

Agenda

Police Pension Board Regular Meeting
Thursday, September 19, 2019 - 8:15 AM
Richland City Hall | The Parkway Conference Room
625 Swift Boulevard, Richland WA 99352

Police Pension Board Regular Meeting No. 722

Call to Order:

Attendance:

Board Members: Mayor Thompson, Board Chair; Mayor Pro Tem Christensen;
Administrative Services Director Koch; Police Representatives Thomas; Moore;
Couch; Police Pension Board Secretary Gagnebin

Presentations:

Public Comments:

Minutes: (Approve by Motion)

1. Approve the Minutes of the Meeting Held August 8, 2019
- Jane Gagnebin, Payroll Specialist

Financial Reports and Investments: (Approve to Accept and File by Motion)

1. Financial Statements for July and August 2019
- Cathleen Koch, Administrative Services Director

Medical/Dental/Vision/Medicare/Other Claims: (Approve by Motion)

1. September 2019 Medical/Dental/Medicare/Other Claim Report
- Jane Gagnebin, Payroll Specialist
2. Special Request P8
- Jane Gagnebin, Payroll Specialist
3. Special Request P36
- Jane Gagnebin, Payroll Specialist

Business Items: (Approve by Motion)

1. Medicare Part A - tabled

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Board Member Comments:

Adjournment: (Motion to Adjourn)

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POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 9/19/2019

Agenda Category: Minutes

Subject:

Approve the Minutes of the Meeting Held August 8, 2019

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Approve the Minutes of the Meeting Held August 8, 2019

Summary:

Attachments:

I. 080819 Minutes

MINUTES

POLICE PENSION BOARD REGULAR MEETING NO. 721

Thursday, August 8, 2019 | 8:15 AM

Richland City Hall | The Parkway Conference Room

625 George Washington Way, Richland, WA 99352

CALL TO ORDER:

As agreed Mayor Pro Tem Christensen would chair the meeting, the meeting was called to order at 8:12 a.m.

ATTENDANCE:

Board Members: Councilmember Lukson, Chair (Alternate), Mayor Pro Tem Christensen, Administrative Services Director Koch, Interim Police Pension Board Secretary Gagnebin, Police Representatives Thomas, Moore and Couch. Also in attendance was Police Pensioner Carper.

Absent: Mayor Thompson

PRESENTATIONS:

There were no presentations.

PUBLIC COMMENTS:

Police Pensioner Carper discussed his Medicare Part A and if there has been a decision. After discussion, the item was moved Business Items.

MINUTES: (Approve by Motion)

1. Approve the Minutes of the Police Pension Board Meeting Held July 18, 2019
- Jane Gagnebin, Interim Police Pension Board Secretary

Mr. Thomas moved and Mr. Moore seconded the motion to approve the minutes of the Police Pension Board Meeting held July 18, 2019. The motion carried 6-0.

FINANCIAL REPORTS AND INVESTMENTS: (Approve to Accept and File by Motion)

1. Financial Statements for June and July 2019
- Cathleen Koch, Administrative Services Director

The Board discussed the financial reports and investments.

June 30, 2019 – Final

Cash on Hand	\$144,030.13
Investments	325,402.26
Gains (Loss) on Investments	(96,918.80)
Net Current Assets & Liabilities	(0.00)

Ending Fund Balance	\$372,513.59
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July 31, 2019 – Preliminary	
Cash on Hand	\$143,617.39
Investments	325,402.26
Gains (Loss) on Investments	(96,918.80)
Net Current Assets & Liabilities	(0.00)
Ending Fund Balance	\$372,100.85

Mr. Couch moved and Mr. Moore seconded the motion to accept and file the June through July 2019 financial reports as published. The motion carried 6-0.

MEDICAL/DENTAL/VISION/MEDICARE/OTHER CLAIMS: (Approve by Motion)

The Board Members discussed the medical/dental/vision/Medicare/Other claims. Mr. Moore questioned while a claim was highlighted in red. Ms. Gagnebin advised that Ms. Koch had asked that out of network claims be notated. After further discussion regarding out of network claims, Councilmember suggested getting clarity from City Attorney Kintzley.

Councilmember Lukson moved and Mr. Couch seconded the motion the Ms. Koch get final legal determination from City Attorney Kintzley. The determination would be on if the City continue to process out of network reimbursements or not. The motion carried 6-0.

Mayor Pro Tem Christensen moved and Mr. Thomas seconded the motion to approve the August 2019 medical/dental/vision/Medicare/Other claims in the amount of \$8,230.12. The motion carried 6-0.

Ms. Gagnebin discussed the reimbursement of Medicare Part B for those who don't have the premium deducted from their Social Security but remit a monthly/quarterly reimbursement request. Fire Pension Board had a recent change to allow those members that were reimbursed via request to be automatically reimbursed once proof of premium was received. Ms. Gagnebin inquired if that would be of interest to the Police Pension Board.

Mr. Thomas moved and Mr. Couch seconded the motion to approve changing the Medicare Part B premium reimbursements to be automatically reimbursed. The motion carried 6-0.

BUSINESS ITEMS: (Approve by Motion)

1. Medicare Part A - Tabled
- Jane Gagnebin, Interim Police Pension Board Secretary

Mr. Moore moved and Mr. Couch seconded the motion to request legal review/opinion. Ms. Koch will talk with the City Attorney Kintzley, then forward to outside agency for review/opinion. The motion carried 6-0.

BOARD MEMBER COMMENTS:

There were no board comments.

ADJOURNMENT:

Mayor Pro Tem Christensen moved and Mr. Moore seconded the motion to adjourn the meeting at 8:53 a.m. The motion carried 6-0.

Respectively Submitted By,

Jane Gagnebin,
Interim Police Pension Board Secretary

Approved:



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 9/19/2019

Agenda Category: Financial Reports and Investments

Subject:

Financial Statements for July and August 2019

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Approve to Accept and File by Motion

Summary:

July 31, 2019 - Final:

Cash on Hand \$143,929.83

Investments \$325,402.26

Gain(Loss) on Investments (\$96,918.80)

Net Current Assets & Liabilities (0.00)

Ending Fund Balance \$372,413.29

August 31, 2019 - Preliminary:

Cash on Hand \$143,452.25

Investments \$325,402.26

Gain(Loss) on Investments (\$96,918.80)

Net Current Assets & Liabilities (0.00)

Ending Fund Balance \$371,935.71

Attachments:

I. 2019 Police Income & Expense Statement

**CITY OF RICHLAND
POLICE PENSION FUND
2019 REVENUE AND EXPENSE**

Year of 2019	Final January	Final February	Final March	Final April	Final May	Final June	Final July	Preliminary August	September	October	November	December	Year to Date	Budget	YTD%
Beginning Balance	\$ 374,661.94	\$ 374,697.80	\$ 374,903.47	\$ 371,892.15	\$ 372,419.44	\$ 371,862.60	\$ 372,513.59	\$ 372,413.29				\$ -		\$ -	0.00
REVENUE															
Investment Interest	1,209.86	2,035.15	1,236.47	1,171.72	1,117.03	1,101.06	1,140.69	812.69					9,824.67	13,150.00	74.7%
Other Interest Earnings													-	-	0.0%
Medical Reimburse													-	-	0.0%
Net Change in Fair Market Value													-	-	0.0%
Contribution- General Fund	44,000.00	40,000.00	41,000.00	43,000.00	38,000.00	40,000.00	39,000.00	25,000.00					310,000.00	417,500.00	74.3%
TOTAL REVENUE:	45,209.86	42,035.15	42,236.47	44,171.72	39,117.03	41,101.06	40,140.69	25,812.69	-	-	-	-	319,824.67	430,650.00	74.3%
EXPENSE															
Medical Insurance - <65	666.72	666.72	666.72	666.72	666.72	666.72	444.48	222.24					4,667.04	5,350.00	87.2%
Medical Insurance - >65	4,561.76	4,561.76	4,561.76	4,561.76	4,561.76	4,561.76	4,561.76	4,561.76					36,494.08	56,700.00	64.4%
Dental Insurance - Retired	822.12	822.12	822.12	822.12	822.12	822.12	795.60	769.08					6,497.40	9,875.00	65.8%
Dental Expense Pension	1,295.98		554.00	1,240.90			210.80	199.00					3,691.69	10,900.00	33.9%
Medical Expense Pension	10,895.83	8,278.70	11,854.69	10,813.92	8,340.00	9,228.85	8,779.64	(1,068.14)					67,123.49	118,950.00	56.4%
Medicare Premiums	3,310.00	4,108.00	3,292.00	3,698.50	3,156.50	3,698.50	4,271.00	4,000.00					29,534.50	35,450.00	83.3%
Retirement Allowance	16,152.87	15,923.46	16,027.78	13,920.23	13,920.23	13,792.60	13,728.78	13,728.78					117,194.73	99,700.00	117.5%
Widow's Benefits	7,468.72	7,468.72	7,468.72	7,468.72	7,468.72	7,468.72	7,468.72	3,808.27					56,089.31	89,650.00	62.6%
Operating Supplies				26.56				32.13					58.69	225.00	26.1%
Postage								37.15					37.15	175.00	21.2%
Shredding Services													-	50.00	0.0%
Travel					737.82								737.82	1,875.00	39.4%
Training & Conference				425.00									425.00	750.00	56.7%
Other Expenses													-	1,000.00	0.0%
Total Expense	45,174.00	41,829.48	45,247.79	43,644.43	39,673.87	40,450.07	40,240.99	26,290.27	-	-	-	-	322,550.90	430,650.00	74.9%
Revenues Over (Under)															
Expense:	35.86	205.67	(3,011.32)	527.29	(556.84)	650.99	(100.30)	(477.58)	-	-	-	-	(2,726.23)	-	
Ending Balance	\$ 374,697.80	\$ 374,903.47	\$ 371,892.15	\$ 372,419.44	\$ 371,862.60	\$ 372,513.59	\$ 372,413.29	\$ 371,935.71	\$ -	\$ -	\$ -	\$ -	\$ (2,726.23)	\$ -	
ENDING BALANCE CONSISTING OF:															
Cash	\$ 146,214.34	\$ 146,420.01	\$ 143,408.69	\$ 143,935.98	\$ 143,379.14	\$ 144,030.13	\$ 143,929.83	\$ 143,452.25							
Investments	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26							
Gain(Loss) on Investments	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)							
Net Current Assets & Liabilities	-														
Ending Fund Balance	\$ 374,697.80	\$ 374,903.47	\$ 371,892.15	\$ 372,419.44	\$ 371,862.60	\$ 372,513.59	\$ 372,413.29	\$ 371,935.71	\$ -	\$ -	\$ -	\$ -			
Minimum Balance	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00					

Please note: Any months marked as "Preliminary" are in draft form and are not for decision-making purposes. Preliminary months are subject to change per the completion of the City's monthly and annual closing processes.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting
Date: 9/19/2019

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:
September 2019 Medical/Dental/Medicare/Other Claim Report

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:
Approve the September 2019 Medical/Dental/Medicare/Other Claim Report in the amount of \$6,535.51.

Summary:
The September 2019 Medical/Dental /Medicare/Other Claim Report in the amount of \$6,535.51 is attached for the Board review and consideration.

Attachments:
I. 091919 Claims Log

SEPTEMBER 2019 POLICE PENSION BOARD CLAIM LOG									
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				MEDICARE	MEDICAL/ RX/ADULT CARE	PHYSICAL EXAMS	DENTAL		VISION (non-medical)				HEARING AID	MASSAGE	DEATH BENEFIT	TRAVEL/T UITION	OPERATING EXPENSES	GRAND TOTAL	ACUPUN CTURE
P NO.	DATE OF SERVICE		SERVICE RENDERED	BOARD PAYMENT	BOARD PAYMENT	\$400 YR MAX: BOARD PAYMENT	\$1,200 YR MAX DENTAL: BOARD PAYMENT	\$1,500 YR MAX BRIDGES/ DENTURES: BOARD PAYMENT	\$150 YR MAX FRAMES: BOARD PAYMENT	\$200 YR MAX CONTACTS: BOARD PAYMENT	LENS: BOARD PAYMENT	ONE EYE EXAM PER YEAR: BOARD PAYMENT	\$1,800 PER HEARING AID EVERY 5 YEARS: BOARD PAYMENT	\$50 MAX PER MONTH: BOARD PAYMENT	\$1,000 ONE- TIME PAYMENT: BOARD PAYMENT	BOARD PAYMENT	\$450 Budgeted Operating Expenses BOARD PAYMENT	GRAND TOTAL	12 Visit Yr Max ACUPUNC TURE
P2	10/01/19	Reimburse	Medicare															\$0.00	
P3	10/01/19	Reimburse	Medicare	\$135.50														\$135.50	
P4	10/01/19	Reimburse	Medicare	\$135.50														\$135.50	
P5	10/01/19	Reimburse	Medicare															\$0.00	
P7	10/01/19	Reimburse	Medicare	\$119.50														\$119.50	
P8	10/01/19	Reimburse	Medicare	\$131.50														\$131.50	
P9	09/01/19	Reimburse	Medicare A	\$437.00														\$437.00	
P9	09/01/19	Reimburse	Medicare B	\$135.50														\$135.50	
P9	10/01/19	Reimburse	Medicare A	\$437.00														\$437.00	
P9	10/01/19	Reimburse	Medicare B	\$135.50														\$135.50	
P10	10/01/19	Reimburse	Medicare															\$0.00	
P10	08/14/19	Reimburse	RX-Clotrimazole Cream		\$36.24													\$36.24	
P10	08/14/19	Reimburse	RX-Testorone		\$160.69													\$160.69	
P10	08/27/19	Reimburse	RX-Bion Eye Drops		\$57.49													\$57.49	
P10	08/30/19	Reimburse	RX-Glucosamine/Chondroitin		\$22.49													\$22.49	
P11	10/01/19	Reimburse	Medicare	\$135.50														\$135.50	
P12	10/01/19	Reimburse	Medicare	\$135.50														\$135.50	
P13	10/01/19	Reimburse	Medicare	\$131.50														\$131.50	
P14	10/01/19	Reimburse	Medicare	\$135.50														\$135.50	
P15	10/01/19	Reimburse	Medicare	\$135.50														\$135.50	
P17	10/01/19	Reimburse	Medicare	\$135.50														\$135.50	
P18	10/01/19	Reimburse	Medicare	\$135.50														\$135.50	
P18	07/05/19	Reimburse	Frames/Lenses						\$90.00		\$405.00							\$495.00	
P19	10/01/19	Reimburse	Medicare	\$135.50														\$135.50	
P19	07/24/19	Mannionblack, DDS	Crown/Xray				\$558.40											\$558.40	
P20	10/01/19	Reimburse	Medicare	\$135.50														\$135.50	
P21	10/01/19	Reimburse	Medicare															\$0.00	
P22	10/01/19	Reimburse	Medicare	\$117.50														\$117.50	
P23	10/01/19	Reimburse	Medicare	\$135.50														\$135.50	
P24	10/01/19	Reimburse	Medicare	\$113.50														\$113.50	
P28	10/01/19	Reimburse	Medicare	\$124.50														\$124.50	
P30	10/01/19	Reimburse	Medicare															\$0.00	
P31	10/01/19	Reimburse	Medicare	\$133.50														\$133.50	
P31	07/30/19	Anderson Dental	Crown				\$552.20											\$552.20	
P31	08/14/19	Center Vision Clinic	Frames/Lenses						\$149.00		\$338.00							\$487.00	
P32	10/01/19	Reimburse	Medicare															\$0.00	
P34	10/01/19	Reimburse	Medicare	\$135.50														\$135.50	
P35	10/01/19	Reimburse	Medicare	\$134.50														\$134.50	
P36	10/01/19	Reimburse	Medicare	\$135.50														\$135.50	
P39	10/01/19	Reimburse	Medicare	\$135.50														\$135.50	
P40	10/01/19	Reimburse	Medicare	\$118.00														\$118.00	
PSEC																		\$0.00	
PEXP																		\$0.00	
			GRAND TOTAL	\$4,166.00	\$276.91	\$0.00	\$1,110.60	\$0.00	\$239.00	\$0.00	\$743.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,535.51	0
																		\$0.00	
																		Cell Above Must = \$0	

The above-listed claims were approved by the LEOFF I Police Pension Board at its regular meeting held on September 19, 2019.	
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We, the LEOFF I Police Pension Board Chairperson and Board Secretary, each swear under the penalty of perjury under the laws of the State of Washington	
of Washington that the above-listed claims are a true and correct listing of claims approved by the LEOFF I Police Pension Board on the date identified above.	

LEOFF I Police Pension Board Chair: _____ Date: _____

LEOFF I Police Pension Board Secretary: _____ Date: _____



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting
Date: 9/19/2019

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:
Special Request P8

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:

Summary:
Special Request for Pensioner P8

Attachments:



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting
Date: 9/19/2019

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:
Special Request P36

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:

Summary:
Special Request Pensioner P36

Attachments:



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 9/19/2019

Agenda Category: Business Items

Subject:

Medicare Part A - tabled

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Summary:

Attachments: