

Note: City of Richland Resolution No. 100-20 temporarily designates virtual locations for all municipal meetings. The Personnel Committee will meet remotely for this meeting. Members of the public may attend this meeting remotely by calling the phone number provided.



Agenda
Personnel Committee Meeting
Wednesday, September 1, 2021
Join the Zoom meeting [here](#)
Public Telephone Access: (206) 337-9723 or (253) 215-8782
Meeting ID No. 363 276 1823

Committee Members: Lorence, Mai-Windle and Newell

Staff Liaisons: Lacey Paulsen

Staff Liaison's Assistant: Katie Crusselle

Regular Meeting - 4:00 p.m. via Zoom

Call to Order/Attendance:

Approval of Minutes: (Approved by Motion)

Approval of the August 23, 2021 Personnel Committee meeting minutes

Communications:

2. Comments from Visitors (Please Limit Comments to 5 Minutes)

Old Business:

New Business:

3. Certification List for Entry Level Police Officer
 - Katie Crusselle, Human Resources Generalist
4. Certification List for Exceptional Entry Level Police Officer
 - Katie Crusselle, Human Resources Generalist
5. Certification List for Lateral Police Officer
 - Katie Crusselle, Human Resources Generalist

Comments and Reports:

6. Personnel Committee Members
7. HR Staff Liaison

Adjournment

The next Personnel Committee Meeting will be scheduled as needed.

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other

special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7389.



Meeting Minutes

Personnel Committee Meeting

Monday, August 23, 2021

Zoom- Public Telephone Access: (206) 337-9723 or (253) 215-8782

Meeting ID No. 363 276 1823

Personnel Committee Regular Meeting - 1:00 p.m. via Zoom

Call to Order/Attendance:

Committee Members Barbara Newell, Anh-Thu Mai-Windle, and Stephen Lorence were present.

Also present were Human Resources Manager Lacey Paulsen (Staff Liaison) and Human Resources Generalist Katie Crusselle (Assistant Staff Liaison).

Approval of Minutes:

Ms. Mai-Windle moved and Mr. Lorence seconded to approve the August 11, 2021 meeting minutes as presented. The motion carried 3-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Fire Lieutenant Promotional Process

Ms. Crusselle informed the committee that the promotional process held for Fire Lieutenant consisted of five candidates, and five candidates were certified to the list.

Mr. Lorence moved and Ms. Mai-Windle seconded the motion to approve the Fire Lieutenant Certification List as presented. The motion carried 3-0.

Comments and Reports:

2. Personnel Committee Members

Mr. Lorence inquired if recommendation was received to re-appoint Ms. Newell to the Personnel Committee position number 1. Ms. Paulsen commented that the request was received and the Committee's recommendation was forwarded to the City Clerk, and will be added to the agenda of the upcoming regular City Council meeting.

3. HR Staff Liaison
None.

Adjournment:

Ms. Paulsen adjourned the meeting at 1:08 p.m.

APPROVED:

ATTESTED:

Stephen Lorence, Chair

Lacey Paulsen, Staff Liaison

DATE APPROVED:

DATE PUBLISHED:

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