

City of Richland Resolution No. 100-20 temporarily designates virtual locations for all municipal meetings until such time as Benton County moves into a phase of the *Washington Safe Start* reopening plan that authorizes public gatherings and the opening of public facilities. For this meeting, the Police Pension Board will meet remotely via telephone. The public may attend this meeting by calling the phone number provided. All members of the public who remotely attend this meeting must immediately mute their electronic devices and remain silent, unless offering comments during the Public Comment portion of the meeting.

Agenda

Police Pension Board Regular Meeting

Thursday, November 19, 2020 - 8:15 AM

****REMOTE ATTENDANCE ONLY****

Public Telephone Access: (509) 942-7699

Police Pension Board Regular Meeting No. 736

Call to Order

Attendance

Presentations

Public Comments

Minutes: (Approve by Motion)

1. Approval of the October 15, 2020 Police Pension Board Meeting Minutes
- Jennifer Rogers, Police Pension Board Secretary

Financial Reports and Investments: (Approve to Accept and File by Motion)

1. Preliminary October 2020 Financial Statement
- Cathleen Koch, Administrative Services Director

Medical/Dental/Vision/Medicare/Other Claims: (Approve by Motion)

1. November 2020 Medical/Dental/Vision/Medicare/Other Claims Report - \$13,900.15
- Jennifer Rogers, Police Pension Board Secretary

Business Items: (Approve by Motion)

Board Member Comments:

Adjournment: (Motion to Adjourn)

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7389.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 11/19/2020

Agenda Category: Minutes

Subject:

Approval of the October 15, 2020 Police Pension Board Meeting Minutes

Department:

Police Pension Board

Document Type:

Minutes

Recommended Motion:

Approve the meeting minutes from the Police Pension Board meeting held October 15, 2020.

Summary:

Draft meeting minutes from the Police Pension Board meeting held October 15, 2020 are presented for the Board's consideration and approval.

Attachments:

- I. DRAFT 2020.10.15 Police Pension Board Meeting Minutes

Minutes

Police Pension Board Regular Meeting

Thursday, October 15, 2020 - 8:15 AM

****REMOTE ATTENDANCE ONLY****

Public Telephone Access: (509) 942-7699

Police Pension Board Regular Meeting No. 735

Call to Order: Mayor Lukson called the remote meeting to order at 8:18 a.m.

Attendance: Mayor Lukson, Administrative Services Director Koch, Police Representative Thomas and Police Pension Board Secretary Rogers

Presentations: None

Public Comments: None

Minutes:

1. Approval of the September 17, 2020 Police Pension Board Meeting Minutes

Mr. Thomas moved and Ms. Koch seconded the motion to approve the September 17, 2020 meeting minutes as presented. The motion carried 4-0.

Financial Reports and Investments:

2. September 2020 Financial Statements

Mr. Thomas moved and Ms. Koch seconded the motion to approve and file the September 2020 financial statements. The motion carried 4-0.

3. 2021 Police Pension Budget

Mayor Lukson moved and Mr. Thomas seconded the motion to approve and file the 2021 Police Pension Budget. The motion carried 4-0.

Finance Director, Brandon Allen joined the meeting at 8:24 a.m.

Medical/Dental/Vision/Medicare/Other Claims:

4. September 2020 Medical/Dental/Vision/Medicare/Other Claims Report - \$17,117.88

Police Pension Board Secretary Rogers stated that many of the claims submitted by P15 are a result of a delay with the health care provider. The claims were submitted in a timely fashion by the pensioner upon receipt of the invoices.

Mr. Thomas moved and Ms. Koch seconded the motion to approve the claims. The motion carried 4-0.

Business Items:

5. P15 Reimbursement Claims - \$323.71

Police Pension Secretary Rogers provided an overview of the claims submitted, adding that the Police Pension Board Policy states that all claims must be presented for payment within six months of the date the expense was incurred. Secretary Rogers stated that the claims are well beyond the six-month timeframe and they are brought to the Board's attention for consideration.

Mayor Lukson inquired about the process followed in the past in regards to pensioners submitting claims for reimbursement beyond the six-month timeframe. Administrative Services Director, Koch replied that the Board has generally approved the claims for payment so long as correspondence did not exist indicating that the pensioner was provided notice of the six-month timeframe to submit claims.

Mayor Lukson moved and Mr. Thomas seconded the motion to approve payment contingent on whether the City has previously provided P-15 with notice of the six-month payment policy. If notice was previously provided, payment should not be made and the claims will be revisited by the Board at the next meeting. The motion carried 4-0.

Board Member Comments: None

Adjournment: Mayor Lukson adjourned the meeting at 8:28 a.m.

Respectively submitted by

Jennifer Rogers
Police Pension Board Secretary

Approved:

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POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 11/19/2020

Agenda Category: Financial Reports and Investments

Subject:

Preliminary October 2020 Financial Statement

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Motion to Accept and File the Preliminary October 2020 Financial Statements.

Summary:

Cash on Hand:	\$123,668.64
Investments:	\$325,402.26
Gains (Loss) on Investments:	(76,956.32)
Net Current Assets & Liabilities:	\$481.72
Ending Fund Balance:	\$371,632.86

Attachments:

I. 2020 Police Income Expense Statement

CITY OF RICHLAND POLICE PENSION FUND 2020 REVENUE AND EXPENSE

Police Pension

Year of 2020	Final January	Final February	Final March	Final April	Final May	Preliminary June	Preliminary July	Preliminary August	Preliminary September	Preliminary October	November	December	Year to Date	Budget	YTD%
Beginning Balance	\$ 387,040.72	\$ 373,012.43	\$ 372,168.04	\$ 372,589.39	\$ 372,716.28	\$ 372,968.58	\$ 373,047.51	\$ 373,197.96	\$ 372,309.66	\$ 372,023.14				\$ -	0.00
REVENUE															
Investment Interest	1,015.63	1,049.90	991.19	1,014.88	943.52	1,078.25	957.49	775.22	774.28	748.65			9,349.01	16,000.00	58.4%
Other Interest Earnings													-	-	0.0%
Medical Reimburse													-	-	0.0%
Net Change in Fair Market Value													-	-	0.0%
Contribution- General Fund	17,000.00	43,000.00	47,000.00	37,000.00	37,000.00	34,000.00	34,000.00	41,000.00	31,000.00	38,000.00			359,000.00	435,500.00	82.4%
TOTAL REVENUE:	18,015.63	44,049.90	47,991.19	38,014.88	37,943.52	35,078.25	34,957.49	41,775.22	31,774.28	38,748.65	-	-	368,349.01	451,500.00	81.6%
EXPENSE															
Medical Insurance - <65	222.24	222.24	222.24	222.24	222.24	222.24	222.24	222.24	222.24	222.24			2,222.40	5,400.00	41.2%
Medical Insurance - >65	4,561.76	4,561.76	4,561.76	4,398.84	4,398.84	4,235.92	4,235.92	4,235.92	4,235.92	4,235.92			43,662.56	54,800.00	79.7%
Dental Insurance - Retired	769.08	769.08	769.08	742.56	742.56	716.04	716.04	716.04	716.04	716.04			7,372.56	9,600.00	76.8%
Dental Expense Pension	548.50	173.00	87.60	752.40	2,515.20	36.60	686.00	1,327.50	83.20	2,298.40			8,508.40	8,000.00	106.4%
Medical Expense Pension	2,938.31	16,768.68	18,566.13	10,719.70	8,885.37	9,703.58	8,254.95	15,577.28	6,210.66	11,081.79			108,706.45	117,000.00	92.9%
Medicare Premiums	4,948.10	4,343.60	4,307.10	4,235.30	4,261.70	4,061.40	4,061.40	4,061.40	4,061.40	4,061.40			42,402.80	36,800.00	115.2%
Retirement Allowance	15,246.60	15,246.60	15,246.60	14,007.62	13,855.98	13,214.21	13,713.81	13,713.81	13,713.81	13,713.81			141,672.85	129,000.00	109.8%
Widow's Benefits	2,809.33	2,809.33	2,809.33	2,809.33	2,809.33	2,809.33	2,809.33	2,809.33	2,809.33	2,809.33			28,093.30	88,000.00	31.9%
Postage							107.35		8.20				115.55	-	#DIV/0!
Travel													-	1,200.00	0.0%
Training & Conference													-	700.00	0.0%
Other Expenses			1,000.00										1,000.00	1,000.00	100.0%
Total Expense	32,043.92	44,894.29	47,569.84	37,887.99	37,691.22	34,999.32	34,807.04	42,663.52	32,060.80	39,138.93	-	-	383,756.87	451,500.00	85.0%
Revenues Over (Under)															
Expense:	(14,028.29)	(844.39)	421.35	126.89	252.30	78.93	150.45	(888.30)	(286.52)	(390.28)	-	-	(15,407.86)	-	
Ending Balance	\$ 373,012.43	\$ 372,168.04	\$ 372,589.39	\$ 372,716.28	\$ 372,968.58	\$ 373,047.51	\$ 373,197.96	\$ 372,309.66	\$ 372,023.14	\$ 371,632.86	\$ -	\$ -	\$ (15,407.86)	\$ -	
ENDING BALANCE CONSISTING OF:															
Cash	125,092.47	124,243.78	124,665.13	124,404.34	126,991.64	124,735.57	124,886.02	123,997.72	\$ 123,715.30	\$ 123,668.64					
Investments	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26					
Gain(Loss) on Investments	(76,956.32)	(76,956.32)	(76,956.32)	(76,956.32)	(76,956.32)	(76,956.32)	(76,956.32)	(76,956.32)	(76,956.32)	(76,956.32)					
Net Current Assets & Liabilities	(525.98)	(521.68)	(521.68)	(134.00)	(2,469.00)	(134.00)	(134.00)	(134.00)	(138.10)	(481.72)					
Ending Fund Balance	\$ 373,012.43	\$ 372,168.04	\$ 372,589.39	\$ 372,716.28	\$ 372,968.58	\$ 373,047.51	\$ 373,197.96	\$ 372,309.66	\$ 372,023.14	\$ 371,632.86	\$ -	\$ -			
Minimum Balance	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00					

Please note: Any months marked as "Preliminary" are in draft form and are not for decision-making purposes. Preliminary months are subject to change per the completion of the City's monthly and annual closing processes.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting
Date: 11/19/2020

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:
November 2020 Medical/Dental/Vision/Medicare/Other Claims Report - \$13,900.15

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:
Approve the claims log as presented for approval.

Summary:
November 2020 Medical/Dental/Vision/Medicare/Other Claims Report in the amount of \$13,900.15 is presented for the Board's review and approval.

Attachments:
I. 2020 November Police Claims Log

				MEDICARE	MEDICAL/RX/ADULT CARE	PHYSICAL EXAMS	DENTAL		VISION (non-medical)				HEARING AID	MASSAGE	DEATH BENEFIT	TRAVEL/ TUITION	OPERATING EXP	GRAND TOTAL	ACUPUNCTURE
P NO.	DATE OF SERVICE	CLAIMANT	SERVICE RENDERED	BOARD PAYMENT	BOARD PAYMENT	\$400 YR MAX: BOARD PAYMENT	\$1,200 YR MAX DENTAL: BOARD PAYMENT	\$1,500 YR MAX BRIDGES/ DENTURES: BOARD PAYMENT	\$150 YR MAX FRAMES: BOARD PAYMENT	\$200 YR MAX CONTACTS: BOARD PAYMENT	LENS: BOARD PAYMENT	ONE EYE EXAM PER YEAR: BOARD PAYMENT	\$1,800 PER HEARING AID EVERY 5 YEARS: BOARD PAYMENT	\$50 MAX PER MONTH: BOARD PAYMENT	\$1,000 ONE-TIME PAYMENT: BOARD PAYMENT	BOARD PAYMENT	\$450 Budgeted Operating Expenses BOARD PAYMENT	GRAND TOTAL	12 Visit Yr Max ACUPUNCTURE
P2	12/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P3	12/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P4	12/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P7	12/1/20	Reimburse	Medicare	\$124.60														\$124.60	
P7	9/3/20	Reimburse	Dental Filling				\$84.43											\$84.43	
P8	12/1/20	Reimburse	Medicare	\$139.60														\$139.60	
P8	9/12-9/25/20	Reimburse	Living Assistance		\$2,918.77													\$2,918.77	
P8	9/26-10/09/20	Reimburse	Living Assistance		\$2,987.09													\$2,987.09	
P8	10/10-10/23/20	Reimburse	Living Assistance		\$2,755.00													\$2,755.00	
P8	7/1-9/30/20	Reimburse	State Taxes		\$278.99													\$278.99	
P8	7/1-9/30/20	Reimburse	Payroll Service Fee		\$320.00													\$320.00	
P9	12/1/20	Reimburse	Medicare	\$602.60														\$602.60	
P9	10/12/20	Reimburse	Macuhealth/RX		\$60.00													\$60.00	
P10	12/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P10	10/22/20	Reimburse	Bio Eye Drops/RX		\$53.99													\$53.99	
	10/22/20	Reimburse	Testosterone/RX		\$160.69													\$160.69	
P10	10/29/20	Reimburse	Glucosamine/RX		\$32.49													\$32.49	
P11	12/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P12	12/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P12	8/19/20	Reimburse	Dental Teeth Cleaning				\$52.50											\$52.50	
P14	12/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P15	12/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P17	12/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P18	12/1/20	Reimburse	Medicare	\$135.50														\$135.50	
P19	12/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P20	12/1/20	Reimburse	Medicare	\$142.60														\$142.60	
P21	12/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P22	12/1/20	Reimburse	Medicare	\$121.60														\$121.60	
P23	12/1/20	Reimburse	Medicare	\$144.60														\$144.60	
P23	8/29/20	Reimburse	Dental Deep Clean				\$79.60											\$79.60	
P24	12/1/20	Reimburse	Medicare	\$113.50														\$113.50	
P28	12/1/20	Reimburse	Medicare																

			GRAND TOTAL	\$4,061.40	\$9,567.02	\$0.00	\$271.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,900.15	0
																		\$0.00	
																		Cell Above Must = \$0	

The above-listed claims were approved by the LEOFF I Police Pension Board at its regular meeting held on November 19, 2020.

We, the LEOFF I Police Pension Board Chairperson and Board Secretary, each swear under the penalty of perjury under the laws of the State of Washington of Washington that the above-listed claims are a true and correct listing of claims approved by the LEOFF I Police Pension Board on the date identified above.

LEOFF I Police Pension Board Chair: _____ Date: _____

LEOFF I Police Pension Board Secretary: _____ Date: _____