



Agenda
Personnel Committee Meeting
Wednesday, March 10, 2021
Zoom- Public Telephone Access: (206) 337-9723 or (253) 215-8782
Meeting ID No.

Regular Meeting - 1:00 p.m. via Zoom

Call to Order/Attendance:

Committee members Stephen Lorence and Barbara Newell were present. Also present were Human Resources Manager Lacey Paulsen (Staff Liaison), Fire Battalion Chief Randy Aust, Administrative Services Director Cathleen Koch, and Human Resources Generalist Katie Crusselle (Assistant Staff Liaison).

Approval of Minutes:

Minutes from meetings on November 1, 2018 and September 18, 2019 were approved by motion.

Approval of the November 1, 2018 and September 18, 2019 meeting minutes

Minutes from meetings on November 1, 2018 and September 18, 2019 were approved by motion.

Communications:

- I. Comments from Visitors (Please limit comments to 5 minutes)

No comments.

Old Business:

None

New Business:

- I. Battalion Chief Promotional Process
 - Randy Aust

Fire Battalion Chief Randy Aust presented a proposal to changes staff would like to make to the Battalion Chief Promotional Process. BC Aust proposed reinstating the tactical evaluation portion of the examination process, and outlined the importance of the process by stating that is it vital to capturing the knowledge base of the candidates at this higher-level position.

The reinstatement of the tactical evaluation would require adjustments to the overall scoring criteria. The pre-assignment portion would be adjusted from 20% of the overall score, to being 15% of the overall score. The two oral board interviews would be adjusted from being worth 40% of the overall score, to being worth 35% of overall score. The tactical evaluation portion would be worth 15% of the overall score.

2. Certification Lists for Police and Fire
 - Lacey Paulsen, Human Resources Manager

Human Resources Manager Lacey Paulsen informed the committee of the City's plans to model current Civil Service guidelines, as it pertains to finalizing certification lists for police and fire entry and promotional positions. Moving forward, the City will plan for a personnel committee meeting when there is a need for certification list(s) to be signed, and the list will be signed by the committee chair.

Comments and Reports:

- I. Personnel Committee Members

None

2. HR Staff Liaison

None

Executive Session:

Adjournment

Committee Chair Lorence adjourned the meeting at 1:24 p.m.

APPROVED:

Stephen Lorence

ATTESTED:

Lacey Paulsen

DATE APPROVED:

DATE PUBLISHED:

The next Personnel Committee Meeting is

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