

MINUTES

POLICE PENSION BOARD REGULAR MEETING NO. 725

Thursday, December 19, 2019 | 8:15 AM

Richland City Hall |The Parkway Conference Room

625 George Washington Way, Richland, WA 99352

CALL TO ORDER:

Meeting facilitator, Interim Police Pension Board Secretary Gagnebin called the meeting to order at 8:22 a.m.

ATTENDANCE:

Board Members: Acting Administrative Services Director Allen, Interim Police Pension Board Secretary Gagnebin, Police Representatives Thomas, Moore and Couch. Also in attendance was visitor Christeen Weitz.

Absent: Mayor Thompson, Mayor Pro Tem Christensen, and Administrative Services Director Koch.

PRESENTATIONS:

1. 2020 Salary Escalators for Police Officers and Unaffiliated Staff
 - Brandon Allen, Acting Administrative Services Director

PUBLIC COMMENTS:

MINUTES: (Approve by Motion)

1. Approve the Minutes of the Police Pension Board Meeting Held November 21, 2019
 - Jane Gagnebin, Interim Police Pension Board Secretary

Mr. Moore moved and Mr. Thomas seconded the motion to approve the minutes of the Police Pension Board Meeting held November 21, 2019. The motion carried 4-0.

FINANCIAL REPORTS AND INVESTMENTS: (Approve to Accept and File by Motion)

1. Financial Statements for September, October and November 2019
 - Brandon Allen, Finance Director

The Board discussed the financial reports and investments.

September 30, 2019 – Preliminary

Cash on Hand	\$143,311.22
Investments	325,402.26

Gains (Loss) on Investments	(96,918.80)
Net Current Assets & Liabilities	(0.00)
Ending Fund Balance	\$371,794.68

October 31, 2019-Preliminary	
Cash on Hand	\$144,234.50
Investments	325.402.26
Gains (Loss) on Investments	(96,918.80)
Net Current Assets & Liabilities	(-1,424.11)
Ending Fund Balance	\$371,293.85

November 30, 2019-Preliminary	
Cash on Hand	\$143,460.82
Investments	325.402.26
Gains (Loss) on Investments	(96,918.80)
Net Current Assets & Liabilities	(134.00)
Ending Fund Balance	\$371,810.28

Mr. Couch inquired as to when monthly budget figures will be finalized. Mr. Allen advised due to software conversion the September through October were still preliminary. He advised there should be no further changes to September or October and were a few changes for November. In addition, December will remain open for up to four months due to year end.

Mr. Moore moved and Mr. Thomas seconded the motion to accept and file the September through November 2019 financial reports as published. The motion carried 4-0.

MEDICAL/DENTAL/VISION/MEDICARE/OTHER CLAIMS: (Approve by Motion)

The Board Members discussed the medical/dental/vision/Medicare/Other claims. Ms. Gagnebin explained the Pension Expense in the amount of \$2,239.11 was for a legal opinion provided in September and October 2019. It wasn't previously reported on the claims report.

Mr. Couch moved and Mr. Moore seconded the motion to approve the December 2019 medical/dental/vision/Medicare/Other claims in the amount of \$14,032.82. The motion carried 4-0.

The Board Members discussed the special request for P23, repair of hearing aids. Per policy P23 provided the required documentation from State Audiologist.

Mr. Couch moved and Mr. Thomas seconded the motion to approve the claim for P23 in the amount of \$345.00, to be paid with December claims. The motion carried 4-0.

The Board Members discussed the claim for P36, reimbursement of Upwalker. Mr. Moore discussed the wide range of costs for the Upwalker depending on manufacturer. The board discussed options of paying all the cost, part of the cost or none of the cost.

Mr. Couch moved and Mr. Thomas seconded the motion to approve the claim for the Upwalker in the amount of \$696.60, to be paid with December claims. The motion carried 4-0.

The Board Members discussed the claims for independent living for P39. Mr. Moore advised he went to Hawthorne Court and discussed with the administration the differences between independent living and assisted living. They advised P39 requested to live in the independent living side of the facility. Christeen Weitz, daughter of P39 discussed her father's deteriorating condition. Ms. Weitz is available to provide some assistance to her father but cannot provide full-time. She prefers to keep him on the independent living side due to cost and familiarity with current living arrangements.

Mr. Moore moved and Mr. Thomas seconded the motion to approve the claims for P39, in the amount of \$9,560, to be paid with December claims. Mr. Moore requested the doctors statement regarding P39 and his condition be placed on file. In addition, this is an exception and each case will be looked at on an individual basis. The motion carried 4-0.

BUSINESS ITEMS: (Approve by Motion)

BOARD MEMBER COMMENTS:

Ms. Gagnebin advised widow Lila Derrick and Police Pensioner John Clements passed away in December. Mr. Moore asked that once the verification of date for John Clements is received that the death benefit be issued. The claim would be formally approved in January.

ADJOURNMENT:

Mr. Moore moved and Mr. Couch seconded the motion to adjourn the meeting at 8:53 a.m. The motion carried 4-0.

Respectively Submitted By,

Jane Gagnebin,
Interim Police Pension Board Secretary

Approved: January 16, 2020