

City of Richland Resolution No. 100-20 temporarily designates virtual locations for all municipal meetings. This meeting will be held telephonically. Members of the public may attend this meeting by calling the phone number provided.

Agenda

Police Pension Board Regular Meeting

Thursday, May 20, 2021 - 8:15 AM

****REMOTE ATTENDANCE ONLY****

Public Telephone Access: (509) 942-7699

Police Pension Board Regular Meeting No. 742

Call to Order

Attendance

Presentations

Public Comments

Minutes: (Approve by Motion)

1. Approval of the April 15, 2021 Police Pension Board Meeting Minutes
- Jennifer Rogers, Police Pension Board Secretary

Financial Reports and Investments: (Approve to Accept and File by Motion)

2. Preliminary Financial Statements
- Cathleen Koch, Administrative Services Director

Medical/Dental/Vision/Medicare/Other Claims: (Approve by Motion)

3. May 2021 Medical/Dental/Vision/Other Claims Report -\$11,826.10
- Jennifer Rogers, Police Pension Board Secretary

Business Items: (Approve by Motion)

1. P8 - Special Reimbursement Claim
- Jennifer Rogers, Police Pension Board Secretary

Board Member Comments:

Adjournment: (Motion to Adjourn)

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7389.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 5/20/2021

Agenda Category: Minutes

Subject:

Approval of the April 15, 2021 Police Pension Board Meeting Minutes

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Approve the meeting minutes from the Police Pension Board meeting held April 15, 2021.

Summary:

Draft meeting minutes from the April 15, 2021 Police Pension Board meeting are presented for the Board's review and approval.

Attachments:

- I. DRAFT 2021.04.15 Police Pension Board Meeting Minutes

Minutes

Police Pension Board Regular Meeting

Thursday, April 15, 2021 - 8:15 AM

****REMOTE ATTENDANCE ONLY****

Public Telephone Access: (509) 942-7699

Police Pension Board Regular Meeting No. 741

Call to Order:

Mayor Lukson called the meeting to order at 8:16 a.m.

Attendance:

Mayor Lukson, Administrative Services Director Koch, Police Representatives Couch, Moore and Thomas and Police Pension Board Secretary Rogers.

Also remotely present was City Attorney Kintzley.

Presentations

1. 2021 LEOFF COLA Adjustments

Administrative Services Director Koch announced that the annual COLA increase established by the state has been set at 1.9%. Information regarding the COLA adjustments were provided to the Board members in the agenda packet.

Mr. Couch moved and Mr. Moore seconded the motion to place on file the 2021 LEOFF COLA Adjustments. The motion carried 6-0.

Public Comments

None.

Minutes:

2. Approval of the March 18, 2021 Police Pension Board Meeting Minutes

Mr. Moore moved and Mr. Couch seconded the motion to approve the March 18, 2021 meeting minutes as presented. The motion carried 6-0.

Financial Reports and Investments:

3. 2020 Income Expense Statements

Mr. Moore moved and Mr. Couch seconded the motion to approve the 2020 Income

Expense Statements as presented. The motion carried 6-0.

Medical/Dental/Vision/Medicare/Other Claims

4. March 2021 Medical/Dental/Vision/Medicare/Other Claims Report - \$11, 716.99

Upon Mayor Lukson's request, Police Pension Board Secretary Rogers provided an update to the outstanding reimbursement claims submitted by P8.

Mr. Moore moved and Mr. Couch seconded the motion to approve the claims with corrections. The motion carried 6-0.

Business Items:

5. Police Pension Board Process and Procedures Discussion

Police Pension Member Moore presented on a number of issues listed in the *Board Issues* document he previously provided to Board members. Mr. Moore then proposed amendments to the current procedures of processing claims.

City Attorney Kintzley provided a brief overview of how the Police and Fire Pension Secretary's procedural duties have evolved over the years into current practice how the decision to contract the Firefighters' Pension Board Secretary position transpired.

There was further discussion among the Board members and staff regarding the process in which claims were processed in the past versus present-day procedures.

Mr. Moore reported that most Police Pension retirees have voiced opposition to the following: current claims process procedures, mandatory use of a claim form, coordinating benefits and communicating with medical providers.

Administrative Services Director Koch provided additional information concerning difficulties associated with previous staff who served as secretary to both pension boards.

Administrative Services Director Koch also reported on how claims were processed prior to the implementation of the claim form and opposed returning to that practice based off of legal requirements. Mr. Moore responded to Ms. Koch's statements and offered additional statements regarding reimbursable claims with Cigna.

Mr. Couch suggested that this conversation be continued at a future meeting.

Board Member Comments:

Police Pension Board Secretary Rogers announced that Police Pension Board

Representative Couch's term on the Police Pension Board will expire on June 30, 2021. A Notice of an Election and Nomination document has been prepared and will be mailed to each police pensioner.

The nomination period to elect one (1) Police Pension Board Representative will be May 3, 2021 through May 14, 2021.

The 2021 Police Pension Board election dates will be June 9, 2021 through June 16, 2021.

Adjournment:

Mr. Couch moved and Mr. Moore seconded the motion to adjourn the meeting at 9:06 a.m.

APPROVED:

ATTEST:

Mayor Ryan Lukson, Chair

Jennifer Rogers, Police Pension Board Secretary

DATE APPROVED:

DATE PUBLISHED:



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 5/20/2021

Agenda Category: Financial Reports and Investments

Subject:

Preliminary Financial Statements

Department:

Police Pension Board

Document Type:

Police Pension Board Item

Recommended Motion:

Summary:

Preliminary financial statements are presented for the Board's review and approval to place on file by motion.

Attachments:

- I. 2021 Police Income Expense Statement

**CITY OF RICHLAND
POLICE PENSION FUND
2021 REVENUE AND EXPENSE**

Police Pension

Year of 2021	Preliminary January	Preliminary February	Preliminary March	April	May	June	July	August	September	October	November	December	Year to Date	Budget	YTD%
Beginning Balance	\$ 371,939.52	\$ 381,476.39	\$ 371,956.44		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	0.00
REVENUE															
Investment Interest	825.27	804.11	927.32										2,556.70	9,000.00	28.4%
Other Interest Earnings													-	-	0.0%
Medical Reimburse													-	-	0.0%
Net Change in Fair Market Value													-	-	0.0%
Contribution- General Fund	43,000.00	34,000.00	33,000.00										110,000.00	466,200.00	23.6%
TOTAL REVENUE:	43,825.27	34,804.11	33,927.32	-	-	-	-	-	-	-	-	-	112,556.70	475,200.00	23.7%
EXPENSE															
Medical Insurance - <65	227.80	227.80	227.80										683.40	2,800.00	24.4%
Medical Insurance - >65	4,341.74	4,341.74	4,341.74										13,025.22	52,200.00	25.0%
Dental Insurance - Retired	733.86	733.86	733.86										2,201.58	8,900.00	24.7%
Dental Expense Pension	92.38		128.38										220.76	9,500.00	2.3%
Medical Expense Pension	6,293.91	16,411.93	5,740.68										28,446.52	150,000.00	19.0%
Medicare Premiums	4,188.50	4,234.10	4,252.20										12,674.80	50,000.00	25.3%
Retirement Allowance	15,489.39	15,489.39	15,489.39										46,468.17	162,600.00	28.6%
Widow's Benefits	2,879.89	2,879.89	2,879.89										8,639.67	34,600.00	25.0%
Supplies													-	225.00	0.0%
Postage	40.93	5.35											46.28	200.00	23.1%
Travel													-	1,875.00	0.0%
Training & Conference													-	800.00	0.0%
Other Expenses													-	1,500.00	0.0%
Total Expense	34,288.40	44,324.06	33,793.94	-	-	-	-	-	-	-	-	-	112,406.40	475,200.00	23.7%
Revenues Over (Under)															
Expense:	9,536.87	(9,519.95)	133.38	-	-	-	-	-	-	-	-	-	150.30	-	
Ending Balance	\$ 381,476.39	\$ 371,956.44	\$ 372,089.82	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	150.30	\$ -	
ENDING BALANCE CONSISTING OF:															
Cash	124,796.10	115,216.50	115,717.74												
Investments	325,402.26	325,402.26	325,402.26												
Gain(Loss) on Investments	(68,487.39)	(68,487.39)	(68,487.39)												
Net Current Assets & Liabilities	(234.58)	(174.93)	(542.79)												
Ending Fund Balance	\$ 381,476.39	\$ 371,956.44	\$ 372,089.82	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Minimum Balance	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00			

Please note: Any months marked as "Preliminary" are in draft form and are not for decision-making purposes. Preliminary months are subject to change per the completion of the City's monthly and annual closing processes.



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting
Date: 5/20/2021

Agenda Category: Medical/Dental/Vision/Medicare/Other
Claims

Subject:
May 2021 Medical/Dental/Vision/Other Claims Report -\$11,826.10

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:
Approve the May 2021 claims as presented.

Summary:
May 2021 Medical/Dental/Vision/Other Claims in the amount of \$11,826.10 is presented for the Board's review and approval.

Attachments:
I. 2021 May Police Claims Log

MAY 2021 POLICE PENSION BOARD CLAIM LOG																			
				MEDICARE	MEDICAL/RX/ADULT CARE	PHYSICAL EXAMS	DENTAL		VISION (non-medical)				HEARING AID	MASSAGE	DEATH BENEFIT	TRAVEL/ TUITION	OPERATING EXP	GRAND TOTAL	ACUPUNCTURE
P NO.	DATE OF SERVICE	CLAIMANT	SERVICE RENDERED	BOARD PAYMENT	BOARD PAYMENT	\$400 YR MAX: BOARD PAYMENT	\$1,200 YR MAX DENTAL: BOARD PAYMENT	\$1,500 YR MAX BRIDGES/ DENTURES: BOARD PAYMENT	\$150 YR MAX FRAMES: BOARD PAYMENT	\$200 YR MAX CONTACTS: BOARD PAYMENT	LENS: BOARD PAYMENT	ONE EYE EXAM PER YEAR: BOARD PAYMENT	\$1,800 PER HEARING AID EVERY 5 YEARS: BOARD PAYMENT	\$50 MAX PER MONTH: BOARD PAYMENT	\$1,000 ONE-TIME PAYMENT: BOARD PAYMENT	BOARD PAYMENT	\$450 Budgeted Operating Expenses BOARD PAYMENT	GRAND TOTAL	12 Visit Yr Max ACUPUNCTURE
P2	6/1/21	Reimburse	Medicare	\$144.60														\$144.60	
P3	6/1/21	Reimburse	Medicare	\$135.50														\$135.50	
P4	6/1/21	Reimburse	Medicare	\$148.50														\$148.50	
P7	6/1/21	Reimburse	Medicare	\$128.50														\$128.50	
P7	3/30/21	Reimburse	Eye Exam									\$45.00						\$45.00	
P8	6/1/21	Reimburse	Medicare	\$147.50														\$147.50	
P8	04/9-04/16/21	Reimburse	Payrol Taxes		\$3,806.10													\$3,806.10	
P8	4/8/21	Reimburse	Payrol Svc fee		\$350.00													\$350.00	
P8	03/13-03/26/21	Reimburse	Living Assistance		\$2,678.37													\$2,678.37	
P9	6/1/21	Reimburse	Medicare	\$619.50														\$619.50	
P9	4/4/21	Reimburse	RX		\$60.00													\$60.00	
P10	6/1/21	Reimburse	Medicare	\$144.50														\$144.50	
P10	4/8/21	Reimburse	RX		\$22.48													\$22.48	
P10	4/8/21	Reimburse	RX		\$63.61													\$63.61	
P10	4/8/21	Reimburse	RX		\$53.35													\$53.35	
P10	3/30/21	Reimburse	RX		\$160.69													\$160.69	
P11	6/1/21	Reimburse	Medicare	\$148.50														\$148.50	
P12	6/1/21	Reimburse	Medicare	\$148.50														\$148.50	
P14	6/1/21	Reimburse	Medicare	\$148.50														\$148.50	
P15	6/1/21	Reimburse	Medicare	\$148.50														\$148.50	
P15	3/3/21	Reimburse	Refraction									\$55.00						\$55.00	
P17	6/1/21	Reimburse	Medicare	\$148.50														\$148.50	
P19	6/1/21	Reimburse	Medicare	\$148.50														\$148.50	
P20	6/1/21	Reimburse	Medicare	\$148.50														\$148.50	
P21	6/1/21	Reimburse	Medicare	\$144.60														\$144.60	
P22	6/1/21	Reimburse	Medicare	\$125.50														\$125.50	
P23	6/1/21	Reimburse	Medicare	\$148.50														\$148.50	
P24	6/1/21	Reimburse	Medicare	\$118.50														\$118.50	
P28	6/1/21	Reimburse	Medicare	\$148.50														\$148.50	
P30	6/1/21	Reimburse	Medicare	\$445.50														\$445.50	
P31	6/1/21	Reimburse	Medicare	\$148.50														\$148.50	
P32	6/1/21	Reimburse	Medicare	\$149.80														\$149.80	
P34	6/1/21	Reimburse	Medicare	\$148.50														\$148.50	
P35	6/1/21	Reimburse	Medicare	\$148.50														\$148.50	
P36	6/1/21	Reimburse	Medicare	\$148.50														\$148.50	
P40	6/1/21	Reimburse	Medicare	\$148.50														\$148.50	
PSEC																		\$0.00	
PEXP																		\$0.00	
			GRAND TOTAL	\$4,531.50	\$7,194.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,826.10	

The above-listed claims were approved by the LEOFF I Police Pension Board at its regular meeting held on May 20, 2021.

We, the LEOFF I Police Pension Board Chairperson and Board Secretary, each swear under the penalty of perjury under the laws of the State of Washington of Washington that the above-listed claims are a true and correct listing of claims approved by the LEOFF I Police Pension Board on the date identified above.

LEOFF I Police Pension Board Chair: _____ Date: _____

LEOFF I Police Pension Board Secretary: _____ Date: _____



POLICE PENSION BOARD AGENDA ITEM COVERSHEET

Meeting Date: 5/20/2021

Agenda Category: Business Items

Subject:
P8 - Special Reimbursement Claim

Department:
Police Pension Board

Document Type:
Police Pension Board Item

Recommended Motion:

Summary:

Attachments: