



**MINUTES
BOARD OF ADJUSTMENT MEETING
City Hall – 550 Swift Boulevard – Council Chamber
Thursday, September 21, 2017
6:00 PM**

Call to Order:

Chairman Lowry called the meeting to order at 6:00 p.m.

Attendance:

Present: Chair Lowry and Board members Watson and Kobus. Also attending was Development Serviced Manager Rick Simon.

Approval of Agenda:

Chair Lowry presented the September 21, 2017 meeting agenda. There were no changes or additions.

Approval of Minutes:

Chair Lowry presented the meeting minutes for the June 15, 2017 meeting. Board member Kobus pointed out a typographical error. Staff clarified and agreed there was only one set of minutes for approval at the June meeting.

BOARD MEMBER WATSON MOVED AND MEMBER KOBUS SECONDED A MOTION TO APPROVE THE MEETING MINUTES OF THE JUNE 15, 2017 MEETING AS AMENDED. MOTIONED CARRIED.

Public Hearing:

New Business

- 1. APPLICANT: Connie Brockman
BA2017-101**

Chairman Lowry introduced the item

Chair Lowry opened the Public Hearing at 6:05 PM.

Mr. Simon reviewed the application for variance and highlighted the pictures and information submitted by the applicant. Mr. Simon also noted the special conditions and justifications for approval related to this property.

Board member Watson asked staff if there were any encumbrances, easements, utilities or

responses from neighbors. Mr. Simon affirmed that there were no issues with encumbrances, easements or utilities and that public notice was given and posted as required. Board Members discussed the request.

Chair Lowry closed the Public Hearing at 6:12 p.m.

A MOTION WAS MADE BY BOARD MEMBER KOBUS AND SECONDED BY BOARD MEMBER WATSON THAT THE BOARD OF ADJUSTMENT CONCUR WITH THE FINDINGS AND CONCLUSIONS SET FORTH IN THE STAFF REPORT AND APPROVE A VARIANCE FROM RICHLAND MUNICIPAL CODE SECTION 23.18.040 TO ALLOW CONSTRUCTION OF AN ATTACHED CARPORT UP TO THE SOUTHSIDE PROPERTY LINE OF 1304 COTTONWOOD SUBJECT TO THE TWO CONDITIONS NOTED IN THE STAFF REPORT. MOTION CARRIED UNANIMOUSLY.

Communications:

BOARD MEMBER WATSON announced that he will be moving at the end of November. Mr. Simon asked that he submit a formal letter so that his position could be advertised and filled.

ADJOURNMENT:

The Board of Adjustment Regular Meeting was adjourned at 6:42 p.m.

PREPARED BY: Lynne Follett, Recorder, Planning and Development

REVIEWED BY: _____

Rick Simon, Secretary Richland Board of
Adjustment