



Meeting Minutes

Personnel Committee Meeting

Thursday, June 10, 2021

Zoom- Public Telephone Access: (206) 337-9723 or (253) 215-8782

Meeting ID No. 363 276 1823

Personnel Committee Regular Meeting – 1:00 p.m. via Zoom

Call to Order/Attendance:

Committee Members Stephen Lorence, Barbara Newell, and Anh-Thu Mai-Windle were present.

Also present were Human Resources Manager Lacey Paulsen (Staff Liaison), Human Resources Generalist Katie Crusselle (Assistant Staff Liaison), and Fire Lieutenant Noah Bowen.

Approval of Minutes:

Mr. Lorence moved and Ms. Newell seconded to approve the May 27, 2021 meeting minutes as presented. The motion carried 3-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Battalion Chief Promotional Process

Ms. Crusselle informed the committee that the promotional process held for Fire Battalion Chief consisted of four candidates, and four candidates were certified to the list.

Mr. Lorence moved and Ms. Newell seconded the motion to approve the Fire Battalion Chief Certification List as presented. The motion carried 3-0.

2. Propose changes to Firefighter EMT recruitment process

Fire Lieutenant Noah Bowen addressed a few changes they would like to make to the oral board processes for entry-level firefighter and experienced paramedic firefighter. The proposed change would add an additional, shorter interview as step one in the process.

The additional oral board interview would be ten minutes in length, and would have a pass / fail element. Candidates that pass the first interview would continue on to a second interview, which would be a scored interview to certify candidates to the list. The second interview

would be worth 100% of their score, and those that score 70% or higher, would be certified to the list.

Mr. Lorence moved and Ms. Newell seconded the motion to approve the Fire Battalion Chief Certification List as presented. The motion carried 3-0.

Comments and Reports:

3. Personnel Committee Members
None.

4. HR Staff Liaison
None.

Adjournment:

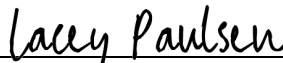
Ms. Paulsen adjourned the meeting at 1:20 p.m.

APPROVED:



Stephen Lorence, Chair

ATTESTED:



Lacey Paulsen, Staff Liaison

DATE APPROVED: July 22, 2021

DATE PUBLISHED: July 22, 2021

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