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MINUTES
Code Enforcement Board Meeting
Remotely Via Zoom
Tuesday, March 9, 2021 ~ 7:00 p.m.

This document is a summarized version of the Code Enforcement Board proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

CALL TO ORDER
Chairman **Levy** called the meeting to order at 7:00 p.m.

ROLL CALL

MEMBERS PRESENT:
Gregery Levy, Chairman
Raymond Swenson, Member
Joe Guyette, Member
Derenda Bialy, Member

MEMBERS ABSENT:
Skye White, Vice Chairman

ALSO IN ATTENDANCE:
Sergeant Shawn Swanson
Stephanie Dorko, Code Enforcement Officer
Jamie Williams, Code Enforcement Officer
Lindsey Linhoff, Code Enforcement Officer
Bunnie Avery, Staff Liaison
Marianne Boring, Council Liaison
Lori Wilson

APPROVAL OF AGENDA
Member **Swenson** made a motion to approve the meeting agenda for March 9, 2021, as presented. Member **Guyette** seconded the motion. The motion carried 4-0.

APPROVAL OF MINUTES
Member **Guyette** made a motion to approve the minutes of the February 9, 2021 meeting of the Code Enforcement Board as presented. Member **Swenson** seconded the motion. The motion carried 4-0.

COMPLIANCE HEARINGS / ADMINISTRATION OF OATHS
Chairman **Levy** began the hearing process by administering the oaths to all City staff, defendants and witnesses that will be participating in the hearings and called the first case to be heard.

1) 20210149 — Lori Wilson

Location of Violations:	152 Englewood Drive, Richland, WA 99352
Mailing Address:	Same
Description of Violations:	**RMC 10.04.040(R)** Objects in the right-of-way
Notice of Civil Violation Issued:	February 11, 2021

CASE REPORT: Stephanie Dorko, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Ms. Wilson presented her case and answered questions from the Code Enforcement Board.

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RECOMMENDATION: Compliance has not been met. Code Enforcement staff recommends assessment of a monetary penalty in the amount of $150 for the issuance of the Notice of Civil Violation (Exhibit 1) with a continuing monthly penalty of $100 until compliance is met. For compliance to be met remove basketball hoop from the roadway and store on private property in accordance with the Richland Municipal Code. If correction of the violation has not occurred by April 11, 2021, the city may proceed with abatement.

CODE BOARD DECISION: Member **Guyette** motioned to find the respondent in violation of the Richland Municipal Code as cited in the Notice of Civil Violation. Member Bialy seconded the motion. The motion carried 4-0.

Member **Guyette** motioned to impose a monetary penalty in the amount of $**150** for the for the Notice of Civil Violation with a continuing monthly penalty of $100 until compliance is met. For compliance to be met remove basketball hoop from the roadway and store on private property in accordance with the Richland Municipal Code. If correction of the violation has not occurred by April 11, 2021, the city may proceed with abatement. Member **Swenson** seconded the motion. The motion carried 4-0.

2) 20190058 **Nancy Walden**

Location of Violations:	615 Basswood Avenue, Richland, WA 99352
Mailing Address:	Same
Description of Violations:	**RMC 12.16.010** Sidewalk Tripping Hazard
Notice of Civil Violation Issued:	February 28, 2021

CASE REPORT: Jamie Williams, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Ms. Walden was not present.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff requests that the Code Enforcement Board enters a default judgement and recommends assessment of a monetary penalty in the amount of $150 for the issuance of the Notice of Civil Violation (Exhibit 1) with a continuing monthly penalty of $100 until compliance is met. For compliance to be met contact Development Services, obtain a permit, refer to the sidewalk letters included with the Correction Notice, and repair or replace the damaged sidewalk panels as marked by the City of Richland along the Harford Street side of the property in accordance with the Richland Municipal Code. If correction of the violations has not occurred by April 11, 2021, the city may proceed with abatement.

CODE BOARD DECISION: Member **Guyette** motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of **$150** with a continuing monthly penalty of $100 until compliance is met. For compliance to be met contact Development Services, obtain a permit, refer to the sidewalk letters included with the Correction Notice, and repair or replace the damaged sidewalk panels as marked by the City of Richland along the Harford Street side of the property in accordance with the Richland Municipal Code. If correction of the violations has not occurred by April 11, 2021, the city may proceed with abatement. Member **Swenson** seconded the motion. The motion carried 4-0.

3) 20201502 **Arthur & Dorothy Lassila Trustees**

Location of Violations:	1309 Stevens Drive, Richland, WA 99354
Mailing Address:	Same
Description of Violations:	**RMC 10.06.030** Storage of an Inoperable Vehicle
Notice of Civil Violation Issued:	February 2, 2021

CASE REPORT: Lindsey Linhoff, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. A representative was not present.

RECOMMENDATION: Compliance has been met. Code Enforcement staff requests that the Code Enforcement Board enters a default judgement and recommends assessment of a monetary penalty in the

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amount of $50 for the issuance of the Notice of Civil Violation (Exhibit 1) with no continuing monthly penalty as compliance has been met.

CODE BOARD DECISION: Member **Guyette** excused himself from this case. Member **Swenson** motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of **$50** with no continuing monthly penalty as compliance has been met. Member **Bialy** seconded the motion. The motion carried 3-0 -1 abstained.

4)	**20210055**	**Patrick & Dorothy Owens**
	Location of Violations:	605 Newcomer Avenue, Richland, WA 99354
	Mailing Address:	Same
	Description of Violations:	**RMC 10.04.040(G)** Household Items**; RMC 10.04.03(C)** Trash Accumulation
	Notice of Civil Violation Issued:	February 11, 2021

CASE REPORT: Lindsey Linhoff, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Mr. & Ms. Owens were not present.

RECOMMENDATION: Compliance has not been met. Code Enforcement staff requests that the Code Enforcement Board enters a default judgement and recommends assessment of a monetary penalty in the amount of $200 for the issuance of the Notice of Civil Violation (Exhibit 1) with a continuing monthly penalty of $100 until compliance is met. For compliance to be met store household appliances and furniture items indoors or out of view of the public and clear away the excess trash from outside the property and along the driveway in accordance with the Richland Municipal Code. If correction of the violations has not occurred by April 11, 2021, the city may proceed with abatement.

CODE BOARD DECISION: Member **Swenson** motioned to enter a default order affirming the violation identified in the City's Notice of Civil Violation, imposing a monetary penalty of **$200** with a continuing monthly penalty of $100 until compliance is met. For compliance to be met store household appliances and furniture items indoors or out of view of the public and clear away the excess trash from outside the property and along the driveway in accordance with the Richland Municipal Code. If correction of the violations has not occurred by April 11, 2021, the city may proceed with abatement. Member **Guyette** seconded the motion. The motion carried 4-0.

EXECUTION OF ORDERS:
Chairman **Levy** will sign the orders this coming week in person.

CONTINUED CASES / OLD BUSINESS:

NEW / OTHER BUSINESS:
Chairman Levy thanked Mr. Swenson and Mr. Guyette for their service on the Code Enforcement Board.

ADJOURNMENT:
Chairman **Levy** adjourned the meeting at 7:40 p.m.

APPROVED this 13th day of April 2021.

GREGERY LEVY, Chairman

SKYE WHITE, Vice-Chairman

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Derenda Bialy
DERENDA BIALY, Member

RAGAN FAYLOR, Member

ALBERT EDMONDSON, Member

ATTEST:

Shawn Swanson
Shawn Swanson, Sergeant