



MINUTES

Richland Public Library Board

Public Telephone Access: (206)337-9723 or (253)215-8782

Meeting ID No. 974 2873 2704

February 9, 2021, 5:30 – 6:30 PM

CALL TO ORDER:

CHAIR MAIER CALLED THE MEETING TO ORDER AT APPROXIMATELY 5:34 P.M.

ATTENDANCE:

CHAIR MAIER, VICE-CHAIR BOOTH, BOARD MEMBERS BUXTON AND LIGHTNER, WERE PRESENT. ALSO PRESENT WERE LIBRARY MANAGER CAMPBELL HIME, PARKS AND PUBLIC FACILITIES DIRECTOR SCHIESSL, ADMINISTRATIVE ASSISTANT BARADA, AND LIBRARY ASSISTANT MARY BROWN-ELMORE. BOARD MEMBER LUNSTAD JOINED THE MEETING AT 5:47 P.M. COUNCIL LIAISON KENT WAS ABSENT.

APPROVAL OF AGENDA:

VICE-CHAIR BOOTH MOVED AND BOARD MEMBER BUXTON SECONDED THE MOTION TO APPROVE THE AGENDA AS IS. THE MOTION CARRIED 4-0.

APPROVAL OF MINUTES:

CHAIR MAIER ASKED FOR A MOTION TO APPROVE THE MINUTES OF THE MARCH 10, 2020 AND JANUARY 12, 2021 MEETINGS. BOARD MEMBER BUXTON MOVED AND BOARD MEMBER LIGHTNER SECONDED THE MOTION TO APPROVE THE MINUTES OF MARCH 10, 2020 AND JANUARY 12, 2021 AS IS. THE MOTION CARRIED 4-0.

BOARD MEMBER LIGHTNER MOVED AND BOARD MEMBER BUXTON SECONDED THE MOTION TO APPROVE THE MINUTES OF THE FEBRUARY 1, 2021 SPECIAL BOARD MEETING MINUTES AS AMENDED. THE MOTION CARRIED 4-0.

REPORT OF THE LIBRARY MANAGER:

Patrons are excited to have the library open again.

Patrons will soon be able to check out a Washington Discover Pass from the library. This will allow patrons to have access to numerous parks throughout the state of Washington State.

The library collected more than 800 valentine's to hand out to senior citizens.

PUBLIC COMMENTS:

Library Assistant Mary Brown-Elmore provided feedback to the Board on library operations. Following Board discussion Department Director Schiessl provided staff comment. There

are some staff members who do not feel comfortable reaching out to HR, Department Director Schiessl will take steps to work with library staff to repair their relationship with HR.

APPROVAL OF BILLS:

BOARD MEMBER LIGHTNER MOVED AND BOARD MEMBER BUXTON SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR PAYMENT FOR FEBURARY 2021 IN THE AMOUNT OF \$167,371.05. THE MOTION CARRIED 5- 0.

UNFINISHED BUSINESS:

1. Annual Report to City Council will be discussed during the March 9, 2021 meeting.

NEW BUSINESS:

1. RPL Policy Changes will be discussed during the March 9, 2021 meeting.

AGENDA ITEMS FOR UPCOMING BOARD MEETING:

1. Annual Report to City Council
2. RPL Policy Changes: Check Out Limits and Damage to Library Property

ADJOURNMENT:

CHAIR MAIER ADJOURNED THE MEETING AT 6:51 P.M.

Prepared and submitted by Kylie Barada, Administrative Assistant

Minutes Approved by: Kurt H Maier
Kurt Maier, Library Board