



**MINUTES
PLANNING COMMISSION MEETING
WEDNESDAY, JANUARY 27, 2021
VIA ZOOM MEETINGS**

Call to Order:

Chairman Palmer called the meeting to order at 6:00 p.m. and welcomed attendees.

Attendance:

Present: Chairman Palmer, Vice-Chair Maier, Commissioners Eadie, Mealer, Ridley and Smith. Council Liaison Alvarez, Director Jensen, Director Schiessl and Administrative Assistant Follett were also present. Commissioner Townsend was absent.

Approval of Agenda:

Chairman Palmer presented the meeting agenda for approval.

VICE-CHAIR MAIER MOVED AND COMMISSIONER MEALER SECONDED THE MOTION TO APPROVE THE JANUARY 27, 2021 MEETING AGENDA AS WRITTEN. MOTION CARRIED 6-0.

Approval of Minutes:

Chairman Palmer presented the minutes of the October 28th meeting for approval.

VICE-CHAIR MAIER MOTIONED AND COMMISSIONER SMITH SECONDED THE MOTION TO APPROVE THE MINUTES OF THE OCTOBER 28, 2020 MEETING AS WRITTEN. THE MOTION PASSED 6-0.

Chairman Palmer presented the minutes of the November 18th workshop for approval.

COMMISSIONER MEALER MOTIONED AND VICE-CHAIR MAIER SECONDED THE MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 18, 2020 WORKSHOP AS WRITTEN. THE MOTION PASSED 6-0.

Public Hearing Explanation

Chairman Palmer asked the recorder to read the public hearing explanation.

New Business:

1. Declaration of Approximately 3,000 Square Feet of City-Owned Property as Surplus and Vacation of a Public Access Easement

Chairman Palmer introduced the item and asked if proper notice had been given. Mr. Jensen affirmed and then Mr. Schiessl gave the staff report. During his presentation, Mr. Schiessl showed maps and explained how the current rough trail alignment impacts homes in the Falconcrest development. He further described and pointed out how future alignment would not be impacted by the surplus of the subject property. His presentation also included future trail plans in the area and relevant trail planning efforts for the Ridges to River trail project.

At the conclusion of Mr. Schiessl's presentation Chair Palmer asked if there were any members of the public present to comment. Having no public testimony, Chairman Palmer closed the public hearing at 6:16 p.m. and opened the item for commission discussion. Vice-Chair Maier voiced support for the surplus action and thanked Mr. Schiessl for work on the presentation.

COMMISSIONER MAIER MOVED AND COMMISSIONER MEALER SECONDED THE MOTION TO RECOMMEND THAT THE RICHLAND CITY COUNCIL DECLARE APPROXIMATELY 3,000 SQUARE FEET OF PARCEL NUMBER 102882070000069, WITHIN THE PLAT OF REATA HEIGHTS, CONSISTENT WITH THE ASSOCIATED EXHIBIT MAP, AS SURPLUS TO THE CITY PURSUANT TO RMC 3.06. MOTION PASSED UNANIMOUSLY ON A ROLL CALL VOTE.

Communications:

Councilman Alvarez voiced his appreciation for the work the Commission does and shared his experience with the COVID-19.

Commissioner Ridley commented on her first commission meeting.

Commissioner Mealer thanked Mr. Schiessl for his detailed presentation.

Commissioner Smith welcomed Commissioner Ridley as did Commissioner Eadie

Mr. Jensen announced he would be providing City Council with his Development Services 2020 review at their next meeting. He shared with the commission that 2020 was another record year for number of new single-family home permits.

Adjournment:

Chairman Palmer adjourned the meeting at 6:26 PM.

PREPARED BY: Lynne Follett, Administrative Assistant II

REVIEWED BY: Mike Stevens, Planning Manager