



## MINUTES

### RICHLAND CITY COUNCIL WORKSHOP

Richland City Shops – 2700

uportail Tuesday, June 23, 2015

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#### City Council Workshop - 6:00 p.m.

1. Tour of Fire Station No. 74 for Council Members (20 minutes)
  - Joe Schiessl, Parks and Public Facilities Director
  - Tom Huntington, Fire and Emergency Services Director

#### **Workshop Meeting - City Shops, Room 110**

#### **Agenda Items:**

1. Review of 2016 Budget Process
  - Cathleen Koch, Administrative Services Director

Ms. Koch said in accordance with Washington State law (RCW 35.33.075), the final budget passed by Council for next year must be a balanced budget, in which expenditure appropriations do not exceed the total of estimated revenues plus unencumbered fund balances estimated to be available at the end of the current year. A balanced budget will be prepared for Council consideration, along with a proposed Capital Improvement Plan (CIP). In order to prepare a balanced budget, a budget calendar, parameters, assumptions, and trends are drafted and brought to a workshop for discussion. Once finalized, the parameters, assumptions, and the City's Strategic Leadership Plan is utilized to prepare a budget for Council consideration and adoption.

Council discussed the upcoming budget process.

2. Queensgate Corridor Study
  - Jeff Peters, Transportation and Development Manager

Mr. Peters gave a detail presentation on the summary of the consultant study that prepared and analyzed alternative intersection designs for Queensgate Drive between Shockley Road and I-182 and a summary of the public open house and on-line process completed by staff in March.

Council discussed the improvement program options for the Queensgate corridor and the funding available for the project.

### 3. Transportation Grant Applications / Project Priorities

- Pete Rogalsky, Public Works Director

Mr. Rogalsky said the purpose of this workshop is to solicit Council guidance on prioritization of transportation projects for the various transportation grant programs that staff expects to become available in the next year. Expected grant programs include roadway and pedestrian programs offered by the Washington State Transportation Improvement Board, roadway and transportation alternatives programs from the federal Surface Transportation Program administered by the Benton Franklin Council of Governments, bicycled and pedestrian program from the Washington State Department of Transportation, and possibly an urban redevelopment program from the Washington State Department of Commerce. Mr. Rogalsky presented recommendations based on aligning projects from the Transportation Improvement Plan (TIP) to these potential grant programs.

Council discussed the grant applications and agreed with staff's prioritized list of transportation grant opportunities.

### 4. Storm Water Retrofit Program

- Pete Rogalsky, Public Works Director

Mr. Rogalsky said the purpose of this workshop session was to: 1) Report to Council the data gathered during the Storm water Retrofit Program public outreach process; and 2) Solicit Council guidance on preparation of a Program implementation plan.

As discussed at Council's February 24, 2015, workshop, Public Works and Communications and Marketing staff implemented a public outreach program the past spring regarding the Storm water Outfall Retrofit Program. The Retrofit program will introduce water quality improvement features into existing storm water conveyance systems that discharge untreated runoff to the Columbia River. Staff sought and obtained participation by an employee of the Pacific Northwest National Laboratory (PNNL) whose involvement represented his personal investment and interest, as PNNL did not formally participate or endorse his work. Staff presented outfall retrofit plans for six different drainage basins and projects.

Of the six, three were presented with multiple possible design concepts. Residents were asked to complete a survey ranking criteria for selecting the preferred design concept and to select a preferred design for each of the three basins. A random sampling of residential utility customers were asked to complete a survey about their knowledge and opinion about existing storm water facilities as well.

Lastly, both the Parks and Recreation Commission and the Planning Commission were asked to review the Retrofit Program materials and form a recommendation to Council.

Council advised that as this is not mandated yet, just plan for the projects that have funding.

**Other Business:**

City Attorney Kintzley updated Council on the individual who is making inappropriate public record requests. Council agreed to pursue an injunction against the person to stop the inappropriate public records request from the individual. She also updated Council on the recruitment company the City used, who is unwilling to give the City the records, which by contract belong to the City, and the legal action she is planning to take against the company to obtain the records.

Council confirmed that the regularly scheduled Council meeting on August 4 will be moved to August 5, so that they and staff can attend National Night Out and the City Fair on August 4.

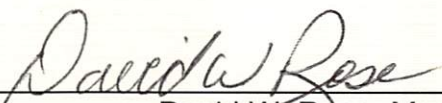
**Adjournment:**

Mayor Rose adjourned the meeting at 8:15 p.m.

Respectfully Submitted,

  
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Marcia Hopkins, City Clerk

**FORM APPROVED:**

  
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David W. Rose, Mayor

**DATE APPROVED:**

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July 7, 2015

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