Agenda
Economic Development Committee Special Meeting
Monday, March 2, 2020
Council Chambers | 625 Swift Boulevard

Committee Members: Chair Bricker, Vice Chair Kenney and Members Chacon, Higgins, Holmberg, Newman and Sako

Liaisons: Council Liaison Christensen
Staff Liaison: Development Services Director Jensen

Regular Meeting - 4:00 p.m.

Call to Order/Attendance:

Approval of Agenda: (Approved by Motion)

Approval of Minutes: (Approved by Motion)

January 27, 2020 Meeting Minutes

Public Comments: Please limit public comments to 3 minutes.

Business: (30 Minutes)

1. Commercial Facade Improvement Program Application Review
   Legacy Jiu-Jitsu Academy
   - Amanda Wallner

2. Commercial Facade Improvement Program Application Review
   Accent Signs
   - Amanda Wallner

Presentations: (10 Minutes)

Announcements: (3 Minutes)

Adjournment

The next Economic Development Committee Meeting is March 23, 2020

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7389.

ECONOMIC DEVELOPMENT COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 3/2/2020 Agenda Category: Approval of Minutes

Prepared By: Kerwin Jensen, Development Services Director

Subject:
January 27, 2020 Meeting Minutes

Department:
Development Services

Recommended Motion:
Approve the minutes of the Economic Development Committee meeting held on January 27, 2020.

Summary:

Fiscal Impact: none

Attachments:

1. 2020.1.27 Economic Development Committee Meeting Minutes DRAFT

MINUTES
ECONOMIC DEVELOPMENT COMMITTEE
Council Chambers – 625 Swift Blvd.
Monday, January 27, 2020 – 4:00 p.m.

CALL TO ORDER
Chairman Bricker called the meeting to order at 4:02 pm

ATTENDANCE
Chairman Bricker, Committee members, Sako, Chacon, Newman, and Holmberg.

Also present were Development Services Director Jensen, Economic Development Manager Jacobs, Economic Development Planner Arrasmith, Marketing Specialist Wallner and Administrative Assistant Follett.

APPROVAL OF AGENDA
Chairman Bricker presented the agenda and asked if there were any additions or changes. The Election of officers was moved to later in the agenda.

COMMITTEE MEMBER CHACON MOVED AND COMMITTEE MEMBER SAKO SECONDED THE MOTION TO APPROVE THE AGENDA. MOTION PASSED 4-0.

APPROVAL OF MINUTES
Chairman Bricker asked for a motion to approve the minutes for September 23rd.

COMMITTEE MEMBER SAKO MOVED AND COMMITTEE MEMBER HOLMBERG SECONDED THE MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER 23RD MEETING AS WRITTEN. MOTION PASSED 4-0.

Chairman Bricker asked if there were any corrections or comments on the October 28, 2019 meeting minutes. Having none, Chairman Bricker asked for a motion to approve the minutes for October 28th.

COMMITTEE MEMBER SAKO MOVED AND COMMITTEE MEMBER CHACON SECONDED THE MOTION TO APPROVE THE MINUTES OF THE OCTOBER 28TH MEETING AS WRITTEN. MOTION PASSED 4-0.

PUBLIC COMMENT PERIOD
Chairman Bricker recognized the audience and asked if anyone wanted to make comments on items not on the agenda. There were no public comments.

DRAFT

ELECTION OF OFFICERS

Chairman Bricker was nominated to continue as Chairman. Committee member Kenney was nominated as Vice-chairman. There were no other nominations. The committee voted unanimously to approve both nominations.

BUSINESS

1. Purchase and Sale Agreement for Property in Horn Rapids Industrial Park

Mr. Arrasmith presented the details of the proposed purchase and sale agreement.

At the conclusion of Mr. Arrasmith's staff report, Committee members asked questions and discussed the merits of the proposed surplus.

COMMITTEE MEMBER SAKO MOVED AND COMMITTEE MEMBER HOLBERG SECONDED THE MOTION TO RECOMMEND APPROVAL OF THE PURCHASE AND SALE AGREEMENT WITH GF BLENDS. MOTION PASSED 5-0.

2. Business License Reserve Fund Application Review and Presentations

Chairman Bricker asked Ms. Wallner to give the staff report. Ms. Wallner provided details about the presentation and subsequent recommendation processes. She noted there are more applications than available funding for the 2020 program.

Darrin Warnick, Owner of Greenies and President of the Downtown Business Improvement District, outlined their proposal to replace the garbage cans in the business district. He noted the Farmer's Market at the Parkway would also provide funding toward the project. Committee members asked questions about the outcome of the 2019 bench project.

Jennifer Little, Events and Promotions Manager for Stevens Media Group outlined the Chamber's request on their behalf for continued funding for Live @ 5. She pointed out the Live @ 5 series will start May 1st. Committee members asked about the City being recognized in Live @ 5 marketing and advertising. Committee members also asked if Ms. Little had any figures supporting increased business for Richland businesses on the Live @ 5 days. Ms. Little shared comments she has received from local businesses.

Logan LaPierre, Tri-Cities Area Chamber of Commerce, showed a Power Point presentation outlining the Economic Gardening program. His presentation included details about how the program works, number of hours spent working with selected businesses and outcomes. Mr. LaPierre also provided a breakout of how the funding would be spent. Committee members asked for additional information about how businesses are identified and selected for the program. Committee members also asked for information about number of companies that apply.

Rick Peenstra, Chapter Chair for SCORE of the Mid-Columbia, provided background on SCORE and talked about how the volunteers with SCORE work with businesses to provide resources and services. Mr. Peenstra outlined the request for funding to support a new Business Fair program and detailed counselling and resource services. Committee members asked several clarifying questions about the program and marketing plans.

DRAFT

Randy Bartoshevich and Luke Ray, board members of the Uptown Business Improvement District, provided details about the Uptown BID application for security and maintenance upgrades. They talked about current conditions and explained why the upgrades where needed and how they would be maintained. Randy and Luke also detailed the application for security updates throughout the Uptown alley. Mr. Ray noted this request is a match to $1,000 that the UBID plans to provide.

Randy and Luke also outlined the Uptown Business Improvement District application for art at the Uptown, this application covered funding requests for one more mural as a part of the ongoing program and also funds to continue improving and expanding the mural program to the alley.

Randy and Luke presented a third application for the Uptown BID for events at the Uptown. They included details about planned events and how the funds would be allocated to each event. Planned events are the Chalk Art Festival, Second Saturday Artwalk event and Small Business Saturday. Mr. Ray talked about the vison for the art walks. He shared marketing plans and volunteer efforts to support planned events.

Mandy Wallner, Economic Development Marketing Specialist, outlined the request for Commercial Façade Improvement Program funding for 2020. She highlighted changes in the program for 2020.

Committee members discussed the merits of all applications. Discussion also included thoughts on the budget available. Members ranked importance of projects based on expected impact to Richland and provided staff with a list of funding recommendations shown below. Some recommendations also included conditions, listed after the table below.

Description	Applicant	Amount
Live at 5 (001)	TC Regional Chamber of Commerce	$10,000
Economic Gardening (002)	TC Regional Chamber of Commerce	$14,000
Bench/Lid Refinishing (003)	Downtown BID	$5,000
Business Fair (005)	SCORE of the Mid-Columbia	$6,000
Maintenance and Security (006)	Uptown BID	$6,000
Art at the Uptown (007)	Uptown BID	$12,000
Events at the Uptown (008)	Uptown BID	$7,500
CIP Program (009)		$65,000
	TOTAL	**$125,500**

The committee requested that the funds for Live @5 be used to cover expenses in exchange for a sponsorship level. The committee agreed to let Mandy work on that with the Stevens Media Group to determine the appropriate level.

COMMITTEE MEMBER HOLMBERG MOVED AND COMMITTEE MEMBER NEWMAN SECONDED THE MOTION TO APPROVE AMENDED FUNDING RECOMMENDATIONS AS OUTLINED IN DISCUSSION WITH STAFF. MOTION PASSED 4-0.

PRESENTATIONS

1. Introduction and Overview of EDC Member Handbook and Reference Tools

Ms. Wallner overviewed the new handbook for members.

COMMUNICATIONS

Committee members decided to cancel the special meeting tentatively planned for February 3rd.

ADJOURNMENT

Chairman Bricker adjourned the meeting at 5:40 p.m.

Prepared by: **Lynne Follett, Administrative Assistant II**
Reviewed by: **Joe Jacobs, Economic Development Manager**

DRAFT

ECONOMIC DEVELOPMENT COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 3/2/2020

Agenda Category: Business

Prepared By: Amanda Wallner

Subject:
Commercial Facade Improvement Program Application Review
Legacy Jiu-Jitsu Academy

Department:
Development Services

Recommended Motion:
Staff recommends the economic development committee approve the CFIP application for Legacy Jiu Jitsu.

Summary:
Legacy Jiu-Jitsu Academy is a new tenant at 1324 Jadwin Ave. (Uptown) and they are seeking $17,500 to put toward their $35,000 project to improve their facade. The project includes new windows and door on the front of the building with tinting for the sun as they face West. Their application will also include new vinyl lettering (signage) on the new windows.

This project meets the requirements of the program.

Fiscal Impact:
This will leave a balance in the 2020 fund of $47,500.

Attachments:
1. CFIP Application - Legacy Jiu-Jitsu Academy
2. Quotes - Legacy Jiu-Jitsu Academy 1324 Jadwin Ave.

Commercial Façade Improvement Program

Application

Applicant Name	BRENDIN & MEGAN PHILLIPS	**Applicant Title**	OWNERS
Applicant Phone	(509) 438-6955 551-2155	**Applicant Email**	MEGAN@LEGACYJIUJITSU.COM
Applicant Mailing Address	812 COTTONWOOD LOOP, RICHLAND WA 99352		
Applicant Relationship to Business	OWNER		
Business Name	LEGACY JIU-JITSU ACADEMY	**Business Phone**	(509) 438-6955
Age of Building	69 YRS.	**UBI Number**	604 049 538
Project Physical Address	1324 JADWIN AVE, RICHLAND WA 99354		
Project Cost	$ 35,000	**Amount Requested**	$ 17,500

Amount of funding requested may not exceed 50% of project cost, and the maximum grant reimbursement is $10,000.00 per enclosed unit (see graphic within guidelines and procedures document).

Is the property owner different than the business owner?	☐ Yes ☒ No (If yes, complete section in yellow below)		
Owner Name		**Property Manager**	
Owner Phone		**Owner Email**	
Owner Mailing Address			
Have you obtained permission to complete this project from the property owner?	☐ Yes ☐ No		

1) Have you used this program before? ☐ Yes ☒ No (If yes, complete section 1a)

1a) For what purpose or project did you use this program in the past? Please indicate the year utilized, and the funding amount you received. Attach one photo of the completed project to this application.

2) Provide a brief description of the proposed improvements and note how you believe they will enhance the area surrounding your business. Attach a photo, rendering, or sketch of the proposed improvement to this application. Attach additional pages as necessary.

NEW WINDOWS/DOOR ON THE FRONT OF BUILDING.
NEW SIGNAGE ON WINDOWS.
NEW WINDOW FILM TO BLOCK SUN.

3) Will the project require any permits? ☒ Yes ☐ No (If yes, complete section 3a)

3a) Please indicate which permits you may need to obtain.

☒ City of Richland Building Permits	☐ City of Richland Right-of-Way Permits
☐ City of Richland Sewer/Water Permits	☐ Washington State Liquor Licensing

4) Have you consulted with Richland Development Services? ☐ Yes ☒ No

4a) If yes, which building division official did you speak with? If no, please email building@ci.richland.wa.us to set a consultation appointment.

5) Can the project be completed within 12 months? Please explain.

Revenue (Attach additional pages as necessary)	
Source	**Amount**
CASH ON HAND	$ 35,000.00
	$
	$
	$
	$
	$
Total	$ 35,000.00

Expenses (Attach additional pages as necessary)	
Source	**Amount**
WINDOWS & DOOR (PERFECTION GLASS)	$ 25,235.29
SIGNAGE (MUSTANG SIGNS)	$ 1,700.00
WINDOW FILM (A DIFFERENT SHADE)	$ 7,342.29
	$
	$
	$
Total	$ 34,277.58

You may use additional pages if necessary to complete the application. Please attach any additional information about the project or your organization that you believe is relevant to this application.

Application Requirements
Please check the box beside each item to note that you have met that requirement.

✓	Requirements for Submittal
☑	The business applicant has a current Richland Business License
☑	The applicant has available funds to complete the project before requesting reimbursement from the City
☑	The project complies with Richland Municipal Code and all applicable building and life safety codes
☑	The project improvements are clearly visible to the general public
☑	The reimbursement request is no more than 50% of total project cost
☑	The project requests reimbursement of no more than $20,000 per enclosed unit in this application
☑	The project is well designed, and the applicant provided a sketch or rendering of the proposal
☑	The project is permanent and long lasting
☑	The applicant provided **two (2)** estimates for the project

Application Review Criteria
In order to encourage applicants to incorporate multiple improvements into a given project, it is recommended that all projects submitted attempt to ***fulfill some or all of the criteria listed below***. It is not required that a project fulfill each criterion, but projects that fulfill multiple criteria will be looked upon more favorably. The Economic Development Committee reserves the right to reject or table applications for further review if they do not meet the criteria described.

✓	CRITERIA CONSIDERED
	Physical
☑	The project enhances the building and surrounding neighborhood
☑	The project enhances existing historical or architectural features
☑	The project is designed in consistency with the surrounding area
☑	The project enhances the immediate common area shared by two or more businesses
☑	The project is decorative and/or artfully designed in compatibility with its surrounding area
☑	The project improvements replace existing aging or decaying exterior appurtenances
	Programmatic Goals
☑	**The project clusters two or more on-site improvements**
☑	It is the first application awarded at the project site
☑	The improvements are in an area identified as a priority funding area
☑	The project narrative describes the project's positive economic impact on the business
	Relationship Building
☑	The project encourages favorable aesthetics in a shopping strip or center with adjacent retail/commercial vacancies
☑	The project is performed in tandem with another demonstrated economic development effort in the immediate area, or is made by two or more adjacent businesses

By signing below, you are affirming that you:

- Have read the **Commercial Facade Improvement Program Guidelines and Procedures** document
- Are aware of the limitations of this program
- Certify that requested funds will only be used for purposes as described in this application and/or as approved by the City of Richland
- You understand that use of funds is subject to audit by the State of Washington
- Will submit, if approved for award, a detailed project schedule and updated budget within 30 days of receipt of a fully executed contract

Megan Phillips

Signature

MEGAN PHILLIPS

Click or tap here to enter text.

Printed Name

FEBRUARY 3, 2020

Click or tap here to enter text.

Date

Application Submittal

Applications completed digitally:

- Applications that were completed digitally may be saved and sent via email to info@richlandbusiness.com
- Save your application with a different file name than the original
- Attach any accompanying documentation as a separate attachment, saved as a PDF or JPG

Applications completed handwritten:

- Applications that are handwritten may be sent via email, dropped off, or mailed
- If sent via email, please legibly scan your document as a PDF
- If dropped off, bring to 840 Northgate Drive in Richland
- If mailed, mail to:

Richland BEDO
Attn: Marketing Specialist – Economic Development
505 Swift Boulevard, MS-18
Richland, WA 99352

15 N. AUBURN
KENNEWICK, WA 99336

State Cont. License PERFEI-241Q2

(509)586-1177
1-800-291-1361
Fax: (509)586-4713
www.perfectionglass.com

01/31/20

RE: Store Front Upgrade

Attn: Megan Phillips
Email: megan@leagacyjiujitsu.com

Perfection Glass, Inc. proposes to provide all labor, equipment and materials for the complete installation of the following items.

Includes:

Aluminum-Frame
Kawneer Storefront Systems Trifab 451T, #17 Clear Anodized Finish
Kawneer Storefront Systems Door Frame Type 451, 350 Medium Door, 10" Bottom Rail, Co9 Pull, Continuous Geared Hinge, 1686 Crash Bar

Glazing

1" OA 1/4" SB60 Low- E, 1/4" Clear Tempered Insulated Glass Units

Related Sealants and Fasteners

Excludes: **Sales tax, Final Keying, Unseen Framing Conditions**

Total Base Bid: **$25,235.29**

Sincerely,

Jake Cook
Jake@perfectionglass.com
(509) 586-1177
(509) 551-6277 - CELL

Superior Glass

6476 West Brinkley Rd.
Kennewick, WA 99338
Ph: 509-586-6000
WA #SUPERGL876N7
OR #202278
www.superior-glass.com
office@superior-glass.com

04/08/19

To: Legacy Jiujitsu Academy
Attn: Megan Phillips
Email: legacyjujitsuacademy@gmail.com

Re: 1324 Jadwin Ave
Richland, WA 99354

Superior Glass Proposes to Provide all Labor, Materials and Equipment for the Complete Installation of the Following Items.

Remove and Dispose:	**Existing Aluminum Framed Entrance and Storefronts** **Existing Glass and Glazing.**
Furnish and Install:	**New Aluminum Framed Entrance and Storefronts.** **Aluminum Windows.** **New Glass and Glazing.**
Includes:	**Sizes, Quantities and Descriptions per Site Inspection by Superior Glass** **Manufactures Standard Clear Anodized Finish.** **Medium Stile Doors with Manufactures Standard Hardware.** **Heavy Duty Cush-N-Stop Closers.** **Solarban 70XL Low-E Insulated Glass.** **Related Break Metal, Flashings, Sealants and Anchors.** **Sales Tax.**
Excludes:	**Product Protection, Final Cleaning and Replacement of Good Damaged by Others.** **Building Permit.** **Final Keyed Cylinders.**
Price:	**$48,410.00**
Tax:	**$4,163.26**
Total:	**$52,573.26**
Terms:	**Half Down, Balance Due Upon Completion.**
Note:	**Materials Will Have an 8 Week Lead Time.**

Feel Free to Contact Me if You Have any Questions or Comments.

Sincerely,

Neal Sowell
Neal@superior-glass.com

Estimate

Project Information	
Project Name	Legacy Jiu-jitsu Academy
Customer Name	Megan Phillips
Address	1324 Jadwin
City	Richland
State	WA
Zip	99352
Phone Number	509 551 2155
Email	Legacyjiujitsuacademy@Gmail.com

Dealer Information	
Company Name	A.D.S. A Different Shade Window Tint
Address	3500 W Clearwater Ave Suite B
Country	USA
City	Kennewick
Zip	99336
State	WA
Phone Number	509 737 9891
Email	adskennewick@Gmail.com

Estimate Date June 06, 2019

Room Name	Height	Width	Count	SQFT	Product Type	Unit Price	Cost
Entry	82	33	1	18.79	Panorama 3 Mil Hilite 70 (Panorama Hilite)	$15.95	$299.73
Entry	76	37	2	39.06	Panorama 3 Mil Hilite 70 (Panorama Hilite)	$15.95	$622.94
Entry	94	67	2	87.47	Panorama 3 Mil Hilite 70 (Panorama Hilite)	$15.95	$1,395.18
West	94	80	8	417.78	Panorama 3 Mil Hilite 70 (Panorama Hilite)	$15.95	$6,663.56
			Total SQFT:563.09			Total	$8,981.40
						Discount 25%	$2,245.35
						Tax 9%	$606.24
						Sub-total	$7,342.29
						Grand Total	$7,342.29

Comments	

This Estimate Proposal is not a warranty certificate although one will be issued at the time of installation. Ask your independent Solar Gard dealer for the warranty coverage specific to your application and film selection.

Acknowledgment

Acknowledgment: All work is guaranteed by the installing dealer to be performed in a professional manner. Any alterations and/or deviations to the above specified Estimate Proposal involving cost changes must be agreed upon in writing by both parties.

Thank you for your business!

Please retain for your records.

ECONOMIC DEVELOPMENT COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 3/2/2020 Agenda Category: Business

Prepared By: Amanda Wallner

Subject:
Commercial Facade Improvement Program Application Review
Accent Signs

Department:
Development Services

Recommended Motion:
Staff recommends the economic development committee approve the CFIP application for Accent Signs.

Summary:
Accent Signs is a high viability building near the corner of Wellsian Way and Aaron Drive. They are seeking $10,000 to put toward their $25,000 project to improve their facade.

The project includes new stucco exterior for the building with decorative exterior features and treatments to improve the look of the building.

This project meets the requirements of the program.

Fiscal Impact: This will leave a balance in the 2020 fund of $37,500.

Attachments:
1. Application
2. pictures - initial project proposal
3. Quotes

Commercial Façade Improvement Program

Application

Applicant Name	MARTIN HUARD	Applicant Title	OWNER
Applicant Phone	509-946-5996	Applicant Email	
Applicant Mailing Address	72 WELLSIAN WAY RICHLAND		
Applicant Relationship to Business	OWNER		
Business Name	ACCENT SIGNS	Business Phone	509-946-5996
Age of Building	40+ YEARS	UBI Number	
Project Physical Address	72 WELLSIAN WAY		
Project Cost	$up to $15,000	Amount Requested	$10,000

Amount of funding requested may not exceed 50% of project cost, and the maximum grant reimbursement is $20,000.00 per enclosed unit (see graphic within guidelines and procedures document).

Is the property owner different than the business owner? ☐ Yes ☒ No (If yes, complete section in yellow below)

Owner Name		**Property Manager**	
Owner Phone		**Owner Email**	
Owner Mailing Address			

Have you obtained permission to complete this project from the property owner? ☒ Yes ☐ No

1) Have you used this program before? ☐ Yes ☒ No (If yes, complete section 1a)

1a) For what purpose or project did you use this program in the past? Please indicate the year utilized, and the funding amount you received. Attach one photo of the completed project to this application.

2) Provide a brief description of the proposed improvements and note how you believe they will enhance the area surrounding your business. Attach a photo, rendering, or sketch of the proposed improvement to this application. Attach additional pages as necessary.

THIS PROJECT IF APPROVED WOULD HELP MAKE A OLD MULTI MATERIAL INDUSTRIAL BUILDING LOOK UNIFORM AND BLEND INTO THE EXISTING NEWER PROPERTIES SURROUNDING THE AREA

3) Will the project require any permits? ☒ Yes ☐ No (If yes, complete section 3a)

3a) Please indicate which permits you may need to obtain.

☒ City of Richland Building Permits	☐ City of Richland Right-of-Way Permits
☐ City of Richland Sewer/Water Permits	☐ Washington State Liquor Licensing

4) Have you consulted with Richland Development Services? ☒ Yes ☐ No

4a) If yes, which building division official did you speak with? If no, please email building@ci.richland.wa.us to set a consultation appointment.

MANDY

5) Can the project be completed within 12 months? Please explain.
Yes. Stucco contractor has openings for late winter

Revenue (Attach additional pages as necessary)	
Source	Amount
Martin Huard	$ 10,000
City of Richland	$ No more than 10,000
	$
	$
	$
	$
Total	$

Expenses (Attach additional pages as necessary)	
Source	Amount
See Estimates	$
	$
Rock	$ [redacted] 5,500
Stucco	$ [redacted] 14,500
	$
	$
Total	$ [redacted] 20,000

You may use additional pages if necessary to complete the application. Please attach any additional information about the project or your organization that you believe is relevant to this application.

Application Requirements
Please check the box beside each item to note that you have met that requirement.

✓	Requirements for Submittal
☑	The business applicant has a current Richland Business License
☑	The applicant has available funds to complete the project before requesting reimbursement from the City
☑	The project complies with Richland Municipal Code and all applicable building and life safety codes
☑	The project improvements are clearly visible to the general public
☑	The reimbursement request is no more than 50% of total project cost
☑	The project requests reimbursement of no more than $20,000 per enclosed unit in this application
☑	The project is well designed, and the applicant provided a sketch or rendering of the proposal
☑	The project is permanent and long lasting
☑	The applicant provided **two (2)** estimates for the project

Application Review Criteria
In order to encourage applicants to incorporate multiple improvements into a given project, it is recommended that all projects submitted attempt to fulfill some or all of the criteria listed below. It is not required that a project fulfill each criterion, but projects that fulfill multiple criteria will be looked upon more favorably. The Economic Development Committee reserves the right to reject or table applications for further review if they do not meet the criteria described.

✓	CRITERIA CONSIDERED
	Physical
☑	The project enhances the building and surrounding neighborhood
☐	The project enhances existing historical or architectural features
☑	The project is designed in consistency with the surrounding area
☑	The project enhances the immediate common area shared by two or more businesses
☑	The project is decorative and/or artfully designed in compatibility with its surrounding area
☑	The project improvements replace existing aging or decaying exterior appurtenances
	Programmatic Goals
☐	**The project clusters two or more on-site improvements**
☐	It is the first application awarded at the project site
☐	The improvements are in an area identified as a priority funding area
☐	The project narrative describes the project's positive economic impact on the business
	Relationship Building
☐	The project encourages favorable aesthetics in a shopping strip or center with adjacent retail/commercial vacancies
☐	The project is performed in tandem with another demonstrated economic development effort in the immediate area, or is made by two or more adjacent businesses

By signing below, you are affirming that you:

- ☐ Have read the **Commercial Facade Improvement Program Guidelines and Procedures** document
- ☐ Are aware of the limitations of this program
- ☐ Certify that requested funds will only be used for purposes as described in this application and/or as approved by the City of Richland
- ☐ You understand that use of funds is subject to audit by the State of Washington
- ☐ Will submit, if approved for award, a detailed project schedule and updated budget within 30 days of receipt of a fully executed contract

Mark Hurd

Signature

Marcia Hurd

Printed Name

2-19-2020

Date

Application Submittal

Applications completed digitally:

- ☐ Applications that were completed digitally may be saved and sent via email to info@richlandbusiness.com
- ☐ Save your application with a different file name than the original
- ☐ Attach any accompanying documentation as a separate attachment, saved as a PDF or JPG

Applications completed handwritten:

- ☐ Applications that are handwritten may be sent via email, dropped off, or mailed
- ☐ If sent via email, please legibly scan your document as a PDF
- ☐ If dropped off, bring to 625 Swift Blvd. in Richland: Attn: Mandy Wallner
- ☐ If mailed, mail to:

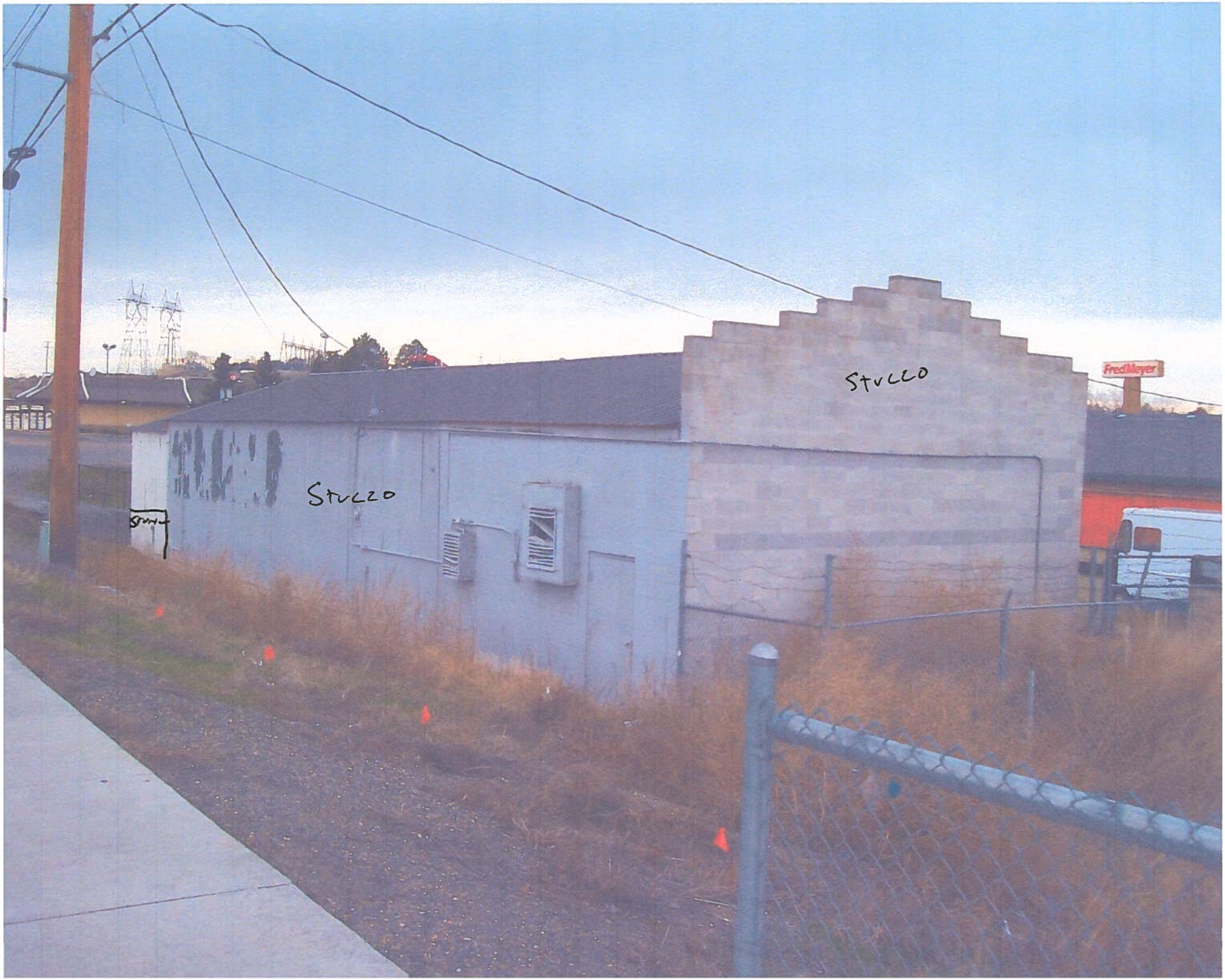
Richland BEDO
Attn: Mandy Wallner, Economic Development
625 Swift Boulevard, MS-18
Richland, WA 99352

Fantasy

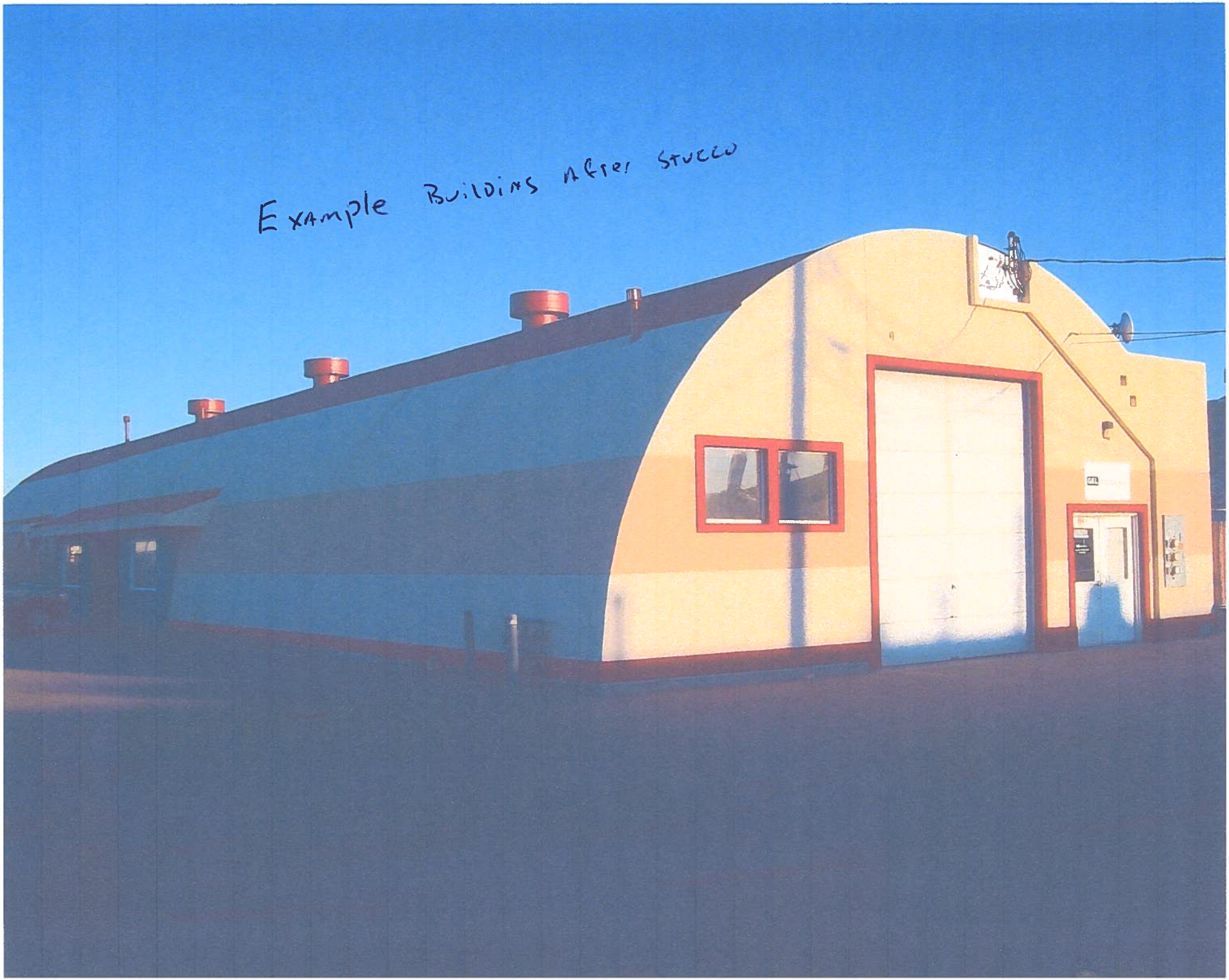
STUCCO FACE
Accent Signs
72
STONE
STONE

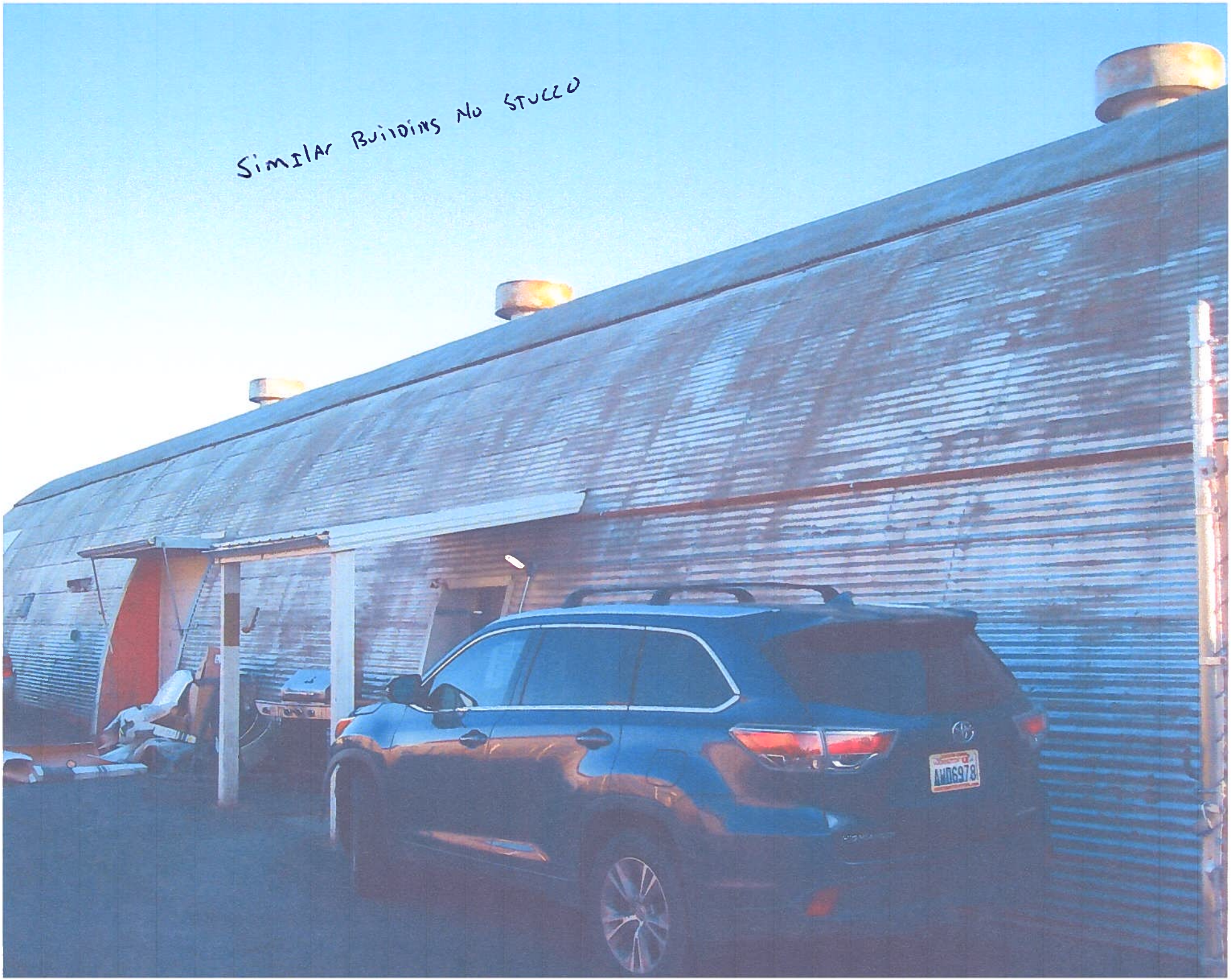
Accent Signs
STUCCO
STONE
PAINT

PAINT
STUCCO
STUCCO
STUCCO
STONE


STUCCO
STUCCO
FredMeyer

PAINT
STUCCO
Accent Signs
72
STUCCO
STUCCO
STONE
STONE


Example Buildins After Stucco


Similar Buildins No STUCCO

C & R Plastering Inc
P O Box 4943
Pasco, WA 99302

WORK BID

Date: February 11, 2020

Company: Accent Signs Inc

Name: Marty
Phone: 509-946-8998
Email:
Project: Accent Signs - bldg

-Pressure wash building and secure loose sheet metal / R-7 insullation

-Install of 1 ½" EIFS Stucco

-Includes window trim on windows and door and v-groove details

Total: $13,000.00 + Tax 1290.00 = 14,290.00
Tax not included

* w/ benefit of heavier insullation

Once bid is accepted and fully executed, the following terms are legally binding:
Invoices are due 35 days from the date of issue.
Late payments accrue monthly interest at rate of 5%.
Unless otherwise agreed upon in writing by both parties, C&R Plastering Inc, at its sole discretion, reserves the right to stop work until payment is current.
I have read and understand the above listed terms: _____ (initials).

By signing below, the scope of work, at the listed amount, is accepted. It is understood this bid is only valid for 90 days from date of issue.

Signature (Owner or Authorized Representative) _____ Date _____

Derik

C & R Plastering Inc
P O Box 4943
Pasco, WA 99302

WORK BID

Date: February 17, 2020

Company: Accent Signs Inc

Name: Marty
Phone:
Email:
Project: Accent Signs bldg

-Installation of stone 4ft high Wainscoating on front and side elevations

Subtotal: $5,000.00
Tax: $430.00
Total: $5,430.00

Once bid is accepted and fully executed, the following terms are legally binding:
Invoices are due 35 days from the date of issue.
Late payments accrue monthly interest at rate of 5%.
Unless otherwise agreed upon in writing by both parties, C&R Plastering Inc, at its sole discretion, reserves the right to stop work until payment is current.
I have read and understand the above listed terms: _____ (initials).

By signing below, the scope of work, at the listed amount, is accepted. It is understood this bid is only valid for 90 days from date of issue.

Signature (Owner or Authorized Representative) _____ Date _____

GARCIA'S ROCK LLC

3520 W MARGARET ST
WA 99301

Estimate

Date	Estimate #
2/18/2020	2

Name / Address
Accent Signs & Engraving

Project

Description	Qty	Cost	Total
Labor and Materials 196 Sq Ft	196	24.00	4,704.00T
Work Site: 72 Wellsian Way Richland, WA 99352			
Sales Tax		8.60%	404.54
	Total		$5,108.54

Customer Signature _____

ELEGANT RESIDENCES CONSTRUCTION LLC

GENERAL CONTRACTOR
SPECIALISING IN STUCCO AND MASONRY
LICENCE # CC ELEGARC847PR

irinakorotkov@live.com
CELL: (509) 531-2456

1/14/2020
Quotation #
Customer ID

Bill To:

Name	Martin Huard
Company	Accent Signs & Engaving
Address	72 Wellsian Way
City, State ZIP	Richland,WA 99352
Email	

Work to be performed at:
72 Wellsian way
Richland WA 99352

Comments or Special Instructions:

Description	
We hereby propose to furnish the materials and perform the labor necessary for the complerion of:	
CONTRUCT TO APPLY DRYVIT STUCCO SYSTEM (on the metal shop)	
WITH 2" DOW BLUE STYROFOAM INSULATION BORD R-10 energy efficient,	
WITH WIND-LOCKS FASTENER SCREWS, COVERED WITH DRYVIT GENESIS	
ADHESIVE BASE COAT CEMENT WITH FABRIC GLASS MESH, AND FINISHING	**32,500.00**
WITH ACRYLIC DRYVIT FINISH. INCLUDING DETAILS.	
(OPTION) FOR REGULAR 4X2 - 2" WHITE FOAM. ----------	**27,775.00**
All materials are guaranteed to be as specifeed, and the above work to be performe in accordance with drawings and specifications submitted for above work, and completed in a substantial workmanship manner for the sum of ------- $ 32,500.00	
TOTAL	**$ 32,500.00**

plus tax

With payments to be made as follows:
50% payment upon FRONT.
50% payment upon completion of WORK.

IF ANY DISPUTE ARISES IN CONNECTION WITH YOUR FAILURE TO TIMELY MAKE FULL PAYMENT FOR THE WORK DESCRIBED IN THIS QUOTATION, THE PREVAILING PARTY IN THAT DISPUTE SHALL BE ENTITLED TO RECOVER ITS REASONABLE ATTORNEYS' FEES AND LITIGATION COSTS-INCLUDING THOSE INCURRED THROUGH THE STAGES OF SETTLEMENT NEGORIATIONS, LITIGATION, TRIAL, AND APPEAL.

Respectfullly Submitted: *Andrey Korotkoo*

Acceptance Signature **DATE**