



Meeting Minutes

Personnel Committee Meeting

Thursday, July 22, 2021

Zoom- Public Telephone Access: (206) 337-9723 or (253) 215-8782

Meeting ID No. 363 276 1823

Personnel Committee Regular Meeting – 11:00 a.m. via Zoom

Call to Order/Attendance:

Committee Members Stephen Lorence, Barbara Newell, and Anh-Thu Mai-Windle were present. Due to technical issues with Zoom, Ms. Mai-Windle arrived in the meeting after the new business section of the meeting was complete.

Also present were Human Resources Manager Lacey Paulsen (Staff Liaison) and Human Resources Generalist Katie Crusselle (Assistant Staff Liaison).

Approval of Minutes:

Mr. Lorence moved and Ms. Newell seconded to approve the June 10, 2021 meeting minutes as presented. The motion carried 2-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Lateral Police Officer

Ms. Crusselle informed the committee that the process held for Lateral Police Officer consisted of one candidate, and one candidate was certified to the list.

Mr. Lorence moved and Ms. Newell seconded the motion to approve the merged Lateral Police Officer Certification List as presented. The motion carried 2-0.

2. Certification List for Entry Level Police Officer

Ms. Crusselle informed the committee that the process held for Entry Level Police Officer consisted of seven candidates, and three candidates were certified to the list.

Mr. Lorence moved and Ms. Newell seconded the motion to approve the merged Entry Level Police Officer Certification List as presented. The motion carried 2-0.

Comments and Reports:

3. Personnel Committee Members
None.

4. HR Staff Liaison

Ms. Paulsen provided an update on the new interview process for the entry level Firefighter positions. She informed the committee that the new interview format appears to be working well, as the Fire staff just held their first speed interview session earlier in the week, and really appreciated the new format.

Adjournment:

Ms. Paulsen adjourned the meeting at 11:09 a.m.

APPROVED:

Stephen Lorence

Stephen Lorence, Chair

ATTESTED:

Lacey Paulsen

Lacey Paulsen, Staff Liaison

DATE APPROVED: July 28, 2021

DATE PUBLISHED: August 10, 2021

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