



## MINUTES

### RICHLAND CITY COUNCIL WORKSHOP MEETING

Richland City Hall ~ 625 Swift Boulevard

Tuesday, June 25, 2019

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#### **City Council Workshop - 6:00 p.m.**

Mayor Pro Tem Christensen called the Council workshop to order at 6:00 p.m. in the Council Chambers at City Hall.

Attendance: Mayor Pro Tem Christensen and Councilmembers Alvarez, Lemley and Lukson were present. Mayor Thompson and Councilmembers Anderson and Kent were absent.

Also present were Assistant City Manager Amundson, City Attorney Kintzley, Fire & Emergency Services Director Huntington, Administrative Services Director Koch, Parks & Public Facilities Director Schiessl, Energy Services Director Whitney, and Deputy City Clerk Barham.

#### **Agenda Items**

##### **1. Energy Services System Reliability**

Mr. Whitney introduced Trevor Wilkerson, Maintenance & Operations Supervisor, and together they provided the City's electricity reliability trends and analytics using various charts and graphs. The data gathered through the analytics will help drive the capital improvement projects over the next several years.

##### **2. SAFER Grant Application**

Fire Chief Huntington recapped the SAFER Grant application process with Council and noted that it was out of sequence with the City's typical process due to the grant's timeline. Chief Huntington updated Council on the next steps in the application process, and distributed a sample staffing timeline if the SAFER Grant is awarded to the City of Richland. Council and Mr. Huntington briefly discussed the grant, staffing and long-term plans for the Fire & Emergency Department.

##### **3. Parks and Recreation Master Plan Update**

Mr. Schiessl introduced Mike Terrell from Michael Terrell Landscape Architects, PLLC. Mr. Terrell acknowledged Phil Pinard for his assistance in updating the Parks Master Plan. Mr. Terrell then launched into his presentation of the process that helped contribute to the proposed 2019-2025 Parks and Recreation Master Plan. Mr. Schiessl stated it was anticipated that the final 2019-2025 Parks and Recreation Master Plan would be brought forward for Council consideration within a month to six weeks. Council, staff and Mr. Terrell discussed various aspects of the proposed 2019-2025 Parks and Recreation Master Plan.

4. Review of 2020 Budget Process and Comprehensive Annual Financial Report (CAFR)

Ms. Koch provided an overview of the 2020 annual budget process, including a timeline and the parameters and assumptions related to budget preparation. Council and staff briefly discussed various aspects of the budget process.

Mr. Allen briefed Council on the CAFR process.

**Adjournment**

Mayor Pro Tem Christensen adjourned the workshop at 8:15 p.m.

**APPROVED:**

  
Robert J. Thompson, Mayor

**ATTESTED:**

  
Debby Barham, Deputy City Clerk

**DATE APPROVED:** July 16, 2019

**DATE PUBLISHED:** July 18, 2019