

Agenda

Police Pension Board Regular Meeting
Thursday, January 16, 2020 - 8:15 AM
Richland City Hall | The Parkway Conference Room
625 Swift Boulevard, Richland WA 99352

Police Pension Board Regular Meeting No. 726

Call to Order:

Attendance:

Board Members: Mayor Lukson, Board Chair; Mayor Pro Tem Kent; Administrative Services Director Koch; City Clerk Rogers; Police Representatives Thomas; Moore; Couch; Interim Police Pension Board Secretary Gagnebin

Presentations:

Public Comments:

Minutes: (Approve by Motion)

1. Approve the Minutes of the Meeting Held December 19, 2019
- Jane Gagnebin, Payroll Specialist

Financial Reports and Investments: (Approve to Accept and File by Motion)

Medical/Dental/Vision/Medicare/Other Claims: (Approve by Motion)

1. January 2020 Medical/Dental/Vision/Medicare/Other Claims in the amount of \$15,299.00
- Jane Gagnebin, Payroll Specialist

Business Items: (Approve by Motion)

1. Ratify Actions of December 19, 2019 Police Pension Board Meeting
- Jane Gagnebin, Payroll Specialist

Board Member Comments:

Adjournment: (Motion to Adjourn)

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POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 1/16/2020

Agenda Category: Minutes

Subject:

Approve the Minutes of the Meeting Held December 19, 2019

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Approve the Minutes of the Meeting Held December 19, 2019

Summary:

Attachments:

I. 121919 Minutes

MINUTES

POLICE PENSION BOARD REGULAR MEETING NO. 725

Thursday, December 19, 2019 | 8:15 AM

Richland City Hall | The Parkway Conference Room

625 George Washington Way, Richland, WA 99352

CALL TO ORDER:

Meeting facilitator, Interim Police Pension Board Secretary Gagnebin called the meeting to order at 8:22 a.m.

ATTENDANCE:

Board Members: Acting Administrative Services Director Allen, Interim Police Pension Board Secretary Gagnebin, Police Representatives Thomas, Moore and Couch. Also in attendance was visitor Christeen Weitz.

Absent: Mayor Thompson, Mayor Pro Tem Christensen, and Administrative Services Director Koch.

PRESENTATIONS:

1. 2020 Salary Escalators for Police Officers and Unaffiliated Staff
 - Brandon Allen, Acting Administrative Services Director

PUBLIC COMMENTS:

MINUTES: (Approve by Motion)

1. Approve the Minutes of the Police Pension Board Meeting Held November 21, 2019
 - Jane Gagnebin, Interim Police Pension Board Secretary

Mr. Moore moved and Mr. Thomas seconded the motion to approve the minutes of the Police Pension Board Meeting held November 21, 2019. The motion carried 4-0.

FINANCIAL REPORTS AND INVESTMENTS: (Approve to Accept and File by Motion)

1. Financial Statements for September, October and November 2019
 - Brandon Allen, Finance Director

The Board discussed the financial reports and investments.

September 30, 2019 – Preliminary

Cash on Hand	\$143,311.22
Investments	325,402.26

Gains (Loss) on Investments	(96,918.80)
Net Current Assets & Liabilities	(0.00)
Ending Fund Balance	\$371,794.68

October 31, 2019-Preliminary	
Cash on Hand	\$144,234.50
Investments	325,402.26
Gains (Loss) on Investments	(96,918.80)
Net Current Assets & Liabilities	(-1,424.11)
Ending Fund Balance	\$371,293.85

November 30, 2019-Preliminary	
Cash on Hand	\$143,460.82
Investments	325,402.26
Gains (Loss) on Investments	(96,918.80)
Net Current Assets & Liabilities	(134.00)
Ending Fund Balance	\$371,810.28

Mr. Couch inquired as to when monthly budget figures will be finalized. Mr. Allen advised due to software conversion the September through October were still preliminary. He advised there should be no further changes to September or October and were a few changes for November. In addition, December will remain open for up to four months due to year end.

Mr. Moore moved and Mr. Thomas seconded the motion to accept and file the September through November 2019 financial reports as published. The motion carried 4-0.

MEDICAL/DENTAL/VISION/MEDICARE/OTHER CLAIMS: (Approve by Motion)

The Board Members discussed the medical/dental/vision/Medicare/Other claims. Ms. Gagnebin explained the Pension Expense in the amount of \$2,239.11 was for a legal opinion provided in September and October 2019. It wasn't previously reported on the claims report.

Mr. Couch moved and Mr. Moore seconded the motion to approve the December 2019 medical/dental/vision/Medicare/Other claims in the amount of \$14,032.82. The motion carried 4-0.

The Board Members discussed the special request for P23, repair of hearing aids. Per policy P23 provided the required documentation from State Audiologist.

Mr. Couch moved and Mr. Thomas seconded the motion to approve the claim for P23 in the amount of \$345.00, to be paid with December claims. The motion carried 4-0.

The Board Members discussed the claim for P36, reimbursement of Upwalker. Mr. Moore discussed the wide range of costs for the Upwalker depending on manufacturer. The board discussed options of paying all the cost, part of the cost or none of the cost.

Mr. Couch moved and Mr. Thomas seconded the motion to approve the claim for the Upwalker in the amount of \$696.60, to be paid with December claims. The motion carried 4-0.

The Board Members discussed the claims for independent living for P39. Mr. Moore advised he went to Hawthorne Court and discussed with the administration the differences between independent living and assisted living. They advised P39 requested to live in the independent living side of the facility. Christeen Weitz, daughter of P39 discussed her father's deteriorating condition. Ms. Weitz is available to provide some assistance to her father but cannot provide full-time. She prefers to keep him on the independent living side due to cost and familiarity with current living arrangements.

Mr. Moore moved and Mr. Thomas seconded the motion to approve the claims for P39, in the amount of \$9,560, to be paid with December claims. Mr. Moore requested the doctors statement regarding P39 and his condition be placed on file. In addition, this is an exception and each case will be looked at on an individual basis. The motion carried 4-0.

BUSINESS ITEMS: (Approve by Motion)

BOARD MEMBER COMMENTS:

Ms. Gagnebin advised widow Lila Derrick and Police Pensioner John Clements passed away in December. Mr. Moore asked that once the verification of date for John Clements is received that the death benefit be issued. The claim would be formally approved in January.

ADJOURNMENT:

Mr. Moore moved and Mr. Couch seconded the motion to adjourn the meeting at 8:53 a.m. The motion carried 4-0.

Respectively Submitted By,

Jane Gagnebin,
Interim Police Pension Board Secretary

Approved: December 19, 2019



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting
Date: 1/16/2020

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:

January 2020 Medical/Dental/Vision/Medicare/Other Claims in the amount of \$15,299.00

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:

Approve the January 2020 Medical/Dental/Vision/Medicare/Other Claims Report in the amount of \$14,032.82.

Summary:

The January 2020 Medical/Dental/Vision/Medicare/Other Claims Report in the amount of \$15,299.00 is attached for the board review and consideration.

Attachments:

- I. January 2020 Police Claims Log

JANUARY 2020 POLICE PENSION BOARD CLAIM LOG

				MEDICARE	MEDICAL/RX/ADULT CARE	PHYSICAL EXAMS	DENTAL			VISION (non-medical)				HEARING AID	MASSAGE	DEATH BENEFIT	TRAVEL/ TUITION	OPERATING EXP	GRAND TOTAL	ACUPUNCTURE
P NO.	DATE OF SERVICE	CLAIMANT	SERVICE RENDERED	BOARD PAYMENT	BOARD PAYMENT	\$400 YR MAX: BOARD PAYMENT	\$1,200 YR MAX DENTAL: BOARD PAYMENT	\$1,500 YR MAX BRIDGES/ DENTURES: BOARD PAYMENT	\$150 YR MAX FRAMES: BOARD PAYMENT	\$200 YR MAX CONTACTS: BOARD PAYMENT	LENS: BOARD PAYMENT	ONE EYE EXAM PER YEAR: BOARD PAYMENT	\$1,800 PER HEARING AID EVERY 5 YEARS: BOARD PAYMENT	\$50 MAX PER MONTH: BOARD PAYMENT	\$1,000 ONE-TIME PAYMENT: BOARD PAYMENT	BOARD PAYMENT	\$450 Budgeted Operating Expenses BOARD PAYMENT	GRAND TOTAL	12 Visit Yr Max ACUPUNCTURE	
P2	2/1/20	Reimburse	Medicare	\$135.50														\$135.50		
P3	2/1/20	Reimburse	Medicare	\$135.50														\$135.50		
P4	1/1/20	Reimburse	Medicare Adj for Jan 2020	\$9.10														\$9.10		
P4	2/1/20	Reimburse	Medicare	\$144.60														\$144.60		
P4	6/26/19	Premier Anesthesia	Anesthesia		\$95.25													\$95.25		
P5	1/1/20	Reimburse	Medicare Adj for Jan 2020	\$9.10														\$9.10		
P5	2/1/20	Reimburse	Medicare	\$144.60														\$144.60		
P7	1/1/20	Reimburse	Medicare Adj for Jan 2020	\$5.10														\$5.10		
P7	2/1/20	Reimburse	Medicare	\$124.60														\$124.60		
P8	1/1/20	Reimburse	Medicare Adj for Jan 2020	\$8.10														\$8.10		
P8	2/1/20	Reimburse	Medicare	\$139.60														\$139.60		
P8	11/23-12/20/19	Reimburse	In Home Care		\$5,601.14													\$5,601.14		
P9	2/1/20	Reimburse	Medicare	\$602.60														\$602.60		
P9	1/1/20	Reimburse	Medicare Adj for Jan 2020	\$30.10														\$30.10		
P10	2/1/20	Reimburse	Medicare	\$135.50														\$135.50		
P10	12/15/19	Reimburse	RX-Vitamin D3		\$15.99													\$15.99		
P10	12/15/19	Reimburse	RX-Glucosamine		\$22.49													\$22.49		
P10	12/23/19	Reimburse	RX-Occusoft		\$33.49													\$33.49		
P10	12/23/19	Reimburse	RX-Testosterone		\$160.69													\$160.69		
P10	12/31/19	Reimburse	RX-Bion Eye Drops		\$57.49													\$57.49		
P10	12/31/19	Reimburse	RX-Clotrimazole		\$70.49													\$70.49		
P11	2/1/20	Reimburse	Medicare	\$135.50														\$135.50		
P11	10/3/19	Reimburse	Dermatology		\$34.99													\$34.99		
P12	1/1/20	Reimburse	Medicare Adj for Jan 2020	\$9.10														\$9.10		
P12	2/1/20	Reimburse	Medicare	\$144.60														\$144.60		
P13	12/23/19	Karen Clements	Death Benefit												\$1,000.00			\$1,000.00		
P13	8/13/19	Robert Gottlieb	Peridontal Exam				\$33.00											\$33.00		
P14	2/1/20	Reimburse	Medicare	\$135.50														\$135.50		
P15	1/1/20	Reimburse	Medicare Adj for Jan 2020	\$9.10														\$9.10		
P15	2/1/20	Reimburse	Medicare	\$144.60														\$144.60		
P17	2/1/20	Reimburse	Medicare	\$135.50														\$135.50		
P18	2/1/20	Reimburse	Medicare	\$135.50														\$135.50		
P19	1/1/20	Reimburse	Medicare Adj for Jan 2020	\$9.10														\$9.10		
P19	2/1/20	Reimburse	Medicare	\$144.60														\$144.60		
P20	2/1/20	Reimburse	Medicare	\$135.50														\$135.50		
P21	8/1/19	Reimburse	Medicare	\$135.50														\$135.50		
P21	9/1/19	Reimburse	Medicare	\$135.50														\$135.50		
P21	10/1/19	Reimburse	Medicare	\$135.50														\$135.50		

P21	11/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P21	12/1/19	Reimburse	Medicare	\$135.50														\$135.50	
P21	1/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P21	2/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P21	1/1/20	Reimburse	Medicare Adj for Jan 2020	\$4.10														\$4.10	
P22	2/1/20	Reimburse	Medicare	\$121.60														\$121.60	
P23	2/1/20	Reimburse	Medicare Adj for Jan 2020	\$9.10														\$9.10	
P23	2/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P24	2/1/20	Reimburse	Medicare	\$113.50														\$113.50	
P28	1/1/20	Reimburse	Medicare Adj for Jan 2020	\$20.10														\$20.10	
P28	2/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P30																		\$0.00	
P31	1/1/20	Reimburse	Medicare Adj for Jan 2020	\$9.10														\$9.10	
P31	2/1/20	Reimburse	Medicare	\$142.60														\$142.60	
P32																		\$0.00	
P34	2/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P34	7/31/19	Richard Weatherill DDS	Crown				\$467.50											\$467.50	
P34	10/28/19	Richard Weatherill DDS	Fluoride Varnish				\$48.00											\$48.00	
P35	1/1/20	Reimburse	Medicare Adj for Jan 2020	\$9.10														\$9.10	
P35	2/1/20	Reimburse	Medicare	\$143.60														\$143.60	
P35	12/26/19	Reimburse	Lenses							\$119.99								\$119.99	
P36	1/1/20	Reimburse	Medicare Adj for Jan 2020	\$9.10														\$9.10	
P36	2/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P36	12/4/19	Reimburse	RX-Sulfate		\$10.00													\$10.00	
P36	12/30/19	Reimburse	RX-syringe		\$6.00													\$6.00	
P36	12/19/19	Reimburse	RX-Vitamin D3		\$11.70													\$11.70	
P39	2/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P39	1/1-1/31/20	Reimburse	Independent living		\$2,390.00													\$2,390.00	
P40	2/1/20	Reimburse	Medicare	\$118.00														\$118.00	
P40	11/17/19	Reimburse	RX-Vitamin D3		\$4.99													\$4.99	
PSEC																		\$0.00	
PEXP																		\$0.00	
			GRAND TOTAL	\$5,115.80	\$8,514.71	\$0.00	\$548.50	\$0.00	\$0.00	\$0.00	\$119.99	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$15,299.00	0
																		\$0.00	
	Item in red are Out of Network																	Cell Above Must = \$0	

The above-listed claims were approved by the LEOFF I Police Pension Board at its regular meeting held on January 16, 2020

We, the LEOFF I Police Pension Board Chairperson and Board Secretary, each swear under the penalty of perjury under the laws of the State of Washington of Washington that the above-listed claims are a true and correct listing of claims approved by the LEOFF I Police Pension Board on the date identified above.

LEOFF I Police Pension Board Chair: _____ Date: _____

LEOFF I Police Pension Board Secretary: _____ Date: _____



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 1/16/2020

Agenda Category: Business Items

Subject:

Ratify Actions of December 19, 2019 Police Pension Board Meeting

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Approve to ratify the actions of the board for December 19, 2019 Police Pension Board meeting.

Summary:

Ratify the actions of the board for December 19, 2019 meeting. Finance Director Allen was acting Administrative Services Director and attended in Administrative Services Director Koch's absence.

Attachments:
