

AGENDA

POLICE PENSION BOARD REGULAR MEETING NO. 729

Note: Governor Inslee's Proclamation 20-28 prohibits public meetings from being conducted in person. For this meeting, the City of Richland Police Pension Board will meet remotely and only take action on necessary and routine matters or matters necessary to respond to the COVID-19 outbreak until such time as regular public participation is possible. The public may attend this meeting through telephonic access by calling the phone number provided. All members of the public who remotely attend must mute their phones/remain silent during the meeting.

****REMOTE ATTENDANCE ONLY****

Call-In Number: 509-942-7699

Thursday April 16, 2020

8:15 a.m.

Call to Order

Attendance

Minutes: Approval of the March 19, 2020 Meeting Minutes (Approve by Motion)

1. Approval of the March 19, 2020 Police Pension Board Meeting Minutes
- Jennifer Rogers, Police Pension Board Secretary

Financial Reports and Investments: (Approve to Accept and File by Motion)

2. 2020 LEOFF COLA Adjustments Effective April 1, 2020
- Cathleen Koch, Administrative Services Director

Medical/Dental/Vision/Medicare/Other Claims:

3. April 2020 Medical/Dental/Vision/Medicare/Other Claims - \$16,011.60
- Jennifer Rogers, Police Pension Board Secretary

Business Items: (Approve by Motion)

4. Approve the proposed 2020 Election Nomination Dates and Election Dates
- Jennifer Rogers, Police Pension Board Secretary

Board Member Comments:

Adjournment

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7389.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 4/16/2020

Agenda Category: Minutes

Subject:

Approval of the March 19, 2020 Police Pension Board Meeting Minutes

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

None.

Summary:

Draft minutes from the March 19, 2020 Police Pension Board meeting are presented the Board's consideration and approval.

Attachments:

I. 2020.03.19 Police Pension Board Meeting Minutes

MINUTES

Police Pension Board Regular Meeting

Thursday, March 19, 2020 - 8:15 AM

Richland City Hall |The Parkway Conference Room

Call in number: 509-942-7699

625 Swift Boulevard, Richland WA 99352

Police Pension Board Regular Meeting No. 728

Call to Order: Mayor Lukson called the meeting to order at 8:15 a.m.

Attendance: Mayor Lukson, Police Representatives Thomas; Moore and Couch, Administrative Services Director Koch, Police Pension Board Secretary Rogers

Absent: Mayor Pro Tem Kent

Presentations:

1. WSLEA 2020 Conference: May 5-8, 2020

Mayor Lukson suggested addressing this topic at the next meeting. The Board members were in agreement with this decision.

Public Comments

None.

Minutes

1. Approval of the February 20, 2020 Meeting Minutes

Mr. Thomas moved and Mr. Couch seconded the motion to approve the February 20, 2020 meeting minutes as presented. Motion carried 5-0.

Financial Reports and Investments

Ms. Koch stated that the financial reports are not available as they are closing out the year-end reports. Additionally, the ERP software conversion has further delayed these reports.

Medical/Dental/Vision/Medicare/Other Claims

2. Approval of the Medical/Dental/Vision/Medicare/Other Claims in the amount of \$21,311.98.

Mr. Couch moved and Mr. Thomas seconded the motion to approve the claims. Motion carried 5-0.

Business Items:

3. P9- Reimbursement Claim

Pension Secretary Rogers stated that this claim was submitted outside the six month allowable time period for reimbursement. P9 believed that the health care provider submitted the claim for payment in the fall; however, the Interim Pension Board Secretary and Finance Department had no records of receiving this claim. P9 stated that this claim is submitted each quarter for approval.

Mr. Couch moved and Mr. Thomas seconded the motion to approve the claim submitted by P9. Motion carried 5-0.

Mr. Moore joined the meeting at 8:18 a.m.

4. P8- Reimbursement Claim for Non-Emergency Transportation Expenses

Mayor Lukson moved and Mr. Couch seconded the motion to go into Closed Session to discuss the reimbursement claim submitted by P8. Motion carried 6-0.

Moved and Mr. seconded the motion to approve

Mayor Lukson made a motion and Mr. Thomas seconded the motion to exit Closed Session at 8:28 a.m. Motion carried 6-0.

Board Member Comments

None.

Adjournment: Mayor Lukson adjourned the meeting at 8: 29 a.m.

Respectfully Submitted by,

Jennifer Rogers, Police Pension Board Secretary

Approved:

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POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 4/16/2020

Agenda Category: Financial Reports and Investments

Subject:

2020 LEOFF COLA Adjustments Effective April 1, 2020

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Summary:

The 2020 LEOFF COLA is presented to the Board for review.

Attachments:

- I. 2020 Police LEOFF COLA

MEMORANDUM

TO: Police Pension Board

FROM: Jane Gagnebin, Payroll Specialist

DATE: April 16, 2020

RE: LEOFF COLA Changes

Following is the list of changes in pension allowances due to the 2.14% LEOFF COLA effective 4/1/20.
Calculations were verified by Brandon Allen, Finance Director.

Emp #	P#	Name	Position	Salary	Longevity	Wage	%	41.20 Amt	Less	Board
3338	P03		Lieutenant	10,912.00		10,912.00	52%	5,674.24	4,829.20	845.04
0704	P04		Police Officer	7,525.00	150.50	7,675.50	50%	3,837.75	3,045.39	792.36
3453	P07		Dpty Dir	12,470.00		12,470.00	60%	7,482.00	6,259.10	1,222.90
3218	P14		Sergeant	8,653.00	1,038.36	9,691.36	50%	4,845.68	3,505.81	1,339.87
3757	P15		Corporal	8,052.00		8,052.00	50%	4,026.00	3,358.84	667.16
0035	P18		Captain	11,990.00		11,990.00	50%	5,995.00	4,093.10	1,901.90
0985	P19		Detective	7,976.00	159.52	8,135.52	50%	4,067.76	3,362.85	704.91
4917	P24		Director	14,574.00		14,574.00	60%	8,744.40	8,129.70	614.70
0489	P41W		Sergeant	8,653.00	173.06	8,826.06	33%	2,942.02	3,554.95	0
	P25		Captain	11,990.00		11,990.00	33%	3,996.67	4,978.21	0
0927	P28		Sergeant	8,653.00	173.06	8,826.06	50%	4,413.03	3,507.41	905.62
	P29W		Corporal	8,052.00	966.24	9,018.24	33%	3,006.08	3,311.10	0
3187	P31		Police Officer	7,525.00	903.00	8,428.00	50%	4,214.00	3,219.63	994.37
0914	P35		Lieutenant	10,912.00	20.00	10,932.00	54%	5,903.28	4,766.14	1,137.14
0777	P36		Captain	11,990.00		11,990.00	50%	5,995.00	4,116.21	1,878.79
026	P37W		Sergeant	8,653.00	1,038.36	9,691.36	33%	3,230.45	3,507.29	0
0557	P39		Corporal	8,052.00	161.04	8,213.04	50%	4,106.52	3,812.71	293.81
0421	P40		Police Officer	7,525.00	150.50	7,675.50	50%	3,837.75	3,128.70	709.05
										14,007.62

This represents a monthly decrease of \$ 1,238.98



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting
Date: 4/16/2020

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:
April 2020 Medical/Dental/Vision/Medicare/Other Claims

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:

Summary:
April 2020 Medical/Dental/Vision/Medicare/Other Claims Report for the amount of \$16,011.60 is submitted for the Board's review and approval.

Attachments:
I. 2020 April Police Claims Log

				MEDICARE	MEDICAL/RX/ADULT CARE	PHYSICAL EXAMS	DENTAL		VISION (non-medical)				HEARING AID	MASSAGE	DEATH BENEFIT	TRAVEL/TUITION	OPERATING EXP	GRAND TOTAL	ACUPUNCTURE
P NO.	DATE OF SERVICE	CLAIMANT	SERVICE RENDERED	BOARD PAYMENT	BOARD PAYMENT	\$400 YR MAX: BOARD PAYMENT	\$1,200 YR MAX DENTAL: BOARD PAYMENT	\$1,500 YR MAX BRIDGES/ DENTURES: BOARD PAYMENT	\$150 YR MAX FRAMES: BOARD PAYMENT	\$200 YR MAX CONTACTS: BOARD PAYMENT	LENS: BOARD PAYMENT	ONE EYE EXAM PER YEAR: BOARD PAYMENT	\$1,800 PER HEARING AID EVERY 5 YEARS: BOARD PAYMENT	\$50 MAX PER MONTH: BOARD PAYMENT	\$1,000 ONE- TIME PAYMENT: BOARD PAYMENT	BOARD PAYMENT	\$450 Budgeted Operating Expenses BOARD PAYMENT	GRAND TOTAL	12 Visit Yr Max ACUPUNC TURE
P2	5/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P3	5/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P4	5/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P7	5/1/20	Reimburse	Medicare	\$124.60														\$124.60	
P8	5/1/20	Reimburse	Medicare	\$139.60														\$139.60	
P8	02/15/20-03/13/20	Reimburse	Payroll taxes		\$7,325.37													\$7,325.37	
P9	5/1/20	Reimburse	Medicare	\$602.60														\$602.60	
P9	3/24/20	Reimburse	Macuhealth/RX		\$60.00													\$60.00	
P10	5/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P10	3/2/20	Reimburse	Glucosamine		\$22.49													\$22.49	
P10	3/26/20	Reimburse	Testosterone		\$160.69													\$160.69	
P10	3/31/20	Reimburse	Vitamin D3		\$7.49													\$7.49	
P10	3/31/20	Reimburse	Tadalafil		\$67.20													\$67.20	
P10	4/1/20	Reimburse	Bion Eye Drops		\$53.99													\$53.99	
P10	4/2/20	Reimburse	Glucosamine		\$22.49													\$22.49	
P11	5/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P11	1/1/20-4/30/20	Reimburse	Medicare Adj	\$36.40														\$36.40	
P12	5/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P14	5/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P15	5/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P17	5/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P17	12/17/19	Reimburse			\$34.00													\$34.00	
P18	5/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P19	5/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P19	1/29/20	Reimburse	Crown replacement				\$554.00											\$554.00	
P9	2/12/20	Reimburse	Fillings				\$36.40											\$36.40	
P20	5/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P21	5/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P21	4/1/20	Reimburse	Med Adj 1-4/20	\$36.40														\$36.40	
P22	5/1/20	Reimburse	Medicare	\$121.60														\$121.60	
P23	5/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P24	5/1/20	Reimburse																	

P36	2/28/20	Reimburse	Gabapentin		\$23.98													\$23.98	
P39	5/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P39	4/1/20	Reimburse	Assisted Living		\$2,942.00													\$2,942.00	
P40	5/1/20	Reimburse	Medicare	\$118.00														\$118.00	
PSEC																		\$0.00	
PEXP																		\$0.00	
			GRAND TOTAL	\$4,253.50	\$10,719.70	\$0.00	\$752.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,011.60	0
																		-\$286.00	
																		Cell Above Must = \$0	

The above-listed claims were approved by the LEOFF I Police Pension Board at its regular meeting held on April 16, 2020.

We, the LEOFF I Police Pension Board Chairperson and Board Secretary, each swear under the penalty of perjury under the laws of the State of Washington of Washington that the above-listed claims are a true and correct listing of claims approved by the LEOFF I Police Pension Board on the date identified above.

LEOFF I Police Pension Board Chair: _____ Date: _____

LEOFF I Police Pension Board Secretary: _____ Date: _____



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 4/16/2020

Agenda Category: Business Items

Subject:

Approve the 2020 Election Nomination and Election Dates

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Approve the proposed 2020 Police Pension Board Representative election nomination period for May 11-20, 2020 and the election period for June 15-24, 2020.

Summary:

Police Pension Board Representative Robert Moore's term expires June 30, 2020.

The proposed nomination and election dates are listed below for the Board's approval.

The 2020 nomination period is proposed for May 11-20, 2020.

The 2020 proposed election period dates are June 15-24, 2020.

Attachments: