



MINUTES

Richland Public Library Board
Library Board Room – 955 Northgate Drive
February 11, 2020, 5:30 – 6:30 PM

CALL TO ORDER:

CHAIR MAIER CALLED THE MEETING TO ORDER AT APPROXIMATELY 5:35 P.M.

ATTENDANCE:

CHAIR MAIER, VICE-CHAIR BOOTH, BOARD MEMBERS BUXTON, LIGHTNER, AND LUNSTAD WERE PRESENT. ALSO PRESENT WERE COUNCIL LIAISON KENT, LIBRARY MANAGER CAMPBELL HIME AND ADMINISTRATIVE ASSISTANT BARADA.

APPROVAL OF AGENDA:

BOARD MEMBER LUNSTAD MOVED AND BOARD MEMBER BUXTON SECONDED THE MOTION TO APPROVE THE AGENDA AS IS. THE MOTION CARRIED 5-0.

APPROVAL OF MINUTES:

CHAIR MAIER ASKED FOR A MOTION TO APPROVE THE MINUTES OF THE JANUARY 14, 2020 MEETING. VICE-CHAIR BOOTH MOVED AND BOARD MEMBER LUNSTAD SECONDED THE MOTION TO APPROVE THE MINUTES OF JANUARY 14, 2020 AS IS. THE MOTION CARRIED 5-0.

REPORT OF THE LIBRARY MANAGER:

Library Manager Campbell Hime reported the library is under revenue due to auto renewals.

Binge boxes have been popular with patrons. RPL will be ordering more to add to the collection.

PUBLIC COMMENTS:

There were no members of the public present.

APPROVAL OF BILLS:

BOARD MEMBER BUXTON MOVED AND VICE-CHAIR BOOTH SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR PAYMENT FOR NOVEMBER 2019 IN THE AMOUNT OF \$129,087.32. THE MOTION CARRIED 5-0.

BOARD MEMBER LUNSTAD MOVED AND BOARD MEMBER LIGHTNER SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR PAYMENT FOR DECEMBER 2019 IN THE AMOUNT OF \$117,203.46. THE MOTION CARRIED 5-0.

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BOARD MEMBER LUNSTAD MOVED AND VICE-CHAIR BOOTH SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR PAYMENT FOR JANUARY 2020 IN THE AMOUNT OF \$88,991.78. THE MOTION CARRIED 5- 0.

VICE-CHAIR BOOTH MOVED AND BOARD MEMBER LUNSTAD SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR PAYMENT FOR FEBRUARY 2020 IN THE AMOUNT OF \$194,641.73. THE MOTION CARRIED 5- 0.

UNFINISHED BUSINESS:

There was no Unfinished Business on the agenda.

NEW BUSINESS:

There was no New Business on the agenda.

CITY OF RICHLAND CORE FOCUS:

Board Members discussed Core Focus Six: Enhance Neighborhoods and Community Safety.

AGENDA ITEMS FOR UPCOMING BOARD MEETING:

1. Staff Presentation
2. Partnership with the Friends of the Richland Public Library

ADJOURNMENT:

CHAIR MAIER ADJOURNED THE MEETING AT 6:18 P.M.

Prepared and submitted by Kylie Barada, Administrative Assistant

Minutes Approved by: 
Kurt Maier, Library Board