



MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING

Richland City Hall ~ 505 Swift Boulevard
Tuesday, October 16, 2018

City Council Pre-Meeting Workshop - 7:00 p.m.

Mayor Thompson called the pre-meeting workshop to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance:

Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Alvarez, Lemley, Lukson, and Kent were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley, Finance Director Allen, Public Works Director Rogalsky, Fire and Emergency Services Director Huntington, and City Clerk Hopkins.

1. Discuss Meeting Agenda Items (15 minutes)

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

Mr. Amundson gave Council an update on the Class and Compensation Study and said a presentation on the results will be on the October 23, 2018 workshop agenda. He said an economic development update on existing City Hall site and tracts D & E on Bradley Boulevard will be given at the workshop as well.

Ms. Reents said Interim Police Chief Taylor is currently working on a capacity study for the Police Department building.

City Council Regular Meeting - 7:30 p.m.

Mayor Pro Tem Christensen called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call

Mayor Pro Tem Christensen welcomed those in the audience and expressed appreciation for their attendance.

Attendance: Mayor Pro Tem Christensen, Councilmembers Alvarez, Lemley, Lukson, and Kent were present.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER KENT

SECONDED THE MOTION TO EXCUSE MAYOR THOMPSON AND COUNCILMEMBER ANDERSON. THE MOTION CARRIED 5-0.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley, Finance Director Allen, Public Works Director Rogalsky, Fire and Emergency Services Director Huntington, Community Development Director Jensen, Parks and Public Facilities Director Schiessl, Energy Services Director Whitney, Interim Police Services Director Taylor and City Clerk Hopkins.

Pledge of Allegiance

Mayor Pro Tem Christensen led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda

COUNCILMEMBER KENT MOVED AND COUNCILMEMBER LUKSON SECONDED A MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION 5-0.

Presentations

2. DECA Month Proclamation (5 minutes)

Mayor Pro Tem Christensen read the DECA Month Proclamation and presented it to the Richland High School DECA members Piper Schirm, Aislyn Hammer, Addison Pettit and Emma Kinnuren. The DECA Members introduced themselves and described the DECA program.

3. Energy Efficiency Incentive Check Presentation and Proclamation to Lamb Weston (5 minutes)

Mr. Whitney said Lamb Weston, one of the City's largest industrial customers, is committed to energy-efficient operations. Since 2010, Lamb Weston has invested \$2.4 million in operational and equipment improvements that help reduce the City's wholesale power bill. The proclamation and check presentation recognizes Lamb Weston for its exceptional energy efficiency achievement and for the efficiencies made on Line 5, its newest processing facility.

Mayor Pro Tem Christensen read the proclamation. Representatives from Lamb Weston and Bonneville Power Administration were in attendance to receive the proclamation.

4. Tri-City Regional Hotel Motel Commission 2019 Budget and Marketing Plan (10 minutes)

Michael Novakovich, Visit Tri-Cities President and CEO, presented the Tri-City Regional Hotel Motel Commission 2019 budget and marketing plan.

Council had a question and answer period with Mr. Novakovich.

5. Plaque and Proclamation of Appreciation to Roy Keck for Service on the Utility Advisory Committee (5 minutes)

Councilmember Lemley read the Proclamation of Appreciation and the Appreciation Plaque to Roy Keck for his service on the Utility Advisory Committee. Mr. Keck said he has enjoyed serving the City as a member of the boards and commissions.

6. Proclamation of Appreciation to Stanley Jones for Service on the Richland Public Facilities District Board and Planning Commission (5 minutes)

Councilmember Kent read the Proclamation of Appreciation and presented it to Stanley Jones for Service on the Richland Public Facilities District Board and the Planning Commission. Mr. Jones said he has enjoyed serving the City as a member of the boards and commissions.

Public Hearing

City Clerk Hopkins read the Public Hearing and Public Comments procedures.

7. Proposed 2019 Revenue Sources Including Property Tax - Ordinance Nos. 52-18 and 53-18

Mr. Allen said the purpose of the public hearing is to receive comments on the proposed 2019 revenue sources supporting the General Fund activities. State statutes require that the public hearing be held prior to consideration of an Ad Valorem Tax ordinances. He said the first reading of the Ad Valorem Tax ordinances is on tonight's agenda and the second reading and passage is scheduled for the November 6, 2018, Council meeting. Mr. Allen gave a presentation on estimated revenues and expenses, property tax history, and how tax dollars are used.

Council had a question and answer period with Mr. Allen on the topic.

Mayor Pro Tem Christensen opened the public hearing at 8:10 p.m. and closed the hearing at 8:10:15 p.m. as there were no comments.

8. Proposed Surplus of Equipment - Resolution No. 145-18

Mr. Allen said the purpose of public hearing is to receive comments on the proposed resolution authorizing surplus and disposal of equipment.

Mayor Pro Tem Christensen opened the public hearing at 8:13 p.m. and closed the hearing at 8:13:15 p.m. as there were no comments.

9. Proposed Vacation of a Portion of Right-of-Way at Shockley Road - Ordinance No. 55-18

Mr. Rogalsky said staff has evaluated the request to vacate a portion of right-of-way at Shockley Road and has determined that this portion of right-of-way is not needed. State law requires a public hearing to solicit testimony related to this request.

Council had a question and answer period with Mr. Rogalsky on the topic.

Mayor Pro Tem Christensen opened the public hearing at 8:16 p.m. and closed the hearing at 8:16:15 p.m. as there were no comments.

Public Comments

No public comment.

Consent Calendar

City Clerk Hopkins read the Consent Calendar. Resolution No. 106-18 was pulled and placed on the Items of Business section of the agenda.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER LUKSON SECONDED A MOTION TO APPROVE THE CONSENT AGENDA AS AMENDED BY MOVING RESOLUTION NO. 106-18 TO ITEMS OF BUSINESS. THE CARRIED MOTION 5-0.

Minutes

10. Council Meeting Minutes for September 25, 2018 and October 2, 2018

Ordinances - First Reading

- 11. Ordinance No. 52-18, Approving the 2019 Ad Valorem Tax and Property Tax Levies
- 12. Ordinance No. 53-18, Approving the 2019 Ad Valorem Tax to Preserve Un-Levied Capacity
- 13. Ordinance No. 55-18, Authorizing Vacation of a Portion of Right-of-Way at Shockley Road

Ordinances - Second Reading/Passage

14. Ordinance No. 50-18, Increasing 2018 Budget Appropriations in the Streets Capital Construction Fund and the Industrial Development Fund to Support Swift Boulevard Improvements

Resolutions – Adoption

15. Resolution No. 106-18, Authorizing a Purchase and Sale Agreement with the Port of Benton for Land in Support of a Future Fire Station

RESOLUTION NO. 106-18 WAS PULLED TO ITEMS OF BUSINESS

16. Resolution No. 127-18, Authorizing the Execution of a Consultant Agreement with Murraysmith, Inc. for the Wastewater Treatment Plant Process Modeling Project
17. Resolution No. 143-18, Approving a Purchase and Sale Agreement with Dennis and Joan Hollis
18. Resolution No. 146-18, Authorizing a Federal Emergency Management Agency Grant for SCBA Replacement in Fire & Emergency Services
19. Resolution No. 144-18, Approving a Third Amendment to Professional Services Agreement with Shannon & Wilson, Inc.
20. Resolution No. 145-18, Approving the Sale of Surplus Property and Equipment
21. Resolution No. 147-18, Authorizing a Service Agreement with Mayflower Recycling, Inc. for Metals Recycling Services
22. Resolution No. 150-18, Approving the 2019 Tri-City Regional Hotel-Motel Commission Budget and Marketing Plan

Items for Approval

23. Proclamations of Appreciation: Stanley Jones, Roy Keck and Katherine Ostrom
24. Appointment to the Americans with Disabilities Act Citizens Review Committee: Judith Davis
25. Authorize Travel for Mayor Thompson and Mayor Pro Tem Christensen

Expenditures - Approval

26. Expenditures from September 24, 2018 - October 5, 2018 for \$10,996,940.03 including Check Nos. 261939-362333, Wire Nos. 7120-7148, Payroll Check Nos. 139278-139821, and Payroll Wire/ACH Nos. 10657-10691

Items of Business

1. Resolution No. 106-18, Authorizing a Purchase and Sale Agreement with the Port of Benton for Land in Support of a Future Fire Station.

Fire Chief Huntington gave a presentation on the location of the future Fire Station and the reasons for selecting that site.

Council had a question and answer period with Chief Huntington.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER ALVAREZ SECONDED THE MOTION TO APPROVE RESOLUTION NO. 106-18. THE MOTION CARRIED 5-0.

Reports and Comments

City Manager

Ms. Reents said the annual Town Hall meeting is schedule on October 18, 2018 at 6:00 p.m. at the Richland Community Center.

City Council

Councilmember Kent expressed her praise to Ms. Reents and the City staff for the hard work and dedication to create the 2019 budget.

Councilmember Alvarez expressed his appreciation to the high school students that attended the meeting.

Councilmember Lukson encouraged citizens to serve on the City boards, commissions and committees and expressed how valuable that service is to the City.

Mayor

Mayor Pro Tem expressed his appreciation to the members of the boards, commissions, committee for their service and dedication to the City.

Adjournment

Mayor Pro Tem Christensen adjourned the meeting at 8:32 p.m.

Respectfully Submitted,



Marcia Hopkins, City Clerk

FORM APPROVED:



Robert J. Thompson, Mayor

DATE APPROVED:

November 6, 2018

DATE PUBLISHED

November 9, 2018