

This meeting will accommodate virtual and in-person attendance. Those desiring to participate virtually are encouraged to join the meeting via Zoom using the information provided.



Agenda
Library Board Meeting
Tuesday, July 13, 2021
Richland Public Library – 955 Northgate Drive
[Zoom](#) – Public Telephone Access: (206) 337-9723 or (253) 215-8782
Meeting ID No. 974 2873 2704

Board Members: Chair Maier, Vice-Chair Booth and Board Members Buxton, Lightner and Lunstad

Staff Liaison: Council Liaison Kent and Interim Library Manager Barnaby

Regular Meeting - 5:30 p.m.

Call to Order/Attendance:

Introduction of Guests:

Approval of Agenda: (Approved by Motion)

Approval of Minutes: (Approved by Motion)

Draft of June 8, 2021 Library Board Meeting Minutes

Report of the Library Manager:

- I. July 2021 Library Manager's Report
 - Theresa Barnaby , Interim Library Manager
2. July 2021 Library Statistics
 - Theresa Barnaby , Interim Library Manager

Public Comments: Please limit comments to 3 minutes per person and not more than 15 minutes per topic.

Approval of Bills: (Approved by Motion)

- I. Approval of Bills for June 1, 2021 through June 30, 2021
 - Theresa Barnaby , Interim Library Manager

Unfinished Business:

- I. Annual Report to City Council

New Business:

- I. Outside Partnerships
 - Lisa Adams

Agenda Items for Upcoming Board Meeting:

I. RPL Policy Change: Check Out Limits and Damage to Library Property

- Theresa Barnaby , Interim Library Manager

Adjournment

The next Library Board Meeting is Tuesday, August 10, 2021

Richland Public Library is ADA accessible with special parking and access available at the entrance facing Northgate Drive. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7389.



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 7/13/2021

Agenda Category: Approval of Minutes

Prepared By: Theresa Barnaby , Interim Library Manager

Subject:

Draft of June 8, 2021 Library Board Meeting Minutes

Department:

Parks & Public Facilities

Recommended Motion:

Move to approve the 06-08-21 meeting minutes.

Summary:

The draft of the 06-08-21 Library Board Meeting Minutes are included for consideration.

Attachments:

1. 2021.06.08 Library Board Meeting Minutes



MINUTES

Richland Public Library Board

Zoom Public Telephone Access: (206)337-9723 or (253)215-8782

Meeting ID No. 974 2873 2704

June 8, 2021, 5:30 – 6:30 PM

CALL TO ORDER:

CHAIR MAIER CALLED THE MEETING TO ORDER AT APPROXIMATELY 5:33 P.M.

ATTENDANCE:

CHAIR MAIER, VICE-CHAIR BOOTH, BOARD MEMBERS BUXTON, LIGHTNER, AND LUNSTAD WERE PRESENT. ALSO PRESENT WERE COUNCIL LIAISON KENT, INTERIM LIBRARY MANAGER BARNABY AND ADMINISTRATIVE ASSISTANT BARADA.

APPROVAL OF AGENDA:

BOARD MEMBER BUXTON MOVED AND VICE-CHAIR BOOTH SECONDED THE MOTION TO APPROVE THE AGENDA AS IS. THE MOTION CARRIED 5-0.

APPROVAL OF MINUTES:

CHAIR MAIER ASKED FOR A MOTION TO APPROVE THE MINUTES OF THE MAY 11, 2021 MEETING. BOARD MEMBER BUXTON MOVED AND BOARD MEMBER LIGHTNER SECONDED THE MOTION TO APPROVE THE MINUTES OF MAY 11, 2021 AS IS. THE MOTION CARRIED 5-0.

REPORT OF THE LIBRARY MANAGER:

The Friends are looking for volunteers.

The library is slowly returning to normal operations. Summer Reading Program started June 7 and will run through August 23.

PUBLIC COMMENTS:

There were no members of the public present.

APPROVAL OF BILLS:

BOARD MEMBER LUNSTAD MOVED AND VICE-CHAIR BOOTH SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR PAYMENT FOR MAY 2021 IN THE AMOUNT OF \$124,378.29. THE MOTION CARRIED 5- 0.

UNFINISHED BUSINESS:

There was no Unfinished Business to discuss.

NEW BUSINESS:

There was no New Business to discuss.

AGENDA ITEMS FOR UPCOMING BOARD MEETING:

1. RPL Policy Change: Check Out Limits and Damage to Library Property

ADJOURNMENT:

CHAIR MAIER ADJOURNED THE MEETING AT 5:50 P.M.

Prepared and submitted by Kylie Barada, Administrative Assistant

Minutes Approved by: _____
Kurt Maier, Library Board



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 7/13/2021

Agenda Category: Report of the Library Manager

Prepared By: Theresa Barnaby , Interim Library Manager

Subject:

July 2021 Library Manager's Report

Department:

Parks & Public Facilities

Recommended Motion:

Discussion only.

Summary:

The Interim Library Manager's July report is included for discussion.

Attachments:

1. 2021.07.13 Library Manager's Report



LIBRARY MANAGER'S REPORT

Richland Public Library Board

July 13, 2021

Friends of the Library

The Friends are looking at hiring an outside source to build a new website that will enable them to sell merchandise online, sign up new members, email out information to members and post upcoming news and events. The Foundation is interested in joining with them on this event.

Foundation

Foundation will be funding 14 of the additional 20 hotspots we received through the grant last year. That will bring our total of funded hotspots to 26. They are down to three members and looking for others to round out the board.

State of Library Services

It has certainly been an interesting few weeks in the library. The week of June 20th we hosted the police and FBI in our Gallery again for another training session for them. It has been good to see our equipment is still working and we still remember how to run everything. They were most appreciative, and staff enjoyed having them in the building all week.

On Wednesday June 30th, we hosted the GIS group who were holding a meeting in the Gallery.

The library was designated as a cooling site during the extreme weather this week. On Tuesday June 29th, we closed the library at 6:00pm, but kept the lobby open until 8:00pm. Lisa Adams, Daurice Siller and I were there to make sure everything was okay. We showed movies in the Gallery all afternoon and that evening screened Mr. Popper's Penguins for the five people taking advantage of shelter. We also purchased a few flats of bottled water to hand out to people and re-opened the drinking fountains.

Wednesday June 30th, we intended to do the same thing but had to close early when the building lost power. Nicholas McMahon, one of our favorite City Electricians, stayed until after 10:00pm that night to make sure power was restored. Wes Johnson, who handles our HVAC system made sure to bring our AC online before we opened.

All furniture has been restored to the floor, and we anticipate opening study rooms mid-July. They will be restricted to one person only. We also anticipate restoring all 12 public computers at that time.

The week of July 12th we will expand our weekday hours to 10:00am-7:00pm Monday-Thursday, 10:00am-5:00pm Friday and Saturday.

Mid-July we also will start to do some in-house programs. The first week of August we plan to restore our room reservation form and will start accepting room reservations for September 7 and beyond. We will return to our full pre-COVID hours the week of September 7.

A quick statistic for our Take and Make programs. January – June of this year we have handed out a total of 2,560 kits. 2,021 Children's kits, 348 Teen kits and 191 Adult Kits. Staff involved in these are Kelly Reed who created 644 of the kits, Lisa Adams, Johanna Talbot and Michelle Haffner who are responsible for 1,861 and Gavin Lightfoot who created 55. They have proved to be wildly popular, and patrons are always asking about the next kit.

Library Statistics

Circulation continues to hold strong – both physical and digital. We are still offering curbside pickup, although that has diminished considerably, and I anticipate that we will discontinue the practice this winter when the weather changes.

We are excited to offer our new database service HelpNow and will monitor it closely to see how the numbers look. We anticipate that once school starts up again, this will be a very popular service.

Library card registrations are holding steady. This summer we will be doing away with our library card printer and moving to pre-printed library cards. Our printer is dying and not supported anymore. The pictures on our library cards are very small and are not available on our ILS. We have been considering this for a few years now, and have finally decided to make the change.

Thank you,
Theresa Barnaby



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 7/13/2021

Agenda Category: Report of the Library Manager

Prepared By: Theresa Barnaby , Interim Library Manager

Subject:

July 2021 Library Statistics

Department:

Parks & Public Facilities

Recommended Motion:

Discussion only.

Summary:

Staff will discuss the attached statistics regarding library resource and curbside use.

Attachments:

1. 2021.07.13 Library Statistics

RICHLAND PUBLIC LIBRARY

June 2021 Statistics Report for the July 13 Board Meeting



SUMMARY

The Richland Public Library continued to provide both in-person services and curbside pickup appointments in June. The library was open to the public from 10 a.m. to 6 p.m. on Mondays through Thursdays, and from 10 a.m. to 5 p.m. on Fridays. Curbside appointments were available from 12 to 6 p.m. on Mondays through Thursdays, and from 12 to 5 p.m. on Fridays.

We expanded many of our services this month. Patrons are now allowed to use the guest computers for up to 60 minutes per session. We are taking payments at the front desk again, and returned items are no longer being quarantined before being checked in. Tables and chairs have been returned to both floors, so patrons can comfortably study or read in the library again.

We launched our popular Summer Reading Program on June 7, and it will run through August 23. We have separate programs for babies, children, middle schoolers, high schoolers, and adults, with different prizes for each.

Our operating hours will be extended starting the week of July 12. We will be open from 10 a.m. to 7 p.m. on Mondays through Thursdays, 12 to 5 p.m. on Fridays, and 8 a.m. to 5 p.m. on Saturdays.

In July, we will begin holding some in-person programs in the building again. One of the first programs that will resume is the Singing Strings Ukulele Group, co-led by STEAMspace Coordinator Johanna Talbott, which will hold its first jam at 5:30 p.m. on Tuesday, July 20. Children's Services Librarian Kelly Reed will resume holding Tuesday evening story times in the library at 6 p.m. on July 20 and 27. Parks and Recreation Coordinator Lisa Adams, Teen Services Librarian Michelle Haffner, Kelly, and Johanna will also be holding outdoor programs.



MAY 16 THROUGH JUNE 15

- Total Circulation:
43,784 items
- Physical Items
Checked Out: 30,033
- Digital Items
Checked Out: 13,751
- Hoopla Circulation:
2,337 items
- Kanopy Circulation:
19,280 minutes
- Overdrive
Circulation: 11,726
items
- Mango: 79 sessions
- Program Attendees:
2,200

SUMMER READING PROGRAM

The Richland Public Library's Summer Reading Program began on June 7. The theme this year is "Reading Colors Your World!" We are offering a baby reading program, a children's program for pre-readers through fifth graders, a middle school program, a high school program, and an adult program. Participants are encouraged to log the time that they spend reading, listening to audiobooks, or being read to, and they can complete other activities to earn activity badges and raffle tickets for prizes.

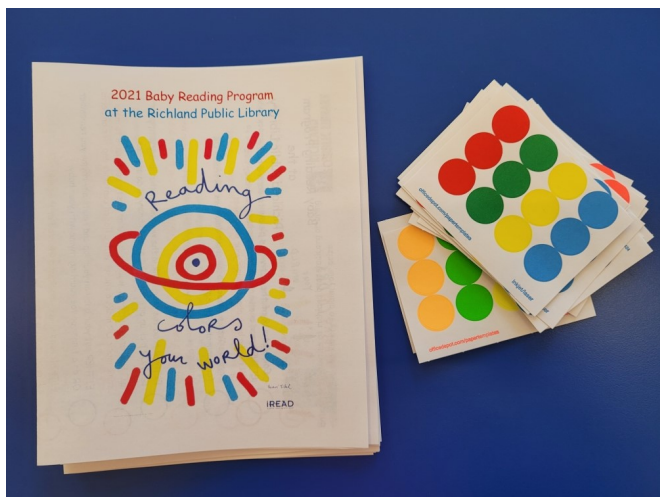
Patrons can sign up for the Summer Reading Program through the Beanstack app or at the library. Our middle school, high school, and adult programs encourage patrons to log their reading time and activities through the Beanstack app. The baby reading program and the children's program also use Beanstack, but patrons can choose to use paper folders if they wish.

On June 23, KEPR News posted "Beat the Heat with Summer Programs at the Richland Public Library," an article featuring an interview with Teen Services Librarian Michelle Haffner. She discussed the Summer Reading Program, as well as the return to more in-person library programs in July. The article can be viewed at the following link.

keprtv.com/news/local/beat-the-heat-with-summer-programs-at-the-richland-public-library

Information about the Summer Reading Program, including instructions for registering, may be found at the following link.

<https://www.myrichlandlibrary.org/programs-and-events/summer-reading-program>



SUMMER READING PROGRAM (CONTINUED)

Blanket Fort Activity

For one of the children's activities this summer, we invited children to "Make a fort and read in it. Use blankets, pillows, cardboard boxes, or anything you can find around your house to create your cozy reading space!" We created a printable handout featuring books about reading forts and how to build them.

Families have been sending us photos of the wonderful reading forts their children built for this activity, and we have been sharing them on Facebook.

The Shape Game

On June 26, we posted to let patrons know about a new Summer Reading Program activity: the Shape Game. Patrons can have someone draw a shape or a scribble on a piece of paper, or tear paper into a shape, and they can then look at the shape and see if they can think of something to make it into.

They can glue down a part of a picture from a newspaper or magazine and then draw the rest of the picture. They can also place a 3-D object on paper, or draw a letter or number, and then create a drawing around it. We included an activity sheet and several selected children's books for inspiration.

These books are FORT-tastic!

Make a fort and read in it. Use blankets, pillows, cardboard, boxes or anything you can find around your house to create your cozy reading space!

If you like you can send a picture of your reading fort to knead@richland.lib.wa.us and we will post it on the library Facebook page.



Dreaming Up: A Celebration of Building (E HALE) by Christy Hale
A collection of concrete poetry, illustrations, and photographs that shows how young children's constructions, created as they play, are reflected in notable works of architecture from around the world.

Fort Building Time (E LLOYD) by Megan Wagner Lloyd
An exploration of building forts throughout all four seasons!

Jasper & Ollie Build A Fort (E WILLAN) by Alex Willan
Jasper the fox and Ollie the sloth have a fort-building contest in their yard!

Maggie & Abby's Neverending Pillow Fort (J TAYLOR) by Will Taylor
The launch title of a sparkling new duology about two best friends who discover a portal through their living room pillow fort and embark upon the adventure of a lifetime.

Charlie & Mouse & Grumpy (E1 SNYDER) by Will Taylor
Brothers Charlie & Mouse enjoy a special visit from Grumpy!

Boxitects (E SMITH) by Kim Smith
A STEAM-centered, adorably illustrated picture book about Meg, a brilliant and creative boxitect who creates extraordinary things out of ordinary cardboard boxes!

Dial-A-Story 942-7444 | myrichlandlibrary.org

RICHLAND PUBLIC LIBRARY



The Shape Game

Here are some variations of The Shape Game that you can try with a friend or by yourself!

The most simple version is to have someone draw a shape on a piece of paper. Look at the shape and see if you can think of something to make it into. You can each make a shape and trade papers!

Try the same thing but with a scribble to start with!

You can also tear a shape and use that as your starter. Look at it from different angles to see what you can make it into. When you are ready, glue it down and draw the rest of the picture.

Another version is to glue down part of a picture from the newspaper or a magazine (Ask before cutting any pictures!) and draw the rest of the picture!

You can also place a 3D object (leaf, bottle cap, paper clip, etc.) on your paper and make your drawing around that.

You can also use letters or numbers as a starting point for your drawing. Write a large number or letter on your paper. See if you can turn it into a picture.

Other books to inspire you:



Dial-A-Story 942-7444 | myrichlandlibrary.org

RICHLAND PUBLIC LIBRARY



CHILDREN'S ACTIVITIES

Story Time at the Park

Summertime weather has arrived, and Children's Services Librarian Kelly Reed and Library Assistant Alyssa Uretsky-Pratt have continued to hold in-person story times from 10 to 10:45 a.m. on Thursdays. Families are encouraged to bring blankets or chairs, and we also have hula hoops and foam seats for children who want to sit in front.

The location changes from week to week. During the month of June, these in-person story times were held at the Fingernail and the South Gazebo at Howard Amon Park, and at the Gazebo at Jefferson Park.

Story Time Guest: Jalani Green

Our Story Time at the Park on June 17 featured a special guest, Miss Juneteenth Queen Jalani Green. She read *Lola Loves Stories* by Anna McQuinn for the children who attended, and they loved seeing her in her crown.

This year's Miss Juneteenth Pageant was held the following day at the Uptown Theatre in Richland. The Miss Juneteenth program promotes higher education, builds self-esteem and confidence, and educates members of the Tri-Cities community about Juneteenth.



CHILDREN'S ACTIVITIES (CONTINUED)

Story Time with Miss Kelly Videos

Kelly has also continued to record *Story Time with Miss Kelly* videos that are posted to Facebook twice per week. By June 29, we had 110 of these videos to view on Facebook at the following link.

<https://www.facebook.com/watch/140429522668223/592777207923073/>

This month, Kelly read several different picture books for her story time videos, including *Idea Jar* by Adam Lehrhaupt, *Gaston* by Kelly DiPuccio; *Love, Z* by Jessie Sima; *It's Too Soon!* by Nigel McMullen; *Nature Spy* by Shelley Rotner; *Tissue Please* by Lisa Kopelke; *Come Next Season* by Kim Norman; and *Jump!* by Scott M. Fisher. Her story time videos also featured visits from therapy dogs Dani, Malo, Jake, Nell, and Hootie.

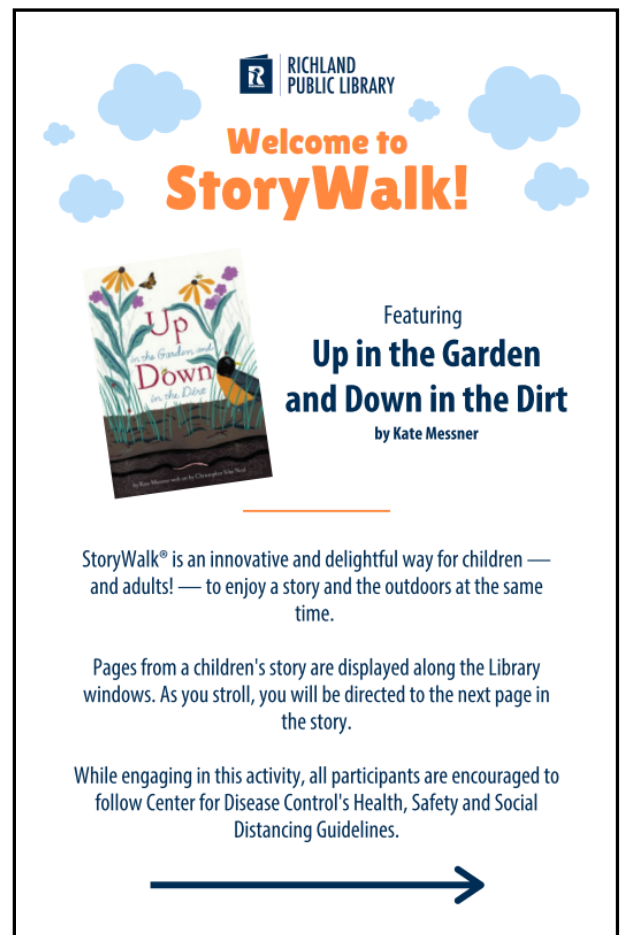
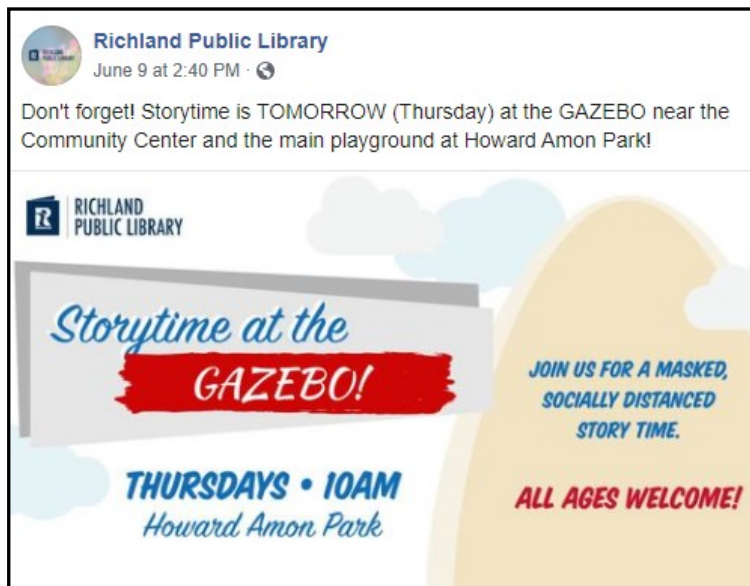
At the end of one video, Kelly led children in a rhyming activity and invited them to wave along with scarves, bandanas, cloth napkins, or tissues at home. In another video, she recommended that children go on a nature walk to see what cool things they can find.

Story Time Guest: Yichien Cooper

We had a special guest for our June 2 story time video. A longtime friend of the library, Yichien Cooper, has been the driving force behind the Asian American and Pacific Islander Heritage Month activities hosted at the library each May for the past 12 years. This year, Yichien visited the library to read *Amy Wu and the Perfect Bao* by Kat Zhang for one of our *Story Time with Miss Kelly* videos. A recipe for bao is included at the back of the book, and Yichien ended the video by showing a sample of homemade bao.

Story Walk

We have a new Story Walk at the library featuring *Up in the Garden and Down in the Dirt*, a book by Kate Messner. Families and children can walk around the front and side of the building to see the colorful illustrations and read the story page by page.



CHILDREN'S ACTIVITIES (CONTINUED)

Children's Activity Kits

Each story time at the park typically includes an activity. For the June 3 story time, Kelly and Alyssa handed out take-and-make kits that contained instructions and supplies for a bug craft. Children received colorful cutout paper bug shapes, stickers, a clothespin, and several straws so they could make a clothespin bug, butterfly and bumblebee finger band puppets, and a beetle. Although these kits were geared toward preschoolers, children up to about third grade could enjoy them.

For the June 24 story time, Kelly and Alyssa handed out supplies for a simple preschool color search activity. Children were encouraged to hold up colorful pieces of card stock to find something they could see through the hole that was the same color as the card.

Many of the craft supplies for these activities, and the AccuCut machine we use to create die-cut shapes for the kits, were purchased with funds from the Friends of the Richland Library. Their support of our programs is very much appreciated!

Summer Reading Program Activities

Our Summer Reading Program for children includes several activity-related giveaways. This month, we handed out pre-painted rocks for children to decorate with markers, sensory bags for the baby reading program, and more.

We have also been handing out large puzzle pieces as part of a collaborative art project for the Summer Reading Program. Patrons of all ages can pick up puzzle pieces at the library, decorate them, and return them so we can create a large, colorful art display.

Throughout the summer, we will also be handing out journal prompts at the Reference Desk as part of a journal-writing activity.

Washington Library Association Book Award Nominees

One of our Summer Reading Program activities encourages children to read books nominated for the OTTER, Sasquatch, Towner, and Washington Children's Choice Picture Book Awards. We are displaying the nominated books in the Children's Area so that patrons can easily check them out, and we created colorful handouts featuring the book lists.

We also created several interactive graphics featuring the nominated books, and we will be posting them on the library's Facebook page in the near future.



FAMILY ACTIVITIES

Father's Day Take-and-Make Kits

In early June, Parks and Recreation Coordinator Lisa Adams and STEAMspace Coordinator Johanna Talbott put together take-and-make kits with a Father's Day theme. Each kit contains a 3-D wooden puzzle that children could build with their fathers, a "shirt card" kit with buttons and fabric, and another craft.

There were three different versions of the kit, with a variety of shirt patterns and assorted puzzles, so families with more than one child could choose different kits.

This kit was extremely popular with our patrons.

Fourth of July Take-and-Make Kits

Lisa and Johanna also put together two Fourth of July themed take-and-make kits that we have been handing out in late June and early July.

The first one contains instructions and supplies for making a pinwheel, including pre-punched paper, a pencil with a pin in the eraser, a straw, a brad, a bead, and a washer. It also contains a paper lantern kit, stickers, a glider kit, and flower leis in red, white, and blue.

The second one, designed for adults, contains instructions and supplies for making a colorful Fourth of July wreath.



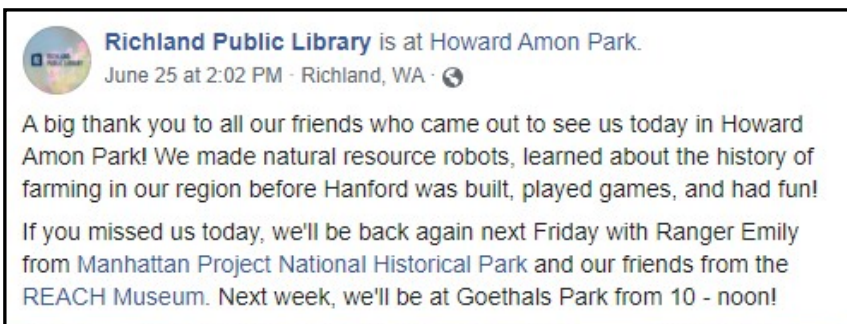
FAMILY ACTIVITIES (CONTINUED)

Junior Ranger Park Pop-Ups

Junior Ranger Park Pop-Ups will be held from 10 a.m. to noon each Friday through July 30. Each week, a park ranger from the Manhattan Project National Historical Park, Johanna from the Richland Public Library, and/or a representative from the REACH Museum will lead fun interactive activities. Children will learn about the science and people of the Manhattan Project, and about the National Park Service, while working to earn a special Junior Ranger patch or pin.

These Pop-Ups were originally scheduled for June 25 at Howard Amon Park, July 2 at Goethals Park Natural Playground, July 9 at Rodney Block Park, July 16 at USS Triton Park, July 23 at McMurray Park, and July 30 at Badger Mountain Community Park. The July 2 event has been postponed due to the extreme heat wave.

At the June 25 event, children made natural resource robots, learned about the history of farming in our region before Hanford was built, played games, and had fun!



TEEN ACTIVITIES

Young Adult Book Recommendations

Michelle has continued to create lists of recommended YA books on a variety of topics.

On June 1, we posted an interactive graphic featuring the 2021 Ignyte Award nominees for best YA novels. The Ignyte Awards “celebrate the vibrancy and diversity of science fiction, fantasy, and horror by recognizing incredible feats in storytelling and outstanding efforts toward the inclusivity of the genre.” The graphic can be viewed at the following link.

view.genial.ly/60b15c9939e4a80d46aa2c6d/interactive-image-2021-ignite-ya-novels

On June 17, we posted an interactive graphic featuring Juneteenth Reads for Young Adults. Featured YA books included *Under a Painted Sky* by Stacey Lee, *Crossing Ebenezer Creek* by Tonya Bolden, and others. The graphic can be viewed at the following link.

view.genial.ly/60ca948cof83b70d3b73fe90/interactive-image-juneteenth-reads-for-young-adults

Teen Tuesday Posts

We have also continued to share information and resources for teens through the library’s social media accounts. In early June, we posted to invite teens to sign up for our middle school and high school Summer Reading Program challenges through the Beanstack app. Teen prizes are available courtesy of Dairy Queen, Crumbl, Northwest Paddleboarding, Frost Me Sweet, Hops & Drops, and other sponsors.

Later in June, we posted to let teens know about Pictures in the Park, a teen event that Michelle will be holding at 7 p.m. on Friday, July 9. Space is limited, so patrons have been asked to register online at the following link.

www.eventbrite.com/e/pictures-in-the-park-for-teens-tickets-159886172847

Each week, we also posted to remind patrons about SYNC Audiobooks for Teens, which provides free audiobook downloads all summer long for teens age 13 and up. New titles become available every week through August 4, and they are delivered via Overdrive’s Sora app. Each title must be downloaded during the week it is released, but the downloads remain available to keep. They are not checked out and returned like a regular Libby/Overdrive or Hoopla audiobook would be. For more information, including instructions, teens can visit the following website.

<https://www.audiofilemagazine.com/sync-faq/>



TEEN ACTIVITIES (CONTINUED)

Bee Friendly Garden Kit

In early June, Michelle created a Bee Friendly Garden Take-and-Make Kit as an activity for middle and high schoolers participating in our Summer Reading Program. Each kit contained everything needed to create a bee-friendly garden: a plastic container and lid, soil pellets, a spoon straw that looks like a little shovel, and a pack of bee-friendly garden seeds. The kit also included instructions, a color-themed YA fiction book list, and a summer bucket list just for fun.

Michelle put together 30 of the kits that were handed out at the library. Teens were encouraged to start the seeds growing indoors, and then plant them outside for bees to enjoy.

Mini Art Badge Kit

Michelle also put together a Color a Smile and Mini Art Badge Supply Kit for teens participating in the Summer Reading Program. These take-and-make kits included art supplies for completing the middle and high schoolers' mini art badge in the summer reading challenge, as well as coloring pages that the teens could color and return to the library for us to donate to a group called Color a Smile.

Michelle will be collecting the completed coloring pages from teens and mailing them to Color a Smile at the end of the summer, and that group will send the pages to nursing homes, military personnel, hospital patients, and other people in need of some colorful cheer! We handed out 50 of these kits in June.



ADULT ACTIVITIES

Book Tasting with Gavin Video

Adult Services Librarian Gavin Lightfoot is recording monthly *Book Tasting with Gavin* videos to highlight unique and interesting books we have at the library. The videos are posted on RPL's Facebook and Twitter accounts.

For his June video, Gavin visited the Chamna Natural Preserve to highlight this month's reviewed book, *The Magic of Digital Nature Photography* by Rob Sheppard. The book provides information and advice about technology, gear, and other aspects of nature photography. It covers everything from basic photography skills to more advanced techniques for taking close-up shots and shooting in infrared. Gavin noted that we have many other photography books at the library that can be checked out by patrons.

This month's video can be viewed on YouTube at the following link.

<https://youtu.be/7TmJBZEgDCs>

Photo Bookmark Take-and-Make Kits

To go with this month's Book Tasting video, Gavin put together Photo Bookmark Take-and-Make Kits containing supplies and instructions for creating colorful photo bookmarks. We began handing out 30 of these kits in late June.

Patrons can upload flower and nature photos from their digital cameras or smart devices to a free CANVA bookmark template that Gavin created. They will position their photos on the template to create colorful bookmark designs, and they can then print the bookmarks using the included card stock.

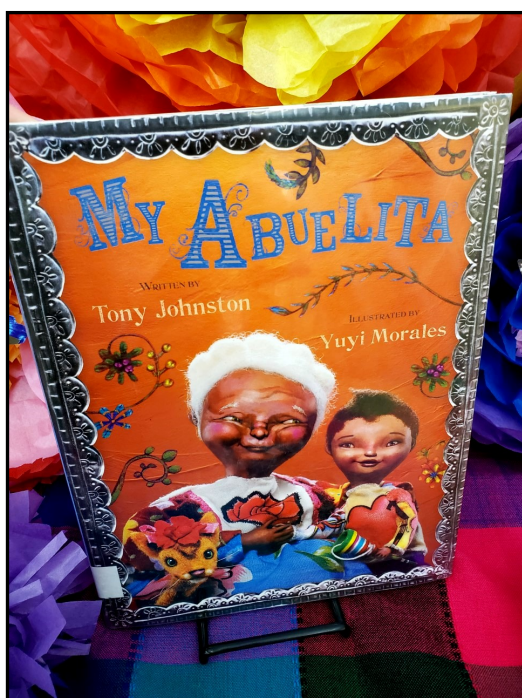
Our Summer Reading Program for adults includes an "Opt Outside" badge this year. Gavin's outdoor photography video and this take-and-make kit tie in with that activity.



SUMMER READING PROGRAM BOOK DISPLAY

The theme of this year's Summer Reading Program is "Reading Colors Your World!" To highlight this theme and encourage patrons to sign up for the program, Library Assistant Mary Brown-Elmore created a vibrant, eye-catching display featuring children's books by award-winning author and illustrator Yuyi Morales, who is known for her bright and colorful illustrations of tropical flowers and butterflies.

The book display is between our two self checkout stations, so patrons may easily select a book or two to add to the items they are checking out.



Juneteenth Book Display

Social Media Posts

Pride Book Display for Teens

READ WITH PRIDE!
New releases in Sci-Fi & Fantasy

SORROWLAND
A.G. JONES

VICTORIES GREATER THAN DEATH
CHARLIE JANE ANDERS

PERSEPHONE STATION
LAUREN BEUKES

I HOPE YOU GET THIS MESSAGE
陈思诚

A MASTER OF DJINN
P. DJELI CLARK

THE UNBROKEN
C.L. CLARK

SOCIAL MEDIA OUTREACH

Highlighting Library Materials and Services

During the month of June, we continued to post on social media to highlight our many digital offerings, including magazines, ebooks, and audiobooks from Libby/Overdrive; ebooks, audiobooks, music albums, TV shows, movies, and comic books from Hoopla Digital; and streaming movies from Kanopy. We also highlighted books and materials available at the library, and we shared information about other resources.

In early June, we posted to let patrons know that Hoopla Digital will be rolling out app enhancements to make their playback experience even better. We shared a link so that patrons could learn more about the changes.

We reminded patrons that they can stream a movie from Kanopy for free using their RPL card. We also let them know that they can watch seven movies each month, and that all children's movies have unlimited streaming.

In mid June, we posted a link to Kirkus Reviews' list of "10 Great Books for Your Vacation." We also posted an interactive graphic to remind patrons that they can borrow a Check Out Washington kit from the library. Each kit contains a special library Discover Pass and a map of Washington state parks. The kits may be checked out for a week at a time.

view.genial.ly/608c7478a74f960d45499e2f/interactive-image-check-out-washington-2021

Washington state experienced an extreme heat wave during the last week of June, and the Richland Public Library was designated as a "cooling station" for area residents. We posted several times to invite patrons to come to the library to stay out of the heat, and we began showing "cool" movies in the Doris Roberts Gallery for them to enjoy. During the hottest days of the week, we kept the lobby and the gallery available after our normal open hours so that patrons could stay cool.

On June 28, we posted an interactive graphic recommending that patrons beat the heat by reading some of our "Cool Picks for #Heatwave2021." We selected the coldest books we could find for patrons' reading pleasure.

At the end of June, we also posted to let patrons know about the newest Big Library Read event. From June 28 through July 12, patrons can check out the Big Library Read selection, *The Quiet Girl* by S. F. Kosa, from Overdrive/Libby with no wait lists or holds.



NEW FOR JULY!

Pictures in the Park for Teens

On Friday, July 9, Michelle will be holding a teen program at the Top of the World Lookout near Badger Mountain Park in Richland from 7 to 8:30 p.m. Preregistration is required.

Teens can practice their selfie and landscape photography skills while learning about photo composition, lighting, and filters to use for their Snapchat, Instagram, and Facebook pictures. They can also learn about some of the best parks in the city for taking cool photos.

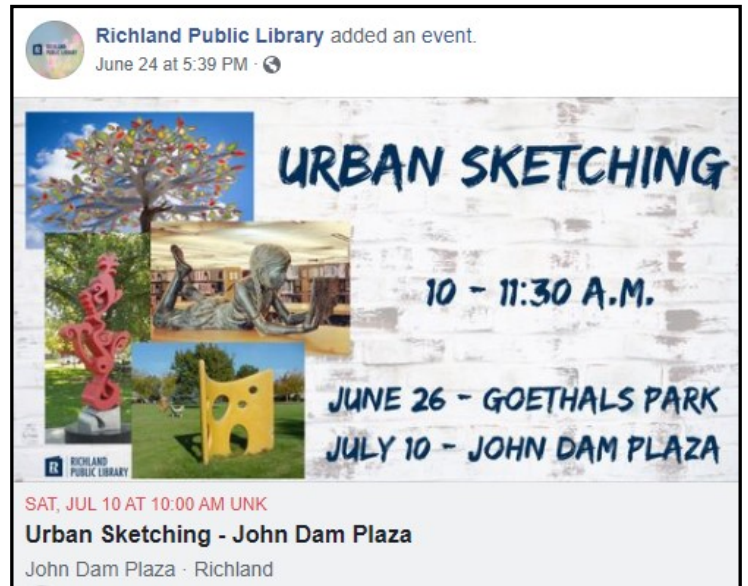
Urban Sketching

The library will be hosting an Urban Sketching activity from 10 to 11:30 a.m. on Saturday, July 10, at John Dam Plaza. We also hosted a similar event on Saturday, June 26, at Goethals Park.

Patrons of all ages and artistic abilities can come to the plaza to create sketches, and they can use their own supplies or borrow some of ours. We are encouraging them to turn in their favorite sketches for us to include in an art display at the library. This event ties in with our Summer Reading Program, because patrons can sketch the public art at the plaza to complete the “Public Art” activity.

Outdoor STEAMkids

The Friends of the Richland Library will be sponsoring an Outdoor STEAMkids activity from 10 a.m. to noon on Tuesday, July 13. We will bring out blocks, construction sets, giant chess sets, sidewalk chalk, and whatever else we think might be fun. Children of all ages are invited to attend.



NEW FOR JULY! (CONTINUED)

Singing Strings Ukulele Club

We will be resuming our adult and teen ukulele jams in the library on Tuesday, July 20. The first session will be from 5:30 to 6:30 p.m. in the STEAMspace, and it will be co-led by Johanna.

Patrons are invited to bring their ukuleles, their personal copies of Daily Ukulele by Jim Beloff, and sheet music provided in previous sessions.

Tuesday Evening Story Times

In mid July, Kelly will resume holding Tuesday evening story times in the library. The first two story times are scheduled for 6 p.m. on July 20 and 27.

Patrons are invited to “Join us for about a half hour of stories, songs, and rhymes in the Children’s Department.”

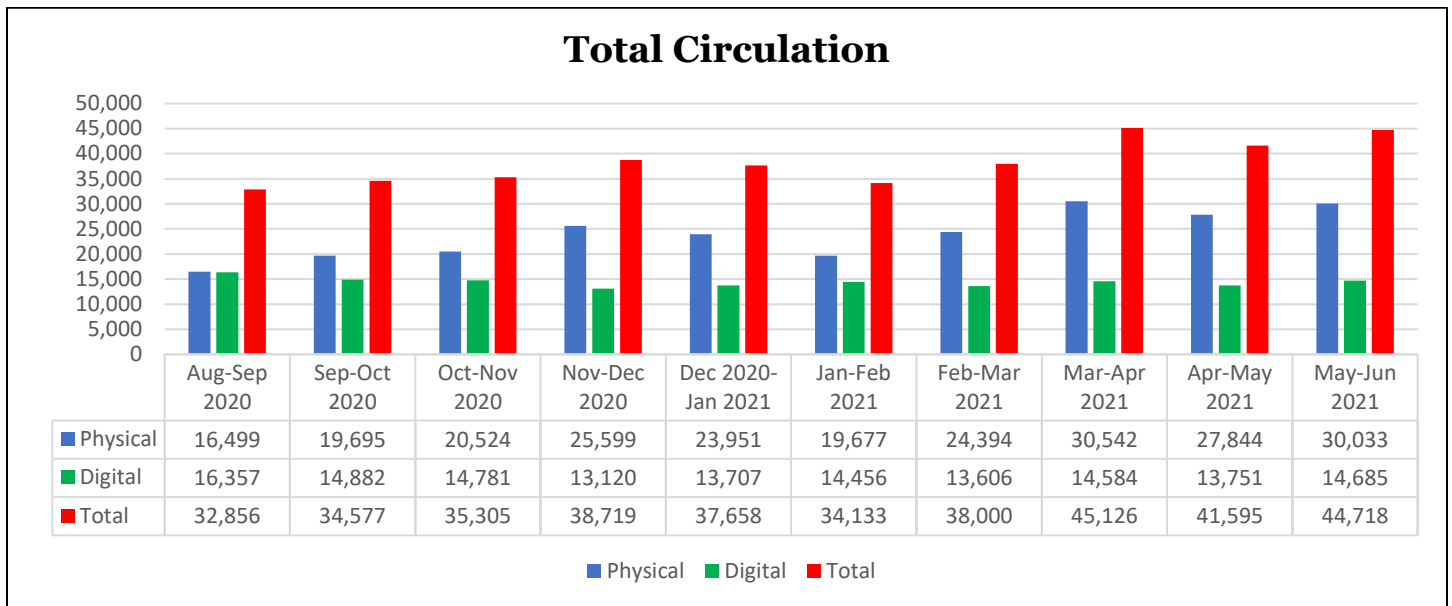
Pound It, Paint It, Plant It

On July 27, we will be holding a “Pound It, Paint It, Plant It” event in front of the library. Johanna, Lisa, Michelle, and Mary will be leading several craft activities. Patrons can pound and press flowers, create paintings and flower artwork, and plant flower seeds.

Mary also created a bulletin board in the library so that we can display some of the colorful flower art created by patrons.



CIRCULATION



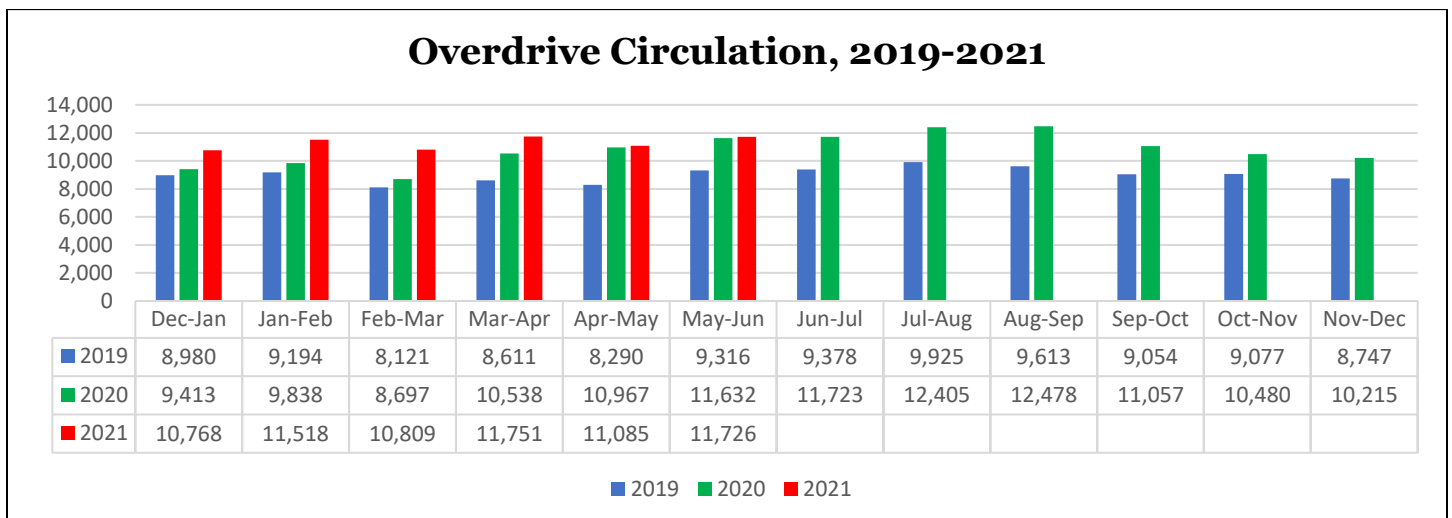
From May 16 through June 15, 2021, our total circulation was 44,718 items, of which 30,033 were physical items and 14,685 were digital items obtained through Overdrive, Hoopla, Kanopy, and Mango. Kanopy plays and Mango total sessions are counted in this number. We filled 3,842 requests for holds, and we had 153 scheduled curbside pickups by 93 patrons.

The top five categories of physical items that circulated during this period were Children's Chapter Book Fiction (4,257 items), Children's Storybooks (3,198 items), Children's Nonfiction (2,447 items), Adult Nonfiction (2,717 items), and Adult Movies (2,051 items).

The total circulation increased by 7.5% compared to the 41,595 items checked out from April 16 through May 15. This includes increases of 7.9% and 6.8% in physical and digital circulation, respectively.

DIGITAL SERVICES

Overdrive

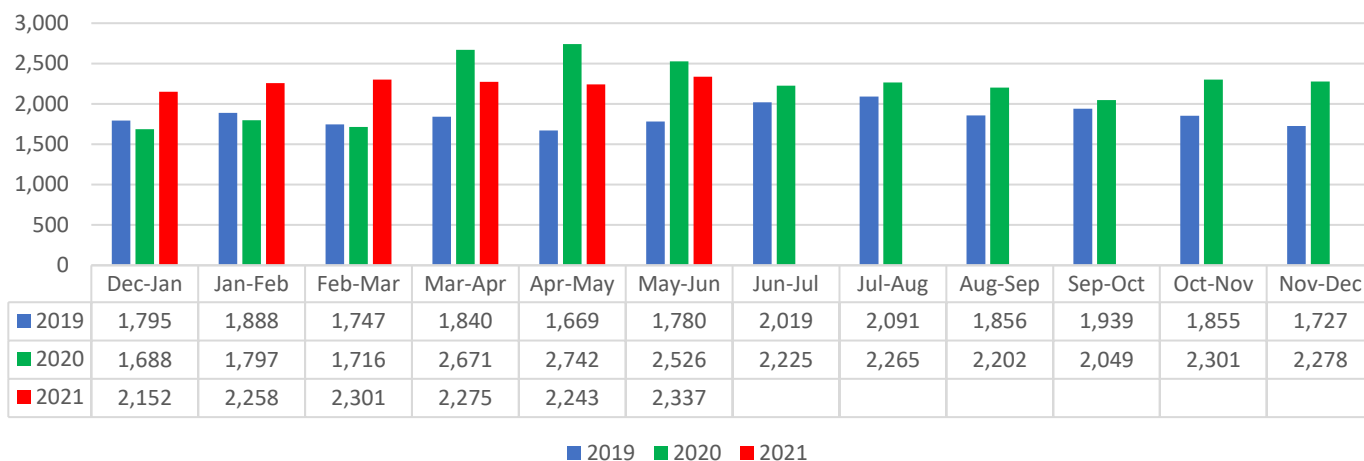


The 11,726 checkouts in Overdrive from May 16 through June 15 represent an increase of 6% over the 11,085 checkouts from April 16 through May 15, and a modest increase of almost 1% over the 11,632 checkouts during the same period in 2020. This number is 9% higher than the 2020 average of 10,785 checkouts per month, and is 4% higher than the 11,276 checkouts that are happening on average per month in 2021. The increases over the past year may reflect that people are now checking out magazines on Overdrive rather than RBDigital, but they may also reflect an increase in the overall quality of items available.

DIGITAL SERVICES (CONTINUED)

Hoopla

Hoopla Circulation, 2019-2021

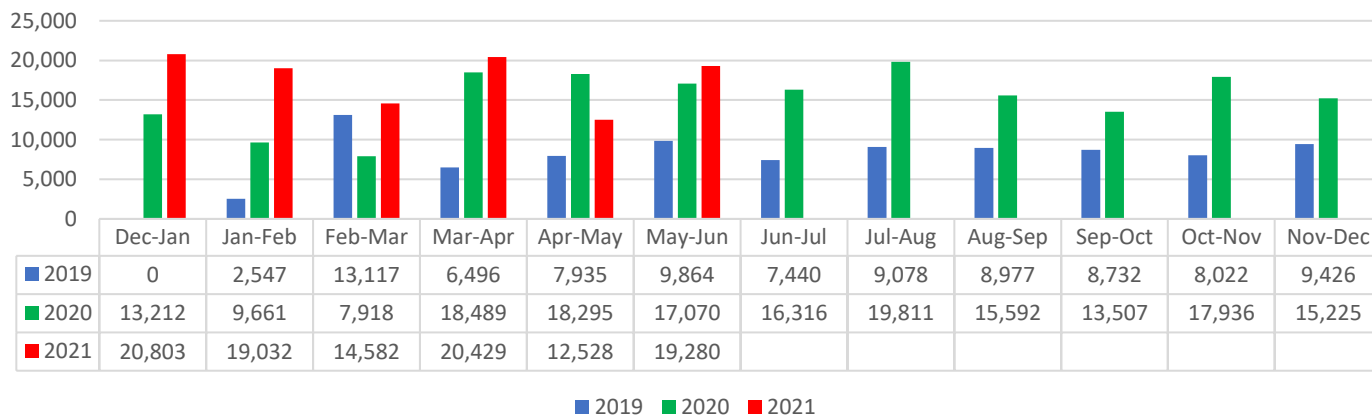


The 2,337 items circulated in Hoopla from May 16 through June 15 show a modest increase of 4% over the 2,243 items circulated from April 16 through May 15. They show a decrease of 7% over the 2,526 items circulated during the same period in 2020, but an increase of 31% over the 1,780 items circulated during that period in 2019. This number is 6% higher than the 2020 average of 2,205 items circulated per month, and is 3% higher than the 2,261 items that have been circulating on average per month in 2021.

Hoopla continues to be a favorite with our patrons. There is no waiting for items to become available; patrons can pick what piques their interest and enjoy!

Kanopy

Kanopy Minutes Played, 2019-2021

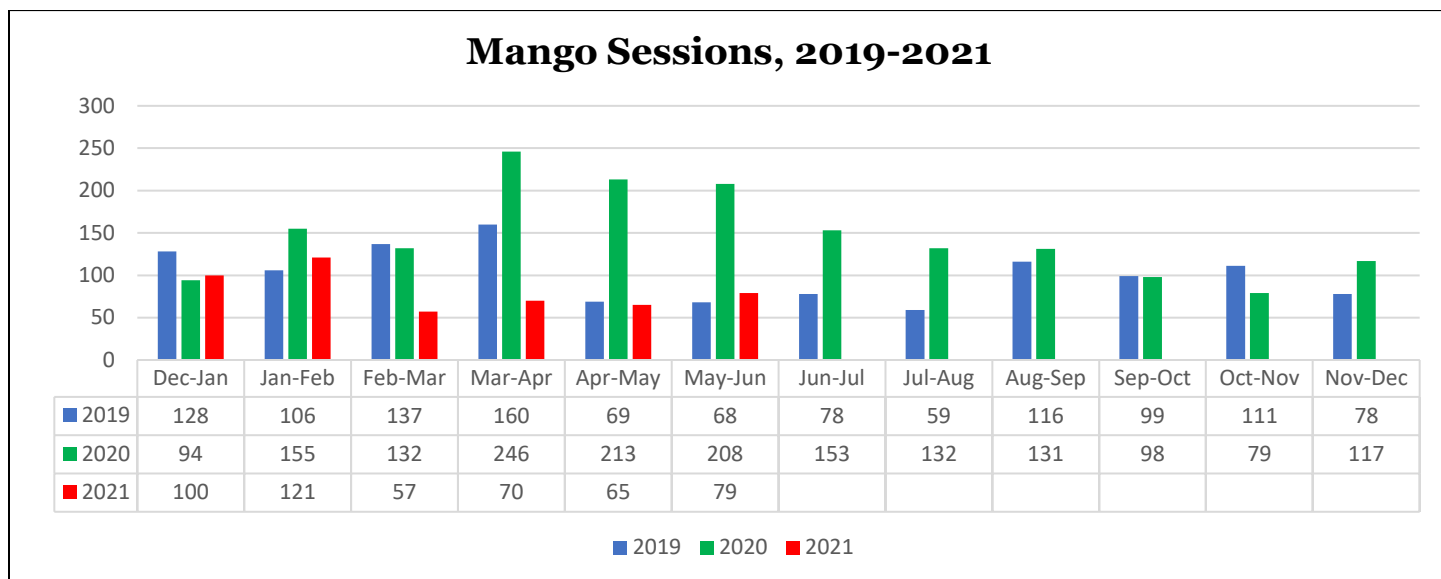


Patrons viewed a total of 19,280 minutes on Kanopy from May 16 through June 15. This represents an increase of 54% over the 12,528 minutes viewed from April 16 through May 15, and an increase of 13% over the 17,070 minutes viewed during the same period in 2020. It is 26% higher than the 15,253 average monthly minutes in 2020 and 8% higher than the 17,776 average monthly minutes being viewed in 2021.

All the plays for this past month's reporting took place within the United States. This is unusual, as there are usually RPL cardholders in other countries who are also viewing Kanopy. Most of the viewing took place on TVs (34%), followed by mobile devices (29%), desktops (27%), and tablets (10%). The leading suppliers of content viewed this month were Paramount, The Great Courses, Kino Lorber, Shout Factory, Weston Woods, and PBS. Kanopy is being used by people looking for great entertainment, as well as for wonderful educational opportunities.

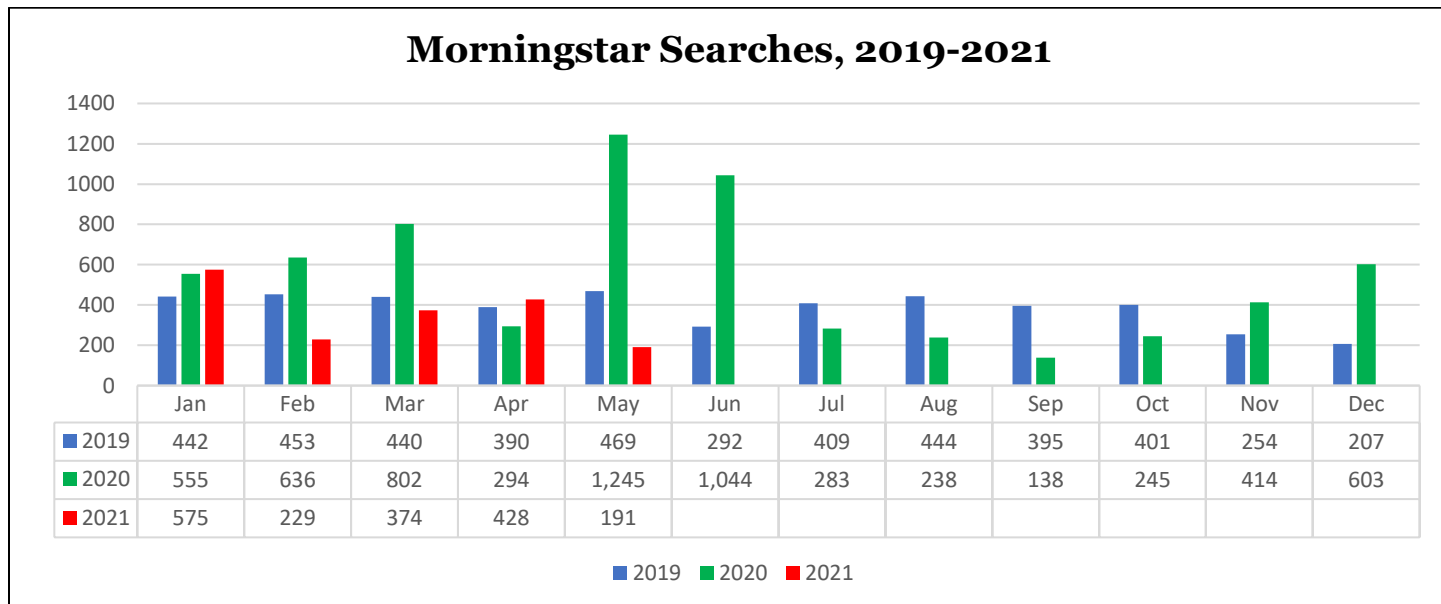
DIGITAL SERVICES (CONTINUED)

Mango



The 79 sessions in Mango from May 16 through June 15 represent an increase of 22% over the 65 sessions that took place in the April 16 through May 15 period. Although this number is 62% lower than the 208 sessions from the same period in 2020, it is 16% higher than the 68 sessions from the same period in 2019. The top ten languages for the past reporting period are French; Japanese; Chinese, Mandarin; Korean; Thai; Russian; Arabic, MSA; Czech; and Pirate. Most of these are usually found in the top ten, except for Czech and Pirate. People must be preparing for International Talk Like a Pirate Day coming up on September 19.

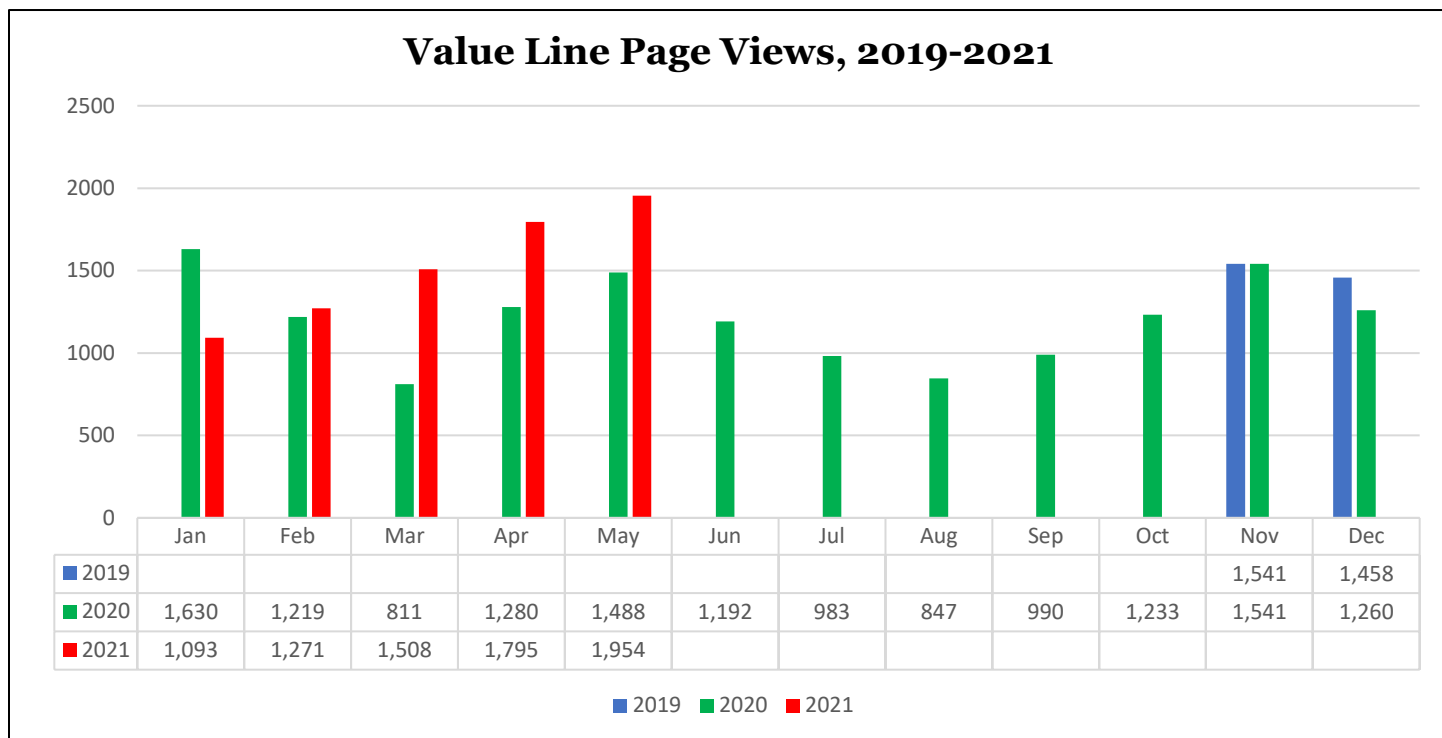
Morningstar



The 191 searches in Morningstar that were conducted by patrons during May 2021 represent a decrease of 23% compared to the 428 searches in April 2021 and a decrease of 85% compared to the 1,245 searches in May 2020. RPL patrons conducted an extraordinary number of searches in Morningstar during May 2020 and June 2020; those two months showed by far the most use during our statistical usage period. Patrons conducted an average of 541 searches per month in 2020, so the numbers of searches in May 2020 and June 2020 were about double that average. During the first five months of 2021, Morningstar is averaging 359 searches per month, which is on par with 2019's average of 358 searches per month.

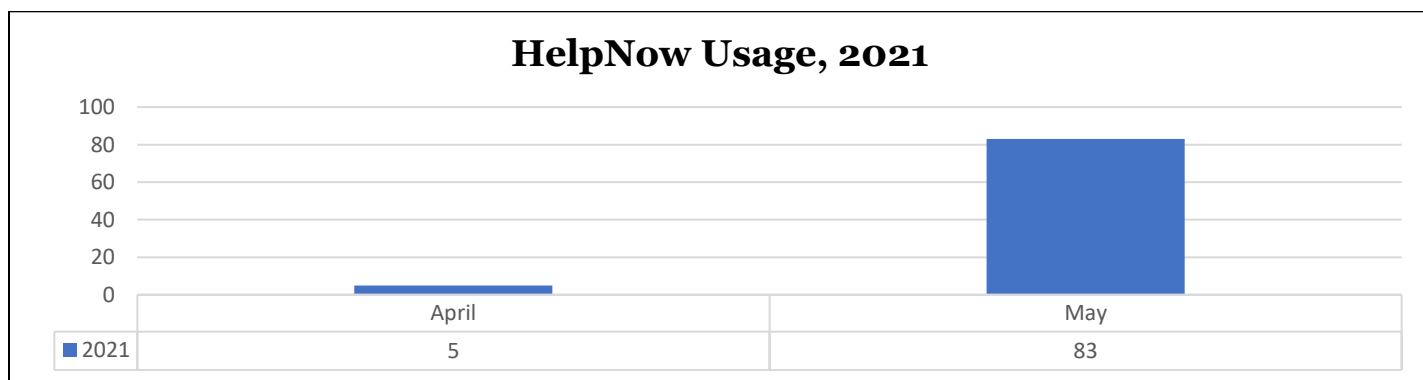
DIGITAL SERVICES (CONTINUED)

Value Line



The 1,954 page views during the month of May were an all-time high. They represent an increase of 9% over the 1,795 pages viewed in April 2021 and an increase of 31% over the 1,488 page views in May 2020. Having multiple research platforms like Morningstar and Value Line together allows our patrons the opportunity to obtain information from different platforms, so they can make better and more informed decisions about their financial investments. Hopefully, our patrons will continue to enjoy both platforms together to help with their financial investing needs.

Brainfuse HelpNow

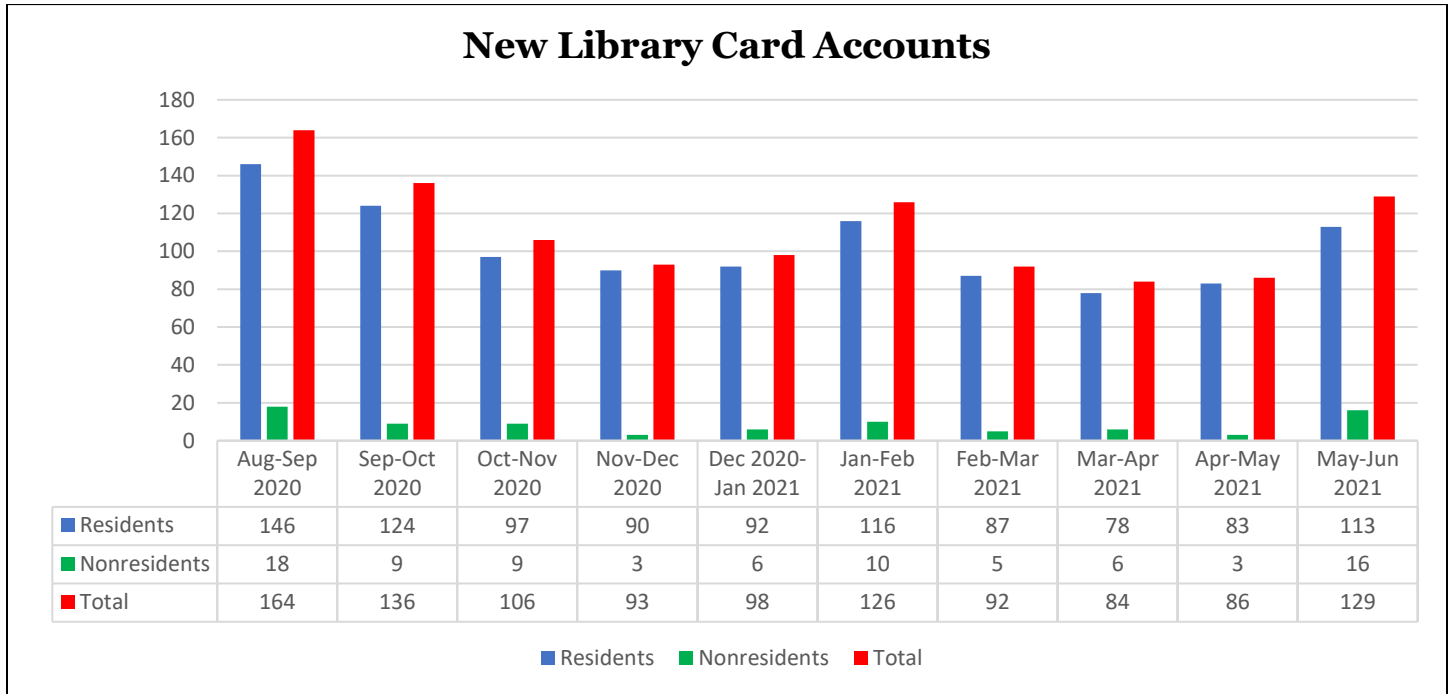


In late April, the Richland Public Library began offering a new database, Brainfuse HelpNow. Patrons may log on for live help between 1 p.m. and 10 p.m. seven days per week, or they may submit their writing homework, resumes, and cover letters and receive them back within 24 hours with added corrections. We anticipate that this service will be helpful not only for patrons attending school, but also for those who are looking either for a new job or a change of jobs.

HelpNow had 83 total uses during the month of May. Those uses included Homework Help, Skills Building, Writing Lab, Test Center Visits, and Database Usage. We anticipate that use of this new database will continue to grow as patrons become aware of all it offers. We have been promoting it to patrons on the library website, through social media, and in the library.

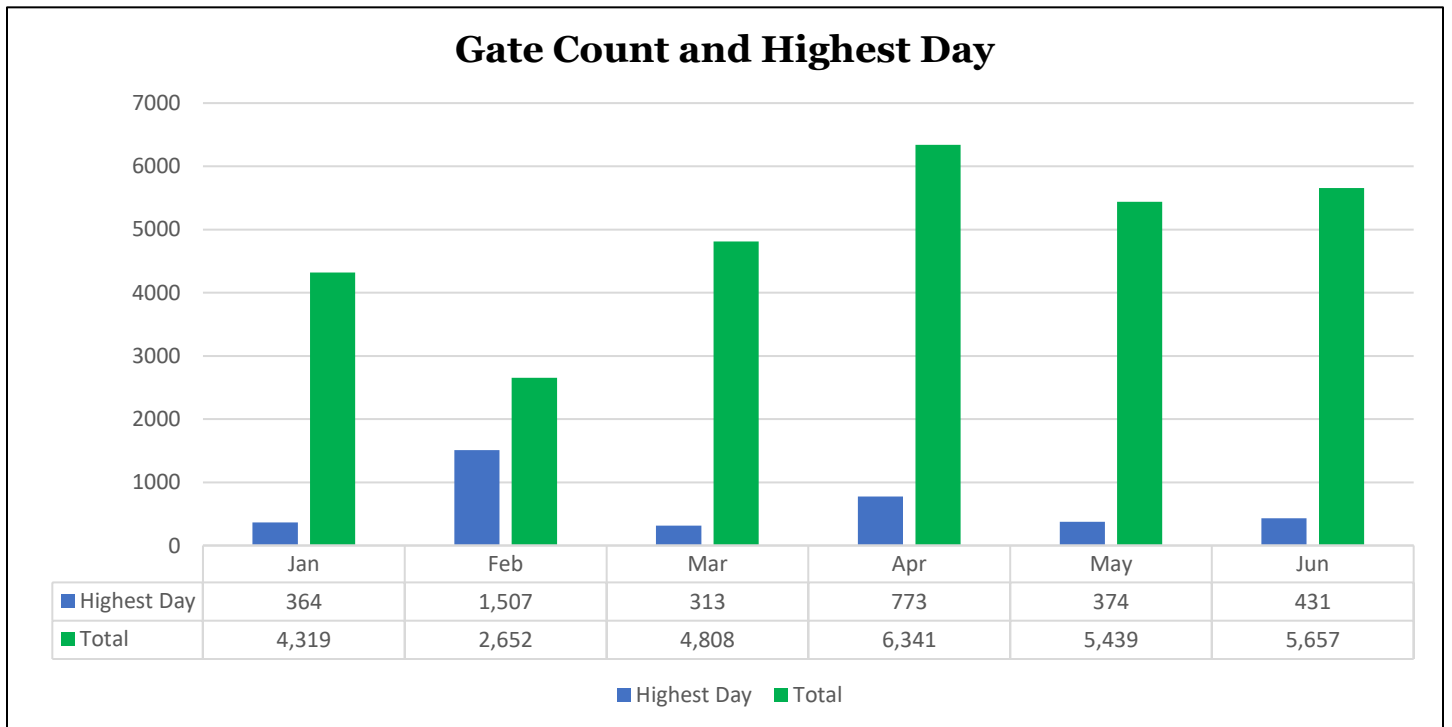
OTHER STATISTICS

New Library Card Accounts



From May 16 through June 15, we had 113 Richland residents and 16 nonresidents sign up for new library card accounts. We also had 6 new interlibrary loan borrowers and 1 person sign up for an iCard; they are not included in the above chart.

Gate Counts



From May 16 through June 15, the library's total gate count was 5,657. Our busiest day during that period was Monday, June 7, with a gate count of 431. We anticipate that our gate counts will increase this summer as the library begins to add more services and extend our hours.

OTHER STATISTICS (CONTINUED)

Interlibrary Loans

During the month of June, we received a total of 174 interlibrary loan requests from other libraries. Of those, 172 were for books and 2 were for audiovisual (A/V) items. We sent 87 books to other libraries during the month in response to interlibrary loan requests.

We also sent 15 interlibrary loan requests to other libraries for our patrons in June; 14 were for books and 1 was for an A/V item. We had 18 requests filled by other libraries for us, including 13 books and 5 A/V items. Requests are sometimes filled in a different month than the one in which they were placed.

During the month of May, we received a total of 81 interlibrary loan requests from other libraries. Of those, 79 were for books and 2 were for periodical articles. We sent 32 items to other libraries.

We also sent 13 interlibrary loan requests to other libraries in May; 8 were for books and 5 were for audiovisual (A/V) items. We had 10 requests filled by other libraries, including 8 books and 2 A/V items.

We are nearing our pre-pandemic track for monthly ILL usage. We sent an average of 58 interlibrary loans to other libraries each month in 2019, and we have averaged 53 per month in 2021. We had an average of 12 per month sent to us by other libraries in 2019, and we have averaged 10 per month in 2021.

Program Attendance

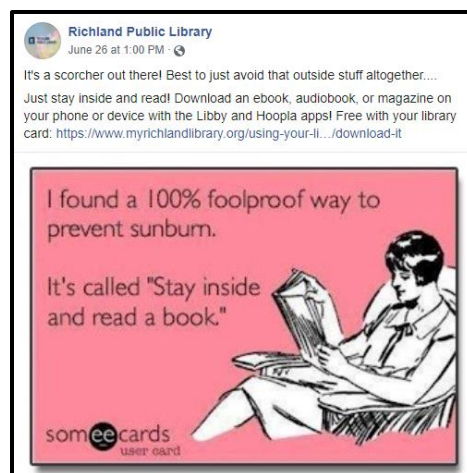
We had 2,200 program attendees from May 16 through June 15. Our two most popular programs this month were the *Sleep, Little One, Sleep* story time video on May 19 with 406 views, and the *Amy Wu and the Perfect Bao* story time video with special guest Yichien Cooper on June 2 with 412 views.

During the first six months this year, from December 16, 2020, through June 15, 2021, we had 19,297 patrons attend library programs. This includes patrons who attended in-person programs like Story Time in the Park, participated in Beanstack reading challenges, picked up take-and-make kits, or viewed *Story Time with Miss Kelly* and *Book Tasting with Gavin* videos on Facebook. Attendees included 15,362 children, 1,329 teens, and 2,606 adults.

Since March 2020, the community response to our modified programs has been phenomenal. During the 2019 calendar year, before the Covid-19 pandemic, we had 38,805 program attendees for all of our programs. Our *Story Time with Miss Kelly* videos alone have had 42,833 views since May 2020, and they have had 12,067 views during the first half of 2021.

Volunteer Hours

Volunteers have contributed 2,069 hours of work so far in 2021. We are on track to exceed the 3,411 volunteer hours worked in 2019 and the 1,865.25 volunteer hours worked in 2020.





LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 7/13/2021

Agenda Category: Approval of Bills

Prepared By: Theresa Barnaby , Interim Library Manager

Subject:

Approval of Bills for June 1, 2021 through June 30, 2021

Department:

Parks & Public Facilities

Recommended Motion:

Move to approve the June 1, 2021 through June 30, 2021 claims for payment.

Summary:

This item is a review and approval of the June 1, 2021 through June 30, 2021 claims for payment.

Attachments:

1. June 2021 Library Voucher Listing
2. June 2021 Library Payroll
3. July 2021 Claims for Payment

Library Voucher Listing

Begin Date: 6/1/2021

End Date: 6/30/2021

NON-FACILITIES EXPENDITURES

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
001		GENERAL FUND						
	303	LIBRARY						
	K8188700/3583	OCLC INC		1000116661	6/2/2021	290588	CATALOGING METADATA ILL SUBSCRIPTION	\$1,140.91
	K8188700/3583	MIDWEST TAPE		500518392	6/2/2021	290584	HOOPLA MAY 2021	\$4,217.49
	K8188700/3583	OCLC INC		1000123978	6/25/2021	291233	CATALOGING METADATA ILL 7/1/20-6/30/21	\$1,140.91
SOFTWARE-LICENSING & UPGRADES TOTAL:								\$6,499.31
SOFTWARE-LICENSING & UPGRADES - YTD INFORMATION								
BUDGET: \$133,822.00			YTD ACTUAL: \$102,410.54			YTD % USED: 76.53%		
INFORMATION TECHNOLOGY TOTAL:								\$6,499.31
	K8721000/3102	ACCENT SIGNS INC		18256	6/11/2021	290761	PLAQUE FOR STAINED GLASS WINDOW	\$16.29
OPERATING SUPPLIES & MATERIALS TOTAL:								\$16.29
OPERATING SUPPLIES & MATERIALS - YTD INFORMATION								
BUDGET: \$25,675.00			YTD ACTUAL: \$5,109.01			YTD % USED: 19.90%		
	K8721000/4201	VERIZON WIRELESS		9880127040	6/2/2021	290597	NASPO MAY WIRELESS	\$47.10
	K8721000/4201	FRONTIER		06/21 2061882614	6/4/2021	290632	TELEPHONE CHARGE 5/19/21-6/18/21	\$142.60
	K8721000/4201	VERIZON WIRELESS		9877983372	6/4/2021	290664	542169960-00001 - NASPO APRIL WIRELESS	\$47.10
	K8721000/4201	FRONTIER		6/21 5099433152	6/9/2021	290705	TELEPHONE CHARGE 6/4/21 - 7/3/21	\$1,211.39
TELEPHONE & COMM SVCS TOTAL:								\$1,448.19
TELEPHONE & COMM SVCS - YTD INFORMATION								
BUDGET: \$5,280.00			YTD ACTUAL: \$6,786.92			YTD % USED: 128.54%		

Library Voucher Listing

Begin Date: 6/1/2021

End Date: 6/30/2021

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8721000/4202	PITNEY BOWES PURCHAS		052021 Postage	6/16/2021	290948	05/01/2021-05/31/2021 Postage Summary	\$153.97
POSTAGE TOTAL:								\$153.97
POSTAGE - YTD INFORMATION								
BUDGET: \$6,316.00			YTD ACTUAL: \$1,100.67		YTD % USED: 17.43%			
	K8721000/4207	BANK OF AMERICA		053121	6/2/2021	8613	Library Merchant Service Fees	\$25.29
MERCHANT SVC FEES TOTAL:								\$25.29
MERCHANT SVC FEES - YTD INFORMATION								
BUDGET: \$0.00			YTD ACTUAL: \$68.13		YTD % USED: N/A			
	K8721000/4504	XEROX CORP		013560470	6/11/2021	290852	7HB-469027 JUNE 2021 BASE CHARGE	\$10.86
	K8721000/4504	XEROX CORP		013560480	6/11/2021	290852	3UA-295134 MAY 2021 BASE CHARGE	\$81.63
	K8721000/4504	XEROX CORP		013560483	6/11/2021	290852	3UA-296344 MAY 2021 BASE CHARGE	\$276.32
COPIER/FAX LEASE RENTAL MAINT TOTAL:								\$368.81
COPIER/FAX LEASE RENTAL MAINT - YTD INFORMATION								
BUDGET: \$5,650.00			YTD ACTUAL: \$2,282.41		YTD % USED: 40.40%			
	K8721000/4902	MOON SECURITY SERVIC		1084170	6/4/2021	290643	BASIC FIRE MONITORING, CONNECT, COMMERCIAL MONITOR	\$104.20

Library Voucher Listing

Begin Date: 6/1/2021

End Date: 6/30/2021

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8721000/4902	MOON SECURITY SERVIC		1088415	6/24/2021	291172	BASIC FIRE MONITORING, TOTAL CONNECT, CELL COMM	\$104.20
DUES & SUBSCRIPTIONS TOTAL:								\$208.40
DUES & SUBSCRIPTIONS - YTD INFORMATION								
BUDGET: \$1,855.00			YTD ACTUAL: \$1,062.50			YTD % USED: 57.28%		
	K8721000/5301	WA STATE DEPARTMENT		DOR 05/2021	6/28/2021	8629	COMBINED EXCISE TAX- MAY 2021	\$0.28
STATE TAXES TOTAL:								\$0.28
STATE TAXES - YTD INFORMATION								
BUDGET: \$1,020.00			YTD ACTUAL: \$2.68			YTD % USED: 0.26%		
LIBRARY ADMINISTRATION TOTAL:								\$2,221.23
	K8722100/3401	MORNINGSTAR INC		11791475	6/30/2021	291292	MORNINGSTAR INVEST RESEARCH RENWAL 9/13/21-9/13/22	\$5,222.00
LIBRARY RESOURCES TOTAL:								\$5,222.00
LIBRARY RESOURCES - YTD INFORMATION								
BUDGET: \$256,340.00			YTD ACTUAL: \$140,995.49			YTD % USED: 55.00%		
	K8722100/4505	XEROX CORP		013560481	6/11/2021	290852	3UA-295169 MAY 2021 BASE CHARGE	\$77.10

Library Voucher Listing

Begin Date: 6/1/2021

End Date: 6/30/2021

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8722100/4505	XEROX CORP		013560482	6/11/2021	290852	3UA-295258 MAY 2021 BASE CHARGE	\$138.28
RENTALS-OTHER TOTAL:								\$215.38
RENTALS-OTHER - YTD INFORMATION								
BUDGET: \$5,410.00			YTD ACTUAL: \$1,004.01			YTD % USED: 18.56%		
LIBRARY PUBLIC SERVICE TOTAL:								\$5,437.38
LIBRARY NON-FACILITIES TOTAL:								\$14,157.92

Library Voucher Listing

Begin Date: 6/1/2021

End Date: 6/30/2021

FACILITIES EXPENDITURES

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
001		GENERAL FUND						
	303	LIBRARY						
	K8725000/4700	CITY OF RICHLAND		05/2021 MAY	6/16/2021	290879	CITY UTILITY BILLS/MAY 2021	\$4,267.06
UTILITIES TOTAL:								\$4,267.06
UTILITIES - YTD INFORMATION								
BUDGET: \$53,736.00			YTD ACTUAL: \$26,261.52			YTD % USED: 48.87%		
LIBRARY FACILITIES TOTAL:								\$4,267.06

CITY OF RICHLAND

LIBRARY EXPENDITURE

June 2021

Month/Year

PAY PERIODS From May 24, 2021 through June 20, 2021

GROSS SALARIES \$ 77,303.35

		Gross Wages	Total
WEEK OF:	<u>06/10/21</u>	<u>38,914.14</u>	<u>38,914.14</u>
WEEK OF:	<u>06/24/21</u>	<u>38,389.21</u>	<u>38,389.21</u>
WEEK OF:	<u> </u>	<u> </u>	<u>-</u>
	TOTAL	<u>77,303.35</u>	<u>77,303.35</u>



RICHLAND PUBLIC LIBRARY

CERTIFICATION OF CLAIMS FOR PAYMENT

JULY 2021

We the undersigned, Richland Public Library Board, City of Richland, Benton County, do hereby certify that the merchandise or services as previously specified have been received and that the accumulated costs are approved for payment in the amount of \$ \$91,461.27 this 13th day of July, 2021.

Claims for payment certified by the Library Manager and consolidated are as follow:

Voucher Listings	Amount
June 01, 2021 thru June 30, 2021	\$14,157.92
Transfer Advice (Salaries)	
Salaries for the weeks of: June 10, 2021 thru June 24, 2021	\$77,303.35
MONTHLY EXPENSES	\$91,461.27

Comments: City of Richland Library Expenditure June 2021
City of Richland Library Voucher Listing June 2021

LIBRARY BOARD MEMBERS SIGNATURES (3 Signatures Required for Signoff)

PRINT NAME	SIGNATURE
1.	1.
2.	2.
3.	3.



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 7/13/2021

Agenda Category: Unfinished Business

Prepared By: Theresa Barnaby , Interim Library Manager

Subject:

Annual Report to City Council

Department:

Parks & Public Facilities

Recommended Motion:

The Board will provide feedback on items that will make the PowerPoint clear and effective.

Summary:

As required by the Revised Code of Washington the Board will present an overview of library services, programs, and statistics for 2020 in PowerPoint format. A draft presentation is included for discussion and editing.

Attachments:

1. RPL Council Presentation



City of Richland Richland Public Library Board of Trustees



Our Board of Trustees

Kurt Maier, Chair

Emily Booth, Vice-Chair

Jana Kay Lunstad, Member

Lindsay Lightner, Member

Karen Buxton, Member

Sandra Kent, City Council Liaison





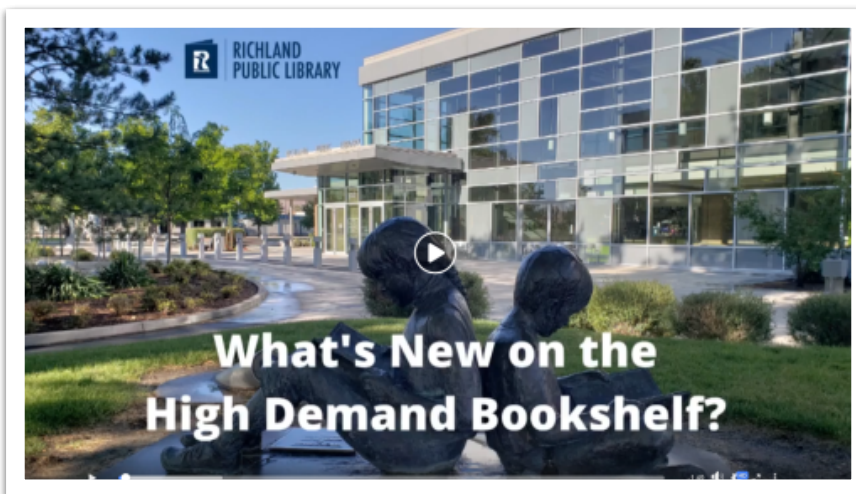
2020 Programming



Online Programming and Outreach



- 169,313 physical items in the collection
- 7,867 items added
- 9,588 items weeded
- 91 magazine/newspaper titles offered (December)



2020 Circulation Statistics (Overall)

- **Physical Circulation: 202,990**
 - Adult: 83,653
 - Teen: 10,806
 - Children's: 108,178
 - Other Items/Devices: 353
- **Digital Circulation: 179,266**
- **Total Circulation: 382,256**
- Interlibrary Loans: 237 items sent, 44 received



2020 Circulation Statistics (Digital)

- Overdrive: 131,055 items
- Kanopy: 181,450 minutes played
- Hoopla: 26,855 items
- RBdigital: 13,118 items
- Mango: 1,803 sessions
- Morningstar: 6,497 searches
- ValueLine: 14,474 page views



2020 Borrower Statistics

- Cardholders (residents): 38,405
- Cardholders (nonresidents): 4,951
- Cardholders (iCards): 37
- **Total: 43,393 cardholders**
- New cards (residents): 1,316
- New cards (nonresidents): 171





2020 General Statistics

- Reference Questions: 5,045
 - 2,278 in person
 - 1,228 by phone
 - 509 by email
- Holds Filled: 40,655
- Curbside Hours (8/12/20 to 1/15/21): 981
- Volunteer Hours: 1,549.5
- Website Users: 61,158
- Website Page Views: 210,332



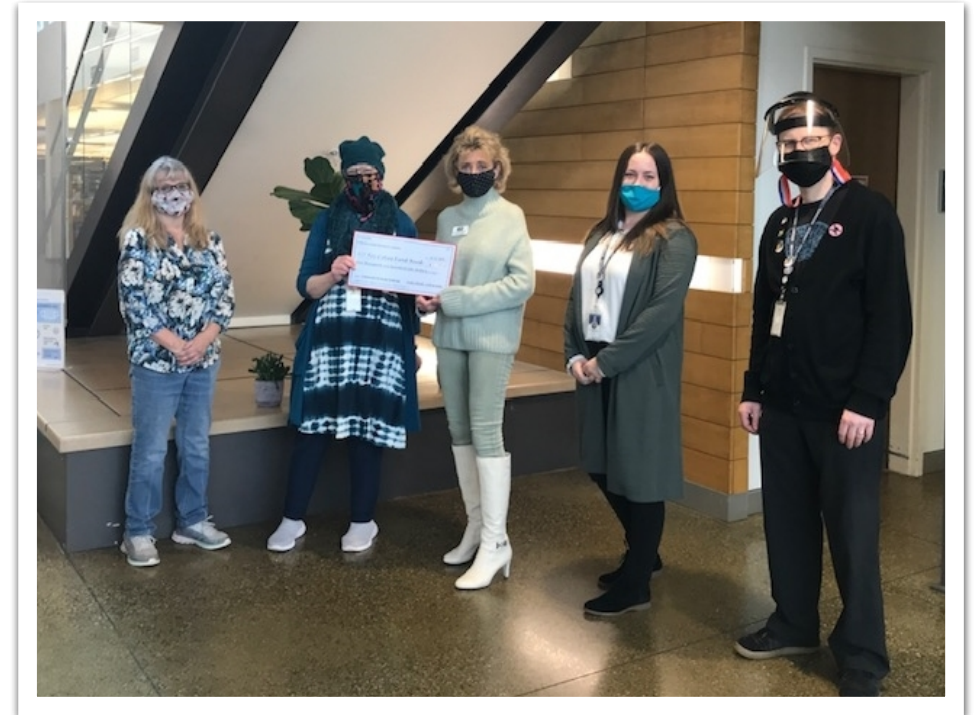
2020 Virtual Programming Statistics

- Take-and-Make Kits: 953 handed out
- Facebook followers: 4,833
- Twitter followers: 1,167
- 58 *Story Time with Miss Kelly* videos
- 1,353 unique participants in Beanstack challenges



2020 Summer Reading Statistics

- Baby, Elementary, Teen, and Adult programs
- 1,121 participants
- Patrons logged a total of 14,501 reading hours
- \$1,150 was donated to the Tri-City Food Bank by Amentum and the Friends for the community goal





2020 Budget Expenditures & Revenue

- Physical Items

- Books: \$85,429
- AV Items: \$12,833
- Periodicals: \$8,081
- Processing/Shipping/Tax: \$19,950

- Digital Items

- Overdrive/Kanopy/Hoopla: \$134,052
- Databases: \$20,011

- Other

- Utilities: \$41,031.10
- Furniture: \$20,928.16
- Repairs/Maintenance: \$4,800
- Programming: \$6,000 (Friends)

- Revenue

- Fees/Fines: \$8,414.46
- Vendor: \$799.40
- Foundation \$4,284

Plans for 2021

- The library will be working with a consultant to develop a Strategic Plan focused on programming for the next 10 years.
- The library will continue to normalize programming as state guidelines are updated.
- The library is looking forward to hiring a new library manager to help implement the Strategic Plan.





LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 7/13/2021

Agenda Category: New Business

Prepared By: Lisa Adams

Subject:
Outside Partnerships

Department:
Parks & Public Facilities

Recommended Motion:
Discussion only.

Summary:
Parks and Facilities Coordinator Adams will highlight existing and planned collaborations with outside partners.

Attachments: