

Agenda

Police Pension Board Regular Meeting

Thursday, October 18, 2018 - 8:15 AM

City Hall Annex Building | City Manager's Conference Room

975 George Washington Way, Richland, WA 99352

Police Pension Board Regular Meeting No. 712

Call to Order:

Attendance:

Board Members: Mayor Thompson, Board Chair; Mayor Pro Tem Christensen; Administrative Services Director Koch; City Clerk and Police Pension Board Secretary Hopkins; Police Representatives Thomas; Moore; Couch

Presentations:

Public Comments:

Minutes: (Approve by Motion)

1. Approve the Police Pension Board Meeting Minutes of September 20, 2018
- Marcia Hopkins, City Clerk

Financial Reports and Investments: (Approve to Accept and File by Motion)

1. Financial Statements for September 2018
- Cathleen Koch, Administrative Services Director

Medical/Dental/Vision/Medicare/Other Claims: (Approve by Motion)

1. October 2018 Medical/Dental/Vision/Medicare/Other Claims
- Marcia Hopkins, City Clerk

Business Items: (Approve by Motion)

Board Member Comments:

Adjournment: (Motion to Adjourn)

The Richland City Hall Annex Building is ADA accessible. Parking and access is available at the entrance facing George Washington Way.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 10/18/2018

Agenda Category: Minutes

Subject:

Approve the Police Pension Board Meeting Minutes of September 20, 2018

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Approve the Police Pension Board Meeting Minutes of September 20, 2018

Summary:

None.

Attachments:

I. 092018 Minutes

MINUTES

POLICE PENSION BOARD REGULAR MEETING NO. 711

Thursday, September 20, 2018 | 8:15 a.m.

City Hall Annex Building | City Manager's Conference Room

975 George Washington Way, Richland, WA 99352

CALL TO ORDER:

Mayor Thompson called the meeting to order at 8:15 a.m.

ATTENDANCE:

Board Members: Mayor Thompson, Chair, City Clerk/Police Pension Board Secretary Hopkins, Police Representatives Thomas, Moore and Couch.

Absent: Administrative Services Director Koch

PRESENTATIONS: (Discussion Only)

1. Life Flight Membership – Medical Air Lift Insurance
 - Marcia Hopkins, Board Secretary

Ms. Hopkins said at the August 23, 2018 Police Pension Board meeting, the Board discussed Pensioner Bush's suggestion to consider carrying Life Flight membership, (which is a medical air lift insurance), for the pensioners. The Board asked the secretary to find out if Cigna covers air lift expenses and present that information at the September 20, 2018 meeting.

Cigna confirmed air ambulances are covered at 100%, the same as ground ambulances, when it is medically necessary. Cigna will cover to get the customer to the closest facility that can provide the needed services. However, an evacuation type of air lift would not be covered.

The Board discussed the Life Flight Membership plan again and decided not to take action on it as Cigna will cover the cost of a medical air lift.

MINUTES: (Approve by Motion)

1. Approve the Minutes of the Police Pension Board Meeting Held August 23, 2018
 - Marcia Hopkins, City Clerk/Police Pension Board Secretary

Mr. Thomas moved and Mr. Couch seconded the motion to approve the minutes of the Police Pension Board Meeting held August 23, 2018. The motion carried 5-0.

FINANCIAL REPORTS AND INVESTMENTS: (Approve to Accept and File by Motion)

1. Financial Statements for August 2018

The Board discussed the financial reports and investments.

July 31, 2018 - Preliminary:

Cash on Hand	\$122,873.79
Investments	325,402.26
Gains (Loss) on Investments	(75,871.29)
Net Current Assets & Liabilities	(0.00)
Ending Fund Balance	\$372,404.76

August 31, 2018 - Preliminary:

Cash on Hand	\$122,462.37
Investments	325,402.26
Gains (Loss) on Investments	(75,871.29)
Net Current Assets & Liabilities	(0.00)
Ending Fund Balance	\$371,993.34

Mr. Couch moved and Mr. Thomas seconded the motion to accept and file the August 2018 financial reports as published. The motion carried 5-0.

Mr. Couch asked that future reports include the final fund balance information of a month when it is close and becomes available.

MEDICAL/DENTAL/VISION/MEDICARE/OTHER CLAIMS: (Approve by Motion)

1. Pensioner P2 Claims
 - Marcia Hopkins, Board Secretary

Ms. Hopkins said at the August 23, 2018, Police Pension Board meeting, Pensioner P2 submitted a claim for medication that is covered by Cigna in the amount of \$17.43. The pharmacy submitted the medication to Cigna, however the refill date was July 14, 2018 and the pensioner chose to pick up the prescription eight days early, on July 6, 2018, and Cigna would not cover it early.

The Board requested the secretary contact P2 and explain the circumstances of picking up the medication early. The secretary contacted Pension P2 on Friday, September 7, 2018 and P2 said the medication was picked up early because P2 was leaving town and needed the prescription filled at that time. With this explanation, the Board concurred to approve the \$17.43 claim.

Also at the August 23, 2018, the Board asked the secretary to contact P2 to inquire if P2 had completed Cigna's generic step therapy program to determine if a covered generic pain medication could be used instead of the OxyContin prescription that P2 had submitted to the Board.

As the secretary could not obtain that information from P2, Mr. Thomas contacted P2 who said the prescription was used in conjunction with a medical procedure. The Board concurred to pay the current prescription claim of \$1,929.84, but requested the secretary send a letter to P2 requesting the information on the generic step therapy be sent to the Police Board before future OxyContin prescriptions will be considered for payment.

1. Medical/Dental/Vision/Medicare Claims for September 2018 Claims
Marcia Hopkins, City Clerk/Police Pension Board Secretary

The Board Members discussed the medical/dental/vision/Medicare/Other claims.

Mr. Couch moved and Mr. Thomas seconded the motion to approve the September 2018 medical/dental/vision/Medicare/Other claims in the amount of \$15,798.92. The motion carried 5-0.

BUSINESS ITEMS: (Approve by Motion)
No business items.

BOARD MEMBER COMMENTS:
No comments.

ADJOURNMENT:

Mayor Thompson moved and Mr. Moore seconded the motion to adjourn the meeting at 9:00 a.m. The motion carried 7-0.

Respectively Submitted by,
Marcia Hopkins,
City Clerk/Police Pension Board Secretary

Approved: October 18, 2018



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 10/18/2018

Agenda Category: Financial Reports and Investments

Subject:

Financial Statements for September 2018

Department:

Administrative Services

Document Type:

Police Pension Board Item

Recommended Motion:

Motion to Accept and File the September 2018 Preliminary Financial Statements

Summary:

August 31, 2018 - Preliminary:

Cash on Hand	\$122,816.07
Investments	325,402.26
Gains (Loss) on Investments	(75,871.29)
Net Current Assets & Liabilities	<u>(0.00)</u>
Ending Fund Balance	\$372,347.04

September 30, 2018 - Preliminary:

Cash on Hand	\$122,533.22
Investments	325,402.26
Gains (Loss) on Investments	(75,871.29)
Net Current Assets & Liabilities	<u>(0.00)</u>
Ending Fund Balance	\$372,064.19

Attachments:

I. 2018 Police Income & Expense Statement

**CITY OF RICHLAND
POLICE PENSION FUND
2018 REVENUE AND EXPENSE**

Year of 2018	Final January	Final February	Final March	Final April	Final May	Final June	Final July	Preliminary August	Preliminary September	October	November	December	Year to Date	Budget	YTD%
Beginning Balance	\$ 383,028.96	\$ 370,979.18	\$ 371,144.12	\$ 372,802.13	\$ 372,143.26	\$ 372,410.30	\$ 372,520.39	\$ 372,615.23	\$ 372,347.04		\$ -	\$ -		\$ -	0.00
REVENUE															
Investment Interest	1,179.09	1,092.71	1,053.54	1,053.24	982.55	1,100.13	1,099.50	2,230.41	884.24				10,675.41	12,825.00	83.2%
Other Interest Earnings													-	-	0.0%
Medical Reimburse													-	-	0.0%
Net Change in Fair Market Value													-	-	0.0%
Contribution- General Fund	23,000.00	37,000.00	37,000.00	32,000.00	33,000.00	33,000.00	32,000.00	35,000.00	36,000.00				298,000.00	470,400.00	63.4%
TOTAL REVENUE:	24,179.09	38,092.71	38,053.54	33,053.24	33,982.55	34,100.13	33,099.50	37,230.41	36,884.24	-	-	-	308,675.41	483,225.00	63.9%
EXPENSE															
Medical Insurance - <65	888.96	888.96	888.96	888.96	666.72	666.72	666.72	666.72	666.72				6,889.44	12,043.00	57.2%
Medical Insurance - >65	4,398.84	4,398.84	4,398.84	4,398.84	4,561.76	4,561.76	4,561.76	4,561.76	4,561.76				40,404.16	49,157.00	82.2%
Dental Insurance - Retired	822.12	822.12	822.12	822.12	822.12	822.12	822.12	822.12	822.12				7,399.08	10,750.00	68.8%
Dental Expense Pension	1,745.88	560.18	633.20	28.47	861.30	1,075.14	-	585.18	102.40				5,591.75	14,000.00	39.9%
Medical Expense Pension	8,796.20	9,915.35	8,636.42	9,111.09	8,244.04	8,155.06	7,858.49	12,035.25	12,186.52				84,938.42	160,000.00	53.1%
Medicare Premiums	3,376.00	2,974.00	3,376.00	3,108.00	3,242.00	3,376.00	3,778.00	3,510.00	3,510.00				30,250.00	36,600.00	82.7%
Retirement Allowance	8,554.78	10,854.71	9,588.08	8,066.13	8,066.13	8,066.13	8,066.13	8,066.13	8,066.13				77,394.35	114,830.00	67.4%
Widow's Benefits	7,039.95	7,510.68	7,251.44	7,251.44	7,251.44	7,251.44	7,251.44	7,251.44	7,251.44				65,310.71	81,470.00	80.2%
Operating Supplies	-			29.99									29.99	450.00	6.7%
Postage	-	2.93	0.47	7.07		15.67							26.14	250.00	10.5%
Shredding Services	-												-	50.00	0.0%
Travel	606.14												606.14	1,875.00	32.3%
Training & Conference	-		800.00										800.00	750.00	106.7%
Other Expenses	-												-	1,000.00	0.0%
Total Expense	36,228.87	37,927.77	36,395.53	33,712.11	33,715.51	33,990.04	33,004.66	37,498.60	37,167.09	-	-	-	319,640.18	483,225.00	66.1%
Revenues Over (Under)															
Expense:	(12,049.78)	164.94	1,658.01	(658.87)	267.04	110.09	94.84	(268.19)	(282.85)	-	-	-	(10,964.77)	-	
Ending Balance	\$ 370,979.18	\$ 371,144.12	\$ 372,802.13	\$ 372,143.26	\$ 372,410.30	\$ 372,520.39	\$ 372,615.23	\$ 372,347.04	\$ 372,064.19	\$ -	\$ -	\$ -	\$ (10,964.77)	\$ -	
ENDING BALANCE CONSISTING OF:															
Cash	\$ 121,448.21	\$ 121,613.15	\$ 123,271.16	\$ 122,612.29	\$ 122,879.33	\$ 122,989.42	\$ 123,084.26	\$ 122,816.07	\$ 122,533.22						
Investments	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26						
Gain(Loss) on Investments	(75,871.29)	(75,871.29)	(75,871.29)	(75,871.29)	(75,871.29)	(75,871.29)	(75,871.29)	(75,871.29)	(75,871.29)						
Net Current Assets & Liabilities	-														
Ending Fund Balance	\$ 370,979.18	\$ 371,144.12	\$ 372,802.13	\$ 372,143.26	\$ 372,410.30	\$ 372,520.39	\$ 372,615.23	\$ 372,347.04	\$ 372,064.19	\$ -	\$ -	\$ -			
Minimum Balance	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00						

Please note: Any months marked as "Preliminary" are in draft form and are not for decision-making purposes. Preliminary months are subject to change per the completion of the City's monthly and annual closing processes.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting
Date: 10/18/2018

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:
October 2018 Medical/Dental/Vision/Medicare/Other Claims

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:
Approve the October 2018 Medical/Dental/Vision/Medicare/Other Claims

Summary:
The October 2018 claims in the amount of \$14,840.81 are on the agenda for Board approval.

Attachments:
I. 101818 Claims Log

OCTOBER 2018 POLICE PENSION BOARD CLAIM LOG

				MEDICARE	MEDICAL RX/ADULT	PHYSICAL EXAMS	DENTAL		VISION (non-medical)				HEARING AID	MASSAGE	DEATH BENEFIT	TRAVEL/ TUITION	OPERATING EXPENSES	GRAND TOTAL	ACUPUN CTURE
P NO.	DATE OF SERVICE	CLAIMANT	SERVICE RENDERED	BOARD PAYMENT	BOARD PAYMENT	\$400 YR MAX: BOARD PAYMENT	\$1,200 YR MAX DENTAL: BOARD PAYMENT	\$1,500 YR MAX BRIDGES/ DENTURES: BOARD PAYMENT	\$150 YR MAX FRAMES: BOARD PAYMENT	\$200 YR MAX CONTACT S: BOARD PAYMENT	LENS: BOARD PAYMENT	ONE EYE EXAM PER YEAR: BOARD PAYMENT	\$1,800 EVERY 5 YRS PER HEARING AID: BOARD PAYMENT	\$50 MAX PER MONTH: BOARD PAYMENT	\$1,000 ONE-TIME PAYMENT: BOARD PAYMENT	BOARD PAYMENT	BOARD PAYMENT	GRAND TOTAL	12 Visit Yr Max ACUPUNC TURE
P1	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$121.00														\$121.00	
P1	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$121.00														\$121.00	
P2	Oct-18		MEDICARE PREMIUM															\$0.00	
P3	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$129.00														\$129.00	
P3	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$129.00														\$129.00	
P4	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$129.00														\$129.00	
P4	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$129.00														\$129.00	
P4	Aug-18	JC Penney Optical	Frames/Lenses						\$39.99		\$90.00							\$129.99	
P5	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P7	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$111.00														\$111.00	
P7	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$111.00														\$111.00	
P8	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$116.00														\$116.00	
P8	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$116.00														\$116.00	
P8	Oct-18	REIMBURSE	Brookdale Asst. Living Housing		\$4,444.00													\$4,444.00	
P8	Oct-18	REIMBURSE	Brookdale Asst. Living Personal Care		\$2,526.00													\$2,526.00	
P9	Oct-18																	\$0.00	
P10	Oct-18	REIMBURSE	MEDICARE PREMIUM															\$0.00	
P10	Sep-18	REIMBURSE	CLOTRIMAZOLE		\$33.69													\$33.69	
P10	Sep-18	REIMBURSE	Lovaza		\$199.14													\$199.14	
P10	Sep-18	REIMBURSE	Glucosamine		\$16.49													\$16.49	
P11	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P11	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P12	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$120.00														\$120.00	
P12	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$121.00														\$121.00	
P13	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$118.00														\$118.00	
P13	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$118.00														\$118.00	
P13	Sep-18	Gottlieb DDS	Periodontal Maintenance				\$220.00											\$220.00	
P13	Sep-18	Uptown Vision Center	Exam/Refraction									\$218.00						\$218.00	
P13	Aug-Sep 18	REIMBURSE	Mental Health		\$160.00													\$160.00	
P14	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$133.00														\$133.00	
P14	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$133.00														\$133.00	
P15	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P15	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P17	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P17	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P18	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$127.00														\$127.00	
P18	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$127.00														\$127.00	
P19	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$119.00														\$119.00	
P19	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$119.00														\$119.00	
P19	Aug-18	Mannion-Black DDS	Crown/X-ray				\$439.50											\$439.50	
P20	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P20	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P21	Oct-18																	\$0.00	
P22	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$111.00														\$111.00	
P22	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$111.00														\$111.00	
P23	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P23	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$134.00														\$134.00	
P24	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$109.00														\$109.00	
P24	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$109.00														\$109.00	
P28	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$114.00														\$114.00	
P28	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$114.00														\$114.00	
P28	Jun-18	Heaston Vision Clinic	Eye Exam/refraction									\$221.00						\$221.00	

P30	Oct-18																		\$0.00	
P31	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$118.00															\$118.00	
P31	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$118.00															\$118.00	
P32	Oct-18		MEDICARE PREMIUM																\$0.00	
P34	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$134.00															\$134.00	
P34	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$134.00															\$134.00	
P34	Sep-18	Kenneth Lagergren DDS	Periodontal Maintenance				\$150.00												\$150.00	
P35	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$118.00															\$118.00	
P35	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$118.00															\$118.00	
P36	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$127.00															\$127.00	
P36	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$127.00															\$127.00	
P39	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$132.00															\$132.00	
P39	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$132.00															\$132.00	
P40	Oct-18	REIMBURSE	MEDICARE PREMIUM	\$118.00															\$118.00	
P40	Nov-18	REIMBURSE	MEDICARE PREMIUM	\$118.00															\$118.00	
PSEC																			\$0.00	
PEXP																			\$0.00	
			GRAND TOTAL	\$6,083.00	\$7,379.32	\$0.00	\$809.50	\$0.00	\$39.99	\$0.00	\$90.00	\$439.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,840.81	0
																			\$0.00	
																			Cell Above Must = \$0	
																		GRAND TOTAL	\$14,840.81	

The above-listed claims were approved by the LEOFF I Police Pension Board at its regular meeting held on October

We, the LEOFF I Police Pension Board Chairperson and Board Secretary, each swear under the penalty of perjury under the laws of the State of Washington of Washington that the above-listed claims are a true and correct listing of claims approved by the LEOFF I Police Pension Board on the date identified above.

LEOFF I Police Pension Board Chair: _____ Date: _____

LEOFF I Police Pension Board Secretary: _____ Date: _____