

City of Richland Resolution No. 100-20 temporarily designates virtual locations for all municipal meetings. This meeting will be conducted remotely via Zoom. Members of the public may attend this meeting remotely by selecting the Zoom link or by calling the phone numbers provided.



Agenda

Parks and Recreation Commission Meeting

Thursday, September 9, 2021

Join the Zoom meeting [here](#)

Public Meeting Access: (206) 337-9723 or (253) 215-8782

Meeting ID No. 814 1092 7563

Commission Members: Chair Gutierrez, Vice-Chair Buelt and Members Aldous, Arnquist, Brooks, Henry, Mason and Slougher

Liaisons: Council Liaison Kent
Staff Liaison: Parks and Public Facilities Director Schiessl

Regular Meeting - 6:00 p.m. (Remote Meeting)

Welcome

Pledge of Allegiance

Roll Call

Approval of Agenda: (Approved by Motion)

Approval of September 9, 2021 Parks and Recreation Commission Meeting Agenda

Approval of Minutes: (Approved by Motion)

Approval of August 12, 2021 Parks and Recreation Commission Meeting Minutes

Council Liaison Report:

Recreation Report:

Parks & Public Facilities Report:

Public Comments:

Presentations:

Unfinished Business:

New Business:

- I. Property Encroachment at Claybell Park and Owner Request to Purchase
 - Joe Schiessl, Parks & Public Facilities Director

Commission Comments:

Adjournment

The next Parks and Recreation Commission Workshop is Thursday, September 23, 2021
The next Parks and Recreation Commission Meeting is Thursday, October 14, 2021

This meeting is broadcast live on CityView Channel 192 and online at ci.richland.wa.us

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7389.



MINUTES

Richland Parks and Recreation Commission Meeting
City Hall, Council Chamber – 625 Swift Boulevard
Thursday, August 12, 2021 ~ 6:00 p.m.

CALL TO ORDER:

Chair Gutierrez called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair Gutierrez, Vice Chair Buelt and Commissioners Aldous, Mason, Slougher, Henry and Brooks were present.

Commissioners Arnquist and Andrews were absent.

Also, in attendance were Parks and Public Facilities Director Schiessl, Recreation Manager Jackson, Parks and Facilities Project Manager Tyutyunnik, and Council Liaison Kent.

APPROVAL OF THE AUGUST 12, 2021 AGENDA:

Commissioner Slougher moved to approve the August 12, 2021 Parks and Recreation Commission meeting agenda. Commissioner Henry seconded the motion. Motion approved 7-0.

APPROVAL OF THE JULY 22, 2021 SPECIAL MEETING MINUTES:

Commissioner Mason moved to approve the July 22, 2021 Parks and Recreation Commission Special meeting minutes. Commissioner Aldous seconded the motion. Motion approved 7-0.

COUNCIL LIAISON REPORT:

Council Liaison, Mayor Pro Tem Kent presented the Council Liaison Report. Subjects included: July 17th Parks and Recreation Commission park tour.

RECREATION REPORT:

Parks and Recreation Manager Jackson presented the Recreation Report.

Subjects included: 2021 swim season at George Prout pool, online fitness classes, NFL Flag football registration, public input opportunity for proposal to amend the Badger Mountain Community Park master plan to add “wall-ball” walls.

PARKS AND FACILITIES REPORT:

Parks and Public Facilities Director Schiessl presented the Recreation Report.
Subjects included: Update on the current Covid-19 mandates for Washington state.

PUBLIC COMMENTS:

None – Closed at 6:19 p.m.

PRESENTATIONS:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

1. Draft 2022 Capital Project Review
Schiessl, Parks and Public Facilities Director

RMC 2.18.040(D) requires the Parks and Recreation Commission (P&RC) to review and recommend to the council priorities for the parks and recreation portion of the annual capital facilities plan and for trail and streetscape portions of the transportation section of this plan. P&RC will then review and recommend to council park reserve fund appropriations, park partnership projects, applications for grants, park impact fees, and donations.

Discussion only.

Schiessl discussed the draft 2022 Capital Projects plan, the plan will be presented to council at the September 17, 2021 retreat. Parks and Recreation Commission will have another opportunity to develop a formal recommendation to council.

ADJOURNMENT:

Meeting adjourned at 7:20 p.m.

Reviewed by: Joe Schiessl, Parks and Public Facilities Director

Approved by: _____
Chair Maria Gutierrez, Richland Parks and Recreation Commission



PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 9/9/2021

Agenda Category: New Business

Prepared By: Joe Schiessl, Parks & Public Facilities Director

Subject:

Property Encroachment at Claybell Park and Owner Request to Purchase

Department:

Parks & Public Facilities

Recommended Motion:

Discussion only.

Summary:

The City purchased property from Duane Smith in 2008 as part of the Amon Basin Natural Preserve located adjacent to Claybell Park. At the time of purchase, a small fence encroachment existed on the Smith property originating from 341 Gleneagles Court. The owner of 341 Gleneagles Court desires to purchase the encroachment area of approximately 1348 square feet at market value through the City's surplus process.

Fiscal Impact:

Attachments:

1. 2021.09.09 Property Encroachment at Claybell Park Attachments

July 30, 2021

Joe Schiessl
City of Richland
Parks and Public Facilities
625 Swift Blvd
Richland, WA 99352

RE: 341 Gleneagles Court - Encroaching Land Purchase Request

Dear Mr. Schiessl:

My name is John Corbin and I own a residence 341 Gleneagles Court in Richland, where my family has lived since 1978. The Benton County Parcel Number is 13698302000200 and the legal description of the property is known as Lot 8, Block 2, Meadow Springs Second Nine Phase, according to the plat thereof recorded in volume 9 of plats, page 6, records of Benton County, Washington.

The backyard of my property presently encroaches upon City property, more specifically known as Benton County Parcel Number 136983050009001, part of Claybell Park and is graphically depicted below from the Benton County Assessor's webpage. You can see the encroachment area clearly from here and this portion of City property is undeveloped.

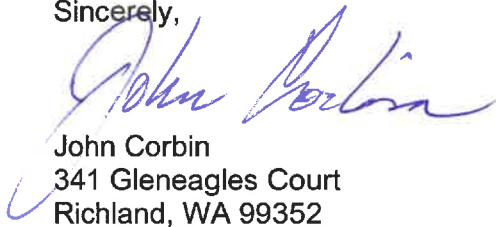


I engaged the design services of Knutzen Engineering to make a small addition to my house and backyard. I've since learned that I can't continue to move forward with my project, due to the required setbacks, which I mistakenly thought were fine due to measuring the distance from my wall which I thought was my property line as opposed to my actual legal property line. We then engaged John Becker, PLS (AHBL) to perform a Record of Survey that graphically depicts the extent of the present encroachment (attached).

To allow me to continue my project of improving my backyard, **I hereby request that the City consider selling me this encroached upon portion of property**, which would give me adequate legal setbacks to keep moving my home improvement project forward. I understand this is a process, that the land would need to be declared surplus and public hearing(s), but I am happy to wait to for the due process of this effort to come to fruition.

Thank you in advance for your assistance in resolving this issue. If you need an exact legal description prepared for the portion I am requesting to purchase I can have my surveyor provide that. My engineer tells me that it's approximately 1,348 sf in total.

Sincerely,



John Corbin
341 Gleneagles Court
Richland, WA 99352

Attachment: AHBL Survey

RECORD OF SURVEY

A PORTION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 36, TOWNSHIP 9 NORTH, RANGE 28 EAST, W.M., BENTON COUNTY, WASHINGTON.

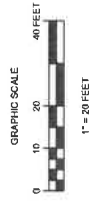
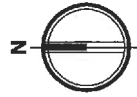
SECTION INDEX
S 36, T 09 N, R 28 E, W4 BENTON COUNTY, WA

LEGAL DESCRIPTION

PER DEED OF TRUST APR 2002-036801
MEADOW SPRINGS SECOND NINE PHASE ONE, BLOCK #2, LOT #1
GLENEAGLES COURT, PHASE ONE, BLOCK #2, LOT #1
TO THE PLAT THEREOF RECORDED IN VOLUME 9 OF PLATS, PAGE 6,
RECORDS OF BENTON COUNTY, WASHINGTON

BASIS OF BEARING

HELD A BEARING OF SOUTH 00° 35' 46" WEST FOR THE CENTER LINE OF
GLENEAGLES COURT PER THE PLAT OF MEADOW SPRINGS SECOND NINE
PHASE ONE, BLOCK #2, LOT #1, RECORDED IN VOLUME 9 OF PLATS, PAGE 6,
RECORDS OF BENTON COUNTY, WASHINGTON



LEGEND

- FOUND MONUMENT AS NOTED
- WATER METER
- FOUND PROPERTY CORNER
- DECIDUOUS TREE AS NOTED
- FENCE

BROADMOOR STREET

GLENEAGLES COURT

MEADOW SPRINGS SECOND NINE PHASE ONE, BLOCK #2

PARCEL 136983020002008
341 GLENEAGLES COURT
RICHLAND, WA 99352

CITY OF RICHLAND

AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS _____ DAY OF _____
20____ AT _____ MINUTES PAST _____ M. RECORDS OF
THE _____ COUNTY AUDITOR, _____ WASHINGTON.
RECORDING NUMBER _____
COUNTY AUDITOR _____
FEE _____
BY _____

SURVEY FOR

C. JOHN CORBIN
341 GLENEAGLES COURT
RICHLAND, WA, 99352

EQUIPMENT USED

3" TOTAL STATION USING STANDARD FIELD
TRAVERSE METHODS FOR CONTROL AND STAKING.

SURVEYOR'S CERTIFICATE

I, JOHN W. BECKER, A PROFESSIONAL LAND SURVEYOR IN THE
STATE OF WASHINGTON, HEREBY CERTIFY THAT THIS MAP
CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY
SUPERVISION AND IN ACCORDANCE WITH THE REQUIREMENTS
REQUIREMENTS OF THE SURVEY RECORDING ACT, CHAPTER 58.09
R.C.W. AND 332-130 W.A.C. AT THE REQUEST OF C. JOHN CORBIN.

JOHN W. BECKER, P.L.S. 30480

DATE



6604 Road 90, Suite H Puyallup, WA 99301
509.380.5863 TEL 253.333.2572 FAX www.ahbl.com WEB

DRAWN BY	DATE
SW	06/25/21
CHECKED BY	JOB NO.
JB	2210436