA BLUE BOOK - Purchase	\$939.06
BENTON RURAL ELECTRIC ASSOCIATION		07/18-385100	260508	KENNEDY BOOSTER STATION	\$2,947.94



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CANON FINANCIAL SERVICES, INC		19112292	260760	CANON-IRC5550I-XLG04987-AUG	\$9.61
CITY OF RICHLAND		07/2018 JUL	260768	Water Operations	\$113,544.56
				Water Operations - MSPS	\$139.45
CORRECT EQUIPMENT INC	S018027	37852	260919	CHLORINATION TABLETS, 55LB PAI	\$5,755.20
	S018027			FREIGHT	\$292.00
ENERGY NORTHWEST		ENV03568	260528	WATER SAMPLES	\$184.00
		ENV03575		WATER SAMPLES	\$1,470.00
FISHER SCIENTIFIC COMPANY, LLC		3516329	260534	TESTING SUPPLIES	\$483.19
KEMIRA WATER SOLUTIONS INC	S017733	9017599336	260810	ANNUAL PO FOR THE PURCHASE OF	\$12,776.40
OXARC INC		30417089	260549	SODIUM HYPOCHLORITE	\$609.82
RANCH AND HOME INC		50075354	260555	PALLET WTR SOF SALT	\$265.54
RICHLAND ACE HARDWARE		63456/1	260558	MURIATIC ACID	\$5.42
		63605/1	260937	HOSE FLEXOGEN	\$35.83
SCHINDLER ELEVATOR CORPORATION		8104844405	260566	AUGUST CHAIR LIFT INSPECTION	\$96.93
TOKAY SOFTWARE INC	P059469	107846	260856	ANNUAL SUPPORT FOR ONE YEAR	\$790.00
VERIZON WIRELESS	P059496	9809367741	260955	JUNE WIRELESS NASPO	\$57.46
	P059491	9811223209		JULY WIRELESS NASPO	\$57.38
	P059493	9811794838		JULY WIRELESS CHARGES	\$190.69
XEROX CORPORATION		094022756	260591	LX5-693082 BASE/PRINTS-JULY	\$138.93
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$62.61
WATER OPERATIONS TOTAL ****					\$141,265.54
Division:	413	WATER MAINTENANCE			
BANK OF AMERICA		TXN00040226	260879	GREEN RIVER COMMUNITY CO - Pur	\$210.00
		TXN00040227		GREEN RIVER COMMUNITY CO - Pur	\$210.00
		TXN00040231		GREEN RIVER COMMUNITY CO - Pur	\$210.00
		TXN00040233		STAPLES - Purchase	\$306.53
		TXN00040234		GREEN RIVER COMMUNITY CO - Pur	\$210.00
		TXN00040236		GREEN RIVER COMMUNITY CO - Pur	\$210.00
		TXN00040272		STAPLES - Purchase	\$12.96
		TXN00040412		STAPLES - Credit	(\$306.52)
		TXN00040437		GREEN RIVER COMMUNITY CO - Pur	\$315.00
C & M LANDSCAPING		79844	260511	SOD	\$7.72
CANON FINANCIAL SERVICES, INC		19112292	260760	CANON-IRC5550I-XLG04987-AUG	\$70.17
CENTRAL HOSE & FITTINGS INC		C015547	260514	SWIVEL WASHER	\$26.50
		C015913		SWIVEL/NIPPLE/BUSHING	\$208.31
CITY OF RICHLAND		07/2018 JUL	260768	Water Operations - RSD	\$1,187.74
				Water Operations - Smart Park	\$503.70
				Water Operations - Willowbrook	\$2,997.19
				Water Operations - HR Irrig Di	\$35,754.57
				Water Operations - HR Irrig Di	\$1,280.78
				Water Operations - COL PT	\$524.27



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		07/2018 JUL	260768	Water Admin - Shops	\$83.38
				Water Operations - Shops	\$1,083.90
ENNIS, MIKE		071818	260920	REIMB CCS APP & EXAM FEE	\$51.00
EWING IRRIGATION PRODUCTS INC		5960977	260529	MOW STRIP - WTP	\$52.64
FASTENAL COMPANY		WARIC77500	260532	CAPS/SCREWS/BOLTS	\$15.50
NATIONAL METER & AUTOMATION	S017736	s1094333.04	260822	RETROFIT KIT FOR 4" COMPOUND	\$474.92
	S017736			AJUST TAX	\$0.01
	P059263	S1100408.005		ADJUST TAX	(\$0.01)
	P059263			TURBO HEAD ASSEMBLY FOR 3" T-4	\$1,064.28
	P059263			FREIGHT	\$29.15
OXARC INC		60202179	260549	JULY CYLINDER RENTAL	\$77.04
RICHLAND ACE HARDWARE		216158/2	260558	RIVET ASST	\$9.76
TOTAL COLLISION AND INJURY CARE LLC		1356	260708	TOTAL CARE - DOT PHYSICALS	\$100.00
UTILITIES UNDERGROUND LOCATION CENTER		8070213	260585	UTILITIES LOCATE SERVICE JULY	\$56.44
VERIZON WIRELESS	P059496	9809367741	260955	JUNE WIRELESS NASPO	\$57.46
	P059491	9811223209		JULY WIRELESS NASPO	\$57.38
	P059493	9811794838		JULY WIRELESS CHARGES	\$385.15
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$19.70
WATER MAINTENANCE TOTAL ****					\$47,556.62
WATER UTILITY FUND Total ***					\$192,279.00
FUND 403	WASTEWATER UTILITY FUND				
Division:	000				
ROTSCHY INC	P058467	C261-17/PMT 7	260944	RETAINAGE	(\$24,419.24)
UNASSIGNED TOTAL ****					(\$24,419.24)
Division:	420	SEWER ADMINISTRATION			
GRAY & OSBORNE INC	P058441	17069.00+7	260800	CO #1 - 2018 BUDGET TO FULFILL	\$306.79
SEWER ADMINISTRATION TOTAL ****					\$306.79
Division:	421	SEWER CAPITAL PROJECTS			
ROTSCHY INC	P058467	C261-17/PMT 7	260944	WWTF INFLUENT PUMP STATION	\$530,385.82
SEWER CAPITAL PROJECTS TOTAL ****					\$530,385.82
Division:	422	SEWER OPERATIONS			
ALS ENVIRONMENTAL	P059195	51-434740-0	260501	WASTEWATER - TSS EPA 160.2	\$36.00
	P059195			COR WWTF 6-20-18 LOCAL LIMITS	\$260.00
	P059195			WASTEWATER - 1631 TOTAL MERCUR	\$120.00
	P059195			WASTEWATER - BOD (5 DAY) EPA 4	\$96.00
	P059195			WASTEWATER - AMMONIA-N EPA	\$50.00
	P059195			WASTEWATER - VOC'S	\$640.00
BANK OF AMERICA		TXN00040151	260879	FSHERSCI - LAB - 3 MECHNCL TIM	\$39.55
		TXN00040188		HELPUMV - MV FURN CRPT REPL	\$275.00



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00040249	260879	STPLES - WHT BOARD BREWER OFFC	\$76.98
		TXN00040270		STPLES - BLLETIN BRD BREWER OF	\$69.82
		TXN00040289		HELPUMV - MV FURN CRPT REPLC	\$247.50
		TXN00040361		PHENOVA - LAB WP DISSLVD OXYN	\$130.35
		TXN00040428		SPECIALTY OPTICAL SYSTEMS -WWT	\$95.11
		TXN00040434		USFLAGSTORE - US FLAGS 4X6 (2)	\$68.32
		TXN00040444		QLTYLOGOP - WW ITEMS CITY FAIR	\$311.10
		TXN00040458		AMZN - LAB BK SOLIDS SEP PRBLM	\$125.18
		TXN00040463		USABB - LAB CHEMS & CALIB MASS	\$413.90
		TXN00040489		PNWPPRC - PTRTWKSP BREWR/BILLN	\$680.00
		TXN00040492		TTLOFFCNCPTS - BKCSE BREWER OF	\$216.22
		TXN00040514		FSHRSCI - LAB DPD PWDR AND PPT	\$298.35
		TXN00040515		FSHRSCI - LAB FLSKDIST WOSTP 0	\$207.07
		TXN00040528		HACH - LAB COD RECYLING SVC	\$291.05
				HACH - LAB LDO SENSOR FOR BOD	\$1,122.81
		TXN00040542		AMZN - RETRCTBLE KEY HLDR (3)	\$35.31
		TXN00040558		AMZN - LAB TURBO RM FAN (2)	\$50.86
		TXN00040580		USABB - LAB RTRN PPTS (WRNG SI	(\$179.19)
BENTON FRANKLIN HEALTH DISTRICT		9893	260750	FECAL/DIL/TKN/NIT/PHOS/MOIS	\$507.00
BILLINGS, TOBY		18-323 BILLINGS	260604	18-323 ORAL BOARD EXAM	\$83.93
BLUEROOM		2764750	260756	POL SERVICE-COMPOST-JUL 2018	\$81.00
CH2O INC		271396	260766	BOILER TESTING-JUL 18 BW LABOR	\$64.49
CITY OF RICHLAND		07/2018 JUL	260768	Sewer Operations	\$21,733.37
		07/2018-25	260769	#25 BIOSOLIDS LANDFILL FEES	\$6,137.35
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		3627-596508	260778	CONTACT BLOCKS(2) BELT PRESS	\$51.69
IRRIGATION SPECIALISTS INC		1253379-01	260807	PVC NIPPLES	\$36.90
LINKO TECHNOLOGY INC	P059447	5507	260930	ANNUAL SOFTWARE MAINTENANCE &	\$3,995.00
MIDWEST LABORATORIES INC	P059465	905046	260819	COR LANDFILL COMPOST FACILITY	\$20.00
OXARC INC		60202178	260824	WWTF CYLNDR RENT JULY 2018	\$17.90
PLATT ELECTRIC SUPPLY		R926362	260827	SWITCH/CONNECTORS PORT GENERAT	\$200.53
RICHLAND ACE HARDWARE		63447/1	260833	CM TANK SPRAYER 3 GAL	\$91.20
		63460/1		PVC NIPPLE/CEMENT/PIPE/ELBOW	\$62.55
SERV-A-PURE COMPANY		118049	260842	LAB 0844 CARB(2) DI(1) RTRN(2)	\$595.00
STONEWAY ELECTRIC SUPPLY		S102473632.001	260847	LIGHT BULBS FOR OPS BLDG	\$157.90
TACOMA SCREW PRODUCTS INC		22219002	260849	SHAFT COLLARS/TAP BOLT	\$14.53
		22219170		STRAP HINGE 2-IN BELT PRESS	\$2.33
UNITED PARCEL SERVICE	S018026	000986641328	260581	ADDITIONAL HANDLING FOR PKG TO	\$8.45
	S018026			NDA PKG TO ALS FOR WWTP OPS 8	\$43.62
	S018026			2 GROUND PKGS TO ALS FOR WWTP	\$28.50
	S018031	000986641338	260866	ND PKG TO ECO ANALYSTS FOR WWT	\$58.71
	S018031			NDA PKG TO ECO ANALYSTS FOR WW	\$46.27



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
UNITED PARCEL SERVICE	S018031	000986641338	260866	ADD'L HANDLING FOR PKG TO ECO	\$9.45
	S018031			NDA PKG TO ECO ANALYSTS FOR WW	\$40.56
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$186.18
XEROX CORPORATION		094022723	260874	MX4-749822 BASE/PRINTS-JULY	\$242.99
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$101.29
SEWER OPERATIONS TOTAL ****					\$40,395.98
Division:	423	SEWER MAINTENANCE			
BANK OF AMERICA		TXN00040570	260879	TRICTYLMBR - SHELTER RFING/DCK	\$14.77
		TXN00040585		TRICTYLMBR - SHELTER RFING/DCK	\$278.68
OXARC INC		30425886	260824	REPAIR WELDER	\$221.03
RICHLAND ACE HARDWARE		63504/1	260833	TIRE FOAM/ARMOR ALL/GLASS CLNR	\$24.50
		63578/1		FANS - WW SHOP	\$60.79
RICHLAND NAPA		417284	260835	VEH 3255 CLN SUPPLY CITYFAIR18	\$37.14
TACOMA SCREW PRODUCTS INC		22218180	260849	DRILL BITS-SHOP SUPPLIES	\$290.01
		22218447		SCREW/NUT DRIVER	\$24.62
		22218869		CUT-OFF WHEEL	\$108.15
THE DRAIN SURGEON		39152	260851	SNAKE MAIN 1310 KIMBALL	\$184.62
US BANK		TXN80010188781954	260583	SONOTUBE	\$18.40
UTILITIES UNDERGROUND LOCATION CENTER		8070213	260585	UTILITIES LOCATE SERVICE JULY	\$56.44
VERIZON WIRELESS	P059496	9809367741	260955	JUNE WIRELESS NASPO	\$57.46
	P059491	9811223209		JULY WIRELESS NASPO	\$57.38
	P059493	9811794838		JULY WIRELESS CHARGES	\$87.21
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$1.39
SEWER MAINTENANCE TOTAL ****					\$1,522.59
WASTEWATER UTILITY FUND Total ***					\$548,191.94
FUND	404	SOLID WASTE UTILITY FUND			
Division:	000				
WASTEWORCS REFUND		399WW	260770	REFUND OVRPMT WW TOCIS 1030137	\$1,655.92
UNASSIGNED TOTAL ****					\$1,655.92
Division:	430	CAPITAL PROJECTS			
PHASE 2 ELECTRIC INC	P059335	P2-2621.1F	260552	COMPOST PAD ELECTRICAL	\$10,254.40
CAPITAL PROJECTS TOTAL ****					\$10,254.40
Division:	432	SOLID WASTE COLLECTION			
BANK OF AMERICA		TXN00040476	260879	STAPLES - SHELF ORGANIZER	\$93.95
CITY OF RICHLAND		07/2018 JUL	260768	Solid Waste - Shops	\$250.13
CLAYTON WARD COMPANY		2291001	260771	CURBSIDE RECYCLING-JULY 18	\$17,705.07
		2291002		DROP BOX RECYCLING-JULY 2018	\$10,449.47
		2291003		PAPER RECYCLING- JULY 2018	\$307.34
ROUTEWARE INC		99614	260945	Q4 2018 OBC SUPPORT FEES (18)	\$4,541.67



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
SPRAGUE PEST SOLUTIONS		3519291	260844	MAY COLLECTION PEST SERVICE WW	\$61.90
		3595883		AUG COLLECTION PEST SERVICE WW	\$61.90
TOTER INC	S017904	65546081	260580	SHIPPING	\$4,432.80
	S017904			ADJUST FOR TAX	\$0.02
	S017904			CREDIT FOR CASTER PADS ONLY	(\$1,303.20)
	S017904			CASTERS FOR 2 YARD AND 3 YARD	\$54.30
	S017904			MODEL FL020 - TOTER 2 CUBIC YA	\$16,326.49
	S017904			MODEL FL010 - TOTER 1 CUBIC YA	\$17,376.00
	S017904			CREDIT CASTER PADS	(\$879.66)
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$699.24
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$21.29
SOLID WASTE COLLECTION TOTAL ****					\$70,198.71
Division:	433	SOLID WASTE DISPOSAL			
BANK OF AMERICA		TXN00040341	260879	GOTPRINT.COM - REED BUSINESS C	\$11.50
		TXN00040459		STAPLES -OFFICE SUPPLIES/NNO S	\$90.96
		TXN00040501		THE UPS STORE 4420 -GAS CALIBR	\$334.73
		TXN00040512		STAPLES - OFFICE SUPPLIES/NNO	\$4.45
BLUEROOM		2764748	260756	POL SERVICE-LANDFILL-JULY 2018	\$81.00
BUILDERS HARDWARE & SUPPLY CO INC		S3632815.001	260608	LANDFILL KEYLESS ENTRY REPAIR	\$2,093.71
CITY OF RICHLAND		07/2018 JUL	260768	Solid Waste - Landfill	\$1,344.93
CONNELL OIL INC		0226215-IN	260777	LANDFILL LUBES	\$3,036.01
FRONTIER	S018038	06/18 2061882614-	260923	TELEPHONE CHARGE 6/19/18 - 7/1	\$126.07
ORRCO		411445	260823	USED OIL TESTING/PICK-UP/HAUL	\$152.00
		411892		ANALYTICAL TEST NO 1	\$125.00
		411912		USED OIL TESTING/PICK-UP/HAUL	\$180.00
		412176		USED OIL TESTING/PICK-UP/HAUL	\$335.00
RICHLAND ACE HARDWARE		63290/1	260833	FOGGER/VALVE PEST CONTRL	\$46.65
		63532/1		FUEL KEYS	\$12.98
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$44.54
XEROX CORPORATION		094022725	260874	LX5-694777 BASE/PRINTS-JULY	\$250.02
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$43.79
SOLID WASTE DISPOSAL TOTAL ****					\$8,313.34
SOLID WASTE UTILITY FUND Total ***					\$90,422.37
FUND	405	STORMWATER UTILITY FUND			
Division:	000				
WA STATE DEPARTMENT OF ECOLOGY		L9700040-PYMT 28	260588	INTEREST	\$1,272.74
				PRINCIPAL	\$4,376.60
UNASSIGNED TOTAL ****					\$5,649.34
Division:	441	STORMWATER			



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00040444	260879	QLTYLOGOP - SW ITEMS CITY FAIR	\$488.06
CITY OF RICHLAND		07/2018 JUL	260768	Facilities - Storm Water	\$379.52
		07/2018-11220	260769	SW PND MATL MDW HILLS/WBLUFFS	\$133.38
HERC RENTALS INC		30092555-001	260802	MINI EXCAVATOR RENTAL	\$1,018.67
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$5.90
STORMWATER TOTAL ****					\$2,025.53
STORMWATER UTILITY FUND Total ***					\$7,674.87
FUND 406	GOLF COURSE FUND				
Division:	336	GOLF COURSE			
WAVE DESIGN GROUP, LLC	P059054	2166	260957	ARCHITECTURAL SERVICES FOR GOL	\$15,475.00
GOLF COURSE TOTAL ****					\$15,475.00
GOLF COURSE FUND Total ***					\$15,475.00
FUND 407	MEDICAL SERVICES FUND				
Division:	121	AMBULANCE			
BANK OF AMERICA		TXN00040316	260879	AMAZON - BATHROOM CLNRS	\$91.46
		TXN00040321		AMAZON - DISHWASHER PODS	\$37.44
		TXN00040322		AMAZON - LYSOL CLEANER	\$19.54
		TXN00040350		AMAZON - HAND SOAP	\$43.43
		TXN00040375		AMAZON - HAND SOAP REFUND	(\$43.43)
		TXN00040384		AMAZON - BODY WASH, LYSOL	\$152.23
		TXN00040386		AMAZON - CASCADE, LYSOL	\$183.25
		TXN00040422		AMAZON - HAND SOAP, FEBREZE	\$47.72
		TXN00040429		4IMPRINT - EVENT TENT - FIRE	\$94.23
				4IMPRINT - EVENT TENT - FIRE	\$94.23
		TXN00040473		WASTE MGMT - PHARM DISP	\$23.27
		TXN00040481		WASTE MGMT - PHARM DISP	\$23.27
		TXN00040550		CHARTER COMM - STA INTERNET	\$88.73
		TXN00040591		CHARTER COMM - STA INTERNET	\$88.73
CARDINAL HEALTH 411 INC		3328364	260761	NALOXONE/AMIODARONE HCL	\$312.74
		3375373		THIAMINE/DEXTROSE/NITROGLYCERI	\$335.82
CITY OF RICHLAND		07/2018 JUL	260768	Ambulance	\$939.63
COLUMBIA INDUSTRIES SUPPORT LLC		0068844	260774	ON SITE SHREDDING WO #0114842	\$34.65
OXARC INC		30398392	260824	MEDICAL OXYGEN	\$42.12
		30400619		MEDICAL OXYGEN	\$96.47
		30407766		MEDICAL OXYGEN	\$34.35
		30413824		MEDICAL OXYGEN	\$43.80
		30417367		MEDICAL OXYGEN	\$49.88
RICHLAND ACE HARDWARE		216091/2	260937	TRI FLOW LUB SPRAY	\$9.76



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
SYSTEMS DESIGN WEST, LLC	P059339	RL0618	260575	PROVIDE THIRD-PARTY AMBULANCE	\$5,752.50
UPTOWN CLEANERS		10569	260867	LINEN/UNIFORM LAUNDRY SRVCS	\$224.76
		54364		LINEN/UNIFORM LAUNDRY SRVCS	\$315.81
		54425		LINEN/UNIFORM LAUNDRY SRVCS	\$314.63
		54490		LINEN/UNIFORM LAUNDRY SRVCS	\$402.09
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$35.12
	P059493			JULY WIRELESS CHARGES	\$358.19
AMBULANCE TOTAL ****					\$10,246.42
MEDICAL SERVICES FUND Total ***					\$10,246.42
FUND 408	BROADBAND FUND				
Division:	460	BROADBAND ADMINISTRATION			
BLUE MOUNTAIN TELECOMMUNICATION SERVICES	P059035	18005684	260755	C/O 1 - INSTALL VAULT, INSTALL	\$4,300.56
	P059035			Fiber Optic Backbone Extension	\$84,630.21
CITY OF RICHLAND		07/2018 JUL	260768	Cable Communication	\$333.79
BROADBAND ADMINISTRATION TOTAL ****					\$89,264.56
BROADBAND FUND Total ***					\$89,264.56
FUND 501	CENTRAL STORES FUND				
Division:	000				
FISHER SCIENTIFIC COMPANY, LLC	P059395	3316461	260534	SHIPPING	\$4.83
	P059395			GLOVES, DISPOSABLE NITRILE,LG	\$1,166.43
	P059395			GLOVES, DISPOSABLE NITRILE,MD	\$762.20
GRAINGER	P059477	9877443979	260926	BATTERY AA ALKALINE, 24PK	\$78.06
	P059477			BROOM, ANGLE POLY-FLAGGD HEAD,	\$78.08
	P059477			HAND SANITIZER, REFILL 1200ML	\$85.16
	P059477			BROOM, STREET, SYNTHETIC	\$76.72
	P059477			GLASSES, SAFETY READER +2.0	\$86.73
	P059477			PROPANE CYLINDER, 14 OZ, 1"	\$119.50
	P059477			BROOM, WHISK, CORN W/METAL	\$17.66
	P059477			TOILET SEAT COVER, 1/2 FOLD	\$177.37
	P059477			LUBRICANT, WD-40, 16 OZ CAN,	\$289.31
	P059477			PLIERS, 10" TONGUE & GROOVE,	\$154.54
	P059477			TOWELS, SCRUBS-IN-A-BUCKET	\$232.62
	P059477			HAND SANITIZER, DISPENSER	\$227.97
	P059477			CLEANER GLASS, WINDEX, 12 OZ	\$241.35
	P059477			ADJUST TAX	\$0.02
	P059477			BRUSH, COUNTER, 2-1/8" MIN	\$33.99
	P059477			MASK, PARTICULATE AND SURGICAL	\$356.10
	P059477			BUCKET PLASTIC, 10 QT MARKED,	\$36.16



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
GRAINGER	P059477	9877443979	260926	PROPANE TORCH, SELF IGNITING	\$407.29
	P059477			CLEANER DEGREASER, CRC LECTRA	\$693.82
	P059477			INSECTICIDE, WASP & HORNET	\$823.62
	P059477			BATTERY AAA ALKALINE 24/PK,	\$76.63
URM STORES INC	P059414	3-0-241683	260582	CLEANER ANTI-BACTERIAL 409 LIQ	\$163.81
US BANK		TXN99100142396040	260583	WOOL WAX HAND CREAM	\$133.18
UNASSIGNED TOTAL ****					\$6,523.15
CENTRAL STORES FUND Total ***					\$6,523.15
FUND 502	EQUIPMENT MAINTENANCE FUND				
Division:	214	EQUIPMENT MAINTENANCE			
1ST PRIORITY DETAIL		2273	260736	PNT REMOVE VEH 2466 WO 51453	\$162.90
ATOMIC AUTO BODY INC		34064	260745	REPAIRS VEH 1214 WO 51445	\$2,011.48
		34065		REPAIRS VEH 2447 WO 51444	\$1,015.79
		34088	260504	BED MNT VEH 2343 WO 51100	\$693.30
BANK OF AMERICA		TXN00040196	260879	ROCKIT RADIO - VEH#5044,7158 B	\$814.50
		TXN00040216		HARBORFREIGHT - SHOP TOOLS	\$327.86
		TXN00040220		AMAZON - VEH#5039 FLASHLIGHTS	\$577.72
		TXN00040232		STAPLES - SHOP SUPPLY	\$144.60
		TXN00040276		STAPLES - PENS AND BINDERS	\$78.09
		TXN00040278		HARBORFREIGHT - RETURNED BROKE	(\$15.19)
		TXN00040281		HOMEDEPOT - VEH2314 BOARDS	\$15.79
		TXN00040300		HARBORFREIGHT - VEH2400 2376	\$97.67
		TXN00040306		AMAZON - VEH3312 BACKUP CAMERA	\$286.68
		TXN00040307		WAL-MART - VEH2376 LIMEAWAY	\$12.26
		TXN00040343		AMAZON - FUSES SHOP SUPPLIES	\$85.78
		TXN00040400		AMAZON - SHOP TOOLS BATTERY	\$43.43
		TXN00040525		TRICITY WINDOW TINT - VEH9500	\$70.59
BASIN EXPRESS LLC		379887	260747	120# CYLINDR VEH 3284 WO 51215	\$30.00
		379909		5# BOX VEH 3284 WO 51215	\$11.50
CENTRAL HOSE & FITTINGS INC		C015787	260514	PETROL TRFR VEH 3311 WO 51300	\$223.63
CITY OF RICHLAND		07/2018 JUL	260768	Equipment Maintenance - Shops	\$2,724.07
CLUSTER FIX LLC		576841	260517	INST REBLD VEH 3278 WO 50723	\$205.25
COLEMAN OIL COMPANY		0480112-IN	260773	LANDFILL DIESEL DYED/CLEAR	\$5,811.34
		CL15555		CARD LOCK FUEL 8/6/18-8/12/18	\$18,503.08
		CL16880	260916	CARD LOCK FUEL 8/13-8/19/2018	\$17,173.67
CONNELL OIL INC		0228120-IN	260777	SHOP OIL	\$1,648.20
		C208004-IN	260519	LEAD GAS VEH 9000 WO 51278	\$68.64
CORWIN OF PASCO LLC		423016	260521	KIT-B VEH 3326 WO 51323	\$254.29
		423188	260780	CLEANER VEH 2414 WO 51361	\$57.57
		423325		CLEANER VEH 2414 WO 51361	\$214.02



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CORWIN OF PASCO LLC		423370	260780	ELEMENT VEH 5041 WO 51379	\$119.06
		423385		CLEANER VEH 2414 WO 51361	(\$57.57)
		423482		ELEMENT/FLTR VEH 3405 WO 51404	\$195.99
CUMMINS, INC		009-1816	260781	INJECTOR VEH 3333 WO CREDIT	(\$339.37)
		009-1817		INJECTOR VEH 3333 WO RETURNED	(\$48.77)
		09-41		INJECTOR VEH 3335 CORE CREDIT	(\$339.38)
		09-99999		INJECTOR VEH 3335 WO 50830	\$1,832.98
FAST SIGNS		139-57798	260531	2" PREMIUM VEH 4000 WO 51234	\$27.15
		139-57837		4" PREMIUM VEH 7159 WO 51325	\$54.39
FASTENAL COMPANY		WARIC77651	260793	1ST AIDE KIT VEH 2467 WO 51322	\$94.58
		WARIC77683		PLASTIC KIT VEH 7159 WO 51325	\$65.00
FINAL TOUCH UPHOLSTERY		0032406	260533	UPHOLSTERY VEH 3278 WO 50723	\$651.60
GENUINE AUTO GLASS OF TRI CITIES LLC		632093	260924	WINDSHIELD VEH 3275 WO 51484	\$142.93
HOTSY OF SPOKANE		24202	260538	400 GAL CARBON-ATE PLUS SOAP	\$2,269.74
JIM'S PACIFIC GARAGES INC		X100133949:01	260540	BRAKE VEH 3292 WO 51233	\$112.76
		X100135755:01	260809	FILTER VEH 3306 WO 51283	\$20.60
KENWORTH SALES COMPANY		PASCM12902243	260812	CORE VEH 3284 WO CREDIT	(\$65.16)
		PASCM12902252		CORE VEH 3296 WO CREDIT	(\$81.45)
		PASIN2945028-2	260541	CAMSHAFT R/H VEH 3283 WO 51218	\$56.01
		PASIN2945028-3		CAMSHAFT VEH 3283 WO 51218	\$56.01
		PASIN2948521		DRM BRAKE VEH 3284 WO 51215	\$363.54
		PASIN2952929		DRUM BRAKE VEH 3336 WO 51229	\$496.90
		PASIN2956888		VALVE VEH 3335 WO 50830	\$82.38
		PASIN2958344		SEAL VEH 3285 WO 51319	\$8.58
		PASIN2963740	260812	BRAKES VEH 3296 WO 51316	\$410.15
		PASIN2966214		FILTER VEH 3306 WO 51364	\$101.71
		PASIN2969894		VALVES VEH 4116 WO 51408	\$89.13
		3335	260542	SHAFT VEH 6420 WO 50879	\$582.71
		3467	260817	SWITCH VEH 2502 WO 51357	\$7.07
MCCURLEY CHEVROLET		949540	260545	CORE VEH 3301 WO 51251	\$295.73
		949562		WIRE/HOSE VEH 2364 WO 51175	\$523.18
		949589		TUBE VEH 3301 WO 51251	\$36.40
		949602		SENSOR VEH 3278 WO 50723	\$60.82
		949685		SENSOR VEH 3297 WO 51309	\$29.50
		949698		SWITCH VEH 3304 WO 50791	\$22.72
		949917	260671	CLUTCH VEH 3301 WO 51340	\$189.03
		CM949446		FILTER VEH 3301 WO 51340	(\$33.75)
		CM949540		FILTER VEH 3301 WO 51340	(\$33.17)
		F197785	260676	10' TUBE VEH 3348 WO 51330	\$141.18
MONARCH MACHINE & TOOL CO INC		F197791	260821	HR TS 10' VEH 3348 WO 51330	\$73.30
		24369290	260547	SHOP SUPPLY	\$137.42
NORCO INC		24369290	260547	SHOP SUPPLY	\$137.42



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
PAPE' MATERIAL HANDLING		11090279	260550	VALVE VEH 7112 WO 51225	\$543.19
		11103424	260685	FILTERS VEH 7120 WO 51285	\$284.34
		11103433		FILTERS VEH 7133 WO 51286	\$154.01
		11103442	260825	FILTER VEH 7133 WO 51286	\$26.91
		11103447	260685	FILTERS VEH 7151 WO 51287	\$392.57
		11116659	260825	PIN/BSHING VEH 7151 WO 51376	\$63.42
		11116665		PIN VEH 7151 WO 51376	\$183.56
		80056990	260550	REPAIR VEH 7158 WO 51091	\$615.83
PROGRESSIVE MACHINE INC	56003		260829	PLATE/PARTS VEH 3312 WO 51143	\$515.92
RDO EQUIPMENT CO	P80465		260556	ROOF VEH 6594 WO 51220	\$1,157.86
	P80466			WHEEL KIT VEH 6594 WO 51220	\$76.43
	P80527			SWITCH VEH 6601 WO 51312	\$28.15
	P80528			DUPLICATE CHARGE ORD #311072	\$0.00
	P80573			FILTER VEH 6601 WO 51313	\$46.70
	P80644			GROMMET VEH 6601 WO 51312	\$36.73
	P81095		260830	V BELT VEH 6601 WO 51343	\$91.31
	P81405			DUP SEAL VEH 6594 CREDIT	(\$40.74)
	P81406			DECAL VEH 7159 WO 51479	\$48.24
	P81407			BLADE VEH 6594 WO 51370	\$77.96
	P81408			BLADE VEH 6595 WO 51371	\$77.96
	P81409			BLADE VEH 6566 WO 51372	\$155.93
	416732		260559	MISC PTS VEH 3333 WO 51155	\$47.39
	416734			EXT VEH CREDIT WO CREDIT	(\$32.55)
	416757			KIT VEH 9500 WO 51230	\$62.14
	416765			FIL HSG VEH 7141 WO 51236	\$452.57
	416782			IMPACT VEH 9500 WO 51230	\$37.96
RICHLAND NAPA	416785			ALARM VEH 3222 WO 50842	\$45.60
	416789			CORE VEH CREDIT WO CREDIT	(\$6.84)
	416818			FILTER VEH 71 WO 51219	\$16.49
	416835			STABLIZER VEH 71 WO 51219	\$14.65
	416845			FILTER VEH 3283 WO 51218	\$23.51
	416849			FILTER VEH 7146 WO 51227	\$10.64
	416869			LAMP VEH SHOP WO SUPPLIES	\$13.05
	416870			PINTLE VEH 2419 WO 51235	\$153.79
	416872			BELT VEH 7136 WO 51217	\$18.33
	416896			TOOLS SPEC VEH 7146 WO 5122	\$19.77
	416954			LAMP VEH 3230 WO 51121	\$7.30
	416956			GEAR OIL VEH 3304 WO 50791	\$277.91
	416966			BRK CLN VEH 3284 WO 51215	\$22.81
	416981			FILTER VEH 7146 WO 51241	\$205.38
	416983			FILTER VEH 7146 WO 51241	\$11.71



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RICHLAND NAPA		416989	260559	CONN VEH 3187 WO 51244	\$35.76
		416992		FILTER VEH 7152 WO 51243	\$73.96
		416993		FILTER VEH 7152 WO 51243	\$153.99
		416999		PENT OIL VEH 3222 WO 51195	\$101.56
		417001		CONN VEH 4000 WO 51234	\$11.94
		417002		TOWELS VEH SHOP WO SUPPLIE	\$14.11
		417022		A/C PARTS VEH 2342 WO 51253	\$401.86
		417023		SOLVENT VEH 3283 WO 51218	\$32.68
		417025		PAG OIL VEH 3283 WO 51218	\$16.99
		417074		FILTER VEH 7137 WO 51197	\$109.00
		417169		SWITCH VEH 2394 WO 51298	\$8.30
		417182		PRIMARY VEH 2394 WO 51298	\$51.04
		417186		BRUSH VEH SHOP WO SUPPLIES	\$23.34
		417250		PRE-MIX VEH 4000 WO 51310	\$1,886.49
		417253		CONN VEH 4098 WO 51257	\$18.46
		417256		BATTERY VEH 2398 WO 51275	\$178.81
		417257		FILTER VEH 7136 WO 51232	\$80.92
		417258		FILTER VEH 6605 WO 51295	\$47.56
		417265		FILTER VEH 2461 WO 51297	\$13.99
		417274		FILTER/MISC VEH 9000 WO 512	\$59.30
		417289		FILTER VEH 2363 WO 51292	\$16.13
		417290		FILTER VEH 3303 WO 51293	\$14.65
		417291		FILTER VEH 3402 WO 51294	\$14.65
		417292		FILTER VEH 2425 WO 51288	\$30.21
		417293		FILTER VEH 2426 WO 51289	\$30.21
		417294		FILTER VEH 2260 WO 51290	\$9.00
		417296		FILTER VEH 2414 WO 51291	\$12.96
		417297		FILTER VEH 2364 WO 51279	\$14.45
		417298		FILTER VEH 2365 WO 51280	\$14.45
		417299		FILTER VEH 2436 WO 51281	\$14.28
		417301		FILTER VEH 3286 WO 51282	\$63.68
		417303		FILTER VEH 3306 WO 51283	\$59.53
		417304		FILTER VEH 3307 WO 51284	\$14.45
		417306		FILTER VEH 3306 WO 51283	\$21.16
		417308		BRK CLN VEH 3285 WO 51274	\$15.20
		417311		WATRRANTY VEH WARRANTY WO	(\$7.94)
		417364		LIGHT VEH 5044 WO 41311	\$17.70
		417372		FILTER VEH 2432 WO 51315	\$17.97
		417394		WIPERS VEH 2425 WO 51288	\$36.77
		417419		FILTER VEH 7152 WO 51243	\$17.37
		417431		LAMP VEH 2432 WO 51324	\$19.45



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RICHLAND NAPA		417487	260938	FILTER VEH 2473 WO 51334	\$26.88
		417495		PIN HOOK VEH 7116 WO 51339	\$92.17
		417496		FIRE EXT VEH 7159 WO 51325	\$49.40
		417521	260559	FILTER VEH 2474 WO 51335	\$30.21
		417536	260938	FILTER VEH 3306 WO 51283	\$10.64
		417596		LOOM VEH 3312 WO 51143	\$16.29
		417598		LOOM VEH 3312 WO 51143	\$48.87
		417601		ADAP VEH 3348 WO 51330	\$47.76
		417627		CLAMP VEH 3205 WO 51344	\$92.98
		417633		CLAMP VEH 3205 WO 51344	\$12.60
		417693		LAMP VEH 3405 WO 51349	\$3.96
		417718		FILTER VEH 3306 WO 51283	\$22.83
		417722		MISC SUPP VEH SHOP WO SUPPL	\$59.21
		417730		FILTER VEH 2445 WO 51366	\$85.86
		417774		CIR BRK VEH 2430 WO 51375	\$213.99
		417775		FLAP WHL VEH 7151 WO 51376	\$23.85
		417782		WIPER VEH 3306 WO 51283	\$24.96
		417784		WIPER VEH 1212 WO 51377	\$27.19
		417785		FILTER VEH 5045 WO 51380	\$14.47
		417786		FILTER VEH 5046 WO 51381	\$14.47
		417789		CORE VEH 2430 WO	(\$19.55)
		417791		FLAP WHL VEH 7151 WO 51376	\$69.18
		417794		FILTER VEH 2371 WO 51383	\$17.93
		417795		FILTER VEH 2452 WO 51384	\$17.97
		417796		FILTER VEH 5050 WO 51389	\$118.59
		417797		FILTER VEH 5039 WO 51386	\$141.94
		417798		FILTER VEH 5044 WO 51388	\$17.20
		417799		FILTER VEH 2367 WO 51385	\$13.99
		417800		FILTER VEH 5042 WO 51387	\$123.20
		417801		FILTER VEH 1375 WO 51391	\$22.52
		417802		FILTER VEH 2388 WO 51392	\$12.39
		417803		FILTER VEH 2379 WO 51393	\$14.95
		417804		FILTER VEH 2422 WO 51394	\$24.70
		417808		FILTER VEH 1212 WO 51377	\$10.85
		417822		FILTER VEH 7139 WO 51398	\$28.32
		417843		BRK CLN VEH 3315 WO 51374	\$45.61
		417844		OIL VEH 3402 WO 51294	\$73.27
		417845		OIL VEH SHOP WO SUPPLIES	\$32.57
		417849		FILTER VEH 2479 WO 51403	\$10.85
		417854		WASH FLUID VEH 2420 WO 5140	\$19.29
		417859		AIR HOSE VEH 3341 WO 51390	\$18.61



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RICHLAND NAPA		417862	260938	ALARM VEH 3252 WO 51401	\$31.48
		417875		WIPER VEH 5045 WO 51380	\$19.53
		417876		FILTER VEH CREDIT WO CREDIT	(\$21.16)
		417877		COUP VEH 3341 WO 51390	\$12.14
		417901		CABLE VEH 3348 WO 51330	\$33.23
		417903		ADAPTER VEH 3296 WO 51449	\$23.33
		417904		FILTER VEH 2354 WO 51420	\$10.32
		417905		FILTER VEH 2383 WO 51421	\$14.06
		417906		FILTER VEH 2290 WO 51419	\$15.65
		417909		FILTER VEH 2384 WO 51422	\$14.06
		417910		FILTER VEH 2462 WO 51423	\$13.99
		417912		FILTER VEH 2464 WO 51424	\$14.06
		417913		FILTER VEH 2378 WO 51418	\$14.65
		417914		FILTER VEH 3401 WO 51427	\$26.88
		417915		FILTER VEH 3322 WO 51426	\$13.99
		417916		FILTER VEH 3265 WO 51425	\$91.60
		417919		FILTER VEH 2389 WO 51429	\$27.74
		417920		FILTER VEH 2420 WO 51430	\$14.01
		417921		FILTER VEH 2465 WO 51431	\$14.01
		417922		FILTER VEH 3299 WO 51432	\$14.65
		417944		FILTER VEH 3291 WO 51438	\$212.89
		417946		FILTER VEH 3302 WO 51439	\$14.65
		417947		FILTER VEH 3317 WO 51437	\$13.99
		417950		FILTER VEH 2395 WO 51434	\$35.16
		417951		FILTER VEH 2358 WO 51433	\$16.13
		417985		LOOM VEH 3348 WO 51330	\$21.72
RIVER CITY TOWING INC		16469	260837	TOW CHARGE VEH 2454 WO 51299	\$48.87
		16526		PRIORITY TOW VEH 2454 WO 51299	\$167.24
RMT EQUIPMENT		P01451	260838	BEARING KIT VEH 7137 WO 51198	\$1,447.67
		P01532		CLAMP/PLTE VEH 7145 WO 51320	\$60.92
RWC INTERNATIONAL LTD		120253M	260946	HOLDR KT VEH 5042 WO50869	\$138.96
		48172Y	260697	KT ARM KIT VEH 5042 WO 50869	\$75.60
		48172YX1	260840	KT ARM KIT VEH 5042 WO 50869	\$37.78
SHERMAN & REILLY INC		30227	260843	BULLWHEEL VEH 6611 WO 51373	\$2,383.45
SOLID WASTE SYSTEMS INC		0107088-IN	260569	HARNESS VEH 3337 WO 51238	\$45.56
		0107164-IN		SENS HARN VEH 3337 WO 51273	\$46.64
		0107173-IN		BENT SECTION VEH 7146 WO 51242	\$591.76
STEEBER'S LOCK SERVICE		547571	260846	DUPLICATES VEH 2380 WO 51360	\$18.68
		547578		2 DUP KEYS VEH 1375 WO 51391	\$108.60
TACOMA SCREW PRODUCTS INC		22218620	260576	SHOP SUPPLY	\$749.86
		22218654		WASHER VEH 3336 WO 49976	\$5.50



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
TACOMA SCREW PRODUCTS INC		22219025	260576	SHOP SUPPLY	\$281.56
		22219313	260702	SHOP SUPPLY	\$176.48
		22219761	260849	VEH 7151 WO 51376	\$171.76
		22220010		SCREWS VEH 6611 WO 51373	\$10.90
THERMO KING NORTHWEST, INC DBA		2446286	260952	BELT/OIL VEH 7136 WO 51417	\$522.46
TIRE FACTORY INC		03-131125	260579	TRANSFORCE VEH 2341 WO 51308	\$355.99
		03-131202		WHEEL SWITCH VEH 3339 WO 51307	\$119.46
		03-131248		TIRES VEH 3319 WO 51306	\$1,032.96
		03-131333		TIRES VEH 3335 WO 51304	\$3,183.07
		03-131334		TIRES VEH 3285 WO 51301	\$4,681.94
		03-131335		TIRES VEH 3340 WO 51270	\$1,544.55
		03-131337		FLAT REPAIR VEH 7152 WO 51303	\$107.51
		03-131342		FLAT REPAIR VEH 2426 WO 51302	\$21.67
		03-131354		TIRES VEH 7139 WO 51305	\$329.34
		03-131386		FLAT REPAIR VEH 3222 WO 50842	\$59.73
		03-131387		REPAIR VEH 4098 WO 51257	\$34.70
		03-131391	260853	FLAT REPAIR VEH 2411 WO 51352	\$175.58
		03-131429		TIRES VEH 3326 WO 51351	\$828.94
		03-131436		FLAT REPAIR VEH 3204 WO 51350	\$195.48
		03-131450		TIRES VEH 2363 WO 51347	\$473.33
		03-131451		BIO-BALLAST VEH 7159 WO 51348	\$412.68
		03-131503		FLAT REPAIR VEH 3342 WO 51346	\$215.57
		03-131505		FLAT REPAIR VEH 7152 WO 51353	\$59.73
		03-131506		TIRES VEH 4113 WO 51354	\$181.53
		03-131508		TIRES VEH 2403 WO 51396	\$439.88
		03-131527		FLAT REPAIR VEH 3312 WO 51356	\$423.00
		03-131528		WHEEL SWITCH VEH 3338 WO 51357	\$95.57
		03-131529		FLAT REPAIR VEH 3205 WO 51358	\$59.73
		03-131530		SVC CALL VEH 7118 WO 51359	\$127.60
		03-131531		TIRES VEH 3222 WO 51355	\$3,109.44
		03-131577		ALIAGNMNT VEH 3319 WO 51451	\$81.94
		03-131580		REPAIR VEH 3317 WO 51405	\$22.75
		03-131650	260953	WHEEL SWITCH VEH 3313 WO 51482	\$23.89
		03-131651		WHEEL SWITCH VEH 3253 WO 51483	\$47.78
		03-131652		WHEEL SWITCH VEH 3339 WO 51458	\$23.89
TITAN TRUCK EQUIPMENT		1207181	260855	UNDERBD BOX VEH 2502 WO 51397	\$727.62
		1207184		RACKS VEH 2502 WO 51415	\$753.97
		1207204		RACKS VEH 2503 WO 51397	\$753.97
US BANK		TXN93207980000094	260583	TOOL CABINET	\$3,595.99
VERIZON WIRELESS	P059493	9811794838	260955	JULY WIRELESS CHARGES	\$245.29
	P059493			JULY WIRELESS CHARGES	\$38.64



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
VERSALIFT NORTHWEST, LLC		892078	260587	HYDRA MOTOR VEH 3265 WO 51276	\$934.45
WESTERN STATES EQUIPMENT COMPANY		CM00054952	260716	GASKET VEH 7138 RETURN	(\$22.24)
		IN000679291	260872	COUPLING VEH 3296 WO 50644	\$41.18
		IN000685495		COUPLING VEH 3296 WO 50644	\$13.73
		IN000717690	260716	FILTER VEH 7138 WO 51179	\$82.73
		IN000718958		COOLANT VEH 7130 WO 51150	\$357.40
		IN000718992		GASKET VEH 7130 WO 51150	\$25.52
		IN000719348		ORING VEH 7138 WO 51179	\$10.79
		IN000720323		BOLT VEH 7130 WO 51150	\$39.88
		IN000720361		RING VEH 7138 WO 51179	\$4.04
		IN000728371	260872	COUPLING VEH 3284 WO 51215	\$53.06
		IN000732090		COUPLING VEH 3285 WO 51274	\$27.08
		IN000733318		ELEMENT VEH 7090 WO 51448	\$142.37
		IN000733326		ELEMENT VEH 7090 WO 51448	\$142.37
		IN000733822		REPAIR VEH 6471 WO 51450	\$151.01
		IN000734487		HOSE VEH 7130 WO 51150	\$500.43
		IN000734499		RETAINER VEH 7130 WO 51150	\$517.75
WESTERN SYSTEMS & FABRICATION INC		24100	260873	ELEMENT VEH 3296 WO 50852	\$99.24
		24142		CABLE VEH 3312 WO 51143	\$101.05
XEROX CORPORATION		094140097	260874	LX5-691298 BASE/PRINTS-JULY	\$200.49
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$70.31

EQUIPMENT MAINTENANCE TOTAL ****

\$109,017.75

EQUIPMENT MAINTENANCE FUND Total ***

\$109,017.75

FUND 503

EQUIPMENT REPLACEMENT FUND

Division:

215

EQUIPMENT REPLACEMENT

CORWIN OF PASCO LLC	P058887	314433	260780	SALES TAX AT 8.6%	\$5,735.45
	P058887			ONE (1) NEW 2018 FORD F-350 1-	\$66,691.23
JOHN DEERE EXCHANGE	P058646	116299987	260783	RDO/JOHN DEERE ONE (1) NEW 201	\$176,562.29
TITAN TRUCK EQUIPMENT	P059481	1194789	260855	ONE NEW 8' FLAT-BED AS PER	\$3,592.00
	P059481			SALES TAX	\$330.67
	P059481			FREIGHT	\$252.95

EQUIPMENT REPLACEMENT TOTAL ****

\$253,164.59

EQUIPMENT REPLACEMENT FUND Total ***

\$253,164.59

FUND 505

PUBLIC WORKS ADMIN & ENGINEER

Division:

450

PW ADMIN & ENGINEERING

AMERICAN PUBLIC WORKS ASSOCIATION	7396/2018 DUES	260878		DUES RENEWAL 11/1/18-10/31/19	\$1,263.00
BANK OF AMERICA	TXN00040149	260879		DAIRY QUEEN #13768 - Arnold re	\$32.57
	TXN00040166			STAPLES-shrpies, ppr clp,penci	\$134.76



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00040170	260879	FULL SOURCE LLC - safety vests	\$341.89
		TXN00040184		STAPLES -markers	\$18.34
		TXN00040235		PACIFIC STEEL 33 - rebar	\$57.40
		TXN00040260		STAPLES -magnet clips	\$14.32
		TXN00040304		USA BLUE BOOK-test strips - DP	\$114.24
		TXN00040337		STAPLES - inkjet cart	\$71.14
		TXN00040347		COSTCO WHSE #0486-GO Pro Camer	\$347.48
		TXN00040349		WAL-MART #3261-2 cameras-Desig	\$263.87
		TXN00040353		COUSINS RESTAURANT-Pac-Tac mee	\$14.39
		TXN00040364		MISTER CAR WASH #575 -car wash	\$23.00
		TXN00040369		BATTERIES PLUS #0250-camera ba	\$59.72
		TXN00040490		GOTPRINT.COM - BUSINESS CARDS	\$27.94
BENTON COUNTY AUDITOR		0240639	260506	BC IMAGES	\$40.00
		0240650		BC IMAGES	\$8.00
CITY OF RICHLAND		07/2018 JUL	260768	703 Bldg Public Works Admin	\$822.97
IMT INC	P059100	9987	260805	MATERIALS TESTING-PRIVATE	\$208.50
MATERIALS TESTING & INSPECTION, LLC	P059103	155163	260544	MATERIALS TESTING-PRIVATE	\$946.49
	P059103	155590		MATERIALS TESTING-PRIVATE	\$256.29
	P059103	156030		MATERIALS TESTING-PRIVATE	\$383.16
PENWELL, DAN		081318	260687	REIMB EXCISE TAX FEES	\$20.00
POPE, BRIAN		081518	260936	REIMB STORMWATER GROUP MEET	\$10.79
US BANK		TXN97014000204330	260583	SURVEYOR VESTS	\$128.14
VERIZON WIRELESS	P059496	9809367741	260955	JUNE WIRELESS NASPO	\$172.38
	P059491	9811223209		JULY WIRELESS NASPO	\$172.14
	P059493	9811794838		JULY WIRELESS CHARGES	\$520.04
WATER SOLUTIONS INC		19233	260870	3 WTR MACHINES - AUGUST 2018	\$76.01
WEST, JULIE		18-308 WEST	260958	18-308 NAT DIALOGUE ON HWY	\$471.43
XEROX CORPORATION		094022742	260874	MX4-343197 BASE/PRINTS-JULY	\$400.53
		094140090		LX5-690835 BASE/PRINTS-JULY	\$176.25
		094140091		LX5-692207 BASE/PRINTS-JULY	\$81.52
XO COMMUNICATIONS SERVICES LLC		0310322737	260959	TELEPHONE CHARGE 8/1-8/31/18	\$189.79

PW ADMIN & ENGINEERING TOTAL ****

\$7,868.49

PUBLIC WORKS ADMIN & ENGINEER Total ***

\$7,868.49

FUND 520

HEALTH CARE/BENEFITS PLAN

Division:

222

EMPLOYEE BENEFIT PROGRAM

MERCER (US) INC

102210003749

260674

CONSULTING SERVICES-JULY

\$7,083.33

EMPLOYEE BENEFIT PROGRAM TOTAL ****

\$7,083.33

HEALTH CARE/BENEFITS PLAN Total ***

\$7,083.33

FUND 611

FIREMAN'S PENSION



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
Division: 216 FIRE PENSION					
BENTON COUNTY FIRE DIST 1		2018-28	260748	FIRE PENSION JULY 2018	\$712.00
BOWLS, DAVID		0705-072718	260725	NON COVERED MEDICAL	\$300.00
CARRICK, HENRY		083118 AL	260726	NON COVERED ASSISTED LIVING	\$6,500.00
ELIASON, CURTIS		0805-080618	260727	NON COVERED MEDICAL	\$222.36
ESTY, RAYMOND J		062818	260728	NON COVERED RX	\$55.00
FAMILY FIRST DENTAL		050118RL	260729	NON COVERED DENTAL	\$87.40
MULROY, JAMES P		AUGUST 2018	260730	MEDICARE PREMIUM/MULROY	\$134.00
OPTICAL ACCENTS		071918DB	260731	NON COVERED VISION	\$474.00
PACIFIC MEDICAL INC		021418JB	260732	NON COVERED DENTAL	\$169.76
QUAIL RIDGE DENTAL INC		031518DM	260733	NON COVERED DENTAL	\$160.50
		040618DM		NON COVERED DENTAL	\$540.00
RICHARDSON EYE CLINIC, PLLC		082417AF	260734	NON COVERED VISION	\$819.00
RODGERS, GARY H		AUGUST 2018	260735	MEDICARE PREMIUM/RODGERS	\$134.00
FIRE PENSION TOTAL ****					\$10,308.02
FIREMAN'S PENSION Total ***					\$10,308.02
FUND 612 POLICEMEN'S PENSION					
Division: 217 POLICE PENSION					
ANDERS, PETER		AUGUST 2018	260960	MEDICARE PREMIUM/ANDERS	\$121.00
BADGLEY, KERI RANDALL		AUG-OCT 2018	260961	MEDICARE PREMIUM/BADGLEY	\$402.00
BATES, LAURIE VERN JR		AUGUST 2018	260962	MEDICARE PREMIUM/BATES	\$129.00
BEDEN, LARRY			260963	MEDICARE PREMIUM/BEDEN	\$129.00
BOLSTAD, BARRY			260964	MEDICARE PREMIUM/BOLSTAD	\$134.00
BRUNSON, DALE A			260965	MEDICARE PREMIUM/BRUNSON	\$111.00
BUSH, LEE		0331-043018	260966	NON COVERED MEDICAL	\$710.48
		AUGUST 2018		MEDICARE PREMIUM/BUSH	\$116.00
		AUGUST 2018 AL		NON COVERED MEDICAL	\$6,970.00
CASE, MIKE		071918	260967	NON COVERED RX	\$28.99
		072018		NON COVERED MEDICAL	\$21.66
CLEAVENGER, MICHAEL		AUGUST 2018	260968	MEDICARE PREMIUM/CLEAVENGER	\$134.00
CLEAVENGER, WILL J			260969	MEDICARE PREMIUM/CLEAVENGER	\$120.00
CLEMENTS, JOHN M			260970	MEDICARE PREMIUM/CLEMENTS	\$118.00
COUCH, LARRY			260971	MEDICARE PREMIUM/COUCH	\$133.00
DEMYER, JAMES J			260972	MEDICARE PREMIUM/DEMYER	\$134.00
DRIVER, DOUGLAS D			260973	MEDICARE PREMIUM/DRIVER	\$134.00
DUCHEMIN, ROGER			260974	MEDICARE PREMIUM/DUCHEMIN	\$127.00
GANLEY, JOHN M			260975	MEDICARE PREMIUM/GANLEY	\$119.00
GILL, JAMES GREG			260976	MEDICARE PREMIUM/GILL	\$134.00
HIGGINS, FRED C			260977	MEDICARE PREMIUM/HIGGINS	\$111.00



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
LARSON, SCOTT K		AUGUST 2018	260978	MEDICARE PREMIUM/LARSON	\$134.00
LEWIS, DAVID L			260979	MEDICARE PREMIUM/LEWIS	\$109.00
MATHESON, HAN & GIESA PLLC		070618DL	260980	NON COVERED DENTAL	\$585.18
MOORE, ROBERT		AUGUST 2018	260981	MEDICARE PREMIUM/MOORE	\$114.00
SPARKS, DAVID W			260982	MEDICARE PREMIUM/SPARKS	\$118.00
TAYLOR, RANDAL L			260983	MEDICARE PREMIUM/TAYLOR	\$134.00
THOMAS, GERALD D			260984	MEDICARE PREMIUM/THOMAS	\$118.00
TURNER, ROY		080218	260985	NON COVERED VISION	\$76.92
		AUGUST 2018		MEDICARE PREMIUM/TURNER	\$127.00
UPTOWN VISION CENTER		072618BB	260986	NON COVERED VISION	\$616.00
WILMOTH, ROD		AUGUST 2018	260987	MEDICARE PREMIUM/WILMOTH	\$132.00
ZIMMERMAN, GERALD			260988	MEDICARE PREMIUM/ZIMMERMAN	\$118.00

POLICE PENSION TOTAL ****

\$12,519.23

POLICEMEN'S PENSION Total ***

\$12,519.23

FUND 641

SOUTHEAST COMMUNICATIONS CTR

Division:

600

SECOMM OPERATIONS GENERAL

BANK OF AMERICA		TXN00040211	260879	STAPLES/ENVELOPES	\$7.34
		TXN00040286		GOOGLE Overstock/STOOLS FOR N	\$119.96
		TXN00040297		OTC BRANDS, INC./DISPATCHER M	\$80.95
		TXN00040333		STAPLES/GLUE STICKS	\$3.25
		TXN00040338		STAPLES/USB DRIVES	\$32.53
				STAPLES/ENVELOPES	\$4.61
		TXN00040376		DRIVERS LICENSE GUIDE CO/US ID	\$82.50
		TXN00040396		WAL-MART #3261/SNACKS FOR TRAN	\$14.21
		TXN00040411		OTC BRANDS, INC./DISPATCHER M	\$13.98
		TXN00040424		WM SUPERCENTER #3261/SNACKS FO	\$21.18
		TXN00040438		STAPLES/PENS, FILE FOLDERS	\$30.28
		TXN00040457		STAPLES/OFFICE SUPPLIES	\$40.81
		TXN00040488		WALMART.COM/TREADMILL FOR DISP	\$33.64
		TXN00040549		STAPLES/DRY ERASE MARKERS, CAN	\$43.08
INTERGRAPH CORPORATION	P058300	P180001086	260929	CAD SUPPORT SERVICES-FRANKLIN	\$103,113.75

SECOMM OPERATIONS GENERAL TOTAL ****

\$103,642.07

Division:

601

E911 OPERATIONS

BANK OF AMERICA		TXN00040211	260879	STAPLES/ENVELOPES	\$7.34
				STAPLES/DIVIDERS	\$11.93
		TXN00040338		STAPLES/ENVELOPES	\$4.60
				STAPLES/USB DRIVES	\$32.53
		TXN00040438		STAPLES/PENS, FILE FOLDERS	\$30.28
		TXN00040457		STAPLES/OFFICE SUPPLIES	\$40.81



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00040503	260879	BUSINESS TELECOM PRODUCTS/BATT	\$284.14
		TXN00040549		STAPLES/SHOULDER RESTS	\$86.83
				STAPLES/DRY ERASE MARKERS, CAN	\$10.40
E911 OPERATIONS TOTAL ****					\$508.86
Division:	602	SECOMM AGENCY			
BANK OF AMERICA		TXN00040203	260879	BENTON CLEAN AIR AGENC/BURN PE	\$38.50
SECOMM AGENCY TOTAL ****					\$38.50
SOUTHEAST COMMUNICATIONS CTR Total ***					\$104,189.43
FUND 642		800 MHZ PROJECT			
Division:	610	800 MHZ			
KLICKITAT COUNTY PUD		07/18-69552623	260813	GOLGATHA UTILITIES 6/29-7/31	\$322.90
800 MHZ TOTAL ****					\$322.90
800 MHZ PROJECT Total ***					\$322.90
FUND 643		EMERGENCY MANAGEMENT			
Division:	620	STATE / LOCAL ASSISTANCE			
BANK OF AMERICA		TXN00040211	260879	STAPLES/DIVIDERS	\$11.94
		TXN00040338		STAPLES/USB DRIVES	\$97.58
		TXN00040453		ACT MRSC/PURCHASING TRAINING R	\$125.00
DATABAR INC		236029	260782	CDE RED INSERTS FOR PROSSER ST	\$292.02
FRONTIER		08/18 5096282600	260923	TELEPHONE CHARGE 8/10-9/09/18	\$497.81
SPRAGUE PEST SOLUTIONS		3581701/3581702	260950	AUGUST 2018 MONTHLY SERVICE	\$46.10
VERIZON WIRELESS		9812240153	260868	CELL PHONES 08/07-09/06/18	\$80.91
XEROX CORPORATION		094154155	260591	MX4-322159 BASE/PRINTS-JULY	\$92.61
STATE / LOCAL ASSISTANCE TOTAL ****					\$1,243.97
Division:	621	RADIOLOGICAL EMGCY PREPAREDNES			
ARROW TECH INC		P059392 23893	260744	DRDCAL-100 -- DIRECT-READING SHIPPING	\$1,875.00 \$25.00
BANK OF AMERICA		TXN00040208	260879	TAP PUBLISHING COMPANY/WEATHER	\$49.16
VERIZON WIRELESS		9812240153	260868	CELL PHONES 08/07-09/06/18	\$80.91
RADIOLOGICAL EMGCY PREPAREDNES TOTAL ****					\$2,030.07
Division:	622	DOE EMERGENCY PREPAREDNESS			
BANK OF AMERICA		TXN00040183	260879	STAPLES/PAPER	\$153.68
				STAPLES/HIGHLIGHTERS	\$6.30
				STAPLES/ELECTRONIC PENCIL SHAR	\$29.42
		TXN00040208		TAP PUBLISHING COMPANY/WEATHER	\$49.17
		TXN00040549		STAPLES/DRY ERASE MARKERS, CAN	\$37.89
		TXN00040584		4IMPRINT/FLASHLIGHTS GIVEAWAYS	\$4,826.63



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
DATABAR INC		236029	260782	CDE RED INSERTS FOR PROSSER ST	\$292.01
FRONTIER		08/18 5096282600	260923	TELEPHONE CHARGE 8/10-9/09/18	\$497.81
SPRAGUE PEST SOLUTIONS		3581701/3581702	260950	AUGUST 2018 MONTHLY SERVICE	\$46.10
UNITED PARCEL SERVICE	S018026	000986641328	260581	3 GROUND PKG TO LUDLUM INSTRUM	\$33.43
	S018026			WEIGHT CORRECTION FOR 2 PKGS T	\$5.29
VERIZON WIRELESS		9812240153	260868	CELL PHONES 08/07-09/06/18	\$80.91
XEROX CORPORATION		094154155	260591	MX4-322159 BASE/PRINTS-JULY	\$92.61
DOE EMERGENCY PREPAREDNESS TOTAL ****					\$6,151.25
Division:	623	JURISDICTION			
BANK OF AMERICA		TXN00040203	260879	BENTON CLEAN AIR AGENC/BURN PE	\$38.50
		TXN00040208		TAP PUBLISHING COMPANY/WEATHER	\$49.16
JURISDICTION TOTAL ****					\$87.66
Division:	628	PRE-DISASTER MITIGATION GRANT			
BANK OF AMERICA		TXN00040433	260879	WM SUPERCENTER #3261/BEVERAGES	\$40.05
		TXN00040464		SUBWAY 00434894/LUNCH P	\$208.47
PRE-DISASTER MITIGATION GRANT TOTAL ****					\$248.52
EMERGENCY MANAGEMENT Total ***					\$9,761.47
FUND 645		SECOMM CONSOLIDATED			
Division:	600	SECOMM OPERATIONS GENERAL			
CENTURYLINK		0818/509-786-2112	260765	GENERAL 08/6-09/5/18	\$96.06
FRONTIER		08/18 5096281472	260795	GENERAL FOR 8/4-9/3/2018	\$73.10
		08/18 5096282600	260923	TELEPHONE CHARGE 8/10-9/09/18	\$995.63
MOON, TAE-IM PHD		081118	260933	PSYCH EVALUATION-Z. GAGNON	\$400.00
PHOENIX MAPS		0004457	260688	TRI-CITIES MAP BOOKS	\$106.17
SPRAGUE PEST SOLUTIONS		3581701/3581702	260950	AUGUST 2018 MONTHLY SERVICE	\$92.21
VERIZON WIRELESS		9812240153	260868	CELL PHONES 08/07-09/06/18	\$357.94
XEROX CORPORATION		094154155	260591	MX4-322159 BASE/PRINTS-JULY	\$79.38
SECOMM OPERATIONS GENERAL TOTAL ****					\$2,200.49
Division:	601	E911 OPERATIONS			
MOON, TAE-IM PHD		081118	260933	PSYCH EVALUATION-Z. GAGNON	\$400.00
VERIZON WIRELESS		9812240153	260868	CELL PHONES 08/07-09/06/18	\$136.25
E911 OPERATIONS TOTAL ****					\$536.25
SECOMM CONSOLIDATED Total ***					\$2,736.74
FUND 803		UTILITY BILL CLEARING FUND			
Division:	000				
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY15496	260616	Customer Refund	\$165.42
		CISPAY15497	260655	Customer Refund	\$73.81



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY15498	260715	Customer Refund	\$16.26
		CISPAY15499	260678	Customer Refund	\$278.86
		CISPAY15500	260698	Customer Refund	\$2.82
		CISPAY15501	260710	Customer Refund	\$94.33
		CISPAY15502	260668	Customer Refund	\$34.01
		CISPAY15503	260652	Customer Refund	\$123.03
		CISPAY15504	260629	Customer Refund	\$124.62
		CISPAY15505	260720	Customer Refund	\$10.45
		CISPAY15506	260634	Customer Refund	\$24.39
		CISPAY15507	260721	Customer Refund	\$9.61
		CISPAY15508	260713	Customer Refund	\$11.99
		CISPAY15509	260684	Customer Refund	\$207.91
		CISPAY15510	260638	Customer Refund	\$183.09
		CISPAY15511	260625	Customer Refund	\$159.10
		CISPAY15512	260610	Customer Refund	\$50.14
		CISPAY15513	260647	Customer Refund	\$111.17
		CISPAY15514	260650	Customer Refund	\$79.10
		CISPAY15515	260631	Customer Refund	\$124.23
		CISPAY15516	260669	Customer Refund	\$198.85
		CISPAY15517	260706	Customer Refund	\$96.40
		CISPAY15518	260615	Customer Refund	\$33.42
		CISPAY15519	260640	Customer Refund	\$113.86
		CISPAY15520	260619	Customer Refund	\$221.49
		CISPAY15521	260686	Customer Refund	\$13.09
		CISPAY15522	260643	Customer Refund	\$42.26
		CISPAY15523	260672	Customer Refund	\$116.49
		CISPAY15524	260644	Customer Refund	\$45.76
		CISPAY15525	260714	Customer Refund	\$37.68
		CISPAY15526	260691	Customer Refund	\$8.05
		CISPAY15527	260712	Customer Refund	\$37.60
		CISPAY15528	260612	Customer Refund	\$106.02
		CISPAY15529	260660	Customer Refund	\$107.53
		CISPAY15530	260666	Customer Refund	\$6.47
		CISPAY15531	260624	Customer Refund	\$71.48
		CISPAY15532	260621	Customer Refund	\$21.79
		CISPAY15533	260599	Customer Refund	\$118.35
		CISPAY15534	260595	Customer Refund	\$1.76
		CISPAY15535	260664	Customer Refund	\$56.22
		CISPAY15536	260675	Customer Refund	\$117.28
		CISPAY15537	260628	Customer Refund	\$97.57



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY15538	260665	Customer Refund	\$40.17
		CISPAY15539	260632	Customer Refund	\$94.56
		CISPAY15540	260606	Customer Refund	\$29.39
		CISPAY15541	260598	Customer Refund	\$89.47
		CISPAY15542	260633	Customer Refund	\$116.55
		CISPAY15543	260667	Customer Refund	\$98.79
		CISPAY15544	260699	Customer Refund	\$46.24
		CISPAY15545	260596	Customer Refund	\$98.77
		CISPAY15546	260653	Customer Refund	\$10.74
		CISPAY15547	260605	Customer Refund	\$33.68
		CISPAY15548	260594	Customer Refund	\$30.99
		CISPAY15549	260626	Customer Refund	\$99.33
		CISPAY15550	260646	Customer Refund	\$110.98
		CISPAY15551	260659	Customer Refund	\$49.91
		CISPAY15552	260656	Customer Refund	\$141.25
		CISPAY15553	260705	Customer Refund	\$125.92
		CISPAY15554	260618	Customer Refund	\$64.01
		CISPAY15555	260696	Customer Refund	\$6.75
		CISPAY15556	260609	Customer Refund	\$43.35
		CISPAY15557	260679	Customer Refund	\$85.57
		CISPAY15558	260661	Customer Refund	\$1.59
		CISPAY15559	260680	Customer Refund	\$32.05
		CISPAY15560	260639	Customer Refund	\$63.55
		CISPAY15561	260601	Customer Refund	\$122.83
		CISPAY15562	260717	Customer Refund	\$46.38
		CISPAY15563	260636	Customer Refund	\$43.54
		CISPAY15564	260658	Customer Refund	\$99.24
		CISPAY15565	260651	Customer Refund	\$113.73
		CISPAY15566	260641	Customer Refund	\$5.57
		CISPAY15567	260630	Customer Refund	\$69.37
		CISPAY15568	260670	Customer Refund	\$42.21
		CISPAY15569	260677	Customer Refund	\$107.11
		CISPAY15570	260617	Customer Refund	\$7.09
		CISPAY15571	260701	Customer Refund	\$44.51
		CISPAY15572	260707	Customer Refund	\$65.92
		CISPAY15573	260649	Customer Refund	\$75.41
		CISPAY15574	260602	Customer Refund	\$97.28
		CISPAY15575	260700	Customer Refund	\$109.98
		CISPAY15576	260654	Customer Refund	\$7.18
		CISPAY15577	260642	Customer Refund	\$112.93



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY15578	260645	Customer Refund	\$57.68
		CISPAY15579	260657	Customer Refund	\$84.72
		CISPAY15580	260689	Customer Refund	\$108.70
UNASSIGNED TOTAL ****					\$6,488.75
UTILITY BILL CLEARING FUND Total ***					\$6,488.75



City Of Richland

VL-1 Voucher Listing

From: 8/13/2018 To: 8/24/2018

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
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Invoice Total: ****

\$3,095,658.80

Number of Invoices

Amount

Vouchers In Richland	302	\$328,569.16
Vouchers In Tri Cities	119	\$470,613.25
Vouchers In WA	188	\$1,119,968.14
Vouchers Outside WA	1111	\$1,176,508.25
Vouchers Final Total.....	1720	\$3,095,658.80

Ob ject Category	Title	Total	Percentage
1	SALARIES	\$727.90	0.02%
2	BENEFITS	\$37,251.07	1.2%
3	SUPPLIES	\$279,252.46	9.02%
4	OTHER SERVICES & CHARGES	\$1,184,509.94	38.26%
5	INTERGOVERNMENTAL SERVICES	\$185,367.24	5.99%
6	CAPITAL PROJECTS	\$984,549.49	31.8%
	MACHINERY & EQUIPMENT	\$355,547.82	11.49%
	REFUNDS	\$6,488.75	0.21%
9	INTERFUND SERVICES	\$110.93	0%
	INVENTORY PURCHASES	\$61,853.20	2%
	Total	\$3,095,658.80	