

Note: Governor Inslee's Proclamation 20-28 prohibits public meetings from being conducted in person. The Police Pension Board will meet remotely for this meeting and anticipates future remote meetings until such time as Proclamation 20-28 terminates and the City is in a phase of the *Safe Start* plan that supports in-person meetings. The public may attend this meeting remotely by calling the phone numbers provided.

Agenda

Police Pension Board Regular Meeting

Thursday, June 18, 2020 - 8:15 AM

****REMOTE ATTENDANCE ONLY****

Public Telephone Access: (509) 942-7699

Police Pension Board Regular Meeting No. 731

Call to Order

Attendance

Minutes: (Approve by Motion)

1. Approval of the May 21, 2020 Police Pension Board Meeting Minutes
- Jennifer Rogers, Police Pension Board Secretary

Financial Reports and Investments: (Approve to Accept and File by Motion)

2. 2019 and 2020 Police Income & Expense Statement
- Cathleen Koch, Administrative Services Director

Medical/Dental/Vision/Medicare/Other Claims: (Approve by Motion)

3. June 2020 Medical/Dental/Vision/Medicare/Other Claims report in the amount of \$13,801.58 is presented for the Board's review and approval.
- Jennifer Rogers, Police Pension Board Secretary

Business Items: (Approve by Motion)

4. Reimbursement claim submitted by P40
- Jennifer Rogers, Police Pension Board Secretary
5. American Medical Response Service Inc. Agreement Update
- Jennifer Rogers, Police Pension Board Secretary
6. Reimbursement Payment Update for P8
- Jennifer Rogers, Police Pension Board Secretary

Board Member Comments

Adjournment

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7389.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 6/18/2020

Agenda Category: Minutes- Approval

Subject:

Approval of the May 21, 2020 Police Pension Board Meeting Minutes

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Summary:

Draft minutes from the May 21, 2020 Police Pension Board Meeting are presented for the Board's consideration and approval.

Attachments:

- I. DRAFT 2020.05.21 Police Pension Board Meeting Minutes

Minutes

Police Pension Board Regular Meeting

Thursday, May 21, 2020 - 8:15 AM

****Remote Attendance**** Public Telephone Access (509) 942-7699

Police Pension Board Regular Meeting No. 730

Call to Order: Mayor Lukson called the remote meeting to order at 8:26 a.m.

Attendance: Mayor Lukson, Mayor Pro Tem Kent, Administrative Services Director Koch, Police Representatives Couch, Moore and Thomas; Police Pension Board Secretary Rogers

Others present (remotely): Gary Bush, Lee Bush and Elizabeth Chino

Presentations: None

Public Comments: None

Minutes

1. Approval of the April 16, 2020 Police Pension Board Meeting Minutes

Mr. Couch moved and Mr. Moore seconded the motion to approve the April 16, 2020 Meeting Minutes as presented. The motion carried 7-0.

Financial Reports and Investments: None

Medical/Dental/Vision/Medicare/Other Claims: May 2020

2. May 2020 Medical/Dental/Vision/Medicare/Other Claims - \$15,996.17

Administrative Services Director Koch inquired about the \$207.55 reimbursement claim submitted by P8 for wound treatment. She asked why this amount wasn't covered in its entirety by either Medicare or Cigna; as they should be covered at one hundred percent.

Ms. Koch stated the same concerns for the \$28.31 reimbursement claim submitted by P7. Secretary Rogers replied that she would look into these claims further to find out why there is a balance due.

Mayor Lukson moved and Mr. Couch seconded the motion to approve the May 2020 claims for payment as presented with the exception of the follow-up visit claim for P7 and the wound treatments claims for P8, pending further consideration.

The motion carried 7-0.

Business Items:

3. P8-Special Reimbursement Request \$263.97

Mayor Lukson recommended discussing this reimbursement request together with the closed session item.

Mayor Lukson moved and Mr. Moore seconded the motion to enter into closed session to discuss claims submitted by P8. The motion carried 7-0. The Police Pension Board went into closed session at 8:34 a.m.

Mayor Lukson moved and Mr. Moore seconded the motion to reconvene in open session. The motion carried 7-0. The Police Pension Board convened in open session at 8:58 a.m.

4. Closed Session-P8 Reimbursement Claim

Mr. Moore moved and Mr. Thomas seconded the motion to pay AMR bills as negotiated. The motion carried 7-0.

Mayor Lukson moved and Mr. Moore seconded the motion to approve the reimbursement claim submitted by P8 for the amount of \$267.97 for medical supplies. The motion carried 7-0.

Board Member Comments: None

Adjournment: Mr. Moore moved and Mayor Lukson seconded the motion to adjourn the meeting at 9:00 a.m. The motion carried 7-0.

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7389.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 6/18/2020

Agenda Category: Financial Reports and Investments

Subject:

2019 and 2020 Police Income Expense Statements

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Approve to Accept and File by Motion

Summary:

Financial statements for December 2019 and preliminary year-to-date through May 2020.

Attachments:

1. 2019 Police Income Expense Statement
2. 2020 Police Income Expense Statement

**CITY OF RICHLAND
POLICE PENSION FUND
2019 REVENUE AND EXPENSE**

Year of 2019	Final January	Final February	Final March	Final April	Final May	Final June	Final July	Final August	Final September	Final October	Final November	Final December	Year to Date	Budget	YTD%
Beginning Balance	\$ 374,661.94	\$ 374,697.80	\$ 374,903.47	\$ 371,892.15	\$ 372,419.44	\$ 371,862.60	\$ 372,513.59	\$ 372,413.29	\$ 372,134.57	\$ 371,794.68	\$ 371,476.65	\$ 372,224.47		\$ -	0.00
REVENUE															
Investment Interest	1,209.86	2,035.15	1,236.47	1,171.72	1,117.03	1,101.06	1,140.69	1,011.55	1,096.00	974.21	1,011.00	1,026.67	14,131.41	13,150.00	107.5%
Other Interest Earnings													-	-	0.0%
Medical Reimburse													-	-	0.0%
Net Change in Fair Market Value												19,962.48	19,962.48	-	0.0%
Contribution- General Fund	44,000.00	40,000.00	41,000.00	43,000.00	38,000.00	40,000.00	39,000.00	25,000.00	28,000.00	26,000.00	60,000.00	46,000.00	470,000.00	417,500.00	112.6%
TOTAL REVENUE:	45,209.86	42,035.15	42,236.47	44,171.72	39,117.03	41,101.06	40,140.69	26,011.55	29,096.00	26,974.21	61,011.00	66,989.15	504,093.89	430,650.00	117.1%
EXPENSE															
Medical Insurance - <65	666.72	666.72	666.72	666.72	666.72	666.72	444.48	222.24	222.24	222.24	222.24	222.24	5,556.00	5,350.00	103.9%
Medical Insurance - >65	4,561.76	4,561.76	4,561.76	4,561.76	4,561.76	4,561.76	4,561.76	4,561.76	4,887.60	4,724.68	4,724.68	4,724.68	55,555.72	56,700.00	98.0%
Dental Insurance - Retired	822.12	822.12	822.12	822.12	822.12	822.12	795.60	769.08	822.12	795.60	795.60	795.60	9,706.32	9,875.00	98.3%
Dental Expense Pension	1,295.98		554.00	1,240.90		210.80	191.01	199.00	1,110.60	76.00	927.40	15.00	5,820.69	10,900.00	53.4%
Medical Expense Pension	10,895.83	8,278.70	11,854.69	10,813.92	8,340.00	9,228.85	8,779.64	(1,068.14)	808.91	559.19	32,175.34	23,710.45	124,377.38	118,950.00	104.6%
Medicare Premiums	3,310.00	4,108.00	3,292.00	3,698.50	3,156.50	3,698.50	4,271.00	4,000.00	4,166.00	3,155.00	4,948.50	4,271.00	46,075.00	35,450.00	130.0%
Retirement Allowance	16,152.87	15,923.46	16,027.78	13,920.23	13,920.23	13,792.60	13,728.78	13,728.78	13,728.78	13,728.78	13,728.78	14,669.05	173,050.12	99,700.00	173.6%
Widow's Benefits	7,468.72	7,468.72	7,468.72	7,468.72	7,468.72	7,468.72	7,468.72	3,808.27	2,740.64	2,740.64	2,740.64	2,760.58	67,071.81	89,650.00	74.8%
Operating Supplies				26.56				32.13					58.69	225.00	26.1%
Postage								37.15				4.30	41.45	175.00	23.7%
Shredding Services													-	50.00	0.0%
Travel					737.82								737.82	1,875.00	39.4%
Training & Conference				425.00									425.00	750.00	56.7%
Other Expenses								949.00		1,290.11		1,000.00	3,239.11	1,000.00	323.9%
Total Expense	45,174.00	41,829.48	45,247.79	43,644.43	39,673.87	40,450.07	40,240.99	26,290.27	29,435.89	27,292.24	60,263.18	52,172.90	491,715.11	430,650.00	114.2%
Revenues Over (Under)															
Expense:	35.86	205.67	(3,011.32)	527.29	(556.84)	650.99	(100.30)	(278.72)	(339.89)	(318.03)	747.82	14,816.25	12,378.78	-	
Ending Balance	\$ 374,697.80	\$ 374,903.47	\$ 371,892.15	\$ 372,419.44	\$ 371,862.60	\$ 372,513.59	\$ 372,413.29	\$ 372,134.57	\$ 371,794.68	\$ 371,476.65	\$ 372,224.47	\$ 387,040.72	\$ 12,378.78	\$ -	
ENDING BALANCE CONSISTING OF:															
Cash	\$ 146,214.34	\$ 146,420.01	\$ 143,408.69	\$ 143,935.98	\$ 143,379.14	\$ 144,030.13	\$ 143,929.83	\$ 143,651.11	\$ 143,311.22	\$ 144,417.30	\$ 143,875.01	\$ 144,334.22			
Investments	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26			
Gain(Loss) on Investments	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)	(96,918.80)	(76,956.32)			
Net Current Assets & Liabilities	-									(1,424.11)	(134.00)	(5,739.44)			
Ending Fund Balance	\$ 374,697.80	\$ 374,903.47	\$ 371,892.15	\$ 372,419.44	\$ 371,862.60	\$ 372,513.59	\$ 372,413.29	\$ 372,134.57	\$ 371,794.68	\$ 371,476.65	\$ 372,224.47	\$ 387,040.72			
Minimum Balance	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00			

Please note: Any months marked as "Preliminary" are in draft form and are not for decision-making purposes. Preliminary months are subject to change per the completion of the City's monthly and annual closing processes.

**CITY OF RICHLAND
POLICE PENSION FUND
2020 REVENUE AND EXPENSE**

Year of 2020	<i>Preliminary January</i>	<i>Preliminary February</i>	<i>Preliminary March</i>	<i>Preliminary April</i>	<i>Preliminary May</i>	June	July	August	September	October	November	December	Year to Date	Budget	YTD%
Beginning Balance	\$ 387,040.72	\$ 372,750.65	\$ 371,641.63	\$ 371,841.00	\$ 371,794.06									\$ -	0.00
REVENUE															
Investment Interest	753.85	785.27	769.21	841.05	867.51								4,016.89	16,000.00	25.1%
Other Interest Earnings													-	-	0.0%
Medical Reimburse													-	-	0.0%
Net Change in Fair Market Value													-	-	0.0%
Contribution- General Fund	17,000.00	43,000.00	47,000.00	37,000.00	37,000.00								181,000.00	435,500.00	41.6%
TOTAL REVENUE:	17,753.85	43,785.27	47,769.21	37,841.05	37,867.51	-	-	-	-	-	-	-	185,016.89	451,500.00	41.0%
EXPENSE															
Medical Insurance - <65	222.24	222.24	222.24	222.24	222.24								1,111.20	5,400.00	20.6%
Medical Insurance - >65	4,561.76	4,561.76	4,561.76	4,398.84	4,398.84								22,482.96	54,800.00	41.0%
Dental Insurance - Retired	769.08	769.08	769.08	742.56	742.56								3,792.36	9,600.00	39.5%
Dental Expense Pension	548.50	173.00	87.60	752.40	2,515.20								4,076.70	8,000.00	51.0%
Medical Expense Pension	2,938.31	16,768.68	18,566.13	10,719.70	8,885.37								57,878.19	117,000.00	49.5%
Medicare Premiums	4,948.10	4,343.60	4,307.10	4,235.30	4,261.70								22,095.80	36,800.00	60.0%
Retirement Allowance	15,246.60	15,246.60	15,246.60	14,007.62	13,855.98								73,603.40	129,000.00	57.1%
Widow's Benefits	2,809.33	2,809.33	2,809.33	2,809.33	2,809.33								14,046.65	88,000.00	16.0%
Travel													-	1,200.00	0.0%
Training & Conference													-	700.00	0.0%
Other Expenses			1,000.00										1,000.00	1,000.00	100.0%
Total Expense	32,043.92	44,894.29	47,569.84	37,887.99	37,691.22	-	-	-	-	-	-	-	200,087.26	451,500.00	44.3%
Revenues Over (Under)															
Expense:	(14,290.07)	(1,109.02)	199.37	(46.94)	176.29	-	-	-	-	-	-	-	(15,070.37)	-	
Ending Balance	\$ 372,750.65	\$ 371,641.63	\$ 371,841.00	\$ 371,794.06	\$ 371,970.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (15,070.37)	\$ -	
ENDING BALANCE CONSISTING OF:															
Cash	124,830.69	123,717.37	123,916.74	123,482.12	125,993.41										
Investments	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26										
Gain(Loss) on Investments	(76,956.32)	(76,956.32)	(76,956.32)	(76,956.32)	(76,956.32)										
Net Current Assets & Liabilities	(525.98)	(521.68)	(521.68)	(134.00)	(2,469.00)										
Ending Fund Balance	\$ 372,750.65	\$ 371,641.63	\$ 371,841.00	\$ 371,794.06	\$ 371,970.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Minimum Balance	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00			

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POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting
Date: 6/18/2020

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:

June 2020 Medical/Dental/Vision/Medicare/Other Claims report in the amount of \$13,801.58 is presented for the Board's review and approval.

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:

Summary:

June 2020 Medical/Dental/Vision/Medicare/Other Claims report in the amount of \$13,801.58 is presented for the Board's review and approval.

Attachments:

- I. 2020 June Police Claims Log

JUNE 2020 POLICE PENSION BOARD CLAIM LOG																					
					MEDICARE	MEDICAL/RX/ADULT CARE	PHYSICAL EXAMS	DENTAL		VISION (non-medical)				HEARING AID	MASSAGE	DEATH BENEFIT	TRAVEL/ TUITION	OPERATING EXP	GRAND TOTAL	ACUPUNCT URE	
P NO.	LAST NAME	DATE OF SERVICE	CLAIMANT	SERVICE RENDERED	BOARD PAYMENT	BOARD PAYMENT	\$400 YR MAX: BOARD PAYMENT	\$1,200 YR MAX DENTAL: BOARD PAYMENT	\$1,500 YR MAX BRIDGES/ DENTURES: BOARD PAYMENT	\$150 YR MAX FRAMES: BOARD PAYMENT	\$200 YR MAX CONTACTS: BOARD PAYMENT	LENS: BOARD PAYMENT	ONE EYE EXAM PER YEAR: BOARD PAYMENT	\$1,800 PER HEARING AID EVERY 5 YEARS: BOARD PAYMENT	\$50 MAX PER MONTH: BOARD PAYMENT	\$1,000 ONE-TIME PAYMENT: BOARD PAYMENT	BOARD PAYMENT	\$450 Budgeted Operating Expenses BOARD PAYMENT	GRAND TOTAL	12 Visit Yr Max ACUPUNCTURE	
P2		7/1/20	Reimburse	Medicare	\$144.60														\$144.60		
P3		7/1/20	Reimburse	Medicare	\$135.50														\$135.50		
P4		7/1/20	Reimburse	Medicare	\$144.60														\$144.60		
P7		7/1/20	Reimburse	Medicare	\$124.60														\$124.60		
P7		2/13/20	Reimburse	Medical follow-up		\$28.31													\$28.31		
P8		7/1/20	Reimburse	Medicare	\$139.60														\$139.60		
P8		1/6/20	Reimburse	Wound treatment		\$114.65													\$114.65		
P8		1/27/20	Reimburse	Wound treatment		\$64.51													\$64.51		
P8		2/17/20	Reimburse	Wound treatment		\$28.39													\$28.39		
P9		04/11-05/22/2020	Reimburse	Caregiving Expenses		\$9,242.79													\$9,242.79		
P9		7/1/20	Reimburse	Medicare	\$602.60														\$602.60		
P9		5/28/20	Reimburse	New lenses								\$137.00							\$137.00		
P10		7/1/20	Reimburse	Medicare	\$135.50														\$135.50		
P10		5/12/20	Reimburse	Glucosamine/RX		\$22.49													\$22.49		
P10		5/21/20	Reimburse	Eye drops/RX		\$53.99													\$53.99		
P10		5/31/20	Reimburse	Clotrimazole/RX		\$11.45													\$11.45		
P11		7/1/20	Reimburse	Medicare	\$144.60														\$144.60		
P12		7/1/20	Reimburse	Medicare	\$144.60														\$144.60		
P14		7/1/20	Reimburse	Medicare	\$144.60														\$144.60		
P15		7/1/20	Reimburse	Medicare	\$144.60														\$144.60		
P17		7/1/20	Reimburse	Medicare	\$135.50														\$135.50		
P18		7/1/20	Reimburse	Medicare	\$135.50														\$135.50		
P19		7/1/20	Reimburse	Medicare	\$144.60														\$144.60		
P20		7/1/20	Reimburse	Medicare	\$142.60														\$142.60		
P21		7/1/20	Reimburse	Medicare	\$144.60														\$144.60		
P22		7/1/20	Reimburse	Medicare	\$121.60														\$121.60		
P23		7/1/20	Reimburse	Medicare	\$144.60														\$144.60		
P24		7/1/20	Reimburse	Medicare	\$113.50														\$113.50		
P28		7/1/20	Reimburse	Medicare	\$144.60														\$144.60		
P30																			\$0.00		
P31		7/1/20	Reimburse	Medicare	\$142.60														\$142.60		
P32		7/1/20	Reimburse	Medicare	\$135.50														\$135.50		
P34		7/1/20	Reimburse	Medicare	\$144.60														\$144.60		
P35		7/1/20	Reimburse	Medicare	\$143.60														\$143.60		
P36		7/1/20	Reimburse	Medicare	\$144.60														\$144.60		
P40		7/1/20	Reimburse	Medicare	\$118.00														\$118.00		
P40			Reimburse	Filling				\$36.60											\$36.60		
PSEC	Board Secretary																		\$0.00		
PEXP	Operating Exp																		\$0.00		
				GRAND TOTAL	\$4,061.40	\$9,566.58	\$0.00	\$36.60	\$0.00	\$0.00	\$0.00	\$137.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,801.58	0	
	Red indicates Out of Network																		Cell Above Must = \$0		

The above-listed claims were approved by the LEOFF I Police Pension Board at its regular meeting held on June 18, 2020

We, the LEOFF I Police Pension Board Chairperson and Board Secretary, each swear under the penalty of perjury under the laws of the State of Washington of Washington that the above-listed claims are a true and correct listing of claims approved by the LEOFF I Police Pension Board on the date identified above.

LEOFF I Police Pension Board Chair: _____ Date: _____

LEOFF I Police Pension Board Secretary: _____ Date: _____



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 6/18/2020

Agenda Category: Business Items

Subject:

Reimbursement claim submitted by P40

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Summary:

P40 submitted a reimbursement claim for \$36.60 for dental services. The Explanation of Benefits and invoice for services were lost in the mail.

Attachments:



POLICE PENSION BOARD

AGENDA ITEM COVERSHEET

Meeting Date: 6/18/2020

Agenda Category: Business Items

Subject:
Reimbursement Payment Update for P8

Department: Police Pension Board	Document Type: Police Pension Board Item
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Recommended Motion:

Summary:

Attachments: