



## **MINUTES**

**Richland Public Library Board**

**Zoom – Public Telephone Access: (206) 337-9723 or (253) 215-8782**

**Meeting ID No. 974 2873 2704**

**January 12, 2021, 5:30 – 6:30 PM**

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### **CALL TO ORDER:**

**CHAIR MAIER CALLED THE MEETING TO ORDER AT APPROXIMATELY 5:31 P.M.**

### **ATTENDANCE:**

**CHAIR MAIER, VICE-CHAIR BOOTH, BOARD MEMBERS BUXTON, LIGHTNER, AND LUNSTAD WERE PRESENT. ALSO PRESENT WERE COUNCIL LIAISON KENT, LIBRARY MANAGER CAMPBELL HIME, ADMINISTRATIVE ASSISTANT BARADA, AND PARKS PUBLIC FACILITIES DIRECTOR SCHIESSL.**

### **APPROVAL OF AGENDA:**

**BOARD MEMBER LUNSTAD MOVED AND BOARD MEMBER BUXTON SECONDED THE MOTION TO APPROVE THE AGENDA AS IS. THE MOTION CARRIED 5-0.**

### **APPROVAL OF MINUTES:**

**CHAIR MAIER ASKED FOR A MOTION TO APPROVE THE MINUTES OF THE DECEMBER 8, 2020 MEETING. BOARD MEMBER BUXTON MOVED AND BOARD MEMBER LUNSTAD SECONDED THE MOTION TO APPROVE THE MINUTES OF DECEMBER 8, 2020 AS IS. THE MOTION CARRIED 5-0.**

### **REPORT OF THE LIBRARY MANAGER:**

**RPL staff are remaining positive and are happy to see patrons.**

**RPL was able to purchase new touchless self-check kiosks using CARES funding. The news kiosks will be installed in February.**

**In case of an emergency, the ability to lock the library doors will be made available on various computers throughout the library.**

### **APPROVAL OF BILLS:**

**BOARD MEMBER BUXTON MOVED AND BOARD MEMBER LIGHTNER SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR PAYMENT FOR JANUARY 2021 IN THE AMOUNT OF \$90,799.21. THE MOTION CARRIED 5- 0.**

### **NEW BUSINESS:**

- 1. The Board discussed the possible elimination of late fees and the rewriting of library policies.**

Chair Maier proposed to repeal late fees and Board Member Buxton seconded the motion. The motion carried 5-0.

Chair Maier proposed to decriminalize the failure to return materials and Board Member Lunstad seconded the motion. The motion carried 5-0.

2. The Board discussed the annual report due to City Council.

**AGENDA ITEMS FOR UPCOMING BOARD MEETING:**

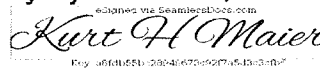
1. Discuss Policy Changes
2. Annual Report to City Council
3. Strategic Planning

**ADJOURNMENT:**

CHAIR MAIER ADJOURNED THE MEETING AT 7:06 P.M.

Prepared and submitted by Kylie Barada, Administrative Assistant

Minutes Approved by:

edSigned via Seamedocs.com  
  
Key: 66f4b65b-22c4b670-907a543a3-b07

Kurt Maier, Library Board