

Note: Governor Inslee's Proclamation 20-28 prohibits public meetings from being conducted in-person. The Police Pension Board will meet remotely for this meeting and anticipates future remote meetings until such a time as Proclamation 20-28 terminates and the City is in a phase of the *Safe Start* plan that supports in-person meetings. The public may attend this meeting remotely by calling the phone number provided.

Agenda

Police Pension Board Regular Meeting

Thursday, July 16, 2020 - 8:15 AM

****REMOTE ATTENDANCE ONLY****

Public Telephone Access: 509-942-7699

Police Pension Board Regular Meeting No. 732

Call to Order

Attendance

Presentations: 2020 Police Pension Board Election Results

1. 2020 Police Pension Board Representative Election Results
- Jennifer Rogers, Police Pension Board Secretary

Public Comments

Minutes: (Approve by Motion)

2. Approval of the June 18, 2020 Police Pension Board Meeting Minutes
- Jennifer Rogers, Police Pension Board Secretary

Financial Reports and Investments: (Approve to Accept and File by Motion)

3. June 2020 Financial Statements
- Cathleen Koch, Administrative Services Director

Medical/Dental/Vision/Medicare/Other Claims: (Approve by Motion)

4. July 2020 Medical/Dental/Vision/Medicare/Other Claims Report - \$13,343.25
- Jennifer Rogers, Police Pension Board Secretary

Business Items

Board Member Comments

Adjournment: (Motion to Adjourn)

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7389.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 7/16/2020

Agenda Category: Presentations

Subject:

2020 Police Pension Board Representative Election Results

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Summary:

The 2020 Election period was held June 15-24, 2020. Election ballots were mailed to all pensioners. Bob Moore was nominated as Police Representative with nineteen (19) votes tabulated. No other candidate qualified for ballot placement.

Term for Police Representative is July 1, 2020 through June 30, 2023.

Attachments:



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 7/16/2020

Agenda Category: Minutes

Subject:

Approval of the June 18, 2020 Police Pension Board Meeting Minutes

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Summary:

Draft minutes from the June 18, 2020 Police Pension Board Meeting are presented for the Board's consideration and approval.

Attachments:

- I. DRAFT 2020.06.18 Police Pension Board Meeting Minutes

Minutes

Police Pension Board Regular Meeting

Thursday, June 18, 2020 - 8:15 AM

****Remote Attendance**** Public Telephone Access (509) 942-7699

Police Pension Board Regular Meeting No. 731

Call to Order: Mayor Lukson called the remote meeting to order at 8:26 a.m.

Attendance: Mayor Lukson, Administrative Services Director Koch, Police Representatives Couch, Moore and Thomas; Police Pension Board Secretary Rogers

Absent: Mayor Pro Tem Kent

Others present: None

Minutes

1. Approval of the May 21, 2020 Police Pension Board Meeting Minutes

Mr. Moore moved and Mr. Couch seconded the motion to approve the May 21, 2020 Meeting Minutes as presented. The motion carried 6-0.

Financial Reports and Investments:

2. 2019 and 2020 Police Income & Expense Statement

Administrative Services Director Koch provided a brief overview of the statements to the Board.

Mr. Moore moved and Mr. Couch seconded the motion to receive and file the 2019 and 2020 Police Income & Expense Reports. The motion carried 6-0.

Medical/Dental/Vision/Medicare/Other Claims: June 2020

3. June 2020 Medical/Dental/Vision/Medicare/Other Claims - \$13,801.58

Police Pension Secretary Rogers reported that the claims tabled during the May meeting are on the claims log again for consideration of payment. She then provided billing information on the two claims. Administrative Services Director asked Police Pension Board Secretary to share the provider's information with an HR Generalist to negotiate with the medical provider in joining the network. Administrative Services Director Koch replied to Mr. Moore's questions on processing out-of-network claims.

Mr. Couch moved and Mr. Moore seconded the motion to approve the medical claims. The

motion carried 6-0.

Business Items:

4. P40 -Reimbursement Request

Police Pension Secretary Rogers provided information to this claim. Mayor Lukson moved and Mr. Moore seconded the motion to hold off reimbursement payment for P40 until confirmation of Explanation of Benefits is received. The motion carried 6-0.

5. American Medical Response Service Inc. Agreement Update

Police Pension Secretary Rogers provided the Pension Board with an update to the proposed agreement with AMR.

6. P8- Reimbursement Update

Police Pension Secretary Rogers provided an update for the claims submitted by P8. A question and answer session ensued with Secretary Rogers regarding this claim.

Board Member Comments: A brief conversation was held over the possibility of using Zoom for the next meeting.

Adjournment: Mr. Moore moved and Mayor Lukson seconded the motion to adjourn the meeting at 9:00 a.m. The motion carried 6-0.

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POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 7/16/2020

Agenda Category: Financial Reports and Investments

Subject:

June 2020 Financial Statements

Department:

Administrative Services

Document Type:

Police Pension Board Item

Recommended Motion:

Motion to Accept and File the June 2020 Preliminary Financial Statements.

Summary:

June 2020 - Preliminary:

Cash on Hand	\$123,508.77
Investments	\$325,402.26
Gains (Loss) on Investments	(\$76,956.32)
Net Current Assets & Liabilities	(\$134.00)
Ending Fund Balance	\$371,820.71

Attachments:

I. 2020 Police Income & Expense Statement

**CITY OF RICHLAND
POLICE PENSION FUND
2020 REVENUE AND EXPENSE**

Year of 2020	<i>Preliminary January</i>	<i>Preliminary February</i>	<i>Preliminary March</i>	<i>Preliminary April</i>	<i>Preliminary May</i>	<i>Preliminary June</i>	July	August	September	October	November	December	Year to Date	Budget	YTD%
Beginning Balance	\$ 387,040.72	\$ 372,750.65	\$ 371,641.63	\$ 371,841.00	\$ 371,794.06	\$ 371,970.35								\$ -	0.00
REVENUE															
Investment Interest	753.85	785.27	769.21	841.05	867.51	849.68							4,866.57	16,000.00	30.4%
Other Interest Earnings													-	-	0.0%
Medical Reimburse													-	-	0.0%
Net Change in Fair Market Value													-	-	0.0%
Contribution- General Fund	17,000.00	43,000.00	47,000.00	37,000.00	37,000.00	34,000.00							215,000.00	435,500.00	49.4%
TOTAL REVENUE:	17,753.85	43,785.27	47,769.21	37,841.05	37,867.51	34,849.68	-	-	-	-	-	-	219,866.57	451,500.00	48.7%
EXPENSE															
Medical Insurance - <65	222.24	222.24	222.24	222.24	222.24	222.24							1,333.44	5,400.00	24.7%
Medical Insurance - >65	4,561.76	4,561.76	4,561.76	4,398.84	4,398.84	4,235.92							26,718.88	54,800.00	48.8%
Dental Insurance - Retired	769.08	769.08	769.08	742.56	742.56	716.04							4,508.40	9,600.00	47.0%
Dental Expense Pension	548.50	173.00	87.60	752.40	2,515.20	36.60							4,113.30	8,000.00	51.4%
Medical Expense Pension	2,938.31	16,768.68	18,566.13	10,719.70	8,885.37	9,703.58							67,581.77	117,000.00	57.8%
Medicare Premiums	4,948.10	4,343.60	4,307.10	4,235.30	4,261.70	4,061.40							26,157.20	36,800.00	71.1%
Retirement Allowance	15,246.60	15,246.60	15,246.60	14,007.62	13,855.98	13,214.21							86,817.61	129,000.00	67.3%
Widow's Benefits	2,809.33	2,809.33	2,809.33	2,809.33	2,809.33	2,809.33							16,855.98	88,000.00	19.2%
Travel													-	1,200.00	0.0%
Training & Conference													-	700.00	0.0%
Other Expenses			1,000.00										1,000.00	1,000.00	100.0%
Total Expense	32,043.92	44,894.29	47,569.84	37,887.99	37,691.22	34,999.32	-	-	-	-	-	-	235,086.58	451,500.00	52.1%
Revenues Over (Under)															
Expense:	(14,290.07)	(1,109.02)	199.37	(46.94)	176.29	(149.64)	-	-	-	-	-	-	(15,220.01)	-	
Ending Balance	\$ 372,750.65	\$ 371,641.63	\$ 371,841.00	\$ 371,794.06	\$ 371,970.35	\$ 371,820.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (15,220.01)	\$ -	
ENDING BALANCE CONSISTING OF:															
Cash	124,830.69	123,717.37	123,916.74	123,482.12	125,993.41	123,508.77									
Investments	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26									
Gain(Loss) on Investments	(76,956.32)	(76,956.32)	(76,956.32)	(76,956.32)	(76,956.32)	(76,956.32)									
Net Current Assets & Liabilities	(525.98)	(521.68)	(521.68)	(134.00)	(2,469.00)	(134.00)									
Ending Fund Balance	\$ 372,750.65	\$ 371,641.63	\$ 371,841.00	\$ 371,794.06	\$ 371,970.35	\$ 371,820.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Minimum Balance	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00			

Please note: Any months marked as "Preliminary" are in draft form and are not for decision-making purposes. Preliminary months are subject to change per the completion of the City's monthly and annual closing processes.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting
Date: 7/16/2020

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:
July 2020 Medical/Dental/Vision/Medicare/Other Claims Report - \$13,343.25

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:

Summary:
July 2020 Medical/Dental/Vision/Medicare/Other Claims Report in the amount of \$13,343.25 is presented for the Board's review and approval.

Attachments:
I. 2020 July Police Claims Report

JULY 2020 POLICE PENSION BOARD CLAIM LOG																			
				MEDICARE	MEDICAL/RX/ADULT CARE	PHYSICAL EXAMS	DENTAL		VISION (non-medical)				HEARING AID	MASSAGE	DEATH BENEFIT	TRAVEL/ TUITION	OPERATING EXP	GRAND TOTAL	ACUPUNCTURE
P NO.	DATE OF SERVICE	CLAIMANT	SERVICE RENDERED	BOARD PAYMENT	BOARD PAYMENT	\$400 YR MAX: BOARD PAYMENT	DENTAL: BOARD PAYMENT	BRIDGES/ DENTURES: BOARD	FRAMES: BOARD PAYMENT	CONTACTS: BOARD PAYMENT	LENS: BOARD PAYMENT	PER YEAR: BOARD PAYMENT	HEARING AID EVERY 5 YEARS: BOARD	MONTH: BOARD PAYMENT	TIME PAYMENT: BOARD PAYMENT	BOARD PAYMENT	Budgeted Operating Expenses	GRAND TOTAL	12 VISIT Yr Max ACUPUNC
P2	8/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P3	8/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P4	8/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P7	8/1/20	Reimburse	Medicare	\$124.60														\$124.60	
P8	8/1/20	Reimburse	Medicare	\$139.60														\$139.60	
P8	05/23-06/19/20	Reimburse	Living Assistance - Caregiving Payroll		\$7,684.26													\$7,684.26	
P9	8/1/20	Reimburse	Medicare	\$602.60														\$602.60	
P9	6/10/20	Reimburse	Testosterone/RX		\$160.69													\$160.69	
P10	8/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P11	8/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P12	8/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P14	8/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P15	8/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P17	8/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P17	6/22/20	Reimburse	Exam/Frames Lenses						\$150.00		\$200.00	\$60.00						\$410.00	
P17	6/30/20	Reimburse	Frames															\$150.00	
P17	6/30/20	Reimburse	Lenses															\$200.00	
P18	8/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P19	8/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P20	8/1/20	Reimburse	Medicare	\$142.60														\$142.60	
P21	8/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P22	8/1/20	Reimburse	Medicare	\$121.60														\$121.60	
P23	8/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P24	8/1/20	Reimburse	Medicare	\$113.50														\$113.50	
P28	8/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P30																		\$0.00	
P31	8/1/20	Reimburse	Medicare	\$142.60														\$142.60	
P32	8/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P34	8/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P34	6/11/20	Reimburse	Flouride				\$50.00											\$50.00	
P34	6/17/20	Reimburse	Porcelain/Ceramic Crown				\$636.00											\$636.00	
P35	8/1/20	Reimburse	Medicare	\$143.60														\$143.60	
P36	8/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P40	8/1/20	Reimburse	Medicare	\$118.00														\$118.00	
PSEC																		\$0.00	
PEXP																		\$0.00	
			GRAND TOTAL	\$4,052.30	\$7,844.95	\$0.00	\$686.00	\$0.00	\$150.00	\$0.00	\$200.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,343.25	0
																		-\$350.00	
																		Cell Above Must = \$0	

The above-listed claims were approved by the LEOFF I Police Pension Board at its regular meeting held on July 16, 2020

We, the LEOFF I Police Pension Board Chairperson and Board Secretary, each swear under the penalty of perjury under the laws of the State of Washington of Washington that the above-listed claims are a true and correct listing of claims approved by the LEOFF I Police Pension Board on the date identified above.

LEOFF I Police Pension Board Chair: _____ Date: _____

LEOFF I Police Pension Board Secretary: _____ Date: _____