

Pursuant to Resolution No. 100-20, this meeting will be conducted remotely via Zoom. If you wish to provide comments for the Public Comments portion of the meeting, please register here by 4:00 p.m. on the day of the meeting. Only those who register by the 4:00 p.m. deadline will be permitted to speak or have their comments read into the record during the meeting. Written comments that exceed three minutes when read aloud may not be read in their entirety and will be available in the record for review.



Agenda
Parks and Recreation Commission Meeting
Thursday, January 14, 2021
Zoom – Public Telephone Access: (206) 337-9723 or (253) 215-8782
Meeting ID No. 954 4214 3292

Commission Members: Chair Gutierrez, Vice-Chair Doran and Commissioners Andrews, Buelt, Henry, Mason, Richards, Slougher and Smith

Liaisons: Council Liaison Kent
Staff Liaison: Parks and Public Facilities Director Schiessl

Regular Meeting - 6:00 p.m.

Welcome

Pledge of Allegiance

Roll Call

Approval of Agenda: (Approved by Motion)

Approval of the January 14, 2021 Parks and Recreation Commission Meeting Agenda

Approval of Minutes: (Approved by Motion)

Approval of the October 8, 2020 Parks and Recreation Commission Meeting Minutes

Council Liaison Report:

Recreation Report:

Parks & Public Facilities Report:

Public Comments:

Please limit public comments to 3 minutes. The public comment period is not an opportunity for dialogue with commissioners, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering and deliberation. For this reason, commission will accept comments, but will not directly respond to comments, questions or concerns during public comment. Records intended for consideration must be given to the assistant staff liaison, Patty Roe by 4:00 p.m. the day of the meeting for distribution.

Presentations:

Unfinished Business:

New Business:

1. Election of 2021 Parks and Recreation Commission Officers
2. 2021 Parks and Recreation Commission Goals
 - Joe Schiessl, Parks & Public Facilities Director
3. Declaration of Approximately 3,000 Square Feet of City-Owned Property as Surplus and Vacation of a Public Access Easement.
 - Joe Schiessl, Parks & Public Facilities Director

Commission Comments:**Adjournment**

**The next Parks and Recreation Commission Workshop is Thursday, January 28, 2021
The next Parks and Recreation Commission Meeting is February 11, 2021**

This meeting is broadcast live on CityView Channel 192 and online at ci.richland.wa.us

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7389.



MINUTES

Richland Parks and Recreation Commission Meeting

Thursday, October 8, 2020 ~ 6:00 p.m.

Zoom Meeting Public Telephone Access: 1 (206) 337-9723

Meeting ID: 938 4980 3294

CALL TO ORDER:

Chair Gutierrez called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair Gutierrez, Vice Chair Doran and Commissioners Buelt, Richards, Slougher and Henry were present. Commissioners Andrews, Smith and Mason were absent. Also, in attendance were Parks and Public Facilities Director Schiessl, Parks and Recreation Manager Jackson and Council Liaison Kent.

APPROVAL OF THE OCTOBER 8, 2020 MEETING AGENDA:

Vice Chair Doran **moved** to approve the October 8, 2020 Parks and Recreation Commission meeting agenda with corrections to the commission members names listed. Chair Gutierrez **seconded** the motion. Motion approved 6-0.

APPROVAL OF THE MARCH 12, 2020 MEETING AND JUNE 9, 2020 SPECIAL MEETING MINUTES:

Vice Chair Doran **moved** to approve the March 12, 2020 Parks and Recreation Commission meeting minutes and June 9, 2020 Parks and Recreation Commission Special Meeting Minutes. Commissioner Slougher **seconded** the motion. Motion approved 6-0.

COUNCIL LIAISON REPORT:

Council Liaison Kent presented the Council Liaison Report. Subjects included: Councilmember Brad Anderson resignation and the 2021 Budget.

RECREATION REPORT:

Parks and Recreation Manager Jackson presented the Recreation Report.

Subjects included: Fall Carnival program, Board in a Box program, virtual recreation programs, Winter Wonderland, online fitness classes, and update on Richland Senior Association.

PARKS AND FACILITIES REPORT:

Parks and Public Facilities Director Schiessl

Subjects included: COVID-19 Updates – Library and recreation activities

PUBLIC COMMENTS:

All submitted electronically, Comment Cards are attached.

1. Blain Phillips - 811 Reed, Kennewick
2. Richard Nordgren – 8450 127th St. #3, Kew Gardens, NY
3. Theresa Knirck – 375 Westmoreland Dr., Richland
4. Laila Krowiak – 1523 Hains, Richland

PRESENTATIONS:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

1. **Don Pratt Trailhead Park Memorial Donation Concept**
- Joe Schiessl, Parks & Public Facilities Director

Friends of the late Don Pratt are beginning to discuss a memorial at Trailhead Park in his recognition. Staff provided an overview of some ideas that have been generally discussed to date. Discussion only, no recommendation for this item.

2. **Citizen Proposal to Rename Stevens Park to Pehrson Park**
- Joe Schiessl, Parks & Public Facilities Director

A citizen has proposed to Staff that the City rename Stevens Park to Pehrson Park in honor of the City's original founding architect/planner. Discussion only, no recommendation for this item.

3. **HOA Proposal to Modify Crested Hills Park Master Plan**
- Joe Schiessl, Parks & Public Facilities Director

The Crested Hills HOA is discussing ideas with staff to improve Crested Hills Park. Staff shared those ideas with the Parks and Recreation Commission. Discussion only, no recommendation for this item.

4. Columbia Point Tract D Park Concept

- Joe Schiessl, Parks & Public Facilities Director

The City is negotiating with a potential purchaser of Tracts D and E and a new, adjacent park is part of the initial planning. Staff updated the Parks and Recreation Commission on the latest thinking about this future park. Discussion only, no recommendation for this item.

5. Capital Project Updates

- Joe Schiessl, Parks & Public Facilities Director

Staff provided Parks and Recreation Commission with a status update on all the capital projects that are scheduled to begin. Discussion only, no recommendation for this item.

ADJOURNMENT:

Meeting adjourned at 6:43 p.m.

Reviewed by: Joe Schiessl, Parks and Public Facilities Director

Approved by: _____
Chair Maria Gutierrez, Richland Parks and Recreation Commission



PRC Online Meeting Comment Card

City of Richland

Submitted On:
October 6, 2020 4:47pm
America/Los_Angeles

I wish to comment using the	Online Form
Comments	The community need new lighting for the skatepark in Richland poor lighting make the park unsafe for the kids . Some kids this is there only outlet . We have tried before but have gotten no where we need your help please we are willing to do a fundraiser for the money or reach out to make us loud do it for the kids if you are able to stop one child fro getting a serious injury your job will be a success
Full Name	Blaine Phillips
Full Address	811 reed Kennewick WA 99336
Email	



PRC Online Meeting Comment Card

City of Richland

Submitted On:
October 8, 2020 2:44pm
America/Los_Angeles

I wish to comment using the	Online Form
Comments	Albin Pehrson, an experienced architect and engineer from Spokane, designed the entire city of Richland within 90 days. A communitarian, Albin was influenced by the garden city movement of the time. He designed parks, greenways, and shopping centers within Richland’s neighborhoods. Albin intentionally mixed in all classes of workers in each neighborhood, designing shared parking between clusters of houses. In addition to Richland’s 4,304 cherished Alphabet houses, he designed many buildings in Spokane, including the Davenport hotel. Richland would not be the walkable, bikeable, beautiful town that it is without Pehrson’s vision and expertise. The Alphabet House Preservation Advocates support renaming Stevens park to honor Albin Pehrson for his work that provided Richland’s residents with a quality of life that is still enjoyed today. Laila Krowiak Alphabet House Preservation Advocates
Full Name	Laila Krowiak
Full Address	1523 Hains Richland WA 99354
Email	[REDACTED]



PRC Online Meeting Comment Card

City of Richland

Submitted On:
October 7, 2020 5:32pm
America/Los_Angeles

I wish to comment using the	Online Form
Comments	The feel and look of Richland was in large measure the result of the vision and work of the architect/engineer, G.Albin Pehrson. He was retained by du Pont during the Second World War to design a city for the workers at Hanford. His vision has created possibilities for the creation of social capital and the sense that Richland was a good place to live. Alas, the City of Richland has done little to acknowledge the important contribution Pehrson made to the place many call home. It has come to my attention PRC will be considering renaming Stevens Park with Pehrson's name in its place. This would be a good first step, and one I hardily endorse. Richard Nordgren
Full Name	Richard Nordgren
Full Address	8450 127Th St. #3 Kew gardens NY 11415
Email	[REDACTED]



PRC Online Meeting Comment Card

City of Richland

Submitted On:
October 8, 2020 12:09pm
America/Los_Angeles

I wish to comment using the	Online Form
Comments	I am writing in support of the proposal to rename Stevens Park for G. Albin Pehrson, the architect who built Richland in 1943. Anyone who has read his Pehrson Report of November 1943 understands how this man poured his talents, heart, and soul into the design and building of Richland in support of the Manhattan Project. Stevens Park sits in the center of his work-- houses, churches, schools, retail establishments. His work provided homes and activities for a generation of families, and still continues to do so today. I hope that if you approve this renaming, he will receive long due recognition, and residents will be able to find out more of our important history. Thank you.
Full Name	Teresa Knirck
Full Address	375 Westmoreland Dr Richland WA 99354
Email	[REDACTED]



PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 1/14/2021

Agenda Category: Approval of Minutes

Prepared By: Joe Schiessl, Parks & Public Facilities Director

Subject:

Approval of the October 8, 2020 Parks and Recreation Commission Meeting Minutes

Department:

Parks & Public Facilities

Recommended Motion:

Parks and Recreation Commission approve the October 8, 2020 Meeting Minutes as presented.

Summary:

Fiscal Impact:

Attachments:



PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 1/14/2021

Agenda Category: New Business

Prepared By:

Subject:

Election of 2021 Parks and Recreation Commission Officers

Department:

Parks & Public Facilities

Recommended Motion:

I nominate _____ for the 2021 Parks and Recreation Commission **Vice Chair**.

I nominate _____ for the 2021 Parks and Recreation Commission **Chair**.

Summary:

Each year the Parks and Recreation Commission is expected to elect a Chair and Vice Chair. At this meeting the Parks and Recreation Commission will entertain nominations to elect officers. The 2021 terms will be effective immediately.

Fiscal Impact:

Attachments:



PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 1/14/2021

Agenda Category: New Business

Prepared By: Joe Schiessl, Parks & Public Facilities Director

Subject:
2021 Parks and Recreation Commission Goals

Department:
Parks & Public Facilities

Recommended Motion:
Approve the 2021 Parks and Recreation Commission Goals.

Summary:
The draft 2021 Parks and Recreation Commission Goals have been discussed and revised at the December 10, 2020 Special Workshop. The next step is to approve the goals before presenting to the City Council on February 2, 2021.

Fiscal Impact:

Attachments:
1. 2021 PRC Goals_3 DRAFT

Parks and Recreation Commission (P&RC) Goals for Calendar Year 2021

The P&RC annually identifies goals that further the development and enhancement of the City of Richland Parks and recreation facilities. The goals are measurable with specific performance objectives that can be monitored and tracked throughout the year.

The following are the goals and objectives established by the P&RC.

P&RC Goal 1 – Work with staff in their effort to provide programs and recreational activities for Richland. (Strategic Leadership Plan Focus 3 & 5)

Objective 1 – As a result of Visit Tri Cities recommendations to expand Hanford Legacy Park, review and modify the Master Plan to meet the growing needs for multipurpose fields and continue to advocate field development to City Council.

Objective 2 – Offer input and support staff in revitalizing the Vita Parcours in Leslie Groves park to fit current recreation demands.

Objective 3 – Work with staff to develop a Master Plan for South Orchard Park

P&RC Goal 2 – Support staff in identifying and prioritizing unique natural habitat, ecologically sensitive areas, significant landforms, and appropriate native vegetation areas to protect as natural open spaces (Strategic Leadership Plan Focus 4)

Objective 1 – Partner with Friends of Badger Mountain to establish the long-term vision and Master Plan for the Little Badger Mountain trail system.

Objective 2 – Review the maintenance agreements of park partners such as Friends of Badger, et. Al.

P&RC 3 – Promote user friendliness and safety in Richland Parks and Recreation facilities by reviewing safety data and use of facilities. (Strategic Leadership Plan 6)

Objective 1 – Develop a survey or other methods to obtain public input regarding safety in Richland Parks, Trails, and Recreation Facilities.

Objective 2 – Coordinate with City agencies in establishing mitigated measures (e.g. speed, signage, and restrictions) for electronically assisted bikes and scooters on Richland Parks Trails.

Objective 3 – Review, revise, and update the following policy document:
City of Richland – Parks & Recreation Policy for Memorials, Gifts, Monuments, Statues, Works of Art, and Naming Procedure.



PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 1/14/2021

Agenda Category: New Business

Prepared By:

Subject:

Declaration of Approximately 3,000 Square Feet of City-Owned Property as Surplus and Vacation of a Public Access Easement.

Department:

Parks & Public Facilities

Recommended Motion:

Move to recommend that the Richland City Council declare approximately 3,000 square feet of parcel number 102882070000069, within the plat of Reata Heights, consistent with the associated exhibit map, as surplus to the City pursuant to RMC 3.06.

Summary:

The City of Richland owns a parcel on the south slope of Little Badger Mountain intended to provide access to a portion of the "Rivers to Ridges" trail. The original acquisition of the 43,633 square foot (1.002 acres) parcel included a small portion (approximately 3,000 square feet) of the top of Little Badger Mountain. The top of Little Badger Mountain in the vicinity of the City's parcel has developed into single-family houses in the Falconcrest plat and a portion of the City's parcel is now unusable because it lies in a pie shape between two houses' rear yards. The remainder of the parcel is suitable for the City's park and trail purposes.

Additionally, there is a public access easement recorded upon the private property adjacent to the City's parcel that was acquired at the time of subdivision platting to provide access to the "Rivers to Ridges Trail, but was recorded before the acquisition of the City's park property. The access easement similarly is not practical because it is located partially upon the flat portion of two houses' rear yards. This easement is no longer necessary and is recommended to be vacated. The remaining City parcel in this vicinity is suitable for the City's park and trail purposes.

A declaration of surplus is bound by the requirements of RMC 3.06 and requires Council passage of a resolution preceded by recommendations by both the Parks and Recreation Commission and the Economic Development Committee. The City Council will host a public hearing on this item prior to consideration of a resolution.

Fiscal Impact:

Declaring city-owned property as surplus has no fiscal impact. A future sale of surplus land will require market-based pricing and the proceeds will benefit the City's Park Reserve Fund.

Attachments:

1. Reata Heights - Falconcrest Surplus Property

Declaration of approximately 3,000 square feet of City of Richland parcel No. 102882070000069 located in the plat of Reata Heights as surplus.

