

Note: City of Richland Resolution No. 100-20 temporarily designates virtual locations for all municipal meetings. The Personnel Committee will meet remotely for this meeting. Members of the public may attend this meeting remotely by calling the phone number provided.



Agenda
Personnel Committee Meeting
Wednesday, September 15, 2021
Join the Zoom meeting [here](#)
Public Telephone Access: (206) 337-9723 or (253) 215-8782
Meeting ID No. 363 276 1823

Committee Members: Lorence, Mai-Windle and Newell

Staff Liaisons: Lacey Paulsen

Staff Liaison's Assistant: Katie Crusselle

Regular Meeting - 4:00 p.m. via Zoom

Call to Order/Attendance:

Approval of Minutes: (Approved by Motion)

Approval of the September 1, 2021 Meeting Minutes

Communications:

2. Comments from Visitors (Please Limit Comments to 5 Minutes)

Old Business:

New Business:

3. Certification List for Entry Level Firefighter (Current City Employees)
 - Katie Crusselle, Human Resources Generalist
4. Certification List for Experienced Paramedic Firefighter
 - Lacey Paulsen, Human Resources Manager
5. Certification List for Entry Level Firefighter
 - Katie Crusselle, Human Resources Generalist

Comments and Reports:

6. Personnel Committee Members
7. HR Staff Liaison

Adjournment

The next Personnel Committee Meeting will be scheduled as needed.

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other

special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7389.



Meeting Minutes

Personnel Committee Meeting

Wednesday, September 1, 2021

Zoom- Public Telephone Access: (206) 337-9723 or (253) 215-8782

Meeting ID No. 363 276 1823

Personnel Committee Regular Meeting - 4:00 p.m. via Zoom

Call to Order/Attendance:

Committee Members Barbara Newell, Anh-Thu Mai-Windle, and Stephen Lorence were present.

Also present were Human Resources Generalist Katie Crusselle (Assistant Staff Liaison) and one member from the community, Dawn Afford.

Approval of Minutes:

Mr. Lorence moved and Ms. Mai-Windle seconded to approve the August 23, 2021 meeting minutes as presented. The motion carried 3-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Police Officer

Ms. Crusselle informed the committee that the process held for Entry Level Police Officer consisted of three candidates, and two candidates were certified to the merged list.

Ms. Newell moved and Ms. Mai-Windle seconded the motion to approve the Entry Level Police Officer Certification List as presented. The motion carried 3-0.

2. Certification List for Exceptional Entry Level Police Officer

Ms. Crusselle informed the committee that the Exceptional Entry candidate that was scheduled for testing withdrew from the process the day before, so this item did not require action from the committee.

3. Certification List for Lateral Police Officer

Ms. Crusselle informed the committee that the process held for Lateral Police Officer consisted of two candidates, and one candidate was certified to the merged list.

Mr. Lorence moved and Ms. Newell seconded the motion to approve the Lateral Police Officer Certification List as presented. The motion carried 3-0.

Comments and Reports:

4. Personnel Committee Members
None.

5. HR Staff Liaison
None.

Adjournment:

Ms. Crusselle adjourned the meeting at 4:11 p.m.

APPROVED:

ATTESTED:

Stephen Lorence, Chair

Lacey Paulsen, Staff Liaison

DATE APPROVED:

DATE PUBLISHED:

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PERSONNEL COMMITTEE AGENDA ITEM COVERSHEET

Meeting Date: 9/15/2021

Agenda Category: New Business

Prepared By: Lacey Paulsen, Human Resources Manager

Subject:

Certification List for Experienced Paramedic Firefighter

Department:

Administrative Services

Recommended Motion:

Move to approve the certification list for Experienced Paramedic Firefighter from the oral board process held on September 13, 2021.

Summary:

The certification list for Experienced Paramedic Firefighter from the oral board process held on September 13, 2021 is presented for review and approval. The Chair will execute upon Committee approval.

Attachments: