

MINUTES

Police Pension Board Regular Meeting
Thursday, January 16, 2020 - 8:14 AM
Richland City Hall | The Parkway Conference Room
625 Swift Boulevard, Richland WA 99352

Police Pension Board Regular Meeting No. 726

Call to Order: Mayor Pro Tem Kent called the meeting to order at 8:14 a.m.

Attendance: Board Members: Mayor Pro Tem Kent; Administrative Services Director Koch; City Clerk Rogers; Police Representatives Thomas; Moore; Couch; Interim Police Pension Board Secretary Gagnebin

Absent: Mayor Ryan Lukson

Presentations: None

Public Comments: None

Minutes: (Approve by Motion)

1. Approve the Minutes of the Meeting held December 19, 2019
- Jane Gagnebin, Payroll Specialist

Mr. Moore moved and Mr. Thomas seconded the motion to approve the minutes of the Police Pension Board Meeting held on December 19, 2019 as presented. The motion carried 6-0.

Financial Reports and Investments: Ms. Koch announced that financial reports and investments are not available as they are closing out the year-end. The reports will be available in another month or two.

Medical/Dental/Vision/Medicare/Other Claims: (Approve by Motion)

1. January 2020 Medical/Dental/Vision/Medicare/Other Claims in the amount of \$15,299.00
- Jane Gagnebin, Payroll Specialist

Administrative Services Director, Koch, pulled the out-of-network claims and discussed each one separately.

There was a discussion about the out-of-network costs associated with anesthesia for P4. Ms. Koch stated that this claim should be appealed by the pensioner. There was

further discussion about whose responsibility it is to appeal claims; city staff or the pensioner. Ms. Koch replied that city staff will intervene if problems persist with larger claims, but it should not be the first step. Mayor Pro Tem Kent reminded the board that they have the authority to approve or deny the charges based off of information presented.

Ms. Koch reiterated that the pensioner needs to start the appeal process with Cigna. There was some discussion about how this process has been done in the past and how it will be handled in the future.

Mr. Couch moved and Mr. Thomas seconded the motion to approve the claims in the amount of \$15,299.

Ms. Koch announced that the periodontal and dermatology claims have not been discussed. Ms. Gagnebin provided the board with detailed information on claims submitted by P11 and P13. P11 sought care from an out-of-network dermatologist and P13's claim was denied by the health care provider and will be resubmitted for payment as it is eligible for payment.

There was no additional discussion to approve the claims in the amount of \$15,299.00. The motion carried 5-1.

The Police Pension Board directed the Pension Board Secretary, Jennifer Rogers, to mail a letter to all pensioners clarifying the process to submit claims and appeals moving forward.

Ms. Gagnebin stated that at the June 20, 2018 meeting, Mr. Moore requested that all claims be presented to the board prior to denying any claim. Ms. Gagnebin informed the board that she received claims for reimbursement by P40 which covered the timeframe of August 2018 through November 2019. Per board policy, claims need to be submitted within six months of service to be eligible for reimbursement or payment. Three out of the four claims submitted were outside the six month timeframe and a couple of the claims were submitted without a prescription.

Motion by Mr. Couch and Mr. Moore seconded the motion to deny the claim for the heating pad and the two claims submitted without a prescription.
The motion carried 6-0

Business Items: (Approve by Motion)

1. Ratify Actions of December 19, 2019 Police Pension Board Meeting
 - Jane Gagnebin, Payroll Specialist

Finance Director, Mr. Brandon Allen, attended the December 19, 2019 meeting as acting Administrative Services Director on behalf of Ms. Koch. Mayor Pro Tem Kent

recommended that the board review the meeting minutes and if the actions taken were satisfactory to them, then they would need to move to ratify the actions taken.

Mr. Couch moved and Mr. Thomas seconded the motion to ratify the actions of the December 19, 2019 meeting. Motion carried 5-1.

Ms. Koch stated that she would like to discuss the independent living care claim approved for P39. She provided information listed in the policy regarding these expenses. There was further discussion about this claim, the expenses the board can expect to pay moving forward and the level of care the pensioner will need when he is discharged from the hospital.

Mr. Moore moved and Ms. Koch seconded the motion to inform P39 that the board will only pay for independent care facility expenses in the interim until P39 is accepted into an assisted living facility.

Ms. Gagnebin requested clarification on whether or not there is a deadline on the length of time the board is willing to pay for independent care expenses for P39. Mayor Pro Tem Kent suggested that this topic be listed as a business item on the next agenda. The board will review the status of P39 and efforts made to transition into an assisted living care facility.

The Motion carried 6-0

Board Member Comments

Mr. Moore reminded the board that P39 fell which resulted in several broken bones. P39 is expected to be hospitalized for a while.

Mr. Thomas welcomed Mayor Pro Tem Kent and Pension Board Secretary, Jennifer Rogers.

Mayor Pro Tem Kent thanked the board for their service on the board and thanked Ms. Koch for her tenacious comments.

Adjournment: The meeting adjourned at 8:54 a.m.

Respectfully Submitted by,
Jennifer Rogers, City Clerk/Police Pension Board Secretary

Approved:

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