



MINUTES
PLANNING COMMISSION MEETING
City Hall – 550 Swift Boulevard – Council Chamber
WEDNESDAY, MAY 22, 2019
6:00 PM

Call to Order and Welcome:

Chair Palmer called the meeting to order at 6:00 p.m. and welcomed the public.

Attendance:

Present: Chair Palmer, Vice Chair Boring, Commissioners Eadie, Keuhlen, Townsend and Mealer. Also present were Council Liaison Alvarez, and Planning Manager Stevens. Commissioner Maier arrived at 6:02 p.m.

Approval of Agenda:

Chair Palmer presented the meeting agenda for approval and asked for a motion to approve.

COMMISSIONER BORING MOVED AND COMMISSIONER KEUHLEN SECONDED THE MOTION TO APPROVE THE MAY 22, 2019 MEETING AGENDA AS WRITTEN. MOTION CARRIED 6-0.

Approval of Minutes:

Chair Palmer presented the minutes of the January 23, 2019 meeting for approval.

COMMISSIONER BORING MOVED AND COMMISSIONER EADIE SECONDED THE MOTION TO APPROVE THE MINUTES OF THE JANUARY 23, 2019 MEETING. MOTION CARRIED 6-0.

Chair Palmer presented the minutes of the April 10, 2019 workshop for approval.

Chairman Palmer noted one correction to the workshop minutes. He noted Commissioner Townsend was present.

COMMISSIONER BORING MOVED AND COMMISSIONER MEALER SECONDED THE MOTION TO APPROVE THE MINUTES OF THE APRIL 10, 2019 WORKSHOP AS AMENDED. MOTION CARRIED 6-0.

Chair Palmer presented the minutes of the May 8, 2019 workshop for approval.

Commissioner Townsend noted one correction to the workshop minutes. He noted he was present.

COMMISSIONER BORING MOVED AND COMMISSIONER KEUHLEN SECONDED THE MOTION TO APPROVE THE MINUTES OF THE MAY 8, 2019 WORKSHOP AS AMENDED. MOTION CARRIED 7-0.

Public Comment

Chair Palmer asked the recorder to read the Public Comment Procedures. After the reading of the procedure, **Chair Palmer** opened the public comment period at 6:04 p.m. Having no one come forward Chair Palmer closed the public comment period at 6:04 p.m.

New Business – Public Hearings:

Chair Palmer asked the recorder to read the Public Hearing Procedures. After the reading of the procedure, Chair Palmer opened the public hearing period at 6:16 p.m.

1. 2020-2025 Transportation Improvement Program (TIP)

Transportation & Development Manager Julie West presented the staff report. Ms. West outlined the requirements for cities to complete the TIP annually. She further explained the TIP is a statewide coordinated effort. As Ms. West reviewed each project on the TIP, she provided detail on funding for each.

Commissioner Maier and Townsend asked Ms. West for clarification on a few items covered at the workshop.

Laila Krowiak, 1523 Hains Avenue expressed her appreciation to Public Works Director Pete Rogalsky and the Public Works department on their efforts to design and make improvements to city streets.

Chair Palmer closed the public hearing at 6:18 p.m. and opened commission discussion on the item.

Commissioner Boring thanked staff for conducting the workshop to review the TIP prior to Commission consideration.

Commissioners commented on the positive impacts of transportation improvements throughout the city.

VICE CHAIR BORING MOVED AND COMMISSIONER MAIER SECONDED THE MOTION TO RECOMMEND COUNCIL APPROVAL OF THE 2020-2025 TRANSPORTATION IMPORVEMENT PROGRAM (TIP). MOTION PASSED 7-0.

2. Draft Title 23 Update

Planning Manager Mike Stevens presented the staff report. He pointed out the changes in details and the reason for the code updates. He stated the updates are intended to provide code language to allow code enforcement officers to enforce policies already enacted. Mr. Stevens pointed out the allowance for storage containers to be used for up to 180 days.

Mr. Stevens affirmed notice and comment period.

Chairman Palmer opened the public hearing at 6:27 p.m. No one stepped forward to offer testimony. Chairman Palmer closed the public hearing at 6:27 p.m. and opened the item for Commission discussion.

Commissioners asked questions of Mr. Stevens relative to prevalence of the issue for code enforcement and the reason 180 days was chosen for temporary use. Additional discussion centered on aesthetic and safety concerns.

Mr. Stevens recommended continuing this item to the next meeting to give staff time to revise the draft ordinance to account for Commission recommendations related to section G and E. Commissioners agreed to continue the hearing to date specific June 26, 2019 regular meeting

COMMISSIONER BORING MOVED AND COMMISSIONER KEUHLEN SECONDED THE MOTION TO CONTINUE THIS ITEM TO THE JUNE 26, 2019 MEETING. MOTION PASSED UNANIMOUSLY.

Communications:

Mr. Stevens advised Commissioners that Council approved the docket for the 2018-2019 Comprehensive Plan Amendments.

Vice Chair Boring appreciated everyone's participation.

Commissioner Eadie asked for location of next workshop/meeting. Mr. Stevens confirmed the next workshop would take place in the new City Hall building.

Adjournment:

Chairman Palmer adjourned the meeting at 6:45 p.m.

PREPARED BY: Lynne Follett, Executive Assistant
REVIEWED BY: Mike Stevens, Planning Manager