

Agenda

Police Pension Board Regular Meeting
Thursday, October 17, 2019 - 8:15 AM
Richland City Hall | The Parkway Conference Room
625 Swift Boulevard, Richland WA 99352

Police Pension Board Regular Meeting No. 723

Call to Order:

Attendance:

Board Members: Mayor Thompson, Board Chair; Mayor Pro Tem Christensen;
Administrative Services Director Koch; Police Representatives Thomas; Moore;
Couch; Police Pension Board Secretary Gagnebin

Presentations:

Public Comments:

Minutes: (Approve by Motion)

1. Approve the Minutes of the Meeting Held September 19, 2019
- Jane Gagnebin, Payroll Specialist

Financial Reports and Investments: (Approve to Accept and File by Motion)

1. Financial Statements for August and September 2019
- Cathleen Koch, Administrative Services Director

Medical/Dental/Vision/Medicare/Other Claims: (Approve by Motion)

1. October 2019 Medical/Dental/Medicare/Other Claim Report in the amount of \$7,567.19.
- Jane Gagnebin, Payroll Specialist
2. Special Request P8 - Tabled
- Jane Gagnebin, Payroll Specialist

Business Items: (Approve by Motion)

Board Member Comments:

Adjournment: (Motion to Adjourn)

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POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 10/17/2019

Agenda Category: Minutes

Subject:

Approve the Minutes of the Meeting Held September 19, 2019

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Approve the Minutes of the Meeting Held September 19, 2019

Summary:

Attachments:

I. 091919 Minutes

MINUTES

POLICE PENSION BOARD REGULAR MEETING NO. 722

Thursday, September 19, 2019 | 8:15 AM

Richland City Hall |The Parkway Conference Room

625 George Washington Way, Richland, WA 99352

CALL TO ORDER:

As agreed Mayor Pro Tem Christensen would chair the meeting, the meeting was called to order at 8:16 a.m.

ATTENDANCE:

Board Members: Councilmember Lukson, Chair (Alternate), Mayor Pro Tem Christensen, Administrative Services Director Koch, Interim Police Pension Board Secretary Gagnebin, Police Representatives Thomas, Moore and Couch. Also in attendance was Police Pensioner Carper and Human Resources Generalist Parker.

Absent: Mayor Thompson

PRESENTATIONS:

There were no presentations.

PUBLIC COMMENTS:

Police Pensioner Carper discussed another Police Pensioner who is not enrolled in Medicare Part A. After discussion, the item was moved Business Items.

MINUTES: (Approve by Motion)

1. Approve the Minutes of the Police Pension Board Meeting Held August 8, 2019
- Jane Gagnebin, Interim Police Pension Board Secretary

Mr. Moore requested the wording be modified in the motion regarding Ms. Koch get a final legal determination from City Attorney Kintzley. The City Attorney would look into the use of out of network providers but her decision wouldn't be final. Councilmember Lukson requested the work final be removed.

Mr. Couch moved and Mr. Thomas seconded the motion to approve the minutes of the Police Pension Board Meeting held August 8, 2019, as modified. The motion carried 6-0.

FINANCIAL REPORTS AND INVESTMENTS: (Approve to Accept and File by Motion)

1. Financial Statements for July and August 2019
- Cathleen Koch, Administrative Services Director

The Board discussed the financial reports and investments.

July 31, 2019 – Final	
Cash on Hand	\$143,929.83
Investments	325,402.26
Gains (Loss) on Investments	(96,918.80)
Net Current Assets & Liabilities	(0.00)
Ending Fund Balance	\$372,413.29

August 31, 2019-Preliminary	
Cash on Hand	\$143,452.25
Investments	325,402.26
Gains (Loss) on Investments	(96,918.80)
Net Current Assets & Liabilities	(0.00)
Ending Fund Balance	\$371,935.71

Mr. Moore moved and Mr. Thomas seconded the motion to accept and file the July through August 2019 financial reports as published. The motion carried 6-0.

MEDICAL/DENTAL/VISION/MEDICARE/OTHER CLAIMS: (Approve by Motion)

The Board Members discussed the medical/dental/vision/Medicare/Other claims.

Mr. Couch moved and Mr. Thomas seconded the motion to approve the September 2019 medical/dental/vision/Medicare/Other claims in the amount of \$6,535.51. The motion carried 6-0.

Pensioner P8 submitted a reimbursement request for a ramp that was installed in his home to aid with getting him in and outside of his home. After discussion the board requested Ms. Parker provide the Medicare and Cigna definition of durable medical equipment. In addition, the board requested Ms. Gagnebin provide if other LEOFF I boards policies cover ramps. Also, contact Pensioner P8 regarding upcoming requests for in home care.

Mr. Moore moved and Mr. Couch seconded the motion to table until next meeting. The motion carried 6-0.

Pensioner P36 submitted documentation requesting future reimbursement for an UPWalker. Medicare/Cigna would not cover item due to not having CPT codes for billing. Ms. Parker advised per Cigna that there are similar items available that would have the CPT codes for billing.

Mr. Moore moved and Mr. Couch seconded to deny the request as presented. In addition, Councilmember Lukson requested Ms. Gagnebin contact Pensioner P36 and provide him with the information how he could potentially find a covered product. The motion carried 6-0.

BUSINESS ITEMS: (Approve by Motion)

1. Medicare Part A - Tabled
- Jane Gagnebin, Interim Police Pension Board Secretary

Ms. Koch advised that Cigna confirmed Medicare Part A is not required as previously advised by Cigna. The board discussed whether it was prudent to have Part A versus the potential cost of future claims with Cigna and the board.

Mr. Couch moved and Mr. Thomas seconded the motion to approve board payment of Medicare Part A for Pensioner P-9, on a monthly basis, without monthly submittal required for as long as payment is required. The motion carried 6-0.

Ms. Koch discussed the possibility that there may be other pensioners who would be required to pay for Medicare Part A. After discussion the board requested Ms. Gagnebin send a letter to the pensioners requesting they notify her if Medicare eligible and not currently enrolled in Medicare Part A.

Councilmember Lukson moved and Mr. Moore seconded the motion to have Ms. Gagnebin send a letter to the pensioners. The motion carried 6-0.

BOARD MEMBER COMMENTS:

There were no board comments.

ADJOURNMENT:

Mayor Pro Tem Christensen moved and Mr. Moore seconded the motion to adjourn the meeting at 8:55 a.m. The motion carried 6-0.

Respectively Submitted By,

Jane Gagnebin,
Interim Police Pension Board Secretary

Approved:



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 10/17/2019

Agenda Category: Financial Reports and Investments

Subject:

Financial Statements for August and September 2019

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Approve to Accept and File by Motion

Summary:

August 31, 2019 - Final:

Cash on Hand \$143,651.11

Investments \$325,402.26

Gain(Loss) on Investments (\$96,918.80)

Net Current Assets & Liabilities (0.00)

Ending Fund Balance \$372,134.57

September 30, 2019 - Preliminary:

Cash on Hand \$143,027.91

Investments \$325,402.26

Gain(Loss) on Investments (\$96,918.80)

Net Current Assets & Liabilities (0.00)

Ending Fund Balance \$371,511.37

Attachments:

I. 2019 Police Income Expense Statement

**CITY OF RICHLAND
POLICE PENSION FUND
2019 REVENUE AND EXPENSE**

Year of 2019	Final January	Final February	Final March	Final April	Final May	Final June	Final July	Final August	Preliminary September	October	November	December	Year to Date	Budget	YTD%
Beginning Balance	\$ 374,661.94	\$ 374,697.80	\$ 374,903.47	\$ 371,892.15	\$ 372,419.44	\$ 371,862.60	\$ 372,513.59	\$ 372,413.29	\$ 372,134.57			\$ -		\$ -	0.00
REVENUE															
Investment Interest	1,209.86	2,035.15	1,236.47	1,171.72	1,117.03	1,101.06	1,140.69	1,011.55	812.69				10,836.22	13,150.00	82.4%
Other Interest Earnings													-	-	0.0%
Medical Reimburse													-	-	0.0%
Net Change in Fair Market Value													-	-	0.0%
Contribution- General Fund	44,000.00	40,000.00	41,000.00	43,000.00	38,000.00	40,000.00	39,000.00	25,000.00	28,000.00				338,000.00	417,500.00	81.0%
TOTAL REVENUE:	45,209.86	42,035.15	42,236.47	44,171.72	39,117.03	41,101.06	40,140.69	26,011.55	28,812.69	-	-	-	348,836.22	430,650.00	81.0%
EXPENSE															
Medical Insurance - <65	666.72	666.72	666.72	666.72	666.72	666.72	444.48	222.24	222.24				4,889.28	5,350.00	91.4%
Medical Insurance - >65	4,561.76	4,561.76	4,561.76	4,561.76	4,561.76	4,561.76	4,561.76	4,561.76	4,887.60				41,381.68	56,700.00	73.0%
Dental Insurance - Retired	822.12	822.12	822.12	822.12	822.12	822.12	795.60	769.08	822.12				7,319.52	9,875.00	74.1%
Dental Expense Pension	1,295.98		554.00	1,240.90			210.80	191.01	199.00				4,802.29	10,900.00	44.1%
Medical Expense Pension	10,895.83	8,278.70	11,854.69	10,813.92	8,340.00	9,228.85	8,779.64	(1,068.14)	808.91				67,932.40	118,950.00	57.1%
Medicare Premiums	3,310.00	4,108.00	3,292.00	3,698.50	3,156.50	3,698.50	4,271.00	4,000.00	4,166.00				33,700.50	35,450.00	95.1%
Retirement Allowance	16,152.87	15,923.46	16,027.78	13,920.23	13,920.23	13,792.60	13,728.78	13,728.78	13,728.78				130,923.51	99,700.00	131.3%
Widow's Benefits	7,468.72	7,468.72	7,468.72	7,468.72	7,468.72	7,468.72	7,468.72	3,808.27	2,740.64				58,829.95	89,650.00	65.6%
Operating Supplies				26.56				32.13					58.69	225.00	26.1%
Postage								37.15					37.15	175.00	21.2%
Shredding Services													-	50.00	0.0%
Travel					737.82								737.82	1,875.00	39.4%
Training & Conference				425.00									425.00	750.00	56.7%
Other Expenses									949.00				949.00	1,000.00	94.9%
Total Expense	45,174.00	41,829.48	45,247.79	43,644.43	39,673.87	40,450.07	40,240.99	26,290.27	29,435.89	-	-	-	351,986.79	430,650.00	81.7%
Revenues Over (Under)															
Expense:	35.86	205.67	(3,011.32)	527.29	(556.84)	650.99	(100.30)	(278.72)	(623.20)	-	-	-	(3,150.57)	-	
Ending Balance	\$ 374,697.80	\$ 374,903.47	\$ 371,892.15	\$ 372,419.44	\$ 371,862.60	\$ 372,513.59	\$ 372,413.29	\$ 372,134.57	\$ 371,511.37	\$ -	\$ -	\$ -	\$ (3,150.57)	\$ -	
ENDING BALANCE CONSISTING OF:															
Cash	\$ 146,214.34	\$ 146,420.01	\$ 143,408.69	\$ 143,935.98	\$ 143,379.14	\$ 144,030.13	\$ 143,929.83	\$ 143,651.11	143,027.91						
Investments	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26						
Gain(Loss) on Investments	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)						
Net Current Assets & Liabilities	-														
Ending Fund Balance	\$ 374,697.80	\$ 374,903.47	\$ 371,892.15	\$ 372,419.44	\$ 371,862.60	\$ 372,513.59	\$ 372,413.29	\$ 372,134.57	\$ 371,511.37	\$ -	\$ -	\$ -			
Minimum Balance	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00					

Please note: Any months marked as "Preliminary" are in draft form and are not for decision-making purposes. Preliminary months are subject to change per the completion of the City's monthly and annual closing processes.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 10/17/2019

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:

October 2019 Medical/Dental/Medicare/Other Claim Report in the amount of \$7,567.19.

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Approve the October 2019 Medical/Dental/Medicare/Other Claim Report in the amount of \$7,567.19.

Summary:

The October 2019 Medical/Dental/Other Claim Report in the amount of \$7,567.19 is attached for the Board review and consideration.

Attachments:

I. 101719 Claims Log

OCTOBER 2019 POLICE PENSION BOARD CLAIM LOG																			
				MEDICARE	MEDICAL/ RX/ADULT	PHYSICAL EXAMS	DENTAL		VISION (non-medical)				HEARING AID	MASSAGE	DEATH BENEFIT	TRAVEL/ TUITION	OPERATING EXPENSES	GRAND TOTAL	ACUPUN CTURE
P NO.	DATE OF SERVICE	CLAIMANT	SERVICE RENDERED	BOARD PAYMENT	BOARD PAYMENT	\$400 YR MAX: BOARD PAYMENT	\$1,200 YR MAX DENTAL: BOARD PAYMENT	\$1,500 YR MAX BRIDGES/ DENTURES: BOARD PAYMENT	\$150 YR MAX FRAMES: BOARD PAYMENT	\$200 YR MAX CONTACTS : BOARD PAYMENT	LENS: BOARD PAYMENT	ONE EYE EXAM PER YEAR: BOARD PAYMENT	\$1,800 PER HEARING AID EVERY 5 YEARS: BOARD PAYMENT	\$50 MAX PER MONTH: BOARD PAYMENT	\$1,000 ONE-TIME PAYMENT: BOARD PAYMENT	BOARD PAYMENT	\$450 Budgeted Operating Expenses BOARD PAYMENT	GRAND TOTAL	12 Visit Yr Max ACUPUNC TURE
P2	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P2	10/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P2	9/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P3	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P4	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P5	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P5	10/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P5	9/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P7	11/1/19	Reimburse	Medicare	\$119.50														\$119.50	
P8	11/1/19	Reimburse	Medicare	\$131.50														\$131.50	
P9	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P9	11/1/19	Reimburse	Medicare Part A	\$437.00														\$437.00	
P9	10/4/19	Heaton & Thompson Vision	RX-Macuhealth		\$60.00													\$60.00	
P10	11/1/19	Reimburse	Medicare															\$0.00	
P10	9/1/19	Reimburse	RX-Clotrimazole		\$34.19													\$34.19	
P10	9/12/19	Reimburse	RX-Testosterone		\$160.69													\$160.69	
P10	9/18/19	Reimburse	RX-Ocusoft		\$33.49													\$33.49	
P10	9/18/19	Reimburse	RX-Vitamin D3		\$15.99													\$15.99	
P10	9/26/19	Reimburse	RX-Bion Eye Drops		\$57.49													\$57.49	
P11	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P12	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P13	11/1/19	Reimburse	Medicare	\$131.50														\$131.50	
P14	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P15	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P17	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P18	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P19	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P20	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P21	11/1/19	Reimburse	Medicare															\$0.00	
P22	11/1/19	Reimburse	Medicare	\$117.50														\$117.50	
P23	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P23	8/29/19	Reimburse	Dental - Filling				\$76.00											\$76.00	
P23	1/30/19	Reimburse	Hearing Test		\$61.36													\$61.36	
P24	11/1/19	Reimburse	Medicare	\$113.50														\$113.50	
P28	11/1/19	Reimburse	Medicare	\$124.50														\$124.50	
P30	11/1/19	Reimburse	Medicare															\$0.00	
P31	11/1/19	Reimburse	Medicare	\$133.50														\$133.50	
P32	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P34	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P35	11/1/19	Reimburse	Medicare	\$134.50														\$134.50	
P36	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P36	7/23/19	Reimburse	Vision-Refraction									\$30.00						\$30.00	

P36	7/23/19	Precision Eye Doctors	Glaucoma Check		\$45.98													\$45.98	
P39	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P39	5/20/19	Reimburse	Eye Exam									\$60.00						\$60.00	
P39	9/1-9/30/19	Reimburse	Hawthorne Ct - Independent Living		\$2,390.00													\$2,390.00	
P40	11/1/19	Reimburse	Medicare	\$118.00														\$118.00	
PSEC																		\$0.00	
PEXP																		\$0.00	
			GRAND TOTAL	\$4,542.00	\$2,859.19	\$0.00	\$76.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,567.19	0
																		\$0.00	
																		Cell Above Must = \$0	
																	GRAND TOTAL	\$7,567.19	

The above-listed claims were approved by the LEOFF I Police Pension Board at its regular meeting held on October 17, 2019

We, the LEOFF I Police Pension Board Chairperson and Board Secretary, each swear under the penalty of perjury under the laws of the State of Washington of Washington that the above-listed claims are a true and correct listing of claims approved by the LEOFF I Police Pension Board on the date identified above.

LEOFF I Police Pension Board Chair: _____ Date: _____

LEOFF I Police Pension Board Secretary: _____ Date: _____



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 10/17/2019

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:
Special Request P8 - Tabled

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:

Summary:

Attachments: