

Note: City of Richland Resolution No. 100-20 temporarily designates virtual locations for all municipal meetings. The Personnel Committee will meet remotely for this meeting. Members of the public may attend this meeting remotely by calling the phone number provided.



Agenda
Personnel Committee Meeting
Friday, May 7, 2021
Join the Zoom meeting [here](#)
Public Telephone Access: (206) 337-9723 or (253) 215-8782
Meeting ID No. 829 7640 0421

Committee Members: Lorence and Newell

Staff Liaisons: Cathleen Koch

Staff Liaison's Assistant: Lacey Paulsen

Regular Meeting - 9:00 a.m. via Zoom

Call to Order/Attendance:

Approval of Minutes: (Approved by Motion)

1. Approval of the April 9, 2021 Personnel Committee Meeting Minutes
 - Katie Crusselle, Human Resources Generalist

Communications:

2. Comments from Visitors (Please Limit Comments to 5 Minutes)

Old Business:

New Business:

3. Certification List for Sergeant Promotional Process
 - Lacey Paulsen, Human Resources Manager

Comments and Reports:

4. Personnel Committee Members
5. HR Staff Liaison

Adjournment

The next Personnel Committee Meeting will be scheduled as needed.

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7389.



PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 5/7/2021

Agenda Category: Approval of Minutes

Prepared By: Katie Crusselle, Human Resources Generalist

Subject:

Approval of the April 9, 2021 Personnel Committee Meeting Minutes

Department:

Administrative Services

Recommended Motion:

Approve the meeting minutes from the April 9, 2021 Personnel Committee Meeting.

Summary:

Draft minutes from the April 9, 2021 Personnel Committee Meeting are presented for the Committee's consideration and approval.

Attachments:

1. DRAFT- 2021.04.09_Personnel_Committee_Meeting_Minutes



Meeting Minutes
Personnel Committee Meeting
Friday, April 9, 2021
Zoom- Public Telephone Access: (206) 337-9723 or (253) 215-8782
Meeting ID: 841 0275 9150

Personnel Committee Regular Meeting - 1:00 p.m. via Zoom

Call to Order/Attendance:

Committee members Stephen Lorence and Barbara Newell were present.

Also present were Human Resources Manager Lacey Paulsen (Staff Liason) and Human Resources Generalist Katie Crusselle (Assistant Staff Liason).

Approval of Minutes:

Ms. Newell moved and Mr. Lorence seconded to approve the March 10, 2021 meeting minutes as presented. The motion carried 2-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Lateral Police Officer

Ms. Paulsen informed the committee that the oral board process held for Lateral Police Officer consisted of two candidates, and two candidates were certified to the list.

Mr. Lorence moved and Ms. Newell seconded the motion to approve the Lateral Certification List as presented. The motion carried 2-0.

2. Certification List for Entry Level Police Officer

Ms. Paulsen informed the committee that the oral board process held for Entry Level Police Officer consisted of five candidates, and three candidates passed and were certified to the list.

Ms. Newell moved and Mr. Lorence seconded the motion to approve the Entry Level Certification List as presented. The motion carried 2-0.

3. Certification List for Exceptional Entry Level Officer

Ms. Paulsen informed the committee that the oral board process held for Exceptional Entry Level Police Officer consisted of one candidate, and one candidate was certified to the list.

Ms. Newell moved and Mr. Lorence seconded the motion to approve the Exceptional Entry Level Certification List as presented. The motion carried 2-0.

Comments and Reports:

None.

Comments and Reports:

1. Personnel Committee Members

None.

2. HR Staff Liason

None.

Adjournment:

Ms. Paulsen adjourned the meeting at 1:14 p.m.

APPROVED:

ATTESTED:

Stephen Lorence, Chair

Lacey Paulsen, Staff Liaison Assistant

DATE APPROVED:

DATE PUBLISHED:

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PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 5/7/2021

Agenda Category: New Business

Prepared By: Lacey Paulsen, Human Resources Manager

Subject:
Certification List for Sergeant Promotional Process

Department:
Administrative Services

Recommended Motion:

Summary:
Certification List for Sergeant Promotional Process held on March 21, 2021.

Attachments: