



MINUTES

Richland Public Library Board

Zoom – Public Telephone Access: (206) 337-9723 or (253) 215-8782

Meeting ID No. 958 0836 5992

December 8, 2020, 5:30 – 6:30 PM

CALL TO ORDER:

CHAIR MAIER CALLED THE MEETING TO ORDER AT APPROXIMATELY 5:32 P.M.

ATTENDANCE:

CHAIR MAIER, VICE-CHAIR BOOTH, BOARD MEMBERS BUXTON, LIGHTNER, AND LUNSTAD WERE PRESENT. ALSO PRESENT WERE COUNCIL LIAISON KENT, LIBRARY MANAGER CAMPBELL HIME AND ADMINISTRATIVE ASSISTANT BARADA.

APPROVAL OF AGENDA:

BOARD MEMBER LUNSTAD MOVED AND BOARD MEMBER BUXTON SECONDED THE MOTION TO APPROVE THE AGENDA AS IS. THE MOTION CARRIED 5-0.

APPROVAL OF MINUTES:

CHAIR MAIER ASKED FOR A MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 10, 2020 MEETING. BOARD MEMBER BUXTON MOVED AND VICE-CHAIR BOOTH SECONDED THE MOTION TO APPROVE THE MINUTES OF NOVEMBER 10, 2020 AS IS. THE MOTION CARRIED 5-0.

REPORT OF THE LIBRARY MANAGER:

Two Library Assistant I positions have been filled. The new employees will begin in January.

Installation of security cameras has been complete at the library. The Library Manager will have access to the camera footage. The ability for staff to lock the library doors in case of an emergency is still in the works.

Patrons are utilizing curbside more than coming into the library.

APPROVAL OF BILLS:

BOARD MEMBER BUXTON MOVED AND BOARD MEMBER LIGHTNER SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR PAYMENT FOR NOVEMBER 2020 IN THE AMOUNT OF \$102,992.13. THE MOTION CARRIED 5-0.

UNFINISHED BUSINESS:

NEW BUSINESS:

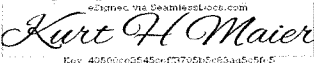
AGENDA ITEMS FOR UPCOMING BOARD MEETING:

1. Continued Suspension and Elimination of Late Fees
2. Library Annual Report

ADJOURNMENT:

CHAIR MAIER ADJOURNED THE MEETING AT 6:02 P.M.

Prepared and submitted by Kylie Barada, Administrative Assistant

Minutes Approved by: 
Kurt Maier, Library Board