



Meeting Minutes

Personnel Committee Meeting

Monday, August 23, 2021

Zoom- Public Telephone Access: (206) 337-9723 or (253) 215-8782

Meeting ID No. 363 276 1823

Personnel Committee Regular Meeting - 1:00 p.m. via Zoom

Call to Order/Attendance:

Committee Members Barbara Newell, Anh-Thu Mai-Windle, and Stephen Lorence were present.

Also present were Human Resources Manager Lacey Paulsen (Staff Liaison) and Human Resources Generalist Katie Crusselle (Assistant Staff Liaison).

Approval of Minutes:

Ms. Mai-Windle moved and Mr. Lorence seconded to approve the August 11, 2021 meeting minutes as presented. The motion carried 3-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Fire Lieutenant Promotional Process

Ms. Crusselle informed the committee that the promotional process held for Fire Lieutenant consisted of five candidates, and five candidates were certified to the list.

Mr. Lorence moved and Ms. Mai-Windle seconded the motion to approve the Fire Lieutenant Certification List as presented. The motion carried 3-0.

Comments and Reports:

2. Personnel Committee Members

Mr. Lorence inquired if recommendation was received to re-appoint Ms. Newell to the Personnel Committee position number 1. Ms. Paulsen commented that the request was received and the Committee's recommendation was forwarded to the City Clerk, and will be added to the agenda of the upcoming regular City Council meeting.

3. HR Staff Liaison
None.

Adjournment:

Ms. Paulsen adjourned the meeting at 1:08 p.m.

APPROVED:

Stephen Lorence

Stephen Lorence, Chair

ATTESTED:

Lacey Paulsen

Lacey Paulsen, Staff Liaison

DATE APPROVED: September 1, 2021

DATE PUBLISHED: September 30, 2021

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