



Agenda
City Council Regular Meeting
Tuesday, July 16, 2019
City Hall Council Chambers | 625 Swift Boulevard

City Council Workshop - 7:00 p.m. (Discussion Only – Council Chambers)

Agenda Item:

1. Initiative 976, Potential Impacts to the Transportation Benefit District (TBD) (20 minutes)
 - Cindy Reents, City Manager
2. Discuss Meeting Agenda Items (5 minutes)
 - City Councilmembers
3. Transition
 - City Councilmembers

City Council Regular Meeting - 7:30 p.m. (City Hall Council Chambers)

Welcome and Roll Call

Pledge of Allegiance

Approval of Agenda: (Approved by Motion)

Presentations:

4. 4th of July Follow-Up (5 minutes)
 - Tom Huntington, Fire and Emergency Services Director
 - John Bruce, Police Services Director
 - Joe Schiessl, Parks and Public Facilities Director
5. Overview of Proposed 2019-2025 Parks and Recreation Master Plan, Resolution No. 94-19 (7 minutes)
 - Joe Schiessl, Parks and Public Facilities Director

Public Hearing: Please limit public hearing comments to 3 minutes. Records intended for Council consideration must be given to the City Clerk.

Public Comments: Please limit public comments to 2 minutes. Records intended for Council consideration must be given to the City Clerk.

Consent Calendar: Approved by single vote; Councilmembers may transfer individual items to Items of Business.

Minutes:

6. June 25, 2019 Council Workshop Minutes; July 2, 2019 Council Meeting Minutes
 - Heather Kintzley, City Attorney

Ordinances - First Reading:

Ordinances - Second Reading/Passage:

7. Ordinance No. 33-19, Accepting a Department of Justice Bulletproof Vest Partnership Grant and Amending the 2019 Budget
- John Bruce, Police Services Director
8. Ordinance No. 34-19, Amending the 2019 Budget in the Streets Capital Construction Fund, Stormwater Utility Fund, General Fund, Public Works Administration & Engineering Fund, City Streets Fund, and General Government Construction Fund
- Cathleen Koch, Administrative Services Director

Resolutions – Adoption:

9. Resolution No. 90-19, Approving the Final Plat of Clearwater Creek - Phase 7
- Kerwin Jensen, Development Services Director
10. Resolution No. 91-19, Authorizing an Agreement with EES Consulting, Inc. for Integrated Resource Plan and Conservation Potential Assessment Consulting Services
- Clint Whitney, Energy Services Director
11. Resolution No. 93-19, Authorizing an Agreement with Cable Huston, LLP for Specialized Legal Consulting Services
- Clint Whitney, Energy Services Director
12. Resolution No. 94-19, Approving the 2019-2025 City of Richland Parks and Recreation Master Plan
- Joe Schiessl, Parks and Public Facilities Director
13. Resolution No. 95-19, Rejecting all Bids for the Water Treatment Plant Facade Replacement Project
- Pete Rogalsky, Public Works Director
14. Resolution No. 96-19, Authorizing Amendment No. 1 to the Agreement with J-U-B Engineers, Inc. for the North-South Travel Capacity Study
- Pete Rogalsky, Public Works Director

Items for Approval:

15. Authorize Travel for Mayor Thompson
- Cindy Reents, City Manager
16. Appointment to the Richland Public Library Board of Trustees: Lindsay Lightner
- Heather Kintzley, City Attorney

Expenditures - Approval:

17. Expenditures from June 24, 2019 - July 5, 2019 for \$8,186,626.25, including Check Nos. 269407-269811, Wire Nos. 7604-7631, Payroll Check Nos. 152215-152793, and Payroll Wire/ACH Nos. 11032-11049
- Cathleen Koch, Administrative Services Director

Items of Business:

Reports and Comments:

1. City Manager

2. City Council

3. Mayor

Adjournment

City Council meetings are broadcast live on CityView Channel 192 and online at ci.richland.wa.us

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7388.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 7/16/2019

Agenda Category: Agenda Item

Subject:

Initiative 976, Potential Impacts to the Transportation Benefit District (TBD) (20 minutes)

Department:
City Attorney

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:

Summary:

Staff will discuss potential impacts to the Transportation Benefit District related to Initiative 976.

Fiscal Impact:

Attachments:

I. AWC Initiative 976

Advocacy

Published on May 09, 2019

Initiative 976 headed to voters; potential impacts to state and local transportation funding

Contact: [Logan Bahr](#)

What is Initiative 976?

Initiative 976 (I-976) is an initiative to the Legislature that was filed for consideration in the 2019 legislative session. The Legislature did not act on the initiative; therefore, **I-976** will be presented to voters during the next general election in November 2019. **I-976** is often described as the “\$30 car tab initiative,” but it also proposes significant changes to many other aspects of the state’s transportation system, including repeal of the authority for city Transportation Benefit Districts (TBDs) to impose fees.

What does the initiative propose?

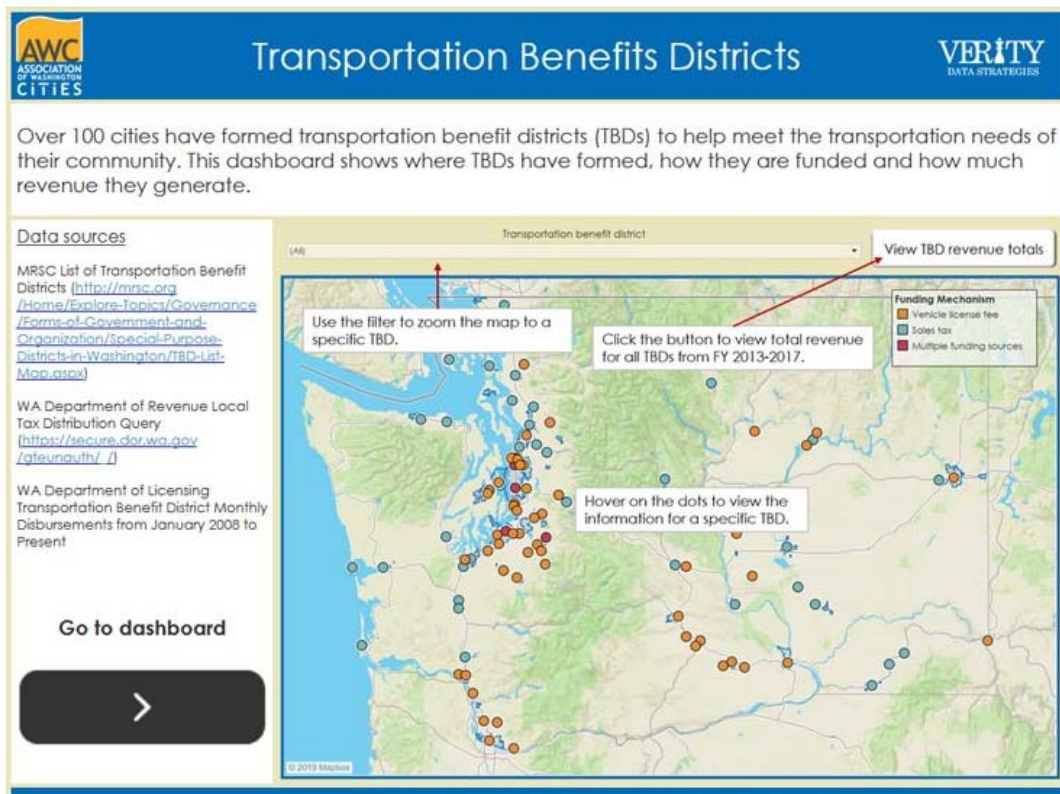
I-976 is an expansive proposal that would significantly change how the state’s transportation system generates revenue. If passed, the initiative would do the following:

- Limit motor vehicle license fees (car tab fees) to \$30 per year;
- Repeal or reduce certain motor vehicle weight fees;
- Repeal the authority for TBDs to impose vehicle fees;
- Reduce electric vehicle fees to \$30 per year;
- Repeal the 0.3% tax on motor vehicle retail sales;
- Require local motor vehicle excise taxes (MVETs) to be calculated using the Kelley Blue Book base value of the vehicle;
- Conditionally repeal the Sound Transit 0.8% MVET, and;
- Require the retirement or refinancing of Sound Transit-related bonds.

How would city TBDs and local projects be impacted?

Cities have the authority to establish TBDs for the purposes of acquiring, constructing, improving, providing and funding transportation improvements. Currently, over 100 cities have formed TBDs to fund local transportation projects. TBDs are primarily funded through vehicle license fees or local sales taxes.

If **I-976** passes, the authority for TBDs to impose fees would be eliminated. Over 60 TBDs receive revenue from vehicle license fees, and 55 TBDs use vehicle licenses fees as their sole funding source. In fiscal year 2018, vehicle license fees raised \$58.2 million in revenue.



How would state transportation funding be impacted?

If I-976 passes, there would be reductions in many of the state accounts associated with transportation funding, including the Multimodal Transportation Account, the Motor Vehicle Account, State Patrol Highway Account, and the Transportation Partnership Account. The state estimates lost revenue of \$588 million in the 2019-21 biennium, \$677 million in the 2021-23 biennium, and \$758 million in the 2023-25 biennium.

What can I do as a city elected official to respond to I-976?

Elected officials have many options for officially engaging with initiatives but should be aware of some prohibited actions. AWC has compiled an [extensive list of allowed and prohibited actions](#) for city elected officials. For further reference, please review the [PDC Guidelines for Local Government Agencies in Election Campaigns](#).

What is AWC's role on initiatives during election season?

AWC does not take positions for or against ballot initiatives. AWC's role is to provide our members with educational materials that can be shared with elected officials, staff, and local communities.

<https://wacities.org/advocacy/News/advocacy-news/2019/05/10/initiative-976-headed-to-voters-potential-impacts-to-state-and-local-transportation-funding>



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 7/16/2019

Agenda Category: Agenda Item

Subject:
Transition

Department:
City Council

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 7/16/2019

Agenda Category: Presentations

Subject:

4th of July Follow-Up (5 minutes)

Department:

Fire & Emergency Services

Ordinance/Resolution Number:

Document Type:

Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 7/16/2019

Agenda Category: Presentations

Subject:

Overview of Proposed 2019-2025 Parks and Recreation Master Plan, Resolution No. 94-19 (7 minutes)

Department:

Parks & Public Facilities

Ordinance/Resolution Number:

Document Type:

Presentation

Recommended Motion:

None.

Summary:

Staff will highlight the proposed 2019 - 2025 Parks and Recreation Master Plan.

Fiscal Impact:

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 7/16/2019

Agenda Category: Minutes

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

June 25, 2019 Council Workshop Minutes; July 2, 2019 Council Meeting Minutes

Department:

City Attorney

Ordinance/Resolution Number:

Document Type:

Minutes

Recommended Motion:

Approve the minutes of the Council workshop held on June 25, 2019 and Council meeting held on July 2, 2019.

Summary:

None.

Fiscal Impact:

None.

Attachments:

1. Draft June 25, 2019 Council Workshop Minutes
2. Draft July 2, 2019 Council Meeting Minutes



MINUTES

RICHLAND CITY COUNCIL WORKSHOP MEETING

Richland City Hall ~ 625 Swift Boulevard

Tuesday, June 25, 2019

City Council Workshop - 6:00 p.m.

Mayor Pro Tem Christensen called the Council workshop to order at 6:00 p.m. in the Council Chambers at City Hall.

Attendance: Mayor Pro Tem Christensen and Councilmembers Alvarez, Lemley and Lukson were present. Mayor Thompson and Councilmembers Anderson and Kent were absent.

Also present were Assistant City Manager Amundson, City Attorney Kintzley, Fire & Emergency Services Director Huntington, Administrative Services Director Koch, Parks & Public Facilities Director Schiessl, Energy Services Director Whitney, and Deputy City Clerk Barham.

Agenda Items

1. Energy Services System Reliability

Mr. Whitney introduced Trevor Wilkerson, Maintenance & Operations Supervisor, and together they provided the City's electricity reliability trends and analytics using various charts and graphs. The data gathered through the analytics will help drive the capital improvement projects over the next several years.

2. SAFER Grant Application

Fire Chief Huntington recapped the SAFER Grant application process with Council and noted that it was out of sequence with the City's typical process due to the grant's timeline. Chief Huntington updated Council on the next steps in the application process, and distributed a sample staffing timeline if the SAFER Grant is awarded to the City of Richland. Council and Mr. Huntington briefly discussed the grant, staffing and long-term plans for the Fire & Emergency Department.

3. Parks and Recreation Master Plan Update

Mr. Schiessl introduced Mike Terrell from Michael Terrell Landscape Architects, PLLC. Mr. Terrell acknowledged Phil Pinard for his assistance in updating the Parks Master Plan. Mr. Terrell then launched into his presentation of the process that helped contribute to the proposed 2019-2025 Parks and Recreation Master Plan. Mr. Schiessl stated it was anticipated that the final 2019-2025 Parks and Recreation Master Plan would be brought forward for Council consideration within a month to six weeks. Council, staff and Mr. Terrell discussed various aspects of the proposed 2019-2025 Parks and Recreation Master Plan.

4. Review of 2020 Budget Process and Comprehensive Annual Financial Report (CAFR)

Ms. Koch provided an overview of the 2020 annual budget process, including a timeline and the parameters and assumptions related to budget preparation. Council and staff briefly discussed various aspects of the budget process.

Mr. Allen briefed Council on the CAFR process.

Adjournment

Mayor Pro Tem Christensen adjourned the workshop at 8:15 p.m.

APPROVED:

ATTESTED:

Robert J. Thompson, Mayor

Debby Barham, Deputy City Clerk

DATE APPROVED: _____

DATE PUBLISHED: _____



MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING

Richland City Hall ~ 625 Swift Boulevard

Tuesday, July 2, 2019

City Council Workshop - 7:00 p.m.

Mayor Thompson called the workshop to order at 7:00 p.m. in the Council Chambers at City Hall.

Attendance: Mayor Thompson and Councilmembers Alvarez, Anderson, Kent, Lemley and Lukson were present. Mayor Pro Tem Christensen was absent.

Also present were Acting City Manager Koch, City Attorney Kintzley, Fire & Emergency Services Director Huntington, Development Services Director Jensen, Parks & Public Facilities Director Schiessl, Transportation & Development Manager West and Chief of Police Bruce.

Agenda Item

1. Executive Session Per RCW 42.30.110 (1)(i)(ii): Discuss Current or Potential Litigation With Legal Counsel (20 minutes)

MAYOR THOMPSON MOVED AND COUNCILMEMBER ALVAREZ SECONDED A MOTION TO HOLD AN EXECUTIVE SESSION TO DISCUSS CURRENT LITIGATION WITH LEGAL COUNSEL PURSUANT TO RCW 42.30110(1)(I)(ii) BEGINNING AT 7:00 P.M. FOR 20 MINUTES. THE MOTION CARRIED 6-0.

COUNCIL MOVED FROM COUNCIL CHAMBERS INTO THE EXECUTIVE SESSION ROOM. CITY ATTORNEY KINTZLEY AND ACTING CITY MANAGER KOCH JOINED COUNCIL IN THE EXECUTIVE SESSION ROOM.

COUNCILMEMBER LEMLEY MOVED AND MAYOR THOMPSON SECONDED A MOTION TO EXIT EXECUTIVE SESSION AT 7:20 P.M. THE MOTION CARRIED 6-0.

COUNCIL RETURNED TO THE COUNCIL CHAMBERS FOR THE BALANCE OF THE WORKSHOP.

2. Discuss Meeting Agenda Items

Council and staff briefly reviewed the items scheduled for the meeting.

3. Transition

Council and staff relocated from the workshop setting to seats on the dais for the meeting.

City Council Regular Meeting - 7:30 p.m.

Mayor Thompson called the Council meeting to order at 7:30 p.m. in the Council Chambers at City Hall.

Welcome and Roll Call

Mayor Thompson welcomed those in the audience and expressed appreciation for their attendance.

Attendance: Mayor Thompson and Councilmembers Alvarez, Anderson, Kent, Lemley and Lukson were present. Mayor Pro Tem Christensen was absent.

Also present were Acting City Manager Koch, City Attorney Kintzley, Fire & Emergency Services Director Huntington, Development Services Director Jensen, Parks & Public Facilities Director Schiessl, Transportation & Development Manager West and Chief of Police Bruce.

COUNCILMEMBER LEMLEY MOVED AND COUNCILMEMBER THOMPSON SECONDED A MOTION TO EXCUSE THE ABSENCE OF MAYOR PRO TEM CHRISTENSEN. THE MOTION CARRIED 6-0.

Pledge of Allegiance

Mayor Thompson led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda

COUNCILMEMBER KENT MOVED AND MAYOR THOMPSON SECONDED A MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 6-0.

Presentations**4. New Hire/Retirements**

Ms. Koch announced newly hired staff, to include Joe Jacobs, Economic Development Manager; Toni Clark, Customer Service Assistant; Lilly Savchuk, Customer Service Representative; Mitchell Crawford, Lineman Apprentice; Clay Gonzalez, Emergency Communications Dispatcher; Bryan Field, Police Officer; Dianne McCants, Police Records Specialist; and Derick Weixel, Utility Craftswoman. City retirements include longstanding employees Phil Pinard, Parks & Public Facilities Capital Projects Manager; and Dan Penwell, City Surveyor.

5. 4th of July Message

Fire Chief Huntington, Police Chief Bruce and Parks & Public Facilities Director Schiessl gave a brief message related to anticipated 4th of July holiday response, to include cautious optimism that it will be a low key holiday based on lower than typical

temperatures and higher humidity. Chief Bruce asked citizens and visitors to follow the rules related to fireworks. Parks & Public Facilities Director Schiessl advised that “mop-up” services would be brought in on Friday to clean the parks, restoring them to normal conditions by noon.

Public Hearing

City Attorney Kintzley read the Public Hearing and Public Comments procedures.

6. Proposed Relinquishment of a Utility Easement lying within Phase 1 of the Reserve at Summerview Terrace, Resolution No. 88-19

Transportation & Development Manager West explained that the purpose of the public hearing was to receive testimony on a proposed relinquishment of a utility easement lying within Phase 1 of the Reserve at Summerview Terrace, which is no longer needed because the utilities have been relocated and a new easement has been recorded.

Mayor Thompson opened and closed the public hearing at 7:40 p.m. as no testimony was offered.

7. Proposed Amendments to the 2019 Budget regarding Streets Capital Construction Fund, Stormwater Utility Fund, General Fund, Public Works Admin & Engineering Fund, City Streets Fund, and General Government Construction Fund, Ordinance No. 34-19

Acting City Manager Koch explained the several budget adjustments accomplished by Ordinance No. 34-19.

Mayor Thompson opened and closed the public hearing at 7:42 p.m. as no testimony was offered.

Public Comments

Jim Stoffels, 1002 Rio Senda Court, Richland WA, encouraged City Council to change the name of Lee Boulevard based on Robert E. Lee’s involvement in the Civil War.

Nick Gladwell, 1426 McPherson, Richland WA, implored the City to respond to the large pothole located on Torbitt Street.

Nancy Doran, 1516 Johnston Avenue, Richland WA, asked the City to reconsider remodeling the Water Treatment Plant since it is one of the last buildings with a mid-century curtain wall.

Dan Evans, 3505 Clearlake Court, Richland WA, spoke in support of the proposed Greater Richland Little League (GRLL) Facility Use Agreement on tonight’s agenda.

Andrew Ott, 110 Davenport Street, Richland WA, spoke in support of renaming Lee Boulevard based on Robert E. Lee's involvement in the Civil War. Mr. Ott also pointed out that the American flag displayed outside Jefferson Elementary does not appear to be displayed in compliance with established rules.

Consent Calendar

City Attorney Kintzley read the Consent Calendar.

MAYOR THOMPSON PULLED ITEM NO. 12 REGARDING AUTHORIZATION OF A FACILITY USE AGREEMENT WITH GREATER RICHLAND LITTLE LEAGUE. ITEM NO. 12 WAS MOVED TO ITEM OF BUSINESS NO. 1 ON THIS AGENDA.

ONCE READING OF THE CONSENT CALENDAR WAS CONCLUDED, COUNCILMEMBER KENT MOVED AND MAYOR THOMPSON SECONDED A MOTION TO APPROVE THE CONSENT AGENDA AS AMENDED. THE MOTION CARRIED 6-0.

Minutes

- 8. June 18, 2019 Council Meeting Minutes; June 19, 2019 Special Council Workshop Minutes

Ordinances - First Reading

- 9. Ordinance No. 33-19, Accepting a Department of Justice Bulletproof Vest Partnership Grant and Amending the 2019 Budget
- 10. Ordinance No. 34-19, Amending the 2019 Budget in the Streets Capital Construction Fund, Stormwater Utility Fund, General Fund, Public Works Admin & Engineering Fund, City Streets Fund, and General Government Construction Fund
- 11. Ordinance No. 31-19, Amending Chapter 11.40 of the Richland Municipal Code related to Restrictions to On-Street Parking

Resolutions – Adoption

- 12. Resolution No. 82-19, Authorizing a Facility Use Agreement with Greater Richland Little League - **PULLED BY MAYOR THOMPSON; ADDRESSED AS ITEM OF BUSINESS NO. 1.**
- 13. Resolution No. 84-19, Supporting the Federal Columbia River Power System and Opposing Removal of the Lower Snake River Dams
- 14. Resolution No. 85-19, Authorizing a Loan Application to the Public Works Trust Fund on Behalf of the Solid Waste Utility

15. Resolution No. 86-19, Authorizing a United States Department of Transportation BUILD Funding Application for the State Route 240/Aaron Drive Project
16. Resolution No. 87-19, Awarding a Bid to Glacier Environmental Services, Inc. for the Landfill Disposal Capacity Improvements - Phase 1B Project
17. Resolution No. 88-19, Authorizing Relinquishment of a Utility Easement lying within Phase 1 of the Reserve at Summerview Terrace
18. Adopt Resolution No. 89-19, Authorizing a Settlement Agreement with The Travelers Indemnity Company

Items for Approval

19. Expenditures from June 10, 2019 - June 21, 2019 for \$6,715,341.21 including Check Nos. 268885-269406, Wire Nos. 7582-7603, Payroll Check Nos. 151667-152214, and Payroll Wire/ACH Nos. 11010-11031

Items of Business

1. Resolution No. 82-19, Authorizing a Facility Use Agreement with Greater Richland Little League

Parks & Facilities Director Schiessl answered questions from Council related to the proposed facility use agreement.

COUNCILMEMBER KENT MOVED AND COUNCILMEMBER LUKSON SECONDED A MOTION TO APPROVE RESOLUTION NO. 82-19, AUTHORIZING A FACILITY USE AGREEMENT WITH GREATER RICHLAND LITTLE LEAGUE. THE MOTION CARRIED 6-0.

Reports and Comments

City Manager

Acting City Manager Koch had no comments.

City Council

Councilmember Anderson encouraged everyone to follow the rules regarding fireworks in Richland. Mr. Anderson also replied to the citizen who reported concerns with the display of the American flag at Jefferson Elementary, advising that he notified the Richland School District so that the matter could be further evaluated.

Councilmember Kent thanked the citizen for raising the American flag issue, and encouraged citizens to have a safe 4th of July holiday. Ms. Kent also commented favorably about the Richland Farmers Market.

Councilmember Alvarez promoted the 4th of July parade in Pasco and encouraged individuals to attend. Mr. Alvarez wished everyone a safe and happy 4th of July holiday.

Councilmember Lemley encouraged everyone to have a safe and happy 4th of July holiday, and to remember that pets are often negatively affected by fireworks.

Councilmember Lukson encouraged everyone to have a safe and happy 4th of July holiday.

Mayor

Mayor Thompson commented on the need for citizens to remember why American is special. Mr. Thompson promoted the unity fostered by celebration of America's independence, and encouraged citizens to cherish the values upon which the County was built. Mr. Thompson wished everyone a safe and happy 4th of July holiday.

Adjournment

Mayor Thompson adjourned the meeting at 8:13 p.m.

APPROVED:

ATTESTED:

Robert J. Thompson, Mayor

Debby Barham, Deputy City Clerk

DATE APPROVED: _____

DATE PUBLISHED: _____



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 7/16/2019

Agenda Category: Ordinances - Second Reading/Passage

Core Focus Area 1 - Promote Financial Stability & Operational Effectiveness; Core Focus Area 6 - Enhance Neighborhood & Community Safety

Subject:

Ordinance No. 33-19, Accepting a Department of Justice Bulletproof Vest Partnership Grant and Amending the 2019 Budget

Department:

Police Services

Ordinance/Resolution Number:

33-19

Document Type:

Ordinance

Recommended Motion:

Give second reading and pass Ordinance No. 33-19, accepting a grant from the Department of Justice Bulletproof Vest Partnership Grant Program, and amending the 2019 Budget as identified therein.

Summary:

Richland Police Department officers are required to wear bulletproof vests while performing patrol functions. The Department of Justice offers a Bulletproof Vest Partnership (BVP) Program in which it reimburses fifty percent (50%) for the purchase and/or replacement of vests. The award amount for RPD is \$9,106.00, of which \$4,306.00 expires August 31, 2020 and the remainder in 2021.

First reading of Ordinance No. 33-19 was given on July 2, 2019. No exceptions were taken. Staff recommends approval of Ordinance No. 33-19 for second reading and passage.

Fiscal Impact:

\$9,106 will be receipted and appropriated to the General Fund for use by the Richland Police Department.

Attachments:

I. Ordinance No. 33-19

ORDINANCE NO. 33-19

AN ORDINANCE of the City of Richland authorizing acceptance of a Department of Justice Bulletproof Vest Partnership Grant, and amending the 2019 Budget to provide for additional appropriations in the City's General Fund.

WHEREAS, on November 20, 2018, Richland City Council passed Ordinance No. 60-18 approving the 2019 Budget; and

WHEREAS, the Department of Justice Bulletproof Vest Partnership Grant provides reimbursement for fifty-percent (50%) of the purchase and/or replacement of bulletproof vests; and

WHEREAS, the City of Richland Police Department requires police officers to wear bulletproof vests while performing patrol functions; and

WHEREAS, the City of Richland Police Department has established a 5-year replacement cycle for bulletproof vests; and

WHEREAS, the City of Richland Police Department has an eligible award balance of \$4,306 from 2018 and \$4,800 for 2019; and

WHEREAS, no funds were appropriated in the General Fund for the 2019 Bulletproof Vest Partnership Grant.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Amendment of the 2019 Budget. The 2019 Budget is hereby amended to provide additional appropriations in the General Fund from a Department of Justice Bulletproof Vest Partnership Grant as follows:

Fund

Current Appropriation: \$ 59,992,259

Increase in Appropriation: \$ 9,106

Amended Appropriation: \$ 60,001,365

Section 2. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 16th day of July, 2019.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

DEBBY BARHAM, Deputy City Clerk

HEATHER KINTZLEY, City Attorney

Date Published: July 21, 2019



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 7/16/2019

Agenda Category: Ordinances - Second Reading/Passage

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Ordinance No. 34-19, Amending the 2019 Budget in the Streets Capital Construction Fund, Stormwater Utility Fund, General Fund, Public Works Admin & Engineering Fund, City Streets Fund, and General Government Construction Fund

Department:

Administrative Services

Ordinance/Resolution Number:

34-19

Document Type:

Ordinance

Recommended Motion:

Give second reading and pass Ordinance No. 34-19, amending the 2019 Budget in the Streets Capital Construction Fund, Stormwater Utility Fund, General Fund, Public Works Admin & Engineering Fund, City Streets Fund, and General Government Construction Fund.

Summary:

Proposed Ordinance No. 34-19 is intended to effectuate six (6) budget amendments:

1. The GWW Resurfacing and Streetscape Project, within the City's Pavement Preservation Program, is funded by a combination of City funds and a WSDOT grant. WSDOT recently increased the amount of dollars available to the City for the project, which allows the City to pursue all 6 additive bid alternatives included in the bid solicitation.
2. Unanticipated snow storms in February exhausted the resources allotted in the 2019 Budget. The Streets Fund operating budget requires additional appropriations so that planned maintenance can be completed.
3. Staff is seeking permission to apply for a Better Utilizing Investments to Leverage Development (BUILD) grant to fund significant transportation system improvements. Specialized consultant resources are required to prepare specific elements of the BUILD grant application.
4. The Stormwater Rehabilitation and Replacement Program identified the drainage system parallel to Keene Road as the highest priority rehabilitation need. The estimated cost of the Keene Road storm drainage improvements exceed the 2019 budgeted capacity in this Program.
5. Rural County Capital Funds have been received from Benton County to assist with the cost of demolishing the former City Hall site. These funds need to be accepted and appropriated for use.
6. The City is currently litigating several cases not covered by the City's risk pool that require specialized expertise from outside counsel. Due to the unanticipated number and complexity of these matters, the legal services budget appropriated for 2019 is exhausted.

Fiscal Impact:

1) The Streets Capital Construction Fund budget will increase by \$1,677,900 to bring the new grant funds into the project budget; 2) the General Fund and City Streets Fund will each increase by \$93,558 to add funding to the City Streets budget to cover early 2019 snow and ice expenses (funds come from General Fund unappropriated fund balance and move to City Streets Fund); 3) the Public Works Admin & Engineering Fund will increase by \$4,800 from unappropriated fund balance for consultant services for the BUILD application; 4) the Stormwater Capital Projects Fund will increase by \$430,000 from unappropriated fund balance to fund the Keene Road Conveyance project; 5) \$308,000 in Benton county RCCF monies will be receipted into the General Government Construction Fund; 6) \$150,000 will be appropriated from the General Fund to the City Attorney budget.

Attachments:

- I. Ordinance No. 34-19

ORDINANCE NO. 34-19

AN ORDINANCE of the City of Richland amending the 2019 Budget to provide for additional appropriations in the City's Streets Capital Construction Fund, Stormwater Utility Fund, General Fund, Public Works Admin & Engineering Fund, City Streets Fund, and General Government Construction Fund.

WHEREAS, on November 20, 2018, Richland City Council passed Ordinance No. 60-18 approving the 2019 Budget; and

WHEREAS, this Ordinance No. 34-19 will address six (6) separate budget amendments necessary to deliver effective and efficient service to Richland citizens; and

WHEREAS, the first amendment involves the Pavement Preservation Program (GWW Resurfacing and Streetscape) Project, which is included in the 2019 Budget and the 2019 – 2024 Capital Improvement Plan (CIP); and

WHEREAS, the GWW Resurfacing and Streetscape Project is funded by a combination of City funds and a Washington State Department of Transportation (WSDOT) grant; and

WHEREAS, the GWW Resurfacing and Streetscape Project bid documents were structured with a base bid and six (6) additive bid alternatives intended to allow the City to obtain the maximum benefit from available funds; and

WHEREAS, at its June 4, 2019 meeting, Richland City Council awarded a construction contract to Total Site Services, LLC that included the base bid and only bid alternative no. 1 because the bid prices for the remainder of the bid alternatives exceeded the City's available budget; and

WHEREAS, after reviewing the project's bid results, Washington State Department of Transportation (WSDOT) has increased the amount of grant funds available to the City; and

WHEREAS, acceptance of the additional grant funds will enable the City to expand the scope of the construction contract to include all of the available bid alternatives and to reduce City funds required to complete the project; and

WHEREAS, acceptance of the additional grant funds will allow the unused City funds budgeted for the GWW Resurfacing and Streetscaping Project to expand the scope of the 2020 Pavement Preservation Program, thus furthering the City's goals of improving its pavement conditions; and

WHEREAS, the second amendment concerns the expenditure of resources beyond those included in the 2019 Budget as a result of February's unanticipated snow storms; and

WHEREAS, increasing the Streets Fund operating budget is necessary to enable completion of planned maintenance work; and

WHEREAS, General Fund reserves are adequate to increase the budget capacity needed by the Streets Fund; and

WHEREAS, the third amendment concerns the City's application to the United States Department of Transportation (USDOT) for a Better Utilizing Investments to Leverage Development (BUILD) grant to fund significant transportation system improvements; and

WHEREAS, through Resolution No. 86-19, City Council authorized staff to prepare and submit a BUILD grant application for the SR-240/Aaron Drive Interchange Improvements Project; and

WHEREAS, consultant resources are required to prepare specific elements of the BUILD grant application; and

WHEREAS, although the 2019 Budget did not anticipate preparation of a BUILD grant application, the Public Works Administration and Engineering Division internal service fund has existing unappropriated capacity to support the consultant work required to complete the BUILD application; and

WHEREAS, the fourth amendment concerns the Stormwater Rehabilitation and Replacement Program identified in the 2019 – 2024 CIP; and

WHEREAS, the drainage system parallel to Keene Road has been identified as the highest priority rehabilitation need; and

WHEREAS, the estimated cost of the Keene Road storm drainage improvements exceed the 2019 budgeted capacity in this Program; and

WHEREAS, sufficient unappropriated funds are available in the Stormwater Utility Fund to support the budget required for the Keene Road storm drain improvements; and

WHEREAS, the fifth amendment involves demolition of the former City Hall site in preparation for economic redevelopment; and

WHEREAS, Ordinance No. 12-17 authorizes \$308,000 from Richland's Industrial Development Fund (IDF) for said demolition; and

WHEREAS, demolition of the former City Hall site is included in the scope of work for construction of the new City Hall; and

WHEREAS, Benton County oversees the Rural County Capital Program (RCCP) that provides funding to local governments based on a distribution formula and program requirements; and

WHEREAS, demolition of the former City Hall site meets RCCP program requirements; and

WHEREAS, RCCP funds in the amount of \$308,000 are available in Richland's current allocation; and

WHEREAS, wherever eligible, RCCP funds will be utilized by the project ahead of Richland's IDF funds for the demolition of the former City Hall site; and

WHEREAS, on August 17, 2018, Richland City Council approved Resolution No. 38-17 amending the Swift Corridor: City Hall CIP line item for design build that represents the maximum expense allowed for the construction contract's Guaranteed Maximum Price (GMP), plus approved change orders, and the additional revenue herein (\$308,000 RCCP) increases the design build maximum expense to \$17,700,000, which reflects the additional expense to demolish the former City Hall site; and

WHEREAS, the sixth amendment concerns funding for litigation; and

WHEREAS, the City is currently litigating several cases not covered by the City's risk pool that require specialized expertise from outside counsel; and

WHEREAS, due to the unanticipated number and complexity of these matters, the legal services budget appropriated for 2019 is exhausted; and

WHEREAS, sufficient unappropriated funds are available in the General Fund to support the required budget adjustment of \$150,000; and

WHEREAS, pursuant to RCW 35.33.091, a public hearing was held on July 2, 2019 regarding the increase in appropriations from beginning fund balance in the Stormwater Utility Fund and General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Facts Constituting Emergency. The expenses contained within this ordinance were not anticipated when the 2019 Budget was approved.

Section 2. Declaration of Public Emergency. Due to circumstances described above, the City Council declares that a public emergency exists in the Streets Capital Construction Fund, Stormwater Utility Fund, Public Works Administration & Engineering

Fund and City Streets Fund, and General Fund.

Section 3. Amendment of the 2019 Budget. The 2019 Budget is hereby amended to provide additional appropriations in the Streets Capital Construction Fund, Stormwater Utility Fund, Public Works Administration & Engineering Fund, City Streets Fund, General Government Construction Fund and General Fund as follows:

Street Capital Construction Fund

Current Appropriation: \$ 31,241,206
Increase in Appropriation: \$ 1,677,900
Amended Appropriation: \$ 32,919,106

Stormwater Capital Projects Fund

Current Appropriation: \$ 4,482,581
Increase in Appropriation: \$ 430,000
Amended Appropriation: \$ 4,912,581

General Fund

Current Appropriation: \$ 59,992,259
Increase in Appropriation: \$ 243,558
Amended Appropriation: \$ 60,085,817

City Streets Fund

Current Appropriation: \$ 3,523,297
Increase in Appropriation: \$ 93,558
Amended Appropriation: \$ 3,616,855

Public Works Administration & Engineering Fund

Current Appropriation: \$ 3,908,331
Increase in Appropriation: \$ 4,800
Amended Appropriation: \$ 3,913,131

General Government Construction Fund

Current Appropriation: \$ 5,249,311
Increase in Appropriation: \$ 308,000
Amended Appropriation: \$ 5,557,311

Section 4. Staff is authorized to execute documents necessary to activate the additional grant funds identified herein for use on the Pavement Preservation Program (GWW Resurfacing and Streetscape) project.

Section 5. Staff is authorized to execute a construction contract change order with Total Site Services, LLC to add bid alternatives numbers 2, 3, 4, 5 and 6 to the scope of the George Washington Way Pavement Preservation Project. This authorized change order shall not reduce the change order capacity authorized in Resolution No. 76-19.

Section 6. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 16th day of July, 2019.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

DEBBY BARHAM, Deputy City Clerk

HEATHER KINTZLEY, City Attorney

Date Published: July 21, 2019



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 7/16/2019

Agenda Category: Resolutions – Adoption

Core Focus Area 3 - Increase Economic Vitality

Subject:

Resolution No. 90-19, Approving the Final Plat of Clearwater Creek - Phase 7

Department:

Development Services

Ordinance/Resolution Number:

90-19

Document Type:

Resolution

Recommended Motion:

Adopt Resolution No. 90-19, authorizing the City Manager to sign and execute the final plat of Clearwater Creek - Phase 7.

Summary:

The final plat of Clearwater Creek - Phase 7 proposes to subdivide 10.54-acres into 19 lots and two tracts. Under the current R-2S zoning, and based on the proposed lot sizes, lots within this phase would only allow for construction of detached single-family residences. The plat proposes an average lot size of 6,125 square feet exclusive of tracts. All lots exceed the minimum land area requirement of the R-2S zone. Additionally, this plat is exercising the use of a Security and Improvement Agreement together with a financial surety securing resources for a water main extension.

Staff recommends approval of Resolution No. 90-19.

Fiscal Impact:

Final plat approval will allow the lots to be sold for development, which adds to the City's property tax base. Development will also increase the demand on City services.

Attachments:

1. Resolution No. 90-19
2. Vicinity Map

RESOLUTION NO. 90-19

A RESOLUTION of the City of Richland approving the final plat of Clearwater Creek Phase 7, subject to the conditions of approval in Technical Advisory Committee Report S2013-100 and the findings and conclusions of the Richland City Council as adopted by Resolution No. 78-14.

WHEREAS, on April 23, 2014, the Richland Planning Commission held an open-record public hearing to consider the preliminary plat application of Clearwater Creek as submitted by Hayden Homes; and

WHEREAS, the Planning Commission recommended that the Richland City Council conditionally approve the preliminary plat of Clearwater Creek; and

WHEREAS, on June 3, 2014, the Richland City Council held a closed-record hearing to consider the proposed Clearwater Creek preliminary plat application and the recommendation of the Planning Commission. Council took action to approve the preliminary plat request; and

WHEREAS, the public improvements required for the plat of Clearwater Creek Phase 7, consisting of 19 lots and two (2) tracts on 10.54 acres, are still under construction; and

WHEREAS, as a condition precedent to final plat approval, Developer has entered into Security and Improvement Agreement with the City to ensure that the required public improvements are built and that all other conditions of approval are met; and

WHEREAS, RCW 58.17.130 and RMC 24.24.020 expressly allow for a developer to post a performance bond or other security in the amount and form satisfactory to the City in lieu of construction of the required improvements prior to final plat approval.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland as follows:

Section 1. The final plat of Clearwater Creek Phase 7, attached hereto as **Exhibit A** and incorporated herein by this reference, is hereby approved subject to the conditions of approval contained in Technical Advisory Committee Report S2013-100, attached hereto as **Exhibit B** and incorporated by the reference, the findings and conclusions of the Richland City Council as adopted by Resolution No. 78-14, and upon the City's receipt of a duly executed Security and Improvement Agreement in substantially the form provided in **Exhibit C**, including the posting of security as required therein.

Section 2. The May 2, 2019 Security and Improvement Agreement, attached as **Exhibit C**, executed by the City Manager and Hayden Homes to ensure future completion

of the required public improvements and all other conditions of the preliminary plat approval is hereby ratified.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 16th day of July, 2019.

ROBERT J. THOMPSON
Mayor

ATTEST:

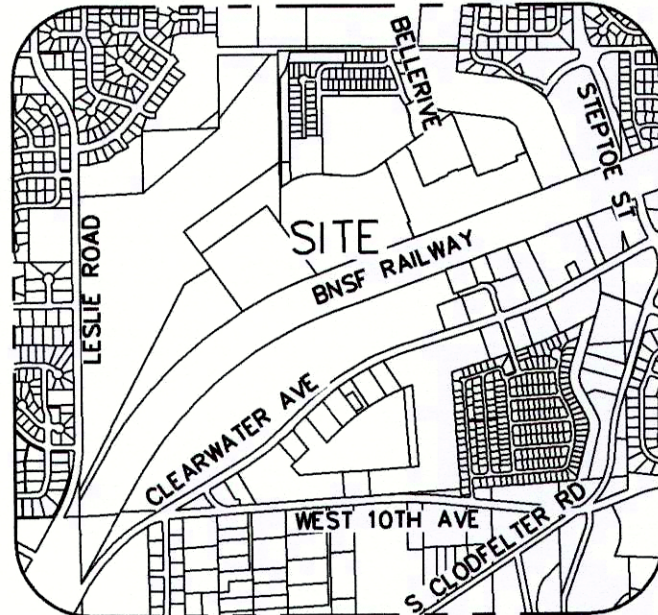
APPROVED AS TO FORM:

DEBBY BARHAM, Deputy City Clerk

HEATHER KINTZLEY, City Attorney

THE FINAL PLAT OF
CLEARWATER CREEK PHASE 7

N.E. 1/4 OF SEC. 01, T.8N., R.28E., W.M.,
CITY OF RICHLAND,
BENTON COUNTY, WASHINGTON



VICINITY SKETCH
NOT TO SCALE

CURVE TABLE						LINE TABLE		
CURVE	LENGTH	RADIUS	Δ	CH DIREC.	CHORD	LINE	LENGTH	DIRECTION
C1	27.07	100.00	15°30'40"	S62°10'21"W	26.99	L1	7.01	S11°29'40"E
C2	157.07	100.00	89°59'32"	S09°25'15"W	141.41	L2	25.80	S21°18'12"E
C3	130.02	100.00	74°29'48"	S72°49'25"E	121.05	L3	17.52	N69°55'41"E
C4	62.81	200.00	17°59'41"	S12°18'21"E	62.56	L4	17.61	N69°55'41"E
C5	67.23	500.00	7°42'14"	S89°27'24"E	67.18	L5	54.00	S20°04'19"E
C6	224.34	500.00	25°42'29"	N73°50'15"E	222.47	L6	54.00	S20°04'19"E
C7	36.65	4063.95	0°31'00"	S69°40'11"W	36.65	L7	56.57	N69°55'41"E
C8	39.81	25.00	91°13'53"	N24°18'45"E	35.73			
C9	38.73	25.00	88°46'07"	N65°41'15"W	34.97			
C10	39.81	25.00	91°13'53"	N24°18'45"E	35.73			
C11	38.73	25.00	88°46'07"	S65°41'15"E	34.97			
C12	19.76	73.00	15°30'40"	S62°10'21"W	19.70			
C13	34.38	127.00	15°30'40"	S62°10'21"W	34.28			
C14	114.66	73.00	89°59'32"	S09°25'15"W	103.23			
C15	199.47	127.00	89°59'32"	S09°25'15"W	179.59			
C16	94.92	73.00	74°29'47"	S72°49'25"E	88.37			
C17	165.13	127.00	74°29'47"	S72°49'25"E	153.74			
C18	110.36	127.00	49°47'27"	S29°31'18"W	106.92			
C19	89.11	127.00	40°12'05"	S15°28'28"E	87.29			



SCALE 1" = 50'
0 50 100 150

BASIS OF BEARING
RS#1-4525

EQUIPMENT USED
A THREE-SECOND TOTAL STATION
TOPCON RTK GPS

LEGEND

- = SET 5/8" REBAR W/ ORANGE PLASTIC CAP MARKED "STRATTON AAD 38021"
- = FOUND 5/8" REBAR W/ ORANGE PLASTIC CAP MARKED "STRATTON AAD 38021"
- ⊙ = SET CASED BRASS CAP MARKED "38021"
- ⊙ = FOUND CASED BRASS CAP MARKED "38021"
- ⊙ = FOUND WRS BRASS CAP, VISITED JUNE 2013 NOW DESTROYED BY GRADING
- ⊙ = FOUND AS INDICATED
- ⊙ = BASIS OF BEARING
- ⊙ = ADDRESSES
- ⊙ = IRRIGATION
- ⊙ = UTILITY
- ⊙ = EASEMENT
- ⊙ = EASEMENT
- ⊙ = PROPERTY BOUNDARY
- ⊙ = CENTERLINE
- ⊙ = FUTURE LOT LINE

INDEX

1/4	SEC	T.	R.
1/4	01	8N	28E

AUDITOR'S CERTIFICATE

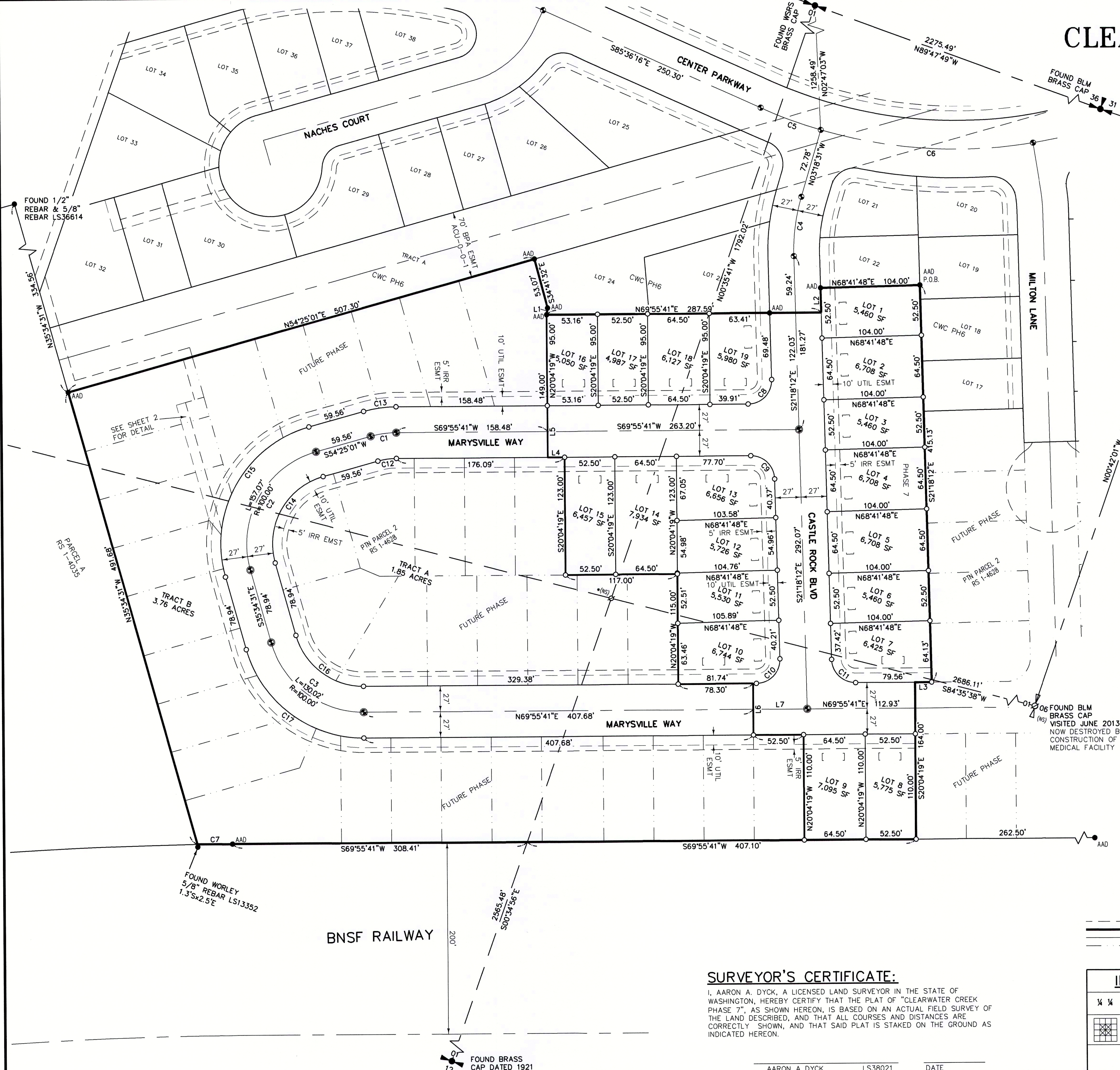
FILED FOR RECORD THIS DAY OF
2019 AT MINUTES PAST
M. AND RECORDED IN VOLUME OF
PLATS PAGE, AT THE REQUEST OF
AARON A. DYCK, P.L.S.

BENTON COUNTY AUDITOR INDEX NO.
DEPUTY FEE NO.

SURVEYOR'S CERTIFICATE:

I, AARON A. DYCK, A LICENSED LAND SURVEYOR IN THE STATE OF WASHINGTON, HEREBY CERTIFY THAT THE PLAT OF "CLEARWATER CREEK PHASE 7", AS SHOWN HEREON, IS BASED ON AN ACTUAL FIELD SURVEY OF THE LAND DESCRIBED, AND THAT ALL COURSES AND DISTANCES ARE CORRECTLY SHOWN, AND THAT SAID PLAT IS STAKED ON THE GROUND AS INDICATED HEREON.

AARON A DYCK LS38021 DATE



FINAL PLAT FOR

HAYDEN HOMES

STRATTON SURVEYING & MAPPING, PC
313 NORTH MORAIN ST
KENNEWICK, WA 98336
(509) 735-7364
FAX: (509) 735-6560
stratton@strattonsurvey.com

4631FP7A.DWG © 2019

DATE: 06/18/19 SH. 1 OF 2

DRAWN BY: DCI JOB # 4631

**RICHLAND PLANNING COMMISSION
TECHNICAL ADVISORY COMMITTEE REPORT (S2013-100)
APRIL 23, 2014**

APPLICANT: HAYDEN HOMES

REQUEST: PRELIMINARY PLAT APPROVAL TO SUBDIVIDE
APPROXIMATELY 116.4 ACRES INTO 320 RESIDENTIAL
LOTS, A 13.6 ACRE SCHOOL SITE AND 11 OPEN SPACE
TRACTS (CLEARWATER CREEK).

LOCATION: SOUTH OF CLAYBELL PARK, EAST OF THE AMON
PRESERVE, NORTH OF THE BN RAILROAD AND WEST OF
STEPTOE STREET.

ENGINEER: PLS ENGINEERING

TECHNICAL ADVISORY COMMITTEE RECOMMENDATIONS

The Technical Advisory Committee conducted a review of the request and recommends that if the preliminary plat is approved, such approval be subject to the following conditions:

1. Prior to final plat approval, complete engineering plans indicating street design and grading, utility plans including water and sewer, electrical, street lighting, telephone, television cable, and natural gas shall be approved by the Richland Civil and Utility Engineering Division and shall be consistent with the requirements of the responsible departments or companies.
2. Secondary emergency vehicle access shall be provided in accordance with City standards and in a location approved by the City Fire Marshal at the time that the first phase of the Clearwater Creek subdivision is constructed.
3. The street names and addresses shall be finalized at time of final plat submittal and review. Street naming and addressing shall be in conformance to RMC Chapter 12.01. The following note shall be placed on the final plat(s): **“Address numbers [noted in brackets] are subject to change by the City of Richland at time of building permit issuance.”**
4. Portions of the plat are subject to the City’s wild land fire protection requirements. To ensure that future lot buyers are properly informed of the specific wild land fire requirements, the following note shall be placed on the final plat: *“All lots within the plat that abut the Amon Wasteway or the Amon Preserve are subject to the City’s Wild Land Fire Protection requirements as delineated in Richland Municipal Code Section 21.01.030 or as they may be modified in the future. All structures built on these lots must be developed with noncombustible siding, soffit, and skirting on*

the side adjacent to the wild-land area. Decks or porches 36 inches or less in height shall have skirting. Skirting shall be sufficiently constructed so as not to allow the accumulation of combustible material under the deck or porch. The area under the deck or porch shall not be used for storage.”

5. The requirements for a specific trail plan and the maintenance of the trail system area addressed in conditions 18 and 21 of the MDNS for the project (File #EA4-14. Trail design shall conform with the comments of the Department of Ecology correspondence dated 3/20/14, with trails located outside of vegetated buffers as much as possible. If trails are not permitted within the Amon Wasteway by the Kennewick Irrigation District (per their comments of 3/20/14) then, trail easements shall be provided along the rear property boundaries of lots adjacent to the Amon Wasteway within Phases 1, 5 and 6 of the project. Locations where the trail crosses the public street shall be subject to review and approval of the City and shall be aligned with street intersections to the greatest degree practicable.
6. The applicant shall comply with all mitigation conditions identified in the Mitigated Determination of Non-Significance (EA#04-14) dated March 4, 2014 and the Addendum, dated April 18, 2014.
7. Prior to final platting of phases 8, 10, 11,12 the platting of the 200th single family lot or the permitting of the proposed school Hayden Homes will cooperate with the City of Richland in completing an alignment study for the future extension of Rachel Road to the west. The results of this study may require the applicants to reconfigure the lots and streets in one or more of those phases.
7. Preliminary plat approval is subject to compliance with the conditions of approval set forth in the attached memorandum from the Civil and Utility Engineering Division dated March 20, 2014.
8. Preliminary plat approval is subject to compliance with the requirements legally established by the Bonneville Power Administration, the Kennewick Irrigation District, the Washington State Department of Ecology and the Washington State Department of Fish and Wildlife.

**CITY OF RICHLAND
PUBLIC WORKS ENGINEERING
DEVELOPMENT COMMENTS**

DATE: March 20, 2014

TO: RICK SIMON, DEVELOPMENT SERVICES MANAGER

PLAT REVIEW BY: JASON REATHAFORD, ENGINEERING TECH 4
PETE ROGALSKY, PUBLIC WORKS DIRECTOR
JEFF PETERS, TRANSPORTATION ENGINEER

PROJECT NAME: CLEARWATER CREEK (S2013-100)

PROJECT LOCATION: WEST OF STEPTOE, SOUTH OF THE HIEGHTS AT MEADOW SPRINGS AND
CLAYBELL PARK.

The Public Works Engineering Department has reviewed the preliminary plat received in this office on March 5, 2014, for the above referenced property and has the following conditions.

General Conditions:

1. All final plans for public improvements shall be submitted prior to pre-con on a 24" x 36" hardcopy format and also electronically in .dwg format compatible with the City's standard CAD software. Addendums are not allowed, all information shall be supplied in the specified 24 x 36 (and electronic) format. When construction of the infrastructure has been substantially completed, the applicant shall provide 3 mil mylar and electronic record drawings to the City. The electronic as-built record drawings shall be submitted in a AutoCAD format compatible with the City's standard CAD software. Electronic copies of the construction plans are required prior to the pre-con meeting, along with the multiple sets of paper drawings. The mylar record drawings (including street lights) shall be submitted and approved by the City before the final punchlist inspection will be performed. All final punchlist items shall be completed or financially guaranteed prior to recording of the final plat.
2. Any and all necessary permits that may be required by jurisdictional entities outside of the City of Richland shall be the responsibility of the developer to obtain prior to approval of construction plans.
3. A copy of the construction drawings shall be submitted for review to the appropriate jurisdictions by the developer and his engineer. All required comments / conditions from all appropriate reviewing jurisdictions (e.g.: Benton County, any appropriate irrigation districts, other utilities, etc.) shall be incorporated into one comprehensive set of drawings and resubmitted (if necessary) for final permit review and issuance.
4. Any work within the public right-of-way or easements or involving public infrastructure will require the applicant to obtain a right-of-way permit prior to construction. A plan review and inspection fee in the amount equal to 5% of the construction costs of the work within the right-of-way or easement will be collected at the time the permit is issued. A stamped, itemized Engineers estimate (Opinion of probable cost) and a copy of the material submittals shall be submitted along with the final plan submittal.
5. When the construction is substantially complete a paper set of "record drawings" shall be prepared by a licensed surveyor and include all changes and deviations. Please reference the Public Works document "RECORD DRAWING REQUIREMENTS & PROCEDURES" for a complete description of the record drawing process. After approval by the City of the paper copy, a mylar copy of the record

drawings shall be submitted along with a CAD copy of them. The electronic as-built record drawings shall be submitted in a AutoCAD format compatible with the City's standard CAD software. All final punchlist items shall be completed or financially guaranteed prior to recording of the final plat.

6. Public utility infrastructure located on private property will require recording of a City standard form easement prior to acceptance of the infrastructure and release of the final plat. The City requires preparation of the easement legal description by the developer two weeks prior to the scheduled date of acceptance. Once received, the City will prepare the easement document and provide it to the developer. The developer shall record the easement at the Benton County Assessor and return a recorded original document to the City prior to application for acceptance.
7. A pre-construction conference will be required prior to the start of any work within the public right-of-way or easement. Contact the Civil and Environmental Engineering Division at 942-7500 to schedule a pre-construction conference.
8. Site plan drawings which involve the construction of public infrastructure shall be drawn on a standard 24" x 36" drawing format to a scale which shall not be less than 1"= 40'.
9. All plan sheets involving construction of public infrastructure shall have the stamp of a current Washington State licensed professional engineer.
10. All construction plan sheets shall include the note "CALL TWO WORKING DAYS BEFORE YOU DIG 1-800-424-5555 (or "811")." Or: <http://www.call811.com/>
11. A copy of the preliminary plat shall be supplied to the Post Office and all locations of future mailbox clusters approved prior to final platting.

Design Standards:

12. Public improvement design shall follow the following general format:
 - A. Sanitary sewer shall be aligned on the north and west side of street centerlines.
 - B. Storm sewer shall be aligned on the south and east side of street centerlines.
 - C. Any sewer or storm manholes that are installed outside of public Right of Way shall have an acceptable 12-foot wide gravel access road (minimum) provided from a public street for maintenance vehicles.
 - D. 10-foot horizontal spacing shall be maintained between domestic water and sanitary sewer mainlines and service lines.
 - E. Water lines shall be aligned on the south and east side of street centerlines.
 - F. Watermains larger than 8-inches in diameter shall be ductile iron.
 - G. Watermains installed outside of the City Right of Way or in very rocky native material, shall be ductile iron and may need restrained joints.
 - H. All watermains outside areas zoned R1 shall be ductile iron.
 - I. Fire hydrant location shall be reviewed and approved by the City Fire Marshal.
 - J. Sewer mains over 15-feet deep shall be constructed out of SDR26 PVC, C900 PVC or ductile iron. The entire main from manhole to manhole shall be the same material. Private sewer service lines over 15-feet deep shall also be constructed of the same material, then transition to regular sewer piping above 15-feet.
 - K. Valves and manholes installed on private property shall be placed so as to avoid parked cars whenever feasible.
 - L. All utilities shall be extended to the adjacent property (properties) at the time of construction.
 - M. The minimum centerline finish grade shall be no less than 0.30 % and the maximum centerline finish grade shall be no more than 10.0 % for local streets.
 - N. The minimum centerline radius for all local streets shall be no less than 100-feet.

- O. Any filling of low areas that may be required within the public Right of Way shall be compacted to City standards.
 - P. A overall, composite utility plan shall be included in the submitted plan set if the project is phased. This comprehensive utility plan benefits all departments and maintenance groups involved in the review and inspection of the project.
 - Q. A detailed grading plan shall be included in the submitted plan set.
 - R. For public utilities not located within public street rights-of-way the applicant shall provide maintenance access acceptable to the City and the applicant shall provide an exclusive 10-foot wide public utility easement (minimum) to be conveyed to the City of Richland.
 - S. Final design of the public improvements shall be approved at the time of the City's issuance of a Right-of-way Construction Permit for the proposed construction.
 - T. All public improvements shall comply with the State of Washington and City of Richland requirements, standards and codes.
 - U. All cul-de-sacs shall have a minimum radius of 45-feet to the face of curb to allow for adequate turning radius of fire trucks and solid waste collection vehicles.
 - V. Curb returns at minor intersections shall have a minimum radius of 25-feet. Curb returns at major intersections should have minimum radius of 30-feet but should be evaluated on a case by case basis.
 - W. All public streets shall meet design requirements for sight distance (horizontal, vertical and intersectional).
 - X. All driveways for commercial projects shall construct City standard commercial driveways. Radius-style driveways are not allowed.
 - Y. The final engineered construction plans shall identify locations for irrigation system, street lighting, gas service, power lines, telephone lines, cable television lines, street trees and mail boxes. All electrical appurtenances such as transformers, vaults, conduit routes, and street lights (including their circuit) need to be shown in the plan view.
 - Z. Construction plans shall provide or reference all standard drawings or special details that will be necessary to construct all public improvements which will be owned, operated, maintained by the City or used by the general public (Commercial Driveway, Curb, Gutter, Sidewalk, Water, Sewer, Storm, Street and Street lighting etc.).
 - AA. The contractor shall be responsible for any and all public infrastructure construction deficiencies for a period of one year from the date of the letter of acceptance by the City of Richland.
13. If the project will be built in phases the applicant shall submit a master plan for the sanitary sewer, domestic water, storm drainage, electrical, street lighting and irrigation system for the entire project prior to submitting plans for the first phase to assure constructability of the entire project. This includes the location and size of any storm retention ponds that may be required to handle runoff.
14. If the City Fire Marshal requires a secondary emergency vehicle access, it shall be included in the construction plan set and be designed to the following standards:
- A. 2-inches compacted gravel, minimum (temp. SEVA only).
 - B. 2% cross-slope, maximum.
 - C. 5% slope, maximum. Any access road steeper than 5% shall be paved or be approved by the Fire Marshal.
 - D. Be 20-feet in width.
 - E. Have radii that are accommodating with those needed for City Fire apparatus.
- Secondary emergency vehicles accesses (SEVA's) shall be 20-feet wide, as noted. Longer secondary accesses can be built to 12-feet wide with the approval of the City of Richland Fire Marshal, however turn-outs are required at a spacing acceptable to the Fire Dept. Temporary SEVA's shall be constructed with 2-inches of compacted gravel, at a minimum. Permanent SEVA's shall be paved with 2-inches of asphalt over 4-inches of gravel, at a minimum.
15. SURVEY MONUMENT DESTRUCTION:

All permanent survey monuments existing on the project site shall be protected. If any monuments are destroyed by the proposed construction, the applicant shall retain a professional land surveyor to replace the monuments and file a copy of the record survey with the City.

- A. No survey monument shall be removed or destroyed (*the physical disturbance or covering of a monument such that the survey point is no longer visible or readily accessible*) before a permit is obtained from the Department of Natural Resources (DNR). WAC 332-120-030(2) states "It shall be the responsibility of the governmental agency or others performing construction work or other activity (including road or street resurfacing projects) to adequately search the records and the physical area of the proposed construction work or other activity for the purpose of locating and referencing any known or existing survey monuments." (RCW 58.09.130).
- B. Any person, corporation, association, department, or subdivision of the state, county or municipality responsible for an activity that may cause a survey monument to be removed or destroyed shall be responsible for ensuring that the original survey point is perpetuated. (WAC 332-120-030(2)).
- C. Survey monuments are those monuments marking local control points, geodetic control points, and land boundary survey corners. (WAC 332-120-030(3)).

When a monument must be removed during an activity that might disturb or destroy it, a licensed Engineer or Land Surveyor must complete, sign, seal and file a permit with the DNR.

It shall be the responsibility of the designing Engineer to identify the affected monuments on the project plans and include a construction note directing them to the DNR permit.

Traffic & Streets:

- 16. The "Clearwater Creek" preliminary plat lies within the boundary of the South Richland traffic impact fee program (RMC 12.03). This plat shall therefore be subject to the fees administered by the program for any phase submitted for approval. Since this property is included within the program, it is exempt from the SEPA-related traffic study requirement (TIA). The developer of this proposed project shall receive "credits" for construction of Rachel Road and portions of Bellerive Drive as allowed under RMC 12.03, and as detailed in comment #17.
- 17. A note will be shown on the face of the final plat stating that Rachel Road and Bellerive Drive are classified as "Arterial Collector" streets. Subsequently, no driveways accessing single family lots will be allowed onto Rachel Road. Because of the topography and limited options for the property on the east side of Bellerive Drive, driveways will be allowed for lots 30-34, 49-53, and 45 & 46 only. The east half of this portion of Bellerive Drive will not be eligible for credit from the South Richland traffic impact fee program. The proposed access points onto Bellerive Drive are acceptable for this project, but any changes to said driveways will be subject to approval by the City Engineer.
- 18. Commercial/Retail access to Rachel Road shall be limited. Access points shall be no closer than 300-feet from the intersection with Steptoe Street. A traffic study shall be conducted by the developer to determine the lane configuration of Rachel Road from Meadows Drive South to Steptoe Street prior to permit approval for the first building project in "phase 16".
- 19. The following comments apply towards the construction timing of the street network within the Clearwater Creek preliminary plat:
 - A. The entire Rachel Road corridor shall be dedicated to the City as public Right-of-Way from Steptoe Street to the western boundary of the preliminary plat prior to or concurrent with approval of the phase 1 final plat, or the first commercial site plan approval, whichever is

submitted first. As an alternative to the public right of way dedication the developer can transfer the future Rachel right of way corridor to the City using an insured warranty deed.

- B. Rachel Road shall be constructed from Bellerive Drive to its connection with Steptoe Street in conjunction with the project that constructs the 100th single family lot. It shall be constructed and accepted prior to final platting of that phase.
 - C. Rachel Road shall be constructed from Steptoe Street to the west property boundary of the preliminary plat in conjunction with the project that constructs the 200th single family lot. It shall be constructed and accepted prior to final platting of that phase. That portion of Rachel Road adjoining Tracts I, J and K shall be constructed to a Rural standard, with two travel lanes, gravel shoulders and a separated asphalt path on one side of the road.
 - D. Rachel Road shall be constructed from Steptoe Street to the west property boundary of the preliminary plat prior to the completion and acceptance of any school construction project.
 - E. Rachel Road shall be constructed from Steptoe Street to Meadows Drive South in its entirety, including all frontage improvements, in conjunction with the first commercial development within "Phase 16". Rachel shall be constructed and accepted prior to final acceptance of said commercial project.
 - F. If the results of the future study conducted by the City result in an alignment for Rachel Road that does not involve use of the right-of-way of adjoining Tracts I, J and K, then no improvement to this segment of right-of-way shall be required and said right-of-way shall be vacated. New right-of-way shall then be required and said right-of-way shall be vacated. New right-of-way shall then be established and dedicated for the chosen alignment
 - G. Meadows Drive South shall be constructed in its entirety (including all frontage improvements) in conjunction with the first commercial development in phase 16 north of Rachel Road, or as part of phase 15. Meadows Drive South shall be constructed and accepted prior to final acceptance of either project.
20. If any section of either one of the collector streets noted above is required to be constructed as an "off-site" project, then it shall be constructed to the City's rural street standard. The frontage of said road shall be completed to City standards at the time that the phase which constructs the lots adjacent to it is developed. The portion of Rachel Road that is within the Amon wasteway (Tracts C & D) is an exception and shall be constructed in its entirety, including all frontage improvements, when built.
21. Portions of Rachel Road and Meadows Drive South are shown straddling the Amon wasteway property line. Written permission and/or permits from the governing agency shall be obtained prior to permitting and construction of these streets. The entire Right-of-Way corridor for these sections of roadway shall be dedicated to the City as ROW prior to acceptance of the project that constructed it. Alternatively the ROW's could be moved off of the Amon wasteway property to the greatest extent possible. See comment #2 above.
22. The note on sheet 1 concerning pedestrian facilities shall be amended as follows; "The 6-foot wide sidewalks installed in the open space tracts shall be maintained by the Clearwater Creek HOA".
23. The short road stubs numbered 1 – 4 in phases 13 and 14 do not meet City standards for public streets. These roads shall be private driveways that intersect Rachel Road via a City standard commercial driveway drop (no radius-style driveways allowed).

24. The proposed road medians shown on the pre-plat are not city-standard, and therefore shall be subject to review and approval by Public Works and by the Fire Dep't. Additional pavement width may be required on either side of the medians.
25. Sidewalks shall be installed along all public Right of Way frontages that building lots do not front on during construction of those phases (e.g., storm drainage ponds, tracts, parks, etc.).
26. The minimum centerline radius for all local streets shall be no less than 100-feet.
27. All proposed public Right of Ways that are narrower than 54-feet (streets narrower than 34-feet) shall have parking restricted, as per City standards. Street signs indicating restricted parking shall be installed prior to final platting at the developers expense. The restricted parking areas shall be indicated on the final plats. Any private roads narrower than 34-feet shall have parking restricted on one side, and any roads 28-feet or narrower shall have parking restricted on both sides. Street signs indicating restricted parking shall be installed prior to final platting at the developers expense.
28. All private roads & driveways shall be constructed to provide for adequate fire truck & solid waste collection truck access & turnaround movements.
29. If the project is to be constructed in phases, all dead-end streets longer than 150-feet that will be continued later need to have temporary turn-arounds built at the end of them. The radius of these turn-arounds shall be 45-feet minimum, and shall be constructed of 2-inches of compacted top course gravel for slopes less than 5%, or of 2-inches of asphalt atop 2-inches of gravel for slopes greater than 5%. If the temporary turn around is not located within the final plat an easement with a 50-foot radius will be required.

Domestic Water:

30. The proposed preliminary plat is located mostly within the Tapteal 1 water pressure zone. The closest Tapteal 1 watermain is located in Meadows Drive South and Bellerive Drive to the north, and Steptoe street to the east. Build-out of this preliminary plat will require connection to all three of these existing water mains. These water main connections & extensions will be required to coincide with road construction. There is a portion of the preliminary plat that is above the Tapteal 1 pressure zone and is in Tapteal 2. The closest Tapteal 2 watermain is in Leslie Road to the west. It shall be the responsibility of the developer to extend a watermain to this property to serve domestic water at the time of plat construction. The minimum allowable water pressure as measured at the City water meter is 40 psi.
31. Domestic water shall be extended to the adjoining properties adjacent to the plat.
32. The developer will be required to demonstrate that all phases are capable of delivering adequate fire flows prior to construction plans being accepted for review. This may require looping of the watermain from off-site locations, or oversizing of the main where needed.
33. The fire hydrant layout shall be approved by the City Fire Marshal.

Irrigation Water:

34. The City has designated the Willowbrook Well as a non-potable irrigation source for this area, and has developed and adopted an irrigation master plan for its service area. The developer of Clearwater Creek shall design an irrigation water distribution system to conform to the City's irrigation master plan. Easements shall be provided on the final plat for this system where needed.

35. The developer of a previous, nearby project invested in modifications to the Willowbrook Well to activate it for irrigation use. The developer of Clearwater Creek shall comply with the conditions and responsibilities of a latecomer agreement for this system as approved by City Council.
36. The City's irrigation master plan is based on irrigation use and delivery rates that are supported solely by the Willowbrook Well. Any large irrigated spaces shall be designed to conform to the water delivery limits of the City's master plan. Portions of this development may impose instantaneous irrigation demands beyond the capacity of the Willowbrook Well. The developer shall be responsible for designing and constructing such system features as needed to match use rates to the Willowbrook Well's capacity. This may include storage and pumping facilities.

Sanitary Sewer:

37. The closest sanitary sewer available for this development is located in Meadows Drive South and Bellerive Drive to the north. It shall be the responsibility of the developer to extend a sewer main to this property to serve sanitary sewer at the time of plat construction.
38. A 10-foot wide exclusive sanitary sewer easement shall be provided for any sewer main that is outside of the public Right-of-Way. If any manholes are located outside of the public Right-of-Way, maintenance truck access to said structure may be required.
39. Sanitary sewer mains shall be extended to the adjoining properties adjacent to the plat.

Ground Water:

40. Groundwater may be present on this site. Given the amount of groundwater encountered in this area (in both developed and undeveloped areas), the possibility of an underdrain system being required exists. Please have test pits and/or bore-holes dug by a geotech engineer, and an evaluation from said engineer prior to permitting. If an underdrain system is not required, the geohydrology report needs to state so. The requested report also needs to address any potential groundwater impacts to existing properties downslope of the proposed preliminary plat. Also, if groundwater is encountered within 5-feet of finished grade during plat construction, an underdrain system will be required.

Storm Water:

41. This project will require coverage under the Washington State General NPDES Permit for Construction projects. The Developer shall be responsible for compliance with the permit conditions. The City has adopted revised standards affecting the construction of new stormwater facilities in order to comply with conditions of its NPDES General Stormwater Permit program. This project, and each phase thereof, shall comply with the requirements of the City's stormwater program in place at the time each phase is engineered. The project will require detailed erosion control plans.
42. All storm drainage systems shall be designed following the core elements defined in the latest edition of the Stormwater Management Manual for Eastern Washington. The Hydrologic Analysis and Design shall be completed based on the following criteria: Washington, Region 2, Benton County; SCS Type 1A – 24 Hour storm for storm volume. The applicant's design shall provide runoff protection to downstream property owners.
43. The flow-rate of the public storm drainage system shall be designed using the 2-Year, 3-Hour short duration Eastern Washington storm for pipe and inlet sizing using SCS or Santa Barbara method; no modifying or adding time of concentration; no surcharge allowed. Calculations shall be stamped by a registered professional engineer and shall include a profile of the system

showing the hydraulic grade line. The calculations should include a 50-foot wide strip behind each right of way line to represent drainage from private property into the City system. Of that area, 50% shall be considered pervious and 50% impervious. Calculations shall include a profile for the design showing the hydraulic grade line for the system. Passing the storm downhill to an existing system will require a downstream storm system capable of accepting the water without being overwhelmed.

44. All construction projects that don't meet the exemption requirements outlined in Richland Municipal Code, Section 16.06 shall comply with the requirements of the Washington State Department of Ecology issued Eastern Washington NPDES Phase II Municipal Stormwater Permit. All construction activities subject to this title shall be required to comply with the standards and requirements set forth in the Stormwater Management Manual for Eastern Washington (SWMMEW) and prepare a Stormwater Site Plan. In addition a Stormwater Pollution Prevention Plan (SWPPP) or submission of a completed erosivity waiver certification is required at the time of plan submittal.
45. If any existing storm drainage or ground water seepage drains onto the proposed site, said storm drainage shall be considered an existing condition, and it shall be the responsibility of the property developer to design a system to contain or treat and release the off-site storm drainage.
46. If there are any natural drainage ways across the proposed pre-plat, the engineered construction plans shall address it in accordance with Richland Municipal code 24.16.170 ("Easements-watercourses").
47. Prior to or concurrent with the submittal of the first phase the developer shall provide a Geotechnical report including the percolation rate of the soils in the area of any storm retention ponds. If the project constructs a storm retention pond then the engineer will need to demonstrate that the pond will drain itself within 24 hours after the end of a storm event, and not have standing water in it longer than that. Engineering solutions are available for retention ponds that do not perk within 24 hours.
48. Any discharge of storm water into the Amon wasteway will have to be permitted by any or all agencies with jurisdiction over it. These agencies may include (but not be limited to); Kennewick Irrigation District, Bureau of Reclamation, National Marine Fisheries Service, U.S. Fish and Wildlife, State of Washington Dept. of Fish and Wildlife, Department of Ecology, and Army Corps of Engineers. The amount of post-development storm runoff from the proposed site shall not exceed the amount of pre-development runoff.
49. If the storm drain pond slopes are greater than 25% or deeper than 4-feet, then a 6-foot fence will be required around the perimeter of the pond with a minimum 12-foot wide gate for maintenance vehicles. A maintenance road from the public Right of Way to the bottom of the pond is also needed (2-inches of compacted gravel, minimum). The City's maintenance of the pond in the future will consist of trimming weeds to maintain compliance with fire and nuisance codes, and maintaining the pond for functionality.
50. The developer shall be responsible for landscaping the storm pond and for its maintenance through the one-year infrastructure warranty period. At a minimum the landscaping plan should be consistent with the City's intended maintenance standard as described above. If the developer wishes for the pond to be landscaped and visually appealing, then the homeowners association should be considered for maintenance responsibilities. This will require an irrigation meter and sprinkler system (including a power source), and responsibility for maintaining the landscaping.
51. The developer of record shall maintain the public storm drainage system for one year from the date of final acceptance by The City of Richland (as determined by the issuance of the "Letter of Final

Acceptance"). Said developer shall also thoroughly clean the entire system, including structures, pipelines and basins prior to the City warranty inspection, conducted 11 months after the Letter of Final Acceptance.

Solid Waste:

52. Due to limited turnaround space, the lots in phases 13 & 14 and the single family lots that are accessed off of the private driveways may have to transport their garbage cans to a location acceptable for solid waste pick-up.

Final Platting / Project Acceptance Requirements:

53. When the construction is substantially complete a paper set of "record drawings" shall be prepared by a licensed surveyor and include all changes and deviations. Please reference the Public Works document "RECORD DRAWING REQUIREMENTS & PROCEDURES" for a complete description of the record drawing process. After approval by the City of the paper copy, a mylar copy of the record drawings shall be submitted along with a CAD copy of them. The electronic as-built record drawings shall be submitted in a AutoCAD format compatible with the City's standard CAD software. All final punchlist items shall be completed or financially guaranteed prior to recording of the final plat.
54. Public utility infrastructure located on private property will require recording of a City standard form easement prior to acceptance of the infrastructure and release of a certificate of occupancy. The City requires preparation of the easement legal description by the developer two weeks prior to the scheduled date of occupancy. Once received, the City will prepare the easement document and provide it to the developer. The developer shall record the easement at the Benton County Assessor and return a recorded original document to the City prior to application for final occupancy.
55. Any off-site easements or permits necessary for this project shall be obtained and secured by the applicant and supplied to the City at the time of plat construction and prior to final plat acceptance by the City.
56. Ten-foot wide public utility easements will be required on the final plat along both sides of all Right-of-Ways within the proposed plat.
57. The final plat shall include notes identifying all common areas including the private streets and tracts and acknowledging the ownership and maintenance responsibility by the homeowners association. A note shall be added to the face of the final plat that states: "*The private roads are for the use and benefit of the homeowners that abut said roads, and are to be maintained by said owners. The City of Richland accepts no maintenance responsibility for said roads*".
58. A note shall be added to the face of the plat that states: "*The private drives within this plat are fire lanes and parking is restricted. The required no-parking signs shall be installed by the developer where applicable.*" Any private roads narrower than 34-feet shall have parking restricted on one side, and any roads 28-feet or narrower shall have parking restricted on both sides. Street signs indicating restricted parking shall be installed prior to final platting at the developers expense. The restricted parking areas shall be indicated on the final plats.
59. All landscaped areas within the plat that are in the public Right of Way shall be the responsibility of the property owners to maintain.
60. A one-foot "No access / screening easement" will be required along the Rachel Road Right of Way, and also portions of the Bellerive Drive Right of Way.

61. The intended use and ownership of all tracts within the plat shall be noted on the final plat.
62. Property with an unpaid L.I.D. assessment towards it must be paid in full or segregated per Richland Municipal Code 3.12.095.
63. Any restricted parking areas shall be indicated on the final plats.

SECURITY AND IMPROVEMENT AGREEMENT

THIS SECURITY AND IMPROVEMENT AGREEMENT ("Agreement") is made and entered into on this 2ND day of May, 2019 by and between the **City of Richland**, a Washington municipal corporation ("City"), and **Richland 132, LLC**, a **Washington Limited Liability Company** seeking final plat approval of Clearwater Creek phase 7 ("Developer"). City and Developer are referred to collectively as the "Parties."

I. RECITALS

WHEREAS, pursuant to Chapter 24.12 of the Richland Municipal Code (RMC), Developer has filed with the City an application for final plat approval of Clearwater Creek phase 7 (the "Project"); and

WHEREAS, the Clearwater Creek phase 7 was given preliminary plat approval by the Richland City Council in March 2014, subject to the conditions of approval listed in Technical Advisory Committee (TAC) Report #S2013-100 and the applicable state and local development regulations in existence at the time; and

WHEREAS, RCW 58.17.170 provides that final plat approval shall be given by the City when the City finds that the subdivision proposed for final plat approval conforms to all terms of the preliminary plat approval, and that said subdivision meets the requirements of RCW 58.17, other applicable state laws, and any local ordinances in effect at the time of preliminary plat approval; and

WHEREAS, under circumstances where the improvements and land division work required by the RMC and the conditions of approval are not complete prior to a developer's application for final plat approval, RCW 58.17.130 and RMC 24.24.020 allow a developer to comply with the conditions of approval by entering into a secured agreement with the City to complete the improvements and land division work within a period of time specified by the City; and

WHEREAS, pursuant to RMC 24.12.090, upon receipt of a final plat application, the City Engineer is required to review the plat to determine whether minimum improvements have been provided as described by the RMC. If minimum improvements are lacking, the plat shall be rejected; and

WHEREAS, in consideration of final plat approval for the proposed Project by the City prior to completion of improvements, Developer desires to enter into this Agreement whereby Developer promises to install and complete, at its sole expense, all public improvement work required by the City for the proposed Project. Developer has secured this Agreement by improvements security required by RMC 24.24.020; and

WHEREAS, improvement plans and related specifications for the construction, installation and completion of the improvements identified herein have been prepared by the Developer, approved by the City, and are on file in the City's Public Works Department. Said improvement plans and related specifications are incorporated herein by this reference.

NOW, THEREFORE, in consideration of the approval by the City of the Final Plat of Clearwater Creek phase 7, Developer and City agree as follows:

II. AGREEMENT

1. DEVELOPER'S OBLIGATION TO CONSTRUCT IMPROVEMENTS

- a. At its sole expense, Developer shall, in compliance with state law, the improvement plans approved pursuant to Right-of-Way Construction Permit No. PW-18-02974, and all applicable City standards, furnish, construct, install and guarantee the improvements described in the Clearwater Creek phase 7 preliminary plat, the Richland Municipal Code, and the conditions of approval (the "Improvements").
- b. Developer shall acquire and dedicate, or pay the cost of acquisition of, all rights-of-way, easements and other real property for the construction or installation of the improvements, free and clear of all liens and encumbrances.
- c. Subject to any time extensions granted in accordance with Section 4, Developer shall complete all Improvements within twelve (12) months of the effective date of the agreement; provided, however, that if the City Engineer reasonably determines that accelerated construction of the Improvements is essential in order to protect the public health, welfare and safety, including, without limitation, providing for the orderly subdivision of the surrounding area, the City Engineer shall give Developer not less than fifteen (15) calendar days' prior written notice to commence or accelerate installation and construction of improvements, or any portion thereof. The notice shall describe the work to be done by the Developer, the time within which the work will commence, and the period within which the work will be completed. All or any portions of said Improvements may be required to be constructed or completed at a specified time.
- d. If improvements to be constructed by Developer include monumentation, such monumentation shall be installed no later than thirty (30) days after the City's acceptance of all other Improvements pursuant to Section 2. As used herein, "monumentation" shall mean the setting of survey monuments and tie points in accordance with the Revised Code of Washington and Richland Municipal Code, and the delivery to the City Engineer of tie notes for said points.
- e. Developer shall, at its sole expense, replace or repair all existing and newly constructed public improvements, public utility facilities, and surveying or subdivision monuments which are destroyed or damaged as a result of any work under this Agreement. Any such replacement or repair shall be subject to the approval of the City Engineer.
- f. Until any category of Improvements is accepted by the City, Developer shall be responsible for the care and maintenance of such improvements and shall bear all risks of loss or damage to said improvements. Neither City, nor its officers, agents and employees, shall have any liability for any accident, loss or damage to the Improvements prior to their completion and acceptance by the City.

- g. Developer shall, at its sole expense, obtain all necessary permits and licenses for the construction and installation of the Improvements, give all necessary notices, and pay all fees required by the federal, state, county, town or improvement district and all taxes required by law.
- h. Not less than fifteen (15) days prior to commencement of work on the Improvements, Developer shall give written notice to the City Engineer of the date fixed for such commencement of work in order that the City Engineer shall have adequate time to schedule all necessary inspections.
- i. Developer shall close the roadways on the day that paving is to take place and restrict all access through the site until the pavement has been compacted and inspected. A traffic control plan will be required.

2. INSPECTION OF WORK AND FINAL ACCEPTANCE

- a. Developer shall at all times maintain proper facilities and safe access for inspection for the Improvements by the City Engineer.
- b. Upon completion of the work on all or any category of the Improvements specified in Schedule A, the Developer may request a final inspection by the City Engineer. If the City Engineer determines that all or any specified category of the Improvements have been completed in accordance with this Agreement and in compliance with the Improvement Plans and all applicable City standards, then the City Engineer shall certify the completion of such Improvements.
- c. Developer understands and agrees that no building permits for homes to be constructed on the lots located within Clearwater Creek phase 7 will be issued by the City of Richland Building Department until the minimum improvements identified in Schedule A are inspected and accepted by the City Engineer. Developer shall include this notice of restriction in all contracts for sale of lots within Clearwater Creek phase 7 to homebuilders until the restrictions of this subsection c. are no longer applicable.

3. GUARANTEE AND WARRANTY OF THE IMPROVEMENTS

- a. If, within a period of one (1) year following the acceptance by the City of the last of the Improvements specified in Schedule A, any Improvements or part of any Improvements furnished, installed or constructed by the Developer, or any of the work performed under this Agreement, fails to comply with any requirements of this Agreement, or the Revised Code of Washington, Richland Municipal Code, or the Improvement Plans and related specifications, the Developer shall, without delay and without cost to the City, repair, replace, or reconstruct any defective or otherwise unsatisfactory part or parts of the Improvements.
- b. Should the Developer fail or refuse to act promptly or in accordance with subparagraph A above, or should the exigencies of the situation require repair, replacement or

reconstruction to be undertaken before the Developer can be notified, then the City may, at its discretion, make the necessary repairs or replacements or perform the necessary reconstruction. If the Developer's improvement security does not cover the total cost of such repair, replacement or reconstruction, the Developer shall reimburse the City for any excess costs incurred.

- c. The security furnished for the Developer's obligation to construct and install the Improvements described herein shall not be reduced below ten percent (10%) unless and until a warranty bond is posted for the warranty period.

4. TIME EXTENSIONS

- a. Upon a showing of the Developer of good cause, the date of commencement of work on the Improvements, or the duration of the Completion Period, may be extended by the City Engineer, with the written concurrence of the City Manager. As used herein, "Good Cause" may include, without limitation, delay resulting for an act of the City, acts of God or force majeure; and strikes, boycotts or similar job actions by employees or labor organizations which prevent the conduct of the work.
- b. A time extension may be granted without notice to any surety or sureties of the Developer and shall not affect the validity of this Agreement nor release the surety or sureties on any bond given as an improvement security pursuant to this Agreement.
- c. As a condition of any time extension provided for herein, the City Engineer, with the written concurrence of the City Manager, may require the Developer to furnish new or modified improvement security guaranteeing performance of this Agreement, as extended, in an increased amount necessary to compensate for any projected increase in the Estimated Total Cost of Improvements, as determined by the City Engineer.

5. IMPROVEMENT SECURITY

- a. Prior to the City's execution of this Agreement, Developer shall provide as security to the City an amount equal to one hundred fifty percent (150%) of the Estimated Total cost of the Improvements, Grading and Monumentation as set forth in Schedule A and in accordance with established City policy. With this security, the form of which shall be subject to City's prior approval, the Developer assures faithful performance under this agreement and guarantees the Improvements for one (1) year after the completion and acceptance of the last of such Improvements against any defective workmanship or material or any unsatisfactory performance pursuant to Section 3 hereof.
- b. Modifications of the Improvement Plans and related specifications, and modification of the Improvements, not exceeding ten percent (10%) of the original Estimated Total Cost of Improvements, shall not relieve or release any improvement security furnished by Developer pursuant to this Agreement. If any such modifications exceed ten percent (10%) of the Estimated Total Cost of the Improvements, Developer shall furnish additional improvement security for performance and guarantee, and for payment, as required by subparagraph A above, for one hundred fifty percent (150%) of the revised

Estimated Total Cost of the Improvements.

6. REDUCTION OR RELEASE OF IMPROVEMENT SECURITY

- a. Partial release or reductions in the Developer's improvement security may be authorized prior to the City's acceptance of all Improvements required hereunder, as provided in this section.
- b. Upon acceptance of all or any specified category of the Improvements, and upon request of the Developer, the improvement security may be reduced or released as follows:
 - i. Security for Performance and Guarantee: Security may be released incrementally following the completion and documentation of the completion of work and approval by the City Engineer. Securities will be released incrementally in conformance with Schedule A and only upon completion of all improvements in a related category of Schedule A. Unless the Developer submits a warranty bond (where applicable) or additional security in an amount equal to ten percent (10%) of the Estimated Total Cost of the Improvements, security shall not be reduced or released in an amount greater than ninety percent (90%) of the total security amount thereof prior to the expiration of the one (1) year guarantee and warranty period specified in Section 3.A. nor until any claims filed during the one (1) year warranty period have been settled.
- c. If Developer's obligations relating to any Improvements, such as the water system or sewer system, are subject to the approval of another governmental agency, the City shall not release the improvement security therefor until the obligations are performed to the satisfaction of such other governmental agency. Such agency shall have two (2) months after Developer's performance of the obligation to register its satisfaction or dissatisfaction. If at the end of that period it has not registered its satisfaction or dissatisfaction, it shall be conclusively deemed that the Developer's performance of the obligation was satisfactorily completed.

7. INDEMNIFICATION OF CITY BY DEVELOPER

- a. Neither the City, nor its officers, agents and employees, shall be liable or responsible for any accident, injury, loss, or damage to either property or person attributable to or arising out of the construction or installation of the Improvements. Developer shall indemnify, hold harmless and defend the City, its officers, agents and employees, from and against any and all losses, claims, costs, expenses, liabilities, damages, actions, causes of action and judgments, including reasonable attorneys' fees, arising out of or attributable to Developer's performance under this Agreement.
- b. Developer's obligations under this section are not conditioned or dependent upon the City, or its officers, agents and employees who prepared, supplied or reviewed any Improvement Plans or related specifications in connection with the Project Improvements, or has insurance or other indemnification covering any of these matters.

- c. Developer's obligation to indemnify, hold harmless and defend the City shall extend to injuries to persons and damages to or alleged taking of property resulting from the design or construction of the Project, and the Improvements required herein, and shall likewise extend to adjacent property owners asserting claims based upon the diversion of waters caused by the Developer's design or construction of public drainage systems, streets, and other public facilities or improvements. The City's acceptance of the Improvements shall not constitute an assumption by the City of any responsibility or liability for any damage or alleged taking of property referenced herein. City shall not be responsible or liable for the design or construction of the Project or the Improvements constructed or installed pursuant to the approved Improvement Plans or the Final Plat, unless the particular Improvement design was required by the City over the written objection of the Developer, which objection stated that the Improvement design was potentially dangerous or defective and set forth an alternative design.

8. OWNERSHIP OF IMPROVEMENTS

Ownership of all or any category of the Improvements constructed and installed by the Developer pursuant to this Agreement shall vest in the City (or other specified governmental agency) upon acceptance of Improvements by the City (or other specified governmental agency).

9. DEFAULT AND BREACH BY THE DEVELOPER AND REMEDIES OF THE CITY

- a. Upon the occurrence of any of the following events, the Developer shall be deemed to be in default under this Agreement:
 - i. Subject to any time extensions granted in accordance with Section 4, failure to commence construction and installation of the Improvements by the commencement date set forth herein;
 - ii. Failure to correct or cure any defect in the Improvements during the one (1) year guarantee and warranty period as required in Section 3.A.;
 - iii. Subject to any time extensions granted in accordance with Section 4, failure to perform substantial construction work, after commencement of work on the Improvements, for a period of thirty (30) days after written notice from the City;
 - iv. Insolvency, appointment of a receiver, or the filing of any petition in bankruptcy, whether voluntary or involuntary, and such is not cured or discharged within a period of thirty (30) days;
 - v. Commencement of a foreclosure action against the Project or any portion thereof, or any conveyance by the developer in lieu or in avoidance of foreclosure; or
 - vi. Failure to perform any other obligations in accordance with the terms and provisions of this Agreement within thirty (30) days after written notice from the City.

- b. City reserves to itself all remedies available to it at law or in equity for any breach of Developer's obligations under this Agreement. City shall have the right, without limitation of other rights or remedies, to draw upon or utilize any improvement security furnished hereunder to mitigate City's damages in the event of Developer's default.
- c. Developer acknowledges that the Estimated Total Costs and improvement security amounts set forth herein may not reflect the actual cost of construction or installation of the Improvements, and consequently, City's damages for Developer's default shall be measured by the cost of completing the required Improvements. If the damages incurred by the City in taking over the completing of the Improvements exceeds the principal amount of the improvement security, then the Developer shall reimburse the City in the amount of such excess damages.
- d. City may, without liability for doing so, take possession of, and utilize in completing the Improvements, such materials, appliances, plant and other property belonging to Developer as may be on the site of the work and necessary for the performance of the work. Developer hereby consents to entry by the City and its forces, including contractors, upon any real property in the Project owned by the Developer or by any assignee of this Agreement, in the event the City elects to maintain or complete the work on the Improvements following Developer's default.
- e. Developer acknowledges and agrees that, upon approval of the Final Plat, City will confer substantial rights upon the Developer, including the right to sell, lease or finance lots within the Subdivision, and that such approval constitutes the final act necessary to permit the division of land within the Subdivision. As a result, City will be damaged to the extent of the cost of construction or installation of the Improvements upon Developer's failure to perform its obligations under this Agreement. Developer further acknowledges that any determination as to whether a reversion to acreage or rescission of approval of the Final Plat constitutes an adequate or necessary remedy for Developer's default shall be within the sole discretion of the City.
- f. The City's failure to take an enforcement action with respect to a default, or to declare a default or breach, shall not be construed as a waiver of that default or breach or any subsequent default or breach of the Developer.
- g. If City sues to compel Developer's performance of this Agreement, or to recover damages or costs incurred in completing or maintaining the work on the Improvements, Developer agrees to pay all attorneys' fees and other costs and expenses of litigation incurred by the City in connection therewith, even if the Developer subsequently resumes and completes the work.

10. RELATIONSHIP OF THE PARTIES

Neither Developer, nor any of the Developer's contractors, employees or agents, are or shall be deemed to be agents of the City in connection with the performance of Developer's obligations under this Agreement.

11. ASSIGNMENT

- a. Developer shall not assign this Agreement without the prior written consent of the City. Any attempted or purported assignment in violation of this subparagraph a. shall be null and void and shall have no force or effect.
- b. The sale or other disposition of the Subdivision shall not relieve Developer of its obligations hereunder. If Developer intends to sell the Project, or any portion thereof, to any other person or entity, the Developer may request a novation of this Agreement and substitution of improvement security. Upon the City's approval of the novation and substitution of improvement security, the Developer may request a release or reduction of the improvement security furnished pursuant to this Agreement.

12. NOTICES

- a. All notices required or provided for in this agreement shall be in writing and delivered in person or by mail, postage prepaid, and addressed as follows:

If to the City: Richland City Engineer
625-505 Swift Blvd. MS-26
Richland, WA 99352

If to the Developer: Dennis Murphy
2464 SW Glacier Pl.
Ste. 110
Redmond, OR 97756

- b. Notice shall be effective on the date that it is delivered in person, or, if mailed, on the date of deposit in the United States mail.

13. ENTIRE AGREEMENT

This agreement constitutes the entire Agreement of the parties with respect to its subject matter. All modifications, amendments, or waiver of any terms of this Agreement shall be in writing and signed by the duly authorized representatives of the parties. In the case of the City, the duly authorized representative, unless otherwise specified herein, shall be the City Engineer.

14. SEVERABILITY

The provisions of this Agreement are severable. If any portion of this Agreement is held invalid by a court of competent jurisdiction, the remainder of the Agreement shall remain in full force and effect.

15. GOVERNING LAW

This Agreement shall be governed by the laws of the State of Washington.

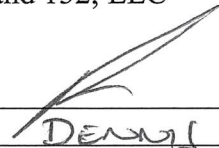
16. EFFECTIVE DATE OF THE AGREEMENT

This Agreement shall be and become effective as of the date of recordation of the Final Plat for Clearwater Creek Phase 7, and shall remain in effect until expiration of the one (1) year warranty found in Section 3; provided, however, that Section 7 shall survive expiration of this Agreement.

[Signature pages to follow]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective officers, thereto duly authorized, as of the dates set forth below their respective signatures.

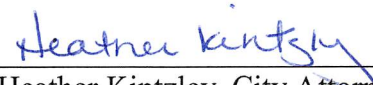
DEVELOPER – Dennis Murphy,
Richland 132, LLC

By: 
Its: MANAGING MEMBER
Date: 4/30/19

CITY OF RICHLAND


Cynthia D Reents,
Richland City Manager

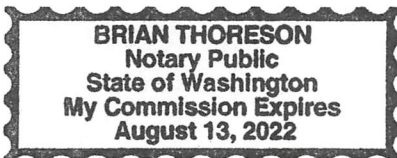
Approved as to Form:


Heather Kintzley, City Attorney

STATE OF WASHINGTON)
) ss.
COUNTY OF BENTON)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that Dennis Murphy, Managing Member of Richland, 132 LLC, known to me to be the same person whose name is subscribed to the foregoing **Security and Improvement Agreement**, appeared before me this day in person and acknowledged that, pursuant to her authority, she signed the said Agreement as his/her free and voluntary act on behalf of **Richland, 132 LLC** for the uses and purposes therein stated.

Given under my hand and seal this 30th day of April, 2019.

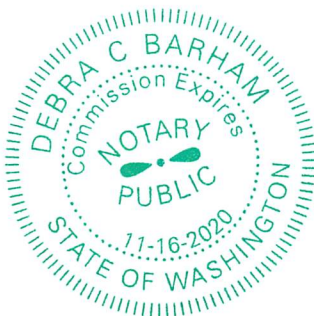


B. Th
Notary Public
Residing at: Benton County
My commission expires 8/13/2022

STATE OF WASHINGTON)
) ss.
COUNTY OF BENTON)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that **Cynthia D. Reents, Richland City Manager**, known to me to be the same person whose name is subscribed to the foregoing **Security and Improvement Agreement**, appeared before me this day in person and acknowledged that, pursuant to her authority, she signed the said Agreement as her free and voluntary act on behalf of the City of Richland for the uses and purposes therein stated.

Given under my hand and seal this 7 day of May, 2019.



Debra C Barham
Notary Public
Residing at: BENTON County
My commission expires 11/16/2020

SCHEDULE A

WORK TO BE COMPLETED PRIOR TO CITY APPROVAL OF FINAL PLAT			
Sanitary sewer system installed and functional			
Domestic water system installed and functional			
Storm drainage system installed and functional			
Street subgrade and base rock placed & compacted to grade			
Property pins placed around boundary of plat, including back yard corners			
Signed third party easements			
Building lots graded per approved grading plan			
WORK TO BE COMPLETED PRIOR TO BUILDING PERMIT ISSUANCE			
TYPE OF WORK	COST PER UNIT	LENGTH	VALUE
			\$
Waterline extension to Leslie Road (Tapteal 2 Zone)			-
Directional Bore	890	150	133,500
Open trench	1615	30	48,450
WORK TO BE COMPLETED PRIOR TO RELEASE OF SECURITY FUNDS			
TYPE OF WORK	COST PER UNIT	LENGTH	VALUE
Punchlist Value	5000	1	5,000
Record Drawings	5000	1	5,000
Surveyor Information			\$
Total Value (All sections)			191,950
Total value X 150%			287,925



Liberty Mutual Surety
17771 Cowan, Suite 100 • Irvine, California 92614 • (949) 263-3300
www.libertymutualsurety.com

BOND NO. 492281S

INITIAL PREMIUM: \$4,131.00
SUBJECT TO RENEWAL.

**SUBDIVISION IMPROVEMENTS
PERFORMANCE BOND**

KNOW ALL MEN BY THESE PRESENTS:

That we, Richland 132 LLC, as Principal,
and Developers Surety and Indemnity Company, a corporation organized and doing business under and by
virtue of the laws of the State of California and duly licensed to conduct a general surety business
in the State of Washington as Surety, are held and firmly bound unto
City of Richland

as Oblige, in the sum of two hundred eighty seven thousand nine hundred twenty five dollars and 00/100-----
(\$ 287,925.00--) Dollars, for which payment,
well and truly to be made, we bind ourselves, our heirs, executors and successors, jointly and severally firmly by these presents.

THE CONDITION OF THE OBLIGATION IS SUCH THAT:

WHEREAS, the above named Principal entered into an agreement with said Oblige to:

Site improvements to water systems, sewer stem, and drainage systems
Clearwater Creek Ph 7

NOW THEREFORE, the condition of this obligation is such, that if the above Principal shall well and truly perform said agreement
during the original term thereof, this obligation shall be void, otherwise it shall remain in full force and effect.

IN WITNESS WHEREOF, the seal and signature of said Principal is hereto affixed and the corporate seal and the name of the said
Surety is hereto affixed and attested by its duly authorized Attorney-in-Fact at 510 SW 5th Ave Ste 701 Portland, OR 97204

_____, this 28th day of June, 2019
YEAR

“PRINCIPAL”

“SURETY”

Richland 132 LLC

Developers Surety and Indemnity Company

BY:

Lisa Meyer

Attorney-in-Fact

**POWER OF ATTORNEY FOR
DEVELOPERS SURETY AND INDEMNITY COMPANY
INDEMNITY COMPANY OF CALIFORNIA**
PO Box 19725, IRVINE, CA 92623 (949) 263-3300

KNOW ALL BY THESE PRESENTS that except as expressly limited, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, do each hereby make, constitute and appoint:

Lisa Meyer, Tetiana Larson, Camden Heis, Melissa Larson, Diana Van Horn, Lynn Brooks, jointly or severally

as their true and lawful Attorney(s)-in-Fact, to make, execute, deliver and acknowledge, for and on behalf of said corporations, as sureties, bonds, undertakings and contracts of suretyship giving and granting unto said Attorney(s)-in-Fact full power and authority to do and to perform every act necessary, requisite or proper to be done in connection therewith as each of said corporations could do, but reserving to each of said corporations full power of substitution and revocation, and all of the acts of said Attorney(s)-in-Fact, pursuant to these presents, are hereby ratified and confirmed.

This Power of Attorney is granted and is signed by facsimile under and by authority of the following resolutions adopted by the respective Boards of Directors of DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, effective as of January 1st, 2008.

RESOLVED, that a combination of any two of the Chairman of the Board, the President, Executive Vice-President, Senior Vice-President or any Vice President of the corporations be, and that each of them hereby is, authorized to execute this Power of Attorney, qualifying the attorney(s) named in the Power of Attorney to execute, on behalf of the corporations, bonds, undertakings and contracts of suretyship; and that the Secretary or any Assistant Secretary of either of the corporations be, and each of them hereby is, authorized to attest the execution of any such Power of Attorney;

RESOLVED, FURTHER, that the signatures of such officers may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures shall be valid and binding upon the corporations when so affixed and in the future with respect to any bond, undertaking or contract of suretyship to which it is attached.

IN WITNESS WHEREOF, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA have severally caused these presents to be signed by their respective officers and attested by their respective Secretary or Assistant Secretary this 4th day of October, 2018.

By: *Daniel Young*
Daniel Young, Senior Vice-President

By: *Mark Lansdon*
Mark Lansdon, Vice-President



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Orange

On October 4, 2018 before me, Lucille Raymond, Notary Public
Date Here Insert Name and Title of the Officer

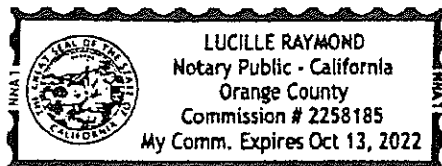
personally appeared Daniel Young and Mark Lansdon
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature *Lucille Raymond*
Lucille Raymond, Notary Public



Place Notary Seal Above

CERTIFICATE

The undersigned, as Secretary or Assistant Secretary of DEVELOPERS SURETY AND INDEMNITY COMPANY or INDEMNITY COMPANY OF CALIFORNIA, does hereby certify that the foregoing Power of Attorney remains in full force and has not been revoked and, furthermore, that the provisions of the resolutions of the respective Boards of Directors of said corporations set forth in the Power of Attorney are in force as of the date of this Certificate.

This Certificate is executed in the City of Irvine, California, this 28th day of June, 2019.

By: *Cassie J. Berrisford*
Cassie J. Berrisford, Assistant Secretary



view
ap

Item: Final Plat - Clearwater Creek Phases 7
Applicant: Hayden Homes
File #: FP2019-105





COUNCIL AGENDA ITEM COVERSHEET

Council Date: 7/16/2019

Agenda Category: Resolutions – Adoption

Core Focus Area 1 - Promote Financial Stability & Operational Effectiveness

Core Focus Area 4 - Manage our Natural Resources

Subject:

Resolution No. 91-19, Authorizing an Agreement with EES Consulting, Inc. for Integrated Resource Plan and Conservation Potential Assessment Consulting Services

Department:

Energy Services

Ordinance/Resolution Number:

91-19

Document Type:

Resolution

Recommended Motion:

Adopt Resolution No. 91-19, authorizing the City Manager to sign and execute an agreement with EES Consulting, Inc. for integrated resource plan and conservation potential assessment consulting services.

Summary:

Energy Services has a need to update its integrated resource plan (IRP) and conservation potential assessment (CPA) and conduct a renewable energy analysis. An IRP is important for effective utility management and planning for future load, conservation, power supply and renewable energy integration. These documents will enable the City to meet the requirements of Chapter 19.280 RCW Electric Utility Resource Plans and Chapter 19.285 RCW Energy Independence.

In addition, the IRP will help the City plan for meeting 100% of its retail electric load using non-emitting and renewable resources by January 1, 2045. This is the standard set in Engrossed Second Substitute Senate Bill 5116, which Governor Inslee signed into law May 7, 2019.

The City issued Request for Proposal (RFP) 19-0039 in April and received two (2) responses. EES Consulting, Inc. (EES) was determined to be the most qualified to provide professional services for the IRP and CPA work. EES will update the IRP, CPA and renewable energy analysis in future years, which will enable Energy Services staff to manage the electric utility in the most effective way.

Staff recommends Council adopt Resolution No. 91-19.

Fiscal Impact:

Funding for 2019 was approved in the City's 2019 budget in the Electric Fund. Work for future years will be funded from future budget appropriations. This time and materials contract is not to exceed \$260,000.

Attachments:

1. Resolution No. 91-19
2. Proposed Agreement - EES Consulting, Inc

RESOLUTION NO. 91-19

A RESOLUTION of the City of Richland authorizing an agreement with EES Consulting, Inc. for Integrated Resource Plan and Conservation Potential Assessment consulting services.

WHEREAS, the City of Richland operates an electric utility providing customers reliable service at the lowest reasonable cost through wholesale power purchases, efficient operations, and energy efficiency; and

WHEREAS, effective October 1, 2019, the City will be required to comply with Chapter 19.280 RCW, related to electric utility resource plans, and must submit an integrated resource plan (IRP) to the Department of Commerce; and

WHEREAS, Richland Energy Services (RES) expects to reach the 25,000 customer threshold in late 2019; and

WHEREAS, upon reaching the 25,000 customer threshold, the City will be required to comply with Chapter 19.285 RCW, the Washington Energy Independence Act, to pursue all cost-effective conservation and begin purchasing increasing amounts of renewable energy; and

WHEREAS, under Engrossed Second Substitute Senate Bill 5116, the City will be required to eliminate from its allocation of electricity coal-fired resources by December 31, 2025, make all retail sales of electricity greenhouse gas neutral by January 1, 2030, and meet the new standard set for each electric utility to meet 100% of its retail electric load using non-emitting and renewable resources by January 1, 2045; and

WHEREAS, based on these legislative changes, RES needs to update its 2017 IRP and conservation potential assessment (CPA); and

WHEREAS, the City issued a competitive Request for Proposals (RFP) in compliance with City purchasing policies; and

WHEREAS, the City received two (2) responses to the RFP; and

WHEREAS, EES Consulting, Inc. was determined to be the most qualified vendor to provide professional services for the IRP and CPA work; and

WHEREAS, a satisfactory scope of work has been negotiated.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute a consultant agreement with EES Consulting, Inc. for integrated resource plan and conservation potential assessment services.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 16th day of July, 2019.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

DEBBY BARHAM, Deputy City Clerk

HEATHER KINTZLEY, City Attorney



AGREEMENT BETWEEN CITY AND CONSULTANT

Development and Support of Integrated Resource Plan and Conservation Potential Assessment

This Agreement is entered into this 1st day of August, 2019 (“Effective Date”) by and between the **City of Richland** (“**City**”), a Washington municipal corporation located at 625 Swift Blvd. Richland, WA 99352, and **EES Consulting** (“**Consultant**”), a Washington for-profit corporation with service at 570 Kirkland Way, Suite 100, Kirkland, WA 98033. **City** and **Consultant** are referred to individually herein as a “Party” and collectively herein as the “Parties.”

WITNESSETH:

1. SCOPE OF WORK

- a. Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work outlined in Exhibit A. In performing these services, Consultant shall at all times comply with all federal, state and local statutes, rules and ordinances applicable to the performance of such services. In addition, these services and all duties incidental or necessary therefore, shall be performed diligently and completely and in accordance with professional standards of conduct and performance. All services performed under this Agreement will be conducted solely for the benefit of the City and will not be used for any other purpose without written consent of the City.
- b. This Agreement consists of this Agreement and other documents listed below. These form the entire Agreement between the Parties, and are fully integrated into this Agreement as if stated or repeated herein. In the event of a conflict between documents, the order of precedence will be the order listed below. An enumeration of the Agreement documents is set forth below (mark all that apply):
 1. ☒ City of Richland Agreement No. 184-19
 2. ☒ Exhibit A: Scope of Work
 3. ☒ City Richland Solicitation No. RFP No. 19-0039
 4. ☒ Exhibit B: Solicitation No. RFP No. 19-0039 proposal response submitted by Consultant dated May 15, 2019.
 5. ☐ Additional Documents – N/A.

2. TIME FOR COMPLETION

Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described under this Agreement by December 31, 2026.

3. TERM

The term of this Agreement shall commence on the Effective Date identified above and end at midnight on December 31, 2026.

4. PAYMENT

- a. Services rendered by Consultant under this Agreement will be paid at the rate set forth in Exhibit A Scope of Work, but in no event shall the total compensation for services rendered under this Agreement exceed **Two Hundred Sixty Thousand Dollars aggregate (\$260,000)**, including all fees and those reimbursable expenses listed in Exhibit A.
- b. City shall pay Consultant for services rendered after receipt of a detailed invoice. Invoices not in dispute by the City will be paid net thirty (30) days and shall reference the contract number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed and include detailed receipts for any invoices.
- c. Partial payments to cover the percentage of work completed may be requested by Consultant. These payments shall not be more than one (1) per month.
- d. Pre-approved travel, meals and lodging will be reimbursed at cost and only when consultant travels at least 150 miles per one way trip. Reimbursable expenses are limited to the following: coach airfare, ground transportation (taxi, shuttle, car rental), hotel accommodations as provided below, personal or company vehicle use at the then-current federal mileage rate, and meals at the current federal per-diem meal allowance or up to the current federal per-diem with detailed receipts, no alcohol, and a 20% maximum gratuity.
 - i. Hotel accommodations: eligible lodging expenses include the room cost only; itemized receipts must be provided for hotel reimbursements.
 - ii. Hotel reimbursement is limited to the single room rate. If two or more consultants are sharing a room, reimbursement is allowable for only one consultant at the double room rate.
 - iii. The maximum reimbursement should be limited to the best discount rate available and allowable that meets traveler's business needs and basic needs for health, safety and cleanliness. Non-smoking rooms are authorized even if they are more expensive.
- e. Reimbursement for extra services/reimbursable expenses are not authorized under this Agreement unless detailed in the Scope of Work or agreed upon in writing as a modification to this Agreement.
- f. Consultant will allow access to the City, State of Washington, Federal Grantor Agency, Comptroller General of the United States, or any of their duly authorized representatives, to any books, documents, papers, and records which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three (3) years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this Agreement is initiated before the expiration of the three-year period, the records shall be retained until such litigation, claim, or audit involving the records is completed.

5. INDEPENDENT CONTRACTOR

Consultant, and any and all employees of Consultant or other persons engaged in the performance of any work or services required of Consultant under this Agreement, are independent contractors and shall not be considered employees of the City. Any and all claims

that arise at any time under any Workers' Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of Consultant's employees or other persons engaged in any of the work or services required to be provided herein, shall be the sole obligation and responsibility of Consultant.

6. OWNERSHIP OF DOCUMENTS

Any and all data, analyses, documents, photographs, plans, designs, drawings, specifications, surveys, films, documents, reports and other work products created, prepared, produced, constructed, assembled, made, performed, or otherwise produced by Consultant or Consultant's subcontractors for delivery to the City pursuant to this Agreement shall become the sole and absolute property of the City upon completion of the services and payment in full of all payment due to Consultant of the fees set forth in this Agreement. Such property shall constitute "work made for hire" as defined by the U.S. Copyright Act of 1976, 17 U.S.C. § 101, and the ownership of the copyright and any other intellectual property rights in such property shall vest in the City at the time of its creation. Ownership of the intellectual property includes the right to copyright, patent, and register, and the ability to transfer these rights. Material which Consultant uses to perform this Agreement but is not created, prepared, constructed, assembled, made, performed or otherwise produced for or paid for by the City is owned by Consultant and is not "work made for hire" within the terms of this Agreement. Consultant will ensure that all independent contractors have written agreements in place that transfers ownership of all Intellectual Property created by them or provided by them to the City.

The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of Consultant. The City agrees to waive any claim against Consultant arising from any unauthorized reuse of the plans and specifications, and to indemnify and hold Consultant harmless from any claim, liability or cost arising or allegedly arising out of any reuse of the plans and specifications by the City or its agent not authorized by Consultant.

7. TERMINATION

- a. This Agreement may be terminated by either Party upon thirty (30) days' written notice. In the event this Agreement is terminated by Consultant, the City shall be entitled to reimbursement of costs occasioned by such termination. In the event the City terminates this Agreement, the City shall pay Consultant for the work performed, which shall be an amount equal to the percentage of completion of the work as mutually agreed between the City and Consultant.
- b. If any work covered by this Agreement shall be suspended or abandoned by the City before Consultant has completed the assigned work, Consultant shall be paid an amount equal to the costs incurred up to the date of termination or suspension as mutually agreed upon between the City and Consultant.

8. AVAILABILITY OF RECORDS FOR PUBLIC INSPECTION

- a. As a public contract, all records prepared, generated or used by Consultant or its agents, employees and subcontractors relating to this Agreement and associated work (hereinafter "public records") may be subject to disclosure under the Washington State Public Record Act, Chapter 42.56 RCW.
- b. Contractor shall maintain and retain all such public records in a manner that is readily accessible for a minimum term of no less than three (3) years following completion of the contract work. City shall have the right to timely review all such public records upon

request. Contractor shall provide copies of any public records requested by City within thirty (30) calendar days of City's request. If City requests that copies of public records be provided to City in an electronic format, said records shall be provided at no cost to City. If paper copies are requested by City, City shall pay \$.10 per page. Payment for paper copies shall be rendered to Consultant within twenty (20) calendar days of receipt.

- c. All records subject to a public disclosure request will be provided to a requester unless exempted from disclosure by law. The City's decision to exempt or redact any public record shall be based only upon valid exemptions that apply to the City. City will not refrain from disclosing any record under an exemption that may be personal to Consultant. In the event Consultant objects to release of any public record under this Agreement, Consultant may seek judicial approval to prevent such disclosure at Consultant's sole expense. City shall neither aid nor interfere with Consultant's request for an injunction to prevent disclosure of any public record under this Agreement.
- d. Consultant shall insert this provision in all contracts with subcontractors or agents providing services relating to this Agreement.

9. DISPUTE RESOLUTION

- a. The City and Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.
- b. All disputes between the City and Consultant not resolved by negotiation between the Parties may be arbitrated only by mutual agreement of the City and Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will resolve by legal action.

10. DEBARMENT CERTIFICATION

Consultant certifies that neither Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this contract by any federal or state department or agency. Further, Consultant agrees not to enter into any arrangements or contracts related to completion of the work contemplated under this Agreement with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-Procurement Programs" which can be found at:

www.sam.gov and

<http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/default.asp>

11. VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION

In the event that either Party deems it necessary to initiate a legal action to enforce any right or obligation under this Agreement, the Parties agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Benton County. The Parties agree that all questions shall be resolved by application of Washington law, and that the Parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington situated in Benton County.

12. ATTORNEY'S FEES

The Parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the substantially prevailing Party will be awarded its reasonable

attorney's fees and costs in action, including costs and attorney's fees on appeal if appeal is taken.

13. INSURANCE

Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives, or employees.

- a. No Limitation. Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- b. Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:
 1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
 2. Commercial General Liability insurance shall be as least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
 3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 4. Professional Liability, Errors or Omissions insurance appropriate to the Consultant's profession. Coverage shall be provided if Consultant is providing services under this Agreement as a licensed professional, including, but not limited to, engineers, architects, accountants, surveyors, and attorneys.
- c. Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:
 1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
 3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.
- d. Other Insurance Provisions. Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance with respect to the City. Any insurance, self-insurance, or self-insured

pool coverage maintained by the City shall be excess of Consultant's insurance and shall not contribute with it.

- e. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- f. Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to, the additional insured endorsement, evidencing the insurance requirements of Consultant before commencement of the work.
- g. Notice of Cancellation. Consultant shall provide the City with written notice of any policy cancellation within two (2) business days of Consultant's receipt of such notice.
- h. Failure to Maintain Insurance. Failure on the part of Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due Consultant from the City.
- i. Public Entity Full Availability of Consultant Limits. If Consultant maintains higher insurance limits than the minimum shown above, the City shall be insured for the full available limits of the Commercial General and Excess or Umbrella liability maintained by Consultant, irrespective of whether such limits maintained by Consultant are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by Consultant.

14. INDEMNIFICATION / HOLD HARMLESS

- a) Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the willful or negligent acts, or alleged willful or alleged negligent acts, errors or omissions of the Consultant or the Consultant's employees or agents in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.
- b) Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the Parties. The provisions of this section shall survive the expiration or termination of this Agreement.

15. STANDARD OF CARE

The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

16. SUCCESSORS OR ASSIGNS

All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the Parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the non-assigning Party, which may be given in the non-assigning Party's sole discretion.

17. NOTICES

Any notices required under this Agreement will be in writing, addressed to the appropriate Party at the address which appears below (as modified in writing from time to time by such party), and given by electronic submission, by facsimile personally, by registered or certified mail, return receipt requested, or by nationally recognized overnight courier service. All notices shall be effective upon the date sent.

Purchasing Manager
City of Richland
625 Swift Blvd., MS-11
Richland, WA 99352
Email: purchasing@ci.richland.wa.us
Phone: (509) 942-7710
Fax: (509) 942-7397

Contact Name: Gary S. Saleba
Name of Firm: EES Consulting, Inc.
Address: 570 Kirkland Way, Suite 100
Address: Kirkland, WA 98033
Email: running@eesconsulting.com
Phone Number: 425-889-2700
Fax Number: N/A

18. EQUAL OPPORTUNITY AGREEMENT

Consultant agrees that Consultant will not discriminate against any employee or job applicants for work under this Agreement for reasons of race, sex, nationality, religious creed, or sexual orientation.

19. SEVERABILITY

If any provision of this Agreement conflicts with applicable law, or its application is found to be invalid by a court of competent jurisdiction, the remainder of this Agreement shall not be affected, and to this end, the terms of this Agreement are declared to be severable.

20. AMENDMENTS

All amendments must be in writing and be approved and signed by both Parties.

21. CHANGE IN LAW

The Parties hereto agree that in the event legislation is enacted or regulations are promulgated, or a decision of court is rendered, or any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation is published that affects or may affect the legality of this Agreement or any part thereof or that materially and adversely affects the ability of either Party to perform its obligations or receive the benefits intended hereunder ("Adverse Change in Law"), then within fourteen (14) calendar days following written notice by either Party to the other Party of such adverse change in law, the Parties shall meet to negotiate in good faith an amendment which will carry out the original intention of the Parties to the extent possible. If, despite good faith attempts, the Parties cannot reach agreement upon an amendment within sixty (60) calendar days after commencing negotiation, then this Agreement may be terminated by either Party as of the

earlier of: (i) the effective date of the adverse change in law, or (ii) the expiration of a period of sixty (60) days following written notice of termination provided by one Party to the other.

22. CONFIDENTIALITY

In the course of performing under this Agreement, Consultant, including its employees, agents or representatives, may receive, be exposed to, or acquire confidential information. Confidential information may include, but is not limited to, patient information, contract terms, sensitive employee information, or proprietary data in any form, whether written, oral, or contained in any computer database or computer readable form. Consultant shall: i) not disclose or sell confidential information except as permitted by this Agreement; (ii) only permit use of such confidential information by employees, agents and representatives having a need to know in connection with performance under this Agreement; and (iii) advise each of its employees, agents, and representatives of their obligations to keep such information confidential.

23. CHANGES OF WORK

- a. When required to do so, and without any additional compensation, Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which Consultant is responsible for preparing or furnishing under this Agreement.
- b. Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 24, Extra Work.

24. EXTRA WORK

The City may desire to have Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as extra work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

25. ENTIRE AGREEMENT

This Agreement contains the entire agreement of the Parties hereto and supersedes all previous understandings and agreements, written and oral, with respect to this transaction. Neither Party shall be liable to the other for any representations made by any person regarding the terms of this Agreement, except to the extent that the same are expressed in this Agreement.

(Signature page to follow)

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND, WASHINGTON

CONSULTANT

Cynthia D. Reents, City Manager

Signature

ATTEST:

Printed Name

Debby Barham, Deputy City Clerk

Title

APPROVED AS TO FORM:

Heather Kintzley, City Attorney

EXHIBIT A: Detailed Scope of Work

See next 8 pages.

Project Scope of Work

Work Plan and Methodology

In order to achieve project success, it is necessary to develop a detailed scope of services before the project has begun. This helps clarify both the needs of the Richland Energy Services Department (RES) and the approach to be used by EES Consulting, Inc. (EES) to ensure that RES receives the desired results. If mutually agreeable, EES would hold a kick-off meeting with RES staff to review the scope and timeline for the project and to review the data necessary to perform the Integrated Resource Portfolio (IRP), including a renewable energy acquisition analysis, and a Conservation Potential Assessment (CPA). The proposed scope of work is based on our experience with conducting similar studies for other utilities. However, EES understands that utilities may have different needs. Thus, EES is flexible in its approach and can modify the scope of work as needed. The CPA will be embedded within the report but will also be provided as a separate document to be used for Energy Independence Act (EIA) compliance. The high-level components of a combined CPA/IRP study include the following:

- Identify project goals
- Gather background data on the existing system and customer characteristics
- Develop the public participation process
- Evaluate energy efficiency and conservation potential
- Prepare and review current load-resource balance
- Identify supply- and demand-side resource alternatives including demand response, local resources and renewable energy projects
- Evaluate resource portfolio alternatives and make recommendations

Preparing a CPA and IRP are important parts of good utility management. This is especially true now, when the utility industry and regulatory requirements are rapidly evolving. CPAs help the utility plan and prioritize its conservation programs and set reasonable expectations for future savings while maximizing the value of its conservation investments. An IRP is an important tool to inform strategic business decisions for the utility. Constructing a new generating resource or signing a power purchase agreement requires that utilities first carefully consider the effects on retail rates and the implications for future business transactions with potential suppliers, among other considerations. The scope of work for this project includes an examination of RES's existing utility system with an eye toward the feasibility of interconnecting new resources, integrating new power purchase agreements and implementing demand-side resource measures. RES's transmission contracts will also be reviewed as existing transmission rights will be a key component in the consideration of new resource alternatives.

This first project, referred to as "Phase 1 - Initial Plan and Development" will be organized according to the following tasks using the methodology described below.

Task 1 – Collect System Information and Customer Characteristics

Prior to the kick-off meeting described above, EES will provide a data request to RES. As part of the kick-off meeting, EES will review a list of information required for a successful project. The IRP and CPA models will require some of the same inputs. Reviewing the information required for both analyses in one combined data request will ensure consistency and save time by avoiding redundant data requests.

For the CPA, EES will work with RES staff to update the input assumptions needed to estimate technical and economic achievable potential in RES' service area. The input assumptions can be grouped into the categories of measure data, customer characteristics, avoided costs, financial assumptions, and program achievements. Each of these is described below.

Measure Data – The measures considered in the 2019 CPA will be based primarily on the measure data developed for the Seventh Power Plan. The measure list will be reviewed for updates since the Seventh Plan including new measures developed by the RTF, updates to existing measures, or any changes in codes or standards.

Customer Characteristics – Customer assumptions and characteristics will be updated to reflect RES customers using the best available data. This will include growth forecasts, consumption, building stock characteristics, and appliance saturation data. New data from the 2016 RBSA and other studies or analysis that EES has derived for the Tri-Cities and other Eastern Washington regions will be incorporated.

Avoided Cost – The cost-effectiveness of CPA measures will be evaluated according to RES's avoided cost for measure energy and demand savings. Energy savings will be valued at forecast wholesale market prices either provided by RES or developed by EES. EES will develop low, medium low, base, medium high and high wholesale market price forecasts. The CPA and all resource portfolios in the IRP will be analyzed using the range of market price forecasts.

Transmission and distribution system savings will be valued based on data provided by the utility or recent updates from the NW Power Council, and based upon each measure's contribution towards reducing RES's distribution peak and the region's transmission peak. Avoided generation capacity costs and risk mitigation credits will also be evaluated. Finally, per the revised EIA rules, the social cost of carbon will be considered. EES will develop a memo that documents the avoided cost assumptions to be used in the CPA and provide it to RES staff for review. The memo will become an appendix to the CPA report.

Financial Assumptions – Several additional assumptions will be evaluated including distribution losses, utility discount rate, and conservation program administration costs.

Program Achievements – Historic energy efficiency achievement will be summarized and accounted for by adjusting measure baseline saturations within the CPA model. Momentum savings estimates from BPA will be used, where applicable, to adjust current measure saturation.

Defining historic achievement is key to developing potential estimates that reflect utility program achievement.

For the IRP, EES will review the electric load forecast and load shape provided by RES and provide suggested modifications as deemed necessary. The demand forecast will be input into the IRP model as part of the base case assumptions. RES's load shape will be critical when evaluating monthly, daily and hourly load/resource balances given the various alternatives for new resources. In examining RES's load/resource balance, EES will evaluate the utility's existing resources, including its energy efficiency programs, to determine future energy and capacity requirements.

EES will also assess RES's renewable energy acquisition requirements under the EIA and Washington's recently passed Clean Energy Transformation Act (Clean Energy Act). Assuming RES notifies the Washington State Department of Commerce in 2020 that it: a) has greater than 25,000 customers, and b) is no longer a full requirements customer of BPA, RES will be required to purchase 3 percent of its retail energy requirements from eligible renewable resources in 2025 through 2028. In 2029, the requirement will increase to 9 percent. In 2030, the requirements of the Clean Energy Act begin, requiring all retail sales to be greenhouse gas neutral, although 20% can come from alternate compliance options. The IRP will include a recommended EIA-compliant renewable resource acquisition strategy based on RES's projected retail loads and the eligible renewable resources that are included in the IRP's resource screening. The renewable resource acquisition strategy will include recommendations for additional measures required to comply with the Clean Energy Act.

EES will require the data noted below in order to complete the IRP:

- 1) Copy of existing power purchase agreements
- 2) Copy of most recent load forecast provided by BPA
- 3) Copy of most recent budget and/or five-year power supply cost forecast
- 4) Copy of most recent Rate Impact Model provided by BPA
- 5) Information on generation in the utility's service territory greater than 10 kW including type of technology, generating capacity (kW) and monthly generation (kWh) over the past 24 months
- 6) Any information RES has gathered regarding potential community solar projects in RES's service territory
- 7) Any information RES has gathered regarding potential new generation in service territory greater than 10 kW including technology type, projected annual generation (kWh) and generating capacity (kW)
- 8) Any relevant information RES has received from potential resource pool operators or joint operating entities
- 9) RES policies or objectives that should be considered in the evaluation and ranking of resource alternatives
- 10) Copy of net metering policy

- 11) Information regarding RES-sponsored incentives offered to distributed generation owners, including rooftop solar
- 12) Monthly count of rooftop solar installations and net metered customers over past 36 months
- 13) Total installed capacity of rooftop solar installations and net metered customers

Task 1 Budget Allocation: \$8,000

Task 2 – Develop CPA Model

The 2019 CPA model will be based on the Council's Seventh Power Plan workbooks and the accompanying version of ProCost. The model will be modified with input assumptions specific to RES as defined in Task 1. These input assumptions will be used to define the 2020 baseline. This baseline will represent the conditions for RES in 2020, including both customer characteristics as well as measure data revisions. In addition to the measure data and customer characteristics, the model will include capabilities to address the following areas:

- Residential Building Stock Assessment data updates
- Adoption Rates (ramp rates) – the assumed ramp rates from the Seventh Plan will be reviewed and updated as needed based on RES' historic achievement and program planning to provide reasonable projections of the future pace of conservation achievement.
- Scenarios – Up to three scenarios will be developed. The scenarios will be identified through discussions with RES staff. Scenario variations may be a function of load growth, public policies, costs, risks, and other factors and may be tied to the integrated resource plan.

Task 2 Budget Allocation: \$8,500

Task 3 – Prepare CPA Report

A detailed report will be developed that summarizes the methodology, assumptions, and results. The focus of this report will be on the results of the assessment and the data used in setting the 2020-21 target.

An appendix to the report will provide a list of the EIA requirements and detail on how the CPA meets those requirements. The sources for all assumptions will be referenced from the main report or underlying modeling.

Task 3 Budget Allocation: \$8,500

Task 4 – Develop IRP Assumptions

As part of the initial examination of RES's existing system, EES will incorporate the results of the CPA to determine the appropriate level of projected conservation to include in the IRP. DSM resources are an important part of any IRP in that they are environmentally benign, generally low-risk alternatives that reduce demands on the transmission and distribution systems and are viewed favorably by customers.

EES will review RES's existing resources and identify the availability and cost of future supply-side resources options, including continued purchases from existing suppliers. EES will provide an evaluation of the strengths and weaknesses of each resource examined, as well as any specific risks associated with the resource options such as renewable energy purchase requirements under the EIA, carbon-free energy requirements under SB 5116 and resource adequacy requirements.

The consideration of resource alternatives will address the interconnection and wholesale transmission issues associated with each resource technology considered. RES's distribution facilities will be reviewed from the perspective of integrating new, possibly intermittent, resources. The impact of the increasing amounts of distributed generation, most notably rooftop solar and batteries, that are interconnecting with RES's distribution system will be included in the analysis.

RES's renewable energy purchase requirements will be evaluated and renewable resources will be included in the list of new resource alternatives. Proven renewable resources will be more cost effective when federal and state incentives and financing opportunities available for renewable energy projects are included in the analysis. The IRP will include all eligible renewable resources, but the primary focus will be on those technologies that are readily available in the market place and have proven themselves to be competitive on a cost basis such as wind energy facilities, geothermal energy facilities and solar energy facilities.

The impacts on retail rates will be included in the analysis of resource scenarios. Retail rates can take many forms, but ultimately, they should reflect the component costs that the utility incurs and collect the desired level of revenues. Different resources have different cost components and, as such, have an impact on retail rate setting.

Task 4 Budget Allocation: \$7,000

Task 5 – Develop Resource Portfolios

EES proposes to develop a resource portfolio model for RES. This model will determine the costs of different resource portfolios based on heat rates, fuel prices, wholesale market prices, resource output (including the intermittent output of renewable resources), and variable O&M costs, and examine each portfolio under varying conditions. The Excel models used in the study will be designed to analyze various resource portfolios and perform sensitivity analyses by changing input variables. The model is a flexible tool that can easily be updated and used to evaluate future supply and demand-side resource strategies.

The model will calculate monthly power supply costs for each resource portfolio for a 20-year test period. For intermittent renewable resources (e.g., wind and solar) the model will include additional reserve capacity required to support non-dispatchable resources. The cost of this additional reserve capacity and the cost of dispatching alternative resources in the portfolio to

provide generation when the intermittent resource is unavailable will be included in the cost estimate for each portfolio.

The IRP is designed to provide a comparison of resource options from an economic standpoint while considering technical, feasible, regulatory and other barriers. Because the future is uncertain, the resource analysis will also examine portfolio options under a variety of future conditions to ensure that the recommended resource plan is appropriate if the base case assumptions are altered. Sensitivity analysis can be performed using either a deterministic (scenario) or a probabilistic (Monte Carlo) method depending on the RES's preference. The sensitivity analysis will be used to determine the level of risk associated with each resource portfolio. The sensitivity analysis will be performed for several key variables including conservation, fuel prices, resource output, forecast loads, wholesale market prices, Renewable Energy Credit prices, resource costs, hydroelectric conditions and carbon costs.

EES will conduct a portfolio analysis that utilizes Modern Portfolio Theory (MPT). MPT maximizes expected return for a given level of portfolio risk or, equivalently, minimizes risk for a given level of expected return.

Task 5 Budget Allocation: \$8,000

Task 6 – Develop IRP Report and Presentation

A draft IRP report with the results of the analysis will be provided to RES for review. Once RES has reviewed the draft report, EES will incorporate any comments or suggestions into a final report. EES has included budget for up to two revisions of the draft report prior to finalization. EES will provide RES with the electronic report and up to 10 copies of the final reports. A proposed report outline is shown below. EES will prepare presentation materials, present results and make recommendations to the Utility Advisory Committee and the City Council. The proposed budget below includes two meetings on site to present the completed CPA and IRP, including EIA and SB 5116 compliance strategy. Any additional meetings will be billed at the hourly rates discussed later in this proposal, plus any out-of-pocket expenses.

A typical IRP report outline is:

- Executive Summary
- Background
 - Summary of projected loads by sector (i.e. residential, commercial, industrial) including low, base and high projections based on variations in average usage, customer account growth rates and conservation achievements
 - Summary of existing resources
 - Summary of projected load/resource balance given existing resources
 - Summary of resource alternatives identified to serve projected loads including supply-side resources and results from the CPA (cost-effective energy efficiency and conservation measures)

- Quantitative screening of projected new resource costs
- Qualitative screening of resource attributes
- Summary of unique opportunities in RES's service territory (local resources)
- Survey of utilities currently using or exploring resource alternatives
- Identification of potential rate design issues due to distributed generation
- Pros/cons of participating in a resource pool
- Potential risks/rewards of resources
- Costs/Benefits
 - Summary of resource screening
 - Cost/benefits of each resource
 - Environmental attributes
 - Qualitative benefits and risks
 - Risk analysis
 - ✓ Wholesale power prices
 - ✓ Alternative resource costs
 - ✓ Legislative requirements
 - ✓ Impact on retail rates
- Recommendations
 - Preferred resource portfolio including energy efficiency and conservation
 - Renewable resource acquisition strategy that complies with both the EIA and the Clean Energy Act
 - Short-term action plan
- Technical Appendix

EES will work with RES staff to ensure that other issues of interest to RES that are not included in the list above are included in the IRP.

Task 6 Budget Allocation: \$9,000

Task 7 – Provide Progress Reports

To ensure that project tasks will be completed on schedule, EES will, at a minimum, provide monthly electronic progress reports to RES. EES will provide more frequent updates on an as-needed basis. The updates may include requests for additional information and/or requests for RES staff concurrence with respect to key assumptions.

Task 7 Budget Allocation: \$500

Task 8 – Provide Models

After the completion of Tasks 1-7 above, EES will provide RES the Excel models developed for this project including the following:

- CPA model

- IRP model
- Load forecast model

The load forecast model will provide monthly load projections by customer class to input into the IRP model. The load forecast model will have the ability to vary average usage, customer account growth rates and conservation achievements (per the CPA) for each customer class. Each model will include a tab that provides guidelines for the key inputs, methodologies and outputs that reside within the models. The guidelines will enable RES to update the inputs to the models as desired/necessary and examine the changes to the model outputs.

Task 8 Budget Allocation: \$500

Summary of Budget Allocation for Phase 1 – Initial Plan and Development

Below is a summary of the tasks detailed above along with the allocation of the \$50,000 budget for Phase 1.

	Budget
Task 1 – Collect System Information and Customer Characteristics	\$8,000
Task 2 – Develop CPA Model	8,500
Task 3 – Prepare CPA Report	8,500
Task 4 - Develop IRP Assumptions	7,000
Task 5 – Develop Resource Portfolios	8,000
Task 6 – Develop IRP Report and Presentation	9,000
Task 7 – Provide Progress Reports	500
Task 8 – Provide Models	500
Total	\$50,000

A draft project schedule is provided below for Phase 1 which will be completed by March 31, 2020.

	Aug	Sep	Oct	Nov	Dec	Jan	Feb
Kick-Off Meeting							
Data Gathering							
CPA Modeling							
CPA Report Writing							
Draft CPA			X (Oct 10)				
Final CPA			X (Oct 31)				
IRP Modeling							
IRP Report Writing							
Draft IRP				x			
Revised IRP					X		
UAC Presentation						X	
City Council Presentation						X	
Final IRP							X

* IRP includes renewable energy acquisition strategy that complies with both the EIA and the Clean Energy Act.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 7/16/2019

Agenda Category: Resolutions – Adoption

Core Focus Area 2 - Manage & Maintain Infrastructure & Facilities

Core Focus Area 3 - Increase Economic Vitality

Subject:

Resolution No. 93-19, Authorizing an Agreement with Cable Huston, LLP for Specialized Legal Consulting Services

Department:

Energy Services

Ordinance/Resolution Number:

93-19

Document Type:

Resolution

Recommended Motion:

Adopt Resolution 93-19, authorizing the City Manager to sign and execute an agreement with Cable Huston, LLP for utility legal services.

Summary:

The City's Strategic Leadership Plan includes objectives within the two focus areas of Manage & Maintain Infrastructure & Facilities and Economic Vitality where utility legal services are necessary to accomplish key actions. Utility legal services are expected for long-term critical infrastructure needs through power contracting, energy regulation and utility contracts or agreements. The approved 2019 budget includes actions for managing and maintaining infrastructure as well as planning for infrastructure used in economic development.

Staff requested qualifications for legal consulting services supporting the municipal electric utility and received two (2) responses. Cable Huston, LLP (Cable Huston) was selected as the most qualified for providing utility legal services. Cable Huston has experience with the City's electric utility by providing specific legal services since 2015 and over twenty-five (25) years of experience to other consumer-owned utilities in the Northwest.

Staff recommends approving a five (5) year agreement with Cable Huston, LLP for utility legal services.

Fiscal Impact:

The work for 2019 was approved in the City's 2019 Budget in the Electric Fund. Work for future years will be funded from future budget appropriations.

Attachments:

1. Resolution No. 93-19
2. Proposed Agreement - Cable Huston, LLP

RESOLUTION NO. 93-19

A RESOLUTION of the City of Richland authorizing an agreement with Cable Huston, LLP for specialized legal consulting services.

WHEREAS, the City of Richland operates an electric utility providing customers reliable service at the lowest reasonable cost through wholesale power purchases, efficient operations, and energy efficiency; and

WHEREAS, the City has need for specialized legal services to review, interpret and advise on federal and state regulatory requirements impacting policy, contracts, customer programs and utility operations; and

WHEREAS, the City uses specialized legal services to develop and negotiate wholesale and retail power purchase agreements, to advise on joint development and ownership of electric facilities, and for electric utility contract negotiations; and

WHEREAS, the City issued a competitive Request for Proposals (RFP) in compliance with City purchasing policies; and

WHEREAS, the City received two (2) responses to the RFP; and

WHEREAS, Cable Huston, LLP, who has a history of providing specialized legal services to the City, was determined to be the most qualified vendor to provide specialized legal services based upon successful support for similar electric utilities; and

WHEREAS, a satisfactory scope of work has been negotiated.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute an agreement with Cable Huston, LLP for legal consulting services.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 16th day of July, 2019.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

DEBBY BARHAM, Deputy City Clerk

HEATHER KINTZLEY, City Attorney



AGREEMENT BETWEEN CITY AND CONSULTANT

Legal Consulting Services for Municipal Electric Utility

This Agreement is entered into this 1st day of August, 2019 (“Effective Date”) by and between the **City of Richland** (“**City**”), a Washington municipal corporation located at 625 Swift Blvd. Richland, WA 99352, and **Cable Huston LLP** (“**Consultant**”), a Washington limited liability company with service at 1455 SW Broadway, Suite 1500, Portland, OR. **City** and **Consultant** are referred to individually herein as a “Party” and collectively herein as the “Parties.”

WITNESSETH:

1. SCOPE OF WORK

- a. Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work outlined in Exhibit A. In performing these services, Consultant shall at all times comply with all federal, state and local statutes, rules and ordinances applicable to the performance of such services. In addition, these services and all duties incidental or necessary therefore, shall be performed diligently and completely and in accordance with professional standards of conduct and performance. All services performed under this Agreement will be conducted solely for the benefit of the City and will not be used for any other purpose without written consent of the City.
- b. This Agreement consists of this Agreement and other documents listed below. These form the entire Agreement between the Parties, and are fully integrated into this Agreement as if stated or repeated herein. In the event of a conflict between documents, the order of precedence will be the order listed below. An enumeration of the Agreement documents is set forth below (mark all that apply):
 1. ☒ City of Richland Agreement No. 220-19
 2. ☒ Exhibit A: Scope of Work
 3. ☒ City Richland Solicitation No. RFP No. 19-0038
 4. ☒ Exhibit B: Solicitation No. RFP No. 19-0038 proposal response submitted by Consultant dated May 24, 2019.
 5. ☐ Additional Documents – N/A.

2. TIME FOR COMPLETION

Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described under this Agreement by December 31, 2024.

3. TERM

The term of this Agreement shall commence on the Effective Date identified above and end at midnight on December 31, 2024.

4. PAYMENT

- a. Services rendered by Consultant under this Agreement will be paid at the rate set forth in Exhibit A Scope of Work, but in no event shall the total compensation for services rendered under this Agreement exceed **One Hundred Fifty Thousand Dollars (\$150,000.00)**, including all fees and those reimbursable expenses listed in Exhibit A.
- b. City shall pay Consultant for services rendered after receipt of a detailed invoice. Invoices not in dispute by the City will be paid net thirty (30) days and shall reference the contract number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed and include detailed receipts for any invoices.
- c. Partial payments to cover the percentage of work completed may be requested by Consultant. These payments shall not be more than one (1) per month.
- d. Pre-approved travel, meals and lodging will be reimbursed at cost and only when consultant travels at least 150 miles per one way trip. Reimbursable expenses are limited to the following: coach airfare, ground transportation (taxi, shuttle, car rental), hotel accommodations as provided below, personal or company vehicle use at the then-current federal mileage rate, and meals at the current federal per-diem meal allowance or up to the current federal per-diem with detailed receipts, no alcohol, and a 20% maximum gratuity.
 - i. Hotel accommodations: eligible lodging expenses include the room cost only; itemized receipts must be provided for hotel reimbursements.
 - ii. Hotel reimbursement is limited to the single room rate. If two or more consultants are sharing a room, reimbursement is allowable for only one consultant at the double room rate.
 - iii. The maximum reimbursement should be limited to the best discount rate available and allowable that meets traveler's business needs and basic needs for health, safety and cleanliness. Non-smoking rooms are authorized even if they are more expensive.
- e. Reimbursement for extra services/reimbursable expenses are not authorized under this Agreement unless detailed in the Scope of Work or agreed upon in writing as a modification to this Agreement.
- f. Consultant will allow access to the City, State of Washington, Federal Grantor Agency, Comptroller General of the United States, or any of their duly authorized representatives, to any books, documents, papers, and records which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three (3) years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this Agreement is initiated before the expiration of the three-year period, the records shall be retained until such litigation, claim, or audit involving the records is completed.

5. INDEPENDENT CONTRACTOR

Consultant, and any and all employees of Consultant or other persons engaged in the performance of any work or services required of Consultant under this Agreement, are independent contractors and shall not be considered employees of the City. Any and all claims that arise at any time under any Workers' Compensation Act on behalf of said employees or

other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of Consultant's employees or other persons engaged in any of the work or services required to be provided herein, shall be the sole obligation and responsibility of Consultant.

6. OWNERSHIP OF DOCUMENTS

Any and all data, analyses, documents, photographs, plans, designs, drawings, specifications, surveys, films, documents, reports and other work products created, prepared, produced, constructed, assembled, made, performed, or otherwise produced by Consultant or Consultant's subcontractors for delivery to the City pursuant to this Agreement shall become the sole and absolute property of the City upon completion of the services and payment in full of all payment due to Consultant of the fees set forth in this Agreement. Such property shall constitute "work made for hire" as defined by the U.S. Copyright Act of 1976, 17 U.S.C. § 101, and the ownership of the copyright and any other intellectual property rights in such property shall vest in the City at the time of its creation. Ownership of the intellectual property includes the right to copyright, patent, and register, and the ability to transfer these rights. Material which Consultant uses to perform this Agreement but is not created, prepared, constructed, assembled, made, performed or otherwise produced for or paid for by the City is owned by Consultant and is not "work made for hire" within the terms of this Agreement. Consultant will ensure that all independent contractors have written agreements in place that transfers ownership of all Intellectual Property created by them or provided by them to the City.

The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of Consultant. The City agrees to waive any claim against Consultant arising from any unauthorized reuse of the plans and specifications, and to indemnify and hold Consultant harmless from any claim, liability or cost arising or allegedly arising out of any reuse of the plans and specifications by the City or its agent not authorized by Consultant.

7. TERMINATION

- a. This Agreement may be terminated by either Party upon thirty (30) days' written notice. In the event this Agreement is terminated by Consultant, the City shall be entitled to reimbursement of costs occasioned by such termination. In the event the City terminates this Agreement, the City shall pay Consultant for the work performed, which shall be an amount equal to the percentage of completion of the work as mutually agreed between the City and Consultant.
- b. If any work covered by this Agreement shall be suspended or abandoned by the City before Consultant has completed the assigned work, Consultant shall be paid an amount equal to the costs incurred up to the date of termination or suspension as mutually agreed upon between the City and Consultant.

8. AVAILABILITY OF RECORDS FOR PUBLIC INSPECTION

- a. As a public contract, all records prepared, generated or used by Consultant or its agents, employees and subcontractors relating to this Agreement and associated work (hereinafter "public records") may be subject to disclosure under the Washington State Public Record Act, Chapter 42.56 RCW.
- b. Contractor shall maintain and retain all such public records in a manner that is readily accessible for a minimum term of no less than three (3) years following completion of the contract work. City shall have the right to timely review all such public records upon request. Contractor shall provide copies of any public records requested by City within

thirty (30) calendar days of City's request. If City requests that copies of public records be provided to City in an electronic format, said records shall be provided at no cost to City. If paper copies are requested by City, City shall pay \$.10 per page. Payment for paper copies shall be rendered to Consultant within twenty (20) calendar days of receipt.

- c. All records subject to a public disclosure request will be provided to a requester unless exempted from disclosure by law. The City's decision to exempt or redact any public record shall be based only upon valid exemptions that apply to the City. City will not refrain from disclosing any record under an exemption that may be personal to Consultant. In the event Consultant objects to release of any public record under this Agreement, Consultant may seek judicial approval to prevent such disclosure at Consultant's sole expense. City shall neither aid nor interfere with Consultant's request for an injunction to prevent disclosure of any public record under this Agreement.
- d. Consultant shall insert this provision in all contracts with subcontractors or agents providing services relating to this Agreement.

9. DISPUTE RESOLUTION

- a. The City and Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.
- b. All disputes between the City and Consultant not resolved by negotiation between the Parties may be arbitrated only by mutual agreement of the City and Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will resolve by legal action.

10. DEBARMENT CERTIFICATION

Consultant certifies that neither Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this contract by any federal or state department or agency. Further, Consultant agrees not to enter into any arrangements or contracts related to completion of the work contemplated under this Agreement with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-Procurement Programs" which can be found at:

www.sam.gov and

<http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/default.asp>

11. VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION

In the event that either Party deems it necessary to initiate a legal action to enforce any right or obligation under this Agreement, the Parties agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Benton County. The Parties agree that all questions shall be resolved by application of Washington law, and that the Parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington situated in Benton County.

12. ATTORNEY'S FEES

The Parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the substantially prevailing Party will be awarded its reasonable attorney's fees and costs in action, including costs and attorney's fees on appeal if appeal is taken.

13. INSURANCE

Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives, or employees.

- a. No Limitation. Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- b. Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:
 1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
 2. Commercial General Liability insurance shall be as least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
 3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 4. Professional Liability, Errors or Omissions insurance appropriate to the Consultant's profession. Coverage shall be provided if Consultant is providing services under this Agreement as a licensed professional, including, but not limited to, engineers, architects, accountants, surveyors, and attorneys.
- c. Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:
 1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
 3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.
- d. Other Insurance Provisions. Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance with respect to the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of Consultant's insurance and shall not contribute with it.

- e. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- f. Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to, the additional insured endorsement, evidencing the insurance requirements of Consultant before commencement of the work.
- g. Notice of Cancellation. Consultant shall provide the City with written notice of any policy cancellation within two (2) business days of Consultant's receipt of such notice.
- h. Failure to Maintain Insurance. Failure on the part of Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due Consultant from the City.
- i. Public Entity Full Availability of Consultant Limits. If Consultant maintains higher insurance limits than the minimum shown above, the City shall be insured for the full available limits of the Commercial General and Excess or Umbrella liability maintained by Consultant, irrespective of whether such limits maintained by Consultant are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by Consultant.

14. INDEMNIFICATION / HOLD HARMLESS

- a) Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the willful or negligent acts, or alleged willful or alleged negligent acts, errors or omissions of the Consultant or the Consultant's employees or agents in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.
- b) Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the Parties. The provisions of this section shall survive the expiration or termination of this Agreement.

15. STANDARD OF CARE

The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

16. SUCCESSORS OR ASSIGNS

All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the Parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the non-assigning Party, which may be given in the non-assigning Party's sole discretion.

17. NOTICES

Any notices required under this Agreement will be in writing, addressed to the appropriate Party at the address which appears below (as modified in writing from time to time by such party), and given by electronic submission, by facsimile personally, by registered or certified mail, return receipt requested, or by nationally recognized overnight courier service. All notices shall be effective upon the date sent.

Purchasing Manager
City of Richland
625 Swift Blvd., MS-11
Richland, WA 99352
Email: purchasing@ci.richland.wa.us
Phone: (509) 942-7710
Fax: (509) 942-7397

Contact Name: Thomas M. Grim
Name of Firm: Cable Huston LLP
Address: 1455 SW Broadway, Suite 1500
Address: Portland, OR 97201
Email: tgrim@cablehuston.com
Phone Number: 503-224-3092
Fax Number: N/A

18. EQUAL OPPORTUNITY AGREEMENT

Consultant agrees that Consultant will not discriminate against any employee or job applicants for work under this Agreement for reasons of race, sex, nationality, religious creed, or sexual orientation.

19. SEVERABILITY

If any provision of this Agreement conflicts with applicable law, or its application is found to be invalid by a court of competent jurisdiction, the remainder of this Agreement shall not be affected, and to this end, the terms of this Agreement are declared to be severable.

20. AMENDMENTS

All amendments must be in writing and be approved and signed by both Parties.

21. CHANGE IN LAW

The Parties hereto agree that in the event legislation is enacted or regulations are promulgated, or a decision of court is rendered, or any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation is published that affects or may affect the legality of this Agreement or any part thereof or that materially and adversely affects the ability of either Party to perform its obligations or receive the benefits intended hereunder ("Adverse Change in Law"), then within fourteen (14) calendar days following written notice by either Party to the other Party of such adverse change in law, the Parties shall meet to negotiate in good faith an amendment which will carry out the original intention of the Parties to the extent possible. If, despite good faith attempts, the Parties cannot reach agreement upon an amendment within sixty (60) calendar days after commencing negotiation, then this Agreement may be terminated by either Party as of the earlier of: (i) the effective date of the adverse change in law, or (ii) the expiration of a period of sixty (60) days following written notice of termination provided by one Party to the other.

22. CONFIDENTIALITY

In the course of performing under this Agreement, Consultant, including its employees, agents or representatives, may receive, be exposed to, or acquire confidential information. Confidential information may include, but is not limited to, patient information, contract terms, sensitive employee information, or proprietary data in any form, whether written, oral, or contained in any computer database or computer readable form. Consultant shall: i) not disclose or sell confidential information except as permitted by this Agreement; (ii) only permit use of such confidential information by employees, agents and representatives having a need to know in connection with performance under this Agreement; and (iii) advise each of its employees, agents, and representatives of their obligations to keep such information confidential.

23. CHANGES OF WORK

- a. When required to do so, and without any additional compensation, Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which Consultant is responsible for preparing or furnishing under this Agreement.
- b. Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 24, Extra Work.

24. EXTRA WORK

The City may desire to have Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as extra work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

25. ENTIRE AGREEMENT

This Agreement contains the entire agreement of the Parties hereto and supersedes all previous understandings and agreements, written and oral, with respect to this transaction. Neither Party shall be liable to the other for any representations made by any person regarding the terms of this Agreement, except to the extent that the same are expressed in this Agreement.

(Signature page to follow)

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND, WASHINGTON

CONSULTANT

Cynthia D. Reents, City Manager

Signature

ATTEST:

Printed Name

Debby Barham, Deputy City Clerk

Title

APPROVED AS TO FORM:

Heather Kintzley, City Attorney

EXHIBIT A: Detailed Scope of Work

The scope of services includes but not limited to, the following:

- A. Reviewing, interpreting, and advising on federal and Washington State municipal electric utility law and regulatory requirements related to utility policy; contracts and agreements; customer programs such as energy efficiency and distributed generation; and utility operations.
- B. Developing and negotiating wholesale and retail power purchase agreements.
- C. Representing the City in joint development and ownership of electric facilities.
- D. Representing the City in electric utility contract and agreement negotiations

Assignment of Tasks

The City will assign individual project tasks and costs by Contract Amendments to this contract. Project tasks will identify, as appropriate, specific scope of consulting, required meetings, schedule of deliverables, and time of completion.

Compensation and Reimbursement

Cable Huston proposes to provide legal services to the City at the following hourly rates for 2019:

Level	Hourly Rate
Senior Partner	\$325.00
Mid-Level Partner	\$300.00
Entry Partner	\$275.00
Senior Associate	\$225.00
Junior Associate	\$200.00
Paralegal	\$125.00
The above rates are subject to an annual increase of 5% per year beginning on January 1, 2020. Rate adjustments will be communicated to the City in writing at least 30 days prior to the effective dates of the adjustments.	

- Travel will be reimbursed per Section 4 – Payment of this Contract.
- Conference calls are billed at the actual cost charged by the conference call provider. The cost typically depends on the number of parties on the call and the amount of time spent on the call.
- Computer legal research is billed at the cost charged to the firm by the database provider.
- Photocopies are charged at cost.
- Cable Huston does not charge a mark-up on any of the above costs.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 7/16/2019

Agenda Category: Resolutions – Adoption

Core Focus Area 1 - Promote Financial Stability & Operational Effectiveness

Core Focus Area 2 - Manage & Maintain Infrastructure & Facilities

Core Focus Area 3 - Increase Economic Vitality

Core Focus Area 4 - Manage our Natural Resources

Core Focus Area 5 - Maximize Community Amenities

Core Focus Area 6 - Enhance Neighborhood & Community Safety

Subject:

Resolution No. 94-19, Approving the 2019-2025 City of Richland Parks and Recreation Master Plan

Department:

Parks & Public Facilities

Ordinance/Resolution Number:

94-19

Document Type:

Resolution

Recommended Motion:

Adopt Resolution No. 94-19, adopting the 2019-2025 City of Richland Parks and Recreation Master Plan.

Summary:

The City operates and manages an extensive park system consistent with the adopted 2015-2019 Parks and Recreation Master Plan. The current plan expires in November of this year. The new, proposed 2019-2025 Parks and Recreation Master Plan was developed by Mike Terrell Landscape Design, in consultation with city staff, and included several months of citizen participation.

On June 13, 2019, the Parks and Recreation Commission, through a unanimous vote, favorably recommended that the Richland City Council adopt the proposed 2019-2025 Parks and Recreation Master Plan.

Staff recommends approval of Resolution No. 94-19.

Fiscal Impact:

There is no fiscal impact to adopt the 2016 - 2025 Parks and Recreation Master Plan. Future capital projects and expanded programs recommended in the plan will be brought forward as separate items for Council consideration during the life of the document.

Attachments:

1. Resolution No. 94-19
2. 2019-2025 Parks and Recreation Master Plan

RESOLUTION NO. 94-19

A RESOLUTION of the City of Richland adopting the
2019-2025 Parks and Recreation Master Plan.

WHEREAS, the City operates an extensive park and recreation system; and

WHEREAS, the current Parks and Recreation Master Plan expires November, 2019;
and

WHEREAS, a park master plan is required to effectively manage resources and to
address citizen expectations; and

WHEREAS, on June 13, 2019, the Parks and Recreation Commission (PRC),
through a unanimous vote, favorably recommended that Richland City Council adopt the
proposed 2019-2025 Parks and Recreation Master Plan.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland
that the 2019-2025 Parks and Recreation Master Plan is hereby adopted.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular
meeting on the 16th day of July, 2019.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

DEBBY BARHAM, Deputy City Clerk

HEATHER KINTZLEY, City Attorney



City of Richland

Parks & Recreation Master Plan 2019-2025

DRAFT May 31, 2019

CONTENTS

Acknowledgements

Chapter 1: Introduction	<u>1</u>
Plan Purpose	
Planning Process	
City Vision, Department Mission, Goals and Objectives	
Plan Organization	
Relationship to Other Plans and Codes	
Organizational Relationships	
Chapter 2: Community Setting	<u>11</u>
Parks and Recreation Planning Area	
Park Planning Sub-Areas	
Physical Features	
Climate	
Population and Demographics	
Land Use	
Chapter 3: Parks and Recreation System	<u>21</u>
Organizational Structure	
Classification System and Park Definitions	
Recreation Division	
Parks, Trails, Facilities and Recreation Inventory	
Municipal Facilities	
Aquatics	
Watercraft Facilities	
Recreational Facilities	
Parks and Facilities Operations and Maintenance	
Richland School District Facilities	
Chapter 4: Community Engagement	<u>55</u>
Community Survey	
Public Outreach	
Public Engagement Summary	

Chapter 5: Demand and Needs Analysis **77**

- National Trends
- State Trends
- Local Trends
- Level of Service Comparisons
- Level of Service Standards
- Park and Recreation Level of Service Shortfalls
- Additional Park and Recreation Needs
- Swimming Pools and Aquatic Facilities
- Parks and Facilities Maintenance Needs Analysis
- Parking Needs Analysis
- Trail Needs Analysis

Chapter 6: Capital Improvement Plan **101**

- 2019-2025 Project Summary
- Capital Planning Considerations for 2019 and Beyond 2025

Chapter 7: Financing Plan **109**

- Park and Recreation Funding Sources

Chapter 8: Policies and Priorities **113**

- Moving Forward
- Park Land Acquisition Policies
- Park Site Selection Priorities
- Comprehensive Plan Goals for Recreation Development

Chapter 9: Plan Adoption **115****Appendices**

- A. Capital Improvement Plan
- B. Definitions

ACKNOWLEDGEMENTS

Special Thanks

We would like to thank the many citizens, staff and community groups who provided extensive input for the development of this update to the City of Richland Parks & Recreation Master Plan. The project was a true community effort, anticipating that this plan will serve as a 'road map' for Richland's Parks and Recreation System that will meet the needs and desires of all residents of our growing city.

City Council

Robert J. Thompson, Mayor
Terry Christensen, Mayor Pro Tem
Brad Anderson
Ryan Lukson
Phillip Lemley
Sandra Kent
Michael Alvarez

Parks and Recreation Commission

Maria Gutierrez, Chair
Nancy Doran, Vice Chair
James Buelt, Member
Eric Andrews, Member
Barry Richards, Member
Craig Slougher, Member
Aaron White, Member
Colin Berry, Youth Member
Jaydin Greer, Youth Member

City Staff

Cindy Reents, City Manager
Joe Schiessl, Parks and Public Facilities Director
Julie Jackson, Recreation Manager
Phil Pinard, Parks and Recreation Manager
Shawn Harper, Parks Supervisor
Darrin Sweeney, Project Manager
Stan Johnson, Recreation Coordinator
Jen Davis, Recreation Coordinator
Sherry Gartside, Recreation Coordinator
Lori Briere, Recreation Coordinator

Introduction

PLAN PURPOSE

The City of Richland's Parks & Recreation Master Plan establishes a framework and guide for park and recreation services as well as identifying the city's parks and recreation facility, program, and community event needs. It strives to balance community needs with the financial realities of the City's Parks and Public Facilities Department. By making the plan sensitive to Richland's current conditions and needs, the plan helps position the City to successfully compete for park improvement grant funds. It also supports strategic targeting and prioritizing of capital investment and operational programming. In addition, this plan is a tool used to forecast needs and plan for the maintenance and upkeep of existing and future parks and recreational facilities in support of the city's programs and events. It provides critical context and information for City officials to use when developing budgets and implementing the City's Strategic Leadership Plan.

This plan looks to the future with a time horizon similar to the City's Comprehensive Plan and provides the basis for the City's 6-year Capital Improvement Program (Chapter 6). The Richland Parks and Recreation Commission uses the plan to advise the City Council on matters of policy, programs, and projects for the development and operation of City's parks, facilities, and recreational programming.

The parks plan must be updated at least every six years to maintain eligibility for Washington State Recreation and Conservation Office (RCO) funding, and this plan is prepared to be consistent with RCO's planning policies and guidelines. It includes *goals and objectives, inventory of existing parks and recreation facilities, public engagement/involvement, demand and need analysis, capital improvement plan, and plan adoption*. The resulting parks and recreation plan will be eligible to compete for grants administered by RCO. These grants include:

- Boating Facilities Program (BFP)
- Land and Water Conservation Fund (LWCF)—State and Outdoor Recreation Legacy Partnership programs
 - Nonhighway and Off-Road Vehicle Activities (NOVA)



- Nonhighway Road Category
- Nonmotorized Category
- Off-Road Vehicles Category
- Washington Wildlife and Recreation Program (WWRP)
 - Habitat Conservation Account—Critical Habitat, Natural Areas, Riparian Protection, State Lands Restoration and Enhancement, and Urban Wildlife Habitat Categories
 - Outdoor Recreation Account—Local Parks, State Lands Development and Renovation, State Parks, Trails, and Water Access categories

PLANNING PROCESS

The planning process utilized community outreach and participation, analysis of existing facilities and programs and a review of current demographic data to update the previous Master Plan. Stakeholder interviews, policy review, capital programming, public review was fundamental the process that culminated in the adoption of this master plan. The process and resulting master plan update complies with the Washington State Recreation and Conservation Office requirements.

Since the master plan update in 2014, Richland has experienced many changes, including population growth, continued park and facility improvement, additional residential development, and changes in recreation participation. Building on the strong foundation set forth in the previous Plan, this Parks & Recreation Master Plan update sets forth a strategy for the next six years.

In September, 2018, the City of Richland began an update of its parks and recreation master plan. The result of that planning effort is this document, the *2019-2025 City of Richland Parks & Recreation Master Plan*. Extensive citizen outreach was integral to the planning process in order to capture the visions, values, and preferences of Richland’s residents. Public participation in the planning of parks and recreation facilities, programming and community events is crucial to the success of the plan and is required by the RCO. The ten-month planning process included three phases, as depicted in Figure 1.01.

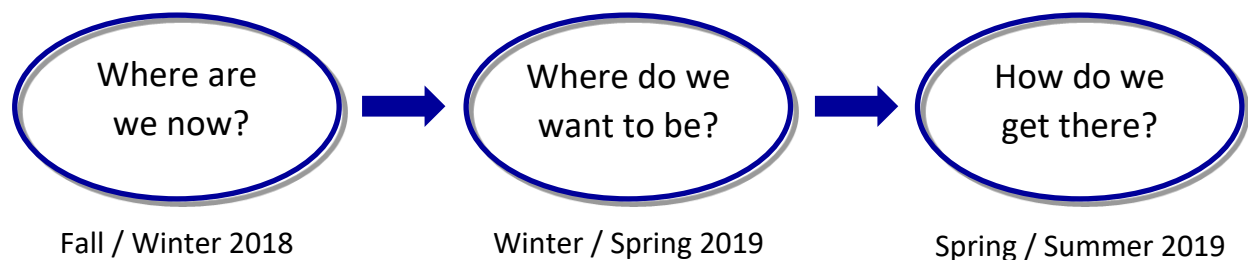


Figure 1.01 – Planning Process

PHASE I – Internal Data Collection & Analysis

Phase I included an update the inventory of the community's current recreation resources, including parks, facilities, and programs. Tasks included community demographic analysis, park and facility inventory, review of park and trail classifications and analysis of park maintenance strengths, challenges, and opportunities. Recreation resources within Richland were identified.

Park specific master plans exist for many of the City's parks. Large and small projects are identified in the individual master plans. These plans provide a level of detail that support the overall park and recreation system goals and priorities in this Parks & Recreation Master Plan. It is not the purpose of this document to include small capital projects or routine maintenance considerations. This document outlines major system wide capital projects, significant maintenance obligations, and demographic data to develop recommendations for new amenities, facilities, recreational programs, and community events based on industry standards and community established levels of service.

PHASE II – Public Engagement and Community Needs

As part of Phase II, Richland engaged the public by conducting focused interviews with key officials, representatives of parks and recreation stakeholder groups (i.e. sports leagues, equestrian groups), as well as parks and recreation staff. A citizen survey was developed and administered to examine the parks and recreation needs and desires. Responses helped the City identify and prioritize specific park system improvements and operational policies. During Phase II, public involvement activities, including a recreation survey, outreach events, stakeholder interviews, community workshops and an open house, helped identify public preferences and community needs. The input provides direction and input for goals, objectives, and priorities. See Chapter 4, Community Engagement for more details.

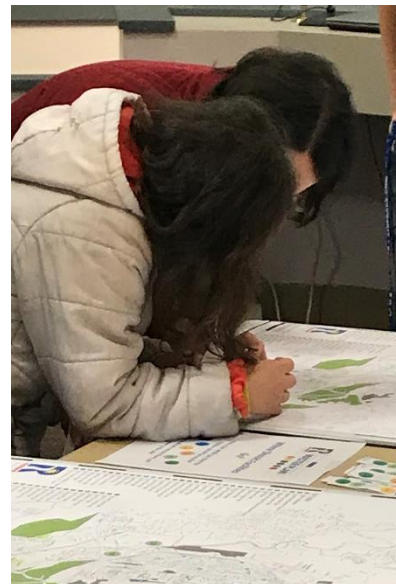


Figure 1.02: Open House #3

PHASE III – Budget & CIP

Building on the vision and needs identified in Phase II, Phase III included development of specific recommendations and actions for improving and developing Richland's park and recreation system. Community needs identified in Phase II will be evaluated as a component of the development of the Department's annual operating budget and Capital Improvement Plan (CIP). The draft plan was developed in April 2019, and plan refinement and adoption continued through June 2019.

PHASE IV – Review and Adoption

A draft plan was developed with internal staff reviews, and presentations to the Park and Recreation Commission. A draft was also posted on the city’s web site for review and comment. The final plan was presented when to the City Council for review and final adoption.

CITY VISION, DEPARTMENT MISSION, GOALS AND OBJECTIVES

Several themes emerged from the public engagement process and review of the City’s Strategic Leadership Plan, Comprehensive plan and other documents. These themes were analyzed to determine a set of community core values, which were then used to create a vision and goals framework to guide decision-making and help identify priorities. The following outlines the community vision, mission, goals, and objectives that guide the City of Richland’s Parks and Recreation Master Plan.



Figure 1.03 Community Event at HAPO Stage

City of Richland Vision Statement:

Richland is a progressive, safe and family-friendly community that welcomes diversity. It is noted for excellence in technology, medicine, education, recreation, tourism, and citizen participation. This dynamic city, situated on two rivers, actively supports opportunities for economic development that are in harmony with the area’s unique natural resources.

Parks & Public Facilities’ Department Mission Statement:

Provide premiere parks, public facilities, recreational activities and library services for our community. Every decision made on behalf of the community will be to ensure that we are fiscally responsible and provide outstanding value.

Goals and Objectives:

Goals were developed using the core values of the Strategic Leadership Plan and Vision as a guide. These goals are intended to assist the City of Richland’s Parks and Public Facilities Department in achieving the community vision, and enhancing and preserving the core values of the community. A goal is typically a general statement that describes an outcome the City wishes to achieve. Goals evolve over time based on community values or economic conditions.

Seven goals were identified for the City of Richland’s Parks and Public Facilities Department. These goals provide focus for the plan and direction for the future.

Goal 1: Identify, prioritize, and acquire unique natural habitat, ecologically sensitive areas, shorelines, ridgelines, and significant land forms adding to the region’s integrated

open space and trail network to preserve habitat, enhance Richland's natural beauty and provide opportunities for recreation.

Objectives:

1. Provide opportunities to experience unique natural areas.
2. Evaluate opportunities for land acquisition.
3. Develop management plans for natural open space lands and river shorelines for appropriate public access.
4. Maintain and enhance relationships with conservancy groups (i.e. Tapteal, Friends of Badger, and Native Plants Society).

Goal 2: Provide diverse and accessible parks, trail facilities, recreational programs and events that enhance quality of life, support active lifestyles, and promote economic development.

Objectives:

1. Develop and update individual park master plans that include future trails and facilities.
2. Maintain a capital improvement program and operating budget, which specifies a schedule for acquisition and development of park and recreation facilities that support identified recreation programs.
3. Update and prioritize individual park master plan projects through the capital improvement program process.
4. Develop parks, trails, and recreation facilities to serve growing neighborhoods (i.e. Badger Mountain South and Horn Rapids).
5. Collaborate with and encourage private sector development to share in providing neighborhood park and recreation facilities in growing neighborhoods. (i.e. Badger Mountain South).
6. Encourage private sector investment and development of facilities that serve specialized communities or meet regional economic development goals.
7. Identify underutilized park areas for redevelopment consideration in order to provide unique park experiences and activities.
8. Expand and develop the comprehensive trail system that connects users to recreational amenities, parks and schools, as well as to Richland's commercial areas, the Columbia and Yakima Rivers, and regional trails.
9. Collaborate with regional partners and tourism experts (i.e. Visit Tri Cities current "Tri-Cities Sports Facilities Marketing Analysis and Feasibility Study").
10. Develop additional lighted multi-purpose sports fields.
11. Attract new sports tournaments to Richland.

Goal 3: Provide safe parks, trails, recreational facilities, and natural open space areas that maximize accessibility for all ages and abilities.

Objectives:

1. Expand the Park Ranger program to increase visibility and oversight of activities, events, and ongoing education of park rules.
2. Review the condition of park facilities to identify priorities for safety and accessibility improvements.
3. Evaluate lighting, park access control and park hours to enhance safety and maintenance as appropriate.

Goal 4: Develop and improve recreational programs and community events to attract community members of all ages, incomes, and abilities.

Objectives:

1. Engage community members of all ages and abilities in the process to identify recreational program needs and facilities required to support new and expanding programs to serve all areas of the community.
2. Identify additional opportunities for community and tourism events that utilize existing facilities (i.e. HAPO Stage).
3. Maximize underutilized facilities for recreational programming.
4. Continuous review of participation trends to ensure the city is meeting community needs and effectively using available programmable spaces.

Goal 5: Encourage expansion and development of existing and new collaborations with neighboring communities, public and private entities to ensure parks and recreational services delivery are effectively and efficiently coordinated.

Objectives:

1. Actively participate in planning efforts to identify opportunities, needs and relationships required for the development of regional athletic facilities in Richland.
2. Continue to the collaborate with the City of Kennewick on the development and improvement of relationships between Richland's Columbia Park West and Kennewick's Columbia Park.
3. Engage adjacent communities to coordinate development of linkages and trails of all types throughout the region.



Figure 1.04: Softball at Columbia Playfields

4. Develop an interlocal agreement with the Kennewick School District for recreational facilities use similar to Richland School District.
5. Maintain and enhance relationships with youth sports associations.
6. Continue to sustain and grow relationships with partner organizations.

Goal 6: Encourage ongoing community involvement and public participation as a cornerstone for decision-making about parks, recreation programs, trails and open space.

Objectives:

1. Invite park and facility user groups to present at Parks & Recreation Commission Meetings to report on yearly activities and needs.
2. Through master planning of individual park master plan preparation and updates.

Goal 7: Provide efficient and high-quality maintenance of parks, facilities, and natural open spaces.

Objectives:

1. Develop and implement facility lifecycle plans
2. Develop and implement preventative maintenance programs.
3. Evaluate effectiveness of the formation and implementation of parks and facility work crew teams.

PLAN ORGANIZATION

Due to the large amount of technical information and responses to the community survey, much of the background information is presented in appendices. The main body of this plan is organized as follows:

Chapter 1: Introduction: Chapter 1 provides an overview of the planning process and public engagement effort. It also includes Richland’s Community Vision, Parks & Public Facilities’ Department Mission Statement, Goals and Objectives for parks and recreation, and document organization.

Chapter 2: Community Setting: Chapter 2 describes the community context – the unique physical, demographic and political characteristics of Richland that form the framework for recommendations made in this Plan. Characteristics described include Richland’s history, regional context, landscape, demographics, and land use.

Chapter 3: Parks and Recreation System: Chapter 3 describes the planning context – the physical and political characteristics that form the framework of Richland’s park and recreation system. This chapter includes classification of the existing parks and the inventory of parks and trails.

Chapter 4: Community Engagement: Chapter 4 presents the public involvement process and overview of the findings specifically relating to Richland’s park and recreation needs.

Chapter 5: Demand and Needs Analysis: This chapter identifies Richland’s parks and recreation issues into physical, management, program and service, and rehabilitation issue categories. This chapter includes level of service (LOS) guidelines the City will use to assess how well its residents are provided for, and identification of specific deficiencies and needs.

Chapter 6: Capital Improvement Plan: A capital improvement plan identifies the means and timing for making various investments in the parks and recreation system. This chapter includes the list of prioritized capital projects to ensure the parks and recreation system continues to meet the community’s needs.

Chapter 7: Financing Plan: Provides an outline and introduction to the various means of financing parks and recreation improvements and operations.

Chapter 8: Policies and Priorities: The Implementation Plan sets the policies and procedures for achieving the city’s goals and objectives for its park and recreation system.

Chapter 9: Plan Adoption: City Council action for adoption of the plan.

Appendices:

- A. Capital Improvement Plan
- B. Definitions

RELATIONSHIP TO OTHER PLANS AND CODES

The following documents were referenced in the creation of this plan:

- City of Richland Strategic Leadership Plan
- Richland Municipal Code
- City of Richland Comprehensive Land Use Plan adopted, December 2002, revised 2011
- Vision Plan for Open Space Conservation and Trail Connectivity in the Mid-Columbia, prepared by the Ridges to Rivers Open Space Network Steering Committee, January 2011
- City Wide Transportation Plan, adopted in February 2005
- Richland Tree Ordinance, RMC 22.14
- Tri-Cities Rivershore Master Plan, 2012
- Urban Forestry Management Plan
- All approved individual park master plans.

The Richland Parks & Recreation Master Plan is incorporated by reference in the City of Richland's Comprehensive Land Use Plan (Comprehensive Plan), adopted in December 2002, and updated annually. There are a number of land-use oriented policies and goals related to parks and recreation established in the Comprehensive Plan. The Comprehensive Plan is modified on a different schedule than this master plan. Please refer to the current version of the Comprehensive Plan for the current land use-oriented policies and goals relating to parks and recreation.

ORGANIZATIONAL RELATIONSHIPS

Richland City Council: The Richland City Council establishes the City's Strategic Leadership Plan and adopts an annual operating and capital budget for parks, recreation, and administrative oversight.

City of Richland Parks and Recreation Commission: The Parks and Recreation Commission provides recommendations to the City Council.

Richland Public Library: The Richland Public Library is a division of the Richland Parks & Public Facilities Department. This division provides literary services as well as related educational and recreational programming. The library offers multiple meeting rooms and community spaces.

Department of Natural Resources (DNR): DNR owns surface water and land areas within the City boundaries. The City leases certain properties from the DNR for recreational purposes.

Confederated Tribes of the Umatilla Indian Reservation (CTUIR): The City and CTUIR have executed a Memorandum of Understanding for the protection and mitigation of cultural resources within the City boundaries.

Richland School District (RSD): The City and RSD have executed an interlocal agreement for sharing recreational facilities.

Kennewick School Districts (KSD): KSD boundaries extend into the City of Richland's Urban Growth Area and currently school facilities are being constructed within Richland city limits. Presently there is no interlocal agreement between KSD and COR.

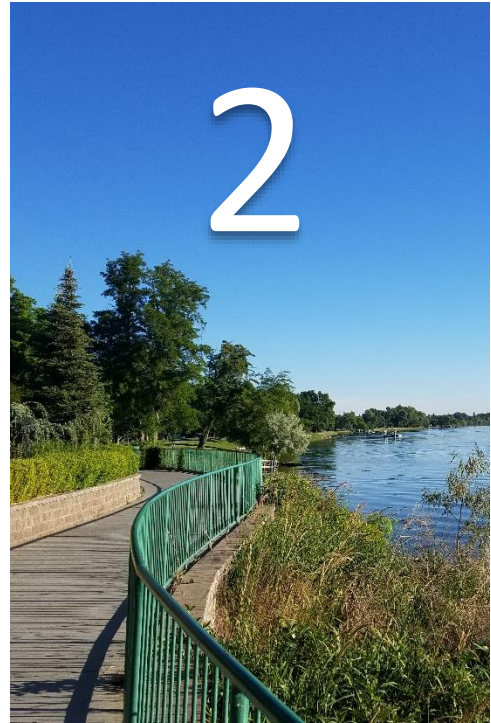
United States Army Corps of Engineers: The City leases certain properties from the federal government for recreational purposes. The Walla Walla District of the Corps of Engineers is responsible for administering the lease agreement.

Tri-Cities Rivershore Enhancement Council (TREC): TREC is administered by the Tri-Cities Visitor and Convention Bureau and is composed of two committees: Strategic Committee, which sets the direction for river shore improvements and activities, and the Technical Committee which manages the daily operations of the individual projects. Represented jurisdictions include: City of Kennewick, City of Pasco, City of Richland, Benton County, Franklin County, Port of Benton, Port of Kennewick, Port of Pasco and the United States Army Corps of Engineers. Membership to TREC is a voluntary and cooperative arrangement between various stakeholders in the area. TREC prepared a regional rivershore master plan in 1999 and completed a plan update in 2012. The plan identifies a rivershore improvement that is intended to increase tourism activity, provide economic development opportunities, and promote recreational use along the rivershores.

Richland Public Facilities District (PFD): The Richland PFD was created to acquire, construct, finance and/or operate a regional center located in the City that will stimulate economic development. The Richland PFD sponsored the planning, development, and construction of the Hanford Reach Interpretive Center (HRIC) on Columbia Park Trail in Columbia Park West adjacent to the jurisdictional boundary with the City of Kennewick. The center includes exhibitions and programs that interpret the region's history and culture.

Visit Tri-Cities and The Tri-Cities Sports Council: The Tri-Cities Sports Council's mission is to be the communities' catalyst to attract and promote sports, thereby creating positive economic growth for the region. Visit Tri-Cities has commissioned a study in 2019 to determine if Kennewick, Pasco, and/or Richland are in need of new or expanded sport facilities. This mission is accomplished by providing assistance and support to local sports organizations, through coordination of the diverse resources of the Tri-Cities area. (Source: Visit Tri-Cities and Tri-Cities Sports Council: <http://www.visittri-cities.com>, 2019)

Community Setting



The City of Richland is located in the Columbia Basin of southeast Washington at the confluence of the Yakima and Columbia Rivers upstream from the Snake River. Collectively known as the Tri-Cities, Richland, Kennewick and Pasco enjoy a semi-arid climate. The Yakima River delta has shaped the City's growth into two areas, the north and south sides of the City built around the traditional central commercial core. Due to its location, Richland enjoys access to water and natural resources. This water access provides residents with a wide variety of recreational opportunities and natural open spaces, parks, and waterfront developments.

The City of Richland is a full-service city, providing police and fire protection, water, waste and electric utilities, parks and recreation activities, maintenance of public streets and public facilities, as well as library services.

PARKS AND RECREATION PLANNING AREA

The City of Richland Park Planning area scope is defined by the current corporate city limits and includes the area within the Urban Growth boundary. Park planning for the recreational component extends further to accommodate and service populations from Kennewick, Pasco, West Richland, Benton City, and Benton County. The City of Richland has a land area of 42.24 square miles.

In order to better evaluate the existing Park and Recreation System and how it serves the its residents, Richland has identified three unique park planning areas. Each of these planning areas has a distinct geographical, demographic and accessibility characteristics. Identifying these areas assists in the development of the demands and needs analysis for the city's neighborhoods and the city as a whole.

PARK PLANNING SUB-AREAS

Richland's park planning is generally defined into three major planning sub-areas; North, Central and South.

The **North Park Planning Sub-Area** is located north of Van Giesen Street to the north city limits, Columbia River on the east and the Yakima River on the west. This area includes a range of industrial/light industrial/business, and agricultural areas, 1980's and more recent housing developments, Richland Airport, Pacific Northwest National Laboratory, WSU-Tri-Cities and Hanford High School.

Parks and facilities located in the North Park Planning Sub-Area include: Leslie Groves Park, Horn Rapids Athletic Complex, Hanford Legacy Park and the Off-Road Vehicle Park.

Additionally, the Horn Rapids Master Plan (HRMP) has been developed for the 2,466-acre industrial and business area in northwest Richland. The HRMP provides comprehensive planning for parks, trails and open space. This plan provides a variety of recreational opportunities within the Master Plan as well as connections to the surrounding community.

Horn Rapids Golf Course Community provides private parks, trails and recreational facilities within their community.

The Central Park Planning Sub-Area is defined by Van Giesen Street on the north, Columbia River on the east, Yakima River on the south and west. This area includes Richland City Hall and Library, Richland High School and historic residential neighborhoods designated as "Alphabet Homes" and other early residential homes.

Notable public parks and facilities in this area include: Howard Amon Park, Richland Community Center, John Dam Plaza with HAPO Community Stage, Columbia Playfields, George Prout Pool, Columbia Point Golf Course, Columbia Point Marina Park, and Chamna Nature Preserve. Much of the Central Park Planning Area is already developed with few opportunities for acquisition.



Figure 2.01: Columbia Playfields (COR)

The **South Park Planning Sub-Area** is located south of the Yakima River to the city limits on the south and west. This area includes residential construction from the 1980s with commercial centers to support residents. Residential and commercial construction continues to rapidly develop.

Notable public parks and facilities in this area include Badger Mountain Park, Bateman Island, Columbia Park West, Trailhead Park and Claybell Park.

Current and future development in the South Park Planning Sub-Area includes the growing Badger Mountain South development that will include both public and private parks, trails and schools.

PHYSICAL FEATURES

The City of Richland is located on the western bank of the Columbia and is bordered on the east by the Yakima River which, alongside I-182, separates the city physically into a “north” and “south” populated areas. Areas near the Columbia River and Yakima River are typical of Columbia River Basin riverbank vegetation, wildlife, and soils. All other areas were historically desert shrub-steppe.

“Richland’s shoreline consists of approximately 2,600 acres of land on the Columbia and Yakima Rivers shoreline. A Shoreline Master Program (SMP) was developed and adopted by Richland City Council and approved by the Department of Ecology in 2014. This Comprehensive Plan incorporates the SMP by reference. The SMP aims to utilize Richland’s shoreline for various water-oriented uses and facilities while protecting the ecological functions and cultural and historic values of the shoreline. (Source: City of Richland Comprehensive Plan, 2017-2037, October 3, 2017)”

CLIMATE

The Richland’s climate mirrors that of Columbia River Basin in Benton County with low precipitation of typical of a shrub steppe desert environment. (Source: U.S. Climate Data, 2019)
Richland Weather Averages:

- 7.67 inches of rainfall precipitation per year and an average of 6 inches of snowfall.
- Annual High Temperature: 64°F.
- Annual Low Temperature: 41.9°F
- Average Temperature: 52.95°F

POPULATION AND DEMOGRAPHICS

The 2010 Census identified 48,058 persons in Richland, while the State of Washington’s *Office of Financial Management* estimates Richland’s 2018 population at 55,320 indicating that Richland’s population has been steadily rising since 1990 when the overall population actually declined by 1,263 people from the previous census count, as shown in Table 2.01.

Richland’s Comprehensive Plan notes that the city’s population is projected to increase to 62,035 by 2020 and 71,700 by 2030.

Table 2.01: Population and Household Changes (1980-2018)

	Richland	Kennewick	Pasco	Benton & Franklin Counties	Washington State
Population					
1980 ²	33,578	34,397	17,944		4,132,156
1990 ²	32,315	42,155	20,337		4,866,692
2000 ²	38,708	54,693	32,066		5,894,143
2010 ²	48,058	73,917	59,781	175,177 (B) 78,163(F) 253,340	6,724,540
2018 ¹ (Est.)	55,320	81,850	73,590	197,420 (B) 92,540 (F) 289,960	7,427,600
Percent Population Growth					
Benton and Franklin Counties experienced an annual growth rate of 2.0% and 2.4% from 2018-2019. ¹					
Number of Housing Units¹					
2010 ²	20,876	28,507	18,782	68,618(B) 24,423(F)	2,620,076
2018 (Est.) ¹	24,332	31,275	23,167	77,656 (B) 28,476(F) 93,041	2,755,697
Average Household Size²					
1980	2.69	2.66	2.65	2.80	2.98
1990	2.44	2.61	2.91	2.65	2.53
2000	2.48	2.60	3.30	3.20	2.50
2010	2.42	2.67	3.30	2.66	2.51
2017 (Est.)	2.48	2.74	3.36	2.68	2.55

Source:

1. 2018 Estimate, Washington State Office of Financial Management, April 1, 2019;
2. Other Data from U.S. Census (www.census.gov)

AGE

Similar to national trends, Richland's population is getting older as the *baby boom* generation ages. The following chart shows the population trends by age range for the City over the past three Census events. The median age for Richland was estimated at 39.4 in the 2010 Census, up from 37.7 in 2000.

In 1990, residents under the age of 10 totaled 4,786, or 15% of the City's total population; by 2017 their total had climbed to 7,451; although their percentage of overall city population declined to 14.6% from 15% in 1990.

The collective age groups between 20-29 and 30-39 experienced gains in the population accounting for an increase of 6% of the total population for a combined total of 9,600 to 14,954. This group accounts for 29.2% of the total population in 2017 (estimate). The other groups that have observed gains were the 50-59, 70-79, and 80+ groups. The combined population gain for these groups 9,095 (1990) to 15,445 (2017 estimate). As a percentage of overall population, these age groups have grown from approximately 28.8% of the city's population in 1990 to 2017 30% in 2017.

As a percentage of the overall population, 0-19-year old's have dropped from 29% to 28%.

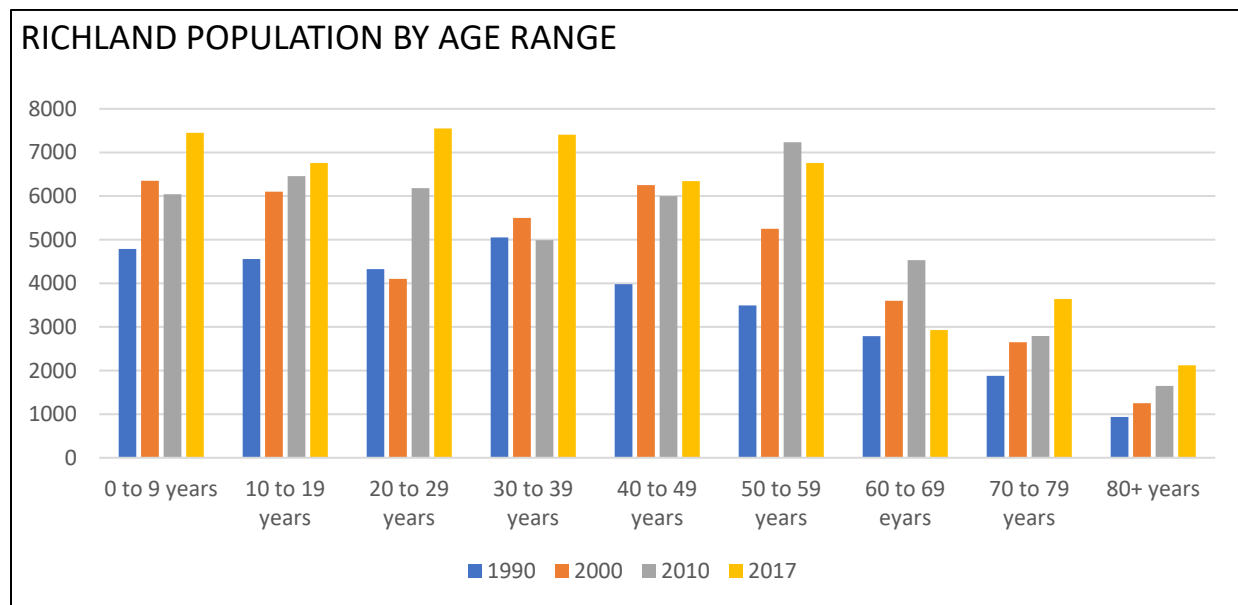


Figure 2.02: Population by Age Range

ETHNIC COMPOSITION

While Richland's population is less ethnically diverse than other areas in the Tri-Cities region, the 2010 Census has shown that the City has experienced a subtle shift in its racial/ethnic makeup, as shown in Figure 2.03 All non-white racial affiliations increased as a percentage of overall population, growing from a collective 12.94% in 2000 to 22.85% in 2017 (Estimate); while white

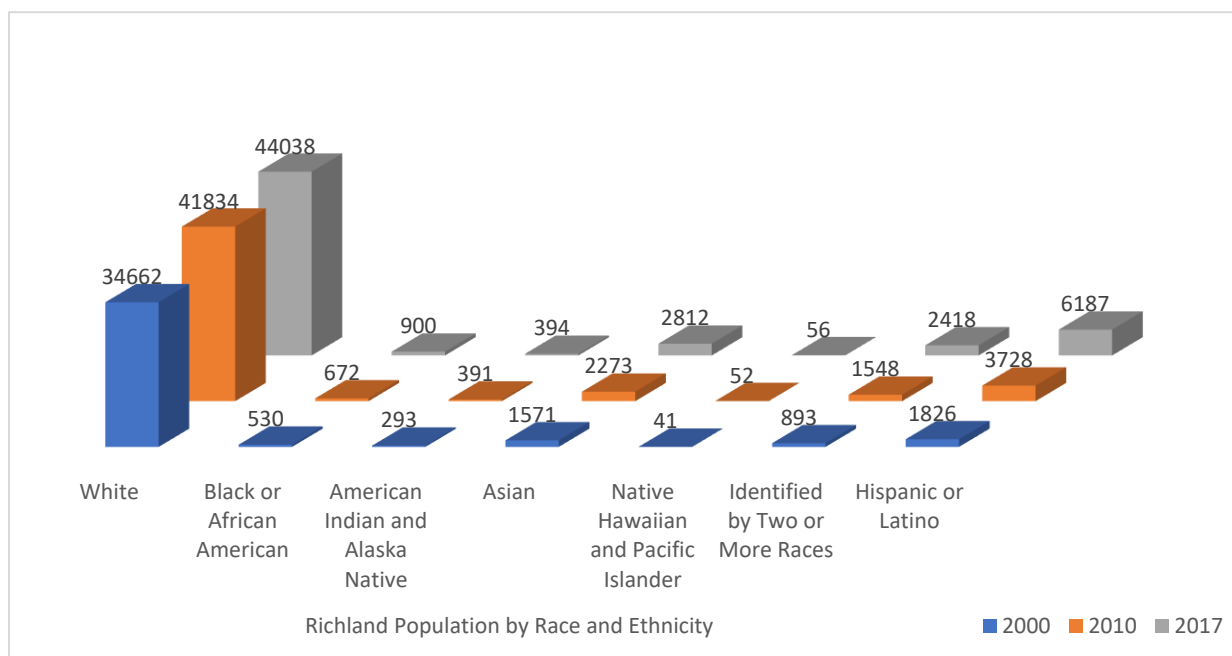


Figure 2.03: Population by Race and Ethnicity

affiliation decreased by almost an estimated 10 percentage points. The proportion of Richland residents identifying with Hispanic/Latino showed the greatest gains, more than doubling in population between 2000 and 2017.

POPULATION BY INCOME AND HOUSEHOLD

The median household income according to www.trytricity.org is \$79,021 with over 51% of households earning more than the national average each year. Benton County median household yearly income is \$68,853 with the current US median \$57,652 per year. (Source: www.trytricity.org, TRIDEC, Tri-City Development Council)

DEMOGRAPHIC TRENDS

Youth tend to participate in recreation activities more frequently than any other age group, and generally favor active and competitive activities, such as basketball, baseball, soccer, swimming

and bicycling. Younger adults (ages 18-35) also participate in active recreation and typically form the core of adult competitive sports. Older adults generally have more time to devote to leisure activities than other adults. Richland is generally recognized as having a combination of an aging baby boomer population and an influx of new young families. The Parks and Recreation Survey results and stakeholder interviews indicated that older adults have an increasing interest in active recreational activities such as hiking, bicycling and kayaking. The changing national trends for older adults will influence Richland's park system, especially natural open space and trail elements.

LAND USE

"Richland's land area consists of a total of 28,694 acres (25,846 acres in the City limits and 2,848 acres in the UGA). Richland's land use is dominated by residential land use consisting of about 32 percent of the total land use (low, medium, and high-density land uses combined), followed by 22 percent industrial, and 16 percent open space (developed and natural) land use. Single family residential use is predominant in both LDR and MDR land uses areas. Industrial land includes a recent transfer of 1,641 acres of land from the Department of Energy (DOE) to the City, the Port of Benton, and Energy Northwest on the north side of the City. A major portion of this land was located outside of the UGA, and is currently being processed to be included within the UGA." *(Source: City of Richland Comprehensive Plan, 2017-2037, October 3, 2017)*

Richland's Comprehensive Plan notes that:

"Open Space: Open space in Richland and the UGA comprises over 17 percent of the total land. These areas include natural areas (Natural Open Space) and more formal developed parks and trails (Developed Open Space) in the land use map." *(Source: City of Richland Comprehensive Plan, 2017-2037, October 3, 2017).*

Richland has three areas where growth and development are occurring: Horn Rapids, Columbia Point, and Badger Mountain South. These areas include both development of business and residential uses. The city has utilized a number of different approaches to evaluate and plan for future parks in these areas.

HORN RAPIDS

The North Park Planning Sub-Area includes the developing Horn Rapids area with its mix of residential, industrial and open space uses. "The Horn Rapids area is located on the north side of the City. This constitutes two planning areas: a) the Horn Rapids Industrial Park area, a triangular area bounded by Horn Rapids Road to the north and SR 240 to the south; and b) the 1,641 acres Horn Rapids North Industrial Area, north of Horn Rapids Road. A master plan for Horn Rapids Industrial Park was originally adopted in 1995 and updated in 2011 and 2016. This area has been envisioned as an employment and economic center in the region. The master plan identifies the necessary infrastructure required to serve the area and the associated cost for infrastructure improvements. The Horn Rapids planned residential community is located south of this area."

“The 1,641-acre industrial area has recently been transferred from the Department of Energy to the City, the Port of Benton, and Energy Northwest by an act of Congress. This 1,341-acre Horn Rapids Industrial Area is specifically set aside for industrial development. The City and the Port plan to market the property to industrial developers as “mega-sites” of 200 acres or larger. The proximity of this land to highways, rail, and utility services together with the large acreages available provide development opportunities for industries that exist in very few places throughout the Pacific Northwest.” *(Source: City of Richland Comprehensive Plan, 2017-2037, October 3, 2017)*

The Off-Road Vehicle Park, Horn Rapids Athletic Complex and developing Hanford Legacy Park are located in the planning sub-area.

C O L U M B I A P O I N T

The Central Park Planning Sub-Area includes the nearly developed Columbia Point area. This area is located between I-82 to the south and George Washington Way to the west. The area is developed with a mix of shops, hotels, restaurants, offices, condominiums, and recreational amenities. Recreational amenities include a golf course, park, marina, and waterfront trail. The area is close to buildout.

B A D G E R M O U N T A I N S O U T H

The South Park Planning Sub-Area includes the developing Badger Mountain South with its mix of residential, commercial and open space uses. “Badger Mountain South is a master-planned community of 1,480 acres located in the southwest side of the City. The area is intended to be developed with 5,000 homes, businesses, and other community activities. The development plan sets forth various uses in the area and was adopted by Richland City Council in 2010. The purpose of this area is to establish neighborhoods with a range of housing types and to accommodate a population of diverse ages and incomes. The plan promotes pedestrian-friendly and mixed-use neighborhoods with areas for parks, trails, and open space in a connected network.” *(Source: City of Richland, Badger Mountain Subarea Plan, April 2010)*

C O L U M B I A A N D Y A K I M A R I V E R S

The confluence of the Columbia and Yakima Rivers forms the Yakima River delta. This confluence and delta have shaped the City’s growth into two areas, the north and south sides of the City. Due to its location, Richland enjoys access to water and natural resources. The Columbia and Yakima Rivers provide water for irrigation of nearby farmland as well as for domestic use. The rivers also offer a variety of opportunities for the visitors and residents, such as open spaces, recreation systems, parks, natural open space, and waterfront developments. *(Source: City of Richland Comprehensive Plan, 2017-2037, October 3, 2017)*



Parks and Recreation System



ORGANIZATIONAL STRUCTURE

Parks and Recreation Commission

The purpose and intent of the Parks and Recreation Commission is to advise the City Council per RMC Chapter 2.18.

Parks and Public Facilities Department

The Parks and Public Facilities Department oversees the development, management and maintenance of parks, public facilities, recreational activities, and library services for Richland. The department's 2019 budget is \$15,585,575.00. Overall staffing for the department (including library) is 57.0 full time equivalent (FTE).

Administrative Division

The Parks and Recreation Department's administration division provides administrative oversight to all aspects of the Parks and Recreation Department including budget, long-range goals, community involvement, Parks and Recreation Commission support, inter-jurisdictional projects, and personnel administration. In 2019, there are 2.0 FTE's in this division, the Parks and Recreation Department Director and a full-time administrative support position.

Recreation Division

The Recreation Division develops and administers a broad range of recreation programs and activities to meet the needs and interests of Richland citizens. The division manages use of parks, facility scheduling, permitting process, provides Parks and Recreation Commission support, and promotes tourism and commerce for Richland. In 2019, there are 10.75 year-round FTE's and 34 seasonal staff in this division.

Parks and Facilities Division

In support of community recreational needs, the Parks and Facilities Division maintains all City-owned parks including playgrounds, athletic fields, aquatic facilities, boat docks, and park structures. The division also provides maintenance of all City facilities, including plumbing, HVAC, carpentry, design, and project construction. In 2019, there were 23.0 year-round FTE's and 18-20 seasonal staffing this division.

Planning and Construction Division

In support of community recreational needs, the Planning and Construction Division plans, designs, and constructs park facilities to meet the needs of Richland residents. In 2019, there is 1.0 FTE in this division.

Library Division

The Library Division manages and operates the library to meet the needs of Richland's residents. The 2019 budget includes 19.00 FTE's for this division.

CLASSIFICATION SYSTEM AND PARK DEFINITIONS

Richland owns, leases, and, or maintains a wide variety of parks, open spaces, and trails. These properties include lands that are leased from the US Army Corps of Engineers. Other areas, like the Chamna Natural Preserve, are maintained through an agreement with the Tapteal Greenway Association for area maintenance.

Developed Open Space:

Developed Open Space consists of enhanced or developed landscape set aside for the purpose of active or passive recreation. This classification requires improvements necessary to accommodate and promote higher levels of use. Developed open space includes parks and facilities that have improvements to facilitate and support use. This category includes golf courses, federal power transmission and irrigation wasteway easements, private open space, riverfront parks, undeveloped parks, and parks intended for long-term open space. (Source City of Richland Comprehensive Plan, October 3, 2017)

Natural Open Space:

Open Space consisting of natural, undisturbed landscape set aside for the purpose of preservation or conservation of natural resources, natural features or scenic/aesthetic values. Natural Open Space is typically a part of a larger community or regional park. In some cases, like the Chamna Natural Preserve, the area is a stand-alone facility. These natural areas are generally undeveloped. Common features may include minimal multi-use trails, restrooms, interpretive signage, parking and other facilities, and minimal site furnishings. The Natural Open Space category of the Comprehensive Plan includes public lands intended to remain as long-term undeveloped open space with appropriate public access. This category primarily includes, for example, lands associated with the Yakima River floodplain, islands in the Columbia River, steeply sloped areas, sensitive areas along the Amon Basin, and other designated areas. Natural Open

Space lands are managed as natural areas and may include riparian corridors along creeks and rivers, wetlands, shrub-steppe, open ridges, and hillsides. (Source City of Richland Comprehensive Plan, October 3, 2017)

Private Park and Recreational Facilities:

Private recreational facilities include swim and tennis clubs, homeowners owned and maintained parks, private schools, commercial athletic and recreational, and businesses. These facilities are not included in calculations for level of service.

Public Park and Recreational Facilities:

Public park and recreational facilities include public school facilities (gyms and fields), publicly owned and maintained parks and natural open space areas; including City of Richland, federal government, and county.

Neighborhood Parks:

Neighborhood parks are located and designed for convenient access from adjacent residential neighborhoods. The service area is generally constrained by natural and manmade barriers that limit non-motorized access. These barriers include arterial streets, railroads, rivers, canals, and concentrations of nonresidential uses.

The design of a neighborhood park should create a unique sense of place that reinforces the character of the surrounding neighborhood to draw residents. Neighborhood parks should include elements that support recreation for all ages and abilities.

- Service Area: Up to one mile, easily accessible by pedestrians and bicyclists on neighborhood sidewalks, pathways and trails. Serving a population of approximately 2,000.
- Common features include open grass area for informal sports practices, playgrounds, paths, and site furnishings.
- Size: As small as .5 acres, however future parks should be 3-5 acres.
- Priority features could include:
 1. Trees.
 2. Playgrounds that are accessible for all ages and abilities.
 3. Accessible walks and paths with connections to adjacent residential neighborhoods.
 4. Signage and wayfinding
 5. Site Furnishings: Benches, picnic tables, small picnic shelters, trash receptacles, etc.
 6. Open multi-purpose grass area or playfields
 7. Half-court basketball court(s)
 8. Splash Pad
 9. Restrooms for larger neighborhood parks.
 10. Natural open space
 11. Off street parking for neighborhood parks larger than 5 acres.
 12. At least 30% of the park boundary bordered by non-arterial public streets.
- Located in the center of a service area

- Co-located with or adjacent to other open space or school sites, particularly elementary schools.
- Park service area boundaries are defined by State highways and roads, principal arterials, minor arterials, and physical features such as canals, severe topographic changes, etc.

Community Parks

Community parks are large diverse parks that serve greater areas than Neighborhood parks. A community park will generally serve a neighborhood park service area by including all the amenities of a neighborhood park with additional facilities that serve the overall community. These extensive parks provide facilities for a wide range of active and passive day use activities. They include a combination of developed open space with sports fields for organized practices and games, multi-use fields, play areas, gathering areas for large groups (shelters and pavilions), natural open space, paths and trails.

- Service Area: Up to two (2) miles and serving multiple neighborhoods. Accessible by bicycle, walking, and cars.
- Common features include game ready sports fields, multi-use fields, playgrounds, and restrooms.
- Size: As small as 10 acres, however sizes range from 30-120 acres.
- Priority features could include:
 1. Trees.
 2. Waterfront and river access.
 3. Walking paths and multi-use trails.
 4. Ridgelines.
 5. Natural open space.
 6. Accessible walks and paths with connections to adjacent residential and commercial neighborhoods.
 7. Restrooms.
 8. Off street parking.
 9. Sports fields and facilities for: soccer, lacrosse, baseball, softball, half and full court basketball courts, tennis courts, pickleball courts, swimming pools, etc.
 10. Open multi-purpose grass area or playfields.
 11. Playgrounds that are accessible for all ages and abilities.
 12. Signage and wayfinding.
 13. Site Furnishings: Benches, picnic tables, small picnic shelters, trash receptacles, etc.
 14. Large rentable picnic shelter(s).
 15. Splash pad.
 16. Community Center with gym space.
- Located in the center of one to three service areas
- Co-located with or adjacent to open spaced owned and managed by other public agencies or school sites.
- Park service area boundaries are defined by State highways and roads, principal arterials, minor arterials, and physical features such as canals, severe topographic changes, etc.

Regional Parks

Regional parks are publicly-owned open spaces and facilities designed to serve a broad area that generally includes several local government jurisdictions. A regional park will generally serve a neighborhood or community park service area by including all the amenities of those parks with additional facilities of regional importance. Regional parks generally feature natural areas for both passive recreation and active recreation facilities. They include a combination of natural open space, developed open space with sports fields for organized practices and games, multi-use fields, play areas, gathering areas for large groups (shelters and pavilions), paths and trails.

- Service Area: Up to 300 miles and serving multiple states. Accessible by all modes of transportation. These parks attract a wide range of visitors both locally and regionally to take advantage of recreational opportunities and special events.
- Include access to the park from arterial streets due to increased traffic volumes.
- Common features include water related facilities, themed playgrounds, sport courts, multi-use sports fields, natural areas, restrooms, group picnic areas, trail systems, and concessions.
- Size: sizes typically range from 40-120 acres.
- Priority features could include:
 1. Trees.
 2. Waterfront and river access.
 3. Walking paths and multi-use trails.
 4. Ridgelines.
 5. Natural open area.
 6. Accessible walks and paths with connections to adjacent residential and commercial neighborhoods.
 7. Restrooms.
 8. Off street parking.
 9. Sports fields and facilities for: soccer, lacrosse, baseball, softball, half and full court basketball courts, tennis courts, pickleball courts, swimming pools, etc.
 10. Open multi-purpose grass area or playfields.
 11. Playgrounds that are accessible for all ages and abilities.
 12. Signage and wayfinding.
 13. Site Furnishings: Benches, picnic tables, small picnic shelters, trash receptacles, etc.
 14. Large rentable picnic shelter.
 15. Aquatic Facilities.
 16. Community center with gym space.
- Located with access from arterials and highways
- Co-located with or adjacent to civic facilities (i.e. libraries) or open spaced owned and managed by other public agencies or school sites.

Special Purpose Areas and Facilities

These include facilities that offer major specialized or single-purpose facilities. They may be located independently or as part of a larger park.

- The service area is generally community wide or larger.

- Common types of specialized uses are plazas, athletic complexes, skate parks, golf courses, boat launch facilities, community gardens, equestrian parks, and off-road vehicle facilities.

Linear Parks

Linear parks contribute to the overall park and recreation system by connecting parks and neighborhoods with linear resources that include waterways, trail corridors, and shelterbelts.

- Developed for recreational travel or to enjoy linear resources such as waterways, shelterbelts, streetscapes, or similar amenities.
- Typically, long and narrow in shape. The service area is generally community wide or larger with easy public access.
- Common features include hard and soft surface trails, benches, landscaping, natural vegetation and viewpoints.
- Suitable sites include linkages to public facilities, natural features, and employment/shopping centers.
- Trailhead parking should be provided at locations that will have the least impact to the adjacent neighborhoods.
- Longer linear parks could include areas for rest and common site furnishings.

Streetscapes

Streetscapes support the community vision for aesthetics, environmental benefit, economic health and walkability. Well-designed streetscapes can also contribute to traffic calming and pedestrian safety. Streetscapes and other landscape areas adjacent to streets contribute to the pedestrian environment and facilitate both pedestrian and bicycle recreation and transportation. Common features can include trees, landscaping, lighting, site furnishings, bicycle and pedestrian amenities, public art, and accommodations for public transportation.

Trails, Pathways and Bikeways

Richland has a wide range of non-motorized bicycle and pedestrian facilities that provide connections to park and recreation facilities as well as internal circulation. Trails, pathways and linear connections are designed to provide walking, bicycling and other non-motorized means of linking various parts of the community, development or open space system. Both paved and unpaved trails are appropriate. The primary purpose is to provide a recreation experience. The secondary purpose is transportation to other parts of the community, development or open space system. Future discussions will have to be held regarding the policy implications of the use of electric bicycles and scooters on various trails, pathways and bikeways. The purpose of this plan is to identify off-street recreational trails, pathways and bikeways. On street facilities are considered in the Richland Transportation Plan.

Multi-use Paths or Bikeway: Multi-use paths are generally off-street routes (typically recreationally focused) that can be used by several transportation modes, including bicycles, pedestrians and other non-motorized modes (i.e. skateboards, roller blades, etc.). These are facilities with exclusive right of way for bicyclists and pedestrians, separated from the roadway

and with cross flows by motor traffic minimized. Multi-use pathways are found along rivers, shorelines, canals, utility rights-of-way, railroad rights-of-way, within school campuses, or within and between parks. Examples include the Bypass Shelterbelt Trail and the Riverfront Trail in Howard Amon Park. (Source: Citywide Transportation Plan, January 2005)

In Richland, these trails provide linear and looped linkages to public facilities, natural features, large subdivisions and employment/shopping centers and serve as the arterial trail system. Multi-use paths shall be improved with asphalt or concrete surface and 10-12 feet wide and include a minimum one-foot clearance on both sides.

The City-wide Transportation Plan provides additional information about bikeways, bike lanes and other non-motorized transportation facilities that are generally associated with streets and street right-of-way.

Trail Classes: Soft Trails developed in natural open space areas or other natural areas are designed to reduce impacts to the natural environment. They are typically 1-5 feet wide and may be native material or improved with wood chips or gravel not more than 5/8 inch in size. Trails that accommodate special uses require 12' of additional vertical clearance.



Figure 3.01 Trail Clearance Maintenance

Water Trail

Water Trail: The Tapteal Water Trail (TWT) is a non-motorized water trail intended to mirror the land side Tapteal Greenway Trail (TGT) through the lower Yakima River, beginning and ending at almost exactly the same locations.

Rest stops along the TWT include Horn Rapids County Park, Snively Road, Hyde Road, Van Geisen Street, Duportail Street, Chamna Natural Preserve, and Columbia Point South.

The Tapteal Water Trail is the scenic water component along the Tapteal Greenway, the 35-mile corridor along the Yakima River, extending from Kiona Bend at Benton City, Washington, to Bateman Island in Richland.



Figure 3.02 Tapteal Greenway Kayak Events (Photo: Tapteal Greenway)

RECREATION DIVISION

The work of the Maintenance and Capital Projects teams within the Parks & Public Facilities Department is driven by the demand for recreational services. Recreational programming is an essential tool the City uses to implement components of the City's Strategic Leadership Plan. The expectations of the City's recreational planners are to be engaged with community expectations and industry trends to enhance the Richland's quality of life through programming, and support economic development through sports and recreational tourism. Recreational opportunities are provided on a continuous, year-round basis, with up-to-date event/activity guides and calendars available on the department website at richlandparksandrec.com and through social media outlets.



Figure 3.03 Junior Triathlon

Recreational Programming

The department uses a variety of public outreach tools to evaluate the demand for various recreation programming. Community feedback through email, in-person conversations, citizen surveys, monitoring social media engagement, and representation through the Parks & Recreation Commission provide criteria for ongoing evaluation to ensure the Recreation Division provides diverse programming, activities, events, and classes. Programming and event offerings also consider location/facility availability, saturation, seasonal offerings, and staff resources. Programs listed below are offered through the Recreation Division and provided by City staff, contractors, non-profits and volunteers. Offerings are not static and can often change based on community needs and season.

- Aquatics – youth/adult/adaptive swim lessons, lap swim, open swim sessions
- Arts & crafts, music classes
- General Education - hunter education, Dog Training, senior/retirement living seminars
- Fitness & Dance - Yoga, Martial Arts, creative dance, ballet, and more
- Park Ranger Programs, geocaching, hikes, walking tours and classes
- Home and Garden, Language, Computer and Technologies
- Older adults & seniors – Footcare, dances, socials, card gaming
- Youth Athletics – Basketball, Flag Football, Special Olympics “Unified” Flag Football (new Fall 2019), summer swim team
- Youth Camps –Sports, Arts & Crafts,
- Meals on Wheels – lunches and distribution location

Community Partnerships

Programs are offered for a variety of ages and populations, from youth to seniors. Population groups include individuals, families, and multi-generational participants, as well as individuals from different cultural backgrounds and abilities, including those with disabilities. Partnerships and collaborations with businesses, non-profit organizations, and other governmental agencies have broadened the possibilities for additional classes, events and activities. The City contracts with many of these partners to provide classes and programs. Participation as a community partner varies from year to year. Examples of successful collaborations include:

- *Movies in the Park*, 8-9-week outdoor family movie series, typically held in John Dam Plaza, which began in 2012
- *The HAPO Community Stage* – built in John Dam Plaza in 2015
- *Winter Wonderland & Festival of Lights* -John Dam Plaza & HAPO Community Stage – collaborating with the event’s title sponsor (HAPO Community Credit Union), this even provides free family fun through a dancing light show to music throughout December leading up to the holiday season – began in 2015
- *GeoCoin Challenge* – partnering with Kennewick, Pasco, West Richland and Visit Tri-Cities!, to provide an annual multi-day geocaching event – began 2009
- *Pop-Up Play Days/Jr Ranger Program* – weekly summer series beginning in 2019 – partnering with National Park Service and various agencies to provide mobile recreation for youth and families in underserved neighborhoods and underutilized parks in Richland.
- *Richland Seniors Association* – providing fitness, recreational and educational opportunities as well as organized senior group travel. Ongoing partnership since mid-1990’s.
- *Adult Fitness Classes* – The majority of fitness classes held at the Richland Community Center (RCC) are taught by private contractors.

Community Events

Recreational programming also includes many annual and special events provided by private special event organizers as well as a few signature City of Richland events organized by Recreation staff in collaboration with staff from numerous other City departments. As with on-going classes and activities, the following is not all-inclusive or static, as community need continually evolves.

- Annual spring time egg hunt – hosted by City staff- often paired with a simple pancake breakfast and family-fun activities.
- Annual Fall Carnival – hosted by City staff - costume contest, games, activities, scary stories, hayride and more.
- Winter Wonderland/Festival of Lights – tree lighting, model trains, lighted boat parade and more – hosted by City staff and sponsored by community partner.



Figure 3.04 Egg Nite, 2018

- Movies in the Park – a family movie series – hosted by City staff and sponsored by a community partner.
- Live @ Five – a family concert series – hosted by local radio stations
- Art in the Park (since 1950) – an arts and crafts fair hosted by the Allied Arts Association
- Tumbleweed Music Festival (since 1997) – a festival featuring a wide variety of acoustic music hosted by Three Rivers Folklife
- Cool Desert Nights (since 1993) – a multi-day car show hosted by a community partner
- Pooch Plunge – end of summer event for dogs in the Howard Amon wading pool
- Richland Regatta - hydroplane races on the Columbia viewed from Howard Amon Park
- See3Slam - 3 on 3 Basketball tournament hosted by a community partner
- National Night Out & City Fair – hosted by the City of Richland
- Grind 18 Skate Competition – annual skateboard and scooter competition hosted by City staff with support from local skate community
- GeoCoin Challenge – annual multi-day geocaching event hosted by City staff in collaboration with neighboring cities and community partners. This event rotates event location throughout the Tri-Cities.



Figure 3.05 GeoCoin Challenge, 2018

Tourism

The City welcomes tourism and sports tourism events to Richland as it stimulates economic growth through recreation. The demand for tournament space in Richland and the greater tri-cities continues to grow. Each year April – October, the Recreation staff coordinate with private event organizers and tournament directors to schedule multi-day events drawing from the local region and around the Pacific Northwest.

Recreation Staffing

Currently the Recreation division's year-round staff is comprised of one (1) FT Recreation Manager, four (4) FT Recreation Coordinators, three (3) FT Recreation Assistants and the (5) part-time Recreation Aide positions. Seasonal and temporary positions are filled during summer



Figure 3.06 Tour Boat on the Columbia River

season for aquatics, winter season for basketball/open gym sessions and fall/spring seasons for Flag Football sessions.

In 2019, field/court scheduling program has been assigned to this division. This program combined with the growing number of private special events to be contracted/coordinated will place limits on additional programming into the future. If demand for additional recreational program offerings increases, a new programmable park/event space/facility is added, the need for additional FTEs on the recreation team should be evaluated.

PARKS, TRAILS, FACILITIES AND RECREATION INVENTORY

Richland has wide variety and diverse park and recreation system. This variety is highlighted by the richness of its natural open space that includes the Yakima River delta and shorelines of the Columbia River.

This inventory is intended to provide a brief summary of the existing parks, trails, special use areas and natural open space. Master plans have been developed for most parks and that is indicated where applicable.

Table 3.01: Summary of Richland Parks

Park Category	Acres	Number of Parks
Neighborhood Parks	85.1	25
Community Parks	168.9	3
Regional Parks	312.11	3
Special Use Areas	645.2	11
Linear Parks	153.0	8
Natural Open Space	968.7	8
Total Richland Areas	2,333.01	58

Neighborhood Parks

Barth Park (0.4 acres) Located at the corner of Barth Avenue and Comstock Street, this park contains a 2-5-year-old playground, half-court basketball, trees and grass. On-street parking only.

Beverly Heights Park (2.7 acres) Located between Ada Street and Wright Avenue, this park has playground equipment, open field for sports, two toddler swings, four youth swings, drinking fountain, benches, picnic tables, trees and grass. On-street parking only.

Brookstone Park (2.4 acres) Located on the corner of Tomich Avenue and Emerald Street in south Richland. The park has a playground, half-court basketball court, walking trail, grass, trees and landscaping. On-street parking only. Master Plan adopted in 2007.

Chaparral Park (2.3 acres) Located on Timmerman Drive off of Leslie Road in south Richland, this park has playground equipment, four youth swings, two toddler swings, half-court basketball, open field for sports, grass and trees. On-street parking only.

Craighill Park (3.4 acres) Located at the intersection of Craighill Avenue/Comstock Street and Benham Street, this park has playground equipment, two toddler swings, two youth swings, one unlit practice baseball field, basketball court, open field for sports (if space is shared with baseball fields), benches, trees and grass. On-street parking and 21 off-street parking stalls.

Crested Hills Park (5.8 acres) Located on Clermont Drive in the Crested Hill neighborhood in south Richland, this park has playground equipment, two toddler swings, two youth swings, benches, open field for sports, storm drainage pond, walking trail, picnic shelter, basketball court, trees and turf. On-street parking only. Master Plan adopted in 2003.

Desert Rim Park (2.8 acres) Located on Satus Street in south Richland, this park has playground equipment, two toddler swings, two youth swings, benches, looped paved walking trail, open field for sports, grass and trees. On-street parking only. Master Plan adopted in 2004.

Drollinger Park (1.6 acres) Located west of the By-Pass Highway, north of Duportail Street at the end of Tanglewood Drive, this park has open field for sports, grass and trees. On street parking only. Master plan adopted 2019

Frankfort Park (3.5 acres) Located on the corner of Hartford and Frankford Streets, this park has playground equipment, four youth swings, two toddler swings basketball, one unlit practice baseball field, open field for sports, picnic tables, grass and trees. On-street parking only.

Gala Park (3.0 acres) Located on the northeast corner of Gala Way and Westcliffe Boulevard, this park has a playground, open field for sports, grass and trees. Master Plan approved in 2013. On street parking only.

Goethals Park (4.0 acres) Located on Goethals Drive at Comstock Street, this park has two playground structures, two toddler swings, two youth swings, zip line, one unlit practice baseball field, open field for sports (if shared with the baseball field), 1.5 acres of nature playground, benches, grass and trees. There are 6 off-street parking stalls. Master Plan adopted in 2010.

Heritage Hills Park (.9 acres) Located at the intersection of Heritage Hills Drive and Sundance Drive in south Richland. This park is developed with turf, trees and benches. The Sundance Ridge Homeowners Association maintains the park. On street parking only.

Hills West Park (2.1 acres) Located between Pinionwood and Laurelwood Courts in south Richland, this park has playground equipment, two toddler swings, two youth swings, picnic tables, and an open field for sports, grass and trees. On-street parking only.

Jason Lee Park (4.1 acres) Located on Wright Avenue adjacent to Jason Lee Elementary School, this park has playground equipment, two toddler swings, two youth swings, and one unlit baseball field, multi-purpose field, benches, picnic tables, grass and trees. On-street parking only.

Jefferson Park (9.1 acres) Located on George Washington Way, across from the Uptown Shopping Center, and adjacent to the Richland School District's Jefferson Elementary School, this park has playground equipment, four youth swings, two toddler swings, a restroom/concession building, a picnic shelter, two unlit regulation Little League baseball fields with bleachers, batting cages, storage building, drinking fountains, open field for sports, benches, picnic tables, grass and trees. There are 69 off-street parking stalls and one handicap parking stall.

Lynnwood Loop Park (15.7 acres) Located on Lynnwood Loop between Snyder Street and Saint Street in north Richland, this park has playground equipment, two toddler swings, two youth swings, half-court basketball, one unlit practice baseball field, multi-purpose field, drinking fountain, benches, bike racks, swing bench, grass and trees. There are 28 off-street parking stalls.

McMurray Park (2.9 acres) Located behind the Safeway store on George Washington Way, the park has a basketball court, playground equipment, walking trails, community garden area, picnic shelter, grass and trees. There are 6 parking stalls and 2 handicap parking stalls designated for park use within the Eagle Assisted Living facility parking lot off of Pike Avenue. Master Plan adopted in 2019.

Meadows East Park (3.0 acres) Located on Muriel Street off of Bellerive Street in south Richland, the park has playground equipment, benches, picnic tables, two toddler swings, two youth swings, and an open field for sports, grass and trees. On-street parking only.

Oak Park (2.7 acres) Located on the corner of Mahan Avenue and Oak Street just west of Stevens Drive, the park has playground equipment, five youth swings, one toddler swing, drinking fountain, benches, picnic tables, six concrete sculptures, grass and trees. On-street parking only.

Overlook Park (0.9 acres) Located at the end of Fairwood Court in south Richland, this park has playground equipment, four toddler swings, four youth swings, half-court basketball, picnic tables, grass and trees. On-street parking only.

Paul Liddell Park (2.8 acres) Located on Cottonwood Loop just south of Swift Boulevard; the park has picnic benches, playground, paved walking trails, grass and trees. On-street parking only.

Rodney Block Park (3.1 acres) Located on the corner of Roberdeau Street and Perkins Avenue, just west of Thayer Drive. The park has playground equipment, four youth swings, two toddler swings, and half-court basketball, one unlit practice baseball field with bleachers, open field for sports, drinking fountain, benches, a picnic table, grass and trees. There are 25 off-street parking stalls.

Stevens Park (1.4 acres) Located on the corner of Stevens Drive and Van Giesen. The park has a playground structure for 2 – 5 year olds, restroom, half-court basketball, one unlit practice baseball field, picnic tables, grass and trees. There are 26 off-street parking stalls.

Westwood Park (1.0 acres) Located at the end of Westwood Court in north Richland, this park has a picnic shelter, open field for sports, turf and trees. On-street parking only.

Wye Neighborhood Park (3.5 acres) Located on Columbia Park Trail, just west of Columbia Center Boulevard, the park has playground equipment, two youth swings, two toddler swings, restroom facility, picnic shelter, half-court basketball court, picnic tables, primitive boat launch, grass and trees. There are 13 parking stalls and one handicap parking stall. There is a large gravel parking

area at the launch location. This park is owned by the United States, managed by the Corps of Engineers and leased to the City of Richland.

Community Parks

Badger Mountain Community Park (83.3 acres) Located on Keene Road in south Richland. The park has playground equipment, restroom building, concession building, four picnic shelters, two lighted regulation Little League baseball fields with bleachers, one unlit regulation Little League baseball field with bleachers, one baseball practice field, one lighted football/lacrosse field, 3-6 soccer fields (depending on age group), full-court basketball, walking trails, drinking fountain, picnic tables, three barbeques, benches, batting cages, 5-acre off-leash dog area, 6,000 square foot splash playground, grass and trees. There are 276 off-street parking stalls and 12 off-street handicap parking stalls. The Master Plan was adopted in 2009. Build-out of the master plan will provide the following additional amenities: 1 softball/baseball practice field, 1 playground, 2 pickleball courts, 2 tennis courts, restroom, several additional picnic shelters, walking trails, and additional off-street parking.

Approximately 40 acres of the park remains in natural open space. This area is accessible from Glenwood Court. A view shelter and walking trails are available. There are an additional 25 off-street parking stalls provided at the Glenwood Court location.

Claybell Park (45.7 acres) Located on Broadmoor Street in south Richland, this park has two playgrounds (one playground for individuals of all abilities), two toddler swings, two youth swings, restroom building, four tennis courts, three pickle ball courts, one basketball court, two unlit regulation Little League fields, three soccer fields, perimeter hard surface trail, drinking fountains, benches, picnic tables, grass and trees. There are 76 off-street parking stalls and nine handicap parking stalls. The Master Plan was adopted in 2012. Twenty-three acres of the park are designated as natural open space. This area has soft surface trails.

Trailhead Park (39.9 acres) Located on Queensgate Drive just west of the Westcliffe neighborhood, the park has 2.5 acres of developed park land with grass, trees, soft surface trails, paved parking lot for 76 vehicles, gravel parking lot for approximately 55 vehicles, playground and restroom. Benton County's Badger Mountain Centennial Preserve, Canyon Trail begins at Trailhead Park.



Figure 3.06 Trailhead Park Playground

Regional Parks

Howard Amon Park (45.91 acres) Located along the Columbia River from the Hampton Inn to approximately Gowen Drive. The Master Plan was adopted in 2001, revised in 2010 and 2012.

From the Hampton Inn to Lee Boulevard, this centrally located park has Sturgeon Cove playground, a zip line, 2-5 age playground, two toddler swings, climbing boulders, musical instrument plaza, carved tree art, four youth swings, a restroom, picnic shelter, four lighted tennis courts, drinking fountain, benches, picnic tables, swing benches, wading pool, power pedestals, Lee Plaza, Lee Boulevard Dock, multi-use trails, grass, and trees. Twenty-seven parking stalls and two handicap stalls are provided on Lee Boulevard.

From Lee Boulevard to north of Newton Street, the park has a half-court basketball, swimming area, benches, swing benches, multi-use trail, picnic tables, power pedestal, grass and trees, and the Fingernail outdoor stage. The parking lot adjacent to the park has 111 stalls and four handicap stalls.

From Newton Street, north, the park has a restroom, two picnic shelters, two barbeques, four youth swings, multi-use trail, two toddler swings, drinking fountain, benches, picnic tables, boat launch facility, docks, grass and trees. There are 43 parking stalls, three handicap parking stalls and 47 vehicle / trailer stalls.

A portion of this park is owned by the United States, managed by the U.S. Army Corps of Engineers and leased to the City of Richland.

Leslie Groves Park (149.2 acres) Located along the Columbia River between Van Giesen Street and Ferry Street.

Van Giessen Street north to Saint Street, the park has playground equipment, two restrooms, river swimming area, two picnic shelters, two barbeques, one unlit baseball field, one soccer field, two horse shoe pits, drinking fountains, benches, picnic tables, three sand volleyball courts, fishing pier, grass and trees. Parking is accessed from Van Giessen (40 spaces), Newcomer Street (19 spaces), Park Street (30 spaces), Saint Street (67 spaces)

North of Saint Street to Snyder Street, the park has a restroom, three picnic shelters, two tennis courts, basketball court, and soccer field, an informal soccer area, 160 feet of boat docks, boat launch, drinking fountains, benches, picnic tables, bike racks, grass and trees. Parking at the Snyder Street boat launch includes four handicap parking stalls, two handicap vehicle with trailer parking stalls, 60 vehicle with trailer parking stalls and 18 vehicle parking stalls at Snyder Street.

North of Snyder Street, the 25 acres north of Snyder Street is designated as natural open space and the only improvements are the Riverfront Trail and park benches. Noxious weed removal and planting native plant species is being accomplished by a volunteer group.

This park is owned by the United States, managed by the U.S. Army Corps of Engineers and leased to the City of Richland.

Hanford Legacy Park (117 acres) Located along SR-240 west of Kingsgate Drive. The park is currently developed with a four-field Babe Ruth complex, restroom/concession building, concrete bleachers, fencing, dugouts and a gravel parking lot. The Babe Ruth Complex is privately managed through a lease agreement with the Richland Babe Ruth Association. The Master Plan was adopted in 2008. When built out according to the master plan, there will be 4 tennis courts, 2 pickle ball courts, 8 multi-purpose sports fields, 4 softball fields, 2 playgrounds, 3 restroom/concession building, 10 Horseshoe courts, 2 full size basketball courts, a recreation center, outdoor Aquatic center, adaptive field, numerous shaded picnic shelters throughout, indoor practice center and equipment storage facility.

Special Purpose Areas and Facilities

Bradley Boulevard Park (1.1 acres) Located on Bradley Boulevard, the park contains 23 parking stalls and two handicap parking stalls, trees, turf and two asphalt connections to the Riverfront Trail.

Carol Woodruff Plaza (0.10 acres) Located in The Parkway, the plaza contains trees, turf, benches and a fountain.

Columbia Park West (60.8 acres) Located on Columbia Park Trail, north of Columbia Center Boulevard. The area has a restroom, picnic shelter, picnic tables, two barbeques, drinking fountain, multi-use trails, boat docks, three-lane boat launch, benches, grass and trees. There are six handicap parking stalls, one handicap boat trailer stall, 35 trailer stalls and 29 vehicle parking stalls.

Columbia Park West provides transient moorage for up to five consecutive nights on the city-owned docks downriver from the boat launch. A lessee utilizes water and certain uplands for a private marina. South of Columbia Park Trail is 51 acres of undeveloped park land.

Columbia Park West is home to the Lewis and Clark Interpretive Overlook, located to the west, commemorating the journey of Lewis and Clark in the Tri-City area.

This park is owned by the United States, managed by the U.S. Army Corps of Engineers and leased to the City of Richland.

The Hanford Reach Interpretive Center is located in the park and is operated by the Richland Public Facilities District. The interpretive center site and additional land to the east are included in the 2010 Columbia Park West Master Plan commissioned jointly by the Cities of Richland and Kennewick.

Columbia Playfield (19.2 acres) Located adjacent and east of Richland High School, this park has a large playground structure, two toddler swings, paved trails, two youth swings, five lighted softball fields with bleachers, two restroom/concession buildings, grass and trees. There are 261 parking stalls, 8 handicap parking stalls and 10 RV stalls.

George Prout Memorial Pool (4.6 acres) is located within Columbia Playfield at the southeast corner of Long Avenue and Swift Boulevard. The facility has a 4,625 square foot, 25-yard pool (3.5 to 13 feet deep), a 1,100 square foot wading pool (6 inches to 30 inches deep), covered spectator seating, bathhouse, and a mechanical building. There are 39 parking stalls and 4 ADA stalls. The Master Plan was adopted in 2006.

Columbia Point Golf Course (132.7 acres) Located on Columbia Point Drive, adjacent to George Washington Way. The golf course is owned by the City and privately operated. The golf course includes:

- 18-hole, 6,571-yard Championship Course
- Driving Range
- Putting and Chipping Practice Areas
- Clubhouse

Columbia Point Marina Park (26.5 acres) Located at the end of Columbia Point Drive, the park has playground equipment, a restroom, four picnic shelters with barbeques, one lit multi-purpose sports field, multi-use paved trails, boat docks, four-lane boat launch facility, benches, picnic tables, six power pedestals, drinking fountain, grass and trees. There are 93 vehicle parking stalls, six handicap vehicle parking stalls and 146 boat/trailer parking stalls.

- The park also includes aquatic lands leased by the Richland Yacht Club
- Columbia Point Marina Park provides transient moorage for up to five consecutive nights.
- A portion of this park is owned by the United States, managed by the U.S. Army Corps of Engineers and leased to the City of Richland.

Horn Rapids Athletic Complex (28.3 acres) Located off the Vantage Highway (SR-240) on Snyder Street, the Complex has playground equipment, three toddler swings, four youth swings, 1 public restroom/concession building, one private restroom/concession building, four softball fields (one is lighted) with bleachers, lighted BMX track with bleachers, drinking fountains, grass and trees. There are 269 vehicle parking stalls and 6 handicap vehicle parking stalls. The existing four softball fields will eventually be relocated to Hanford Legacy Park.

Jeannette Taylor Park (2.0 acres) Located off Goethals Drive between Williams Drive and Swift Boulevard, the park has 25,283 square feet of concrete skate park, restroom, grass and trees. On-street parking only. Master Plan was adopted in 2016.

John Dam Plaza (3.9 acres) Located between George Washington Way and Jadwin Avenue, north of Knight Street, the park has benches, restroom, picnic tables, art pieces, outdoor stage with seating area, trees and grass. Master Plan was adopted in 2015.

James Lawless Park (22.6 acres) Located on the hillside between Thayer Drive and Wellsian Way, the park provides an 18-hole disc golf course and soft surface trails.

ORV Park (348.0 acres) Located at the intersection of Twin Bridges Road and the Vantage Highway (SR-240), the off-road vehicle park has a motor-cross course, supercross course, a sand drag strip, 4-wheel drive team relay course, 4-wheel drive obstacle course, ATV track, open trails, mini/pee-wee motocross (MX) track, RV camping, four restroom facilities (two with showers) and two picnic shelters. The park is privately managed through a lease agreement with HRMC, Inc. The park is also home to two private clubs, the Tri-City Kart Club (go kart racing) and the Tri-City Radio Control Modelers who lease area from the City.

Linear Parks

Abbott Shelterbelt (4.3 acres) Located adjacent to Aaron Drive. The Abbott Shelterbelt is currently undeveloped. No trails exist at this time.

By-Pass Shelterbelt (31.5 acres) Located along the By-Pass Highway from Thayer Drive to Jadwin Avenue. The By-Pass Shelterbelt has paved multi-use trails, soft surface trails, benches, drinking fountains, sound wall and trees between Thayer and Van Giesen Drives. The sound wall extends north of VanGiesen Drive to Jadwin Avenue. A Master Plan was adopted in 2006.

Gillespie Parkway (3.1 acres) Located along Gillespie Street, the parkway has picnic tables, trees and grass. The Urban Greenbelt Trail traverses the parkway from George Washington Way to Goethals Drive.

Goethals Shelterbelt (6.6 acres) Located along Goethals Drive from Aaron Drive to Gillespie Street, the shelterbelt has trees. No trails exist at this time.

Hains Avenue Levee (16.3 acres) Located between Howard Amon Park and Leslie Groves Park, running parallel with the Columbia River. The park has a paved multi-use trail, benches, swing bench, drinking fountain and grass.

This park is owned by the United States, managed by the U.S. Army Corps of Engineers and leased to the City of Richland.

Keene Road Trail Corridor (61.0 acres) Located in former railroad right-of-way in south Richland between the West Richland and Kennewick city limits and improved with a 12-foot wide paved multi-use trail. There is public parking in the Queensgate Shopping Center and at Badger Mountain Community Park. There are community gardens located between Venus Circle and Bellerive Drive. A Master Plan was adopted in 2011.

Marjorie Sutch Greenway (13.3 acres) Located between Stevens Drive and George Washington Way, the Greenway has paved walking trails along a wetland/waterway. Kadlec Regional Medical Center, through a partnership with the City, is maintaining and making improvements to the portion of the park located between Stevens Drive and Goethals Drive.

Stevens Drive Buffer Strip (16.9 acres) Located adjacent to Stevens Drive from Catskill Street to Spengler Street has gateway entrance features, a paved multi-use trail and community garden plots with gravel parking.

Natural Open Space

Amon Basin Preserve (76.8 acres) Located south of Claybell Park and east of Leslie Road. Access is available from Claybell Park and Leslie Road south of Rachel Road. The park has walking/cycling trails. Motor vehicles are not permitted.

Little Badger Mountain (35.0 acres) Located on the south, east and north sides of Little Badger Mountain. Portions of the park are in the saddle between Badger Mountain Centennial Preserve (Benton County) and Little Badger Mountain. Badger Mountain Centennial Preserve is accessed from trailheads and parking at Dallas Road and the City of Richland's Trailhead Park on Queensgate Drive.

Bateman Island (160.0 acres) Located at the confluence of the Yakima River with the Columbia River. Access to the island is from Columbia Park Trail just west of North Columbia Center Boulevard. The island has soft surface walking trails (motor vehicles are not allowed), fishing, wildlife and vegetation viewing.

This natural open space area is owned by the United States, managed by the U.S. Army Corps of Engineers and leased to the City of Richland.

Chamna Natural Preserve (291.5 acres) Located adjacent to the Yakima River and the I-182 bridge, access is from Aaron Drive. The preserve has a paved trail from the parking lot to the Yakima River, several miles of dirt multi-use trails (motor vehicles are not allowed) and an information kiosk. The City has an agreement with the Tapteal Greenway Association for area maintenance. There is a gravel / asphalt parking area with approximately 60 parking stalls.

This area is owned by the United States, managed by the U.S. Army Corps of Engineers and leased to the City of Richland.

Columbia Point South (118.4 acres) Located at the confluence of the Yakima River and the Columbia River. Access is from Columbia Point Drive and Carrier Road. It has soft walking trails, fishing locations, primitive boat launch, wildlife and vegetation viewing. South Columbia Point is closed to motor vehicles. Improved with gravel roads, traffic control measures (boulders and bollards) and utility stubs. Non-motorized access only. Parking available at Columbia Point Marina

Park. Provides access to the Columbia River and Yakima Delta shorelines. The property's land use designation are commercial recreation and natural open space.

Horn Rapids (5.7 acres) Located below the bluffs along the Horn Rapids Residential Community. Walking/cycling/horseback trails are available and accessed from the Barker Ranch trail.

W.E. Johnson Park (259.1 acres) Located on Hall Road off Van Giesen Street on the west side of the By-Pass Highway. The park contains multi-use soft surface trails, two shelters and an archery range and course. The park has approximately one-half mile of Yakima River frontage. No vehicular access permitted in the southern $\frac{3}{4}$ of the park. A Master Plan was adopted in 2012.

Wye Levee (22.2 acres) Located west of Bateman Island extending west to SR-240. This open space contains a portion of the Sacagawea Heritage Trail (12-foot wide multi-purpose trail), benches, and fishing.

This Natural Open Space area is owned by the United States, managed by the U.S. Army Corps of Engineers and leased to the City of Richland.

Other Designated Natural Open Space Areas

Yakima Delta Management Unit (1,112 acres) Natural open space adjacent to the Yakima River near the confluence with the Columbia River.

Other Publicly-Owned Park/Open Space within the Urban Growth Boundary

Amon Wasteway. Amon Wasteway flows from Kennewick Irrigation District agricultural and residential irrigation application, canal seepage and return flow through the Amon Basin Natural Preserve, Claybell Park, the Meadow Springs Golf Course, Leslie Canyon, Yakima Delta Management Unit (Army Corps of Engineers), and into the Yakima River near the confluence with the Columbia River.

Badger Mountain Centennial Preserve. 647 acres in South Richland on Badger Mountain owned and managed by Benton County as natural open space. Pedestrian, equestrian and cycling trails are provided.

Keene Road storm water facilities. From the west Richland City limits to Elementary Street, there are a series of storm water ditches/ponds on the north/east side of Keene Road which are maintained by the City. There are also drainage ditches on the south and west side which are maintained by the Kennewick Irrigation District.

USS Triton Park. The Port of Benton provides a 1-acre park that contains a conning tower from the USS Triton Submarine at the intersection of Richardson Road and Port of Benton Boulevard in north Richland.

Yakima and Columbia Rivers (water surface). The Corps of Engineers/Department of Natural Resources is responsible for approximately 2,629 acres of water surface comprising the Columbia and Yakima River. These rivers provide recreational opportunities for swimming, boating, water skiing/wakeboarding, fishing, tubing, and kayaking/canoeing.

Yakima River Delta / Shorelines at Confluence with the Columbia River. The United States Corps of Engineers* owns and operates 1,112 acres for natural open space adjacent to the Yakima River near the confluence with the Columbia River.

*The Corps of Engineers properties identified above are not included in the park land lease between the City of Richland and the Corps of Engineers.

Municipal Buildings

Richland Community Center, 500 Amon Park Drive

The Community Center was opened in 2001 and contains 21,335 square feet. The facility includes a large and a small multipurpose room, kitchen, games room, arts & crafts room, meeting room, wellness room, computer lab, fitness room and lounge.

City of Richland Library, 955 Northgate Dr

The Richland Library provides traditional library lending and resources as well as electronic media, research databases, meeting rooms and STEAM space.

Wright Street Fire Station, 507 Wright Avenue

The Retired Wright Street Fire Station is currently owned by the City but leased to a private Montessori elementary school.

Future Public Park Land

In addition to the parks listed above, the city has plans for the acquisition of property for future parks. These include:

North Park Planning Sub-Area

- 10-acre neighborhood park in Horn Rapids residential development.

South Park Planning Sub-Area

- 30 acre park in Badger Mountain South. This park is located in the South Park Planning Sub-Area.
- 6 acre park in Badger Mountain South
- An undetermined amount of land adjacent to Westcliff Heights to accommodate the Ridge Trail.

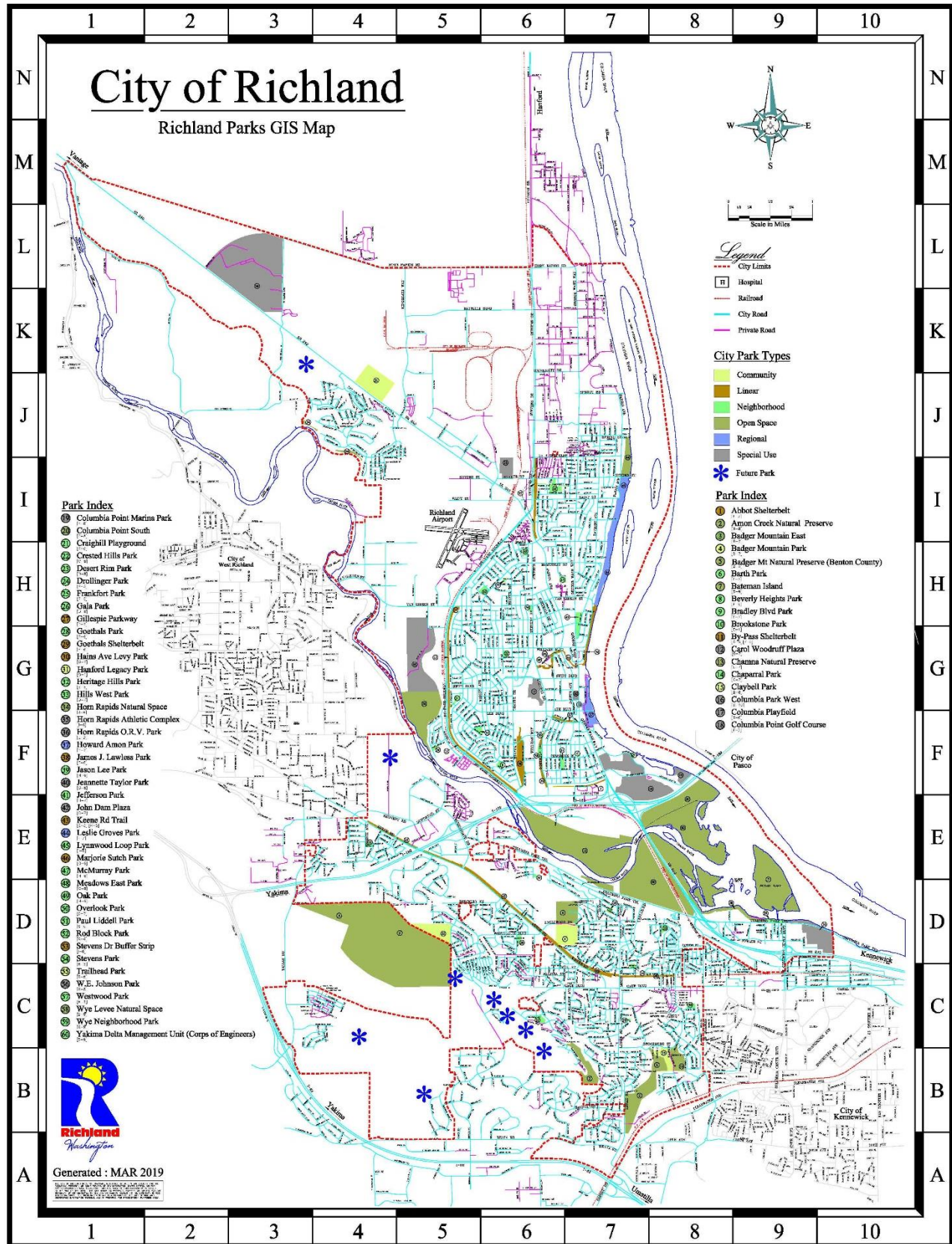


Figure 3.07: Richland Parks and Natural Open Space

Trail Inventory

Table 3.02: Summary of Richland Trails	
Trail Location	Length
Multi-Use Trails	
Bypass Shelterbelt (Wellsian Way to Jadwin Ave)	4.36 mi
Sacagawea Heritage Trail	3.67 mi
Queensgate Drive Trail	0.27 mi
Chamna/Coulee Street Trail	0.96 mi
Keene Road/ Gage Boulevard Trail	4.5 mi
Stevens Drive Trail	0.82 mi
Aaron Drive Trail	0.54 mi
Badger Mt. Park	0.71 mi
Crested Hills Park	0.34 mi
Desert Rim Park	0.25 mi
Urban Greenbelt Trail	2.68 mi
Lynwood Loop Park	.25
McMurray Park	0.35 mi
Paul Liddell Park	0.14 mi
Sagewood Meadows Open Area	0.56 mi
Claybell Park	0.56 mi
Existing Soft Surface Trails	
W.E. Johnson Park	>5 mi
Trailhead Park/Badger Mountain Centennial Preserve	6 mi
Trailhead Park/Badger Flats Trail	.74
Claybell Park	>2 mi
Tapteal Greenway Trail	2 mi
Badger Mountain Overlook	>1 mi
Riverview Management Unit (COE)	2 mi
Chamna Natural Preserve	> 11 mi
Bateman Island	> 2 mi
James Lawless Park	>1 mi
Amon Basin	>2 mi
South Columbia Point	>2 mi
Rivers to Ridges Trail (Falconcrest)	0.36 mi

The Benton-Franklin Council of Governments publishes a Regional Bicycle and Pedestrian Plan. The plan is available at the Council of Governments web site at <http://www.bfcog.us/>.

Equestrian Trails

Equestrian use per RMC Chapter 9.22 is allowed in W.E. Johnson Park, Chamna Natural Preserve, South Columbia Point, Trailhead Park, Amon Creek Natural Preserve, and the Tapteal Trail. Approximately 9 miles of soft surface trails are available for equestrian use in W.E. Johnson Park and adjacent natural areas.

Mountain Bike Trails

Mountain biking is allowed on all City trails.

Water Trail

The Tapteal Greenway has completed a water trail along the Yakima River from Benton City to the Columbia River. The project includes development of access, rest stops and signage.

Great Washington State Birding Trail

Audubon Washington and WSDOT partnered to develop the Great Washington State Birding Trail. Leslie Groves, W.E. Johnson, Chamna and Bateman Island have been designated as birding locations on the “Sun and Sage Loop.”

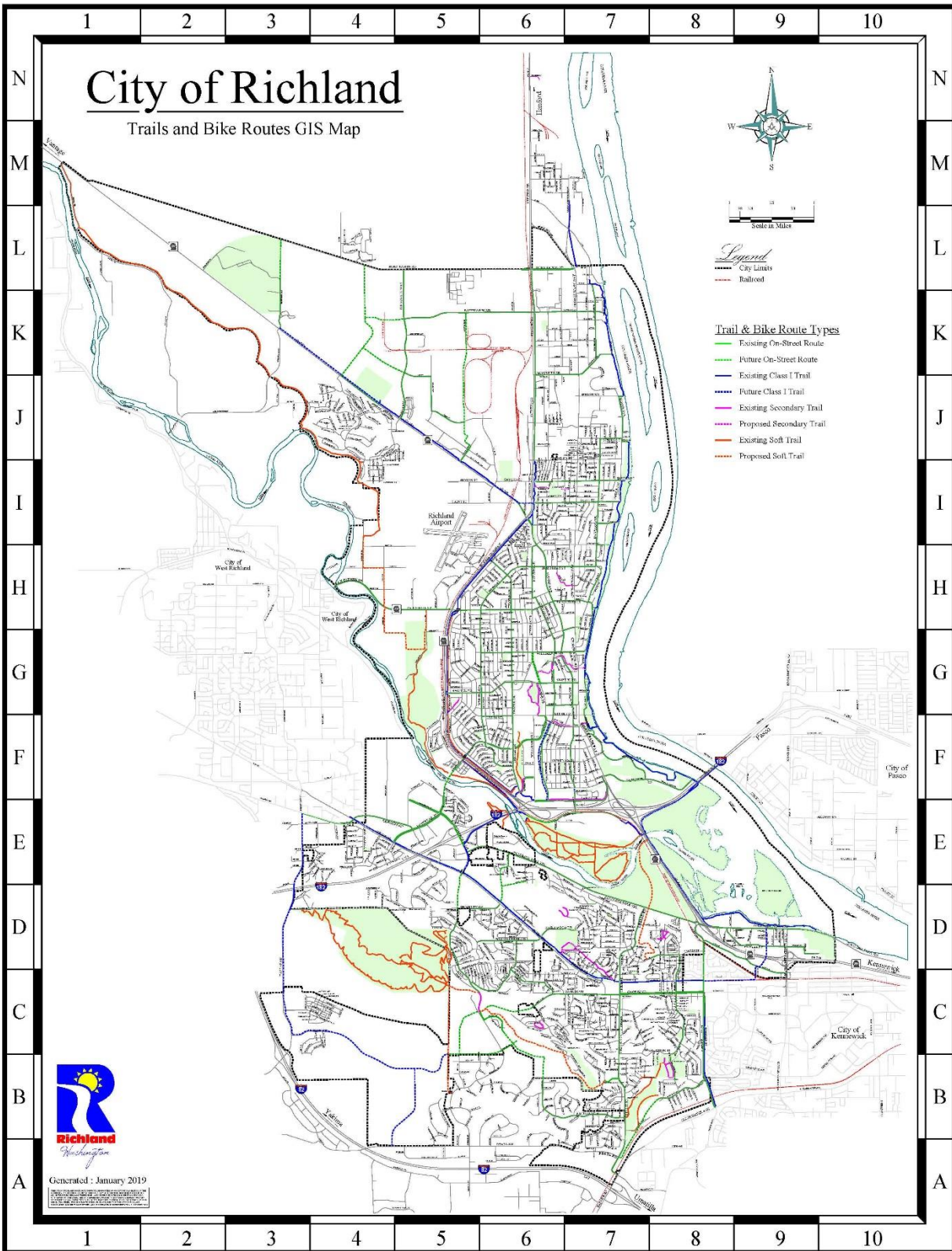


Figure 3.08: Richland Trails and Bike Routes

AQUATICS

Richland has a varied array of aquatic facilities providing opportunities for swimming, swimming lessons, wading and escaping the heat at splash pads and designated swimming areas.

Table 3.03: Aquatic Facilities				
FACILITY NAME	LOCATION	WATER AMENITIES	SIZE/DEPTH	CAPACITY
George Prout Pool	1005 Swift Avenue	Swimming pool	3,345 sf, 3' to 7' deep	169
		Dive tank	1,280 sf, 13' deep	43
		Wader pool	1,100 sf, 0' to 2.5' deep	73
Howard Amon Wader	Howard Amon Park	Wader pool	1,962 sf, 6" to 24" deep	131
Badger Mountain Splash and Spray Park	Badger Mountain Park	19 spray features	6,000 square feet at zero depth	n/a
Leslie Groves Swimming Area	Leslie Groves Park	Roped off beach on the Columbia River		n/a
Howard Amon Swim Dock	Howard Amon Park	Roped off area around dock for swimming in the Columbia River		n/a

WATERCRAFT FACILITIES

Boat launches and moorage are provided at Leslie Groves Park, Howard Amon Park, Columbia Point Marina Park and Columbia Park West. A dock for large watercraft is provided at the end of Lee Boulevard in Howard Amon Park. Primitive launch sites are provided at Wye Park, the north end of Snively Road, Hyde Road and Duportail Street. Transient moorage is provided at Columbia Point Marina Park and Columbia Park West.

Table 3.04: Watercraft Facilities					
FACILITY NAME	LOCATION	LAUNCH RAMPS	MOORAGE SLIPS	VEHICLE WITH TRAILER PARKING	UTILITIES
Leslie Groves	East end of Snyder Street	2	None	62	None
Howard Amon Park	North end of Amon Park Drive	3	None	47	None

Columbia Point Marina Park	East end of Columbia Point Drive	4	41	146	Electric & water
Columbia Park West	Columbia Park Trail	2	8	36	None

RECREATIONAL FACILITY INVENTORY

Table 3.05: Recreational Facilities			
Activity	City	School	Total
Youth Game Ready Baseball Fields	7	19	55
Youth Practice Baseball / Softball Fields	9	22	31
Youth Game Ready Softball Field	5	5	10
Adult Game Ready Softball Field	4	0	4
Indoor Basketball Court	0	13	21
Outdoor Basketball Court	15	27	32
Nature Playground	1	0	1
Playground Equipment	34	10	44
Picnic Shelters	16	0	16
Indoor Swimming Pool	0	0	0
Outdoor Swimming Pool	1	0	1
Wading Pool	2	0	2
Outdoor Swimming Beach	2	0	2
Water Spray Park	1	0	1
Indoor Tennis Court	0	0	0
Outdoor Tennis Court	10	20	30
Horseshoe Pit	2	0	2
Multi-Purpose/Soccer/Lacrosse Field	9	27	46
Practice Multi-Purpose/Soccer/Lacrosse Field	14	0	14
Football Field	0	5	9
Track Facility	0	5	4
18-Hole Golf Course	1	0	1
Driving Range	1	0	1
Off-Leash Dog Park	1	0	1
Community Gardens	3	0	2
Pickleball Court	3	0	0
Racquetball Court	0	0	0
Motorized Boat Launch Site	4	0	4
Unimproved Boat Launch	4	0	3
Transient Moorage Locations	2	0	2
Commercial/Large Boat Dock	1	0	1
Indoor Volleyball Court	0	15	15

Outdoor Sand Volleyball Court	3	0	3
Fishing Pier	1	0	1
Skate Park	1	0	1
18 Hole Disk Golf	1	0	1
Archery	1	0	1
BMX Track	1	0	1
MX Track	2	0	2

Partner Organizations

Currently the following associations/clubs provide the listed recreational service within City parks and/or facilities:

- Richland National Little League Youth Baseball
- Greater Richland Little League Youth Baseball
- Tri-Cities Girls Fastpitch Softball Assoc. Girls Youth Softball
- Richland/Hanford Softball Assoc. Adult Softball
- Richland Babe Ruth Assoc. Youth Baseball
- Richland Lacrosse Club Youth Lacrosse
- Tri-Cities Youth Soccer Assoc. Youth Soccer
- Academy Soccer Excellence Soccer Club Youth Soccer
- Hanford Lacross Club Youth Lacrosse
- Sandstorm Beach Volleybal Youth Sand Volleyball
- Columbia Basin BMX Bicycle Motorcross
- Tri-City Kart Club Go Kart Racing
- Colyak Bow Hunters Archery
- Tri-City Radio Control Modelers Remote Control Flying
- Horn Rapids Motocross Motocross, Paintball, 4 x 4
- Tri-City Outrigger Canoe Club Rowing
- Tri-City Bicycle Club Cycling
- Chinook Cycling Club Cycling
- Richland Riders Club Equestrian
- Purple Sage Riders Equestrian
- Columbia River Disc Golf Club Disc Golf
- Three Rivers Ultimate Ultimate Frisbee
- Lower Columbia Basin Audubon Society Bird Watching & Environmental Stewards
- Tri-City Dog Park Association Dog Park Activities
- Fun Fit over 50 Fitness
- Richland Rod and Gun Club Hunting and Fishing
- Richland Seniors Association Senior Activities
- Three Rivers Bicycle Coalition Community Bicycle Advocates
- Senior Life Resources Meals-on-Wheels
- International Folkdancers Dancing

- Columbia River Squares Dancing
- Tri-City Table Tennis Table Tennis
- Three Rivers Road Runners Running and Multi-Sports Events
- Visit Tri-Cities Tourism, Events and Tri-City Sports Council
- West Richland Chamber of Commerce Cool Desert Nights
- Three Rivers Folklife Society Tumbleweed Music Festival
- Allied Arts Assoc. Art in the Park
- Friends of Badger Mountain Environmental Stewards
- Tapteal Greenway Association Environmental Stewards
- Native Plant Society Environmental Stewards
- City of Richland Arts Commission Arts
- Earth Month Participants Volunteer Service
- Eagle Scout Candidates Volunteer Service
- Various Adopt-a-Park Participants Volunteer Service
- Civic Organizations Donations and Volunteer Service
- Kadlec Regional Medical Facility Therapeutic Classes
- ARC of Tri-Cities March for Respect
- WorkSource Columbia Basin Work Skills Training
- City of Pasco Leisure Programs
- City of Kennewick Leisure Programs
- City of West Richland Leisure Programs
- Kadlec Regional Medical Center Maintenance and development

PARKS AND FACILITIES OPERATIONS AND MAINTENANCE

Currently the department maintains:

- 331.6 acres of developed park land
- 2,001.6 acres of undeveloped park land
- 304,745 square feet of municipal facilities
- 21 restrooms totaling 11,900 square feet
- 15,020 square feet of boat docks
- 25,286 square foot concrete skate park
- 34 playgrounds totaling 111,120 square feet
- 5,718 trees within parks and facility sites.

Park Ranger Program

The Park Ranger Program provides a multitude of services, including park policy compliance, event oversight, graffiti abatement, public information, parking enforcement, community interpretations, local hikes, volunteer cleanup projects, and sports field use monitoring

Publicly Owned and Maintained Streetscapes

Streetscapes on:

- Keene Road
- Lee Boulevard
- Hunt Circle
- Swift Boulevard
- George Washington Way
- Aaron Drive
- Swift Boulevard
- Marshall Street
- George Washington Way
- Uptown Shopping Center
- Parkway
- Jadwin/Stevens intersection.

RICHLAND SCHOOL DISTRICT FACILITIES

The City and the Richland School District have an inter-local agreement to share recreational facilities. The City provides use of softball fields at Columbia Playfield and the Horn Rapids Athletic Complex, George Prout Pool and the tennis courts at Howard Amon Park. The District provides gymnasium space for the City's youth basketball program. The District's recreational facilities are identified in Table 3.06.

Table 3.06: Richland School District Facilities	
Elementary Schools	Facility Amenities
Badger Mountain	Indoor gym, playground equipment, swings, two baseball fields, 2 soccer fields
White Bluffs	Indoor gym, playground, baseball field, soccer field
Jason Lee	Indoor gym, playground equipment, swings, 2 outdoor basketball courts, three baseball fields, two soccer fields, and room for 1-2 more soccer fields
Jefferson	Indoor gym, 4 outdoor basketball courts, playground equipment, swings, two baseball practice fields, one soccer field and room for an additional soccer field
Lewis & Clark	Indoor gym, three baseball fields, 2 soccer fields, playground equipment, 2 outdoor basketball courts
Orchard Elementary School	Indoor basketball court, 2 outdoor basketball courts, 2 baseball fields and 1 multi-purpose field
Sacagawea	Indoor gym, playground equipment, swings, 3 outdoor basketball courts, three baseball fields, 1 soccer field, and room for 1-2 additional soccer fields
Tapteal	Indoor gym, 2 baseball fields, 2 soccer fields
Marcus Whitman	Indoor gym, playground equipment, 3 outdoor basketball hoops, 2 baseball fields, 1 soccer field
William Wiley	Indoor gym, 1 baseball field, 1 soccer field
Middle Schools	Facility Amenities
Carmichael	Indoor gym with 1 full size and 1 small basketball court, 3 baseball fields, 2 softball fields, 2 soccer fields and 1 football field
Chief Joseph	Indoor gym, 4 outdoor tennis courts, 4 baseball fields, 1 football field, 1 track facility
Enterprise	Indoor gym with two basketball courts, two baseball fields, one football field, 2 soccer fields and a track facility
Leona Libby Middle School	Indoor basketball court, 1 football field with track, 3 outdoor basketball courts, 3 multi-purpose sports fields and four baseball fields.

High Schools	Facility Amenities
Hanford	Two gyms with a total of 5 basketball courts, 3 baseball fields, 2 soccer fields, 4 practice football fields, 3 softball fields, 1 track & football field facility and 8 tennis courts
Richland	Two gyms, each with a basketball court, 8 tennis courts, 1 lighted baseball field, and 1 football / track stadium
River's Edge	Two outdoor basketball courts

KENNEWICK SCHOOL DISTRICT FACILITIES

Kennewick School District's service boundary extends into the City of Richland in the southern portion of the city. The City and the Kennewick School District do not currently have any inter-local agreements to share recreational facilities. As development progresses in Badger Mountain South, the city will evaluate collaboration opportunities with the school district.

Community Engagement



The 2019-2025 Parks & Recreation Master Plan was developed during a 10-month process that included an extensive public engagement process. This community input was used to assess community values and develop the above goal framework to guide the planning effort. Many opportunities for public participation were available, including:

- A community recreation survey made available through Survey Monkey was open for community response December 1, 2018 – January 31, 2019 and elicited 1,163 responses. The community was notified via fliers in utility bills, notifications through city social media, emails to stakeholder groups, emails to past and current recreation participants and announcements at a variety of public meetings;
- A series of stakeholder meetings were held with active park user groups;
- Presentation and workshops with the Richland Parks and Recreation Commission;
- A number of public open houses attracted participants which allowed for drop-in participation. Each open house had specific goals to reach out to different user group age ranges;
- Outreach with home school students, senior citizens and public comment on recreation needs to develop priorities for the plan;
- In total, more than 1,500 Richland residents directly participated in the development of this plan. Citizen input directed the core value, vision, and goals which provide the framework for this plan.

COMMUNITY SURVEY

A community survey was initiated on December 1, 2018 and was open to the public for online survey response through the survey monkey survey program until January 31, 2019, of which there were 1,163 responses. The survey had 28 total questions which had multiple choice,

ranking, and open-ended questions. Below are some of the key responses. The complete tabulation of the responses is attached as an appendix.

Survey demographics:

The survey response age range was self-responded by about 30% 60+, 20% 30s, 40s, and 50s respectively and the rest at age 29 and below. Comparatively to the estimated demographics of the City of Richland, the age groups were more represented as the age to respondents increased. The lack of age 20 and below is expected for the lack of involvement in survey taking for those age groups, and perhaps accurate in having minors take part in the online survey. To address this response rate gap, there were the two open house events to engage those age groups specifically. The gender response rate was also not reflective of the demographics of the estimated demographics of the City of Richland as the response rate from women was 62%.

Q1 What is your age?

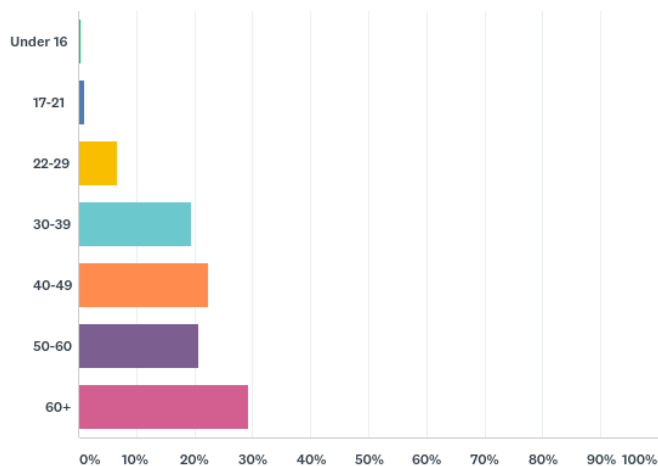


Table 4.01: Age of Respondents

Q3 Where do you live?

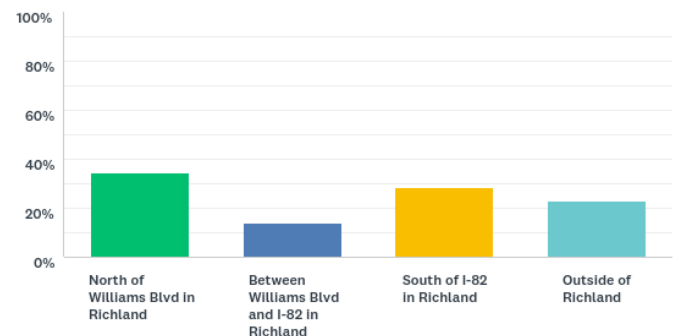


Table 4.02: Residence Location of Respondents

The survey looked at the City of Richland in three areas: North of Williams Boulevard, between Williams and I-182, and South of I-182. The survey asked respondents where they lived and which parks they prefer to visit based on these areas. Approximately 22% of respondents indicated that they lived outside of the city limits, whereas within the city limits, many respondents live in the north and south of Richland. The respondents from outside the city is a good indication on the levels of use which extend beyond the citizens within the city.

Park visitation from respondents showed that the regional and community parks are visited by almost all respondents whereas the neighborhood parks are visited like a neighborhood park should be, serving the immediate neighborhood. One neighborhood park, Goethals Park, stood out in respondent visitation, which indicates that the draw from the park as being the only natural playground in the city of Richland that is contributing to the visitation draw.

Q7 Which City of Richland parks and facilities do you visit north of Williams Blvd in Richland?
Please check all that apply.

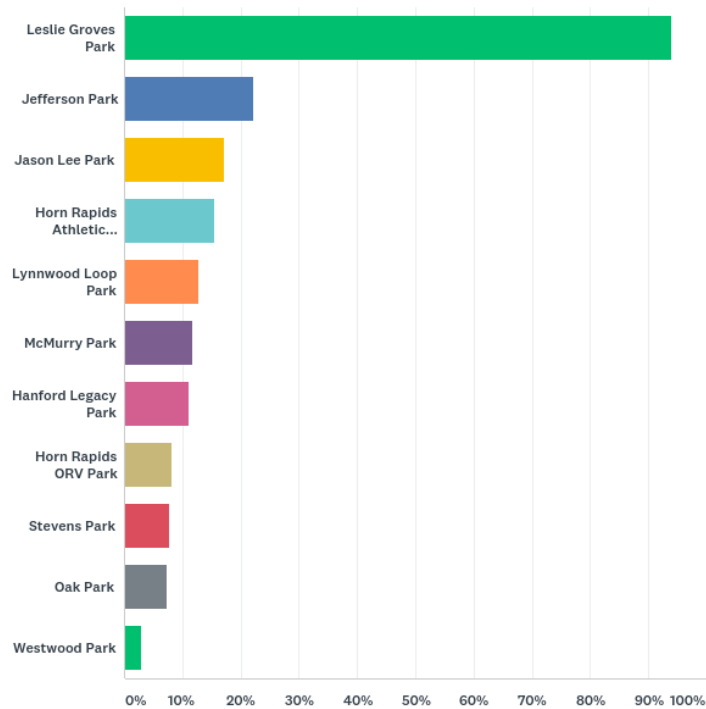


Table 4.03: Park Facilities Visited, North of Williams Blvd.

Q8 Which City of Richland parks and facilities do you visit between Williams Blvd and I-82?
Please check all that apply.

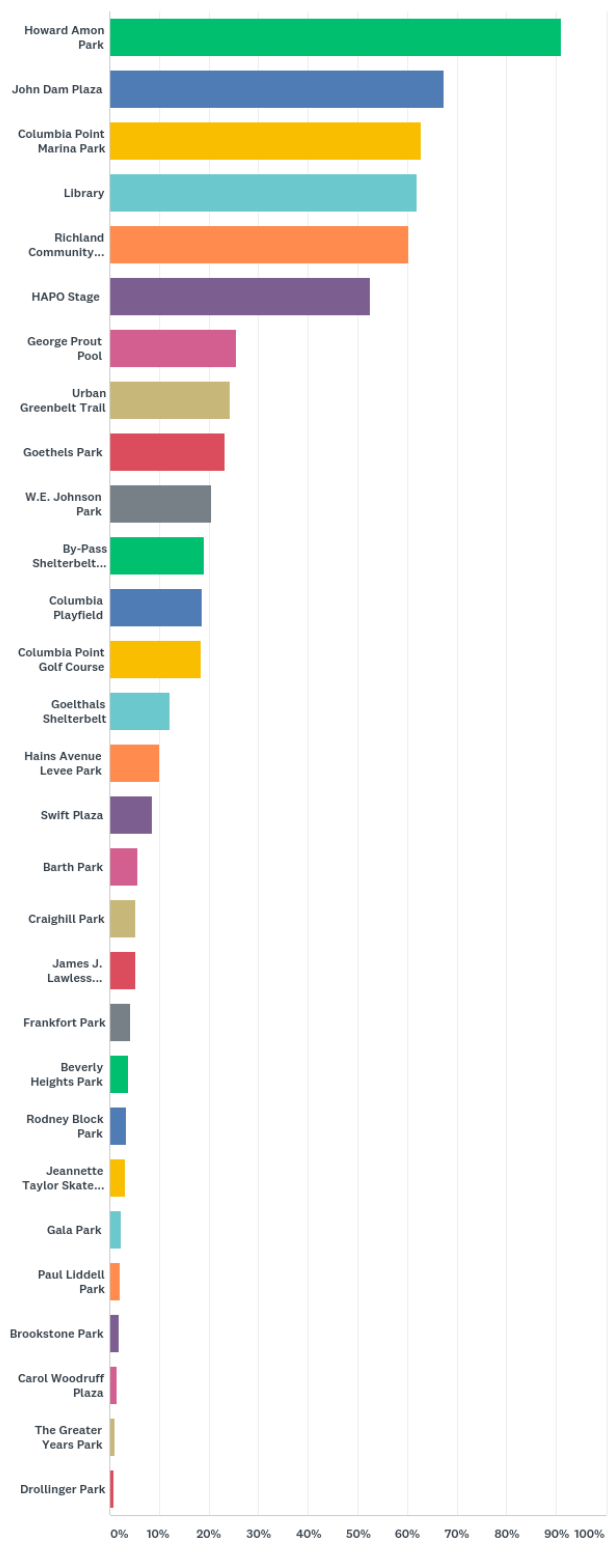


Table 4.04: Park Facilities Visited, Between I-82 and Williams Blvd

Q9 What City of Richland parks and facilities do you visit south of I-82? Please check all that apply.

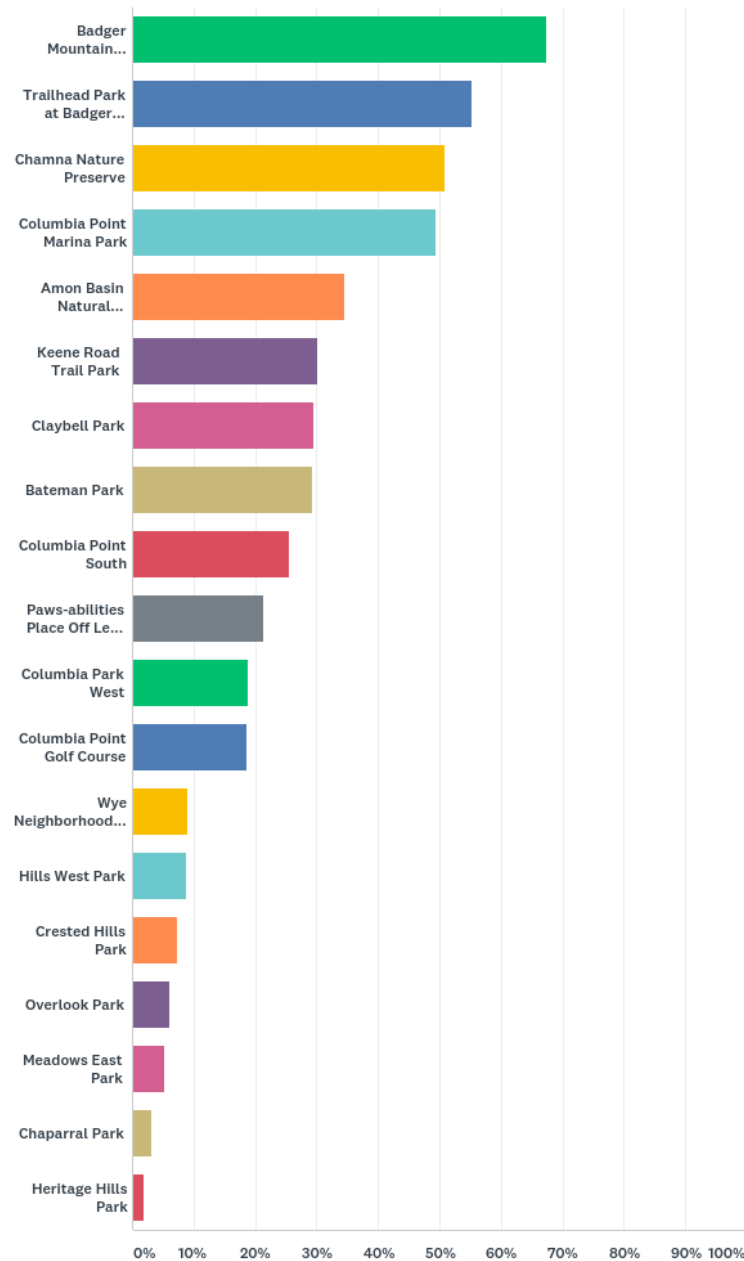


Table 4.05: Park Facilities Visited, South of I-182

Park Amenities that were voted the most sought after were active, individual use like walking, shade, river access and open turf grass area. The amenity which received the least amount of votes were organized sports. This could be because the survey period was conducted during winter months when park users are not using the parks and athletic facilities. Relatively low survey participation by children, teens and young adults could also have impacted positive responses to organized sports.

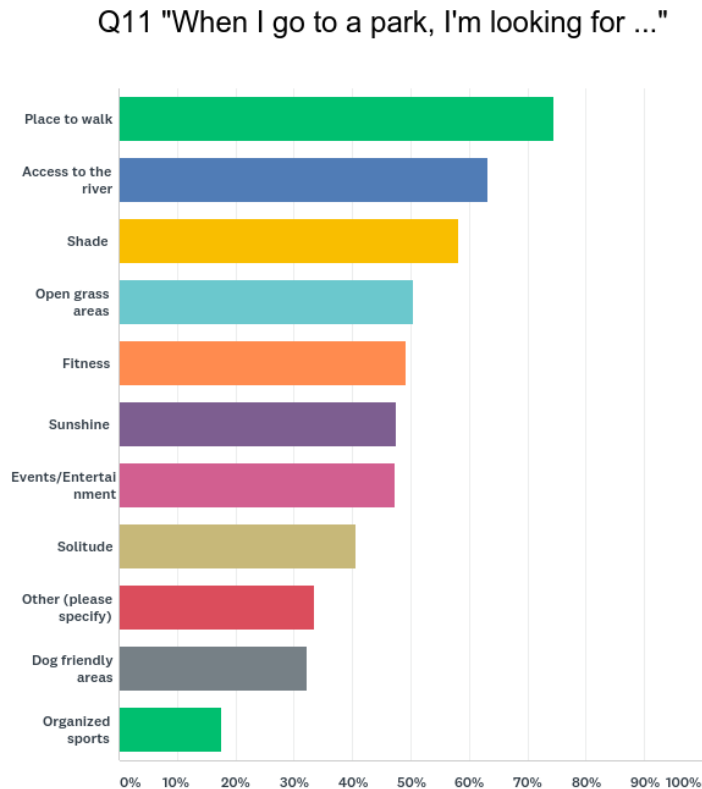


Table 4.06: What Residents Look for When They Go to a Park

The top 10 most important activities for households focused on parks, playgrounds, open space, natural areas, trails, etc. However, the two standouts were community center and kayak/paddle boarding. Pools also received strong responses, however pools did not receive enough votes to rank in the top ten with the weighted average.

One question asked about what type of facility residents would like to see the City of Richland develop. Strong response supported maintaining, improving, and developing more trails and natural spaces. Indoor pool/aquatic center was the most frequently noted facility in the comments.

Recreation programs that were sought after the most were kayak, paddleboard rentals, learn-to-swim, and sports programs. Of the recreation programs, Special Events and nature walks/education gained the most support for use.

Overall, the Parks Department view of overall operations fared well in the “excellent” and “good” responses in all categories with only 1% of the opinions being of the “poor” outlook for overall satisfaction.

PUBLIC OUTREACH

Coinciding with the survey, other avenues of public input were received through four public outreach events and multiple stakeholder interviews.

This additional outreach is intended to locate and identify gaps of needs and demands that may not be apparent through the community survey.

Public Outreach Events:

- November 15 & 16, 2018 Public Workshops and Events #1: homeschooled children and Senior Dance Open House in community center;
- December 13, 2018: Community Center Open House and Park & Recreation Commission Interview;
- February 20, 2019: Survey Results Open House and additional feedback.



Figure 4.07: Homeschool Event

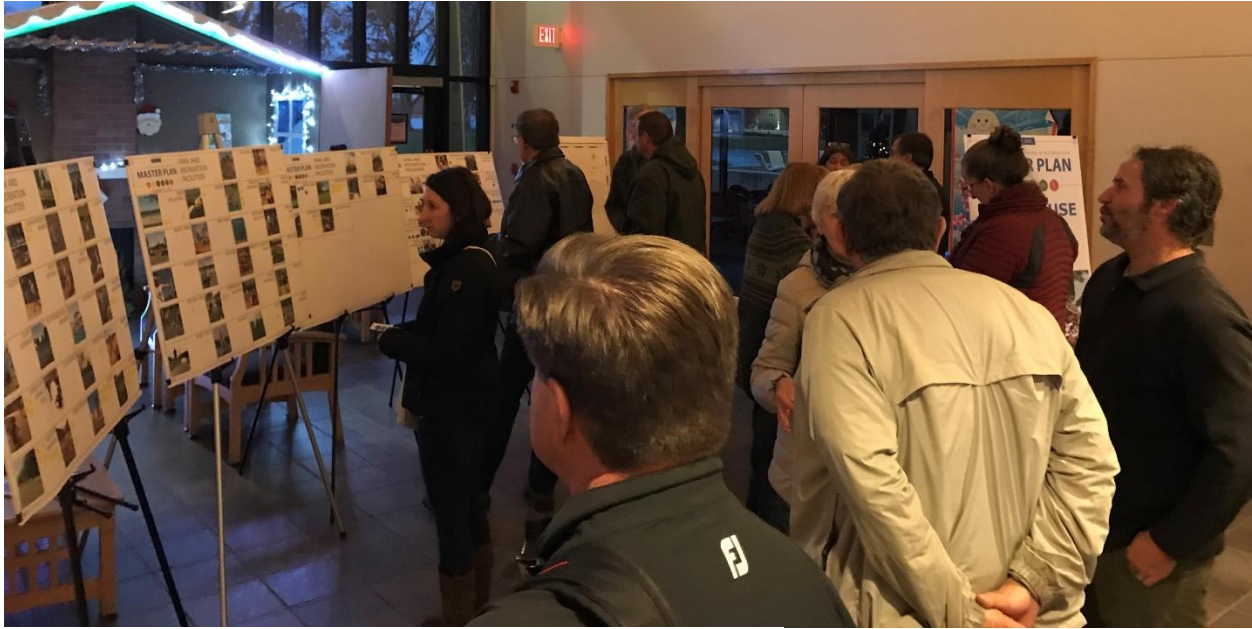


Figure 4.08: Open House Event

Open House Voting Board Results:

Open House – Thursday November 15th, 2018 – Home schooled Kids Event

Park and Recreation Facilities

Facility	Votes
Playground	16
Beach	12
Ice Skating	12
Indoor Swimming	12
Archery	12
Floating/Tubing	11
Equestrian	10
Dog Park	8
Natural Areas	7
Fishing	7
Splash Pad	7
Youth Baseball	7
Motorized Boating	6
Soccer	6
Youth Softball	6
Accessible Playground	6
Remote Control Track	6
Park	5

Kayak/Paddle Board	5
Community Garden	5
Foot Golf	5
Golf	5
Youth Lacrosse	4
Outdoor Pool/Wading	4
Open Space	4
Tennis	3
Walking Track	3
Sailing	3
Amphitheatre	2
Basketball	2
Mountain Biking	2
Pathways	2
Community Center	2
Indoor Gym	2
Skate Park	2
Adult Softball	1
Football	1
Picnic Shelter	1
Sand Volleyball	1
BMX Park	1
Disc Golf	1
Pickleball	
Meeting Space	
Indoor Fitness	
Off-Road Vehicles	
Bocce Ball	

Parks and Recreation Programs

Table 4.10: Park and Recreation Programs: Voting Board Results	
Program	Votes
Nature Education, Outdoor Adventure	22
Youth/Teen Art, Dance, & Performing Arts	20
Programs for People Experiencing Disabilities	14
Youth/Teen Fitness & Wellness	12
Walking Interpretation tours, Hikes	12
Special Events, Festivals	11
Education/Life Skills	11
Water Fitness	9
Travel Programs	9

Pre-School	8
At-Risk Programs for youth	8
Adult Art, Dance, & Performing Arts	6
Before and After School	3
Adult Fitness & Wellness	3
Senior Fitness & Wellness	2
Senior Social Activities	2
Senior Art, Dance, & Performing Arts	1

Open House – Thursday November 16th, 2018 – Senior Association Event

Table 4.11: Park and Recreation Facilities: Voting Board Results	
Facility	Votes
Community Center	10
Indoor Swimming	10
Pathways	7
Natural Areas	5
Walking Track	5
Park	4
Kayak/Paddle Board	4
Amphitheatre	4
Accessible Playground	3
Ice Skating	3
Off-Road Vehicles	3
Dog Park	2
Motorized Boating	2
Playground	2
Picnic Shelter	2
Indoor Gym	2
Indoor Fitness	2
Archery	2
Bocce Ball	2
Splash Pad	2
Open Space	2
Disc Golf	2
Golf	2
Floating/Tubing	1
Youth Softball	1
Adult Softball	1
Equestrian	1
Tennis	1
Pickleball	1

Meeting Space	1
Remote Control Track	1
Community Garden	1
Sailing	1
Beach	
Soccer	
Football	
Youth Lacrosse	
Outdoor Pool/Wading	
Basketball	
Mountain Biking	
Sand Volleyball	
Skate Park	
BMX Park	
Fishing	
Foot Golf	
Youth Baseball	

Table 4.12: Park & Recreation Programs: Voting Board Results	
Program	Votes
Senior Social Activities	8
Senior Art, Dance, & Performing Arts	8
Senior Fitness & Wellness	6
Walking Interpretation tours, Hikes	6
Special Events, Festivals	5
At-Risk Programs for youth	5
Education/Life Skills	5
Youth/Teen Art, Dance, & Performing Arts	5
Adult Fitness & Wellness	4
Adult Art, Dance, & Performing Arts	4
Programs for People Experiencing Disabilities	4
Nature Education, Outdoor Adventure	4
Travel Programs	4
Water Fitness	3
Before and After School	2
Pre-School	
Youth/Teen Fitness & Wellness	

Open House – Thursday December 13th, 2018

Table 4.13: Park & Recreation Facilities: Voting Board Results	
Facility	Votes
Natural Areas	25
Walking Pathways	22
Hiking	19
Indoor Swimming	15
Shared Use Asphalt Trail	11
Kayak/Paddle Board	9
Community Garden	8
Public Art	8
Beach	7
Dog Park	7
Park	6
Equestrian	6
Mountain Biking	5
BMX Park	5
Walking Track	5
Archery	5
Splash Pad	5
Picnic Shelter	5
Playground	4
Accessible Playground	4
Ice Skating	4
Bocce Ball	4
Outdoor Pool/Wading	3
Sand Volleyball	3
Indoor Fitness	3
Floating/Tubing	2
Basketball	2
Pickleball	2
Indoor Gym	2
Skate Park	2
Golf	2
Youth Lacrosse	1
Tennis	1
Sailing	1
Youth Baseball	1
Motorized Boating	
Soccer	
Youth Softball	

Adult Softball	
Football	
Off-Road Vehicles	
Fishing	
Remote Control Track	
Adult Baseball	
Disc Golf	
Foot Golf	

Table 4.14: Park & Recreation Programs: Voting Board Results	
Program	Votes
Nature Education, Outdoor Adventure	18
Walking Interpretation tours, Hikes	18
Senior Fitness & Wellness	12
Special Events, Festivals	10
Adult Fitness & Wellness	9
At-Risk Programs for youth	8
Pre-School Programs	8
Senior Social Activities	7
Travel Programs	7
Youth Art, Dance, & Performing Arts	5
Senior Art, Dance, & Performing Arts	5
Before and After School	4
Adult Art, Dance, & Performing Arts	4
Education/Life Skills	4
Water Fitness	4
Programs for People Experiencing Disabilities	3
Youth/Teen Fitness & Wellness	2

The Survey Results open house had four input activities: Penny Vote, Comment Boards, Park Planning Input and Trail Planning Input

Stakeholder Groups:

The Stakeholder Groups interviewed October 30, 2018: Hanford Lacrosse Club, Tri-City Dog Park Association, Academy Soccer Excellence Soccer Club, TC Flyers Boys Volleyball, Sandstorm Beach Volleyball, Richland Lacrosse Club, Tri-Cities Girls Fast Pitch Softball Association, Columbia River Disc Golf Club, Richland Babe Ruth Baseball

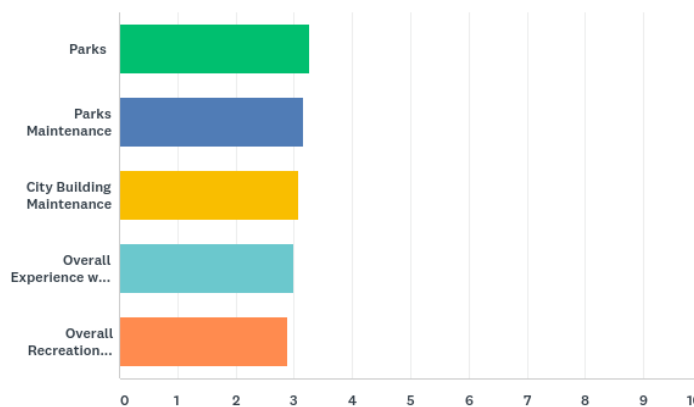
The Stakeholder Groups interviewed November 15, 2018 - Tapteal Greenway, Arts Commission, Washington Native Plant Society (Columbia Basin Chapter), Lower Columbia Basin Audubon Society, Three Rivers Ultimate, Friends of Badger Mountain

The Stakeholder Groups interviewed December 13, 2018 - Columbia Point Golf Pro, Fun Fit Over 50, Visit Tri-Cities, Columbia Basin BMX, Greater Richland Little League

The Stakeholder Groups interviewed February 4, 2018 - Richland Riders Club, Richland National Little League, Richland Rod and Gun Club

COMMUNITY SATISFACTION

Q27 As you think about the City of Richland, please rate your satisfaction level with each of the following.



Below are just a small sample of comments, please see the complete survey results in the Appendices for all comments:

Satisfaction with Parks: Over 56% of respondents rated their level of satisfaction as Good and over 35% indicated that an Excellent level of satisfaction with Richland's parks.

1. *"The parks along the river (Leslie Groves, Howard Amon, Columbia Point) are treasures and are more than anything else what makes Richland special. I sincerely hope that the undeveloped part of Columbia Point south and east of 182 is never developed. I like the open space and the sagebrush there---great place to walk and look at the water. Badger Mtn. is great too--we appreciate the access at the park there."*
2. *"With a pool or aquatic center it would even better!"*
3. *"We have too much of parks thats people dont care about and not enough of what would actually be used."*

4. *"We really need indoor swimming pool, indoor gym for volleyball / basketball / badminton"*
5. *"Please preserve our natural areas"*
6. *"Neighborhood parks are one of the reasons we chose Richland as place to live. Walking and biking paths have enhanced that. Water/beach front activities are nice focus."*
7. *"We live in Badger Mountain South and our HOA fee pays for the PRIVATE community park's maintenance & upkeep...ALTHOUGH there are people who use the park who are not paying HOA members who live in the subdivision. I'd like to see this park be maintained by the city if others are going to continue to use it."*
8. *"We love the large open areas to walk and explore like Badger Mountain, Chamna, and the large area behind Yokes on Keene Road. I hope we can always keep these places."*
9. *"You can't have everything in life. If I could wave my magic wand I would build an indoor pool, an indoor track + basketball courts. But that's crazy expensive. So taking into consideration constraints of money, time, space, maintenance, I'm quite happy with the services provided to me."*
10. *"City of Richland hates horn rapids only wants our tax dollars and wants to locate their junk services here"*
11. *"Parks are great they just need massive updates to structures and play areas especially walking area. Please update was pool and add splash pad there and somewhere else. It would also be amazing to have year round aquatic park"*
12. *"More bathrooms. More open and natural spaces. More for younger children and teens."*

Satisfaction with Parks Maintenance: Over 54% of respondents rated their level of satisfaction as Good and over 31% indicated that an Excellent level of satisfaction with Richland's parks maintenance.

1. *"Often times bathroom doors are locked or bathrooms are out of toilet paper, the dog waste bins also should be emptied more frequently."*

2. *"There are problem areas in some parks, due to use outside the posted park rules, and sometimes vandalism. This seems to increase when school is out. Parks department and the city need to work together on enforcement to ensure facilities remain in good repair and available for use."*
3. *"The maintenance of open spaces such as Chamna and WE Johnson are the reason for the "Fair" designation in the "Parks Maintenance" category. It seems that none of the open spaces are maintained by the City (weed spraying, trail maintenance, etc)."*
4. *"Bathrooms closing for months due to vandalism/broken pipes (Columbia Point Marina) isn't OK. Add surveillance cameras and police patrols. Hains bathroom - Close the gate at night and reopen in the morning. This used to be done for years, now the gate is no longer used. Ask neighbors to man the gate - I'm sure they would be more than willing to volunteer, or have RPD do it. Cut down on crime in parks."*
5. *"People in Richland are lucky to have big and beautiful Parks and they get a lot of use."*
6. *"parks much better maintained than in past years and events are well staged, they build community, John Dam better used, but feel sports venues may not have kept up with population growth and change in sports choices"*
7. *"Performing basic maintenance at the facilities that we have is a must. Just clearing out weeds and brush down by the river and different parts of town made a big difference. Less trash and homeless afterwards. Finish projects and quit dumping stuff everywhere like down by Shilo. Looks like a landfill. Whats with the piles of river rock along the path by Shilo that were dumped 10 years ago and never touched or spread since. We build a path along river and then never do any landscaping? Its bare dirt or weeds and now the soil is eroding near Shilo path."*
8. *"I really enjoy the Richland parks and I feel they are maintained beautifully, but I guess I feel like there can always be room for improvement, this is why I didn't mark excellent on all of them."*
9. *"We have facility, natural area, and staff treasures in the community. Building something is 10 % of the effort. Support and maintenance are what matter"*

10. *"Many of the walking/biking paths at Howard Amon Park and Leslie Grove Park have tree roots breaking the cement/blacktop, causing fall risks, there painted sometimes, more needs to be done"*
11. *"It's sad to see some of the older parks getting their trees cut down. More money and time should be invested in keeping trees healthy."*
12. *"No toilet facilities for most of the summer except for portables."*

Satisfaction with Building Maintenance: Over 60% of respondents rated their level of satisfaction as Good and over 24% indicated that an Excellent level of satisfaction with Richland's building maintenance.

1. *"I rated City Building Maintenance as good instead of excellent because after the grass is mowed at Jefferson or at City Hall the sidewalks are cleaned up by blowing the debris into the street instead either picking it up or blowing it back onto the lawn. What is message city crews are sending by blowing it all out into the street?"*
2. *"The library is a nice facility, especially the study areas and the STEAM space. However, the collection is shabby, especially when compared to the condition of the materials offered through Mid-Columbia"*

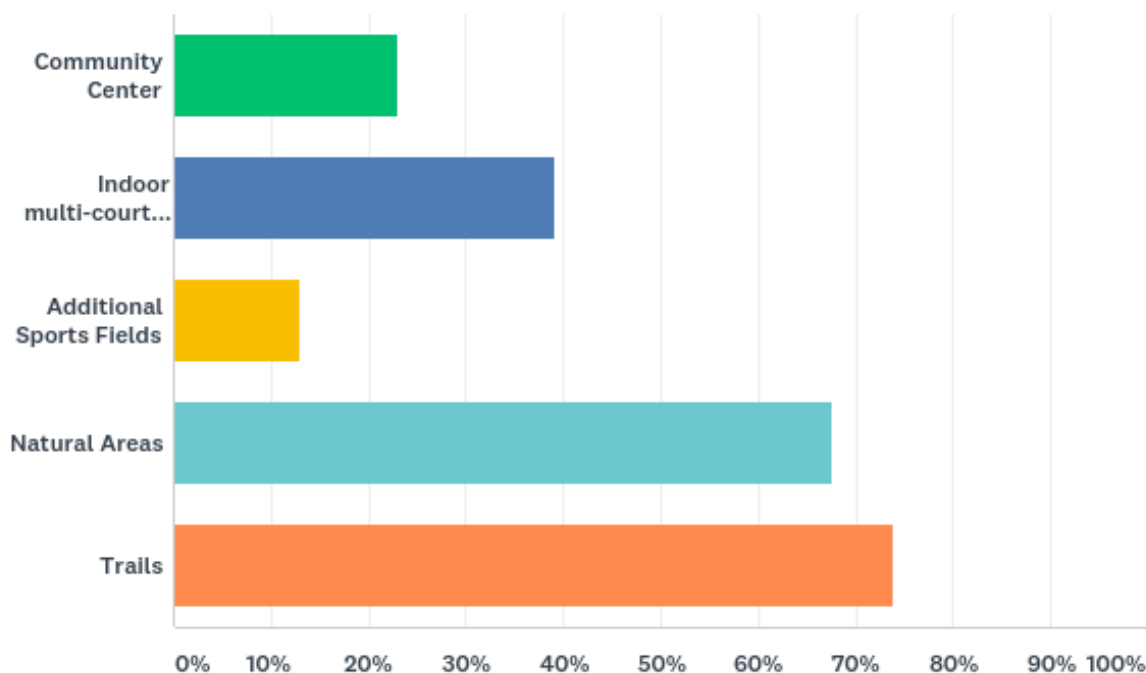
Overall Satisfaction with Parks, Facilities and Recreation Programming: Over 59% of respondents rated their level of satisfaction as Good and over 20% indicated an Excellent level of satisfaction with Richland's parks and recreation programming.

1. *"Programming: Need more flexible hours... eves & Weekends. More Richland Flyers out about Classes that are available. "*
2. *"Mostly I don't participate because it's really hard to find out what's happening. Many of the things about was this survey asked questions I was simply not aware of existing"*
3. *"Everyone I've encountered in the Parks and Rec department has been kind, supportive, and enthusiastic about Richland's programs. The quality and quantity of programs offered since I moved here 8 years ago has increased substantially and we always look forward to the new ideas, events, and activities the Parks and Recs department offers."*

4. *"Need to hear about the programs. Have no knowledge of what is available for residents at community center. Lived in Richland over a decade and would like to take classes at the center. How do residents find out about class offerings?"*
5. *"I really enjoy the events at John Dam and the HAPO stage - this year's Christmas was amazing, you guys did a fantastic job."*
6. *"This is the first year we have signed up for our son to play in youth basketball. The rec department didn't even notify us of our team and more than half the team missed the first practice. The coach emailed us about the confusion. There were recent changes and our practices were at a different school and now they are being changed to a different time. We don't even know when the games are scheduled yet. Our coach has been amazing at letting us know what he can try to find out, but I'm not impressed with the City's lack of organization for this season."*
7. *"I'm always impressed by the events and offerings from the city of Richland. Even when I don't use them, it's nice that so many are available."*
8. *"I enjoy being a part of this community and have really enjoyed seeing and participating in all the fun activities and wonderful places the City has to offer. I feel that the City has been working to expand its offerings to the community and make it feel more like a cohesive unit. Although improvements can and should be made, that doesn't mean that the City isn't already doing a great job!"*
9. *"Parks and rec activities booklet went online and publicity is poor, so I forget to look classes up and have missed deadlines to sign up."*
10. *"Slow response time with getting contracts prepared and finalized between park, city attorney for charitable organization insurance time requirements."*
11. *"I used to receive mailing telling the classes held at the Community Center. I haven't for years and so I thought they held classes there no longer. If they do, I'd love to receive them by mail again. Then I might know and use more of them again, and rate them much higher. Otherwise, I love our parks and bike paths and continual improvements and maintenance."*
12. *"I really wish you would print off the activity guides and make them available at different locations like Kennewick does"*

PUBLIC ENGAGEMENT SUMMARY

The response to Question 18 in the community survey reflected the overall general comments received throughout the survey. However, in selecting between Community Center, Indoor Multi-Court Gym, Additional Sport Fields, Natural Areas, and Trails, Natural Areas and Trails were selected by the majority of respondents.



The adjacent Wordcloud is a visual representation of the number of times a response was received in the comments and is illustrated by the size of the word. The responses also included requests for additional facilities that were not listed in the question.



As the graphic shows, pool, aquatic, and indoor were very common among responses to this question.

Below are just a small sample of 333 comments received in response to Q-18 “What type of community facility / space would you like to see Richland develop?”, please see the complete survey results in the Appendices for all comments:

1. *“Indoor pool 25 and indoor soccer field due to cold temps in Richland”*
2. *“south richland branch library”*
3. *“people access to river”*
4. *“Aquatics center, and keep Columbia Point natural and undeveloped”*
5. *“I would appreciate more trails for my own use. I would appreciate additional sports fields so that fewer sports events would be held in the public parks, as those events interfere with use of the parks by everyone except those participating in the event.”*
6. *“A community center, indoor multi court rec center and additional sports fields sound great as long as they are NOT built along the river parks. Please do not take away or fill up our river parks. They are lovely open areas that we need.”*
7. *“Indoor Swimming pool, bigger boat ramp!!”*
8. *“Indoor and outdoor swimming pools, Waterpark, Outdoor ice skating ring, Soccer fields”*
9. *“Expansion to a community center that provides space for indoor courts would be great”*
10. *“Multi-purpose center including indoor/outdoor pool, meeting space for clubs and activities, basketball court, etc.”*
11. *“big baseball and football complex like in spokane by the VA”*
12. *“Library and Community Center in south Richland”*
13. *“Safe horse trails with adequate parking”*
14. *“Another Dog Park or fenced areas”*
15. *“Develop as in preserve the integrity of the natural areas.”*
16. *“wayfinding signs like street signs on all trails”*
17. *“Performance arts center. (Needed somewhere in the Tri-Cities.”*
18. *“For the indoor multi-court recreation center, it would be great if it was kid-friendly (including young children). Maybe include an indoor play area, a small 0.1 mile track where people/kids could walk/run, places where kids could play with/kick balls, an indoor pool, etc.”*
19. *“Equestrian riding INDOOR arena”*
20. *“trails for horses too!”*
21. *“preserve the natural beauty of the nature reserves while allowing residents to experience them through trails and pathways (protect against development)”*
22. *“Better maintenance on current parks”*
23. *“Stop spending my money, there are enough facilities as is.”*
24. *“especially hiking trails for public access to the summit of Little Badger Mountain”*
25. *“neighborhood parks in new subdivisions and a park like disc golf course.”*

The Trails and Natural Open Space users and stakeholder groups represented the largest voice towards preserving and expanding those facilities within the City of Richland. In addition to those users, the equestrian user groups were specific in regards to expanding certain facilities and designated areas that are used heavily by equestrian groups.

The indoor pool and gym space were popular facilities for families, seniors, and kids. These were the most mentioned and voted for recreational facilities.

Demand and Needs Analysis



NATIONAL TRENDS

National trends in the perception of the environment, socioeconomics, technology and in urban development will affect the need for and use of Parks and Recreation facilities. The typical park and recreation agency offers one park for every 2,114 residents served, with 10.1 acres of parkland per 1,000 residents. The National Recreation and Park Association (NRPA) has developed a list of the trends and advocacy efforts which are anticipated to have the greatest impact on planning for parks and recreation. These trends in various areas of American society will be reflected in the future needs and desires of citizens for parks and recreation opportunities. The NRPA identified the following general directions in parks and recreation: Parks and recreation resources protect our environment, preserve wildlife habitat, strengthen local economies, attract new businesses, contribute to the local tax base, increase property values, and improve the physical and mental health of citizens of all ages. However, park and recreation agencies are as diverse as the communities that they serve, and what works well for one agency may not be best for your agency. NRPA has created a benchmark tool to analyze data to best identify the best practices to optimally serve a community.

“Recognizing the many significant roles of parks and recreation within communities, NRPA has developed a set of guiding policy principles which direct our advocacy efforts:

- 1. Public Parks – Parks and recreation agencies deliver essential public services and provide recreation opportunities for every community in America. NRPA advocates for federal investments that provide funding for the acquisition, development, and rehabilitation of parks and public lands as well as recreational infrastructure and resources. NRPA recognizes the unique challenges faced by urban areas and the value these parks and recreation facilities provide to our nation’s cities and urban communities.*
- 2. Health and Wellness for ALL People of ALL Abilities – NRPA believes that opportunities for active recreation are critical to an individual’s and a community’s health and wellness. We advocate for legislation that supports the growing role of public parks and*

recreation in improving individual and community health through increased physical activity, the prevention of chronic disease, the rehabilitation of wounded service members, and the opportunities for the inclusion of individuals with disabilities in all activities.

3. *Environmental Stewardship and Sustainability – Parks and outdoor recreation lands are the essential green infrastructure of our communities and nation. Parks and public recreation lands are carbon-reducing landscapes that help clean our air and water, recharge aquifers, and reduce storm water runoff. Through energy, climate change, and other legislative measures, we advocate for dedicated resources that will sustain, protect, restore, and expand these environmental assets.*
4. *Children and Nature - Improving children’s access to nature as a national NRPA policy priority. NRPA believes that public parks and recreation are vital to the national effort to provide safe, healthy ways to explore nature and enhance environmental education.*
5. *Transportation and Livable Communities –NRPA places a high priority on national policies that encourage walking, biking, and the development of alternative transportation networks that will create more livable and healthy communities.*

Non-motorized transportation, including walking, biking and alternative transportation networks are part of Richland’s Bicycle and Pedestrian Plan.

Responses to the 2018-2019 Community Parks Survey ranked ‘Places to Walk’ and ‘Access to the River’ as number one and two respectively. These responses tend to align with historic recreation trends tracked by NRPA and indicate that access to nature is a high priority for the community.

STATE TRENDS

The State continues to recognize the positive influence that local parks have on communities. The Washington State Comprehensive Outdoor Recreation Plan (SCORP) regularly evaluates and assesses the state’s recreation and park needs. The Recreation and Conservation Funding Board updated and adopted the 2018 – 2022 plan on October 11, 2017. Based on its findings, walking continues to be the number one most popular activity in Washington. It also found that 57% of the state’s youth play in a sporting activity. From the 2017 survey report, the top ten outdoor recreation activities in Washington were:

Table 5.01: Park and Recreation Preferences			
Ranking	WA State SCORP Survey Results (2017)	2019 Richland Parks Survey Results “When I go to a park, I’m looking for...”	2019 Richland Parks Survey Results “How important each of the following parks and recreation facilities are to you or any member of your household.”
1.	Walking in a park or trail setting	Place to Walk	Parks
2.	Visiting rivers or streams	Access to the River	Walking or Biking
3.	Visiting a beach or tide pools	Shade	Natural Areas and Trails
4.	Attending an outdoor concert or event	Open Grass Areas	Open Space
5.	Gathering or collecting things in a nature setting	Fitness	Park Shelters and Picnic Areas
6.	Day-hiking	Sunshine	Community Center
7.	Sightseeing at a scenic or wilderness area	Events / Entertainment	Beachfront / Swimming Areas
8.	Wildlife or nature viewing	Solitude	Non-motorized boating / kayaking
9.	Swimming/wading at a freshwater beach	Other	Beaches
10.	Driving or motorcycling for pleasure	Dog Friendly	Playground Equipment

There is much in common between the top 10 of the SCORP survey and responses to the 2019 Richland Parks Survey. Richland should review the next SCORP report from the State of Washington and consider utilizing similar questions in developing a future Parks and Open Space Master Plan statistically valid survey. This will help provide a clear comparison between local trends and state trends.

The distance to public parks and outdoor recreation sites was also assessed. According to the research, 56% of Washingtonians live less than three miles from a park or outdoor recreation facility. However, only 10% of state residents live less than one mile. Engagement with the community should compare local needs and desires with these state-wide results.

LOCAL TRENDS

Level-of-service (LOS) standards when applied to parks and recreation, are measures of the minimum amount of a public facility which must be provided to meet that community's basic needs and expectations. Once a community establishes LOS, they are used to measure whether existing facilities and services are adequate to serve its citizens, or whether there are deficiencies that should be corrected. This standard has changed over the



Figure 5.01: Flag Football

years to meet the evolving method to accurately calculate services provided. Cities strive to set Level of Service goals that reflect the overall fiscal and service priorities the community in order to efficiently utilize limited resources.

The City of Richland is currently providing 42 acres for every 1,000 people. Richland's Comprehensive Plan indicates that the combination of Developed and Natural Open Space comprises over 16% of the city's land use.

Table 5.02: City of Richland Population and Park Land

City of Richland	
Population (2019 est.)	55,320
Park Acreage – Developed, Natural Open Space, and Urban Recreation	2,333.01
Park Acreage Per 1000 People (Historic NRPA standard 10 acres per 1000 people)	42.2

LEVEL OF SERVICE COMPARISONS

The level of service areas shows the comparison with the City of Pasco and the City of Kennewick Level of Service based upon the most recent City Parks Master Plans. This takes into account all Neighborhood parks, Community Parks, Regional Parks, Linear Parks, Special Use Parks and Natural Open Space.

Table 5.03: Tri-Cities Park Land Level of Service Comparison

	Richland	Kennewick	Pasco
Population (2019 est.)	55,320	81,850	73,590
Developed & Natural Open Space Acreage	2,333.01	904.95	803
Park Acreage Per 1000 People (NRPA standard 10 acres per 1000 people)	42.2	11.1	10.9

Richland has significantly more total park land per 1000 population than neighboring cities. This is due to the large amount of Natural Open space within the City, making up more than 60% of the total park land in the city and serving as a regional destination for the Tri-Cities area. Taking this into account, Table 5.04 compares each city's Developed Open Space (Neighborhood parks, Community Parks, and Regional Parks).

Table 5.04: Tri-Cities Developed Open Space Level of Service Comparison

Developed Open Space: Levels of Service (2019) (Neighborhood, Community, and Regional Parks)	Richland	Kennewick	Pasco
Population (2019 est.)	55,320	81,850	73,590
Developed Open Space Acreage	566.11	684.6	533
Park Acreage Per 1000 People (NRPA standard 10 acres per 1000 people)	10.2	8.4	7.2

Park Area Level of Service Standards

The Levels of Service (LOS) identify the area standards of service for facility types to guide park planning to determine the minimum amount (size, number or location) of a public facility which must be provided to meet that community's basic needs and expectations.

City of Richland level of service area standards for the geographic location of Neighborhood and Community Parks have been established.

Neighborhood Park service area LOS is one park serving a one mile radius. A similar process is used to determine adequate levels of service for Community Parks. A Community Park service area LOS is one park serving a two-mile radius. For the purpose of establishing level of service standards, Community and Regional Parks are considered to provide Neighborhood Park service. Community and Regional Parks generally have amenities that include those found in Neighborhood Parks with additional facilities that serve a more regional demand.

Arterial streets, canals, State and Federal highways, or other types of physical barriers are considered when determining neighborhood park service areas. Park area level of service standards have not been established for the other park types, as they are developed based upon specific activity needs of the City.

Trails Level of Service Standards

There are no established national standards for trails. Examples of standards from other cities include: One trail system per region, 0.5 miles of trail per 1,000 population, and one mile of trail to 10,000 population. The City of Richland has chosen not to identify a level of service standard for trails. Currently, Richland has 23.4 miles of paved multi-use trails, or 0.42 miles per 1,000 population.

Natural Open Space Level of Service Standards

There are no established national standards for open space. The City of Richland has chosen not to identify a level of service standard for natural open space. Currently, the City has 859 acres of natural open space with an additional 1,112 acres managed by other governmental agencies within, or adjacent to the city limits. This equates to approximately 35 acres per 1,000 population.

Pools & Aquatic Facilities Standards

The National Recreation and Park Association's (NRPA), Recreation, Park and Open Space Standards and Guidelines recommend providing one swimming pool per 30,000 residents and the pools should be able to accommodate 3-5% of the total population. Several private, neighborhood pools exist in the City and are not included in this evaluation. Responses during the community engagement process indicated that there is a demand and need for additional pools, specifically an indoor pool for year-round training and swim teams.

LEVEL OF SERVICE STANDARDS

Richland evaluates the provision of recreation, parks and open spaces by carefully tracking population against local and NRPA suggested levels of service. Based upon Richland's 2018 estimate population of 55,320 the current ratio of facilities per population is identified in Table 5.05.

The following tables represent an evaluation of levels of service that included the levels of service from the previous plan, adopted individual park plans and community survey input. The Current LOS Grade is an analysis tool included in the Recreation and Conservation Office's Manual (Chapter 2, Appendix C: Level of Service Tool and Guide).

"This indicator measures the quantity of existing park and recreation facilities in a community. It is intended as a classic comparison of population to available facilities: it measures the difference between the existing per capita average of park and recreation facilities and the desired per capita average with respect to the desired quantity of facilities. It is based on goals found in local community plans, as well as national guidelines such as those published several years ago by the National Recreation and Park Association."

The indicators and criteria used to develop the grade include: Quantity Criteria (Facilities that Support Active Recreation Opportunities, Facility Capacity), Quality Criteria (Agency-Based Assessment, Public Satisfaction), Distribution and Access Criteria (Population within Service Areas, Access).

Table 5.05 Provides a comparison of the current levels of service for each category of park, including:

- Current total acreage for each park category
- Current Level of Service per the 2014-2019 Park and Recreation Plan
- City Recommended Level of Standard for each category of park based on community and staff input.
- Level of Service Grade based on RCO Level of Service Tool.
- Planned Acreage based on projects or initiatives that are in progress.

- Acreage required to maintain / reach the City Recommended Level of Service based on populations / projections for 2025.
- 2025 Level of Service based on 2025 projected population and existing acreage + 2025 required acreage.
- “MP” indicates that a Master Plan has been prepared and adopted for a particular park. Master plans are generally the culmination of a design process to identify community needs and desires for improvements for an individual park or facility.

Several other factors that were considered in establishing this community-based Level of Service. Those factors included projections for land availability, evaluation of projected staffing levels based on historic budget trends.

Table 5.05: Park Land Level of Service Standards

Total Current Facilities		Current Level of Service	City LOS Standards	Current LOS Grade*	Planned Acreage (MP: Master Plans CIP: Capital Improvement Plan)		2025 Additional Facilities Required to Reach LOS	2025 Level of Service
Population: 2018 OFM Est.		55,320						66,865
Facility	Acres	Acres per 1000 Pop.	Acres per 1000 Pop.		MP	CIP	Acres to Add	Acre per 1000 Population
Developed Open Space								
Regional Parks	312.1	5.64	5 Acres / 1,000 Pop.	A	0	0	22	5.00
Community Parks	198.9	3.60	3.5 Acres / 1,000 Pop.	A	20	10	5	3.50
Neighborhood Parks	85.1	1.54	1.5 Acres / 1,000 Pop.	A	6	0	9	1.50
Natural Open Space	968.7	17.51	5 Acres / 1,000 Pop.	A	0	0	0	14.49
Regional Parks – Hanford Legacy Park (includes future planned acreage), Howard Amon Park, and Leslie Groves Park; Community Parks - Badger Mountain Community Park, Claybell Park, and Trailhead Park								
MP: Master Plans Adopted by City								
CIP: 2019 Capital Improvement Plan								
*Current Level of Service (LOS) Grade based on RCO Level of Service Tool								

Table 5.06: Trail Level of Service Standards

	Total Current Facilities	Current Level of Service	City Standards	Current LOS Grade*	Future Planned Trails MP: Master Plans CIP: Capital Improvement Plan		2025 Additional Facilities Required to Reach LOS Standard	2025 Level of Service
	Miles	Miles per 1000 Population	Miles per 1000 Population		MP	CIP	Miles to Add	Miles per 1000 Population
Trail, Multi-use (Hardscape)	23.40	0.42	.4 Mile / 1,000 Pop.	A	0	2	1	0.39
Trails, Walking (Hardscape)	6.38	0.12	.1 Mile / 1,000 Pop.	A	0	0	0	0.10
Trails, Shared Use (Hiking, MT. Biking, Equestrian)	46.36	0.84	.5 Mile / 1,000 Pop.	A	0	0	0	0.69

*Current LOS Grade based on RCO Level of Service Tool

Table 5.07: Park Facilities Level of Service Standards

	Total Current Facilities	Current Level of Service	City Standards	Current LOS Grade *	Future Planned Facilities		2025 Additional Facilities Required to Reach LOS Standard	2025 Level of Service
Population		55,320						66,865
	Facility Count	Facility per Pop.	Facility per Population		MP	CIP	Facilities to Add	Facilities per Pop.
Baseball field, Youth game ready	7	7,903	1 Field / 10,000 Pop.	A	0	0	0	9,500
Baseball Field, Adult/Youth Game Ready	4	13,830	1 Field / 20,000 Pop.	A	2	0	0	11,100
Baseball/Softball Field, Practice	9	6,147	1 Field / 6,000 Pop.	A	0	0	2	6,000
Softball field, Youth game ready	5	11,064	1 Field / 15,000 Pop.	A	0	0	0	13,300
Softball field, Adult game ready	4	13,830	1 Field / 30,000 Pop.	A	4	0	0	8,300
Adaptive All Abilities Field	0	0	1 Field / 60,000 Pop.	E	1	0	0	66,800
Gym Courts, Indoor ¹	0	0	1 Gym Court / 30,000 Pop.	E	2	0	2	33,400
Basketball, Indoor, Youth Practice Courts**	14	3,951	1 Court / 5,000 Pop.	A	0	0	0	4,700
Basketball, Indoor Youth Game Courts**	14	3,951	1 Court / 9,800 Pop.	A	0	0	0	4,700
Basketball, Outdoor court	15	3,688	1 Court / 3,750 Pop.	A	4	1	0	3,300
Volleyball, Indoor Courts**	14	3,951	1 Court / 4,000 Pop.	A	0	0	2	4,100
Volleyball, Sand Court	3	18,440	1 Court / 13,000 Pop.	A	0	0	2	13,300

Table 5.07: (continued) Park Facilities Level of Service Standards

	Total Current Facilities	Current Level of Service	City Standards	Current LOS Grade *	Future Planned Facilities		2025 Additional Facilities Required to Reach LOS Standard	2025 Level of Service
Population		55,320						66,865
	Facility Count	Facility per Pop.	Facility per Population		MP	CIP	Facilities to Add	Facilities per Pop.
Swimming pool, Indoor	0	0	1 Pool / 70,000 Pop.	E	0	0	1	66,800
Swimming pool, Outdoor	1	55,320	1 Pool / 35,000 Pop.*	A	0	0	0	66,800
Tennis, Outdoor court	10	5,532	1 Court / 5,000 Pop.	A	4	0	0	4,700
Sport Court (Pickleball)	3	18,440	1 Court / 18,000 Pop.	A	2	1	0	11,100
Multi- purpose/Soccer/ Lacrosse field, Game Ready.	9	6,147	1 Field / 6,500 Pop.	A	8	1	0	3,700
Multi- purpose/Soccer/ Lacrosse field, Practice	14	3,951	1 Field / 4,000 Pop.	A	2	0	0	4,100
Football field**	4	13,830	1 Field / 25,000 Pop.	A	0	0	0	16,700
Golf course, Public 18-hole golf course	1	27,660	1 Course / 80,000 Pop.	A	0	0	0	33,400
Golf Course, Public Driving range	2	27,660	1 Range / 50,000 Pop.	A	0	0	0	33,400
Designated Swim Area	2	27,660	1 Swim Area / 25,000 Pop.	A	0	0	1	22,200
Motorized boat launch site	4	13,830	1 Launch / 15,000 Pop.	A	0	0	0	16,700
Non-Motorized Put In	4	13,830	1 Launch / 25,000 Pop.	A	0	0	0	16,700

Table 5.07: (Continued) Park Facilities Level of Service Standards

	Total Current Facilities	Current Level of Service	City Standards	Current LOS Grade *	Future Planned Facilities		2025 Additional Facilities Required to Reach LOS Standard	2025 Level of Service
Population		55,320						66,865
	Facility Count	Facility per Pop.	Facility per Population		MP	CIP	Facilities to Add	Facilities per Pop.
Transient moorage locations	2 (Slips: 41 @ Col. Pt., 8 @ Col. Park West)	27,660	1 Facility / 25,000 Pop.	A	0	0	0	33,400
Commercial boat dock	1	55,320	1 Dock / 30,000 Pop.	A	0	0	1	33,400
Cruise/Lee dock	1	55,320	1 Dock / 50,000 Pop.	A	0	0	0	66,800
BMX Race Track	1	55,320	1 Track / 50,000 Pop.	A	0	0	0	66,800
BMX Pump Track	0	0	1 Track / 50,000 Pop.	E	0	0	1	66,800
Skate Park	1	55,320	1 Skate Park / 35,000 Pop.	D	0	0	0	66,800
ORV Park	1	55,320	1 ORV Park / 50,000 Pop.	A	0	0	0	66,800
RV Caming, ORV	20	2,766	1 RV Camp Sites / 2,500 Pop.	A	0	0	6	2,500
Camping, Tent (Spaces)	0	0	1 Non-RV Camp Site / 3,000 Pop.	E	0	0	20	3,340
Archery Range	1	55,320	1 Range / 50,000 Pop.*	A	0	0	0	66,800
Fishing Area	6	9,220	1 Fishing Area / 10,000 Pop.	A	0	0	0	11,100

Table 5.07: (Continued) Park Facilities Level of Service Standards

	Total Current Facilities	Current Level of Service	City Standards	Current LOS Grade*	Future Planned Facilities		2025 Additional Facilities Required to Reach LOS Standard	2025 Level of Service
Population		55,320						66,865
	Facility Count	Facility per Pop.	Facility per Population		MP	CIP	Facilities to Add	Facilities per Pop.
Disc Golf	1	55,320	1 Disc Golf Course / 50,000 Pop.	A	0	0	0	66,800
Dog Park, Off-leash	1	55,320	1 Dog Park / 50,000 Pop.	A	0	0	0	66,800
Community Gardens	3	18,440	1 Community Garden / 25,000 Pop.	A	0	0	0	22,200
Community Center	1	55,320	1 Community Center / 35,000 Pop.	B	0	0	0	66,800
Picnic Shelters, Rentable	16	3,458	1 Picnic Shelter / 3,500 Pop.	A	0	0	3	3,500
Performance Stage	2	27,660	1 Stage / 35,000 Pop.	A	0	0	0	33,400
Restrooms	21	2,634	1 Restroom / 2,500 Pop.	A	0	0	5	2,500
Playground, Nature playground	1	55,320	1 Nature Playground / 50,000 Pop.	A	0	0	0	66,800
Playground Equipment	34	1,627	1 Playground / 2,500 Pop.	A	2	0	0	1,800

Table 5.07: (Continued) Park Facilities Level of Service Standards

	Total Current Facilities	Current Level of Service	City Standards	Current LOS Grade*	Future Planned Facilities		2025 Additional Facilities Required to Reach LOS Standard	2025 Level of Service
Population		55,320						66,865
	Facility Count	Facility per Pop.	Facility per Population		MP	CIP	Facilities to Add	Facilities per Pop.
Water Feature (Parkway and City Hall Fountain)	2	55,320	1 Water Feature / 50,000 Pop.	A	0	0	0	66,800
Water spray park	1	55,320	1 Spray Park / 50,000 Pop.	A	0	0	0	66,800
Wading pool	1	55,320	1 Wading Pool / 50,000 Pop.	A	0	0	0	66,800
Equestrian Facilities	0	0	1 Facility / 60,000 Pop.	E	0	0	1	66,800
Drinking Fountains ²	21	2,634	1 Drinking Fountain / 3,000 Pop.	A	0	0	0	3,100
Horseshoe Pits	2	27,660	1 Horseshoe Pit / 30,000 Pop.	A	0	0	0	33,400
Life Vest Stations	6	9,220	1 Life Vest Station / 10,000 Pop.	A	0	0	1	9,500
BBQs	10	5,532	1 BBQ / 5,000 Pop.	A	0	0	3	5,100

*Current LOS Grade based on Metrics from RCO Planning Policies and Guidelines - Appendix C Level of Service Summary - Number of Parks and Recreation Facilities

**Includes Parks and School Facilities used by Stakeholder Groups. Assumes Indoor Courts are dual use basketball and volleyball, and football fields are multi-use i.e. lacrosse fields

¹Gym LOS does not include school district gyms or facilities.

²Drinking fountain level of service should refer to standard facilities for Neighborhood, Community and Regional Parks.

PARK AND RECREATION LEVEL OF SERVICE SHORTFALLS

Table 5.08: Park and Recreation Level of Service Shortfalls

	Total Current Facilities	Current Level of Service	City Standards	Current LOS Grade*	Future Planned Facilities		2025 Additional Facilities Required to Reach LOS Standard	2025 Level of Service
Population		55,320						66,865
	Facility Count	Facility per Pop.	Facility per Person		MP	CIP	Facilities to Add	Facilities per Pop.
Adaptive All Abilities Field	0	0	1 Field / 60,000 Pop.	E	1	0	0	66,800
BMX Pump Track	0	0	1 Track / 50,000 Pop.	E	0	0	1	66,800
Camping, Tent	0	0	1 Non-RV Camp Site / 3,000 Pop.	E	0	0	20	3,340
Community Center	1	55,320	1 Community Center / 35,000 Pop.	B	0	0	0	66,800
Equestrian Facilities	0	0	1 Facility / 60,000 Pop.	E	0	0	1	66,800
Gym Courts, Indoor ¹	0	0	1 Gym Court / 30,000 Pop.	E	2	0	0	33,400
Skate Park	1	55,320	1 Skate Park / 35,000 Pop.	D	0	0	0	66,800
Swimming pool, Indoor	0	0	1 Pool / 50,000 Pop.	E	1	0	1	66,800

*Current LOS Grade based on Metrics from RCO Planning Policies and Guidelines - Appendix C Level of Service Summary - Number of Parks and Recreation Facilities

¹ Does not include school district gyms or facilities.

The Level of Service shortfalls identified in Table 5.08 are the result of an evaluation of community input, staff input, utilization of existing facilities, and the understanding of community trends.

Adaptive All Abilities Field: These fields are constructed to provide residents of all ages, and abilities with an opportunity to play baseball/softball. The fields typically include wheelchair accessible synthetic field surfacing, two wheelchair accessible 'dugouts' with team benches and removable fabric shades, perimeter fencing and spectator seating.

BMX Pump Track: A pump track is a circuit of rollers, banked turns and features designed to be ridden completely by riders "pumping" - meaning to create momentum by up and down body movements, instead of pedaling or pushing. These facilities were originally designed for mountain bike and BMX riders. When constructed with concrete they can be used by skateboard and scooter riders, and accessible to wheelchairs.

Camping, Tent: There are limited opportunities for tent camping in the Tri-Cities. It was identified that facilities for youth and adult tent camping would enhance the outdoor experience and provide an opportunity that didn't require extensive travel.

Community Center: The Richland Community Center located in Howard Amon Park is an excellent facility that is well utilized throughout the year. Located in the Central Park Planning Sub-Area, it is easily accessed by residents in the Central and North Park Planning Sub-Areas. For example, the approximate distance and travel time from the existing community center and Badger Mountain South is 9 miles and about 15 minutes. While this distance seems minimal, it appears that the Yakima River and Badger Mountain form a psychological barrier between central Richland and Badger Mountain South.

Equestrian Facilities: The W.E. Johnson Park Master Plan includes equestrian and archery facilities. The plan identifies parking for horse trailers, a covered arena, restrooms and riding and event space. The need for the facilities included in the master plan was reinforced by input from equestrian stakeholder groups during the Parks & Recreation Master Plan process. Equestrian groups and city staff are working on initial concepts to provide paddocks and other amenities.

Gym Courts, Indoor: The city does not currently have any gym or multi-use indoor athletic facilities. The City and the Richland School District currently have an inter-local agreement which allows the City to have second priority within school gymnasiums. City recreational programs that require indoor gym space utilize Richland School District facilities. Staff has noted that there is a demand for gyms that can be programmed for city recreational programs without risk of displacement by school functions.

Currently, there is sufficient gym space for youth basketball games but practice time is limited based on available gym space and the number of teams (73 teams in 2019). Many teams would like to practice at least twice per week, but this cannot be accommodated in the existing available space provided by school district facilities. City managed gyms would result in more stability for programmed activities, practices and games. The recreation league's ideal level of service would then be met and would mirror the level of service of neighboring city's recreation program.

Skate Park: Richland has extensive skate park located in Jeanette Taylor Park. This skate park is located in the Central Park Planning Sub-Area. Due to the nature of skateboarding, most boarders and scooter riders arrive via wheels or must be driven. This limits access to the skate park. Development of a second park to meet the projected LOS requirements should be planned to provide non-motorized access to the greatest extent possible. Possible locations include Badger Mountain South.

Aquatic Facilities:

Swimming pool, Indoor: The results of the community survey identified a clear need for an indoor swimming pool for year-round competitive swimming. There was also an indication that youth-learn-to-swim programs would be enhanced by an indoor facility.

Swimming pool, Outdoor: As with an indoor pool, the community survey showed strong support for an additional outdoor pool. George Prout pool is located in the Central Park Planning Sub-Area and serves the surrounding neighborhoods and community. Master plans have been completed to expand the existing pool and a pool site is identified in the Hanford Legacy Park Master Plan. A focused aquatic facility study is recommended to evaluate facility size, type, location, and cost would provide more clear direction.

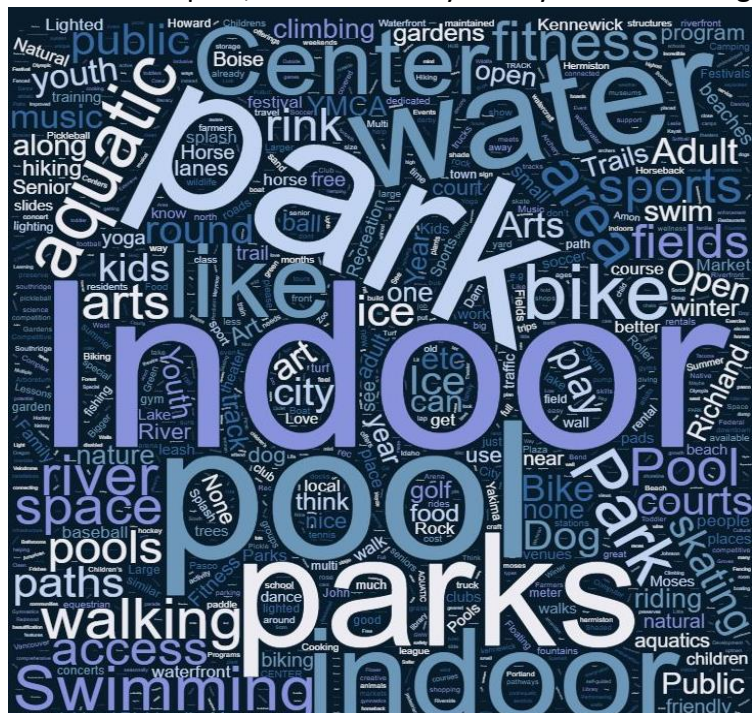


Figure 5.02: Word Cloud: What Facilities/Recreational Programs/Parks/Events/Amenities have you seen in other communities that you think should be developed/offered in Richland?

ADDITIONAL PARK AND RECREATION NEEDS

North Richland Park Planning Sub-area

The City does not have any park facilities north of Spangler Street. Hanford High School provides some public recreational opportunities. This area is designated Business/ Research Park and Waterfront. Both designations allow residential units.

Due to the location of arterial streets in north Richland, three Neighborhood Parks would be necessary to adequately serve the area to meet the level of service standard. There is only limited, multi-family housing development in the area now. The City will continue to monitor the absorption rate of new housing units in relation to the neighborhood park location standard. A five-acre passive (turf, trees, landscaping and water feature) private park has been constructed north of Smartpark Street adjacent to Fermi Drive. There may be opportunities to collaborate with Pacific Northwest National Laboratories for a park facility that would serve the large numbers of employees in north Richland.

Other options to be explored include:

- Acquisition of partial parcels of “vacant” Washington State University land to the West of George Washington Way or;
- Corps of Engineers Land on the Columbia Riverfront.

The City does not have city wide Level of Service shortfall requiring acquisition of additional park land. The development of Hanford Legacy Park will meet the park needs for this service area.

Central Richland Park Planning Sub-area

There are no additional park land needs in the central area. Maintenance and improvements to existing facilities will continue to be a priority due to the high levels of use for parks like Howard Amen, Leslie Groves Park and Columbia Point Marina Park. There are a number of adopted master plans for parks in this area of Richland. Projects are prioritized and identified for inclusion in the CIP.

South Richland Park Planning Sub-area

Based on the current level of service area standard (1-mile radius) additional Community Park and Neighborhood Parks are required to serve areas within the existing city limits and to accommodate additional growth within the Urban Growth Area. These parks are identified in the Badger Mountain South plan and the first phase of West Village Park is identified in the Capital Improvement Program.

Wye Neighborhood

Wye Park is located on the north side of Columbia Park Trail which, per the adopted standards, separates its service area from the residential homes. The existing land use designations for the Wye area are Commercial and Waterfront.

Commercial and Waterfront designations will allow some residential development. As the Wye area redevelops, the Neighborhood Park located on the south side of Columbia Park Trail will need to be considered and planned for if residential units are significant.

Given the existing relatively low traffic volumes on Columbia Park Trail, the Wye Park adequately services the majority of the surrounding neighborhood.

El Rancho Reata Area (outside the City's corporate limits but within the Urban Growth Boundary)

The area bounded by Leslie Road, Interstate 82, East Urban Area and the Little Badger Ridge has no existing public park facilities. La Pierre Field, an American Legion Baseball facility and the Willowbrook Heights community private park are the only recreational facilities in this service area.

One neighborhood park would provide service to a majority of the area. The majority of El Rancho Reata is within the City's Urban Growth Boundary, but there are no immediate plans for annexation into the City limits.

Within the development are a couple apparent vacant lots, as well as an irrigation district owned parcel that may be conducive to establishing a neighborhood park in this area.

Meadow Springs Area

The area bounded by Leslie Road, Gage Boulevard and the KID canal is adequately served by six private park areas.

Park Safety

There are a range of potential safety challenges for parks and recreation departments. These include ongoing maintenance requirements for playgrounds, hazard tree evaluations and day to day operations. The city has several programs in place to identify and address safety issues. These programs include tree management, lighting and the expansion of the park ranger program.

Natural Open Space

The City's existing ratio of natural open space per capita reflects the community's priority to preserve natural areas. Additionally, acquisition of natural open space should be made by a wide range of stakeholders balancing public and private interests and utilizing the established public process in the Comprehensive Land Use Plan to prioritize Natural Open Space.

Sports Fields

A shortage of game ready softball and baseball fields was not identified through the community survey, open house discussions, public and staff input, or stakeholder interviews. However, staff reports season increases in demand for fields due to limitations of field availability at peak hours and during seasons impacted by shorter daylight hours. The current inventory of fields appears to generally meet the current demand for game fields. Practice field space appears to be

adequate with teams using a combination of school facilities and neighborhood parks. However, staff has identified a need for one to two additional game ready fields through discussions with softball and baseball league groups. This would relieve the pressure on the existing field reservations and open opportunities of recreational pickup games.

Multi-use Field demand was identified during stakeholder interviews with user groups and parks and recreation staff responsible for field scheduling. Recreational soccer and lacrosse leagues, and competitive sports teams are expressing a need for additional fields, particularly fields that can be used in the winter months. In order to preserve turf grass health from damage through the winter into the new growing season, the City of Richland Parks and Public Facilities Department closes the fields to organized sports teams from November-February. Some sports groups typically have practice or games that extend into this time frame, which causes the teams to seek out fields in other cities or private/school properties. A solution would be adding 1-2 synthetic turf fields, which would allow for year-round play. Another challenge is the playability after dark since most games and practices happen in the late afternoon/evening. Providing lighting for these year-round fields would greater extend field use and relieve the stress on scheduling fields.

Creation of additional multi-purpose sports fields or converting Wisner Field at Badger Mountain Park to artificial turf remains a high priority for recreational needs.

Eight (8) additional multi-purpose sports fields are identified in the Hanford Legacy Park master plan and one (1) additional softball/baseball field is identified in the Badger Mountain Park master plan. The proposed community park at Badger Mountain South will contain additional multi-purpose sports fields.

All sport field user groups have expressed a need for a City of Richland consolidated sports complex to host tournaments at one location which would need 4 or more fields included in the design. Currently tournaments held in Richland must utilize multiple locations to meet the number of fields needed to host a tournament. The City of Richland is currently working with Visit Tri-Cities and surrounding cities on a Sports Facilities Market Analysis & Feasibility Study to promote sports tourism in the Tri-City area. Johnson Consulting was retained by Visit Tri-Cities to perform a Sports Facilities Market Analysis and Feasibility Study. The study began in late April and will take approximately twelve weeks to complete. The objective of the study is to determine if Kennewick, Pasco, and/or Richland are in need of new or expanded sport facilities. Furthermore, the study will provide a plan that will offer the greatest economic return on investment (ROI) for each city as well as consider how each of the proposed developments can be leveraged to enhance the Tri-Cities region as a sports tourism destination.

Outdoor Courts

Four additional tennis courts and four additional pickleball courts have been identified for 2025. The need will be met by the two tennis and pickleball courts at Badger Mountain Park. Future

demand is intended to be met through the provision of two tennis courts and two pickleball courts at Hanford Legacy Park.

Growing demand for sand volleyball tournaments and leagues have been expressed to staff. The three courts at Leslie Groves Park are popular and receive consistent use. There is not sufficient space to add courts at this location. Construction of six courts at Hanford Legacy Park should be considered when the Hanford Legacy Park master plan is updated.

Other Park Elements

Rivershore Features

In 2012, City Council adopted by resolution an acknowledgement of the 2012 Tri-Cities Rivershore Enhancement Master Plan and to the greatest extent practicable and pledged to support and participate in efforts to implement recommendations of the plan.

The Tri-Cities Rivershore Master Plan recommends:

#1a “Design and create a distinctive rivershore-wide wayfinding system distinct from existing signage using a combination of elements-signage, interpretive elements, planting, lighting, art, etc.”

#5b “Improve nature trails on Bateman Island.”

#6b “Improve access between rivershore and trail and Tri-Cities historic downtowns and destination areas along designated corridors.”

Paws-abilities Place (off-leash dog park)

Currently, the City provides a developed 5 acre off-leash dog park in south Richland at Badger Mountain Park. This park services as a regional facility. Pasco is considering installation of a dog park.

Restrooms

Restrooms locations are considered on a case by case basis. The City has begun installing portable toilets within 3-sided permanent structures in neighborhood parks to meet community demand. The City will continue to monitor all parks and evaluate the need for additional restrooms.

Overserved Area Parks

Richland has several neighborhood park service areas that have overlapping neighborhood park service areas. These areas have been identified as “overserved.” Parks in these areas have lower levels of visitation while basic maintenance remains similar to more heavily visited parks.

Construction of new amenities within existing neighborhood parks within overlapping service areas should be designed to have unique appeal to attract park users and promote park use. An example of this is the creation of the nature-themed playground at Goethals Park which serves the same area as Craighill and Barth Parks.

PARKS & FACILITIES MAINTENANCE NEEDS ANALYSIS

The parks and facilities division annually receives renewal and replacement funding to address the division’s preventative maintenance plan which includes the following:

Parks

Park maintenance continues to be a challenge as additional park developed acreage is added. Turf maintenance has been established as the number 1 priority for the park crew which includes irrigation, mowing, and pesticide & fertilizer application.

Irrigation

By-Pass Shelterbelt. The shelterbelt is irrigated by a series of open channels. Installation of automated underground irrigation will provide a more efficient system and reduce maintenance. Improvements to the irrigation system are included in CIP, see Chapter 6.

Baseball/softball field irrigation systems require modifications to properly water infield areas

Individual park irrigation systems will continue to be replaced based on the preventative maintenance plan.

Turf

Staff continues to develop more effective and consistent turf management protocols to efficiently water and maintain park grass areas. Challenges include sandy soil conditions and intensive use that create significant turf deterioration at Wiser Field and the dog park at Badger Mt. Park. These and other locations require more intensive maintenance including continual turf replacement/restoration.

Backstops

There are 25 backstops of varying sizes that require annual maintenance and repair. Partnerships with user groups results in improvements that leverage city resources.

Trees

There are approximately 5,000 trees within the developed park areas or located within the grounds of City facilities. Many of the trees in the core area (north of the Yakima River) are reaching maturity and are requiring extensive maintenance/replacement. The trees in the shelterbelts are of particular concern as recent wind storms have damaged or caused trees to fall resulting in private property damage. A tree health inventory is needed to assess the long-term safety and viability of the city's urban forest.

Playground Surfacing

The City maintains 29 playgrounds and for the past three years has been replacing engineered wood fiber material with other surfacing materials. Poured in place rubber, rubber tiles and synthetic turf surfaces have been used and are being evaluated.

Facilities

Building maintenance will include roofs, HVAC, exterior and interior painting, doors, floor covering, fixtures, etc.

Landscaping

Landscaping at City facilities and streetscapes will be evaluated and modified to reduce landscaping maintenance costs.

Marinas & Docks

The boat basin opening at Columbia Point Marina Park requires widening and deepening to accommodate existing and future watercraft traffic. Dock sections, bumpers and launching ramps are in need of significant maintenance/replacement.

Columbia Park West includes boat dock ramp, fishing area, picnic shelters, life vest station restrooms, river beach area, and walking trail. It is adjacent to the privately Columbia Park Marina.

PARKING NEEDS ANALYSIS

Several parks currently experience over-capacity parking during certain times of the year. These are: Badger Mountain Park on weekends when baseball and lacrosse are occurring simultaneously; Columbia Playfield when girls fast pitch and the swim season occur simultaneously; Leslie Groves Park at the Park Street entrance during some summer weekends; Snyder St. north Howard Amon Park and Columbia Park West weekends during the summer due to boating activity; Howard Amon Park for all large events and most summer weekends, and Trailhead Park most weekends throughout the year due to hikers on Badger Mountain.

Additionally, parking at W.E. Johnson Park for horse trailers and additional parking for boat trailers at Leslie Groves will require analysis and additional planning.

Parking lot surfaces will be addressed for surface treatment based on the preventative maintenance plan.

TRAIL NEEDS ANALYSIS

As discussed previously, there are no established levels of service standards for trails needed to serve a given population.

The 2013 Comprehensive Land Use Plan incorporated a trails map that will be implemented over time through the land development process and other public/private opportunities.

Trails that are high on the priority list are:

- *Vantage Highway Trail* from Stevens Drive to Kingsgate Drive which would provide pedestrian and non-motorized access from the core city area to the Horn Rapids neighborhood and Hanford Legacy Park.
- *Tapteal Trail* from the east City limits to the west City limits
- *Badger Mt. Ridge Trail* from Badger Mt. to the Amon Basin Preserve.

The City will consider separating conflicting bike and pedestrian use on the more heavily used trails, such as the Riverfront Trail and the By-Pass Shelterbelt Park Trail.

Water Trail. Kayaking, canoeing, and floating the Yakima River are increasing in popularity. The Tapteal Greenway has completed a water trail on the Yakima River from Benton City to Horn Rapids and expects to continue the trail to Bateman Island.



Figure 5.03: Yakima River Kayaking

The City will continue to consider the Rivers to Ridges Open Space Network plan when evaluating trail needs.

Future Staffing Needs Analysis

Project planning has historically evaluated any additional staffing needs prior to the construction of the project. This will continue in the future. An example of this need is the implementation of the sports fields in the master plan for Hanford Legacy Park, and the new parks in Badger Mountain South. Final staffing needs assessments will be required to determine accurate future staffing needs based on location and intensity of maintenance.

Parks in Badger Mountain South will be constructed based on a schedule of home construction making projections of staffing requirements difficult to predict. The first phase of West Village Park is scheduled in this time frame and staffing will have to be planned.

West Village Park: The first phase of construction is planned to include 10-acres of grass and irrigation. Maintenance of this park will require additional staff.

Aquatic and gym facilities require additional programming, specialized maintenance and operational staffing. Planning for these facilities require additional attention. The addition of an indoor pool will require staff for operations, life guards, and maintenance.

Continued increase in park users and development of new parks will require the addition of a Park Ranger.



Figure 5.04 Event at Columbia Point Marina

Capital Improvement Plan

Richland's Capital Improvement Plan (CIP) is a multiyear plan which identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan. The CIP provides a link between the Strategic Leadership Plan and the annual budget and ensures the City's financial resources are efficiently utilized to support the long-range goals of the City. The CIP accounts for projects that construct new infrastructure and facilities and projects that add to or enhance and maintain existing facilities and infrastructure. The City prepares a comprehensive capital projects list as a part of the annual budget process. The list provides a six-year view of the intended projects and serves as an excellent resource for Council, Boards and Commissions, city staff and citizens in understanding the scope, timing and funding of key projects. Each year the Capital Improvement Plan is revisited during the City of Richland's budgeting process. Projects are removed, changed or updated to reflect changing priorities.

The Parks & Public Facilities portion of the CIP identifies projects to provide the sequence for acquisition, renovation and development. The plan provides positive direction for the City to identify projects, project phasing, associated costs (estimates), funding sources and implementation dates.

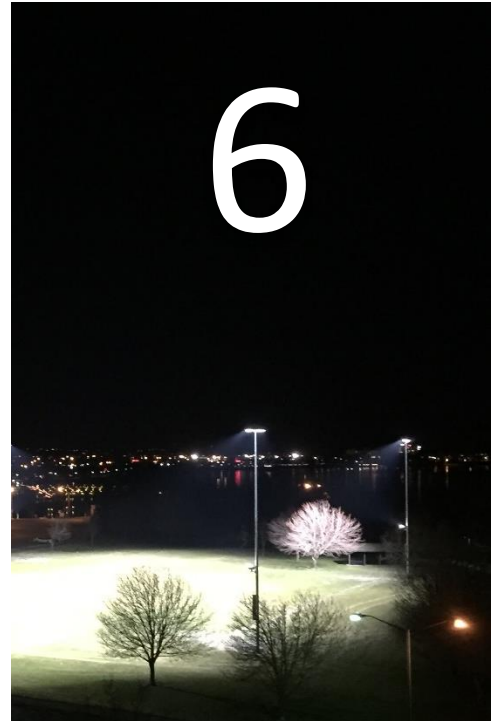


Table 6.01: 2019-2025 Capital Improvement Plan (CIP) Summary, Parks, Facilities, Waterfront
(See City of Richland website, www.ci.richland.wa.us, for current and complete list of CIP projects)

Project Location CIP Project Number	Description	Proposed Timing
Parks and Facilities		
Drollinger Park (PR130007)	Playground	2019
Columbia Playfield	Field 5 Lights	2019
	Reconstruction of two basketball courts	2019
Goethals Park	Install wood climbers and climbing boulders	2019
Badger Mountain Improvements (PR130001)	Pave and install lighting in parking lot, Phase 1	2019
	Pave and install lighting in parking lot, Phase 2	2020
By-Pass Shelterbelt Irrigation Renewal (PR160001)	Well development	2020
	New irrigation, Phase 1	2021
	New irrigation, Phase 2	2023
City-Wide Tree Replacement (PR130016)		2019-2024
Horn Rapids Athletic Complex Infield& Fence Renewal (PR160003)	Construct equipment storage building	2019-
	Replace infield surfacing and improve landscaping	2020-2022
McMurray Park – Sports Court (PR180001)	Construct multi-purpose sports court	2019

Table 6.01: (Continued) 2019-2025 Capital Improvement Plan (CIP) Summary, Parks, Facilities, Waterfront (See City of Richland website, www.ci.richland.wa.us, for current and complete list of CIP projects)

Project Location CIP Project Number	Description	Proposed Timing
Parks and Facilities		
Municipal Facilities Renewal & Improvement Plan (PR140020) Various buildings		2019-2024
Park and Neighborhood Safety Program (PR160005)	Site security improvements and safety features.	2019-2024
Parks Facilities Renewal and Improvement Program (PR140021)	Ongoing maintenance and repair of fencing, playground surfacing, trails, parking lots, sports courts, etc.	2019-2024
Rivers to Ridges Trail: Badger Mountain Section (PR170004)	Purchase property for future trail	2019
Trailhead Park: Replacement Steps and Bypass Trail (PR170001)	Complete new steps	2019
West Village Park (PR130005)	Install irrigation and turf, 10 acres, Phase 1	2020-2021

Table 6.01: 2019-2025 Capital Improvement Plan (CIP) Summary, Parks, Facilities, Waterfront
(See City of Richland website, www.ci.richland.wa.us, for current and complete list of CIP projects)

Project Location CIP Project Number	Description	Proposed Timing
Waterfront Projects		
Columbia Playfield Improvements (WF140007)	Reconstruct fields 2 &3	2019
	Replace restroom building	2021
Columbia Point Marina Enhancements (WF150015)	Playground replacement	2019
	Cultural resource study for causeway removal	2019
	Widen opening for marina traffic and construct multi-use pavilion.	2020
	Construct new commercial dock	2021
Columbia Point Golf Course Clubhouse Modernization and Course Improvements. (WF160003)		
George Prout Pool Renewal (WF170001)	Install new exit door	2019
	Improve HVAC system	2020
Howard Amon Park Improvements (WF140011)	Trail reconstruction	2019
	Trail reconstruction and fitness area	2020
	Trail reconstruction and playground safety surfacing improvements	2021
	Trail reconstruction	2022
John Dam Plaza Improvements (WF140008)	Shade structure design	2019
	Shade structure construction	2020
	North park plaza construction	2021-2024

Table 6.01: (Continued) 2019-2025 Capital Improvement Plan (CIP) Summary, Parks, Facilities, Waterfront (See City of Richland website, www.ci.richland.wa.us, for current and complete list of CIP projects)

Project Location CIP Project Number	Description	Proposed Timing
Waterfront		
Leslie Groves Park Enhancements (WF160002)	Improve swim area	2019
	Rebuild tennis courts, replace existing restroom, add fish cleaning station	2021
Shoreline Enhancement and Bank Stabilization (WF140010)	Bank stabilization of the Columbia River bank south of the Shilo Inn	2020
Wayfinding Signage and Gateway Entrance Enhancement (WF140012)	Construct and install wayfinding guide signage and entrance features within city limits.	2019-2020

CAPITAL PLANNING CONSIDERATIONS 2019 AND BEYOND 2025

A number of long-range park and recreation facility needs were identified during the master planning process. These needs have not been identified or prioritized in the current 2019-2024 Capital Improvement Program. These needs include:

Community / Regional Parks

Hanford Legacy Park

The development of Hanford Legacy Park has begun with adoption of a master plan and the completion of four game ready/tournament Babe Ruth baseball fields. The master plan includes four lighted softball fields, swimming pool, recreation center, indoor practice center, multi-sport fields and various courts. It is recommended that Hanford Legacy Park be designated as a Regional Park instead of a Community Park. The size and scale of this park provides a potential for regional sporting events and Sports Facilities Market Analysis and Feasibility Study that is currently underway will evaluate this potential. The study is planned determine if Kennewick, Pasco, and/or Richland are in need of new or expanded sport facilities. Furthermore, the study will provide a plan that will offer the greatest economic return on investment (ROI) for each city as well as consider how each of the proposed developments can be leveraged to enhance the Tri-Cities region as a sports tourism destination. (Source: Brandon Dowling, Johnson Consulting email, May 30, 2019)

An update to the master plan should be considered in the next five years to support a potential Youth Athletic Facilities Grant.

West Village Community Park / Badger Mountain South

The Badger Mountain Subarea Plan includes the establishment of an extensive system of parks, playgrounds, trails and active and passive open space. These facilities total approximately 460 acres and are distributed throughout the 2,000-acre development. The first 10-acre phase of the City of Richland's West Village Community Park is planned for 2020-21. An additional 20-acres is dedicated for the development of the park and will have to be developed pending the rate of home construction. Funding for design of the next phase should be considered in 2023-2024 for construction of the second phase.

The development of Badger Mountain South presents some new opportunities for collaboration with Richland and Kennewick School Districts. These opportunities include evaluating the potential for integrating a public library or recreation center with the design of a new elementary or middle school.

Yakima River Delta / Tapteal Greenway

There was overwhelming support of natural open space and trails during the master planning process. Sixty-seven percent of respondents to the survey indicated that Richland should develop more natural areas and seventy-three percent indicated that more trail should be developed.

Richland has a wealth of natural open space that greatly exceeds the amount available in adjacent cities. The vast majority of this park land is located in the Yakima River delta, Columbia Park South, Bateman Island and Chamna Natural Preserve. The Tapteal Greenway is an overlay designation that serves as an umbrella for the land that is a mix of federal, state, county, municipal and private ownership. This rich environment supports a wide range of water and land-based recreation. The City of Richland owns or manages a large portion of this area, nearly 1,000-acres, in collaboration with other agencies and groups like the Tapteal Greenway Association. As a regional asset of great significance, there should be some consideration of developing a framework for these lands that results in a designation of the area as a regional park. There are a number of advantages to this designation. It would provide:

- Clear designation and understanding of the extent and management of the area.
- Branding as a single destination, regional park would clarify recreational information and access.
- A single coordinated master plan could be developed to manage the preservation and enhancement of the area.

Consideration of establishment of a new regional park may be appropriate in conjunction with ongoing discussions about the disposition of US Army Corps of Engineers property in the area.

Regional Aquatic Facility / Indoor Pool

The ongoing regional discussion about the development of an aquatic center are likely to continue. The need and demand for public indoor swimming pools was well represented in responses to the parks and recreation survey. The 2018 master plan for Hanford Legacy Park includes an aquatic facility. In addition, the 2013 Columbia Playfield Master Plan includes expansion of the George Prout Pool with additional aquatic facilities. As development continues in south Richland and Badger Mountain South, review of demand and need for an additional pool facility in that service area should be undertaken.



Figure 6.01: Swimming Lessons at George Prout Pool

Financing Plan



Parks and recreational funding and financing for capital improvements, operations, recreational programming, community events and maintenance will always be a challenge due to limited tax revenue and balancing citywide needs and priorities. Through the public engagement process it became clear that Richland's residents are aware of the benefits of having a strong park system and recreation programs.

The community values the services that the Parks and Public Facilities Department provides. The department is providing the necessary recreational and leisure experiences for a community that is active and growing. The following is a list of funding sources that have been utilized in the past for park land acquisition, park development, recreational programming, and community events. Primarily, the City has relied on grants, park reserve funds, and donations for park land acquisition. Park Impact Fees continue to be a source of funding for capital projects. Not all of these sources will have funds available to purchase park land or construct improvements. Recreational programming and community events have historically been funded through the General Fund, sponsorships and modest use fees.

Table 7.01 describes the resources and programs available for funding the City's Parks Capital Improvements Plan, or CIP.

PARK AND RECREATION FUNDING SOURCES

Table 7.01: Park and Recreation Funding

Source	Description
General Fund:	The General Fund is used primarily for the maintenance and operation of the City's Park System. A portion of the City's general fund is used for capital improvements such as park land development.
Gifts:	Cities are sometimes offered gifts of land or cash by public-spirited citizens, corporate donations,

	special interest groups, or civic organizations. Generally, this source is program or project focused.
Transfer:	Some City departments or other public agencies such as school districts have property that is no longer needed for their original purpose. These lands could be transferred or traded for park purposes.
REET	Real Estate Excise Tax is a locally levied on each sale of real property within the city. The city first implemented a 1/4% tax in 1986. A second 1/4% was also approved beginning in 1999. Although the requirements for each quarter percent differ slightly, revenue generated from both is primarily restricted for capital purposes under state law.
MVT	Motor vehicle fuel tax. One-half of one percent of the local distribution of the motor vehicle fuel tax from the State is dedicated to use for recreational trails and paths according to provisions of RCW 46.68. In accordance with RCW 47.30.030 the funds are to be expended for the planning, accommodation, establishment, and maintenance of facilities for pedestrian, equestrian, or bicycle traffic.
DEDICATION OR PAYMENT OF FEE FOR PARK, RECREATION AND OPEN SPACE LAND (RMC 22.12)	A per unit fee is levied on new housing construction for the acquisition or development of public open spaces devoted to public parks, playgrounds, and trails and other recreational purposes. These fees fund park system improvements related to new growth. Impact fees are collected at the time a project is issued a certificate of occupancy. Impact fee revenues go to a separate fund and are dedicated to park capital projects established in the City's capital facilities plan. Park land that meets the needs and priorities of the city may dedicated to the city in lieu of fees. The Parks and Public Facilities Division administers the annual Park Partnership Program. Through the Parks and Recreation Commission, the City of Richland designates up to \$20,000 annually from the Park Reserve Fund to provide matching fund grants to community groups toward making capital improvements to City parks, trails, open

	space and recreational facilities. The goal of the program is to: • Improve or increase park and recreational opportunities for the general public. • Foster public initiative and participation in developing City park and recreational amenities. • Enhance the quality of life in Richland.
Undesignated Park Reserves:	Undesignated Park Reserve monies are collected from park leases and sale of park land and are used throughout the city to fund park improvements and programs.
RCO Grants:	Washington State Recreation and Conservation Office (RCO) administers this funding to help build communities by providing grant assistance for the development of parks, trails, and other recreational facilities.
CDBG HUD Grants:	Community Development & Block Grants are federal grants available for capital improvements in parks that benefit disadvantaged, low-income, and disabled residents.
Voter Approved Bonds / Levies	These are funding sources that must be approved by a public vote. If approved, bonds may be sold immediately, and are paid back over a period of several years. Bonds need a 60 percent majority to pass. Levies differ from bonds in that, if they are approved, the taxes are collected and spent as they accumulate. There is no municipal debt involved. Levies require a simple majority to pass.
Non-Voter Approved Bonds	Councilmanic bonds and revenue bonds may be issued by the city without voter approval. They must be approved by the City Council. Repayment of these bonds is from existing city revenues or income generated by an enterprise activity.
Tax Increment Financing (TIF) or Local Revitalization Financing (LRF)	This is a method of distributing property tax collections within designated areas to finance infrastructure improvements within these designated areas. Under the TIF method, infrastructure is financed by the incremental increase in tax revenue that is made possible by infrastructure improvement within the designated area.

Hotel Motel Tax Grants	City of Richland receives funds from the room tax imposed upon hotels and motels located within the City. These funds can be retained by the City or can be expended for a narrow range of projects and activities established by State law. Also referred to as Lodging Tax, these funds are distributed to eligible projects and events located within the City of Richland on an annual basis. Applications are typically accepted in the Fall of each year. Solicitations are published on the City website, social media platforms and through the local media.
Use Fees	Use fees paid by park and recreation program users that are placed in the general fund and allocated to the department during the budget process.
Sponsorships	Community partners and private businesses provide monetary as well as supplies and services in exchange of sponsorship rights to events and programs at a negotiated trade value.



Figure 7.02: Youth Basketball in an Elementary School Gym

Policies and Priorities



MOVING FORWARD

Several areas within the City of Richland are identified as being service gaps for public use facilities or lands that should be prioritized in securing lands for future parks and trails development or conservation recreation. These land acquisitions should be carried out under the direction and policy of the Parks department, the Parks and Recreation Commission, and City of Richland policies to ensure that the public has public access, recreation space, natural space, and community space.

PARK LAND ACQUISITION POLICIES

Parkland Acquisition should follow three policies in acquiring park land and/or designating lands to be acquired:

1. Larger Housing Developments, Mixed Use Developments land to be procured to the City of Richland for providing and developing Public Open space and recreation spaces.
2. Lands that will be used for future park space to meet the service area needs as described in the Levels of Service analysis.
3. Priority acquisition of shorelines and lands to make trail connections.

PARK AND OPEN SPACE SITE SELECTION PRIORITIES

Acquisition of city lands should be pursued to enhance the sense of place in Richland by providing the public with developed and natural open spaces.

Properties that are pursued should meet the following strategies for ideal outcome in future park or city use:

1. The location should be centrally located in the service area.
2. Environmentally sensitive lands for protection or controlled public access, such as but not limited to; ridgelines, shorelines, native habitat, erosion prone natural sites.
3. Land with natural or unique features for conservation.

4. Providing public open space to future economic developments and investing in holdings to enhance community economic viability
5. Future park space that will serve the community based on size and function meeting the following criteria:
 - a. Road Access on two or more sides
 - b. Connectivity to the neighborhood it is servicing
 - c. Relatively central to the households within the neighborhood it is meant to service
 - d. Parcel shape allows for multiple uses/facilities to be established
6. Sites should be collocated with schools and open space to create larger open space areas
7. Locating neighborhood parks should have at a minimum two sides adjacent to collector streets; community parks should have a minimum three sides adjacent to streets with one of the streets being a collector street.
8. The site should be highly visible with limited physical obstructions.

COMPREHENSIVE PLAN GOALS FOR RECREATION DEVELOPMENT

Goal 1: Ensure that adequate infrastructure and public facilities exist or can be provided concurrent with new development takes place (City of Richland Comprehensive Plan 2017).

Action 1.1 – Identify and locate park space in all underserved population by acquiring park space and funding to provide to that community.

Goal 2: The City will provide capital facilities that ensure environmentally sensitive, safe, and reliable service (City of Richland Comprehensive Plan 2017).

Action 2.1 – identify and locate park space with requirements of Goal 1 and environmentally sensitive or unique lands for future park space

Goal 6: Identify, prioritize, and preserve unique natural habitat, ecologically critical areas, shorelines, and significant landforms and develop public recreational activities appropriate to these resources (City of Richland Comprehensive Plan 2017).

Action 6.1 – identify and locate park space with requirements of Goal 1 and environmentally sensitive or unique lands for future park space.

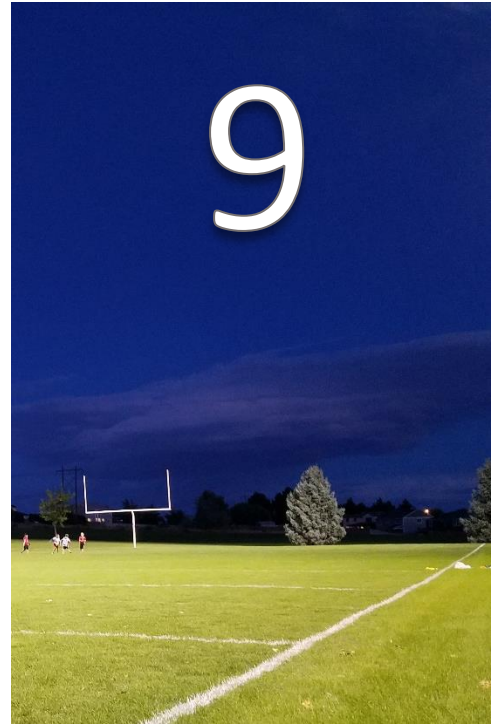
Goal 7: Enhance the community and region's cultural and historic heritage through features incorporated in community and regional parks (City of Richland Comprehensive Plan 2017).

Action 7.1 – identify and locate park space with requirements of Goal 1, 2, & 6, and culturally or historical prominent land for future park conservation space.

Goal 8: Extend and improve the multiuse trail system to link parks, activity centers, schools, and employment centers (City of Richland Comprehensive Plan 2017).

Action 8.1 – identify and locate trail connection space with requirements of Goal 1 to seamlessly link linear public spaces with those public spaces that are existing or planned.

Plan Adoption



(Placeholder for City Council adoption)

Capital Improvement Plan



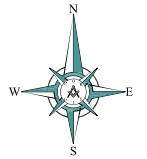
A Capital Improvement Plan (CIP) is a multiyear plan which identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan. The CIP provides a link between the Strategic Leadership Plan and the annual budget and ensures the City's financial resources are efficiently utilized to support the long-range goals of the City. The CIP accounts for projects that construct new infrastructure and facilities and projects that add to or enhance and maintain existing facilities and infrastructure. The City prepares a comprehensive capital projects list as a part of the annual budget process. The list provides a six-year view of the intended projects and serves as an excellent resource for Council, Boards and Commissions, city staff and citizens in understanding the scope, timing and funding of key projects.

The CIP is updated during each budget cycle. Please refer to the most current electronic version of Capital Improvement Plan. The CIP can be found on the city's website at www.ci.richland.wa.us. (Source: City of Richland 2019 Budget)



Waterfront

Capital Improvement Plan



Legend
--- City Limits
--- Railroad

2019 Waterfront Projects

- 1 City Reader Board
- 2 Columbia Playfield Improvements
- 3 Columbia Point Marina Park Enhancements
- 4 George Prout Pool Renewal
- 5 Howard Amon Park Improvements
- 6 John Dam Plaza Improvements
- 7 Leslie Groves Park Enhancements
- 8 Library Roof Renovation
- 9 Wayfinding Signage & Gateway Entrance Improvements





Capital Improvement Plan

2019 thru 2024

9/17/2018 1:48:22 PM

FIN-BUD-CIP-002-

Waterfront Projects

Department	Project #	\$ through 2017	Budget Rem. 2018	2019	2020	2021	2022	2023	2024	Total
Waterfront										
PROJECT COSTS										
City Reader Board	WF180001	0	0	170,000	0	0	0	0	0	170,000
Columbia Playfield Improvements	WF140007	1,403,958	183,000	60,000	0	330,000	0	0	0	1,976,958
Columbia Point Marina Park Enhancements	WF150015	722,846	350,000	410,000	450,000	300,000	0	0	0	2,232,846
Columbia Pt. Golf Course Clubhouse Modernization & Course Improvements	WF160003	266,000	30,000	0	0	0	0	0	600,000	896,000
Fire Station 71 - Replacement Station	WF140004	0	0	0	0	0	0	5,300,000	0	5,300,000
George Prout Pool Renewal	WF170001	0	200,000	20,000	130,000	0	0	0	0	350,000
Howard Amon Park Improvements	WF140011	365,400	200,000	320,000	450,000	590,000	390,000	0	0	2,315,400
John Dam Plaza Improvements	WF140008	1,475,894	0	25,000	250,000	200,000	200,000	200,000	200,000	2,550,894
Leslie Groves Park Enhancements	WF160002	0	0	120,000	0	350,000	0	0	0	470,000
Library Roof Renovation	WF180002	0	0	450,000	0	0	0	0	0	450,000
Shoreline Enhancement & Deferred Maintenance	WF140010	90,000	30,000	0	330,000	0	0	0	0	450,000
Swift Corridor: City Hall Replacement	WF140003	3,258,979	15,560,786	0	0	0	0	0	0	18,819,765
Wayfinding Signage & Gateway Entrance Improvements	WF140012	352,311	450,000	320,000	0	0	0	0	0	1,122,311
Waterfront Total:		7,935,388	17,003,786	1,895,000	1,610,000	1,770,000	590,000	5,500,000	800,000	37,104,174

FUNDING SOURCES

Bond Proceeds	15,168,049	0	0	0	0	0	0	0	0	15,168,049
Bonds - Future Rate Issue	0	0	0	0	0	0	0	5,300,000	0	5,300,000
Business License Reserve Fund	181,894	50,000	0	50,000	50,000	0	0	0	0	331,894
CDBG Funds	63,000	0	0	0	0	0	0	0	0	63,000
Donations	160,000	0	0	0	0	0	0	0	0	160,000
General Fund	0	353,000	0	0	0	0	0	0	0	353,000
General Fund - Facility Reserves	458,660	0	0	0	0	0	0	0	0	458,660
Grant	480,000	0	0	0	0	0	0	0	0	480,000
Grant - RCO	235,400	0	150,000	0	170,000	0	0	0	0	555,400
Grant (YAF)	203,846	0	0	0	0	0	0	0	0	203,846
Grant Funds (Unsecured)	176,000	0	0	0	0	0	0	0	0	176,000
Hotel/Motel-Lodging Funds	979,183	330,000	965,000	500,000	250,000	200,000	200,000	200,000	200,000	3,624,183
Industrial Development Fund	490,137	0	60,000	0	0	0	0	0	0	550,137
Land Sale (Swift & GWW)	0	111,205	0	0	0	0	0	0	0	111,205
Library Bond Reserve Fund	0	0	450,000	0	0	0	0	0	0	450,000
Library Const. Fund (Added Parking)	0	250,000	0	0	0	0	0	0	0	250,000
Lodging Tax Grant (Secured)	771,775	0	0	0	0	0	0	0	0	771,775
LTGO 98 Fund	0	550,000	0	0	0	0	0	0	0	550,000
LTGO Bond Fund	250,000	0	0	0	0	0	0	0	0	250,000
Parks Reserve Fund (Undesignated)	217,500	110,000	0	30,000	0	0	0	0	0	357,500
Parks Reserve-Park District 1	0	220,000	180,000	30,000	380,000	0	0	0	0	810,000
Parks Reserve-Park District 2	14,500	0	0	0	0	0	0	0	0	14,500
Private Funding	50,000	0	0	0	0	0	0	0	0	50,000
Public Safety Sales Tax	20,000	0	0	0	0	0	0	0	0	20,000
REET-RE Excise Tax 1st 1/4%	920,374	380,000	20,000	370,000	670,000	0	0	0	0	2,360,374
REET-RE Excise Tax 2nd 1/4%	0	250,000	70,000	330,000	0	0	0	0	0	650,000
Right-of-Way Sale (Secured)	160,000	0	0	0	0	0	0	0	0	160,000
Unfunded	0	0	0	300,000	250,000	390,000	0	600,000	0	1,540,000
Utility Occ Tax Increase	0	1,334,651	0	0	0	0	0	0	0	1,334,651
Waterfront Total:		21,000,318	3,938,856	1,895,000	1,610,000	1,770,000	590,000	5,500,000	800,000	37,104,174

Columbia Playfield Improvements

Type of Project Waterfront	Partnership Project? YES	Waterfront Project? YES	Project # WF140007
Core Focus Area 5	Strategic Leadership Plan Project? Yes		
PROJECT NAME: Columbia Playfield Improvements			
PROJECT ADMINISTRATION: Parks & Public Facilities			
PROJECT LOCATION: Columbia Playfield, 1500 Mansfield			
PROJECT TIMELINE: 2019-2021			
RESPONSE TO *GMA LEVEL OF SERVICE? YES			

PROJECT DESCRIPTION

The Columbia Playfields are a premier softball complex attracting local, regional and tournament users. 2018- Completed renovation to Fields 1 & 4, rebuild and improved the basketball courts and installed field lighting on Field 5. 2019 - Reconstruct fields 2 & 3. 2021 - replace the aging, two story restroom building with a more modern facility.

PROJECT ASSUMPTIONS

Receiving 2018 Lodging Tax grant.

BENEFITS

Increase tourism activity through tournaments hosted at Columbia Playfield. Provide adequate facilities for youth sports.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
DESIGN	-	-	-	-	-	-	-	-	-
CONSTRUCTION MANAGEMENT	-	-	-	-	-	-	-	-	-
CONSTRUCTION	1,976,958	1,403,958	183,000	60,000		330,000			
10% CONTINGENCY	-	-	-	-	-	-	-	-	-
OTHER ENG. SERVICES	-	-	-	-	-	-	-	-	-
TOTAL	\$ 1,976,958	\$ 1,403,958	\$ 183,000	\$ 60,000	\$ -	\$ 330,000	\$ -	\$ -	\$ -
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
RIGHT-OF-WAY SALE (SECURED)	160,000	160,000							
LODGING TAX GRANT (SECURED)	771,775	771,775							
PRIVATE FUNDING	50,000	50,000							
LODGING TAX GRANT	289,183	209,183	80,000						
RCO GRANT	150,000	150,000							
RE EXCISE TAX 1ST 1/4%	300,000					300,000			
CDBG GRANT	63,000	63,000							
PARK DISTRICT 1	90,000			60,000		30,000			
GENERAL FUND	103,000		103,000						
TOTAL	\$ 1,976,958	\$ 1,403,958	\$ 183,000	\$ 60,000	\$ -	\$ 330,000	\$ -	\$ -	\$ -
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2019	2020	2021	2022	2023	2024
	2,850			350	400	450	500	550	600
	-								
	-								
TOTAL	\$ 2,850	-	-	\$ 350	\$ 400	\$ 450	\$ 500	\$ 550	\$ 600

****FOR FINANCE STAFF USE ONLY**** ALL 2019 PROJECTS MUST HAVE CODING AND IDENTIFIED AS CAPITAL/MAINTENANCE

DESCRIPTION	2019	CODING
CAPITAL ITEM	60,000	380-337-0066-594783-6403
TOTAL	\$ 60,000	TOTAL MUST EQUAL PROJECT COSTS FOR 2019 ABOVE

Columbia Point Marina Park Enhancements

Type of Project Waterfront	Partnership Project? NO	Waterfront Project? YES	Project # WF150015
Core Focus Area 5	Strategic Leadership Plan Project? Yes		
PROJECT NAME: Columbia Point Marina Park Enhancements			
PROJECT ADMINISTRATION: Parks & Public Facilities			
PROJECT LOCATION: Columbia Point Marina Park			
PROJECT TIMELINE: 2016 - 2021			
RESPONSE TO *GMA LEVEL OF SERVICE? NO			

PROJECT DESCRIPTION

Columbia Point Marina Park is the City's top rated marina and is located in the heart of Columbia Point. Use of the marina has grown steadily over the years along with the development of neighborhood restaurants and hotels. The park master plan calls for certain amenities to serve park users beginning with the addition of a lighted sports field in 2017. 2018: replace an undersized and failing sewer lift station that serves the public bathrooms and boat pump out facilities. 2019: replace an aging playground and begin environmental and a cultural resource study to widen the marina opening. 2020: widen the opening to accommodate marina traffic and large vessels and construct a covered multi-use pavilion. 2021: construct a new commercial dock as an expansion to the existing commercial dock.

PROJECT ASSUMPTIONS

Receive state BIG TIER 1 grant for dock development. Use the Industrial Development Fund to fund a project to replace state funded parkland that was converted to private use for LuLu's restaurant. The required project will satisfy the previous state investment by widening the marina opening.

BENEFITS

New docks will improve the appearance and safety of the marina and a wider marina opening will increase marina capacity. A new playground will provide a unique play experience.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
CONSTRUCTION	2,092,846	722,846	350,000	350,000	400,000	270,000			
PLANNING	60,000			60,000					
CONTINGENCY	80,000				50,000	30,000			
	-								
	-								
TOTAL	\$ 2,232,846	\$ 722,846	\$ 350,000	\$ 410,000	\$ 450,000	\$ 300,000	\$ -	\$ -	\$ -
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
GRANT (YAF)	203,846	203,846							
RE EXCISE TAX 1ST 1/4%	804,000	254,000			250,000	300,000			
RE EXCISE TAX 2ND 1/4%	150,000		150,000						
RCO BIG TIER 1 GRANT	180,000	180,000							
INDUSTRIAL DEVELOPMENT FUND	60,000			60,000					
UNDESIGNATED PARK RESERVE	20,500	20,500							
PARKS RESERVE DISTRICT 2	14,500	14,500							
HOTEL/MOTEL LODGING FUNDS	800,000	50,000	200,000	350,000	200,000				
TOTAL	\$ 2,232,846	\$ 722,846	\$ 350,000	\$ 410,000	\$ 450,000	\$ 300,000	\$ -	\$ -	\$ -
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2019	2020	2021	2022	2023	2024
	-								
	-								
	-								
	-								
TOTAL	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FOR FINANCE STAFF USE ONLY ALL 2019 PROJECTS MUST HAVE CODING AND IDENTIFIED AS CAPITAL/MAINTENANCE		
DESCRIPTION	2019	CODING
CAPITAL ITEM	410,000	380-337-0066-596797-6403
TOTAL	\$ 410,000	TOTAL MUST EQUAL PROJECT COSTS FOR 2019 ABOVE

Columbia Pt. Golf Course Clubhouse Modernization & Course Improvements

Type of Project Waterfront	Partnership Project? NO	Waterfront Project? YES	Project # WF160003
Core Focus Area 2	Strategic Leadership Plan Project? Yes		
PROJECT NAME: Columbia Pt. Golf Course Clubhouse Modernization & Course Improvements			
PROJECT ADMINISTRATION: Parks & Public Facilities			
PROJECT LOCATION: Columbia Point Golf Course			
PROJECT TIMELINE: 2018 - 2024			
RESPONSE TO *GMA LEVEL OF SERVICE? NO			

PROJECT DESCRIPTION

A 10-year management agreement with the Columbia Point Golf Course operator (CourseCo) includes a required contribution of \$75,000 from the operator, or up to \$100,000 if the City provides a matching \$100,000 for clubhouse and course improvements in an effort to improve the profitability of the golf course. The facility has not had significant paint, carpet, or any implements since new in 1996. Food and beverage improvements are needed in the kitchen and dining room, in addition to bathroom remodel (urinals, dividers, flooring fixtures), interior and exterior painting, weatherproofing, customer seating, exterior lighting, and parking lot seal and striping. Minor course improvements includes tree maintenance and rebuilding of several sand bunkers. All items in this project are "capital projects" as defined in the operating agreement with CourseCo and outside the normal maintenance obligations of the operator. 2018 - Hired consultant to design clubhouse renovations and performed deferred maintenance on building.

PROJECT ASSUMPTIONS

Enhancements will be made in various locations in the clubhouse and on the course in an effort to maintain a high standard of quality at the facility and to improve profitability in the food and beverage segment of the business.

BENEFITS

Enhanced food and beverage sales are expected to improve facility revenue and other investments are intended to retain and attract customers.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
FOOD AND BEVERAGE ENHANCEMENTS	296,000	266,000	30,000						
OTHER CLUBHOUSE IMPROVEMENTS	540,000								540,000
PARKING LOT SEAL AND STRIPE	60,000								60,000
BUNKER REBLDING/TREE MAINTENANCE	-								
CONTINGENCY									
TOTAL	\$ 896,000	\$ 266,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
RE EXCISE TAX 1ST 1/4%	196,000	166,000	30,000						
DONATION (PRIVATE - COURSECO.)	100,000	100,000							
UNFUNDED	600,000								600,000
TOTAL	\$ 896,000	\$ 266,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2019	2020	2021	2022	2023	2024
	-								
	-								
	-								
TOTAL	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

George Prout Pool Renewal

Type of Project Waterfront	Partnership Project? NO	Waterfront Project? YES	Project # WF170001
Core Focus Area 2	Strategic Leadership Plan Project? No		
PROJECT NAME: George Prout Pool Renewal			
PROJECT ADMINISTRATION: Parks & Public Facilities			
PROJECT LOCATION: 1005 Swift Blvd.			
PROJECT TIMELINE: 2018 - 2020			
RESPONSE TO *GMA LEVEL OF SERVICE? YES			

PROJECT DESCRIPTION

The George Prout Pool is a long-serving and beloved community amenity. The original bath house was renovated in 1981 and the original pool was replaced in 2002. 2018 - Replace necessary portions of the pool bottom and resurface entire pool with new plaster; 2019 - install new exit door from entrance lobby directly onto the pool deck to improve accessibility for all users; 2020 - improve ventilation/mechanical system in bath house.

PROJECT ASSUMPTIONS

BENEFITS

Repair/replacement of the pool bottom surface and renovation of the bath house will extend the live of the facility for public use. Some pool guests will benefit from better access to the pool directly from the lobby.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
CONSTRUCTION	350,000		200,000	20,000	130,000				
	-								
	-								
TOTAL	\$ 350,000	\$ -	\$ 200,000	\$ 20,000	\$ 130,000	\$ -	\$ -	\$ -	\$ -
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
RE EXCISE TAX 1ST 1/4%	190,000		100,000	20,000	70,000				
UNDESIGNATED PARK RESERVE	60,000		30,000		30,000				
PARKS RESERVE DISTRICT 1	100,000		70,000		30,000				
	-								
TOTAL	\$ 350,000	\$ -	\$ 200,000	\$ 20,000	\$ 130,000	\$ -	\$ -	\$ -	\$ -
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2019	2020	2021	2022	2023	2024
	-								
	-								
	-								
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FOR FINANCE STAFF USE ONLY ALL 2019 PROJECTS MUST HAVE CODING AND IDENTIFIED AS CAPITAL/MAINTENANCE		
DESCRIPTION	2019	CODING
CAPITAL ITEM	20,000	380-337-0066-594761-6403
TOTAL	\$ 20,000	TOTAL MUST EQUAL PROJECT COSTS FOR 2019 ABOVE

John Dam Plaza Improvements

Type of Project Waterfront	Partnership Project? ☐ YES ☐ NO	Waterfront Project? ☐ YES ☐ NO	Project # WF140008
Core Focus Area 5	Strategic Leadership Plan Project? ☐ Yes ☐ No		
PROJECT NAME: John Dam Plaza Improvements			
PROJECT ADMINISTRATION: Parks & Public Facilities			
PROJECT LOCATION: John Dam Plaza, 800 Jadwin Avenue			
PROJECT TIMELINE: 2015 - 2024			
RESPONSE TO *GMA LEVEL OF SERVICE? ☐ NO ☐ YES			

PROJECT DESCRIPTION

John Dam Plaza is the host of the HAPO Community Stage attracting thousands of visitors each weekend who attend music performances supplemented with food trucks and other entertainment. 2019 - design of shade structures for spectator seating area; 2020-construct shade structure. 2021 - 2024 construct a concrete/paved plaza in the north section of the park per the approved master plan to more effectively accommodate large crowds and vendors.

PROJECT ASSUMPTIONS

BENEFITS

The proposed improvements will complement the City's vision to enhance the downtown and waterfront areas. The annual HAPO contribution of \$30,000 will be set aside for maintenance beginning in 2017 and included in the operating budget for additional, necessary maintenance and support for the stage and John Dam Plaza to keep the facility in a high-quality condition.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
DESIGN	25,000			25,000					
CONSTRUCTION MANAGEMENT	-								
CONSTRUCTION	2,420,894	1,475,894			225,000	180,000	180,000	180,000	180,000
10% CONTINGENCY	105,000				25,000	20,000	20,000	20,000	20,000
OTHER ENG. SERVICES	-								
TOTAL	\$ 2,550,894	\$ 1,475,894	\$ -	\$ 25,000	\$ 250,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
BUSINESS LICENSE RESERVE FUND	133,894	133,894							
HOTEL/MOTEL LODGING FUNDS	1,675,000	600,000		25,000	250,000	200,000	200,000	200,000	200,000
RE EXCISE TAX 1ST 1/4%	25,000	25,000							
RE EXCISE TAX 2ND 1/4%	-								
RCO GRANT	300,000	300,000							
DONATION HAPO	60,000	60,000							
LTGO BOND FUND	250,000	250,000							
UNDESIGNATED PARK RESERVE	107,000	107,000							
TOTAL	\$ 2,550,894	\$ 1,475,894	\$ -	\$ 25,000	\$ 250,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2019	2020	2021	2022	2023	2024
PARK MAINTENANCE	36,500				5,500	7,000	8,000	8,000	8,000
	-								
	-								
	-								
TOTAL	\$ 36,500	-	\$ -	\$ 5,500	\$ 7,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000

FOR FINANCE STAFF USE ONLY ALL 2019 PROJECTS MUST HAVE CODING AND IDENTIFIED AS CAPITAL/MAINTENANCE		
DESCRIPTION	2019	CODING
CAPITAL ITEM	25,000	380-337-0066-594599-6403
TOTAL	\$ 25,000	TOTAL MUST EQUAL PROJECT COSTS FOR 2019 ABOVE

Leslie Groves Park Enhancements

Type of Project Waterfront	Partnership Project? NO	Waterfront Project? YES	Project # WF160002
Core Focus Area 5	Strategic Leadership Plan Project? Yes		
PROJECT NAME: Leslie Groves Park Enhancements			
PROJECT ADMINISTRATION: Parks & Public Facilities			
PROJECT LOCATION: Leslie Groves Park			
PROJECT TIMELINE: 2018			
RESPONSE TO *GMA LEVEL OF SERVICE? NO			

PROJECT DESCRIPTION

Leslie Groves Park is a high quality park serving north Richland. The park has seen increased use commensurate with other waterfront assets. 2017 - Reconstructed the sand volleyball courts and installed an outdoor shower. 2019 - Improve swim area by removing existing jersey barrier retaining wall along the swim beach and replace with a stepped wall to provide better beach access and aesthetics. 2021 rebuild tennis courts, replace existing restroom with a facility that meets modern ADA requirements and add a fish cleaning station to accommodate the popular Snyder Street Docks and boat launch for fishing.

PROJECT ASSUMPTIONS

The public use of Leslie Groves Park including the beach, Synder Street Docks, and sand volleyball facility is increasing and warrants park and facility improvements.

BENEFITS

Many of the amenities at Leslie Groves Park are showing their age and are in need of renewal or replacement to meet the community's expectations of this premier city park.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
CONSTRUCTION	420,000			105,000		315,000			
CONTINGENCY	50,000			15,000		35,000			
	-								
	-								
TOTAL	\$ 470,000	\$ -	\$ -	\$ 120,000	\$ -	\$ 350,000	\$ -	\$ -	\$ -
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
PARK DISTRICT 1	470,000			120,000		350,000			
	-								
	-								
	-								
TOTAL	\$ 470,000	\$ -	\$ -	\$ 120,000	\$ -	\$ 350,000	\$ -	\$ -	\$ -
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2019	2020	2021	2022	2023	2024
	-								
	-								
	-								
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FOR FINANCE STAFF USE ONLY ALL 2019 PROJECTS MUST HAVE CODING AND IDENTIFIED AS CAPITAL/MAINTENANCE		
DESCRIPTION	2019	CODING
CAPITAL ITEM	120,000	PENDING
TOTAL	\$ 120,000	TOTAL MUST EQUAL PROJECT COSTS FOR 2019 ABOVE

Shoreline Enhancement & Bank Stabilization

Type of Project Waterfront	Partnership Project? YES	Waterfront Project? YES	Project # WF140010
Core Focus Area 2	Strategic Leadership Plan Project? Yes		
PROJECT NAME: Shoreline Enhancement & Bank Stabilization			
PROJECT ADMINISTRATION: Parks & Public Facilities			
PROJECT LOCATION: Columbia & Yakima River shorelines			
PROJECT TIMELINE: 2017-2020			
RESPONSE TO *GMA LEVEL OF SERVICE? NO			

PROJECT DESCRIPTION

The Columbia and Yakima Rivers are valuable economic and recreational amenities. The shoreline along the Columbia River is continually eroding particularly south of the Shilo Inn and along Columbia Point Marina Park. In 2017, Shannon & Wilson completed a preliminary report on the cause of the erosion and several options to stabilize and protect the shoreline from further damage. 2020 - implement bank stabilization for a section of the shoreline south of the Shilo Inn to prevent additional bank erosion that is threatening the Riverfront Trail.

PROJECT ASSUMPTIONS

A Shoreline Vegetation Management Plan is being sought from the US Army Corps of Engineers and new in 2017 is an administrative "Shoreline Substantial Development" permit required for maintenance activities. Safe access to the water remains a high priority for the public.

BENEFITS

Protect shoreline from erosion, improve appearance of shoreline, provide views and accessibility to the river.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
VEGETATION & SHORELINE MAINTENANCE	420,000	90,000	30,000		300,000				
CONSTRUCTION & RIVERSHORE	-								
ENHANCEMENT	-								
CONTINGENCY	30,000				30,000				
	-								
	-								
TOTAL	\$ 450,000	\$ 90,000	\$ 30,000	\$ -	\$ 330,000	\$ -	\$ -	\$ -	\$ -
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
UNDESIGNATED PARK RESERVE FUND	120,000	90,000	30,000						
RE EXCISE TAX 2ND 1/4%	330,000				330,000				
	-								
	-								
TOTAL	\$ 450,000	\$ 90,000	\$ 30,000	\$ -	\$ 330,000	\$ -	\$ -	\$ -	\$ -
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2019	2020	2021	2022	2023	2024
	-								
	-								
	-								
TOTAL	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Wayfinding Signage & Gateway Entrance Improvements

Type of Project Waterfront	Partnership Project? YES	Waterfront Project? YES	Project # WF140012
Core Focus Area 1	Strategic Leadership Plan Project? Yes		
PROJECT NAME: Wayfinding Signage & Gateway Entrance Improvements			
PROJECT ADMINISTRATION: Parks & Public Facilities			
PROJECT LOCATION: City-wide			
PROJECT TIMELINE: 2017 - 2020			
RESPONSE TO *GMA LEVEL OF SERVICE? NO			

PROJECT DESCRIPTION

Visit Tri Cities (the area's visitor and convention bureau) has managed a consultant effort to coordinate the Cities of Richland, West Richland, Kennewick, Pasco, Benton and Franklin Counties and the Ports of Benton and Kennewick, along with the Tri-Cities Lodging Association to develop a wayfinding guide signage program consistent with the Tri Cities brand. Wayfinding guide signage a category of traffic control as defined by the MUTCD and the area program is intended to result in well-designed, attractive signage (vehicular and pedestrian) and entrance features expected to beautify the region and provide helpful tourist directions. The beatification elements are not MUTCD guide signs and will utilize Lodging Tax revenue and General Fund. The plan is complete as of the end of 2017. 2018 a consultant has been hired to implement the plan. 2019 - 2020 the City will construct/install the wayfinding guide signage and entrance features within city limits.

PROJECT ASSUMPTIONS

Other regional partners will make similar contributions in other jurisdictions. A three phase plan has been developed in an effort to encourage a coordinated, regional implementation.

BENEFITS

Improve community image and tourist accessibility.

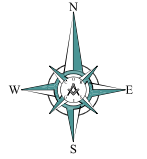
PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
DESIGN	-								
CONSTRUCTION MANAGEMENT	-								
CONSTRUCTION	1,122,311	352,311	450,000	320,000					
10% CONTINGENCY	-								
OTHER ENG. SERVICES	-								
TOTAL	\$ 1,122,311	\$ 352,311	\$ 450,000	\$ 320,000	\$ -	\$ -	\$ -	\$ -	\$ -
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
RE EXCISE TAX 1ST 1/4%	170,174	170,174							
INDUSTRIAL DEVELOPMENT FUND	182,137	182,137							
HOTEL/MOTEL-LODGING TAX	520,000		200,000	320,000					
GENERAL FUND	250,000		250,000						
TOTAL	\$ 1,122,311	\$ 352,311	\$ 450,000	\$ 320,000	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2019	2020	2021	2022	2023	2024
	18,000			3,000	3,000	3,000	3,000	3,000	3,000
	-								
	-								
TOTAL	\$ 18,000	-	-	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000

FOR FINANCE STAFF USE ONLY ALL 2019 PROJECTS MUST HAVE CODING AND IDENTIFIED AS CAPITAL/MAINTENANCE		
DESCRIPTION	2019	CODING
CAPITAL ITEM	320,000	380-337-0066-594590-6403
TOTAL	\$ 320,000	TOTAL MUST EQUAL PROJECT COSTS FOR 2019 ABOVE



Parks & Public Facilities

Capital Improvement Plan



2019 Parks & Public Facilities

- ① Badger Mountain Park Improvements
- ② City-Wide Tree Replacement
- ③ Horn Rapids Athletic Complex Infield & Fence Renewal
- ④ McMurray Park - Sports Court
- ⑤ Municipal Facilities Renewal & Improvement Program
- ⑥ Parks & Neighborhood Safety Program
- ⑦ Parks Facilities Renewal & Improvement Program
- ⑧ Rivers to Ridges Trail: Badger Mountain Section
- ⑨ Trailhead Park: Replacement of Steps & Bypass Trail





Capital Improvement Plan

2019 thru 2024

12/21/2018 1:48:22 PM

FIN-BUD-CIP-002-

Parks Projects

Department	Project #	\$ through 2017	Budget Rem. 2018	2019	2020	2021	2022	2023	2024	Total
Parks										
PROJECT COSTS										
Badger Mountain Park Improvements	PR130001	808,502	0	290,000	250,000	0	0	0	0	1,348,502
By-Pass Shelterbelt Irrigation Renewal	PR160001	456,458	0	0	250,000	250,000	250,000	250,000	0	1,456,458
City-Wide Tree Replacement	PR130016	100,000	20,000	20,000	20,000	20,000	20,000	20,000	0	220,000
Horn Rapids Athletic Complex Infield & Fence Renewal	PR160003	50,000	30,000	50,000	30,000	30,000	30,000	0	0	220,000
McMurray Park - Sports Court	PR180001	0	0	75,000	0	0	0	0	0	75,000
Municipal Facilities Renewal & Improvement Program	PR140020	1,930,499	287,000	538,862	538,862	538,862	538,862	538,862	538,862	5,450,671
Parks & Neighborhood Safety Program	PR160005	91,000	20,000	10,000	10,000	10,000	0	0	0	141,000
Parks Facilities Renewal & Improvement Program	PR140021	442,000	378,000	400,000	400,000	400,000	400,000	400,000	400,000	3,220,000
Rivers to Ridges Trail: Badger Mountain Section	PR170004	0	2,500,000	225,000	0	0	0	0	0	2,725,000
Trailhead Park: Replacement of Steps & Bypass Trail	PR170001	5,000	50,000	40,000	0	0	0	0	0	95,000
West Village Park at Badger Mountain South	PR130005	0	0	0	500,000	1,500,000	0	0	0	2,000,000
Parks Total:		3,883,459	3,285,000	1,648,862	1,998,862	2,748,862	1,238,862	1,208,862	938,862	16,951,631
FUNDING SOURCES										
CDBG Funds		0	0	75,000	0	0	0	0	0	75,000
Donations		78,580	1,000,000	0	0	0	0	0	0	1,078,580
Electric Fund		132,710	6,520	6,815	6,815	6,815	6,815	6,815	6,815	180,120
Equipment Maint Fund		6,921	1,089	240,000	240,000	240,000	240,000	240,000	240,000	1,448,010
General Fund		1,887,637	649,024	683,300	683,300	683,300	683,300	683,300	683,300	6,636,461
Grant - RCO		215,676	1,500,000	0	0	0	0	0	0	1,715,676
Hotel/Motel-Lodging Funds		0	0	240,000	0	0	0	0	0	240,000
Medical Services Fund		1,700	1,162	1,215	1,215	1,215	1,215	1,215	1,215	10,152
Park Partnership Program		5,000	0	0	0	0	0	0	0	5,000
Parks Reserve Fund		248,246	0	0	0	0	0	0	0	248,246
Parks Reserve Fund (Undesignated)		75,000	0	0	0	0	0	0	0	75,000
Parks Reserve-Park District 2		0	50,000	315,000	0	0	0	0	0	365,000
Parks Reserve-Park District 3		196,000	0	0	300,000	0	0	0	0	496,000
Public Safety Sales Tax		91,000	20,000	10,000	10,000	10,000	0	0	0	141,000
Public Works Admin & Eng		2,763	982	1,027	1,027	1,027	1,027	1,027	1,027	9,907
REET-RE Excise Tax 1st 1/4%		742,000	0	0	550,000	250,000	250,000	250,000	0	2,042,000
REET-RE Excise Tax 2nd 1/4%		60,000	50,000	70,000	0	50,000	50,000	20,000	0	300,000
Solid Waste Fund		10,532	1,378	1,440	1,440	1,440	1,440	1,440	1,440	20,550
Stormwater Fund		7,380	239	250	250	250	250	250	250	9,119
Streets Fund (GF)		8,262	1,600	1,672	1,672	1,672	1,672	1,672	1,672	19,894
Undesignated Park Reserve Fund		0	0	0	200,000	200,000	0	0	0	400,000
Unfunded		0	0	0	0	1,300,000	0	0	0	1,300,000
Wastewater Fund		38,353	786	822	822	822	822	822	822	44,071
Water Fund		55,699	2,220	2,321	2,321	2,321	2,321	2,321	2,321	71,845
WCIA Insurance Settlement Pmt		20,000	0	0	0	0	0	0	0	20,000
Parks Total:		3,883,459	3,285,000	1,648,862	1,998,862	2,748,862	1,238,862	1,208,862	938,862	16,951,631

Badger Mountain Park Improvements

Type of Project Parks Project	Partnership Project? YES	Project # PR130001
Core Focus Area 5	Strategic Leadership Plan Project? Yes	
PROJECT NAME: Badger Mountain Park Improvements		
PROJECT ADMINISTRATION: Parks & Public Facilities		
PROJECT LOCATION: Badger Mountain Park, south Richland		
PROJECT TIMELINE: 2017 - 2020		
RESPONSE TO *GMA LEVEL OF SERVICE? YES		

PROJECT DESCRIPTION

Badger Mountain Park is a regional park and includes several popular tourist amenities including a lighted, multipurpose football/lacrosse field, a top tier dog park , a water jet splash pad, and three well maintained little league fields centrally located on the Keene Road corridor. 2017-2018 - completed the remaining 2 acres of the dog park; 2019 - pave and install parking lot lighting on the first half of the existing, rural-standard gravel parking lot adjacent to Englewood Drive, improve drainage in the dog park, and improve landscaping in the Keene Road parking lot; 2020 - pave and install parking lot lighting on the second half of the gravel parking lot adjacent to Englewood Drive. The gravel parking lot creates dust and is uneven in places creating access issues. Paving the parking lot would better meet the community's expectation for the facility and enhance tourism opportunities in the area.

PROJECT ASSUMPTIONS

Authorization of Hotel/Motel Lodging Funds.

BENEFITS

Badger Mountain Community Park serves youth athletics, aquatics and dog user groups.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
DESIGN	-								
CONSTRUCTION MANAGEMENT	-								
CONSTRUCTION	1,278,502	808,502		250,000	220,000				
10% CONTINGENCY	70,000			40,000	30,000				
OTHER ENG. SERVICES	-								
EQUIPMENT	-								
TOTAL	\$ 1,348,502	\$ 808,502	\$ -	\$ 290,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
PARK RESERVE FUND	248,246	248,246							
PARK RESERVE - DISTRICT 2	50,000	-		50,000					
RCO GRANT	215,676	215,676							
PARK RESERVE - DISTRICT 3	196,000	196,000							
DONATIONS	78,580	78,580							
RE EXCISE TAX 1ST 1/4%	320,000	70,000			250,000				
HOTEL/MOTEL LODGING FUNDS	240,000			240,000					
TOTAL	\$ 1,348,502	\$ 808,502	\$ -	\$ 290,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2019	2020	2021	2022	2023	2024
	4,500				500	1,000	1,000	1,000	1,000
	-								
	-								
TOTAL	\$ 4,500	-	-	\$ -	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000

****FOR FINANCE STAFF USE ONLY**** ALL 2019 PROJECTS MUST HAVE CODING AND IDENTIFIED AS CAPITAL/MAINTENANCE

DESCRIPTION	2019	CODING
CAPITAL ITEM	290,000	380-337-0066-596794-6403
TOTAL	\$ 290,000	TOTAL MUST EQUAL PROJECT COSTS FOR 2019 ABOVE

By-Pass Shelterbelt Irrigation Renewal

Type of Project Parks Project	Partnership Project? NO	Project # PR160001
Core Focus Area 2	Strategic Leadership Plan Project? Yes	
PROJECT NAME: By-Pass Shelterbelt Irrigation Renewal		
PROJECT ADMINISTRATION: Parks & Public Facilities		
PROJECT LOCATION: By-pass Shelterbelt, Thayer to Van Giesen		
PROJECT TIMELINE: 2020 - 2023		
RESPONSE TO *GMA LEVEL OF SERVICE? No		

PROJECT DESCRIPTION

The City's irrigation system serving the By-Pass Shelterbelt is outdated flood irrigation infrastructure sourced from the Yakima River. This project would provide a new well water source for the By-Pass Shelterbelt irrigation system and convert the open ditch irrigation system to a pressurized underground irrigation system with a new well water source. 2020 - develop well water source; 2021 - install new irrigation system Thayer to Duportail; 2022 - install new irrigation system Duportail to Swift. 2023 - install new irrigation system swift to Van Giesen.

PROJECT ASSUMPTIONS

Converting from flood irrigation technology sourced from the Yakima River to a pressurized system sourced from a new well will improve the quality of shelterbelt trees and landscaping.

BENEFITS

Replacing the irrigation system will increase water use efficiency and reduce irrigation maintenance costs.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
CONSTRUCTION	1,456,458	456,458			250,000	250,000	250,000	250,000	
	-								
	-								
	-								
	-								
TOTAL	\$ 1,456,458	\$ 456,458	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
RE EXCISE TAX 1ST 1/4%	1,180,000	180,000			250,000	250,000	250,000	250,000	
GENERAL FUND	201,458	201,458							
UNDESIGNATED PARK RESERVE	75,000	75,000							
	-								
	-								
	-								
TOTAL	\$ 1,456,458	\$ 456,458	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2019	2020	2021	2022	2023	2024
	-								
	-								
	-								
	-								
TOTAL	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City-Wide Tree Replacement

Type of Project Parks Project	Partnership Project? NO	Project # PR130016
Core Focus Area 2	Strategic Leadership Plan Project? Yes	
PROJECT NAME: City-Wide Tree Replacement		
PROJECT ADMINISTRATION: Parks & Public Facilities		
PROJECT LOCATION: City-wide		
PROJECT TIMELINE: Ongoing		
RESPONSE TO *GMA LEVEL OF SERVICE? NO		

PROJECT DESCRIPTION

The City manages a large inventory of public trees that serve a variety of purposes. The City employs a licensed arborist and participates on the Mid-Columbia Forestry Council, and maintains the City's "Tree City USA" designation. This professional management over the years has resulted in a healthy city-owned tree canopy that is enjoyed by the public. This project funds major tree work that cannot be absorbed by the annual maintenance operating budget and consists of bulk tree purchases and contracting with local tree services to remove end-of-life mature trees.

PROJECT ASSUMPTIONS

Active management of the City's public trees are necessary for safety and aesthetics. The majority of project funds to date have been used in the Bypass Shelterbelt. The City maintains approximately 3,000 trees and experiences different degrees of annual tree mortality. The City's streetscape trees suffer, for example, approximately 10% annual loss due to vandalism, accidents and extreme environmental conditions.

BENEFITS

Implementation of a proactive tree replacement plan will help to maintain a healthy and diverse tree canopy including trees of all ages and varieties. The City has removed 400 trees since 2015 due to vandalism, storm damage, disease and natural aging. In that same period the City has planted 220 trees. The City manages 6,000 publicly-owned trees throughout the City and plans for a 2% annual mortality rate. 200 of those trees are in streetscape environments and face a 10% annual mortality rate.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
CONSTRUCTION	220,000	100,000	20,000	20,000	20,000	20,000	20,000	20,000	
	-								
	-								
	-								
	-								
TOTAL	\$ 220,000	\$ 100,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
RE EXCISE TAX 2ND 1/4%	160,000	60,000	20,000	20,000		20,000	20,000	20,000	
RE EXCISE TAX 1ST 1/4%	20,000				20,000				
WCIA INSURANCE-SETTLEMENT PAYMENT	20,000	20,000							
GENERAL FUND	20,000	20,000							
TOTAL	\$ 220,000	\$ 100,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2019	2020	2021	2022	2023	2024
INCREASED MAINTENANCE COST	-								
	-								
	-								
TOTAL	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FOR FINANCE STAFF USE ONLY ALL 2019 PROJECTS MUST HAVE CODING AND IDENTIFIED AS CAPITAL/MAINTENANCE		
DESCRIPTION	2019	CODING
CAPITAL ITEM	20,000	380-337-0004-594524-4936
TOTAL	\$ 20,000	TOTAL MUST EQUAL PROJECT COSTS FOR 2019 ABOVE

Horn Rapids Athletic Complex Infield & Fence Renewal

Type of Project Parks Project	Partnership Project? NO	Project # PR160003
Core Focus Area 5	Strategic Leadership Plan Project? Yes	
PROJECT NAME: Horn Rapids Athletic Complex Infield & Fence Renewal		
PROJECT ADMINISTRATION: Parks & Public Facilities		
PROJECT LOCATION: Horn Rapids Athletic Complex		
PROJECT TIMELINE: 2017 - 2022		
RESPONSE TO *GMA LEVEL OF SERVICE? NO		

PROJECT DESCRIPTION

The Horn Rapids Athletic Complex is an complementary softball facility for the premier Columbia Playfields and also serves adult softball users. The complex is maintained at a lower level of service than other, similar facilities, and is now in need of infield and spectator seating area repairs beyond the capability of the City's maintenance operating budget. The City has also invested in temporary fencing and portable pitching mounds for the facility that require a storage facility. 2019 - construct 400 sq ft equipment storage building. 2020 - 2022 - replace surfacing and improve landscaping within the spectator area between fields.

PROJECT ASSUMPTIONS

The softball portion of the Horn Rapids Athletic Complex will be replaced at a currently undetermined time in the future with a facility at Hanford Legacy Park at which point the fields will revert to economic development opportunities in the industrial park. Other park features including the existing BMX track and supporting facilities will remain.

BENEFITS

This project will improve playing surfaces and park aesthetics.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
CONSTRUCTION	220,000	50,000	30,000	50,000	30,000	30,000	30,000		
	-								
	-								
	-								
TOTAL	\$ 220,000	\$ 50,000	\$ 30,000	\$ 50,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
RE EXCISE TAX 1ST 1/4%	80,000	50,000			30,000				
RE EXCISE TAX 2ND 1/4%	140,000		30,000	50,000		30,000	30,000		
	-								
	-								
TOTAL	\$ 220,000	\$ 50,000	\$ 30,000	\$ 50,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2019	2020	2021	2022	2023	2024
	950				150	150	200	200	250
	-								
	-								
TOTAL	\$ 950	-	-	\$ -	\$ 150	\$ 150	\$ 200	\$ 200	\$ 250

FOR FINANCE STAFF USE ONLY ALL 2019 PROJECTS MUST HAVE CODING AND IDENTIFIED AS CAPITAL/MAINTENANCE		
DESCRIPTION	2019	CODING
CAPITAL ITEM	50,000	380-337-0066-596799-6403
TOTAL	\$ 50,000	TOTAL MUST EQUAL PROJECT COSTS FOR 2019 ABOVE

McMurray Park - Sports Court

Type of Project

Parks Project

Partnership Project?

NO

Project #

PR180001

Core Focus Area

2

Strategic Leadership Plan Project?

No

PROJECT NAME:

McMurray Park - Sports Court

PROJECT ADMINISTRATION:

Parks & Public Facilities

PROJECT LOCATION:

McMurray Park

PROJECT TIMELINE:

2019

RESPONSE TO *GMA LEVEL OF SERVICE?

NO

PROJECT DESCRIPTION

McMurray Park is a neighborhood park located in north Richland and serves an area predominately consisting of multi-family housing. The park is currently improved with grass, trees, a paved path, playground, and a community garden. The addition of a basketball court will help satisfy demand for an active recreation amenity for area residents. 2019 - Construct a multi-purpose sports court.

PROJECT ASSUMPTIONS

The project assumes the authorization and use of federal Community Development Block Grant (CDBG) funds.

BENEFITS

The multi-purpose sports court will provide recreational opportunities for adjacent multifamily housing residents

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
CONSTRUCTION	75,000			75,000					
	-								
	-								
	-								
	-								
TOTAL	\$ 75,000	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
CDBG FUNDS	75,000			75,000					
	-								
	-								
	-								
	-								
TOTAL	\$ 75,000	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2019	2020	2021	2022	2023	2024
	6,500				1,000	1,000	1,500	1,500	1,500
	-								
	-								
	-								
TOTAL	\$ 6,500	-	-	\$ -	\$ 1,000	\$ 1,000	\$ 1,500	\$ 1,500	\$ 1,500

****FOR FINANCE STAFF USE ONLY** ALL 2019 PROJECTS MUST HAVE CODING AND IDENTIFIED AS CAPITAL/MAINTENANCE**

DESCRIPTION	2019	CODING
CAPITAL ITEM	75,000	380-337-0066-594772-6403
TOTAL	\$ 75,000	TOTAL MUST EQUAL PROJECT COSTS FOR 2019 ABOVE

Municipal Facilities Renewal & Improvement Program

Type of Project Parks Project	Partnership Project? NO	Project # PR140020
Core Focus Area 2	Strategic Leadership Plan Project? Yes	
PROJECT NAME: Municipal Facilities Renewal & Improvement Program		
PROJECT ADMINISTRATION: Parks & Public Facilities		
PROJECT LOCATION: City-wide		
PROJECT TIMELINE: Ongoing		
RESPONSE TO *GMA LEVEL OF SERVICE? NO		

PROJECT DESCRIPTION

The City owns and operates a number of buildings used for general purpose government. The City additionally owns a number of buildings and facilities that are operated by City enterprise funds and those are not considered here. Existing general purpose government facilities include: Fire Stations, 1, 2, 3 & 4, Library, Community Center, City Hall & Annex, 703 Building, Police Station and Shops Buildings, 100, 200 & 300 and park buildings such as restrooms and shelters. The City's facility maintenance operating budget absorbs the expense of basic operations and small repairs. This project is intended to fund ongoing renewal and improvement projects to existing facilities outside the scope and capability of the annual operating budget. Projects are contemplated in life cycle planning for each facility. Major improvement projects are outside the capability of this renewal and improvement program and are separated out into their own capital improvement projects.

PROJECT ASSUMPTIONS

The existing City Hall, Administrative Annex and the Development Services Buildings are scheduled to be replaced with a new City Hall in Spring of 2019. This program funds the categories of safety and security in a five category program also including corrective, preventative, efficiency and beautification projects. Facilities investment at the three facilities scheduled for replacement will be at a decreased level of service recognizing the City Hall project.

BENEFITS

Prolong building life expectancy and ensure building and safety of the general fund supported 14 buildings which total over 300,000 square feet.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/16	Authorized Budget Remaining in 2017	2019	2020	2021	2022	2023	2024
FACILITY MAINTENANCE	5,450,671	1,930,499	287,000	538,862	538,862	538,862	538,862	538,862	538,862
	-								
	-								
	-								
TOTAL	\$ 5,450,671	\$ 1,930,499	\$ 287,000	\$ 538,862	\$ 538,862	\$ 538,862	\$538,862	\$ 538,862	\$ 538,862
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/16	Authorized Budget Remaining in 2017	2019	2020	2021	2022	2023	2024
GENERAL FUND	3,637,003	1,666,179	271,024	283,300	283,300	283,300	283,300	283,300	283,300
STREETS FUND	19,894	8,262	1,600	1,672	1,672	1,672	1,672	1,672	1,672
ELECTRIC FUND	180,120	132,710	6,520	6,815	6,815	6,815	6,815	6,815	6,815
WATER FUND	71,845	55,699	2,220	2,321	2,321	2,321	2,321	2,321	2,321
WASTEWATER FUND	44,071	38,353	786	822	822	822	822	822	822
SOLID WASTE FUND	20,550	10,532	1,378	1,440	1,440	1,440	1,440	1,440	1,440
STORMWATER FUND	9,119	7,380	239	250	250	250	250	250	250
MEDICAL SERVICES FUND	10,152	1,700	1,162	1,215	1,215	1,215	1,215	1,215	1,215
EQUIPMENT MAINTENANCE FUND	1,448,010	6,921	1,089	240,000	240,000	240,000	240,000	240,000	240,000
PUBLIC WORKS ADMIN & ENG FUND	9,907	2,763	982	1,027	1,027	1,027	1,027	1,027	1,027
LIBRARY CAPITAL RESERVE (GFUND)	-	-	-	-	-	-	-	-	-
TOTAL	\$ 5,450,671	\$ 1,930,499	\$ 287,000	\$ 538,862	\$ 538,862	\$ 538,862	\$ 538,862	\$ 538,862	\$ 538,862
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2019	2020	2021	2022	2023	2024
	-								
	-								
	-								
TOTAL	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FOR FINANCE STAFF USE ONLY ALL 2019 PROJECTS MUST HAVE CODING AND IDENTIFIED AS CAPITAL/MAINTENANCE		
DESCRIPTION	2019	CODING
NON-CAPITAL ITEM	538,862	001-335-0014-571510-4806
TOTAL	\$ 538,862	TOTAL MUST EQUAL PROJECT COSTS FOR 2019 ABOVE

Park & Neighborhood Safety Program

Type of Project

Parks Project

Partnership Project?

NO

Project #

PR160005

Core Focus Area

6

Strategic Leadership Plan Project?

Yes

PROJECT NAME:

Park & Neighborhood Safety Program

PROJECT ADMINISTRATION:

Parks & Public Facilities

PROJECT LOCATION:

Citywide - various locations

PROJECT TIMELINE:

2017 - 2020

RESPONSE TO *GMA LEVEL OF SERVICE?

NO

PROJECT DESCRIPTION

This program is being developed to provide enhanced safety features to public recreation facilities and public streets. Specific program elements are in development with input from staff members from the Richland Police Department, Parks and Facilities Department, and Public Works Department. Program elements may include public recreation and parks site security improvements, emergency response notification improvements, pedestrian and bicycling safety features, and neighborhood traffic calming features. Staff intends to develop specific proposals and guidance policies for Council consideration prior to deploying specific projects.

PROJECT ASSUMPTIONS

Staff intends to develop an updated neighborhood traffic calming policy and to propose pedestrian safety improvements in some public recreation areas. The project will also depend on affirmation of project eligibility against the requirements of the Criminal Justice Sales tax funding source.

BENEFITS

The project will result in enhanced public safety and in improved responsiveness to validated safety concerns brought forward by residents.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
CONSTRUCTION EQUIPMENT	141,000	91,000	20,000	10,000	10,000	10,000			
	-								
	-								
	-								
	-								
TOTAL	\$ 141,000	\$ 91,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
PUBLIC SAFETY SALES TAX	141,000	91,000	20,000	10,000	10,000	10,000			
	-								
	-								
	-								
	-								
TOTAL	\$ 141,000	\$ 91,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2019	2020	2021	2022	2023	2024
	-								
	-								
	-								
TOTAL	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FOR FINANCE STAFF USE ONLY

ALL 2019 PROJECTS MUST HAVE CODING AND IDENTIFIED AS CAPITAL/MAINTENANCE

DESCRIPTION	2019	CODING
CAPITAL ITEM	10,000	380-337-0066-594524-6335
TOTAL	\$ 10,000	TOTAL MUST EQUAL PROJECT COSTS FOR 2019 ABOVE

Parks Facilities Renewal & Improvement Program

Type of Project

Parks Project

Partnership Project?

NO

Project #

PR140021

Core Focus Area

2

Strategic Leadership Plan Project?

Yes

PROJECT NAME:

Parks Facilities Renewal & Improvement Program

PROJECT ADMINISTRATION:

Parks & Public Facilities

PROJECT LOCATION:

City-wide

PROJECT TIMELINE:

Ongoing

RESPONSE TO *GMA LEVEL OF SERVICE?

NO

PROJECT DESCRIPTION

The City's park maintenance operating budget absorbs the expense of basic operations and small repairs. This renewal and improvement program is intended to be used for ongoing park improvement beyond the capability of the maintenance operating budget including: ball field turf and minor fencing replacement, minor playground safety surfacing replacement, trail and parking lot crack sealing/repairs/overlays, replacing park amenities, court resurfacing, irrigation system upgrades, and other similarly scaled projects. Major improvement projects are outside the capability of this renewal and improvement program and are separated out into their own capital improvement projects.

PROJECT ASSUMPTIONS

Safety, security and corrective projects are prioritized over preventative, efficiency, beautification, and replacement projects.

BENEFITS

Improve safety, longevity and accessibility of park amenities.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
PARKS FACILITIES MAINTENANCE	3,220,000	442,000	378,000	400,000	400,000	400,000	400,000	400,000	400,000
	-								
	-								
	-								
TOTAL	\$ 3,220,000	\$ 442,000	\$ 378,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
GENERAL FUND	2,778,000		378,000	400,000	400,000	400,000	400,000	400,000	400,000
RE EXCISE TAX 1ST 1/4%	442,000	442,000							
UNFUNDED	-								
	-								
TOTAL	\$ 3,220,000	\$ 442,000	\$ 378,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2019	2020	2021	2022	2023	2024
	-								
	-								
	-								
TOTAL	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FOR FINANCE STAFF USE ONLY

ALL 2019 PROJECTS MUST HAVE CODING AND IDENTIFIED AS CAPITAL/MAINTENANCE

DESCRIPTION	2019	CODING
NON-CAPITAL ITEM	400,000	001-335-0064-576100-4814
TOTAL	\$ 400,000	TOTAL MUST EQUAL PROJECT COSTS FOR 2019 ABOVE

Rivers to Ridges Trail: Badger Mountain Section

Type of Project Parks Project	Partnership Project? YES	Project # PR170004
Core Focus Area 5	Strategic Leadership Plan Project? Yes	
PROJECT NAME: Rivers to Ridges Trail: Badger Mountain Section		
PROJECT ADMINISTRATION: Parks & Public Facilities		
PROJECT LOCATION: Little Badger Mountain to the Badger Mountain Centennial Preserve in the vicinity of the new Westcliffe Heights subdivision		
PROJECT TIMELINE: 2018 - 2019		
RESPONSE TO *GMA LEVEL OF SERVICE? NO		

PROJECT DESCRIPTION

The Benton County-owned Badger Mountain Centennial Preserve receives over a quarter million visits per year. The County and the Friends of Badger Mountain are attempting to distribute visitors to other portions of the Preserve and to other ridgelines (Candy Mountain). This project will install a new trail on property the City is acquiring through a developer's contribution of land in lieu of park impact fees on Little Badger Mountain, connecting to an existing City trail adjacent to Falconcrest. The trail development project may require additional, minor land acquisition to meet grade and transition requirements. The project is intended to be grant funded and the City's contribution will be non-cash land value along with material and labor contribution from Friends of Badger Mountain. 2019 - If needed, due to an unsuccessful grant application, purchase lot 17 in Westcliffe Heights for future ridge trail connection.

PROJECT ASSUMPTIONS

Successful fundraising by the Friends of Badger Mountain and award of State Recreation and Conservation Office grant.

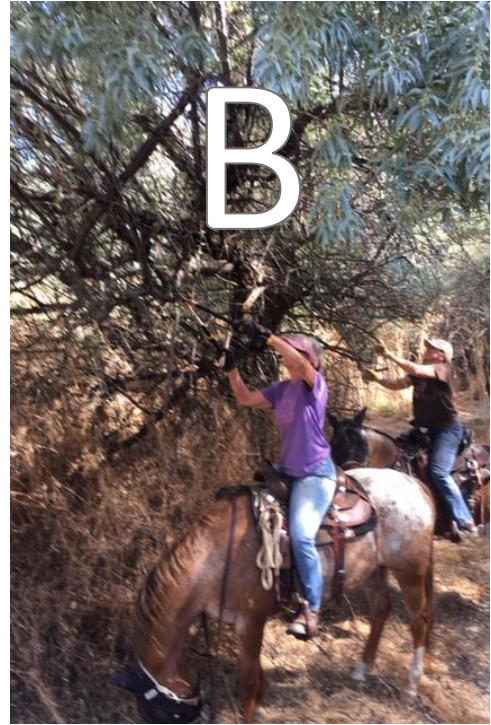
BENEFITS

Use of Trailhead Park and the Benton County Centennial Preserve is at all time highs (over a quarter million annual visits). Distributing use onto additional trails and locations is good for trail management and user experience.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
PROPERTY ACQUISITION	2,725,000		2,500,000	225,000					
	-								
	-								
	-								
TOTAL	\$ 2,725,000	\$ -	\$ 2,500,000	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -
RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/17	Authorized Budget Remaining in 2018	2019	2020	2021	2022	2023	2024
2018 RCO GRANT	1,500,000		1,500,000						
PARK RESERVE - DISTRICT 2	225,000		-	225,000					
PROPERTY DONATION	1,000,000		1,000,000						
	-								
	-								
TOTAL	\$ 2,725,000	\$ -	\$ 2,500,000	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2019	2020	2021	2022	2023	2024
	-			-					
	-								
	-								
TOTAL	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FOR FINANCE STAFF USE ONLY ALL 2019 PROJECTS MUST HAVE CODING AND IDENTIFIED AS CAPITAL/MAINTENANCE		
DESCRIPTION	2019	CODING
CAPITAL ITEM	225,000	380-337-0066-596795-6312
TOTAL	\$ 225,000	TOTAL MUST EQUAL PROJECT COSTS FOR 2019 ABOVE

Definitions



Active Recreation

Recreational opportunities involving moderate to high intensity use requiring modification of natural landforms and the provision of service facilities, playing fields or equipment. Examples may include playground equipment, sports fields, surfaced courts, volleyball courts, swimming pools, skate parks, multipurpose centers and open play areas.

Capital Improvement Plan

The Capital Improvement Plan is comprised of a list of major public facility and infrastructure improvements that are approved in each year's city budget and will be implemented over the next year.

Community Park

Community parks are large diverse parks that serve greater areas than Neighborhood parks. A community park will generally serve a neighborhood park service area by including all the amenities of a neighborhood park with additional facilities that serve the overall community. These extensive parks provide facilities for a wide range of active and passive day use activities. They include a combination of developed open space with sports fields for organized practices and games, multi-use fields, play areas, gathering areas for large groups (shelters and pavilions), natural open space, paths and trails.

Developed Open Space

Developed Open Space consists of enhanced or developed landscape set aside for the purpose of active or passive recreation. This classification requires improvements necessary to

accommodate and promote higher levels of use. Developed open space includes parks and facilities that have improvements to facilitate and support use. This category includes golf courses, federal power transmission and irrigation wasteway easements, private open space, riverfront parks, undeveloped parks, and parks intended for long-term open space. (Source City of Richland Comprehensive Plan, October 3, 2017)

Level-of-service (LOS)

Level-of-service (LOS) standards when applied to parks and recreation, are measures of the minimum amount of a public facility which must be provided to meet that community's basic needs and expectations. Once a community establishes LOS, they are used to measure whether existing facilities and services are adequate to serve its citizens, or whether there are deficiencies that should be corrected.

Neighborhood Park

Neighborhood parks are located and designed for convenient access from adjacent residential neighborhoods. The service area is generally constrained by natural and manmade barriers that limit non-motorized access. These barriers include arterial streets, railroads, rivers, canals, and concentrations of nonresidential uses.

Natural Open Space

Open Space consisting of natural, undisturbed landscape set aside for the purpose of preservation or conservation of natural resources, natural features or scenic/aesthetic values. The Natural Open Space category of the Comprehensive Plan includes public lands intended to remain as long-term undeveloped open space with appropriate public access. This category primarily includes, for example, lands associated with the Yakima River floodplain, islands in the Columbia River, steeply sloped areas, sensitive areas along the Amon Basin, and other designated areas. Natural Open Space lands are managed as natural areas and may include riparian corridors along creeks and rivers, wetlands, shrub-steppe, open ridges, and hillsides. (Source City of Richland Comprehensive Plan, October 3, 2017)

Passive Recreation

Recreational opportunities that occur in a natural setting requiring minimal development or facilities and providing areas for informal, self-directed activities for individuals or small groups. Examples may include trails, pathways, picnic shelters, seating, interpretive signage and kiosks for educational purposes.

Public Park and Recreational Facilities

Public park and recreational facilities include public school facilities (gyms and fields), publicly owned and maintained parks and natural open space areas; including City of Richland, federal government, and county.

Private Park and Recreational Facilities

Private recreational facilities include swim and tennis clubs, homeowners owned and maintained parks, private schools, commercial athletic and recreational, and businesses. These facilities are not included in calculations for level of service.

Recreation and Conservation Office (RCO)

The Recreation and Conservation Office (RCO) is a small state agency that manages grant programs to create outdoor recreation opportunities, protect the best of the state's wildlife habitat and farmland, and help return salmon from near extinction. (Source: <https://rco.wa.gov/>)

Regional Park

Regional parks are publicly-owned open spaces and facilities designed to serve a broad area that generally includes several local government jurisdictions. A regional park will generally serve a neighborhood or community park service area by including all the amenities of those parks with additional facilities of regional importance. Regional parks generally feature natural areas for both passive recreation and active recreation facilities. They include a combination of natural open space, developed open space with sports fields for organized practices and games, multi-use fields, play areas, gathering areas for large groups (shelters and pavilions), paths and trails.

Special Purpose Areas and Facilities

These include facilities that offer major specialized or single-purpose facilities. They may be located independently or as part of a larger park.

Streetscapes

Streetscapes support the community vision for aesthetics, environmental benefit, economic health and walkability. Well-designed streetscapes can also contribute to traffic calming and pedestrian safety. Streetscapes and other landscape areas adjacent to streets contribute to the pedestrian environment and facilitate both pedestrian and bicycle recreation and transportation. Common features can include trees, landscaping, lighting, site furnishings, bicycle and pedestrian amenities, public art, and accommodations for public transportation.

Trail/Pathway/Linear Connections

Trails, pathways and linear connections are designed to provide walking, bicycling and other non-motorized means of linking various parts of the community, development or open space system. Both paved and unpaved trails are appropriate. The primary purpose is to provide a recreation experience. The secondary purpose is transportation to other parts of the community, development or open space system.

Urban Recreation Area

The Urban Recreation designation of the Comprehensive Plan includes uses that are intended to provide the public with places to gather for public events as well as provide some limited urban amenities, passive recreation opportunities and open space uses. It is the intent of the UR land

use to provide for a disbursed pattern of development that recognizes and protects both culturally and environmentally sensitive areas. (Source City of Richland Comprehensive Plan, October 3, 2017)

Urban Reserve

The Urban Reserve designation is assigned to lands that are to be held in reserve during the 20-year planning period of the comprehensive plan. A significant amount of the land in this designation is in agricultural use. Uses of land designated Urban Reserve are intended to be temporary to provide the City a basis to evaluate future needs for additional land in other land use designations. (Source City of Richland Comprehensive Plan, October 3, 2017)

Water Trail

Water Trail: The Tapteal Water Trail (TWT) is a non-motorized water trail intended to mirror the land side Tapteal Greenway Trail (TGT) through the lower Yakima River, beginning and ending at almost exactly the same locations.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 7/16/2019

Agenda Category: Resolutions – Adoption

Core Focus Area 2 - Manage & Maintain Infrastructure & Facilities

Subject:

Resolution No. 95-19, Rejecting all Bids for the Water Treatment Plant Facade Replacement Project

Department:
Public Works

Ordinance/Resolution Number:
95-19

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 95-19, rejecting all bids for the Water Treatment Plant Facade Replacement Project.

Summary:

The 2019-2024 Capital Improvement Program (CIP) includes a program titled Water Treatment Plant Renewal and Replacement Project, which includes the Water Treatment Plant Facade Replacement Project. The Water Treatment Plant Facade Replacement Project was planned to address wear and tear on the building exterior and energy efficiency improvements to the original building construction materials. The City contracted with Architects West to design the project, and solicited bids in accordance with the City's purchasing policies.

On July 2, 2019, the City received and opened one (1) bid, totaling \$992,650.70 and far exceeding the engineer's estimate of \$433,994.92 and the available budget.

Staff recommends rejecting the bid received and evaluating the project scope, design and budget prior to a second solicitation later in the year.

Staff recommends approval of Resolution No. 95-19.

Fiscal Impact:

None. Project funding will remain in the Water Capital Projects budget for future consideration of this project.

Attachments:

I. Resolution No. 95-19

RESOLUTION NO. 95-19

A RESOLUTION of the City of Richland rejecting the bid received for the Water Treatment Plant Façade Replacement Project.

WHEREAS, the 2019-2024 Capital Improvement Plan (CIP) includes a fully-funded project titled Water Treatment Plant Renewal and Replacement Project, which includes the Water Treatment Plant Façade Replacement Project; and

WHEREAS, the City contracted with Architects West to design the project; and

WHEREAS, all project development and design work required to advance this project to construction is complete; and

WHEREAS, staff solicited bids in accordance with the City's purchasing policies; and

WHEREAS, one (1) bid was received and opened on Tuesday, July 2, 2019; and

WHEREAS, the bid totaled \$992,650.70, which exceeds the engineer's estimate and available budget by a substantial amount; and

WHEREAS, the City's best interests are served by rejecting the bid received because the price exceeds the available budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the bid received for the Water Treatment Plant Façade Replacement Project is hereby rejected. Staff is directed to prepare the project for construction in 2020 after a comprehensive evaluation of the project scope, design and budget.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 16th day of July, 2019.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

DEBBY BARHAM, Deputy City Clerk

HEATHER KINTZLEY, City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 7/16/2019

Agenda Category: Resolutions – Adoption

Core Focus Area 2 - Manage & Maintain Infrastructure & Facilities

Subject:

Resolution No. 96-19, Authorizing Amendment No. 1 to the Agreement with J-U-B Engineers, Inc. for the North-South Travel Capacity Study

Department:
Public Works

Ordinance/Resolution Number:
96-19

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 96-19, authorizing the City Manager to sign and execute Amendment Number 1 to the Agreement with J-U-B Engineers, Inc.

Summary:

The cities of Richland and West Richland, along with Benton County and Washington State Department of Transportation, have formed a partnership to conduct a North-South Travel Capacity Study. On April 16, 2019, Council awarded a consultant agreement to J-U-B Engineers, Inc. to conduct that study. Among the improvement projects being evaluated as part of this study is the SR-240/Aaron Drive Intersection Improvements Project.

At its July 2, 2019 meeting, City Council authorized staff to prepare and submit an application to the United States Department of Transportation's "Better Utilizing Investments to Leverage Development" (BUILD) Grant Program for this project. The BUILD grant evaluation criteria includes a specialized cost-benefit analysis that requires consultant support to complete. J-U-B Engineers, Inc. has the expertise to perform the required cost-benefit analysis and, because of its role in the North-South Travel Capacity Study, is developing some of the data needed to complete the analysis.

Staff proposes to supplement JUB's contract to include the BUILD grant cost-benefit analysis. Amendment No. 1 to the original J-U-B Engineers, Inc. consultant agreement will add scope and budget to support the preparation of the grant application.

Staff recommends approval of Resolution No. 96-19.

Fiscal Impact:

Funding for this supplement totals \$4,800 and will be budgeted from unappropriated fund balance in Public Works Admin & Engineering Fund with approval of Ordinance No. 34-19 which is scheduled for second reading tonight.

Attachments:

1. Resolution No. 96-19
2. Amendment No. 1 to Contract No. 140-19

RESOLUTION NO. 96-19

A RESOLUTION of the City of Richland authorizing Amendment No. 1 to a consultant agreement with J-U-B Engineers, Inc. for engineering services related to the North-South Travel Capacity Study project.

WHEREAS, the cities of Richland and West Richland, Benton County and Washington State Department of Transportation have formed a partnership to conduct the North-South Travel Capacity Study; and

WHEREAS, on April 16, 2019, Richland City Council adopted Resolution No. 55-19, awarding a consultant agreement to J-U-B Engineers, Inc. to conduct the study; and

WHEREAS, the City's 2019-2024 Transportation Improvement Program (TIP) includes the SR-240/Aaron Drive Intersection Improvements Project; and

WHEREAS, on July 2, 2019, City Council adopted Resolution No. 86-19, authorizing staff to prepare and submit an application to the United States Department of Transportation Better Utilizing Investments to Leverage Development (BUILD) Grant Program for the SR-240/Aaron Drive Intersection Improvements Project; and

WHEREAS, the City of Richland now desires to add additional services to the J-U-B Engineers, Inc. consultant agreement (Contract No. 140-19) to support preparation of the BUILD grant application; and

WHEREAS, the additional scope of work and budget has been negotiated.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute Amendment No. 1 to Contract No. 140-19 with J-U-B Engineers, Inc. to provide additional engineering services that will support preparation of a BUILD grant application.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 16th day of July, 2019.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

DEBBY BARHAM, Deputy City Clerk

HEATHER KINTZLEY, City Attorney



**Washington State
Department of Transportation**

Amendment No. 1 to 140-19

Supplemental Agreement Number 001		Organization and Address J-U-B ENGINEERS, Inc. 2810 West Clearwater Ave. Suite 201 Kennewick, WA 99336 Phone: 509-378-1587	
Original Agreement Number			
Project Number 30-19-043	Execution Date	Completion Date	
Project Title City of Richland N/S Corridor Study	New Maximum Amount Payable \$164,800		
Description of Work The City of Richland, Washington has previously entered into a contract with J-U-B Engineers to perform a Regional North-South Travel Capacity Study. The City now desires to include the additional services outlined below that will support preparation of a BUILD Discretionary Grant application to the Federal Highway Administration.			

The Local Agency of City of Richland

desires to supplement the agreement entered in to with J-U-B ENGINEERS, Inc.

and executed on _____ and identified as Agreement No. 001

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

Section 1, SCOPE OF WORK, is hereby changed to read:

Services to be performed by J-U-B ENGINEERS, Inc. will include the following tasks:

- 1) Expand PM peak hour delay to represent daily delay reduced at the intersection of Aaron Drive/SR 240/I-182, and project annual delay for 30 years.**
- 2) Research accident history at the study intersection and determine the change in accidents anticipated annually from open year for 30 years.**
- 3) Use the reduced delay and accident reduction, with other information from the North-South Study to prepare the following benefits representing 30 years: The Value of Travel Time Savings, Vehicle Operating Cost Savings, Emissions Reductions Benefits and Safety Benefits.**
- 4) Prepare a summary spreadsheet that incorporates the Costs and Benefits with Net Present Value based on two inflation rates.**

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: **The schedule of services shall remain unchanged.**

Section V, PAYMENT, shall be amended as follows:

The Basis of Fee for the project shall be increased by \$4,800 to a total of \$164,800.

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: Bon W. Volk, PE, Area Manager

By: _____

Consultant Signature

Approving Authority Signature

Date

Exhibit "A"
Summary of Payments

		Basic Agreement	Supplement #1	Total
Direct Salary Cost		\$ 42,488.13	\$ 1,473.24	\$43,961.37
Overhead (Including Payroll Additives)		\$ 79,985.32	\$ 2,773.42	\$ 82,758.74
Direct Non-Salary Costs		\$ 22,675.00		\$ 22,675.00
Fixed Fee		\$ 14,870.85	\$ 515.63	\$ 15,386.48
Total (Rounded \$100)		\$ 160,000.00	\$ 4,800.00	\$ 164,800.00

ESTIMATED PERSON-HOUR EXHIBIT

Regional North-South Travel Capacity Study

Supplement #1 - BUILD Discretionary Grant Support

CLIENT: City of Richland

DATE: June 12, 2019

Section: Regional North-South Travel Capacity Study

TASK 8	BUILD DISCRETIONARY GRANT SUPPORT	Principal In-		Project Manager	Transporta- tion Manager	Transporta- tion Planner	Project Engineer
		Charge	Charge				
8.1	Daily Delay		\$4,762.30	0	22	0	5
	PM pk hour to daily	\$821.65		0	4	0	0
		\$821.65		0	4	0	0
8.2	Accident History and Analysis	\$1,631.20		0	6	0	5
	Research and forecast	\$1,631.20		0	6	0	5
8.3	Determine Benefits and Costs	\$999.24		0	6	0	0
	Travel, operating, emissions, safety	\$999.24		0	6	0	0
8.4	Summary Spreadsheet	\$1,310.21		0	6	0	0
	Benefits and Costs 30 years with NPV	\$1,310.21		0	6	0	0
	SUBTOTAL	\$4,762.30		0	22	0	5

Expenses

Sub Consultants (Caliper)

Total

Total rounded (\$100)

Management Reserve

TOTAL

\$0.00

\$0.00

\$4,762.30

\$4,800.00

\$0.00

\$4,800.00



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 7/16/2019

Agenda Category: Items for Approval

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Authorize Travel for Mayor Thompson

Department:
City Manager

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Authorize travel for Mayor Thompson to attend the ECA Peer Exchange in Oak Ridge, TN from August 14-15, 2019.

Summary:

Mayor Thompson plans to attend the Energy Communities Alliance (ECA) Peer Exchange located in Oak Ridge, TN from August 14-15, 2019

ECA members from the Oak Ridge, TN; Los Alamos, NM; and Hanford, WA communities are invited to participate in this Peer Exchange to discuss the continued implementation of the Manhattan Project National Historical Park. Participants will include Department of Energy (DOE) and National Park Service (NPS) officials, as well as local-elected officials and representatives from tourism bureaus, historical societies, regional economic development councils, etc. from each of the three park sites.

Richland Municipal Code Sections 1.01.040 and 2.26.062 require Council approval for travel which requires either an overnight stay, the use of commercial transportation to travel outside of Washington State or when expenses exceed \$500.

Fiscal Impact:

Anticipated expenses for Mayor Thompson to attend the ECA Peer Exchange are \$1,548.71. Many of these expenses will be reimbursed by ECA. There are adequate funds in Council's budget to cover expenses not reimbursed by ECA.

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 7/16/2019

Agenda Category: Items for Approval

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Appointment to the Richland Public Library Board of Trustees: Lindsay Lightner

Department:
City Attorney

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Approve the appointment of Lindsay Lightner to Position No. I on the Richland Public Library Board of Trustees.

Summary:

Kathryn Dion resigned from Position No. I on the Richland Public Library Board of Trustees in mid-June, 2019.

Library Board Chair Lunstad and Council Liaison Lukson recommend the appointment of Lindsay Lightner to Position No. I.

The term for this position is from July 17, 2019 through September 30, 2020.

Candidate application packets are on file in the City Clerk's Office.

Fiscal Impact:

None.

Attachments:

I. Appointment Recommendation - Library Board of Trustees

Barham, Debby

Subject: FW: Update: Lib Board interviews

From: Jana Kay Lunstad <jana.kay@live.com>

Sent: Tuesday, July 9, 2019 7:35 PM

To: Barham, Debby <dbarham@CI.RICHLAND.WA.US>; Campbell-Hime, Leslie <lchime@richland.lib.wa.us>; Lukson, Ryan <rlukson@CI.RICHLAND.WA.US>

Subject: RE: Update: Lib Board interviews

Hi Debby,

As Leslie said, we interviewed two stellar candidates for the vacant Library Board position and unanimously recommend Lindsay Lightner.

She has community connections and previous volunteer board experience that will support the current Library Board's initiatives. Lindsay is also knowledgeable about Library services and has a genuine commitment to the City of Richland generally and the Library specifically.

Please let me know if you need any other information for the recommendation to Council.

Thanks,

Jana Kay Lunstad

Chair, Richland Public Library Board



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FUND 001 GENERAL FUND					
Division: 000 UNASSIGNED					
BANK OF AMERICA		19050057268	269426	BANK ANALYSIS FEES	\$1,604.68
BENTON COUNTY SUPERIOR COURT		061119RESTITUTION	269678	MOTION FOR ORDER/RESTITUTION	\$9,955.00
CITY OF RICHLAND		CS CASH DRW40/67	269698	INCREASE CASH CS DRAWERS 40&67	\$200.00
GATES, SARAH		19-221 GATES	269579	19-221 HxGN LIVE 2019	\$1,139.34
HAMILTON, CRAIG		19-220 HAMILTON	269583	19-220 HxGN LIVE 2019	\$1,534.45
ONICI, ANA		061119RESTITUTION	269760	MOTION FOR ORDER/RESTITUTION	\$2,156.00
SENNER, ERIC		19-176 SENNER	269643	19-176 PRIMA CONFERENCE	\$130.00
TALENT WISE INC		7789686	269784	BACKGROUND CHECKS	\$645.80
UNASSIGNED TOTAL ****					\$17,365.27
Division: 001 CITY COUNCIL					
VERIZON WIRELESS	P060483	9827108016	269799	COUNCIL WIRELESS CHARGES MARCH	\$180.14
	P060485	9829083497		COUNCIL WIRELESS CHARGES MAY 2	\$180.14
	P060484	9831059888		COUNCIL WIRELESS CHARGES APRIL	\$180.14
CITY COUNCIL TOTAL ****					\$540.42
Division: 100 CITY MANAGER					
RALPH ANDERSEN & ASSOCIATES		INV-02165	269767	RECRTMENT FOR CHIEF OF POLICE	\$2,500.00
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$38.69
CITY MANAGER TOTAL ****					\$2,538.69
Division: 101 CITY CLERK					
TRI CITY HERALD	S018386	I040198207	269791	PHN 052119 DS FOR IDF BUDGET A	\$46.96
	S018386	I04210437		PHN PW-2110 LEE RAN ON 5/12/19	\$69.21
	S018386	I04210457		PHN PW-97 WALDRON RAN ON 5/12/	\$69.21
	S018386	I04211479		ORD 22-19 CA RAN ON 5/12/19	\$24.72
	S018386	I04229318		ORD 26-19 ASD RAN ON 5/26/19	\$34.61
	S018386	I04229333		ORD 25-19 PW RAN ON 5/26/19	\$22.25
	S018386	I04229713		ORD 28-19 DS RAN ON 5/26/19	\$42.02
	S018386	I04232220		SPECIAL COUNCIL MEETING 052919	\$29.66
	S018386	I04237693		PHN PW-2020-2025 TIP RAN ON 6/	\$76.63
CITY CLERK TOTAL ****					\$415.27
Division: 102 CITY ATTORNEY					
BENTON COUNTY TREASURER		2019-05	269427	DISTRICT COURT/OPD-MAY 2019	\$27,355.45
CITY OF RICHLAND		19-176 SENNER	269556	19-176 PRIMA CONF	\$130.00
SENNER, ERIC			269643	19-176 PRIMA CONF	\$696.54
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$38.69
	P060486			WIRELESS CHARGES APRIL 2019	\$38.69
CITY ATTORNEY TOTAL ****					\$28,259.37
Division: 110 ASSISTANT CITY MANAGER					



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$38.69
ASSISTANT CITY MANAGER TOTAL ****					\$38.69
Division: 111 COMMUNICATIONS & MARKETING					
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$114.87
COMMUNICATIONS & MARKETING TOTAL ****					\$114.87
Division: 113 HANFORD COMMUNITIES					
LUNDGREN, REGINA E		RCH-HCN-687	269481	2019 SPRING NEWSLETTER	\$1,700.00
HANFORD COMMUNITIES TOTAL ****					\$1,700.00
Division: 120 FIRE					
BRUTZMAN'S INC	P060297	0000809722	269433	ADJUST TAX	(\$0.01)
	P060297			ITEM # OTGSL3622MSFADC	\$437.88
KARSPECK, STEIN		19-326 KARSPECK	269601	19-326 STAN COOKE CR THK	\$354.38
UNITED PARCEL SERVICE	S018383	000986641259	269519	WEIGHT CORRECTION FOR PKG TO L	\$2.13
	S018383			GROUND PKG TO LION TOTAL CARE	\$12.47
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$769.00
	P060486			WIRELESS CHARGES APRIL 2019	\$527.84
FIRE TOTAL ****					\$2,103.69
Division: 130 POLICE					
AXON ENTERPRISE, INC	P060417	SI-1595108	269539	44205 - 21 FT NON-CONDUCTIVBE	\$3,040.80
	P060417			44203 - 25 FT STANDARD CARTRID	\$1,791.90
BENTON COUNTY SHERIFF'S OFFICE		05/19-CUSTODY	269677	CUSTODY COSTS - MAY 2019	\$101,493.34
BUSH CAR WASH		6588	269687	RPD VEH WASHES-MAY (121)	\$750.00
CHARTER COMMUNICATIONS		090967501040119	269694	RPD INTERNET SRVCS 4/1-4/30	\$78.09
		090967501060119		RPD INTERNET SRVCS 6/1-6/30	\$78.09
		1173892061119		RPD INTERNET SRVCS 6/11-7/10	\$219.97
CITY OF RICHLAND		19-265 RICHMAN	269556	19-265 COG INTRW, COM,INF	\$122.00
DESERTGREEN LAWN & TREE CARE LLC		205974	269713	IRRIGATION REPAIRS @ RANGE	\$413.77
DESPAIN & ASSOCIATES INC	P060470	112583	269446	ANNUAL SUBSCRIPTION, IBM 12	\$113.55
DOMESTIC VIOLENCE SERVICES		25277	269714	DOMESTIC VIOLENCE SRVCS-MAY 19	\$888.50
EQUALIZER POLYGRAPH & INVESTIGATIONS, LLC		19-1674	269719	PRE-EMPLOYMENT POLYGRAPH	\$450.00
GALLS, LLC	P060222	012529093	269460	CREDIT FOR BUTTON APPLICATION	(\$90.18)
	P060315	BC0851758		CUSTOMER SPECIFIC EMBLEM	\$2.45
	P060315			SH084 DKNV 3X REG - ELBECO SHO	\$96.31
	P060315			ADJUST TAX	\$0.01
	P060315			CUSTOMER SPECIFIC EMBLEM	\$2.45
	P060222	BC0852819		SHIPPING	\$16.29
	P060222			ADJUST FOR TAX	(\$0.04)
	P060222			CUSTOMER SPECIFIC EMBLEM	\$2.45
	P060222			CUSTOMER SPECIFIC EMBLEM	\$2.45
	P060222			CUSTOMER SPECIFIC EMBLEM	\$2.45



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
GALLS, LLC	P060222	BC0852819	269460	CUSTOEMR SPECIFIC EMBLEM	\$3.68
	P060222			CUSTOEMR SPECIFIC EMBLEM	\$3.68
	P060222			UA692 DKNV 145 - SMAUEL BROOME	\$11.89
	P060222			CUSTOMER SPECIFIC EMBLEM	\$2.45
	P060222			HASHMARK EMBLEM - MATERIAL SKU	\$22.35
	P060222			BUTTON APPLICATION	\$45.09
	P060222			BUTTON APPLICATION	\$45.09
	P060222			TR666 MDNV 34 OB - 5.11 TACTIC	\$60.18
	P060222			SH086 DKNV 155 33 - ELBECO	\$112.08
	P060222			TU939 DKNV 29 OB - FLYING CROS	\$148.24
	P060222			TU939 DKNV 29 S OB - FLYING CR	\$148.24
	P060222			SH475 NAV 36 - FLYING CROSS	\$270.25
	P060222			SH474 NAV 36 REG - FLYING CROS	\$356.75
	P060222			CUSTOEMR SPECIFIC EMBLEM	\$3.68
	P060222			CUSTOEMR SPECIFIC EMBLEM	\$3.68
I AM TRAINING AND CONSULTATION GROUP LLC		06/14/2019	269590	HT CONF KEYNOTE & PRESENTATION	\$3,000.00
INTEGRA IMAGING PS		Z510RAU	269737	MED CLRNCE CROTTY 19-00408	\$270.00
JUDGE, DARRYL		19-313 JUDGE	269599	19-313 FBI STABILIZ TRN	\$258.85
MISTER CAR WASH		155530	269753	RPD VEHICLE WASHES-MAY 2019	\$11.20
MOON SECURITY SERVICES INC		984071	269755	RPD RANGE MONITORING	\$65.05
RINGOLD EMBROIDERY		1211	269772	JACKET/POLOS RECORDS	\$203.55
RIVER CITY TOWING INC		17160	269773	TOW CHARGE	\$48.87
		17161		TOW CHARGE	\$48.87
		17168		TOW CHARGE	\$48.87
		17173		TOW CHARGE	\$48.87
		17176		TOW CHARGE	\$48.87
SOUND UNIFORM SOLUTIONS / BRATWEAR	P060184	201906SU063	269649	SHIPPING	\$20.09
	P060184			UAZIPS - UNDERARM ZIPPERS W VE	\$27.15
	P060184			EMBNTAG - EMBROIDERED NAME TAG	\$8.69
	P060184			PRTPANREFL/I - REFLECTIVE PRIN	\$19.55
	P060184			ZIPA PKTS - ZIPPER SIDE ENTRY	\$13.03
	P060184			SPECPKT - KEY CARD POCKET W/VE	\$8.69
	P060184			JMP93DN - WINTER WEIGHT JUMPSU	\$428.97
	P060183	201906SU064		JMP93LT - WINTER WEIGHT JUMPSU	\$428.97
	P060183			UAZIPS - UNDERARM ZIPPERS W VE	\$27.15
	P060183			EMBNTAG - EMBROIDERED NAME TAG	\$8.69
	P060183			SHIPPING	\$20.09
	P060183			ZIPA PKTS - ZIPPER SIDE ENTRY	\$13.03
	P060182	201906SU065		EMBNTAG - EMBROIDERED NAME TAG	\$8.69
	P060182			PRTPANREFL/I - REFLECTIVE PRIN	\$19.55
	P060182			JMP93LTDN - SUMMER WEIGHT	\$407.25



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
SOUND UNIFORM SOLUTIONS / BRATWEAR	P060182	201906SU065	269649	UAZIPS - UNDERARM ZIPPERS W VE	\$27.15
	P060182			SHIPPING	\$20.09
	P060182			ZIPA PKTS - ZIPPER SIDE ENTRY	\$13.03
TREASURE VALLEY COFFEE CO		104796	269790	RPD COFFEE DELIVERY	\$174.35
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$4,746.80
XEROX CORPORATION		097135667	269664	LX5-691308 BASE/PRINTS-MAY	\$251.19
		097135668		LX5-691344 BASE/PRINTS-MAY	\$283.47
		097135669		LX5-694258 BASE/PRINTS-MAY	\$187.27
		097135670		MX4-345491 BASE/PRINTS-MAY	\$527.04
		097135671		MX4-345537 BASE/PRINTS-MAY	\$226.58
POLICE TOTAL ****					\$122,681.54
Division:	210	ADMINISTRATIVE SERVICES			
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$108.20
ADMINISTRATIVE SERVICES TOTAL ****					\$108.20
Division:	211	FINANCE			
FEDERAL EXPRESS CORP		6-576-25273	269723	FED EX SHIPPING CHARGES	\$9.46
GOVERNMENT FINANCE OFFICERS ASN		0153003 19-20	269730	19-20 DUES-SUCHY/KOCH/ALLEN	\$595.00
JETPAY PAYMENT SERVICES, FL, LLC		4702	269738	MERCHANT SVC CHRGS MAY 19	\$39,807.20
STATE AUDITOR'S OFFICE		L131272	269781	AUDIT SERVICES-MAY 2019	\$12,280.69
US BANK N A		MAY 2019	269796	POOLED INVESTMENT CUSTODY FEES	\$112.00
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$38.69
	P060486			WIRELESS CHARGES APRIL 2019	\$53.04
XEROX CORPORATION		097135672	269664	MX4-346672 CANCELLATION	\$18.75
		097164479		LX5-692029 CANCELLATION	\$17.01
FINANCE TOTAL ****					\$52,931.84
Division:	212	PURCHASING			
GRAINGER	S018382	9202166121	269580	TROLLEY ITEM #3MB56	\$376.56
	S018382	9204341698		DECKING, STEEL/WIRE ITEM #21Y4	\$404.12
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$19.35
	P060486			WIRELESS CHARGES APRIL 2019	\$38.25
XEROX CORPORATION		097192960	269526	MX4-133936 BASE/PRINTS-MAY	\$205.69
		097211281	269664	MX4-354245 BASE/PRINTS - MAY	\$236.70
PURCHASING TOTAL ****					\$1,280.67
Division:	213	INFORMATION TECHNOLOGY			
CANON FINANCIAL SERVICES, INC		162905563	269547	CANON - XLG04984 RELOCATION	\$108.60
		20216727		CANON-IRC5550I-XLG04987-JUNE	\$144.91
CDW GOVERNMENT INC	P060406	SNZ7394	269549	APG MULTIPRO CD-102A CASH DRAW	\$211.56
	P060406	SPJ9252		EPSON TM S9000-031 RECEIPT	\$28,938.01
	P060406	SPS4030		APG UNDER COUNTER BRACKET AND	\$508.12
	P060406			HONEYWELL XENON 1900 WIRED USB	\$9,770.74



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CDW GOVERNMENT INC	P060406	SPS4030	269549	APG VASARIO CASH DRAWER, PART	\$3,029.58
CERUM NETWORKS INC	P060326	1076983	269435	FREIGHT	\$20.09
	P060326			3504 WRLS CTRL RACK MOUNT TRAY	\$164.20
DELL COMPUTER CORPORATION	P060429	10321551596	269444	5060 MICRO + 256GB + 8GB + I5	\$642.96
	P060429			ADJUST TAX	(\$0.01)
DESPAIN & ASSOCIATES INC	P060470	112583	269446	ANNUAL SUBSCRIPTION, IBM 12	\$1,404.00
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$15.02
	P060486			WIRELESS CHARGES APRIL 2019	\$325.04
INFORMATION TECHNOLOGY TOTAL ****					\$45,282.82
Division:	220	HUMAN RESOURCES			
BIOSH		5633	269430	DOT DRUG/ALCOHOL SCREEN	\$220.00
CANON FINANCIAL SERVICES, INC		20216727	269547	CANON-IRC5550I-XLG04987-JUNE	\$13.72
		20216730		CANON-PAPERDECK-XLG04987A-JUNE	\$28.00
CITY OF KENNEWICK		013960	269553	BACKGROUND INVESTIGATIONS	\$1,827.00
EMPLOYMENT SCREENING SERVICES, INC		42036741194	269571	BACKGROUND/REFERENCE CHECKS	\$400.50
		420830341194		BACKGROUND/REFERENCE CHECKS	\$170.50
EQUALIZER POLYGRAPH & INVESTIGATIONS, LLC		19-1664	269719	PRE-EMPLOYMENT POLYGRAPH	\$250.00
		19-1967		PRE-EMPLOYMENT POLYGRAPH	\$250.00
		19-1969		PRE-EMPLOYMENT POLYGRAPH	\$250.00
EXPRESS EMPLOYMENT PROFESSIONALS		22369477	269451	HR GEN TEMP - SEAN BALL	\$471.10
TALENT WISE INC		7789686	269784	BACKGROUND CHECKS	\$3.63
THE WESLEY GROUP	P060143	21735	269786	LABOR NEGOTIATION SERVICES	\$4,000.00
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$38.95
WASHINGTON STATE PATROL		119008010	269521	BACKGROUND CHECKS-MAY 2019	\$48.00
HUMAN RESOURCES TOTAL ****					\$7,971.40
Division:	300	DEVELOPMENT SERVICES ADMIN			
TECH POWER SOLUTIONS INC	P060293	55567	269509	FREIGHT DELIVERY CHARGE	\$230.78
	P060293			SUPPORT, 5YR NBD WITH DMR	\$3,213.69
	P060293			LARGE FORMAT PRINTER, HP DESIG	\$8,955.43
	P060293			ADJUST TAX	(\$0.01)
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$139.05
XEROX CORPORATION		097135664	269664	LX5-692207 BASE/PRINTS-MAY	\$70.31
DEVELOPMENT SERVICES ADMIN TOTAL ****					\$12,609.25
Division:	301	DEVELOPMENT SERVICES			
ATTORNEY & NOTARY SUPPLY OF WA INC		JSCHUSTER	269671	NOTARY SUPPLIES J SCHUSTER	\$77.11
TRI CITY HERALD	S018386	104205691	269791	SEPA - EA2019-112-DS RAN ON 5/	\$67.62
	S018386	104221978		SEPA - ED2019-107-DS RAN ON 5/	\$64.27
	S018386	104241779		PHN DS-SUL2019-100 RAN ON 6/2/	\$56.85
DEVELOPMENT SERVICES TOTAL ****					\$265.85
Division:	303	LIBRARY			



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		19-210 ADAMS	269556	19-210 OR LIB ASSOC/WA CONF	\$604.73
FRONTIER	S018375	06/19 5099433152	269458	TELEPHONE CHARGE 6/4/19-7/3/19	\$382.09
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$76.85
	P060486			WIRELESS CHARGES APRIL 2019	\$465.35
XEROX CORPORATION		097135593	269664	7HB-469027 BASE CHARGE - JUNE	\$10.86
		097135680		LX5-692917 BASE/PRINTS-MAY	\$322.01
		097135682		LX5-692943 BASE/PRINTS-MAY	\$181.87
		097135683		LX5-692946 BASE/PRINTS-MAY	\$286.73
LIBRARY TOTAL ****					\$2,330.49
Division:	330	PARKS & RECREATION ADMIN			
US LINEN & UNIFORM DBA		176593	269798	LIFEGUARD SHIRTS	\$392.78
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$1,311.30
VISIT TRI CITIES		157478	269800	SPRTS FAC MRK ANAL FEAS STDY	\$10,000.00
PARKS & RECREATION ADMIN TOTAL ****					\$11,704.08
Division:	331	PARKS & REC - RECREATION			
BENTON FRANKLIN HEALTH DISTRICT		123201900274	269428	JUN 19-JUN 20 AQUATIC LICENSE	\$420.00
CAMARENA LATIN RHYTHMS		MAY 2019	269434	TANGO INSTRUCTOR-MAY	\$747.78
ELIZABETH E TROST			269718	MAY CLASS-7408	\$267.75
FAST SIGNS		139-59092	269721	ARBOR DAY SPONSOR STICKER	\$27.56
GLOWING SUN		APRIL 2019	269462	SHOTOKAN KARATE CLASSES	\$189.70
HEALTHY FEET LLC		JUNE 2019	269733	FOOT CARE CLASSES-JUNE	\$607.20
MASON, PATTI L		MAY 2019	269484	FITNESS CLASSES-MAY 19	\$641.21
TALENT WISE INC		7789686	269784	BACKGROUND CHECKS	\$425.33
US LINEN & UNIFORM		2374074	269520	500-ENTRY MATS-RCC	\$10.88
		2377939	269797	500-ENTRY MATS-RCC	\$10.88
XEROX CORPORATION		97135663	269810	MX4-322135 BASE/PRINTS-MAY	\$204.77
				MX4-322135 BASE/PRINTS-MAY	\$231.35
PARKS & REC - RECREATION TOTAL ****					\$3,784.41
Division:	335	PARKS & REC - PARKS&FACILITIES			
AQUATIC SPECIALTY SERVICES INC	S018300	17525	269422	DEFLECTION PLATE ASSEMBLY, PAR	\$184.62
	S018300			BRIQUETTE SCREEN ASSEMBLY FOR	\$225.89
	S018300			FREIGHT	\$13.03
BEKINS NORTHWEST - RICHLAND		80682	269540	NEW CITY HALL MOVE	\$9,216.50
		80683		NEW CITY HALL MOVE	\$6,038.74
		80684		NEW CITY HALL MOVE	\$4,653.78
GRAINGER	S018382	9193486843	269580	HAND CLEANING TOWELS ITEM #449	\$177.74
	S018382	9194480654		BINDER DIVIDER ITEM #6XVX6	\$139.31
	S018382	9197793038		CUT RESISTANT GLOVES ITEM #36H	\$384.46
	S018382	9204934328		MOTOR 1/3 HP ITEM #4M098	\$99.65
	S018382	9206294374		PUMP SUMP ITEM #2P352	\$243.70



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
GRANITE CONSTRUCTION COMPANY	P059722	322-18/RETAINAGE	269464	LESLIE GROVES BIKE TRAIL	\$3,802.20
JUNIORS PAINTING	P060240	JP2	269476	PAINT EXTERIOR WALL OF POOL	\$3,155.20
	P060240	JP2/RETAINAGE		RETAINAGE 335-18	\$320.00
RPC LLC	P059535	11484	269639	RETAINAGE 284-18	\$1,268.00
	P059535			REPAIR WASHOUTS ALONG SACAGAWA	\$12,502.48
TRAFFIC SAFETY SUPPLY CO INC	S018361	INV014809	269512	PAVEMENT TAPE, TEMP, CONST, GR	\$985.61
	S018361			FREIGHT	\$85.03
PARKS & REC - PARKS&FACILITIES TOTAL ****					\$43,495.94
Division: 338	PARKS & REC - PROJECT ADMIN				
CANON FINANCIAL SERVICES, INC		20216727	269547	CANON-IRC5550I-XLG04987-JUNE	\$50.92
PARKS & REC - PROJECT ADMIN TOTAL ****					\$50.92
GENERAL FUND Total ***					\$357,573.68
FUND 101	CITY STREETS				
Division: 401	STREETS MAINTENANCE				
CANON FINANCIAL SERVICES, INC		20216727	269547	CANON-IRC5550I-XLG04987-JUNE	\$4.61
ECONOLITE CONTROL PRODUCTS INC	P060381	150135	269447	SS Relay - part #1086-00 5:	\$1,380.58
	P060381			Tarif on relay:	\$85.52
FASTENAL COMPANY		WARIC83905	269722	WASHERS/NUTS/BOLTS	\$84.41
HERC RENTALS INC		30787141-001	269468	CONCRETE CUTTER	\$83.62
INLAND ASPHALT CO	P060452	2796896	269472	TACK OIL, INV #2796896 5/08/1	\$498.27
	P060452	2796914		ASPHALT, INV #2796914 5/8/19	\$57.56
	P060452			ASPHALT, INV #2796914 5/8/19	\$137.56
	P060452	2796919		ASPHALT, INV #2796919 5/9/19	\$420.75
	P060452	2797466		ASPHALT, INV #2797466 5/10/19	\$216.82
	P060452	2800407		ASPHALT, INV #2800407 5/5/19	\$203.04
	P060452			ADJUST SALES TAX INV #2796914	(\$0.01)
	P060452			ASPHALT, INV #2800407 5/5/19	\$30.95
	P060454	2810128		ASPHALT, INV #2810128 05/30/1	\$316.57
	P060454	2811543		ASPHALT, INV #2811543 06/03/1	\$313.12
RICHLAND NAPA		435768	269500	FUSES	\$6.56
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$310.58
STREETS MAINTENANCE TOTAL ****					\$4,150.51
CITY STREETS Total ***					\$4,150.51
FUND 112	INDUSTRIAL DEVELOPMENT FUND				
Division: 305	ECONOMIC DEVELOPMENT				
RGW ENTERPRISES PC	P060202	05/19-LRF ENG/DRF	269770	2019 ENGINEERING/DRAFTING SERV	\$10,317.16
	P060088	05/19-PM HOURS		PROJECT MANAGMENT SERVICES #13	\$4,025.00
WEST RICHLAND CHAMBER OF COMMERCE		7720	269802	JUNE LUNCHEON	\$15.00



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ECONOMIC DEVELOPMENT TOTAL****					\$14,357.16
Division:	306	ECONOMIC DEVELOPMENT PROJECTS			
FIRST AMERICAN TITLE COMPANY		14090-4389234	269726	SUBDIVISION/PLAT CERT	\$380.10
WILDLANDS INC	P060412	11476	269660	HAGEN ROAD WETLAND MAINTENANCE	\$13,267.17
ECONOMIC DEVELOPMENT PROJECTS TOTAL****					\$13,647.27
INDUSTRIAL DEVELOPMENT FUND Total ***					\$28,004.43
FUND	117	PUBLIC SAFETY SALES TAX			
Division:	131	PSST POLICE ACTIVITY			
GALLS, LLC	P060328	BC0841535	269460	ZA954 NAV 16 35 - MENS L/S DEL	\$71.13
	P060328			TR618 NAV 35 OB - MENS POLY/WO	\$105.65
	P060328			CUSTOMER SPECIFIC EMBLEM	\$1.23
	P060328			CUSTOMER SPECIFIC EMBLEM	\$1.23
	P060328			ADJUST TAX	(\$0.01)
	P060315	BC0851758		CUSTOMER SPECIFIC EMBLEM	\$3.68
	P060315			SH084 DKNV LG REG - ELBECO SHO	\$144.46
	P060315			SH086 DKNV 165 35 - ELBECO	\$168.11
	P060315			TR666 MDNV 36 OB - 5.11 TACTIC	\$180.53
	P060315			CUSTOMER SPECIFIC EMBLEM	\$3.68
	P060315			CUSTOMER SPECIFIC EMBLEM	\$3.68
	P060315			CUSTOMER SPECIFIC EMBLEM	\$3.68
	P060315			SHIPPING	\$10.86
	P060341	BC0851912		CUSTOMER SPECIFIC EMBLEM	\$2.45
	P060341			TR666 MDNV 34 OB - 5.11 TACTIC	\$180.53
	P060341			SH084 DKNV MD REG - ELBECO SHR	\$144.46
	P060341			SH086 DKNV 155 35 - ELBECO	\$112.08
	P060341			SR612 MDNV MD REG - 5.11 TACTI	\$57.16
	P060341			CUSTOMER SPECIFIC EMBLEM	\$3.68
	P060341			CUSTOMER SPECIFIC EMBLEM	\$3.68
	P060341			NAME STRIP - LAST NAME ONLY:	\$2.17
	P060341			RPD PATCH RIGHT SLEEVE	\$1.23
	P060341			RPD PATCH LEFT SLEEVE	\$1.23
	P060341			SHIPPING	\$10.86
	P060341			CUSTOMER SPECIFIC EMBLEM	\$2.45
PSST POLICE ACTIVITY TOTAL ****					\$1,219.89
PUBLIC SAFETY SALES TAX Total ***					\$1,219.89
FUND	150	HOTEL/MOTEL FUND			
Division:	307	HOTEL/MOTEL TAX			



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
GREENFISH MARKETING LLC		1002	269582	CONT 32-19 WILD WEST BASS TRL	\$15,000.00
TRI CITIES VISITOR & CONVENTION BUREAU		157281	269515	TCVCB MONTHLY DUES-MAY 2019	\$20,873.70
HOTEL/MOTEL TAX TOTAL ****					\$35,873.70
HOTEL/MOTEL FUND Total ***					\$35,873.70
FUND 151	SPECIAL LODGING ASSESSMENT				
Division:	339	TOURISM PROMOTION AREA			
TRI CITIES VISITOR & CONVENTION BUREAU		MAY 2019	269515	SPECIAL LODGING ACCESS MAY 19	\$45,651.74
TOURISM PROMOTION AREA TOTAL ****					\$45,651.74
SPECIAL LODGING ASSESSMENT Total ***					\$45,651.74
FUND 153	COMMUNITY DEV BLOCK GRANT				
Division:	000				
HICKS, PATRICIA		001	269588	CDBG OWNER OCC REHAB OVRPYMT	\$150.00
UNASSIGNED TOTAL ****					\$150.00
COMMUNITY DEV BLOCK GRANT Total ***					\$150.00
FUND 154	HOME FUND				
Division:	309	HOME PROGRAM			
CITY OF KENNEWICK		JUNE 2019 19-1	269438	HOME DPA 01/01/19-05/31/19	\$17,158.09
HOME PROGRAM TOTAL ****					\$17,158.09
HOME FUND Total ***					\$17,158.09
FUND 301	STREETS CAPITAL CONSTRUCTION				
Division:	000				
PREMIER EXCAVATION INC	P059301	150-18 PMT 6FINAL	269631	RETAINAGE	(\$894.79)
UNASSIGNED TOTAL ****					(\$894.79)
Division:	402	ARTERIAL STREETS			
AAA CONCRETE, INC	P060453	1953	269417	SHORT LOAD, INV #1953 5/22/19	\$162.90
	P060453			CONCRETE, INV #1953 5/22/19	\$238.92
	P060453	2070		CONCRETE, INV #2070 05/29/19	\$597.30
BENTON COUNTY TREASURER		019103	269679	BRIDGE INSPECTIONS-MAR 19	\$475.45
HD FOWLER COMPANY INC	P059979	C473456	269585	CREDITS FOR RETURNED ITEMS	(\$6,196.39)
	P059979	I5073088		IRRIGATION MATERIALS - HORN RA	\$36,201.06
	P059979	I5081000		IRRIGATION MATERIALS - HORN RA	\$23,398.96
	P059979	I5081003		IRRIGATION MATERIALS - HORN RA	\$26,741.66
	P059979	I5081006		IRRIGATION MATERIALS - HORN RA	\$13,370.83
	P059979	I5081412		IRRIGATION MATERIALS - HORN RA	\$26,741.66
	P059979	I5082497		IRRIGATION MATERIALS - HORN RA	\$26,741.66
	P059979	I5082501		IRRIGATION MATERIALS - HORN RA	\$13,370.83



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
HD FOWLER COMPANY INC	P059979	I5083203	269585	IRRIGATION MATERIALS - HORN RA	\$339.18
	P059979	I5084373		IRRIGATION MATERIALS - HORN RA	\$100.08
	P059979	I5085045		IRRIGATION MATERIALS - HORN RA	\$117.42
	P059979	I5086334		IRRIGATION MATERIALS - HORN RA	\$253.74
IMT INC	P059084	10744	269736	DUPORTAIL BRIDGE - 2018 MATERI	\$3,161.50
INLAND ASPHALT CO	P060452	2796914	269472	ASPHALT, INV #2796914 5/8/19	\$57.56
IRRIGATION SPECIALISTS INC		1274615-01	269474	IRRIGATION PARTS	\$9.24
MENKE JACKSON BEYER LLP		05/2019-077	269752	CTR PRKWAY LEGAL FOR TCRY-5/19	\$1,425.61
NEWMAN, KATIE		046513	269759	SIDEWALK REPAIR-645 BIRCH	\$175.00
PREMIER EXCAVATION INC	P059301	150-18 PMT 6FINAL	269631	C/O 6B: INSTALL POWER TO LOTS	\$16,176.84
	P059301			C/O 5: OVERAGE OF QUANTITIES -	\$0.60
	P059301			C/O 6A: OVERAGE OF ROADWAY	\$2,999.40
RICHLAND ACE HARDWARE		217591/2	269499	DUCT TAPE/POLY TARP	\$85.77
		67983/1		CALKGUN PSTNN/LIQ NAIL/TROWEL	\$38.59
TRANSCO GROUP USA, INC	P060215	23309	269513	STEPTOE/TAPTEAL INTERSECTION	\$634.59
	P060215			DUPORTAIL BRIDGE PHASE 2 SIGNA	\$9,010.38
TRI CITY HERALD	S018386	I04211107	269791	CALL FOR BID GEORGE WASHINGTON	\$263.75
	S018386	I04222110		CALL FOR BID BATTELLE BLVD	\$273.14
WILDLANDS INC	P059867	11477	269660	LOGSTON EXTENSION WETLAND 2018	\$10,435.95
WSP USA INC	S018333	874064	269525	CO #4 CONSTRUCTION SUPPORT	\$27,945.23

ARTERIAL STREETS TOTAL **** \$235,348.41

STREETS CAPITAL CONSTRUCTION Total *** \$234,453.62

FUND 380 PARK PROJECT CONSTRUCTION

Division: 337 PARKS & REC PROJECTS

FAMILY FARMS DBA	P059049	100-18-CO 1	269574	C/O 1 - ADD'L CONCRETE WORK,	\$9,095.25
	P059560	C268-18/RETAINAGE	269452	CO #1 UNFORESSEN WORK	\$4,947.35
NORTHWEST ANTHROPOLOGY LLC	P059817	2018-33	269624	CULTURAL RESOURCE INVESTIGATIO	\$3,816.16

PARKS & REC PROJECTS TOTAL **** \$17,858.76

PARK PROJECT CONSTRUCTION Total *** \$17,858.76

FUND 385 GENERAL GOVT CONSTRUCTION

Division: 900 NON-DEPARTMENTAL

BRUTZMAN'S INC	P060188	0000810153	269686	INSTALLATION AND DELIVERY	\$30,331.98
DELL COMPUTER CORPORATION	P060429	10321551596	269444	5060 MICRO + 256GB + 8GB +I5	\$642.96
HILL INTERNATIONAL INC	P056666	0000036	269469	DESIGN-BUILD OVERSIGHT SERVICE	\$1,582.04

NON-DEPARTMENTAL TOTAL **** \$32,556.98

GENERAL GOVT CONSTRUCTION Total *** \$32,556.98

FUND 401 ELECTRIC UTILITY FUND



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
Division: 000					
ANIXTER INC	P059645	4056151-07	269537	SLEEVE ACSR TENSION, #4-6/1,	\$103.17
GRAINGER	P060431	9202272168	269463	ADHESIVE 3M SUPER WEATHERSTRIP	\$87.58
	P060431			ADJUST TAX	(\$0.01)
TOTAL ****					\$190.74
Division: 501 BUSINESS SERVICES					
BENTON RURAL ELECTRIC ASSOCIATION		108715	269681	2019 GROUNDING CLASS	\$820.36
CANON FINANCIAL SERVICES, INC		20216727	269547	CANON-IRC5550I-XLG04987-JUNE	\$17.68
NAMCHEK, MICHAEL		19-296 NAMCHEK	269618	19-296 IMSA NW CONF	\$560.03
PACIFIC NORTHWEST WATERWAYS ASSOCIATION		5704	269762	SNAKE RIVER COMMUNICATIONS	\$5,000.00
RAMSEY, ROBERT		19-297 RAMSEY	269632	19-297 IMSA NW CONF	\$560.03
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$127.96
WATER SOLUTIONS INC		21527	269522	1 WTR MACHINES -JUNE 2019	\$27.15
XEROX CORPORATION		097135666	269810	MX4-345538 BASE/PRINTS-MAY	\$346.18
		097164478	269526	MX4-345501-CANCELLATION	\$34.22
BUSINESS SERVICES TOTAL ****					\$7,493.61
Division: 502 ELECTRICAL ENGINEERING					
ENERGY NORTHWEST	P060236	CONS00003	269450	SCADA CYBERSECURITY ASSESSMENT	\$12,945.62
	P060464	EV00019		EVITA - EV CHARGING STATION	\$2,200.00
GRAINGER	S018382	9198461833	269580	MOBLIE ROLL FILE ITEM #5CRX1	\$221.00
	S018382	9200213354		MOBILE ROLL FILE ITEM #5CRX0	\$209.65
PRINT PLUS/PSS RUBBER STAMPS		92536	269766	NOTARY STAMP-PENA	\$50.23
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$468.29
WATER SOLUTIONS INC		21527	269522	1 WTR MACHINES -JUNE 2019	\$27.15
ELECTRICAL ENGINEERING TOTAL ****					\$16,121.94
Division: 503 POWER OPERATIONS					
AAA CONCRETE, INC	P060453	2096	269417	CONCRETE, INV #2096 05/30/19	\$162.90
	P060453			CONCRETE, INV #2096 05/30/19	\$358.38
AMERICAN ROCK PRODUCTS INC	P060463	427656	269419	5/8 TOP COURSE, INV #427656	\$431.14
	P060463	428942		5/8 TOP COURSE, INV #428942	\$523.41
	P060478	430509	269532	5/8 TOP COURSE, INV #430509 6	\$353.76
ANIXTER INC	S018290	4259253-00	269420	GREENLEE CRIMPER QUAD FTI 6T L	\$3,866.16
BENTON PUD	P059975	2927	269680	SAFETY TRAINING PER CONTRACT	\$2,956.58
	P060157	2930	269429	PRE-NOTIFICATION SERVICES FOR	\$3,090.60
BOYD'S TREE SERVICE LLC	P059899	7027	269683	TREE PRUNING AND VEGETATION MG	\$8,216.36
	P059899	7042	269431	TREE PRUNING AND VEGETATION MG	\$8,216.36
CITY OF RICHLAND		05/18-28	269554	#28 LANDFILL FEES	\$100.00
		05/2019-1901		#1901 DROP BOX DISP/HAULING	\$1,180.07
COLUMBIA GRAIN & FEED INC		166780	269706	BAR,RIM SPROCKET	\$74.50
		166996	269559	3 X SAW REPAIRS	\$158.50



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FASTENAL COMPANY		WARIC84093	269575	SAFETY GLASS-SUAREZ	\$79.17
		WARIC84106		SAFETY GLASSES-SOMES	\$44.57
		WARIC84304		LADDER	\$228.05
PARADISE BOTTLED WATER CO		05/19-POWER OPS	269628	BOTTLED WATER-MAY	\$80.89
RICHLAND ACE HARDWARE		68131/1	269771	WHEELBARROW	\$97.73
		68211/1		TARP, INSECT KILLER	\$28.20
		68287/1		EZ SEED,SCREW DRIVER SET	\$53.19
STONEWAY ELECTRIC SUPPLY		S102780947.001	269651	PIPE, COUPLINGS, CONCTRS	\$58.49
UNITED PARCEL SERVICE	S018383	000986641259	269519	GROUND PKG TO HJ ARNETT FOR PO	\$3.94
	S018383			WEIGHT CORRECTION FOR PKG TO H	\$0.09
	S018392	000986641269	269795	GROUND PKG TO HJ ARNETT FOR PO	\$5.57
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$301.93
POWER OPERATIONS TOTAL ****					\$30,670.54
Division:	504	SYSTEMS DIVISION			
OXARC INC		60413648	269626	RNTL MULT GAS CYL	\$77.76
PLATT ELECTRIC SUPPLY		V338871	269629	APPLETON 1/2" CONCTR	\$7.38
RICHLAND ACE HARDWARE		68365/1	269771	WIRE STRIPPER	\$30.39
RICHLAND NAPA		436129	269635	DISPENSER, OIL	\$26.24
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$265.54
SYSTEMS DIVISION TOTAL ****					\$407.31
Division:	505	ENERGY POLICY MGMT			
APOLLO SHEET METAL INC		19040116	269421	220 PIPER-REBATE HP	\$1,000.00
CASCADE TITLE COMPANY OF BENTON		8661	269692	TITLE REPORT-2115 BRIARWOOD	\$103.17
		8964		TITLE REPORT-4009 KEENE	\$103.17
CHINOOK HEATING & AIR INC		47467	269436	164 MEADOW HILLS - REBATE - HP	\$1,000.00
CITY OF RICHLAND		403020	269699	2035 BLUE-REBATE-WINDOWS	\$341.76
		610340		1514 WOODBURY-REBATE-HP	\$1,000.00
		70900		1511 ARBOR-REBATE-HP	\$1,000.00
		760020		303 GAGE 326-REBATE-WINDOWS	\$300.87
		850013		4009 KEENE-REBATE HP	\$1,000.00
DAYCO HEATING & AIR		77787	269443	1502 SANFORD-REBATE - HP	\$1,000.00
		78766		1212 WOODBURY-REBATE - HP	\$1,000.00
	P060403	80745		WEATHERWISE LOAN: MCGEORGE, 13	\$10,412.57
DELTA HEATING & COOLING INC		25995	269445	420 COL PRK TRL - REBATE - HP	\$1,000.00
		25998	269711	106 BROADMOOR-REBATE-HP/PTCSX2	\$2,500.00
	P060338	26023	269445	WEATHERWISE LOAN: HENDRICKSON,	\$9,455.45
EFFICIENCY SOLUTIONS LLC	P058402	5-19 58402	269448	AMD #1 - ADDITIONAL SERVICES	\$2,835.50
ENERGY INCENTIVES INC	P060025	CORMAY2019	269449	RESIDENTIAL ENERGY EFFICIENCY	\$1,430.00
M CAMPBELL & COMPANY INC		260449	269483	500 BUCKBOARD-REBATE-HP	\$1,000.00
		262020	269749	1924 EVEREST-REBATE-HP	\$1,000.00



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
M CAMPBELL & COMPANY INC		263374	269749	670 CLEMONT - REBATE-HP	\$1,000.00
		264112		1076 TOMICH - REBATE-HP	\$1,000.00
		266772		1489 OXFORD-REBATE-HP	\$1,000.00
		267036		149 CASA SUENO - REBATE-HP	\$1,000.00
		269287		1937 HETRICK-REBATE-HP	\$1,000.00
PERFECTION GLASS	P060090	9993673929	269496	WEATHERWISE LOAN: CALECA, 2035	\$5,586.21
		9993674464	269763	117 THAYER - REBATE WINDOWS	\$637.74
		9993674468		1712 BIRCH - REBATE WINDOWS	\$154.26
	P060355	9993676145	269496	WEATHERWISE LOAN: STENEKEN, 30	\$5,605.12
ROBERTS CONSTRUCTION INC		4579	269504	512 ROSSELL-REBATE-WINDOWS	\$300.00
TOTAL ENERGY MANAGEMENT INC		59816WWR	269788	REBATE/HEATPUMP/625 SMITH	\$1,000.00
		59833WWR		229 WRIGHT-REBATE-HP	\$1,000.00
	P060449	59848LOAN	269510	WEATHERWISE LOAN: GUSTIN, 4009	\$13,277.44
		59859WWR	269788	604 SYMONS-REBATE - HP	\$1,000.00
TRANS UNION LLC		05901935	269789	CREDIT REPORTS-MAY	\$54.30
TRI CITY GLASS INC		536308	269516	1605 THAYER-REBATE-WINDOWS	\$468.12
ENERGY POLICY MGMT TOTAL ****					\$71,565.68
Division:	506	TECHNICAL SERVICES			
AUTOZONE		3733520978	269672	STEERING WHEEL COVER #3329	\$12.43
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		3627-611315	269560	TOOLS	\$18.08
RICHLAND ACE HARDWARE		68253/1	269771	UMBRELLA	\$40.71
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$275.38
TECHNICAL SERVICES TOTAL ****					\$346.60
ELECTRIC UTILITY FUND Total ***					\$126,796.42
FUND	402	WATER UTILITY FUND			
Division:	000				
BR BUILDING CO		19-00593	269545	MONTHLY RENTAL	(\$30.00)
				HYDRANT REFUND	\$750.00
				WATER USAGE	(\$4.75)
COLUMBIA BASIN RACQUET CLUB		19-00677	269440	WATER USAGE	(\$225.15)
				MONTHLY RENTAL	(\$30.00)
				HYDRANT REFUND	\$750.00
CORE & MAIN LP	P060445	K711841	269561	INSERT FOR 1-1/2"CTS PE TUBING	\$53.76
	P060445			VALVE CORP STOP 1" MIP X CTS	\$745.17
	P060445			COUPLING CTS QUICK JOINT, 1"	\$611.20
	P060445			COUP CTS X GALV PACK JOINT, 1"	\$264.55
	P060445			COUP FIP X CTS QUICK JNT, 1"	\$93.79
	P060445			ANGLE VALVE 1", METER X FIP,	\$61.76
	P060445			METER, ADAPTER 3/4" X 1" METER	\$2,595.97



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FAMILY FARMS DBA		19-00495	269527	MONTHLY RENTAL	(\$30.00)
				HYDRANT REFUND	\$750.00
				WATER USAGE	(\$55.10)
FISHER CONSTRUCTION GROUP		19-00428	269457	HYDRANT REFUND	\$750.00
				WATER USAGE	(\$30.00)
GRIGSBY PROPERTIES LLC		18-01225	269466	HYDRANT REFUND	\$750.00
HEIN, THOMAS		19-00757	269586	WATER USAGE	(\$64.60)
				HYDRANT REFUND	\$750.00
				MONTHLY RENTAL	(\$30.00)
KYRIAZIS, GEORGE		19-00887	269478	MONTHLY RENTAL	(\$30.00)
				WATER USAGE	(\$13.30)
				HYDRANT REFUND	\$750.00
LEGACY EXCAVATION LLC		18-00889	269479	HYDRANT REFUND	\$750.00
				MONTHLY RENTAL	(\$30.00)
				WATER USAGE	(\$79.80)
LYNNWOOD SWIM AND TENNIS CLUB		19-00889	269482	MONTHLY RENTAL	(\$30.00)
				WATER USAGE	(\$86.45)
				HYDRANT REFUND	\$750.00
NATIONAL METER & AUTOMATION	P060419	S1115852.003	269620	METER,WATER BRONZE DISK, 3/4,	\$17,006.76
NORTHVIEW SWIM CLUB		19-00830	269491	MONTHLY RENTAL	(\$30.00)
				WATER USAGE	(\$18.05)
				HYDRANT REFUND	\$750.00
PRATER ELECTRIC INC		19-00520	269630	HYDRANT REFUND	\$750.00
				MONTHLY RENTAL	(\$30.00)
SHARPE & PRESZLER CONSTRUCTION		19-00187	269506	WATER USAGE	(\$662.15)
				MONTHLY RENTAL	(\$30.00)
				HYDRANT REFUND	\$750.00
V-REAL ESTATE HOLDINGS LLC		19-00518	269659	MONTHLY RENTAL	(\$30.00)
				HYDRANT REFUND	\$750.00
				WATER USAGE	(\$0.95)
UNASSIGNED TOTAL ****					\$29,612.66
Division:	410	WATER CAPITAL PROJECTS			
BEAVER BARK & ROCK		954599	269675	CONCRETE	\$271.30
CAROLLO ENGINEERS, INC	P060130	0178071	269690	WTP SOLIDS HANDLING IMPROVEMEN	\$6,953.91
RH2 ENGINEERING INC	P059490	73501	269498	WTP INTAKE SCREEN UPGRADE: 22	\$39,542.08
WATER CAPITAL PROJECTS TOTAL ****					\$46,767.29
Division:	411	WATER ADMINISTRATION			
LAW OFFICE OF THOMAS M PORS		1046	269746	WATER RIGHTS ADVICE-MAY 2019	\$560.00
WATER ADMINISTRATION TOTAL ****					\$560.00
Division:	412	WATER OPERATIONS			



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BACKFLOW APPARATUS & VALVE CO		904712	269425	REPLACEMENT KITS	\$118.54
BENTON RURAL ELECTRIC ASSOCIATION		5/19-385100	269681	KENNEDY BOOSTER STATION	\$2,422.56
CANON FINANCIAL SERVICES, INC		20216727	269547	CANON-IRC5550I-XLG04987-JUNE	\$3.31
EGGERS, VON		061619	269568	REIMB XCON CRTL SP EXM	\$151.00
FILTRATION TECHNOLOGY INC	S018373	S7799	269576	CARUS AQUA MAG BLENDED PHOSPHA	\$2,684.20
H & N ELECTRIC		46488	269731	BADGER MTN PS PMP MTR REPAIR	\$6,336.81
OXARC INC		30678024	269492	SODIUM HYPOCHLORITE 53 GAL	\$385.93
PLATT ELECTRIC SUPPLY		V339112	269497	ELECTRICAL PARTS	\$191.96
		V348353	269764	ELECTRIC MOTOR CONNECTERS	\$191.96
RANCH AND HOME INC		I150295440	269768	WTR SOFT SALT (1 PALLET)	\$292.14
		I150295573		WTR SOFT SALT (1 PALLET)	\$292.14
		I150312574		WTR SOFT SALT (1 PALLET)	\$292.14
		I150313079		WTR SOFT SALT (1 PALLET)	\$292.14
RICHLAND ACE HARDWARE		68026/1	269499	ROUNDUP/HLD DWNS/SPRAY TANK	\$88.79
SCHINDLER ELEVATOR CORPORATION		8105067237	269505	JUNE CHAIR LIFT INSPECTION	\$102.65
SENSKE LAWN & TREE CARE INC		9214106	269776	INTAKE PEST CONTROL-2ND QTR	\$100.73
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$182.22
WA STATE DEPARTMENT OF ECOLOGY		036001852	269801	2019 HAZARDOUS WASTE ED FEE	\$27.00

WATER OPERATIONS TOTAL ****

\$14,156.22

Division: 413 WATER MAINTENANCE

AIREFCO INC		4197364	269669	ELEC WIRE-WTP AC SYS	\$74.70
AMERICAN ROCK PRODUCTS INC	P060450	420011	269419	Top Course, INV #420011 5/3/1	\$178.30
	P060451	420913		TOP COURSE	\$161.88
	P060451	424269		TOP COURSE	\$176.56
CANON FINANCIAL SERVICES, INC		20216727	269547	CANON-IRC5550I-XLG04987-JUNE	\$65.68
FASTENAL COMPANY		WARIC84241	269454	NUTS/SCREWS	\$97.25
FERGUSON ENTERPRISES INC		7272674	269455	BRASS TEE	\$37.87
HD FOWLER COMPANY INC		I5171673	269467	MJ CAP/CASKET/BOLT	\$185.90
INLAND ASPHALT CO	P060452	2796914	269472	ASPHALT, INV #2796914 5/8/19	\$431.11
	P060452			ASPHALT, INV #2796914 5/8/19	\$28.78
	P060452			ASPHALT, INV #2796914 5/8/19	\$28.78
	P060452	2797466		ASPHALT, INV #2797466 5/10/19	\$14.93
	P060452			ASPHALT, INV #2797466 5/10/19	\$14.93
	P060452	2800407		ASPHALT, INV #2800407 5/5/19	\$15.48
	P060452			ASPHALT, INV #2800407 5/5/19	\$15.48
	P060452			ASPHALT, INV #2800407 5/5/19	\$123.80
NATIONAL METER & AUTOMATION	P060419	S1115852.001	269490	METER, 3/4" X 7" DISC, NL BRON	\$1,029.53
RICHLAND ACE HARDWARE		217629/2	269499	FASTENERS	\$1.85
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$443.47

WATER MAINTENANCE TOTAL ****

\$3,126.28



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WATER UTILITY FUND Total ***					\$94,222.45
FUND 403	WASTEWATER UTILITY FUND				
Division:	420	SEWER ADMINISTRATION			
GRAY & OSBORNE INC	P058441	17069.00-15	269465	CO #1 - 2018 BUDGET TO FULFILL	\$1,133.76
SEWER ADMINISTRATION TOTAL ****					\$1,133.76
Division:	422	SEWER OPERATIONS			
CENTRAL HOSE & FITTINGS INC		C033461	269693	HOSE ASSY FOR SAMPLER	\$54.25
CITY OF RICHLAND		05/2019-25	269697	#25 BIOSOLIDS LANDFILL FEES	\$2,381.24
GRAINGER	S018382	9205615611	269580	PLEATED AIR FILTER ITEM #6B950	\$276.55
KAMAN INDUSTRIAL TECHNOLOGIES		R741194	269742	CHAIN, CLIP-INFLU FINE SCR#2	\$286.46
MIDWEST LABORATORIES INC	P060457	944923	269486	SHIPPING FOR 2019-05-23 (1 FED	\$25.00
	P060457			COR LANDFILL COMPOST FACILITY	\$275.00
	P060457			FINISHED COMPOST - SEAL OF TES	\$750.00
MOON SECURITY SERVICES INC		982663	269488	WWTP-TEGRIS FILING FEE	\$12.50
		984359	269755	BURG,INFL FIRE & ANNL FIRE TST	\$277.29
PARADISE BOTTLED WATER CO		04/19 WWTP	269494	BOTTLED WATER-APRIL	\$216.74
		05/19 WWTP		BOTTLED WATER-MAY	\$280.76
RICHLAND ACE HARDWARE		68362/1	269771	WTHRSTRPG FOR GRIT CLSSIFIER	\$10.85
		68441/1		WWTF CLEANING SUPPLIES VEH	\$76.61
RICHLAND NAPA		437026	269500	SPARK PLUG FOR METHANE TRCH	\$7.08
SOLENIIS LLC	P060395	131464706	269646	POLYMER, PRAESTOL K260FL, IN 1	\$3,382.24
	P060395			POLYMER, PRAESTOL K295FL, IN 2	\$6,515.78
TACOMA SCREW PRODUCTS INC		22239215	269508	RBBR CLMP/SPLICE PLT/UBOLTS	\$21.18
TWIN CITY METALS INC		110443	269518	HOSES FOR INFLU SAMPLER	\$208.58
UNITED PARCEL SERVICE	S018392	000986641269	269795	COLLECT PKG FOR WWTP FROM	\$37.90
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$205.36
WA STATE DEPARTMENT OF ECOLOGY		036001852	269801	2019 HAZARDOUS WASTE ED FEE	\$27.00
XEROX CORPORATION		097135636	269526	MX4-749822 BASE/PRINTS-MAY	\$248.61
SEWER OPERATIONS TOTAL ****					\$15,576.98
Division:	423	SEWER MAINTENANCE			
BLUE TARP FINANCIAL INC	S018369	42771987	269544	GIFT CARD CREDIT	(\$220.00)
	S018369			TRAILER TONGUE BOX, ALUMINUM,	\$283.71
FRONTIER FENCE INC	P060396	42855	269459	BATTELLE LIFT STATION WASTEWAT	\$2,834.75
MOON SECURITY SERVICES INC		982663	269488	WWTP-TEGRIS FILING FEE	\$12.50
		984359	269755	BURG,INFL FIRE & ANNL FIRE TST	\$210.01
RICHLAND ACE HARDWARE		217670/2	269771	ANVIL LOPPER FOR VAC TRK 3338	\$39.09
TACOMA SCREW PRODUCTS INC		22246631	269508	RAGS/GLVS WWTP SHOP	\$231.37
		22246760		EARPLUGS (BOX OF 200)	\$41.07
		22246778		BRUSHES/HNDLES WWTP SHOP	\$21.93



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
TWIN CITY METALS INC		110014-	269518	INVOICE CORRECTION	\$2.00
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$243.43
SEWER MAINTENANCE TOTAL ****					\$3,699.86
WASTEWATER UTILITY FUND Total ***					\$20,410.60
FUND 404	SOLID WASTE UTILITY FUND				
Division:	000				
CITY OF RICHLAND		04/29/19	269555	V.SUAREZ LANDFILL-TRNG SHORT	\$47.90
		CS CASH DRW40/67	269698	INCREASE CASH CS DRAWERS 40&67	\$200.00
WASTEWORX REFUND		11844WW	269700	MISAPPLIED PAYMENT	\$292.71
UNASSIGNED TOTAL ****					\$540.61
Division:	430	CAPITAL PROJECTS			
TRI CITY HERALD	S018386	I04230877	269791	CALL FOR BID HORN RAPIDS LANDF	\$310.85
CAPITAL PROJECTS TOTAL ****					\$310.85
Division:	431	SOLID WASTE ADMINISTRATION			
FINANCIAL CONSULTING SOLUTION GROUP		3035-21906050	269725	SOLID WASTE RATE REVIEW 06/19	\$700.00
SOLID WASTE ADMINISTRATION TOTAL ****					\$700.00
Division:	432	SOLID WASTE COLLECTION			
RINGOLD EMBROIDERY	S018371	1230	269503	1500 EACH BLACK IMPRINT ON ONE	\$339.84
TOTER INC	S018348	65603080	269511	ADJUST TAX	(\$0.01)
	S018348			96 TOTER LID COLOR- (705) BLUE	\$1,892.90
	S018348			96 TOTER LID COLOR- (940) GREE	\$3,785.80
	S018348			SHIPPING	\$1,945.48
	S018348			96 TOTER LID COLOR- (125) GRAY	\$3,785.80
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$186.18
SOLID WASTE COLLECTION TOTAL ****					\$11,935.99
Division:	433	SOLID WASTE DISPOSAL			
SPRAGUE PEST SOLUTIONS		3864126	269780	SW DIPSOSAL PEST TRAPS	\$99.91
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$81.24
SOLID WASTE DISPOSAL TOTAL ****					\$181.15
SOLID WASTE UTILITY FUND Total ***					\$13,668.60
FUND 405	STORMWATER UTILITY FUND				
Division:	440	STORMWATER CAPITAL PROJECTS			
ASPECT CONSULTING, LLC	P059877	33465	269423	KEENE RD CONVEYANCE IMPROVEMEN	\$5,368.00
STORMWATER CAPITAL PROJECTS TOTAL ****					\$5,368.00
Division:	441	STORMWATER			
BEAVER BARK & ROCK		952881	269675	GRAVEL FUJI SINKH QQ190010	\$43.42
ULINE	P060427	109538152	269658	HEAVY DUTY STEEL DUMPING HOPPE	\$1,680.04



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ULINE	P060427	109538152	269658	FREIGHT	\$656.40
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$38.69
STORMWATER TOTAL ****					\$2,418.55
STORMWATER UTILITY FUND Total ***					\$7,786.55
FUND 407	MEDICAL SERVICES FUND				
Division:	121	AMBULANCE			
BRUTZMAN'S INC	P060297	0000809722	269433	ITEM # OTGSL3622LFADC	\$447.00
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$35.10
	P060486			WIRELESS CHARGES APRIL 2019	\$351.90
ZOLL MEDICAL CORPORATION GPO	P060380	2881299	269667	INFANT DISPOSABLE CIRCUIT, 6'	\$625.86
	P060380			ADJUST TAX	(\$0.01)
	P060380			ADULT DISPOSABLE CIRCUIT, 6'	\$414.00
	P060380			SHIPPING	\$239.37
	P060380			REGULAR ADULT #5 CPAP MASK	\$516.01
	P060380	2883856		SHIPPING	\$17.44
	P060380			TEST LUNG, PLASTIC/SILICONE	\$612.37
AMBULANCE TOTAL ****					\$3,259.04
MEDICAL SERVICES FUND Total ***					\$3,259.04
FUND 408	BROADBAND FUND				
Division:	460	BROADBAND ADMINISTRATION			
BLUE MOUNTAIN TELECOMMUNICATION SERVICES	P060324	19005719	269543	FIBER BUILD SMILE SURFERS DENT	\$13,612.99
HANFORD AREA ECONOMIC INVESTEMENT FUND		58-01-01/PYMT 10	269732	LN#58-01-01 FIBER 6/19 PRINCIP	\$14,778.84
				LN#58-01-01 FIBER 6/19 INTERES	\$1,165.82
BROADBAND ADMINISTRATION TOTAL ****					\$29,557.65
BROADBAND FUND Total ***					\$29,557.65
FUND 501	CENTRAL STORES FUND				
Division:	000				
GRAINGER	P060431	9200995489	269463	PROPANE TORCH, SELF IGNITING	\$419.50
	P060431	9202272168		BUCKET PLASTIC, 10 QT MARKED,	\$64.83
	P060431			WRENCH, ADJUSTABLE, 10 IN,	\$63.70
	P060431			STING WIPE, UNITIZED BOX,	\$22.07
	P060431			EAR PLUG, FOAM, NRR33, MOLDEX	\$265.20
	P060431			WRENCH, ADJUSTABLE, 6 IN,	\$95.79
	P060431			TOWELS, SCRUBS-IN-A-BUCKET	\$141.53
	P060431			LUBRICANT, WD-40, 16 OZ CAN,	\$135.01
	P060431			HAND SANITIZER, REFILL 1200ML	\$80.98
	P060431			BRUSH TOILET BOWL CURVED HEAD,	\$11.56



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount			
GRAINGER	P060431	9202272168	269463	PROPANE CYLINDER, 14 OZ, 1"	\$19.55			
	P060431			CLEANER GLASS, WINDEX, 12 OZ	\$178.28			
	P060431			INSECTICIDE, WASP & HORNET	\$411.81			
	P060431			BAND AID, FABRIC, 7/8" X 3",	\$21.46			
	P060431			CLEANER DEGREASER, CRC LECTRA	\$345.09			
	P060431			SOAP DISPENSER, FOR 800-ML	\$146.77			
HORIZON DISTRIBUTION INC	P060433	205814	269470	HEARING PROTECTOR, MUFF-STYLE,	\$239.57			
	P060433			I/O SAFETY GLASSES, NEMESIS	\$59.56			
	P060433			PLIERS, LOCKING, 10", STRAIGHT	\$69.29			
	P060433			DARK SAFETY GLASSES, NEMESIS	\$476.45			
	P060433			CLEAR SAFETY GLASSES, NEMESIS	\$263.25			
	P060433			PLIERS, 10" TONGUE & GROOVE,	\$160.29			
	P060433			GOGGLES CLEAR, UVEX STEALTH,	\$13.65			
	P060433			DUST PAN, STEEL, BLACK, #6,	\$20.56			
	P060433			BRUSH, COUNTER, 2-1/8" MIN	\$31.41			
	UNASSIGNED TOTAL ****					\$3,757.16		
	CENTRAL STORES FUND Total ***					\$3,757.16		
FUND	502	EQUIPMENT MAINTENANCE FUND						
Division:	214	EQUIPMENT MAINTENANCE						
AMERICAN RADIATOR INC		AA104136	269418	RADIATOR RPR VEH 2358 WO 54628	\$160.73			
		AA104188		THREAD TRK VEH 3341 WO 54798	\$56.47			
AUTOZONE		3733519353	269424	DIESEL FLUID VEH 7162 WO 54637	\$146.45			
		3733519905		RADIATOR VEH 2358 WO 54628	\$280.57			
		3733520230		OIL PARTS VEH 2350 WO 54599	\$10.83			
		3733520265		OIL/GASKETS VEH 2350 WO 54599	\$121.13			
		3733520296		SEAL VEH 2350 WO 54599	\$26.04			
		3733520337		BRAKES VEH 2350 WO 54599	\$118.33			
		3733530032		269672	SHOP SUPPLIES	\$299.48		
		3733531251			DSL EXHST FL VEH 7162 WO 54867	\$146.45		
BRAUN NORTHWEST INC		25199	269684	MUDFLAP VEH 5045 WO 54885	\$53.65			
CHRISTENSEN, INC.		0014843-IN	269437	SHOP OIL	\$117.21			
		0015352-IN	269695	SHOP OIL	\$1,021.48			
COLEMAN OIL COMPANY		0504972-IN	269439	DYED DIESEL LANDFILL	\$1,864.74			
		0505710-IN	269705	LANDFILL DIESEL DYED	\$5,504.00			
		CL87903		CARD LOCK FUEL 6/03-6/09/19	\$14,385.34			
		CL89399		CARD LOCK FUEL 6/10-6/1619	\$18,019.49			
		CL90175	CARD LOCK FUEL 6/17-6/23/19	\$17,894.35				
COMMERCIAL TIRE INC		268007	269707	TIRE ROTATE VEH 3344 WO 54794	\$104.26			
		268008		ROTATION VEH 3296 WO 54793	\$169.42			
		268010		TIRES VEH 3286 WO 54792	\$1,503.85			



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
COMMERCIAL TIRE INC		268011	269707	SENSORS VEH 2378 WO 54791	\$238.92
		268012		TIRE VEH 7145 WO 54790	\$60.42
		268013		TIRE VEH 2475 WO 54789	\$184.17
		268130		TIRES VEH 3284 WO 54943	\$3,274.43
		268151		WHL BALANCE VEH 1210 WO 54942	\$168.97
		268152		TIRES VEH 2429 WO 54939	\$706.52
		268153		WHL BALANCE VEH 2303 WO 54940	\$199.66
		268154		TIRE ROTATE VEH 3351 WO 54941	\$104.26
		268159		TIRES VEH 3306 WO 54937	\$643.57
		268160		TIRES VEH 3292 WO 54938	\$1,824.59
		268176		FLAT REPAIR VEH 6587 WO 54935	\$50.98
		268189		TIRES VEH 3340 WO 54934	\$1,721.10
		268266		FLAT REPAIR VEH 3322 WO 54933	\$18.19
		268267		FLAT REPAIR VEH 3280 WO 54932	\$58.59
		268268		TIRES VEH 4101 WO 54931	\$883.54
		268431		TIRE REPAIR VEH 7146 WO 54927	\$67.87
		268439		TIRES VEH 5052 WO 54926	\$2,056.34
		268504		FLAT REPAIR VEH 7152 WO 54929	\$49.96
		268505		FLAT REPAIR VEH 4129 WO 54930	\$18.19
CORWIN OF PASCO LLC		437849	269441	SPARK PLUG VEH 2447 WO 54627	\$96.50
		437896		SPARK PLUG VEH 9500 WO 54634	\$96.50
		438514		SOR PANEL VEH 2429 WO 54786	\$545.18
		438552		110 HUB ASSY VEH 2420 WO 54842	\$685.53
		438630		SOR VALVE VEH 2420 WO 54842	\$53.97
		439188	269709	CALIPER VEH 3323 WO 54961	\$543.72
		439199		WASHER VEH 3323 WO 54961	\$3.82
		439201		WASHER VEH 3323 WO 54961	\$3.82
		439216		DAMPER VEH 5045 WO 54962	\$83.27
		09-5463	269442	KEY VEH 6609 WO 54567	\$42.36
CUMMINS, INC		139-59443	269721	VINYL WRP VEH 2447 WO 54820	\$403.99
FAST SIGNS		139-59451	269453	4" PREMIUM VEH 7163 WO 54844	\$27.15
FASTENAL COMPANY		WARIC84332	269454	SCREWS VEH 5042 WO 54774	\$10.60
		WARIC84335		METAL KIT VEH 3350 WO 54555	\$68.42
FINAL TOUCH UPHOLSTERY		033795	269456	SEAT UPHOL VEH 3319 WO 54594	\$244.35
		033876	269577	ARMRST UPHOL VEH 3311 WO 54776	\$48.87
		033895		HEADLINER VEH 3278 WO 54690	\$157.47
GERBER COLLISION & GLASS		3112210363	269461	BODY REPAIR VEH 2447 WO 54820	\$2,979.64
GRAINGER	S018382	9196242110	269580	SEALING WASHER ITEM #5NB78	\$21.13
	S018382	9204934336		WARNING LIGHT ITEM #3JYP9	\$400.30
HOTSY OF SPOKANE LLC		731	269589	CAR WASH SOAP	\$1,846.20
JIM'S PACIFIC GARAGES INC		X100177845:01	269475	FITTING/HOSE VEH 3333 WO 54609	\$215.35



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
JIM'S PACIFIC GARAGES INC		X100179666:01	269739	PIGTAIL VEH 3248 WO 54777	\$45.81
KENWORTH SALES COMPANY		PASIN3372339	269477	VALVE VEH 3340 WO 54633	\$74.21
		PASIN3373639		FILTER VEH 3333 WO 54635	\$36.97
		PASIN3389634		VALVE DRAIN VEH 3296 WO 54821	\$14.67
LIBERTY LAWN & SAW SHOP		5539	269480	SAW PARTS VEH 0030 WO 54646	\$698.78
		6409		STARTER VEH 3278 WO 54645	\$674.95
MCCURLEY CHEVROLET		498589	269751	REPAIR VEH 2358 WO 54864	\$2,571.41
		499492		DETAIL VEH 2480 WO 54862	\$325.75
		499641		DETAIL VEH 1381 WO 54881	\$248.64
		965490	269485	COIL KIT VEH 2350 WO 54599	\$170.97
		965577		SEALS VEH 2380 WO 54589	\$9.12
		966338		PLUG VEH 2378 WO 54779	\$24.96
		966496		RADI VEH 3278 WO 54690	\$224.65
MOBILE FLEET SERVICE INC		01P108310	269487	MIRROR VEH 3341 WO 54602	\$94.25
		01P108642		FILTERS VEH 3342 WO 54707	\$216.25
		01P108859	269754	GLASS VEH 3341 WO 54868	\$160.74
PAPE' MATERIAL HANDLING		11420836	269493	FILTERS VEH 7148 WO 53368	\$181.71
		11441751		FILTERS VEH 7157 WO 54299	\$411.14
		11505250		LATCH VEH 7144 WO 54629	\$83.89
		11530644		WATER PUMP VEH 7146 WO 54788	\$336.22
		11531929		GASKET VEH 7146 WO 54788	\$2.33
PARAMOUNT SUPPLY COMPANY		936625	269495	PARTS VEH 3290 WO 54428	\$141.44
REBUILDING & HARDFACING INC		61408-	269769	TAX DUE VEH 6584 WO 54866	\$60.05
RICHLAND NAPA		436397	269500	HYD FILTER VEH 3320 WO 5480	\$186.71
		436398		HYD FILTER VEH 3342 WO 5480	\$186.71
		436399		HYD FILTER VEH 3351 WO 5480	\$186.71
		436702		BATTERY VEH 5049 WO 54772	\$385.18
		436764		DOOR CK KIT VEH 3283 WO 547	\$53.91
		436782		GASKET VEH 5042 WO 54774	\$26.87
		436841		FLOOR DRY VEH 3344 WO 54799	\$157.85
		436855		SOCKET VEH SHOP WO SUPPLY	\$22.03
		436868		HOSE CLAMPS VEH 6455 WO 545	\$6.19
		436875		RTN BATTERY VEH 6621 WO 548	(\$127.32)
		436878		BRAKES,ROT VEH 2429 WO 5478	\$290.21
		436880		FILTERS VEH 2469 WO 54805	\$11.44
		436900		LAMP VEH 3248 WO 54777	\$9.47
		436924		WARRANTY VEH SHOP WO SUPPL	(\$22.03)
		436929		COOLANT VEH 7162 WO 54841	\$255.95
		436930		TRANS FLUID VEH 3278 WO 546	\$87.73
		436933		FILTERS VEH 1209 WO 54825	\$18.32
		436934		FILTERS VEH 1211 WO 54826	\$15.56



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RICHLAND NAPA		436935	269500	FILTERS VEH 1212 WO 54827	\$17.50
		436936		FILTERS VEH 1213 WO 54828	\$17.50
		436937		FILTERS VEH 2424 WO 54829	\$17.50
		436939		FILTERS VEH 2444 WO 54832	\$17.50
		436940		FILTERS VEH 2445 WO 54833	\$17.50
		436941		FILTERS VEH 2441 WO 54831	\$17.50
		436943		FILTERS VEH 2470 WO 54836	\$17.50
		436944		FILTERS VEH 2480 WO 54839	\$17.50
		436945		FILTERS VEH 2477 WO 54838	\$17.50
		436946		FILTERS VEH 3271 WO 54840	\$73.16
		436947		FILTERS VEH 2434 WO 54830	\$15.03
		436948		FILTERS VEH 2471 WO 54837	\$17.50
		436949		FILTERS VEH 2451 WO 54835	\$17.50
		436950		FILTERS VEH 2447 WO 54834	\$17.50
		436976		HOSE CLAMPS VEH 7162 WO 548	\$29.48
		436980		RADIATOR VEH 3278 WO 56490	\$189.47
		436987		HYD FILTER VEH 3292 WO 5480	\$11.79
		436988		HYD FILTER VEH 3330 WO 5481	\$9.44
		437052		SUPPORT VEH 3286 WO 54848	\$65.14
		437089		BATTERY VEH 3334 WO 54863	\$260.12
		437091		SERP BELT VEH 3315 WO 54855	\$240.79
		437096		RTRN OIL VEH FLEET WO RETUR	(\$43.40)
		437109		LOOM VEH 2420 WO 54856	\$54.30
		437118		HELICOIL VEH 3340 WO 54816	\$41.26
		437166		PAG OIL VEH 2420 WO 54842	\$67.90
RMT EQUIPMENT		P03314	269774	PIN VEH 7145 WO 54494	\$236.96
SOLID WASTE SYSTEMS INC		0114515-IN	269507	SWITCH VEH 2435 WO 54504	\$27.72
		0114878-IN	269778	SPRAY TIP VEH 7146 WO 54785	\$439.03
TACOMA SCREW PRODUCTS INC		22247075	269783	DRILL BITS VEH 3340 WO 54816	\$51.15
		22247114		SHOP SUPPLIES	\$7.08
		22247131		SCREWS VEH 3336 WO 54843	\$26.81
		22247132		SCREWS VEH 7109 WO 54873	\$4.26
TRUCKPRO HOLDING CORPORATION		06 270912	269517	SEAL VEH 4158 WO 54590	\$59.86
		06 270916		U-JOINT KIT VEH 3333 WO 54609	\$28.89
		06 271473	269793	CNTR ASSY VEH 3351 WO 548453	\$176.97
		06-270863	269517	BREAK ASSY VEH 4158 WO 54590	\$922.63
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$244.50
	P060486			WIRELESS CHARGES APRIL 2019	\$38.69
WESTERN CASCADE CONTAINER LLC		WCCI19255	269804	TARPER ARM VEH 3340 WO 54520	\$1,586.68
WESTERN PETERBILT INC		028P5076	269805	RADITR HOSE VEH 3340 WO 34816	\$185.45
WESTERN STATES EQUIPMENT COMPANY		IN000989940	269523	COUPLING VEH 3315 WO 54601	\$54.67



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WESTERN STATES EQUIPMENT COMPANY		IN000997676	269806	ELEMENT VEH 7162 WO 54784	\$1,291.63
		IN000998983		KNOB VEH 7130 WO 54768	\$17.39
		IN001000382		SLEEVE VEH 3283 WO 54640	\$123.80
		IN001000404		KNOB VEH 7130 WO 54768	\$17.39
WESTERN SYSTEMS & FABRICATION INC	26949		269524	TURNBUCKLE VEH 3280 WO 54696	\$486.67
	26975			MICRON RPLC VEH 3311 WO 54811	\$85.07
	26976		269807	MICRON RPLC VEH 3296 WO 54810	\$85.07
	26977			MICRON RPLC VEH 3283 WO 54807	\$85.07
	26978			MICRON RPLC VEH 3284 WO 54808	\$85.07
	26979			FILTER VEH 3335 WO 54803	\$340.49
	26999			PUSH LINK VEH 3280 WO 54696	\$184.90
XEROX CORPORATION		097135673	269664	LX5-691298 BASE/PRINTS-MAY	\$212.85
		097192960	269526	MX4-133936 BASE/PRINTS-MAY	\$7.57
EQUIPMENT MAINTENANCE TOTAL ****					\$99,811.88
EQUIPMENT MAINTENANCE FUND Total ***					\$99,811.88
FUND 503	EQUIPMENT REPLACEMENT FUND				
Division:	215	EQUIPMENT REPLACEMENT			
MPH INDUSTRIES INC		6008011	269489	CABLE ASSY VEH 2484 PL UPFITS	\$349.34
		6008012		CABLE ASSY VEH 2486 PL UPFITS	\$349.34
		6008013		CABLE ASSY VEH 2487 PL UPFITS	\$349.34
		6008024		CABLE ASSY VEH 2485 PL UPFITS	\$349.34
		6008025		CABLE ASSY VEH 2488 PL UPFITS	\$349.34
TACOMA SCREW PRODUCTS INC		22247076	269783	WIRE VEH 2484	\$17.46
		22247077		WIRE VEH 2484	\$116.26
		22247078		WIRE VEH 2484	\$17.28
TRI CITIES BATTERY & AUTO REPAIR		131470	269514	P.L. UPFITS	\$246.99
EQUIPMENT REPLACEMENT TOTAL ****					\$2,144.69
EQUIPMENT REPLACEMENT FUND Total ***					\$2,144.69
FUND 505	PUBLIC WORKS ADMIN & ENGINEER				
Division:	450	PW ADMIN & ENGINEERING			
MATERIALS TESTING & INSPECTION, LLC		164887	269750	MATERIALS TESTING-PRIVATE	\$1,856.18
RICHLAND ACE HARDWARE		68094/1	269771	PIPE WRENCH	\$36.91
SHI INTERNATIONAL CORP	P060461	B10159364	269645	ADOBE ACROBAT PRO 2017 LICENSE	\$341.18
TECH POWER SOLUTIONS INC	P060293	55567	269509	LARGE FORMAT PRINTER, HP DESIG	\$8,955.43
	P060293			FREIGHT DELIVERY CHARGE	\$230.78
	P060293			SUPPORT, 5YR NBD WITH DMR	\$3,213.69
VERIZON WIRELESS	P060486	9829083494	269799	WIRELESS CHARGES APRIL 2019	\$398.60
XEROX CORPORATION		097135664	269664	LX5-692207 BASE/PRINTS-MAY	\$70.32



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
XEROX CORPORATION		097135665	269664	MX4-343197 BASE/PRINTS-NAY	\$584.92
		097198152	269810	LX5-690835 BASE/PRINTS-MAY	\$132.14
PW ADMIN & ENGINEERING TOTAL ****					\$15,820.15
PUBLIC WORKS ADMIN & ENGINEER Total ***					\$15,820.15
FUND 520	HEALTH CARE/BENEFITS PLAN				
Division:	000				
LIFE INSURANCE COMPANY OF NORTH AMERICA		147843	269748	OPT LIFE INS MAY/JUNE MUNDY	\$1.80
UNASSIGNED TOTAL ****					\$1.80
HEALTH CARE/BENEFITS PLAN Total ***					\$1.80
FUND 611	FIREMAN'S PENSION				
Division:	216	FIRE PENSION			
BAKER, MARSHALL R		JULY 2019	269673	MEDICARE PREMIUM/BAKER	\$135.50
BOWLS, DAVID			269682	MEDICARE PREMIUM/BOWLS	\$104.90
CANFIELD, HARRY R			269689	MEDICARE PREMIUM/CANFIELD	\$135.50
CARRICK, HENRY			269691	MEDICARE PREMIUM/CARRICK	\$134.00
CLARK, FRANK M			269701	MEDICARE PREMIUM/CLARK	\$104.90
DOWNS, DANNY			269715	MEDICARE PREMIUM/DOWNS	\$135.50
ESTY, RAYMOND J			269720	MEDICARE PREMIUM/ESTY	\$120.00
FERRIANS, ALLEN LARRY			269724	MEDICARE PREMIUM/FERRIANS	\$135.50
HOUCHIN, EARL			269735	MEDICARE PREMIUM/HOUCIN	\$118.00
INTERNATIONAL ASSN OF FIRE FIGHTERS		0507051019MH	269412	WSLEA CONF EXP/HOPKINS	\$1,313.62
JOHNSON, NEILS E		JULY 2019	269740	MEDICARE PREMIUM/JOHNSON	\$116.50
JONES, HAROLD			269741	MEDICARE PREMIUM/JONES	\$135.50
KEYS, JACK D			269743	MEDICARE PREMIUM/KEYS	\$134.00
LAHTI, ROGER P			269744	MEDICARE PREMIUM/LAHTI	\$117.50
MURRAY, DAVID			269757	MEDICARE PREMIUM/MURRAY	\$116.50
MYERS, EDWARD A			269758	MEDICARE PREMIUM/MYERS	\$135.50
OWEN, MICHAEL			269761	MEDICARE PREMIUM/OWEN	\$116.50
POLLARD, JAMES			269765	MEDICARE PREMIUM/POLLARD	\$135.50
RONEY, LARRY			269775	MEDICARE PREMIUM/RONEY	\$122.50
SIEMENS, DONALD			269777	MEDICARE PREMIUM/SIEMENS	\$135.50
STRATTON, MARK			269782	MEDICARE PREMIUM/STRATTON	\$135.50
THE MEETING MASTER		033119	269415	MARCH 19 ADM SVCS	\$1,000.00
		0404-040519		OFFICE SUPPLIES	\$37.16
		043019		APRIL 19 ADM SVCS	\$1,000.00
		052019		OFFICE SUPPLIES	\$124.98
		053119		MAY 19 ADM SVCS	\$1,000.00
WEST, ROYAL		JULY 2019	269803	MEDICARE PREMIUM/WEST	\$116.00



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WILLIAMSON, CRAIG E		JULY 2019	269808	MEDICARE PREMIUM/WILLIAMSON	\$108.00
FIRE PENSION TOTAL ****					\$7,224.56
FIREMAN'S PENSION Total ***					\$7,224.56
FUND 612	POLICEMEN'S PENSION				
Division:	217	POLICE PENSION			
ANDERS, PETER		Jul 1 2019 12:00	269670	MEDICARE PREMIUM/ANDERS	\$135.50
BATES, LAURIE VERN JR			269674	MEDICARE PREMIUM/BATES	\$135.50
BEDEN, LARRY			269676	MEDICARE PREMIUM/BEDEN	\$135.50
BOLSTAD, BARRY		JULY 2019	269668	MEDICARE PREMIUM/BOLSTAD	\$135.50
		JUNE 2019	269407	MEDICARE PREMIUM/BOLSTAD	\$135.50
BRUNSON, DALE A		Jul 1 2019 12:00	269685	MEDICARE PREMIUM/BRUNSON	\$119.50
BUSH, LEE			269688	MEDICARE PREMIUM/BUSH	\$131.50
		JUNE 2019AL	269408	NON COVERED ASSISTED LIVING	\$8,340.00
CASE, MIKE		041519	269409	NON COVERED RX	\$33.69
		042319		NON COVERED RX	\$55.99
		042519		NON COVERED RX	\$160.69
		051019		NON COVERED RX	\$25.49
		051319		NON COVERED RX	\$55.99
		JUNE-AUG 19/MC		MEDICARE PREMIUM/CASE	\$406.50
CLEAVENGER, MICHAEL		Jul 1 2019 12:00	269702	MEDICARE PREMIUM/CLEAVENGER	\$135.50
CLEAVENGER, WILL J			269703	MEDICARE PREMIUM/CLEAVENGER	\$135.50
CLEMENTS, JOHN M			269704	MEDICARE PREMIUM/CLEMENTS	\$131.50
COUCH, LARRY			269710	MEDICARE PREMIUM/COUCH	\$135.50
DEMYER, JAMES J			269712	MEDICARE PREMIUM/DEMYER	\$135.50
DRIVER, DOUGLAS D			269716	MEDICARE PREMIUM/DRIVER	\$135.50
DUCHEMIN, ROGER			269717	MEDICARE PREMIUM/DUCHEMIN	\$135.50
GANLEY, JOHN M			269728	MEDICARE PREMIUM/GANLEY	\$135.50
GILL, JAMES GREG			269729	MEDICARE PREMIUM/GILL	\$135.50
HEASTON & THOMPSON VISION CLINIC		041219 RC	269410	NON COVERED VISION	\$60.00
HIGGINS, FRED C		Jul 1 2019 12:00	269734	MEDICARE PREMIUM/HIGGINS	\$117.50
IMPLANT & PERIODONTAL ASSOC. NW		0109042219JC	269411	NON COVERED DENTAL	\$66.00
LARSON, SCOTT K		Jul 1 2019 12:00	269745	MEDICARE PREMIUM/LARSON	\$113.50
LEWIS, DAVID L			269747	MEDICARE PREMIUM/LEWIS	\$124.50
MOORE, ROBERT			269756	MEDICARE PREMIUM/MOORE	\$133.50
OREGON EYE SPECIALISTS PC		031219KB	269413	NON COVERED VISION	\$100.00
SNYDER, RONALD K DDS		043019JD	269414	NON COVERED DENTAL	\$16.00
SPARKS, DAVID W		Jul 1 2019 12:00	269779	MEDICARE PREMIUM/SPARKS	\$135.50
TAYLOR, RANDAL L			269785	MEDICARE PREMIUM/TAYLOR	\$134.50
THOMAS, GERALD D			269787	MEDICARE PREMIUM/THOMAS	\$135.50
TURNER, ROY			269794	MEDICARE PREMIUM/TURNER	\$135.50



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WALKER FAMILY DENTAL		040919 COUCH	269416	NON COVERED DENTAL	\$75.80
WILMOTH, ROD		Jul 1 2019 12:00	269809	MEDICARE PREMIUM/WILMOTH	\$135.50
ZIMMERMAN, GERALD			269811	MEDICARE PREMIUM/ZIMMERMAN	\$118.00
POLICE PENSION TOTAL ****					\$12,823.65
POLICEMEN'S PENSION Total ***					\$12,823.65
FUND 641	SOUTHEAST COMMUNICATIONS CTR				
Division:	600	SECOMM OPERATIONS GENERAL			
CITY OF RICHLAND		5208873	269696	BCES UTILITY SRVC 5/01-6/03/19	\$2,426.57
FRONTIER		06/19 5096282600	269727	TELEPHONE CHARGE 06/10-07/9-19	\$1,014.91
HP INC		0441058	269471	PRINTER SPRT 2/15-5/15/19	\$250.36
	P060405	9009088027		HP COLOR LASERJET PRO M254DW	\$298.74
INSEEGO NORTH AMERICA, LLC	P060435	30163246	269591	NETMOTION RENEWAL FOR 2019-202	\$22,947.20
INTERGRAPH CORPORATION	P058942	P190000754	269473	I/FIRE STATION ALERTING PROJEC	\$15,944.65
UNITED PARCEL SERVICE	S018383	000986641259	269519	GROUND PKG TO POLY SERVICE CEN	\$4.78
VERIZON WIRELESS		9831540302	269799	CELL PHONES 05/7-06/6/19	\$556.47
SECOMM OPERATIONS GENERAL TOTAL ****					\$43,443.68
Division:	601	E911 OPERATIONS			
CITY OF RICHLAND		19-220 HAMILTON	269556	19-220 HXGN LIVE 2019	\$1,534.45
		19-221 GATES		19-221 HXGN LIVE 2019	\$1,139.34
GATES, SARAH			269579	19-221 HXGN LIVE 2019	\$40.13
HAMILTON, CRAIG		19-220 HAMILTON	269583	19-220 HXGN LIVE 2019	\$99.07
HP INC		0441058	269471	PRINTER SPRT 2/15-5/15/19	\$250.36
VERIZON WIRELESS		9831540302	269799	CELL PHONES 05/7-06/6/19	\$202.56
E911 OPERATIONS TOTAL ****					\$3,265.91
Division:	602	SECOMM AGENCY			
BRASHEAR ELECTRIC INC	P060256	32663	269432	LIGHT REPAIRS/REPLACEMENTS	\$1,232.61
MOON SECURITY SERVICES INC		981637	269488	BASIC FIRE MONITORING	\$244.35
SECOMM AGENCY TOTAL ****					\$1,476.96
SOUTHEAST COMMUNICATIONS CTR Total ***					\$48,186.55
FUND 643	EMERGENCY MANAGEMENT				
Division:	620	STATE / LOCAL ASSISTANCE			
CITY OF RICHLAND		5208873	269696	BCES UTILITY SRVC 5/01-6/03/19	\$404.43
FRONTIER		06/19 5096282600	269727	TELEPHONE CHARGE 06/10-07/9-19	\$253.73
VERIZON WIRELESS		9831540302	269799	CELL PHONES 05/7-06/6/19	\$91.90
STATE / LOCAL ASSISTANCE TOTAL ****					\$750.06
Division:	621	RADIOLOGICAL EMGCY PREPAREDNES			
ARROW TECH INC	P060400	24936	269538	DRDCAL-100 DIRECT-READING	\$1,875.00



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ARROW TECH INC	P060400	24936	269538	FREIGHT	\$20.00
BRASHEAR ELECTRIC INC	P060256	32663	269432	LIGHT REPAIRS/REPLACEMENTS	\$821.74
CITY OF RICHLAND		5208873	269696	BCES UTILITY SRVC 5/01-6/03/19	\$808.86
FRONTIER		06/19 5096282600	269727	TELEPHONE CHARGE 06/10-07/9-19	\$253.73
HP INC		0441058	269471	PRINTER SPRT 2/15-5/15/19	\$85.74
LUDLUM MEASUREMENTS INC	P060389	00472829	269609	MODEL 26-1 PANCAKE FRISKER	\$8,731.44
	P060389			SHIPPING	\$108.60
MOON SECURITY SERVICES INC		981637	269488	BASIC FIRE MONITORING	\$122.18
SOUND SOLUTIONS NORTHWEST INC DBA	P060411	10889	269648	EOC VIDEO SYSTEM UPGRADE	\$33,245.65
VERIZON WIRELESS		9831540302	269799	CELL PHONES 05/7-06/6/19	\$86.90
RADIOLOGICAL EMGCY PREPAREDNES TOTAL ****					\$46,159.84
Division:	622	DOE EMERGENCY PREPAREDNESS			
FRONTIER		06/19 5096282600	269727	TELEPHONE CHARGE 06/10-07/9-19	\$253.72
HP INC		0441058	269471	PRINTER SPRT 2/15-5/15/19	\$85.73
SOUND SOLUTIONS NORTHWEST INC DBA	P060411	10889	269648	EOC VIDEO SYSTEM UPGRADE	\$1,356.48
VERIZON WIRELESS		9831540302	269799	CELL PHONES 05/7-06/6/19	\$91.90
DOE EMERGENCY PREPAREDNESS TOTAL ****					\$1,787.83
Division:	623	JURISIDICITION			
BRASHEAR ELECTRIC INC	P060256	32663	269432	LIGHT REPAIRS/REPLACEMENTS	\$410.87
CITY OF RICHLAND		5208873	269696	BCES UTILITY SRVC 5/01-6/03/19	\$404.43
FRONTIER		06/19 5096282600	269727	TELEPHONE CHARGE 06/10-07/9-19	\$253.72
HP INC		0441058	269471	PRINTER SPRT 2/15-5/15/19	\$85.73
MOON SECURITY SERVICES INC		981637	269488	BASIC FIRE MONITORING	\$122.17
JURISIDICITION TOTAL ****					\$1,276.92
Division:	630	HOMELAND SECURITY PREPARDNESS			
TRI COUNTY FIRE ASSOCIATION		19-01	269792	TRAILER PURCHASE	\$26,668.99
				TRAILER PURCHASE	\$19,884.01
HOMELAND SECURITY PREPARDNESS TOTAL ****					\$46,553.00
EMERGENCY MANAGEMENT Total ***					\$96,527.65
FUND	803	UTILITY BILL CLEARING FUND			
Division:	000				
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY16689	269587	Customer Refund	\$51.28
		CISPAY16689 #44	269610	50 JADWIN #44 CK REISSUE	\$9.25
		CISPAY16690	269558	Customer Refund	\$91.52
		CISPAY16691	269600	Customer Refund	\$3.27
		CISPAY16692	269552	Customer Refund	\$137.47
		CISPAY16693	269541	Customer Refund	\$63.62



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY16694	269638	Customer Refund	\$30.78
		CISPAY16695	269619	Customer Refund	\$61.71
		CISPAY16696	269607	Customer Refund	\$221.84
		CISPAY16697	269606	Customer Refund	\$455.77
		CISPAY16698	269615	Customer Refund	\$217.81
		CISPAY16699	269595	Customer Refund	\$106.03
		CISPAY16700	269594	Customer Refund	\$99.97
		CISPAY16701	269625	Customer Refund	\$19.57
		CISPAY16702	269662	Customer Refund	\$320.91
		CISPAY16703	269621	Customer Refund	\$518.32
		CISPAY16704	269598	Customer Refund	\$0.78
		CISPAY16705	269531	Customer Refund	\$164.70
		CISPAY16706	269616	Customer Refund	\$132.34
		CISPAY16707	269650	Customer Refund	\$520.87
		CISPAY16708	269592	Customer Refund	\$188.41
		CISPAY16709	269633	Customer Refund	\$188.29
		CISPAY16710	269563	Customer Refund	\$77.93
		CISPAY16711	269627	Customer Refund	\$14.51
		CISPAY16712	269596	Customer Refund	\$13.96
		CISPAY16713	269533	Customer Refund	\$33.88
		CISPAY16714	269564	Customer Refund	\$102.81
		CISPAY16715	269622	Customer Refund	\$47.02
		CISPAY16716	269546	Customer Refund	\$33.50
		CISPAY16717	269640	Customer Refund	\$52.32
		CISPAY16718	269656	Customer Refund	\$253.53
		CISPAY16719	269573	Customer Refund	\$130.24
		CISPAY16720	269565	Customer Refund	\$9.22
		CISPAY16721	269614	Customer Refund	\$22.22
		CISPAY16722	269550	Customer Refund	\$78.19
		CISPAY16723	269528	Customer Refund	\$87.94
		CISPAY16724	269603	Customer Refund	\$269.73
		CISPAY16725	269542	Customer Refund	\$127.19
		CISPAY16726	269548	Customer Refund	\$36.43
		CISPAY16727	269536	Customer Refund	\$23.02
		CISPAY16728	269641	Customer Refund	\$43.40
		CISPAY16729	269534	Customer Refund	\$79.95
		CISPAY16730	269666	Customer Refund	\$1.29
		CISPAY16731	269634	Customer Refund	\$220.85
		CISPAY16732	269578	Customer Refund	\$80.64
		CISPAY16733	269647	Customer Refund	\$60.23



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY16734	269562	Customer Refund	\$56.07
		CISPAY16735	269613	Customer Refund	\$44.29
		CISPAY16736	269535	Customer Refund	\$66.85
		CISPAY16737	269551	Customer Refund	\$117.20
		CISPAY16738	269665	Customer Refund	\$67.99
		CISPAY16739	269637	Customer Refund	\$50.80
		CISPAY16740	269572	Customer Refund	\$110.21
		CISPAY16741	269612	Customer Refund	\$83.32
		CISPAY16742	269657	Customer Refund	\$123.12
		CISPAY16743	269593	Customer Refund	\$102.87
		CISPAY16744	269642	Customer Refund	\$121.49
		CISPAY16745	269567	Customer Refund	\$16.41
		CISPAY16746	269584	Customer Refund	\$50.51
		CISPAY16747	269652	Customer Refund	\$103.03
		CISPAY16748	269569	Customer Refund	\$93.96
		CISPAY16749	269653	Customer Refund	\$94.31
		CISPAY16750	269608	Customer Refund	\$66.51
		CISPAY16751	269566	Customer Refund	\$107.02
		CISPAY16752	269597	Customer Refund	\$126.91
		CISPAY16753	269617	Customer Refund	\$128.04
		CISPAY16754	269530	Customer Refund	\$110.91
		CISPAY16755	269661	Customer Refund	\$88.47
		CISPAY16756	269604	Customer Refund	\$23.76
		CISPAY16757	269644	Customer Refund	\$126.82
		CISPAY16758	269611	Customer Refund	\$115.55
		CISPAY16759	269663	Customer Refund	\$112.04
		CISPAY16760	269529	Customer Refund	\$124.43
		CISPAY16761	269605	Customer Refund	\$114.08
		CISPAY16762	269623	Customer Refund	\$56.28
		CISPAY16763	269570	Customer Refund	\$115.23
		CISPAY16764	269654	Customer Refund	\$9.18
		CISPAY16765	269602	Customer Refund	\$123.05
		CISPAY16766	269636	Customer Refund	\$65.14
		CISPAY16767	269655	Customer Refund	\$62.39
CITY OF RICHLAND		CISPAY16553	269557	ENERGY SVCS-REBATE603 MEADOWS	\$882.52
UNASSIGNED TOTAL ****					\$9,365.27
UTILITY BILL CLEARING FUND Total ***					\$9,365.27



City Of Richland

VL-1 Voucher Listing

From: 6/24/2019 To: 7/5/2019

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
--------	-------------	----------------	---------	---------------------	----------------

Invoice Total: ****

\$1,366,016.07

Number of Invoices

Amount

Vouchers In Richland	159	\$181,731.32
Vouchers In Tri Cities	135	\$385,132.89
Vouchers In WA	155	\$379,318.35
Vouchers Outside WA	477	\$419,833.51
Vouchers Final Total.....	926	\$1,366,016.07

Ob ject Category	Title	Total	Percentage
2	BENEFITS	\$19,787.72	1.45%
3	SUPPLIES	\$151,142.11	11.06%
4	OTHER SERVICES & CHARGES	\$553,121.16	40.49%
5	INTERGOVERNMENTAL SERVICES	\$129,737.29	9.5%
6	CAPITAL PROJECTS	\$335,768.18	24.58%
	MACHINERY & EQUIPMENT	\$98,960.13	7.24%
7	DEBT SERVICE PRINCIPAL	\$14,778.84	1.08%
8	INTEREST	\$1,165.82	0.09%
	REFUNDS	\$9,365.27	0.69%
9	INTERFUND SERVICES	\$1,466.10	0.11%
	INVENTORY PURCHASES	\$50,723.45	3.71%
	Total	\$1,366,016.07	

VOUCHER LISTING REPORT
SUMMARY OF WIRE TRANSFERS
JUNE 24, 2019 - JULY 5, 2019

Payee	Wire Description	Amount
Claim Wires - Wire No. 7604 to 7631		
AW Rehn Insurance	Fire Health Reimbursement Account	21,000.00
Bonneville Power Administration	Purchase Power	2,963,028.00
CIGNA Health/Matrix/QBE/VSP	Insurance Claims	344,600.20
Discovery Benefits	Section 125	4,501.39
LEOFF Trust	Fire Health Premiums	94,184.76
Payment Processing, Inc.	Landfill Merchant Service Fees	2,961.89
Bank of America	Library Merchant Service Fees	147.85
Wells Fargo Investments	Principia/Interest Bonds	874,528.55
	Total Claim Wire Transfers	\$ 4,304,952.64
Payroll Wires & Direct Deposits (ACH) - Wire No. 11032-11049		
Payroll Wires *see description below	Total Payroll Wire Transfers & Deposits	\$ 2,487,597.59
Total Claim & Payroll Wires/ACH		\$ 6,792,550.23

*Payroll Wires - transactions represent; employee payroll, payment of benefits, payroll taxes and other related payroll benefits.