



MINUTES

Code Enforcement Board Meeting
Remotely Via Zoom
Tuesday, October 13, 2020 ~ 7:00 p.m.

This document is a summarized version of the Code Enforcement Board proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

CALL TO ORDER

Vice Chairman **White** called the meeting to order at 7:06 p.m.

ROLL CALL

MEMBERS PRESENT:

Gregory Levy, Chairman
Skye White, Vice Chairman
Joe Guyette, Member
Derenda Bialy, Member
Raymond Swenson, Member

ALSO IN ATTENDANCE:

Captain Bryce Henry
Stephanie Dorko, Code Enforcement Officer
Jamie Williams, Code Enforcement Officer
Lyndsey Linhoff, Code Enforcement Officer
Bunnie Avery, Staff Liaison
Marianne Boring, Council Liaison
Catherine Neff

APPROVAL OF AGENDA

Member **Guyette** made a motion to approve the meeting agenda for October 13, 2020, as presented. Member **Swenson** seconded the motion. The motion carried 4-0.

APPROVAL OF MINUTES

Member **Guyette** made a motion to approve the minutes of the March 10, 2020 meeting of the Code Enforcement Board. Member **Swenson** seconded the motion. The motion carried 4-0.

COMPLIANCE HEARINGS / ADMINISTRATION OF OATHS

Vice Chairman **White** began the hearing process by administering the oaths to all City staff, defendants and witnesses that will be participating in the hearings and called the first case to be heard.

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|-----------|-----------------------------------|---|
| 1) | 20200653 | Justin and Megan Pratt |
| | Location of Violations: | 109 Oakmont Court, Richland, WA 99352 |
| | Mailing Address: | Same |
| | Description of Violations: | RMC 10.04.040(G) Vehicle parts,
RMC 10.06.060 Storage of an inoperable vehicle |
| | Notice of Civil Violation Issued: | September 3, 2020 |

CASE REPORT: Lynsey Linhoff, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Mr. and Ms. Pratt were not present and understood that a default penalty would be assessed.

RECOMMENDATION: Compliance has been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$50 for the issuance of the Notice of Civil Violation (Exhibit 1) with no further corrective action.

CODE BOARD DECISION: Member **Guyette** motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of **\$50** with no further corrective action since compliance has been met. Member **Bialy** seconded the motion. The motion carried 3-0-1 Swenson.

2) 20200250 Catherine C Neff
 Location of Violations: 315/317 Douglass Avenue, Richland, WA 99352
 Mailing Address: Same
 Description of Violations: **RMC 10.04.040(F)** 2+ yards of debris
 Notice of Civil Violation Issued: September 23, 2020

CASE REPORT: Jamie Williams, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Ms. Neff presented her case and answered questions from the Code Enforcement Board.

RECOMMENDATION: Compliance has been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of \$50 for the issuance of the Notice of Civil Violation (Exhibit 1) with no further corrective action.

Vice Chairman White added that Chairman Levy has joined the meeting.

CODE BOARD DECISION: Member **Guyette** motioned to find the respondent in violation of the Richland Municipal Code as cited in the repeat Notice of Civil Violation. Member **Bialy** seconded the motion. The motion carried 4-0-1 Levy.

Member **Guyette** motioned to assess a monetary penalty in the amount of **\$50** for the Notice of Civil Violation with no further corrective action since compliance has been met. Member **Swenson** seconded the motion. Motion passed 4-0-1 Levy.

3) 20200318 Kelly Teverbaugh-Norman
 Location of Violations: 1617 Marshall Avenue, Richland, WA 99354
 Mailing Address: Same
 Description of Violations: **RMC 10.06.030** Storage of inoperable vehicle,
RMC 10.04.040(G) Household items and vehicle parts
 Notice of Civil Violation Issued: September 23, 2020

CASE REPORT: Captain Henry recommended to continue the case to the next meeting to provide the respondent another opportunity to respond.

Member **Guyette** motioned to continue case #20200318 to the November meeting. Member **Bialy** requested that the motion be withdrawn to ask a question. Member **Guyette** withdrew his motion.

Member Bialy asked clarification on why we are extending a continuance when they had notice back in April. Captain Henry advised that since we are meeting via zoom due to the pandemic he would like to provide another opportunity for the respondent to be present.

Member **Guyette** motioned to continue case #20200318 to the November meeting. Member **Swenson** seconded the motion. Motion passed 5-0.

EXECUTION OF ORDERS:

Vice Chairman **White** asked if there was a plan for the execution of the orders. Captain Henry advised that the plan is to have the board members come to the station to sign the minutes and Vice Chairman to sign the orders.

CONTINUED CASES / OLD BUSINESS:

None

NEW / OTHER BUSINESS:

- 1) Captain Henry presented a proposal regarding the case status reports. The Board requested that this proposal be added to the November agenda for discussion and motion.

ADJOURNMENT:

Vice Chairman **White** adjourned the meeting at 8:01 p.m.

APPROVED this 10th day of November 2020.



GREGERY LEVY, Chairman



SKYE WHITE, Vice-Chairman



DERENDA BIALY, Member



RAYMOND SWENSON, Member



JOE GUYETTE, Member

ATTEST:



BRYCE HENRY, Sergeant