



MINUTES

Richland Public Library Board
Library Board Room – 955 Northgate Drive
June 11, 2019, 5:30 – 6:30 PM

CALL TO ORDER:

CHAIR LUNSTAD CALLED THE MEETING TO ORDER AT APPROXIMATELY 5:31 P.M.

ATTENDANCE:

CHAIR LUNSTAD, VICE-CHAIR DION AND BOARD MEMBER BOOTH WERE PRESENT. ALSO PRESENT WERE COUNCIL LIAISON LUKSON, LIBRARY MANAGER CAMPBELL HIME AND ADMINISTRATIVE ASSISTANT BARADA. BOARD MEMBER DANZ WAS ABSENT. BOARD MEETING AT 5:33 P.M.

APPROVAL OF AGENDA:

VICE-CHAIR DION MOVED AND BOARD MEMBER BOOTH SECONDED THE MOTION TO APPROVE THE AGENDA AS IS. THE MOTION CARRIED 3-0.

APPROVAL OF MINUTES:

CHAIR LUNSTAD ASKED FOR A MOTION TO APPROVE THE MINUTES OF THE MAY 14, 2019 MEETING. BOARD MEMBER MAIER MOVED AND BOARD MEMBER BOOTH SECONDED THE MOTION TO APPROVE THE MINUTES OF MAY 14, 2019 AS AMENDED. THE MOTION CARRIED 4-0.

REPORT OF THE LIBRARY MANAGER:

Library Manager Campbell Hime will be traveling to Washington D.C. for the ALA Annual Conference next week. She has been appointed to the Committee on Research and Statistics for ALA and elected to ALA Council. She wrote a memo to expressed her thanks to City Manager Reents and Parks and Public Facilities Director Schiessl for their support in her attending the conference.

Interviews for Library Assistant I Intermittent began today.

The lease agreement for the new owners of the Bookmark Café has been approved by the COR attorney. The new vendor will serve the same items as the original owners and be open a minimum of 40 hours a week, 6 days a week.

Summer Reading is in full swing. Board Members are interested in hearing from the Children's Librarian, Kelly Reed, at an upcoming Board Meeting to discuss the Summer Reading Program.

PUBLIC COMMENTS:

No one from the public was present.

APPROVAL OF BILLS:

BOARD MEMBER BOOTH MOVED AND VICE-CHAIR DION SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR PAYMENT FOR JUNE 2019 IN THE AMOUNT OF \$149,889.03. THE MOTION CARRIED 4- 0.

UNFINISHED BUSINESS:

1. Chair Lunstad, Vice-Chair Dion, and Library Manager Campbell Hime met to discuss the COR Art Donation Policy. The policy was reworded to make it more clearly to those wanting to donate to RPL and be more transparent in the way materials are reviewed. Board Members discussed requests received from patrons about reconsideration of materials. Collections Supervisor Theresa Barnaby will discuss this further with Board Members at the August 13th Board Meeting.

NEW BUSINESS:

1. Board Member Maier self-nominated himself as Vice-Chair of the RPL Board. The motion carried 4-0.

CITY OF RICHLAND CORE VALUES:

Board Members discussed the first Core Value, which promotes financial stability and operational effectiveness.

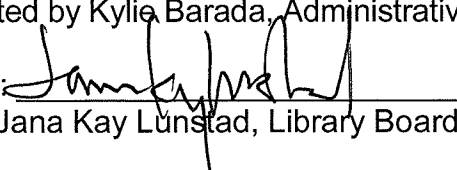
AGENDA ITEMS FOR UPCOMING BOARD MEETING:

1. Staff Member Presentation
2. Review Draft of RPL Policies

ADJOURNMENT:

CHAIR LUNSTAD ADJOURNED THE MEETING AT 6:45 P.M.

Prepared and submitted by Kylie Barada, Administrative Assistant

Minutes Approved by: 
Jana Kay Lunstad, Library Board