



MINUTES

Richland Public Library Board

Public Telephone Access: (206)337-9723 or (253)215-8782

Meeting ID No. 974 2873 2704

March 9, 2021, 5:30 – 6:30 PM

CALL TO ORDER:

CHAIR MAIER CALLED THE MEETING TO ORDER AT APPROXIMATELY 5:37 P.M.

ATTENDANCE:

CHAIR MAIER, VICE-CHAIR BOOTH, BOARD MEMBERS BUXTON, LIGHTNER, AND LUNSTAD WERE PRESENT. ALSO PRESENT WERE COUNCIL LIAISON KENT, LIBRARY MANAGER CAMPBELL HIME, PARKS AND PUBLIC FACILITIES DIRECTOR SCHIESSL, CITY ATTORNEY KINTZLEY, AND ADMINISTRATIVE ASSISTANT BARADA.

APPROVAL OF AGENDA:

VICE-CHAIR BOOTH MOVED AND BOARD MEMBER BUXTON SECONDED THE MOTION TO APPROVE THE AGENDA AS IS. THE MOTION CARRIED 5-0.

APPROVAL OF MINUTES:

CHAIR MAIER ASKED FOR A MOTION TO APPROVE THE MINUTES OF THE FEBRUARY 9, 2021 MEETING. BOARD MEMBER LIGHTNER MOVED AND BOARD MEMBER BUXTON SECONDED THE MOTION TO APPROVE THE MINUTES OF FEBRUARY 9, 2021 AS AMDENDED. THE MOTION CARRIED 5-0.

REPORT OF THE LIBRARY MANAGER:

Novel Café will reopen once more restrictions are lifted.

The new self-check kiosks have been installed; both patrons and staff are pleased with them.

PUBLIC COMMENTS:

There were no public comments made.

APPROVAL OF BILLS:

BOARD MEMBER LUNSTAD MOVED AND BOARD MEMBER LIGHTNER SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR PAYMENT FOR MARCH 2021 IN THE AMOUNT OF \$131,265.52. THE MOTION CARRIED 5- 0.

UNFINISHED BUSINESS:

1. Library Manager Campbell-Hime shared with the Board the PowerPoint presentation that the Board will present to Council.

NEW BUSINESS:

1. At the February 8 meeting, the Board voted to eliminate fines. The question of whether or not the library could eliminate current fines already on patron accounts is unclear. The State Auditor's office provided a document that addresses the process without gifting public funds. This document is under review by the City's Finance Director and City Attorney.
2. An update was given to the Board about the February 5, 2021 complaint that Board members received
3. City Attorney Kintzley discussed the Library Board of Trustee's roles and responsibilities.
4. Parks and Public Facilities Director Schiessl discussed the plans for recruiting the next library manager.

AGENDA ITEMS FOR UPCOMING BOARD MEETING:

1. RPL Policy Change: Check Out Limits and Damage to Library Property
2. Staff Presentation

ADJOURNMENT:

CHAIR MAIER ADJOURNED THE MEETING AT 6:53 P.M.

Prepared and submitted by Kylie Barada, Administrative Assistant

Minutes Approved by: Kurt H Maier
Kurt Maier, Library Board