



MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING

Richland City Hall ~ 505 Swift Boulevard

Tuesday, April 21, 2015

Pre-Meeting:

Mayor Rose called the pre-meeting executive session to order at 6:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance:

Mayor Rose, Mayor Pro Tem Lemley, Council Members Christensen, Kent, Jones, and Thompson were present.

Also present were City Attorney Kintzley.

Executive Session:

1. Per RCW 42.30.110 (1) (g): Review Qualifications of Applicant for Public Employment or Review the Performance of a Public Employee (60 minutes)
- Heather Kintzley, City Attorney

COUNCIL MEMBER THOMPSON MOVED AND COUNCIL MEMBER JONES SECONDED A MOTION TO MOVE INTO EXECUTIVE SESSION AT 6:00 P.M. TO DISCUSS PER RCW 42.30.110 (1) (G): REVIEW QUALIFICATIONS OF APPLICANT FOR PUBLIC EMPLOYMENT OR REVIEW THE PERFORMANCE OF A PUBLIC EMPLOYEE FOR 60 MINUTES. THE MOTION CARRIED 6-0.

Council Member Anderson joined the Executive Session at 6:20 p.m.

COUNCIL MEMBER CHRISTENSEN MOVED AND COUNCIL MEMBER THOMPSON SECONDED A MOTION TO MOVE OUT OF EXECUTIVE SESSION AT 7:15 P.M. THE MOTION CARRIED 7-0.

Discussion of Meeting Agenda Items:

City Manager Johnson, Deputy City Manager King and City Clerk Hopkins attended the discussion of the meeting agenda, as well.

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

The Council discussed concerns with a member of the Code Enforcement Board and agreed to send a letter to inform the member of Council's expectations of a Board Member.

Regular Meeting:

Mayor Rose called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call:

Mayor Rose welcomed those in the audience and expressed appreciation for their attendance.

Mayor Rose, Mayor Pro Tem Lemley, Council Members Anderson, Christensen, Jones, Kent and Thompson were present.

Also present were City Manager Johnson, Assistant City Manager Amundson, Deputy City Manager King, City Attorney Kintzley, Administrative Services Director Koch, Fire and Emergency Services Director Huntington, Police Services Director Skinner, Public Works Director Rogalsky, Energy Services Director Hammond, Parks and Public Facilities Director Schiessl, and City Clerk Hopkins.

Pledge of Allegiance:

Mayor Rose led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda:

MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER KENT SECONDED A MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 7-0.

Presentations:

1. Allied Arts Building Remodel Update
- Bob Allen, President, The Gallery at the Park

Mr. Allen gave the history of the building, the history of the Allied Art use of the building and gave an update of the current remodel project and the details of the improvements.

2. CityView Video: Library's New Hoopla Service
- Trish Herron, Communications and Marketing Manager

Ms. Herron introduced the video by explaining the new Hoopla service at the Library which streams movies, books and music, like Netflix and Hulu, for Library patrons.

3. 2014 Arts Recognition Awards for Outstanding Contributions to Arts and Culture in Richland - Justin Raffa, Arts Commission Chairman

Mr. Raffa gave the background and criteria for the annual Outstanding Contributions to Arts and Culture Award and said it includes two categories, an individual and an organization. This year the individual award winner was Debra Pierce Rogo, owner of the Academy of Ballet and Music and the award winner organization was the Chinese American Association. Mr. Raffa described the contributions of each award winner. Ms. Rogo and a member of the Chinese American Association expressed their gratitude for the award.

Public Hearing:

City Clerk Hopkins read the Public Hearing and Public Comments Procedures.

1. Declaring 1.04 Acres of Real Property Located North of Columbia Community Church to be Surplus to City Needs - Resolution No. 76-15
- Bill King, Deputy City Manager

Mr. King said the City owns a 100-foot wide corridor of land north of Columbia Community Church between Venus Circle and Bellerive Drive. The northern portion of property accommodates an existing trail. Also, land on either end is used to capture storm water. The remaining 1.04 acres is currently unused by the City and is being considered as part of an exchange for property on Little Badger Mountain. Before the property can be exchanged, it must be found surplus to City needs. In accordance with RMC 3.06, this public hearing will be held for Council to receive input on the proposal to declare the 1.04 acres as surplus to the City's needs.

Mayor Rose opened the public hearing at 7:52 p.m. and closed the hearing at 7:53 p.m. as there were no public comments.

Public Comments:

No public comments.

Consent Calendar:

City Clerk Hopkins read the Consent items.

Minutes:

1. Approve the Minutes of the Council Meeting held April 7, 2015
- Heather Kintzley, City Attorney

Ordinances - First Reading:

2. Ordinance No. 23-15, Amending RMC Title 23: Zoning Regulations, Regarding Setbacks for Private Swimming Pools on Double Frontage Lots
- Rick Simon, Development Services Manager

Ordinances - Second Reading/Passage:

3. Ordinance No. 15-15, Amending the Budget and Authorizing Allocation of \$4,685 of Undesignated Park Reserve Funds to Columbia Basin BMX
- Joe Schiessl, Parks and Public Facilities Director
4. Ordinance No. 17-15, Authorizing Eminent Domain for the Center Parkway Project Right-of-Way
- Pete Rogalsky, Public Works Director
5. Ordinance No. 18-15, Establishing the Preliminary Assessment Roll for the Reata Road Area Utility Local Improvement District (LID) No. 197
- Pete Rogalsky, Public Works Director
6. Ordinance No. 19-15, Amending RMC Title 3: Finance, Revising an Existing LID Fund and Creating the Special Assessment Construction Fund
- Cathleen Koch, Administrative Services Director

7. Ordinance No. 20-15, Rezoning of 1.1 Acres on Columbia Point Drive and Approving a Shoreline Permit for Construction of a Restaurant (Closed Record)
- Rick Simon, Development Services Manager
8. Ordinance No. 21-15, Amending RMC Title 15, Relating to Solid Waste Disposal Rates
- Pete Rogalsky, Public Works Director
9. Ordinance No. 22-15, Increasing the 2015 Budget Appropriation in Water Administration and the Capital Improvement Plan
- Pete Rogalsky, Public Works Director

Resolutions – Adoption:

10. Resolution No. 46-15, Authorizing an Agreement with WestCliffe, Inc. for City Financial Participation in Water Pipeline Construction
- Pete Rogalsky, Public Works Director
11. Resolution No. 75-15, Authorizing Right-of-Way Acquisitions for the Center Parkway Project
- Pete Rogalsky, Public Works Director
12. Resolution No. 76-15, Declaring 1.04 Acres of Real Property Located North of Columbia Community Church to be Surplus Property
- Bill King, Deputy City Manager
13. Resolution No. 77-15, Approving the Revised Master Plan for John Dam Plaza
- Phil Pinard, Planning and Capital Projects Manager
14. Resolution 82-15, Approving the Final Plat of White Bluffs Phase 2
- Rick Simon, Development Services Manager
15. Resolution No. 83-15, Approving the Final Plat of Copperleaf Phase 3
- Rick Simon, Development Services Manager
16. Resolution No. 84-15 Authorizing a Contract Modification with Public Financial Management, Inc. for Professional Services Related to Financing for the City's Electric Utility
- Bob Hammond, Energy Services Director
17. Resolution No. 88-15, Authorizing a Professional Service Agreement with Architects West for Swift Corridor: City Hall Predesign Services
- Joe Schiessl, Parks and Public Facilities Director

Expenditures - Approval:

18. Expenditures from March 30, 2015 - April 10, 2015 for \$5,326,101.56 including Check Nos. 221515-222064, Wire Nos. 5867-5877, Payroll Check Nos. 99939-99949, and Payroll Wire/ACH Nos. 8932-8952
- Cathleen Koch, Administrative Services Director

COUNCIL MEMBER KENT MOVED AND COUNCIL MEMBER JONES SECONDED A MOTION TO APPROVE THE CONSENT CALENDAR AS PUBLISHED. THE MOTION CARRIED 7-0.

Items of Business:

19. Resolution No. 87-15, Authorizing a Consultant Agreement with Vision Technology Solutions, LLC, dba Vision Internet Providers, for Website Development and Hosting Services
- Trish Herron, Communications and Marketing Manager

Ms. Herron gave the following report: The City of Richland's website was last redesigned September 2010. With advancements in technology and relevance of information available, a local government website has lifespan of approximately four years. Furthermore, the City of Richland has made significant changes to its approach to communications and marketing for City information and programming.

The City would like the website to reflect this new approach in public outreach and communications. In addition, the tool sets for managing and providing information consistently across all of our websites and our social media sites will be further enhanced by this website redesign. It is anticipated that the redesign and launch of the City's new website will occur by the end of the year.

The City chose to use a cooperative purchasing arrangement for procurement of the website development services. RCW 39.34.030 allows the City to enter into cooperative purchasing arrangements with other public agencies when the best interest of the City would be served. The City of Roswell, GA conducted a RFP for website development and awarded the contract to Vision Internet. The City of Richland has entered into a Cooperative Purchasing Agreement with the City of Roswell. The solicitation, evaluation, and award process conducted by the City of Roswell meets the City of Richland's procurement requirements.

Council Members discussed the website development and hosting services.

COUNCIL MEMBER THOMPSON MOVED AND COUNCIL MEMBER JONES SECONDED A MOTION TO ADOPT RESOLUTION NO. 87-15, AUTHORIZING A CONSULTANT AGREEMENT WITH VISION TECHNOLOGY SOLUTIONS, LLC, DBA VISION INTERNET PROVIDERS, FOR WEBSITE DEVELOPMENT AND HOSTING SERVICES. THE MOTION CARRIED 7-0.

Reports and Comments:

1. City Manager Johnson read the agenda for the Council Workshop on April 28, 2015.
2. Council Members:
Council Member Kent said she attended the Tri-Cities Regional Public Facilities District meeting where they discussed interfacing with the branding leadership team for ideas and

selecting a project to put on a future ballot. She also said she ate at the Lepice Spice Kitchen and recommends it.

Council Member Christensen said he Mayor Pro Tem Lemley and Council Member Jones attended the Kadlec Tower Expansion ceremony. Ms. Johnson, Mr. King, Mr. Schiessl and he met with the members of the Confederate Tribes of the Umatilla Indian Reservation (CTUIR) earlier in the day and participated on a river front tour in Richland to discuss opportunities for economic development partnerships. He also attended the Port of Benton and CTUIR members to talk about the north Richland development opportunities.

Mayor Pro Tem Lemley also said he attended the Kadlec Tower Expansion ceremony, the 100th anniversary event for the Port of Kennewick and two open houses for the Manhattan Project National Park at the Bechtel Room of the Tri-Cities Visitor and Convention Bureau and later at the Port of Benton.

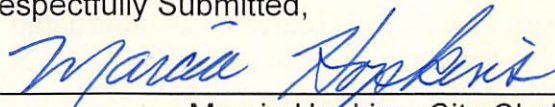
Council Members thanked Mr. King for his many dedicated years of service at the City and gave him a round of applause. Mr. King said he will be at the City until May 20.

3. Mayor Rose said he will be attending the Arbor Day event and planting a tree at a Jefferson Park

Adjournment:

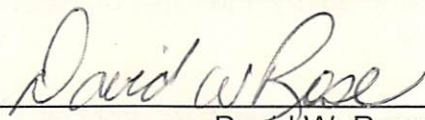
Mayor Rose adjourned the meeting at 8:10 p.m.

Respectfully Submitted,



Marcia Hopkins, City Clerk

FORM APPROVED:



David W. Rose, Mayor

DATE APPROVED:

May 5, 2015