



MINUTES

Richland Parks and Recreation Commission Meeting
City Hall, Council Chamber – 625 Swift Boulevard
Thursday, February 13, 2020 ~ 7:00 p.m.

CALL TO ORDER:

Chair Gutierrez called the meeting to order at 7:00 p.m.

ATTENDANCE:

Chair Gutierrez, Vice Chair Doran and Commissioners Andrews, Berry, Buelt and Richards were present. Commissioners Slougher, White and Greer were absent. Also in attendance were Parks and Public Facilities Director Schiessl, Parks and Recreation Manager Jackson and Council Liaison Kent.

APPROVAL OF THE FEBRUARY 13, 2020 AGENDA:

Chair Doran **moved** to approve the February 13, 2020 Parks and Recreation Commission meeting agenda. Commissioner Andrews **seconded** the motion. Motion approved 6-0.

APPROVAL OF THE DECEMBER 12, 2019 MEETING MINUTES:

Commissioner Andrews **moved** to approve the December 12, 2019 Parks and Recreation Commission meeting minutes. Commissioner Buelt **seconded** the motion. Motion approved 6-0.

COUNCIL LIAISON REPORT:

Council Liaison Kent presented the Council Liaison Report. Subjects included: Council Retreat scheduled for February 21, 2020, this meeting is open to the public and encouraged public to attend.

RECREATION REPORT:

Parks and Recreation Manager Jackson presented the Recreation Report. Subjects included: youth basketball season, Polar Plunge which was held at Columbia Point Marina Park, preparation for softball season, Morning with Mr. Bunny which is scheduled for Saturday, April 4th, new staff at the community center, Pop-Up Play Days program, partnership with library programs and interviews for pool staff is underway.

PARKS AND FACILITIES REPORT:

Parks and Public Facilities Director Schiessl presented the Parks and Facilities Report. Subjects included: 2020 Park Partnership Program and Concessionaire applications are due, sixteen applications were received for the Parks and Recreation Commission, February 21st quotes are due for the second phase of Badger Mountain steps project, proposals for replacement of Fire Stations 73 and 75 due February 14th and e-bikes and e-scooters discussion is set for City Council pre-meeting workshop scheduled for February 18th.

PUBLIC COMMENTS:

None – Public Comment closed 7:13 p.m.

PRESENTATIONS:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

1. Tri-Cities Girls Fastpitch Softball Association Facility Use Agreement
Parks and Public Facilities Director, Schiessl

The City utilizes Facility Use Agreements (FUA) to detail the expectations and availability of City-owned athletic fields to sports associations. The City has entered into new Facility Use Agreements with the Richland Lacrosse Club, Richland National Little League and Greater Richland Little League. Tonight's FUA for consideration is with the Tri-City Girls Fastpitch Softball Association (TCGFSA).

The current FUA template was developed by the Parks and Recreation Commission in 2018 and the terms and condition of the TCGFSA FUA under consideration are consistent with the other recent agreements.

Vice Chair Doran **moved** that the Parks and Recreation Commission recommend to Council that the Facility Use Agreement with the Tri-Cities Girls Fastpitch Softball Association be approved. Commissioner Berry **seconded** the motion. Motion approved 6-0.

2. 2020 Parks and Recreation Commission (P & RC) Goals

The Parks and Recreation Commission (P&RC) identifies annual goals that further the development and enhancement of the City of Richland Parks and Recreation facilities. The goals

are measurable with specific performance objectives that can be monitored and tracked throughout the year.

The following are the goals and objectives established by the P&RC.

P&RC Goal 1 – Work with staff in their effort to provide programs and recreational activities for Richland.

(Strategic Leadership Plan Focus 3 & 5)

Objective 1 – Capitalize on Visit Tri-Cities recommendations to expand Hanford

Legacy Park to meet the growing needs for multipurpose fields in the community through partnerships with sports groups and advocate field development to City Council.

Objective 2 – Offer input and support staff in revitalizing the Vita Parcours in Leslie Groves Park to fit current recreation demands.

Objective 3 – Work with staff to develop a Master Plan for South Orchard Park.

P&RC Goal 2 – Support staff in identifying and prioritizing unique natural habitat, ecologically sensitive areas, significant landforms, and appropriate native vegetation areas to protect as natural open spaces.

(Strategic Leadership Plan Focus 4)

Objective 1 – Partner with Friends of Badger Mountain to establish the long-term vision and Master Plan for the Little Badger Mountain trail system.

Objective 2 – Support staff in coordinating with appropriate agencies to validate, establish, and recommend to Council a non-motorized zone in Leslie Groves Park between the shoreline and Nelson Island.

P&RC 3 – Promote user-friendliness and safety in Richland Parks and Recreation facilities by reviewing safety data and the use of facilities.

(Strategic Leadership Plan 6)

Objective 1 – Obtain public input about how to best improve the safe atmosphere in Richland Parks, Trails, and Recreation Facilities. (May 2020)

Objective 2 – Coordinate with City agencies in establishing mitigating measures (e.g. speed, signage, and restrictions) for electronically assisted bikes and scooters on Richland Parks Trails.

Motion was made to adopt the 2020 Parks and Recreation Commission Goals as distributed. Motion approved 6-0.

ADJOURNMENT:

Meeting adjourned at 7:45 p.m.

Reviewed by: Joe Schiessl, Parks and Public Facilities Director

Approved by: Maria Gutierrez
Chair Maria Gutierrez, Richland Parks and Recreation Commission