



MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING

Richland City Hall ~ 505 Swift Boulevard

Tuesday, May 19, 2015

Pre-Meeting:

Mayor Rose called the pre-meeting to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance:

Mayor Rose, Mayor Pro Tem Lemley, Council Members Anderson, Christensen, Kent, and Jones were present.

Also present were City Manager Johnson, Assistant City Manager Amundson, Deputy City Manager King, Parks and Public Facilities Director Schiessl and City Clerk Hopkins

Discussion of Meeting Agenda Items:

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

Ms. Johnson said the new Community Development Director Kerwin Jensen, will begin on May 29 and his office and staff will be located in the Development Services building. The Economic Development Manager position was narrowed down to four candidates and interviews are scheduled for June 10 and 11. She also gave updates on the Government to Government meeting with the Confederated Tribes of the Umatilla Indian Reservation, the 2016 Budget schedule and several current projects.

Regular Meeting:

Mayor Rose called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call:

Mayor Rose welcomed those in the audience and expressed appreciation for their attendance.

Mayor Rose, Mayor Pro Tem Lemley, Council Members Anderson, Christensen, Jones and Kent were present.

Also present were City Manager Johnson, Assistant City Manager Amundson, Deputy City Manager King, Acting City Attorney Rio, Administrative Services Director Koch, Fire and Emergency Services Director Huntington, Public Works Director Rogalsky, Parks and Public Facilities Director Schiessl, and City Clerk Hopkins.

COUNCIL MEMBER CHRISTENSEN MOVED AND COUNCIL MEMBER JONES SECONDED A MOTION TO EXCUSE COUNCIL MEMBER THOMPSON. THE MOTION CARRIED 6-0.

Pledge of Allegiance:

Mayor Rose led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda:

MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER CHRISTENSEN SECONDED A MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 6-0.

Presentations:

1. Tri-City Regional Chamber of Commerce Program Update
 - Lori Mattson, Tri-City Regional Chamber of Commerce President/CEO

Ms. Mattson gave details on the Chamber of Commerce economic development activities, PTAC grants, small business programs, economic gardening program, government affairs, and other miscellaneous programs.

2. CityView Video: Slurry Seal
 - Trish Herron, Communications and Marketing Manager

Ms. Herron introduced the video and commented on how the slurry seal pavement treatment benefits the City.

3. Expressing Appreciation to Karlene Crumé for Service on the Housing & Community Development Committee

Mayor Rose noted Ms. Crumé was not in the audience and that her plaque and resolution of appreciation will be mailed to her recognizing her 12 years of service on the Housing and Community Development Committee.

Public Hearing:

City Clerk Hopkins read the Public Hearing and Public Comments Procedures.

4. Amending the 2015 Budget to Provide for Additional Appropriations in the City's CDBG, HOME, Streets Capital Construction, and Park Project Construction Funds
 - Ordinance No. 25-15
 - Bill King, Deputy City Manager

Mr. King gave details on the 2015 budget appropriation for the CDBG, HOME, Streets Capital Construction and Park Project Construction Funds programs.

Mayor Rose opened the public hearing at 7:58 p.m. and closed the public hearing at 7:58:15 p.m. as there were no public comments.

5. Amending the 2015 Budget for the Industrial Development Fund - Ordinance No. 27-15

- Bill King, Deputy City Manager

Mr. King gave details on the 2015 budget amendments for the Industrial Development Fund.

Mayor Rose opened the public hearing at 8:01 p.m. and closed the public hearing at 8:01:15 p.m. as there were no public comments.

Public Comments:

No public comments.

Consent Calendar:

City Clerk Hopkins read the Consent items.

Minutes:

6. Adopt the Minutes of the Council Meeting Held May 5, 2015
 - Heather Kintzley, City Attorney

Ordinances - First Reading:

7. Ordinance No. 25-15, Amending the 2015 Budget to Provide for Additional Appropriations in the City's CDBG, HOME, Streets Capital Construction, and Park Project Construction Funds
 - Bill King, Deputy City Manager
8. Ordinance No. 27-15, Amending the 2015 Budget for the Industrial Development Fund
 - Bill King, Deputy City Manager
9. Ordinance No. 28-15, Amending RMC Title 2: Creating a Section Relating to Notice of Civil Trespass
 - Heather Kintzley, City Attorney
10. Ordinance No. 29-15, Amending RMC Chapter 2.20 Regarding Duties of the Code Enforcement Board
 - Heather Kintzley, City Attorney
11. Ordinance No. 30-15, Relating to the Duration of Parking in Municipal Parking Lots
 - Joe Schiessl, Parks and Public Facilities Director

Ordinances - Second Reading/Passage:

12. Ordinance No. 24-15, Amending 2015 Budget to Exclude Agency Funds
 - Cathleen Koch, Administrative Services Director
13. Ordinance No. 26-15, Increasing the 2015 Budget Appropriations in Wastewater and Water Funds Budgets and the Capital Improvement Plan
 - Pete Rogalsky, Public Works Director

Resolutions – Adoption:

14. Resolution Nos. 93-15, 94-15 and 95-15 Expressing Appreciation to Members for Service on the Housing and Community Development Advisory Committee
 - Heather Kintzley, City Attorney
15. Resolution No. 99-15, Authorizing the City Manager to Execute an Agreement with Epic Land Solutions Inc. for Center Parkway Relocation Services
 - Pete Rogalsky, Public Works Director
16. Resolution No. 101-15, authorizing an agreement with RGW Enterprises, PC for engineering, planning, and economic development services.
 - Jon Amundson, Assistant City Manager
17. Resolution No. 102-15, Authorizing Execution of a Settlement Agreement with New Cingular Wireless
 - Heather Kintzley, City Attorney
18. Resolution No. 103-15, Approving the Amended and Restated Interlocal Agreement with Benton County for District Court Services
 - Heather Kintzley, City Attorney
19. Resolution No. 104-15, Appointment of Jerry Beach to the Lodging Tax Advisory Committee
 - Heather Kintzley, City Attorney
20. Resolution No. 105-15, Expressing Appreciation to Kathy Moore for Service on the Lodging Tax Advisory Committee
 - Heather Kintzley, City Attorney
21. Resolution No. 107-15, Funding Recommendations for the 2015 Hotel/Motel Lodging Tax Fund - Spring Cycle
 - Trish Herron, Communications and Marketing Manager

Expenditures - Approval:

22. Expenditures from April 27, 2015 - May 8, 2015 for \$5,832,839.26 including Check Nos. 222416-222942, Wire Nos. 5886-5905, Payroll Check Nos. 99966-99974, and Payroll Wire/ACH Nos. 8967-8986
 - Cathleen Koch, Administrative Services Director

COUNCIL MEMBER KENT MOVED AND COUNCIL MEMBER JONES SECONDED A MOTION TO APPROVE THE CONSENT CALENDAR AS PUBLISHED. THE MOTION CARRIED 6-0.

Items of Business:

23. Ordinance No. 31-15, Sale of Unlimited Tax General Obligation (UTGO) Bonds to Refund the 2005 and 2007 UTGO Bonds

- Cathleen Koch, Administrative Services Director

Ms. Koch gave the following report: The City's financial advisor, PFM Group, has identified the 2005 (Police Station and Community Center) and 2007 (Library) UTGO bonds as candidates for refunding to take advantage of current market interest rates. The par value of bonds eligible for refunding total \$15,310,000. Estimated Net Present Value savings as a percentage of the par value is 4.91% and 8.43% for the 2005 and 2007 UTGO bonds, respectively. The City's practice is to consider refunding when savings exceed 3% of par value.

The term of the bonds will remain the same as the original bonds. This ordinance enables Council to appoint the Administrative Services Director as the City's designated representative to approve the final terms of the sale and issuance of the bonds within designated parameters approved by Council. This allows the pricing of the bonds to be timed to best meet market conditions. The ordinance will be brought to Council for approval on June 2, 2015. The pricing is tentatively scheduled for June 16, 2015, however, this date is flexible in order to take advantage of changes in market conditions.

Council Member Kent and Christensen expressed appreciation to the Administrative Services Department staff for the good work on the bond refunding.

COUNCIL MEMBER CHRISTENSEN MOVED AND COUNCIL MEMBER KENT SECONDED A MOTION TO GIVE FIRST READING, BY TITLE ONLY, TO ORDINANCE NO. 31-15, SALE OF UNLIMITED TAX GENERAL OBLIGATION (UTGO) BONDS TO REFUND THE 2005 AND 2007 UTGO BONDS. THE MOTION CARRIED 6-0.

Reports and Comments:

1. City Manager Johnson said the City Offices will be closed on Monday, May 25, 2015, to observe the Memorial Day Holiday.

2. Council Members:

Kent said she got a call from a citizen suggesting we subsidize solar for low and fixed-income citizens and she would like that idea considered.

Mayor Pro Tem Lemley attended the Pension Board conference May 5-9, 2015.

3. Mayor Rose noted this was the last meeting for retiring Deputy City Manager King and thanked him again for his years of service to the City.

Adjournment:

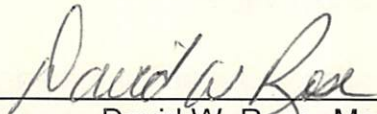
Mayor Rose adjourned the meeting at 8:12 p.m.

Respectfully Submitted,



Marcia Hopkins, City Clerk

FORM APPROVED:



David W. Rose, Mayor

DATE APPROVED:

June 2, 2015