



MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING

Richland City Hall ~ 505 Swift Boulevard

Tuesday, December 16, 2014

Pre-Meeting Executive Session:

Mayor Rose called the pre-meeting executive session to order at 6:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance:

Mayor Rose, Mayor Pro Tem Lemley, Council Members Anderson, Christensen, Kent and Jones were present.

Also present was City Manager Johnson.

1. Executive Session for the City Manager Performance Review per RCW 42.30.110(1) (g) (60 minutes)

MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER JONES SECONDED A MOTION TO MOVE INTO EXECUTIVE SESSION AT 6:00 P.M. TO DISCUSS THE CITY MANAGER PERFORMANCE REVIEW FOR 60 MINUTES. THE MOTION CARRIED 6-0.

COUNCIL MEMBER CHRISTENSEN MOVED AND MAYOR PRO TEM LEMLEY SECONDED A MOTION TO MOVE OUT OF EXECUTIVE SESSION AT 7:00 P.M. THE MOTION CARRIED 6-0.

Pre-Meeting:

Mayor Rose called the Council pre-meeting to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex Building.

Mayor Rose, Mayor Pro Tem Lemley, Council Members Anderson, Christensen, Jones and Kent were present.

Also present were City Manager Johnson, Assistant City Manager Amundson, Deputy City Manager King, City Attorney Kintzley, Public Works Director Rogalsky, Human Resources Director Jubb and City Clerk Hopkins.

2. Discussion of Meeting Agenda

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

Ms. Johnson noted that a community survey was mailed to citizens and Mr. Rogalsky gave updates on the Hayden Homes construction.

Regular Meeting:

Mayor Rose called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call:

Mayor Rose welcomed those in the audience and expressed appreciation for their attendance.

Mayor Rose, Mayor Pro Tem Lemley, Council Members Anderson, Christensen, Jones and Kent were present.

Also present were City Manager Johnson, Assistant City Manager Amundson, Deputy City Manager King, City Attorney Kintzley, Administrative Services Director Koch, Fire and Emergency Services Director Baynes, Police Services Director Skinner, Public Works Director Rogalsky, Energy Services Business Manager Edgemon, Parks and Public Facilities Director Schiessl, and City Clerk Hopkins.

MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER KENT SECONDED A MOTION TO EXCUSE COUNCIL MEMBER THOMPSON. THE MOTION CARRIED 6-0.

Pledge of Allegiance:

Mayor Rose led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda:

COUNCIL MEMBER CHRISTENSEN MOVED TO AMEND THE AGNDA BY ADDING THE CITY MANAGER'S COMPENSATION PLAN TO THE ITEM OF BUSINESS SECTION OF THE AGENDA. COUNCIL MEMBER ANDERSON SECONDED A MOTION TO APPROVE THE AGENDA AS AMENDED. THE MOTION CARRIED 6-0.

Presentations:

1. CityView Video: 70th Anniversary Celebration of Kadlec Regional Medical Center; US Linen and Uniform; The Richland Players
- Trish Herron, Communication and Marketing Manager

Ms. Herron remarked on the achievement of the businesses and theater that has been operating in the Richland for 70 years. She said the video will give the background on each entity.

2. Tri-Cities Community Branding Presentation by Lori Mattson, Tri-Cities Regional Chamber of Commerce; Kris Watkins, Visit Tri-Cities; Carl Adrian, Tri-City Development Council (20 minutes)

Mr. Adrian, Ms. Watkins and Ms. Mattson gave the background and purpose of the project, the consultant's methods and findings, the goals of the project, the definition of a brands and logos, geographic and demographic findings, the mission statement, the brand promise/message, product development plans, how it relates to tourism and marketing for the area and what the next steps in the plan

3. Retirement Presentation to Fire Battalion Chief Ted Ricci for 35 Years of Service to the City of Richland (5 minutes)
 - David Rose, Mayor

Mayor Rose read a letter from the City describing Mr. Ricci's career highlights and expressing its appreciation for 35 years of service. Mayor Rose presented Mr. Ricci with a plaque honoring his service to the City.

Mr. Ricci expressed his great appreciation to the City for a rewarding 35 years career.

Public Hearing:

City Clerk Hopkins read the Public Hearing and Public Comments Procedures.

1. Compensation Plan for Unaffiliated Employees - 2015 and Continuing: Resolution No. 200-14
 - Allison Jubb, Human Resources Director

Ms. Jubb said the City provided unaffiliated staff (non-represented employees) the opportunity to review and provide feedback to the City's proposed modifications to the Compensation Plan - 2015 and Continuing, in accordance with the Richland Municipal Code (RMC). The proposed modifications consist primarily of changes to the City's Health Plan and Post Employment / Retiree Medical Plan beginning in 2016. The Affordable Care Act compliance is resulting in the need for the City to amend some terminology used in the Compensation Plan and in the RMC. Changes proposed to the RMC terminology will be presented at a later date. The proposed Compensation Plan - 2015 and Continuing, allows for annual wage increases based on performance and pay range adjustments of 1.75%. The adjustment to pay ranges is based on salary survey data and CPI information. Increases will be effective the first pay period of the 2015 payroll year.

Mayor Rose opened the public hearing at 8:14 and closed the public hearing at 8:14:15 p.m. as there were no comments.

Public Comments:

Mr. Darrington, the former Richland City Manager, presented Mayor Rose with a gift of a walnut gavel that he handmade as he is a wood turner, to honor Mayor Rose's public service.

Consent Calendar:

City Clerk Hopkins read the Consent items.

Minutes:

1. Council Minutes of the Meeting Held December 2, 2014
 - Marcia Hopkins, City Clerk

Ordinances - First Reading:

2. Ordinance No. 01-15, Approving the 2018 Council Compensation Plan
 - Cathleen Koch, Administrative Services Director
3. Ordinance No. 02-15, Dedicating Various Rights-of-Way
 - Pete Rogalsky, Public Works Director

Ordinances - Second Reading/Passage:

4. Ordinance No. 31-14, Establishing the Final Assessment Roll for Delaware L.I.D. No. 195
 - Pete Rogalsky, Public Works Director
5. Ordinance No. 43-14, Amending RMC Title 18, Water Rates
 - Pete Rogalsky, Public Works Director

Resolutions – Adoption:

6. Resolution No. 193-14, approving a Purchase and Sale Agreement with Jairo Arauz for a One-Acre Parcel in the Horn Rapids Industrial Park
 - Bill King, Community and Development Services Director
7. Resolution No. 194-14, Approving Purchase and Sale Agreement with Greg Shaw for Stevens Drive South Right-of-Way Acquisition
 - Pete Rogalsky, Public Works Director
8. Resolution No. 195-14, Approving Purchase and Sale Agreement with The Richland Property LLC for Stevens Drive South Right-of-Way Acquisition
 - Pete Rogalsky, Public Works Director
9. Resolution No. 197-14, Reappointment to the Personnel Committee: Jeffrey Marzyck
 - Marcia Hopkins, City Clerk

10. Resolution No. 198-14, Approving Purchase and Sale Agreement with General Services Administration for Stevens Drive Extension Right-of-Way
- Pete Rogalsky, Public Works Director
11. Resolution No. 199-14, approving a Purchase and Sale Agreement with Randall Stephens for a One- Acre Parcel at Horn Rapids Business Center
- Bill King, Community and Development Services Director
12. Resolution No. 200-14, Approving the Compensation Plan for Unaffiliated Employees - 2015 and Continuing
- Allison Jubb, Human Resources Director

Items for Approval:

13. Authorize Travel for Mayor Rose and Council Member Thompson
- Jon Amundson, Assistant City Manager

Expenditures - Approval:

14. November 24, 2014 - December 5, 2014 for \$13,682,640.90 including Check Nos. 218084-218509, Wire Nos. 5775-5794, Payroll Check Nos. 99664-99675, and Payroll Wire/ACH Nos. 8772-8791
- Cathleen Koch, Administrative Services Director

COUNCIL MEMBER KENT MOVED AND COUNCIL MEMBER CHRISTENSEN SECONDED A MOTION TO APPROVE THE CONSENT CALENDAR AS PUBLISHED. THE MOTION CARRIED 6-0.

Items of Business:

1. Compensation Plan for City Manager

Council Member Christensen explained the City Manager's annual review process, including the one-hour executive session the Council held on this topic before the December 16, 2014, Council meeting. He said that Council was ready to address the City Manager's Compensation Plan under Items of Business on the agenda and gave Ms. Johnson high praise for her performance.

COUNCIL MEMBER CHRISTENSEN MOVED AND MAYOR PRO TEM LEMLEY SECONDED A MOTION TO AWARD THE CITY MANAGER A 5% PAY INCREASE AND AWARD A \$10,000 BONUS. THE MOTION CARRIED 6-0.

The Mayor, Pro Tem Lemley and Council Members Jones, Anderson, and Kent also expressed their appreciation for the City Manager's performance.

Reports and Comments:

1. City Manager Johnson thanked Council for their comments and gave the Executive Leadership Team credit for leading the City.

Mr. Schiessl gave an update on the Howard Amon Park irrigation system replacement project.

Ms. Johnson thanked Tim Bush Car Wash and BMW of Tri-Cities for helping to sponsor the City's Winterfest event.

2. Council Members:

Council Member Jones said he attended the Winterfest Tree Lighting Ceremony and complimented the staff on the event.

Council Members Kent thanked the citizens who volunteer their service to the City.

Council Member Christensen said he attended the Tree Lighting Ceremony, the Richland Police Badge Recognition Event and attended the ribbon-cutting at The Fuse.

Police Chief Skinner said he will put more Police resources in the Uptown and downtown areas of Richland and he reminded citizens not to drive impaired.

Fire Chief Baynes gave safety tips regarding Christmas trees and candles, slips and falls, and reminded people to watch out for each other.

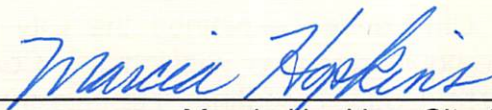
All of the Council Members wished the citizens a happy and safe holiday.

3. Mayor Rose complimented the City staff on the very successful Winterfest event and thanked the sponsors and participants that contributed to the event. He gave special thanks to the Clover Island Yacht Club that, on request by the City, changed the date of its annual boar parade to coincide with the Winterfest to enhance each other's events.

Adjournment:

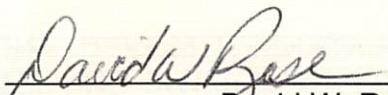
Mayor Rose adjourned the meeting at 8:40 p.m.

Respectfully Submitted,



Marcia Hopkins, City Clerk

FORM APPROVED:



David W. Rose, Mayor

DATE APPROVED:

January 6, 2015