



Agenda

City Council Regular Meeting

Tuesday, March 16, 2021

Zoom - Public Telephone Access: (206) 337-9723 or (253) 215-8782

Meeting ID No. 505 625 7380

City of Richland Resolution No. 100-20 temporarily designates virtual locations for all municipal meetings. This meeting will be conducted remotely via Zoom and broadcast live on CityView Channel 192 and at ci.richland.wa.us. If you wish to provide comments for the Public Hearing and/or Public Comments portion of the meeting, please register [here](#) by 4:00 p.m. on the day of the meeting. Only those who register by the 4:00 p.m. deadline will be permitted to speak or have their comments read into the record during the meeting. Written comments that exceed two minutes when read aloud may not be read in their entirety, but will be available in the record for Council review.

City Council Regular Meeting - 6:00 p.m. via Zoom

Welcome and Roll Call

Pledge of Allegiance

Approval of Agenda: (Approved by Motion)

Presentations:

1. Proclamation of Appreciation to Nancy Doran and Barry Richards
 - Ryan Lukson, Mayor
2. Visit TRI-CITIES 2020 Annual Report, 2021 Work Plan and Request for Funds from the Tri-City Regional Hotel-Motel Commission Reserve
 - Mike Novakovich, Visit TRI-CITIES President & CEO
3. Annual Hanford Communities Update
 - David Reeploeg, Hanford Communities Executive Director
4. 2021 Parks & Recreation Commission Goals
 - Joe Schiessl, Parks & Public Facilities Director

Public Hearing: Please limit public hearing comments to 3 minutes. Comments must speak only to the item for which the hearing is convened. Records intended for Council consideration must be given to the City Clerk by 4:00 p.m. the day of the meeting for distribution.

Public Comments: Please limit public comments to 2 minutes. The public comment period is not an opportunity for dialogue with councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. Records intended for Council consideration must be given to the City Clerk by 4:00 p.m. the day of the meeting for distribution.

Consent Calendar: Approved by single vote; Councilmembers may transfer individual items to Items of Business for deliberation before voting.

Minutes:

5. Approval of the March 2, 2021 Council Meeting Minutes

- Heather Kintzley, City Attorney

Ordinances - First Reading:

Ordinances - Second Reading & Passage:

6. Ordinance No. 06-21, Amending Richland Municipal Code Section 21.01.020 related to Work Exempt from Permit
 - Heather Kintzley, City Attorney

Resolutions - Adoption:

7. Resolution No. 28-21, Approving a Purchase and Sale Agreement with R&R Property Enterprises, LLC for 1.49 Acres in the Horn Rapids Industrial Park
 - Kerwin Jensen, Development Services Director
8. Resolution No. 32-21, Authorizing a Consultant Agreement with KPFF, Inc. for the Island View to Vista Field Trail Project
 - Pete Rogalsky, Public Works Director
9. Resolution No. 33-21, Declaring 840 Northgate Surplus to the City's Needs
 - Kerwin Jensen, Development Services Director
10. Resolution No. 34-21, Authorizing 2021 Business License Reserve Funding
 - Kerwin Jensen, Development Services Director
11. Resolution No. 35-21, Authorizing 2021 Commercial Façade Improvement Program Funding
 - Kerwin Jensen, Development Services Director
12. Resolution No. 37-21, Authorizing \$345,250 from the Tourism Promotion Area Reserve Account for Supplemental Tourism-Related Projects in 2021
 - Jon Amundson, Interim City Manager

Items - Approval:

13. Appointments to the Arts Commission: Jet Richardson, Eboni "Raleigh" Lovell and Emilie Cooper
 - Heather Kintzley, City Attorney
14. Appointment to the Board of Adjustment: Michael Simpson
 - Heather Kintzley, City Attorney
15. Appointments to the Code Enforcement Board: Albert Edmondson and Ragan Faylor
 - Heather Kintzley, City Attorney
16. Appointments to the Parks & Recreation Commission: Maria Gutierrez, Meaghan Brooks, Isaac Arnquist, William Henry and Annabella Aldous
 - Heather Kintzley, City Attorney

Expenditures - Approval:

17. Expenditures from February 1, 2021 to February 28, 2021 for \$25,116,125.07 including Travel Check Nos. 19967-19974, Accounts Payable Check Nos. 287121-287946, Accounts Payable Wire Nos. 8448-8486, Payroll Wires & ACH Nos. 11929-11978, Payroll Direct Deposit & Check Nos. 174977-176025, and Pension Check Nos. 5744-5773.

- Cathleen Koch, Administrative Services Director

Items of Business:

Reports and Comments:

1. City Manager
2. City Council
3. Mayor

Adjournment

City Council meetings are broadcast live on CityView Channel 192 and online at ci.richland.wa.us

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7389.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/16/2021

Agenda Category: Presentations

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Proclamation of Appreciation to Nancy Doran and Barry Richards

Department:
City Attorney

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:
None.

Summary:

Mayor Lukson will virtually present a proclamation of appreciation with a plaque to Ms. Nancy Doran and a proclamation of appreciation to Mr. Barry Richards for their years of service to the Parks & Recreation Commission.

Fiscal Impact: None.

Attachments:

1. Doran Proclamation
2. Richards Proclamation



Proclamation

WHEREAS, Nancy Doran was first appointed to the Parks & Recreation Commission in February of 2011 and served eleven (11) years until March 31, 2021; and

WHEREAS, during her tenure, Ms. Doran faithfully dedicated her time, knowledge and talents for the benefit of the citizens of Richland; and

WHEREAS, Ms. Doran served as vice chair of the Parks & Recreation Commission from 2015-2019; and

WHEREAS, Ms. Doran was instrumental in supporting numerous efforts related to promoting healthy lifestyles and contributing to the overall quality of life in Richland, including improvements to trail systems such as the Riverfront Trail, Urban Greenbelt Trail, and Keene Road Trail, and parks such as Howard Amon, Gala, Drollinger, Heritage Hill, West Village, Leslie Groves, North Leslie Groves, Craighill, Barth, Goethals, Claybell McMurray, and Columbia Playfields; and

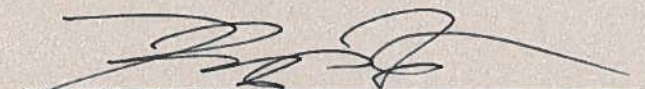
WHEREAS, Ms. Doran was also an enthusiastic advocate for park and neighborhood safety, tree replacement, and the City's Park Partnership Program; and

WHEREAS, throughout the duration of her service, Ms. Doran faithfully executed the duties of a Richland Parks & Recreation Commission member.

NOW, THEREFORE, I, Ryan Lukson, by virtue of the authority vested in me as Mayor of the City of Richland, Washington, do hereby extend to Nancy Doran this expression of appreciation for her service on the Parks & Recreation Commission, and deliver this Proclamation with the City's best wishes for all future endeavors.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed hereto the official seal of the City of Richland, Washington, on this 16th day of March, 2021.




Ryan Lukson, Mayor



Proclamation

WHEREAS, Barry Richards was first appointed to the Parks & Recreation Commission in December of 2012 and served nine (9) years until March 31, 2021; and

WHEREAS, during his tenure, Mr. Richards faithfully dedicated his time, knowledge and talents for the benefit of the citizens of Richland; and

WHEREAS, Mr. Richards was instrumental in supporting numerous efforts related to promoting healthy lifestyles and contributing to the overall quality of life in Richland, including improvements to trail systems such as the Riverfront Trail, Urban Greenbelt Trail, and Keene Road Trail, and parks such as Howard Amon, Gala, Drollinger, Heritage Hill, West Village, Leslie Groves, North Leslie Groves, Craighill, Barth, Goethals, Claybell McMurray, and Columbia Playfields; and

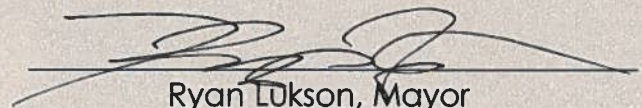
WHEREAS, based on his professional career with the U.S. Army Corps of Engineers, Mr. Richards brought unique expertise and insight to the Parks & Recreation Commission that assisted in steering the Commission's recommendations to Richland City Council; and

WHEREAS, throughout the duration of his service, Mr. Richards faithfully executed the duties of a Richland Parks & Recreation Commission member.

NOW, THEREFORE, I, Ryan Lukson, by virtue of the authority vested in me as Mayor of the City of Richland, Washington, do hereby extend to Barry Richards this expression of appreciation for his service on the Parks & Recreation Commission, and deliver this Proclamation with the City's best wishes for all future endeavors.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed hereto the official seal of the City of Richland, Washington, on this 16th day of March, 2021.




Ryan Lukson, Mayor



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/16/2021

Agenda Category: Presentations

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Visit TRI-CITIES 2020 Annual Report, 2021 Work Plan and Request for Funds from the Tri-City Regional Hotel-Motel Commission Reserve

Department:
City Council

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:

None.

Summary:

Visit TRI-CITIES President & CEO, Michael Novakovich, will present the Visit TRI-CITIES 2020 Annual Report and 2021 Work Plan, and will request funds from the Tri-City Regional Hotel-Motel Commission Reserve. See Resolution No. 37-21 for additional details.

Fiscal Impact:

None.

Attachments:

1. VTC 2021 Work Plan
2. VTC 2020 Annual Report
3. VTC 2021 Annual Report

WORK PLAN 2021



THE FOLLOWING IS A SUMMARY OF VISIT TRI-CITIES ACTIVITIES TO SUPPORT TOURISM.

VISITOR SERVICES

- Manage and operate the Tri-Cities Visitor Center, providing a place for visitors and residents to gather information on local attractions, services and tourism-related businesses.
- Produce and distribute the Official Tri-Cities Visitor Guide, a publication highlighting the community, attractions and activities to promote the Tri-Cities as a preferred travel destination.
- Fulfill the estimated 10,000 written and telephone requests for information on the Tri-Cities.
- Produce the Tri-Cities Calendar of Events.
- Act as a resource and provide materials to local companies for their recruitment and employee relocation efforts.
- Offer a "Hot Dates" program to assist visitors in finding accommodations during high demand dates.
- Stock the Satellite Visitor Centers at The HAPO Center and Richland City Hall with visitor information and brochures.
- Provide visitor services and maintain the interactive Tri-Cities kiosk at the Tri-Cities Airport and Three Rivers Convention Center.

CONVENTION AND GROUP SALES

- Generate 235 sales leads (Request for Proposals) to industry partners.
- Secure conventions, meetings and sporting events that will attract 38,000 future overnight stays.
- Host familiarization tours for meeting planners and tournament directors, escorting each on a scheduled set of appointments specific to their event needs.
- Attend 5 industry events and trade shows (some virtual), such as Meeting Planners International, Washington Society of Association Executives, Pacific Northwest Chapter of Society of Government Meeting Professionals, National Tour Association, etc., to meet with decision makers and promote the Tri-Cities as a destination of choice for conventions.
- Coordinate Spring Virtual Customer Appreciation Luncheon for up to 50 Washington State association meeting planners.
- Coordinate Fall Sales Blitz, featuring customer events and appointments with meeting planners.
- Support local tourism-related businesses by hosting monthly Director of Sales meetings.

MARKETING

- Place Tri-Cities television advertisements in the Puget Sound region and other key markets, including large metropolitan areas with direct flights.
- Generate 20 million impressions through targeted digital campaigns.
- Manage and promote **VisitTri-Cities.com**, an optimized and mobile-friendly website. A new website will be launched July 2021.
- Strategically direct \$705,000 in advertising, promoting the Tri-Cities as a destination of choice.
- Promote the Tri-Cities through effective social media campaigns on Facebook (more than 26,000 fans), Twitter (more than 6,000 followers) and Instagram (more than 10,000 followers) to drive user generated content.
- Create and distribute the Official Visitor Guide and complementary materials featuring local amenities.
- Coordinate and produce multiple mobile friendly visitor passes to promote local businesses and increase visitor's experiences.
- Distribute monthly consumer newsletters, focusing on wine, outdoor recreation and STEM.
- Execute Tourism Week events and promotions.

MEMBER SERVICES

- Promote local businesses through Visit Tri-Cities website, which receives more than 331,000 visitors annually.
- Develop and distribute Tri-Cities Small Business Spotlights.
- Report on the state of the Tourism Industry at the 2021 Annual Meeting.
- Apprise members on industry events through monthly newsletters.
- Promote local businesses to out-of-town visitors through the "Show Your Badge" program.

MEDIA OUTREACH

- Host qualified wine, travel, lifestyle and food writers for familiarization tours, escorting each on a scheduled set of appointments specific to their story needs.
- Direct the efforts of public relations firm to create interest and a positive image for the Tri-Cities.
- Conduct face-to-face meetings with writers representing key publications/programs to promote story ideas about the Tri-Cities region.
- Work with Tourism Officials in primary destination/gateway cities (Seattle/Portland) to create cooperative opportunities targeting national and international travelers.
- Attend media conferences to promote the Tri-Cities region to travel writers.
- Coordinate with the Washington Tourism Alliance to amplify efforts in promoting the state to domestic and international travelers.

VISIT TRI-CITIES SPORTS COUNCIL

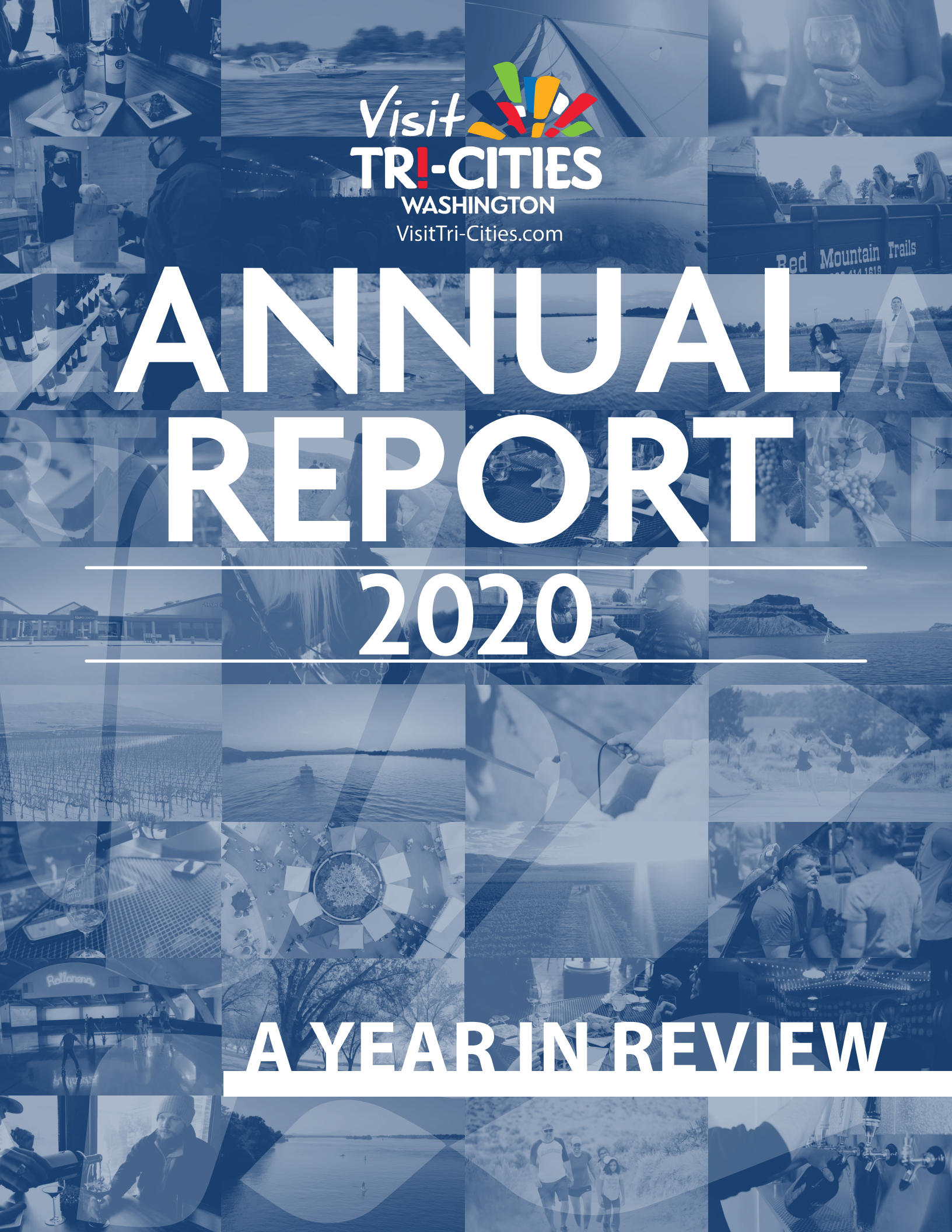
- Research and attract new sporting events that fit the profile of the existing venues.
- Manage the cooperative efforts of the Tri-Cities Sports Council serving high school athletic directors, municipal recreation departments, local sports clubs and sports officials.
- Work with the athletic directors and sports venue directors to create attractive proposals for high school athletic district and state-wide championships.
- Coordinate venue costs and accommodation pricing for tournament directors.
- Secure volunteers for events taking place in the Tri-Cities.
- Attend national trade shows and secure one-on-one appointments with decision makers to promote the Tri-Cities as a premier Northwest destination, including TEAMS, National Association of Sports Commissions, Connect Sports Marketplace and ESports Travel Summit.
- Secure hotel room blocks and complimentary rooms as needed by tournament directors.
- Provide direction and guidance for recommendations outlined in the Sports Facilities Market Analysis and Feasibility Study.

TRI-CITIES WINE TOURISM COUNCIL

- Manage the cooperative efforts of the Wine Tourism Council serving wineries, wine-related venues, hotels, restaurants and transportation providers in Benton and Franklin counties.
- Distribute a wine map highlighting Mid-Columbia wineries.
- Coordinate the development of wine tourism packages with hotels, restaurants, transportation and cultural events.
- Promote and market wine-related events to increase visitation.
- Work with food and wine writers to secure positive stories about the region's wineries and vineyards.
- Coordinate and promote the Tri-Cities Region Wine Trail pass.

ADMINISTRATIVE & OTHER SERVICES

- Promote STEM Tourism to drive economic impact while educating families about educational and career opportunities in the Tri-Cities.
- Coordinate the efforts of the Tri-Cities National Park Committee.
- Organize and manage the efforts of the Tri-Cities Rivershore Enhancement Council.
- Provide direction and guidance for recommendations outlined in the Rivershore Master Plan II.
- Participate and provide leadership in tourism industry organizations such as Washington State Destination Marketing Organizations (WSDMO), the Washington Tourism Alliance (WTA), Destination Marketing Association (DMA) West and Destination International (DI).
- Manage the proceeds of tourism promotion assessments as directed by the Commissioners of the Tri-City Hotel-Motel Commission and city councils.
- Promote and manage the Tri-Cities "Excellence in Service" program to stimulate customer service region-wide.



2020

A YEAR IN REVIEW



Rob Roxburgh
2021 Chairman of the Board



Michael Novakovich
President & CEO

Dear Tourism Partners,

As we have all experienced, the coronavirus pandemic changed so many aspects of all our lives, challenging us personally and professionally. While no business segment was spared, the tourism industry has been adversely affected, and the impacts will be felt for years to come. But with great challenges come great opportunities, and Visit Tri-Cities embraced every opportunity presented during the past year. It is with great appreciation that we report to you the achievements we accomplished together in 2020. The following Annual Report showcases our stewardship of community trust and resources.

2020 began with hope and optimism, with a series of tourism focused campaigns planned. We started the year by inviting visitors to "Get Your Geek On" with a robust science-themed campaign in partnership with Battelle, our Official Champion of STEM Tourism. Unfortunately, just as we began promoting the STEM-related assets unique to the Tri-Cities, travel restrictions were put in place and the STEM campaign was cut short.

Knowing that our local tourism-related businesses would need support, staff developed the "Get Your Order On!" campaign, highlighting curbside service following the Stay Home, Stay Safe order. The video was complemented with a public service announcement featuring General James Mattis encouraging residents to support our local businesses, jobs, economy and quality of life by using curbside pickup, delivery and safe practices.

We, like all of you, were hopeful that travel would return by early summer. However, it became obvious that travel to the Tri-Cities was not going to be allowable for some time. Knowing we needed to aggressively battle the pandemic, the team shifted their energies to support public health endeavors that would ultimately allow businesses to reopen and lead to the return of tourism.

We partnered with Benton County, utilizing CARES ACT money to provide COVID-19 mitigation marketing communications to the Tri-Cities region. We collaborated with the Benton Franklin Health District to create campaigns in English and Spanish. Most effective was our use of humor to encourage social sharing and adoption of public health behaviors. We created a series of spots called CYA. As in, Cover Your Airholes.

Additionally, the team continued to foster strong partnerships with the Tri-Cities Regional Chamber of Commerce and TRIDEC to create the Tri-Cities Open and Safe Coalition; provided leadership on the Municipality Advisory Council (MAC), which is comprised of representatives of nine local jurisdictions, Benton Franklin Health District, the Regional Chamber and TRIDEC; remade a popular 90s alternative rock song to promote good COVID practices and a produced a message to the Governor's Office in support of reopening local businesses that follow local, state and federal health guidelines.

These endeavors didn't divert Visit Tri-Cities from its mission of driving visitor traffic to the community. While it's true that it was difficult to promote travel during county-specific restrictions, the team developed campaigns to raise awareness of the destination with a key message: visitors are welcome when it is the appropriate time to travel. National Travel & Tourism Week was celebrated virtually, highlighting Tri-Cities amenities and over 150 area businesses. The team promoted the destination to meeting planners with a virtual familiarization tour of area hotels and meeting and convention spaces. Additionally, the staff offered leadership on the Washington Safe Meetings Coalition, which led to the return of safe meetings in an earlier Phase. The same support was provided for festivals and events.

Finally, our Annual Report is not only a summary of our activities, but a reminder of the economic impact of the tourism industry for the Tri-Cities. The most recent numbers available are from 2019, a year when the Tri-Cities enjoyed \$496.5 million in economic impact due to visitor spending. These dollars support a vibrant business community, attracting more amenities to the Tri-Cities. Sales tax revenue generated by tourism reduces each household's tax burden in Benton and Franklin counties by an average of \$737, supporting schools, teachers, emergency services, roads maintenance, parks and other services provided by our local municipalities. Moreover, 5,600 jobs were supported by tourism. The economic impacts of tourism in our community for 2020 are not yet available and will be a stark contrast to 2019 and the years before, but it is inspiring to see the positive impacts of tourism in the Tri-Cities.

While 2020 was a difficult year, through community collaboration and tourism innovation we overcame many challenges, together. We're looking forward to doing even more with our community partners in 2021.

OUR VISION

To be an industry leader for destination marketing in the Pacific Northwest; the primary source of visitor information; and the lead advocate for visitor industry development in the Tri-Cities region.

WHY TOURISM MATTERS

**VISITOR
SPENDING**

\$496.5
million

CREATES

5,628

jobs in Benton
& Franklin
Counties



Sales tax revenue generated by tourism reduces each household's annual tax burden in Benton and Franklin Counties by an average of

\$737

Visitor Spending represented in this report reflect the economic impact of tourism in the Tri-Cities for the year of 2019. The economic impacts of tourism in our community for 2020 are not yet available.



Food & Beverage

\$108
million
22%

**SPENDING
BREAKDOWN**



Retail

\$127.4
million
26%



Transportation

\$79.8
million
16%



Recreation

\$82.3
million
16%



Hotels

\$99
million
20%

Source: Tourism Economics 2019,
An Oxford Economics Company

IMPERATIVE: ADVOCATE FOR THE DEVELOPMENT OF CRITICAL TOURISM INFRASTRUCTURE

HOTEL MOTEL TAX DISTRIBUTIONS



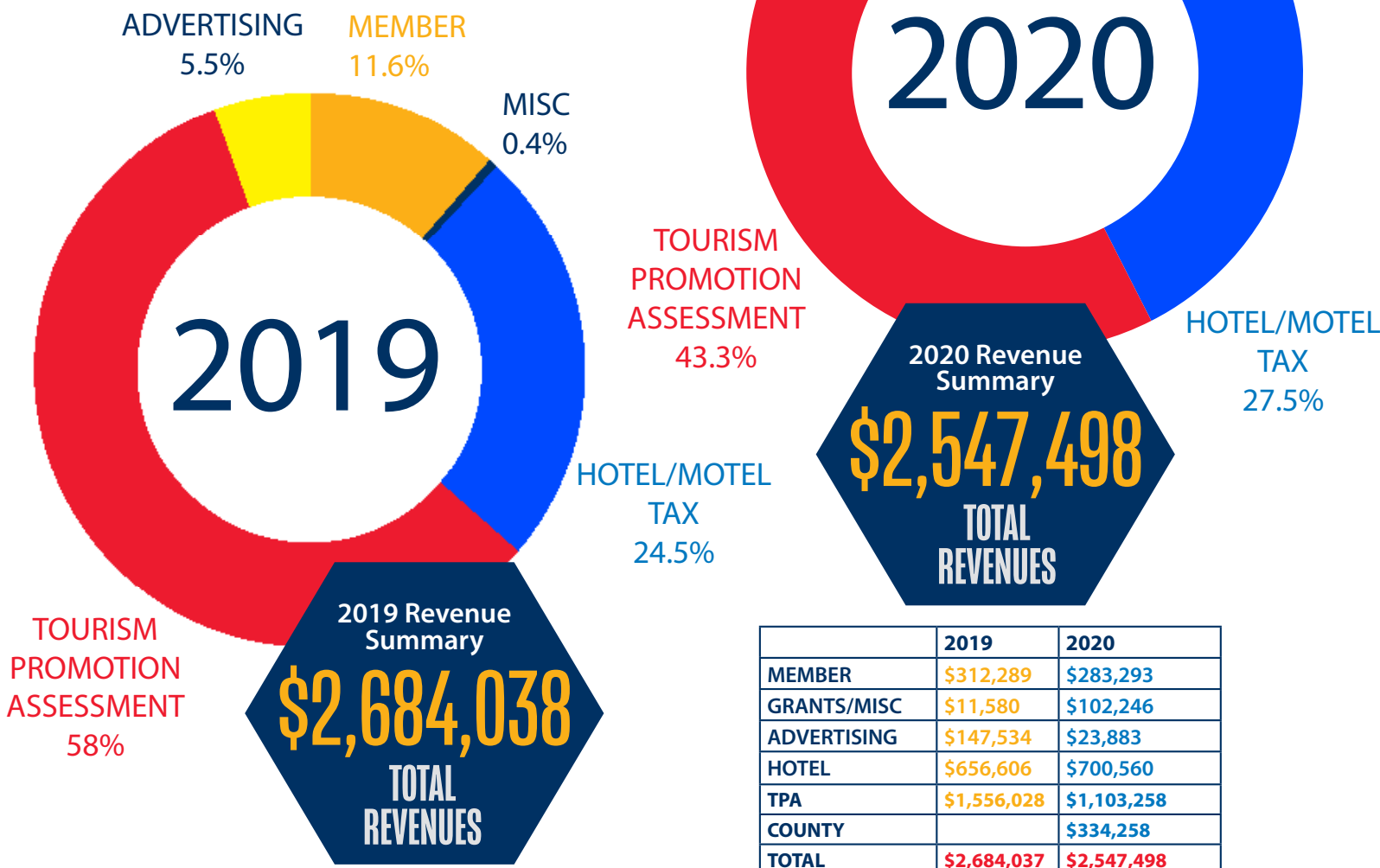
4,418

Hotel Guest
Rooms Available

	Kennewick	Pasco	Richland	Totals
2016	\$539,578	\$274,798	\$475,641	\$1,290,017
2017	\$568,745	\$323,445	\$536,682	\$1,428,872
2018	\$592,249	\$343,642	\$598,997	\$1,534,888
2019	\$592,210	\$324,891	\$633,862	\$1,550,963
2020	\$277,886	\$151,941	\$270,733	\$700,560

VISIT TRI-CITIES AT-A-GLANCE

The coronavirus pandemic had a significant impact on the tourism industry throughout the world, including the Tri-Cities. Travel restrictions coupled with uncertainty related to the COVID-19 virus, impacted Visit Tri-Cities's revenue sources. Visit Tri-Cities worked to reduce expenses and seek additional revenue sources to support the organization's mission to drive visitation when appropriate, including CARES ACT funding from Benton County and government grants. The following is a comparison of Visit Tri-Cities' revenues for 2019 and 2020.



MARKETING AND PRODUCT DEVELOPMENT

Generating additional cash flow in to the region through visitor spending is important for the local economy. Visitor spending improves the business climate and offers opportunities for new endeavors to thrive. Visit Tri-Cities promotes the region as a premier destination for meetings, conventions, sports and leisure travel.

Visit Tri-Cities' Convention Marketing, Sports Marketing and Media Outreach departments all incorporate sales-driven strategies directed at markets with the greatest potential

to bring new visitor dollars to the region. While marketing is important, product development is a priority as well. Through the Tri-Cities Rivershore Enhancement Council (TREC), Visit Tri-Cities works with local jurisdictions and hospitality partners to ensure that attractions are upgraded or added to the community in order to continue offering fresh experiences for visitors.

TOURISM DEVELOPMENT

Visit Tri-Cities manages tourism-related programs and infrastructure within the community to position the Tri-Cities as a desirable and compelling visitor destination.

The Visit Tri-Cities' website was emphasized as a community portal in all advertisements and visitor publications throughout the year. We actively encouraged all visitors to visit our website.

WEBSITE HIGHLIGHTS



Corporate Sponsor:
Washington River
Protection Solutions



AIRPORT/CONVENTION CENTER KIOSKS

UNIQUE VISITORS **2,061** PAGE VIEWS **7,447**

MEDIA OUTREACH

6,200
Twitter Followers

25,839
Facebook Followers

9,835
Instagram Followers

1,213
LinkedIn Followers

124
Stories

270,324,560
Positive Earned
Media Views

2
Travel Writers
Hosted

Corporate Sponsor:
Mission Support Alliance

MSA
Mission Support Alliance

ADVERTISING & MARKETING

Visit Tri-Cities develops and deploys a robust marketing plan annually, using a variety of effective tactics to raise brand awareness of the Tri-Cities.

Visit Tri-Cities focused on print, digital marketing, including commercials on streaming TV, with no broadcast media buys in 2020. Campaigns were limited due to pandemic related travel restrictions within the state. Tourism campaigns deployed in 2020 earned

3,852,190 impressions &
11,327 click throughs

Visit Tri-Cities secured CARES ACT grant money from Benton County to develop and execute in-market advertising campaigns to encourage social distancing, use of face coverings and safety precautions to mitigate the effects of COVID-19, improve the health of our community and begin economic recovery.

24 Creatives developed and deployed through digital, broadcast (TV & radio) and social 9/1-12/15/2020.

2,398 Television & **1,773** Radio Spots



The digital and social campaigns earned **16.8 million impressions** leading to more than **36,000 click throughs** to the Benton Franklin Health District website.

CONVENTIONS & SPORTS

The sales department's primary focus is to **market to convention, sports and group meeting planners** through direct sales contacts, advertising in targeted periodicals and attending industry events. These activities mean **"heads in beds" that generate hotel/motel tax revenues for our community.**

2020 PROGRAM HIGHLIGHTS

41 Number of conventions, sports & group activities

13,237 Visitors attracted

Convention and Sports visitor spending to region:

\$4,253,816

151 events scheduled to take place in 2020 were canceled due to COVID-19, representing 113,387 visitors and \$32,371,689 in visitor spending.

BUSINESS BOOKED IN 2020

92 Future conventions, meetings and sports events booked in 2020.

Future visitor spending:

\$15,358,458

Of these 92 events booked, 38 events cancelled or rescheduled due to COVID-19.

2021 & BEYOND

110 Future conventions, meetings and sports events.

77,045 Future visitors

Future visitor spending:

\$28,221,611

17 events scheduled to take place in 2021 were canceled due to COVID-19, representing 3,992 visitors and \$1,924,087 in visitor spending.

TRI-CITY REGIONAL HOTEL-MOTEL COMMISSION

Kennewick

Jerry Beach, SpringHill Suites by Marriott

Mark Blotz, Clover Island Inn

Pasco

Monica Hammerberg, Hampton Inn & Suites Pasco/Tri-Cities

Vijay Patel, A-1 Hospitality

Richland

Wendy Higgins, The Lodge at Columbia Point

Andrew Lucero, Courtyard by Marriott

Ex-Officios:

Marie Mosley, City of Kennewick

Cindy Reents, City of Richland

Dave Zabell, City of Pasco

VISIT TRI-CITIES COUNCILS

Tri-Cities Rivershore Enhancement Council

Tri-Cities Sports Council

Tri-Cities Wine Tourism Council

Tri-Cities National Park Committee

Directors of Sales

2020 A YEAR IN REVIEW

JANUARY

- 13 Know Your Dam Facts Rally
- 21 Columbia River and Snake River Dams Meeting with U.S. Representative Dan Newhouse
- 23 Tourism Presentation to WSU-Tri-Cities Marketing Class
- 23 Columbia Basin College Hall of Fame Banquet
- 24 Visit Tri-Cities Staff Retreat
- 25 "Love Our Locals" – a program of Visit Tri-Cities & Tri-Cities Wine Tourism Council
- 29-31 Hosted TBEX (Travel Bloggers Exchange) Site Visit
- 30-31 Tri-Cities Legislative Trip to Olympia

FEBRUARY

- 19 Leadership Presentation to Leadership Tri-Cities Class XXV
- 20 Presented on Tourism at Tri-Cities Economic Outlook Forum
- 20 Published the Official Tri-Cities Visitor Guide
- 20 Published Great Golf Getaways Brochure
- 22-23 Spokane Golf & Travel Show
- 24 New Board Member Orientation
- 26-27 Hosted Planning Visit for Association of Washington Cities (AWC) and included introductions with LIGO, B Reactor Museum Association and Port of Kennewick
- 27-28 Hosted representatives from Osborne Northwest Public Relations

MARCH

- Presentation of the 2019 Annual Report and 2020 Work Plan to Pasco and Richland City Councils
- 1 Launched "Get Your Geek On" STEM campaign in partnership with Battelle
- 2 Snake River Dams Press Conference
- 4 Washington Wine Foundation
- 5 New Board Member Orientation
- 5 Visit Tri-Cities CEO/Board Member Collaboration Meeting
- 5 Published the 2019 Annual Report and Work Plan
- 6 New Council Member Meeting
- 8-10 Meeting Professionals International (MPI) Cascadia Conference, Bend, OR
- 12 Presented "Tourism in the Tri-Cities" to Kiwanis Club
- 13 Hospitality Meeting to discuss COVID-19 Challenges with Hotel and Meeting Venue Partners
- 17 Launched "Tri-Cities Open for Business" in partnership with TRIDEC and Tri-City Regional Chamber of Commerce
- 18-19 Conducted Olympia Sales Blitz Virtual Appointments with State & Regional Meeting Planners
- 19 Hosted a Virtual Meeting Planner Luncheon, "Making Vitality Your Reality"
- 25 PSA with General Mattis to Support Local Business
- 26 Launched "Come on Get Your Order On" Campaign
- 29-31 PPE Drive to collect critical health supplies in partnership with TRIDEC and Tri-City Regional Chamber of Commerce

APRIL

- 10 Launched Sports Message from Visit Tri-Cities
- 10 WSU Tri-Cities Beverage Management Craft Beverage/Distilled Spirits Meeting
- 13 First Meeting to Bring Back Gatherings of 50+ Attendees
- 21 Presentation of the 2019 Annual Report and 2020 Work Plan to Kennewick City Councils
- 23 Launched STEM Travel Itineraries
- 24 TRIDEC's Coffee with Karl – Rebuilding Tomorrow

MAY

- 4 Launched of Excellence in Service Award Program
- 4-8 National Tourism Week
- 8 Launched VTC Staff Video, "Wipe It"
- 14 Hosted Tri-Cities Winemakers Virtual Panel
- 18 Launched segmented "When It Is Time Travel" tourism campaign, highlight wine country, family friendly activities and outdoor recreation.

JUNE

- 1 Visit Tri-Cities Staff Strategic Planning Meeting
- 2 Initiate Tri-Cities Open & Safe Coalition with TRIDEC and Tri-City Regional Chamber of Commerce
- 3 Congressman Dan Newhouse Community Check-in Meeting
- 4 TRIDEC's Coffee with Karl – Getting Ready for Phase 2
- 10 Unified Mask Media Event
- Visit Tri-Cities CEO/Board Member Collaboration Meeting
- 11-12 Washington Society of Association Executives (WSAE) Virtual Annual Conference
- 15-16 Tri-Cities Open & Safe PPE Donation Drive
- 16 Port of Benton Community Leader Focus Group for Strategic Plan
- 20 Launched Elected Officials PSA to encourage use of face coverings and social distancing
- 25-26 Tri-Cities Open & Safe Personal Protection Equipment (PPE) Distribution Drive
- 30 Meeting with Governor Jay Inslee and Press Conference

JULY

- Issued RFP for the design, execution and maintenance for a fully functional and interactive website
- 1 Road to Recovery Press Conference
- 3 Tri-Cities (Benton & Franklin Counties) advanced to Modified Phase 1
- 3 Tri-Cities Open & Safe Coalition launched the Business Pledge
- 9 Launched "Social Distance" music video featuring VTC Staff
- 14-15 Destinations International (DI) Virtual Annual Convention
- 17 TRIDEC's Coffee with Karl – Tourism & Economic Diversification
- 20 Announcement that the Tri-Cities will host 2021 TBEX (Travel Bloggers Exchange)
- 20 DMA West Virtual Leadership Summit
- 21 Benton City Tour with Mayor Linda Lehman
- 22 Port of Kennewick Downtown Waterfront Master Plan Community Group Discussion
- 30 Washington Hospitality Association Southwest Washington Town Hall
- 30 DMA West Virtual Leadership Summit

AUGUST

- Tri-Cities (Benton & Franklin Counties) advanced to an enhanced Modified Phase 1
- 3 Launched "We Are Tri-Citians" video
- 3 Awarded Benton County CARES Act Community Support Program Grant
- 3-21 Sports ETA SportsBIZ XChange Virtual Meetings
- 5 DMA West Virtual CEO Summit
- 10 Community Leaders Luncheon with Congressman Dan Newhouse
- 11 Association of Washington Business (AWB) Federal Affairs Summit
- 12 Diversity & Inclusion Panel hosted by Tracci Dial, KNDU
- 13 Tourism Presentation to Washington Economic Development Association (WEDA)
- 24 Awarded COVID Mitigation Agreement with Benton County
- 24 Launched In-Market Campaign with 24 creatives in English and Spanish running on TV, radio, social media and digital platforms
- 25-26 Virtual CVent CONNECT Conference

SEPTEMBER

- 1 Battelle Announced as the Official of Champion of STEM Tourism
- 1 Selected Tempest to design and execute new Visit Tri-Cities website
- 9 Visit Tri-Cities CEO/Board Member Collaboration Meeting
- 16 Community Leaders Meeting with Congressman Dan Newhouse
- 18 Presented "Tourism in the Tri-Cities" to Kiwanis Club of Tri-Cities Industry
- 22 PNNL New Employee On-Boarding Presentation
- 23 Tri-Cities Hotel & Lodging Association
- 29 Washington Tourism Alliance (WTA) Brand Campaign Kick-off

OCTOBER

- Tri-City Regional Hotel-Motel Commission 2021 Budget and Marketing Plan presented to Kennewick, Pasco and Richland City Councils
- 5-9 Washington Bike, Walk, and Roll Virtual Summit
- 7-10 Hosted SkyNav to film 3D/360 virtual reality video experiences
- 8 Washington State Tourism Conference
- 13 Tri-Cities Advanced to Phase 2
- 14 Launched tourism-focused TV Ad and Social Media Campaigns
- 14 Western States Virtual Expo with Washington Tourism Alliance (WTA)
- 14 Congressman Dan Newhouse and Washington Department of Fish & Wildlife Tour of Rattlesnake Mountain
- 19-22 Virtual TEAMS Conference & Expo
- 22 Washington Tourism Marketing Authority (WTMA) Annual Board of Directors Meeting

NOVEMBER

- Interlocal Agreement signed by the Cities of Kennewick, Pasco and Richland for the increase of the TPA Assessment
- 6 DMA West Annual Business Meeting
- 10 Visit Tri-Cities Annual Meeting – 2020 in the Rearview Mirror
- 13 Launched Tri-Cities Region Wine Trail Pass in partnership with Bandwango
- 17-19 National Tour Association (NTA) Virtual Tour Exchange
- 19 Visit Tri-Cities Virtual FAM Tour for Meeting Professionals
- 19 Confederated Tribes of the Umatilla Indian Reservation (CTUIR) Treaty Rights Meeting
- 20 Hospitals and Public Health Press Conference

DECEMBER

- Five-year Agreement for the Promotion of Tourism with the Cities of Kennewick, Pasco and Richland and Visit Tri-Cities signed
- 7 Benton-Franklin River Heritage Foundation Annual Meeting
- 7 Launched Tri-Cities Elected Officials Message to Governor and Community to Safely Lift Restrictions and Re-Open Businesses
- 8 WSU Tri-Cities Marketing Student Tourism Research Project Presentations
- 8 Comprehensive Economic Development Strategy (CEDS) Meeting
- 15-16 Destination International (DI) CEO Summit
- 17 Hosted IRONMAN Feasibility Meeting with Jurisdictions/Stakeholders

2020 VISITOR INQUIRIES

Telephone
Email &
Direct Mail

2,469

651

In-person
Visitors

Visit Tri-Cities is the only organization dedicated to promoting the entire Tri-Cities area for leisure and group travel.

Visit Tri-Cities offers a U.S. toll-free number for visitor inquiries and responds to requests for relocation, vacations, meetings, sports and community information.

Visitor Center staff provide travel information, manage a community-wide events calendar and website, provide information through the Visitor Center, and maintain an informational kiosk at the Tri-Cities Airport and two satellite Visitor Centers.

PUBLICATIONS:

VISITOR GUIDE

GREAT GOLF GETAWAYS



Rivershore, Heritage & Eco-Tourism

The Tri-Cities Rivershore Enhancement Council (TREC) is made up of executive leaders from the cities of Kennewick, Pasco, Richland and West Richland; Benton and Franklin Counties; the ports of Benton, Kennewick and Pasco; and Visit Tri-Cities; and is sponsored by Bechtel National, Inc.

TREC is focused on prioritization of the tasks outlined in the Rivershore Master Plan II. The Rivershore Master Plan III outlines overarching themes for improving the Sacagawea Heritage Trail and shoreline areas including: wayfinding signage; art, culture and heritage; viewpoints and user amenities; water oriented activities; birding and wildlife viewing; inland linkages; and organized events.

Each of the participating jurisdictions also worked on individual projects along the shoreline and adjacent parks that will add to the overall positive experience of visitors to the region.

HERITAGE AND ECO-
TOURISM CORPORATE
SPONSOR:
BATTELLE

BATTELLE

Now the Official Champion of STEM Tourism



RIVERSHORE
ENHANCEMENT
CORPORATE
SPONSOR: BECHTEL
NATIONAL INC.



2020 VISIT TRI-CITIES LEADERSHIP EXECUTIVE COMMITTEE

CHAIR	Rob Roxburgh, Washington River Protection Solutions
PAST CHAIR	Kathy Moore, The Hotel Group
FIRST VICE CHAIR	Corey Pearson, Three Rivers Campus
VICE CHAIR	Vijay Patel, A-1 Hospitality (Hotel & Lodging Representative)
VICE CHAIR	Buck Taft, Tri-Cities Airport/Port of Pasco
VICE CHAIR	Staci West, Bechtel National, Inc.
TREASURER	Ron Hue
LEGAL COUNSEL	John Raschko, Miller Mertens & Comfort, P.L.L.C.
CPA	Monte Nail

OVERVIEW

Founded:	1969 as a non-profit organization
Staff:	10 full-time employees
Structure:	Governed by a 42-member Board of Directors
Members:	643
Websites:	www.VisitTriCities.com www.VisitTri-Cities.com www.VisitTri-Cities.org www.VisitTri-Cities.travel www.TravelTri-Cities.com www.TravelTriCities.com www.GolfWineCountry.com www.FriendsOfOurTrail.com

VISIT TRI-CITIES STAFF

Michael Novakovich, *President & CEO*
Kim Shugart, *Senior Vice President*
Hector Cruz, *Vice President*
Gretchen Guerrero, *Director of Operations*
Lara Watkins, *Director of Convention Sales*
Karisa Saywers, *Director of Marketing*
Maria Alleman, *Convention Sales Manager*
Chase Wharton, *Business Development Manager*
Justin Hawkes, *Marketing Manager*
Linda Tedone, *Sales Administrative Assistant*

2020 BOARD OF DIRECTORS

Deborah Barnard, Barnard Griffin Winery
Commissioner Don Barnes, Port of Kennewick
Jerry Beach, SpringHill Suites by Marriott
Commissioner Jim Beaver, Benton County
Troy Berglund, West Richland Chamber of Commerce
Karen Blasdel, Battelle
Mark Blotz, Clover Island Inn
Washington State Representative Matt Boehnke
Gloria Boyce, Ben Franklin Transit
Washington State Senator Sharon Brown
Council Member Rich Buel, City of West Richland
Jennifer Cunningham, STCU
Karl Dye, TRIDEC
Colleen French, Department of Energy
Shae Frichette, Frichette Winery
Monica Hammerberg, Hampton Inn & Suites Pasco/Tri-Cities
Colin Hastings, Pasco Chamber of Commerce
Sandra Haynes, WSU Tri-Cities
Wendy Higgins, The Lodge at Columbia Point
Diahann Howard, Port of Benton
Commissioner Robert Koch, Franklin County
Council Member Phillip Lemley, City of Richland
Andrew Lucero, Courtyard by Marriott Richland
Brian Paul Lubanski, KAPP/KVEW TV
Lori Mattson, Tri-City Regional Chamber of Commerce
Brent Miles, Tri-City Dust Devils
Maynard Plahuta, B Reactor Museum Association
Dara Quinn, Emerald of Siam
Justin Raffa, Mid-Columbia Mastersingers
Cliff Reynolds, Red Lion Hotel & Conference Center Pasco
Council Member Zahra Roach, City of Pasco
Rosanna Sharpe, The REACH Museum
Steve Simmons, CG Public House & Catering
Council Member Chuck Torelli, City of Kennewick
Nikki Torres, Tri-Cities Hispanic Chamber of Commerce
Rebekah Woods, Columbia Basin College

MEMBERSHIP

Visit Tri-Cities member investors create the foundation for our programs through their financial support. In turn, Visit Tri-Cities is equally committed to promoting our members through quality publications, tourism marketing and advertising opportunities, referrals, educational forums and newsletters. In 2020, Visit Tri-Cities' membership total reached **643**.

Economic Development Partners

City of Kennewick
City of Pasco
City of Richland
Tri-City Regional Hotel Commission

Diamond Members (\$10,000+)

Three Rivers Campus
Bechtel National, Inc.
Mission Support Alliance, LLC
Battelle
Washington River Protection Solutions
Lamb Weston

Platinum Members (\$5,000–\$9,999)

Ben Franklin Transit
Benton County
Benton PUD
City of West Richland
Franklin PUD
The HAPO Center
Jacobs
Port of Benton
Port of Kennewick
Port of Pasco

Gold Members (\$1,000–\$4,999)

Amentum
Atkins
Banner Bank
Benton-Franklin Council of Gov
Best Western Plus Columbia River Hotel & Conference Center
Best Western Premier Pasco Inn & Suites
Clover Island Inn
Courtyard by Marriott Richland Columbia Point
Energy Northwest
Fluor Federal Services
GESA credit union
HAPO credit union
Hilton Garden Inn Tri-Cities/Kennewick
Holiday Inn Express & Suites Pasco Tri-Cities
Holiday Inn Richland on the River
Lourdes Health Network
Numerica Credit Union
Quality Inn
Red Lion Columbia Center
Red Lion Hotel Pasco Airport & Conference Center
Riverfront Hotel, SureStay Collection by Best Western
SpringHill Suites by Marriott Kennewick Tri-Cities
Tri-Cities Community Health
Trios Health

Community Members (\$185–\$999)

14 Hands Winery
3 Eyed Fish Wine Bar
3 Rivers Folklife
A&A Motorcoach
AAA Washington
Abadan
Academy of Children's Theatre
Ace Jewelry & Loan Antiques & Collectibles
Adventures Underground
Amentum
Affinity at Southridge
Aflac - Dennis Sams
AHBL

AIA Magnum Promotions
Airfield Estates Winery
AJ's Edible Arts
Alaska Airlines
Alexandria Nicole Cellars
Alexandria Nicole Cellars Destiny Ridge
Tasting Room
Allen Brecke Law Offices
Allied Arts Association - Gallery at the Park
Amazon.com
Amber Rose Consignment Boutique
American Association of University Women (AAUW)
Anelare Winery
Anneliese M. Johnson, CRPC, Financial Advisor
ANS (Alternative Nursing Services)
Anthology Event Center by Castle Catering
Anthony's at Columbia Point
Arlene's Flowers & Gifts
Art on the Columbia
Art Without Borders
Artmil
Arts Center Task Force
As You Wish Houses
Aspen Limo Tours
At Michele's
Atomic Ale Brewpub & Eatery
Atomic Bowl/Joker's Lounge & Casino
Atomic Escape Rooms
Atomic Screenprinting, Signs & Embroidery
AutoZone
AXE KPR Hatchet Range
Azteca
B & B Express Printing
B Reactor Museum Association
Badger Mountain Vineyards
Baker & Giles
Baker Boyer D.S. Baker Advisors
Bank of the West
Banner Bank Corp. & RE Loan Center
Barnard Griffin, Inc.
Baum's
Baymont Inn & Suites
Bekins Northwest
Bella Italia
Bella Vista Apartments
Bennett Rentals
Benton City Chamber of Commerce
Benton County Fairgrounds
Benton Franklin Fair & Rodeo
Benton Rural Electric Association
Benton-Franklin Council of Governments
Bergstrom Aircraft, Inc.
Berkshire Hathaway Home Services Tri Cities Real Estate
Best Western Convention Center Hotel Kennewick
Best Western Kennewick Inn
Better Business Bureau Northwest
Big Bend Electric Cooperative, Inc.
Big River IT
Bike Tri-Cities
Bill's Berry Farm
Bingo Boulevard
BITE at the Landing
Black Heron Spirits, LLC
Blechl Co-op
Blue Dolphin Car Wash & Steptoe Mini Storage
Bob's Burgers and Brew - Kennewick Location

Bob's Burgers and Brew - Richland Location
Boiada Brazilian Grill
Bombing Range Brewing Company
Boys & Girls Club of Benton and Franklin Counties
Brews Taphouse & Growler Fills
Brick House Pizza
Broadmoor RV SuperStore
Brutzman's Office Solutions
Bud Knore Insurance
Budd's Broiler
Buds & Blossoms Too
Burger Ranch
Burger Ranch - Pasco
Camerata Musica
Campbell & Company
Canyon Lakes Golf Course
Caribbean Golf
Cascade Natural Gas Corp
Catering To You
Cedars at Pier 1
CG Public House & Catering (was Country Gentleman)
Chandler Reach Winery
Chapala Express
Chaplaincy Health Care
Chaplaincy Repeat Boutique
Cherry Chalet Bed & Breakfast
Chervenell Construction Company
Chuck E Cheese
Chukar Cherries
Cigar Savvy Shop, LLC
City of Kennewick
City of Pasco
City of Richland
Clearwater Square Apartment Houses
Cliff Thorn Construction, LLC
CliftonLarsenAllen LLP
CloudSigns. TV
Clover Island Marina
Col Solare Winery
Coldwell Banker Tomlinson Associated Brokers
Columbia Bank, Pasco
Columbia Basin BMX
Columbia Basin College
Columbia Basin Paper Supply
Columbia Basin Racquet Club
Columbia Basin Veterans Center
Columbia Center
Columbia Center Heights Exec. Suites
Columbia Crest Winery
Columbia Industries
Columbia Park Golf Tri-Plex
Columbia Point Golf Course
Columbia Sun RV Resort
Comfort Inn
Comfort Suites Kennewick At Southridge
Communities in Schools of Benton-Franklin
Community Concerts of Tri-Cities
Community First Bank
Community Real Estate Group
Connell Heritage Museum
Conover Insurance - Felicia Green
Conover Insurance - Tawni Gama
Corwin Ford
Cougar Cave Espresso
Country Mercantile
Country Mercantile - Richland
Courtyard by Marriott Pasco Tri-Cities Airport
Cowan Estates

Coyote Bob's Roadhouse Casino
Coyote Canyon Mammoth Site
Coyote Canyon Winery
Craig J. Griffiths
Crazy Moose Casino
Cyber Art 509
Dallas Green Team
D-Bat Columbia Basin
Dennis Sams, AFLAC
DermaCare
Desert Food Mart
Desert Wind Winery
Devoted Builders LLC
Digital Image Tri-Cities Inc. Quality Printing
Distinctive Properties, Inc.
Downtown Pasco Development Authority
DownUnderSportFishing
DrewBoy Creative
E Benton Co. Historical Society Museum
Eastern Washington Transportation
Econo Lodge
Edith Bishel Center for the Blind and Visually Impaired
Einan's at Sunset
Emerald of Siam Thai Restaurant and Lounge
Entertainment Warehouse
Eritage Resort
Europa
Events at Sunset
EverStar Realty
EVM Productions
Experience 46 Degrees
Fairfield Inn by Marriott
Farmers National Company, Flo Sayre
Farmhand Winery
Fast and Currious
FastSigns
Fat Olives Restaurant & Catering
Fidelitas Wine
Fieldstone Grandridge
First American Title
Five Guys Burgers & Fries - Richland WA
Focal Point Marketing & Multimedia
Ford Audio Services
Fort Walla Walla Museum
Franklin County
Franklin County Historical Society & Museum
Franklin County RV Park
FreshPicks WA Smoothies
Frichette Winery
Friends of Badger Mountain
Friends of Sacajawea State Park
Frontier Title & Escrow Company
Frost Me Sweet Bakery & Bistro
Fujiyama Japanese Steak House and Bar
Fuse SPC
G & S Properties
Garden Hop Pot
Garrett Electric Company, Inc.
Gesa Carousel of Dreams
Going Fishing Guide Service
Goodwill Industries of the Columbia
Goose Ridge Estate Winery
Gordon Estate Winery
Grandridge Eye Clinic
GRAZE - 'a place to eat'
Great Harvest Bread Company
Greenies
Growing Forward Services
HALO Branded Solutions
Hamilton Cellars

Hampton Inn & Suites Pasco/Tri-Cities	Maryhill Winery & Amphitheater	Retter & Company, Sotheby's International Realty	TRI-CU Credit Union
Hampton Inn Kennewick at Southridge	Masala Indian Cuisine	Richland Players Theater	Tri-Cities Alliance FC
Hampton Inn Richland	McCurley Business Elite	Richland Public Library	Tri-Cities Area Journal of Business
HAPO Community Credit Union	McDonald's Restaurant	Richland School District	Tri-Cities Auto Licensing
Harvey Insurance Agency	McKinley Springs	Richland Senior Association	Tri-Cities Battery, Inc.
Havana Café	MEIER Architecture * Engineering	RideNow Powersports Tri-Cities	Tri-Cities Cancer Center
Heaston Thompson Vision Clinic	Melendy Entertainment Services	Roads2 Travel Company	Tri-Cities Figure Skating Club
Hedges Family Estate	Mercer Wine Estates	Rollarena Skating Center	Tri-Cities Girls Fastpitch Softball Association
Hermiston Chamber of Commerce & Conference Center	Merrill Lynch	Rolling Hills Chorus	Tri-Cities Hispanic Chamber of Commerce
Hightower Cellars	Mezzo Thai Fusion	Ron Hue	Tri-Cities Life
Historic Downtown Kennewick Partnership	Mid-Columbia Ballet	Roxy Theater Antiques & Gifts	Tri-Cities Newcomers Club
Historic Downtown Prosser Association	Mid-Columbia Libraries	RRoyal Rides	Tri-Cities Prep, A Catholic High School
Holiday Inn Express Hermiston Downtown	Mid-Columbia Mastersingers	Runners of the Sage	Tri-Cities Sunrise Rotary / See3Slam
Holiday Inn Express Hotel & Suites Richland	Mid-Columbia Musical Theatre	Safeguard Printing & Promotional Products	Tri-Cities Tournament Committee
Home 2 Suites by Hilton	Mid-Columbia Symphony	Sage Brewing Company	Tri-Cities Wine Society
Home Builders Association of Tri-Cities	Middleton Six Sons Farms	Sageland Center	Tri-City Americans
Homes & Land Magazine	Milbrandt Vineyards	Sandollar Farms & Alpacas	Tri-City Association of Realtors
Homewood Suites by Hilton - Richland	Miller, Mertens & Comfort, PLLC	Sandy's Fabrics & Machines	Tri-City Dust Devils
HoneyBaked Ham Café	Minuteman Press of Kennewick	Sandy's Trophies, Inc.	Tri-City Herald
Hops n Drops - Kennewick Location	Miss Tamale	Seattle Children's Tri-Cities Clinic	Tri-City Kart Club
Hops n Drops - Richland Location	Monarcha Winery	Seoul Fusion Korean Restaurant	Tri-City Quilters' Guild
Horn Rapids Golf Course	Monte Nail, CPA P.S.	Shari's Restaurant	Tri-City Rage Semi-Pro Football Team
Horn Rapids RV Resort & Mini Mart	Monterosso's Italian Restaurant	Sheep's Clothing	Tri-City Regional Chamber of Commerce
Hot Tamales, LLC	Moon Security Services, Inc.	Shelby's Floral & Gifts	Tri-City Tappers
Huck Finn Kennels	Moonshot Brewing	Simplified Celebrations	Tri-City Water Follies Association
Ice Harbor Brewing Co.	Mooreshots Direct, Inc.	Skippers Seafood n' Chowder	TRIDEC
Ice Harbor Brewing Co. at the Marina	Motel 6 Kennewick	Sleep Inn Tri-Cities	Tri-Fun
IHOP Restaurants	Motoring Services Auto Repair	Sleeping Dog Wines	Tucannon Cellars
Image Fashions	My Garden Overfloweth	Smooth Moves, LLC	Tumbleweeds Mexican Flair
Indian Eyes, LLC	My Place Hotel	Snake River Adventures	Twigs Bistro & Martini Bar
Infinity Homes of WA	NARFE Employees Association	Soap Lake Natural Spa & Resort	U.S. Bank Tri-Cities Business Center
Inline Computer & Communications	NCMI Corporation	Solar Spirits	U.S. Linen & Uniform
Innovative Mortgage	Northwest Golfmaps	Spare Time Lanes	United Way of Benton & Franklin Counties
Inter-Mountain Alpine Club	Northwest Paddleboarding	Speedy Movers	Uptown Antique Market
International Bigfoot Conference	Northwet United Protestant Church	Spencer Carlson Furniture & Design	US Army Corp of Engineers
isplay Experience	Nouveau Skin Care & Day Spa	Sporthaus Northwest, Inc.	Vanguard Cleaning Systems
It's All in the Details	Nuclear Care Partners	Statewide Publishing	Viking Homes
J. Bookwalter	NV5	STCU	Vintners Lodge
Jim Custer Enterprises, Inc.	Octopus Garden	Stevenson Advertising	Visit Lewis Clark Valley
Joe & Lety Torres	OJEDA	Stonecrest Builders	Walker Heye Meehan & Eisinger, PLLC
John Clement Photography	Pacific Shore Powersports	Sugar It	Wallowa County Chamber of Commerce
JPI Insurance Solutions	Pahlisch Homes	Sun Willows Golf Course	Washington Hospitality Association
JRN Consulting, LLC	Paragon Corporate Housing	Sundance Aviation	Washington State Railroads Historical Society
Kadlec Regional Medical Center	Parkview Estates	SunWest Sportwear	Washington State University Tri-Cities
KAPP- KVEW Television	Pasco Aviation Museum	Super 8 Kennewick	Washington Trust Bank
Kayla Pratt, Realtor	Pasco Chamber of Commerce	SuperMex El Pueblo Market	Water2Wine Cruises
Keller Williams Realty	Pasco Golfland	Swadee Thai Cuisine	Wautoma Springs
Keller Williams Realty	Pasco Specialty Kitchen	Swampy's BBQ Sauce & Catering	West Richland Area Chamber of Commerce
Kelley's Tele-Communications	Pay Plus Benefits, Inc.	Tagaris Winery	West Richland Golf Course
Kennewick Irrigation District	PayneWest Insurance	Tamastlikt Cultural Institute	Wet Palette Uncork & Create Studio
Kennewick School District	Peak Mortgage	Tapteal Greenway	Wheelhouse Community Bike Shop
Kennewick Suites	Peak Mortgage	Tapteal Vineyard Winery	White Bluff's Brewing
KEPR (CBS)/KUNW/CW9	Pepsi Cola Bottling Co	TC Black	White Bluffs Quilt Museum
Kerr Ferguson Law, PLLC	Picture Yourself	Teknologize	Wildhorse Resort & Casino
Kickstand Tours	Piton Wealth	Terra Blanca Winery & Estate Vineyard	Windermere Group ONE
Kiona Vineyards and Winery	PIXELSOFT FILMS	The Arc of Tri-Cities	Wine Valley Golf Club
Kiska Farms Inc.	Plateau Press, Printing • Branding • Design	The Bradley	Wine Yakima Valley
Kitzke Cellars	Polka Dot Pottery	The Children's Reading Foundation	WingStop - Pasco
Kiwanis Club of Horse Heaven Hills	Power Up Arcade Bar	The Crazy Crab Place	Women Helping Women Fund Tri-Cities
KNDU-TV	Preszler's Guide Service, LLC	The Edge Steakhouse & Sports Lounge	WoodSpring Suites
Kris Watkins (Lifetime Honorary Member)	Pro Made Homes	The Educated Cigar, LLC	WorkSource Columbia Basin
La Quinta Inn and Suites	PROOF Gastropub	The Endive Eatery	Wright's Desert Gold
La Serena at Hansen Park	Prosser Chamber of Commerce	The Garden Tri Cities	Yakama Nation Legends Casino & Legends Casino Hotel
Lakeside Gem & Mineral Club	Prosser Economic Development Association	The Grain Bin Inn	Yakima Federal Savings
Lampson International	Prosser Wine Network	The Hotel Group	Ye Merrie Greenwood Players
LCD Exposition Services	PS Media, Inc.	The L&W Team	YMCA of the Greater Tri-Cities
Lemon Grass	Purple Star Wines	The Lodge at Columbia Point	Z Place Salon & Spa
Liberty Christian School	Quality Inn - Kennewick	The Olive Garden	Zintel Creek Golf Club
LIGO - Hanford Observatory	Ranch & Home	The Pita Pit	
Longship Cellars	Rattlesnake Mountain Harley-Davidson	The Pub	
Lori Middleton - Realtor Keller Williams	RE/MAX Professionals	The Rude Mechanicals	
Lower Columbia Basin Audubon Society	REACH Museum	The Tip Pit	
Lu Lu's Craft Bar + Kitchen	Real Property Management Tri Cities	The Uptown Business Improvement District	
Lucky Flowers	Red Dot Paintball	Three Rivers Lacrosse Club	
MacKay Sposito	Red Lion Inn & Suites Kennewick Tri-Cities	Thurston Wolfe Winery	
Magills Restaurant & Catering	Red Lion Templin's Hotel on the River	Titan Homes, LLC	
Magnolia Music Studio	Red Lobster	Towne Place Suites by Marriott	
Margaret Merrifield, MD, CCFP	Red Mountain AVA Alliance	Toyota of Tri-Cities	
Markel Properties	Red Mountain Photo Bus, LLC	Traveler Mobile Espresso	
Market Vineyards	Red Mountain Trails	Treveri Cellars	
Martinez & Martinez Winery	Red Mountain Trails Winery	Tri City Furnished Home Rentals	
	Restaurante El Chapala		

2020 CHAIRMAN'S CIRCLE MEMBERS

We acknowledge with pride and appreciation the support of our Chairman's Circle members. It is their extra commitment to Visit Tri-Cities that helps us distribute our message about the Tri-Cities and welcome guests to our area.

ECONOMIC DEVELOPMENT PARTNERS

City of Kennewick
City of Pasco
City of Richland
Tri-City Regional Hotel-Motel Commission

DIAMOND

Battelle
Bechtel National, Inc.
Mission Support Alliance
Three Rivers Convention Center
Toyota Arena
Toyota Center
Washington River Protection Solutions
Lamb Weston

PLATINUM MEMBERS

Ben Franklin Transit
Benton County
Benton PUD
City of West Richland
Franklin PUD
The HAPO Center
Jacobs
Port of Benton
Port of Kennewick
Port of Pasco

GOLD MEMBERS

Amentum
Atkins
Banner Bank
Benton-Franklin Council of Governments
Best Western Plus Columbia River Hotel and Conference Center
Best Western Premier Pasco Inn & Suites
Clover Island Inn
Courtyard by Marriott Richland Columbia Point
Energy Northwest
Fluor Federal Services
Gesa Credit Union
HAPO Community Credit Union
Hilton Garden Inn Tri-Cities/ Kennewick
Holiday Inn Express Hotel & Suites Pasco-TriCities
Holiday Inn Richland On The River
Lourdes Health Network
Numerica Credit Union
Quality Inn Kennewick
Red Lion Hotel Columbia Center
Red Lion Hotel Pasco Airport & Conference Center
Riverfront Hotel, SureStay Collection by Best Western
SpringHill Suites by Marriott Kennewick Tri-Cities
Tri-Cities Community Health
Trios Health



7130 W. Grandridge Blvd., Ste. B
Kennewick, WA 99336
(509) 735-8486 | (800) 254-5824
www.VisitTri-Cities.com

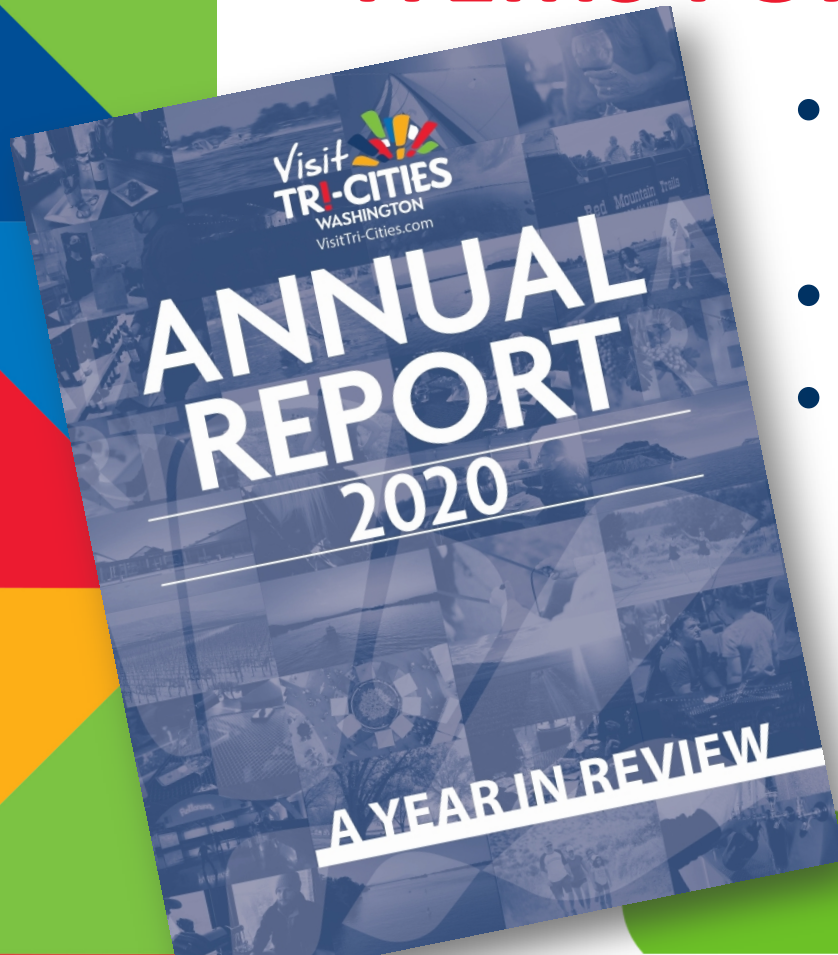


ANNUAL REPORT

2020

A YEAR IN REVIEW

ITEMS FOR DISCUSSION



- 2020 State of the Tourism Industry
- 2021 Work Plan
- TPA Reserve Request

WHY TOURISM MATTERS

**VISITOR
SPENDING**
\$496.5
million

CREATES
5,628
jobs in Benton
& Franklin
Counties

\$737

Sales tax revenue generated by tourism reduces each household's annual tax burden in Benton and Franklin Counties by an average of

Visitor Spending represented in this report reflect the economic impact of tourism in the Tri-Cities for the year of 2019. The economic impacts of tourism in our community for 2020 are not yet available.



Food & Beverage

\$108
million
22%

**SPENDING
BREAKDOWN**



Retail

\$127.4
million
26%



Transportation

\$79.8
million
16%



Recreation

\$82.3
million
16%



Hotels

\$99
million
20%

Source: Tourism Economics 2019,
An Oxford Economics Company

Visit
TRI-CITIES
WASHINGTON
VisitTri-Cities.com

**IMPERATIVE:
ADVOCATE
FOR THE DEVELOPMENT OF
CRITICAL TOURISM
INFRASTRUCTURE**



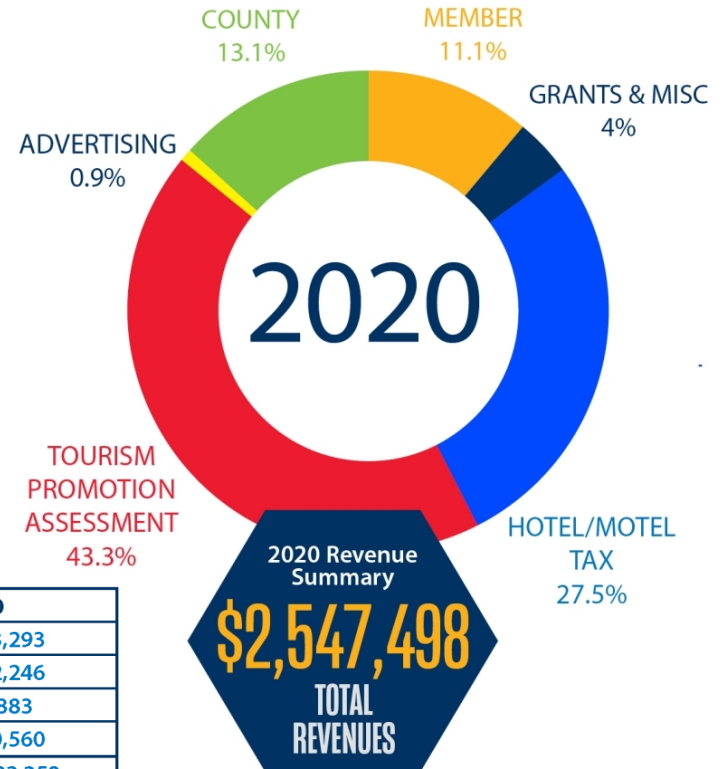
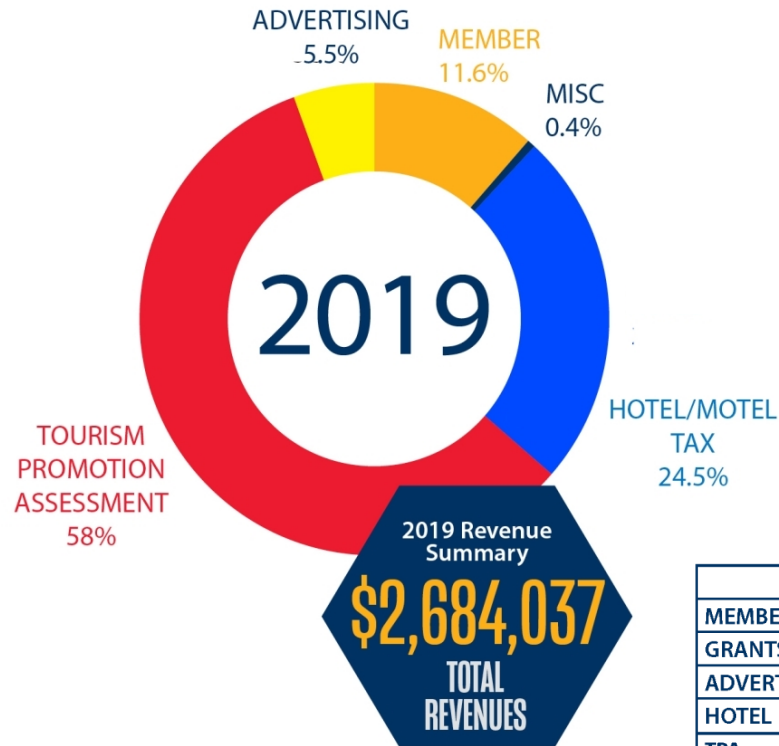
4,418

Hotel Guest
Rooms Available

HOTEL MOTEL TAX DISTRIBUTIONS

	Kennewick	Pasco	Richland	Totals
2016	\$539,578	\$274,798	\$475,641	\$1,290,017
2017	\$568,745	\$323,445	\$536,682	\$1,428,872
2018	\$592,249	\$343,642	\$598,997	\$1,534,888
2019	\$592,210	\$324,891	\$633,862	\$1,550,963
2020	\$277,886	\$151,941	\$270,733	\$700,560

VISIT TRI-CITIES AT-A-GLANCE



	2019	2020
MEMBER	\$312,289	\$283,293
GRANTS/MISC	\$11,580	\$102,246
ADVERTISING	\$147,534	\$23,883
HOTEL	\$656,606	\$700,560
TPA	\$1,556,028	\$1,103,258
COUNTY		\$334,258
TOTAL	\$2,684,037	\$2,547,498

CONVENTION & SPORTS

- Hosted **41** conventions & sporting events in 2020
- **\$4,253,816** in visitor spending
- **110 new** events secured for **2021** and beyond
- Estimated future visitor spending **\$28,221,611 million**



MEDIA OUTREACH

- **124** Tri-Cities travel related stories
- **2** Travel writers and bloggers hosted
- **270,324,560** positive media views

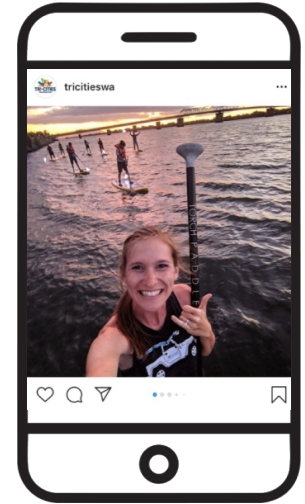


DIGITAL AND SOCIAL MEDIA MARKETING



155,205 Website visits
391,286 page views

Social Media



MARKETING CAMPAIGNS



Campaigns were limited due to pandemic related travel restrictions within the state. Tourism campaigns that were deployed earned

- **3,852,190 impressions**
- **11,327 click throughs**



COVID-19 MARKETING MESSAGES

- 24 Creatives
- 2,398 TV
- 1,773 radio spots
- 16.8 million impressions
- 36,000 click throughs



WORK PLAN 2021

Visit
TRI-CITIES
WASHINGTON

THE FOLLOWING IS A SUMMARY OF VISIT TRI-CITIES ACTIVITIES TO SUPPORT TOURISM.

VISITOR SERVICES

- Manage and operate the Tri-Cities Visitor Center, providing a place for visitors and residents to gather information on local attractions, services and tourism-related businesses.
- Produce and distribute the Official Tri-Cities Visitor Guide, a publication highlighting the community, attractions and activities to promote the Tri-Cities as a preferred travel destination.
- Fulfill the estimated 10,000 written and telephone requests for information on the Tri-Cities.
- Produce the Tri-Cities Calendar of Events.
- Act as a resource and provide materials to local companies for their recruitment and employee relocation efforts.
- Offer a "Hot Dates" program to assist visitors in finding accommodations during high demand dates.
- Stock the Satellite Visitor Centers at The HAF Center and Richland City Hall with visitor information and brochures.
- Provide visitor services and maintain the interactive Tri-Cities kiosk at the Tri-Cities Airport and Three Rivers Convention Center.

CONVENTION AND GROUP SALES

- Generate 225 sales leads (Request for Proposal) to industry partners.
- Secure conventions, meetings and sporting events that will attract 38,880 future overnight stays.
- Host familiarization tours for meeting planners and tournament directors, escorting each on a scheduled set of appointments specific to their event needs.
- Attend 5 industry events and trade shows (some virtual), such as Meeting Planners International, Washington Society of Association Executives, Pacific Northwest Chapter of Society of Government Meeting Professionals, National Tour Association, etc., to meet with decision makers and promote the Tri-Cities as a destination of choice for conventions.
- Coordinate Spring Virtual Customer Appreciation Luncheon for up to 50 Washington State association meeting planners.
- Coordinate Fall Sales Brief, featuring customer events and appointments with decision makers.
- Support local tourism-related businesses by hosting monthly Director of Sales meetings.

MARKETING

- Place Tri-Cities television advertisements in the Puget Sound region and other key markets, including large metropolitan areas with direct flights.
 - Generate 20 million impressions through targeted digital campaigns.
 - Manage and promote VisitTri-Cities.com, an optimized and mobile-friendly website. A new website will be launched July 2021.
 - Strategically direct \$795,880 in advertising, promoting the Tri-Cities as a destination of choice.
 - Promote the Tri-Cities through effective social media campaigns on Facebook (more than 20,000 fans), Twitter (more than 6,000 followers) and Instagram (more than 10,000 followers) to drive user generated content.
 - Create and distribute the Official Visitor Guide and complementary materials, featuring local amenities.
 - Develop and launch 5 Bandwagons posters featuring tourism-related businesses and events.
 - Distribute monthly consumer newsletters, focusing on wine, outdoor recreation and STEM.
 - Execute Tourism Week events and promotions.
- ## MEMBER SERVICES
- Promote local businesses through Visit Tri-Cities website, which receives more than 331,000 visitors annually.
 - Develop and distribute Tri-Cities Small Business Spotlights.
 - Report on the state of the Tourism Industry at the 2021 Annual Meeting.
 - Apprise members on industry events through monthly newsletters.
 - Strengthen the industry through increased Visit Tri-Cities membership with recruitment of new members.
 - Promote local businesses to out-of-town visitors through the "Show Your Badge" program.

MEDIA OUTREACH

- Host qualified wine, travel, lifestyle and food writers for familiarization tours, escorting each on a scheduled set of appointments specific to their story needs.
- Direct the efforts of public relations firm to create interest and a positive image for the Tri-Cities.
- Conduct face-to-face meetings with writers representing key publications/programs to promote story ideas about the Tri-Cities region.
- Work with Tourism Officials in primary destination/gateway cities (Seattle/Portland) to create cooperative opportunities targeting national and international travelers.
- Attend media conferences to promote the Tri-Cities region to travel writers.
- Coordinate with the Washington Tourism Alliance to amplify efforts in promoting the state to domestic and international travelers.

VISIT TRI-CITIES SPORTS COUNCIL

- Research and attract new sporting events that fit the profile of the existing venues.
- Manage the cooperative efforts of the Tri-Cities Sports Council serving high school athletes: directors, municipal recreation departments, local sports clubs and sports officials.
- Work with the athletic directors and sports venue directors to create attractive proposals for high school athletic district and state-wide championships.
- Coordinate venue costs and accommodation pricing for tournament directors.
- Secure volunteers for events taking place in the Tri-Cities.
- Attend national trade shows and secure one-on-one appointments with decision makers to promote the Tri-Cities as a premier Northwest destination, including TEAMS National Association of Sports Commissioners, Connect Sports Marketing and Sports Travel Summit.
- Secure hotel rooms, meals and complimentary rooms as needed by tournament directors.
- Provide direction and guidance for recommendations outlined in the Sports Facilities Market Analysis and Feasibility Study.

TRI-CITIES WINE TOURISM COUNCIL

- Manage the cooperative efforts of the Wine Tourism Council serving wineries, wine-related venues, hotels, restaurants and transportation providers in Benton and Franklin counties.
- Distribute a wine map highlighting Mid-Columbia wineries.
- Coordinate the development of wine tourism packages with hotels, restaurants, transportation and cultural events.
- Promote and market wine-related events to increase visitation.
- Work with food and wine writers to secure positive stories about the region's wineries and vineyards.
- Coordinate and promote the Tri-Cities Region Wine Trail pass.

ADMINISTRATIVE & OTHER SERVICES

- Promote STEM Tourism to drive economic impact while educating families about educational and career opportunities in the Tri-Cities.
- Coordinate the efforts of the Tri-Cities National Park Committee.
- Organize and manage the efforts of the Tri-Cities RiverShore Enhancement Council.
- Provide direction and guidance for recommendations outlined in the RiverShore Master Plan II.
- Participate and provide leadership in tourism industry organizations such as Washington State Destination Marketing Organizations (WSDMO), the Washington Tourism Alliance (WTA), Destination Marketing Association (DMA) West and Destination International (DI).
- Create and manage a STEM Tourism Council.
- Manage the proceeds of tourism promotion assessments as directed by the Commissioners of the Tri-City Hotel/Motel Commission and city councils.
- Promote and manage the Tri-Cities "Excellence in Service" program to stimulate customer service region-wide.

WORK PLAN FOR 2021

TPA Reserves Available

TPA funds available	\$1,109,379
Previously approved projects	\$591,111

Funds available for reinvestment: \$518,268





TPA RESERVE ACCOUNT REQUESTS

FUNDS AVAILABLE FOR REINVESTMENT \$518,268

PROPOSED PROJECTS:

DestinationNEXt Assessment and Strategic Planning	\$35,000
TBEX Hosting/Promotion	\$11,250
Grants for SkyNAV	\$50,000
Visiting Friends & Relatives Campaign	\$19,000
Billboard Advertising—Heart of Washington Wine Country	\$50,000
New Market Advertising – San Diego	\$40,000
Consumer Sentiment Study	\$50,000
Social Media Influencers	\$20,000
Music Licensing	\$70,000

Reserve Request Total \$345,250

THANK YOU
for your SUPPORT





COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/16/2021

Agenda Category: Presentations

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Annual Hanford Communities Update

Department:
City Manager

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:
None.

Summary:

David Reeploeg, Hanford Communities Executive Director, will give the City Council an annual update.

Formed in 1994, Hanford Communities is an intergovernmental cooperative organization of Benton and Franklin counties and the four cities that are home to nearly 100 percent of Hanford's work force. Hanford Communities' local outreach efforts range from education and industry partnerships to community event participation.

The stated goals of Hanford Communities include the following:

- Coordinate local government involvement in Department of Energy decision-making on issues affecting Hanford Communities
- Evaluate reports and findings, issue position papers, prepare letters and testimony and sponsor activities to inform local citizens about Hanford-related environmental health, safety and socio-economic issues
- Increase public awareness and involvement in Hanford cleanup issues
- Interact with the Department of Energy, the Washington State Department of Ecology, the EPA and others regarding Hanford environmental contamination, remediation, waste management, emergency response and workforce and site transition issues
- Provide technical and analytical resources to review, evaluate and monitor conditions and policies at Hanford

Fiscal Impact:

None.

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/16/2021

Agenda Category: Presentations

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:
2021 Parks & Recreation Commission Goals

Department:
Parks & Public Facilities

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:
None.

Summary:
Each year, the Parks & Recreation Commission presents its annual work plan to the Richland City Council as required by Richland Municipal Code. Tonight's presentation will be delivered by Chair Gutierrez.

Fiscal Impact: None.

Attachments:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/16/2021

Agenda Category: Minutes

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Approval of the March 2, 2021 Council Meeting Minutes

Department:
City Attorney

Ordinance/Resolution Number:

Document Type:
Minutes

Recommended Motion:

Approve the minutes of the Council meeting held on March 2, 2021.

Summary:

Draft meeting minutes from the regular Council meeting held on March 2, 2021 are presented for Council's consideration and approval.

Fiscal Impact:

None.

Attachments:

- I. Draft March 2, 2021 Regular City Council Meeting Minutes



MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING

Tuesday, March 2, 2021

Zoom - Public Telephone Access: (206) 337-9723 or (253) 215-8782

Meeting ID No. 505 625 7380

City Council Regular Meeting - 6:00 p.m. via Zoom

Mayor Lukson called the remote Council meeting to order at 6:00 p.m.

Welcome and Roll Call

Mayor Lukson welcomed those attending the remote meeting.

Attendance: Mayor Lukson, Mayor Pro Tem Kent and Councilmembers Alvarez, Boring, Christensen, Lemley and Thompson were present.

Also remotely present were Interim City Manager Amundson, City Attorney Kintzley, Chief of Police Bruce, Public Works Director Rogalsky, Energy Services Director Whitney, Administrative Services Director Koch, Development Services Director Jensen, Parks & Public Facilities Director Schiessl and City Clerk Rogers.

Pledge of Allegiance

Mayor Lukson led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda

COUNCILMEMBER CHRISTENSEN MOVED AND COUNCILMEMBER THOMPSON SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 7-0.

Presentations

1. 2020 Fire & Emergency Services Annual Report

Fire & Emergency Services Director Huntington provided a high-level overview of the 2020 Fire & Emergency Services Annual Report which included:

- COVID-19 response and implications
- Emergency response system performance
- Community performance indicators
- Future initiatives and issues

Councilmember Alvarez praised Chief Huntington and his staff for the great emergency service response times for arrival of Emergency Medical Response (EMS) personnel to an emergency scene.

Councilmember Alvarez stated that EMS response times are much higher in the southern region of Richland when compared to other areas of the city. He suggested holding a workshop meeting to discuss allocating funds in the 2022 budget for the construction of a new fire station in Badger Mountain South to reduce response times for citizens residing in that vicinity.

Mayor Lukson requested staff to include three to five years of EMS response data for national trend comparison as well as city-wide EMS response times for items of discussion during the same workshop meeting.

Public Hearings

None.

Public Comments

The following individual submitted comments telephonically:

Chad and Amy Hatfield - 1133 Stallion Place, Richland, WA: Mr. Chad Hatfield provided comments opposing the Ladera development and suggested that the public hearing scheduled for March 8, 2021 be postponed until sufficient notice of the hearing is given to all property owners near the proposed development (as opposed to only those required by law) and to allow for public participation.

Patrick Paulson - 2253 Davison Avenue, Richland, WA: Mr. Paulson provided comments relating to the City's issuance of an optional Determination of Non-Significance (DNS) to projects, including the Ladera project. Mr. Paulson stated that there will be significant adverse impacts associated with the issuance of a DNS for the Ladera development.

The following individuals submitted comments to be read aloud:

Brian Cable - 3555 Strawberry Lane, Richland, WA: Mr. Cable expressed disappointment over the issuance of a DNS for the Ladera development. He also stated concerns regarding staff's acknowledgment of the existence of an alleged agreement the City of Richland has with the Country Ridge Homeowners' Association and its residents. Mr. Cable also voiced concerns with the inability for many to prepare and review information relating to the March 8, 2021 hearing examiner meeting since information was posted last on Tuesday, March 2, 2021. Mr. Cable requested the hearing to be delayed to allow for citizen preparation.

Heather Cleary - 1126 Stallion Place, Richland, WA: Ms. Cleary provided comments in opposition of the Ladera development scheduled for public hearing on March 8, 2021. Ms. Cleary stated that property owners were not adequately informed of the hearing. She requested that the project be postponed until completion of an accurate traffic and environmental study.

Kevin George - 726 Saint Street, Richland, WA: Mr. George requested that Council adopt an ordinance that would prohibit the use of vaping in all private and public facilities and impose penalties for non-compliance.

Bojana Leonard - 223 Lasiandra Court, Richland, WA: Ms. Leonard proposed reducing the speed limits on Columbia Park Trail and Steptoe Street to lessen the number of animal casualties.

Consent Calendar

City Clerk Rogers read the Consent Calendar.

COUNCILMEMBER CHRISTENSEN MOVED AND COUNCILMEMBER BORING SECONDED THE MOTION TO APPROVE THE CONSENT AGENDA AS PUBLISHED. THOSE IN FAVOR: MAYOR LUKSON, MAYOR PRO TEM KENT, AND COUNCILMEMBERS ALVAREZ, BORING, CHRISTENSEN, LEMLEY AND THOMPSON. THOSE OPPOSED: NONE. THE MOTION CARRIED 7-0.

Minutes

- 2 Approval of the February 16, 2021 Regular Council Meeting Minutes and February 23, 2021 Council Workshop Meeting Minutes

Ordinances - First Reading

- 3 Ordinance No. 06-21, Amending Richland Municipal Code Section 21.01.020 related to Work Exempt from Permit

Ordinances - Second Reading & Passage

- 4 Ordinance No. 02-21, Approving a Site-Specific Rezone on 3.1 Acres in Clearwater Creek from AG to C-1 (Hayden Homes)
- 5 Ordinance No. 04-21, Amending Richland Municipal Code Section 11.40.030 related to Parking on Certain Streets
- 6 Ordinance No. 05-21, Amending Richland Municipal Code Sections 19.20.010 and 27.04.010 related to Procedures for Processing Sign Permits

Resolutions – Adoption

- 7 Resolution No. 24-21, Authorizing a Firehouse Subs Public Safety Foundation Grant Application for Automated External Defibrillators
- 8 Resolution No. 25-21, Setting the Date for a Public Hearing to Consider the Allenwhite Drive Annexation

9. Resolution No. 26-21, Setting the Date for a Public Hearing to Consider the Tiegs Annexation
10. Resolution No. 27-21, Authorizing a Consultant Agreement with Parametrix, Inc. for 2021 Environmental Monitoring at the Horn Rapids Landfill
11. Resolution No. 29-21, Rejecting the Bid received for the Wastewater Treatment Plant Digester Improvements and Replacement Generator Project
12. Resolution No. 30-21, Authorizing an Interim City Manager Contract with Jon Amundson

Items – Approval

None.

Expenditures – Approval

None.

Items of Business

13. Ordinance No. 03-21, Approving a Site-Specific Rezone on 2.9 Acres located at 1769 Leslie Road from C-LB to C-3 subject to a Property Use and Development Agreement (Goodwill)

Development Services Director Jensen provided a brief overview of the proposed site-specific rezone request. Staff provided a Property Use and Development Agreement (PUDA) as requested and recommended approval.

Councilmember Alvarez expressed displeasure regarding what he and Councilmember Boring perceived as an incompatible rezone recommendation. Councilmember Alvarez urged staff to be more diligent in providing Council with thorough information required to render educated decisions.

Councilmember Boring added that the checks and balances in place within the City generally produce positive outcomes. She added that the teamwork demonstrated among each councilmember is complimentary.

Councilmember Thompson thanked Councilmember Alvarez for voicing his concerns regarding the site-specific rezone.

Mayor Lukson agreed that although Council has a diverse background and opinions, its members depend heavily on the information provided by staff in formulating decisions.

COUNCILMEMBER THOMPSON MOVED AND COUNCILMEMBER BORING SECONDED THE MOTION TO APPROVE ORDINANCE NO. 03-21 FOR SECOND READING AND PASSAGE. THOSE IN FAVOR: MAYOR LUKSON, MAYOR PRO TEM KENT, AND COUNCILMEMBERS ALVAREZ, BORING, CHRISTENSEN, LEMLEY AND THOMPSON. THOSE OPPOSED: NONE. THE MOTION CARRIED 7-0.

14. Limited In-Person Component for Public Meetings

Mayor Lukson announced that the entire state is now in Phase 2 of Governor Inslee's reopening plan. Mayor Lukson sought input from Richland City Council on resuming in-person meetings. Mayor Lukson invited City Attorney Kintzley to provide an overview of the guidance for adding an in-person component for public meetings and how it relates to the Open Public Meetings Act (OPMA).

City Attorney Kintzley provided Council with information regarding the in-person meeting component for public meetings subject to the Open Public Meetings Act (OPMA) with associated guidance for *Miscellaneous Venues* under Governor Inslee's reopening plan. City Attorney Kintzley also provided recommendations based on the effectiveness of the virtual meeting environment and the practicalities of in-person attendance for Council review and consideration.

Each Councilmember provided statements supporting their decision to continue meeting remotely rather than adding an in-person meeting component at this time. Challenges identified included ensuring that all participants could be effectively heard and understood if required to wear a mask for the duration of the meeting, and ensuring self-assessments were performed before allowing entrance into the meeting.

Mayor Pro Tem Kent agreed with the consensus of each Councilmember to delay adding an in-person meeting component. She encouraged citizens to assist with technology for individuals interested in participating in remote Council meetings.

Mayor Lukson agreed with statements made by councilmembers to delay adding an in-person meeting component to the current virtual meeting platform. He added that he would also support in-person meetings if requirements outlined in the *Miscellaneous Venues* requirements are enforced. Mayor Lukson further stated there will be enough vaccines distributed by the end of May for anyone interested in receiving the vaccine.

Reports and Comments

City Manager

Interim City Manager Amundson responded to public comments regarding the Ladera development, clarifying that there is no seven (7) day public posting requirement in advance of the hearing examiner's public hearing. The requirement referenced during public comment referred to the hearing examiner's requirement to personally receive the staff report no fewer than seven (7) days before the hearing. Interim City Manager

Amundson also noted that, although Council declined to add an in-person component to public meetings at this time, an exception will be made for the March 8, 2021 Hearing Examiner meeting to allow in-person public testimony on the Ladera development given recent concerns raised by interested citizens. COVID safety protocols will be in place.

Finally, Interim City Manager Amundson reminded Council that a closed session was scheduled immediately following adjournment of tonight's regular meeting.

City Council

Councilmember Alvarez agreed with statements made by Mayor Lukson regarding the hinderances masks will create if they are to be worn for the entire duration of an in-person meeting. Councilmember Alvarez also reiterated the importance of receiving accurate information from staff to assist Council in the decision-making process.

Councilmember Boring thanked City Attorney Kintzley for bringing forward information regarding the option of adding an in-person component to existing public meetings. Councilmember Boring also encouraged everyone to stay positive.

Councilmember Thompson shared personal observations regarding the decision made by the Washington State Attorney General, the head of the Department of Ecology, and other special interest groups to submit correspondence to the newly appointed United States Secretary of Energy, Jennifer Granholm. Councilmember Thompson expressed disappointment with the lack of communication and public involvement between officials and agencies in the State of Washington and local government. Councilmember Thompson stated that he intends to file public records requests to obtain information.

Mayor Pro Tem Kent spoke positively of her association with a diverse Council that has proven capable of working together for the betterment of the community. She thanked those who submitted comments for the meeting, and encouraged residents to continue the dialogue with councilmembers and staff regarding items of concern.

Mayor

Mayor Lukson thanked Councilmember Thompson for his comments, and agreed that there is a lack of communication between state and local government regarding decisions made on behalf of the community pertaining to the nuclear waste clean-up efforts.

Mayor Lukson further shared that the entire state is indefinitely suspended in Phase 2 of Governor Inslee's reopening plan.

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Adjournment

Mayor Lukson adjourned the meeting at 7:27 p.m.

APPROVED:

Ryan Lukson, Mayor

ATTEST:

Jennifer Rogers, City Clerk

DATE APPROVED:

DATE PUBLISHED:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/16/2021

Agenda Category: Ordinances - Second Reading & Passage

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Ordinance No. 06-21, Amending Richland Municipal Code Section 21.01.020 related to Work Exempt from Permit

Department:
City Attorney

Ordinance/Resolution Number:
06-21

Document Type:
Ordinance

Recommended Motion:

Give second reading and pass Ordinance No. 06-21, amending RMC 21.01.020 related to work exempt from permit.

Summary:

The City has need, from time to time, to update the Richland Municipal Code (RMC) to eliminate conflicts or ambiguity.

The current language in RMC 21.01.020(D)(1) does not provide a distinction between residential (IRC) and commercial (IBC) square footage allowances regarding accessory structures exempt from permit. Proposed Ordinance No. 06-21 is a housekeeping update that adds needed clarification and brings the Richland Municipal Code into alignment with state adopted building codes.

Staff recommends approval of Ordinance No. 06-21 for second reading and passage.

Fiscal Impact: None.

Attachments:

I. Ordinance No. 06-21

ORDINANCE NO. 06-21

AN ORDINANCE of the City of Richland amending Richland Municipal Code Section 21.01.020 related to work exempt from permit.

WHEREAS, the City has need, from time to time, to amend the Richland Municipal Code (RMC) to resolve conflicts and eliminate ambiguity; and

WHEREAS, edits to RMC 21.01.020 are necessary to clarify adopted code references related to work exempt from permit.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Richland Municipal Code Section 21.01.02, entitled Administration, permits, and fees, as first enacted by Ordinance No. 20-04, and last amended by Ordinance No.18-20, is hereby amended as follows:

21.01.020 Administration, permits, and fees.

Chapter 1 of the International Building Code and Chapter 1 of the International Residential Code are hereby amended by the following additions, deletions, and exceptions. Section numbers referenced here are to the International Building Code with the International Residential Code referenced by "R" and the section number in parentheses. Notwithstanding these section numbers referenced from the current codes, all additions, deletions, and exceptions as noted herein shall apply to all future codes adopted by the state of Washington and thence adopted as the building codes for the city of Richland.

A. 101.4.5 Fire Prevention. This subsection shall be amended to add the following paragraph:

Table 20.05.020 from RMC Title 20 shall be considered as if they were integral to and part of this code. All affected chapters and sections of this code regarding fire sprinklers and fire alarms are hereby amended to include Table 20.05.020.

B. 105.1.1 Annual Permit. This subsection shall not be adopted. Annual permits shall not be issued within the city of Richland.

C. 105.1.2 Annual Permit Records. This subsection shall not be adopted. Annual permit records shall not be valid within the city of Richland.

D. 105.2 (R105.2) Work Exempt from Permit.

1. Building. Item (1) of this subcategory of Section 105.2 (R105.2) is hereby amended as shown below, and item (15) is hereby added to this subcategory of Section 105.2 (R105.2). For the International Residential Code, item (15) as noted below shall be numbered and referenced as item (12).

1. One-story detached accessory structures used as tool and storage sheds, playhouses, and similar uses, provided the floor area does not exceed 200 square feet (IRC) and 120 square feet (IBC), are exempted from the requirements for a building permit. A permit for location placement of such exempt structures shall be issued by the City of Richland prior to construction or erection of these structures. The location placement permit shall be based upon a scalable site plan provided by the applicant and shall show all existing structures on the property together with the distances from all structures to property lines and to other structures, all existing easements and property lines, and all new structure or building proposals. The location placement permit shall be binding upon the applicant for location placement of the structure for all purposes and requirements of Title 23 of the Richland Municipal Code. The location placement permit shall not require payment of any permit fees. Fees associated with any other aspect of the structure or building proposal including, but not limited to, easement encroachment permits and right-of-way construction permits, shall be as currently enacted in the Richland Municipal Code.

15. (Item 12 for International Residential Code). Amusement devices and structures, including Merry-go-rounds, Ferris wheels, rotating conveyances, slides, similar devices, and accessory structures whose use is necessary for operation of such amusement devices and structures, any accessory structure included in the provisions of this sub-section shall be limited to a cover or roof over each device; but shall not include any storage building or detached structure which is not an integral part of the device.

2. Electrical. This entire subcategory, including repairs and maintenance, radio and television transmitting devices, and temporary testing systems, shall not be adopted. All electrical permits and permit exemptions shall be as set forth by the State of Washington Department of Labor and Industries.

3. Plumbing. Items (1) and (2) of this subcategory shall not be adopted. All plumbing permits and plumbing permit exemptions shall be as set forth in the adopted plumbing code.

E. 105.8 (R105.8). This subsection shall be amended to add the following paragraph:

All contractors and sub-contractors shall have a valid and current business license to conduct business within the City of Richland pursuant to Title 5 of the Richland Municipal Code and shall have a valid and current contractor's license and registration with the State of Washington, Department of Labor and Industries, prior to commencing any actual construction work within the City of Richland.

F. 109.2 and 109.3 (R108.2 and R108.3) Schedule of Permit Fees and Building Permit Valuations. Shall adopt the code of these subsections as stated in both the International Building Code and the International Residential Code; in addition, the following subsection language shall be added as clarification to fees and valuations:

Building. Fees for building permits and related inspections shall be as set forth in Table 1-A from the 1997 Uniform Building Code as previously published by the International Code Council, Inc. The valuation of construction used for the calculation of the building permit fee from Table 1-A shall be the greater of either the valuation noted in Supplemental Table 1-B or the declared valuation of construction from the applicant for the permit. The declared valuation shall include the total value of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems, and any other permanent equipment. Valuations not shown in Supplemental Table 1-B shall be based on the "Building Valuation Data" as published in the Building Safety

Journal by the International Code Council, Inc., or shall be as determined by the building official to reflect the total value of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems, and any other permanent equipment. The Supplemental Table 1-B shall be updated on January 1st of each year and shall incorporate changes from the "Building Valuation Data" as published in the Building Safety Journal by the International Code Council, Inc., except that those mathematical formulas presented in the "Building Valuation Data" which calculate fees shall not be incorporated or adopted.

Plan Review. Fees for review and examination of required construction plans and/or construction data shall be calculated at sixty-five percent (65%) of the building permit fee as set forth in Table 1-A from the 1997 Uniform Building Code as previously published by the International Code Council, Inc. These plan review fees shall be in addition to the building permit fee and shall be payable at the time of first submittal of plans together with a completed application for permit. There shall be no fee required for the review and examination of plans for any detached, single-family dwelling construction; attached, two-family dwelling construction; or construction of accessory buildings to or additions to such one- and two-family dwellings; except for additional review and examination of changes made to plans for such one- and two-family dwellings, additions, or accessory buildings after completion of the plan review or after issuance of the building permit, all of which will be required to pay a fee as shown in item (2) of Table 1-A. Additional plan review required by changes, additions, corrections, or revisions made to the plans after completion of the initial plan review or after issuance of the building permit shall be required to pay a fee as shown in item (2) of Table 1-A.

Plumbing. Fees for plumbing permits and related inspections shall be as set forth in Table 1-1 of the 1997 Uniform Plumbing Code as previously published by the International Association of Plumbing and Mechanical Officials, Inc., and shall incorporate changes from the "Building Valuation Data" group R-3, type VB as published in the Building Safety Journal by the International Code Council, Inc., except that those mathematical formulas presented in the "Building Valuation Data" which calculate fees shall not be incorporated or adopted and except that plumbing work associated with a current and active building permit shall not require any permit fee. Fees for review and examination of plumbing plans and/or construction data shall be calculated at twenty-five percent (25%) of the plumbing permit fee as set forth in Table 1-1, except that plumbing plans associated with a submittal of building plans shall not require any plan review fee or additional plan review fee. Additional plan review required by changes, additions, corrections, or revisions to the plans after completion of the plan review or after issuance of the permit shall be required to pay a fee as shown in Table 1-1 or as shown in Table 1-A of the 1997 Uniform Building Code for plumbing work associated with a building permit.

Mechanical. Fees for mechanical permits and related inspections shall be as set forth in Table 1-A of the 1997 Uniform Mechanical Code as previously published by the International Conference of Building Officials, Inc., and shall incorporate changes from the "Building Valuation Data" group R-3, type VB as published in the Building Safety Journal by the International Code Council, Inc., except that those mathematical formulas presented in the "Building Valuation Data" which calculate fees shall not be incorporated or adopted and except that mechanical work associated with a current and active building permit shall not require any permit fee. Fees for review and examination of mechanical plans and/or construction data shall be calculated at twenty-five percent (25%) of the mechanical permit fee as set forth in Table 1-A, except that mechanical plans associated with a submittal of building plans shall not be required to pay any plan review fee or additional plan review fee. Additional plan review required by changes, additions, corrections, or revisions to the plans after completion of the plan review or after issuance of the permit shall be required to pay a fee as shown Table 1-A of the 1997 Uniform Building Code for mechanical work associated with a building permit.

Grading. Fees for grading permits, for review of grading plans, and for related inspections shall be as set forth in Table A-33-A and Table A-33-B of the 1997 Uniform Building Code, Appendix Chapter 33, as previously published by the International Code Council, Inc. and shall incorporate changes from the "Building Valuation Data" group R-3, type VB as published in the Building Safety Journal by the International Code Council, Inc., except that those mathematical formulas presented in the "Building Valuation Data" which calculate fees shall not be incorporated or adopted.

Factory-Assembled Structures. Notwithstanding any other provision of the Richland Municipal Code, fees for installation of a factory-assembled structure, including structures meeting the requirements of Title 23 of the Richland Municipal Code for manufactured homes or designated manufactured homes, shall be three hundred dollars (\$300.00) per installation. Fees for building permits for structures attached to a factory-assembled structure, including, but not limited to, garages that are not structurally dependent upon the factory-assembled structure for support, shall be as noted above for building permits and plan review based on valuation of construction. Where a conflict exists between the fee noted here and fees described in other titles of the Richland Municipal Code, the fee noted here shall apply. Factory-assembled structures constructed prior to June 15, 1976, shall be required to undergo inspection and approval by the State of Washington, Department of Labor and Industries, prior to issuance of the installation permit.

Energy Code (NREC). Fees for review of plans and inspection of the construction work related to sections of the Washington State Energy Code that prescribe requirements for non-residential buildings, previously referred to as the Non-Residential Energy Code (NREC), shall be as set forth in the following table. This fee shall not be applied to mechanical permits where mechanical equipment is being replaced with equipment of the same fuel source as the existing equipment.

TOTAL VALUATION	NREC FEE
\$1 to \$20,000	\$100
\$20,001 to \$300,000	\$100 for the first \$20,000 plus \$3.00 for each additional \$1,000 or fraction thereof, to and including \$300,000.
\$300,001 to \$800,000	\$940 for the first \$300,000 plus \$1.00 for each additional \$1,000 or fraction thereof, to and including \$800,000.
\$800,001 to \$1,020,000	\$1,440 for the first \$800,000 plus \$0.50 for each additional \$1,000 or fraction thereof, to and including \$1,020,000.
\$1,020,001 or more	\$1,550 maximum

G. 111.1 (R110.1) Use and Occupancy. This subsection shall be amended to add the following paragraph:

The building official shall not issue a certificate of occupancy until approval has been obtained from all City of Richland departments and divisions and from all State of Washington and Federal agencies having jurisdiction or authority over the building project. The finance manager, or currently designated person responsible for finances and accounting, of the City of Richland is authorized and directed to deny any requests for utility services, including, but not limited to, electrical service, solid waste removal, water service, and sewer service, on a permanent-user basis, unless the applicant demonstrates that the building for which such service is requested has been issued a certificate of occupancy or temporary certificate of occupancy by the building official. Provisional utility services may be provided to the extent necessary for construction of the building prior to issuance of such a certificate so long as the building is not used or occupied.

H. 113.1 (R112.1) General. The Board of Appeals as described in this section shall mean the Mid-Columbia Board of Appeals as currently established by the jurisdictions of the city of Richland, the city of Kennewick, the city of West Richland, the city of Pasco, Benton County, and Franklin County, together with such other jurisdictions as currently constitute the Mid-Columbia Board of Appeals. The Board of Appeals as described in other codes adopted herein as the building codes for the city of Richland shall also mean the Mid-Columbia Board of Appeals. The code enforcement board as established in RMC Title 2 shall not constitute the Board of Appeals as described here. [Ord. 13-20 § 1; Ord. 20-04; Ord. 17-07; Ord. 11-10 § 1.01; Ord. 01-11 § 1.05; Ord. 18-20 § 1].

Section 2. This Ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

Section 3. Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 4. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's errors/clerical errors, section numbering, references, or similar mistakes of form.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 16th day of March, 2021.

Ryan Lukson, Mayor

Attest:

Approved as to form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

Date Published: March 21, 2021



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/16/2021

Agenda Category: Resolutions - Adoption

Core Focus Area 3 - Increase Economic Vitality

Subject:

Resolution No. 28-21, Approving a Purchase and Sale Agreement with R&R Property Enterprises, LLC for 1.49 Acres in the Horn Rapids Industrial Park

Department:

Development Services

Ordinance/Resolution Number:

28-21

Document Type:

Resolution

Recommended Motion:

Adopt Resolution No. 28-21, authorizing the City Manager to sign and execute a purchase and sale agreement with R&R Property Enterprises, LLC.

Summary:

R&R Property Enterprises, LLC is proposing to purchase 1.49 acres in the Horn Rapids Industrial Park at the northwest corner of Kingsgate Way and Battelle Boulevard (Lot 4 of Short Plat No. 3641) for the development of up to 6,000 square feet of commercial/light industrial buildings.

The Economic Development Committee (EDC) previously recommended approval of a purchase and sale agreement with DW Real Estate, LLC at its January 11, 2021 meeting. However, after the agreement was approved by Richland City Council, DW Real Estate, LLC reconsidered purchasing this property, and allowed the purchase and sale agreement to lapse without signing it, which rendered it void. The property is once again available for purchase by others.

The purchase price is \$54,500 per acre for the 1.49 acre property, amounting to estimated gross proceeds of \$81,205. The purchase price is consistent with the City of Richland's Resolution No. 158-18, which established pricing in the Horn Rapids Industrial Park on November 20, 2018.

The City will retain a repurchase right if R&R Property Enterprises, LLC has not submitted an application for approval of building plans to the City within eight (8) months of closing, and/or if construction does not commence on a light industrial building within eighteen (18) months of closing.

The proposed purchase was reviewed by the Economic Development Committee at its February 22, 2021 meeting. The EDC recommended approval. Staff also recommends approval of Resolution No. 28-21.

Fiscal Impact:

Purchase Price is \$54,500 per acre with estimated gross proceeds of \$81,205 for the 1.49 acres. Net Proceeds after closing will be distributed to the City's Industrial Development Fund.

Attachments:

1. Resolution No. 28-21
2. R&R Properties Purchase and Sale Agreement
3. Exhibit A - Short Plat No. 3641
4. Intent to Purchase Letter - R&R Properties
5. Site Map

RESOLUTION NO. 28-21

A RESOLUTION of the City of Richland authorizing a Purchase and Sale Agreement with R&R Property Enterprises, LLC for property in the Horn Rapids Industrial Park.

WHEREAS, the City of Richland is the owner of 1.49 acres of City-owned surplus property, described as Lot 4 of Short Plat No. 3641, located along the north side of the newly extended Battelle Boulevard west of Kingsgate Way in the Horn Rapids Industrial Park; and

WHEREAS, pursuant to Chapter 3.06 of the Richland Municipal Code (RMC), the City of Richland has full authority to negotiate the sale of surplus property in the best interests of the City; and

WHEREAS, at its January 21, 2021 meeting, City Council approved the sale of the subject property to DW Real Estate, LLC; and

WHEREAS, DW Real Estate, LLC reconsidered its purchase of the property and let the Purchase and Sale Agreement lapse without signatures; and

WHEREAS, R&R Property Enterprises, LLC submitted a Letter of Intent to purchase the property after it again became available for sale; and

WHEREAS, pursuant to Resolution No. 158-18, adopted by City Council on November 20, 2018, the property is available for sale at \$54,500 per acre; and

WHEREAS, R&R Property Enterprises, LLC has agreed to purchase the property for the stated price; and

WHEREAS, at its February 22, 2021 meeting, the Economic Development Committee (EDC) favorably recommended the sale of the 1.49 acres of City-owned surplus property in the Horn Rapids Industrial Park to R&R Property Enterprises, LLC for the total sale price of \$81,205.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute a Purchase and Sale Agreement and all other related documents necessary for the sale of property to R&R Property Enterprises, LLC as identified herein.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 16th day of March, 2021.

Ryan Lukson, Mayor

Attest:

Approved as to form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

AGREEMENT FOR PURCHASE AND SALE OF REAL PROPERTY

Re: Lot 4, Short Plat No. 3641/Northwest corner of Battelle Blvd.-Kingsgate Way

This Agreement for Purchase and Sale of Real Property (the “Agreement”) is made and entered into between the **CITY OF RICHLAND**, a Washington municipal corporation (“Seller”), and **R & R PROPERTY ENTERPRISES, LLC** a Washington limited liability company (“Purchaser”). The Effective Date of this Agreement shall be determined pursuant to the terms of Section 3.1 herein.

1. Purchase and Sale of Property. Seller agrees to sell and Purchaser agrees to purchase, on the terms hereafter stated, the unimproved real property, located in *Lot 4, Short Plat No. 3641/Northwest corner of Battelle Blvd.-Kingsgate Way*, City of Richland, Benton County, Washington which is legally described in **Exhibit A** attached hereto (hereinafter referred to as the “Property”).

1.1. Laws and Rights. Purchaser acknowledges and agrees that the sale and conveyance of the Property to be made pursuant to this Agreement shall be subject to any and all applicable federal, state and local laws, orders, rules and regulations, and any and all outstanding rights of record or which are open and obvious on the ground.

1.2. Timing of Conveyance. The Property shall be conveyed to Purchaser at Closing by a Statutory Warranty Deed (“Deed”) subject to the Exceptions accepted or deemed accepted by Purchaser pursuant to Section 4.1 below and the Repurchase Right set forth in Section 11.13 below.

2. Purchase Price. The total purchase price for the Property shall be **Eighty One Thousand Two Hundred Five** dollars and no cents (**\$81,205.00**) (the “Purchase Price”). The Purchase Price shall be paid by Purchaser to Seller in the form of all cash to be deposited in an escrow account with First American Title Insurance Company (the “Title Company”) at Closing (as defined in Section 6 below).

2.1. Earnest Money Deposit. As consideration for Seller’s execution and delivery of this Agreement, Purchaser will deposit with the Title Company a certified or cashier’s check or wire transfer in the amount of **Five Thousand** dollars and no cents (**\$5,000.00**) within five (5) business days of the Effective Date (as defined in Section 3.1 below) (the “Earnest Money Deposit”). The Earnest Money Deposit shall be credited against the Purchase Price at Closing. Purchaser shall be entitled to direct the Title Company to place the Earnest Money Deposit in an interest bearing account of Purchaser’s choice. The Earnest Money Deposit will be returned if Purchaser terminates this Agreement during the Due Diligence Period (as defined in Section 5 below) or as otherwise expressly provided in this Agreement. However, should Purchaser default or terminate this Agreement at any time following the expiration or waiver of the Due Diligence Period, (a) the Earnest Money Deposit shall be disbursed to Seller pursuant to Section 9 herein, but only after any outstanding obligations for Title Company services as specified in 4.1 have been deducted and paid from the Earnest Money Deposit; (b) the escrow shall be canceled; and (c) neither party shall have any rights or responsibilities to the other except as otherwise expressly provided herein.

3. Conditions Precedent to Sale. This Agreement is made and executed by the parties hereto subject to the following conditions precedent:

3.1. City Approval. The execution and delivery of this Agreement by Seller is contingent upon approval of this Agreement by the City Council of the City of Richland in its sole discretion. In the event the Richland City Council does not approve this Agreement, this Agreement shall immediately terminate and be without any further force and effect, and without further obligation of either party to the other.

3.2. Executed Contract. The “Effective Date” of this Agreement is the date upon which both parties have signed this Agreement. If this Agreement is signed on different days, the “Effective Date” of this Agreement is the date of the last signing party. Notwithstanding the foregoing, Purchaser and Seller must sign this Agreement within fifteen (15) business days of approval from the City Council of the City of Richland. If signatures are not obtained from both parties within fifteen (15) business days, this Agreement shall automatically terminate and be without any further force and effect, and without further obligation of either party to the other.

4. Title Matters.

4.1. Preliminary Title Report; Title Review. Within five (5) business days after the Effective Date, Purchaser, at its sole cost and expense, shall order from the Title Company a preliminary title commitment for the Property, and copies of all documents referred to therein (the “Preliminary Commitment”), and upon receipt, furnish same to Seller.

(a) Purchaser shall have fifteen (15) days after receipt of the Preliminary Commitment and Survey to advise Seller in writing of any encumbrances, restrictions, easements or other matters contained in the Preliminary Commitment or on the Survey (the “Exceptions”) to which Purchaser objects. All Exceptions to which Purchaser does not object in writing within the fifteen (15) day period shall be deemed accepted by Purchaser.

(b) If Purchaser objects to any Exceptions within the fifteen (15) day period, Seller shall advise Purchaser in writing within five (5) days of receipt of Purchaser’s written objections (i) which Exceptions Seller will remove at Closing, (ii) which Exceptions the Title Company has agreed to insure around in the title policy to be issued at Closing (together with the proposed form of endorsement) and (iii) which Exceptions will not be removed or insured around.

(c) Within ten (10) days of receipt of Seller’s response to Purchaser’s written objections, and assuming Seller has not agreed to remove all exceptions to which Purchaser objects, Purchaser shall notify Seller in writing of Purchaser’s election to either (i) terminate this Agreement, in which event the Earnest Money Deposit shall be returned to Purchaser, or (ii) waive its objections to the Exceptions the Title Company has agreed to insure around and the Exceptions Seller will not remove or insure around, in which event such Exceptions shall be deemed accepted by Purchaser.

4.2. Title Insurance. Seller shall cause the Title Company to be prepared to deliver to Purchaser at Closing an Owner’s ALTA Standard Coverage policy of title insurance issued by Title Company in the face amount of the Purchase Price, dated the date of Closing, insuring Purchaser’s title subject to no exceptions other than the standard printed exceptions and the Exceptions deemed accepted by Purchaser pursuant to Section 4.1 above. The policy of title

insurance shall also include such endorsements as Purchaser or Purchaser's Lender may reasonably request.

5. Due Diligence. Purchaser is granted a due diligence period until and including sixty (60) days after receipt of the Preliminary Commitment described in Section 4.1 above (the "Due Diligence Period"). Said Due Diligence Period may be extended an additional thirty (30) days upon written mutual agreement by both Purchaser and Seller. Purchaser may conduct, at its own expense, a full review of legal, title, environmental, archaeological and any other related issues subject to the terms of this Section 5. If the results of said review are unsatisfactory in Purchaser's sole discretion, Purchaser may, at its option, elect to terminate this Agreement by giving Seller written notice of termination prior to the end of the Due Diligence Period (the "Due Diligence Termination Notice"). In the event of termination by Purchaser under this section, this Agreement shall immediately terminate and be without any further force and effect, the Earnest Money Deposit shall be returned to Purchaser pursuant to Section 2.1; and neither party shall have any rights or responsibilities to the other except as otherwise expressly provided herein. If Purchaser fails to provide a Due Diligence Termination Notice to Seller on or before the expiration of the Due Diligence Period, the due diligence contingency set forth under this Section 5 shall be deemed waived by Purchaser, and this Agreement shall continue in full force and effect.

5.1. Reasonableness Required. All inspections of the Property shall occur at reasonable times agreed upon by Seller and Purchaser and shall be conducted so as not to unreasonably interfere with the use of the Property by Seller. Purchaser shall not do any invasive testing, sampling or drilling at the Property without first obtaining Seller's prior written consent (which may be conditioned or denied in Seller's sole and absolute discretion). Purchaser shall promptly restore the Property to substantially the same condition which existed prior to any such investigations, tests, surveys and other analyses, at Purchaser's sole cost and expense. Seller shall be entitled to have a representative present at all times while Purchaser or its representatives or agents are physically on the Property. Purchaser hereby agrees that it shall carry, and shall cause all representatives and agents of Purchaser entering the Property on behalf of Purchaser in furtherance of the right of access granted under this Agreement to carry, commercial general liability insurance with limits of not less than One Million and No/100 Dollars (\$1,000,000) combined single limit and providing that such coverages are primary and naming Seller as an additional insured. Prior to any entry onto the Property by Purchaser or its agents, employees, consultants or representatives, Purchaser shall provide to Seller certificates evidencing such insurance coverage. Purchaser agrees to indemnify and hold Seller harmless of and from any claim for damages or injuries arising from Purchaser's inspections of the Property; such obligations shall survive Closing or any termination of this Agreement.

6. Closing. Closing shall occur in the office of the Title Company on or before the date that is sixty (60) days after the expiration or waiver of the Due Diligence Period. Purchaser and Seller shall deposit in escrow with Title Company all instruments and documents reasonably necessary to complete the transaction in accordance with this Agreement, including, but not limited to, the Deed. As used herein, "Closing" or "date of Closing" means the date on which all appropriate documents are recorded and the proceeds of sale are available for disbursement to Seller.

6.1. Closing Costs; Prorations. At Closing, Seller shall pay (i) the premium for the standard coverage policy of title insurance and the endorsements required to insure around the Exceptions the Title Company agreed to insure around in accordance with Section 4 above, (ii) deed or real property transfer taxes, and (iii) one-half of Title Company's escrow fees and charges. Purchaser shall pay (i) the costs of the extended coverage portion of the policy of title insurance and any title insurance endorsements required by Purchaser (other than the costs of the title insurance endorsements to be provided by Seller pursuant to the first sentence of this Section 6.1), and (ii) one-half of Title Company's escrow fees and charges. Real property taxes, assessments, surface water management charges, utilities and other expenses of the Property shall be prorated as of the date of Closing with Purchaser bearing the costs of the date of Closing. All other closing costs shall be paid and allocated in accordance with the custom in the county in which the Property is located. Each party shall be responsible for its own legal, accounting and consultant fees.

7. Covenants, Representations and Warranties.

7.1. Seller's Covenants. Seller hereby covenants and agrees as follows:

(a) From the Effective Date through the Closing Date, Seller shall not make any material alterations to the Property or to any of the licenses, permits, legal classifications or other governmental regulations relating to the Property, nor enter into any leases or agreements pertaining to the Property which are not terminable, without penalty, on 30 days' notice, without Purchaser's prior written consent.

(b) From the Effective Date through the Closing Date, Seller shall not voluntarily cause to be recorded any encumbrance, lien, deed of trust, or easement against the title to the Property without Purchaser's prior consent.

(c) From the Effective Date through the Closing Date, Seller will operate and maintain the Property in a manner consistent with Seller's past practices relative to the Property and so as not to cause waste to the Property.

7.2. Seller's Representations and Warranties. Seller hereby makes the following representations and warranties to Purchaser, each of which shall be true on the Effective Date and on the date of Closing. Seller shall immediately provide Purchaser with written notice of any event which would make any representation or warranty set forth below materially incorrect or untrue, and upon receipt of such notice, Purchaser may elect to terminate this Agreement. Upon Purchaser's election to terminate, this Agreement shall be without any further force and effect, and without further obligation of either part to the other. If this Agreement is terminated under this section, the Earnest Money Deposit shall be returned to Purchaser.

(a) Seller has full power and authority to enter into and carry out the terms and provisions of this Agreement and to execute and deliver all documents which are contemplated by this Agreement, and all actions of Seller necessary to confer such authority upon the persons executing this Agreement and such other documents will have been, or will be, taken.

(b) Seller has not received any written notice from any governmental authorities or regulatory agencies that eminent domain proceedings for the condemnation of the Property are pending or threatened.

(c) Seller has not received any written notice of pending or threatened investigation, litigation or other proceeding before a local governmental body or regulatory agency which would materially and adversely affect the Property.

(d) Seller has not received any written notice from any governmental authority or regulatory agency that Seller's use of the Property is presently in violation of any applicable zoning, land use or other law, order, ordinance or regulation affecting the Property.

(e) To Seller's knowledge, no special or general assessments have been levied against the Property except those disclosed in the Preliminary Title Report, and Seller has not received written notice that any such assessments are threatened.

(f) Seller is not a "foreign person" for purposes of Section 1445 of the Internal Revenue Code.

(g) Seller is a Washington municipal corporation, duly formed and organized, validly existing and in good standing under the laws of the State of Washington.

7.3. Purchaser's Representations. Purchaser hereby makes the following representations to Seller, each of which shall be true on the Effective Date hereof and on the date of Closing.

(a) Purchaser has full power and authority to enter into and carry out the terms and provisions of this Agreement, and to execute and deliver all documents which are contemplated by this Agreement, and all actions of Purchaser necessary to confer such authority upon the persons executing this Purchase Agreement and such other documents have been, or will be, taken.

(b) As of the Effective Date and as of the date of Closing, neither Purchaser nor, to Purchaser's knowledge, any of its affiliates, nor any of their respective partners, members, shareholders or other equity owners, and none of their respective employees, officers, directors, representative or agents, is a person or entity with whom U.S. persons or entities are restricted from doing business under regulations of OFAC (including those named on OFAC's Specially Designated and Blocked Persons List) or under any statute, executive order (including the September 24, 2001, Executive Order Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit or Support Terrorism) or other governmental action ("OFAC").

(c) Purchaser represents that it has sufficient funds to close this transaction.

(d) Purchaser further represents that the Property will be developed with a minimum of three thousand (3,000) square feet of light industrial buildings. Any deviation from this intended use must be authorized by the Seller in writing or be subject to Seller's Right to

Repurchase as set forth in Section 11.13 below. This Agreement does not alleviate the Purchaser from obtaining the necessary approvals, authorizations or permits required for development of the Property for said use, nor shall this Agreement be construed as granting such approval.

(e) Purchaser acknowledges that pole buildings are prohibited in the Horn Rapids Commercial Plaza and agrees that Purchaser will not build pole buildings on the Property.

8. Casualty and Condemnation.

8.1. Material Casualty or Condemnation. If prior to the Closing Date: (i) the Property shall sustain damage caused by casualty which would cost ten thousand dollars (\$10,000) or more to repair or replace; or (ii) if a taking or condemnation of any portion of the Property has occurred, or is threatened, which would materially affect the value of the Property, either Purchaser or Seller may, at its option, terminate this Agreement by written notice to the other party given within two (2) business days after notice of such event. If prior to the Closing Date neither party provides said termination notice within such two (2) business day period, the Closing shall take place as provided herein with a credit against the Purchase Price in an amount equal to any insurance proceeds or condemnation awards actually collected by Seller and an assignment to Purchaser at Closing of all Seller's interest in and to any insurance proceeds or condemnation awards which may be due but unpaid to Seller on account of such occurrence.

8.2. Immaterial Casualty or Condemnation. If prior to Closing Date, the Property shall sustain damage caused by casualty which is not described in Section 8.1, or a taking or condemnation has occurred, or is threatened, which is not described in Section 8.1, neither Purchaser nor Seller shall have the right to terminate this Agreement. Closing shall take place as provided herein with a credit against the Purchase Price equal to (i) the cost to repair that portion of the Property so damaged by insured casualty, or (ii) an amount equal to the anticipated condemnation award, as applicable. At Closing, Purchaser shall assign to Seller all rights or interest in and to any insurance proceeds or condemnation awards which may be due on account of any such occurrence.

9. Purchaser's Remedies. If Seller fails without legal excuse to complete the sale of the Property in accordance with the terms of this Agreement, Purchaser may elect one of the following remedies (Purchaser hereby waiving any and all other remedies): (a) specific performance of this Agreement (provided an action thereon is commenced with thirty (30) days of Seller's failure to perform), or (b) terminate this Agreement and receive a refund of the Earnest Money Deposit.

10. Liquidated Damages. IN THE EVENT OF DEFAULT BY PURCHASER IN THE PERFORMANCE OF ITS OBLIGATIONS HEREUNDER, SELLER SHALL HAVE THE RIGHT TO TERMINATE THIS AGREEMENT FORTHWITH AND WITHOUT FURTHER OBLIGATION TO PURCHASER, AND TO KEEP THE EARNEST MONEY DEPOSIT AS LIQUIDATED DAMAGES. PURCHASER AGREES THAT IT IS DIFFICULT TO ASSESS THE AMOUNT OF DAMAGES INCURRED BY THE SELLER IN THE EVENT OF A DEFAULT BY THE PURCHASER. AS OF THE ENTRY OF THIS CONTRACT, THE

AMOUNT OF THE EARNEST MONEY DEPOSIT IS A REASONABLE ESTIMATE OF THE DAMAGES.

11. Miscellaneous.

11.1. Finder's Fee. Purchaser and Seller each agree that a real estate finder's fee ("Real Estate Compensation") is not due to each other or to any third party. Each party hereby agrees to indemnify and defend the other against and hold the other harmless from and against any and all loss, damage, liability or expense, including costs and reasonable attorney's fees, resulting from any claims for Real Estate Compensation by any person or entity other than provided herein. The provisions of this section shall survive the closing.

11.2. Time of the Essence. Time is of the essence of every provision of this Agreement.

11.3. Notices. Whenever any party hereto shall desire to give or serve upon the other any notice, demand, request or other communication, each such notice, demand, request or other communication shall be in writing and shall be given or served upon the other party by personal delivery (including delivery by written electronic transmission) or by certified, registered or Express United States Mail, or Federal Express or other commercial courier, postage prepaid, addressed as follows:

If to Seller: City of Richland
Attn: Economic Development Office
625 Swift Blvd., MS-18
Richland, Washington 99352
Phone: (509) 942-7583

If to Purchaser: Russ & Bonnie Watson
3425 Polo Greens Avenue
West Richland, Washington
253.219.8390
russ@fluidcontrols.net

Any such notice, demand, request or other communication shall be deemed to have been received upon the earlier of personal delivery thereof or two (2) business days after having been mailed as provided above, as the case may be.

11.4. Assignments and Successors. Purchaser may not assign this Agreement without Seller's written consent. Any assignment made without Seller's consent is null and void, and does not relieve the Purchaser of any liability or obligation hereunder.

11.5. Captions. Paragraph titles or captions contained herein are inserted as a matter of convenience and for reference, and in no way define, limit, extend or describe the scope of this Agreement.

11.6. Exhibits. All exhibits attached hereto shall be incorporated herein by reference as if set out herein in full.

11.7. Binding Effect. Regardless of which party prepared or communicated this Agreement, this Agreement shall be of binding effect between Purchaser and Seller only upon its execution by an authorized representative of each such party.

11.8. Construction. The parties acknowledge that each party and its counsel have reviewed and revised this Agreement, and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Purchase and Sale Agreement or any amendment or exhibits hereto.

11.9. Counterparts. Execution of this Agreement and any amendment or other document related to this Agreement may be by electronic signature and in any number of counterpart originals, including by portable document format (.pdf), each of which shall be deemed to constitute an original agreement, and all of which shall constitute one whole agreement.

11.10. Time. Any extension of time granted for the performance of any duty under this Agreement shall not be considered as an extension of time for the performance of any other duty under this Agreement. As used in this Agreement, "business day" refers to any day which is not a Saturday, Sunday or a holiday in the State of Washington. In the event the time for performance of any obligation hereunder shall fall on a Saturday, Sunday or a holiday, such time for performance shall be extended to the next business day.

11.11. Merger. The delivery of the Deed and any other documents and instruments by Seller and the acceptance and recordation thereof by Purchaser shall effect a merger, and be deemed the full performance and discharge of every obligation on the part of Purchaser and Seller to be performed hereunder, except those clauses, covenants, warranties and indemnifications specifically provided herein to survive the Closing.

11.12. Governing Law. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Washington. The parties agree that Benton County is the appropriate venue for filing of any civil action arising out of this Agreement, and both parties expressly agree to submit to personal jurisdiction in Benton County Superior Court.

11.13. Right to Repurchase. This Property is being sold to Purchaser in anticipation of development with a minimum of three thousand (3,000) square feet of light industrial buildings, subject to the following:

(a) If Purchaser fails to submit an application to Seller for approval of building plans within eight (8) months of Closing, Seller reserves the right to reclaim title to the Property through repurchase.

(b) If Purchaser fails to initiate construction of structures, as authorized by the issuance of a building permit, within eighteen (18) months of Closing, Seller reserves the right to reclaim title to the Property through repurchase.

(c) The rights of Seller set forth in Sections 11.13(a) and (b) are referred to in this Agreement as the “Right to Repurchase.”

(d) Seller shall reclaim the Property by refunding, without interest, the original Purchase Price identified herein for the Property.

(e) Purchaser and Seller shall each pay for one half of the closing costs related to Seller’s repurchase of the Property. Other than closing costs, Seller will not assume any liability for expenses incurred by Purchaser in conducting this transaction. Purchaser agrees to re-convey fee title to Seller within sixty (60) days of receipt of notification of Seller’s election to exercise its Right to Repurchase.

(f) This Right to Repurchase is exclusive to Seller and shall be exercised at Seller’s sole discretion. This Right to Repurchase shall survive thirty-sixty months (36) months after Closing or until such time as building commences, whichever is earlier.

(g) Seller shall be under no obligation to exercise this Right to Repurchase. Purchaser agrees that Seller must grant approval to any resale of the Property by Purchaser to any third party within the thirty-six (36) month Right to Repurchase period, which shall be given in Seller’s sole discretion. This Right to Repurchase right shall survive Closing and the delivery of the Deed.

(h) Seller and Purchaser agree to execute a Memorandum of Repurchase Right to evidence Seller’s Right to Repurchase, which Memorandum may be recorded by Seller in the real property records of Benton County, Washington.

[Signature Page to Follow]

IN WITNESS WHEREOF, Purchaser has executed this Agreement on the date shown below its signature, and Seller has accepted on the date shown below its signature.

CITY OF RICHLAND – SELLER

**R & R PROPERTY ENTERPRISES, LLC
– PURCHASER**

By: Jon Amundson, ICMA-CM
Its: Interim City Manager

By: William R. Watson
Its: Owner

Date

Date

APPROVED AS TO FORM:

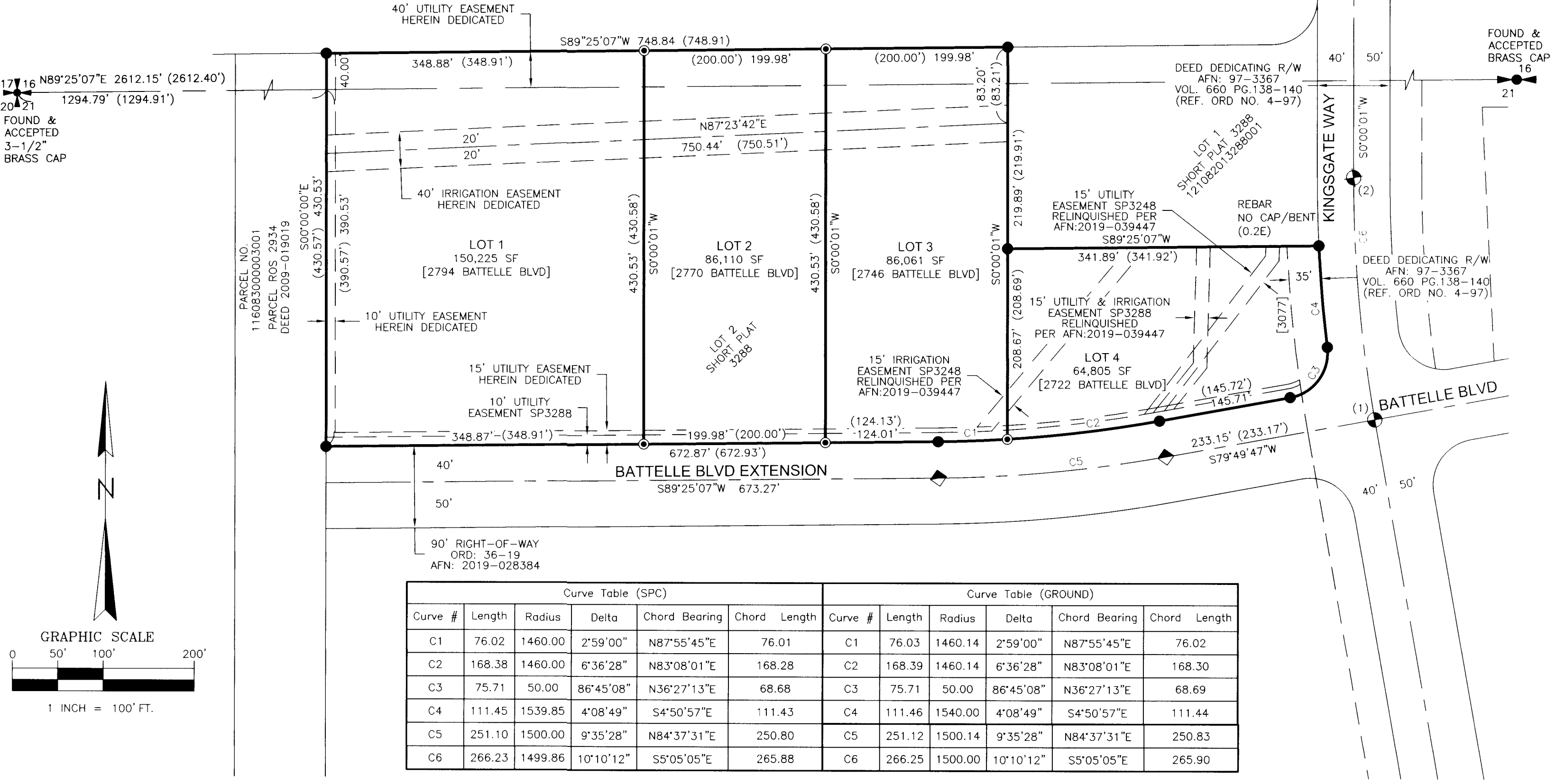
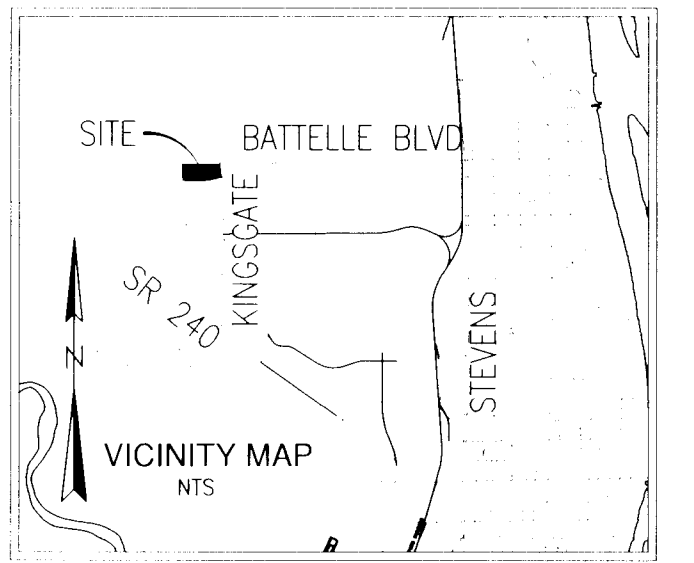
By: Bonnie J. Watson
Its: Owner

By: Heather Kintzley, City Attorney

Date

Exhibit A
Legal Description

SHORT PLAT NO. 3288
PREPARED FOR
THE CITY OF RICHLAND
PORTION OF THE NORTH 1/2 OF
THE NORTHWEST 1/4 OF SECTION 21,
TOWNSHIP 10 NORTH, RANGE 28 EAST, WILLAMETTE MERIDIAN,
CITY OF RICHLAND, BENTON COUNTY, WASHINGTON



Curve Table (SPC)						Curve Table (GROUND)					
Curve #	Length	Radius	Delta	Chord Bearing	Chord Length	Curve #	Length	Radius	Delta	Chord Bearing	Chord Length
C1	76.02	1460.00	2°59'00"	N87°55'45"E	76.01	C1	76.03	1460.14	2°59'00"	N87°55'45"E	76.02
C2	168.38	1460.00	6°36'28"	N83°08'01"E	168.28	C2	168.39	1460.14	6°36'28"	N83°08'01"E	168.30
C3	75.71	50.00	86°45'08"	N36°27'13"E	68.68	C3	75.71	50.00	86°45'08"	N36°27'13"E	68.69
C4	111.45	1539.85	4°08'49"	S4°50'57"E	111.43	C4	111.46	1540.00	4°08'49"	S4°50'57"E	111.44
C5	251.10	1500.00	9°35'28"	N84°37'31"E	250.80	C5	251.12	1500.14	9°35'28"	N84°37'31"E	250.83
C6	266.23	1499.86	10°10'12"	S5°05'05"E	265.88	C6	266.25	1500.00	10°10'12"	S5°05'05"E	265.90

SURVEYOR'S NOTES

- DATE OF SURVEY/MONUMENTS VISITED: OCTOBER 2018 AND MAY 2019
- BASIS OF BEARING: NAD83(2011) WASHINGTON STATE PLANE COORDINATE SYSTEM, SOUTH ZONE.
- UNITS OF MEASURE: US SURVEY FEET GRID DISTANCES. MULTIPLY GRID DISTANCES BY A COMBINED SCALE FACTOR OF 1.0000964167 TO ACHIEVE GROUND DISTANCES. REFERENCE DESCRIPTION DISTANCES AND AREA ARE GROUND DISTANCES. MULTIPLY GROUND DISTANCES BY A COMBINED SCALE FACTOR OF 0.999907592 TO ACHIEVE SURVEYED GRID DISTANCES.
- EQUIPMENT/PROCEDURES: TOPCON GR3 GNSS, RTK METHOD. LINEAR CLOSURES MEET OR EXCEED STANDARDS CONTAINED IN WAC 332-130-090.
- (XXX.XX) GROUND DISTANCES.

CITY OF RICHLAND NOTES

- PRIOR TO DEVELOPMENT OF INDIVIDUAL LOTS, A GEOTECHNICAL STUDY MAY BE REQUIRED AND CONDUCTED IN ACCORDANCE WITH 2015 IBC SECTION 1803. A GRADING PERMIT MAY BE REQUIRED AND FINAL OBSERVATION CONDUCTED BY CITY OF RICHLAND AND THE GEOTECHNICAL ENGINEER OF RECORD.
- AUTHORIZATION OF THIS SHORT PLAT DOES NOT GUARANTEE THE ISSUANCE OF ANY FUTURE DEVELOPMENT PERMITS, INCLUDING, BUT NOT LIMITED TO: BUILDING PERMITS, COMPREHENSIVE PLAN AMENDMENTS OR ZONING AMENDMENTS.
- ADDRESSES SHOWN IN BRACKETS ARE SUBJECT TO CHANGE BY THE CITY OF RICHLAND, ZIP CODE 99354

APPROVALS

I HEREBY CERTIFY THAT THE TAXES ON THE LAND DESCRIBED HEREON HAVE BEEN PAID TO AND INCLUDING THE YEAR 2020. PARCEL NO. 121082013288002

Kenneth Spencer by Heather Hutchison 11/10/2020
BENTON COUNTY TREASURER DATE

THE ANNEXED SHORT PLAT IS HEREBY APPROVED BY AND FOR THE CITY OF RICHLAND, STATE OF WASHINGTON.

[Signature] 11/8/2020
ENGINEER, CITY OF RICHLAND DATE

OWNER'S CERTIFICATE

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT WE ARE THE OWNERS OF THE TRACT OF LAND DESCRIBED HEREON, THAT WE HAVE CAUSED SAID LAND TO BE SURVEYED AND SHORT PLATTED INTO LOTS AS SHOWN AND THAT THE EASEMENTS ON THE SHORT PLAT ARE HEREBY GRANTED AND DEDICATED FOR THE USES AS SHOWN THEREON.

CITY OF RICHLAND
[Signature] 11/8/2020
CYNTHIA D. REENTS, CITY MANAGER DATE

ACKNOWLEDGMENT

STATE OF WASHINGTON
COUNTY OF BENTON

ON THIS 8th DAY OF Nov., 2020 BEFORE ME, THE UNDERSIGNED,
A NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON, DULY COMMISSIONED AND SWORN, PERSONALLY APPEARED CYNTHIA D. REENTS, TO ME KNOWN TO BE THE CITY MANAGER, OF THE CITY OF RICHLAND, WASHINGTON, THE CORPORATION THAT EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THE SAID INSTRUMENT TO BE THE FREE AND VOLUNTARY ACT AND DEED OF SAID CORPORATION, FOR THE USES AND PURPOSES THEREIN MENTIONED, AND ON OATH STATED THAT THEY ARE AUTHORIZED TO EXECUTE THE SAID INSTRUMENT AND THAT THE SEAL AFFIXED IS THE CORPORATE SEAL OF SAID MUNICIPAL CORPORATION.

WITNESS MY HAND AND OFFICIAL SEAL AFFIXED THE DAY AND YEAR FIRST ABOVE WRITTEN.

[Signature]
NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON

RESIDING AT: Benton County, WA

MY COMMISSION EXPIRES: 9-5-2022

DESCRIPTION

LOT 2, SHORT PLAT 3288, RECORDED IN VOLUME 1 OF SHORT PLATS AT PAGE 3288, UNDER AUDITOR'S FILE NUMBER 2010-034035, RECORDS OF BENTON COUNTY, WASHINGTON.

MONUMENT NOTES

- (1) 2" BRASS CAP IN ASPHALT(.23E)
- (2) 2" BRASS CAP IN ASPHALT

LEGEND

- FOUND 3" BRASS CAP AS NOTED
- FOUND 5/8" REBAR & CAP "PERMIT SURVEY PLS 45774", OR AS OTHERWISE NOTED
- SET 5/8" REBAR & CAP "PERMIT SURVEY PLS 54534"
- SET 2.5" BRASS CAP IN MONUMENT CASE "45774"

AUDITOR'S CERTIFICATE

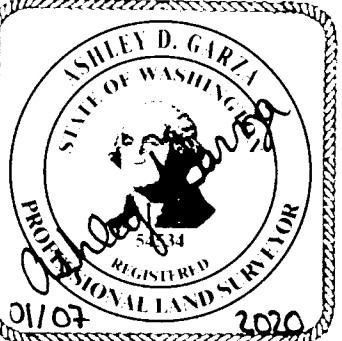
FILED FOR RECORD THIS 5th DAY OF Nov., 2020 A.D. AT 11 MINUTES PAST 5 M., AND RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 3288 AT THE REQUEST OF ASHLEY D. GARZA.

BENTON COUNTY AUDITOR BRENDA CHILTON

SURVEYOR'S CERTIFICATE

I, ASHLEY D. GARZA, A PROFESSIONAL LAND SURVEYOR IN THE STATE OF WASHINGTON, BASED ON MY KNOWLEDGE, INFORMATION, AND BELIEF, HEREBY CERTIFY THAT THE SHORT PLAT AS SHOWN HEREON IS BASED ON AN ACTUAL FIELD SURVEY OF LAND DESCRIBED AND THAT ALL CORNERS AND DIMENSIONS ARE CORRECTLY SHOWN AND THAT SAID SHORT PLAT IS STAKED ON THE GROUND AS INDICATED HEREON.

Ashley Garza
ASHLEY D. GARZA
CERTIFICATE NO. 54534



2245 Robertson Drive
Richland, Washington 99354

Office 509-375-4123
Fax 509-371-0999

DATE:	01/07/2020
SCALE:	1"=50'
DRAWN BY:	ADG
APPROVED BY:	CCA
PROJECT:	19056
SHEET	1 OF 1

2/11/21

Russ Watson/Bonnie Watson
R&R Property Enterprises LLC
3425 Polo Greens Ave
West Richland, WA 99353
Attn. Darin Arrasmith

Subject: Lot 4 - Short Plat No. 3641 - Intent to Purchase

Dear Mr. Arrasmith

We are submitting this Letter of Intent to purchase the property, (Lot 4 - Short Plat No. 3641), located on the corner of Kingsgate way and Battelle BLVD owned by the City of Richland. The purchase price for the subject property is \$81,205.00

Our preliminary plan is to build an engineering office/metallurgical testing building, (3000-4000sq.ft). Future plans include additional individual suites of 2000sq.ft. within 1 complex for office and distribution.

We anticipate submitting building plans within approximately 8 months and initiate construction within 18 months of closing.

This letter of intent does not constitute a binding agreement or initiate any contractual obligations to either the City of Richland or R&R Enterprises LLC.

Thank you for your consideration regarding endeavor.

Kindest Regards,

A handwritten signature in black ink, appearing to read 'Russ Watson', with a stylized flourish extending to the right.

Russ Watson – Principal R&R Property Enterprises LLC



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/16/2021

Agenda Category: Resolutions - Adoption

Core Focus Area 2 - Manage & Maintain Infrastructure & Facilities

Subject:

Resolution No. 32-21, Authorizing a Consultant Agreement with KPFF, Inc. for the Island View to Vista Field Trail Project

Department:
Public Works

Ordinance/Resolution Number:
32-21

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 32-21, authorizing the City Manager to sign and execute a consultant agreement with KPFF, Inc. for the Island View to Vista Field Trail study project.

Summary:

The 2021-2026 Capital Improvement Plan (CIP) and the 2021-2026 Transportation Improvement Program (TIP) include a project titled Island View to Vista Field Trail (the "Project"), which is a planning study to identify the features needed to improve non-motorized connectivity between a large area of west Kennewick and south Richland to the Island View waterfront area.

In late 2019, this study was rated by the Benton-Franklin Council of Governments (BFCG) as the highest priority active transportation project in the Tri-Cities region. This led BFCG to award this project \$125,000 in federal transportation funds for the study. The cities of Richland and Kennewick partnered to prepare the BFCG funding application with Richland staff taking the lead role. Since the study funding requires no matching funds, the cities have elected to leave the partnership informal, meaning no interlocal agreement has been executed. Kennewick has dedicated staff resources to participate in this study, and has assisted with consultant selection and scope development.

The City's best interests are served by procuring specialized engineering services to complete the required study as the time and expertise required to complete the work are beyond the capabilities of staff. The study will use industry-specific technical analysis of non-motorized travel, structural engineering, and professional public engagement processes.

A competitive Request for Qualifications (RFQ) process was conducted in compliance with the City's purchasing policies to solicit the services of a qualified engineering firm. The City received six (6) submittals in response. A team of Richland and Kennewick staff members selected KPFF, Inc. as the most qualified consultant to perform the analysis and design concept development for the Island View to Vista Field Trail system.

The negotiated scope of work and budget will provide the necessary services at a reasonable price. Staff recommends adoption of Resolution No. 32-21.

Fiscal Impact:

The study is funded by the federal grant of \$125,000 with no matching funds required. The total cost of the consultant services is estimated not to exceed \$114,270.

Attachments:

1. Resolution No. 32-21
2. Proposed Consultant Agreement - KPFF

RESOLUTION NO. 32-21

A RESOLUTION of the City of Richland authorizing a consultant agreement with KPFF, Inc. for the Island View to Vista Field Trail Planning Study.

WHEREAS, the 2021-2026 Capital Improvement Plan (CIP) and the 2021-2026 Transportation Improvement Program (TIP) each include a project titled Island View to Vista Field Trail (the "Project"); and

WHEREAS, the Project is a planning study to identify the features needed to improve non-motorized connectivity between a large area of west Kennewick and south Richland to the Island View waterfront area; and

WHEREAS, in late 2019, this study was rated as the highest priority active transportation project in the Tri-Cities region by the Benton-Franklin Council of Governments (BFCG). This led BFCG to award this project \$125,000 in federal transportation funds with no matching funds required; and

WHEREAS, the City of Kennewick supports this planning process and has dedicated staff resources to participate in the study; and

WHEREAS, the City's best interests are served by procuring specialized engineering services to complete the required project development work, which includes alternative evaluations and a public involvement process; and

WHEREAS, a competitive request for qualifications (RFQ) process was conducted in compliance with City purchasing policies to solicit the services of a qualified consulting engineering firm to perform the work described therein; and

WHEREAS, the City received six (6) responses to the RFQ; and

WHEREAS, KPFF, Inc. was selected by a team of Richland and Kennewick staff members as the most qualified consultant to perform the analysis and design concept development for the Island View to Vista Field Trail system; and

WHEREAS, the negotiated scope of work and budget will provide the necessary services at a reasonable price.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute a consultant agreement with KPFF, Inc. for the Island View to Vista Field Trail Project.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 16th day of March, 2021.

Ryan Lukson, Mayor

Attest:

Approved as to form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

Local Agency A&E Professional Services Cost Plus Fixed Fee Consultant Agreement

Agreement Number:

Firm/Organization Legal Name (do not use dba's): KPF Consulting Engineers	
Address 1601 Fifth Ave, Ste 1600, Seattle, WA 98101	Federal Aid Number N/A
UBI Number 578-063-612	Federal TIN 91-0755897
Execution Date March 8, 2021	Completion Date
1099 Form Required ☐ Yes ☐ No	Federal Participation ☒ Yes ☒ No
Project Title Island View to Vista Field Trail Study	
Description of Work Complete a feasibility study which evaluates multimodal network connections between Northwest Kennewick, typically identified as Meadow Springs and Leslie Canyon areas; and the Island View Area in Richland, including the west end of Columbia Park and its associated active transportation trail system. This study will evaluate methods of tying into existing networks within the cities of Richland and Kennewick. The contract elements will include review of agency planning documentation, transportation (multimodal) network analysis, stakeholder outreach, a public open house, civil and structural engineering, alternative concept development/evaluation, bridge concept review, safety analysis, public presentations to elected officials, and related services for the development of this future multimodal active transportation system.	
☐ Yes ☒ No DBE Participation ☐ Yes ☒ No MBE Participation ☐ Yes ☒ No WBE Participation ☐ Yes ☒ No SBE Participation	Total Amount Authorized: \$114,166.91 Management Reserve Fund: Maximum Amount Payable:

Index of Exhibits

Exhibit A	Scope of Work
Exhibit B	DBE Participation -Not Applicable
Exhibit C	Preparation and Delivery of Electronic Engineering and Other Data
Exhibit D	Prime Consultant Cost Computations
Exhibit E	Sub-consultant Cost Computations -Not Applicable
Exhibit F	Title VI Assurances
Exhibit G	Certification Documents
Exhibit H	Liability Insurance Increase -Not Applicable
Exhibit I	Alleged Consultant Design Error Procedures
Exhibit J	Consultant Claim Procedures

Agreement Number:

THIS AGREEMENT, made and entered into as shown in the “Execution Date” box on page one (1) of this AGREEMENT, between the City of Richland hereinafter called the “AGENCY,” and the “Firm / Organization Name” referenced on page one (1) of this AGREEMENT, hereinafter called the “CONSULTANT.”

WHEREAS, the AGENCY desires to accomplish the work referenced in “Description of Work” on page one (1) of this AGREEMENT and hereafter called the “SERVICES;” and does not have sufficient staff to meet the required commitment and therefore deems it advisable and desirable to engage the assistance of a CONSULTANT to provide the necessary SERVICES; and

WHEREAS, the CONSULTANT represents that they comply with the Washington State Statutes relating to professional registration, if applicable, and has signified a willingness to furnish consulting services to the AGENCY.

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, or attached and incorporated and made a part hereof, the parties hereto agree as follows:

I. General Description of Work

The work under this AGREEMENT shall consist of the above-described SERVICES as herein defined, and necessary to accomplish the completed work for this project. The CONSULTANT shall furnish all services, labor, and related equipment and, if applicable, sub-consultants and subcontractors necessary to conduct and complete the SERVICES as designated elsewhere in this AGREEMENT.

II. General Scope of Work

The Scope of Work and projected level of effort required for these SERVICES is described in Exhibit “A” attached hereto and by this reference made a part of this AGREEMENT. The General Scope of Work was developed utilizing performance based contracting methodologies.

III. General Requirements

All aspects of coordination of the work of this AGREEMENT with outside agencies, groups, or individuals shall receive advance approval by the AGENCY. Necessary contacts and meetings with agencies, groups, and/or individuals shall be coordinated through the AGENCY. The CONSULTANT shall attend coordination, progress, and presentation meetings with the AGENCY and/or such State, Federal, Community, City, or County officials, groups or individuals as may be requested by the AGENCY. The AGENCY will provide the CONSULTANT sufficient notice prior to meetings requiring CONSULTANT participation. The minimum required hours or days’ notice shall be agreed to between the AGENCY and the CONSULTANT and shown in Exhibit “A.”

The CONSULTANT shall prepare a monthly progress report, in a form approved by the AGENCY, which will outline in written and graphical form the various phases and the order of performance of the SERVICES in sufficient detail so that the progress of the SERVICES can easily be evaluated.

The CONSULTANT, any sub-consultants, and the AGENCY shall comply with all Federal, State, and local laws, rules, codes, regulations, and all AGENCY policies and directives, applicable to the work to be performed under this AGREEMENT. This AGREEMENT shall be interpreted and construed in accordance with the laws of the State of Washington.

Agreement Number:

Participation for Disadvantaged Business Enterprises (DBE) or Small Business Enterprises (SBE), if required, per 49 CFR Part 26, shall be shown on the heading of this AGREEMENT. If DBE firms are utilized at the commencement of this AGREEMENT, the amounts authorized to each firm and their certification number will be shown on Exhibit “B” attached hereto and by this reference made part of this AGREEMENT. If the Prime CONSULTANT is a DBE certified firm they must comply with the Commercial Useful Function (CUF) regulation outlined in the AGENCY’s “DBE Program Participation Plan” and perform a minimum of 30% of the total amount of this AGREEMENT. It is recommended, but not required, that non-DBE Prime CONSULTANTS perform a minimum of 30% of the total amount of this AGREEMENT.

In the absence of a mandatory UDBE, the Consultant shall continue their outreach efforts to provide SBE firms maximum practicable opportunities.

The CONSULTANT, on a monthly basis, shall enter the amounts paid to all firms (including Prime) involved with this AGREEMENT into the wsdot.diversitycompliance.com program. Payment information shall identify any DBE Participation. Non-minority, woman owned DBEs does not count towards UDBE goal attainment.

All Reports, PS&E materials, and other data furnished to the CONSULTANT by the AGENCY shall be returned. All electronic files, prepared by the CONSULTANT, must meet the requirements as outlined in Exhibit “C – Preparation and Delivery of Electronic Engineering and other Data.”

All designs, drawings, specifications, documents, and other work products, including all electronic files, prepared by the CONSULTANT prior to completion or termination of this AGREEMENT are instruments of service for these SERVICES, and are the property of the AGENCY. Reuse by the AGENCY or by others, acting through or on behalf of the AGENCY of any such instruments of service, not occurring as a part of this SERVICE, shall be without liability or legal exposure to the CONSULTANT.

Any and all notices or requests required under this AGREEMENT shall be made in writing and sent to the other party by (i) certified mail, return receipt requested, or (ii) by email or facsimile, to the address set forth below:

If to AGENCY:

Name: Pete Rogalsky
Agency: City of Richland
Address: 625 Swift Blvd
City: Richland State: WA Zip: 99352
Email: PRogalsky@ci.richland.wa.us
Phone: 509-942-7558
Facsimile:

If to CONSULTANT:

Name: Brandon Blankenagel
Agency: KPFF Consulting Engineers
Address: 421 W. Riverside Ave, Ste 902
City: Spokane State: WA Zip: 99201
Email: Brandon.Blankenagel@kpff.com
Phone: 509-385-0926
Facsimile:

IV. Time for Beginning and Completion

The CONSULTANT shall not begin any work under the terms of this AGREEMENT until authorized in writing by the AGENCY. All work under this AGREEMENT shall be completed by the date shown in the heading of this AGREEMENT titled “Completion Date.”

The established completion time shall not be extended because of any delays attributable to the CONSULTANT, but may be extended by the AGENCY in the event of a delay attributable to the AGENCY, or because of unavoidable delays caused by an act of GOD, governmental actions, or other conditions beyond the control of the CONSULTANT. A prior supplemental AGREEMENT issued by the AGENCY is required to extend the established completion time.

Agreement Number:

V. Payment Provisions

The CONSULTANT shall be paid by the AGENCY for completed SERVICES rendered under this AGREEMENT as provided hereinafter. Such payment shall be full compensation for SERVICES performed or SERVICES rendered and for all labor, materials, supplies, equipment, and incidentals necessary to complete SERVICES, specified in Section II, "Scope of Work". The CONSULTANT shall conform to all applicable portions of 48 CFR Part 31 (www.ecfr.gov). The estimate in support of the Cost Plus Fixed Fee amount is attached hereto as Exhibits "D" and "E" and by this reference made part of this AGREEMENT.

- A. Actual Costs: Payment for all consulting services for this PROJECT shall be on the basis of the CONSULTANT'S actual cost plus a fixed fee. The actual cost shall include direct salary cost, indirect cost rate, and direct non-salary costs.
1. Direct (RAW) Labor Costs: The Direct (RAW) Labor Cost is the direct salary paid to principals, professional, technical, and clerical personnel for the time they are productively engaged in work necessary to fulfill the terms of this AGREEMENT. The CONSULTANT shall maintain support data to verify the direct salary costs billed to the AGENCY.
 2. Indirect Cost Rate (ICR) Costs: ICR Costs are those costs, other than direct costs, which are included as such on the books of the CONSULTANT in the normal everyday keeping of its books. Progress payments shall be made at the ICR rates shown in attached Exhibits "D" and "E" of this AGREEMENT. Total ICR payment shall be based on Actual Costs. The AGENCY agrees to reimburse the CONSULTANT the actual ICR costs verified by audit, up to the Maximum Total Amount Payable, authorized under this AGREEMENT, when accumulated with all other Actual Costs.
A summary of the CONSULTANT'S cost estimate and the ICR percentage is shown in Exhibits "D" and "E", attached hereto and by this reference made part of this AGREEMENT. The CONSULTANT (prime and all A&E sub-consultants) will submit to the AGENCY within six (6) months after the end of each firm's fiscal year, an ICR schedule in the format required by the AGENCY (cost category, dollar expenditures, etc.) for the purpose of adjusting the ICR rate for billings received and paid during the fiscal year represented by the ICR schedule. It shall also be used for the computation of progress payments during the following year and for retroactively adjusting the previous year's ICR cost to reflect the actual rate. The ICR schedule will be sent to Email: ConsultantRates@wsdot.wa.gov.
Failure to supply this information by either the prime CONSULTANT or any of their A&E sub-consultants shall cause the AGENCY to withhold payment of the billed ICR costs until such time as the required information is received and an overhead rate for billing purposes is approved.
The AGENCY's Project Manager and/or the Federal Government may perform an audit of the CONSULTANT'S books and records at any time during regular business hours to determine the actual ICR rate, if they so desire.
 3. Direct Non-Salary Costs: Direct Non-Salary Costs will be reimbursed at the Actual Cost to the CONSULTANT. (excluding Meals, which are reimbursed at the per diem rates identified in this section) These charges may include, but are not limited to, the following items: travel, printing, long distance telephone, supplies, computer charges and fees of sub-consultants. Air or train travel will be reimbursed only to economy class levels unless otherwise approved by the AGENCY. The CONSULTANT shall comply with the rules and regulations regarding travel costs (excluding air, train, and rental car costs) in accordance with WSDOT's Accounting Manual M 13-82, Chapter 10 – Travel Rules and Procedures, and revisions thereto. Air, train, and rental car costs shall be reimbursed in accordance with 48 Code of Federal Regulations (CFR) Part 31.205-46 "Travel Costs." The billing for Direct Non-Salary Costs shall include an itemized listing of the charges directly identifiable with the PROJECT. The CONSULTANT shall maintain the original supporting documents in their office. Copies of the original supporting documents shall be supplied to the AGENCY upon request. All above charges must be necessary for the services provided under this AGREEMENT.

Agreement Number:

4. Fixed Fee: The Fixed Fee, which represents the CONSULTANT'S profit, is shown in attached Exhibits "D" and "E" of this AGREEMENT. This fee is based on the Scope of Work defined in this AGREEMENT and the estimated person-hours required to perform the stated Scope of Work. In the event the CONSULTANT enters into a supplemental AGREEMENT for additional work, the supplemental AGREEMENT may include provisions for the added costs and an appropriate additional fee. The Fixed Fee will be prorated and paid monthly in proportion to the percentage of work completed by the CONSULTANT and reported in the Monthly Progress Reports accompanying the billings. Any portion of the Fixed Fee earned but not previously paid in the progress payments will be covered in the final payment, subject to the provisions of Section IX entitled "Termination of Agreement."
 5. Management Reserve Fund (MRF): The AGENCY may desire to establish MRF to provide the Agreement Administrator with the flexibility to authorize additional funds to the AGREEMENT for allowable unforeseen costs, or reimbursing the CONSULTANT for additional work beyond that already defined in this AGREEMENT. Such authorization(s) shall be in writing and shall not exceed the lesser of \$100,000 or 10% of the Total Amount Authorized as shown in the heading of this AGREEMENT. The amount included for the MRF is shown in the heading of this AGREEMENT. This fund may not be replenished. Any changes requiring additional costs in excess of the MRF shall be made in accordance with Section XIII, "Extra Work."
 6. Maximum Total Amount Payable: The Maximum Total Amount Payable by the AGENCY to the CONSULTANT under this AGREEMENT shall not exceed the amount shown in the heading of this AGREEMENT. The Maximum Total Amount Payable is comprised of the Total Amount Authorized, and the MRF. The Maximum Total Amount Payable does not include payment for Extra Work as stipulated in Section XIII, "Extra Work." No minimum amount payable is guaranteed under this AGREEMENT.
- B. Monthly Progress Payments: The CONSULTANT may submit billings to the AGENCY for reimbursement of Actual Costs plus the ICR and calculated fee on a monthly basis during the progress of the work. Such billings shall be in a format approved by the AGENCY and accompanied by the monthly progress reports required under Section III, "General Requirements" of this AGREEMENT. The billings will be supported by an itemized listing for each item including Direct (RAW) Labor, Direct Non-Salary, and allowable ICR Costs to which will be added the prorated Fixed Fee. To provide a means of verifying the billed Direct (RAW) Labor costs for CONSULTANT employees, the AGENCY may conduct employee interviews. These interviews may consist of recording the names, titles, Direct (RAW) Labor rates, and present duties of those employees performing work on the PROJECT at the time of the interview.
- C. Final Payment: Final Payment of any balance due the CONSULTANT of the gross amount earned will be made promptly upon its verification by the AGENCY after the completion of the work under this AGREEMENT, contingent, if applicable, upon receipt of all PS&E, plans, maps, notes, reports, electronic data and other related documents which are required to be furnished under this AGREEMENT. Acceptance of such Final Payment by the CONSULTANT shall constitute a release of all claims for payment, which the CONSULTANT may have against the AGENCY unless such claims are specifically reserved in writing and transmitted to the AGENCY by the CONSULTANT prior to its acceptance. Said Final Payment shall not, however, be a bar to any claims that the AGENCY may have against the CONSULTANT or to any remedies the AGENCY may pursue with respect to such claims.

The payment of any billing will not constitute agreement as to the appropriateness of any item and at the time of final audit; all required adjustments will be made and reflected in a final payment. In the event that such final audit reveals an overpayment to the CONSULTANT, the CONSULTANT will refund such overpayment to the AGENCY within thirty (30) calendar days of notice of the overpayment. Such refund shall not constitute a waiver by the CONSULTANT for any claims relating to the validity of a finding by the AGENCY of overpayment. The CONSULTANT has twenty (20) working days after receipt of the final POST AUDIT to begin the appeal process to the AGENCY for audit findings.

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D. Inspection of Cost Records: The CONSULTANT and their sub-consultants shall keep available for inspection by representatives of the AGENCY and the United States, for a period of six (6) years after receipt of final payment, the cost records and accounts pertaining to this AGREEMENT and all items related to or bearing upon these records with the following exception: if any litigation, claim or audit arising out of, in connection with, or related to this AGREEMENT is initiated before the expiration of the six (6) year period, the cost records and accounts shall be retained until such litigation, claim, or audit involving the records is completed.

An interim or post audit may be performed on this AGREEMENT. The audit, if any, will be performed by the State Auditor, WSDOT's Internal Audit Office and/or at the request of the AGENCY's Project Manager.

VI. Sub-Contracting

The AGENCY permits subcontracts for those items of SERVICES as shown in Exhibit "A" attached hereto and by this reference made part of this AGREEMENT.

The CONSULTANT shall not subcontract for the performance of any SERVICE under this AGREEMENT without prior written permission of the AGENCY. No permission for subcontracting shall create, between the AGENCY and sub-consultant, any contract or any other relationship.

Compensation for this sub-consultant SERVICES shall be based on the cost factors shown on Exhibit "E" attached hereto and by this reference made part of this AGREEMENT.

The SERVICES of the sub-consultant shall not exceed its maximum amount payable identified in each sub-consultant cost estimate unless a prior written approval has been issued by the AGENCY.

All reimbursable direct labor, indirect cost rate, direct non-salary costs and fixed fee costs for the sub-consultant shall be negotiated and substantiated in accordance with section V "Payment Provisions" herein and shall be memorialized in a final written acknowledgement between the parties.

All subcontracts shall contain all applicable provisions of this AGREEMENT, and the CONSULTANT shall require each sub-consultant or subcontractor, of any tier, to abide by the terms and conditions of this AGREEMENT. With respect to sub-consultant payment, the CONSULTANT shall comply with all applicable sections of the STATE's Prompt Payment laws as set forth in RCW 39.04.250 and RCW 39.76.011.

The CONSULTANT, sub-recipient, or sub-consultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this AGREEMENT. The CONSULTANT shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the CONSULTANT to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the recipient deems appropriate.

VII. Employment and Organizational Conflict of Interest

The CONSULTANT warrants that they have not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT, to solicit or secure this contract, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the CONSULTANT, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this contract. For breach or violation of this warrant, the AGENCY shall have the right to annul this AGREEMENT without liability or, in its discretion, to deduct from this AGREEMENT price or consideration or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

Any and all employees of the CONSULTANT or other persons while engaged in the performance of any work or services required of the CONSULTANT under this AGREEMENT, shall be considered employees of the CONSULTANT only and not of the AGENCY, and any and all claims that may arise under any Workmen's

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Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of the CONSULTANT's employees or other persons while so engaged on any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of the CONSULTANT.

The CONSULTANT shall not engage, on a full- or part-time basis, or other basis, during the period of this AGREEMENT, any professional or technical personnel who are, or have been, at any time during the period of this AGREEMENT, in the employ of the United States Department of Transportation or the AGENCY, except regularly retired employees, without written consent of the public employer of such person if he/she will be working on this AGREEMENT for the CONSULTANT.

VIII. Nondiscrimination

During the performance of this AGREEMENT, the CONSULTANT, for itself, its assignees, sub-consultants, subcontractors and successors in interest, agrees to comply with the following laws and regulations:

- Title VI of the Civil Rights Act of 1964
(42 U.S.C. Chapter 21 Subchapter V § 2000d through 2000d-4a)
- Federal-aid Highway Act of 1973
(23 U.S.C. Chapter 3 § 324)
- Rehabilitation Act of 1973
(29 U.S.C. Chapter 16 Subchapter V § 794)
- Age Discrimination Act of 1975
(42 U.S.C. Chapter 76 § 6101 *et. seq.*)
- Civil Rights Restoration Act of 1987
(Public Law 100-259)
- American with Disabilities Act of 1990
(42 U.S.C. Chapter 126 § 12101 *et. seq.*)
- 23 CFR Part 200
- 49 CFR Part 21
- 49 CFR Part 26
- RCW 49.60.180

In relation to Title VI of the Civil Rights Act of 1964, the CONSULTANT is bound by the provisions of Exhibit "F" attached hereto and by this reference made part of this AGREEMENT, and shall include the attached Exhibit "F" in every sub-contract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto.

IX. Termination of Agreement

The right is reserved by the AGENCY to terminate this AGREEMENT at any time with or without cause upon ten (10) days written notice to the CONSULTANT.

In the event this AGREEMENT is terminated by the AGENCY, other than for default on the part of the CONSULTANT, a final payment shall be made to the CONSULTANT for actual hours charged and any appropriate fixed fee percentage at the time of termination of this AGREEMENT, plus any direct non-salary costs incurred up to the time of termination of this AGREEMENT.

No payment shall be made for any SERVICES completed after ten (10) days following receipt by the CONSULTANT of the notice to terminate. If the accumulated payment made to the CONSULTANT prior to Notice of Termination exceeds the total amount that would be due when computed as set forth in paragraph two (2) of this section, then no final payment shall be due and the CONSULTANT shall immediately reimburse the AGENCY for any excess paid.

If the services of the CONSULTANT are terminated by the AGENCY for default on the part of the CONSULTANT, the above formula for payment shall not apply.

In the event of a termination for default, the amount to be paid to the CONSULTANT shall be determined by the AGENCY with consideration given to the actual costs incurred by the CONSULTANT in performing SERVICES to the date of termination, the amount of SERVICES originally required which was satisfactorily completed to

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date of termination, whether that SERVICE is in a form or a type which is usable to the AGENCY at the time of termination, the cost to the AGENCY of employing another firm to complete the SERVICES required and the time which may be required to do so, and other factors which affect the value to the AGENCY of the SERVICES performed at the time of termination. Under no circumstances shall payment made under this subsection exceed the amount, which would have been made using the formula set forth in paragraph two (2) of this section.

If it is determined for any reason that the CONSULTANT was not in default or that the CONSULTANT's failure to perform is without the CONSULTANT's or its employee's fault or negligence, the termination shall be deemed to be a termination for the convenience of the AGENCY. In such an event, the CONSULTANT would be reimbursed for actual costs and appropriate fixed fee percentage in accordance with the termination for other than default clauses listed previously.

The CONSULTANT shall, within 15 days, notify the AGENCY in writing, in the event of the death of any member, partner, or officer of the CONSULTANT or the death or change of any of the CONSULTANT's supervisory and/or other key personnel assigned to the project or disaffiliation of any principally involved CONSULTANT employee. The CONSULTANT shall also notify the AGENCY, in writing, in the event of the sale or transfer of 50% or more of the beneficial ownership of the CONSULTANT within 15 days of such sale or transfer occurring. The CONSULTANT shall continue to be obligated to complete the SERVICES under the terms of this AGREEMENT unless the AGENCY chooses to terminate this AGREEMENT for convenience or chooses to renegotiate any term(s) of this AGREEMENT. If termination for convenience occurs, final payment will be made to the CONSULTANT as set forth in the second and third paragraphs of this section.

Payment for any part of the SERVICES by the AGENCY shall not constitute a waiver by the AGENCY of any remedies of any type it may have against the CONSULTANT for any breach of this AGREEMENT by the CONSULTANT, or for failure of the CONSULTANT to perform SERVICES required of it by the AGENCY. Forbearance of any rights under the AGREEMENT will not constitute waiver of entitlement to exercise those rights with respect to any future act or omission by the CONSULTANT.

X. Changes of Work

The CONSULTANT shall make such changes and revisions in the completed work of this AGREEMENT as necessary to correct errors appearing therein, without additional compensation thereof. Should the AGENCY find it desirable for its own purposes to have previously satisfactorily completed SERVICES or parts thereof changed or revised, the CONSULTANT shall make such revisions as directed by the AGENCY. This work shall be considered as Extra Work and will be paid for as herein provided under section XIII "Extra Work."

XI. Disputes

Any disputed issue not resolved pursuant to the terms of this AGREEMENT shall be submitted in writing within 10 days to the Director of Public Works or AGENCY Engineer, whose decision in the matter shall be final and binding on the parties of this AGREEMENT; provided however, that if an action is brought challenging the Director of Public Works or AGENCY Engineer's decision, that decision shall be subject to judicial review. If the parties to this AGREEMENT mutually agree, disputes concerning alleged design errors will be conducted under the procedures found in Exhibit "J". In the event that either party deem it necessary to institute legal action or proceeding to enforce any right or obligation under this AGREEMENT, this action shall be initiated in the Superior Court of the State of Washington, situated in the county in which the AGENCY is located. The parties hereto agree that all questions shall be resolved by application of Washington law and that the parties have the right of appeal from such decisions of the Superior Court in accordance with the laws of the State of Washington. The CONSULTANT hereby consents to the personal jurisdiction of the Superior Court of the State of Washington, situated in the county in which the AGENCY is located.

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XII. Legal Relations

The CONSULTANT, any sub-consultants, and the AGENCY shall comply with all Federal, State, and local laws, rules, codes, regulations and all AGENCY policies and directives, applicable to the work to be performed under this AGREEMENT. This AGREEMENT shall be interpreted and construed in accordance with the laws of the State of Washington.

The CONSULTANT shall defend, indemnify, and hold The State of Washington (STATE) and the AGENCY and their officers and employees harmless from all claims, demands, or suits at law or equity arising in whole or in part from the negligence of, or the breach of any obligation under this AGREEMENT by, the CONSULTANT or the CONSULTANT's agents, employees, sub consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable; provided that nothing herein shall require a CONSULTANT to defend or indemnify the STATE and the AGENCY and their officers and employees against and hold harmless the STATE and the AGENCY and their officers and employees from claims, demands or suits based solely upon the negligence of, or breach of any obligation under this AGREEMENT by the STATE and the AGENCY, their agents, officers, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the STATE and/or the AGENCY may be legally liable; and provided further that if the claims or suits are caused by or result from the concurrent negligence of (a) the CONSULTANT or the CONSULTANT's agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT is legally liable, and (b) the STATE and/or AGENCY, their agents, officers, employees, sub-consultants, subcontractors and or vendors, of any tier, or any other persons for whom the STATE and or AGENCY may be legally liable, the defense and indemnity obligation shall be valid and enforceable only to the extent of the CONSULTANT's negligence or the negligence of the CONSULTANT's agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable. This provision shall be included in any AGREEMENT between CONSULTANT and any sub-consultant, subcontractor and vendor, of any tier.

The CONSULTANT shall also defend, indemnify, and hold the STATE and the AGENCY and their officers and employees harmless from all claims, demands, or suits at law or equity arising in whole or in part from the alleged patent or copyright infringement or other allegedly improper appropriation or use of trade secrets, patents, proprietary information, know-how, copyright rights or inventions by the CONSULTANT or the CONSULTANT's agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable, in performance of the Work under this AGREEMENT or arising out of any use in connection with the AGREEMENT of methods, processes, designs, information or other items furnished or communicated to STATE and/or the AGENCY, their agents, officers and employees pursuant to the AGREEMENT; provided that this indemnity shall not apply to any alleged patent or copyright infringement or other allegedly improper appropriation or use of trade secrets, patents, proprietary information, know-how, copyright rights or inventions resulting from STATE and/or AGENCY's, their agents', officers' and employees' failure to comply with specific written instructions regarding use provided to STATE and/or AGENCY, their agents, officers and employees by the CONSULTANT, its agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable.

The CONSULTANT's relation to the AGENCY shall be at all times as an independent contractor.

Notwithstanding any determination by the Executive Ethics Board or other tribunal, the AGENCY may, in its sole discretion, by written notice to the CONSULTANT terminate this AGREEMENT if it is found after due notice and examination by the AGENCY that there is a violation of the Ethics in Public Service Act, Chapter 42.52 RCW; or any similar statute involving the CONSULTANT in the procurement of, or performance under, this AGREEMENT.

The CONSULTANT specifically assumes potential liability for actions brought by the CONSULTANT's own employees or its agents against the STATE and /or the AGENCY and, solely for the purpose of this indemnification and defense, the CONSULTANT specifically waives any immunity under the state industrial insurance law, Title 51 RCW. This waiver has been mutually negotiated between the Parties.

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Unless otherwise specified in this AGREEMENT, the AGENCY shall be responsible for administration of construction contracts, if any, on the project. Subject to the processing of a new sole source, or an acceptable supplemental AGREEMENT, the CONSULTANT shall provide On-Call assistance to the AGENCY during contract administration. By providing such assistance, the CONSULTANT shall assume no responsibility for: proper construction techniques, job site safety, or any construction contractor's failure to perform its work in accordance with the contract documents.

The CONSULTANT shall obtain and keep in force during the terms of this AGREEMENT, or as otherwise required, the following insurance with companies or through sources approved by the State Insurance Commissioner pursuant to Title 48 RCW.

Insurance Coverage

- A. Worker's compensation and employer's liability insurance as required by the STATE.
- B. Commercial general liability insurance written under ISO Form CG 00 01 12 04 or its equivalent with minimum limits of one million dollars (\$1,000,000.00) per occurrence and two million dollars (\$2,000,000.00) in the aggregate for each policy period.
- C. Business auto liability insurance written under ISO Form CG 00 01 10 01 or equivalent providing coverage for any "Auto" (Symbol 1) used in an amount not less than a one million dollar (\$1,000,000.00) combined single limit for each occurrence.

Excepting the Worker's Compensation Insurance and any Professional Liability Insurance, the STATE and AGENCY, their officers, employees, and agents will be named on all policies of CONSULTANT and any sub-consultant and/or subcontractor as an additional insured (the "AIs"), with no restrictions or limitations concerning products and completed operations coverage. This coverage shall be primary coverage and non-contributory and any coverage maintained by the AIs shall be excess over, and shall not contribute with, the additional insured coverage required hereunder. The CONSULTANT's and the sub-consultant's and/or subcontractor's insurer shall waive any and all rights of subrogation against the AIs. The CONSULTANT shall furnish the AGENCY with verification of insurance and endorsements required by this AGREEMENT. The AGENCY reserves the right to require complete, certified copies of all required insurance policies at any time.

All insurance shall be obtained from an insurance company authorized to do business in the State of Washington. The CONSULTANT shall submit a verification of insurance as outlined above within fourteen (14) days of the execution of this AGREEMENT to:

Name: Pete Rogalsky
Agency: City of Richland
Address: 625 Swift Blvd
City: Richland State: WA Zip: 99352
Email: PRogalsky@ci.richland.wa.us
Phone: 509-942-7558
Facsimile:

No cancellation of the foregoing policies shall be effective without thirty (30) days prior notice to the AGENCY.

The CONSULTANT's professional liability to the AGENCY, including that which may arise in reference to section IX "Termination of Agreement" of this AGREEMENT, shall be limited to the accumulative amount of the authorized AGREEMENT amount or one million dollars (\$1,000,000.00), whichever is greater, unless the limit of liability is increased by the AGENCY pursuant to Exhibit H. In no case shall the CONSULTANT's professional liability to third parties be limited in any way.

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The parties enter into this AGREEMENT for the sole benefit of the parties, and to the exclusion of any third party, and no third party beneficiary is intended or created by the execution of this AGREEMENT.

The AGENCY will pay no progress payments under section V “Payment Provisions” until the CONSULTANT has fully complied with this section. This remedy is not exclusive; and the AGENCY may take such other action as is available to it under other provisions of this AGREEMENT, or otherwise in law.

XIII. Extra Work

- A. The AGENCY may at any time, by written order, make changes within the general scope of this AGREEMENT in the SERVICES to be performed.
- B. If any such change causes an increase or decrease in the estimated cost of, or the time required for, performance of any part of the SERVICES under this AGREEMENT, whether or not changed by the order, or otherwise affects any other terms and conditions of this AGREEMENT, the AGENCY shall make an equitable adjustment in the: (1) maximum amount payable; (2) delivery or completion schedule, or both; and (3) other affected terms and shall modify this AGREEMENT accordingly.
- C. The CONSULTANT must submit any “request for equitable adjustment,” hereafter referred to as “CLAIM,” under this clause within thirty (30) days from the date of receipt of the written order. However, if the AGENCY decides that the facts justify it, the AGENCY may receive and act upon a CLAIM submitted before final payment of this AGREEMENT.
- D. Failure to agree to any adjustment shall be a dispute under the section XI “Disputes” clause. However, nothing in this clause shall excuse the CONSULTANT from proceeding with the AGREEMENT as changed.
- E. Notwithstanding the terms and conditions of paragraphs (A.) and (B.) above, the maximum amount payable for this AGREEMENT, shall not be increased or considered to be increased except by specific written supplement to this AGREEMENT.

XIV. Endorsement of Plans

If applicable, the CONSULTANT shall place their endorsement on all plans, estimates, or any other engineering data furnished by them.

XV. Federal Review

The Federal Highway Administration shall have the right to participate in the review or examination of the SERVICES in progress.

XVI. Certification of the Consultant and the Agency

Attached hereto as Exhibit “G-1(a and b)” are the Certifications of the CONSULTANT and the AGENCY, Exhibit “G-2” Certification Regarding Debarment, Suspension and Other Responsibility Matters - Primary Covered Transactions, Exhibit “G-3” Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying and Exhibit “G-4” Certificate of Current Cost or Pricing Data. Exhibit “G-3” is required only in AGREEMENT’s over one hundred thousand dollars (\$100,000.00) and Exhibit “G-4” is required only in AGREEMENT’s over five hundred thousand dollars (\$500,000.00.) These Exhibits must be executed by the CONSULTANT, and submitted with the master AGREEMENT, and returned to the AGENCY at the address listed in section III “General Requirements” prior to its performance of any SERVICES under this AGREEMENT.

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XVII. Complete Agreement

This document and referenced attachments contain all covenants, stipulations, and provisions agreed upon by the parties. No agent, or representative of either party has authority to make, and the parties shall not be bound by or be liable for, any statement, representation, promise or agreement not set forth herein. No changes, amendments, or modifications of the terms hereof shall be valid unless reduced to writing and signed by the parties as a supplement to this AGREEMENT.

XVIII. Execution and Acceptance

This AGREEMENT may be simultaneously executed in several counterparts, each of which shall be deemed to be an original having identical legal effect. The CONSULTANT does hereby ratify and adopt all statements, representations, warranties, covenants, and AGREEMENT's contained in the proposal, and the supporting material submitted by the CONSULTANT, and does hereby accept this AGREEMENT and agrees to all of the terms and conditions thereof.

XIX. Protection of Confidential Information

The CONSULTANT acknowledges that some of the material and information that may come into its possession or knowledge in connection with this AGREEMENT or its performance may consist of information that is exempt from disclosure to the public or other unauthorized persons under either chapter 42.56 RCW or other local, state or federal statutes ("State's Confidential Information"). The "State's Confidential Information" includes, but is not limited to, names, addresses, Social Security numbers, e-mail addresses, telephone numbers, financial profiles, credit card information, driver's license numbers, medical data, law enforcement records (or any other information identifiable to an individual), STATE and AGENCY source code or object code, STATE and AGENCY security data, non-public Specifications, STATE and AGENCY non-publicly available data, proprietary software, State security data, or information which may jeopardize any part of the project that relates to any of these types of information. The CONSULTANT agrees to hold the State's Confidential Information in strictest confidence and not to make use of the State's Confidential Information for any purpose other than the performance of this AGREEMENT, to release it only to authorized employees, sub-consultants or subcontractors requiring such information for the purposes of carrying out this AGREEMENT, and not to release, divulge, publish, transfer, sell, disclose, or otherwise make it known to any other party without the AGENCY's express written consent or as provided by law. The CONSULTANT agrees to release such information or material only to employees, sub-consultants or subcontractors who have signed a nondisclosure AGREEMENT, the terms of which have been previously approved by the AGENCY. The CONSULTANT agrees to implement physical, electronic, and managerial safeguards to prevent unauthorized access to the State's Confidential Information.

Immediately upon expiration or termination of this AGREEMENT, the CONSULTANT shall, at the AGENCY's option: (i) certify to the AGENCY that the CONSULTANT has destroyed all of the State's Confidential Information; or (ii) returned all of the State's Confidential Information to the AGENCY; or (iii) take whatever other steps the AGENCY requires of the CONSULTANT to protect the State's Confidential Information.

As required under Executive Order 00-03, the CONSULTANT shall maintain a log documenting the following: the State's Confidential Information received in the performance of this AGREEMENT; the purpose(s) for which the State's Confidential Information was received; who received, maintained and used the State's Confidential Information; and the final disposition of the State's Confidential Information. The CONSULTANT's records shall be subject to inspection, review, or audit upon reasonable notice from the AGENCY.

The AGENCY reserves the right to monitor, audit, or investigate the use of the State's Confidential Information collected, used, or acquired by the CONSULTANT through this AGREEMENT. The monitoring, auditing, or investigating may include, but is not limited to, salting databases.

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Violation of this section by the CONSULTANT or its sub-consultants or subcontractors may result in termination of this AGREEMENT and demand for return of all State's Confidential Information, monetary damages, or penalties.

It is understood and acknowledged that the CONSULTANT may provide the AGENCY with information which is proprietary and/or confidential during the term of this AGREEMENT. The parties agree to maintain the confidentiality of such information during the term of this AGREEMENT and afterwards. All materials containing such proprietary and/or confidential information shall be clearly identified and marked as "Confidential" and shall be returned to the disclosing party at the conclusion of the SERVICES under this AGREEMENT.

The CONSULTANT shall provide the AGENCY with a list of all information and materials it considers confidential and/or proprietary in nature: (a) at the commencement of the term of this AGREEMENT; or (b) as soon as such confidential or proprietary material is developed. "Proprietary and/or confidential information" is not meant to include any information which, at the time of its disclosure: (i) is already known to the other party; (ii) is rightfully disclosed to one of the parties by a third party that is not acting as an agent or representative for the other party; (iii) is independently developed by or for the other party; (iv) is publicly known; or (v) is generally utilized by unaffiliated third parties engaged in the same business or businesses as the CONSULTANT.

The parties also acknowledge that the AGENCY is subject to Washington State and federal public disclosure laws. As such, the AGENCY shall maintain the confidentiality of all such information marked proprietary and/or confidential or otherwise exempt, unless such disclosure is required under applicable state or federal law. If a public disclosure request is made to view materials identified as "Proprietary and/or confidential information" or otherwise exempt information, the AGENCY will notify the CONSULTANT of the request and of the date that such records will be released to the requester unless the CONSULTANT obtains a court order from a court of competent jurisdiction enjoining that disclosure. If the CONSULTANT fails to obtain the court order enjoining disclosure, the AGENCY will release the requested information on the date specified.

The CONSULTANT agrees to notify the sub-consultant of any AGENCY communication regarding disclosure that may include a sub-consultant's proprietary and/or confidential information. The CONSULTANT notification to the sub-consultant will include the date that such records will be released by the AGENCY to the requester and state that unless the sub-consultant obtains a court order from a court of competent jurisdiction enjoining that disclosure the AGENCY will release the requested information. If the CONSULTANT and/or sub-consultant fail to obtain a court order or other judicial relief enjoining the AGENCY by the release date, the CONSULTANT shall waive and release and shall hold harmless and indemnify the AGENCY from all claims of actual or alleged damages, liabilities, or costs associated with the AGENCY's said disclosure of sub-consultants' information.

XX. Records Maintenance

During the progress of the Work and SERVICES provided hereunder and for a period of not less than six (6) years from the date of final payment to the CONSULTANT, the CONSULTANT shall keep, retain and maintain all "documents" pertaining to the SERVICES provided pursuant to this AGREEMENT. Copies of all "documents" pertaining to the SERVICES provided hereunder shall be made available for review at the CONSULTANT's place of business during normal working hours. If any litigation, claim or audit is commenced, the CONSULTANT shall cooperate with AGENCY and assist in the production of all such documents. "Documents" shall be retained until all litigation, claims or audit findings have been resolved even though such litigation, claim or audit continues past the six (6) year retention period.

For purposes of this AGREEMENT, "documents" means every writing or record of every type and description, including electronically stored information ("ESI"), that is in the possession, control, or custody of the CONSULTANT, including, without limitation, any and all correspondences, contracts, AGREEMENT 's, appraisals, plans, designs, data, surveys, maps, spreadsheets, memoranda, stenographic or handwritten notes, reports, records, telegrams, schedules, diaries, notebooks, logbooks, invoices, accounting records, work sheets, charts, notes, drafts, scribbings, recordings, visual displays, photographs, minutes of meetings,

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tabulations, computations, summaries, inventories, and writings regarding conferences, conversations or telephone conversations, and any and all other taped, recorded, written, printed or typed matters of any kind or description; every copy of the foregoing whether or not the original is in the possession, custody, or control of the CONSULTANT, and every copy of any of the foregoing, whether or not such copy is a copy identical to an original, or whether or not such copy contains any commentary or notation whatsoever that does not appear on the original.

For purposes of this AGREEMENT, “ESI” means any and all computer data or electronic recorded media of any kind, including “Native Files”, that are stored in any medium from which it can be retrieved and examined, either directly or after translation into a reasonably useable form. ESI may include information and/or documentation stored in various software programs such as: Email, Outlook, Word, Excel, Access, Publisher, PowerPoint, Adobe Acrobat, SQL databases, or any other software or electronic communication programs or databases that the CONSULTANT may use in the performance of its operations. ESI may be located on network servers, backup tapes, smart phones, thumb drives, CDs, DVDs, floppy disks, work computers, cell phones, laptops or any other electronic device that CONSULTANT uses in the performance of its Work or SERVICES hereunder, including any personal devices used by the CONSULTANT or any sub-consultant at home.

“Native files” are a subset of ESI and refer to the electronic format of the application in which such ESI is normally created, viewed, and /or modified.

The CONSULTANT shall include this section XX “Records Maintenance” in every subcontract it enters into in relation to this AGREEMENT and bind the sub-consultant to its terms, unless expressly agreed to otherwise in writing by the AGENCY prior to the execution of such subcontract.

In witness whereof, the parties hereto have executed this AGREEMENT as of the day and year shown in the “Execution Date” box on page one (1) of this AGREEMENT.

Signature

Date

Signature

Date

Any modification, change, or reformation of this AGREEMENT shall require approval as to form by the Office of the Attorney General.

Agreement Number:

Exhibit A Scope of Work

Federal Aid No.

See attached

Agreement Number:

Not Applicable

Agreement Number:

Exhibit C ***Preparation and Delivery of Electronic Engineering and Other Data***

In this Exhibit the agency, as applicable, is to provide a description of the format and standards the consultant is to use in preparing electronic files for transmission to the agency. The format and standards to be provided may include, but are not limited to, the following:

I. Surveying, Roadway Design & Plans Preparation Section

A. Survey Data

B. Roadway Design Files

C. Computer Aided Drafting Files

Agreement Number:

D. Specify the Agency's Right to Review Product with the Consultant

E. Specify the Electronic Deliverables to Be Provided to the Agency

F. Specify What Agency Furnished Services and Information Is to Be Provided

Agreement Number:

II. Any Other Electronic Files to Be Provided

III. Methods to Electronically Exchange Data

Files will be submitted via secure email or via secure file transfer.

A. Agency Software Suite

B. Electronic Messaging System

C. File Transfers Format

Exhibit D
Prime Consultant Cost Computations

See attached

Agreement Number:

Exhibit E

Sub-consultant Cost Computations

The CONSULTANT shall not sub-contract for the performance of any work under this AGREEMENT without prior written permission of the AGENCY. Refer to section VI “Sub-Contracting” of this AGREEMENT.

Sub-consultant cost computations included in Consultant fee estimate.

Agreement Number:

Exhibit F

Title VI Assurances

During the performance of this AGREEMENT, the CONSULTANT, for itself, its assignees, and successors in interest agrees as follows:

1. **Compliance with Regulations:** The CONSULTANT shall comply with the Regulations relative to non-discrimination in federally assisted programs of the AGENCY, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the “REGULATIONS”), which are herein incorporated by reference and made a part of this AGREEMENT.
2. **Non-discrimination:** The CONSULTANT, with regard to the work performed during this AGREEMENT, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-consultants, including procurement of materials and leases of equipment. The CONSULTANT shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the REGULATIONS, including employment practices when this AGREEMENT covers a program set forth in Appendix B of the REGULATIONS.
3. **Solicitations for Sub-consultants, Including Procurement of Materials and Equipment:** In all solicitations either by competitive bidding or negotiations made by the CONSULTANT for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-consultant or supplier shall be notified by the CONSULTANT of the CONSULTANT’s obligations under this AGREEMENT and the REGULATIONS relative to non-discrimination on the grounds of race, color, sex, or national origin.
4. **Information and Reports:** The CONSULTANT shall provide all information and reports required by the REGULATIONS or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the AGENCY, the STATE, or the Federal Highway Administration (FHWA) to be pertinent to ascertain compliance with such REGULATIONS, orders and instructions. Where any information required of a CONSULTANT is in the exclusive possession of another who fails or refuses to furnish this information, the CONSULTANT shall so certify to the AGENCY, the STATE, or the FHWA as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Non-compliance:** In the event of the CONSULTANT’s non-compliance with the non-discrimination provisions of this AGREEMENT, the AGENCY shall impose such AGREEMENT sanctions as it, the STATE, or the FHWA may determine to be appropriate, including, but not limited to:
 - Withholding of payments to the CONSULTANT under this AGREEMENT until the CONSULTANT complies, and/or;
 - Cancellation, termination, or suspension of this AGREEMENT, in whole or in part.
6. **Incorporation of Provisions:** The CONSULTANT shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the REGULATIONS, or directives issued pursuant thereto. The CONSULTANT shall take such action with respect to any sub-consultant or procurement as the STATE, the AGENCY, or FHWA may direct as a means of enforcing such provisions including sanctions for non-compliance.

Provided, however, that in the event a CONSULTANT becomes involved in, or is threatened with, litigation with a sub-consultant or supplier as a result of such direction, the CONSULTANT may request the AGENCY enter into such litigation to protect the interests of the STATE and/or the AGENCY and, in addition, the CONSULTANT may request the United States enter into such litigation to protect the interests of the United States.

Agreement Number:

Exhibit G Certification Documents

- Exhibit G-1(a) Certification of Consultant
- Exhibit G-1(b) Certification of _____
- Exhibit G-2 Certification Regarding Debarment, Suspension and Other Responsibility Matters -
Primary Covered Transactions
- Exhibit G-3 Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying
- Exhibit G-4 Certificate of Current Cost or Pricing Data

Agreement Number:

Exhibit G-1(a) Certification of Consultant

I hereby certify that I am the and duly authorized representative of the firm of
KPFF Consulting Engineers
whose address is
1601 Fifth Avenue, Ste 1600, Seattle, WA 98101
and that neither the above firm nor I have:

- a) Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above CONSULTANT) to solicit or secure this AGREEMENT;
- b) Agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out this AGREEMENT; or
- c) Paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above CONSULTANT) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out this AGREEMENT; except as hereby expressly stated (if any);

I acknowledge that this certificate is to be furnished to the City of Richland
and the Federal Highway Administration, U.S. Department of Transportation in connection with this
AGREEMENT involving participation of Federal-aid highway funds, and is subject to applicable State and
Federal laws, both criminal and civil.

KPFF Consulting Engineers

Consultant (Firm Name)

Signature (Authorized Official of Consultant)

3/9/2021

Date

Agreement Number:

Exhibit G-1(b) Certification of City of Richland

I hereby certify that I am the:

- ☒ Public Works Director
- ☐ Other

of the City of Richland , and KPFF Consulting Engineers
or its representative has not been required, directly or indirectly as an express or implied condition in connection
with obtaining or carrying out this AGREEMENT to:

- a) Employ or retain, or agree to employ to retain, any firm or person; or
- b) Pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration
of any kind; except as hereby expressly stated (if any):

I acknowledge that this certificate is to be furnished to the Washingto State Department of Transportation
and the Federal Highway Administration, U.S. Department of Transportation, in connection with this
AGREEMENT involving participation of Federal-aid highway funds, and is subject to applicable State and
Federal laws, both criminal and civil.

Signature

Date

Agreement Number:

Exhibit G-2 Certification Regarding Debarment, Suspension and Other Responsibility Matters - Primary Covered Transactions

- I. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - B. Have not within a three (3) year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - C. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - D. Have not within a three (3) year period preceding this application / proposal had one or more public transactions (Federal, State and local) terminated for cause or default.
- II. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

KPFF Consulting Engineers

Consultant (Firm Name)

Signature (Authorized Official of Consultant)

3/9/2021

Date

Agreement Number:

Exhibit G-3 Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying

The prospective participant certifies, by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

- 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative AGREEMENT, and the extension, continuation, renewal, amendment, or modification of Federal contract, grant, loan or cooperative AGREEMENT.
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative AGREEMENT, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000.00, and not more than \$100,000.00, for each such failure.

The prospective participant also agrees by submitting his or her bid or proposal that he or she shall require that the language of this certification be included in all lower tier sub-contracts, which exceed \$100,000, and that all such sub-recipients shall certify and disclose accordingly.

KPFF Consulting Engineers

Consultant (Firm Name)

	3/9/2021
Signature (Authorized Official of Consultant)	Date

Agreement Number:

This is to certify that, to the best of my knowledge and belief, the cost or pricing data (as defined in section 2.101 of the Federal Acquisition Regulation (FAR) and required under FAR subsection 15.403-4) submitted, either actually or by specific identification in writing, to the Contracting Officer or to the Contracting Officer's representative in support of Island View to Vista Field Trail Study * are accurate, complete, and current as of March 9, 2021

Firm: KPFF Consulting Engineers

Title

Date of Execution***: 3/9/2021

***Insert the day, month, and year, of signing, which should be as close as practicable to the date when the price negotiations were concluded and the contract price was agreed to.

Agreement Number:

To Be Used Only If Insurance Requirements Are Increased

The professional liability limit of the CONSULTANT to the AGENCY identified in Section XII, Legal Relations and Insurance of this Agreement is amended to \$.

The CONSULTANT shall provide Professional Liability insurance with minimum per occurrence limits in the amount of \$.

Such insurance coverage shall be evidenced by one of the following methods:

- Certificate of Insurance.
- Self-insurance through an irrevocable Letter of Credit from a qualified financial institution.

Self-insurance through documentation of a separate fund established exclusively for the payment of professional liability claims, including claim amounts already reserved against the fund, safeguards established for payment from the fund, a copy of the latest annual financial statements, and disclosure of the investment portfolio for those funds.

Should the minimum Professional Liability insurance limit required by the AGENCY as specified above exceed \$1 million per occurrence or the value of the contract, whichever is greater, then justification shall be submitted to the Federal Highway Administration (FHWA) for approval to increase the minimum insurance limit.

If FHWA approval is obtained, the AGENCY may, at its own cost, reimburse the CONSULTANT for the additional professional liability insurance required.

Notes: Cost of added insurance requirements: \$.

- Include all costs, fee increase, premiums.
- This cost shall not be billed against an FHWA funded project.
- For final contracts, include this exhibit.

Agreement Number:

Exhibit I

Alleged Consultant Design Error Procedures

The purpose of this exhibit is to establish a procedure to determine if a consultant's alleged design error is of a nature that exceeds the accepted standard of care. In addition, it will establish a uniform method for the resolution and/or cost recovery procedures in those instances where the agency believes it has suffered some material damage due to the alleged error by the consultant.

Step 1 Potential Consultant Design Error(s) is Identified by Agency's Project Manager

At the first indication of potential consultant design error(s), the first step in the process is for the Agency's project manager to notify the Director of Public Works or Agency Engineer regarding the potential design error(s). For federally funded projects, the Region Local Programs Engineer should be informed and involved in these procedures. (Note: The Director of Public Works or Agency Engineer may appoint an agency staff person other than the project manager, who has not been as directly involved in the project, to be responsible for the remaining steps in these procedures.)

Step 2 Project Manager Documents the Alleged Consultant Design Error(s)

After discussion of the alleged design error(s) and the magnitude of the alleged error(s), and with the Director of Public Works or Agency Engineer's concurrence, the project manager obtains more detailed documentation than is normally required on the project. Examples include: all decisions and descriptions of work; photographs, records of labor, materials and equipment.

Step 3 Contact the Consultant Regarding the Alleged Design Error(s)

If it is determined that there is a need to proceed further, the next step in the process is for the project manager to contact the consultant regarding the alleged design error(s) and the magnitude of the alleged error(s). The project manager and other appropriate agency staff should represent the agency and the consultant should be represented by their project manager and any personnel (including sub-consultants) deemed appropriate for the alleged design error(s) issue.

Step 4 Attempt to Resolve Alleged Design Error with Consultant

After the meeting(s) with the consultant have been completed regarding the consultant's alleged design error(s), there are three possible scenarios:

- It is determined via mutual agreement that there is not a consultant design error(s). If this is the case, then the process will not proceed beyond this point.
- It is determined via mutual agreement that a consultant design error(s) occurred. If this is the case, then the Director of Public Works or Agency Engineer, or their representatives, negotiate a settlement with the consultant. The settlement would be paid to the agency or the amount would be reduced from the consultant's agreement with the agency for the services on the project in which the design error took place. The agency is to provide LP, through the Region Local Programs Engineer, a summary of the settlement for review and to make adjustments, if any, as to how the settlement affects federal reimbursements. No further action is required.
- There is not a mutual agreement regarding the alleged consultant design error(s). The consultant may request that the alleged design error(s) issue be forwarded to the Director of Public Works or Agency Engineer for review. If the Director of Public Works or Agency Engineer, after review with their legal counsel, is not able to reach mutual agreement with the consultant, proceed to Step 5.

Agreement Number:

Step 5 Forward Documents to Local Programs

For federally funded projects all available information, including costs, should be forwarded through the Region Local Programs Engineer to LP for their review and consultation with the FHWA. LP will meet with representatives of the agency and the consultant to review the alleged design error(s), and attempt to find a resolution to the issue. If necessary, LP will request assistance from the Attorney General's Office for legal interpretation. LP will also identify how the alleged error(s) affects eligibility of project costs for federal reimbursement.

- If mutual agreement is reached, the agency and consultant adjust the scope of work and costs to reflect the agreed upon resolution. LP, in consultation with FHWA, will identify the amount of federal participation in the agreed upon resolution of the issue.
- If mutual agreement is not reached, the agency and consultant may seek settlement by arbitration or by litigation.

Agreement Number:

Exhibit J

Consultant Claim Procedures

The purpose of this exhibit is to describe a procedure regarding claim(s) on a consultant agreement. The following procedures should only be utilized on consultant claims greater than \$1,000. If the consultant's claim(s) are a total of \$1,000 or less, it would not be cost effective to proceed through the outlined steps. It is suggested that the Director of Public Works or Agency Engineer negotiate a fair and reasonable price for the consultant's claim(s) that total \$1,000 or less.

This exhibit will outline the procedures to be followed by the consultant and the agency to consider a potential claim by the consultant.

Step 1 Consultant Files a Claim with the Agency Project Manager

If the consultant determines that they were requested to perform additional services that were outside of the agreement's scope of work, they may be entitled to a claim. The first step that must be completed is the request for consideration of the claim to the Agency's project manager.

The consultant's claim must outline the following:

- Summation of hours by classification for each firm that is included in the claim;
- Any correspondence that directed the consultant to perform the additional work;
- Timeframe of the additional work that was outside of the project scope;
- Summary of direct labor dollars, overhead costs, profit and reimbursable costs associated with the additional work; and
- Explanation as to why the consultant believes the additional work was outside of the agreement scope of work.

Step 2 Review by Agency Personnel Regarding the Consultant's Claim for Additional Compensation

After the consultant has completed step 1, the next step in the process is to forward the request to the Agency's project manager. The project manager will review the consultant's claim and will met with the Director of Public Works or Agency Engineer to determine if the Agency agrees with the claim. If the FHWA is participating in the project's funding, forward a copy of the consultant's claim and the Agency's recommendation for federal participation in the claim to the WSDOT Local Programs through the Region Local Programs Engineer. If the claim is not eligible for federal participation, payment will need to be from agency funds.

If the Agency project manager, Director of Public Works or Agency Engineer, WSDOT Local Programs (if applicable), and FHWA (if applicable) agree with the consultant's claim, send a request memo, including backup documentation to the consultant to either supplement the agreement, or create a new agreement for the claim. After the request has been approved, the Agency shall write the supplement and/or new agreement and pay the consultant the amount of the claim. Inform the consultant that the final payment for the agreement is subject to audit. No further action in needed regarding the claim procedures.

If the Agency does not agree with the consultant's claim, proceed to step 3 of the procedures.

Agreement Number:

Step 3 Preparation of Support Documentation Regarding Consultant's Claim(s)

If the Agency does not agree with the consultant's claim, the project manager shall prepare a summary for the Director of Public Works or Agency Engineer that included the following:

- Copy of information supplied by the consultant regarding the claim;
- Agency's summation of hours by classification for each firm that should be included in the claim;
- Any correspondence that directed the consultant to perform the additional work;
- Agency's summary of direct labor dollars, overhead costs, profit and reimbursable costs associated with the additional work;
- Explanation regarding those areas in which the Agency does/does not agree with the consultant's claim(s);
- Explanation to describe what has been instituted to preclude future consultant claim(s); and
- Recommendations to resolve the claim.

Step 4 Director of Public Works or Agency Engineer Reviews Consultant Claim and Agency Documentation

The Director of Public Works or Agency Engineer shall review and administratively approve or disapprove the claim, or portions thereof, which may include getting Agency Council or Commission approval (as appropriate to agency dispute resolution procedures). If the project involves federal participation, obtain concurrence from WSDOT Local Programs and FHWA regarding final settlement of the claim. If the claim is not eligible for federal participation, payment will need to be from agency funds.

Step 5 Informing Consultant of Decision Regarding the Claim

The Director of Public Works or Agency Engineer shall notify (in writing) the consultant of their final decision regarding the consultant's claim(s). Include the final dollar amount of the accepted claim(s) and rationale utilized for the decision.

Step 6 Preparation of Supplement or New Agreement for the Consultant's Claim(s)

The agency shall write the supplement and/or new agreement and pay the consultant the amount of the claim. Inform the consultant that the final payment for the agreement is subject to audit.

Agreement Number:

EXHIBIT A
SCOPE OF WORK
CONTRACT NO. XXXXXXXX
ENGINEERING SERVICES FOR
ISLAND VIEW TO VISTA FIELD TRAIL STUDY

INTRODUCTION

The purpose of this contract is to complete a feasibility study which evaluates multimodal network connections between Northwest Kennewick, typically identified as the Vista Field or Columbia Center Mall area; the Southeast Richland area, typically identified as Meadow Springs and Leslie Canyon areas; and the Island View Area in Richland, including the west end of Columbia Park and its associated active transportation trail system. This study will evaluate methods of tying into existing networks within the cities of Richland and Kennewick. The contract elements will include review of agency planning documentation, transportation (multimodal) network analysis, stakeholder outreach, a public open house, civil and structural engineering, alternative concept development/evaluation, bridge concept review, safety analysis, public presentations to elected officials, and related services for the development of this future multimodal active transportation system.

The contract will be phased as follows and as detailed below in the Scope of Work:

- **Phase 1 – Project Initiation:** Public Involvement and Engagement Plan, Opportunities and Issues Map, Assembly of a Public Advisory Committee (Stakeholders), and Project Schedule.
- **Phase 2 – Baseline Conditions:** Mapping of existing and planned bicycle and pedestrian facilities, review of usage data and transit network, active transportation network assessment, basic bridge scale and placement analysis, sensitive area identification, and summary memo and map.
- **Phase 3 – Concept Development and Evaluation:** Active Transportation Network demand analysis; safety analysis; Level of Traffic Stress analysis; preliminary SR 240 bridge analysis for structure type, construction methods, and landing ramp placement; coordination with WSDOT; alternatives evaluation matrix; and Public Advisory Committee and general public engagement.
- **Phase 4 – Recommended Improvements Documentation:** Incremental task report memos, alternative alignment maps, recommended projects and solutions, phasing recommendations for implementation, record of public engagement, final project report and presentation, and presentation to City leaders.

PROJECT BACKGROUND

This study will determine a preferred series of improved facilities to connect pedestrian and bicycle traffic from Southeast Richland and Northwest Kennewick to the Columbia River near Bateman Island. This system of community connections will require a bridge over SR 240, and will also require safe, intuitive, and inviting facilities to gain access to that bridge.

The area of study is generally bounded on the north by the Columbia River, on the east by Edison Street, on the south by Clearwater Avenue, and on the west by Steptoe Street. There are two likely bridge locations over SR 240: an eastern location generally aligning with Kellogg Street, and a western location generally aligning with Center Parkway. Each of these alignments pose different challenges to bridge over SR 240. Community network improvements, some of

which may be on-street facilities, grade-separated crossings, or at-grade street crossing features, will be required regardless of which bridge location is selected.

Likely community network improvements include:

1. A crossing of Columbia Center Boulevard.
2. Canal Drive crossing.
3. Union Pacific Railroad crossing.
4. Columbia Irrigation District canal crossing.
5. On-street or separated bike lane and sidewalk gap treatments.
6. Bicycle/pedestrian trail connecting Steptoe to Center Parkway along an existing Union Pacific Railroad abandoned corridor.

The goals for the Island View to Vista Field Trail Study are:

- Determine a safe, intuitive system of facilities to connect community members using active transportation methods in the south portion of the study area with the trail facilities and parks at the north end of the study area.
- Select a general location to site a bicycle and pedestrian bridge over SR 240.
- Develop an implementation plan.
- Establish and maintain stakeholder and community support.
- Prepare for funding opportunities.

SCOPE OF WORK

TASK 100 – PROJECT MANAGEMENT

Task 100 includes all work related to the management, administration, and coordination of Consultant activities. The Consultant will provide project management services including:

100.01 Project Team Management and Coordination:

The Consultant shall organize, manage, and coordinate the disciplines required to accomplish the work described. The Consultant shall provide project management and contract administration services to facilitate efficient progress for the project scope, schedule, and budget, including the following subtasks:

100.02 Consultant Team Meetings:

The Consultant team shall participate in periodic Consultant team meetings. Prepare team meeting agendas and notes as necessary.

100.03 Project Communication Meetings:

The Consultant team shall meet with City project staff twice per month for one hour each to review the progress of the project, discuss informational needs, etc. The meetings will take place via web conferencing tools.

- The Consultant shall submit a draft agenda a minimum of three (3) working days in advance of the meeting.
- The Consultant shall take detailed meeting notes for all team meetings, distribute draft notes to the team within three (3) working days of the meeting, and incorporate changes to the notes as needed.

100.04 Invoicing and Monthly Progress Reports:

The Consultant shall prepare invoices and submit monthly progress reports to the Project Manager. Monthly progress reports shall include:

- A brief narrative of work completed for the prior month for each Consultant task/subtask.
- A brief narrative of work expected to be completed during the next month for each Consultant task/subtask.
- Identification of any tasks or subtasks that are delayed or determined to be at risk and a summary of a recovery plan, dependencies, and project impacts.

Deliverables:

- Project Schedule, draft and final
- Project Coordination and Team Meeting Agendas and Notes (six (6) one-hour meetings)
- Ten (10) Monthly Progress Reports

TASK 200 – PHASE 1: PROJECT INITIATION

The objective of this task is to initiate the project through a kickoff meeting with City Staff to confirm study goals and objectives, review Opportunities and Issues Map, create a Public Involvement and Engagement Plan, and assemble a Public Advisory Committee

200.01 Kickoff Meeting

The Consultant will engage City Staff from both Richland and Kennewick in a kickoff meeting to further explore opportunities and issues. This will serve to confirm study goals and objectives and set in order to refine the study plan and schedule.

This meeting will also serve as a time to establish the stakeholder list and prepare for the engagement of a Stakeholder Advisory Team.

Following the project kickoff meeting, the KPFF Team will prepare a Public Involvement and Engagement Plan.

200.02 Opportunities and Issues Map

The Opportunities and Issues Map will be refined to incorporate notes from the kickoff meeting. The updated Map will be further refined in the Project Advisory Committee (PAC) kickoff meeting.

200.03 Public Involvement and Engagement Plan

Preparing a Public Involvement and Engagement Plan (Plan). This plan will detail the intent, timing, and methods for engaging the Stakeholder Advisory Team and the general citizenry. The Plan will be drafted following the kickoff meeting, and will incorporate guidance from City Staff. The Plan will be reviewed by City Staff. The Plan will outline the following:

Project Advisory Committee (PAC). The Plan will define the role of the PAC, identify the intended engagement opportunities with the PAC, and provide the purpose and timing of those engagements.

Public Outreach. The plan will outline the intended engagement with the public, and briefly define the purpose of this engagement.

The Consultant will review demographics of the adjacent neighborhoods to identify if there are Title VI communities that may require consideration in the outreach efforts.

200.04 Project Advisory Committee

The Consultant will work with City Staff to identify stakeholders to be involved in the PAC, and individuals will be selected to represent these stakeholders as participants in this study. City Staff will provide contact information (as available) for these stakeholders to assemble a complete Stakeholder List.

The Consultant will draft an invitation to participate in the PAC. The invitation will provide a brief project description, and will include a poll to determine a date and time for the first meeting.

Reaching out to Stakeholders to engage them in the study will mostly be accomplished by the Consultant. Relationships that City Staff have with the various interest groups and agencies may be important to drawing the respective individuals in to participate, and these connections will be utilized only as needed.

200.05 WSDOT Coordination

The Consultant will coordinate a kickoff meeting with the WSDOT South Central Region and WSDOT Headquarters in order to establish communication protocols, affirm project objectives, and obtain key parameters or constraints that need to be considered in the study.

200.06 Project Schedule

Prepare and submit for approval a detailed project schedule for the multimodal connection study. Submit one (1) draft for City review and revised final.

Assumptions:

- Meetings (kickoff with City Staff and WSDOT) up to 1.5 hours in duration will be held via web conference.
- City Staff will be the forward face in the WSDOT meeting by scheduling the meeting and introducing the Consultant.
- City Staff will participate, in small part, to initially engage the PAC.

Deliverables:

- Kickoff meeting with City Staff – notes provided in draft and final form.
- Stakeholder List.
- Draft and final Public Involvement and Engagement Plan
- PAC Invitation – draft and final.
- Kickoff meeting with WSDOT – notes provided in draft and final form.

- Opportunities and Issues Map – refined in draft and final form following each kickoff meeting (three drafts).
- General goals and expectations for the study noted via memo to City Staff.
- Project Schedule in draft and final form.

TASK 300 – PHASE 2: BASELINE CONDITIONS

The goal of the community involvement effort will be to establish timely, transparent, understandable, and objective communications and create ample opportunities for public and stakeholder engagement throughout the alternatives analysis and preliminary design process. The Consultant's services shall include the following:

300.01 Plan Review and Data Collection

The Consultant will collect a map of the existing bicycle and pedestrian network facilities, local Strava use data, and active transportation network plans for each jurisdiction. Existing and planned transit facilities within the vicinity of the study area will also be identified.

Master plans for pedestrian and bicycle networks for each city as well as the regional active transportation plan will set a guide and tone for the programming of new infrastructure. This important step will assure that the preferred solutions align with local and regional goals, and will thus be optimally competitive for grant funding.

Agency GIS map layers (topography, sensitive areas, etc.) will also be incorporated for the purpose of verifying bridge ramp layouts.

300.02 Active Transportation Network Assessment

The Consultant will conduct a planning-level assessment of barriers and constraints to establish optimal locations for the proposed SR 240 bridge, as well as to determine important network improvements that will facilitate bicycle and pedestrian crossings of major roadways and other obstacles. This assessment will identify locations of existing and planned population centers and destinations, and will incorporate opportune tie-ins to transit facilities.

300.03 Basic Bridge Scale and Placement Analysis

Basic bridge scale and placement will be analyzed. Two basic bridge locations (east and west of the interchange of SR 240 and Columbia Center Boulevard) will be analyzed for fit within the existing geography and infrastructure. This initial look at bridge fit will serve to determine the likelihood of a functional facility and the basic proximity and alignment of a bridge in each location. This review will also identify any sensitive (cultural or environmental) areas to be aware of.

A Bridge Alignments Map will be assembled, depicting the basic functional alignment alternatives as an outcome of this initial analysis.

300.04 Introduction to Elected Officials

The project objectives and goals will be shared with elected officials prior to engagement with stakeholders. This will serve as an opportunity to hone the project aims and introduce the schedule of the Public Involvement and Engagement Plan.

300.05 Public Advisory Committee Meeting No. 1

An introductory kickoff meeting will be held with the PAC to define the project study and to explore the opportunities stakeholders have to contribute to the ultimate outcomes. The study schedule and program will be shared, and the Opportunities and Issues Map will be reviewed. A poll will draw general goals and expectations from the committee.

300.06 Baseline Conditions Summary

Baseline conditions and results of the Active Transportation Assessment will be summarized in memo and map formats. The narrative of the memo will include the common goals and opportunities of this project, and will communicate basic gaps and barriers that are recommended for further analysis under this study. A map will supplement the narrative and will serve to provide a basis for engagement.

Assumptions:

- PAC and public meetings will be held via web conference.
- City Staff will conduct initial project introductions with elected officials.
- Data for baseline mapping not readily available online will be provided by City Staff.

Deliverables:

- Baseline Conditions Summary report in memo and map format – draft and final form.
- Bridge Alignments Map.
- PAC and Public Meeting presentations, displays, and recaps as described herein.
- Content to support online outreach as described herein.

TASK 400 – PHASE 3: CONCEPT DEVELOPMENT AND EVALUATION

For this scope of work, the Consultant shall:

400.01 Active Transportation Network Analysis

Further analyses will include:

- Active Transportation Demand Analysis to match existing and planned land uses to proposed bridge locations and help guide network improvements.
- Active Transportation Safety Analysis to determine routes that may be more opportunistic for an all-ages and -ability network while also identifying safety issues that should be avoided or rectified.
- Level of Transportation Stress (LTS) analysis, assessing the potential comfort level of bicyclists on roadways and intersections. The LTS provides perspective on the current user experience while also allowing for the assessment of how different facility types enhance user experience and safety.

These analyses will be combined and evaluated to provide guidance as to how the existing active transportation network could be improved to better facilitate travel from the community to the possible bridge crossing locations. The results of these analyses will feed into the evaluation criteria, which will ultimately guide the

selection of a preferred multimodal network alignment to serve a single bridge crossing location.

The Consultant will review appropriate network gaps to identify recommendations for a phased approach to improve the network completeness by creating linkages that will prepare the network to serve the future bridge location. The Consultant will review these linkages for feasibility, and will provide planning-level cost estimates.

400.02 Bridge Concept Alternatives and Coordination

The Consultant will assemble draft crossing concepts for two possible bridge locations (two to three alignment alternatives for each location) over SR 240. The concepts will consider initial information gathered during the Project Initiation Phase, including WSDOT's Forward Compatibility Line. These concepts will also consider span lengths and pier placements for the functional alignment alternatives.

The Consultant will coordinate a concept review meeting with the WSDOT South Central Region and WSDOT Headquarters in order to obtain important WSDOT review comments on the concepts and on evaluation criteria. The aims of this coordination will be to prepare the preferred concept to be able to move forward with WSDOT in future project steps.

Future steps with WSDOT to follow this study (NOT to be completed within this scope) will include:

- General Permit for Advanced Site Investigations
- Basis of Design/Summary of Design Report
- Access Break Checklist (WSDOT Access and Hearing Group)
- Clear Zone Analysis
- Traffic Control Review and Approval
- Bridge and Geotechnical Review and Approval
- Cooperative Agreement (airspace lease) with WSDOT
- Maintenance Agreement (long-term maintenance responsibilities)
- Construction Agreement

The Consultant will also coordinate with the local Irrigation District regarding the Canal. A meeting is anticipated with the Irrigation District to determine constraints for bridge-crossing concepts.

400.03 Evaluation Criteria

The Consultant will assemble evaluation criteria that will guide the selection of a preferred network alignment for the multimodal network alignment and bridge. The evaluation criteria will focus on the network improvements (east-west access across Columbia Center Boulevard, railroad crossing, sidewalk completeness, connectivity, etc.), bridge characteristics (length, landing, supports, constructability, etc.), and the subjective response from the community (desirable conditions at bridge landings, visibility, experience, ease of use, and comfort). The criteria will be reviewed by City Staff and the PAC, and approved by City Staff.

Technical data-driven criteria will be scored in draft form near completion of the Concept Development Phase. Subjective criteria will be scored based on feedback attained through PAC and public meetings. The draft outcomes will be shared with City Staff and revised as appropriate before being shared or memorialized.

400.04 PAC Engagement

The Consultant will hold a second meeting with the PAC during the Concept Development and Evaluation Phase. The purpose of this meeting will be to vet possible active transportation network improvements and the SR 240 bridge crossing alternatives.

This meeting will be held via web conference, and will be conducted using maps and visual examples that will prompt thoughtfulness of the participants. The Consultant will prompt all participants to share opinions about the shown alternatives as well as ideas for new alternatives.

Feedback from the PAC will be used to preliminarily score evaluation criteria and to gauge the general direction, benefits, and issues with the potential study outcomes. Preliminary scoring will be shared with PAC members with a request to review and provide feedback.

400.05 Update to Elected Officials

The project alternatives and progress will be shared with elected officials prior to engagement with the public. This will serve as an opportunity to assure that the alternatives are tracking within preconceived expectations.

400.06 Public Engagement

The Consultant will engage the general public through a combination of an open-house web meeting and an interactive website (web map) for the project. The Consultant will also support creation of a City-hosted web page.

The project web map will provide background information and a recording of the web meeting, and will include tools for adding comments, drawing routes, ranking alternatives, and responding to comments. The live meeting will be held to describe the study, share the alternatives, and demonstrate the use of the interactive mapping tool. Citizens will be encouraged to participate at their own pace within a prescribed feedback collection timeframe.

The Consultant will also provide draft materials for a project web page hosted on the City website. The project page should include basic project descriptions, contact information for the project manager, and links to the interactive web map, summary documents, and recordings.

Assumptions:

- Safety and collision history of the study area will be supplied by City Staff.
- Network data, such as number of lanes, posted speeds, sidewalks, intersection control, and bicycle facilities is available.
- City Staff will participate in the PAC and public open house meetings.
- A project web page will be hosted on the City website (also bookmarked from the partner City website). No original visual content will be developed for the project web page. Graphics from other public outreach tasks will be used for the web page.
- The interactive web map will be hosted by Alta Planning, and will be live only as needed for the duration of the study.

- Civil will evaluate and provide recommendations and planning-level construction costs for improvements to the existing active transportation network for up to three (3) alternative routes including intersection upgrades.
- City Staff will facilitate meetings with elected officials.
- Bridge drawings will be concept level and will show potential alignments on aerial photo background (i.e., Google Earth). Existing grade information will be based on existing GIS sources. No survey will be performed.

Deliverables:

- Concept Review Meeting with WSDOT (up to two hours duration).
- Concept Review Meeting with the Irrigation District (up to one hour duration).
- Draft and final Evaluation Criteria (memo and spreadsheet of criteria).
- Presentation to elected officials (two meetings of up to one hour in duration each).
- Stakeholder PAC Meeting No. 2 (1.5 hours in duration).
- Draft Scoring of Evaluation Criteria, and revisions based on PAC feedback.
- Public Open-House – live web meeting and recorded meeting file (1.5 hours in duration).
- SR 240 bridge crossing alternatives (two sites with two to three alternatives each). This will include one drawing showing the alternative alignments, and one rendering for each site. Another drawing and rendering will be used for a crossing of Columbia Center Boulevard, for a total of three (3) drawings and three (3) renderings.
- Interactive web map.
- Active transportation network improvement recommendations.

TASK 500 – PHASE 4: PREFERRED ALTERNATIVE DOCUMENTATION

For this scope of work, the Consultant shall:

500.01 Confirmation of Preferred Alternative

The Consultant will compile results of the data-gathering and public engagement processes into the evaluation criteria to provide a summary recommendation of a preferred alternative. This summary will be reviewed with City Staff.

The Preferred Alternative will focus on one bridge crossing location and supporting active transportation network enhancements.

500.02 Report and Maps

The Consultant will assemble a final study report. This report will include an executive summary of recommendations, as well as intermediate memos and maps that illustrate the alternatives analysis process.

Study recommendations will have two focuses:

1. Preferred bridge crossing location and the supporting active transportation network enhancements.
2. Network implementation phasing recommendations to align enhancements with anticipated growth and development.

The final report will be assembled as a readable pdf, but will also be formatted as a presentation. The report will include recommendations for bridge crossings, multimodal linkage recommendations, planning-level cost estimates, and proposed implementation phasing.

500.03 Presentation to City Officials

The Consultant (three team members) will prepare to present the study recommendations to the City Councils for Richland and Kennewick.

Assumptions:

- City Staff will review summary recommendations within two weeks of submittal.
- City Staff will facilitate meeting with City Councils.

Deliverables:

- Draft and Final Study Report.
- Presentation to City Officials.

Fee Proposal
Island View to Vista Field Trail Study

KPFF Consulting Engineers and Sul

3/9/2021

	Description	KPFF	Alta	Total Cost
Task 100	Project Management	\$ 10,707.88	\$ 3,320.29	\$ 14,028.17
100.01	Project Team Management & Coordination	\$ 2,944.46	\$ 619.98	\$ 3,564.44
100.02	Consultant Team Meetings	\$ 2,566.33	\$ 790.16	\$ 3,356.50
100.03	Project Communication Meetings	\$ 2,328.11	\$ 1,100.15	\$ 3,428.26
100.04	Invoicing & Monthly Progress Reports	\$ 2,868.98	\$ 809.99	\$ 3,678.97
Task 200	Phase 1: Project Initiation	\$ 9,805.06	\$ 1,100.15	\$ 10,905.22
200.01	Kickoff Meeting	\$ 1,234.44	\$ 309.99	\$ 1,544.43
200.02	Opportunities and Issues Map	\$ 2,363.57	\$ 480.17	\$ 2,843.74
200.03	Public Involvement and Engagement Plan	\$ 1,472.66	\$ 154.99	\$ 1,627.66
200.04	Public Advisory Committee	\$ 2,514.57	\$ -	\$ 2,514.57
200.05	WSDOT Coordination	\$ 1,321.06	\$ 154.99	\$ 1,476.06
200.06	Project Schedule	\$ 898.76	\$ -	\$ 898.76
Task 300	Phase 2: Baseline Conditions	\$ 16,303.89	\$ 1,905.51	\$ 18,209.40
300.01	Plan Review and Data Collection	\$ 1,212.78	\$ 480.17	\$ 1,692.96
300.02	Active Transportation Network Assessment	\$ 963.73	\$ 480.17	\$ 1,443.90
300.03	Basic Bridge Scale and Placement Analysis	\$ 7,893.90	\$ -	\$ 7,893.90
300.04	Introduction to Elected Officials	\$ 1,778.24	\$ -	\$ 1,778.24
300.05	Public Advisory Committee Meeting #1	\$ 2,103.09	\$ 464.98	\$ 2,568.08
300.06	Baseline Conditions Summary	\$ 2,352.15	\$ 480.17	\$ 2,832.32
Task 400	Phase 3: Concept Development & Evaluation	\$ 34,760.25	\$ 23,981.02	\$ 58,741.26
400.01	Active Transportation Network Analysis	\$ 2,317.28	\$ 13,845.98	\$ 16,163.26
400.02	Bridge Concept Alternatives & Coordination	\$ 23,643.16	\$ 309.99	\$ 23,953.15
400.03	Evaluation Criteria	\$ 2,035.74	\$ 790.16	\$ 2,825.90
400.04	PAC Engagement	\$ 2,839.42	\$ 635.17	\$ 3,474.59
400.05	Update to Elected Officials	\$ 889.12	\$ -	\$ 889.12
400.06	Public Engagement	\$ 3,035.53	\$ 8,399.71	\$ 11,435.23
Task 500	Phase 4: Preferred Alternative Documentation	\$ 9,519.90	\$ 1,850.92	\$ 11,370.81
500.01	Confirmation of Preferred Alternative	\$ 1,429.35	\$ -	\$ 1,429.35
500.02	Report Memos and Maps	\$ 5,987.46	\$ 1,850.92	\$ 7,838.37
500.03	Presentation to City Officials	\$ 2,103.09	\$ -	\$ 2,103.09
Total Labor Cost by Firm		\$ 81,096.97	\$ 32,157.88	\$ 113,254.86

Reimbursable Costs by Firm	\$ 435.00	\$ 580.00	\$ 1,015.00
Prorated Salary Escalation by Firm	\$ -	\$ -	\$ -

Total Project Cost	\$ 81,531.97	\$ 32,737.88	\$ 114,269.86
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Fee & Hours Estimate Summary
Island View to Vista Field Trail Study

3/9/2021

	Description	Hours	Total Cost
Task 100	Project Management	97	\$ 14,028.17
Task 200	Phase 1: Project Initiation	70	\$ 10,905.22
Task 300	Phase 2: Baseline Conditions	144	\$ 18,209.40
Task 400	Phase 3: Concept Development & Evaluation	512	\$ 58,741.26
Task 500	Phase 4: Preferred Alternative Documentation	81	\$ 11,370.81
Total Labor Cost by Firm		823	\$ 113,254.86
Reimbursable Costs by Firm			\$ 1,015.00
Total Project Cost		\$ 823.00	\$ 114,269.86

Fee Proposal
Island View to Vista Field Trail Study

KPFF

3/9/2021

						Sr Professional Engineer II (Civil)	Sr. Professional Engineer II (Structural)	Design Engineer II (Civil)	Design Engineer II (Structural)	Sr CADD Technician	CADD Drafter	Project Coordinator	Sr CADD Technician Graphics						
	Description	Notes	Principal (Civil)	Principal (Structural)	Project Manager									Total Hours	Total Direct Salary Cost	OH (1.4071)	Total DSC+OH per Task	Total Fee per Task	Total per Task
Task 100	Project Management																		
100.01	Project Team Management & Coordination				8							16		24	\$ 1,087.68	\$ 1,530.47	\$ 2,618.15	\$ 326.30	\$ 2,944.46
100.02	Consultant Team Meetings				6	4	3		3					16	\$ 948.00	\$ 1,333.93	\$ 2,281.93	\$ 284.40	\$ 2,566.33
100.03	Project Communication Meetings				10		3							13	\$ 860.00	\$ 1,210.11	\$ 2,070.11	\$ 258.00	\$ 2,328.11
100.04	Invoicing & Monthly Progress Reports		2		5	4						10		21	\$ 1,059.80	\$ 1,491.24	\$ 2,551.04	\$ 317.94	\$ 2,868.98
Task 200	Phase 1: Project Initiation																		
200.01	Kickoff Meeting				2	2	2		2					8	\$ 456.00	\$ 641.64	\$ 1,097.64	\$ 136.80	\$ 1,234.44
200.02	Opportunities and Issues Map				4	2							10	16	\$ 873.10	\$ 1,228.54	\$ 2,101.64	\$ 261.93	\$ 2,363.57
200.03	Public Involvement and Engagement Plan				8									8	\$ 544.00	\$ 765.46	\$ 1,309.46	\$ 163.20	\$ 1,472.66
200.04	Public Advisory Committee				8								8	16	\$ 928.88	\$ 1,307.03	\$ 2,235.91	\$ 278.66	\$ 2,514.57
200.05	WSDOT Coordination				1	2	3		3					9	\$ 488.00	\$ 686.66	\$ 1,174.66	\$ 146.40	\$ 1,321.06
200.06	Project Schedule				4		1							5	\$ 332.00	\$ 467.16	\$ 799.16	\$ 99.60	\$ 898.76
Task 300	Phase 2: Baseline Conditions																		
300.01	Plan Review and Data Collection				1	1	2	1	4					9	\$ 448.00	\$ 630.38	\$ 1,078.38	\$ 134.40	\$ 1,212.78
300.02	Active Transportation Network Assessment				2	1		4						7	\$ 356.00	\$ 500.93	\$ 856.93	\$ 106.80	\$ 963.73
300.03	Basic Bridge Scale and Placement Analysis				2		8		40		20			70	\$ 2,916.00	\$ 4,103.10	\$ 7,019.10	\$ 874.80	\$ 7,893.90
300.04	Introduction to Elected Officials				4								8	12	\$ 656.88	\$ 924.30	\$ 1,581.18	\$ 197.06	\$ 1,778.24
300.05	Public Advisory Committee Meeting #1				4	2							8	14	\$ 776.88	\$ 1,093.15	\$ 1,870.03	\$ 233.06	\$ 2,103.09
300.06	Baseline Conditions Summary				3	2		4					8	17	\$ 868.88	\$ 1,222.60	\$ 2,091.48	\$ 260.66	\$ 2,352.15
Task 400	Phase 3: Concept Development & Evaluation																		
400.01	Active Transportation Network Analysis				2	4		12						18	\$ 856.00	\$ 1,204.48	\$ 2,060.48	\$ 256.80	\$ 2,317.28
400.02	Bridge Concept Alternatives & Coordination			6	3		10		100	16	60		16	211	\$ 8,733.76	\$ 12,289.27	\$ 21,023.03	\$ 2,620.13	\$ 23,643.16
400.03	Evaluation Criteria				4	1	3		6					14	\$ 752.00	\$ 1,058.14	\$ 1,810.14	\$ 225.60	\$ 2,035.74
400.04	PAC Engagement				8	2							8	18	\$ 1,048.88	\$ 1,475.88	\$ 2,524.76	\$ 314.66	\$ 2,839.42
400.05	Update to Elected Officials				2								4	6	\$ 328.44	\$ 462.15	\$ 790.59	\$ 98.53	\$ 889.12
400.06	Public Engagement				8								12	20	\$ 1,121.32	\$ 1,577.81	\$ 2,699.13	\$ 336.40	\$ 3,035.53
Task 500	Phase 4: Preferred Alternative Documentation																		
500.01	Confirmation of Preferred Alternative				6		2							8	\$ 528.00	\$ 742.95	\$ 1,270.95	\$ 158.40	\$ 1,429.35
500.02	Report Memos and Maps			3	4	2	6	4	8				16	43	\$ 2,211.76	\$ 3,112.17	\$ 5,323.93	\$ 663.53	\$ 5,987.46
500.03	Presentation to City Officials				4		2						8	14	\$ 776.88	\$ 1,093.15	\$ 1,870.03	\$ 233.06	\$ 2,103.09
Total Hours per person			2	9	113	29	45	25	166	16	80	26	106	617	\$ 29,957.14	\$ 42,152.69	\$ 72,109.83	\$ 8,987.14	\$ 81,096.97
Current Hourly Rates			\$ 70.00	\$ 70.00	\$ 68.00	\$ 60.00	\$ 60.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 35.00	\$ 33.98	\$ 48.11		Sub-Totals				
Direct Salary Cost (DSC)			\$ 140.00	\$ 630.00	\$ 7,684.00	\$ 1,740.00	\$ 2,700.00	\$ 1,000.00	\$ 6,640.00	\$ 640.00	\$ 2,800.00	\$ 883.48	\$ 5,099.66		\$ 29,957.14				
Overhead Cost (1.4071 of DSC)		140.71%	\$ 196.99	\$ 886.47	\$ 10,812.16	\$ 2,448.35	\$ 3,799.17	\$ 1,407.10	\$ 9,343.14	\$ 900.54	\$ 3,939.88	\$ 1,243.14	\$ 7,175.73		\$ 42,152.69				
DSC+OH			\$ 336.99	\$ 1,516.47	\$ 18,496.16	\$ 4,188.35	\$ 6,499.17	\$ 2,407.10	\$ 15,983.14	\$ 1,540.54	\$ 6,739.88	\$ 2,126.62	\$ 12,275.39		\$ 72,109.83				
Fee (0.3 of DSC)		30%	\$ 42.00	\$ 189.00	\$ 2,305.20	\$ 522.00	\$ 810.00	\$ 300.00	\$ 1,992.00	\$ 192.00	\$ 840.00	\$ 265.04	\$ 1,529.90		\$ 8,987.14				
Fully Burdened Rate			\$ 378.99	\$ 1,705.47	\$ 20,801.36	\$ 4,710.35	\$ 7,309.17	\$ 2,707.10	\$ 17,975.14	\$ 1,732.54	\$ 7,579.88	\$ 2,391.67	\$ 13,805.29		\$ 81,096.97				
Sub-Total Burdened Labor Cost			\$ 378.99	\$ 1,705.47	\$ 20,801.36	\$ 4,710.35	\$ 7,309.17	\$ 2,707.10	\$ 17,975.14	\$ 1,732.54	\$ 7,579.88	\$ 2,391.67	\$ 13,805.29		\$ 81,096.97				

REIMBURSABLES

	Item	Quantity	Unit	Unit Cost	Sub-Totals	Totals
	Reproduction	0	LS	\$ -	\$ -	\$ -
	Mileage (GSA @.58 x 2 - 375 mile round trips)	750	Each	\$ 0.58	\$ 435.00	\$ 435.00
	Courier	0	Each	\$ -	\$ -	\$ -
	Lodging (GSA @\$108 x 2 - 2 day trips)	0	Each	\$ 108.00	\$ -	\$ -
	Air Travel (2 occasions)	0	Each	\$ 300.00	\$ -	\$ -
					Total	\$ 435.00
Prorated Salary Escalation						\$ -
(40% of labor * 4% increase)						
KPFF Total Project Costs						\$ 81,532

Fee Proposal
Island View to Vista Field Trail Study

Alta

3/9/2021

	Description	Notes	Principal	Senior Planning Associate	Planner	Graphic Designer	Total Hours	Total Direct Salary Cost	OH (1.7686)	Total DSC+OH per Task	Total Fee per Task	Total per Task
Task 100	Project Management											
100.01	Project Team Management & Coordination			4			4	\$ 202.04	\$ 357.33	\$ 559.37	\$ 60.61	\$ 619.98
100.02	Consultant Team Meetings			4	2		6	\$ 257.50	\$ 455.41	\$ 712.91	\$ 77.25	\$ 790.16
100.03	Project Communication Meetings			6	2		8	\$ 358.52	\$ 634.08	\$ 992.60	\$ 107.56	\$ 1,100.15
100.04	Invoicing & Monthly Progress Reports		1	4			5	\$ 263.96	\$ 466.84	\$ 730.80	\$ 79.19	\$ 809.99
Task 200	Phase 1: Project Initiation											
200.01	Kickoff Meeting			2			2	\$ 101.02	\$ 178.66	\$ 279.68	\$ 30.31	\$ 309.99
200.02	Opportunities and Issues Map			2	2		4	\$ 156.48	\$ 276.75	\$ 433.23	\$ 46.94	\$ 480.17
200.03	Public Involvement and Engagement Plan			1			1	\$ 50.51	\$ 89.33	\$ 139.84	\$ 15.15	\$ 154.99
200.04	Public Advisory Committee						0	\$ -	\$ -	\$ -	\$ -	\$ -
200.05	WSDOT Coordination			1			1	\$ 50.51	\$ 89.33	\$ 139.84	\$ 15.15	\$ 154.99
200.06	Project Schedule						0	\$ -	\$ -	\$ -	\$ -	\$ -
Task 300	Phase 2: Baseline Conditions											
300.01	Plan Review and Data Collection			2	2		4	\$ 156.48	\$ 276.75	\$ 433.23	\$ 46.94	\$ 480.17
300.02	Active Transportation Network Assessment			2	2		4	\$ 156.48	\$ 276.75	\$ 433.23	\$ 46.94	\$ 480.17
300.03	Basic Bridge Scale and Placement Analysis						0	\$ -	\$ -	\$ -	\$ -	\$ -
300.04	Introduction to Elected Officials						0	\$ -	\$ -	\$ -	\$ -	\$ -
300.05	Public Advisory Committee Meeting #1			3			3	\$ 151.53	\$ 268.00	\$ 419.53	\$ 45.46	\$ 464.98
300.06	Baseline Conditions Summary			2	2		4	\$ 156.48	\$ 276.75	\$ 433.23	\$ 46.94	\$ 480.17
Task 400	Phase 3: Concept Development & Evaluation											
400.01	Active Transportation Network Analysis		2	21	120		143	\$ 4,512.15	\$ 7,980.19	\$ 12,492.34	\$ 1,353.65	\$ 13,845.98
400.02	Bridge Concept Alternatives & Coordination			2			2	\$ 101.02	\$ 178.66	\$ 279.68	\$ 30.31	\$ 309.99
400.03	Evaluation Criteria			4	2		6	\$ 257.50	\$ 455.41	\$ 712.91	\$ 77.25	\$ 790.16
400.04	PAC Engagement			3	2		5	\$ 206.99	\$ 366.08	\$ 573.07	\$ 62.10	\$ 635.17
400.05	Update to Elected Officials						0	\$ -	\$ -	\$ -	\$ -	\$ -
400.06	Public Engagement			8	16	45	69	\$ 2,737.31	\$ 4,841.21	\$ 7,578.52	\$ 821.19	\$ 8,399.71
Task 500	Phase 4: Preferred Alternative Documentation											
500.01	Confirmation of Preferred Alternative						0	\$ -	\$ -	\$ -	\$ -	\$ -
500.02	Report Memos and Maps		2	4	10		16	\$ 603.18	\$ 1,066.78	\$ 1,669.96	\$ 180.95	\$ 1,850.92
500.03	Presentation to City Officials						0	\$ -	\$ -	\$ -	\$ -	\$ -
Total Hours per person			5	75	162	45	287	\$ 10,479.66	\$ 18,534.33	\$ 29,013.99	\$ 3,143.90	\$ 32,157.88
Current Hourly Rates			\$ 61.92	\$ 50.51	\$ 27.73	\$ 41.99	Sub-Totals					
Direct Salary Cost (DSC)			\$ 309.60	\$ 3,788.25	\$ 4,492.26	\$ 1,889.55		\$ 10,479.66				
Overhead Cost (1.7686 of DSC)		176.86%	\$ 547.56	\$ 6,699.90	\$ 7,945.01	\$ 3,341.86		\$ 18,534.33				
DSC+OH			\$ 857.16	\$ 10,488.15	\$ 12,437.27	\$ 5,231.41		\$ 29,013.99				
Fee (0.3 of DSC)		30%	\$ 92.88	\$ 1,136.48	\$ 1,347.68	\$ 566.87		\$ 3,143.90				
Fully Burdened Rate			\$ 950.04	\$ 11,624.62	\$ 13,784.95	\$ 5,798.27		\$ 32,157.88				
Sub-Total Burdened Labor Cost			\$ 950.04	\$ 11,624.62	\$ 13,784.95	\$ 5,798.27		\$ 32,157.88				
REIMBURSABLES												
	Item		Quantity	Unit	Unit Cost		Sub-Totals	Totals				
	Reproduction		0	LS	\$ -		\$ -	\$ -				
	Mileage (GSA @.58 x 2 - 500 mile round trips)		1000	miles	\$ 0.58		\$ 580.00	\$ 580.00				
	Courier		0	Each	\$ -		\$ -	\$ -				
	Parking		0	Each	\$ -		\$ -	\$ -				
	Lodging (GSA @\$108 x 5 - 2 day trips)		0	LS	\$ 540.00		\$ -	\$ -				
	Per diem (GSA @\$61 x 5 - 2 day trips)		0	LS	\$ 610.00		\$ -	\$ -				
							Total	\$ 580.00				
Prorated Salary Escalation								\$ -				
(40% of labor * 4% increase)												
Alta Total Project Costs								\$ 32,738				



**Washington State
Department of Transportation**

Development Division
Contract Services Office
PO Box 47408
Olympia, WA 98504-7408
7345 Linderson Way SW
Tumwater, WA 98501-6504

TTY: 1-800-833-6388
www.wsdot.wa.gov

August 12, 2020

KPFF, Inc.
1601 Fifth Avenue, Suite 1600
Seattle, WA 98101

Subject: Acceptance Prime Annual ANTE Rate Table

Dear Setheny How:

Washington State Department of Transportation (WSDOT) has reviewed and accepted your proposed Annual ANTE rate table for Agreement Number Y-11520 effective November 1, 2020. This acceptance is in accordance with the terms of your agreement with WSDOT.

This Annual ANTE rate table may be subject to additional review if considered necessary by WSDOT.

If you have any questions, feel free to contact our office at **(360) 705-7019** or via email consultantrates@wsdot.wa.gov.

Regards,

ERIK K. JONSON
Contract Services Manager

EKJ:ah

Enclosure: Prime Accepted Annual ANTE Rate Table

Cc: Brem Bremjit
Cynthia Tinte

Actuals Not To Exceed Table (ANTE)

updated

10/20/2020

WSDOT Agreement: Y-11520 KPFF, Inc. 1601 Fifth Avenue, Suite 1600 Seattle, WA 98101 Office Rate				
Job Classifications	Direct Labor Hourly Billing Rate NTE	Overhead NTE*	Fixed Fee NTE	All Inclusive Hourly Billing Rate NTE
		140.71%	32.00%	
Administration	\$23.15	\$32.57	\$7.41	\$63.13
Design Engineer II	\$42.46	\$59.75	\$13.59	\$115.79
Senior Professional Engineer II	\$66.29	\$93.28	\$21.21	\$180.78
Technical Specialist	\$90.04	\$126.70	\$28.81	\$245.55
Principal	\$75.62	\$106.40	\$24.20	\$206.22
CAD Drafter	\$43.96	\$61.86	\$14.07	\$119.88
Senior CAD Technician	\$48.11	\$67.70	\$15.40	\$131.20
Design Engineer I	\$35.17	\$49.49	\$11.25	\$95.91
Senior Professional Engineer I	\$48.57	\$68.34	\$15.54	\$132.46
Project Manager	\$74.44	\$104.74	\$23.82	\$203.01
Senior Consultant/Tech Specialist	\$105.16	\$147.97	\$33.65	\$286.78
Project Coordinator	\$33.98	\$47.81	\$10.87	\$92.67

WSDOT Agreement: Y-11520 KPFF, Inc. 1601 Fifth Avenue, Suite 1600 Seattle, WA 98101 Field Rate				
Job Classifications	Direct Labor Hourly Billing Rate NTE	Overhead NTE*	Fixed Fee NTE	All Inclusive Hourly Billing Rate NTE
		107.15%	32.00%	
Administration	\$23.15	\$24.81	\$7.41	\$55.36
Design Engineer II	\$42.46	\$45.50	\$13.59	\$101.54
Senior Professional Engineer II	\$66.29	\$71.03	\$21.21	\$158.53
Technical Specialist	\$90.04	\$96.48	\$28.81	\$215.33
Principal	\$75.62	\$81.03	\$24.20	\$180.85
CAD Drafter	\$43.96	\$47.10	\$14.07	\$105.13
Senior CAD Technician	\$48.11	\$51.55	\$15.40	\$115.06
Design Engineer I	\$35.17	\$37.68	\$11.25	\$84.11
Senior Professional Engineer I	\$48.57	\$52.04	\$15.54	\$116.16
Project Manager	\$74.44	\$79.76	\$23.82	\$178.02
Senior Consultant/Tech Specialist	\$105.16	\$112.68	\$33.65	\$251.49
Project Coordinator	\$33.98	\$36.41	\$10.87	\$81.26

WSDOT Agreement Y-11520

Exhibit D

Page 1 of 1



**Washington State
Department of Transportation**

Development Division
Contract Services Office
PO Box 47408
Olympia, WA 98504-7408
7345 Linderson Way SW
Tumwater, WA 98501-6504

TTY: 1-800-833-6388
www.wsdot.wa.gov

September 3, 2020

Alta Planning + Design, Inc.
711 SE Grand Avenue
Portland, OR 97214

Subject: Acceptance FYE 2019 ICR – CPA Report

Dear Cecilia Ward:

We have accepted your firms FYE 2019 Indirect Cost Rate (ICR) of 176.98% of direct labor (rate includes 0.12% Facilities Capital Cost of Money) based on the “Independent CPA Report,” prepared by Aldrich CPAs + Advisors, LLP. This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with the firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at **(360) 705-7019** or via email consultantrates@wsdot.wa.gov.

Regards;

Jonson, Erik
Sep 3 2020 11:58 AM

cosign

ERIK K. JONSON
Contract Services Manager

EKJ:ah

ALTA PLANNING + DESIGN, INC.**Schedule of Indirect Costs**

Year Ended December 31, 2019

	Total Costs	Unallowable Costs	Allowable Costs
Direct Labor	\$ 8,187,029		\$ 8,187,029
Fringe Benefits:			
Group medical insurance	\$ 1,344,782	\$ -	\$ 1,344,782
Workers' compensation insurance	48,723	-	48,723
401(k) contribution	560,064	-	560,064
Payroll tax expense	1,333,236	(6,544) (a)	1,326,692
Other employee benefits	223,654	-	223,654
Total Fringe Benefits	3,510,459	(6,544)	3,503,915
General Overhead:			
Indirect labor	8,216,605	(434,000) (b)	7,782,605
Automobile expense	73	-	73
Charitable contributions	1,896	(1,896) (c)	-
Computer expenses	121,097	-	121,097
Depreciation and amortization	179,168	(23,250) (d)	155,918
Dues and subscriptions	60,180	(5,220) (e)	54,960
Education and training	124,797	(13,726) (f)	111,071
Fines and penalties	6,297	(6,297) (g)	-
Insurance	182,442	-	182,442
Interest expense	255,260	(255,260) (h)	-
Licenses and permits	69,008	(89) (i)	68,919
Miscellaneous	15,115	(13,522) (j)	1,593
Office equipment rental	66,843	-	66,843
Office supplies	144,885	(3,986) (k)	140,899
Postage and delivery	31,529	(1,170) (l)	30,359
Printing and reproduction	(6,113)	(1,331) (m)	(7,444)
Professional and outside services	699,838	(28,438) (n)	671,400
Recruiting	83,458	-	83,458
Rent	1,266,285	(195,369) (o)	1,070,916
Repairs and maintenance	64,199	-	64,199
Taxes	207,456	(159,000) (p)	48,456
Telephone and internet	194,587	-	194,587
Travel, meals and entertainment	412,297	(56,521) (q)	355,776
Utilities	44,137	-	44,137
Corporate allocations	(266,499)	-	(266,499)
Total General Overhead	12,174,840	(1,199,075)	10,975,765
Total Indirect Costs	\$ 15,685,299	\$ (1,205,619)	\$ 14,479,680
Total Indirect Cost Overhead Rate			176.86%
Facilities Capital Cost of Money			\$ 10,009
Facilities Capital Cost of Money Rate			0.12%

Exhibit B

23 of 2

See accompanying notes to the Schedule.

Actuals Not To Exceed Table (ANTE)

WSDOT Agreement: Alta Planning + Design, Inc. 1402 Third Avenue, Suite 206 Seattle, WA 98101	
Job Classifications	Direct Labor Hourly Billing Rate NTE
ADMINISTRATIVE ASSISTANT 5	\$36.58
CIVIL ENGINEER 2	\$35.35
CIVIL ENGINEER 3	\$49.65
CIVIL ENGINEER 4	\$60.12
COMMUNICATIONS CONSULTANT 3	\$31.40
CONTRACTS SPECIALIST 2	\$25.50
CONTRACTS SPECIALIST 3	\$34.04
ENGINEERING TECHNICIAN LEAD	\$49.65
ENVIRONMENTAL PLANNER 2	\$28.62
ENVIRONMENTAL PLANNER 5	\$58.60
ENVIRONMENTAL SPECIALIST 3	\$28.85
ENVIRONMENTAL SPECIALIST 5	\$48.22
HUMAN RESOURCE CONSULTANT 4	\$27.64
IT SPECIALIST 3	\$33.57
SENIOR GRAPHIC DESIGNER	\$40.77
TRANSPORTATION ENGINEER 2	\$28.85
TRANSPORTATION ENGINEER 3	\$31.25
TRANSPORTATION ENGINEER 5	\$42.10
TRANSPORTATION ENGINEER INTERN	\$20.00
TRANSPORTATION PLANNING SPECIALIST 1	\$26.92
TRANSPORTATION PLANNING SPECIALIST 3	\$36.06
TRANSPORTATION PLANNING SPECIALIST 5	\$49.04
TRANSPORTATION PLANNING TECHNICIAN 1	\$20.00
TRANSPORTATION REGIONAL ADMINISTRATOR	\$96.15
TRANSPORTATION TECHNICAL ENGINEER	\$60.12



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/16/2021

Agenda Category: Resolutions - Adoption

Core Focus Area 3 - Increase Economic Vitality

Subject:

Resolution No. 33-21, Declaring 840 Northgate Surplus to the City's Needs

Department:

Development Services

Ordinance/Resolution Number:

33-21

Document Type:

Resolution

Recommended Motion:

Adopt Resolution No. 33-21, declaring the property located at 840 Northgate Drive surplus to the City needs.

Summary:

The City owns a +/- 0.68-acre (29,800 square feet) site with a 26,805 square foot office building located at 840 Northgate Drive in Richland. The building was formerly used by the Department of Energy (DOE) and was later used as City of Richland offices until June 2019 when city staff moved into the new City Hall located at 625 Swift Boulevard.

DOE donated the subject property to the City of Richland in 2000 with a restriction that the property only be used for public, noncommercial uses.

Columbia Basin College (CBC) has expressed interest in purchasing the subject property and has submitted a letter of interest to purchase the building as part of expansion plans for CBC's downtown campus. In order to dispose of city-owned property, Richland City Council must first take action to surplus the property. Any future action to sell the property will then be brought to the Economic Development Committee, and ultimately to Richland City Council for consideration.

Staff recommends adoption of Resolution No. 33-21.

Fiscal Impact:

None.

Attachments:

1. Resolution No. 33-21
2. Vicinity Map

RESOLUTION NO. 33-21

A RESOLUTION of the City of Richland declaring certain real property surplus to the City's needs and available to sell, lease or exchange.

WHEREAS, the City of Richland owns a +/- 0.68 acre (29,800 sq. ft.) site with a 26,805 sq. ft. office building located at 840 Northgate Drive; and

WHEREAS, the Department of Energy (DOE) donated the property to the City of Richland in 2000 on the condition that the property be used for public noncommercial uses only; and

WHEREAS, pursuant to RMC 3.06.030, Richland City Council is authorized to declare property surplus and direct its disposition; and

WHEREAS, at its December 28, 2020 meeting, the Economic Development Committee reviewed and recommended City Council surplus the property; and

WHEREAS, the Richland Planning Commission, in accordance with RMC 3.06.030, held a duly advertised public hearing on February 24, 2021 to take testimony on the proposed surplus action; and

WHEREAS, no public comment was offered at the February 24, 2021 public hearing, and at its close, the Planning Commission recommended City Council surplus the property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that certain real property, described herein and depicted in the attached **Exhibit A**, is no longer needed for public purposes and is therefore surplus to the City's needs.

BE IT FURTHER RESOLVED that staff is directed to prepare, market and negotiate the sale of the property described herein.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 16th day of March, 2021.

Ryan Lukson, Mayor

Attest:

Approved as to form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

EXHIBIT A

Legal Description:

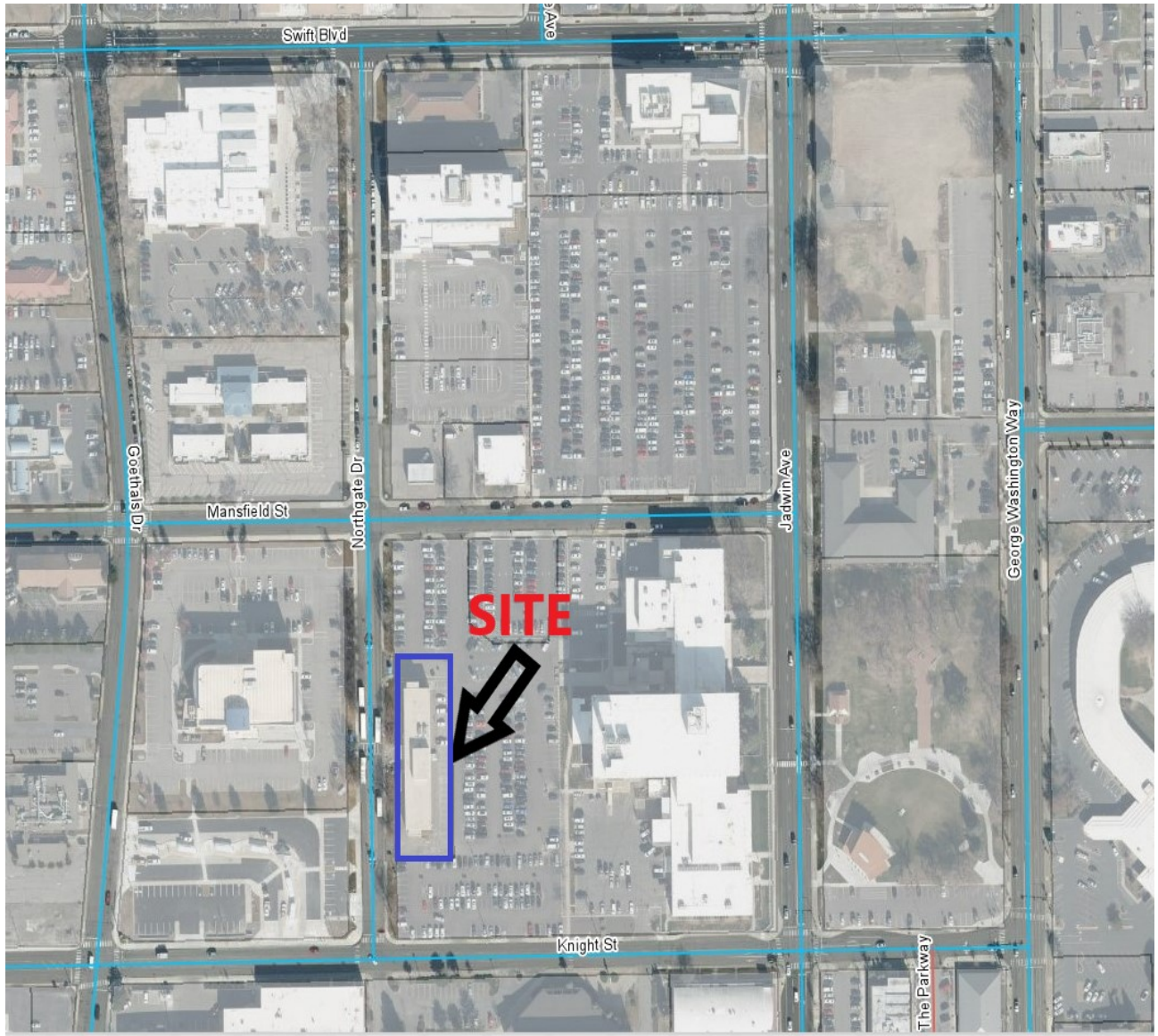
Section 11 Township 9 Range 28. THAT PORTION OF LOT 2 BLOCK 629, PLAT OF RICHLAND, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUMES 6 & 7 OF PLATS, BENTON COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS: BEGINNING AT THE POINT OF INTERSECTION OF THE CENTERLINE OF SWIFT BOULEVARD AND JADWIN AVENUE, THENCE SOUTH 89 DEGREES 09 MINUTES 12 SECONDS WEST ALONG THE CENTERLINE OF SAID SWIFT BOULEVARD A DISTANCE OF 716.00 FEET TO THE CENTERLINE INTERSECTION OF SAID SWIFT BOULEVARD AND NORTHGATE DRIVE AS DESCRIBED IN AF. NO. 595703: THENCE SOUTH 00 DEGREES 50 MINUTES 36 SECONDS EAST ALONG THE SAID CENTERLINE OF SAID NORTHGATE DRIVE A DISTANCE OF 925.28 FEET: THENCE NORTH 89 DEGREES 09 MINUTES 24 SECONDS EAST, A DISTANCE OF 40.00 FEET TO A POINT ON THE EAST RIGHT OF WAY LINE OF SAID NORTHGATE DRIVE AND BEING THE TRUE POINT OF BEGINNING: THENCE NORTH 89 DEGREES 09 MINUTES 24 SECONDS EAST A DISTANCE OF 96.50 FEET: THENCE SOUTH 00 DEGREES 50 MINUTES 36 SECONDS EAST A DISTANCE OF 308.81 FEET: THENCE SOUTH 89 DEGREES 09 MINUTES 24 SECONDS WEST A DISTANCE OF 96.50 FEET TO THE SAID EAST RIGHT OF WAY LINE OF SAID NORTHGATE DRIVE: THENCE NORTH 00 DEGREES 50 MINUTES 36 SECONDS WEST ALONG SAID EAST RIGHT OF WAY A DISTANCE OF 308.81 FEET TO THE POINT OF BEGINNING. SUBJECT TO RESERVATIONS RESTRICTIONS, RIGHTS OF WAY AND EASEMENTS OF RECORD.

(1/22/2001 AF#2001-001732.)



Vicinity Map

840 Northgate Drive





COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/16/2021

Agenda Category: Resolutions - Adoption

Core Focus Area 3 - Increase Economic Vitality

Subject:

Resolution No. 34-21, Authorizing 2021 Business License Reserve Funding

Department:

Development Services

Ordinance/Resolution Number:

34-21

Document Type:

Resolution

Recommended Motion:

Adopt Resolution No. 34-21, authorizing the City Manager to sign and execute a grant funding agreement with SCORE of the Mid-Columbia for Business License Reserve Fund grant funding.

Summary:

SCORE of the Mid-Columbia is a local volunteer-driven organization that provides curriculum and business counseling for small businesses, entrepreneurs and start-ups. SCORE is funded in large part through community donations, sponsorships, and its national organization.

In response to the needs of area businesses in the wake of COVID-19, SCORE is requesting \$6,000 to develop a curriculum to provide online webinars and counseling to Richland businesses and those throughout the region. The series will focus on helping businesses with topics related to marketing, specifically creating and enhancing online web presence and social media knowledge. Through months of government-imposed shutdown, it became clear to business owners that no business can ignore the need for an online presence, and these resources will help curb the learning process.

This program will prioritize Richland businesses, and be directly marketed to them. However, due to the online nature of the program, it will also be available for the benefit of businesses throughout our region at no cost. The program is being offered at a reasonable rate due to the network of professionals that SCORE can leverage nationally.

At its February 22, 2021 meeting, the Economic Development Committee recommended funding, and that the contract contain measurables and metrics for the program to monitor success and outcomes.

Staff recommends adoption of Resolution No. 34-21.

Fiscal Impact:

If approved, \$16,690 will remain in the Business License Reserve Fund for 2021 projects to be proposed once restrictions on events and other gatherings are relaxed.

Attachments:

1. Resolution No. 34-21
2. BLRF - SCORE Fact Sheet
3. Draft Building License Reserve Fund (BLRF) Agreement

RESOLUTION NO. 34-21

A RESOLUTION of the City of Richland awarding the distribution of funds from the Business License Reserve Fund.

WHEREAS, pursuant to RMC 5.04.385, City Council established a reserve funded through a portion of fees for business licenses that is used to promote business activities related to tourism, core development, general economic development, capital expenditures for community improvements, and the prevention of blight; and

WHEREAS, an estimated \$22,690 remains available for additional eligible projects in 2021; and

WHEREAS, applications were solicited and reviewed by the Economic Development Committee (EDC); and

WHEREAS, at its February 22, 2021 regular meeting, the EDC recommended allocation of \$6,000 toward projects determined eligible under RMC 5.04.385 and RMC 5.04.386 as described on **Exhibit A**, attached hereto and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute a Business License Reserve Fund funding agreement in the amount identified and with the applicant listed on **Exhibit A**.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 16th day of March, 2021.

Ryan Lukson, Mayor

Attest:

Approved as to form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

EXHIBIT A

Description	Applicant	Amount
Small Business Recovery Program (006)	SCORE of the Mid-Columbia	\$6,000
	TOTAL request	\$6,000
	Funds remaining in the program for 2021	\$16,690

BLRF Recommendation Fact Sheet

Date to Council: **March 16, 2021**

Recommendation: To approve the recommendation set forth by EDC.

Key Facts: Before these projects BLRF balance is \$22,690, after funding will be \$16,690.

Business License Reserve Fund

SCORE of the Mid-Columbia submitted a proposal for a new program to meet the needs of businesses identified during COVID such as social media marketing. They will be developing new content and sharing virtually through webinars that can be accessed by those interested for benefit in the future. This program is going to be specifically marketed to Richland businesses as the sponsor but will also be available to businesses throughout the Mid-Columbia.

Staff proposed some metrics and measurable be put in place to monitor and assess the success of the program and the EDC included them in the recommendation. Proposed metrics include;

- 1) Advertising insights from social media platforms (Facebook, LinkedIn, Twitter and Instagram) to see how the program was marketed.
- 2) Attendee information aggregated for # of guests, # of views for the content and industries or business types that attended or accessed the information.

ASK / AGENCY	REQUEST	RECOMMENDATION	REASON
SCORE	\$6,000	\$6,000	This project does meet the program needs if it is marketed toward Richland businesses.

BUSINESS LICENSE RESERVE FUND PROGRAM FUNDING AGREEMENT
Funding Year Year

This Agreement ("Agreement"), entered into on the day day of month, year, is by and between the **City of Richland**, a Washington municipal corporation (hereafter "City"), and business name (hereinafter "Grantee") a business entity type with service at registered address. City and Grantee are referred to collectively as the "Parties."

W-I-T-N-E-S-S-E-T-H

I. RECITALS

WHEREAS, per Section 5.04.385 of the Municipal Code of the City of Richland, the purpose of the Business License Reserve Fund (hereafter "Fund") is to promote business activities in support of core development, tourism, general economic development, capital expenditures for community improvements, and for the prevention of blight in the City; and

WHEREAS, Sections 5.04.386 of the Richland Municipal Code identifies the organizations qualified to receive reserve monies from the Fund. Such organizations include the Tri-Cities Regional Chamber of Commerce, the Tri-Cities Visitors and Convention Bureau, SCORE of the Mid-Columbia, Small Business Development Center Tri-Cities (SBDC-TC) and the Downtown and Uptown Business Improvement Districts; and

WHEREAS, Grantee's program meets the criteria established in RMC 5.04.385, and Grantee is a qualified organization pursuant to RMC 5.04.386; and

WHEREAS, the Economic Development Committee recommends an award of funds from the Fund to Grantee.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants and consideration contained herein, the parties agree as follows:

II. AGREEMENT

1. Incorporation of Recitals. The recitals set forth above are hereby incorporated into this Agreement by reference.
2. Purpose. The purpose of this Agreement is to provide funding from the Business License Reserve Fund during year for purpose. Funds will be expended consistent with Grantee's application, which is attached hereto and incorporated by reference.
3. City Responsibilities. City will provide Grantee from its Business License Reserve Fund a total of amount (\$0.00).

4. Grantee's Responsibilities.

- a. Grantee agrees to utilize, in a prudent and responsible manner, all monies made available by City under this Agreement solely for costs incurred to accomplish the purpose identified in Section 2, above.
- b. Within thirty (30) days of execution of this Agreement, Grantee shall submit to the City a finalized project budget.
- c. Approved funds will be reimbursed to Grantee only upon Grantee's submission to the City of paid invoice receipts from the approved project.
- d. Use of City's logo:
 - i. When the grant is awarded for co-sponsorship of an event with the City of Richland, the Richland logo shall be used on all advertising material. Prior to use, Grantee shall obtain written permission from the Communications & Marketing Manager or designee for use of the City's logo, and shall abide by the logo specifications provided.
 - ii. When the grant does not relate to a co-sponsored event with the City of Richland, Grantee shall note on any advertising material one of the two following statements: "*Business License Reserve Fund support provided by the City of Richland*" or "*Business License Reserve funds provided by the City of Richland,*" whichever is preferred by Grantee.
- e. Should Grantee use the funds for purposes not specified in this Agreement, Grantee shall, within thirty (30) days of notification by City of such improper expenditure, remit the disallowed amount back to City.
- f. Should Grantee fail to meet the terms of the program and this Agreement, Grantee shall be disqualified from future participation in this program and any similar programs offered by the City.
- g. Grantee agrees to be in good financial standing with the City at all times throughout the duration of this Agreement.

III. MISCELLANEOUS PROVISIONS

1. **Timeliness of Execution.** This Agreement must be executed within thirty (30) calendar days of Council approval. Failure to timely execute this Agreement will result in forfeiture of Grantee's participation in the Program for the applicable funding cycle. For good cause, and upon written request of Grantee received within the 30-day timeframe, this provision may be administratively waived.
2. **Term of Agreement.** The effective date of this Agreement shall be **date**. This Agreement expires December 31, **year**. Funds authorized under this Agreement that

remain unexpended on the expiration date of this Agreement shall no longer be available. This contract will not carry forward after the expiration date.

3. Conflict of Interest. No officer, employee, or agent of the City who exercises any function or responsibilities in connection with planning or implementing this Agreement, except as relates to their compensation as an employee or officer of the City, shall have any personal financial interest, direct or indirect, in this Agreement, and any employee, officer, or agent having a real or apparent conflict will take immediate and appropriate steps to assure compliance with this section.
4. Termination. This Agreement may be terminated by mutual agreement of the parties or by thirty (30) days' written notice by either party to the other.
5. Notice. The Economic Development Marketing Specialist for the City of Richland shall be the contracting officer who shall act for the City under this Agreement. All notices required to be given under this Agreement shall be in writing and shall be deemed served when mailed via certified mail, return receipt requested. The parties may, upon mutual agreement, determine to accept notice via email.

For the City of Richland:

Economic Development Marketing Specialist
625 Swift Blvd. MS-18
Richland, Washington 99352
Phone: 509-942-7595
Email: awallner@ci.richland.wa.us

For Grantee:

Name
Address
City, State, Zip
Phone
Email

6. Governing Law/Forum Selection. Unless otherwise controlled by federal law, the interpretation and enforcement of this Agreement shall be governed by the laws of the State of Washington. The parties agree that Benton County is the appropriate venue for filing of any civil action arising out of this Agreement. Participant expressly agrees to submit to personal jurisdiction in Benton County Superior Court.
7. Legal Relationship. No partnership, joint venture or joint undertaking shall be construed from the existence of this Agreement, and except as herein specifically provided, neither party shall have the right to make any representations for, act on behalf of, or be liable for the debts of the other. All terms, covenants and conditions to be observed and performed by either of the parties hereto shall be joint and several if entered into by more than one person.
8. Severability. If any provision of this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable as written, the remainder of the Agreement or the applications of the remainder of the Agreement shall not be affected.
9. Assignment. Participant shall not assign, convey or transfer this Agreement or any interest herein without the prior written consent of the City of Richland.

10. Waiver. No waiver by any Party hereto of any terms or conditions of this Agreement shall be deemed or construed to be a waiver of any other term or condition, nor shall the waiver of any breach be deemed or construed to constitute a waiver of any subsequent breach, whether of the same or any other term or condition of this Agreement.
11. Legal Action. In the event legal action is necessary to enforce any of the provisions of this Agreement, the parties agree that the prevailing party will be awarded its reasonable attorney's fees and costs in action.
12. Complete Agreement. This Agreement and any documents herein incorporated by reference contain all the terms and conditions agreed upon by the Parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the Parties.
13. Amendment. This Agreement may be modified only in a writing executed by the duly authorized representatives of each party.
14. Authority To Execute. Each person executing this Agreement on behalf of another person, corporation, partnership, company, or other organization or entity represents and warrants that he or she is fully authorized to so execute and deliver this agreement on behalf of the entity or party for which he or she is signing. The parties hereby warrant to each other that each has full power and authority to enter into this agreement and to undertake the actions contemplated herein, and that this agreement is enforceable in accordance with its terms.
15. Counterpart Originals. Execution of this Agreement and any amendment or other document related to this Agreement may be by electronic signature and in any number of counterpart originals, each of which shall be deemed to constitute an original agreement, and all of which shall constitute one whole agreement.

[Signature page to follow]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written.

FOR CITY OF RICHLAND:

Jon Amundson, ICMA-CM
Interim City Manager

Attest:

Jennifer Rogers, City Clerk

Approved as to form:

Heather Kintzley, City Attorney

FOR GRANTEE:

Name
Title



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/16/2021

Agenda Category: Resolutions - Adoption

Core Focus Area 3 - Increase Economic Vitality

Subject:

Resolution No. 35-21, Authorizing 2021 Commercial Façade Improvement Program Funding

Department:

Development Services

Ordinance/Resolution Number:

35-21

Document Type:

Resolution

Recommended Motion:

Adopt Resolution No. 35-21, authorizing the City Manager to sign and execute Commercial Façade Improvement Funding agreements with the Academy of Children's Theater and 610 The Parkway, LLC.

Summary:

The Commercial Façade Improvement Program is funded annually from business license revenue received by the City. Funds from this program are used to supplement private investment in commercial building façades to add vibrancy and prevent blight in the City. Two applications for program funding were recently received for consideration.

The first application is from The Academy of Children's Theater. The Academy of Children's Theatre (ACT) has been in Richland for 18 years at 213 Wellsian Way in Richland. The theatre serves the community by offering a variety of classes for children and adults as well as 5-6 productions each year. ACT plays a vital role in the community, and is in need of an upgrade as it purchased its building and built a theatre on site. These funds will help ACT update the outside of the building to showcase the new interior renovations, and update the sign to a more cost-effective and eye-catching display. Private investment will be \$25,311 in addition to the recommended grant amount of \$15,070.

The second application is from a new Richland business, 610 The Parkway, LLC. This is a group of partners who purchased the building located at 1515 Wright Ave. This building is a multi-tenant building in need of renovation and more occupancy. The proposed improvements include a new building face of all windows, glass doors, and stainless steel framing, and refreshing the brick façade and stucco application. This improvement will add more vibrancy to the neighborhood and bring higher paying jobs to the area. Increased tenants will add activity and business for the surrounding uses and prevent blight in the neighborhood. Private investment in this project will be \$40,000 in addition to the recommended grant amount of \$20,000.

Staff recommends adoption of Resolution No. 35-21.

Fiscal Impact:

If approved, \$81,531 will remain in the fund for future 2021 façade improvement projects.

Attachments:

1. Resolution No. 35-21
2. Commercial Façade Improvement Program Draft Agreement

RESOLUTION NO. 35-21

A RESOLUTION of the City of Richland awarding the distribution of funds from the Commercial Façade Improvement Program.

WHEREAS, improvement of the exterior of buildings in the City of Richland enhances the overall appearance and economic character of the City; and

WHEREAS, Richland City Council passed Ordinance No. 15-08, as amended, authorizing the establishment of a Commercial Façade Improvement Program intended for the purpose of encouraging economic development and reducing blight within the City; and

WHEREAS, the Economic Development Committee (EDC) reviews and recommends to the Richland City Council projects for funding from the Commercial Façade Improvement Program; and

WHEREAS, at its February 22, 2021 meeting, the EDC provided a positive recommendation to allocate \$35,070 toward projects that are determined eligible under RMC 5.04.388 and as further described in the Commercial Façade Improvement Program Application List, attached hereto as **Exhibit A** and incorporated by reference.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute Commercial Façade Improvement Program funding agreements in the amounts identified and with the applicants listed in **Exhibit A**.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 16th day of March, 2021.

Ryan Lukson, Mayor

Attest:

Approved as to form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

EXHIBIT A

Commercial Façade Improvement Program Project Application List

Projects	Award Amount
CFIP2021-001 Academy of Children's Theatre (ACT)	\$15,070
CFIP2021-002 610 The Parkway	\$20,000
TOTAL	\$35,070
Total remaining in the program for 2021	\$81,531

COMMERCIAL FAÇADE IMPROVEMENT PROGRAM FUNDING AGREEMENT
Funding Year Year

This Grant Funding Agreement (the “Agreement”), is entered into this day day of month, year by and between the **City of Richland** (“**Grantor**”), a Washington municipal corporation located at 625 Swift Boulevard, Richland, WA 99352, and Grantee Name (“**Grantee**”), a business entity type with service at registered address. **City** and **Grantee** are referred to collectively as the “Parties.”

W-I-T-N-E-S-S-E-T-H

I. RECITALS

WHEREAS, pursuant to Richland Municipal Code (RMC) 5.04.388, the purpose of the Commercial Improvement Program (“Program”) is to encourage and enhance economic development, and to reduce blight in the City; and

WHEREAS, the Program is funded annually as determined by the process set forth in RMC 5.04.386; and

WHEREAS, use of the funds shall be designated for improvement of commercial areas or properties that exhibit pre-blight conditions as identified by the Economic Development Committee, and for public investment to facilitate private economic development and to limit or eliminate blight; and

WHEREAS, participation in the Program shall be secured by agreement, and pursuant to such agreement, the City shall obtain an ownership interest in the facilities and improvements funded under the Program; and

WHEREAS, the City’s interest in facilities and improvements will be amortized and reduced at the rate of twenty percent (20%) per year for each of five (5) years after the construction or installation of the facility or improvement; and

WHEREAS, consideration in support of an Agreement under the Program includes, but is not limited to the anticipated increase in sales tax received by the City, and the avoidance of public expenditure on blighted areas; and

WHEREAS, Program facilities and improvements shall be permanent in nature, within view of a public right-of-way or property, and shall be maintained in good, clean, working condition by the private party for no fewer than five (5) years as provided per Agreement between the Parties; and

WHEREAS, the Economic Development Committee has reviewed the application, and provided a recommendation to the Richland City Council which has been duly considered.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants and consideration contained herein, the Parties agree as follows:

I. AGREEMENT

1. Incorporation of Recitals. The recitals set forth above are hereby incorporated into this Agreement by reference.
2. Purpose. Enter purpose (hereafter “project”).
3. City Responsibilities. The City shall provide the Grantee, from the City’s Commercial Improvement Program, up to dollar amount from year funds to defray costs incurred by the project. The total amount to be provided under this Agreement shall not exceed fifty percent (50%) of the actual project cost.
4. Grantee’s Responsibilities.
 - a. Grantee agrees to utilize, in a prudent and responsible manner, all monies made available by the City under this Agreement solely for the purpose of costs incurred directly in completing the approved project.
 - b. Grantee shall abide by all city, state, and federal laws and regulations. Grantee is responsible for obtaining all necessary permits and permissions.
 - c. Within 30 days of execution of this Agreement, Grantee shall submit to the City a finalized project budget.
 - d. Grantee shall submit paid invoice receipts from the approved project before the City reimburses the approved funds.
 - e. Should Grantee use the funds for purposes not specified in this agreement, Grantee shall, within 30 days of notification by the City of such improper expenditure, remit the disallowed amount back to the City.
 - f. Should Grantee fail to meet the terms of this program and this Agreement, Grantee shall be disqualified from future participation in this program and any similar programs offered by the City.
 - g. Grantee agrees to be in good financial standing with the City.
 - h. Grantee shall maintain the improvements in good condition for a minimum of five (5) years. If the improvements are not maintained as provided herein, Grantee shall refund the grant monies to the City as follows:
 - 100% of the granted funds shall be returned to the City if the improvements are removed or are inadequately maintained during the first year following the improvement;

- 80% of the granted funds shall be returned to the City if the improvements are removed or are inadequately maintained during the second year following the improvement;
- 60% of the granted funds shall be returned to the City if the improvements are removed or are inadequately maintained during the third year following the improvement;
- 40% of the granted funds shall be returned to the City if the improvements are removed or are inadequately maintained during the fourth year following the improvement;
- 20% of the granted funds shall be returned to the City if the improvements are removed or are inadequately maintained during the fifth year following the improvement.

II. Miscellaneous Provisions

1. Timeliness of Execution. This Agreement must be executed within thirty (30) calendar days of Council approval. Failure to timely execute this Agreement will result in forfeiture of Grantee's participation in the Program for the applicable funding cycle. For good cause, and upon written request of Grantee received within the 30-day timeframe, this provision may be administratively waived.
2. Term of Agreement. This Agreement is effective on the date first written above ("Contract Issue Date") and expires on the first anniversary of the Contract Issue Date. Funds authorized under this Agreement that remain unexpended at the expiration of this Agreement are forfeited.
3. Conflict of Interest. No officer, employee, or agent of the City or Grantee who exercises any function or responsibilities in connection with planning or implementing this Agreement, except as relates to their compensation as an employee or officer of the City or Grantee, shall have any personal financial interest, direct or indirect in this Agreement, and Awardee will take appropriate steps to assure compliance.
4. Termination. This Agreement may be terminated by mutual agreement of the Parties or by thirty (30) days' written notice by either party to the other.
5. Notice. The Economic Development Marketing Specialist for the City of Richland shall be the contracting officer who shall act for the City under this Agreement. All notices required to be given under this Agreement shall be in writing and shall be deemed served when mailed via certified mail, return receipt requested. The Parties may, upon mutual agreement, determine to accept notice via email.

For the City of Richland:
Marketing Specialist – Economic Dev.

For Grantee:
Name

625 Swift Blvd. MS-18
Richland, Washington 99352
Phone: 509-942-7595
Email: awallner@ci.richland.wa.us

Address
Richland, WA 99352
Phone
Email

6. Governing Law/Forum Selection. Unless otherwise controlled by federal law, the interpretation and enforcement of this Agreement shall be governed by the laws of the State of Washington. The Parties agree that Benton County is the appropriate venue for filing of any civil action arising out of this Agreement. Participant expressly agrees to submit to personal jurisdiction in Benton County Superior Court.
7. Legal Relationship. No partnership, joint venture or joint undertaking shall be construed from the existence of this Agreement, and except as herein specifically provided, neither party shall have the right to make any representations for, act on behalf of, or be liable for the debts of the other. All terms, covenants and conditions to be observed and performed by either of the Parties hereto shall be joint and several if entered into by more than one person.
8. Severability. If any provision of this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable as written, the remainder of the Agreement or the applications of the remainder of the Agreement shall not be affected.
9. Assignment. Participant shall not assign, convey or transfer this Agreement or any interest herein without the prior written consent of the City of Richland.
10. Waiver. No waiver by any Party hereto of any terms or conditions of this Agreement shall be deemed or construed to be a waiver of any other term or condition, nor shall the waiver of any breach be deemed or construed to constitute a waiver of any subsequent breach, whether of the same or any other term or condition of this Agreement.
11. Legal Action. In the event legal action is necessary to enforce any of the provisions of this Agreement, the Parties agree that the prevailing party will be awarded its reasonable attorney's fees and costs in action.
12. Complete Agreement. This Agreement contains all the terms and conditions agreed upon by the Parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the Parties.
13. Amendment. This Agreement may be modified only in a writing executed by the duly authorized representatives of each party.
14. Authority To Execute. Each person executing this Agreement on behalf of another person, corporation, partnership, company, or other organization or entity represents and warrants that he or she is fully authorized to so execute and deliver this agreement on behalf of the entity or party for which he or she is signing. The Parties hereby

warrant to each other that each has full power and authority to enter into this agreement and to undertake the actions contemplated herein, and that this agreement is enforceable in accordance with its terms.

15. Counterpart Originals. Execution of this Agreement and any amendment or other document related to this Agreement may be by electronic signature and in any number of counterpart originals, each of which shall be deemed to constitute an original agreement, and all of which shall constitute one whole agreement.
16. Precedence. In the event of a conflict between the provisions of this Agreement and RMC 5.04.388, the Richland Municipal Code shall control.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND:

GRANTEE:

Jon Amundson, ICMA-CM
Interim City Manager

By: _____

Its: _____

Attest:

Jennifer Rogers, City Clerk

Approved as to form:

Heather Kintzley, City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/16/2021

Agenda Category: Resolutions - Adoption

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Resolution No. 37-21, Authorizing \$345,250 from the Tourism Promotion Area Reserve Account for Supplemental Tourism-Related Projects in 2021

Department:
Assistant City Manager

Ordinance/Resolution Number:
37-21

Document Type:
Resolution

Recommended Motion:

Adopt Resolution No. 37-21, Approving use of \$345,250 from the Tourism Promotion Area Reserve Account for supplemental tourism-related projects in 2021.

Summary:

On June 1, 2004, the cities of Kennewick, Pasco and Richland entered into an Interlocal Cooperation Agreement to establish a Tri-City Regional Tourism Promotion Area (TPA), and created the Tri-Cities Regional Hotel-Motel Commission to advise on the expenditure of the Special Lodging Assessment revenue generated in the TPA. The interlocal agreement also appointed Visit TRI-CITIES to manage the TPA.

Each year, Visit TRI-CITIES submits an annual TPA Business & Marketing Plan and Budget for approval by the City of Richland and the other participating agencies. Richland City Council approved the 2020 TPA Business & Marketing Plan and Budget at its regular meeting on October 15, 2019 with the adoption of Resolution No. 119-19.

The Tri-City Regional Hotel-Motel Commission has identified \$345,250 in funds available for reinvestment in tourism-related projects. The Commission requests a transfer of excess funds in the amount of \$345,250 from the Reserve Account for supplemental tourism-related projects this year.

For more information, please see the Visit TRI-CITIES Reserve Request Details attachment.

Staff recommends adoption of Resolution No. 37-21.

Fiscal Impact: This action will have no fiscal impacts to the City of Richland budget. Recommended projects will be funded by the Special Lodging Reserves.

Attachments:

1. Resolution No. 37-21
2. 21 City of Richland TPA Proposed Investments Letter and Outline 03 2021

RESOLUTION NO. 37-21

A RESOLUTION of the City of Richland approving use of 2021 Tourism Promotion Areas Reserve Account funds for supplemental projects in 2021.

WHEREAS, in 2004, the Tri-Cities Area Hotel and Lodging Association proposed that Tourism Promotion Areas (TPA) be formed in each of the three principal cities in the Tri-Cities area; and

WHEREAS, by interlocal agreement, the assessments are pooled for use by the Tri-Cities Visitor and Convention Bureau to conduct specified promotional activities on behalf of the entire region; and

WHEREAS, the TPA Reserve Account currently exceeds the acceptable level of \$500,000 available for reinvestment in tourism-related projects; and

WHEREAS, the Tri-City Regional Hotel-Motel Commission requests the transfer of excess funds in the amount of \$345,250 from the TPA Reserve Account to the Tri-City Regional Hotel-Motel Commission for supplemental projects supporting tourism promotion in 2021.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that a transfer of excess funds in the amount of \$345,250 from the TPA Reserve Account to the Tri-City Regional Hotel-Motel Commission is hereby approved.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 16th day of March, 2021.

Ryan Lukson, Mayor

Attest:

Approved as to form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney



7130 W. Grandridge Blvd., Suite B
Kennewick, WA 99336
509-735-8486
1-800-254-5824
www.VisitTRI-CITIES.com
info@VisitTRI-CITIES.com

February 26, 2021

Mr. Jon Amundson
City of Richland
625 Swift Blvd., MS-04
Richland, WA 99352

Dear Mr. Amundson:

Thank you for the opportunity to present the Visit Tri-Cities 2020 Annual Report, 2021 Work Plan and to make a request to utilize Tourism Promotion Area reserve funds to the Richland City Council on Tuesday, March 16, 2021.

On behalf of the Tri-City Regional Hotel-Motel Commission, Visit Tri-Cities would like to request the transfer of \$345,250 from Tourism Promotion Area Reserve Account to be used for supplemental tourism related projects.

We prepare the Tourism Promotion Area (TPA) budget in July of each year for the following calendar year. As is the case with most every budget process, there are always more worthy projects to be considered than funds to support them. We manage our resources carefully to ensure our expenses never exceed our projected income and we budget conservatively. As a result, the TPA Commissioners have identified \$518,268 in funds available for reinvestment in tourism related projects.

The funds available for project investment are in addition to the minimum reserve requirement of \$500,000, the amount set based on the recommendation of the City Managers who participate in at Commission meetings as Ex-Officios. It is the Commission's position that once the reserve account reaches this level, that any additional funds should actively be used to promote the Tri Cities as a destination; creating increased visitor spending in the community. The projects under consideration accomplish that goal.

Given that the balance of the Tourism Promotion Area Reserve Account exceeds the level of \$500,000; the Commissioners of the Tri-City Regional Hotel-Motel Commission have voted in favor of re-investing the surplus revenues, in the amount of \$345,250 that will help tourism related projects including digital advertising campaigns and promotions to increase leisure travel stays and secure new conventions and sports tournaments, a partnership with local tourism businesses for a virtual tour, strategic planning platform, and destination brand research. A summary of the projects and the associated expenditures is attached for your review.

Again, thank you for your consideration and support of the tourism industry. I am available for any questions or comments you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Novakovich", with a stylized flourish at the end.

Michael Novakovich, CDME
President and CEO

Enclosure

2021 Proposed TPA Reserve Reinvestments

DestinationNEXT Assessment and Strategic Planning: \$35,000

DestinationNEXT is a robust version of SWOT analysis that provides destinations with practical actions and strategies for sustainable success. This is achieved via stakeholder interviews and an assessment of the destination. This tool provides the foundation for the successful development of a Strategic Plan, which outlines the overarching goals for the organization for the next three years. Together, these processes make the connection between the visitor economy, economic development and community well-being resulting in increased impact for the benefit of all stakeholders.

TBEX Promoting the Tri-Cities \$11,250

The Tri-Cities has been selected to host the TBEX North America 2021 Conference, August 16-19.

Hosting a successful TBEX conference will help aid in our community's recovery post pandemic by bringing in new visitors to our area. This is a prestigious event and will help put a spotlight on the Tri-Cities. The TBEX Conference is expected to bring in approximately 400 content creators into the region. Prior host destinations have indicated that hosting TBEX delivers between 5 to 20 years of their normal press trip impact.

Local engagement between the participants and our business community will be vital to the success of the event. A retargeting digital campaign will allow VTC to advertise directly to participants and spectators of this event resulting in future visitations and stories. The digital retargeting campaign will run at the conclusion of the event for four weeks.

Grants for Tourism Businesses Participate in SkyNav \$50,000

VTC has partnered with SkyNav to produce a state-of-the-art virtual tour. SkyNav offers exclusive partner pricing for local businesses wanting a more prominent presence on the platform.

Package pricing is up to \$2,399 per tour based on 1-9 partner buy-ins. With 10 or more partner buy-ins, package pricing is up to \$1,999.

The grant would pay 50% of the fee for up to 50 tourism-related businesses that choose to participate in the partner buy-in option with SkyNav. A cost sharing program provides an opportunity for businesses to participate that otherwise could not afford the full cost. Increasing the number of local restaurants, attractions and hotels will result in a more robust and compelling tour and enhance the visitor experience.

Visiting Friends and Relatives (VRF) Digital Campaign \$19,000

This is an in-market campaign targeting residents. The campaign would be intended to promote SkyNav, an online interactive and immersive platform highlighting amenities in the Tri-Cities. Residents would be encouraged to take advantage of SkyNav and use it as a tool to invite of friends and relatives to visit the Tri-Cities and stay in one of the area's hotels. The campaign would run mid-May through mid-December.

Billboard Advertising the Heart of Washington Wine Country \$50,000

Focusing on an authentic wine country experiences, Visit Tri-Cities would secure billboards at key points along arterial highways from other popular wine destinations. Cost varies by location and requires a minimum 4-week commitment for each billboard. VTC is developing a funding strategy to partner with the local wine industry to share costs to fund the campaign.

San Diego Campaign to Support new Direct Flight \$40,000

A non-stop flight from San Diego to Tri-Cities will begin in late May 2021. There is an opportunity to target potential visitors in the San Diego area who are interested in (Washington) wine and wide-open spaces. A digital campaign beginning May – September would promote the region as a premier wine destination. A successful non-stop flight to a new market would also potentially provide opportunities for non-stop flights in new geographic markets.

Consumer Sentiment Study \$50,000

Visit Tri-Cities would contract with a company to provide destination brand research to include primary destination drivers as well as barriers and deterrents from visitation. This is essential information in developing strategic marketing campaigns. The final report would contain audience Identification and persona research, ROI (website, social, VG), Visitor Profiles, Marketing Asset Evaluation, and meetings market studies.

Social Media Influencer \$20,000

Social Media Influencers/Social Media Takeovers are a new tactic to support Visit Tri-Cities' other marketing efforts. Social Media Influencers have already established trust with a dedicated audience. Contracting with qualified, social influencers with a travel focus with the capacity to tell an authentic story about their Tri-Cities visit will reinforce the VTC branded marketing messages.

Top Recording Artist Licensing \$ 70,000

Licensing of a top recording artist's popular song for a "derivative work". Visit Tri-Cities would like to create original lyrics using the artist's music to aid in the economic recovery of our region. 30-sec or possibly 60-sec version. Similar to Alaska Airlines parody of *Men without Hats' Safety Dance*.

Total All Requests: \$345,250



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/16/2021

Agenda Category: Items - Approval

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Appointments to the Arts Commission: Jet Richardson, Eboni "Raleigh" Lovell and Emilie Cooper

Department:
City Attorney

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Approve the appointments of Jet Richardson, Eboni "Raleigh" Lovell and Emilie Cooper to the Arts Commission.

Summary:

The Arts Commission interview panel is recommending the following appointments:

Jet Richardson to Position No. 2
Eboni Lovell to Position No. 5
Emilie Cooper to Position No. 7

The term for Position Nos. 2 and 5 are for three (3) years, effective April 1, 2021 through March 31, 2024.
The term for Position No. 7, Youth Position, is for one (1) year, effective April 1, 2021 through March 31, 2022.

Candidate application information is on file in the City Clerk's Office.

Fiscal Impact: None.

Attachments:

I. Arts Commission Recommendation of Appointment Memo



MEMORANDUM

TO: City Council

FROM: Arts Commission Interview Panel

THROUGH: Jon Amundson, Interim City Manager

DATE: March 4, 2021

SUBJECT: Commission Vacancy Interview Selection

A total of four (4) applications were received as a result of advertising for the Arts Commission expiring terms for Adult Position No. 2, 5 and Youth Position No. 7.

Chair Kissel, Vice Chair Garza, Council Liaison Boring and Staff Liaison Jackson conducted the interviews of the candidates. Interview procedures were followed on Wednesday, March 3, 2021, no conflict of interests were identified.

As a result of these interviews the recommendations are:

Adult:
Position No. 2 – Jet Richardson
Position No. 5 – Eboni “Raleigh” Lovell

Youth:
Position No. 7 – Emilie Cooper

The term for the Adult Positions No. 2 and 5 will be for three years and the Youth Position No. 7 will be on year.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/16/2021

Agenda Category: Items - Approval

Approve the appointment of xx to Position No. 5 on the Board of Adjustment.

Subject:

Appointment to the Board of Adjustment: Michael Simpson

Department:
City Attorney

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Approve the reappointment of Michael Simpson to the Board of Adjustment.

Summary:

The Board of Adjustment position currently held by Mr. Michael Simpson (Position No. 5) will expire on March 31, 2021. The Board of Adjustment is recommending the reappointment of Michael Simpson to Position No. 5.

The term for Position No. 5 is for five (5) years, effective April 1, 2021 through March 31, 2026.

Candidate application information is on file in the City Clerk's Office.

Fiscal Impact: None.

Attachments:

- I. Board of Adjustment Recommendation of Appointment Memo



MEMORANDUM

TO: City Council

THROUGH: Jennifer Rogers, Richland City Clerk

FROM: Carl Van Hoff, Board of Adjustment

DATE: February 11, 2021

SUBJECT: Board of Adjustment Appointment

On October 6, 2020 City Council appointed Michael Simpson to fill the Position #5 vacancy on the Board of Adjustment, created by Member Boring's appointment to the City Council.

The term for Position #5, filled by Mr. Simpson, will expire on April 1, 2021. Mr. Simpson has applied for the upcoming vacancy.

The Board recommends City Council reappoint Mr. Simpson.

If you have any questions, please feel free to contact me.



Carl Van Hoff
Board of Adjustment



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/16/2021

Agenda Category: Items - Approval

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Appointments to the Code Enforcement Board: Albert Edmondson and Ragan Faylor

Department:
City Attorney

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Approve the appointments of Albert Edmondson and Ragan Faylor to the Code Enforcement Board.

Summary:

The terms for the Code Enforcement Board positions currently held by Mr. Joe Guyette (Position No. 4) and Mr. Raymond Swenson (Position No. 5) will expire on March 31, 2021.

The Code Enforcement Board interview panel is recommending the appointments of Albert Edmondson to Position No. 4 and Ragan Faylor to Position No. 5.

The terms for both appointments are for two (2) years, effective April 1, 2021 through March 31, 2023.

Candidate application information is on file in the City Clerk's Office.

Fiscal Impact: None.

Attachments:

- I. Code Enforcement Board Recommendation of Appointment Memo



CITY OF RICHLAND POLICE SERVICES

871 George Washington Way
Richland, WA 99352
(509) 942-7340
www.ci.richland.wa.us



To: City Council

From: Code Enforcement Board Interview Panel

Date: March 4, 2021

Re: Code Enforcement Board Vacancy Interviews

Two application packets were received as a result of the advertising for the two open Code Enforcement Board positions.

On Thursday, February 18, 2021, Richland Police Chief John Bruce, Code Board Chairman Greg Levy and Richland Police Sergeant Shawn Swanson conducted interviews via Zoom. Interview procedures were followed and no conflicts of interest were identified.

It is the recommendation of the interview panel that both applicants (Albert Edmondson and Ragan Faylor) be appointed to the City of Richland Code Enforcement Board.

Sergeant Shawn Swanson,
Staff Liaison



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/16/2021

Agenda Category: Items - Approval

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Appointments to the Parks & Recreation Commission: Maria Gutierrez, Meghan Brooks, Isaac Arnquist, William Henry and Annabella Aldous

Department:
City Attorney

Ordinance/Resolution Number:

Document Type:
General Business Item

Recommended Motion:

Approve the appointments of Maria Gutierrez to Position No. 1, Meghan Brooks to Position No. 4, Isaac Arnquist to Position No. 5, William Henry to Position No. 8 and Annabella Aldous to Position No. 9 on the Parks and Recreation Commission.

Summary:

The following terms for the Parks & Recreation Commission positions listed will expire on March 31, 2021.

Maria Gutierrez - Position No. 1
Nancy Doran - Position No. 4
Barry Richards - Position No. 5
Sadie Smith - Position No. 8 (Youth Position)
William Henry - Position No. 8 (Youth Position)

The Parks & Recreation Commission interview panel is recommending the following appointments:

Maria Gutierrez to Position No. 1
Meghan Brooks to Position No. 4
Isaac Arnquist to Position No. 5
William Henry to Position No. 8 (Youth Position)
Annabella Aldous to Position No. 9 (Youth Position)

The terms for Position Nos. 1, 4 and 5 are for three (3) years, effective April 1, 2021 through March 31, 2024.
The terms for Position Nos. 8 and 9 (youth positions) are for one (1) year, effective April 1, 2021 through March 31, 2022.

Candidate application information is on file in the City Clerk's Office.

Fiscal Impact: None.

Attachments:

I. Parks & Recreation Commission Recommendation of Appointment Memo



MEMORANDUM

TO: City Council

FROM: Parks and Public Facilities Director, Joe Schiessl

THROUGH: Jon Amundson, Interim City Manager

DATE: March 9, 2021

SUBJECT: Parks and Recreation Commission Vacancy Interview Selection

A total of thirteen (13) applications were received as a result of advertising for the Parks and Recreation Commission expiring terms for Adult Position No. 1, 4, 5 and Youth Position No. 8 and 9.

Vice Chair Buelt, Commissioner Andrews, Council Liaison Kent and Staff Liaison Schiessl conducted the interviews of the candidates. Interview procedures were followed on Thursday, March 4, 2021 and Monday, March 8, 2021, no conflict of interests was identified.

As a result of these interviews the recommendations are:

Adult:

Position No. 1 – Maria Gutierrez
Position No. 4 – Meaghan Brooks
Position No. 5 – Isaac Arnquist

Youth:

Position No. 8 – William Henry
Position No. 9 – Annabella Aldous

The term for the Adult Positions No. 1, 4 and 5 will be for three years and the Youth Positions No. 8 and 9 will be on year.



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 3/16/2021

Agenda Category: Expenditures - Approval

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

Subject:

Expenditures from February 1, 2021 to February 28, 2021 for \$25,116,125.07 including Travel Check Nos. 19967-19974, Accounts Payable Check Nos. 287121-287946, Accounts Payable Wire Nos. 8448-8486, Payroll Wires & ACH Nos. 11929-11978, Payroll Direct Deposit & Check Nos. 174977-176025, and Pension Check Nos. 5744-5773.

Department:

Administrative Services

Ordinance/Resolution Number:

Document Type:

Expenditures

Recommended Motion:

Approve the expenditures from February 1, 2021 to February 28, 2021 in the amount of \$25,116,125.07

Summary:

Breakdown of Expenditures:

Travel Checks	19967-19974	\$2,846.13
Accounts Payable Checks	287121-287946	\$5,594,975.84
Accounts Payable Wires	8448-8486	\$13,918,616.57
Payroll Wires & ACH	11929-11978	\$3,189,898.50
Payroll Direct Deposit & Checks	174977-176025	\$2,381,904.92
Pension Checks	5744-5773	<u>\$27,883.11</u>
TOTAL		\$25,116,125.07

Fiscal Impact:

Total Disbursements: \$25,116,125.07

Attachments:

1. Expenditure Summary
2. Travel Checks
3. Accounts Payable Checks
4. Accounts Payable Wires
5. Payroll Wires & ACH
6. Payroll Direct Deposit & Checks
7. Pension Checks

Expenditure Summary - 2/1/2021 - 2/28/2021

AP-EXP-SUMMARY-001

Expenditure Breakdown Summary

	REPORT	START CHECK	END CHECK	CHECK COUNT	CHECK TOTALS	VOID AMT
Travel Checks	(AP-CHKLOG-SUMMARY-001-TOP)	19967	19974	8	\$2,846.13	\$0.00
Accounts Payable Checks	(AP-CHKHIST-DETAIL-001)	287121	287946	826	\$5,594,975.84	\$3,014.24
Accounts Payable Wires	(AP-WIRENOS-001)	8448	8486	34	\$13,918,616.57	\$0.00
Payroll Wires & ACH	(PR-WIRESACH-001)	11929	11978	49	\$3,189,898.50	\$0.00
Payroll Direct Deposit & Checks	(PR-CHKHIST-DETAIL-001)	174977	176025	1049	\$2,381,904.92	\$0.00
Pension Checks	(PR-CHKHIST-DETAIL-002)	5744	5773	30	\$27,883.11	\$0.00

\$25,116,125.07

AP Travel Checks - MUNIS 2/1/2021 - 2/28/2021

Travel Check Summary Information

CHECK DATE	START CHECK	END CHECK	CHECK KNT	CHECK TOTALS	VOID AMT
02/03/2021	19967	19968	2	\$1,432.08	\$0.00
02/22/2021	19969	19972	4	\$834.32	\$0.00
02/24/2021	19973	19974	2	\$579.73	\$0.00
			8	\$2,846.13	\$0.00

Travel Check Detail Information

CHECK DATE	START CHECK	VOID	PAYEE	CHECK AMT	CHK COMMENT	VOID AMT	VOID COMMENT
02/03/2021	19967		CHRISTOPHER HERRERA	\$716.04	21-007 HERRERA, FOP WELLNESS S	\$0.00	
02/03/2021	19968		CHRISTIAN JABRI	\$716.04	21-006 JABRI, FOP WELLNESS SUM	\$0.00	
02/22/2021	19969		BRANDON KOE	\$208.58	21-032 CJTC TRAINING	\$0.00	
02/22/2021	19970		CHRISTOPHER MASON	\$208.58	21-034 CJTC TRAINING	\$0.00	
02/22/2021	19971		RYAN MILLER	\$208.58	21-031 CJTC TRAINING	\$0.00	
02/22/2021	19972		JOHN RABY	\$208.58	21-033 CJTC TRAINING	\$0.00	
02/24/2021	19973		FLORENCE, DREW	\$398.19	21-023 ON TARGET SOLUTIONS	\$0.00	
02/24/2021	19974		JOE OWENS	\$181.54	21-040 AEMT-PSYCHOMETER TEST	\$0.00	
				\$2846.13		\$0.00	

Accounts Payable Checks

2/1/2021 - 2/28/2021

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/03/2021	287123	P	10855	BEDEN, LARRY	\$148.50	0	020321PP	MEDICARE PREMIUM/BEDEN
02/03/2021	287124	P	10169	DALE A BRUNSON	\$128.50	0	020321PP	MEDICARE PREMIUM/BRUNSON
02/03/2021	287125	P	10162	LEE BUSH	\$147.50	0	020321PP	MEDICARE PREMIUM/BUSH
02/03/2021	287126	P	10170	RANDY H CARPER	\$619.50	0	020321PP	MEDICARE PREMIUM/CARPER
02/03/2021	287127	P	10167	MIKE CASE	\$144.50	0	020321PP	MEDICARE PREMIUM/CASE
02/03/2021	287128	P	10029	CLEAVENGER, MICHAEL	\$148.50	0	020321PP	MEDICARE PREMIUM/CLEAVENGER
02/03/2021	287129	P	10028	CLEAVENGER, WILL J	\$148.50	0	020321PP	MEDICARE PREMIUM/CLEAVENGER
02/03/2021	287130	P	10038	COUCH, LARRY	\$154.40	0	020321PP	MEDICARE PREMIUM/COUCH
02/03/2021	287131	P	10166	DEMYER, JAMES J	\$148.50	0	020321PP	MEDICARE PREMIUM/DEMYER
02/03/2021	287132	P	10048	DOUGLAS D DRIVER	\$161.50	0	020321PP	MEDICARE PREMIUM/DRIVER
02/03/2021	287133	P	10041	DUCHEMIN, ROGER	\$148.50	0	020321PP	MEDICARE PREMIUM/DUCHEMIN
02/03/2021	287134	P	10165	GANLEY, JOHN M	\$148.50	0	020321PP	MEDICARE PREMIUM/GANLEY
02/03/2021	287135	P	12445	GILL, JAMES GREG	\$142.60	0	020321PP	MEDICARE PREMIUM/GILL
02/03/2021	287136	P	31042	JAMES B GOULD	\$144.60	0	020321PP	MEDICARE PREMIUM/GOULD
02/03/2021	287137	P	10251	HIGGINS, FRED C	\$125.50	0	020321PP	MEDICARE PREMIUM/HIGGINS
02/03/2021	287138	P	10271	SCOTT K LARSON	\$148.50	0	020321PP	MEDICARE PREMIUM/LARSON
02/03/2021	287139	P	10156	LEWIS, DAVID L	\$113.50	0	020321PP	MEDICARE PREMIUM/LEWIS
02/03/2021	287140	P	10164	MOORE, ROBERT	\$148.50	0	020321PP	MEDICARE PREMIUM/MOORE
02/03/2021	287141	P	10117	DAVID W SPARKS	\$148.50	0	020321PP	MEDICARE PREMIUM/SPARKS
02/03/2021	287142	P	10119	TANNER, WILLIAM	\$135.50	0	020321PP	MEDICARE PREMIUM/TANNER
02/03/2021	287143	P	10332	RANDAL L TAYLOR	\$154.40	0	020321PP	MEDICARE PREMIUM/TAYLOR
02/03/2021	287144	P	10163	GERALD D THOMAS	\$148.50	0	020321PP	MEDICARE PREMIUM/THOMAS
02/03/2021	287145	P	10800	ROY TURNER	\$148.50	0	020321PP	MEDICARE PREMIUM/TURNER
02/03/2021	287146	P	10151	GERALD ZIMMERMAN	\$148.50	0	020321PP	MEDICARE PREMIUM/ZIMMERMAN
02/03/2021	287147	P	11355	FAMILY FARMS	\$1,439.24	0	0203211	Drollinger Park Sidewalk Proje
02/03/2021	287148	P	12310	AAA CONCRETE, INC	\$3,129.32	0	0203211	Top Course 123751/123753 - EW2
02/03/2021	287149	P	10000	KBL, INC.	\$281.38	0	0203211	FTO BOOKS/MANUALS
02/03/2021	287150	P	10838	GRIGG ENTERPRISES INC	\$42.88	0	0203211	Small Tools

Accounts Payable Checks

2/1/2021 - 2/28/2021

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/03/2021	287151	P	10705	INTERSTATE CONCRETE & ASPHALT COMPANY	\$664.67	0	0203211	ROCK - 5/8 TOP COURSE QTY 10.5
02/03/2021	287152	P	31317	AMERICAN WEST INDUSTRIES	\$1,323.83	0	0203211	CYLINDER REPAIR VEH#3285 WO#61
02/03/2021	287153	P	10670	ARROW CONSTRUCTION SUPPLY INC	\$114.03	0	0203211	9" X 25' DEGRADABLE WATTLES ST
02/03/2021	287154	P	999000	AUREF	\$176.55	0	0203211	2414 MARK AVE
02/03/2021	287155	P	11079	AUTOZONE STORES LLC	\$39.00	0	0203211	FILTERS VEH#2502 WO#61030
02/03/2021	287156	P	10518	BEAVER BARK & ROCK	\$350.73	0	0203211	CONCRETE - 5 BAG MIX 1.5 YRD A
02/03/2021	287157	P	11076	BELL BROWN & RIO PLLC	\$24,535.12	0	0203211	PROSECUTION SERVICES - FEBRUAR
02/03/2021	287158	P	10207	BENTON COUNTY AUDITOR	\$44.00	0	0203211	BC IMAGES/DOCUMENT RECORDING
02/03/2021	287159	P	10008	BENTON PUD	\$754.49	0	0203211	C129-05 ELECTRIC SRVCS 12/22/2
02/03/2021	287160	P	10026	CASCADE NATURAL GAS CORP	\$38.30	0	0203211	GAS FOR SUNDANCE L/S GENERATOR
02/03/2021	287161	P	11149	CELLEBRITE INC.	\$543.00	0	0203211	MACQUISITION UPGRADE
02/03/2021	287162	P	10240	CENTRAL HOSE & FITTINGS INC	\$67.42	0	0203211	ELBOWS, NIPPLES VEH#3362 WO#60
02/03/2021	287163	P	12313	CH2M HILL-PRC	\$718.10	0	0203211	REFUND-HYDRANT METER #344
02/03/2021	287164	P	30045	CHARTER COMMUNICATIONS HOLDINGS, LLC	\$221.97	0	0203211	INTERNET CHARGES THRU 2/10/21
02/03/2021	287165	P	30116	CHRISTENSEN, INC.	\$4,144.57	0	0203211	OIL AND DEF FOR SHOPS
02/03/2021	287166	P	10055	CITY OF PASCO	\$435.53	0	0203211	Pasco HOME DPA - 4th Qrt. 2020
02/03/2021	287167	P	10261	CITY OF RICHLAND	\$3,943.80	0	0203211	LANDFILL CHARGES - DECEMBER
02/03/2021	287168	P	11516	COLEMAN OIL COMPANY	\$14,304.09	0	0203211	WEEKLY CARD LOCK FUEL 1/25-1/3
02/03/2021	287169	P	11801	COLUMBIA SAFETY LLC	\$851.42	0	0203211	POWERHEART G5 INTELLISENSE BAT
02/03/2021	287170	P	10470	COMMERCIAL TIRE INC	\$49.96	0	0203211	FLAT REPAIR VEH#3294 WO#61082
02/03/2021	287171	P	11205	CONCRETE SPECIAL TIES INC	\$162.90	0	0203211	TRIP - LAWLESS SIDEWALK - CONC
02/03/2021	287172	P	11526	CORWIN OF PASCO LLC	\$321.89	0	0203211	RETURNED HOSE
02/03/2021	287173	P	30916	DAVENPORT GROUP, INC	\$2,307.76	0	0203211	DELL LATITUDE 5410 LAPTOP
02/03/2021	287174	P	11830	DSU PETERBILT & GMC INC	\$441.20	0	0203211	WINDOW CONTROL VEH#3340 WO#608
02/03/2021	287175	P	31170	HIS DIME, LLC	\$55.11	0	0203211	DECALS VEH#2483 WO#61083
02/03/2021	287176	P	10315	FERGUSON US HOLDINGS INC	\$133.08	0	0203211	STATION 71 - PLUMBING PARTS
02/03/2021	287177	P	10447	FINAL TOUCH UPHOLSTERY	\$21.72	0	0203211	STRAPS VEH#3265 WO#61075
02/03/2021	287178	P	11011	FINLEY BUTTES-LIMITED PARTNERSHIP	\$770.11	0	0203211	TIRE DISPOSAL

Accounts Payable Checks

2/1/2021 - 2/28/2021

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/03/2021	287179	P	10220	FRONTIER FENCE INC	\$84.06	0	0203211	GATES - RPD - GATE ROLLER ASSY
02/03/2021	287180	P	11410	GENUINE AUTO GLASS OF TRI CITIES	\$173.76	0	0203211	GLASS INSTALLATION VEH#7145 WO
02/03/2021	287181	P	11665	GTP INVESTMENTS LLC	\$5,938.46	0	0203211	BADGER MTN SITE - JAN 2021
02/03/2021	287182	P	10046	HD FOWLER CO	\$436.85	0	0203211	6" MJ TAPPED 2"/GLAND/GASKET &
02/03/2021	287183	P	31424	ICON NORTHWEST	\$717.15	0	0203211	REFUND-HYRANT METER #392
02/03/2021	287184	P	10837	INTERGRAPH CORPORATION	\$265,811.71	0	0203211	INTERGRAPH MAINTENANCE RENEWAL
02/03/2021	287185	P	10062	IRRIGATION SPECIALISTS INC	\$559.81	0	0203211	8" VALVE BUTT TM8014
02/03/2021	287186	P	10290	JIM'S PACIFIC GARAGES INC	\$96.50	0	0203211	VISOR ARM CLIP VEH#3253 WO#610
02/03/2021	287187	P	10868	KEMIRA WATER SOLUTIONS INC	\$13,554.00	0	0203211	PAX-XL 19 BULK WTP
02/03/2021	287188	P	11667	KENWORTH SALES COMPANY	\$812.62	0	0203211	CREDIT FOR INCORRECT BILLING
02/03/2021	287189	P	10624	MACKAY & SPOSITO INC	\$3,799.05	0	0203211	WAYFINDING SIGNAGE THROUGH 1/2
02/03/2021	287190	P	11064	MASCOTT EQUIPMENT CO INC	\$557.10	0	0203211	ADAPTER VEH#3304 WO#60999
02/03/2021	287191	P	10578	MIDWEST TAPE	\$4,004.98	0	0203211	JANUARY 2021 HOOPLA
02/03/2021	287192	P	11428	MIGHTY JOHNS PORTABLE TOILET & SEPTIC SERVICE INC	\$477.00	0	0203211	SKATE PARK - PORT-A-POTTY RENT
02/03/2021	287193	P	31116	BAS INC	\$34.17	0	0203211	MISSION STATEMENT POSTER
02/03/2021	287194	P	10358	MOON SECURITY SERVICES INC	\$65.05	0	0203211	RANGE ALARM MONITORING
02/03/2021	287195	P	11153	JT AUTOMOTIVE PARTS, INC	\$2,136.74	0	0203211	FILTERS VEH#2449 WO#61035
02/03/2021	287196	P	30273	NORTHWEST EQUIPMENT SALES, INC	\$149.78	0	0203211	GASKT,VCLAMP VEH#3342 WO#61006
02/03/2021	287197	P	10981	OIL RE-REFINING CO	\$377.60	0	0203211	TESTING OIL RECYCLE
02/03/2021	287198	P	10357	OXARC INC	\$76.99	0	0203211	WELDING WIRE 11LB SPL/MIG PLIE
02/03/2021	287199	P	31255	PACIFIC GOLF & TURF LLC	\$42,992.03	0	0203211	ONE NEW 2020 WIEDENMANN SUPER
02/03/2021	287200	P	31000	QUATRED, LLC	\$2,131.07	0	0203211	QUATRED QUICK ANNUAL MAINTENAN
02/03/2021	287201	P	31380	REISS-LANDREAU RESEARCH LLC	\$13,839.64	0	0203211	COLUMBIA PARK TRAIL-LESLIE-CUL
02/03/2021	287202	P	10927	STAN BONHAM COMPANY, INC	\$842.41	0	0203211	CANOPY VEH#7145 WO#61071
02/03/2021	287203	P	11098	SCHINDLER ELEVATOR CORPORATION	\$119.51	0	0203211	2021 JANUARY CHIR LIFT INSPECT
02/03/2021	287204	P	10433	J.R. SETINA MANUFACTURING COMPANY INC.	\$1,204.57	0	0203211	PUSH BUMPER VEH#2475 WO#61079
02/03/2021	287205	P	10115	SHARPE & PRESZLER CONSTRUCTION	\$709.55	0	0203211	REFUND-HYDRANT METER #329
02/03/2021	287206	P	11629	TRUCKPRO HOLDING CORPORATION	\$103.05	0	0203211	YOKE, U JOINTS VEH#3336 WO#61

Accounts Payable Checks

2/1/2021 - 2/28/2021

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/03/2021	287207	P	10921	SOFTCHOICE CORPORATION	\$1,558.51	0	0203211	PRAESSLER MAINTENANCE RENEWAL
02/03/2021	287208	P	10440	SOLID WASTE SYSTEMS INC	\$83.57	0	0203211	COILS VEH#3336 WO#61003
02/03/2021	287209	P	30905	SPECTRIO LLC	\$1,140.00	0	0203211	SPECTRIO SERVICE DATES 2-01-20
02/03/2021	287210	P	10536	SPRAGUE PEST SOLUTIONS	\$239.46	0	0203211	STATION 71 - PEST CONTROL
02/03/2021	287211	P	10961	TACOMA SCREW PRODUCTS INC	\$115.76	0	0203211	LUBRICANT, SCREWS VEH#3306 WO#
02/03/2021	287212	P	11249	COMPLETELY IT	\$1,098.00	0	0203211	TEAM SIDELINES LICENSE
02/03/2021	287213	P	10335	TRI CITY DEVELOPMENT COUNCIL	\$41,608.00	0	0203211	HANFORD COMM ASSESS INTERLOCAL
02/03/2021	287214	P	11802	TRI CITIES VISITOR & CONVENTION BUREAU	\$58,855.20	0	0203211	CONTRACT DUES FOR DEC 2020
02/03/2021	287215	P	10059	WESTERN STATES EQUIPMENT COMPANY	\$4,014.18	0	0203211	RAKE VEH#7166 WO#61081
02/03/2021	287216	P	10194	XEROX CORPORATION	\$354.29	0	0203211	3UA-295969 11-21-20 12-21-20
02/05/2021	287217	P	999009	A/R REFUNDS	\$5.00	0	0205211	GB Customer ID 100461 Bill #40
02/05/2021	287218	P	12310	AAA CONCRETE, INC	\$1,588.30	0	0205211	Top Course 124034/124036 - EW2
02/05/2021	287219	P	10838	GRIGG ENTERPRISES INC	\$463.01	0	0205211	ROPE HOOKS, TAPE, ETC. FOR VEH
02/05/2021	287220	P	10537	APOLLO INC	\$932.19	0	0205211	HVAC REPAIRS - CONDENSOR FAN M
02/05/2021	287221	P	999000	AUREF	\$17.25	0	0205211	575 COLUMBIA POINT DR Apt 320
02/05/2021	287222	P	999000	AUREF	\$38.50	0	0205211	3003 QUEENSGATE DR Apt 148
02/05/2021	287223	P	999000	AUREF	\$88.54	0	0205211	2895 PAULING AVE Apt 219
02/05/2021	287224	P	999000	AUREF	\$49.95	0	0205211	575 COLUMBIA POINT DR Apt 131
02/05/2021	287225	P	999000	AUREF	\$6.52	0	0205211	200 WALDRON ST 2
02/05/2021	287226	P	999000	AUREF	\$112.61	0	0205211	575 COLUMBIA POINT DR Apt 323
02/05/2021	287227	P	999000	AUREF	\$38.16	0	0205211	1306 HAINS AVE
02/05/2021	287228	P	999000	AUREF	\$114.37	0	0205211	451 WESTCLIFFE BLVD Apt F345
02/05/2021	287229	P	999000	AUREF	\$171.43	0	0205211	3003 QUEENSGATE DR Apt 246
02/05/2021	287230	P	999000	AUREF	\$45.22	0	0205211	250 GAGE BLVD 1105
02/05/2021	287231	P	999000	AUREF	\$123.27	0	0205211	1900 STEVENS DR 116
02/05/2021	287232	P	999000	AUREF	\$18.02	0	0205211	1900 STEVENS DR 835
02/05/2021	287233	P	999000	AUREF	\$177.37	0	0205211	1329 FARRELL LN
02/05/2021	287234	P	999000	AUREF	\$83.40	0	0205211	2100 BELLERIVE DR GG88
02/05/2021	287235	P	999000	AUREF	\$91.58	0	0205211	2894 SALK AVE Apt 311

Accounts Payable Checks

2/1/2021 - 2/28/2021

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/05/2021	287236	P	999000	AUREF	\$84.27	0	0205211	2101 STEPTOE ST Apt 117
02/05/2021	287237	VOID	999000	AUREF	\$0.00	175.48	0205211	VOID AFTER UPDATE 02/11/2021
02/05/2021	287238	VOID	999000	AUREF	\$0.00	212.53	0205211	VOID AFTER UPDATE 02/09/2021
02/05/2021	287239	P	999000	AUREF	\$85.52	0	0205211	2894 SALK AVE Apt 249
02/05/2021	287240	P	999000	AUREF	\$27.69	0	0205211	1922 GEORGE WASHINGTON WAY 3
02/05/2021	287241	P	999000	AUREF	\$29.24	0	0205211	2461 WOODS DR
02/05/2021	287242	P	999000	AUREF	\$205.92	0	0205211	69 JADWIN AVE 2
02/05/2021	287243	P	999000	AUREF	\$186.51	0	0205211	306 DOUGLASS AVE
02/05/2021	287244	P	999000	AUREF	\$4.23	0	0205211	2895 PAULING AVE Apt 309
02/05/2021	287245	P	999000	AUREF	\$17.30	0	0205211	2101 STEPTOE ST Apt 249
02/05/2021	287246	VOID	999000	AUREF	\$0.00	428.48	0205211	VOID AFTER UPDATE 02/09/2021
02/05/2021	287247	P	999000	AUREF	\$130.49	0	0205211	2000 STEVENS DR 121
02/05/2021	287248	P	11079	AUTOZONE STORES LLC	\$178.01	0	0205211	ANTIFREEZE COOLANT VEH#3358 WO
02/05/2021	287249	P	10275	BADGER METER INC.	\$6,661.57	0	0205211	BADGER METER REGISTERS
02/05/2021	287250	P	10713	BENTON FRANKLIN COMMUNITY ACTION COMMITTEE	\$450.00	0	0205211	C32-20 LOW-INCOME ENERGY EFFIC
02/05/2021	287251	P	10010	BENTON FRANKLIN HEALTH DISTRICT	\$2,305.00	0	0205211	WATER SAMPLING ANALYSIS WQ
02/05/2021	287252	P	10008	BENTON PUD	\$221.97	0	0205211	(9) WYE LIGHTS-BADGER REPEATER
02/05/2021	287253	P	10008	BENTON PUD	\$864.74	0	0205211	RATTLESNAKE MTN RACK FEES
02/05/2021	287254	P	10158	BENTON RURAL ELECTRIC ASSOCIATION	\$3,974.40	0	0205211	KENNEDY BOOSTER STATION WO
02/05/2021	287255	P	12320	BUILDERS FIRSTSOURCE, INC	\$97.94	0	0205211	1"X2" -48" WOOD STAKES 50PCS Q
02/05/2021	287256	P	12229	CANON FINANCIAL SERVICES, INC	\$334.62	0	0205211	CANON-IRC5550I-XLG04987-JANUAR
02/05/2021	287257	P	10025	CASCADE FIRE EQUIPMENT CORP	\$228.96	0	0205211	PNEUMATIC TOGGLE VEH#5038 WO#6
02/05/2021	287258	P	10026	CASCADE NATURAL GAS CORP	\$10,863.41	0	0205211	CITY HALL - GAS BILL - JANUARY
02/05/2021	287259	P	10240	CENTRAL HOSE & FITTINGS INC	\$235.23	0	0205211	HOSE ADAPTERS FOR TRUCKS (#336
02/05/2021	287260	P	10032	COLUMBIA GRAIN & FEED INC	\$344.25	0	0205211	PRIMERS VEH#0030 WO#61087
02/05/2021	287261	P	10135	CI SUPPORT LLC	\$41.77	0	0205211	RECURRING SHRED SERVICES - OCT
02/05/2021	287262	P	10470	COMMERCIAL TIRE INC	\$6,562.68	0	0205211	FLAT REPAIR VEH#2395 WO#61091
02/05/2021	287263	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$781.61	0	0205211	SHOPS 100 - RECEYCLE KIT

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/05/2021	287264	P	11444	CORPORATE TRANSLATION SERVICES	\$621.71	0	0205211	TRANSLATION SERVICES 01/01-01/
02/05/2021	287265	P	11526	CORWIN OF PASCO LLC	\$1,150.32	0	0205211	COVER VEH#2476 WO#61089
02/05/2021	287266	P	11663	D&D TELECOMMUNICATION PROPERTIES LLC	\$782.87	0	0205211	INSPIRATION POINT FEB -2021
02/05/2021	287267	P	11394	DEVRIES BUSINESS RECORDS MANAGEMENT INC	\$30.00	0	0205211	SHREDDING SERVICES - JANUARY
02/05/2021	287268	P	11333	ENVISIONWARE INC	\$977.40	0	0205211	ECS-STAFF915-Y ANNUAL SUBSCRIP
02/05/2021	287269	P	31170	HIS DIME, LLC	\$185.36	0	0205211	DECALS VEH#3362 WO#60836
02/05/2021	287270	P	10508	FASTENAL COMPANY	\$281.22	0	0205211	WASHERS/NUTS/SCREWS WTP SOLIDS
02/05/2021	287271	P	10315	FERGUSON US HOLDINGS INC	\$697.17	0	0205211	PIPE FITTINGS FOR VEH #3361 (J
02/05/2021	287272	P	10447	FINAL TOUCH UPHOLSTERY	\$352.95	0	0205211	REUPHOLSTER SEAT VEH#2476 WO#6
02/05/2021	287273	P	12450	FIRST AMERICAN TITLE COMPANY	\$380.10	0	0205211	SUBDIVISION GUARANTEE - HR GOL
02/05/2021	287274	P	10184	FISHER SCIENTIFIC CO	\$507.94	0	0205211	PIPETS, BAGS, WIPES, WEIGH DIS
02/05/2021	287275	P	30909	FREEDOM EQUIPMENT RENTALS	\$2,421.78	0	0205211	WINTER WONDERLAND - MANLIFT RE
02/05/2021	287276	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$83.98	0	0205211	VHF PHONE LINES
02/05/2021	287277	P	10203	W.W. GRAINGER, INC	\$1,021.36	0	0205211	PRE-MOISTENED TOWELETTE STATIO
02/05/2021	287278	P	11813	HERC RENTALS INC	\$902.47	0	0205211	COMPACT LOADER FOR COUNTRY RID
02/05/2021	287279	P	10901	I.T.E.C. INC	\$1,546.90	0	0205211	RACKS VEH#2522 WO#61011
02/05/2021	287280	P	30560	INTERMOUNTAIN LOCK AND SECURITY SUPPLY	\$519.91	0	0205211	CREW ROOM - KEY BOX RETURN
02/05/2021	287281	P	31101	IOT INTEGRATORS LLC	\$8,850.00	0	0205211	C34-20; Annual Hosting & Suppo
02/05/2021	287282	P	10496	ITRON INC	\$51,734.68	0	0205211	C69-20 AMI INSTALLATION & DEPL
02/05/2021	287283	P	31378	SOUTHWEST ANSWERING SERVICE INC	\$183.35	0	0205211	MONTHLY ANSWERING SERVICE
02/05/2021	287284	P	30739	CATHLEEN A KOCH	\$88.55	0	0205211	REIMB SHARED VALUES FOR TEAMWO
02/05/2021	287285	P	10262	LIFE ASSIST INC	\$3,197.31	0	0205211	IV CATHETER 20 GA/AMSINO EXTEN
02/05/2021	287286	P	11473	PATTI L MASON	\$302.40	0	0205211	CLASS #8273, 8274
02/05/2021	287287	P	11214	MIDWEST LABORATORIES INC	\$25.00	0	0205211	FEDEX RTRN LABEL FOR 2020-12-3
02/05/2021	287288	P	11835	MILLER PAINT COMPANY INC	\$355.01	0	0205211	HAINS COMFORT - PAINTING SUPPL
02/05/2021	287289	P	11358	JO ANN MILLER	\$246.40	0	0205211	CLASS #8272
02/05/2021	287290	P	10083	MONARCH MACHINE & TOOL CO INC	\$806.65	0	0205211	METAL FABRICATION VEH#7149 WO#

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02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/05/2021	287291	P	10358	MOON SECURITY SERVICES INC	\$677.53	0	0205211	WWTF SECURITY & FIRE MONITORIN
02/05/2021	287292	P	11153	JT AUTOMOTIVE PARTS, INC	\$988.76	0	0205211	LAMP VEH#2476 WO#61089
02/05/2021	287293	P	10383	NORTHWEST BIOSOLIDS MGMT ASN	\$2,989.00	0	0205211	2021 MEMBERSHIP DUES
02/05/2021	287294	P	30273	NORTHWEST EQUIPMENT SALES, INC	\$381.92	0	0205211	VINYL FLOOR MAT VEH#3342 WO#61
02/05/2021	287295	P	10357	OXARC INC	\$1,241.10	0	0205211	MEDICAL OXYGEN
02/05/2021	287296	P	10081	PACIFIC HIDE & FUR DEPOT DBA	\$388.51	0	0205211	REC TUB/HR STRIP STREETS
02/05/2021	287297	P	10522	PBS ENGINEERING & ENVIRONMENTAL INC.	\$6,000.00	0	0205211	BLA SURVEY - HR FUTURE FIRE ST
02/05/2021	287298	P	31221	ALLEY ENTERPRISES INC.	\$66.25	0	0205211	SELF INKING STAMPS
02/05/2021	287299	P	31049	PROFIBER, LLC	\$1,520.40	0	0205211	PROFIBER, WATER TOWER TERM SHE
02/05/2021	287300	P	11012	RH2 ENGINEERING INC	\$6,289.05	0	0205211	WWTF DIGESTER IMPROVEMENTS - 3
02/05/2021	287301	P	10647	RIVER CITY TOWING INC	\$97.74	0	0205211	TOW CHARGE
02/05/2021	287302	P	30023	TAIFEI SCOTT	\$308.70	0	0205211	CLASS 8270
02/05/2021	287303	P	11799	SERV-A-PURE COMPANY	\$75.00	0	0205211	RETURN FEDEX LABEL(S) FOR 844
02/05/2021	287304	P	11022	MARY LOU GNOZA	\$944.82	0	0205211	PANTS HEMMED/TAGGED
02/05/2021	287305	P	10410	SHANNON & WILSON INC	\$3,159.00	0	0205211	CONTRACT 230-15 FRMR SHOPS MON
02/05/2021	287306	P	10280	SHERWIN WILLIAMS CO	\$71.64	0	0205211	HYDRANT PAINT WM
02/05/2021	287307	P	11629	TRUCKPRO HOLDING CORPORATION	\$40.33	0	0205211	YOKE VEH#3336 WO#61033
02/05/2021	287308	P	10440	SOLID WASTE SYSTEMS INC	\$9,867.58	0	0205211	PRESSURE SWITCH VEH#7152 WO#61
02/05/2021	287309	P	10511	SOUTH CENTRAL WA MUNICIPAL CLERK'S ASSOCIATION	\$50.00	0	0205211	2021 MEMBERSHIP DUES - JENNIFE
02/05/2021	287310	P	10536	SPRAGUE PEST SOLUTIONS	\$157.83	0	0205211	PEST CONTROL SVCS - FEBRUARY
02/05/2021	287311	P	10205	STAR RENTALS & SALES	\$60.69	0	0205211	FILTER VEH#0030 WO#61087
02/05/2021	287312	P	10118	STEEBER'S LOCK SERVICE	\$141.18	0	0205211	KEY FOB VEH#2516 WO#60442
02/05/2021	287313	P	11493	PICARD CORPORATION	\$3,958.16	0	0205211	BULK SALT FOR WWTF AND WTF DEL
02/05/2021	287314	P	10393	STONEWAY ELECTRIC SUPPLY	\$1.64	0	0205211	ELEC CONNECTORS FOR INFLUENT F
02/05/2021	287315	P	11170	SWAGIT PRODUCTIONS LLC	\$7,350.00	0	0205211	ANNUAL VIDEO STREAMING SERVICE
02/05/2021	287316	P	10961	TACOMA SCREW PRODUCTS INC	\$871.24	0	0205211	RTV SILICONE GASKET MAKER (10)
02/05/2021	287317	P	11239	TOTAL SITE SERVICES LLC	\$20,875.13	0	0205211	KEENE RD STORMWATER IMPR-RELEA
02/05/2021	287318	P	11406	SOLUTIONS INC	\$190.06	0	0205211	RECORDS SEARCH JANUARY 21

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02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/05/2021	287319	P	10642	SIRJMR INC	\$174.35	0	0205211	COFFEE AND WATER COOLER RENTAL
02/05/2021	287320	P	10126	TRI CITIES BATTERY & AUTO REPAIR	\$119.41	0	0205211	BATTERY VEH#4169 WO#61118
02/05/2021	287321	P	31256	TRI-CITY RAILROAD COMPANY LLC	\$477.00	0	0205211	DUPORTAIL BRIDGE PH 2-RR CNST
02/05/2021	287322	P	10106	US LINEN & UNIFORM	\$350.12	0	0205211	SHOP UNIFORMS
02/05/2021	287323	P	10202	UTILITIES UNDERGROUND LOCATION CENTER	\$397.32	0	0205211	EXCAVATION NOTIFICATIONS FOR T
02/05/2021	287324	P	11395	INLAND NW FRANCHISING INC	\$775.00	0	0205211	JANITORIAL SERVICES - FEBRUARY
02/05/2021	287325	P	10469	WASHINGTON STATE DEPARTMENT OF TRANSPORTATION	\$4,572.49	0	0205211	STEPTOE @ CID CANAL BRIDGE INS
02/05/2021	287326	P	10140	WASHINGTON STATE PATROL	\$768.50	0	0205211	BACKGROUND CHECKS JANUARY 2021
02/05/2021	287327	P	10059	WESTERN STATES EQUIPMENT COMPANY	\$1,824.22	0	0205211	PM SERVICE BY CAT VEH#7162 WO#
02/05/2021	287328	P	31218	WHECO CORPORATION	\$3,787.97	0	0205211	WHECO RHINO LINE VEH#3219 WO#6
02/05/2021	287329	P	10194	XEROX CORPORATION	\$403.93	0	0205211	8TB-337985 DECEMBER 2020
02/10/2021	287330	P	31283	3AC ENGINEERING, PC	\$11,900.00	0	0210211	CONTRACT 182-20; ENGINEERING S
02/10/2021	287331	P	31231	ABM INDUSTRIES INC	\$32,250.92	0	0210211	MULTIPLE FACILITIES JANITORIAL
02/10/2021	287332	P	10838	GRIGG ENTERPRISES INC	\$230.90	0	0210211	LUCAS - PRY BAR, HAMMER, CHISE
02/10/2021	287333	P	31293	ROBERT B. BENSON	\$5,600.00	0	0210211	CONSULTING SERVICES JANUARY
02/10/2021	287334	P	10001	BENTON CLEAN AIR AGENCY	\$214.00	0	0210211	2021 LANDFILL FEE
02/10/2021	287335	P	10009	COUNTY OF BENTON	\$509.65	0	0210211	CRIME VICTIMS BCDC JANUARY 21
02/10/2021	287336	P	31284	LISA BOECKER	\$47.04	0	0210211	JAN 2021 MILEAGE
02/10/2021	287337	P	11272	BOYD'S TREE SERVICE LLC	\$23,267.69	0	0210211	SEWER MAIN CCTV-TREE TRIMMING-
02/10/2021	287338	P	10847	CERIUM NETWORKS INC	\$35,300.10	0	0210211	SMARTNET RENEWAL
02/10/2021	287339	P	10261	CITY OF RICHLAND	\$2,705.33	0	0210211	21-004 CLARY FBI LEEDA SLI SPO
02/10/2021	287340	P	11516	COLEMAN OIL COMPANY	\$12,513.89	0	0210211	WEEKLY CARD LOCK FUEL 2/1-2/7/
02/10/2021	287341	P	10190	COLUMBIA ELECTRIC SUPPLY	\$5,923.04	0	0210211	480V MTR CONTROLLER SOFT START
02/10/2021	287342	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$2,252.28	0	0210211	Cleaners, Rope, Tape, Ties, Mi
02/10/2021	287343	P	10177	DEPARTMENT OF LABOR & INDUSTRIES	\$41,124.93	0	0210211	4th Qtr 2020 L&I
02/10/2021	287344	P	30368	CAMERON FANCHER	\$387.32	0	0210211	21-003 FANCHER AQUATIC DEATH I
02/10/2021	287345	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$5,544.00	0	0210211	TELEPHONE CHARGES 1/19/21-2/18

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02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/10/2021	287346	P	10203	W.W. GRAINGER, INC	\$1,104.60	0	0210211	TRACTION DEVICE ENGINE #5056
02/10/2021	287347	P	10046	HD FOWLER CO	\$1,084.92	0	0210211	1.5" and 2" Meter Gaskets
02/10/2021	287348	P	31348	INDUSTRIAL CONSTRUCTION OF WASHINGTON	\$73,253.83	0	0210211	WTP SOLIDS HANDLING IMPRVMTS -
02/10/2021	287349	P	10319	LIFE INSURANCE COMPANY OF NORTH AMERICA	\$31.50	0	0210211	February 2021 Optional Life Pr
02/10/2021	287350	P	11073	LIVEVIEW GPS INC	\$502.80	0	0210211	PT10 SUBSCRIPTION 6 MONTHS JAN
02/10/2021	287351	P	10298	LN CURTIS & SONS	\$3,376.87	0	0210211	Armor - J. Mason
02/10/2021	287352	P	31297	MADRONA LAW GROUP, PLLC	\$1,026.00	0	0210211	CITY MANAGER CONTRACT (SERVICE
02/10/2021	287353	P	30786	JOHN MARQUEZ	\$102.00	0	0210211	CDL LICENSE RENEWAL
02/10/2021	287354	P	30789	CHRISTOPHER MASON	\$434.86	0	0210211	21-002 MASON AQUATIC DEATH INV
02/10/2021	287355	P	12494	MURRAYSMITH, INC	\$68,194.82	0	0210211	WWTF AERATION BASIN #2 RETROFI
02/10/2021	287356	P	11021	NET TRANSCRIPTS INC	\$722.37	0	0210211	TRANSCRIPTION MURSTIG INTERVIEW
02/10/2021	287357	P	31206	CI - PW LLC	\$104.77	0	0210211	BOTTLED WATER FOR JANUARY
02/10/2021	287358	P	10611	PITNEY BOWES PURCHASE POWER	\$10,348.77	0	0210211	Pitney Bowes Postage September
02/10/2021	287359	P	10536	SPRAGUE PEST SOLUTIONS	\$104.91	0	0210211	FEB 2021 PEST CONTROL - LANDFI
02/10/2021	287360	P	31300	DAVE TROTTER	\$188.74	0	0210211	WW EXAM APPLICATION FEE WPO3 &
02/10/2021	287361	P	31196	VINCENT BROTHERS LLP	\$28,032.37	0	0210211	WATER TREATMENT PLANT FACADE R
02/10/2021	287362	P	10173	WASHINGTON STATE TREASURER	\$24,944.42	0	0210211	01/21 FINES & FORFEITURES BC
02/10/2021	287363	P	10145	WESCO DISTRIBUTION INC	\$2,681.33	0	0210211	CHANCE SPIRAL CONDUCTOR COVERS
02/10/2021	287364	P	10722	WASHINGTON STATE GOOD ROADS	\$200.00	0	0210211	2021 DUES-ROGALSKY & ANDERSON
02/10/2021	287365	P	12483	ZOLL MEDICAL SUPPLY	\$8,027.95	0	0210211	ZOLL AED FOR ENGINE #5056
02/12/2021	287366	P	10439	PYC LLC	\$121.96	0	0212211	LAUNDRY SERVICE JANUARY
02/12/2021	287367	P	10247	3M	\$7,556.75	0	0212211	Sign Film
02/12/2021	287368	P	12310	AAA CONCRETE, INC	\$1,279.52	0	0212211	CONCRETE - 3500 PSI EXT QTY 4
02/12/2021	287369	P	10000	KBL, INC.	\$172.35	0	0212211	COLUMBIA PRK TRL EAST IMPROVEM
02/12/2021	287370	P	10838	GRIGG ENTERPRISES INC	\$311.15	0	0212211	FLINT REPLACE SINGLES CD5 QTY
02/12/2021	287371	P	10705	INTERSTATE CONCRETE & ASPHALT COMPANY	\$294.28	0	0212211	5/8" Minus Top Course - EW2001
02/12/2021	287372	P	10644	ANIXTER INC	\$6,457.42	0	0212211	Devices_UG

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02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/12/2021	287373	P	10317	APOLLO SHEET METAL INC	\$2,860.80	0	0212211	HVAC MAINTENANCE - MIDWINTER I
02/12/2021	287374	P	31205	ARAMARK UNIFORM & CAREER APPAREL GROUP, INC	\$550.12	0	0212211	LINEN CHARGES FOR JANUARY
02/12/2021	287375	P	10670	ARROW CONSTRUCTION SUPPLY INC	\$691.09	0	0212211	ADA DOMES 2'X5' REPLACABLE QTY
02/12/2021	287376	P	10175	AT&T LONG DISTANCE	\$77.12	0	0212211	FAX LINES 12/22/20-1/21/21
02/12/2021	287377	P	999000	AUREF	\$33.80	0	0212211	2555 BELLA COOLA LN Apt 115
02/12/2021	287378	P	999000	AUREF	\$9.80	0	0212211	2513 DUPORTAIL ST Apt 250
02/12/2021	287379	P	999000	AUREF	\$42.73	0	0212211	3003 QUEENSGATE DR Apt 314
02/12/2021	287380	P	999000	AUREF	\$1.45	0	0212211	2455 GEORGE WASHINGTON WAY J24
02/12/2021	287381	P	999000	AUREF	\$0.28	0	0212211	903 WRIGHT AVE
02/12/2021	287382	P	999000	AUREF	\$100.00	0	0212211	1360 WESTGATE WAY
02/12/2021	287383	P	999000	AUREF	\$198.89	0	0212211	3003 QUEENSGATE DR Apt 239
02/12/2021	287384	P	999000	AUREF	\$150.72	0	0212211	533 MARYSVILLE WAY
02/12/2021	287385	P	999000	AUREF	\$2.86	0	0212211	451 WESTCLIFFE BLVD Apt B116
02/12/2021	287386	P	999000	AUREF	\$10.00	0	0212211	2888 TUSCANNIA DR
02/12/2021	287387	P	999000	AUREF	\$39.12	0	0212211	1950 BELLERIVE DR 151
02/12/2021	287388	P	999000	AUREF	\$217.24	0	0212211	629 THAYER DR
02/12/2021	287389	P	999000	AUREF	\$6.14	0	0212211	1926 GEORGE WASHINGTON WAY Apt
02/12/2021	287390	P	999000	AUREF	\$84.51	0	0212211	850 AARON DR 103
02/12/2021	287391	P	999000	AUREF	\$98.22	0	0212211	2513 DUPORTAIL ST Apt 113
02/12/2021	287392	P	999000	AUREF	\$303.91	0	0212211	1121 LONG AVE
02/12/2021	287393	P	999000	AUREF	\$20.00	0	0212211	593 STONERIDGE LN
02/12/2021	287394	P	999000	AUREF	\$152.48	0	0212211	1331 ADAIR DR
02/12/2021	287395	P	999000	AUREF	\$54.80	0	0212211	2555 BELLA COOLA LN Apt 325
02/12/2021	287396	P	999000	AUREF	\$50.98	0	0212211	2100 BELLERIVE DR Y241
02/12/2021	287397	P	999000	AUREF	\$149.62	0	0212211	2555 BELLA COOLA LN Apt 115
02/12/2021	287398	P	999000	AUREF	\$229.98	0	0212211	2555 BELLA COOLA LN Apt 322
02/12/2021	287399	P	999000	AUREF	\$13.22	0	0212211	2555 BELLA COOLA LN Apt 325
02/12/2021	287400	P	999000	AUREF	\$29.09	0	0212211	1686 PISA LN

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02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/12/2021	287401	P	999000	AUREF	\$263.16	0	0212211	2382 DELLE CELLE DR
02/12/2021	287402	P	999000	AUREF	\$76.00	0	0212211	1644 JADWIN AVE A
02/12/2021	287403	P	999000	AUREF	\$10.00	0	0212211	2513 DUPORTAIL ST Apt 225
02/12/2021	287404	P	999000	AUREF	\$5.00	0	0212211	1905 HOXIE AVE Apt C
02/12/2021	287405	P	999000	AUREF	\$0.53	0	0212211	3003 QUEENSGATE DR Apt 368
02/12/2021	287406	P	999000	AUREF	\$104.39	0	0212211	239 HIGH MEADOWS ST
02/12/2021	287407	P	999000	AUREF	\$145.88	0	0212211	2481 WOODS DR
02/12/2021	287408	P	999000	AUREF	\$191.47	0	0212211	1900 STEVENS DR 113
02/12/2021	287409	P	999000	AUREF	\$100.00	0	0212211	2021 MAHAN AVE B1
02/12/2021	287410	P	999000	AUREF	\$36.67	0	0212211	686 LONETREE LN
02/12/2021	287411	P	999000	AUREF	\$146.88	0	0212211	2965 WOODLAND PL
02/12/2021	287412	P	999000	AUREF	\$154.93	0	0212211	4833 TILLAMOOK DR
02/12/2021	287413	P	999000	AUREF	\$163.72	0	0212211	1025 KLIKITAT ST
02/12/2021	287414	P	999000	AUREF	\$343.33	0	0212211	1120 APPALOOSA WAY
02/12/2021	287415	P	999000	AUREF	\$10.00	0	0212211	906 CHESTNUT AVE
02/12/2021	287416	P	999000	AUREF	\$120.50	0	0212211	395 LOMBARDY LN
02/12/2021	287417	P	999000	AUREF	\$310.25	0	0212211	150 PATTON ST
02/12/2021	287418	P	999000	AUREF	\$115.89	0	0212211	2950 CASHMERE DR
02/12/2021	287419	P	999000	AUREF	\$1.03	0	0212211	2100 BELLERIVE DR T201
02/12/2021	287420	P	999000	AUREF	\$1.00	0	0212211	451 WESTCLIFFE BLVD Apt C119
02/12/2021	287421	P	999000	AUREF	\$25.65	0	0212211	2521 JASON LOOP
02/12/2021	287422	P	999000	AUREF	\$150.59	0	0212211	1102 WILLIAMS BLVD
02/12/2021	287423	P	999000	AUREF	\$13.26	0	0212211	2100 BELLERIVE DR T200
02/12/2021	287424	P	999000	AUREF	\$80.71	0	0212211	308 COLUMBIA POINT DR
02/12/2021	287425	P	999000	AUREF	\$40.79	0	0212211	4756 AVA WAY
02/12/2021	287426	P	999000	AUREF	\$65.00	0	0212211	2215 DUPORTAIL ST
02/12/2021	287427	P	999000	AUREF	\$10.00	0	0212211	1845 NOVA LN
02/12/2021	287428	P	999000	AUREF	\$50.00	0	0212211	1604 VENICE LN
02/12/2021	287429	P	999000	AUREF	\$117.34	0	0212211	308 COLUMBIA POINT DR

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/12/2021	287430	P	999000	AUREF	\$7.14	0	0212211	1108 POMPANO CT
02/12/2021	287431	P	999000	AUREF	\$523.47	0	0212211	1950 BELLERIVE DR 250
02/12/2021	287432	P	999000	AUREF	\$675.49	0	0212211	2701 KINGSGATE WAY
02/12/2021	287433	P	999000	AUREF	\$55.06	0	0212211	2550 DUPORTAIL ST I249
02/12/2021	287434	P	999000	AUREF	\$159.26	0	0212211	1851 NOVA LN
02/12/2021	287435	P	999000	AUREF	\$33.92	0	0212211	506 FALLEY ST
02/12/2021	287436	P	999000	AUREF	\$34.74	0	0212211	1009 WILSON ST
02/12/2021	287437	P	999000	AUREF	\$212.26	0	0212211	616 THE PARKWAY
02/12/2021	287438	P	999000	AUREF	\$167.06	0	0212211	1556 LARKSPUR DR
02/12/2021	287439	P	999000	AUREF	\$235.56	0	0212211	810 SNOW AVE
02/12/2021	287440	P	999000	AUREF	\$78.60	0	0212211	1529 COLUMBIA PARK TRL Apt 316
02/12/2021	287441	P	999000	AUREF	\$152.09	0	0212211	1282 CAMEO DR
02/12/2021	287442	P	999000	AUREF	\$141.67	0	0212211	2555 DUPORTAIL ST F242
02/12/2021	287443	P	999000	AUREF	\$298.75	0	0212211	2201 HUMPHREYS ST
02/12/2021	287444	P	999000	AUREF	\$35.00	0	0212211	2500 FALCONCREST LOOP
02/12/2021	287445	P	999000	AUREF	\$38.00	0	0212211	2401 DUPORTAIL ST
02/12/2021	287446	P	999000	AUREF	\$10.00	0	0212211	2509 JASON LOOP
02/12/2021	287447	P	999000	AUREF	\$276.07	0	0212211	308 DELAFIELD AVE
02/12/2021	287448	P	999000	AUREF	\$123.86	0	0212211	2601 JASON LOOP
02/12/2021	287449	P	999000	AUREF	\$190.52	0	0212211	1436 THAYER DR
02/12/2021	287450	P	999000	AUREF	\$39.43	0	0212211	3168 WILD CANYON WAY
02/12/2021	287451	P	999000	AUREF	\$99.21	0	0212211	3179 WILD CANYON WAY
02/12/2021	287452	P	999000	AUREF	\$49.33	0	0212211	3204 WILD CANYON WAY
02/12/2021	287453	P	999000	AUREF	\$144.77	0	0212211	3192 WILD CANYON WAY
02/12/2021	287454	P	999000	AUREF	\$2.99	0	0212211	3191 WILD CANYON WAY
02/12/2021	287455	P	999000	AUREF	\$114.33	0	0212211	2319 SKYVIEW LOOP
02/12/2021	287456	P	999000	AUREF	\$134.99	0	0212211	2723 BROKEN TOP AVE
02/12/2021	287457	P	999000	AUREF	\$10.92	0	0212211	3173 WILD CANYON WAY
02/12/2021	287458	P	999000	AUREF	\$46.21	0	0212211	2389 LEGACY LN

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02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/12/2021	287459	P	999000	AUREF	\$117.01	0	0212211	2308 CAMDEN ST
02/12/2021	287460	P	999000	AUREF	\$10.00	0	0212211	1106 MCMURRAY ST
02/12/2021	287461	P	999000	AUREF	\$118.15	0	0212211	1015 BENHAM ST
02/12/2021	287462	P	999000	AUREF	\$100.11	0	0212211	1063 KLAMATH CT
02/12/2021	287463	P	999000	AUREF	\$132.05	0	0212211	2274 VENETO ST
02/12/2021	287464	P	999000	AUREF	\$15.35	0	0212211	2955 LORAYNE J BLVD
02/12/2021	287465	P	999000	AUREF	\$441.60	0	0212211	2511 GLEN BRIAR LN
02/12/2021	287466	P	999000	AUREF	\$93.26	0	0212211	1391 WHITE BLUFFS ST
02/12/2021	287467	P	999000	AUREF	\$9.08	0	0212211	2100 BELLERIVE DR U210
02/12/2021	287468	P	999000	AUREF	\$115.85	0	0212211	1267 EVANSLEE CT
02/12/2021	287469	P	999000	AUREF	\$43.03	0	0212211	608 HUNTER ST
02/12/2021	287470	P	999000	AUREF	\$175.00	0	0212211	526 BLUE ST
02/12/2021	287471	P	999000	AUREF	\$359.36	0	0212211	2116 SHASTA AVE
02/12/2021	287472	P	999000	AUREF	\$115.77	0	0212211	4706 CORVINA ST
02/12/2021	287473	P	999000	AUREF	\$64.24	0	0212211	4718 ROARK DR
02/12/2021	287474	P	999000	AUREF	\$101.42	0	0212211	4642 WHITE DR
02/12/2021	287475	P	999000	AUREF	\$55.12	0	0212211	4719 ROARK DR
02/12/2021	287476	P	999000	AUREF	\$5.93	0	0212211	2894 SALK AVE Apt 204
02/12/2021	287477	P	999000	AUREF	\$49.68	0	0212211	236 SKYLINE DR
02/12/2021	287478	P	999000	AUREF	\$55.00	0	0212211	2895 PAULING AVE Apt 202
02/12/2021	287479	P	999000	AUREF	\$39.05	0	0212211	250 GAGE BLVD 2116
02/12/2021	287480	P	999000	AUREF	\$31.67	0	0212211	250 GAGE BLVD 1092
02/12/2021	287481	P	999000	AUREF	\$75.54	0	0212211	250 GAGE BLVD 1001
02/12/2021	287482	P	999000	AUREF	\$144.85	0	0212211	1625 VENUS CIR
02/12/2021	287483	P	999000	AUREF	\$39.21	0	0212211	1900 STEVENS DR 227
02/12/2021	287484	P	999000	AUREF	\$29.68	0	0212211	1900 STEVENS DR 432
02/12/2021	287485	P	999000	AUREF	\$34.21	0	0212211	1900 STEVENS DR 212
02/12/2021	287486	P	999000	AUREF	\$24.31	0	0212211	1900 STEVENS DR 411
02/12/2021	287487	P	999000	AUREF	\$32.59	0	0212211	1900 STEVENS DR 434

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02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/12/2021	287488	P	999000	AUREF	\$345.84	0	0212211	1731 SAGEWOOD ST
02/12/2021	287489	P	999000	AUREF	\$44.45	0	0212211	1770 LESLIE RD 113
02/12/2021	287490	P	999000	AUREF	\$0.36	0	0212211	303 GAGE BLVD 216
02/12/2021	287491	P	999000	AUREF	\$47.58	0	0212211	1763 SICILY LN
02/12/2021	287492	P	999000	AUREF	\$225.89	0	0212211	1868 BIRCH AVE
02/12/2021	287493	P	999000	AUREF	\$15,306.55	0	0212211	1 MASTER ACCOUNT
02/12/2021	287494	P	999000	AUREF	\$28.19	0	0212211	2433 GEORGE WASHINGTON WAY 610
02/12/2021	287495	P	999000	AUREF	\$1.54	0	0212211	360 TEMPLE MEADOW LN
02/12/2021	287496	P	999000	AUREF	\$10.77	0	0212211	2101 STEPTOE ST Apt 152
02/12/2021	287497	P	999000	AUREF	\$5.98	0	0212211	2513 FALCONCREST LOOP
02/12/2021	287498	P	999000	AUREF	\$132.43	0	0212211	2555 DUPORTAIL ST A308
02/12/2021	287499	P	11079	AUTOZONE STORES LLC	\$158.32	0	0212211	ANTIFREEZE VEH#3142 WO#61143
02/12/2021	287500	P	10518	BEAVER BARK & ROCK	\$540.12	0	0212211	CONCRETE - 5 BAG MIX 1.25 YRD/
02/12/2021	287501	P	31386	STACY CECCHET, PH.D.	\$4,666.00	0	0212211	WELLNESS & RESILIENCY TRAINING
02/12/2021	287502	P	31386	STACY CECCHET, PH.D.	\$2,333.00	0	0212211	WELLENSS AND RESILIENCY TRAINI
02/12/2021	287503	P	10001	BENTON CLEAN AIR AGENCY	\$15,963.84	0	0212211	Q1 ASSESSMENT
02/12/2021	287504	P	10008	BENTON PUD	\$791.88	0	0212211	BADGER/SILLUSI UTILITIES 12/25
02/12/2021	287505	P	30012	BENTON FRANKLIN POWER VAC INC	\$3,056.00	0	0212211	RPD, RCC, POOL - CLEAN BOILERS
02/12/2021	287506	P	10036	CASADAY BEE-LINE SERVICE & TOWING LLC	\$821.80	0	0212211	ALIGNMENT VEH#3354 WO#60864
02/12/2021	287507	P	10597	CHARTER COMMUNICATIONS	\$78.13	0	0212211	INTERNET CHARGES
02/12/2021	287508	P	10192	CITY OF WEST RICHLAND	\$5,398.84	0	0212211	RCV'D PAYMENT IN ERROR - KENMO
02/12/2021	287509	P	10877	CLAYTON WARD COMPANY	\$28,617.85	0	0212211	OFFICE PAPER RECYCLING - JANUA
02/12/2021	287510	P	12270	COMPUNET, INC	\$7,840.92	0	0212211	VEEAM RENEWAL
02/12/2021	287511	P	11205	CONCRETE SPECIAL TIES INC	\$244.99	0	0212211	EDGER/TROWEL/GROOVER/EDGE W LE
02/12/2021	287512	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$530.85	0	0212211	100W Bulbs - Truck Stock F1610
02/12/2021	287513	P	11526	CORWIN OF PASCO LLC	\$179.19	0	0212211	MODULE VEH#3331 WO#61109
02/12/2021	287514	P	10858	CROWN PAPER & JANITORIAL SUPPLY INC	\$1,257.64	0	0212211	K-C Wipes
02/12/2021	287515	P	30166	CUMMINS NORTHWEST LLC	\$121.02	0	0212211	SENSORS VEH#5039 WO#61131

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02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/12/2021	287516	P	10756	DELL MARKETING LP	\$20,583.26	0	0212211	DELL PRECISION 5820 TOWER Q# 3
02/12/2021	287517	P	10582	DLT SOLUTIONS LLC	\$27,233.38	0	0212211	AutoCad Software Licensing/Mai
02/12/2021	287518	P	11044	EWING IRRIGATION PRODUCTS INC	\$910.75	0	0212211	PARKWAY - IRRIGATION REPAIR PA
02/12/2021	287519	P	10268	FEDERAL EXPRESS CORP	\$20.84	0	0212211	FedEx Invoice January 2021
02/12/2021	287520	P	10315	FERGUSON US HOLDINGS INC	\$27.55	0	0212211	20 BR/8 STK AAV W 1.5 ABS ADPT
02/12/2021	287521	P	11264	FINANCIAL CONSULTING SOLUTIONS GROUP INC.	\$1,385.00	0	0212211	C220-16 COSA & RATE DESIGN SUP
02/12/2021	287522	P	11905	FORCEPOINT LLC	\$18,050.51	0	0212211	FORCEPOINT TRITON APWEB SOFTWA
02/12/2021	287523	P	31421	GARY A TUCCI	\$20,142.55	0	0212211	OCT 2020 HRSST
02/12/2021	287524	P	10050	GENERAL PACIFIC INC	\$99,100.07	0	0212211	Connectors_E4
02/12/2021	287525	P	10046	HD FOWLER CO	\$660.63	0	0212211	TAPE MEASURE WTP
02/12/2021	287526	P	11667	KENWORTH SALES COMPANY	\$341.59	0	0212211	STROBE BEACON VEH#6641 WO#6085
02/12/2021	287527	P	11110	PUD NO. 1 OF KLUCKITAT COUNTY	\$307.63	0	0212211	GOLGOTHA UTILITIES 12/31/20-01
02/12/2021	287528	P	10432	LANGUAGE LINE SERVICES INC	\$430.21	0	0212211	TRANSLATION SERVICES 01/01-01/
02/12/2021	287529	P	31047	AMBER LILLY	\$35.28	0	0212211	JAN 2021 MILEAGE FROM LANDFILL
02/12/2021	287530	P	10544	MID COLUMBIA COMM FORESTRY COUNCIL	\$750.00	0	0212211	Municipality Annual Dues
02/12/2021	287531	P	10660	MILNE NAIL, POWER TOOL & REPAIR	\$110.23	0	0212211	BLADE SET ON MILWAUKEE CUTTER
02/12/2021	287532	P	10083	MONARCH MACHINE & TOOL CO INC	\$657.03	0	0212211	MILL 3/8 OFF SURFACE MOUNT QTY
02/12/2021	287533	P	11153	JT AUTOMOTIVE PARTS, INC	\$1,267.36	0	0212211	PAINT VEH#7149 WO#61126
02/12/2021	287534	P	31135	NORTHWEST RIVERPARTNERS	\$18,190.00	0	0212211	2021 DUES AND OUR POWER IS WAT
02/12/2021	287535	P	10027	THE PAPE' GROUP	\$277.40	0	0212211	FILTERS VEH#7158 WO#61173
02/12/2021	287536	P	31402	PATCH MY PC LLC	\$1,465.12	0	0212211	PATCH MY PC 1 YEAR ENTERPRISE
02/12/2021	287537	P	999002	PERMIT REFUND	\$380.00	0	0212211	EA2021-107 1844 Fowler St Refu
02/12/2021	287538	P	10611	PITNEY BOWES PURCHASE POWER	\$3,011.75	0	0212211	Purchase Power January 2021
02/12/2021	287539	P	10611	PITNEY BOWES PURCHASE POWER	\$2,611.81	0	0212211	January 2021 Postage
02/12/2021	287540	P	11200	PLASTIC DIP MOLDINGS INC	\$943.52	0	0212211	E8_E9 Misc
02/12/2021	287541	P	12238	REXEL USA, INC	\$334.56	0	0212211	STATION 72 - KITCHEN REMODEL -
02/12/2021	287542	P	10074	PORT OF BENTON	\$1,128.00	0	0212211	IRRIGATION ASSESSMENT HR DOCK
02/12/2021	287543	P	10936	PREMIER EXCAVATION INC	\$263,983.83	0	0212211	Clubhouse Lane Roundabout & Ro

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02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/12/2021	287544	P	10102	PASCO RANCH AND HOME INC	\$811.26	0	0212211	RETURN EMS BOOTS
02/12/2021	287545	P	31066	RECAST SOFTWARE	\$1,800.00	0	0212211	RECAST RENEWAL TIER 1 ANNUAL S
02/12/2021	287546	P	10939	RETAIL LOCKBOX INC	\$2,767.94	0	0212211	UB PAYMENT PROCESSING JANUARY
02/12/2021	287547	P	10647	RIVER CITY TOWING INC	\$146.61	0	0212211	TOW CHARGE
02/12/2021	287548	P	11488	RWC INTERNATIONAL LTD	\$430.84	0	0212211	PUMP, THERMOSTAT,GASKET, HOSE
02/12/2021	287549	P	11098	SCHINDLER ELEVATOR CORPORATION	\$230.27	0	0212211	NOVEMBER CHAIR LIFT INSPECTION
02/12/2021	287550	P	12418	CAMERON SHOEMAKER	\$2,649.80	0	0212211	505 SWIFT BLVD-POWER CONDUIT I
02/12/2021	287551	P	11629	TRUCKPRO HOLDING CORPORATION	\$172.54	0	0212211	BEARINGS VEH#4145 WO#60962
02/12/2021	287552	P	10440	SOLID WASTE SYSTEMS INC	\$659.67	0	0212211	SOLENOID, BELT, PAD VEH#3337
02/12/2021	287553	P	11442	T TAP CONSTRUCTION SERVICES	\$718.10	0	0212211	HYDRANT METER REFUND #387
02/12/2021	287554	P	10961	TACOMA SCREW PRODUCTS INC	\$103.79	0	0212211	WIRE ROPE/THIMBLE/CLIP/HOSE CL
02/12/2021	287555	P	10242	GALLURY INC	\$218.29	0	0212211	STATION 71 - SNAKED URINALS &
02/12/2021	287556	P	10126	TRI CITIES BATTERY & AUTO REPAIR	\$509.68	0	0212211	12V UPS Batteries - Richland S
02/12/2021	287557	P	11222	US DEPARTMENT OF HUD	\$1,705.42	0	0212211	2020 CDBG INTEREST EARNINGS
02/12/2021	287558	P	10124	WATER METRICS CO WEST	\$361.33	0	0212211	BACK FLOW ASSEMBLY TEST KIT CA
02/12/2021	287559	P	10839	MICHAEL E WEST ENTERPRISES, INC.	\$77.76	0	0212211	QIRE BRUSH/FLOAT MAG DSFT HAND
02/12/2021	287560	P	10267	WSF, LLC	\$126.79	0	0212211	SOLENOID VALVE VEH#3315 WO#611
02/12/2021	287561	P	30939	DOBBS HEAVY DUTY HOLDINGS LLC	\$937.74	0	0212211	RETURNED STEERING CORE
02/12/2021	287562	P	10194	XEROX CORPORATION	\$1,871.26	0	0212211	XEROX LEASE: C8045H/8TB-338231
02/17/2021	287563	P	11328	911 SUPPLY LLC	\$1,596.33	0	0217211	CROSS TECH 3-IN-1 JACKET W/LIN
02/17/2021	287564	P	31318	A WORKSAFE SERVICE INC	\$110.00	0	0217211	DOT DRUG/ALCOHOL TESTING
02/17/2021	287565	P	10838	GRIGG ENTERPRISES INC	\$702.48	0	0217211	CLEANR SIMPLE GREEN FOR TV TRK
02/17/2021	287566	P	10705	INTERSTATE CONCRETE & ASPHALT COMPANY	\$91.83	0	0217211	5/8" Minus Top Course - EW2001
02/17/2021	287567	P	10644	ANIXTER INC	\$147.00	0	0217211	Bolts
02/17/2021	287568	P	10317	APOLLO SHEET METAL INC	\$500.00	0	0217211	HP REBATE - 413 SPENGLER
02/17/2021	287569	P	11079	AUTOZONE STORES LLC	\$70.62	0	0217211	CLEANER, COOLANT VEH#3142 WO#6
02/17/2021	287570	P	10367	BANK OF AMERICA	\$2,693.80	0	0217211	BANK ANALYSIS FEES
02/17/2021	287571	P	31313	BEAVER EQUIPMENT LLC	\$4,788.00	0	0217211	WWTF DIGESTER GAS SYSTEM REPAI

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02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/17/2021	287572	P	10009	COUNTY OF BENTON	\$44,292.35	0	0217211	BENTON COUNTY OFFICE OF PUBLIC
02/17/2021	287573	P	10012	BENTON FRANKLIN COUNCIL OF GOVERNMENTS	\$36,743.00	0	0217211	CY21 MEMBERSHIP
02/17/2021	287574	P	10158	BENTON RURAL ELECTRIC ASSOCIATION	\$45.48	0	0217211	COLLINS ROAD RADIO TOWER
02/17/2021	287575	P	10546	BOUND TREE MEDICAL LLC	\$75.88	0	0217211	NEEDLE CRICOTHYROTOMY KIT PEDI
02/17/2021	287576	P	10019	BRUTZMAN'S OFFICE SOLUTIONS	\$306.58	0	0217211	CASTER VERY SIDE CHAIR - SCALE
02/17/2021	287577	P	12229	CANON FINANCIAL SERVICES, INC	\$368.66	0	0217211	CANON-IRC55501-XLG04987 A PAPE
02/17/2021	287578	P	10025	CASCADE FIRE EQUIPMENT CORP	\$62.99	0	0217211	SMALL WILDLAND LEATHER GLOVES
02/17/2021	287579	P	10841	CASELLE INC	\$169.33	0	0217211	CASELLE CONTRACT SUPPORT AND M
02/17/2021	287580	P	10240	CENTRAL HOSE & FITTINGS INC	\$70.81	0	0217211	HOSES AND CLAMPS FOR LAB
02/17/2021	287581	P	10847	CERIUM NETWORKS INC	\$84,364.64	0	0217211	CERIUM SMARTNET RENEWAL PROJEC
02/17/2021	287582	P	10597	CHARTER COMMUNICATIONS	\$165.13	0	0217211	CABLE SERVICES 1/30-2/28/21
02/17/2021	287583	P	11075	CHINOOK HEATING & AIR INC	\$2,300.00	0	0217211	HP REBATE - 710 WRIGHT
02/17/2021	287584	P	10261	CITY OF RICHLAND	\$4,677.75	0	0217211	UTILITIES 01/04-02/01/21
02/17/2021	287585	P	11516	COLEMAN OIL COMPANY	\$4,633.83	0	0217211	LANDFILL FUEL DYED-CLEAR
02/17/2021	287586	P	11907	SYCURE CORP	\$830.00	0	0217211	100 MBPS FULL DUPLEX INTERNET
02/17/2021	287587	P	10190	COLUMBIA ELECTRIC SUPPLY	\$98.26	0	0217211	O/L RELAY 3.2-16 AMPS BELT PRE
02/17/2021	287588	P	10135	CI SUPPORT LLC	\$30.25	0	0217211	ONSITE SHREDDING WO# 0193949 1
02/17/2021	287589	P	31360	COMMONSTREET CONSULTING LLC	\$6,621.28	0	0217211	VAN GIESEN/THAYER INTERSECTION
02/17/2021	287590	P	11883	CONNELL SAND & GRAVEL, INC	\$3,650.05	0	0217211	TRIP - LAWLESS SIDEWALK - CONC
02/17/2021	287591	P	30153	CONSILIO LLC	\$422.90	0	0217211	TCRY V. CITY OF RICHLAND
02/17/2021	287592	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$25,799.56	0	0217211	Cleaners, Rope, Tape, Ties, Mi
02/17/2021	287593	P	10826	CORRECT EQUIPMENT INC	\$6,047.20	0	0217211	CHLORINE PUCKS 55# PAIL QTY 48
02/17/2021	287594	P	11526	CORWIN OF PASCO LLC	\$2,078.21	0	0217211	CONVERTERS VEH#2420 WO#61171
02/17/2021	287595	P	10452	DAYCO INCORPORATED	\$1,500.00	0	0217211	HP REBATE - 1525 LARKSPUR
02/17/2021	287596	P	10453	DELTA HEATING & COOLING INC	\$1,000.00	0	0217211	HP REBATE - 149 MEADOW HILLS
02/17/2021	287597	P	10342	BENTON FRANKLIN COUNTIES	\$4,156.93	0	0217211	4TH QUARTER 2020 LIQUOR TAXES
02/17/2021	287598	P	11169	EFFICIENCY SOLUTIONS LLC	\$4,119.50	0	0217211	C07-21 COMMERCIAL ENERGY EFFIC
02/17/2021	287599	P	30356	JOHN T CLARY	\$300.00	0	0217211	PRE-EMP POLYGRAPH - J SLEIMAN

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2/1/2021 - 2/28/2021

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/17/2021	287600	P	31170	HIS DIME, LLC	\$162.90	0	0217211	LABOR FOR INSTALLATION OF DECA
02/17/2021	287601	P	11264	FINANCIAL CONSULTING SOLUTIONS GROUP INC.	\$1,627.50	0	0217211	C220-16 COSA & RATE DESIGN SUP
02/17/2021	287602	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$2,229.65	0	0217211	PHONE SERVICES 2/10-3/9/21
02/17/2021	287603	P	11010	GARDA CL NORTHWEST INC	\$516.12	0	0217211	ARMORED CAR SERVICES FEBRUARY
02/17/2021	287604	P	10050	GENERAL PACIFIC INC	\$996.95	0	0217211	Connectors_E9
02/17/2021	287605	P	10051	GLASS NOOK INC	\$1,087.20	0	0217211	WINDOW REBATE - 1521 BUTTERNUT
02/17/2021	287606	P	30410	GOULD, ZACH	\$40.00	0	0217211	GOULD- NEW ENGINE INSPECTION -
02/17/2021	287607	P	12168	GEOPROFESSIONAL INNOVATION CORPORATION	\$5,938.00	0	0217211	Project & Construct Mgmt Servi
02/17/2021	287608	P	11309	TIMKEN MOTOR AND CRANE SERVICES LLC	\$1,367.27	0	0217211	INSPECT & REPAIR 10 HP BALDOR
02/17/2021	287609	P	11813	HERC RENTALS INC	\$461.55	0	0217211	JAN 2021 LIGHT TOWER FOR LANDF
02/17/2021	287610	P	11666	IWATER, INC	\$2,000.00	0	0217211	ANNUAL MAINTENANCE FOR INFRAMA
02/17/2021	287611	P	10298	LN CURTIS & SONS	\$29,219.96	0	0217211	Armor - Skinner
02/17/2021	287612	P	10384	M CAMPBELL & COMPANY INC	\$500.00	0	0217211	HP REBATE - 715 COTTONWOOD LOO
02/17/2021	287613	P	11652	MENKE JACKSON BEYER LLP	\$3,008.40	0	0217211	ACCOUNT #456 - JANUARY 2021
02/17/2021	287614	P	10371	MOTOROLA SOLUTIONS INC	\$848.68	0	0217211	New detective radio encryption
02/17/2021	287615	P	10561	MR ROOTER PLUMBING	\$649.97	0	0217211	ASSIST WITH SEWER BACKUP 1514
02/17/2021	287616	P	11153	JT AUTOMOTIVE PARTS, INC	\$1,712.21	0	0217211	FILTERS VEH#3339 WO#61150
02/17/2021	287617	P	30088	NCR PAYMENT SOLUTIONS CORPORATION	\$3,074.19	0	0217211	MERCHANT SERVICE CHARGES JAN 2
02/17/2021	287618	P	31264	NORTHBANK CIVIL AND MARINE INC	\$335,929.39	0	0217211	COLUMBIA RIVER INTAKE SCREEN
02/17/2021	287619	P	31162	OCCAM VIDEO SOLUTIONS LLC	\$2,932.20	0	0217211	INPUT ACE RENEWAL
02/17/2021	287620	P	11561	ON SCENE MEDICAL SERVICES, P.C.	\$935.00	0	0217211	PRE EMP PHYS/CDL/HEARING
02/17/2021	287621	P	10357	OXARC INC	\$336.30	0	0217211	COMPRESSED GAS AND ACETYLENE F
02/17/2021	287622	P	11179	P & R CONSTRUCTION	\$2,800.00	0	0217211	REFUND - 765 SUMMIT ST WATER C
02/17/2021	287623	P	31430	PACIFIC ENERGY CONCEPTS LLC	\$14,860.00	0	0217211	COMMERCIAL LIGHTING - 2025 SAI
02/17/2021	287624	P	10232	PERFECTION GLASS INC	\$1,192.26	0	0217211	WINDOW REBATE - 2303 DALLAS
02/17/2021	287625	P	10456	PERMIT SURVEYING INC	\$2,600.00	0	0217211	BLA - FORMER CITY HALL SITE
02/17/2021	287626	P	11026	POCKETINET COMMUNICATIONS INC	\$770.00	0	0217211	INTERNET SERVICES 03/01-03/31/

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02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/17/2021	287627	P	11566	PORTABLE COMPUTER SYSTEMS, INC	\$694.11	0	0217211	GETAC F110 TRI RF DOCK
02/17/2021	287628	P	10729	PUMPTech INC	\$9,981.49	0	0217211	LOBEPRO PUMP PARTS FOR VARIOUS
02/17/2021	287629	P	10102	PASCO RANCH AND HOME INC	\$378.45	0	0217211	EMS BOOTS - CLEMENSON
02/17/2021	287630	P	11136	RICHARD SCHURFELD	\$258.00	0	0217211	PORTAL SERVICE LOCATES JANUARY
02/17/2021	287631	P	31380	REISS-LANDREAU RESEARCH LLC	\$5,800.00	0	0217211	ARCHAEOLOGICAL SURVEY 357-20
02/17/2021	287632	P	11012	RH2 ENGINEERING INC	\$471.16	0	0217211	WWTF DIGESTER IMPROVEMENTS - 3
02/17/2021	287633	P	10595	ROBERTS CONSTRUCTION INC	\$5,038.66	0	0217211	520 DELAFIELD
02/17/2021	287634	P	10311	SEA WESTERN INC	\$4,026.89	0	0217211	RENTAL TURNOUT GEAR
02/17/2021	287635	P	10397	STATE OF WASHINGTON	\$30,743.32	0	0217211	2021 WDLC OVERDRIVE JAN 2021-D
02/17/2021	287636	P	11022	MARY LOU GNOZA	\$86.88	0	0217211	16 PAIRS OF PANTS, NAME TAGS G
02/17/2021	287637	P	11460	GROUPE SHAREGATE INC	\$3,995.00	0	0217211	SHAREGATE DESKTOP 1 USER-12 MO
02/17/2021	287638	P	12003	SHI INTERNATIONAL CORP	\$1,200.06	0	0217211	ADOBE ADOBE PRO LICENSE Q# 1
02/17/2021	287639	P	12492	SITEIMPROVE, INC.	\$6,214.61	0	0217211	PROFESSIONAL SUITE PREMIUM SUP
02/17/2021	287640	P	10440	SOLID WASTE SYSTEMS INC	\$1,500.88	0	0217211	ARM LIFT CYLINDER VEH#3337 WO#
02/17/2021	287641	P	12430	SYSTEMS DESIGN WEST, LLC	\$6,377.25	0	0217211	AMBULANCE BILLING SERVICES - D
02/17/2021	287642	P	11262	TELE WORKS INC	\$28,411.00	0	0217211	INFINITY TELECONNECT, ALERTWOR
02/17/2021	287643	P	10395	TOTAL ENERGY MANAGEMENT INC	\$700.00	0	0217211	HP REBATE - 126 SPRING
02/17/2021	287644	P	10187	TRANS UNION LLC	\$65.16	0	0217211	CREDIT REPORT - JAN FEE
02/17/2021	287645	P	31404	UNDERGROUND CREATIVE	\$500.00	0	0217211	Graphic Design Services - Cont
02/17/2021	287646	P	11131	SANDRA R NINEMIRE	\$1,758.42	0	0217211	UNIFORM/LINEN LAUNDRY SERVICES
02/17/2021	287647	P	31326	E SOURCE COMPANIES LLC	\$44,982.50	0	0217211	C95-19 SMART GRID PROGRAM MANA
02/17/2021	287648	P	10860	VERIZON WIRELESS	\$10,066.84	0	0217211	COUNCIL WIRELESS CHARGES JANUA
02/17/2021	287649	P	12491	VERTIV CORPORATION	\$10,780.74	0	0217211	UPS MAINTENANCE RENEWAL
02/17/2021	287650	P	10427	WA STATE DEPARTMENT OF HEALTH	\$33,852.75	0	0217211	2021 WATER SYSTEM PERMIT
02/17/2021	287651	P	10469	WASHINGTON STATE DEPARTMENT OF TRANSPORTATION	\$386.50	0	0217211	COLUMBIA PARK TRAIL-EAST - EEO
02/17/2021	287652	P	10815	WATER SOLUTIONS INC	\$67.33	0	0217211	WATER FILTRATION 02/07-03/06/2
02/17/2021	287653	P	11015	WEBCHECK INC	\$917.67	0	0217211	WEBCHECK SERVICE JANUARY 2021
02/17/2021	287654	P	11003	WEST COAST FIRE & RESCUE	\$879.66	0	0217211	SECUNETT III WHEEL COVER ENG

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02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/17/2021	287655	P	10059	WESTERN STATES EQUIPMENT COMPANY	\$743.67	0	0217211	RENTAL TRACK EXCAVATOR CNTRY R
02/17/2021	287656	P	10414	WILDLANDS INC	\$4,381.25	0	0217211	2020 LOGSTON WETLAND MAINTENAN
02/17/2021	287657	VOID	10194	XEROX CORPORATION	\$0.00	2197.75	0217211	VOID AFTER UPDATE 02/17/2021
02/17/2021	287658	P	11338	XIOLOGIX LLC	\$14,529.70	0	0217211	VEEAM 12 MONTHS SUPPORT 1-01-2
02/19/2021	287659	P	31283	3AC ENGINEERING, PC	\$20,400.00	0	0219211	CONTRACT 182-20; ENGINEERING S
02/19/2021	287660	P	10247	3M	\$1,414.78	0	0219211	Sign Film
02/19/2021	287661	P	12310	AAA CONCRETE, INC	\$1,608.65	0	0219211	Top Course 124184 - EW200108
02/19/2021	287662	P	10838	GRIGG ENTERPRISES INC	\$691.15	0	0219211	HEX BIT SOCKET, 6" ADAPTER
02/19/2021	287663	P	10317	APOLLO SHEET METAL INC	\$81.45	0	0219211	SHOPS 300 - HVAC - STEEL BRACK
02/19/2021	287664	P	10601	APPLIED INDUSTRIAL TECH INC	\$432.62	0	0219211	SHOPS 300 - HVAC PARTS
02/19/2021	287665	P	30307	AT&T MOBILITY	\$332.57	0	0219211	CELL PHONE CHARGE 12/27/20-1/2
02/19/2021	287666	P	999000	AUREF	\$74.43	0	0219211	2550 DUPORTAIL ST N184
02/19/2021	287667	P	999000	AUREF	\$30.23	0	0219211	2000 STEVENS DR 210
02/19/2021	287668	P	999000	AUREF	\$28.19	0	0219211	3003 QUEENSGATE DR Apt 247
02/19/2021	287669	P	999000	AUREF	\$33.62	0	0219211	160 VAN GIESEN ST 108
02/19/2021	287670	P	999000	AUREF	\$33.13	0	0219211	2550 DUPORTAIL ST R105
02/19/2021	287671	P	999000	AUREF	\$336.60	0	0219211	50 PROTON LN
02/19/2021	287672	P	999000	AUREF	\$141.03	0	0219211	3003 QUEENSGATE DR Apt 146
02/19/2021	287673	P	999000	AUREF	\$18.57	0	0219211	2526 JASON LOOP
02/19/2021	287674	P	999000	AUREF	\$81.36	0	0219211	2555 DUPORTAIL ST H160
02/19/2021	287675	P	11079	AUTOZONE STORES LLC	\$459.75	0	0219211	GLOVES FOR SHOPS
02/19/2021	287676	P	30318	FARRIN BAKER	\$50.00	0	0219211	REIMB TUITION - SACSTATEOWP -
02/19/2021	287677	P	31432	ALEJANDRA BALDY	\$723.04	0	0219211	SOLAR INCENTIVE - 2124 ANNA
02/19/2021	287678	P	10518	BEAVER BARK & ROCK	\$439.67	0	0219211	BADGER - BARK
02/19/2021	287679	P	10281	BENTON COUNTY	\$140,519.95	0	0219211	CUSTODY COSTS DECEMBER 2020
02/19/2021	287680	P	10008	BENTON PUD	\$60.51	0	0219211	C-SC157A PRE-NOTIFICATION SERV
02/19/2021	287681	P	10036	CASADAY BEE-LINE SERVICE & TOWING LLC	\$1,875.57	0	0219211	DRAG LINKS, BEARINGS VEH#5049
02/19/2021	287682	P	10240	CENTRAL HOSE & FITTINGS INC	\$436.44	0	0219211	HYD HOSE VEH#7109 WO#61172
02/19/2021	287683	P	10250	CH2O INC	\$64.49	0	0219211	BOILER TESTING WWTF - JAN '21

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02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/19/2021	287684	P	30116	CHRISTENSEN, INC.	\$672.88	0	0219211	DEF AND OIL FOR SHOPS
02/19/2021	287685	P	10261	CITY OF RICHLAND	\$143,968.14	0	0219211	CITY UTILITY BILLS/JAN 2021
02/19/2021	287686	P	10261	CITY OF RICHLAND	\$18,817.27	0	0219211	BIO-SOLIDS LANDFILL FEES JAN '
02/19/2021	287687	P	10261	CITY OF RICHLAND	\$2,850.00	0	0219211	SEPA, REZONE, AMEND FOR 230 BR
02/19/2021	287688	P	10261	CITY OF RICHLAND	\$245.21	0	0219211	DROLLINGER PHASE II - PLAN REV
02/19/2021	287689	P	11516	COLEMAN OIL COMPANY	\$14,428.75	0	0219211	WEEKLY CARD LOCK FUEL 2/8-2/14
02/19/2021	287690	P	10470	COMMERCIAL TIRE INC	\$1,284.74	0	0219211	FLAT REPAIR VEH#2508 WO#61207
02/19/2021	287691	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$119.46	0	0219211	RECYCLE KIT FOR LARGE LIGHT BU
02/19/2021	287692	P	30166	CUMMINS NORTHWEST LLC	\$433.17	0	0219211	DOOR HINGE VEH#6620 WO#61198
02/19/2021	287693	P	11226	DGR GRANT CONSTRUCTION INC	\$438,704.56	0	0219211	Contract 79-20 Design-Build Fi
02/19/2021	287694	P	11830	DSU PETERBILT & GMC INC	\$80.66	0	0219211	VALVE VEH#3333 WO#61086
02/19/2021	287695	P	10753	ILLINOIS TOOL WORKS INC	\$296.50	0	0219211	BRAKE HANDLE ASSSY VEH#3306 WO
02/19/2021	287696	P	10935	EMERALD SERVICES INC	\$83.30	0	0219211	USED OIL RECYCLE AUTOMOTIVE OI
02/19/2021	287697	P	11044	EWING IRRIGATION PRODUCTS INC	\$2,819.87	0	0219211	COLUMBIA PLAYFIELD - TURFACE F
02/19/2021	287698	P	10044	FARMERS EXCHANGE	\$371.95	0	0219211	SMALL EQUIP REPAIR - SURPLUS
02/19/2021	287699	P	31170	HIS DIME, LLC	\$811.39	0	0219211	DECALS VEH#6639 WO#61179
02/19/2021	287700	P	10508	FASTENAL COMPANY	\$351.32	0	0219211	FIRST AID, BLOOD BRN KITS VEH
02/19/2021	287701	P	10315	FERGUSON US HOLDINGS INC	\$162.34	0	0219211	STATION 71 - PLUMBING KITS
02/19/2021	287702	P	30874	BRENT THOMAS	\$108.60	0	0219211	HORN RAPIDS - STORAGE UNIT - F
02/19/2021	287703	P	11245	FORCE AMERICA DISTRIBUTING LLC	\$62.99	0	0219211	SENSOR MOUNT VEH#3362 WO#6083
02/19/2021	287704	P	30909	FREEDOM EQUIPMENT RENTALS	\$2,499.10	0	0219211	EQUIP RENTAL - LAWLESS TREE REM
02/19/2021	287705	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$399.59	0	0219211	TELEPHONE CHARGE 2/4/21-3/3/21
02/19/2021	287706	P	10220	FRONTIER FENCE INC	\$49.85	0	0219211	TRIP - LAWLESS SIDEWALK - PRES
02/19/2021	287707	P	30399	BOYD GROUP U S INC	\$1,725.11	0	0219211	BODY REPAIR VEH#2486 WO#61144
02/19/2021	287708	P	10051	GLASS NOOK INC	\$26.37	0	0219211	PLUMBING - HAINS LEVEE - SEWER
02/19/2021	287709	P	10946	GLOBAL EQUIPMENT COMPANY	\$118.91	0	0219211	SQUEEGEE BLADES FOR SHOPS
02/19/2021	287710	P	30424	HAGGARD, DANIEL	\$762.72	0	0219211	SOLAR INCENTIVE - 2124 ANNA AV
02/19/2021	287711	P	11813	HERC RENTALS INC	\$581.94	0	0219211	EQUIP RENTAL - BADGER IRRIGATI

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02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/19/2021	287712	P	31395	JACOBS ENGINEERING GROUP INC.	\$9,788.52	0	0219211	SR240/AARON INTERCHANGE IMPROV
02/19/2021	287713	P	10290	JIM'S PACIFIC GARAGES INC	\$497.36	0	0219211	SENSOR VEH#3318 WO#61226
02/19/2021	287714	P	10071	KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY	\$1,399.80	0	0219211	IRR - BADGER IRRIGATION VAULT
02/19/2021	287715	P	10432	LANGUAGE LINE SERVICES INC	\$141.68	0	0219211	TRANSLATION SERVICES 01/01-01/
02/19/2021	287716	P	31431	LEGACY JIU JITSU ACADEMY	\$18,038.95	0	0219211	CFIP GRANT PAYMENT
02/19/2021	287717	P	10219	LES SCHWAB TIRE CENTERS OF WASHINGTON INC	\$285.79	0	0219211	TPMS, ALIGNMENT CHECK VEH#2403
02/19/2021	287718	P	10093	MCCURLEY CHEVROLET	\$390.15	0	0219211	WINDOW SW VEH#2342 WO#61189
02/19/2021	287719	P	11147	MODERN MACHINERY CO INC	\$2,065.03	0	0219211	FAN SHROUD, GUARD VEH#6613 WO#6
02/19/2021	287720	P	10083	MONARCH MACHINE & TOOL CO INC	\$182.77	0	0219211	METAL FABRICATION VEH#3323 WO#
02/19/2021	287721	P	11153	JT AUTOMOTIVE PARTS, INC	\$1,508.55	0	0219211	FILTERS VEH#3297 WO#61191
02/19/2021	287722	P	31426	OSW EQUIPMENT & REPAIR LLC	\$8,747.25	0	0219211	WINTER JOMA SNOWPLOW BLADES VE
02/19/2021	287723	P	10357	OXARC INC	\$969.88	0	0219211	1/4X 25' ARGON HOSE
02/19/2021	287724	P	31255	PACIFIC GOLF & TURF LLC	\$6,731.68	0	0219211	ONE NEW LELY HR 3-POINT FERTIL
02/19/2021	287725	P	10027	THE PAPE' GROUP	\$722.71	0	0219211	CAPS VEH#7165 WO#61200
02/19/2021	287726	P	31206	CI - PW LLC	\$94.02	0	0219211	Bottled Water - January
02/19/2021	287727	P	999002	PERMIT REFUND	\$1,335.00	0	0219211	Refund SSDP2021-101 Shoreline
02/19/2021	287728	P	999002	PERMIT REFUND	\$380.00	0	0219211	Refund EA2021-109 SEPA not req
02/19/2021	287729	P	999002	PERMIT REFUND	\$1,077.49	0	0219211	Refund Ziply Fiber duplicate p
02/19/2021	287730	P	12238	REXEL USA, INC	\$19.85	0	0219211	STATION 72 - KITCHEN REMODEL -
02/19/2021	287731	P	31245	REBUILD-IT SERVICES GROUP, LLC	\$3,545.40	0	0219211	WWTF CLARIFIERS SKIMMER INSTAL
02/19/2021	287732	P	11012	RH2 ENGINEERING INC	\$4,107.87	0	0219211	WTP INTAKE SCREEN UPGRADE, CON
02/19/2021	287733	P	10239	CLEARWATER TECH LLC	\$482.61	0	0219211	PLUMBING - HAINS COMFORT - PUM
02/19/2021	287734	P	11488	RWC INTERNATIONAL LTD	\$207.86	0	0219211	AC DOOR CNTRL MOTOR VEH#3294 W
02/19/2021	287735	P	30602	NATHAN SAUNDERS	\$50.00	0	0219211	REIMB TUITION - SACSTATEOWP -
02/19/2021	287736	P	10311	SEA WESTERN INC	\$616.74	0	0219211	FD GLOVES/WILDLAND BOOTS
02/19/2021	287737	P	10433	J.R. SETINA MANUFACTURING COMPANY INC.	\$1,204.57	0	0219211	BUMPER, LIGHTS VEH#2486 WO#611
02/19/2021	287738	P	10280	SHERWIN WILLIAMS CO	\$257.66	0	0219211	RPD - PAINT / SUPPLIES

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/19/2021	287739	P	999007	SIDEWALK REIMBURSEMENTS	\$543.00	0	0219211	SIDEWALK REIMBURSEMENT @ 500
02/19/2021	287740	P	11563	SMARSH, INC.	\$3,007.75	0	0219211	SMARSH ANNUAL RENEWAL, CONTRAC
02/19/2021	287741	P	10440	SOLID WASTE SYSTEMS INC	\$120.12	0	0219211	PIN FOR TAILGATE VEH#3333 WO#6
02/19/2021	287742	P	30905	SPECTRIO LLC	\$735.60	0	0219211	SPECTRIO DIGITAL MEDIA PLAYER,
02/19/2021	287743	P	10536	SPRAGUE PEST SOLUTIONS	\$324.99	0	0219211	STATION 71 - PEST CONTROL
02/19/2021	287744	P	10118	STEEBER'S LOCK SERVICE	\$54.30	0	0219211	KEY FOB VEH#2404 WO#61161
02/19/2021	287745	P	10961	TACOMA SCREW PRODUCTS INC	\$964.35	0	0219211	WES - LEVER CHAIN HOIST
02/19/2021	287746	P	10246	TEREX UTILITIES, INC	\$5,252.81	0	0219211	CONTROL HEAD ASSSY VEH#3253 WO
02/19/2021	287747	P	11341	THE FAB SHOP LLC	\$3,883.43	0	0219211	CABLE RETURNED
02/19/2021	287748	P	11108	THE PERSONAL TOUCH CLEANING INC	\$23,589.00	0	0219211	SHOPS 100 - JANITORIAL - JANUA
02/19/2021	287749	P	10481	WEST PUBLISHING CORPORATION	\$2,398.01	0	0219211	WEST INFORMATION CHARGES - JAN
02/19/2021	287750	P	10442	TITAN TRUCK EQUIPMENT	\$4,414.59	0	0219211	BLADE ASSY, BB OSC VEH#7168 WO
02/19/2021	287751	P	12054	TRANSPO GROUP USA, INC	\$5,366.15	0	0219211	DUPORTAIL BRIDGE PH 2-SIGNAL D
02/19/2021	287752	P	10335	TRI CITY DEVELOPMENT COUNCIL	\$7,500.00	0	0219211	ANNUAL MARKETING SERVICES #22-
02/19/2021	287753	P	10129	TWIN CITY METALS INC	\$78.19	0	0219211	STEEL FOR WWTF SHOP
02/19/2021	287754	P	12160	TYLER TECHNOLOGIES, INC	\$62,306.06	0	0219211	Contract 184-17 A 6 :icensing
02/19/2021	287755	P	10512	US BANK N A	\$185.00	0	0219211	POOLED INVESTMENT CUSTODY FEES
02/19/2021	287756	P	12465	AUBLE, JOLICOEUR & GENTRY, INC	\$2,850.00	0	0219211	APPRAISAL - CITY VIEW
02/19/2021	287757	P	11802	TRI CITIES VISITOR & CONVENTION BUREAU	\$49,109.40	0	0219211	SPECIAL LODGING ACCESS JANUARY
02/19/2021	287758	P	10059	WESTERN STATES EQUIPMENT COMPANY	\$804.24	0	0219211	REPAIR BATTERY VEH#7167 WO#611
02/19/2021	287759	P	10267	WSF, LLC	\$67.80	0	0219211	GRIP HANDLE VEH#3283 WO#61166
02/19/2021	287760	P	31218	WHECO CORPORATION	\$3,191.24	0	0219211	RHINO LINE PLATFORM REAR VEH#5
02/19/2021	287761	P	10194	XEROX CORPORATION	\$4,082.26	0	0219211	1AB-195988 DECEMBER 2020
02/22/2021	287762	P	10015	DAVID BOWLS	\$26.00	0	022221FP	NON COVERED DENTAL
02/22/2021	287763	P	10023	HENRY CARRICK	\$12,354.67	0	022221FP	NON COVERED MEDICAL
02/22/2021	287764	P	10040	DANNY DOWNS	\$162.45	0	022221FP	NON COVERED RX
02/22/2021	287765	P	10045	ALLEN LARRY FERRIANS	\$20,822.00	0	022221FP	NON COVERED MEDICAL *DEC INVOI
02/22/2021	287766	P	10704	HAROLD JONES	\$1,015.68	0	022221FP	NON COVERED MEDICAL
02/22/2021	287767	P	10185	ROGER P LAHTI	\$48.00	0	022221FP	NON COVERED DENTAL

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02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/22/2021	287768	P	31433	RYAN A MILLET	\$552.50	0	022221FP	NON COVERED DENTAL #21
02/22/2021	287769	P	10116	DONALD SIEMENS	\$162.68	0	022221FP	NON COVERED RX
02/22/2021	287770	P	12440	MARK STRATTON	\$568.20	0	022221FP	NON COVERED DENTAL
02/22/2021	287771	P	10148	CRAIG E WILLIAMSON	\$114.00	0	022221FP	NON COVERED VISION
02/22/2021	287772	P	31186	AMERICAN MEDICAL RESPONSE	\$994.57	0	022221PP	NON COVERED MEDICAL
02/22/2021	287773	P	10162	LEE BUSH	\$15,170.73	0	022221PP	NON COVERED MEDICAL 1219-01012
02/22/2021	287774	P	10167	MIKE CASE	\$219.27	0	022221PP	NON COVERED RX
02/22/2021	287775	P	10271	SCOTT K LARSON	\$27.36	0	022221PP	NON COVERED RX
02/24/2021	287776	P	999009	A/R REFUNDS	\$135.00	0	0224211	GB Customer ID 102568 Bill #43
02/24/2021	287777	P	999009	A/R REFUNDS	\$602.83	0	0224211	GB Customer ID 100657 Bill #43
02/24/2021	287778	P	12310	AAA CONCRETE, INC	\$2,932.22	0	0224211	Top Course 124552/124553 - EW2
02/24/2021	287779	P	10838	GRIGG ENTERPRISES INC	\$373.41	0	0224211	HOOKS, ADAPTERS, TUBING - LAB
02/24/2021	287780	P	11197	LUCAS M MILLER	\$740.00	0	0224211	2021 RAILROAD CROSSING INSPECT
02/24/2021	287781	P	10347	AIREFCO INC	\$39.85	0	0224211	SHOPS 300 - HVAC - COIL CLEAN
02/24/2021	287782	P	11492	ALS GROUP USA CORP	\$1,778.00	0	0224211	300 AREA 1-11-21 SAMPLING EVEN
02/24/2021	287783	P	10705	INTERSTATE CONCRETE & ASPHALT COMPANY	\$93.83	0	0224211	5/8" Minus Top Course 16203967
02/24/2021	287784	P	10157	AMERIGAS	\$458.30	0	0224211	PROPANE FOR MONTANA L/S GENERA
02/24/2021	287785	P	10537	APOLLO INC	\$452,428.54	0	0224211	COLUMBIA PARK TRAIL-EAST - 334
02/24/2021	287786	P	10547	ARBAUGH & ASSOCIATES INC	\$3,000.00	0	0224211	CONTRACT FEES - JAN 2021
02/24/2021	287787	P	30929	ARCHER ANALYTICAL INC.	\$1,963.00	0	0224211	ANALYTICAL SVCS FOR WWTP LAB N
02/24/2021	287788	P	11490	ARCHITECTS WEST INC	\$2,590.00	0	0224211	WWTF LAB REBUILD-CNST SUPPORT-
02/24/2021	287789	P	11079	AUTOZONE STORES LLC	\$607.43	0	0224211	75W90 ROYAL PURPLE VEH#3307 WO
02/24/2021	287790	P	11126	B AND B TRAILERS LLC	\$21.72	0	0224211	BUMPER TARP ARM VEH#2526 WO#60
02/24/2021	287791	P	10275	BADGER METER INC.	\$26,885.84	0	0224211	11622 METER, WATER, 3/4IN BRON
02/24/2021	287792	P	10518	BEAVER BARK & ROCK	\$54.26	0	0224211	Fill Dirt - F210002
02/24/2021	287793	P	10001	BENTON CLEAN AIR AGENCY	\$742.00	0	0224211	ANNUAL CLASS 1 FEE 2021 WWTP
02/24/2021	287794	P	10207	BENTON COUNTY AUDITOR	\$97,818.65	0	0224211	2020 ANNUAL VOTER REGISTRATION
02/24/2021	287795	P	10079	BENTON COUNTY DISTRICT COURT	\$83.00	0	0224211	DDD APPEAL CASE #C0614112

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02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/24/2021	287796	P	11365	BIG WEST EQUIPMENT	\$4,077.16	0	0224211	CARRIER ROLLER VEH#7149 WO#612
02/24/2021	287797	P	12389	BLUE MOUNTAIN TELECOMMUNICATION SERVICES	\$65,237.31	0	0224211	FIBER BACKBONE EXT- FOWLER ST,
02/24/2021	287798	P	11778	DSD CAPITAL LLC	\$81.00	0	0224211	Pol Service-1032 University
02/24/2021	287799	P	11272	BOYD'S TREE SERVICE LLC	\$44,669.09	0	0224211	TREE PRUNING & VEGETATION MANA
02/24/2021	287800	P	12229	CANON FINANCIAL SERVICES, INC	\$581.68	0	0224211	CANON-IRC5550I-XLG04987-FEBRUA
02/24/2021	287801	P	10656	CARLSON SALES METERING SOLUTIONS LLC	\$9,946.02	0	0224211	LANDIS & GYR METERS FOR STOCK
02/24/2021	287802	P	10026	CASCADE NATURAL GAS CORP	\$6,098.01	0	0224211	SHOPS 200 - GAS BILL - FEBRUAR
02/24/2021	287803	P	11149	CELLEBRITE INC.	\$543.00	0	0224211	MACQUISITION UPGRADE
02/24/2021	287804	P	10240	CENTRAL HOSE & FITTINGS INC	\$778.99	0	0224211	FITTINGS VEH#7163 WO#61181
02/24/2021	287805	P	30693	CHILDRESS, JOSH	\$26.93	0	0224211	GEOGRAPHY TOUR FUEL REIMB
02/24/2021	287806	P	10261	CITY OF RICHLAND	\$5,722.54	0	0224211	DROPBX HAULING & ST SWEEPINGS
02/24/2021	287807	P	10261	CITY OF RICHLAND	\$1,155.08	0	0224211	21-008 WOODHOUSE FBI LEEDA SLI
02/24/2021	287808	P	11516	COLEMAN OIL COMPANY	\$12,480.89	0	0224211	WEEKLY CARD LOCK FUEL 2/15-2/2
02/24/2021	287809	P	10190	COLUMBIA ELECTRIC SUPPLY	\$614.13	0	0224211	115V MNTG RELAYS (3) FOR BELT
02/24/2021	287810	P	10032	COLUMBIA GRAIN & FEED INC	\$298.90	0	0224211	Chainsaw Repair
02/24/2021	287811	P	11801	COLUMBIA SAFETY LLC	\$532.00	0	0224211	CPR/AED & FIRST AID TRAINING (
02/24/2021	287812	P	10470	COMMERCIAL TIRE INC	\$1,954.00	0	0224211	TIRE REPAIR VEH#7119 WO#61282
02/24/2021	287813	P	10509	COMPUTER DISCOUNT WAREHOUSE	\$4,161.07	0	0224211	Fujitsu - 7160 document scanne
02/24/2021	287814	P	11205	CONCRETE SPECIAL TIES INC	\$81.45	0	0224211	TRIP - LAWLESS SIDEWALK - CONC
02/24/2021	287815	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$431.88	0	0224211	LIRRARY - LIGHTS
02/24/2021	287816	P	11526	CORWIN OF PASCO LLC	\$1,854.70	0	0224211	BRAKE KITS VEH#2491 WO#471384
02/24/2021	287817	P	10756	DELL MARKETING LP	\$1,855.19	0	0224211	DELL SCADA REMOTE TABLET Q# 30
02/24/2021	287818	P	10139	DEPARTMENT OF ECOLOGY	\$5,649.34	0	0224211	STORMWATER LOAN L9700040-PMT 3
02/24/2021	287819	P	10177	DEPARTMENT OF LABOR & INDUSTRIES	\$200.00	0	0224211	EXPLOSIVES LICENSE RYAN MILLER
02/24/2021	287820	P	999010	DEVELOPER REFUNDS	\$10,000.00	0	0224211	DEV DEPOSIT REFUND-CLEAWATER C
02/24/2021	287821	P	11226	DGR GRANT CONSTRUCTION INC	\$572,774.33	0	0224211	Contract 79-20 Design-Build Fi
02/24/2021	287822	P	10042	EBSCO	\$12,403.00	0	0224211	EBSCO DATABASES 1/1-12/31/2021
02/24/2021	287823	P	10825	ECONOLITE CONTROL PRODUCTS INC	\$483.28	0	0224211	MISC TRAFFIC SIGNAL PARTS-TS,

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02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/24/2021	287824	P	30207	EDWARDS, ERIC J	\$238.18	0	0224211	21-026 EDWARDS CANDIDATE BACKG
02/24/2021	287825	P	11115	ELECTRIC POWER SYSTEMS INC	\$19,315.00	0	0224211	CONTRACT #28-20; Gateway Subst
02/24/2021	287826	P	31170	HIS DIME, LLC	\$702.15	0	0224211	DECALS VEH#6644 WO#61334
02/24/2021	287827	P	10508	FASTENAL COMPANY	\$100.91	0	0224211	Safety Glasses - Zach Cobb
02/24/2021	287828	P	10268	FEDERAL EXPRESS CORP	\$225.93	0	0224211	SHIPPING FPO 01-12-21 (2 PCKGS
02/24/2021	287829	P	10276	FEDERAL SIGNAL CORPORATION	\$653.02	0	0224211	SIREN VEH#5039 WO#61017
02/24/2021	287830	P	10315	FERGUSON US HOLDINGS INC	\$451.54	0	0224211	HOWARD AMON - PLUMBING PARTS
02/24/2021	287831	P	10289	FIELD INSTRUMENTS & CONTROLS INC	\$902.09	0	0224211	PMC SUBMERSIBLE LEVEL TRANSMIT
02/24/2021	287832	P	10184	FISHER SCIENTIFIC CO	\$337.64	0	0224211	GGA LABCHEM 500ML - LAB
02/24/2021	287833	P	10369	G & R AG PRODUCTS INC	\$28.21	0	0224211	WATER FILTER VEH#3354 WO#6086
02/24/2021	287834	P	11410	GENUINE AUTO GLASS OF TRI CITIES	\$648.44	0	0224211	WINDSHIELD VEH#2509 WO#61275
02/24/2021	287835	P	10203	W.W. GRAINGER, INC	\$1,207.73	0	0224211	PRESSURE GAUGE
02/24/2021	287836	P	10394	GRANITE CONSTRUCTION COMPANY	\$52,939.34	0	0224211	DUPORTAIL CORRIDOR IMPROVEMENT
02/24/2021	287837	P	10046	HD FOWLER CO	\$1,302.83	0	0224211	Fire Hydrant Parts
02/24/2021	287838	P	11813	HERC RENTALS INC	\$537.57	0	0224211	EQUIP RENTAL - JEFFERSON - ROL
02/24/2021	287839	P	10288	HJ ARNETT INDUSTRIES LLC	\$1,500.65	0	0224211	GLOVE ACCEPTANCE TEST - HIGH V
02/24/2021	287840	P	10294	HORIZON DISTRIBUTION INC	\$2,264.67	0	0224211	Misc. Janitorial Supplies
02/24/2021	287841	P	11165	HYAS GROUP LLC	\$12,750.00	0	0224211	1Q2021 401A & 457B CONSULTING F
02/24/2021	287842	P	30560	INTERMOUNTAIN LOCK AND SECURITY SUPPLY	\$49.00	0	0224211	BEST KEY INSTALL - RCC HOOKBOL
02/24/2021	287843	P	11843	IRON MOUNTAIN INC	\$233.09	0	0224211	SHRED SERVICE THRU 01/26/21
02/24/2021	287844	P	10496	ITRON INC	\$250.68	0	0224211	C69-20 AMI INSTALLATION & DEPL
02/24/2021	287845	P	10290	JIM'S PACIFIC GARAGES INC	\$219.16	0	0224211	HOSE ASSY VEH#3213 WO#61246
02/24/2021	287846	P	31378	SOUTHWEST ANSWERING SERVICE INC	\$384.82	0	0224211	AFTER HOURS EMERGENCY CALLS 20
02/24/2021	287847	P	11667	KENWORTH SALES COMPANY	\$258.11	0	0224211	STROBE BEACON VEH#3279 WO#6124
02/24/2021	287848	P	12490	KNUTZEN ENGINEERING	\$1,500.00	0	0224211	DROLLINGER PHASE II - STRUCTUR
02/24/2021	287849	P	10219	LES SCHWAB TIRE CENTERS OF WASHINGTON INC	\$70.58	0	0224211	TPMS SENSOR VEH#2510 WO#61329
02/24/2021	287850	P	10319	LIFE INSURANCE COMPANY OF NORTH AMERICA	\$31,094.01	0	0224211	FLI051384 Premium - February

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02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/24/2021	287851	P	10556	MAGELLAN BEHAVIORAL HEALTH	\$737.55	0	0224211	February EAP Premium
02/24/2021	287852	P	30789	CHRISTOPHER MASON	\$220.77	0	0224211	21-036 MASON CANDIDATE BACKGRO
02/24/2021	287853	P	10093	MCCURLEY CHEVROLET	\$58.80	0	0224211	SENSOR, SEAL VEH#3307 WO#61237
02/24/2021	287854	P	11576	MERCER (US) INC	\$7,083.33	0	0224211	CONSULTING SERVICES FOR JANUAR
02/24/2021	287855	P	10233	MICROFLEX INC	\$1,368.36	0	0224211	TAXTOOLS ANNUAL ONLINE SERVICE
02/24/2021	287856	P	11214	MIDWEST LABORATORIES INC	\$700.00	0	0224211	COMPOST ANALYSES (2): 21-012-
02/24/2021	287857	P	11835	MILLER PAINT COMPANY INC	\$397.25	0	0224211	VANDALISM - SNYDER COMFORT - P
02/24/2021	287858	P	10358	MOON SECURITY SERVICES INC	\$168.27	0	0224211	WWTF SECURITY & FIRE MONITORIN
02/24/2021	287859	P	11153	JT AUTOMOTIVE PARTS, INC	\$1,824.34	0	0224211	FILTERS VEH#3307 WO#61239
02/24/2021	287860	P	11021	NET TRANSCRIPTS INC	\$87.56	0	0224211	TRANSCRIPTION RPD SUI 21-02385
02/24/2021	287861	P	30273	NORTHWEST EQUIPMENT SALES, INC	\$2,049.20	0	0224211	FILTER VEH#3351 WO#61278
02/24/2021	287862	P	10357	OXARC INC	\$39.28	0	0224211	SUPPLIES FOR WELDINDG AND LEAK
02/24/2021	287863	P	10027	THE PAPE' GROUP	\$19,154.21	0	0224211	DURA MAX CUT VEH#7163 WO#6126
02/24/2021	287864	P	31206	CI - PW LLC	\$117.45	0	0224211	WWTF H/C DISP RENT 5 GAL H2O
02/24/2021	287865	P	10862	PARAMETRIX INC	\$9,852.22	0	0224211	2020 LANDFILL ASSESSMENT MONIT
02/24/2021	287866	P	10052	PITNEY BOWES INC	\$4,628.92	0	0224211	Lease March 2021
02/24/2021	287867	P	10611	PITNEY BOWES PURCHASE POWER	\$163.20	0	0224211	Purchase Power February 2021
02/24/2021	287868	P	10729	PUMPTech INC	\$3,258.00	0	0224211	ONSITE TRAINING SERVICES PER C
02/24/2021	287869	P	11012	RH2 ENGINEERING INC	\$17,794.43	0	0224211	WWTF BACKUP GENERATOR REPLACEM
02/24/2021	287870	P	11273	ROUTEWARE INC	\$9,712.12	0	0224211	Q1 2021 SUPPORT - CUST #C00002
02/24/2021	287871	P	10362	SHERMAN & REILLY INC	\$11,290.80	0	0224211	GAUGES VEH#6543 WO#61102
02/24/2021	287872	P	11629	TRUCKPRO HOLDING CORPORATION	\$428.97	0	0224211	T CASE KIT VEH#3307 WO#61237
02/24/2021	287873	P	10440	SOLID WASTE SYSTEMS INC	\$217.88	0	0224211	SPRING STEEL VEH#3339 WO#6127
02/24/2021	287874	P	30027	SEATTLE SEWING SOLUTIONS INC	\$958.40	0	0224211	Jumpsuits Tansy
02/24/2021	287875	P	10536	SPRAGUE PEST SOLUTIONS	\$108.33	0	0224211	STATION 74 - PEST CONTROL
02/24/2021	287876	P	10118	STEEBER'S LOCK SERVICE	\$141.18	0	0224211	SPARE KEYS VEH#2490 WO#61308
02/24/2021	287877	P	10530	SUMMIT LAW GROUP PLLC	\$134.00	0	0224211	FARRIN BAKER GRIEVANCE ARBITRA
02/24/2021	287878	P	11725	T-MOBILE USA INC	\$180.00	0	0224211	GPS LOCATE 20-23045
02/24/2021	287879	P	10961	TACOMA SCREW PRODUCTS INC	\$1,413.17	0	0224211	SCREWS AND WASHERS FOR SHOP IN

Accounts Payable Checks

2/1/2021 - 2/28/2021

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/24/2021	287880	P	10810	TECHSMITH CORPORATION	\$30.15	0	0224211	SNAGIT LICENSE FOR HR Q# 45152
02/24/2021	287881	P	10242	GALLURY INC	\$179.19	0	0224211	COLUMBIA PT RV DUMP - SNAKE DU
02/24/2021	287882	P	11267	VEGETATION CONTROL SERVICE INC	\$800.00	0	0224211	TREWORKS SOFTWARE MAINTENANCE
02/24/2021	287883	P	11911	TWG CONSULTING CORP.	\$4,080.00	0	0224211	The Wesley Group 2021 Services
02/24/2021	287884	P	10655	TOTEM PACIFIC CORP	\$8,360.19	0	0224211	27.42 TONS SALT
02/24/2021	287885	P	12370	WEST RICHLAND CHAMBER OF COMMERCE	\$1,000.00	0	0224211	ANNUAL MEMBERSHIP DUES
02/24/2021	287886	P	10059	WESTERN STATES EQUIPMENT COMPANY	\$10,307.36	0	0224211	EMER GEN & CABLE RENTAL INFLUE
02/24/2021	287887	P	10414	WILDLANDS INC	\$1,159.77	0	0224211	2020 LOGSTON WETLAND MAINTENAN
02/24/2021	287888	P	11056	WT COX SUBSCRIPTIONS	\$129.23	0	0224211	NADA OFFICIAL OLDER USED CAR G
02/24/2021	287889	P	10194	XEROX CORPORATION	\$735.42	0	0224211	C8045H/8TB-338231 JANUARY 2021
02/24/2021	287890	P	11338	XIOLOGIX LLC	\$59,632.96	0	0224211	POWEREDGE R640 SERVER Q#JC0097
02/26/2021	287891	P	999000	AUREF	\$10.00	0	0226211	575 COLUMBIA POINT DR Apt 310
02/26/2021	287892	P	999000	AUREF	\$41.94	0	0226211	2500 GEORGE WASHINGTON WAY 205
02/26/2021	287893	P	999000	AUREF	\$7.16	0	0226211	300 COLUMBIA POINT DR A112
02/26/2021	287894	P	999000	AUREF	\$140.00	0	0226211	1950 KEENE RD Ste F100
02/26/2021	287895	P	999000	AUREF	\$11.09	0	0226211	543 HOLLY ST
02/26/2021	287896	P	999000	AUREF	\$33.93	0	0226211	1775 COLUMBIA PARK TRL 138
02/26/2021	287897	P	999000	AUREF	\$264.17	0	0226211	501 SNYDER ST
02/26/2021	287898	P	999000	AUREF	\$57.71	0	0226211	1521 STEVENS DR
02/26/2021	287899	P	999000	AUREF	\$1.92	0	0226211	1005 THAYER DR
02/26/2021	287900	P	999000	AUREF	\$188.44	0	0226211	2278 COPPERLEAF ST
02/26/2021	287901	P	999000	AUREF	\$99.09	0	0226211	1670 CACTUS LOOP
02/26/2021	287902	P	999000	AUREF	\$37.07	0	0226211	250 GAGE BLVD 2012
02/26/2021	287903	P	999000	AUREF	\$0.53	0	0226211	433 GOLDEN DR
02/26/2021	287904	P	999000	AUREF	\$120.17	0	0226211	704 CLERMONT DR
02/26/2021	287905	P	999000	AUREF	\$119.82	0	0226211	1364 KENSINGTON WAY
02/26/2021	287906	P	999000	AUREF	\$18.19	0	0226211	1205 GEORGE WASHINGTON WAY 17
02/26/2021	287907	P	999000	AUREF	\$93.46	0	0226211	1529 COLUMBIA PARK TRL Apt 316
02/26/2021	287908	P	999000	AUREF	\$35.00	0	0226211	2500 FALCONCREST LOOP

Accounts Payable Checks

2/1/2021 - 2/28/2021

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/26/2021	287909	P	999000	AUREF	\$10.00	0	0226211	3294 WILD CANYON WAY
02/26/2021	287910	P	999000	AUREF	\$68.81	0	0226211	3149 WILD CANYON WAY
02/26/2021	287911	P	999000	AUREF	\$137.01	0	0226211	3161 WILD CANYON WAY
02/26/2021	287912	P	999000	AUREF	\$146.89	0	0226211	3114 BOBWHITE WAY
02/26/2021	287913	P	999000	AUREF	\$179.52	0	0226211	3140 QUAIL RIDGE LOOP
02/26/2021	287914	P	999000	AUREF	\$1,494.59	0	0226211	373 BREAKWATER CT
02/26/2021	287915	P	999000	AUREF	\$210.42	0	0226211	1918 HOWELL AVE
02/26/2021	287916	P	999000	AUREF	\$0.10	0	0226211	15 GALAXY LN
02/26/2021	287917	P	999000	AUREF	\$56.77	0	0226211	1187 PLATEAU DR
02/26/2021	287918	P	999000	AUREF	\$14.37	0	0226211	1775 COLUMBIA PARK TRL 101
02/26/2021	287919	P	999000	AUREF	\$39.18	0	0226211	250 GAGE BLVD 2034
02/26/2021	287920	P	999000	AUREF	\$49.14	0	0226211	2545 ANVIL CT
02/26/2021	287921	P	999000	AUREF	\$10.00	0	0226211	717 SYMONS ST
02/26/2021	287922	P	999000	AUREF	\$256.32	0	0226211	560 WISTERIA ST
02/26/2021	287923	P	999000	AUREF	\$7.60	0	0226211	4748 ROARK DR
02/26/2021	287924	P	999000	AUREF	\$104.65	0	0226211	533 CHEROKEE ST
02/26/2021	287925	P	999000	AUREF	\$5.70	0	0226211	533 CHEROKEE ST
02/26/2021	287926	P	999000	AUREF	\$24.74	0	0226211	1221 FONTANA CT
02/26/2021	287927	P	999000	AUREF	\$10.00	0	0226211	509 SYMONS ST
02/26/2021	287928	P	999000	AUREF	\$3.86	0	0226211	1506 MARSHALL AVE
02/26/2021	287929	P	10281	BENTON COUNTY	\$86,259.20	0	0226211	CUSTODY COSTS JANUARY 2021
02/26/2021	287930	P	10008	BENTON PUD	\$3,090.56	0	0226211	C-SC157A PRE-NOTIFICATION SERV
02/26/2021	287931	P	10158	BENTON RURAL ELECTRIC ASSOCIATION	\$3,875.00	0	0226211	DECEMBER 2020 SAFETY & TRAININ
02/26/2021	287932	P	10546	BOUND TREE MEDICAL LLC	\$6,847.24	0	0226211	CEREBRAL OXIMETERS
02/26/2021	287933	P	11516	COLEMAN OIL COMPANY	\$3,470.06	0	0226211	LANDFILL DYED FUEL
02/26/2021	287934	P	10508	FASTENAL COMPANY	\$104.21	0	0226211	MCMURRAY GARDEN - BOLTS
02/26/2021	287935	P	11245	FORCE AMERICA DISTRIBUTING LLC	\$957.27	0	0226211	SENSOR VEH#6568 WO#61256
02/26/2021	287936	P	11585	GALLS, LLC	\$2,344.85	0	0226211	Skinner, J Mason initial; Glas
02/26/2021	287937	P	31219	INSIGHT PUBLIC SECTOR INC.	\$36,313.66	0	0226211	MICROSOFT LICENSE RENEWAL

Accounts Payable Checks

2/1/2021 - 2/28/2021

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
02/03/2021	287121	P	10103	BADGLEY, KERI RANDALL	\$144.60	0	020321PP	MEDICARE PREMIUM/BADGLEY
02/03/2021	287122	P	10160	LAURIE VERN BATES JR	\$135.50	0	020321PP	MEDICARE PREMIUM/BATES
02/26/2021	287938	P	30005	INTERWEST TECHNOLOGY SYSTEMS INC	\$92.32	0	0226211	NETWORK ERROR UV WATER FACILIT
02/26/2021	287939	P	11369	LEGACY TELECOMMUNICATIONS LLC	\$8,063.39	0	0226211	SILLUSI TRANSFER SWITCH REPAIR
02/26/2021	287940	P	10463	LUDLUM MEASUREMENTS INC	\$432.23	0	0226211	CALIBRATE LUDLUM 12 INSTRUMENT
02/26/2021	287941	P	10561	MR ROOTER PLUMBING	\$1,272.52	0	0226211	CLEAR SEWER LINE AT 930 SANFOR
02/26/2021	287942	P	30273	NORTHWEST EQUIPMENT SALES, INC	\$338.83	0	0226211	DRUM VEH#3320 WO#61328
02/26/2021	287943	P	10961	TACOMA SCREW PRODUCTS INC	\$701.49	0	0226211	COUPLERS, PLUGS FOR BFP CLEANI
02/26/2021	287944	P	11341	THE FAB SHOP LLC	\$1,818.83	0	0226211	MINI TIGER VEH#6590 WO#61257
02/26/2021	287945	P	10442	TITAN TRUCK EQUIPMENT	\$8,535.54	0	0226211	GAS SPRING VEH#3349 WO#61362
02/26/2021	287946	P	31416	WMDTECH LLC	\$251.60	0	0226211	COPPER X-RAY
					\$5,594,975.84			

Accounts Payable Wires 2/1/2021 - 2/28/2021

DATE	WIRE #	WIRE AMT	EMP VENDOR NAME	PURPOSE	WIRE ACH
02/01/2021	8448	2,625.00	4MYBENEFITS, INC	February 2021 Fees	W
02/02/2021	8452	198,374.99	CIGNA HEALTH AND LIFE INSURANCE COMPANY	Medical Claims 1/25-01/31/21	W
02/01/2021	8455	40,448.99	WA STATE DEPARTMENT OF REVENUE	LEASEHOLD TAX-4TH QTR 2020	W
02/02/2021	8456	2,880.12	PAYMENT PROCESSING INC	Landfill Merchant Services Fee	W
02/02/2021	8457	1,614.51	PLANSOURCE BENEFITS ADMINISTRATION, INC	FSA deduction on 02/01/21	W
02/02/2021	8458	5.00	BANK OF AMERICA	Library Merchant Service Fees	W
02/09/2021	8459	305,565.54	CIGNA HEALTH AND LIFE INSURANCE COMPANY	Medical Claims 2/1-2/7/21	W
02/09/2021	8460	3,750.00	4MYBENEFITS, INC	Mapping services for new 2021	W
02/04/2021	8461	29,082.38	PAYMENTUS CORPORATION	TRANSACTION FEES FOR DECEMBER	W
02/10/2021	8462	667,064.92	HUGHES FIRE EQUIPMENT, INC	ONE NEW 2020 PIERCE ENFORCER P	W
02/08/2021	8463	3,100,000.00	LGIP LOCAL GOVERNMENT INVESTMENT POOL	PURCHASE LGIP #1920	W
02/09/2021	8464	3,389.00	WASHINGTON STATE TREASURER	State Share of CPL	W
02/09/2021	8465	2,353.38	PLANSOURCE BENEFITS ADMINISTRATION, INC	FSA deduction on 2/8/21	W
02/10/2021	8466	156,960.00	NW INTERGOVERNMENTAL ENERGY SUPPLY	TRANSALTA PURCHASE FY-2021 APR	W
02/10/2021	8467	800,000.00	LGIP LOCAL GOVERNMENT INVESTMENT POOL	PURCHASE LGIP #1920	W
02/10/2021	8468	130,260.49	RICHLAND GOLF MANAGEMENT CORPORATION	CPGC Op Reimb - 01/21	W
02/12/2021	8469	145,568.41	US BANK N A	REV #735541FM1-2.502% (12/24)	W
02/17/2021	8470	102,112.19	CIGNA HEALTH AND LIFE INSURANCE COMPANY	Medical Claims 2/18-2/14/21	W
02/17/2021	8471	21,059.59	MATRIX ABSENCE MANAGEMENT INC	January 2021 Claims	W
02/17/2021	8472	341.25	REHN & ASSOCIATES INC	January 2021 Admin Fee	W
02/17/2021	8473	739.56	PLANSOURCE BENEFITS ADMINISTRATION, INC	February 2021 Admin Fees	W
02/17/2021	8474	7,187.52	PLANSOURCE BENEFITS ADMINISTRATION, INC	FSA deduction on 2/16/21	W
02/23/2021	8475	115,227.84	BANK OF AMERICA	JANUARY 2021 PCARD 47152900066	W
02/18/2021	8476	2,000,000.00	US BANK N A	FHLB #3130AKVV5-0.50% (02/26)	W
02/23/2021	8477	156,152.45	CIGNA HEALTH AND LIFE INSURANCE COMPANY	Medical Claims 2/15-2/21/21	W
02/23/2021	8478	16,783.55	CIGNA HEALTH AND LIFE INSURANCE COMPANY	February 2021 Admin Fees	W
02/23/2021	8479	124,521.62	LEOFF HEALTH AND WELFARE TRUST	LEOFF Trust - Mar2021	W
02/23/2021	8480	64,901.20	QBE INSURANCE CORPORATION	February 2021 Stop Loss	W
02/26/2021	8481	394,535.36	WA STATE DEPARTMENT OF REVENUE	COMBINED EXCISE TAX-JANUARY 20	W

Accounts Payable Wires 2/1/2021 - 2/28/2021

DATE	WIRE #	WIRE AMT	EMP VENDOR NAME	PURPOSE	WIRE ACH
02/01/2021	8448	2,625.00	4MYBENEFITS, INC	February 2021 Fees	W
02/23/2021	8482	4,317.43	PLANSOURCE BENEFITS ADMINISTRATION, INC	FSA deduction on 2/22/21	W
02/23/2021	8483	3,280,429.00	BONNEVILLE POWER ADMINISTRATION	JAN21-PAT01-10089	W
02/24/2021	8484	31,206.70	PAYMENTUS CORPORATION	Merchant Services Fees	W
02/24/2021	8485	9,158.58	VISION SERVICE PLAN (WA)	Monthly Invoice Feb-21	W
02/25/2021	8486	2,000,000.00	US BANK N A	FHLB #3130ALCW2-0.625% (02/26)	W
TOTAL WIRE		\$13,918,616.57			

Payroll Wires and ACH 2/1/2021 thru 2/28/2021

Effective Date	WIRE/ACH	VENDOR	PAYEE	AMOUNT
02/04/2021	11929	10231	UNITED WAY OF BENTON & FRANKLIN COUNTIES	\$256.54
02/04/2021	11930	10286	WA STATE DEPT OF RETIREMENT SYSTEMS	316495.22
02/04/2021	11931	10348	ICMA	\$220,747.02
02/04/2021	11932	10460	STATE OF WASHINGTON EMPLOYMENT SECURITY DEPT	\$7,484.80
02/04/2021	11933	10646	IAFF HRA (ER)	\$23,812.50
02/04/2021	11934	10646	INTERNATIONAL ASSN OF FIRE FIGHTERS	\$6,964.34
02/04/2021	11935	10694	CHILD SUPPORT VENDORS	\$275.00
02/04/2021	11936	10696	UNITED STATES TREASURY	\$430,661.75
02/04/2021	11937	10698	RICHLAND POLICE GUILD	\$671.42
02/04/2021	11938	10699	IUOE LOCAL #280	\$7,218.00
02/04/2021	11939	10700	INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS	\$4,047.56
02/04/2021	11940	10701	SOUTHEAST WASHINGTON TELECOMMUNICATORS GUILD	\$1,094.53
02/04/2021	11941	10702	DIVISION OF CHILD SUPPORT	\$4,565.06
02/04/2021	11942	10736	CITY OF RICHLAND	\$6,219.42
02/04/2021	11943	10782	CITY OF RICHLAND DEPENDENT CARE RE	\$1,279.47
02/04/2021	11944	10783	CITY OF RICHLAND MEDICAL DENTAL VISION	\$530,843.95
02/04/2021	11945	10784	CITY OF RICHLAND UNEMPLOYMENT	\$2,924.75
02/04/2021	11946	10785	CITY OF RICHLAND WORKER'S COMPENSA	\$27,830.74
02/04/2021	11947	10786	CITY OF RICHLAND CIGNA DISABILITY	\$5,624.60
02/04/2021	11948	10787	CITY OF RICHLAND CIGNA LIFE	\$10,102.50
02/04/2021	11949	10788	CITY OF RICHLAND CIGNA OPTIONAL AD	\$2,293.20
02/04/2021	11950	10789	CITY OF RICHLAND CIGNA BASIC AD&D	\$1,748.97
02/04/2021	11951	10790	CITY OF RICHLAND CIGNA DEPENDENT L	\$168.80
02/04/2021	11952	10791	CITY OF RICHLAND ER POST RETIREMENT	\$76,896.00
02/04/2021	11953	10792	CITY OF RICHLAND ER MEDICAL INS PR	\$29,904.00
02/04/2021	11954	10984	NATIONWIDE RETIREMENT SOLUTIONS	\$27,817.50
02/04/2021	11955	31410	ARAG	\$46.53
02/04/2021	11956	31411	ALLSTATE	\$13.46
			EFFECTIVE DATE TOTAL	\$1,748,007.63
02/18/2021	11957	10231	UNITED WAY OF BENTON & FRANKLIN COUNTIES	\$276.54
02/18/2021	11958	10286	WA STATE DEPT OF RETIREMENT SYSTEMS	\$325,252.85

Payroll Wires and ACH 2/1/2021 thru 2/28/2021

Effective Date	WIRE/ACH	VENDOR	PAYEE	AMOUNT
02/04/2021	11929	10231	UNITED WAY OF BENTON & FRANKLIN COUNTIES	\$256.54
02/04/2021	11930	10286	WA STATE DEPT OF RETIREMENT SYSTEMS	316495.22
02/04/2021	11931	10348	ICMA	\$220,747.02
02/04/2021	11932	10460	STATE OF WASHINGTON EMPLOYMENT SECURITY DEPT	\$7,484.80
02/18/2021	11959	10348	ICMA	\$189,628.93
02/18/2021	11960	10460	STATE OF WASHINGTON EMPLOYMENT SECURITY DEPT	\$7,182.77
02/18/2021	11961	10646	INTERNATIONAL ASSN OF FIRE FIGHTERS	\$6,964.34
02/18/2021	11962	10694	CHILD SUPPORT VENDORS	\$275.00
02/18/2021	11963	10696	UNITED STATES TREASURY	\$352,979.45
02/18/2021	11964	10701	SOUTHEAST WASHINGTON TELECOMMUNICATORS GUILD	\$1,094.53
02/18/2021	11965	10702	DIVISION OF CHILD SUPPORT	\$4,565.06
02/18/2021	11966	10736	CITY OF RICHLAND	\$6,219.42
02/18/2021	11967	10782	CITY OF RICHLAND DEPENDENT CARE RE	\$1,696.14
02/18/2021	11968	10783	CITY OF RICHLAND MEDICAL DENTAL VISION	\$468,060.68
02/18/2021	11969	10784	CITY OF RICHLAND UNEMPLOYMENT	\$2,680.37
02/18/2021	11970	10785	CITY OF RICHLAND WORKER'S COMPENSA	\$33,908.61
02/18/2021	11971	10786	CITY OF RICHLAND CIGNA DISABILITY	\$5,686.95
02/18/2021	11972	10788	CITY OF RICHLAND CIGNA OPTIONAL AD	\$33.60
02/18/2021	11973	10984	NATIONWIDE RETIREMENT SOLUTIONS	\$29,029.45
02/18/2021	11974	31408	AMERICAN FAMILY LIFE ASSURANCE COMPANY OF COLUMBUS	\$4,011.50
02/18/2021	11975	31409	NATIONWIDE	\$181.49
02/18/2021	11976	31410	ARAG	\$582.00
02/18/2021	11977	31411	ALLSTATE	\$546.10
			EFFECTIVE DATE TOTAL	\$1,440,855.78
02/26/2021	11978	10696	UNITED STATES TREASURY	\$1,035.09
			EFFECTIVE DATE TOTAL	\$1,035.09
Total			WIRE TOTAL FOR SELECTED TIME PERIOD	\$3,189,898.50

Payroll Direct Deposits / Checks 2/1/2021 - 2/28/2021

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	174979		0		\$2226.43	0
PAYROLL - 2021-02-04	2/4/2021	174980		0		\$1496.62	0
PAYROLL - 2021-02-04	2/4/2021	174981		0		\$1810.52	0
PAYROLL - 2021-02-04	2/4/2021	174982		0		\$2166.46	0
PAYROLL - 2021-02-04	2/4/2021	174983		0		\$4083.40	0
PAYROLL - 2021-02-04	2/4/2021	174984		0		\$2220.44	0
PAYROLL - 2021-02-04	2/4/2021	174985		0		\$1423.58	0
PAYROLL - 2021-02-04	2/4/2021	174986		0		\$2084.14	0
PAYROLL - 2021-02-04	2/4/2021	174987		0		\$1751.45	0
PAYROLL - 2021-02-04	2/4/2021	174988		0		\$1166.60	0
PAYROLL - 2021-02-04	2/4/2021	174989		0		\$3802.06	0
PAYROLL - 2021-02-04	2/4/2021	174990		0		\$2276.10	0
PAYROLL - 2021-02-04	2/4/2021	174991		0		\$4876.29	0
PAYROLL - 2021-02-04	2/4/2021	174992		0		\$460.21	0
PAYROLL - 2021-02-04	2/4/2021	174993		0		\$103408.80	0
PAYROLL - 2021-02-04	2/4/2021	174994		0		\$1800.35	0
PAYROLL - 2021-02-04	2/4/2021	174995		0		\$1063.05	0
PAYROLL - 2021-02-04	2/4/2021	174996		0		\$1812.28	0
PAYROLL - 2021-02-04	2/4/2021	174997		0		\$1913.60	0
PAYROLL - 2021-02-04	2/4/2021	174998		0		\$1310.91	0
PAYROLL - 2021-02-04	2/4/2021	174999		0		\$1415.70	0
PAYROLL - 2021-02-04	2/4/2021	175000		0		\$2450.11	0
PAYROLL - 2021-02-04	2/4/2021	175001		0		\$1079.86	0
PAYROLL - 2021-02-04	2/4/2021	175002		0		\$1503.44	0
PAYROLL - 2021-02-04	2/4/2021	175003		0		\$1392.78	0
PAYROLL - 2021-02-04	2/4/2021	175004		0		\$1799.84	0
PAYROLL - 2021-02-04	2/4/2021	175005		0		\$1547.49	0

Payroll Direct Deposits / Checks 2/1/2021 - 2/28/2021

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175006		0		\$1425.10	0
PAYROLL - 2021-02-04	2/4/2021	175007		0		\$1281.32	0
PAYROLL - 2021-02-04	2/4/2021	175008		0		\$1789.40	0
PAYROLL - 2021-02-04	2/4/2021	175009		0		\$1380.72	0
PAYROLL - 2021-02-04	2/4/2021	175010		0		\$1648.49	0
PAYROLL - 2021-02-04	2/4/2021	175011		0		\$1591.38	0
PAYROLL - 2021-02-04	2/4/2021	175012		0		\$1400.89	0
PAYROLL - 2021-02-04	2/4/2021	175013		0		\$1487.03	0
PAYROLL - 2021-02-04	2/4/2021	175014		0		\$1643.45	0
PAYROLL - 2021-02-04	2/4/2021	175015		0		\$1759.89	0
PAYROLL - 2021-02-04	2/4/2021	175016		0		\$1883.72	0
PAYROLL - 2021-02-04	2/4/2021	175017		0		\$1503.63	0
PAYROLL - 2021-02-04	2/4/2021	175018		0		\$2017.41	0
PAYROLL - 2021-02-04	2/4/2021	175019		0		\$3672.83	0
PAYROLL - 2021-02-04	2/4/2021	175020		0		\$2300.31	0
PAYROLL - 2021-02-04	2/4/2021	175021		0		\$2430.24	0
PAYROLL - 2021-02-04	2/4/2021	175022		0		\$4218.53	0
PAYROLL - 2021-02-04	2/4/2021	175023		0		\$2292.61	0
PAYROLL - 2021-02-04	2/4/2021	175024		0		\$1360.26	0
PAYROLL - 2021-02-04	2/4/2021	175025		0		\$1378.87	0
PAYROLL - 2021-02-04	2/4/2021	175026		0		\$1514.92	0
PAYROLL - 2021-02-04	2/4/2021	175027		0		\$1810.92	0
PAYROLL - 2021-02-04	2/4/2021	175028		0		\$846.94	0
PAYROLL - 2021-02-04	2/4/2021	175029		0		\$1458.55	0
PAYROLL - 2021-02-04	2/4/2021	175030		0		\$1395.84	0
PAYROLL - 2021-02-04	2/4/2021	175031		0		\$2505.67	0
PAYROLL - 2021-02-04	2/4/2021	175032		0		\$1504.34	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175033		0		\$2369.88	0
PAYROLL - 2021-02-04	2/4/2021	175034		0		\$160.75	0
PAYROLL - 2021-02-04	2/4/2021	175035		0		\$2008.99	0
PAYROLL - 2021-02-04	2/4/2021	175036		0		\$1826.80	0
PAYROLL - 2021-02-04	2/4/2021	175037		0		\$2368.55	0
PAYROLL - 2021-02-04	2/4/2021	175038		0		\$2040.27	0
PAYROLL - 2021-02-04	2/4/2021	175039		0		\$2381.81	0
PAYROLL - 2021-02-04	2/4/2021	175040		0		\$1396.66	0
PAYROLL - 2021-02-04	2/4/2021	175041		0		\$1181.34	0
PAYROLL - 2021-02-04	2/4/2021	175042		0		\$1870.35	0
PAYROLL - 2021-02-04	2/4/2021	175043		0		\$1487.72	0
PAYROLL - 2021-02-04	2/4/2021	175044		0		\$1553.85	0
PAYROLL - 2021-02-04	2/4/2021	175045		0		\$1898.03	0
PAYROLL - 2021-02-04	2/4/2021	175046		0		\$2017.18	0
PAYROLL - 2021-02-04	2/4/2021	175047		0		\$1255.40	0
PAYROLL - 2021-02-04	2/4/2021	175048		0		\$1295.62	0
PAYROLL - 2021-02-04	2/4/2021	175049		0		\$1781.79	0
PAYROLL - 2021-02-04	2/4/2021	175050		0		\$1823.72	0
PAYROLL - 2021-02-04	2/4/2021	175051		0		\$1815.09	0
PAYROLL - 2021-02-04	2/4/2021	175052		0		\$358.44	0
PAYROLL - 2021-02-04	2/4/2021	175053		0		\$2590.85	0
PAYROLL - 2021-02-04	2/4/2021	175054		0		\$1792.55	0
PAYROLL - 2021-02-04	2/4/2021	175055		0		\$982.28	0
PAYROLL - 2021-02-04	2/4/2021	175056		0		\$1277.72	0
PAYROLL - 2021-02-04	2/4/2021	175057		0		\$1674.62	0
PAYROLL - 2021-02-04	2/4/2021	175058		0		\$1192.52	0
PAYROLL - 2021-02-04	2/4/2021	175059		0		\$1446.91	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175060		0		\$2078.83	0
PAYROLL - 2021-02-04	2/4/2021	175061		0		\$1836.18	0
PAYROLL - 2021-02-04	2/4/2021	175062		0		\$2288.52	0
PAYROLL - 2021-02-04	2/4/2021	175063		0		\$1424.38	0
PAYROLL - 2021-02-04	2/4/2021	175064		0		\$1452.24	0
PAYROLL - 2021-02-04	2/4/2021	175065		0		\$3738.22	0
PAYROLL - 2021-02-04	2/4/2021	175066		0		\$1134.47	0
PAYROLL - 2021-02-04	2/4/2021	175067		0		\$2220.81	0
PAYROLL - 2021-02-04	2/4/2021	175068		0		\$2586.16	0
PAYROLL - 2021-02-04	2/4/2021	175069		0		\$1671.80	0
PAYROLL - 2021-02-04	2/4/2021	175070		0		\$1839.95	0
PAYROLL - 2021-02-04	2/4/2021	175071		0		\$1778.98	0
PAYROLL - 2021-02-04	2/4/2021	175072		0		\$1759.39	0
PAYROLL - 2021-02-04	2/4/2021	175073		0		\$1787.89	0
PAYROLL - 2021-02-04	2/4/2021	175074		0		\$2005.82	0
PAYROLL - 2021-02-04	2/4/2021	175075		0		\$2853.31	0
PAYROLL - 2021-02-04	2/4/2021	175076		0		\$1376.31	0
PAYROLL - 2021-02-04	2/4/2021	175077		0		\$1827.97	0
PAYROLL - 2021-02-04	2/4/2021	175078		0		\$1626.38	0
PAYROLL - 2021-02-04	2/4/2021	175079		0		\$1706.88	0
PAYROLL - 2021-02-04	2/4/2021	175080		0		\$1882.70	0
PAYROLL - 2021-02-04	2/4/2021	175081		0		\$2570.15	0
PAYROLL - 2021-02-04	2/4/2021	175082		0		\$1730.67	0
PAYROLL - 2021-02-04	2/4/2021	175083		0		\$1894.37	0
PAYROLL - 2021-02-04	2/4/2021	175084		0		\$1827.28	0
PAYROLL - 2021-02-04	2/4/2021	175085		0		\$1837.21	0
PAYROLL - 2021-02-04	2/4/2021	175086		0		\$1637.26	0

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PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175087		0		\$1627.83	0
PAYROLL - 2021-02-04	2/4/2021	175088		0		\$1769.06	0
PAYROLL - 2021-02-04	2/4/2021	175089		0		\$1357.75	0
PAYROLL - 2021-02-04	2/4/2021	175090		0		\$1840.37	0
PAYROLL - 2021-02-04	2/4/2021	175091		0		\$1177.25	0
PAYROLL - 2021-02-04	2/4/2021	175092		0		\$1508.65	0
PAYROLL - 2021-02-04	2/4/2021	175093		0		\$1444.36	0
PAYROLL - 2021-02-04	2/4/2021	175094		0		\$1777.78	0
PAYROLL - 2021-02-04	2/4/2021	175095		0		\$1915.22	0
PAYROLL - 2021-02-04	2/4/2021	175096		0		\$1761.60	0
PAYROLL - 2021-02-04	2/4/2021	175097		0		\$1512.65	0
PAYROLL - 2021-02-04	2/4/2021	175098		0		\$1876.01	0
PAYROLL - 2021-02-04	2/4/2021	175099		0		\$1742.77	0
PAYROLL - 2021-02-04	2/4/2021	175100		0		\$3756.27	0
PAYROLL - 2021-02-04	2/4/2021	175101		0		\$2764.78	0
PAYROLL - 2021-02-04	2/4/2021	175102		0		\$3504.42	0
PAYROLL - 2021-02-04	2/4/2021	175103		0		\$2253.97	0
PAYROLL - 2021-02-04	2/4/2021	175104		0		\$2987.10	0
PAYROLL - 2021-02-04	2/4/2021	175105		0		\$2482.36	0
PAYROLL - 2021-02-04	2/4/2021	175106		0		\$2990.28	0
PAYROLL - 2021-02-04	2/4/2021	175107		0		\$3783.76	0
PAYROLL - 2021-02-04	2/4/2021	175108		0		\$3429.29	0
PAYROLL - 2021-02-04	2/4/2021	175109		0		\$2186.72	0
PAYROLL - 2021-02-04	2/4/2021	175110		0		\$2001.85	0
PAYROLL - 2021-02-04	2/4/2021	175111		0		\$2368.31	0
PAYROLL - 2021-02-04	2/4/2021	175112		0		\$3769.48	0
PAYROLL - 2021-02-04	2/4/2021	175113		0		\$2503.51	0

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PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175114		0		\$2516.80	0
PAYROLL - 2021-02-04	2/4/2021	175115		0		\$2312.36	0
PAYROLL - 2021-02-04	2/4/2021	175116		0		\$2956.33	0
PAYROLL - 2021-02-04	2/4/2021	175117		0		\$5388.57	0
PAYROLL - 2021-02-04	2/4/2021	175118		0		\$2207.83	0
PAYROLL - 2021-02-04	2/4/2021	175119		0		\$4280.26	0
PAYROLL - 2021-02-04	2/4/2021	175120		0		\$2595.99	0
PAYROLL - 2021-02-04	2/4/2021	175121		0		\$2717.95	0
PAYROLL - 2021-02-04	2/4/2021	175122		0		\$4145.16	0
PAYROLL - 2021-02-04	2/4/2021	175123		0		\$2731.96	0
PAYROLL - 2021-02-04	2/4/2021	175124		0		\$2632.93	0
PAYROLL - 2021-02-04	2/4/2021	175125		0		\$2988.29	0
PAYROLL - 2021-02-04	2/4/2021	175126		0		\$3001.43	0
PAYROLL - 2021-02-04	2/4/2021	175127		0		\$4911.38	0
PAYROLL - 2021-02-04	2/4/2021	175128		0		\$3692.16	0
PAYROLL - 2021-02-04	2/4/2021	175129		0		\$3106.96	0
PAYROLL - 2021-02-04	2/4/2021	175130		0		\$1379.01	0
PAYROLL - 2021-02-04	2/4/2021	175131		0		\$2393.57	0
PAYROLL - 2021-02-04	2/4/2021	175132		0		\$1310.11	0
PAYROLL - 2021-02-04	2/4/2021	175133		0		\$4487.41	0
PAYROLL - 2021-02-04	2/4/2021	175134		0		\$2432.17	0
PAYROLL - 2021-02-04	2/4/2021	175135		0		\$1910.62	0
PAYROLL - 2021-02-04	2/4/2021	175136		0		\$2149.08	0
PAYROLL - 2021-02-04	2/4/2021	175137		0		\$2411.61	0
PAYROLL - 2021-02-04	2/4/2021	175138		0		\$2119.28	0
PAYROLL - 2021-02-04	2/4/2021	175139		0		\$1597.85	0
PAYROLL - 2021-02-04	2/4/2021	175140		0		\$3597.87	0

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PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175141		0		\$535.20	0
PAYROLL - 2021-02-04	2/4/2021	175142		0		\$1581.15	0
PAYROLL - 2021-02-04	2/4/2021	175143		0		\$3842.56	0
PAYROLL - 2021-02-04	2/4/2021	175144		0		\$3534.01	0
PAYROLL - 2021-02-04	2/4/2021	175145		0		\$3435.69	0
PAYROLL - 2021-02-04	2/4/2021	175146		0		\$2381.74	0
PAYROLL - 2021-02-04	2/4/2021	175147		0		\$3334.37	0
PAYROLL - 2021-02-04	2/4/2021	175148		0		\$2456.54	0
PAYROLL - 2021-02-04	2/4/2021	175149		0		\$2596.67	0
PAYROLL - 2021-02-04	2/4/2021	175150		0		\$2068.73	0
PAYROLL - 2021-02-04	2/4/2021	175151		0		\$8805.36	0
PAYROLL - 2021-02-04	2/4/2021	175152		0		\$2609.37	0
PAYROLL - 2021-02-04	2/4/2021	175153		0		\$3264.98	0
PAYROLL - 2021-02-04	2/4/2021	175154		0		\$3032.16	0
PAYROLL - 2021-02-04	2/4/2021	175155		0		\$1744.75	0
PAYROLL - 2021-02-04	2/4/2021	175156		0		\$4271.08	0
PAYROLL - 2021-02-04	2/4/2021	175157		0		\$2070.41	0
PAYROLL - 2021-02-04	2/4/2021	175158		0		\$2492.87	0
PAYROLL - 2021-02-04	2/4/2021	175159		0		\$939.97	0
PAYROLL - 2021-02-04	2/4/2021	175160		0		\$1616.20	0
PAYROLL - 2021-02-04	2/4/2021	175161		0		\$3295.36	0
PAYROLL - 2021-02-04	2/4/2021	175162		0		\$1968.75	0
PAYROLL - 2021-02-04	2/4/2021	175163		0		\$2184.57	0
PAYROLL - 2021-02-04	2/4/2021	175164		0		\$2462.24	0
PAYROLL - 2021-02-04	2/4/2021	175165		0		\$2373.37	0
PAYROLL - 2021-02-04	2/4/2021	175166		0		\$5133.92	0
PAYROLL - 2021-02-04	2/4/2021	175167		0		\$2948.03	0

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PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175168		0		\$1347.13	0
PAYROLL - 2021-02-04	2/4/2021	175169		0		\$14071.29	0
PAYROLL - 2021-02-04	2/4/2021	175170		0		\$1751.46	0
PAYROLL - 2021-02-04	2/4/2021	175171		0		\$3867.84	0
PAYROLL - 2021-02-04	2/4/2021	175172		0		\$2623.75	0
PAYROLL - 2021-02-04	2/4/2021	175173		0		\$1623.04	0
PAYROLL - 2021-02-04	2/4/2021	175174		0		\$2860.47	0
PAYROLL - 2021-02-04	2/4/2021	175175		0		\$1513.25	0
PAYROLL - 2021-02-04	2/4/2021	175176		0		\$4460.29	0
PAYROLL - 2021-02-04	2/4/2021	175177		0		\$1906.59	0
PAYROLL - 2021-02-04	2/4/2021	175178		0		\$3251.29	0
PAYROLL - 2021-02-04	2/4/2021	175179		0		\$4097.17	0
PAYROLL - 2021-02-04	2/4/2021	175180		0		\$1627.32	0
PAYROLL - 2021-02-04	2/4/2021	175181		0		\$2954.77	0
PAYROLL - 2021-02-04	2/4/2021	175182		0		\$3436.13	0
PAYROLL - 2021-02-04	2/4/2021	175183		0		\$2769.54	0
PAYROLL - 2021-02-04	2/4/2021	175184		0		\$3094.94	0
PAYROLL - 2021-02-04	2/4/2021	175185		0		\$2948.97	0
PAYROLL - 2021-02-04	2/4/2021	175186		0		\$3472.89	0
PAYROLL - 2021-02-04	2/4/2021	175187		0		\$2675.32	0
PAYROLL - 2021-02-04	2/4/2021	175188		0		\$3403.83	0
PAYROLL - 2021-02-04	2/4/2021	175189		0		\$1508.11	0
PAYROLL - 2021-02-04	2/4/2021	175190		0		\$2814.83	0
PAYROLL - 2021-02-04	2/4/2021	175191		0		\$1779.03	0
PAYROLL - 2021-02-04	2/4/2021	175192		0		\$3000.55	0
PAYROLL - 2021-02-04	2/4/2021	175193		0		\$1808.95	0
PAYROLL - 2021-02-04	2/4/2021	175194		0		\$1490.99	0

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PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175195		0		\$3265.26	0
PAYROLL - 2021-02-04	2/4/2021	175196		0		\$2331.31	0
PAYROLL - 2021-02-04	2/4/2021	175197		0		\$3754.60	0
PAYROLL - 2021-02-04	2/4/2021	175198		0		\$2685.59	0
PAYROLL - 2021-02-04	2/4/2021	175199		0		\$1504.73	0
PAYROLL - 2021-02-04	2/4/2021	175200		0		\$2546.84	0
PAYROLL - 2021-02-04	2/4/2021	175201		0		\$2782.83	0
PAYROLL - 2021-02-04	2/4/2021	175202		0		\$2724.70	0
PAYROLL - 2021-02-04	2/4/2021	175203		0		\$2798.73	0
PAYROLL - 2021-02-04	2/4/2021	175204		0		\$3562.63	0
PAYROLL - 2021-02-04	2/4/2021	175205		0		\$3702.56	0
PAYROLL - 2021-02-04	2/4/2021	175206		0		\$2570.40	0
PAYROLL - 2021-02-04	2/4/2021	175207		0		\$3282.70	0
PAYROLL - 2021-02-04	2/4/2021	175208		0		\$1837.59	0
PAYROLL - 2021-02-04	2/4/2021	175209		0		\$3311.48	0
PAYROLL - 2021-02-04	2/4/2021	175210		0		\$2631.84	0
PAYROLL - 2021-02-04	2/4/2021	175211		0		\$3314.42	0
PAYROLL - 2021-02-04	2/4/2021	175212		0		\$2614.56	0
PAYROLL - 2021-02-04	2/4/2021	175213		0		\$2716.99	0
PAYROLL - 2021-02-04	2/4/2021	175214		0		\$1222.85	0
PAYROLL - 2021-02-04	2/4/2021	175215		0		\$2767.18	0
PAYROLL - 2021-02-04	2/4/2021	175216		0		\$1445.30	0
PAYROLL - 2021-02-04	2/4/2021	175217		0		\$3271.68	0
PAYROLL - 2021-02-04	2/4/2021	175218		0		\$3355.74	0
PAYROLL - 2021-02-04	2/4/2021	175219		0		\$3271.73	0
PAYROLL - 2021-02-04	2/4/2021	175220		0		\$2329.82	0
PAYROLL - 2021-02-04	2/4/2021	175221		0		\$2911.36	0

Payroll Direct Deposits / Checks 2/1/2021 - 2/28/2021

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175222		0		\$2933.69	0
PAYROLL - 2021-02-04	2/4/2021	175223		0		\$2809.40	0
PAYROLL - 2021-02-04	2/4/2021	175224		0		\$1315.61	0
PAYROLL - 2021-02-04	2/4/2021	175225		0		\$3358.70	0
PAYROLL - 2021-02-04	2/4/2021	175226		0		\$1453.02	0
PAYROLL - 2021-02-04	2/4/2021	175227		0		\$1411.16	0
PAYROLL - 2021-02-04	2/4/2021	175228		0		\$2544.72	0
PAYROLL - 2021-02-04	2/4/2021	175229		0		\$3439.01	0
PAYROLL - 2021-02-04	2/4/2021	175230		0		\$2609.13	0
PAYROLL - 2021-02-04	2/4/2021	175231		0		\$3315.99	0
PAYROLL - 2021-02-04	2/4/2021	175232		0		\$2538.59	0
PAYROLL - 2021-02-04	2/4/2021	175233		0		\$2673.99	0
PAYROLL - 2021-02-04	2/4/2021	175234		0		\$3197.85	0
PAYROLL - 2021-02-04	2/4/2021	175235		0		\$2780.93	0
PAYROLL - 2021-02-04	2/4/2021	175236		0		\$2289.42	0
PAYROLL - 2021-02-04	2/4/2021	175237		0		\$3642.17	0
PAYROLL - 2021-02-04	2/4/2021	175238		0		\$3260.28	0
PAYROLL - 2021-02-04	2/4/2021	175239		0		\$3634.89	0
PAYROLL - 2021-02-04	2/4/2021	175240		0		\$2609.13	0
PAYROLL - 2021-02-04	2/4/2021	175241		0		\$2978.44	0
PAYROLL - 2021-02-04	2/4/2021	175242		0		\$1177.26	0
PAYROLL - 2021-02-04	2/4/2021	175243		0		\$3507.02	0
PAYROLL - 2021-02-04	2/4/2021	175244		0		\$3000.15	0
PAYROLL - 2021-02-04	2/4/2021	175245		0		\$1856.88	0
PAYROLL - 2021-02-04	2/4/2021	175246		0		\$2671.72	0
PAYROLL - 2021-02-04	2/4/2021	175247		0		\$2582.78	0
PAYROLL - 2021-02-04	2/4/2021	175248		0		\$2323.89	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175249		0		\$7911.62	0
PAYROLL - 2021-02-04	2/4/2021	175250		0		\$1942.23	0
PAYROLL - 2021-02-04	2/4/2021	175251		0		\$2112.95	0
PAYROLL - 2021-02-04	2/4/2021	175252		0		\$2635.58	0
PAYROLL - 2021-02-04	2/4/2021	175253		0		\$2244.84	0
PAYROLL - 2021-02-04	2/4/2021	175254		0		\$1422.99	0
PAYROLL - 2021-02-04	2/4/2021	175255		0		\$2027.20	0
PAYROLL - 2021-02-04	2/4/2021	175256		0		\$2645.60	0
PAYROLL - 2021-02-04	2/4/2021	175257		0		\$1990.42	0
PAYROLL - 2021-02-04	2/4/2021	175258		0		\$1574.81	0
PAYROLL - 2021-02-04	2/4/2021	175259		0		\$3256.10	0
PAYROLL - 2021-02-04	2/4/2021	175260		0		\$3086.62	0
PAYROLL - 2021-02-04	2/4/2021	175261		0		\$1755.98	0
PAYROLL - 2021-02-04	2/4/2021	175262		0		\$2319.98	0
PAYROLL - 2021-02-04	2/4/2021	175263		0		\$2054.53	0
PAYROLL - 2021-02-04	2/4/2021	175264		0		\$2067.80	0
PAYROLL - 2021-02-04	2/4/2021	175265		0		\$3018.38	0
PAYROLL - 2021-02-04	2/4/2021	175266		0		\$1891.23	0
PAYROLL - 2021-02-04	2/4/2021	175267		0		\$1403.94	0
PAYROLL - 2021-02-04	2/4/2021	175268		0		\$2890.95	0
PAYROLL - 2021-02-04	2/4/2021	175269		0		\$4367.25	0
PAYROLL - 2021-02-04	2/4/2021	175270		0		\$2669.24	0
PAYROLL - 2021-02-04	2/4/2021	175271		0		\$1475.28	0
PAYROLL - 2021-02-04	2/4/2021	175272		0		\$2139.15	0
PAYROLL - 2021-02-04	2/4/2021	175273		0		\$2463.61	0
PAYROLL - 2021-02-04	2/4/2021	175274		0		\$2844.74	0
PAYROLL - 2021-02-04	2/4/2021	175275		0		\$2448.09	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175276		0		\$2730.71	0
PAYROLL - 2021-02-04	2/4/2021	175277		0		\$1452.22	0
PAYROLL - 2021-02-04	2/4/2021	175278		0		\$3599.85	0
PAYROLL - 2021-02-04	2/4/2021	175279		0		\$2907.81	0
PAYROLL - 2021-02-04	2/4/2021	175280		0		\$2494.68	0
PAYROLL - 2021-02-04	2/4/2021	175281		0		\$2782.66	0
PAYROLL - 2021-02-04	2/4/2021	175282		0		\$2238.98	0
PAYROLL - 2021-02-04	2/4/2021	175283		0		\$1428.82	0
PAYROLL - 2021-02-04	2/4/2021	175284		0		\$1912.41	0
PAYROLL - 2021-02-04	2/4/2021	175285		0		\$748.60	0
PAYROLL - 2021-02-04	2/4/2021	175286		0		\$2276.77	0
PAYROLL - 2021-02-04	2/4/2021	175287		0		\$4429.18	0
PAYROLL - 2021-02-04	2/4/2021	175288		0		\$3617.64	0
PAYROLL - 2021-02-04	2/4/2021	175289		0		\$1230.66	0
PAYROLL - 2021-02-04	2/4/2021	175290		0		\$2839.09	0
PAYROLL - 2021-02-04	2/4/2021	175291		0		\$1857.62	0
PAYROLL - 2021-02-04	2/4/2021	175292		0		\$4176.21	0
PAYROLL - 2021-02-04	2/4/2021	175293		0		\$3350.14	0
PAYROLL - 2021-02-04	2/4/2021	175294		0		\$3769.69	0
PAYROLL - 2021-02-04	2/4/2021	175295		0		\$1515.37	0
PAYROLL - 2021-02-04	2/4/2021	175296		0		\$3107.22	0
PAYROLL - 2021-02-04	2/4/2021	175297		0		\$2217.21	0
PAYROLL - 2021-02-04	2/4/2021	175298		0		\$3368.40	0
PAYROLL - 2021-02-04	2/4/2021	175299		0		\$4633.66	0
PAYROLL - 2021-02-04	2/4/2021	175300		0		\$2509.58	0
PAYROLL - 2021-02-04	2/4/2021	175301		0		\$2018.21	0
PAYROLL - 2021-02-04	2/4/2021	175302		0		\$2195.83	0

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PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175303		0		\$2443.33	0
PAYROLL - 2021-02-04	2/4/2021	175304		0		\$2774.43	0
PAYROLL - 2021-02-04	2/4/2021	175305		0		\$2120.38	0
PAYROLL - 2021-02-04	2/4/2021	175306		0		\$1616.01	0
PAYROLL - 2021-02-04	2/4/2021	175307		0		\$1693.18	0
PAYROLL - 2021-02-04	2/4/2021	175308		0		\$3280.09	0
PAYROLL - 2021-02-04	2/4/2021	175309		0		\$864.02	0
PAYROLL - 2021-02-04	2/4/2021	175310		0		\$1681.15	0
PAYROLL - 2021-02-04	2/4/2021	175311		0		\$2276.01	0
PAYROLL - 2021-02-04	2/4/2021	175312		0		\$1857.07	0
PAYROLL - 2021-02-04	2/4/2021	175313		0		\$2493.38	0
PAYROLL - 2021-02-04	2/4/2021	175314		0		\$1729.09	0
PAYROLL - 2021-02-04	2/4/2021	175315		0		\$1789.13	0
PAYROLL - 2021-02-04	2/4/2021	175316		0		\$4431.69	0
PAYROLL - 2021-02-04	2/4/2021	175317		0		\$1828.85	0
PAYROLL - 2021-02-04	2/4/2021	175318		0		\$1151.56	0
PAYROLL - 2021-02-04	2/4/2021	175319		0		\$2056.74	0
PAYROLL - 2021-02-04	2/4/2021	175320		0		\$2707.43	0
PAYROLL - 2021-02-04	2/4/2021	175321		0		\$1600.95	0
PAYROLL - 2021-02-04	2/4/2021	175322		0		\$1512.23	0
PAYROLL - 2021-02-04	2/4/2021	175323		0		\$1457.22	0
PAYROLL - 2021-02-04	2/4/2021	175324		0		\$1889.34	0
PAYROLL - 2021-02-04	2/4/2021	175325		0		\$2022.64	0
PAYROLL - 2021-02-04	2/4/2021	175326		0		\$1935.61	0
PAYROLL - 2021-02-04	2/4/2021	175327		0		\$1239.88	0
PAYROLL - 2021-02-04	2/4/2021	175328		0		\$2322.05	0
PAYROLL - 2021-02-04	2/4/2021	175329		0		\$1469.65	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175330		0		\$1744.34	0
PAYROLL - 2021-02-04	2/4/2021	175331		0		\$1514.36	0
PAYROLL - 2021-02-04	2/4/2021	175332		0		\$1688.90	0
PAYROLL - 2021-02-04	2/4/2021	175333		0		\$2001.71	0
PAYROLL - 2021-02-04	2/4/2021	175334		0		\$1968.47	0
PAYROLL - 2021-02-04	2/4/2021	175335		0		\$1509.43	0
PAYROLL - 2021-02-04	2/4/2021	175336		0		\$2091.97	0
PAYROLL - 2021-02-04	2/4/2021	175337		0		\$2122.24	0
PAYROLL - 2021-02-04	2/4/2021	175338		0		\$1286.02	0
PAYROLL - 2021-02-04	2/4/2021	175339		0		\$1770.18	0
PAYROLL - 2021-02-04	2/4/2021	175340		0		\$2000.17	0
PAYROLL - 2021-02-04	2/4/2021	175341		0		\$1621.48	0
PAYROLL - 2021-02-04	2/4/2021	175342		0		\$1476.29	0
PAYROLL - 2021-02-04	2/4/2021	175343		0		\$1684.14	0
PAYROLL - 2021-02-04	2/4/2021	175344		0		\$1531.70	0
PAYROLL - 2021-02-04	2/4/2021	175345		0		\$1584.71	0
PAYROLL - 2021-02-04	2/4/2021	175346		0		\$1199.70	0
PAYROLL - 2021-02-04	2/4/2021	175347		0		\$1880.22	0
PAYROLL - 2021-02-04	2/4/2021	175348		0		\$1106.00	0
PAYROLL - 2021-02-04	2/4/2021	175349		0		\$1645.86	0
PAYROLL - 2021-02-04	2/4/2021	175350		0		\$1861.00	0
PAYROLL - 2021-02-04	2/4/2021	175351		0		\$1753.02	0
PAYROLL - 2021-02-04	2/4/2021	175352		0		\$1664.98	0
PAYROLL - 2021-02-04	2/4/2021	175353		0		\$1568.53	0
PAYROLL - 2021-02-04	2/4/2021	175354		0		\$1512.62	0
PAYROLL - 2021-02-04	2/4/2021	175355		0		\$1661.96	0
PAYROLL - 2021-02-04	2/4/2021	175356		0		\$1685.06	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175357		0		\$1520.44	0
PAYROLL - 2021-02-04	2/4/2021	175358		0		\$1595.86	0
PAYROLL - 2021-02-04	2/4/2021	175359		0		\$1665.09	0
PAYROLL - 2021-02-04	2/4/2021	175360		0		\$1012.48	0
PAYROLL - 2021-02-04	2/4/2021	175361		0		\$1704.41	0
PAYROLL - 2021-02-04	2/4/2021	175362		0		\$1408.64	0
PAYROLL - 2021-02-04	2/4/2021	175363		0		\$1753.57	0
PAYROLL - 2021-02-04	2/4/2021	175364		0		\$634.29	0
PAYROLL - 2021-02-04	2/4/2021	175365		0		\$1733.47	0
PAYROLL - 2021-02-04	2/4/2021	175366		0		\$1616.07	0
PAYROLL - 2021-02-04	2/4/2021	175367		0		\$1679.76	0
PAYROLL - 2021-02-04	2/4/2021	175368		0		\$1949.01	0
PAYROLL - 2021-02-04	2/4/2021	175369		0		\$1566.71	0
PAYROLL - 2021-02-04	2/4/2021	175370		0		\$1086.53	0
PAYROLL - 2021-02-04	2/4/2021	175371		0		\$1846.78	0
PAYROLL - 2021-02-04	2/4/2021	175372		0		\$938.24	0
PAYROLL - 2021-02-04	2/4/2021	175373		0		\$1440.07	0
PAYROLL - 2021-02-04	2/4/2021	175374		0		\$1633.19	0
PAYROLL - 2021-02-04	2/4/2021	175375		0		\$1333.45	0
PAYROLL - 2021-02-04	2/4/2021	175376		0		\$1487.88	0
PAYROLL - 2021-02-04	2/4/2021	175377		0		\$2155.11	0
PAYROLL - 2021-02-04	2/4/2021	175378		0		\$2148.42	0
PAYROLL - 2021-02-04	2/4/2021	175379		0		\$1819.79	0
PAYROLL - 2021-02-04	2/4/2021	175380		0		\$1920.62	0
PAYROLL - 2021-02-04	2/4/2021	175381		0		\$2310.34	0
PAYROLL - 2021-02-04	2/4/2021	175382		0		\$2620.23	0
PAYROLL - 2021-02-04	2/4/2021	175383		0		\$2037.27	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175384		0		\$2546.37	0
PAYROLL - 2021-02-04	2/4/2021	175385		0		\$760.13	0
PAYROLL - 2021-02-04	2/4/2021	175386		0		\$1386.13	0
PAYROLL - 2021-02-04	2/4/2021	175387		0		\$1761.05	0
PAYROLL - 2021-02-04	2/4/2021	175388		0		\$2591.54	0
PAYROLL - 2021-02-04	2/4/2021	175389		0		\$2165.81	0
PAYROLL - 2021-02-04	2/4/2021	175390		0		\$3627.34	0
PAYROLL - 2021-02-04	2/4/2021	175391		0		\$1445.93	0
PAYROLL - 2021-02-04	2/4/2021	175392		0		\$2140.12	0
PAYROLL - 2021-02-04	2/4/2021	175393		0		\$2002.31	0
PAYROLL - 2021-02-04	2/4/2021	175394		0		\$2480.54	0
PAYROLL - 2021-02-04	2/4/2021	175395		0		\$755.43	0
PAYROLL - 2021-02-04	2/4/2021	175396		0		\$1598.18	0
PAYROLL - 2021-02-04	2/4/2021	175397		0		\$2119.91	0
PAYROLL - 2021-02-04	2/4/2021	175398		0		\$3051.26	0
PAYROLL - 2021-02-04	2/4/2021	175399		0		\$2093.19	0
PAYROLL - 2021-02-04	2/4/2021	175400		0		\$1813.11	0
PAYROLL - 2021-02-04	2/4/2021	175401		0		\$2028.60	0
PAYROLL - 2021-02-04	2/4/2021	175402		0		\$1858.52	0
PAYROLL - 2021-02-04	2/4/2021	175403		0		\$1350.89	0
PAYROLL - 2021-02-04	2/4/2021	175404		0		\$1707.93	0
PAYROLL - 2021-02-04	2/4/2021	175405		0		\$1504.15	0
PAYROLL - 2021-02-04	2/4/2021	175406		0		\$1401.24	0
PAYROLL - 2021-02-04	2/4/2021	175407		0		\$1303.61	0
PAYROLL - 2021-02-04	2/4/2021	175408		0		\$2528.06	0
PAYROLL - 2021-02-04	2/4/2021	175409		0		\$1593.43	0
PAYROLL - 2021-02-04	2/4/2021	175410		0		\$1944.05	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175411		0		\$2136.68	0
PAYROLL - 2021-02-04	2/4/2021	175412		0		\$1305.68	0
PAYROLL - 2021-02-04	2/4/2021	175413		0		\$1771.85	0
PAYROLL - 2021-02-04	2/4/2021	175414		0		\$1171.91	0
PAYROLL - 2021-02-04	2/4/2021	175415		0		\$2222.16	0
PAYROLL - 2021-02-04	2/4/2021	175416		0		\$1373.62	0
PAYROLL - 2021-02-04	2/4/2021	175417		0		\$2130.67	0
PAYROLL - 2021-02-04	2/4/2021	175418		0		\$2659.77	0
PAYROLL - 2021-02-04	2/4/2021	175419		0		\$1958.85	0
PAYROLL - 2021-02-04	2/4/2021	175420		0		\$1343.43	0
PAYROLL - 2021-02-04	2/4/2021	175421		0		\$1713.94	0
PAYROLL - 2021-02-04	2/4/2021	175422		0		\$1563.51	0
PAYROLL - 2021-02-04	2/4/2021	175423		0		\$941.42	0
PAYROLL - 2021-02-04	2/4/2021	175424		0		\$1702.73	0
PAYROLL - 2021-02-04	2/4/2021	175425		0		\$2637.29	0
PAYROLL - 2021-02-04	2/4/2021	175426		0		\$1845.31	0
PAYROLL - 2021-02-04	2/4/2021	175427		0		\$1269.56	0
PAYROLL - 2021-02-04	2/4/2021	175428		0		\$1348.72	0
PAYROLL - 2021-02-04	2/4/2021	175429		0		\$3026.26	0
PAYROLL - 2021-02-04	2/4/2021	175430		0		\$2058.23	0
PAYROLL - 2021-02-04	2/4/2021	175431		0		\$2058.66	0
PAYROLL - 2021-02-04	2/4/2021	175432		0		\$2255.26	0
PAYROLL - 2021-02-04	2/4/2021	175433		0		\$1757.28	0
PAYROLL - 2021-02-04	2/4/2021	175434		0		\$2276.17	0
PAYROLL - 2021-02-04	2/4/2021	175435		0		\$1427.15	0
PAYROLL - 2021-02-04	2/4/2021	175436		0		\$1789.51	0
PAYROLL - 2021-02-04	2/4/2021	175437		0		\$2020.14	0

Payroll Direct Deposits / Checks 2/1/2021 - 2/28/2021

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175438		0		\$1450.92	0
PAYROLL - 2021-02-04	2/4/2021	175439		0		\$1815.95	0
PAYROLL - 2021-02-04	2/4/2021	175440		0		\$1296.39	0
PAYROLL - 2021-02-04	2/4/2021	175441		0		\$2646.89	0
PAYROLL - 2021-02-04	2/4/2021	175442		0		\$1543.47	0
PAYROLL - 2021-02-04	2/4/2021	175443		0		\$934.64	0
PAYROLL - 2021-02-04	2/4/2021	175444		0		\$1632.19	0
PAYROLL - 2021-02-04	2/4/2021	175445		0		\$1424.29	0
PAYROLL - 2021-02-04	2/4/2021	175446		0		\$1936.81	0
PAYROLL - 2021-02-04	2/4/2021	175447		0		\$2023.69	0
PAYROLL - 2021-02-04	2/4/2021	175448		0		\$1921.23	0
PAYROLL - 2021-02-04	2/4/2021	175449		0		\$1754.92	0
PAYROLL - 2021-02-04	2/4/2021	175450		0		\$1991.48	0
PAYROLL - 2021-02-04	2/4/2021	175451		0		\$1486.90	0
PAYROLL - 2021-02-04	2/4/2021	175452		0		\$2003.94	0
PAYROLL - 2021-02-04	2/4/2021	175453		0		\$1902.80	0
PAYROLL - 2021-02-04	2/4/2021	175454		0		\$1297.77	0
PAYROLL - 2021-02-04	2/4/2021	175455		0		\$1059.78	0
PAYROLL - 2021-02-04	2/4/2021	175456		0		\$1700.40	0
PAYROLL - 2021-02-04	2/4/2021	175457		0		\$1685.19	0
PAYROLL - 2021-02-04	2/4/2021	175458		0		\$2015.86	0
PAYROLL - 2021-02-04	2/4/2021	175459		0		\$1543.61	0
PAYROLL - 2021-02-04	2/4/2021	175460		0		\$1996.04	0
PAYROLL - 2021-02-04	2/4/2021	175461		0		\$1818.94	0
PAYROLL - 2021-02-04	2/4/2021	175462		0		\$1625.59	0
PAYROLL - 2021-02-04	2/4/2021	175463		0		\$1087.56	0
PAYROLL - 2021-02-04	2/4/2021	175464		0		\$2696.99	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175465		0		\$1888.55	0
PAYROLL - 2021-02-04	2/4/2021	175466		0		\$765.31	0
PAYROLL - 2021-02-04	2/4/2021	175467		0		\$1698.15	0
PAYROLL - 2021-02-04	2/4/2021	175468		0		\$440.43	0
PAYROLL - 2021-02-04	2/4/2021	175469		0		\$1000.87	0
PAYROLL - 2021-02-04	2/4/2021	175470		0		\$837.28	0
PAYROLL - 2021-02-04	2/4/2021	175471		0		\$1837.61	0
PAYROLL - 2021-02-04	2/4/2021	175472		0		\$801.48	0
PAYROLL - 2021-02-04	2/4/2021	175473		0		\$1662.97	0
PAYROLL - 2021-02-04	2/4/2021	175474		0		\$642.30	0
PAYROLL - 2021-02-04	2/4/2021	175475		0		\$829.95	0
PAYROLL - 2021-02-04	2/4/2021	175476		0		\$1674.09	0
PAYROLL - 2021-02-04	2/4/2021	175477		0		\$1134.41	0
PAYROLL - 2021-02-04	2/4/2021	175478		0		\$710.03	0
PAYROLL - 2021-02-04	2/4/2021	175479		0		\$1688.12	0
PAYROLL - 2021-02-04	2/4/2021	175480		0		\$1108.94	0
PAYROLL - 2021-02-04	2/4/2021	175481		0		\$1804.07	0
PAYROLL - 2021-02-04	2/4/2021	175482		0		\$1022.66	0
PAYROLL - 2021-02-04	2/4/2021	175483		0		\$641.32	0
PAYROLL - 2021-02-04	2/4/2021	175484		0		\$1422.42	0
PAYROLL - 2021-02-04	2/4/2021	175485		0		\$532.27	0
PAYROLL - 2021-02-04	2/4/2021	175486		0		\$1508.65	0
PAYROLL - 2021-02-04	2/4/2021	175487		0		\$466.90	0
PAYROLL - 2021-02-04	2/4/2021	175488		0		\$735.40	0
PAYROLL - 2021-02-04	2/4/2021	175489		0		\$357.50	0
PAYROLL - 2021-02-04	2/4/2021	175490		0		\$431.00	0
PAYROLL - 2021-02-04	2/4/2021	175491		0		\$38.75	0

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PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-04	2/4/2021	175492		0		\$5680.33	0
PAYROLL - 2021-02-04	TOTALS:					\$1,213,819.03	0
PAYROLL - 2021-02-18	2/18/2021	175493		0		\$2114.27	0
PAYROLL - 2021-02-18	2/18/2021	175494		0		\$949.93	0
PAYROLL - 2021-02-18	2/18/2021	175495		0		\$2169.62	0
PAYROLL - 2021-02-18	2/18/2021	175496		0		\$1481.70	0
PAYROLL - 2021-02-18	2/18/2021	175497		0		\$15.15	0
PAYROLL - 2021-02-18	2/18/2021	175498		0		\$2168.34	0
PAYROLL - 2021-02-18	2/18/2021	175499		0		\$3797.14	0
PAYROLL - 2021-02-18	2/18/2021	175500		0		\$2194.40	0
PAYROLL - 2021-02-18	2/18/2021	175501		0		\$1394.87	0
PAYROLL - 2021-02-18	2/18/2021	175502		0		\$2005.56	0
PAYROLL - 2021-02-18	2/18/2021	175503		0		\$1754.39	0
PAYROLL - 2021-02-18	2/18/2021	175504		0		\$1013.48	0
PAYROLL - 2021-02-18	2/18/2021	175505		0		\$3257.39	0
PAYROLL - 2021-02-18	2/18/2021	175506		0		\$2161.87	0
PAYROLL - 2021-02-18	2/18/2021	175507		0		\$840.74	0
PAYROLL - 2021-02-18	2/18/2021	175508		0		\$4801.68	0
PAYROLL - 2021-02-18	2/18/2021	175509		0		\$558.37	0
PAYROLL - 2021-02-18	2/18/2021	175510		0		\$979.50	0
PAYROLL - 2021-02-18	2/18/2021	175511		0		\$1107.75	0
PAYROLL - 2021-02-18	2/18/2021	175512		0		\$948.87	0
PAYROLL - 2021-02-18	2/18/2021	175513		0		\$1002.24	0
PAYROLL - 2021-02-18	2/18/2021	175514		0		\$978.70	0
PAYROLL - 2021-02-18	2/18/2021	175515		0		\$2664.09	0
PAYROLL - 2021-02-18	2/18/2021	175516		0		\$1074.34	0
PAYROLL - 2021-02-18	2/18/2021	175517		0		\$2084.92	0

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PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	175518		0		\$1890.80	0
PAYROLL - 2021-02-18	2/18/2021	175519		0		\$1152.61	0
PAYROLL - 2021-02-18	2/18/2021	175520		0		\$1476.34	0
PAYROLL - 2021-02-18	2/18/2021	175521		0		\$2428.53	0
PAYROLL - 2021-02-18	2/18/2021	175522		0		\$1150.73	0
PAYROLL - 2021-02-18	2/18/2021	175523		0		\$1581.51	0
PAYROLL - 2021-02-18	2/18/2021	175524		0		\$1388.78	0
PAYROLL - 2021-02-18	2/18/2021	175525		0		\$2088.85	0
PAYROLL - 2021-02-18	2/18/2021	175526		0		\$1554.98	0
PAYROLL - 2021-02-18	2/18/2021	175527		0		\$1548.72	0
PAYROLL - 2021-02-18	2/18/2021	175528		0		\$1803.08	0
PAYROLL - 2021-02-18	2/18/2021	175529		0		\$1882.42	0
PAYROLL - 2021-02-18	2/18/2021	175530		0		\$1467.52	0
PAYROLL - 2021-02-18	2/18/2021	175531		0		\$2160.35	0
PAYROLL - 2021-02-18	2/18/2021	175532		0		\$1651.83	0
PAYROLL - 2021-02-18	2/18/2021	175533		0		\$1460.67	0
PAYROLL - 2021-02-18	2/18/2021	175534		0		\$1252.89	0
PAYROLL - 2021-02-18	2/18/2021	175535		0		\$1943.54	0
PAYROLL - 2021-02-18	2/18/2021	175536		0		\$1873.27	0
PAYROLL - 2021-02-18	2/18/2021	175537		0		\$1854.21	0
PAYROLL - 2021-02-18	2/18/2021	175538		0		\$2082.20	0
PAYROLL - 2021-02-18	2/18/2021	175539		0		\$1452.34	0
PAYROLL - 2021-02-18	2/18/2021	175540		0		\$2022.35	0
PAYROLL - 2021-02-18	2/18/2021	175541		0		\$3300.79	0
PAYROLL - 2021-02-18	2/18/2021	175542		0		\$2269.09	0
PAYROLL - 2021-02-18	2/18/2021	175543		0		\$2421.32	0
PAYROLL - 2021-02-18	2/18/2021	175544		0		\$3913.44	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	175545		0		\$2281.92	0
PAYROLL - 2021-02-18	2/18/2021	175546		0		\$204.97	0
PAYROLL - 2021-02-18	2/18/2021	175547		0		\$1376.34	0
PAYROLL - 2021-02-18	2/18/2021	175548		0		\$1516.79	0
PAYROLL - 2021-02-18	2/18/2021	175549		0		\$1809.04	0
PAYROLL - 2021-02-18	2/18/2021	175550		0		\$1081.94	0
PAYROLL - 2021-02-18	2/18/2021	175551		0		\$1433.30	0
PAYROLL - 2021-02-18	2/18/2021	175552		0		\$1393.13	0
PAYROLL - 2021-02-18	2/18/2021	175553		0		\$2503.75	0
PAYROLL - 2021-02-18	2/18/2021	175554		0		\$1507.13	0
PAYROLL - 2021-02-18	2/18/2021	175555		0		\$2356.84	0
PAYROLL - 2021-02-18	2/18/2021	175556		0		\$2000.84	0
PAYROLL - 2021-02-18	2/18/2021	175557		0		\$1880.73	0
PAYROLL - 2021-02-18	2/18/2021	175558		0		\$2042.41	0
PAYROLL - 2021-02-18	2/18/2021	175559		0		\$2262.05	0
PAYROLL - 2021-02-18	2/18/2021	175560		0		\$1388.35	0
PAYROLL - 2021-02-18	2/18/2021	175561		0		\$1129.63	0
PAYROLL - 2021-02-18	2/18/2021	175562		0		\$1876.93	0
PAYROLL - 2021-02-18	2/18/2021	175563		0		\$1495.02	0
PAYROLL - 2021-02-18	2/18/2021	175564		0		\$1666.55	0
PAYROLL - 2021-02-18	2/18/2021	175565		0		\$1898.03	0
PAYROLL - 2021-02-18	2/18/2021	175566		0		\$1965.01	0
PAYROLL - 2021-02-18	2/18/2021	175567		0		\$1231.78	0
PAYROLL - 2021-02-18	2/18/2021	175568		0		\$1191.87	0
PAYROLL - 2021-02-18	2/18/2021	175569		0		\$1768.28	0
PAYROLL - 2021-02-18	2/18/2021	175570		0		\$1819.24	0
PAYROLL - 2021-02-18	2/18/2021	175571		0		\$1793.63	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	175572		0		\$119.81	0
PAYROLL - 2021-02-18	2/18/2021	175573		0		\$2546.86	0
PAYROLL - 2021-02-18	2/18/2021	175574		0		\$1749.28	0
PAYROLL - 2021-02-18	2/18/2021	175575		0		\$922.24	0
PAYROLL - 2021-02-18	2/18/2021	175576		0		\$1278.48	0
PAYROLL - 2021-02-18	2/18/2021	175577		0		\$1651.31	0
PAYROLL - 2021-02-18	2/18/2021	175578		0		\$1033.00	0
PAYROLL - 2021-02-18	2/18/2021	175579		0		\$1427.32	0
PAYROLL - 2021-02-18	2/18/2021	175580		0		\$2071.16	0
PAYROLL - 2021-02-18	2/18/2021	175581		0		\$1838.96	0
PAYROLL - 2021-02-18	2/18/2021	175582		0		\$2267.73	0
PAYROLL - 2021-02-18	2/18/2021	175583		0		\$1426.10	0
PAYROLL - 2021-02-18	2/18/2021	175584		0		\$1449.95	0
PAYROLL - 2021-02-18	2/18/2021	175585		0		\$3374.97	0
PAYROLL - 2021-02-18	2/18/2021	175586		0		\$1452.30	0
PAYROLL - 2021-02-18	2/18/2021	175587		0		\$2218.99	0
PAYROLL - 2021-02-18	2/18/2021	175588		0		\$2536.33	0
PAYROLL - 2021-02-18	2/18/2021	175589		0		\$2655.97	0
PAYROLL - 2021-02-18	2/18/2021	175590		0		\$2777.76	0
PAYROLL - 2021-02-18	2/18/2021	175591		0		\$1851.57	0
PAYROLL - 2021-02-18	2/18/2021	175592		0		\$1853.13	0
PAYROLL - 2021-02-18	2/18/2021	175593		0		\$1885.00	0
PAYROLL - 2021-02-18	2/18/2021	175594		0		\$3360.73	0
PAYROLL - 2021-02-18	2/18/2021	175595		0		\$2841.80	0
PAYROLL - 2021-02-18	2/18/2021	175596		0		\$1544.44	0
PAYROLL - 2021-02-18	2/18/2021	175597		0		\$2814.07	0
PAYROLL - 2021-02-18	2/18/2021	175598		0		\$1611.37	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	175599		0		\$2922.58	0
PAYROLL - 2021-02-18	2/18/2021	175600		0		\$2117.34	0
PAYROLL - 2021-02-18	2/18/2021	175601		0		\$1874.18	0
PAYROLL - 2021-02-18	2/18/2021	175602		0		\$1775.55	0
PAYROLL - 2021-02-18	2/18/2021	175603		0		\$1957.35	0
PAYROLL - 2021-02-18	2/18/2021	175604		0		\$1748.26	0
PAYROLL - 2021-02-18	2/18/2021	175605		0		\$1824.08	0
PAYROLL - 2021-02-18	2/18/2021	175606		0		\$1909.03	0
PAYROLL - 2021-02-18	2/18/2021	175607		0		\$2836.70	0
PAYROLL - 2021-02-18	2/18/2021	175608		0		\$2990.39	0
PAYROLL - 2021-02-18	2/18/2021	175609		0		\$1371.08	0
PAYROLL - 2021-02-18	2/18/2021	175610		0		\$1842.40	0
PAYROLL - 2021-02-18	2/18/2021	175611		0		\$1841.10	0
PAYROLL - 2021-02-18	2/18/2021	175612		0		\$1574.29	0
PAYROLL - 2021-02-18	2/18/2021	175613		0		\$1650.06	0
PAYROLL - 2021-02-18	2/18/2021	175614		0		\$1849.11	0
PAYROLL - 2021-02-18	2/18/2021	175615		0		\$1966.15	0
PAYROLL - 2021-02-18	2/18/2021	175616		0		\$1847.44	0
PAYROLL - 2021-02-18	2/18/2021	175617		0		\$2070.28	0
PAYROLL - 2021-02-18	2/18/2021	175618		0		\$2009.92	0
PAYROLL - 2021-02-18	2/18/2021	175619		0		\$1150.33	0
PAYROLL - 2021-02-18	2/18/2021	175620		0		\$1737.88	0
PAYROLL - 2021-02-18	2/18/2021	175621		0		\$5003.07	0
PAYROLL - 2021-02-18	2/18/2021	175622		0		\$3289.17	0
PAYROLL - 2021-02-18	2/18/2021	175623		0		\$1067.73	0
PAYROLL - 2021-02-18	2/18/2021	175624		0		\$3566.79	0
PAYROLL - 2021-02-18	2/18/2021	175625		0		\$2412.60	0

Payroll Direct Deposits / Checks 2/1/2021 - 2/28/2021

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	175626		0		\$3337.12	0
PAYROLL - 2021-02-18	2/18/2021	175627		0		\$3250.73	0
PAYROLL - 2021-02-18	2/18/2021	175628		0		\$3020.27	0
PAYROLL - 2021-02-18	2/18/2021	175629		0		\$3946.65	0
PAYROLL - 2021-02-18	2/18/2021	175630		0		\$3906.02	0
PAYROLL - 2021-02-18	2/18/2021	175631		0		\$2076.38	0
PAYROLL - 2021-02-18	2/18/2021	175632		0		\$2003.05	0
PAYROLL - 2021-02-18	2/18/2021	175633		0		\$2545.83	0
PAYROLL - 2021-02-18	2/18/2021	175634		0		\$4165.70	0
PAYROLL - 2021-02-18	2/18/2021	175635		0		\$2420.06	0
PAYROLL - 2021-02-18	2/18/2021	175636		0		\$2411.54	0
PAYROLL - 2021-02-18	2/18/2021	175637		0		\$2261.34	0
PAYROLL - 2021-02-18	2/18/2021	175638		0		\$6219.74	0
PAYROLL - 2021-02-18	2/18/2021	175639		0		\$5113.47	0
PAYROLL - 2021-02-18	2/18/2021	175640		0		\$2198.46	0
PAYROLL - 2021-02-18	2/18/2021	175641		0		\$3133.19	0
PAYROLL - 2021-02-18	2/18/2021	175642		0		\$2444.06	0
PAYROLL - 2021-02-18	2/18/2021	175643		0		\$2562.69	0
PAYROLL - 2021-02-18	2/18/2021	175644		0		\$982.77	0
PAYROLL - 2021-02-18	2/18/2021	175645		0		\$1154.44	0
PAYROLL - 2021-02-18	2/18/2021	175646		0		\$2875.63	0
PAYROLL - 2021-02-18	2/18/2021	175647		0		\$1160.33	0
PAYROLL - 2021-02-18	2/18/2021	175648		0		\$2323.73	0
PAYROLL - 2021-02-18	2/18/2021	175649		0		\$550.62	0
PAYROLL - 2021-02-18	2/18/2021	175650		0		\$3267.01	0
PAYROLL - 2021-02-18	2/18/2021	175651		0		\$3141.95	0
PAYROLL - 2021-02-18	2/18/2021	175652		0		\$2692.69	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	175653		0		\$3631.58	0
PAYROLL - 2021-02-18	2/18/2021	175654		0		\$3632.49	0
PAYROLL - 2021-02-18	2/18/2021	175655		0		\$3503.86	0
PAYROLL - 2021-02-18	2/18/2021	175656		0		\$1469.44	0
PAYROLL - 2021-02-18	2/18/2021	175657		0		\$1033.62	0
PAYROLL - 2021-02-18	2/18/2021	175658		0		\$2351.67	0
PAYROLL - 2021-02-18	2/18/2021	175659		0		\$1228.24	0
PAYROLL - 2021-02-18	2/18/2021	175660		0		\$5923.96	0
PAYROLL - 2021-02-18	2/18/2021	175661		0		\$2458.53	0
PAYROLL - 2021-02-18	2/18/2021	175662		0		\$1804.97	0
PAYROLL - 2021-02-18	2/18/2021	175663		0		\$2152.37	0
PAYROLL - 2021-02-18	2/18/2021	175664		0		\$2534.33	0
PAYROLL - 2021-02-18	2/18/2021	175665		0		\$1981.45	0
PAYROLL - 2021-02-18	2/18/2021	175666		0		\$968.37	0
PAYROLL - 2021-02-18	2/18/2021	175667		0		\$1680.99	0
PAYROLL - 2021-02-18	2/18/2021	175668		0		\$2491.22	0
PAYROLL - 2021-02-18	2/18/2021	175669		0		\$2506.26	0
PAYROLL - 2021-02-18	2/18/2021	175670		0		\$4057.82	0
PAYROLL - 2021-02-18	2/18/2021	175671		0		\$2779.88	0
PAYROLL - 2021-02-18	2/18/2021	175672		0		\$3091.47	0
PAYROLL - 2021-02-18	2/18/2021	175673		0		\$2474.75	0
PAYROLL - 2021-02-18	2/18/2021	175674		0		\$3162.17	0
PAYROLL - 2021-02-18	2/18/2021	175675		0		\$2261.35	0
PAYROLL - 2021-02-18	2/18/2021	175676		0		\$2438.31	0
PAYROLL - 2021-02-18	2/18/2021	175677		0		\$2616.13	0
PAYROLL - 2021-02-18	2/18/2021	175678		0		\$10264.01	0
PAYROLL - 2021-02-18	2/18/2021	175679		0		\$2754.66	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	175680		0		\$2496.08	0
PAYROLL - 2021-02-18	2/18/2021	175681		0		\$3030.53	0
PAYROLL - 2021-02-18	2/18/2021	175682		0		\$1637.19	0
PAYROLL - 2021-02-18	2/18/2021	175683		0		\$3727.79	0
PAYROLL - 2021-02-18	2/18/2021	175684		0		\$1957.64	0
PAYROLL - 2021-02-18	2/18/2021	175685		0		\$2544.48	0
PAYROLL - 2021-02-18	2/18/2021	175686		0		\$912.96	0
PAYROLL - 2021-02-18	2/18/2021	175687		0		\$2078.06	0
PAYROLL - 2021-02-18	2/18/2021	175688		0		\$3267.00	0
PAYROLL - 2021-02-18	2/18/2021	175689		0		\$2005.62	0
PAYROLL - 2021-02-18	2/18/2021	175690		0		\$2430.00	0
PAYROLL - 2021-02-18	2/18/2021	175691		0		\$3088.74	0
PAYROLL - 2021-02-18	2/18/2021	175692		0		\$2178.21	0
PAYROLL - 2021-02-18	2/18/2021	175693		0		\$5239.65	0
PAYROLL - 2021-02-18	2/18/2021	175694		0		\$3634.40	0
PAYROLL - 2021-02-18	2/18/2021	175695		0		\$1285.23	0
PAYROLL - 2021-02-18	2/18/2021	175696		0		\$1757.72	0
PAYROLL - 2021-02-18	2/18/2021	175697		0		\$3071.99	0
PAYROLL - 2021-02-18	2/18/2021	175698		0		\$2853.50	0
PAYROLL - 2021-02-18	2/18/2021	175699		0		\$1631.53	0
PAYROLL - 2021-02-18	2/18/2021	175700		0		\$2973.52	0
PAYROLL - 2021-02-18	2/18/2021	175701		0		\$1466.94	0
PAYROLL - 2021-02-18	2/18/2021	175702		0		\$4473.90	0
PAYROLL - 2021-02-18	2/18/2021	175703		0		\$1770.56	0
PAYROLL - 2021-02-18	2/18/2021	175704		0		\$3282.57	0
PAYROLL - 2021-02-18	2/18/2021	175705		0		\$3256.07	0
PAYROLL - 2021-02-18	2/18/2021	175706		0		\$1628.66	0

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PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	175707		0		\$2913.05	0
PAYROLL - 2021-02-18	2/18/2021	175708		0		\$3361.12	0
PAYROLL - 2021-02-18	2/18/2021	175709		0		\$3156.69	0
PAYROLL - 2021-02-18	2/18/2021	175710		0		\$3114.90	0
PAYROLL - 2021-02-18	2/18/2021	175711		0		\$2958.76	0
PAYROLL - 2021-02-18	2/18/2021	175712		0		\$3498.35	0
PAYROLL - 2021-02-18	2/18/2021	175713		0		\$2616.66	0
PAYROLL - 2021-02-18	2/18/2021	175714		0		\$3673.39	0
PAYROLL - 2021-02-18	2/18/2021	175715		0		\$1432.60	0
PAYROLL - 2021-02-18	2/18/2021	175716		0		\$2688.04	0
PAYROLL - 2021-02-18	2/18/2021	175717		0		\$1779.42	0
PAYROLL - 2021-02-18	2/18/2021	175718		0		\$2749.86	0
PAYROLL - 2021-02-18	2/18/2021	175719		0		\$1811.29	0
PAYROLL - 2021-02-18	2/18/2021	175720		0		\$1542.46	0
PAYROLL - 2021-02-18	2/18/2021	175721		0		\$4886.54	0
PAYROLL - 2021-02-18	2/18/2021	175722		0		\$2286.34	0
PAYROLL - 2021-02-18	2/18/2021	175723		0		\$6983.96	0
PAYROLL - 2021-02-18	2/18/2021	175724		0		\$2700.99	0
PAYROLL - 2021-02-18	2/18/2021	175725		0		\$1507.24	0
PAYROLL - 2021-02-18	2/18/2021	175726		0		\$3318.55	0
PAYROLL - 2021-02-18	2/18/2021	175727		0		\$2642.56	0
PAYROLL - 2021-02-18	2/18/2021	175728		0		\$2725.44	0
PAYROLL - 2021-02-18	2/18/2021	175729		0		\$2673.07	0
PAYROLL - 2021-02-18	2/18/2021	175730		0		\$3907.05	0
PAYROLL - 2021-02-18	2/18/2021	175731		0		\$3960.30	0
PAYROLL - 2021-02-18	2/18/2021	175732		0		\$2516.45	0
PAYROLL - 2021-02-18	2/18/2021	175733		0		\$3498.73	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	175734		0		\$2322.37	0
PAYROLL - 2021-02-18	2/18/2021	175735		0		\$3326.18	0
PAYROLL - 2021-02-18	2/18/2021	175736		0		\$2808.16	0
PAYROLL - 2021-02-18	2/18/2021	175737		0		\$4408.77	0
PAYROLL - 2021-02-18	2/18/2021	175738		0		\$2676.01	0
PAYROLL - 2021-02-18	2/18/2021	175739		0		\$2733.00	0
PAYROLL - 2021-02-18	2/18/2021	175740		0		\$1146.41	0
PAYROLL - 2021-02-18	2/18/2021	175741		0		\$2782.28	0
PAYROLL - 2021-02-18	2/18/2021	175742		0		\$1417.14	0
PAYROLL - 2021-02-18	2/18/2021	175743		0		\$3490.77	0
PAYROLL - 2021-02-18	2/18/2021	175744		0		\$3132.46	0
PAYROLL - 2021-02-18	2/18/2021	175745		0		\$3294.51	0
PAYROLL - 2021-02-18	2/18/2021	175746		0		\$2432.24	0
PAYROLL - 2021-02-18	2/18/2021	175747		0		\$2928.82	0
PAYROLL - 2021-02-18	2/18/2021	175748		0		\$4220.48	0
PAYROLL - 2021-02-18	2/18/2021	175749		0		\$2886.95	0
PAYROLL - 2021-02-18	2/18/2021	175750		0		\$1316.95	0
PAYROLL - 2021-02-18	2/18/2021	175751		0		\$3450.47	0
PAYROLL - 2021-02-18	2/18/2021	175752		0		\$1417.84	0
PAYROLL - 2021-02-18	2/18/2021	175753		0		\$1325.23	0
PAYROLL - 2021-02-18	2/18/2021	175754		0		\$2850.71	0
PAYROLL - 2021-02-18	2/18/2021	175755		0		\$3149.30	0
PAYROLL - 2021-02-18	2/18/2021	175756		0		\$2686.01	0
PAYROLL - 2021-02-18	2/18/2021	175757		0		\$3915.57	0
PAYROLL - 2021-02-18	2/18/2021	175758		0		\$2548.49	0
PAYROLL - 2021-02-18	2/18/2021	175759		0		\$3321.79	0
PAYROLL - 2021-02-18	2/18/2021	175760		0		\$3420.09	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	175761		0		\$4214.50	0
PAYROLL - 2021-02-18	2/18/2021	175762		0		\$2338.66	0
PAYROLL - 2021-02-18	2/18/2021	175763		0		\$3654.89	0
PAYROLL - 2021-02-18	2/18/2021	175764		0		\$4396.11	0
PAYROLL - 2021-02-18	2/18/2021	175765		0		\$3363.03	0
PAYROLL - 2021-02-18	2/18/2021	175766		0		\$2621.15	0
PAYROLL - 2021-02-18	2/18/2021	175767		0		\$3116.22	0
PAYROLL - 2021-02-18	2/18/2021	175768		0		\$1182.82	0
PAYROLL - 2021-02-18	2/18/2021	175769		0		\$3568.91	0
PAYROLL - 2021-02-18	2/18/2021	175770		0		\$3176.82	0
PAYROLL - 2021-02-18	2/18/2021	175771		0		\$1864.76	0
PAYROLL - 2021-02-18	2/18/2021	175772		0		\$2667.89	0
PAYROLL - 2021-02-18	2/18/2021	175773		0		\$2512.37	0
PAYROLL - 2021-02-18	2/18/2021	175774		0		\$2295.17	0
PAYROLL - 2021-02-18	2/18/2021	175775		0		\$3568.39	0
PAYROLL - 2021-02-18	2/18/2021	175776		0		\$1908.31	0
PAYROLL - 2021-02-18	2/18/2021	175777		0		\$2083.13	0
PAYROLL - 2021-02-18	2/18/2021	175778		0		\$2446.93	0
PAYROLL - 2021-02-18	2/18/2021	175779		0		\$2204.29	0
PAYROLL - 2021-02-18	2/18/2021	175780		0		\$1425.48	0
PAYROLL - 2021-02-18	2/18/2021	175781		0		\$2028.56	0
PAYROLL - 2021-02-18	2/18/2021	175782		0		\$2677.02	0
PAYROLL - 2021-02-18	2/18/2021	175783		0		\$1962.35	0
PAYROLL - 2021-02-18	2/18/2021	175784		0		\$1330.30	0
PAYROLL - 2021-02-18	2/18/2021	175785		0		\$3026.12	0
PAYROLL - 2021-02-18	2/18/2021	175786		0		\$3269.08	0
PAYROLL - 2021-02-18	2/18/2021	175787		0		\$1554.05	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	175788		0		\$3608.24	0
PAYROLL - 2021-02-18	2/18/2021	175789		0		\$3636.86	0
PAYROLL - 2021-02-18	2/18/2021	175790		0		\$2010.09	0
PAYROLL - 2021-02-18	2/18/2021	175791		0		\$3250.09	0
PAYROLL - 2021-02-18	2/18/2021	175792		0		\$2003.57	0
PAYROLL - 2021-02-18	2/18/2021	175793		0		\$1749.15	0
PAYROLL - 2021-02-18	2/18/2021	175794		0		\$3043.95	0
PAYROLL - 2021-02-18	2/18/2021	175795		0		\$3344.68	0
PAYROLL - 2021-02-18	2/18/2021	175796		0		\$2845.44	0
PAYROLL - 2021-02-18	2/18/2021	175797		0		\$1389.82	0
PAYROLL - 2021-02-18	2/18/2021	175798		0		\$2346.62	0
PAYROLL - 2021-02-18	2/18/2021	175799		0		\$2585.34	0
PAYROLL - 2021-02-18	2/18/2021	175800		0		\$3300.32	0
PAYROLL - 2021-02-18	2/18/2021	175801		0		\$2102.63	0
PAYROLL - 2021-02-18	2/18/2021	175802		0		\$2758.52	0
PAYROLL - 2021-02-18	2/18/2021	175803		0		\$1534.76	0
PAYROLL - 2021-02-18	2/18/2021	175804		0		\$4630.98	0
PAYROLL - 2021-02-18	2/18/2021	175805		0		\$3055.85	0
PAYROLL - 2021-02-18	2/18/2021	175806		0		\$2617.36	0
PAYROLL - 2021-02-18	2/18/2021	175807		0		\$3206.50	0
PAYROLL - 2021-02-18	2/18/2021	175808		0		\$2405.86	0
PAYROLL - 2021-02-18	2/18/2021	175809		0		\$1503.12	0
PAYROLL - 2021-02-18	2/18/2021	175810		0		\$1918.29	0
PAYROLL - 2021-02-18	2/18/2021	175811		0		\$1172.04	0
PAYROLL - 2021-02-18	2/18/2021	175812		0		\$2387.91	0
PAYROLL - 2021-02-18	2/18/2021	175813		0		\$3352.81	0
PAYROLL - 2021-02-18	2/18/2021	175814		0		\$3154.84	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	175815		0		\$1176.15	0
PAYROLL - 2021-02-18	2/18/2021	175816		0		\$2828.71	0
PAYROLL - 2021-02-18	2/18/2021	175817		0		\$2038.75	0
PAYROLL - 2021-02-18	2/18/2021	175818		0		\$3346.52	0
PAYROLL - 2021-02-18	2/18/2021	175819		0		\$2763.02	0
PAYROLL - 2021-02-18	2/18/2021	175820		0		\$3107.20	0
PAYROLL - 2021-02-18	2/18/2021	175821		0		\$1515.81	0
PAYROLL - 2021-02-18	2/18/2021	175822		0		\$2716.93	0
PAYROLL - 2021-02-18	2/18/2021	175823		0		\$2391.14	0
PAYROLL - 2021-02-18	2/18/2021	175824		0		\$3334.81	0
PAYROLL - 2021-02-18	2/18/2021	175825		0		\$5461.05	0
PAYROLL - 2021-02-18	2/18/2021	175826		0		\$2502.41	0
PAYROLL - 2021-02-18	2/18/2021	175827		0		\$2018.84	0
PAYROLL - 2021-02-18	2/18/2021	175828		0		\$2086.58	0
PAYROLL - 2021-02-18	2/18/2021	175829		0		\$2275.14	0
PAYROLL - 2021-02-18	2/18/2021	175830		0		\$2658.97	0
PAYROLL - 2021-02-18	2/18/2021	175831		0		\$2124.00	0
PAYROLL - 2021-02-18	2/18/2021	175832		0		\$1623.89	0
PAYROLL - 2021-02-18	2/18/2021	175833		0		\$1680.80	0
PAYROLL - 2021-02-18	2/18/2021	175834		0		\$3283.74	0
PAYROLL - 2021-02-18	2/18/2021	175835		0		\$847.97	0
PAYROLL - 2021-02-18	2/18/2021	175836		0		\$1657.82	0
PAYROLL - 2021-02-18	2/18/2021	175837		0		\$2266.89	0
PAYROLL - 2021-02-18	2/18/2021	175838		0		\$1864.37	0
PAYROLL - 2021-02-18	2/18/2021	175839		0		\$2471.34	0
PAYROLL - 2021-02-18	2/18/2021	175840		0		\$1764.36	0
PAYROLL - 2021-02-18	2/18/2021	175841		0		\$1789.10	0

Payroll Direct Deposits / Checks 2/1/2021 - 2/28/2021

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	175842		0		\$4195.68	0
PAYROLL - 2021-02-18	2/18/2021	175843		0		\$1856.14	0
PAYROLL - 2021-02-18	2/18/2021	175844		0		\$1136.67	0
PAYROLL - 2021-02-18	2/18/2021	175845		0		\$2065.52	0
PAYROLL - 2021-02-18	2/18/2021	175846		0		\$2701.18	0
PAYROLL - 2021-02-18	2/18/2021	175847		0		\$1611.67	0
PAYROLL - 2021-02-18	2/18/2021	175848		0		\$1498.70	0
PAYROLL - 2021-02-18	2/18/2021	175849		0		\$1465.97	0
PAYROLL - 2021-02-18	2/18/2021	175850		0		\$1969.89	0
PAYROLL - 2021-02-18	2/18/2021	175851		0		\$2296.61	0
PAYROLL - 2021-02-18	2/18/2021	175852		0		\$1982.64	0
PAYROLL - 2021-02-18	2/18/2021	175853		0		\$1385.15	0
PAYROLL - 2021-02-18	2/18/2021	175854		0		\$2284.84	0
PAYROLL - 2021-02-18	2/18/2021	175855		0		\$1533.44	0
PAYROLL - 2021-02-18	2/18/2021	175856		0		\$1678.71	0
PAYROLL - 2021-02-18	2/18/2021	175857		0		\$1634.42	0
PAYROLL - 2021-02-18	2/18/2021	175858		0		\$1768.72	0
PAYROLL - 2021-02-18	2/18/2021	175859		0		\$3093.59	0
PAYROLL - 2021-02-18	2/18/2021	175860		0		\$2217.48	0
PAYROLL - 2021-02-18	2/18/2021	175861		0		\$1689.09	0
PAYROLL - 2021-02-18	2/18/2021	175862		0		\$1635.06	0
PAYROLL - 2021-02-18	2/18/2021	175863		0		\$2391.52	0
PAYROLL - 2021-02-18	2/18/2021	175864		0		\$2035.10	0
PAYROLL - 2021-02-18	2/18/2021	175865		0		\$1295.35	0
PAYROLL - 2021-02-18	2/18/2021	175866		0		\$1819.33	0
PAYROLL - 2021-02-18	2/18/2021	175867		0		\$3534.98	0
PAYROLL - 2021-02-18	2/18/2021	175868		0		\$1938.82	0

Payroll Direct Deposits / Checks 2/1/2021 - 2/28/2021

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	175869		0		\$1865.85	0
PAYROLL - 2021-02-18	2/18/2021	175870		0		\$2577.00	0
PAYROLL - 2021-02-18	2/18/2021	175871		0		\$1864.77	0
PAYROLL - 2021-02-18	2/18/2021	175872		0		\$692.79	0
PAYROLL - 2021-02-18	2/18/2021	175873		0		\$1262.63	0
PAYROLL - 2021-02-18	2/18/2021	175874		0		\$2898.65	0
PAYROLL - 2021-02-18	2/18/2021	175875		0		\$1180.80	0
PAYROLL - 2021-02-18	2/18/2021	175876		0		\$1658.82	0
PAYROLL - 2021-02-18	2/18/2021	175877		0		\$1848.87	0
PAYROLL - 2021-02-18	2/18/2021	175878		0		\$1724.15	0
PAYROLL - 2021-02-18	2/18/2021	175879		0		\$1677.61	0
PAYROLL - 2021-02-18	2/18/2021	175880		0		\$1643.04	0
PAYROLL - 2021-02-18	2/18/2021	175881		0		\$1582.81	0
PAYROLL - 2021-02-18	2/18/2021	175882		0		\$1743.75	0
PAYROLL - 2021-02-18	2/18/2021	175883		0		\$1806.38	0
PAYROLL - 2021-02-18	2/18/2021	175884		0		\$1617.67	0
PAYROLL - 2021-02-18	2/18/2021	175885		0		\$1684.55	0
PAYROLL - 2021-02-18	2/18/2021	175886		0		\$1706.60	0
PAYROLL - 2021-02-18	2/18/2021	175887		0		\$1101.42	0
PAYROLL - 2021-02-18	2/18/2021	175888		0		\$1781.75	0
PAYROLL - 2021-02-18	2/18/2021	175889		0		\$1441.68	0
PAYROLL - 2021-02-18	2/18/2021	175890		0		\$1827.81	0
PAYROLL - 2021-02-18	2/18/2021	175891		0		\$665.66	0
PAYROLL - 2021-02-18	2/18/2021	175892		0		\$1896.27	0
PAYROLL - 2021-02-18	2/18/2021	175893		0		\$1704.79	0
PAYROLL - 2021-02-18	2/18/2021	175894		0		\$1608.18	0
PAYROLL - 2021-02-18	2/18/2021	175895		0		\$1846.45	0

Payroll Direct Deposits / Checks 2/1/2021 - 2/28/2021

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	175896		0		\$1714.78	0
PAYROLL - 2021-02-18	2/18/2021	175897		0		\$1165.73	0
PAYROLL - 2021-02-18	2/18/2021	175898		0		\$1920.65	0
PAYROLL - 2021-02-18	2/18/2021	175899		0		\$920.56	0
PAYROLL - 2021-02-18	2/18/2021	175900		0		\$2599.92	0
PAYROLL - 2021-02-18	2/18/2021	175901		0		\$1727.47	0
PAYROLL - 2021-02-18	2/18/2021	175902		0		\$1297.96	0
PAYROLL - 2021-02-18	2/18/2021	175903		0		\$1700.99	0
PAYROLL - 2021-02-18	2/18/2021	175904		0		\$2658.79	0
PAYROLL - 2021-02-18	2/18/2021	175905		0		\$2479.14	0
PAYROLL - 2021-02-18	2/18/2021	175906		0		\$1998.13	0
PAYROLL - 2021-02-18	2/18/2021	175907		0		\$2756.58	0
PAYROLL - 2021-02-18	2/18/2021	175908		0		\$3014.07	0
PAYROLL - 2021-02-18	2/18/2021	175909		0		\$2588.65	0
PAYROLL - 2021-02-18	2/18/2021	175910		0		\$2027.68	0
PAYROLL - 2021-02-18	2/18/2021	175911		0		\$2546.52	0
PAYROLL - 2021-02-18	2/18/2021	175912		0		\$708.28	0
PAYROLL - 2021-02-18	2/18/2021	175913		0		\$1360.99	0
PAYROLL - 2021-02-18	2/18/2021	175914		0		\$1761.97	0
PAYROLL - 2021-02-18	2/18/2021	175915		0		\$2509.62	0
PAYROLL - 2021-02-18	2/18/2021	175916		0		\$2168.57	0
PAYROLL - 2021-02-18	2/18/2021	175917		0		\$3608.53	0
PAYROLL - 2021-02-18	2/18/2021	175918		0		\$1425.66	0
PAYROLL - 2021-02-18	2/18/2021	175919		0		\$2051.17	0
PAYROLL - 2021-02-18	2/18/2021	175920		0		\$2004.66	0
PAYROLL - 2021-02-18	2/18/2021	175921		0		\$2702.31	0
PAYROLL - 2021-02-18	2/18/2021	175922		0		\$755.98	0

Payroll Direct Deposits / Checks 2/1/2021 - 2/28/2021

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	175923		0		\$1383.23	0
PAYROLL - 2021-02-18	2/18/2021	175924		0		\$2111.05	0
PAYROLL - 2021-02-18	2/18/2021	175925		0		\$3027.92	0
PAYROLL - 2021-02-18	2/18/2021	175926		0		\$2043.98	0
PAYROLL - 2021-02-18	2/18/2021	175927		0		\$1811.17	0
PAYROLL - 2021-02-18	2/18/2021	175928		0		\$2029.50	0
PAYROLL - 2021-02-18	2/18/2021	175929		0		\$1671.85	0
PAYROLL - 2021-02-18	2/18/2021	175930		0		\$1347.03	0
PAYROLL - 2021-02-18	2/18/2021	175931		0		\$1687.09	0
PAYROLL - 2021-02-18	2/18/2021	175932		0		\$1461.71	0
PAYROLL - 2021-02-18	2/18/2021	175933		0		\$1401.81	0
PAYROLL - 2021-02-18	2/18/2021	175934		0		\$1305.56	0
PAYROLL - 2021-02-18	2/18/2021	175935		0		\$2510.21	0
PAYROLL - 2021-02-18	2/18/2021	175936		0		\$1573.45	0
PAYROLL - 2021-02-18	2/18/2021	175937		0		\$2242.83	0
PAYROLL - 2021-02-18	2/18/2021	175938		0		\$1658.60	0
PAYROLL - 2021-02-18	2/18/2021	175939		0		\$1355.31	0
PAYROLL - 2021-02-18	2/18/2021	175940		0		\$2137.49	0
PAYROLL - 2021-02-18	2/18/2021	175941		0		\$1161.97	0
PAYROLL - 2021-02-18	2/18/2021	175942		0		\$1914.63	0
PAYROLL - 2021-02-18	2/18/2021	175943		0		\$1581.35	0
PAYROLL - 2021-02-18	2/18/2021	175944		0		\$2112.81	0
PAYROLL - 2021-02-18	2/18/2021	175945		0		\$2981.75	0
PAYROLL - 2021-02-18	2/18/2021	175946		0		\$1650.75	0
PAYROLL - 2021-02-18	2/18/2021	175947		0		\$1722.50	0
PAYROLL - 2021-02-18	2/18/2021	175948		0		\$1733.71	0
PAYROLL - 2021-02-18	2/18/2021	175949		0		\$715.95	0

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CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	175950		0		\$1516.04	0
PAYROLL - 2021-02-18	2/18/2021	175951		0		\$1060.22	0
PAYROLL - 2021-02-18	2/18/2021	175952		0		\$1567.01	0
PAYROLL - 2021-02-18	2/18/2021	175953		0		\$1273.48	0
PAYROLL - 2021-02-18	2/18/2021	175954		0		\$1924.70	0
PAYROLL - 2021-02-18	2/18/2021	175955		0		\$2436.41	0
PAYROLL - 2021-02-18	2/18/2021	175956		0		\$1361.68	0
PAYROLL - 2021-02-18	2/18/2021	175957		0		\$5666.61	0
PAYROLL - 2021-02-18	2/18/2021	175958		0		\$1851.85	0
PAYROLL - 2021-02-18	2/18/2021	175959		0		\$2249.50	0
PAYROLL - 2021-02-18	2/18/2021	175960		0		\$2187.12	0
PAYROLL - 2021-02-18	2/18/2021	175961		0		\$1657.13	0
PAYROLL - 2021-02-18	2/18/2021	175962		0		\$1796.82	0
PAYROLL - 2021-02-18	2/18/2021	175963		0		\$1353.57	0
PAYROLL - 2021-02-18	2/18/2021	175964		0		\$1588.25	0
PAYROLL - 2021-02-18	2/18/2021	175965		0		\$5456.61	0
PAYROLL - 2021-02-18	2/18/2021	175966		0		\$1287.44	0
PAYROLL - 2021-02-18	2/18/2021	175967		0		\$1767.32	0
PAYROLL - 2021-02-18	2/18/2021	175968		0		\$1184.23	0
PAYROLL - 2021-02-18	2/18/2021	175969		0		\$2615.86	0
PAYROLL - 2021-02-18	2/18/2021	175970		0		\$764.58	0
PAYROLL - 2021-02-18	2/18/2021	175971		0		\$1744.28	0
PAYROLL - 2021-02-18	2/18/2021	175972		0		\$2358.53	0
PAYROLL - 2021-02-18	2/18/2021	175973		0		\$882.22	0
PAYROLL - 2021-02-18	2/18/2021	175974		0		\$1618.51	0
PAYROLL - 2021-02-18	2/18/2021	175975		0		\$1554.76	0
PAYROLL - 2021-02-18	2/18/2021	175976		0		\$1857.72	0

Payroll Direct Deposits / Checks 2/1/2021 - 2/28/2021

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	175977		0		\$1890.37	0
PAYROLL - 2021-02-18	2/18/2021	175978		0		\$1888.20	0
PAYROLL - 2021-02-18	2/18/2021	175979		0		\$1727.72	0
PAYROLL - 2021-02-18	2/18/2021	175980		0		\$1817.09	0
PAYROLL - 2021-02-18	2/18/2021	175981		0		\$1355.44	0
PAYROLL - 2021-02-18	2/18/2021	175982		0		\$1977.98	0
PAYROLL - 2021-02-18	2/18/2021	175983		0		\$2132.47	0
PAYROLL - 2021-02-18	2/18/2021	175984		0		\$1261.05	0
PAYROLL - 2021-02-18	2/18/2021	175985		0		\$1178.40	0
PAYROLL - 2021-02-18	2/18/2021	175986		0		\$1679.06	0
PAYROLL - 2021-02-18	2/18/2021	175987		0		\$1777.01	0
PAYROLL - 2021-02-18	2/18/2021	175988		0		\$2671.64	0
PAYROLL - 2021-02-18	2/18/2021	175989		0		\$1437.86	0
PAYROLL - 2021-02-18	2/18/2021	175990		0		\$1968.30	0
PAYROLL - 2021-02-18	2/18/2021	175991		0		\$1837.53	0
PAYROLL - 2021-02-18	2/18/2021	175992		0		\$1645.60	0
PAYROLL - 2021-02-18	2/18/2021	175993		0		\$1087.56	0
PAYROLL - 2021-02-18	2/18/2021	175994		0		\$2665.69	0
PAYROLL - 2021-02-18	2/18/2021	175995		0		\$1781.71	0
PAYROLL - 2021-02-18	2/18/2021	175996		0		\$765.31	0
PAYROLL - 2021-02-18	2/18/2021	175997		0		\$1649.51	0
PAYROLL - 2021-02-18	2/18/2021	175998		0		\$490.12	0
PAYROLL - 2021-02-18	2/18/2021	175999		0		\$990.69	0
PAYROLL - 2021-02-18	2/18/2021	176000		0		\$829.06	0
PAYROLL - 2021-02-18	2/18/2021	176001		0		\$1833.03	0
PAYROLL - 2021-02-18	2/18/2021	176002		0		\$247.73	0
PAYROLL - 2021-02-18	2/18/2021	176003		0		\$834.67	0

Payroll Direct Deposits / Checks 2/1/2021 - 2/28/2021

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2021-02-04	2/4/2021	174977		0		\$2097.69	0
PAYROLL - 2021-02-04	2/4/2021	174978		0		\$965.57	0
PAYROLL - 2021-02-18	2/18/2021	176004		0		\$1648.57	0
PAYROLL - 2021-02-18	2/18/2021	176005		0		\$642.03	0
PAYROLL - 2021-02-18	2/18/2021	176006		0		\$830.26	0
PAYROLL - 2021-02-18	2/18/2021	176007		0		\$1632.49	0
PAYROLL - 2021-02-18	2/18/2021	176008		0		\$1109.73	0
PAYROLL - 2021-02-18	2/18/2021	176009		0		\$659.14	0
PAYROLL - 2021-02-18	2/18/2021	176010		0		\$1691.01	0
PAYROLL - 2021-02-18	2/18/2021	176011		0		\$986.64	0
PAYROLL - 2021-02-18	2/18/2021	176012		0		\$1702.79	0
PAYROLL - 2021-02-18	2/18/2021	176013		0		\$949.41	0
PAYROLL - 2021-02-18	2/18/2021	176014		0		\$638.96	0
PAYROLL - 2021-02-18	2/18/2021	176015		0		\$1395.19	0
PAYROLL - 2021-02-18	2/18/2021	176016		0		\$514.97	0
PAYROLL - 2021-02-18	2/18/2021	176017		0		\$1481.11	0
PAYROLL - 2021-02-18	2/18/2021	176018		0		\$465.80	0
PAYROLL - 2021-02-18	2/18/2021	176019		0		\$725.00	0
PAYROLL - 2021-02-18	2/18/2021	176020		0		\$7175.00	0
PAYROLL - 2021-02-18	2/18/2021	176021		0		\$49.00	0
PAYROLL - 2021-02-18	2/18/2021	176022		0		\$357.50	0
PAYROLL - 2021-02-18	2/18/2021	176023		0		\$431.00	0
PAYROLL - 2021-02-18	2/18/2021	176024		0		\$7578.90	0
PAYROLL - 2021-02-18	2/18/2021	176025		0		\$5665.11	0
PAYROLL - 2021-02-18	TOTALS:					\$1,168,085.89	0
					Grand Total	\$2,381,904.92	0

Pension Checks 2/1/2021 - 2/28/2021

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT
PENSION - 2021-02-26	2/26/2021	5744	N	0		\$926.05
PENSION - 2021-02-26	2/26/2021	5745	N	0		\$888.75
PENSION - 2021-02-26	2/26/2021	5746	N	0		\$718.25
PENSION - 2021-02-26	2/26/2021	5747	N	0		\$478.19
PENSION - 2021-02-26	2/26/2021	5748	N	0		\$1202.74
PENSION - 2021-02-26	2/26/2021	5749	N	0		\$6.42
PENSION - 2021-02-26	2/26/2021	5750	N	0		\$681.21
PENSION - 2021-02-26	2/26/2021	5751	N	0		\$711.20
PENSION - 2021-02-26	2/26/2021	5752	N	0		\$1414.42
PENSION - 2021-02-26	2/26/2021	5753	N	0		\$768.66
PENSION - 2021-02-26	2/26/2021	5754	N	0		\$2058.90
PENSION - 2021-02-26	2/26/2021	5755	N	0		\$731.27
PENSION - 2021-02-26	2/26/2021	5756	N	0		\$807.42
PENSION - 2021-02-26	2/26/2021	5757	N	0		\$1000.16
PENSION - 2021-02-26	2/26/2021	5758	N	0		\$1059.72
PENSION - 2021-02-26	2/26/2021	5759	N	0		\$2879.89
PENSION - 2021-02-26	2/26/2021	5760	N	0		\$1148.32
PENSION - 2021-02-26	2/26/2021	5761	N	0		\$379.15
PENSION - 2021-02-26	2/26/2021	5762	N	0		\$842.70
PENSION - 2021-02-26	2/26/2021	5763	N	0		\$1016.29
PENSION - 2021-02-26	2/26/2021	5764	N	0		\$498.74
PENSION - 2021-02-26	2/26/2021	5765	N	0		\$623.73
PENSION - 2021-02-26	2/26/2021	5766	N	0		\$351.55
PENSION - 2021-02-26	2/26/2021	5767	N	0		\$311.74
PENSION - 2021-02-26	2/26/2021	5768	N	0		\$1021.86
PENSION - 2021-02-26	2/26/2021	5769	N	0		\$1291.58
PENSION - 2021-02-26	2/26/2021	5770	N	0		\$851.81
PENSION - 2021-02-26	2/26/2021	5771	N	0		\$2035.79
PENSION - 2021-02-26	2/26/2021	5772	N	0		\$371.16

Pension Checks 2/1/2021 - 2/28/2021

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT
PENSION - 2021-02-26	2/26/2021	5773	N	0		\$805.44
PENSION - 2021-02-26	TOTALS:					\$27,883.11
					Grand Total	\$27,883.11